

UNION GAP CITY COUNCIL
REGULAR MEETING AGENDA
MONDAY, AUGUST 25, 2014 – 6:00 P.M.
102 W. AHTANUM ROAD, UNION GAP

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

II. CONSENT AGENDA: There will be no separate discussion of these items unless a Council Member requests in which event the item will be removed from the Consent Agenda and considered immediately following the Consent Agenda. All items listed are considered to be routine by the Union Gap City Council and will be enacted by one motion.

A. Approval of Minutes:

Regular Council Meeting Minutes, dated August 11, 2014, As attached to the Agenda and maintained in electronic format;

B. Approve Vouchers:

Claims Vouchers – EFT's and Voucher Nos. 88408 through 88514 for August 25, 2014, in the amount of \$547,469.25;

Petty Cash Vouchers – Voucher No. 1825, in the amount of \$16.12.

III. ITEMS FROM THE AUDIENCE: - First Opportunity -The City Council will allow comments under this section on items NOT already on the agenda. Where appropriate, the public will be allowed to comment on agenda items as they are addressed during the meeting. Please signal staff or the chair if you wish to take advantage of this opportunity. Each speaker will have three (3) minutes to address the City Council. Any handouts provided must also be provided to the City Clerk and are considered a matter of public record.

IV. GENERAL ITEMS

City Manager

Resolution No. _____ - Adopting Public Defense Standards.

Public Works/Community Development

Resolution No. _____ - Award Asbestos Abatement Bid;

V. ITEMS FROM THE AUDIENCE: - Final Opportunity - The City Council will allow comments under this section on items NOT already on the agenda. Each speaker will have three (3) minutes to address the City Council. Any handouts provided must also be provided to the City Clerk and are considered a matter of public record.

VI. CITY MANAGER REPORT

VII. COMMUNICATIONS/QUESTIONS/COMMENTS

1. Minutes – 8/4/14 Public Works & Community Development Committee Meeting;
2. Minutes – 8/4/14 Finance & Administration Committee Meeting;
3. Minutes – 8/4/14 Public Safety Committee Meeting.

VIII. DEVELOPMENT OF NEXT AGENDA

IX. RECESS TO 30 – MINUTES EXECUTIVE SESSION:

1. Litigation or Potential Litigation- Pursuant to RCW 42.30.110 (i);
2. Property Acquisition pursuant to RCW 42.30.110(b).

the Council **does** intend on taking Action upon reconvening the meeting.

X. ANY OTHER BUSINESS

XI. ADJOURN REGULAR MEETING.



City Council Communication

Meeting Date: August 25, 2014
From: Rod Otterness, City Manager
Topic/Issue: Resolution - Adopting Public Defense Standards

SYNOPSIS: R.C.W. 10.101.030 requires cities to adopt standards for the delivery of public defense services. The requirement to do this is made more compelling by recent litigation in the case of Wilbur v. Mount Vernon and new caseload limits for public defenders which go into effect January 1, 2015.

RECOMMENDATION: Adopt resolution

LEGAL REVIEW: City Attorney has reviewed the resolution.

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: Resolution adopting public defense standards

CITY OF UNION GAP, WASHINGTON
RESOLUTION NO. _____

A **RESOLUTION** adopting Public Defense Standards and requesting the City Manager to provide updates to the City Council regarding any future changes to the underlying adopted standards in conjunction with the annual budget report.

WHEREAS, Section 10.101.030 of the Revised Code of Washington requires cities to adopt standards for the delivery of public defense services; and

WHEREAS, said statute provides that the standards endorsed by the Washington State Bar Association for the provision of public defense services “should serve as guidelines” to the City Council in adopting standards; and

WHEREAS, the Honorable Robert S. Lasnik of the Federal District Court for Western Washington in his decision in *Wilbur v. Mt. Vernon, et al* provides guidance to cities regarding the provision of indigent defense services in the funding and evaluation of such services; and

WHEREAS, the Washington State Supreme Court has adopted Standards for Indigent Defense more specifically, Standard 3 regarding case load limits;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNION GAP, WASHINGTON, HEREBY RESOLVES as follows:

Section 1. The City of Union Gap hereby adopts as its standards for the delivery of public defense services the following resources by reference, as the same exist or may hereafter be amended:

- 1.1 Public Defense Services shall be provided to all clients in a professional, skilled manner consistent with the Standards set forth by the Washington State Bar Association and Standards for Indigent Defense Services; and
- 1.2 The Washington State Rules of Professional Conduct; and
- 1.3 The decision of the Honorable Robert S. Lasnik, Western District of Washington, in *Wilbur, et al v. Mt. Vernon, et al*, Case No. 2:11-cv-01100.

Section 2. Nondiscrimination. The Public Defender shall comply with all federal, state and local non-discrimination laws or ordinances in the provision of services to indigent defendants as well as with respect to the hiring and employment practices of its employees.

Section 3. The City Council recognizes that by adopting these Standards by reference, it is important that changes be reviewed on a regular basis, at least annually. Accordingly, the City Council requests the City Manager and staff to provide a report to the City Council in conjunction with the annual budget process so that it may evaluate

the need to update these Standards as well as any Public Defense contract or the other elements of the criminal justice system such as the Court, prosecutor and police department.

PASSED this 25th day of August, 2014.

Roger Wentz, Mayor

ATTEST:

APPROVED AS TO FORM:

Karen Clifton, City Clerk

Robert Noe, City Attorney



City Council Communication

Meeting Date: August 25, 2014
From: Dennis Henne; Director of Public Works & Community Development
Topic/Issue: Resolution – Award Asbestos Abatement Bid

SYNOPSIS: At the July 14, 2014 City Council meeting, Council authorized staff to advertise for bids the asbestos abatement of City Hall.

RECOMMENDATION: approve a resolution accepting the most qualified, lowest responsible bidder, Tri-Valley Construction Inc., and award in the amount of \$28,560 plus tax for the asbestos abatement of City Hall.

LEGAL REVIEW: Attorney prepared the resolution.

FINANCIAL REVIEW: Funding for the advertisement will be taken from the City Hall Building Reserve Fund (116), which has a fund balance of \$55,000.

BACKGROUND INFORMATION: Discussed July 07, 2014 Public Works & Community Development Council Committee and the July 14, 2014 City Council meetings.

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: Resolution

CITY OF UNION GAP, WASHINGTON
RESOLUTION NO. _____

A **RESOLUTION** accepting Tri-Valley Construction, Inc.'s (Tri-Valley's) proposal and authorizing the City Manager to sign a contract substantially in conformance with the proposal for asbestos abatement of the City owned structure located at 102 West Ahtanum Road.

WHEREAS, the City is in need of asbestos abatement at the structure located at 102 W. Ahtanum Road, the old City Hall location;

WHEREAS, the City issued a request for proposals (RFP) for asbestos abatement;

WHEREAS, after reviewing the responses received to the RFP, it is the City's desire to accept Tri-Valley's proposal and to contract with Tri-Valley to conduct the asbestos abatement;

NOW, THEREFORE, BE IT RESOLVED BY THE UNION GAP CITY COUNCIL as follows:

Tri-Valley Construction, Inc.'s proposal is accepted and the City Manager is authorized to enter into a contract in conformance with the proposal for asbestos abatement services for the structure located at 102 West Ahtanum Road, Union Gap.

PASSED this 25th day of August, 2014.

Roger Wentz, Mayor

ATTEST:

APPROVED AS TO FORM:

Karen Clifton, City Clerk

Robert F. Noe, City Attorney

COMMUNICATIONS/QUESTIONS/COMMENTS

1. Minutes – 8/4/14 Public Works & Community Development Committee Meeting;
2. Minutes – 8/4/14 Finance & Administration Committee Meeting;
3. Minutes – 8/4/2014 Public Safety Committee Meeting.

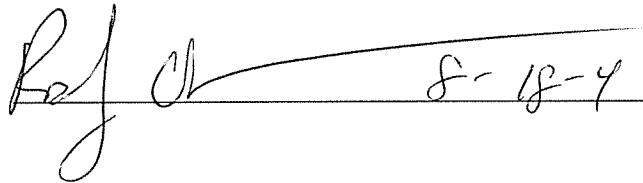
Minutes
Public Works and Community Development Committee
August 4, 2014

Council Members Present: Carney, Lenz, Olson, Matson, Murr, Wentz
Absent: Butler

Staff present: Clifton, Cobb, Otterness

1. Minutes. Committee members reviewed without comment the draft minutes of the July 21, 2014 meeting.
2. Ahtanum Road Property – future right of way. Otterness stated that staff would like to revisit the city's approval to waive its unpaid assessment on property on Ahtanum Road which went tax-forfeit. He stated that it may be in the city's interest to acquire the property for the cost of the unpaid taxes and assessment which may be less than the expected future cost of right of way acquisition over that same property. Otterness said that staff will bring the issue back once both those costs are determined.
3. New Building Inspector/Code Enforcement Officer. Otterness stated that the city has hired a new Building Inspector/Code Enforcement Officer with an expected start date at the end of the month.
4. Adjourn.

Approved (date and signature)

 8-18-14

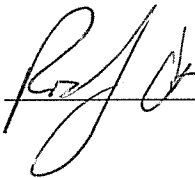
Minutes
Finance and Administration Committee
August 4, 2014

Council Members Present: Carney, Lenz, Olson, Matson, Murr, Wentz
Absent: Butler

Staff present: Clifton, Cobb, Otterness

1. Minutes. Committee members reviewed without comment the draft minutes of the July 21, 2014 meeting.
2. 2nd Quarter Financial Update. Clifton provided the committee with copies of the 2nd Quarter Financial Update and noted that an additional 5% of sales tax revenue is going to the 124 fund compared to last year.
3. Adjourn

Approved (sign and date)

 _____ 8-18-14

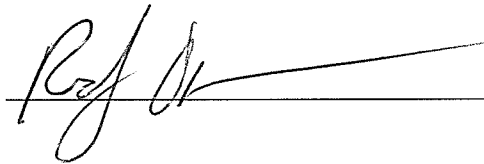
Minutes
Public Safety Committee
August 4, 2014

Council Members Present: Carney, Lenz, Matson, Murr, Wentz
Absent: Butler, Olson

Staff present: Clifton, Cobb, Otterness

1. Director's Report. Cobb updated the committee on preparations for National Night Out scheduled for August 5 and the promotion of Stace McKinley to the sergeant position.
2. Adjourn

Approved (date and signature)

 8-18-14

CONSENT AGENDA

UNION GAP CITY COUNCIL REGULAR MEETING
UNION GAP COUNCIL CHAMBERS
Union Gap, Washington
AUGUST 11, 2014
MINUTES

Call to Order

Mayor Wentz called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.

Council Members Present

Council Members Lenz, Carney, Olson, and Matson were present.

Staff Present

City Manager Otterness, Public Works/Community Development Director Henne, Acting Public Safety Director Cobb, PR/AP Technician Bisconer, and City Attorney Noe were present.

Audience Present

See list.

Pledge of Allegiance

Mayor Wentz led the Pledge of Allegiance.

Consent Agenda

Claims were removed from the consent agenda for further discussion. Motion by Council Member Lenz second by Council Member Carney to approve the consent agenda as follows:

Approve Regular Council Meeting Minutes dated July 28, 2014 as attached to the Agenda and maintained in electronic format.

Adopt Ordinance No. 2862 authorizing an additional expenditure of \$3,000 from the Convention Center Reserve Fund toward the Central Washington Antique Farm Equipment Expo.

Excused Council Members

Motion by Council Member Lenz second by Council Member Carney to excuse Council Members Butler and Murr. Motion carried unanimously.

Approved vouchers

Council Member Carney said that consolidation of purchasing might result in some cost savings. City Manager Otterness said that he would ask department heads to review this during the budget process. Motion by Council Member Carney second by Council Member Lenz to approve EFT's and Claim Voucher Nos. 88329 through 88407 in the amount of \$156,879.92 dated August 11, 2014 and approve EFT's and Payroll Voucher Nos. 41232 through 41251 and 88300 through 88328 in the amount of \$412,863.62 dated July 31, 2014.

Items from the Audience

There were none

LTAC Recommendation – Pioneer Graveyard Interpretive Site Project Funding

Motion by Council Member Matson second by Council Member Lenz authorizing the expenditure of \$5,000 from the Convention Center Reserve Fund toward the Pioneer Graveyard Interpretive Site project. Motion

carried unanimously.

Items from the Audience

There were none.

City Manager Report

City Manager Otterness reported that the Yakima Third Ward Church of Jesus Christ of Latter-Day Saints and the Second Branch of the Latter-Day Saints as well as Cub Scout Pack and Boy Scout Troop 131 would be doing a service project at the Pioneer Graveyard on Saturday, September 13. He said the project includes removal of vegetation and small trees around the outside perimeter of the graveyard and removal of overgrown ivy and vines inside the graveyard and general spruce-up of the graveyard in anticipation of the commemoration of the 150 year anniversary of the graveyard next year. He said that 75-100 participants are expected.

Communications

None

Development of next agenda

None

Recess to 10 Minute Executive Session

At 6:12 Mayor Roger Wentz recessed to an Executive Session for 10 minutes to discuss Litigation/Potential Litigation pursuant to RCW 42.30.110(i). Mayor Wentz, Council Members, City Manager Otterness and City Attorney Noe attended.

Re-convened at 6:22 p.m.

Adjournment of Meeting

At 6:22 p.m. Mayor Wentz adjourned the August 11, 2014 regular Council Meeting.

Rodney Otterness, City Manager

ATTEST

Karen Clifton, City Clerk



City Council Communication

Meeting Date: August 25, 2014
From: Karen Clifton, Director of Finance and Administration
Topic/Issue: Claim Vouchers, August 25, 2014

SYNOPSIS: Claim Vouchers Dated August 25, 2014

RECOMMENDATION: Request Council to approve EFTs and Voucher Nos. 88408 through 88514 in the amount of \$547,469.25.

LEGAL REVIEW: N/A

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: Claim Voucher Roster

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

01/01/2014 To: 08/31/2014

Time: 16:42:52 Date: 08/20/2014

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
5043	08/25/2014	Claims	2	88408	ABC FIRE CONTROL INC 2009	192.96	ANNUAL SERVICE & MAINTENANCE 2014
5044	08/25/2014	Claims	2	88409	ACTNOW INC	3,164.04	FD SECRETARY WK ENDING 07/19/14; FD TEMP SEC. WK ENDING 07/26/2014; FD TEMP SEC. WK ENDING 08/02/14; FD SEC. TEMP WK ENDING 08/09/2014
5045	08/25/2014	Claims	2	88410	ALERT ALL CORP	118.91	FIREFIGHTER STICK-ON BADGES (1000)
5046	08/25/2014	Claims	2	88411	AM SAN	37.05	ACCOUNT CREDIT; PD SUPPLIES-TOWEL ROLLS; HAND SANITIZER, SOAP SCRUB
5047	08/25/2014	Claims	2	88412	BERGEN SCREEN PRINT	146.07	UNIFORM POLOS-COBB, RIVERA, MCKINLEY
5048	08/25/2014	Claims	2	88413	BLUMENTHAL UNIFORMS &	64.81	UNIFORM JUMPSUIT REPAIRS-COBB
5049	08/25/2014	Claims	2	88414	BURROWS TRACTOR COMPANY	474.77	BUSH HOG DRIVER BELT, IDLER ASSEM; IDDLER ASSEM, DRIVE BELT, NYLOC; WEED EATER PART; REPLACED BLADES ON MOWER
5050	08/25/2014	Claims	2	88415	CANON FINACIAL SERVICES	447.37	PD COPIER MAINTENANCE 07/03/14-08/03/14; PD COPIER LEASES 8/01/14-08/31/14
5051	08/25/2014	Claims	2	88416	CAREY MOTORS	1,792.84	VEHICLE SERVICE #19 LOF & AIR CONDITIONER REPAIR; VEHICLE SERVICE #12 LOF & REPLACED BAD BULBS; VECHICLE SERVICE #16-REPLACE STEERING WHEEL, LOF, REPLACE TRUNK LATCH; LUBE & TIRE REPAIR; VEHICLE SERVI
5052	08/25/2014	Claims	2	88417	CASCADE ANALYTICAL INC	1,204.77	WATER/WASTEWATER SAMPLING; WATER SAMPLING; WASTEWATER SAMPLING
5053	08/25/2014	Claims	2	88418	CASCADE BRIDGE LLC	199,811.81	ESTIMATE #2 SOUTH 12TH AVE BRIDGE WORK PERFORMED THROUGH 07/31/2014
5054	08/25/2014	Claims	2	88419	CASCADE FIRE EQUIPMENT	726.67	CLASS A FOAM
5055	08/25/2014	Claims	2	88420	CASCADE NATURAL GAS CORP	119.31	3007 2ND ST-JULY 2014; PD NATURAL GAS 7/8/14-8/4/14; 107 W AHTANUM RD-7/2014; CH/COMM DEV.-07/2014; 4401 1/2 & 4401 MAIN ST # 2-07/14
5056	08/25/2014	Claims	2	88421	CASCADE VALLEY LUBE	48.81	FULL SERVICE TRK #1012
5057	08/25/2014	Claims	2	88422	CENTRAL CHAIN & TRANSMISSION	23.02	BEARING
5058	08/25/2014	Claims	2	88423	CENTRAL PRE-MIX CONCRETE CO.	536.27	SEARS TRANSIT
5059	08/25/2014	Claims	2	88424	CENTRAL WA AG MUSEUM	1,862.50	OTD PARKING SVC & BAND; AG MUSEUM COORDINATOR - 07/2014
5060	08/25/2014	Claims	2	88425	CENTURY LINK - LD	10.66	CH LONG DISTANCE - 7/14

WARRANT/CHECK REGISTER

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
5061	08/25/2014	Claims	2	88426	CENTURY LINK	627.67	SHOP FAX- 07/14; WA TELEMETRY- 07/14; FD HOTLINE-8/14; AG MUSEUM - 07/2014; CH FAX - 07/2014
5062	08/25/2014	Claims	2	88427	CHEVRON & TEXACO UNIVERSAL CARD	261.81	PD FUEL-BONSEN TRAINING
5063	08/25/2014	Claims	2	88428	CI SHRED	75.60	PD SHREDDING 7/1/14, 7/29/14
5064	08/25/2014	Claims	2	88429	CINTAS CORP #605	710.03	PD MAT SERVICE 7/4/14; FIRE DEPT UNIFORM CLEANING; FIRE DEPT UNIFORM CLEANING; FIRE DEPT UNIFORM CLEANING; FIRE DEPT UNIFORM CLEANING; CH MAT SERVICE; MOP & MAT SERVICE
5065	08/25/2014	Claims	2	88430	CLASSIC CAR WASH	71.50	PD CAR WASHES JULY 2014
5066	08/25/2014	Claims	2	88431	CLASSIC EVENTS CATERING	243.45	MAIN ST REVITALIZATION PUBLIC MEETING CATERING
5067	08/25/2014	Claims	2	88432	CLIFF'S SEPTIC SERVICE	88.71	PD PORTABLE RENTAL-RANGE
5068	08/25/2014	Claims	2	88433	COLUMBIA READY-MIX INC	198.83	HMA CL 3/8' PG 64-22
5069	08/25/2014	Claims	2	88434	CONSOLIDATED ELECTRICAL	37.97	60HZ ELEC BA
5070	08/25/2014	Claims	2	88435	JOHN CRIMIN	30.00	BATTERIES
5071	08/25/2014	Claims	2	88436	MARIANA CUEVAS	41.89	OVERPAYMENT REFUND
5072	08/25/2014	Claims	2	88437	CULLIGAN YAKIMA, WA	27.03	WATER SERVICE
5073	08/25/2014	Claims	2	88438	DB SECURE SHRED	23.38	CH SHRED SVC - 07/2014
5074	08/25/2014	Claims	2	88439	DBLP ENTERPRISES	49.74	OVERPAYMENT REFUND
5075	08/25/2014	Claims	2	88440	ELITE TOWING & RECOVERY LLC	38.52	PD TOWING 8/4/14
5076	08/25/2014	Claims	2	88441	EMERGENCY REPORTING	227.01	FIRE/ERS REPORTING SEPT-2014
5077	08/25/2014	Claims	2	88442	FASTENERS	33.58	COBALT DRILL BIT; NYLON LOCKNUT; PENETRATING CATALYST; HOSE CLAMP
5078	08/25/2014	Claims	2	88443	FINANCIAL CONSULTANTS INTERNATIONAL, Inc	5,271.37	EQUIPMENT FOR FORD PI SEDAN
5079	08/25/2014	Claims	2	88444	FIRESTONE TIRE & SERVICE CTRS	130.49	TIRE REPAIR
5080	08/25/2014	Claims	2	88445	FIVE K COMPUTER-INTERNET-PHON ES	44.85	FD EMAIL WEBSITE HOSTING
5081	08/25/2014	Claims	2	88446	FOWLER COMPANY HD	3,242.90	ADAPTER, GALV CAP; PVC SWING JOINT ASSY RAIN BIRD; DOUBLE CHECK, METER SWIVEL NUT, METER COUPLINT, CUSTOM PARTS,; PVC PJ ADAPTERS, PVC PJ FIPT FORD
5082	08/25/2014	Claims	2	88447	GAP AUTO PARTS	25.66	GREASE; LAMP-VECHILCE #18
5083	08/25/2014	Claims	2	88448	GEARJAMMER	2,097.60	PD FUEL JULY 15-31, 2014
5084	08/25/2014	Claims	2	88449	MARK & CAROLYN GEFRE	34.41	OVERPAYMENT REFUND
5085	08/25/2014	Claims	2	88450	HD SUPPLY WATERWORKS LTD	93.29	ANTENNA FOR CE HAND
5086	08/25/2014	Claims	2	88451	HUMANE SOCIETY OF	2,520.00	PD ANIMAL CONTROL SERVICES JULY 2014

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5087	08/25/2014	Claims	2	88452	IN TOUCH MARKETING	4,902.37	TOURISM PROMOTION/OTD ADS
5088	08/25/2014	Claims	2	88453	INT'L PUBLIC MGMT ASSOC. FOR HR	165.00	POLICE SGT TEST & ANSWER SHEET
5089	08/25/2014	Claims	2	88454	INTEGRA TELECOM	2,433.15	FIRE STA 85-JULY 2014; PD PHONES 08/03/14-09/02/14; CH-07/2014; YOUTH PARK/ SENIOR CTR-08/14
5090	08/25/2014	Claims	2	88455	INTERSTATE BATTERIES	99.40	NEW BATTERY IN TRK 1008
5091	08/25/2014	Claims	2	88456	KELLER SUPPLY CO	12.73	TEFLON TAPE, CPLG ABS, FTG TRAP ADAPT, BLK QP ABS
5092	08/25/2014	Claims	2	88457	LEGACY FORD	54,574.76	2014 FORD F250 2WD (SE DEPT); 2014 FORD F240 4WD (PW FOREMAN)
5093	08/25/2014	Claims	2	88458	LEGAL COURIERS INC	30.00	COURIER SVC - 08/2014
5094	08/25/2014	Claims	2	88459	LOWES COMPANY INC	23.42	FOAM FILLER; STATION SUPPLIES; RETURN STATION SUPPLIES; STATION SUPPLIES
5095	08/25/2014	Claims	2	88460	LOWES COMPANY INC	420.10	ANT BAIT; DOWNY; DURACELL, SOD; WEDGE BASE; FOGGER, LEAD BATTERY; POLY INSERT, DURACELL; RAGS, TRASHBAGS, BUG SPRAY; COMM HO STR; LEAD BATTERY; BOSCH 7.5 AMP; SAW W/ ORBITA; 6 IN GALV; 55 GAL 40 CT CO
5096	08/25/2014	Claims	2	88461	LOWES COMPANY INC	6.78	FACILITY SUPPLIES-
5097	08/25/2014	Claims	2	88462	MAC DONALD CONCRETE	576.71	SEARS TRANSIT
5098	08/25/2014	Claims	2	88463	MEDSTAR	40,669.45	DIAL A RIDE/BUS ROUTE - 07/2014
5099	08/25/2014	Claims	2	88464	REBECCA MOORE	41.75	OVERPAYMENT REFUND
5100	08/25/2014	Claims	2	88465	MORTON'S SUPPLY	1,125.40	TT COUPLING, CUTOFF RISER, RISER EXTENDER; VALVE, WIRE NUT; SLIP FIX, FEMALE ADAPTER, TT BUSHINGS, COUPLINGS, PRIMER, CEMENT, HUNTER ROTOR; RISER, BUSHINGS, INSERT; WIRE NUT, NIPPLE, CEMENT, PVC, COUP
5101	08/25/2014	Claims	2	88466	NEOFUNDS BY NEOPOST	1,000.00	POSTAGE - 08/2014
5102	08/25/2014	Claims	2	88467	ROBERT F NOE	11,500.00	CITY ATTORNEY - 08/2014
5103	08/25/2014	Claims	2	88468	NORTHWEST SAFETY CLEAN	141.46	TURNOUT INSPECTION & NAMEPLATE
5104	08/25/2014	Claims	2	88469	OFFICE DEPOT	1,197.93	PD OFFICE SUPPLIES-PRIVACY SCREEN & OFFICE CHAIRS
5105	08/25/2014	Claims	2	88470	OFFICE DEPOT	187.01	KEYBOARD/MOUSE, ENVELOPES & PAPER CLIPS; INK CTG'S
5106	08/25/2014	Claims	2	88471	OFFICE SOLUTIONS NORTHWEST	182.02	STAPLES; BANKERS BOXES; DUST-OFF CLEANER

WARRANT/CHECK REGISTER

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
5107	08/25/2014	Claims	2	88472	PACIFIC POWER	27,067.25	107 W AHTANUM-JULY 2014; 3007 2ND ST-JULY 2014; AG MUSEUM - 07/2014; TRAFFIC LIGHTS, STREET LIGHTS, TRAFFIC LIGHTS/IRRIG, AREA LIGHTS, WELLS-07/14; LIFT STATION-07/14
5108	08/25/2014	Claims	2	88473	PEPSI COLA - YAKIMA	139.36	PD WATER DELIVERY AND RENTAL, JULY 2014; POP MACHINE FOR NATIONAL NIGHT OUT 2014
5109	08/25/2014	Claims	2	88474	MISAEEL PEREZ-GARCIA	70.55	Refund Utility Deposit
5110	08/25/2014	Claims	2	88475	PRINT GUYS INC	53.24	BUSINESS CARDS-JENNY VALLE
5111	08/25/2014	Claims	2	88476	AMBER E RADKE	24.98	EMPLOYEE CEREMONY SUPPLIES
5112	08/25/2014	Claims	2	88477	REPUBLIC PUBLISHING CO	441.23	MAIN ST REVITALIZATION; SUMMARY OF ORDINANCE #2862
5113	08/25/2014	Claims	2	88478	SAN DIEGO POLICE EQUIPMENT CO INC	1,674.90	PD AMMUNITION-223 55GR FMJ
5114	08/25/2014	Claims	2	88479	WILLIAM SCHULER III	220.00	CONFLICT ATTORNEY
5115	08/25/2014	Claims	2	88480	SIRCHIE FINGER PRINT	56.01	GUN EVIDENCE BOXES
5116	08/25/2014	Claims	2	88481	SPRINT ACCT #929468397	81.98	PARKS/ SR CTR-07/14
5117	08/25/2014	Claims	2	88482	SPRINT CH/FD/PW ACT #516627226	608.47	PD PHONES JUNE 23-JULY 22, 2014
5118	08/25/2014	Claims	2	88483	SUNFAIR CHEVROLET	68.95	(S) PLATE
5119	08/25/2014	Claims	2	88484	TELEDYNE ISCO INC	699.30	BAT ASSY NICAD AND CHGR BAT
5120	08/25/2014	Claims	2	88485	THE WENATCHEE WORLD	586.65	PD NEWS AD
5121	08/25/2014	Claims	2	88486	TI SHARED SERVICES INC	1,383.18	SUN MARKETPLACE - 05/14 - 08/14
5122	08/25/2014	Claims	2	88487	TORRES & SONS	4,199.69	LOUDON PARK LAWN CARE SERVICES; LOUDON PARK LAWN CARE SERVICES
5123	08/25/2014	Claims	2	88488	TRI-CITY HERALD	584.00	BUILDING INSPECTOR/ CODE ENFORCER ADVERTISING
5124	08/25/2014	Claims	2	88489	TRI-STATE SUPPLY CO	12.98	COIL, RELAY
5125	08/25/2014	Claims	2	88490	UNION GAP WATER FUND & SEWER	10,551.94	PD-WATER, SEWER, GARBAGE 6/21/14-07/20/14; PW W/S/G- 07/14; AG MUSEUM - 07/2014
5126	08/25/2014	Claims	2	88491	UNITED PARCEL SERVICE	23.15	SHIPPING CHARGES
5127	08/25/2014	Claims	2	88492	UNUM LIFE INSURANCE	137.40	LEOFF 1 DISABILITY INS - 08/2014
5128	08/25/2014	Claims	2	88493	US BANK CARDMEMBER SVC	2,591.23	UNIFORM ALLOWANCE-RIVERA, SUPPLIES FOR SGT PROMOTION CEREMONY-MCKINLEY; NATIONAL NIGHT OUT 2014 SUPPLIES; ICE FOR NATIONAL NIGHT OUT 2014; LATE FEES ON CREDIT CARDS 07/07/14; WCIA LOSS CONTROL MTG - O
5129	08/25/2014	Claims	2	88494	US LINEN & UNIFORM	498.30	PW UNIFORM SRVC- 07/14

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5130	08/25/2014	Claims	2	88495	VALLEY LOCK & KEY SERVICE	186.32	PADLOCK, MASTER 1 KA 2001
5131	08/25/2014	Claims	2	88496	LORENA VELAZQUEZ MARTINEZ	150.00	Refund Utility Deposit
5132	08/25/2014	Claims	2	88497	WA STATE DEP OF LICENSING	132.00	CONCEALED PISTOL LICENSE-JULY 2014
5133	08/25/2014	Claims	2	88498	WA STATE DEPT OF ENTERPRISE SVC	200.00	ADMINISTRATIVE FEE
5134	08/25/2014	Claims	2	88499	WA STATE PATROL	16.50	BACKGROUND CHECKS - 07/2014
5135	08/25/2014	Claims	2	88500	WA STATE TREASURER	20,046.37	CJRS-07/2014
5136	08/25/2014	Claims	2	88501	WAPATO POLICE DEPT	24,970.17	JAIL & PRESCRIPTION BILLING JULY 2014
5137	08/25/2014	Claims	2	88502	LYDIA M WAREHIME	48.15	SR CTR BINGO DAUBERS
5138	08/25/2014	Claims	2	88503	WATER TECH	2,428.13	DCVA TEST, RPBA, CONFINED SPACE ENTRY, REIMBURSE WATER TECH PARTS PURCHASED- BRASS TEST COCK
5139	08/25/2014	Claims	2	88504	YAKIMA CITY TREASURER	66,505.47	WASTEWATER - 07/2014
5140	08/25/2014	Claims	2	88505	YAKIMA CO AUDITOR	144.00	UB LIEN & RELEASE
5141	08/25/2014	Claims	2	88506	YAKIMA CO DEPT OF CORRECTIONS	2,732.16	JAIL BILLING JULY 2014
5142	08/25/2014	Claims	2	88507	YAKIMA CO DISTRICT COURT	28,815.42	COURT OPERATION - 09/2014
5143	08/25/2014	Claims	2	88508	YAKIMA CO PRINTING DEPT	150.07	BUSINESS CARDS-LEVESQUE, PARKING INFRATIONS, MARIJUANA DISCLAIMER FORMS
5144	08/25/2014	Claims	2	88509	YAKIMA CO PUBLIC SERVICES	328.33	DRYVE- FAIR BOOTH
5145	08/25/2014	Claims	2	88510	YAKIMA CO TREAS PROSECUTING	375.09	CVC-07/2014
5146	08/25/2014	Claims	2	88511	YAKIMA COOPERATIVE ASSN	1,524.20	FIRE DEPT GAS CHARGES-JULY 2014; JANITOR FUEL- 07/14; TRK 3 DIESEL DYED-07/14
5147	08/25/2014	Claims	2	88512	YAKIMA NETWORKING	262.13	MAIL MERGE & VIDEO CARD
5148	08/25/2014	Claims	2	88513	RODNEY G OTTERNESS	276.24	WCIA LOSS CONTROL MTG; TRAVEL EXPENSE - BUDGET WORKSHOP
5149	08/25/2014	Claims	2	88514	VERIZON WIRELESS	84.39	CH CELLS- 07/2014
						130,460.03	
001 Current Expense Fund						14,657.79	
101 Street Fund						3,635.95	
107 Convention Center Reserve Fund						6,165.55	
108 Tourism Promotion Area Fund						54,574.76	
112 Public Works Equipment Reserve Fund						243.45	
118 Municipal Capital Improvement Fund						200,187.68	
121 Street Development Reserve Fund						5,271.37	
123 Criminal Justice Fund						42,041.67	
128 Transit System Fund						748.89	
130 Community Policing Fund						18,331.82	
401 Water Fund						366.44	
402 Garbage Fund						70,563.30	
403 Sewer Fund							

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Trans Date	Type	Acct #	War #	Claimant	Amount	Memo
	414 Water Deposits				220.55	
					<u>547,469.25</u>	Claims: 547,469.25

CERTIFICATION: I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described and that the claim is a due and unpaid obligation against the City of Union Gap, and that I am authorized to authenticate and certify to said claim.

Certified By: _____ Date: _____

Finance Director Auditing Officer Deputy Finance Director



City Council Communication

Meeting Date: August 25, 2014
From: Karen Clifton, Director of Finance and Administration
Topic/Issue: Petty Cash Checks

SYNOPSIS: Petty Cash Checks for month of June 2014.

RECOMMENDATION: Request Council approve Petty Cash Check No. 1825 in the amount of \$16.12, issued and paid in the month of August 25, 2014.

LEGAL REVIEW: N/A

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION:

ADDITIONAL OPTIONS:

ATTACHMENTS: Petty Cash Voucher Roster

WARRANT/CHECK REGISTER

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
4558	07/28/2014	Claims	637	1825	COSTCO	16.12	WATER/SNACKS - COUNICL MTG & WCIA AUDIT
		635 Petty Cash				16.12	
		* Transaction Has Mixed Revenue And Expense Accounts				16.12	Claims: 16.12

CERTIFICATION: I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described and that the claim is a due and unpaid obligation against the City of Union Gap, and that I am authorized to authenticate and certify to said claim.

Certified By: _____ Date: _____

() Finance Director () Auditing Officer () Deputy Finance Director