

**UNION GAP CITY COUNCIL
REGULAR MEETING AGENDA
MONDAY AUGUST 28, 2023 – 6:00 P.M.
CIVIC CAMPUS, 102 W. AHTANUM ROAD, UNION GAP**

The public will be allowed to comment on agenda items as they are presented during the meeting. Please signal the chair if you wish to comment on an items. Each speaker will have three (3) minutes to address the city council.

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

II. CONSENT AGENDA: There will be no separate discussion of these items unless a Council Member requests in which event the item will be removed from the Consent Agenda and considered immediately following the Consent Agenda. All items listed are considered to be routine by the Union Gap City Council and will be enacted by one motion

A. Approval of Minutes:

Regular Council Meeting Minutes, dated August 14, 2023, as attached to the Agenda and maintained in electronic format

B. Approve Vouchers:

Claim Vouchers – EFT’s, and Voucher No. 106997 through 107058 for August 28, 2023, in the amount of \$1,219,932.43

USDA Voucher – July 2023, in the amount of \$114,307.00

III. GENERAL ITEMS

City Manager

1. Ordinance No. - _____ - Impact/Developer Fees – Union Gap Infrastructure Improvement Program
2. Resolution No. - _____ - Setting a Public Hearing – Tourism Promotion Area

Public Works & Community Development

Resolution No. - _____ - Encroachment Agreement; Aerotech
Environmental Consulting, Inc.

IV. COMMITTEE REPORTS

V. ITEMS FROM THE AUDIENCE: - Final Opportunity - The City Council will allow comments under this section on items NOT already on the agenda. Each speaker will have three (3) minutes to address the City Council. Any handouts provided must also be provided to the City Clerk and are considered a matter of public record

VI. CITY MANAGER REPORT

VII. COMMUNICATIONS/QUESTIONS/COMMENTS

VIII. DEVELOPMENT OF NEXT AGENDA

IV. ADJOURN REGULAR MEETING



City Council Communication

Meeting Date: August 28, 2023
From: Sharon Bounds, City Manager
Topic/Issue: Ordinance – Impact/Developer Fees – Union Gap Infrastructure Improvement Program

SYNOPSIS: Consider approving an Ordinance establishing City of Union Gap Infrastructure Improvement Program and establishing development fees for Union Gap.

RECOMMENDATION: Approve an ordinance based on the recommendation resulting from the 2023 Budget Retreat.

LEGAL REVIEW: The City Attorney has reviewed this Ordinance.

FINANCIAL REVIEW: Yes. The impact of this will affect the budget as presented at the 2023 Budget Retreat and as revised for 2024.

BACKGROUND INFORMATION: City Council held a Budget Retreat in March of 2023 to explore cost saving measures and new revenue sources. There is projected to be a budget deficit in 2024 in the general fund and basic city service levels could suffer reduction without implementing new revenue sources. After discussion, Council directed staff to bring an ordinance for approval establishing Development Fees for development within the City of Union Gap.

Fees were calculated based on comparative data throughout the area. Fees and the lists of projects within the improvement program will be reviewed each year for necessary changes.

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: 1. Ordinance
2. Rec Sheet

CITY OF UNION GAP, WASHINGTON
ORDINANCE NO. _____

AN ORDINANCE ESTABLISHING CITY OF UNION GAP INFRASTRUCTURE IMPROVEMENT PROGRAM, AND ESTABLISHING DEVELOPMENT FEES FOR DEVELOPMENT WITHIN THE CITY OF UNION GAP, WASHINGTON.

WHEREAS, the City has engaged in comprehensive land use and capital facility planning pursuant to the Growth Management Act (GMA) – RCW Chapter 36.70A – and adopted implementing comprehensive plans and development regulations; and

WHEREAS, the City desires to promote orderly growth and ensure adequate facilities are available to serve new growth and developments in a fiscally responsible manner; and

WHEREAS, the City is developing and maintaining the infrastructure and public services necessary to support a diverse economy and that will enhance our high quality of life; and

WHEREAS, the City is authorized pursuant to RCW 82.02.050 – 82.02.090 to adopt an ordinance imposing development fees for system improvements to public facilities including parks/open space, fire and street/roads; and

WHEREAS, in order to promote orderly growth and development, to require that new growth and development pay a proportionate share of the cost of new public facilities required to serve such growth and development, and to insure a fair and predictable method for allocating the share of cost of such new public facilities, the City Council determines it to be in the best interests of the City to establish development fee standards for development within the City of Union Gap, Washington.

The City Council of the City of Union Gap, Washington, does ordain as follows:

Section 1. Purpose of Ordinance

The City Council for the City of Union Gap, Washington, has considered the impact of development within the City of Union Gap, Washington. The City of Union Gap finds that construction and development of dwelling units, commercial, and industrial manufacturing buildings and structures (referred herein as development) places demands on municipal government to provide new services and expand and improve public facilities. In order to provide an equitable source of funding for public facilities, it is necessary for the City of Union Gap to establish a City of Union Gap infrastructure improvement program which charges a proportionate share of the costs of new services and facility improvements to those projects and improvements creating the demand for additional services and improvements.

Section 2. Establishment of Union Gap Infrastructure Improvement Program

The City of Union Gap hereby establishes the Union Gap Infrastructure Improvement Program (“Program”) for partial financing of identified public facility and system improvements. System improvements and public facilities included in the Program are: (a) publicly owned parks, open spaces, and recreational areas; (b) public streets and roads; and (c) fire protection facilities that are referenced within the comprehensive plan’s capital facilities element. Development fees will be assessed and collected at the time of building permit issuance unless the developer requests and is granted a deferral in payment as per RCW 82.02.050(3)(a)(i)(B) and/or qualifies for an exemption included in Section 5 of this ordinance. The development fee shall be based on the gross square footage of the building or improvement. All development fees collected through the Union Gap Infrastructure Improvement Program will be allotted among the three areas as follows: (a) Parks and open space will receive fifteen (15) percent; (b) streets and roads will receive sixty (60) percent, and (c) fire protection will receive twenty-five (25) percent of the total amount collected. The Program may identify system improvements to be financed, the anticipated schedule of construction, and the characteristic of new development as shown in the following Attachments:

Attachment A	General Parks and Open Space Plan
Attachment B	Streets/Road Plan
Attachment C	Fire Improvement Plan.

Section 3. Use of Development Fees

- A. In reviewing fees established throughout the area, it was found that comparable data is used often in calculating development fee amounts. As such, a list of development fees calculated and charged throughout the state was compiled and fees for Union Gap have been established based on that data. The city will review the fees annually and recommend changes, if needed, to City Council for approval.
- B. Development fees may only be used for financing system improvements identified in the Union Gap Infrastructure Improvement Program, which Funding of system improvements shall be balanced with development fees and other sources of public funds. Costs of system improvements may not rely solely on development fees.
- C. Development fees may not be used for:
 - 1. Operations and maintenance: development fees may not be used to pay salaries or to pay for regular maintenance or simple replacement of existing equipment;
 - 2. Facilities not needed to serve new development, or which do not benefit new development. Development fees may be applied only to new facilities needed to serve new growth and development. There shall be a reasonable connection between the anticipated need for additional facilities with such fees representing a proportionate share of system costs with due consideration given to

the cost of facilities funding sources, and availability and methods of other public financing.

- D. Development fees may be utilized for municipal improvements, including, but not limited to, facility planning, land acquisition, site improvements, necessary off-site improvements, construction, engineering, architectural, permitting, financing, and administrative expenses, facility construction and improvements, and other costs reasonably associated with such system improvements.

City Council shall, by motion, resolution, or ordinance, budget and approve application of development fees to system improvements.

Section 4. Applicability

- A. The Building Official shall assess an applicant for a building permit, a development fee at the established rate determined at time of complete application and based on calculated square footage of building structure or improvement. The total development fee shall be paid separately from any other fees and shall be assessed and collected at the time of building permit issuance unless the developer requests and is granted a deferral in payment as per RCW 82.02.050(3)(a)(i)(B) and/or qualifies for an exemption included in Section 5 of this ordinance.
- B. The City Council shall establish the development fee schedule and shall review and revise it as necessary to reflect changes in planned improvements, current budget levels, and compliance with the City of Union Gap Comprehensive Plan and the City's Capital Improvement Plan. Prior to the establishment or revision of the development fee schedule, the City Council shall hold a public hearing on the proposed fees.
- C. The development fee schedule is as follows, or as hereinafter amended, for the following uses:

Residential	\$0.65 sq.ft.
Commercial	\$0.65 sq.ft.
Light Manufacturing	\$0.65 sq.ft.

- E. The calculation of the development fee is premised upon anticipated costs of system improvements, proportionate impact of new development, the cost of existing public facility improvements and other available means and methods of public financing. The amount of the development fee shall be reasonably related to the development's share of the cost of the facilities improvements made necessary by the development or if the improvements were previously constructed at municipal expense prior to the development.

Section 5. Exemptions and Credits.

A. The following shall be exempt from payment of development fees:

- (1) Replacement of a similar intensity of a residential structure or mobile home having been actively occupied for the three (3) previous years with a new residential structure or manufactured home at the same site or lot when such replacement occurs within twelve (12) months of the demolition or destruction of the prior structure or the removal of the mobile/manufactured home;
- (2) Minor Alterations, expansion, enlargement, remodeling or rehabilitation or conversion of an existing dwelling unit or units where no additional units are created and the use is not changed;
- (3) The construction of accessory structures to a residential use that will not create additional impacts on public facilities;
- (4) Miscellaneous improvements, including, but not limited to, fences, walls, swimming pools, and signs;
- (5) Demolition or removal of a structure.

B. A credit for the value of any dedication of land for, improvement to or, new construction of a system improvement, provided by a developer that are required as a condition of approval of a development activity shall be granted against any assessed development fee. Developers and applicants may be exempt from or receive credit against payment of development fees, in the following situations:

- (1) A developer and the City have entered into a voluntary agreement pursuant to RCW 82.02.020, for payment of fees, dedication of land, or the construction of a public facility segment by the developer; or
- (2) A SEPA mitigation condition exists imposing the obligation of the payment of fees, dedication of land, or the construction of a public facility segment upon the developer on behalf of the City; or
- (3) A land division condition exists imposing the obligation of the payment of fees, dedication of land, or construction of a public facility segment upon the developer on behalf of the City.
- (4) Any project conditions imposing the obligation of payment of fees, dedication of land, or the construction of a public facility segment upon the developer on behalf of the city.

No credit shall be allowed if the voluntary agreement, SEPA mitigation condition, or land division or project condition requires the payment of development fees. Additionally, no credit shall be allowed until the developer has provided the City with documentation

demonstrating compliance with the terms of the voluntary agreement, SEPA mitigation condition, or land division project condition.

- B. The City Manager or his/her designee(s) shall be authorized to determine whether a particular development activity falls within an identified exemption or is eligible for a credit against the development fees. Determinations of the City shall be in writing and shall be subject to appeal procedures set forth herein.

Section 6. Segregation of Development Fees from General Fund

- A. The Building Official shall record the name of the individual paying the development fee, the parcel number(s) of the property for which the development fee is being paid, the amount of the fee paid for each facility for which fees are collected, and the date the development fee was paid on forms provided by the finance department.
- B. Upon collection of the development fee, the Director of Finance and Administration shall transfer the funds into special interest bearing account(s) dedicated for funding the improvements for which the fee is collected.
- C. An annual report of each development fee account shall be prepared which shows (i) the source and amount of fees collected, earned or received, and (ii) system improvements that were financed in part by development fees.

Section 7. Appeals

- A. Any developer or property owner may pay development fees imposed under protest in order to obtain a project development approval. An appeal is authorized with regard to the imposition of development fees on any development activity but no appeal shall be permitted unless and until the development fees have been paid under protest.
- B. A municipal determination with respect to the applicability of development fees to a given development activity and/or building permit, the availability and/or extent of any exemption, the calculation of applicable development fee, or any other determination with respect to a development fee may be appealed to the City Council. An appeal shall include applicable appeal fees established by the municipality.
- C. The determination of a municipal official making the determination on the applicable development fee is entitled to substantial weight and City Council may approve, reject or modify such determination on appeal.

Section 8. Refund of Development Fees

- A. The City shall refund such development fees that have not been spent or encumbered within ten (10) years of the date on which such fees were paid. Such fees may be retained in the event of extraordinary or compelling reasons determined by City Council.

Unexpended or unencumbered fees shall be returned to the owner of record at the time a refund is warranted.

Section 9. Mandatory Review

- A. The City Council for the City of Union Gap, Washington shall be responsible to review the provisions of this ordinance at least once every two years. The mitigation of the environmental impacts that this ordinance is designed to accomplish requires constant review and study. The need for adequate facilities will continue to become more acute and more costly as development continues to occur. Accordingly, the cost of mitigating environmental impacts may increase and must be reviewed in order that the City of Union Gap is utilizing its best efforts to address these issues and concerns.

Section 10. Severability

If any provision of this Ordinance or its application to any person or circumstances is held to be invalid the remainder of this Ordinance or the application of the provisions to other persons or circumstances, shall not be affected.

Section 11. Effect:

This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

ORDAINED this 28th day of August, 2023.

John Hodkinson, City Mayor

ATTEST:

APPROVED AS TO FORM:

Karen Clifton, City Clerk

Jessica Foltz, City Attorney

City of Union Gap Infrastructure Improvement Program

This plan will include three separate elements as follows or as amended:

- 1. General Parks and Open Space Plan (Attachment A)**
- 2. Streets/Roads Plan (Attachment B)**
- 3. Fire Improvement Plan (Attachment C)**

Defining Borders

The defining borders will consist of the city limits of Union Gap or as amended.

Established Union Gap Infrastructure Improvement Program Fee Schedule or as amended for the following uses:

Residential	\$0.65 sq.ft.
Commercial	\$0.65 sq.ft.
Light Manufacturing	\$0.65 sq.ft.

ATTACHMENT A

INFRASTRUCTURE IMPROVEMENT PROGRAM				
<i>General Parks and Open Space Plan</i>				
<i>August 2023</i>				
PROJECT TITLE	TOTAL COST	FUNDING SOURCE	FUND	STATUS
Park - Tree Enhancements	\$ 15,000	City	106	2024
				Multi-Year Project (5+)
Safety Lighting / Additional Outlets	\$ 13,500	City	106	2024
New Picnic Tables	\$ 8,370	City	106	2024
Additional Tables for Rental Facilities <i>(2019 Park Plan)</i>	\$ 12,113	City	106	2024
Update Park Plan <i>(2019 Park Plan)</i>	\$ 10,000	City	106	2025
Youth Park - Install New Roof Restrooms <i>(2019 Park Plan)</i>	\$ 3,500	City	106	2025
Park Playground Equipment Replacement	\$ 50,000	ARPA/City	106	2024
Improve Irrigation Systems	\$ 5,000	City	106	2025
Fullbright - Bridge Armor <i>(2019 Park Plan)</i>	\$ 9,500	City	106	2025
Park Entrance Signs	\$ 18,370	City	106	2025
Park Flag Poles	\$ 3,870	City	106	2025
Loudon- Remove Tennis Court and Install Basketball Court <i>(2019 Park Plan)</i>	\$ 36,123	City	106	2026
Loudon- Install Curb, Gutter, Sidewalk & Catch Basins <i>(2019 Park Plan)</i>	\$ 286,000	City	106	2028
Pave Roads & Parking Lots <i>(2019 Park Plan)</i>	\$ 664,113	City	106	2029
TOTAL PARK	\$ 1,135,459			

ATTACHMENT B

INFRASTRUCTURE IMPROVEMENT PROGRAM

Street and Roads Plan

August 2023

PROJECT TITLE	TOTAL COST	FUNDING SOURCE	FUND	STATUS
10th Avenue Bridge				
<i>Right of Way</i>	\$ 104,000	Local Bridge Program		R/W (2024)
	\$ 14,000	City	121	
<i>Construction</i>	\$ 1,006,100	Local Bridge Program		CN (2025)
	\$ 183,000	City	21	
TOTAL	\$ 1,307,100			
UG Shop Bridge #2				
<i>Design Engineering</i>	\$ 158,295	Local Bridge Program		PE (2024)
	\$ 21,625	City	121	
<i>Construction</i>	\$ 968,771	Local Bridge Program		CN (2025)
	\$ 179,308	City	121	
TOTAL	\$ 1,327,999			
Regional Beltway Connector Phase 2 B				
<i>Right of Way</i>	\$ 2,800,000	NHFP		PE (2024)
	\$ 500,000	CMAQ	121	
<i>Construction</i>	\$ 1,952,000	MAW		CN (2026)
	\$ 500,000	CRP		
	\$ 7,791,000	CRISI		
	\$ 4,160,000	OTHER		
TOTAL	\$ 17,703,000			
South Main Street Pedestrian Crossing/Washington St.				
<i>Design Engineering</i>	\$ 70,000	WSDOT		PE (2024)
	\$ 9,450	City	121	
<i>Construction</i>	\$ 271,228	WSDOT		CN (2025)
	\$ 42,330	City	121	
TOTAL	\$ 393,008			
Main Street Pedestrian Crossing				
<i>Design Engineering</i>	\$ 78,365	TAP		PE (2024)
	\$ 12,230	City	121	
<i>Construction</i>	\$ 266,856	TAP		CN (2026)
	\$ 41,648	City	121	
TOTAL	\$ 399,099			
Ahtanum Road Pedestrian Rail Crossing				
<i>Design Engineering</i>	\$ 389,805	WSDOT	121	PE (2024)
<i>Construction</i>	\$ 1,559,220	WSDOT	121	CN (2027)
TOTAL	\$ 1,949,025			

INFRASTRUCTURE IMPROVEMENT PROGRAM					
<i>Street and Roads Plan</i>					
<i>August 2023</i>					
Sweeper	\$	298,425	CMAQ City	112	2025
	\$	46,575			
	TOTAL	\$	345,000		
Main Street Revitalization Phase 2 - Pilot Project - Crack fill, seal coat & strip	\$	25,000	City / CDBG		Task Force - Recommended
	\$	179,000	City	124	2025
	TOTAL	\$	204,000		
Rock Avenue - Imp. Mitigation	\$	7,500	City	125	2025
	TOTAL	\$	7,500		
Longfibre Road Signalization - Lowe's Driveway to 300 Feet West	<i>Design Engineering</i>	\$ 283,250	City	125	PE (2026)
	<i>Construction</i>	\$ 3,605,000	City	121	CN (2027)
	TOTAL	\$	3,888,250		
Main Street Reconstruction Phase 2 - West Franklin Street to S City Limits	<i>Design Engineering</i>	\$ 65,000	HIP(US) City	121	PE (2027)
	<i>Construction</i>	\$ 488,000	STP(US) City	121	CN (2028)
	TOTAL	\$	553,000		
Old Town Road Reconstruction	<i>Design Engineering</i>	\$ 57,360	STPU		PE (2028)
		\$ 8,640	City	121	
	<i>Construction</i>	\$ 439,750	STPU		CN (2029)
		\$ 66,285	City	121	
TOTAL	\$	572,035			
Ahtanum Road Reconstruction Stage 2 - Goodman Road to South 16th Ave	<i>Design Engineering</i>	\$ 335,010	STPU		PE (2029)
		\$ 52,290	City	121	
	<i>Construction</i>	\$ 3,722,440	STPU		CN (2030)
		\$ 580,960	City	121	
	TOTAL	\$	4,690,700		
Goodman Road Extension	<i>Design Engineering</i>	\$ 283,700	City	125	2030
	<i>Construction</i>	\$ 2,722,440	City	125	
	TOTAL	\$	3,006,140		
TOTAL STREETS	\$	36,345,856			

ATTACHMENT C

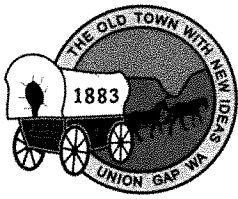
INFRASTRUCTURE IMPROVEMENT PROGRAM

Fire Improvement Plan

The City has proposed an ordinance establishing an Infrastructure Improvement Program. In part, the program will collect fees from new development to offset development impacts on the fire department. Once implemented the estimated annual revenue generated for the fire department is approx. \$26,000.00.

Portions of the current fire department facility were built in the late 1940s. The east wing was built and finished in 1987. The size of the living and sleeping quarters is inadequate for future growth that will be necessary as the City continues to grow through new development. The type of apparatus necessary to protect the large commercial and industrial development the City has seen in recent years typically would not fit in the current facility.

It would be practical for the City to have a plan to address these facility and apparatus issues caused by increased development. If approved, portions of the fire department impact fees should be used to develop a facility and apparatus improvement plan. Initially, the fees could be used to hire a consultant to design necessary station improvements. Subsequent to that the fees could be used to offset the cost of construction.



CITY OF
UNION GAP
 1883

Potential New Revenue Source: *Impact/Developer Fees*

Narrative:

The city is authorized pursuant to RCW 82.02.050-090 to adopt an ordinance imposing impact/developer fees for system improvements to public facilities including parks/open spaces, fire, and street/roads. In order to promote orderly growth and development, the city can require that new growth and development pay a proportionate share of the cost of new public facilities required to serve such growth and development, and to insure a fair and predictable method for allocating the share of costs of such new public facilities. The fees collected by the city must be used within ten years. The funds are not to be used for general maintenance and operations.

Who is paying: *Developers and/or home-builders*

Estimated Cost to the Developer/builder: *Proposal is for .65 per square ft. on non-excluded building.*

Avg. home in Union Gap is 1,500 sq. ft. so that cost would be \$975.00.

Streets (60%): \$585 - Fire (25%): 243.75 - Parks (15%): \$146.25

2023 Estimated Annual New Revenue for the City of Union Gap:

2023 CONSTRUCTION PROJECTIONS							
Developer Fees							
Commercial Estimated	Sq. Ft.	Proposed Dev. Fee	Projected Revenue	Streets 60%	Fire 25%	Parks 15%	
Gensco	50,000.00	0.65	\$32,500.00	\$19,500.00	\$8,125.00	\$4,875.00	
McCurley Subaru	30,000.00	0.65	\$19,500.00	\$11,700.00	\$4,875.00	\$2,925.00	
Breakthrough Church	12,000.00	0.65	\$7,800.00	\$4,680.00	\$1,950.00	\$1,170.00	
People 4 People	6,500.00	0.65	\$4,225.00	\$2,535.00	\$1,056.25	\$633.75	
Borton Shop	23,000.00	0.65	\$14,950.00	\$8,970.00	\$3,737.50	\$2,242.50	
Residential Estimated							
8 Triplex - 3,600 sq. ft. each	28,800.00	0.65	\$18,720.00	\$11,232.00	\$4,680.00	\$2,808.00	
2 Single Family Homes @ 3,000 sq. ft. each	6,000.00	0.65	\$3,900.00	\$2,340.00	\$975.00	\$585.00	
3-5 New SF homes @ 1,500 sq. ft. each	7,500.00	0.65	\$4,875.00	\$2,925.00	\$1,218.75	\$731.25	
TOTAL	163,800.00		\$106,470.00	\$63,882.00	\$26,617.50	\$15,970.50	

Allowable revenue usage: For Streets, Fire and Parks: Facility planning, land acquisition, site improvements, necessary off-site improvements, construction, engineering, architectural, permitting, financing, and administrative expenses, facility construction and improvements, and other costs reasonably associated with such system improvements.



City Council Communication

Meeting Date: August 28, 2023
From: Sharon Bounds, City Manager
Topic/Issue: Resolution - Setting a Public Hearing – Tourism Promotion Area

SYNOPSIS: Set a Public Hearing to gather public testimony about approving an increase of \$2.00 to the Union Gap Tourism Promotion Area Assessment Charge.

RECOMMENDATION: approve a resolution setting a Public Hearing to gather public testimony about approving an increase of \$2.00 to the Union Gap Tourism Promotion Area Assessment Charge.

LEGAL REVIEW: The City Attorney has reviewed this.

FINANCIAL REVIEW: Yes. The impact of this being approved will affect the Tourism Promotion Area Fund in the 2024 budget by approximately 134,000.

BACKGROUND INFORMATION: The City received a petition from persons who operate lodging business in the Union Gap Tourism Promotion Areas to increase the current charge from \$2.00 to \$4.00 per room per day. The petitioners would pay sixty percent (60%) or more of the proposed additional charge. A public hearing needs to be set to gather public testimony about approving the additional charge.

ADDITIONAL OPTIONS: N/A

ATTACHMENTS:

1. Resolution
2. Petition
3. Public Hearing Notice

CITY OF UNION GAP, WASHINGTON
RESOLUTION NO. _____

A **RESOLUTION** setting a public hearing to consider a petition to impose an additional charge to Union Gap Tourism Promotion Area Assessment.

WHEREAS, the City Council for the City of Union Gap is considering a petition to impose an additional charge of two dollars (\$2.00) to the Union Gap Tourism Promotion Area Assessment; and,

WHEREAS, the City Council desires to set a public hearing to consider the petition to impose an additional two dollars (\$2.00); and,

WHEREAS, the lodging businesses within the City of Union Gap have presented a petition to initiate an increase of two dollars (\$2.00) to the current City of Union Gap Tourism Promotion Area assessment a copy of which is attached hereto as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED BY THE UNION GAP CITY COUNCIL as follows:

Section 1. That there shall be a public hearing to consider the petition to impose an additional charge to the Union Gap Tourism Promotion Area Assessment, before the City Council of the City of Union Gap, Washington, at its regularly scheduled meeting to be held on the 11th day of September, 2023 at 6:00 p.m.

Section 2. This resolution shall be in effect immediately upon approval.

PASSED this 28th day of August, 2023.

John Hodkinson, Mayor

ATTEST:

APPROVED AS TO FORM:

Karen Clifton, City Clerk

Jessica Foltz, City Attorney

PETITION TO IMPOSE AN ADDITIONAL CHARGE TO UNION GAP TOURISM PROMOTION AREA

SIGNATURES OF PERSONS OPERATING LODGING BUSINESSES WITHIN THE UNION GAP TOURISM PROMOTION AREA SUPPORTING THE IMPOSITION OF AN ADDITIONAL CHARGE OF TWO DOLLARS PER NIGHT OF STAY ON THE FURNISHING OF LODGING BY CERTAIN LODGING BUSINESSES AND OTHER MATTERS RELATED HERETO

Whereas, the 2020 State Legislature of the State of Washington passed and the Governor signed Engrossed Substitute Bill 6592 ("ESSB 6592"). ESSB 6592 authorized legislative authorities to impose an additional Tourism Promotion Area assessment charge of up to \$3 per night per stay on furnishing of lodging by a lodging business with 40 or more rooms located in a Tourism Promotion Area. Any additional charge expires July 1, 2027.

To consider the imposition of an additional charge, signatures of the persons who operate lodging businesses who would pay sixty percent or more of the proposed additional charge must be provided to the legislative authority together with:

1. The proposed uses and projects to which the proposed revenue from the additional charge shall be put,
2. The total estimated costs,
3. The estimated rate for the charge, and
4. A proposed breakdown by class of lodging business if such classification is to be used;

and

WHEREAS, the affected lodging businesses within the City of Union Gap desires to present to the City of Union Gap Council to increase the current assessment on all classes of lodging by \$2 per night per stay for a total assessment of \$4 per night per stay on furnishing of lodging as a lodging business located in the Union Gap Tourism Promotion Area.

NOW, THEREFORE, pursuant to ESSB6592, the signatories herein after of the persons who operate lodging business within the Union Gap Tourism Promotion Area who would pay sixty percent or more of the proposed additional charge provide to the Council their signatures and additionally;

1. The proposed uses and projects to which the proposed revenue from the additional charge shall be put,
2. The total estimated costs,
3. The estimated rate for the charge, and

There is no breakdown by the class of lodging proposed at this time.

1. REVENUE COLLECTED FROM THIS ASSESSMENT MUST BE USED FOR ACTIVITIES AND EXPENDITURES DESIGNED TO INCREASE TOURISM PROMOTION AND CONVENTION BUSINESS, INCLUDING BUT NOT LIMITED TO:

- a. Advertising campaigns and Marketing materials, marketing and publicizing events, public relation campaigns, community development programs, conference/convention or trade shows or otherwise distributing information for the purpose of attracting and welcoming tourists to Union Gap that result in overnight stays.
- b. Group Tour, Leisure and Sports Tourism Sales and Marketing
- c. The general marketing and/or promotion of tourism, events, conventions and other business within the Yakima County Area and approved and adopted by the Union Gap Lodging Tax Advisory Committee (LTAC) and City of Union Gap annually;
- d. The marketing of Yakima County to travel industry in order to benefit local tourism and result in overnight stays within the Union Gap Tourism Promotion Area.
- e. The marketing of Union Gap to recruit major events in order to promote local tourism resulting in overnight stays within the Union Gap Tourism Promotion Area.

2. THE TOTAL ESTIMATED COSTS

City of Union Gap estimates that on an annual basis the revenue from the additional charge collected from the operators of Lodging Businesses within the Union Gap Tourism Promotion Area shall be an increase of approximately \$134,000. This estimate is based on a five-year average of the Tourism Promotion Area collections between 2018-2022. This amount will vary from year to year depending upon the fluctuating occupancy rates of Lodging Business in the City of Union Gap subject to the additional charge.

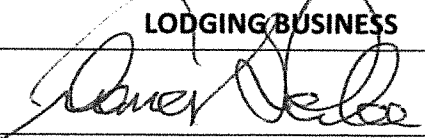
3. ESTIMATED RATE FOR THE CHARGE

Union Gap Ordinance No. 2707 would be amended to increase the charge by \$2.00 and to provide as follows:

There shall be imposed a tourism promotion charge on the furnishing of lodging by a lodging business located in the Union Gap Tourism Promotion Area in the amount of four dollars per room per day.

The tourism promotion charges imposed under this chapter are not a tax on the sale of lodging for the purposes of calculating the lodging tax limit specified in RCW 82.14.410.

To follow are signatures of persons who operate lodging business in the Union Gap Tourism Promotion Area who would pay sixty percent (60%) or more of the proposed additional charge referenced in paragraph 3 above:

NAME OF LODGING BUSINESS	SIGNATURE OF PERSON WHO OPERATES LODGING BUSINESS
Best Western Plus Ahtanum Inn	
Holiday Inn Express Suites - Union Gap	Wanda A. Riel

***NOTICE OF PUBLIC HEARING
CITY OF UNION GAP, WASHINGTON
INTENT TO MODIFY TOURISM PROMOTION AREA***

NOTICE IS HEREBY GIVEN that on Monday, September 11, 2023, at 6:00 p.m., or as soon thereafter as possible, the Union Gap City Council will conduct a public hearing. The purpose of the hearing is to consider the petition submitted by representatives of lodging properties within the Tourism Promotion Area (TPA) to impose an additional two-dollar tourism promotion charge.

Comments may be emailed to the City Clerk at Karen.Clifton@uniongapwa.gov or mailed to P.O. Box 3008, Union Gap, Washington, 98903 prior to 5:00 p.m. on September 11, 2023.

DATED this 28th day of August 2023.

Karen Clifton, City Clerk



City Council Communication

Meeting Date: August 28, 2023
From: David Dominguez; City Engineer
Topic/Issue: Resolution – Encroachment Agreement; Aerotech Environmental Consulting, Inc.

SYNOPSIS: Aerotech Environmental Consulting, Inc. is seeking the City's authorization to install up to eight (8) groundwater remediation wells. The location is in the City's right-of-way located east of North Rudkin Road and east of the existing curb along the east side of North Rudkin Road, as depicted on Exhibit A (attached).

RECOMMENDATION: Approve a resolution authorizing the City Manager to sign an Encroachment Agreement between the City of Union Gap and Aerotech Environmental Consulting, Inc. for the installation of up to eight (8) groundwater remediation wells in the City's right-of-way.

LEGAL REVIEW: The City Attorney has reviewed.

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION:

ADDITIONAL OPTIONS: N/A

ATTACHMENTS:

1. Resolution
2. Encroachment Agreement
3. Exhibit A

CITY OF UNION GAP, WASHINGTON
RESOLUTION NO. _____

A **RESOLUTION** authorizing the City Manager to sign an Encroachment Agreement with Aerotech Environmental Consulting, Inc.

WHEREAS, the City is willing to grant Aerotech Environmental Consulting, Inc. access to property on North Rudkin Road for the installation of up to eight (8) groundwater remediation wells; and

WHEREAS, the project location is, within City Right of Way, at the existing curb along the eastern side of North Rudkin Road; and

WHEREAS, the City is willing to grant Aerotech Environmental Consulting, Inc. access to the referenced property for the described purposes;

NOW, THEREFORE, BE IT RESOLVED BY THE UNION GAP CITY COUNCIL as follows: That the City Manager is authorized to sign an Encroachment Agreement with Aerotech Environmental Consulting, Inc. for installation of up to eight (8) groundwater remediation wells within the City's right-of-way.

PASSED this 28th day of August, 2023.

John Hodkinson, Mayor

ATTEST:

APPROVED AS TO FORM:

Karen Clifton, City Clerk

Jessica Foltz, City Attorney

ENCROACHMENT AGREEMENT

This ENCROACHMENT AGREEMENT ("Agreement") is entered into by and between Aerotech Environmental Consulting, Inc., a corporation and CITY OF UNION GAP ("City").

RECITALS

A. Aerotech Environmental Consulting, Inc. currently operates Gearjammer Truck Plaza,

B. Aerotech Environmental Consulting, Inc. seeks City's authorization to install up to eight groundwater remediation wells in the City of Union Gap right-of-way located east of N. Rudkin Road and east of the existing curb along the east side of N. Rudkin Road, in the City of Union Gap, County of Yakima, State of Washington, as depicted on Exhibit A attached hereto and incorporated herein (the "Property").

C. City is willing to grant Aerotech Environmental Consulting, Inc. access to the Property for the above described purposes.

TERMS AND CONDITIONS

NOW, THEREFORE, in consideration of the mutual covenants and promises herein, the parties hereby agree as follows:

1. Rights Granted. City hereby grants to Aerotech Environmental Consulting, Inc., its employees, agents, representatives, consultants, and contractors, a license over, under, and across the Property for the purpose of performing environmental work under government agency oversight or direction (the "Work"). The Work will be limited to the installation, maintenance, inspection, replacement, periodic sampling, and abandonment of up to eight groundwater recovery wells. City approves the approximate well location shown on Exhibit A. Prior to the installation of any additional wells or any borings on the Property, Aerotech Environmental Consulting, Inc. will seek City's approval and the parties will work together to determine the appropriate location(s). City agrees to cooperate with Aerotech Environmental Consulting, Inc., including executing additional documents, if necessary, in order to obtain permits or other documents from a government agency required to install, abandon, or remove Aerotech Environmental Consulting, Inc. equipment.

2. Performance of the Work. Aerotech Environmental Consulting, Inc. will conduct and perform the Work in a prompt, safe, efficient, and workmanlike manner and in compliance with all applicable federal, state, or local laws, regulations or ordinances. Aerotech Environmental Consulting, Inc. will perform all Work conducted under this Agreement at its sole cost and expense.

3. Term. This Agreement will terminate upon completion of the Work and any restoration obligation under Section 4 (Restoration).

4. Restoration. If entry onto the Property by Aerotech Environmental Consulting, Inc., or exercise by Aerotech Environmental Consulting, Inc. of any of its rights or obligations under this Agreement, result in any physical damage to the Property (ordinary wear and tear excepted), Aerotech Environmental Consulting, Inc. will promptly repair and restore the portions of the

property damaged to substantially the same condition as existed prior to the damage or exercise of such right or obligation., Aerotech Environmental Consulting, Inc. will properly abandon the wells in conformance with WAC Chapter 173-160, Minimum Standards for Construction and Maintenance of Wells. The City, Upon reasonable efforts to notify (such efforts to include telephone contact) Aerotech Environmental Consulting, Inc. of its intent to take action prior to taking action shall retain all rights to us Property in such a way as customary for roadway widening or enhancement projects. Aerotech Environmental Consulting, Inc. is responsible for any costs associated with the relocation or adjustment requests of said groundwater monitoring well(s).

5. Indemnity. Aerotech Environmental Consulting, Inc. agrees to indemnify, defend, and hold harmless City, its officers, agents, employees, successors, and assigns (the "Indemnified Parties") from and against any claims brought against any of the Indemnified Parties for personal injury or for physical damage to real or personal property arising out of the performance of the Work on the Property by Aerotech Environmental Consulting, Inc. and its agents, consultants, and subconsultants, except to the extent that such claims are due to the reckless, negligent or intentional acts or omissions of the Indemnified Parties.

6. Insurance. Aerotech Environmental Consulting, Inc. will require contractors who perform the Work under this Agreement to maintain liability insurance coverage in accordance with the contractors' service agreements.

7. Notices. Any notices required to be made under this Agreement will be made in writing to the address of the appropriate party as set forth below. All such notices will be deemed to have been duly given and received upon mailing or delivery by courier or personal delivery service. Notwithstanding the foregoing, communications pursuant to Section 8 (Agency Communications) may be delivered by email. Parties may alter or modify their notice address by delivery of written notice pursuant to the terms of this Agreement.

To Aerotech Environmental Consulting, Inc.: Attn: Preet Hans
Phone: (206) 499-1011
Email: preet.hans@yahoo.com

To City: City of Union Gap Public Works Administration
P.O. Box 3008
Union Gap, WA 98903
Attn: Dennis Henne, Director of Public Works &
Community Development
Phone: (509) 225-3524
Email: dennis.henne@uniongapwa.gov

8. Agency Communications. Each party will promptly provide the other party with copies of all final reports, laboratory test results, and other communications submitted to a government agency regarding the Work performed on the Property.

9. Applicable Law. This Agreement will be interpreted, and any dispute arising hereunder will be resolved, in accordance with the laws of the State of Washington, without reference to choice of law rules.

10. **Alternative Dispute Resolution (ADR).** If a dispute arises between the parties relating to this Agreement, the parties agree to use the following procedure prior to pursuing other legal remedies:

10.1. A meeting between the parties will promptly be held in Washington, attended by individuals with decision-making authority regarding the dispute, who will attempt in good faith to negotiate a resolution of the dispute.

10.2. If within 15 days after the meeting, the parties have not succeeded in negotiating a resolution of the dispute, they agree to submit the dispute to mediation using a mediator who is mutually acceptable, and to bear equally the costs of the mediation.

10.3. The parties agree to participate in good faith in the mediation process related to their dispute for a period of 30 days from the commencement of mediation. If the parties are not successful in resolving the dispute through mediation, then:

10.3.1. if both parties agree, they may submit the matter to a binding arbitration or a private adjudicator; or

10.3.2. either party may initiate litigation upon 10 days advance written notice to the other party.

11. **Counterparts.** This Agreement may be executed in counterparts, both of which together will constitute one and the same agreement.

12. **Integration.** This document represents the entire agreement between the parties. This Agreement supersedes and replaces any and all prior agreements between the parties regarding the subject matter herein. No modification of the terms hereof will be effective unless in writing and duly executed by the authorized representatives of the respective parties.

13. **No Admission of Liability.** The parties acknowledge and agree that this Agreement, the act of entering into it, and any act or omission pursuant hereto will not be construed as an admission of any nature.

14. **Compliance with Laws.** Throughout the term of this Agreement, Aerotech Environmental Consulting, Inc. and City will at all times comply fully with all applicable laws, ordinances, rules, and regulations of any governmental agency having jurisdiction over the Property.

15. **Binding Effect.** This Agreement will be binding upon and inure to the benefit of the parties hereto and their respective heirs, successors, and assigns. City will promptly notify Aerotech Environmental Consulting, Inc. of any transfer of its interest in the Property and will provide a copy of this Agreement to any and all transferees.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed and effective as of the last date set forth below.

AEROTECH ENVIRONMENTAL CONSULTING, INC.:

Dated: August 11, 2023

By: 

Name: Nicholas Gerkin

Its: VP, Aerotech Environmental Consulting, Inc.

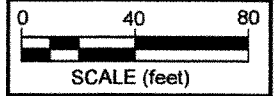
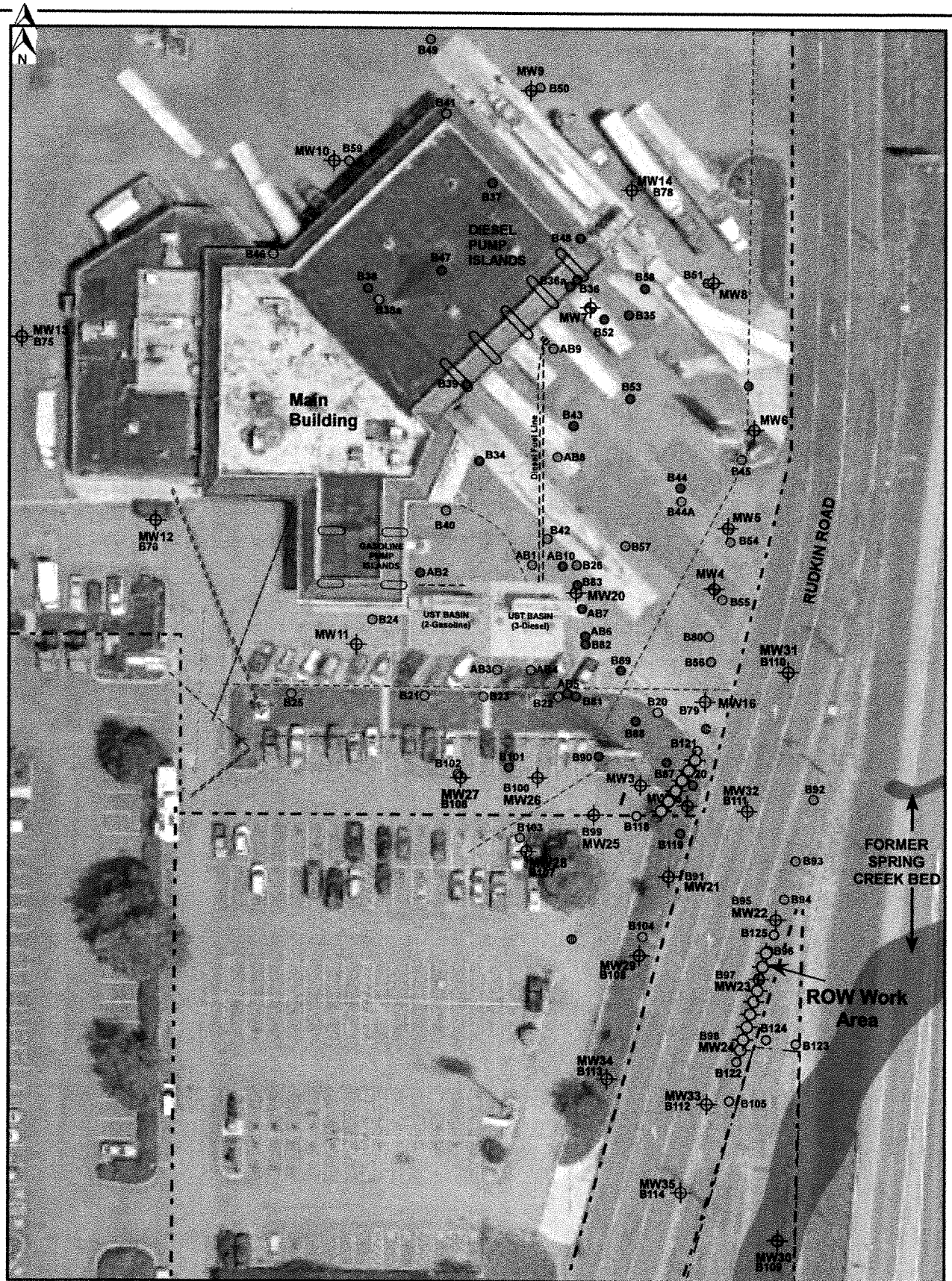
CITY OF UNION GAP:

Dated: _____, 2023

By: _____

Name: _____

Its: _____



Green numbers and symbols indicate concentrations below the MTCA Method A Cleanup Levels

Red numbers and symbols indicate concentrations above the MTCA Method A Cleanup Levels

Gray numbers and symbols indicate that no sample was analyzed from that specific location

AEROTECH
ENVIRONMENTAL CONSULTING

EXPLANATION		MW26	
	Groundwater Monitoring Well		Property Boundary
	Soil Boring		Water Supply
	Proposed Recovery Well		Gas
			Electrical
			Storm Water

B97	Soil Boring ID
13	Depth (ft.)
170	TPHg
2,300	TPHg

All Concentrations are reported in mg/kg

PROPOSED RECOVERY WELL LOCATION MAP

Gearjammer Truck Plaza
2310 Rudkin Road
Union Gap, Washington

Date: 08/08/23
By: Nick Gerkin
Exhibit: A

CONSENT AGENDA

UNION GAP CITY COUNCIL REGULAR MEETING
UNION GAP COUNCIL CHAMBERS
Union Gap, Washington
August 14, 2023, Regular Meeting
MINUTES

<u>Call to Order</u>	Mayor Hodkinson called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.
<u>Council Members Present</u>	Council Members Sewell, Wentz, Galloway, Hansen, Schilling, and Dailey were present.
<u>Staff Present</u>	City Manager Bounds, City Attorney Foltz, Police Chief Cobb, Fire Chief Markham, Public Works & Community Development Director Henne, Civil Engineer Dominquez, and Finance & Administration Director Clifton were present.
<u>Audience Present</u>	See attached list.
<u>Pledge of Allegiance</u>	Mayor Hodkinson led the pledge of allegiance.
<u>Consent Agenda</u>	<p>Motion by Council Member Wentz, second by Council Member Hansen to approve the consent agenda as follows:</p> <p>Regular Council Meeting Minutes, dated July 24, 2023, as attached to the Agenda and maintained in electronic format</p> <p>Payroll Vouchers – EFT’s and Voucher No. 106886 through 106893 for the month of July 2023, in the amount of \$497,645.40.</p> <p>Claims Vouchers – EFT’s, and Voucher No. 106883 through 106885 and Voucher Nos. 106894 through 106995 for August 14, 2023, in the amount of \$1,367,186.48.</p> <p>Motion carried unanimously.</p>
<u>General Items</u>	
<u>Public Works & Community Development</u>	
Resolution No. – 23-37 –	Byron Gumz with the Yakima Valley Conference of Governments

CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – August 14, 2023

City of Union Gap Housing Plan

explained that they are at the final step of adopting the Housing Action Plan, and wanted to answer any questions Council may have. Council Member Schilling asked about community outreach. Gumz responded that it varied, but that they held different community events, such as at schools trying to make themselves present, and that there was not a huge response. They posted items such as posters with QR codes at places such as gas stations, and post cards distributed to different places of business. Gumz stated that this is a guiding document that outlines avenues that can be taken to address the housing needs for the community. If approved there will be a process where there is more Community outreach to gather feedback. Schilling recommended using the utility bill mailings, and newsletter to communicate information. Mayor Hodkinson stated that this is a great advantage to our citizens, and that there will be a lot more follow up on this particular item.

Motion by Council Member Wentz, second by Council Member Dailey to approve Resolution No. – 23-37 – approving the City of Union Gap Housing Action Plan. Motion carried unanimously.

Resolution No. 23-38 – HLA Task Order 2020-01 – Amendment No. 1 – South Broadway Area Sewer Extension, General Sewer Plan Phase 3 (GSP Phase 3)

HLA Engineering and Land Surveying President, Mike Battle gave an overview of the amendment request regarding a 36” diameter concrete pipe, trying to determine ownership and responsibility of the line. There was significant redesign and compensation for that particular effort. Council Member Schilling asked if we own that line, Battle responded that it was his understanding that no agency is claiming jurisdiction of that line.

Motion by Council Member Wentz, second by Council Member Galloway to approve Resolution No. - 23-38 – authorizing the City Manager to sign Amendment No. 1 to Task Order No. 2020-01 with HLA Engineering and Land Surveying, Inc. as it relates to services the South Broadway Area Sewer Extension (GSP Phase 3) project. Motion carried unanimously.

Resolution No. – 23-39 – HLA Task Order 2021-02 – Amendment No. 1 – Ahtanum Road and Main Street Stormwater Improvements – Construction Services Project

HLA Engineering and Land Surveying President, Mike Battle gave an overview of the difficulties that arose with the project, and that he was very proud of how his staff handled the issues. Council Member Wentz questioned why they were hearing about this after reaching an amount of \$100,000, that it should have been discovered at the \$10,000 or \$20,000 mark. Battle explained that the \$100,000 was brought to the City’s attention back in September of 2022, and their team, uncompensated, finished the project putting forward a

CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – August 14, 2023

substantial effort. They made the City aware of it last year with multiple requests to the City for consideration, so it is not new information. Public Works and Community Development Director Henne stated that it had been proposed to City staff several times, but staff wanted to finish the project before increasing the contract just to know where the project stands at the end of the contract. Henne agreed that it was a very difficult project. Battle explained that even after approval of the Amendment, final payment to the contractor, and upcoming change order No. 4, the overall project will still be under Budget.

Motion by Council Member Wentz, second by Council Member Dailey to approve Resolution No. – 23-39 – authorizing the City Manager to sign Amendment No. 1 to Task Order No. 2021-02 with HLA Engineering and Land Surveying, Inc. as it relates to services for the Ahtanum Road and Main Street Stormwater Improvements – Construction Services project. Motion carried unanimously.

Resolution No. – 23-40 –
WA State Department of
Ecology – Storm Drainage
Improvement Agreement
No. WQC-2023-UniGap-
00029

Motion by Council Member Wentz, second by Council Member Galloway to approve Resolution No. – 23-40 – authorizing the City Manager to sign an agreement with the WA State department of Ecology for Agreement No. WQC-2023-UniGap-00029 as it relates to the Rudkin Road Storm Drainage Improvements project. Motion carried unanimously.

City Manager

Ordinance No. – 3049 –
Utility Taxes

Motion by Council Member Wentz, second by Council Member Galloway to adopt Ordinance No. – 3049 – establishing new regulations regarding water, sewer, and garbage utility taxes; providing for severability; and establishing an effective date. Motion carried unanimously.

Resolution No. – 23-41 –
Limited English Proficiency
Plan – (LEP) Plan

Motion by Council Member Wentz, second by Council Member Dailey to adopt Resolution no 23-41 – adopting a Limited English Proficiency (LEP) Plan. Motion carried unanimously.

Finance and Administration

Ordinance No. – 3050 –
Amending Section 4.04.060

Finance and Administration Director Clifton explained that the three items she is about to present were discussed at the 2024 Budget

CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – August 14, 2023

“FEES” of Chapter 4.04
Occupational Licenses of the
Union Gap Municipal Code

workshop as well as the last Committee meeting.

Motion by Council Member Dailey, second by Council Member Wentz to adopt Ordinance No. 3050 – amending Union Gap Municipal Code Section 4.04.060 “Fees” of chapter 4.04 “Occupational Licenses.” Motion carried unanimously.

Ordinance No. – 3051 –
Amending Section
“Payment” and Section
12.04.110 “Penalty charge
for late payments” of
Chapter 12.04 “Water Rates
and Regulations” of the
Union Gap Municipal Code

Motion by Council Member Galloway, second by Council Member Dailey to adopt Ordinance No. – 3051 – amending Union Gap Municipal Code Section 12.04.100 “Payment” and section 12.04.110 “Penalty Charge for Late Payment” of Chapter 12.04 Water rates and regulations. Motion carried unanimously.

Ordinance No. – 3052 –
Amending Section 3.08.010
“FEE IMPOSED” OF
Chapter 3.08 Nonsufficient
Funds and Returned Checks
of the Union Gap Municipal
Code

Motion by Council Member Wentz, second by Council Member Galloway to adopt Ordinance No. – 3052 – amending Union Gap Municipal Code Section 3.80.010 “Fee Imposed” of Chapter 3.80 “Nonsufficient or Returned Checks.

Police

Resolution No. – 23-42 –
American Medical Response
Ambulance Service, In. –
Professional Services
Agreement for Blood Draws

Police Chief Cobb explained that it has started to become challenging to have to go the Hospital Emergency Room for DUI arrest blood draws, and has caused loss of evidence. The proposed Professional Services Agreement will allow an EMT and paramedic to come on sight, or on seen as needed. They would then draw blood according to evidentiary standards, and we would have it right away.

Motion by Council Member Wentz, second by Council Member Schilling to approve Resolution No. – 23-42 – authorizing the City Manager to sign a professional services agreement with American Medical Response Ambulance Service, Inc. (AMR), for blood draws.

Resolution No. – 23-43 –
Yakima Valley Crisis
Response Unit – Interlocal
Agreement

Motion by Council Member Wentz, second by Council Member Galloway to approve Resolution No. – 23-43 – authorizing the City Manager to sign an Interlocal agreement with Yakima Valley Crisis Response Unit (YVCRU). Motion carried unanimously.

CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – August 14, 2023

Resolution No. – 23-44 – Police Surplus Vehicle	Motion by Council Member Wentz, second by Council Member Galloway to approve Resolution No. – 23-44 – declaring vehicle surplus and allow the city to donate the vehicle to YVLCL. Motion carried unanimously.
<u>Committee Reports</u>	None.
<u>Items from the Audience</u>	None.
<u>City Manager Report</u>	None.
<u>Communications/Questions/ Comments</u>	None.
<u>Development of next Agenda</u>	None.
<u>Adjournment of Meeting</u>	Mayor Hodkinson adjourned the July 24, 2023 regular Council meeting at 6:30 p.m.

Sharon Bounds, City Manager

ATTEST:

Karen Clifton, City Clerk

CITY OF UNION GAP
REGULAR UNION GAP COUNCIL MEETING
SIGN IN SHEET

6:00 P.M. - August 14, 2023

NAME (Please Print)

(Date)

ADDRESS

NAME (Please Print)	(Date)	ADDRESS
Al Miller	8-14-23	YUCOG
B L Groop	8-14-23	109 E WASH. STN.
Byron Gammz	8/14/23	YUCOG
Lidia Ballaway	8-14-23	2711 5th St.
Benina Anderson	"	Yakima
Michael Wilson	8-14-23	H/A



City Council Communication

Meeting Date: August 28, 2023
From: Karen Clifton, Director of Finance and Administration
Topic/Issue: Claim Vouchers – August 28, 2023

SYNOPSIS: Claim Vouchers Dated August 28, 2023

RECOMMENDATION: Request Council to approve EFTs and Voucher Nos. 106997 through 107058, in the amount of \$1,219,932.43.

LEGAL REVIEW: N/A

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: 1. Claim Voucher Register
2. Detailed Claim Voucher Register

WARRANT/CHECK REGISTER

CITY OF UNION GAP

Time: 14:31:35 Date: 08/23/2023

01/01/2023 To: 08/31/2023

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
4888	08/14/2023	Claims	2	EFT	US BANK - CHECKING	399.64	ANALYSIS FEE - 07/2023
4929	08/21/2023	Claims	2	EFT	WA STATE DEPT OF REVENUE	18,315.24	EXCISE TAX - 07/2023
5036	08/28/2023	Claims	2	EFT	CENTURY LINK - LD	104.63	LONG DISTANCE - 08/2023
5037	08/28/2023	Claims	2	EFT	CENTURY LINK	415.88	CIVIC CENTER PHONE LINE & FAX LINE - 08/2023; FIRE DEPT - 08/2023; SENIOR CENTER - 08/2023
5038	08/28/2023	Claims	2	EFT	OFFICE DEPOT-CITY HALL	650.94	2" FASTENERS, ADDRESS LABELS & BLUE LEGAL FILE FOLDERS; TAPE REFILLS; SELF-INKING MICRO DATE MESSAGE STAMP; ADVIL; LETTER OPENERS & CALCULATOR RIBBON; HP 952 INK CARTRIDGES - CYAN, MAGENTA, YELLOW & B
5039	08/28/2023	Claims	2	EFT	OFFICE DEPOT-PD	61.21	3"X5" WIREBOUND MEMO BOOKS; CLASP ENVELOPES, SHARPIE MARKERS, POST-IT NOTES & BLUE BORDER CERTIFICATE PAPER
5040	08/28/2023	Claims	2	EFT	SPECTRUM	132.46	CIVIC CENTER TV SERVICE - 08/2023
5041	08/28/2023	Claims	2	EFT	US BANK CARDMEMBER SVC	25.84	ONLINE LAND SEARCH FOR AN ESTOPPEL CERTIFICATE - AHTANUM RIDGE BUSINESS PARK
5042	08/28/2023	Claims	2	EFT	VERIZON WIRELESS - CH #742100945-0001	384.01	CITY HALL CELL SERVICE - 08/2023
4972	08/21/2023	Claims	2	106997	WA STATE DEPT OF AGRICULTURE	75.00	WSDA PESTICIDE EXAM FEE & LICENSE FEE - 08/22/2023 - B. CORT
5043	08/28/2023	Claims	2	106998	ALL AMERICAN PROPANE	91.98	FIRE DEPT 250 GALLON PROPANE TANK RENTAL - SN #182928 - TANK #1847894
5044	08/28/2023	Claims	2	106999	AMERICAN MEDICAL RESPONSE INC.	1,405.06	AED - LP CR2 SEMI-AUTOMATIC WIFI, ENGLISH, BAG
5045	08/28/2023	Claims	2	107000	ATLAS STAFFING INC	3,064.22	SEASONAL PARKS - WEEK WORKED 08/05/2023 - T. CARLS & J. VANDER HOUWEN; SEASONAL PARKS - WEEK WORKED 08/12/2023 - T. CARLS
5046	08/28/2023	Claims	2	107001	BORARCHITECTURE, PLLC	2,381.40	ARCHITECTURAL SVCS - LIBRARY/COMMUNITY CENTER - 07/2023
5047	08/28/2023	Claims	2	107002	CANON FINACIAL SERVICES	186.28	PD COPIER - 08/2023
5048	08/28/2023	Claims	2	107003	CASCADE FIRE & SAFETY	36,231.26	E96 KME NEW EQUIPMENT
5049	08/28/2023	Claims	2	107004	CASCADE IND. & HYDRAULICS	33.34	PARKS KUBOTA TRACTOR REPAIR - 18.25" HOSE ASSEMBLY - 3/8" HOSE X 1/2" FJ & 3/8" 100R17 1W 3250 PSI
5050	08/28/2023	Claims	2	107005	CASCADE NATURAL GAS CORP	308.80	FIRE DEPT - 107 W. AHTANUM ROAD - 07/2023 & PD ANNEX BLDG - 3007 2ND STREET - 07/2023; 4401 1/2 MAIN STREET & 4401 MAIN STREET #2 - 07/2023; CIVIC CAMPUS - 07/2023
5051	08/28/2023	Claims	2	107006	CHRISTENSEN, INC.	2,100.23	PD FUEL - 08/01/2023 - 08/15/2023

WARRANT/CHECK REGISTER

CITY OF UNION GAP

Time: 14:31:35 Date: 08/23/2023

01/01/2023 To: 08/31/2023

Page: 2

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
5052	08/28/2023	Claims	2	107007	CINTAS CORP #605	71.99	CIVIC CENTER & PD MAT SERVICE - 08/11/2023
5053	08/28/2023	Claims	2	107008	CITY OF UNION GAP	10,327.43	2" COMMERCIAL WATER & SEWER SVC CONNECTION - UG LIBRARY/COMMUNITY CENTER
5054	08/28/2023	Claims	2	107009	CITY OF YAKIMA	80,642.71	WHOLESALE SEWER 3 PARTY AGREEMENT - 07/2023
5055	08/28/2023	Claims	2	107010	SINGH AND PARKS LLC COCO'S MINI MART	49.25	PD GENERATOR DIESEL - 9.473 GALLONS - 07/10/2023
5056	08/28/2023	Claims	2	107011	CORE & MAIN LP	416.24	3/4" COUPLINGS - QJ (CTS) XIPS - NO LEAD; 3/4" COUPLINGS - PJ (CTS) XIPS - NO LEAD
5057	08/28/2023	Claims	2	107012	BRENT E CORT	200.00	2023 SAFETY BOOT REIMBURSEMENT - B. CORT
5058	08/28/2023	Claims	2	107013	CURTIS BLUE LINE	35.74	DEPT EMBLEM PATCHES & .75" X 3" MIDNIGHT NAVY BLANK NAME TAG - G. COBB
5059	08/28/2023	Claims	2	107014	D & G CLEANING,LLC	6,156.00	CIVIC CENTER & PD CLEANING SVC - 07/2023; ACTIVITIES BLDG/YOUTH BARN CLEANING SVC - 07/2023
5060	08/28/2023	Claims	2	107015	DAY WIRELESS	155.93	RADIO MIC - PLUS RSM IP543.5MM JACK RX - T. WAY
5061	08/28/2023	Claims	2	107016	EMBROIDERY NORTHWEST	38.01	POLO SHIRT - C. FIX
5062	08/28/2023	Claims	2	107017	EVERGREEN SERVICES	3,421.28	CIVIC CNTR LAWN SVC, SPRINKER SYS MAINT, RMV DEAD PLANTS & REPLACE IRRIG TIMER
5063	08/28/2023	Claims	2	107018	GENE WEINMANN CONSULTING	90.00	CDBG COORDINATOR
5064	08/28/2023	Claims	2	107019	GRANITE CONSTRUCTION CO	801.70	2598 - MOD B- WA - 3.450 TONS - 08/14/2023 & 4.700 TONS - 08/09/2023
5065	08/28/2023	Claims	2	107020	GRANT J HUNT COMPANY	4,000.00	DESIGN & MARKETING - 08/2023
5066	08/28/2023	Claims	2	107021	CARLOS HERNANDEZ	150.00	CLEANING/DAMAGE DEPOSIT REFUND - YOUTH BARN RENTAL 08/12/2023 - RESERVATION #5436
5067	08/28/2023	Claims	2	107022	DULCE HERNANDEZ	71.62	OVERPAYMENT REFUND - UB ACCT #13056 - 102 W. LOCUST STREET
5068	08/28/2023	Claims	2	107023	INLAND SUPPLY	610.27	ELKAY 55898C WATER SENTRY PLUS FILTERS
5069	08/28/2023	Claims	2	107024	INTERWEST CONSTRUCTION,	721,516.78	PROGRESS PAYMENT #1 REGIONAL BELTWAY CONNECTOR STAGE 2A
5070	08/28/2023	Claims	2	107025	KAZCADE ENGRAVING & TROPHIES	90.89	RETIREMENT PLAQUE - D. DUNSMORE
5071	08/28/2023	Claims	2	107026	KELLER SUPPLY CO	28.67	VACUUM BREAKER KIT & HDL REPAIR KIT
5072	08/28/2023	Claims	2	107027	LAW OFFICES OF MARGITA DORNAY	14,500.00	PROSECUTING ATTORNEY - 08/2023
5073	08/28/2023	Claims	2	107028	MANSFIELD ALARM CO INC	500.54	FIRE DEPT - 107 W. AHTANUM ROAD - AES RADIO MONITORING 09/01/2023 - 11/30/2023; CIVIC CENTER FIRE ALARM & SECURITY ALARM MONITORING - 09/01/2023 - 11/30/2023
5074	08/28/2023	Claims	2	107029	MINUTEMAN PRESS	133.47	BUSINESS CARDS - G. SEWELL & S. BOUNDS

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5075	08/28/2023	Claims	2	107030	MORTONS SUPPLY	108.05	2" SLIP FIX, 2 S COUPLINGS, P-68 PRIMER, CHRISTY'S RED HOT & 2" SCH 40 PVC
5076	08/28/2023	Claims	2	107031	ROBERT R NORTHCOTT	250.00	PUBLIC DEFENDER
5077	08/28/2023	Claims	2	107032	OFFICE SOLUTIONS NORTHWEST	526.90	HP 962XL INK CARTRIDGES, COPY PAPER, LINEN COVER STOCK PAPER & UB STATEMENT PAPER; HP 962XL BLACK INK CARTRIDGE & SPIRAL BOUND CARBONLESS COPY MESSAGE PADS; HP 962XL BLACK INK CARTRIDGE & 3' X 3" LINE
5078	08/28/2023	Claims	2	107033	OXARC INC	67.87	BLACK NITRILE GLOVES - XXL
5079	08/28/2023	Claims	2	107034	PACIFIC POWER	7,768.60	TRAFFIC LIGHTS - 07/2023 & STREET LIGHTS/BOOSTER PUMPS - 07/2023
5080	08/28/2023	Claims	2	107035	PEOPLE FOR PEOPLE	2,300.00	SENIOR NUTRITION TEMPORARY SITE MANAGER - 07/2023
5081	08/28/2023	Claims	2	107036	PETTY CASH	28.63	MISC RECEIPTS - 08/2023
5082	08/28/2023	Claims	2	107037	QUADIENT FINANCE USA, INC.	1,000.00	POSTAGE - 08/2023
5083	08/28/2023	Claims	2	107038	RACOM CORPORATION	1,589.19	SHOP SVCS - VEH #8, SVC LABOR - VEH #119 & STANDARD PROGRAMMING - VEH #122
5084	08/28/2023	Claims	2	107039	REPUBLIC PUBLISHING CO	1,060.00	NOTICE OF APPLICATION/ENVIRONMENTAL REVIEW - PI TOWER DEVELOPMENT, LLC; NOTICE OF CIVIL SERVICE MEETING - 08/07/2023; DETERMINATION OF NON-SIGNIFICANCE - UGMC TITLE 17.20; NOTICE OF THE 2024 LTAC BUDGE
5085	08/28/2023	Claims	2	107040	DON C. SMITH	1,698.78	LEOFF 1 RETIREE MEDICARE 08/01/2023 - 10/31/2023; LEOFF 1 RETIREE RX; LEOFF 1 RETIREE - MASSAGE THERAPY - 05/25/2023 & 05/30/2023; LEOFF 1 RETIREE - MASSAGE THERAPY - 06/01/2023, 06/06/2023, 06/08/202
5086	08/28/2023	Claims	2	107041	SMITTYS OUTDOOR POWER EQUIPMENT INC	71.90	STIHL FS 70 TRIMMER REPAIR - FLUSH FUEL SYSTEM
5087	08/28/2023	Claims	2	107042	STATE AUDITOR'S OFFICE	4,889.60	2020-2022 AUDIT - AUDIT NO. 59135
5088	08/28/2023	Claims	2	107043	THE REAL YELLOW PAGES	321.08	PARK AD - 08/2023
5089	08/28/2023	Claims	2	107044	TTC CONSTRUCTION INC.	209,060.70	PROGRESS ESTIMATE NO. 03 REGIONAL BELTWAY AREA UTILITIES EXTENSION - HLA PROJECT #22038C
5090	08/28/2023	Claims	2	107045	UNITED STATES POSTMASTER	918.22	UB POSTAGE - 08/2023
5091	08/28/2023	Claims	2	107046	VIC'S AUTO & SUPPLY UNION GAP - PW	153.56	ROTELLA ELECTRIC 50/50 ANTIFREEZE/COOLANT & DELO 400 15W40 ENGINE OIL
5092	08/28/2023	Claims	2	107047	WA STATE DEPT OF TRANSPORTATION	2,923.46	SIGNAL MAINTENANCE, REPAIR & ADDITIONS - 07/2023
5093	08/28/2023	Claims	2	107048	WA STATE TREASURER	15,268.93	CJRS-07/2023
5094	08/28/2023	Claims	2	107049	WEAVER DISTRIBUTING	8.80	ZINC LAG SCREWS & USS FLAT ZINC WASHERS FOR FULLBRIGHT FENCE REPAIR

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5095	08/28/2023	Claims	2	107050	WELLS FARGO VENDOR FIN SERV	928.21	KYOCERA TASKALFA 6054CI LEASE - 08/2023
5096	08/28/2023	Claims	2	107051	YAKIMA CITY TREASURER	2,372.72	CISCO SWITCH, MODULES & ACCESS POINT FOR UG PD ANNEX BLDG - W.O. #65683
5097	08/28/2023	Claims	2	107052	YAKIMA CO AUDITOR	621.50	TRANSFER OF WATER RIGHTS - 2503 S. 10TH AVE, 2222 S. 4TH AVE & 2219 S. 6TH AVE
5098	08/28/2023	Claims	2	107053	YAKIMA CO DEPT OF CORRECTIONS	44,636.62	INMATE HOUSING & MEDICAL - 07/2023
5099	08/28/2023	Claims	2	107054	YAKIMA CO TREAS PROSECUTING	212.59	CVC - 07/2023
5100	08/28/2023	Claims	2	107055	YAKIMA PRINTING COMPANY	70.11	DOMESTIC VIOLENCE PACKETS
5101	08/28/2023	Claims	2	107056	YAKIMA VALLEY CONFERENCE	4,562.48	LAND USE PLANNING & GIS/MAPPING SERVICE - 07/2023
5102	08/28/2023	Claims	2	107057	YAKIMA VALLEY TOURISM	5,376.72	NW TRAVEL & LIFE - MAY/JUNE 2023 & FACEBOOK ADS - UG HISTORY/OLD TOWN DAYS
5103	08/28/2023	Claims	2	107058	YAKIMA WASTE SYSTEMS INC	761.27	WASTE SERVICE - 07/2023
						97,977.59	
001 Current Expense Fund						10,936.55	
101 Street Fund						4,000.00	
107 Convention Center Reserve Fund						5,560.32	
108 Tourism Promotion Area Fund						2,381.40	
111 Library & Community Center Fund						36,231.26	
113 Fire Truck Reserve Fund						7,844.57	
118 Municipal Capital Improvement Fund						2,372.72	
123 Criminal Justice Fund						311.97	
128 Transit System Fund						2,572.86	
170 Housing Rehabilitation Fund						721,516.78	
305 Regional Beltway Connector Fund						9,738.28	
401 Water Fund						8,907.24	
402 Garbage Fund						85,038.67	
403 Sewer Fund						209,060.70	
405 Sewer Improvement Reserve						256.50	
630 General State/County-Shared Rev Fund						212.59	
633 Crime Victims Comp Cnty Share						15,012.43	
640 Court Revenue Fund						1,219,932.43	
						1,219,932.43	Claims: 1,219,932.43

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4888	08/14/2022:	Claims	2	EFT	US BANK - CHECKING	399.64	ANALYSIS FEE - 07/2023
			001 - 514 23 49 00 - MISCELLANEOUS			399.64	
4929	08/21/2022:	Claims	2	EFT	WA STATE DEPT OF REVENUE	18,315.24	EXCISE TAX - 07/2023
			001 - 511 60 49 10 - EXTERNAL TAXES			221.40	
			001 - 524 20 49 01 - EXTERNAL TAXES-BUILDING			101.80	
			401 - 534 50 49 01 - EXTERNAL TAXES			7,094.04	
			403 - 535 50 49 02 - EXTERNAL TAXES			3,385.71	
			402 - 537 50 49 01 - EXTERNAL TAXES			7,233.30	
			001 - 576 80 49 02 - EXTERNAL TAXES			278.99	
5036	08/28/2022:	Claims	2	EFT	CENTURY LINK - LD	104.63	LONG DISTANCE - 08/2023
			001 - 513 10 47 00 - CIVIC CAMPUS UTILITIES - EXEC			5.27	
			001 - 514 23 47 00 - CIVIC CAMPUS UTILITIES-FINAN			7.36	
			001 - 514 30 47 00 - CIVIC CAMPUS UTILITIES - CLER			6.62	
			001 - 515 31 47 00 - CIVIC CAMPUS UTILITIES-LEGAL			3.20	
			001 - 521 50 47 00 - PD FACILITIES CIVIC CAMP UTIL			66.98	
			001 - 524 10 47 01 - CIVIC CAMPUS UTILITY-BUILDIN			3.38	
			401 - 534 50 47 01 - CIVIC CAMPUS UTILITIES-WATE			3.06	
			403 - 535 50 47 01 - CIVIC CAMPUS UTILITIES-SEWEI			2.23	
			402 - 537 50 47 01 - CIVIC CAMPUS UTILITES - GARB			0.23	
			101 - 542 30 47 01 - CIVIC CAMPUS UTILITIES-STREE			0.42	
			101 - 543 30 47 01 - CIVIC CAMPUS UTILITIES-STREE			1.13	
			128 - 547 10 47 01 - CIVIC CAMPUS UTILITIES-TRAN!			0.94	
			001 - 558 60 47 01 - CIVIC CAMPUS UTILITIES-PLAN!			2.93	
			001 - 576 80 47 01 - CIVIC CAMPUS U TILITIES-PARK			0.88	
5037	08/28/2022:	Claims	2	EFT	CENTURY LINK	415.88	CIVIC CENTER PHONE LINE & FAX LINE - 08/2023; FIRE DEPT - 08/2023; SENIOR CENTER - 08/2023
			001 - 513 10 47 00 - CIVIC CAMPUS UTILITIES - EXEC			14.15	
			001 - 514 23 47 00 - CIVIC CAMPUS UTILITIES-FINAN			19.73	
			001 - 514 30 47 00 - CIVIC CAMPUS UTILITIES - CLER			17.75	
			001 - 515 31 47 00 - CIVIC CAMPUS UTILITIES-LEGAL			8.59	
			001 - 521 50 47 00 - PD FACILITIES CIVIC CAMP UTIL			179.68	
			001 - 522 10 42 00 - COMMUNICATION			68.75	
			001 - 524 10 47 01 - CIVIC CAMPUS UTILITY-BUILDIN			9.06	
			401 - 534 50 47 01 - CIVIC CAMPUS UTILITIES-WATE			8.22	
			403 - 535 50 47 01 - CIVIC CAMPUS UTILITIES-SEWEI			5.96	
			402 - 537 50 47 01 - CIVIC CAMPUS UTILITES - GARB			0.63	
			101 - 542 30 47 01 - CIVIC CAMPUS UTILITIES-STREE			1.13	
			101 - 543 30 47 01 - CIVIC CAMPUS UTILITIES-STREE			3.02	
			128 - 547 10 47 01 - CIVIC CAMPUS UTILITIES-TRAN!			2.53	
			001 - 558 60 47 01 - CIVIC CAMPUS UTILITIES-PLAN!			7.86	
			001 - 571 21 42 00 - COMMUNICATION			66.47	
			001 - 576 80 47 01 - CIVIC CAMPUS U TILITIES-PARK			2.35	
5038	08/28/2022:	Claims	2	EFT	OFFICE DEPOT-CITY HALL	650.94	2" FASTENERS, ADDRESS LABELS & BLUE LEGAL FILE FOLDERS; TAPE REFILLS; SELF-INKING MICRO DATE MESSAGE STAMP; ADVIL; LETTER OPENERS & CALCULATOR RIBBON; HP 952 INK CARTRIDGES - CYAN, MAGENTA, YELLOW & B
			001 - 511 60 31 01 - SUPPLIES			0.79	
			001 - 513 10 31 00 - SUPPLIES			0.79	
			001 - 513 10 31 00 - SUPPLIES			8.32	
			001 - 513 10 31 00 - SUPPLIES			4.54	
			001 - 514 23 31 00 - SUPPLIES			0.79	
			001 - 514 30 31 00 - SUPPLIES			0.79	
			001 - 514 30 31 00 - SUPPLIES			8.33	
			001 - 514 30 31 00 - SUPPLIES			4.53	
			001 - 517 91 31 00 - SUPPLIES			21.85	
			001 - 524 20 31 00 - SUPPLIES-BUILDING			31.83	
			001 - 524 20 31 00 - SUPPLIES-BUILDING			0.79	

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			001 - 524 20 31 00 - SUPPLIES-BUILDING			2.47	
			001 - 524 20 31 00 - SUPPLIES-BUILDING			1.63	
			001 - 524 20 31 00 - SUPPLIES-BUILDING			161.99	
			401 - 534 50 31 00 - SUPPLIES			0.79	
			401 - 534 50 31 00 - SUPPLIES			22.99	
			401 - 534 50 31 00 - SUPPLIES			2.47	
			401 - 534 50 31 00 - SUPPLIES			5.99	
			401 - 534 50 31 00 - SUPPLIES			1.63	
			401 - 534 50 31 00 - SUPPLIES			6.70	
			403 - 535 50 31 00 - SUPPLIES			0.79	
			403 - 535 50 31 00 - SUPPLIES			22.99	
			403 - 535 50 31 00 - SUPPLIES			2.47	
			403 - 535 50 31 00 - SUPPLIES			5.99	
			403 - 535 50 31 00 - SUPPLIES			1.63	
			403 - 535 50 31 00 - SUPPLIES			6.70	
			402 - 537 50 31 00 - SUPPLIES			0.79	
			402 - 537 50 31 00 - SUPPLIES			22.99	
			402 - 537 50 31 00 - SUPPLIES			2.47	
			402 - 537 50 31 00 - SUPPLIES			5.99	
			402 - 537 50 31 00 - SUPPLIES			1.63	
			402 - 537 50 31 00 - SUPPLIES			6.70	
			101 - 542 30 31 00 - SUPPLIES			0.79	
			101 - 542 30 31 00 - SUPPLIES			22.99	
			101 - 542 30 31 00 - SUPPLIES			2.47	
			101 - 542 30 31 00 - SUPPLIES			5.99	
			101 - 542 30 31 00 - SUPPLIES			1.63	
			101 - 542 30 31 00 - SUPPLIES			6.70	
			001 - 558 60 31 00 - SUPPLIES			31.82	
			001 - 558 60 31 00 - SUPPLIES			0.79	
			001 - 558 60 31 00 - SUPPLIES			2.45	
			001 - 558 60 31 00 - SUPPLIES			1.60	
			001 - 558 60 31 00 - SUPPLIES			161.99	
			001 - 576 80 31 00 - SUPPLIES			0.79	
			001 - 576 80 31 00 - SUPPLIES			22.99	
			001 - 576 80 31 00 - SUPPLIES			2.47	
			001 - 576 80 31 00 - SUPPLIES			6.00	
			001 - 576 80 31 00 - SUPPLIES			1.63	
			001 - 576 80 31 00 - SUPPLIES			6.69	
5039	08/28/202:	Claims	2	EFT	OFFICE DEPOT-PD		61.21 3"X5" WIREBOUND MEMO BOOKS; CLASP ENVELOPES, SHARPIE MARKERS, POST-IT NOTES & BLUE BORDER CERTIFICATE PAPER
			001 - 521 10 31 00 - PD ADMIN SUPPLIES			57.32	
			001 - 521 10 31 01 - PD CLERICAL SUPPLIES			3.89	
5040	08/28/202:	Claims	2	EFT	SPECTRUM		132.46 CIVIC CENTER TV SERVICE - 08/2023
			001 - 513 10 47 00 - CIVIC CAMPUS UTILITIES - EXEC			6.68	
			001 - 514 23 47 00 - CIVIC CAMPUS UTILITIES-FINAN			9.31	
			001 - 514 30 47 00 - CIVIC CAMPUS UTILITIES - CLER			8.37	
			001 - 515 31 47 00 - CIVIC CAMPUS UTILITIES-LEGAL			4.05	
			001 - 521 50 47 00 - PD FACILITIES CIVIC CAMP UTIL			84.80	
			001 - 524 10 47 01 - CIVIC CAMPUS UTILITY-BUILDIN			4.28	
			401 - 534 50 47 01 - CIVIC CAMPUS UTILITIES-WATE			3.88	
			403 - 535 50 47 01 - CIVIC CAMPUS UTILITIES-SEWEI			2.83	
			402 - 537 50 47 01 - CIVIC CAMPUS UTILITES - GARB			0.30	
			101 - 542 30 47 01 - CIVIC CAMPUS UTILITIES-STREE			0.53	
			101 - 543 30 47 01 - CIVIC CAMPUS UTILITIES-STREE			1.42	
			128 - 547 10 47 01 - CIVIC CAMPUS UTILITIES-TRAN!			1.19	
			001 - 558 60 47 01 - CIVIC CAMPUS UTILITIES-PLAN!			3.71	
			001 - 576 80 47 01 - CIVIC CAMPUS U TILITIES-PARK			1.11	
5041	08/28/202:	Claims	2	EFT	US BANK CARDMEMBER SVC		25.84 ONLINE LAND SEARCH FOR AN ESTOPPEL CERTIFICATE - AHTANUM RIDGE BUSINESS PARK

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			001 - 513 10 49 01 - MISCELLANEOUS			25.84	
5042	08/28/2023	Claims	2	EFT	VERIZON WIRELESS - CH #742100945-0001	384.01	CITY HALL CELL SERVICE - 08/2023
			001 - 511 60 42 01 - COMMUNICATION			332.04	
			001 - 513 10 42 01 - COMMUNICATION			51.97	
4972	08/21/2023	Claims	2	106997	WA STATE DEPT OF AGRICULTURE	75.00	WSDA PESTICIDE EXAM FEE & LICENSE FEE - 08/22/2023 - B. CORT
			101 - 542 70 49 00 - MISCELLANEOUS			75.00	
5043	08/28/2023	Claims	2	106998	ALL AMERICAN PROPANE	91.98	FIRE DEPT 250 GALLON PROPANE TANK RENTAL - SN #182928 - TANK #1847894
			001 - 522 50 47 00 - FD FACILITIES - UTILITIES			91.98	
5044	08/28/2023	Claims	2	106999	AMERICAN MEDICAL RESPONSE INC.	1,405.06	AED - LP CR2 SEMI-AUTOMATIC WIFI, ENGLISH, BAG
			001 - 511 60 31 01 - SUPPLIES			117.09	
			001 - 513 10 31 00 - SUPPLIES			117.09	
			001 - 514 23 31 00 - SUPPLIES			117.09	
			001 - 514 30 31 00 - SUPPLIES			117.09	
			001 - 521 50 31 00 - PD FACILITIES SUPPLIES			117.09	
			001 - 524 20 31 00 - SUPPLIES-BUILDING			117.09	
			401 - 534 50 31 00 - SUPPLIES			117.09	
			403 - 535 50 31 00 - SUPPLIES			117.09	
			402 - 537 50 31 00 - SUPPLIES			117.09	
			101 - 542 30 31 00 - SUPPLIES			117.09	
			001 - 558 60 31 00 - SUPPLIES			117.09	
			001 - 576 80 31 00 - SUPPLIES			117.07	
5045	08/28/2023	Claims	2	107000	ATLAS STAFFING INC	3,064.22	SEASONAL PARKS - WEEK WORKED 08/05/2023 - T. CARLS & J. VANDER HOUWEN; SEASONAL PARKS - WEEK WORKED 08/12/2023 - T. CARLS
			001 - 576 80 41 00 - PROFESSIONAL SERVICES-ATLA			2,025.50	
			001 - 576 80 41 00 - PROFESSIONAL SERVICES-ATLA			1,038.72	
5046	08/28/2023	Claims	2	107001	BORARCHITECTURE, PLLC	2,381.40	ARCHITECTURAL SVCS - LIBRARY/COMMUNITY CENTER - 07/2023
			111 - 594 57 41 43 - LIBRARY/COMM CENTER-DESIG			2,381.40	
5047	08/28/2023	Claims	2	107002	CANON FINACIAL SERVICES	186.28	PD COPIER - 08/2023
			001 - 591 21 70 09 - SBITA TECH LEASE - POLICE			186.28	
5048	08/28/2023	Claims	2	107003	CASCADE FIRE & SAFETY	36,231.26	E96 KME NEW EQUIPMENT
			113 - 594 22 64 13 - MACHINERY & EQUIPMENT			36,231.26	
5049	08/28/2023	Claims	2	107004	CASCADE IND. & HYDRAULICS	33.34	PARKS KUBOTA TRACTOR REPAIR - 18.25" HOSE ASSEMBLY - 3/8" HOSE X 1/2" FJ & 3/8" 100R17 1W 3250 PSI
			001 - 576 80 48 00 - REPAIRS & MAINTENANCE			33.34	
5050	08/28/2023	Claims	2	107005	CASCADE NATURAL GAS CORP	308.80	FIRE DEPT - 107 W. AHTANUM ROAD - 07/2023 & PD ANNEX BLDG - 3007 2ND STREET - 07/2023; 4401 1/2 MAIN STREET & 4401 MAIN STREET #2 - 07/2023; CIVIC CAMPUS - 07/2023
			001 - 513 10 47 00 - CIVIC CAMPUS UTILITIES - EXEC			12.32	
			001 - 514 23 47 00 - CIVIC CAMPUS UTILITIES-FINAN			17.18	
			001 - 514 30 47 00 - CIVIC CAMPUS UTILITIES - CLER			15.45	
			001 - 515 31 47 00 - CIVIC CAMPUS UTILITIES-LEGAL			7.48	
			001 - 521 50 47 00 - PD FACILITIES CIVIC CAMP UTIL			13.78	
			001 - 521 50 47 00 - PD FACILITIES CIVIC CAMP UTIL			156.43	

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			001 - 522 50 47 00		FD FACILITIES - UTILITIES	19.11	
			001 - 524 10 47 01		CIVIC CAMPUS UTILITY-BUILDIN	7.89	
			401 - 534 50 47 01		CIVIC CAMPUS UTILITIES-WATE	7.15	
			403 - 535 50 47 00		UTILITIES	17.78	
			403 - 535 50 47 01		CIVIC CAMPUS UTILITIES-SEWEI	5.21	
			402 - 537 50 47 00		UTILITIES	13.78	
			402 - 537 50 47 01		CIVIC CAMPUS UTILITES - GARB	0.54	
			101 - 542 30 47 01		CIVIC CAMPUS UTILITIES-STREE	0.98	
			101 - 543 30 47 01		CIVIC CAMPUS UTILITIES-STREE	2.63	
			128 - 547 10 47 01		CIVIC CAMPUS UTILITIES-TRAN!	2.20	
			001 - 558 60 47 01		CIVIC CAMPUS UTILITIES-PLAN!	6.84	
			001 - 576 80 47 01		CIVIC CAMPUS U TILITIES-PARK	2.05	
5051	08/28/2023	Claims	2	107006	CHRISTENSEN, INC.	2,100.23	PD FUEL - 08/01/2023 - 08/15/2023
			001 - 521 10 32 00		PD ADMIN FUEL	177.61	
			001 - 521 21 32 00		INVESTIGATION FUEL	261.82	
			001 - 521 22 32 00		PATROL FUEL	1,660.80	
5052	08/28/2023	Claims	2	107007	CINTAS CORP #605	71.99	CIVIC CENTER & PD MAT SERVICE - 08/11/2023
			001 - 513 10 48 01		CIVIC CAMPUS MAINTENANCE-	3.63	
			001 - 514 23 48 01		CIVIC CAMPUS MAINTENANCE-	5.06	
			001 - 514 30 48 01		CIVIC CAMPUS MAINTENANCE-	4.55	
			001 - 515 31 48 00		CIVIC CAMPUS MAINTENANCE-	2.20	
			001 - 521 50 48 01		PD FACILITIES CIVIC CAMPUS M	46.09	
			001 - 524 20 48 01		CIVIC CAMPUS MAINTENANCE-	2.32	
			401 - 534 50 48 01		CIVIC CAMPUS MAINTENANCE-	2.11	
			403 - 535 50 48 01		CIVIC CAMPUS MAINTENANCE-	1.54	
			402 - 537 50 48 01		CIVIC CAMPUS MAINTENANCE-	0.16	
			101 - 542 30 48 01		CIVIC CAMPUS MAINTENANCE-	0.29	
			101 - 543 30 48 01		CIVIC CAMPUS MAINTENANCE-	0.77	
			128 - 547 10 48 01		CIVIC CAMPUS MAINTENANCE-	0.65	
			001 - 558 60 48 01		CIVIC CAMPUS MAINTENANCE-	2.02	
			001 - 576 80 48 01		CIVIC CAMPUS MAINTENANCE	0.60	
5053	08/28/2023	Claims	2	107008	CITY OF UNION GAP	10,327.43	2" COMMERCIAL WATER & SEWER SVC CONNECTION - UG LIBRARY/COMMUNITY CENTER
			118 - 594 30 65 19		LIBRARY/COMMUNITY CENTER	7,844.57	
			170 - 594 72 62 45		LIBRARY & COMMUNITY CENTE	2,482.86	
5054	08/28/2023	Claims	2	107009	CITY OF YAKIMA	80,642.71	WHOLESALE SEWER 3 PARTY AGREEMENT - 07/2023
			403 - 535 50 41 03		INTERGOVERNMENTAL PROFES	80,642.71	
5055	08/28/2023	Claims	2	107010	SINGH AND PARKS LLC COCO'S MINI MART	49.25	PD GENERATOR DIESEL - 9.473 GALLONS - 07/10/2023
			001 - 521 10 32 00		PD ADMIN FUEL	49.25	
5056	08/28/2023	Claims	2	107011	CORE & MAIN LP	416.24	3/4" COUPLINGS - QJ (CTS) XIPS - NO LEAD; 3/4" COUPLINGS - PJ (CTS) XIPS - NO LEAD
			401 - 534 50 31 00		SUPPLIES	198.71	
			401 - 534 50 31 00		SUPPLIES	217.53	
5057	08/28/2023	Claims	2	107012	BRENT E CORT	200.00	2023 SAFETY BOOT REIMBURSEMENT - B. CORT
			401 - 534 50 21 00		UNIFORMS & EQUIPMENT	40.00	
			403 - 535 50 21 00		UNIFORMS & EQUIPMENT	40.00	
			402 - 537 50 21 00		UNIFORMS & EQUIPMENT	40.00	
			101 - 542 30 21 00		UNIFORMS & EQUIPMENT	40.00	
			001 - 576 80 21 00		UNIFORMS & EQUIPMENT	40.00	
5058	08/28/2023	Claims	2	107013	CURTIS BLUE LINE	35.74	DEPT EMBLEM PATCHES & .75" X 3" MIDNIGHT NAVY BLANK NAME TAG - G. COBB
			001 - 521 10 21 00		PD ADMIN UNIFORMS & EQUIP	35.74	

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5059	08/28/2023	Claims	2	107014	D & G CLEANING,LLC	6,156.00	CIVIC CENTER & PD CLEANING SVC - 07/2023; ACTIVITIES BLDG/YOUTH BARN CLEANING SVC - 07/2023
					001 - 513 10 41 02 - CIVIC CAMPUS JANITORIAL	225.07	
					001 - 514 23 41 03 - CIVIC CAMPUS JANITORIAL-FIN	313.94	
					001 - 514 30 41 02 - CIVIC CAMPUS JANITORIAL - CL	282.31	
					001 - 515 31 41 05 - CIVIC CAMPUS JANITORIAL -LE	136.59	
					001 - 521 50 41 01 - PD FACILITIES CIVIC CAMPUS JA	2,858.50	
					001 - 524 20 41 02 - CIVIC CAMPUS JANITORIAL-BUI	144.16	
					401 - 534 50 41 03 - CIVIC CAMPUS JANITORIAL-WA	130.74	
					403 - 535 50 41 04 - CIVIC CAMPUS JANITORIAL-SEV	95.09	
					402 - 537 50 41 03 - CIVIC CAMPUS JANITORIAL-GAI	9.95	
					101 - 542 30 41 03 - CIVIC CAMPUS JANITORIAL-STF	17.98	
					101 - 543 30 41 02 - CIVIC CAMPUS JANITORIAL-STF	48.01	
					128 - 547 10 41 03 - CIVIC CAMPUS JANITORIAL-TR/	40.19	
					001 - 558 60 41 02 - CIVIC CAMPUS JANITORIAL-PLA	125.05	
					001 - 576 80 41 01 - PROF SVC- WHITE GLOVE CLEA	1,691.00	
					001 - 576 80 41 02 - CIVIC CAMPUS JANITORIAL-PAF	37.42	
5060	08/28/2023	Claims	2	107015	DAY WIRELESS	155.93	RADIO MIC - PLUS RSM IP543.5MM JACK RX - T. WAY
					001 - 521 22 21 00 - PATROL UNIFORMS & EQUIPMI	155.93	
5061	08/28/2023	Claims	2	107016	EMBROIDERY NORTHWEST	38.01	POLO SHIRT - C. FIX
					401 - 534 50 21 00 - UNIFORMS & EQUIPMENT	7.60	
					403 - 535 50 21 00 - UNIFORMS & EQUIPMENT	7.60	
					402 - 537 50 21 00 - UNIFORMS & EQUIPMENT	7.60	
					101 - 542 30 21 00 - UNIFORMS & EQUIPMENT	7.60	
					001 - 576 80 21 00 - UNIFORMS & EQUIPMENT	7.61	
5062	08/28/2023	Claims	2	107017	EVERGREEN SERVICES	3,421.28	CIVIC CNTR LAWN SVC, SPRINKER SYS MAINT, RMV DEAD PLANTS & REPLACE IRRIG TIMER
					001 - 513 10 48 01 - CIVIC CAMPUS MAINTENANCE-	172.46	
					001 - 514 23 48 01 - CIVIC CAMPUS MAINTENANCE-	240.56	
					001 - 514 30 48 01 - CIVIC CAMPUS MAINTENANCE-	216.32	
					001 - 515 31 48 00 - CIVIC CAMPUS MAINTENANCE-	104.66	
					001 - 521 50 48 01 - PD FACILITIES CIVIC CAMPUS M	2,190.31	
					001 - 524 20 48 01 - CIVIC CAMPUS MAINTENANCE-	110.46	
					401 - 534 50 48 01 - CIVIC CAMPUS MAINTENANCE-	100.18	
					403 - 535 50 48 01 - CIVIC CAMPUS MAINTENANCE-	72.86	
					402 - 537 50 48 01 - CIVIC CAMPUS MAINTENANCE-	7.62	
					101 - 542 30 48 01 - CIVIC CAMPUS MAINTENANCE-	13.77	
					101 - 543 30 48 01 - CIVIC CAMPUS MAINTENANCE-	36.79	
					128 - 547 10 48 01 - CIVIC CAMPUS MAINTENANCE-	30.80	
					001 - 558 60 48 01 - CIVIC CAMPUS MAINTENANCE-	95.82	
					001 - 576 80 48 01 - CIVIC CAMPUS MAINTENANCE	28.67	
5063	08/28/2023	Claims	2	107018	GENE WEINMANN CONSULTING	90.00	CDBG COORDINATOR
					170 - 559 30 41 01 - PROFESSIONAL SERVICES - HOL	90.00	
5064	08/28/2023	Claims	2	107019	GRANITE CONSTRUCTION CO	801.70	2598 - MOD B- WA - 3.450 TONS - 08/14/2023 & 4.700 TONS - 08/09/2023
					401 - 534 50 31 00 - SUPPLIES	339.37	
					402 - 537 50 31 00 - SUPPLIES	231.17	
					128 - 547 10 31 00 - OFFICE & OPERATING SUPPLIES	231.16	
5065	08/28/2023	Claims	2	107020	GRANT J HUNT COMPANY	4,000.00	DESIGN & MARKETING - 08/2023
					107 - 557 30 41 01 - PROF SERVICES-GRANT J HUNT	4,000.00	
5066	08/28/2023	Claims	2	107021	CARLOS HERNANDEZ	150.00	CLEANING/DAMAGE DEPOSIT REFUND - YOUTH BARN RENTAL 08/12/2023 - RESERVATION #5436
					001 - 582 10 00 03 - PARK DEPOSIT REFUND	150.00	

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5067	08/28/2023	Claims	2	107022	DULCE HERNANDEZ	71.62	OVERPAYMENT REFUND - UB ACCT #13056 - 102 W. LOCUST STREET
					401 - 582 10 04 01 - 210-10) WATER REFUNDS	71.62	
5068	08/28/2023	Claims	2	107023	INLAND SUPPLY	610.27	ELKAY 55898C WATER SENTRY PLUS FILTERS
					001 - 518 20 31 00 - SUPPLIES	610.27	
5069	08/28/2023	Claims	2	107024	INTERWEST CONSTRUCTION, INC.	721,516.78	PROGRESS PAYMENT #1 REGIONAL BELTWAY CONNECTOR STAGE 2A
					305 - 595 30 65 26 - REGIONAL BELTWAY - CONSTRI	721,516.78	
5070	08/28/2023	Claims	2	107025	KAZCADE ENGRAVING & TROPHIES	90.89	RETIREMENT PLAQUE - D. DUNSMORE
					001 - 521 22 49 00 - PATROL MISCELLANEOUS	90.89	
5071	08/28/2023	Claims	2	107026	KELLER SUPPLY CO	28.67	VACUUM BREAKER KIT & HDL REPAIR KIT
					001 - 576 80 31 00 - SUPPLIES	28.67	
5072	08/28/2023	Claims	2	107027	LAW OFFICES OF MARGITA DORNAY	14,500.00	PROSECUTING ATTORNEY - 08/2023
					001 - 515 31 41 02 - LEGAL SERVICES - PROS. ATTNY	14,500.00	
5073	08/28/2023	Claims	2	107028	MANSFIELD ALARM CO INC	500.54	FIRE DEPT - 107 W. AHTANUM ROAD - AES RADIO MONITORING 09/01/2023 - 11/30/2023; CIVIC CENTER FIRE ALARM & SECURITY ALARM MONITORING - 09/01/2023 - 11/30/2023
					001 - 513 10 48 01 - CIVIC CAMPUS MAINTENANCE-	12.96	
					001 - 514 23 48 01 - CIVIC CAMPUS MAINTENANCE-	18.08	
					001 - 514 30 48 01 - CIVIC CAMPUS MAINTENANCE-	16.25	
					001 - 515 31 48 00 - CIVIC CAMPUS MAINTENANCE-	7.86	
					001 - 521 50 48 01 - PD FACILITIES CIVIC CAMPUS M	164.58	
					001 - 522 50 41 00 - FD FACILITIES - PROFESSIONAL	243.46	
					001 - 524 20 48 01 - CIVIC CAMPUS MAINTENANCE-	8.30	
					401 - 534 50 48 01 - CIVIC CAMPUS MAINTENANCE-	7.53	
					403 - 535 50 48 01 - CIVIC CAMPUS MAINTENANCE-	5.49	
					402 - 537 50 48 01 - CIVIC CAMPUS MAINTENANCE-	0.57	
					101 - 542 30 48 01 - CIVIC CAMPUS MAINTENANCE-	1.04	
					101 - 543 30 48 01 - CIVIC CAMPUS MAINTENANCE-	2.76	
					128 - 547 10 48 01 - CIVIC CAMPUS MAINTENANCE-	2.31	
					001 - 558 60 48 01 - CIVIC CAMPUS MAINTENANCE-	7.20	
					001 - 576 80 48 01 - CIVIC CAMPUS MAINTENANCE	2.15	
5074	08/28/2023	Claims	2	107029	MINUTEMAN PRESS	133.47	BUSINESS CARDS - G. SEWELL & S. BOUNDS
					001 - 511 60 31 01 - SUPPLIES	66.73	
					001 - 513 10 31 00 - SUPPLIES	66.74	
5075	08/28/2023	Claims	2	107030	MORTONS SUPPLY	108.05	2" SLIP FIX, 2 S COUPLINGS, P-68 PRIMER, CHRISTY'S RED HOT & 2" SCH 40 PVC
					101 - 542 30 31 00 - SUPPLIES	28.56	
					001 - 576 80 31 00 - SUPPLIES	79.49	
5076	08/28/2023	Claims	2	107031	ROBERT R NORTHCOTT	250.00	PUBLIC DEFENDER
					001 - 515 91 41 03 - LEGAL SERVICES-PUBLIC DEFEN	250.00	

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5077	08/28/2023	Claims	2	107032	OFFICE SOLUTIONS NORTHWEST	526.90	HP 962XL INK CARTRIDGES, COPY PAPER, LINEN COVER STOCK PAPER & UB STATEMENT PAPER; HP 962XL BLACK INK CARTRIDGE & SPIRAL BOUND CARBONLESS COPY MESSAGE PADS; HP 962XL BLACK INK CARTRIDGE & 3' X 3" LINE
					001 - 511 60 31 01 - SUPPLIES	0.14	
					001 - 513 10 31 00 - SUPPLIES	1.11	
					001 - 514 23 31 00 - SUPPLIES	9.67	
					001 - 514 23 31 00 - SUPPLIES	15.15	
					001 - 514 23 31 00 - SUPPLIES	79.80	
					001 - 514 23 31 00 - SUPPLIES	39.90	
					001 - 514 30 31 00 - SUPPLIES	21.30	
					001 - 514 30 31 00 - SUPPLIES	15.14	
					001 - 521 10 31 00 - PD ADMIN SUPPLIES	0.40	
					001 - 521 10 31 00 - PD ADMIN SUPPLIES	52.33	
					001 - 524 20 31 00 - SUPPLIES-BUILDING	16.18	
					401 - 534 50 31 00 - SUPPLIES	0.67	
					401 - 534 50 31 00 - SUPPLIES	33.40	
					401 - 534 50 31 00 - SUPPLIES	30.21	
					401 - 534 50 31 00 - SUPPLIES	27.64	
					403 - 535 50 31 00 - SUPPLIES	0.60	
					403 - 535 50 31 00 - SUPPLIES	33.40	
					403 - 535 50 31 00 - SUPPLIES	30.21	
					403 - 535 50 31 00 - SUPPLIES	27.64	
					402 - 537 50 31 00 - SUPPLIES	0.60	
					402 - 537 50 31 00 - SUPPLIES	33.41	
					402 - 537 50 31 00 - SUPPLIES	30.21	
					402 - 537 50 31 00 - SUPPLIES	27.64	
					001 - 576 80 31 00 - SUPPLIES	0.15	
5078	08/28/2023	Claims	2	107033	OXARC INC	67.87	BLACK NITRILE GLOVES - XXL
					401 - 534 50 31 00 - SUPPLIES	22.63	
					101 - 542 70 31 00 - SUPPLIES	45.24	
5079	08/28/2023	Claims	2	107034	PACIFIC POWER	7,768.60	TRAFFIC LIGHTS - 07/2023 & STREET LIGHTS/BOOSTER PUMPS - 07/2023
					401 - 534 50 47 00 - UTILITIES	242.24	
					101 - 542 63 47 00 - UTILITIES	540.46	
					101 - 542 63 47 00 - UTILITIES	6,201.94	
					101 - 542 64 47 00 - UTILITIES	783.96	
5080	08/28/2023	Claims	2	107035	PEOPLE FOR PEOPLE	2,300.00	SENIOR NUTRITION TEMPORARY SITE MANAGER - 07/2023
					001 - 571 21 41 00 - PROF SERVICES - PEOPLE FOR P	2,300.00	
5081	08/28/2023	Claims	2	107036	PETTY CASH	28.63	MISC RECEIPTS - 08/2023
					001 - 511 60 31 01 - SUPPLIES	8.63	
					401 - 534 50 49 00 - MISCELLANEOUS	20.00	
5082	08/28/2023	Claims	2	107037	QUADIENT FINANCE USA, INC.	1,000.00	POSTAGE - 08/2023
					001 - 514 23 42 00 - COMMUNICATIONS	556.44	
					001 - 514 30 42 00 - COMMUNICATIONS	246.00	
					001 - 521 10 42 00 - PD ADMIN COMMUNICATIONS	30.24	
					001 - 521 10 42 00 - PD ADMIN COMMUNICATIONS	1.30	
					001 - 524 20 42 00 - COMMUNICATION-BUILDING	57.30	
					401 - 534 50 42 00 - COMMUNICATION	36.24	
					403 - 535 50 42 00 - COMMUNICATION	36.24	
					402 - 537 50 42 00 - COMMUNICATION	36.24	
5083	08/28/2023	Claims	2	107038	RACOM CORPORATION	1,589.19	SHOP SVCS - VEH #8, SVC LABOR - VEH #119 & STANDARD PROGRAMMING - VEH #122
					001 - 521 22 41 00 - PATROL PROFESSIONAL SERVIC	1,589.19	

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5084	08/28/2023	Claims	2	107039	REPUBLIC PUBLISHING CO	1,060.00	NOTICE OF APPLICATION/ENVIRONMENTAL REVIEW - PI TOWER DEVELOPMENT, LLC; NOTICE OF CIVIL SERVICE MEETING - 08/07/2023; DETERMINATION OF NON-SIGNIFICANCE - UGMC TITLE 17.20; NOTICE OF THE 2024 LTAC BUDGE
					001 - 521 10 44 00 - PD ADMIN ADVERTISING	58.80	
					108 - 557 30 44 14 - ADVERTISING-GENERAL (LTAC T	183.60	
					001 - 558 60 44 00 - ADVERTISING	453.60	
					001 - 558 60 44 00 - ADVERTISING	364.00	
5085	08/28/2023	Claims	2	107040	DON C. SMITH	1,698.78	LEOFF 1 RETIREE MEDICARE 08/01/2023 - 10/31/2023; LEOFF 1 RETIREE RX; LEOFF 1 RETIREE - MASSAGE THERAPY - 05/25/2023 & 05/30/2023; LEOFF 1 RETIREE - MASSAGE THERAPY - 06/01/2023, 06/06/2023, 06/08/202
					001 - 521 10 22 00 - LEOFF 1 BENEFITS	494.70	
					001 - 521 10 22 00 - LEOFF 1 BENEFITS	34.08	
					001 - 521 10 22 00 - LEOFF 1 BENEFITS	260.00	
					001 - 521 10 22 00 - LEOFF 1 BENEFITS	910.00	
5086	08/28/2023	Claims	2	107041	SMITTY'S OUTDOOR POWER EQUIPMENT INC	71.90	STIHL FS 70 TRIMMER REPAIR - FLUSH FUEL SYSTEM
					001 - 576 80 48 00 - REPAIRS & MAINTENANCE	71.90	
5087	08/28/2023	Claims	2	107042	STATE AUDITOR'S OFFICE	4,889.60	2020-2022 AUDIT - AUDIT NO. 59135
					001 - 514 23 41 01 - AUDIT COSTS	4,889.60	
5088	08/28/2023	Claims	2	107043	THE REAL YELLOW PAGES	321.08	PARK AD - 08/2023
					001 - 576 80 44 00 - ADVERTISING	321.08	
5089	08/28/2023	Claims	2	107044	TTC CONSTRUCTION INC.	209,060.70	PROGRESS ESTIMATE NO. 03 REGIONAL BELTWAY AREA UTILITIES EXTENSION - HLA
					405 - 594 35 67 54 - BELTWAY SEWER EXT-CN	209,060.70	
5090	08/28/2023	Claims	2	107045	UNITED STATES POSTMASTER	918.22	UB POSTAGE - 08/2023
					401 - 534 50 42 00 - COMMUNICATION	306.07	
					403 - 535 50 42 00 - COMMUNICATION	306.07	
					402 - 537 50 42 00 - COMMUNICATION	306.08	
5091	08/28/2023	Claims	2	107046	VIC'S AUTO & SUPPLY UNION GAP - PW	153.56	ROTELLA ELECTRIC 50/50 ANTIFREEZE/COOLANT & DELO 400 15W40 ENGINE OIL
					403 - 535 50 48 00 - REPAIRS & MAINTENANCE	153.56	
5092	08/28/2023	Claims	2	107047	WA STATE DEPT OF TRANSPORTATION	2,923.46	SIGNAL MAINTENANCE, REPAIR & ADDITIONS - 07/2023
					101 - 542 64 41 00 - INTERGOVERNMENTAL PROFES	2,923.46	
5093	08/28/2023	Claims	2	107048	WA STATE TREASURER	15,268.93	CJRS-07/2023
					640 - 586 00 09 01 - SCH ZONE SAFETY ST SHARE	134.85	
					640 - 586 00 26 01 - DOL TECH SUPPORT	476.74	
					630 - 589 30 01 01 - STATE BUILDING CODE FEE	256.50	
					640 - 589 30 04 01 - PSEA 1 STATE SHARE	6,315.32	
					640 - 589 30 05 01 - PSEA 2 STATE SHARE	3,622.65	
					640 - 589 30 06 01 - PSEA 3 STATE SHARE	80.43	
					640 - 589 30 07 01 - CRIME LAB/BREATH ST SHARE	30.88	
					640 - 589 30 08 01 - JIS STATE SHARE	2,441.76	
					640 - 589 30 09 01 - ST GEN FUND 93 - WA AUTO TR	962.75	

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			640 - 589 30 10 01 -		TRAUMA CARE STATE SHARE	947.05	
5094	08/28/2023	Claims	2	107049	WEAVER DISTRIBUTING		8.80 ZINC LAG SCREWS & USS FLAT ZINC WASHERS FOR FULLBRIGHT FENCE REPAIR
			001 - 576 80 48 00 -		REPAIRS & MAINTENANCE	8.80	
5095	08/28/2023	Claims	2	107050	WELLS FARGO VENDOR FIN SERV		928.21 KYOCERA TASKALFA 6054CI LEASE - 08/2023
			001 - 591 11 70 09 -		SBITA TECH LEASE - LEGISLATIV	2.40	
			001 - 591 13 70 09 -		SBITA TECH LEASE - EXECUTIVE	18.00	
			001 - 591 14 70 09 -		SBITA TECH LEASE - FINANCE	436.69	
			001 - 591 14 77 09 -		SBITA TECH LEASE - CLERK	160.62	
			001 - 591 17 70 09 -		SBITA TECH LEASE - WELLNESS	0.02	
			001 - 591 21 70 09 -		SBITA TECH LEASE - POLICE	6.95	
			001 - 591 24 70 09 -		SBITA TECH LEASE - BUILDING	278.40	
			401 - 591 34 70 09 -		SBITA TECH LEASE - WATER	8.28	
			403 - 591 35 70 09 -		SBITA TECH LEASE - SEWER	8.28	
			402 - 591 37 70 09 -		SBITA TECH LEASE - GARBAGE	8.28	
			001 - 591 76 70 09 -		SBITA TECH LEASE - PARKS	0.29	
5096	08/28/2023	Claims	2	107051	YAKIMA CITY TREASURER		2,372.72 CISCO SWITCH, MODULES & ACCESS POINT FOR UG PD ANNEX BLDG - W.O. #65683
			123 - 594 21 64 23 -		MACHINERY & EQUIPMENT	2,372.72	
5097	08/28/2023	Claims	2	107052	YAKIMA CO AUDITOR		621.50 TRANSFER OF WATER RIGHTS - 2503 S. 10TH AVE, 2222 S. 4TH AVE & 2219 S. 6TH AVE
			401 - 534 50 49 00 -		MISCELLANEOUS	621.50	
5098	08/28/2023	Claims	2	107053	YAKIMA CO DEPT OF CORRECTIONS		44,636.62 INMATE HOUSING & MEDICAL - 07/2023
			001 - 523 20 41 04 -		DETENTION & CORRECTION CC	44,369.40	
			001 - 523 20 41 07 -		DETENTION & CORRECTION-MI	320.33	
			001 - 523 20 41 07 -		DETENTION & CORRECTION-MI	-53.11	
5099	08/28/2023	Claims	2	107054	YAKIMA CO TREAS PROSECUTING		212.59 CVC - 07/2023
			633 - 586 00 00 00 -		CRIME VICTIMS COMP CNTY SH	212.59	
5100	08/28/2023	Claims	2	107055	YAKIMA PRINTING COMPANY LLC		70.11 DOMESTIC VIOLENCE PACKETS
			001 - 521 22 31 00 -		PATROL SUPPLIES	70.11	
5101	08/28/2023	Claims	2	107056	YAKIMA VALLEY CONFERENCE		4,562.48 LAND USE PLANNING & GIS/MAPPING SERVICE - 07/2023
			001 - 558 60 41 01 -		INTERGOVERNMENTAL PROFES	4,562.48	
5102	08/28/2023	Claims	2	107057	YAKIMA VALLEY TOURISM		5,376.72 NW TRAVEL & LIFE - MAY/JUNE 2023 & FACEBOOK ADS - UG HISTORY/OLD TOWN DAYS
			108 - 557 30 44 08 -		ADVERTISING-YAK VALLEY TOU	5,376.72	
5103	08/28/2023	Claims	2	107058	YAKIMA WASTE SYSTEMS INC		761.27 WASTE SERVICE - 07/2023
			402 - 537 60 49 00 -		CONTRACTED SERVICES	761.27	

001 Current Expense Fund	97,977.59
101 Street Fund	10,936.55
107 Convention Center Reserve Fund	4,000.00
108 Tourism Promotion Area Fund	5,560.32
111 Library & Community Center Fund	2,381.40
113 Fire Truck Reserve Fund	36,231.26
118 Municipal Capital Improvement Fund	7,844.57
123 Criminal Justice Fund	2,372.72
128 Transit System Fund	311.97

WARRANT/CHECK REGISTER

CITY OF UNION GAP

Time: 14:32:13 Date: 08/23/2023

01/01/2023 To: 08/31/2023

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
		170			Housing Rehabilitation Fund	2,572.86	
		305			Regional Beltway Connector Fund	721,516.78	
		401			Water Fund	9,738.28	
		402			Garbage Fund	8,907.24	
		403			Sewer Fund	85,038.67	
		405			Sewer Improvement Reserve	209,060.70	
		630			General State/County-Shared Rev Fund	256.50	
		633			Crime Victims Comp Cnty Share	212.59	
		640			Court Revenue Fund	15,012.43	
						<hr/>	
							Claims: 1,219,932.43
						1,219,932.43	



City Council Communication

Meeting Date: August 28, 2023
From: Karen Clifton, Director of Finance and Administration
Topic/Issue: USDA Voucher – July 2023

SYNOPSIS: USDA Voucher for the month of July 2023

RECOMMENDATION: Request Council to approve an EFT in the amount of \$114,307.00.

LEGAL REVIEW: N/A

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: USDA Voucher Register

WARRANT/CHECK REGISTER

CITY OF UNION GAP

Time: 15:45:37 Date: 08/18/2023

07/01/2023 To: 07/31/2023

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
4951	07/03/2023	Claims	50	EFT	USDA LOAN	114,307.00	CIVIC CENTER CAMPUS - 2ND QTR 2023
		001 Current Expense Fund				68,964.00	
		101 Street Fund				1,689.00	
		123 Criminal Justice Fund				36,590.00	
		128 Transit System Fund				1,029.00	
		401 Water Fund				3,347.00	
		402 Garbage Fund				254.00	
		403 Sewer Fund				2,434.00	
						<hr/>	
							Claims: 114,307.00
						114,307.00	