

UNION GAP CITY COUNCIL
REGULAR MEETING AGENDA
MONDAY AUGUST 24, 2020 – 6:00 P.M.
CITY HALL, 102 W. AHTANUM ROAD, UNION GAP

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

II. CONSENT AGENDA: There will be no separate discussion of these items unless a Council Member requests in which event the item will be removed from the Consent Agenda and considered immediately following the Consent Agenda. All items listed are considered to be routine by the Union Gap City Council and will be enacted by one motion

A. Approval of Minutes:

Regular Council Meeting Minutes, dated August 10, 2020 as attached to the Agenda and maintained in electronic format

B. Approve Vouchers:

Payroll Vouchers – EFT’s, and Voucher No. 101635 through 101643 for the month of July 2020, in the amount of \$460,165.06

Claims Vouchers – EFT’s, and Voucher No. 101645 through 101702 for August 24, 2020, in the amount of \$375,072.67

USDA Loan Vouchers – EFT for the month of July 2020, in the amount of \$114,307.00

III. ITEMS FROM THE AUDIENCE: - First Opportunity -The City Council will allow comments under this section on items NOT already on the agenda. Where appropriate, the public will be allowed to comment on agenda items as they are addressed during the meeting. Please signal staff or the chair if you wish to take advantage of this opportunity. Each speaker will have three (3) minutes to address the City Council. Any handouts provided must also be provided to the City Clerk and are considered a matter of public record.

IV. GENERAL ITEMS

Public Works & Community Development

1. Resolution No. - _____ - Declare Project Complete and Approve Acceptance – Rock Avenue Sewer Extension Project

2. Main Street Reconstruction Phase 1 - Change Order No. 2

Finance & Administration

1. Ordinance No. - _____ - Wellness Policy Amendment
2. Ordinance No. - _____ - Creating the Employee Recognition Program

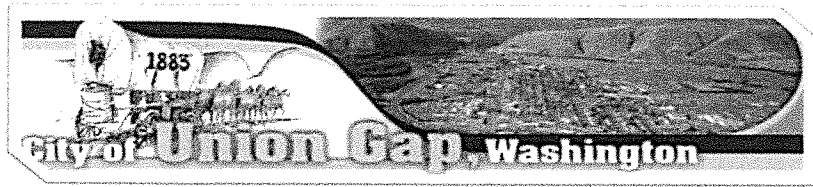
V. ITEMS FROM THE AUDIENCE: - Final Opportunity - The City Council will allow comments under this section on items NOT already on the agenda. Each speaker will have three (3) minutes to address the City Council. Any handouts provided must also be provided to the City Clerk and are considered a matter of public record

VI. CITY MANAGER REPORT

VII. COMMUNICATIONS/QUESTIONS/COMMENTS

VIII. DEVELOPMENT OF NEXT AGENDA

IX. ADJOURN REGULAR MEETING



City Council Communication

Meeting Date: August 24, 2020
From: David Dominguez, City Engineer
Topic/Issue: Resolution – Declare Project Substantially Complete & Conditional Acceptance;
Rock Avenue Sewer Extension Project

SYNOPSIS: On April 13, 2020 the Rock Avenue Sewer Extension Project was awarded to TTC Construction, Inc. of Yakima, Washington.

Bid Amount:	\$	158,074.63
Change Order #1:	\$	<u>96,540.37</u>
TOTAL PROJECT:	\$	254,615.00

The work performed by TTC Construction has been substantially completed and is now ready for acceptance. The City is recommending conditional acceptance of this project and authorization to release the contract bond to TTC Construction, Inc., after all required conditions are met.

RECOMMENDATION: Approve a resolution declaring the Rock Avenue Sewer Extension project substantially completed and conditionally accepted; and authorizing release of the contract bond to TTC Construction, Inc. after all required conditions have been met to the City's satisfaction.

LEGAL REVIEW: Reviewed by the City Attorney

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION:

- City Council awarded the project: April 13, 2020
- Construction began: May 18, 2020
- Construction completed: August 12, 2020

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: Resolution

CITY OF UNION GAP, WASHINGTON
RESOLUTION NO. _____

A **RESOLUTION** authorizing substantial completion and conditional acceptance and authorizing close-out of the City's contract agreement related to the Rock Avenue Sewer Extension Project.

WHEREAS, TTC Construction, Inc. was awarded the Contract for the Rock Avenue Sewer Extension Project;

WHEREAS, all additions and changes to the City's infrastructure have been completed satisfactorily and City Staff is recommending the project is now ready for final acceptance;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNION GAP, WASHINGTON, HEREBY RESOLVES as follows:

The work performed by TTC Construction, Inc. has been substantially completed and is hereby conditionally accepted with final acceptance after all conditions have been met to the City's satisfaction.

PASSED this 24th day of August, 2020.

John Hodkinson, City Mayor

ATTEST:

APPROVED AS TO FORM:

Karen Clifton, City Clerk

Bronson Brown, City Attorney



City Council Communication

Meeting Date: August 24, 2020
From: David Dominguez, City Engineer
Topic/Issue: Main Street Reconstruction Phase 1 - Change Order No. 2

SYNOPSIS: The Main Street Reconstruction Phase 1 Project was awarded to American Rock Products (formerly Interstate Concrete & Asphalt Co. DBA Columbia Asphalt & Ready-Mix). Engineers on the project are requesting City acceptance of Change Order No. 2.

The purpose of Change Order No. 2 is to provide for the installation, including labor, materials, and equipment, for a new water main. The existing water main was in conflict with the relocation/lowering activities of the fiber optic duct bank and is too shallow for the new roadway section.

The total cost of Change Order No. 2 will increase the original Contract amount by \$48,462.78.

RECOMMENDATION: Motion authorizing the City Manager to sign Change Order No. 2 as it relates to the Main Street Reconstruction Phase 1 Project.

LEGAL REVIEW: City Attorney has reviewed this item.

FINANCIAL REVIEW: Original Contract Price: \$2,474,325.00
Adjusted Contract Price: \$2,526,137.78

BACKGROUND INFORMATION:

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: Change Order No. 2

August 19, 2020

City of Union Gap
 MAIN STREET RECONSTRUCTION - PHASE 1
 Fed. Aid Project No.: STPUS-4579(012)
 TIB Project No.: 8-4-181(007)-1
 HLA Project No.: 13090C

CHANGE ORDER NO. 2

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT PRICE	AMOUNT
2-1	Mobilization	LS	1	\$2,060.00	\$2,060.00
2-2	Shoring or Extra Excavation	LF	212	\$3.00	\$636.00
2-3	D.I. Pipe for Water Main 6 In. Diam.	LF	5	\$229.00	\$1,145.00
2-4	D.I. Pipe for Water Main 8 In. Diam.	LF	207	\$147.00	\$30,429.00
2-5	Hydrant Assembly	EA	1	\$6,975.00	\$6,975.00
2-6	Service Connection 2 In. Diam.	EA	1	\$3,545.00	\$3,545.00
CHANGE ORDER NO. 2 SUBTOTAL					\$44,790.00
8.2% STATE SALES TAX 8.2%					\$3,672.78
CHANGE ORDER NO. 2 TOTAL					\$48,462.78

REASON:

Installation including labor, materials, and equipment for a new water main from Sta. 13+25 to Sta. 15+08. The existing water main is in conflict with the relocation/lowering activities of the fiber optic duct bank and is also too shallow for the new roadway section.

Accomplishing Work:

Water main relocation shall be in accordance with WSDOT Standard Specification and Special Provision Sections 7-08, 7-09, 7-12, 7-14 and 7-15.

CHANGE ORDER NO. 2

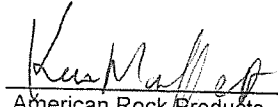
OWNER: City of Union Gap
 PROJECT NAME: MAIN STREET RECONSTRUCTION - PHASE 1
 Fed. Aid Project No.: STPUS-4579(012)
 TIB Project No.: 8-4-181(007)-1
 HLA PROJECT NO.: 13090C
 CONTRACTOR: American Rock Products

THE FOLLOWING CHANGES ARE HEREBY MADE TO THE CONTRACT DOCUMENT:

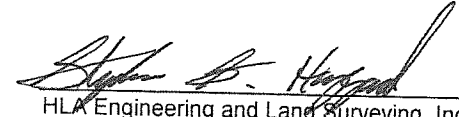
Original Contract Price:	\$2,474,325.00
Current Contract Price Adjusted by Previous Change Order(s):	\$2,477,675.00
Change in Contract Price Due to This Change Order:	\$48,462.78
Adjusted Contract Price Due to This Change Order:	\$2,526,137.78

Original Contract Completion Date:	January 5, 2021
Current Contract Completion Date Adjusted by Non-Working Days and/or Previous Change Order:	February 2, 2020
Change in Contract Completion Date Due to This Change Order:	Zero (0) Additional Working Days*
Revised Contract Completion Date:	February 2, 2020

*The contractor reserves their right to protest amount of additional working days provided by the change order.

CONTRACTOR: 
 American Rock Products

Date: 8-20-2020

ENGINEER: 
 HLA Engineering and Land Surveying, Inc.

Date: 8-20-2020

OWNER: _____
 City of Union Gap

Date: _____



City Council Communication

Meeting Date: August 24, 2020

From: Karen Clifton, Director of Finance & Administration

Topic / Issue: Ordinance – Wellness Policies and Program Amendment

SYNOPSIS: During the City's recent accountability audit, the Washington State Auditor stated that there were wellness expenditures that were not properly supported and allowable in accordance with the City's current wellness policy. The Auditor recommended that the City update the policy to include specific information regarding allowable activities, how these activities meet the policy requirements, and how they align with the intent of the wellness program.

RECOMMENDATION: Adopt an ordinance amending the *City of Union Gap Wellness Policies and Program*.

LEGAL REVIEW: The City Attorney has reviewed the resolution.

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: Ordinance

CITY OF UNION GAP, WASHINGTON
ORDINANCE NO. _____

AN ORDINANCE amending the *City of Union Gap Wellness Policies and Program*.

WHEREAS, during the City’s recent accountability audit, the Washington State Auditor stated there were expenditures related to wellness that were not properly supported and allowable in accordance with the City’s current wellness policy, and;

WHEREAS, the Auditor recommended that the City update the wellness policy to include specific information regarding allowable activities, how these activities meet the policy requirements, and how they align with the intent of the wellness program, and;

WHEREAS, the City would now like to amend the *City of Union Gap Wellness Policies and Program* to include this information.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNION GAP, WASHINGTON, DO ORDAIN AS FOLLOWS:

The *City of Union Gap Wellness Policies and Program* is amended to include language recommended by the State Auditor, as outlined in “Attachment A” attached hereto.

ORDAINED this 24th day of August, 2020.

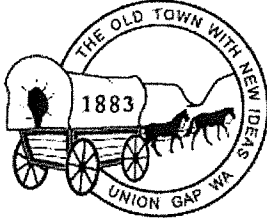
John Hodkinson, City Mayor

ATTEST:

APPROVED AS TO FORM:

Karen Clifton, City Clerk

Bronson Brown, City Attorney



CITY OF UNION GAP

WELLNESS POLICIES & PROGRAM

~~Wellness Policies & Program~~

Policy brief & Purpose

~~I. City of Union Gap's Wellness Policy and Program:~~ The City of Union Gap Employee Wellness Program was established by Resolution No. 294 on May 14, 1990. The City recognizes the importance of promoting health, well-being, healthy eating, and exercise among its employees. It is the City's Policy to encourage health, well-being and exercise through a Wellness Program designed to help ensure a healthy work environment for all City of Union Gap employees.

Scope

~~II. Wellness Program Mission Statement:~~ The City wellness program strives to provide opportunities that will encourage the development of lifestyles that maintain and enhance the state of overall well-being, for a longer, healthier, and more productive life for the employees of the City of Union Gap and their families.

Policy Elements

~~A. The City of Union Gap acknowledges the importance of a successful Wellness Program in promoting fitness and health. The following are benefits that can be directly realized from a Wellness Program:~~ Our wellness program has several goals. For example, we want to help our employees:

- ~~1. Reduction in Sick Leave / Absenteeism~~
- ~~2. Reduction in Absenteeism~~
- ~~3. Reduction in Injury~~
- ~~4. Reduction in Health Care Costs~~
- ~~5. Improvement in Work Place Morale / Productivity~~
- ~~6. Improvement in Productivity~~

We aim to promote every outcome that will make our employees healthier. Some training of course aims to prevent occupation accidents and promote correct use of equipment and material on the job. These fall under the purview of our workplace health and safety policy.

Wellness resources include any kind of information, advice, activity, facility, equipment and membership that promotes employees health (physical, emotional and psychological) and fitness.

Here are the wellness resources available:

- Gym membership – Yakima Athletic Club & YAC Fitness
- On site fitness room
- Health Central website

As part of our wellness program, we may use third-party vendors such as gyms,

wellness centers, coaches, physicians and health education providers. Physicians our health experts may ask employees to answer assessment questions and take biometric screening to determine their health risk and help them follow a suitable program. Questions and screening are voluntary and regulated.

We may also host competitions among our employees, like 8-week weight loss contest. Participating in these contests is also voluntary.

Wellness Incentives

~~II. City of Union Gap's Wellness Program Administration:~~ The City Manager and Council generously support the Wellness Program and desire to achieve and maintain a working environment that promotes health. The Wellness Program is budgeted through the Current Expense Fund in the Finance and Administration, for in-house supplies, game prizes, incentives, and recognition awards. Up to \$25 can be spent for each in-house prize, incentive, and recognition award. ~~The Wellness Program Coordinator is the City's Deputy Clerk.~~ The City offers rewards for employees who achieve their objectives. Incentives and reward may be:

- Gift certificates / gift cards
- Certificate awards
- Prize drawings – shall not exceed \$150.00 per activity
- Meals – meals for all employees shall not exceed \$500.00
- Purchase items for onsite gym facility

~~IV. City of Union Gap Wellness Program Applies To:~~ The City of Union Gap's Wellness program is for all City employees and their immediate families, as well as the City's City Manager, Councilmembers, volunteers, seasonal employees, and temporary employees. Some wellness activities and incentives provided by the Association of Washington Cities Employee Benefit Trust (AWCEBT) may only be available to employees and spouses with AWC EBT medical insurance.

Any incentive that encourages employees to participate in our wellness program will always be within legal guidelines. The City gives the same incentive to all employees who participate in our wellness program, regardless of disability or health risk.

Reimbursements will require a Business Meeting agenda form and attach all supporting documents.

~~V. Participation in the Wellness Program:~~ Participation in the Wellness Program is encouraged; it allows for an employee to participate in City Wellness Programs both on and off work hours. However, participation is on a voluntary basis.

Team Leader's Responsibilities

~~Wellness Program Committee Initiatives:~~ Team leaders should work

with the wellness coordinator to communicate our wellness initiatives to their team members. They should tell their team members:

- ~~A. Strive to build team support to achieve health and to promote health education and awareness through information and screening;~~ That the City offers a wellness program
- ~~B. Encourage lifestyle changes that can reduce health risks. How and when they can use wellness resources~~
- ~~C. Promote healthy eating. Encourage healthy food choices and beverage choices for employees by providing information on good nutrition for better health. When food is provided at Wellness meetings and events bring healthy food choices and beverage choices. Promote healthy eating choices and beverage choices through AWC campaign games and Wellness Program activities.~~
- ~~D. Provide On-site Fitness Facility and/or off-site Fitness Club Membership: Encourage City Manager/Council City of Union Gap Employees, Firefighter volunteers, Reserve officers through promotion use of City's on-site exercise facility during breaks, lunches, before work or after work. Encourage City Manager, Council members, employees and their immediate families to join the Yakima Athletic Club and YAC Fitness that the City has corporate membership with. Promote quarterly activities~~
- E. Attend AWC conferences, events and any wellness related events as authorized by the City Manager.

~~These are the ideals of a Wellness Committee that focuses on achieving an effective employees' Wellness Program.~~

Wellness Committee

~~VII. Staffing of Wellness Committee:~~ The Wellness Committee is comprised of seven (7) members. 4 members

~~The Wellness Committee members are comprised from the following City of Union Gap departments:~~

- | | |
|---------------------------------|--------------------|
| 1. City Elected Official | 1member |
| 2. Finance/Administration Dept. | 1member |
| 3. Executive Dept. | 1member |
| 4. City Hall | 1member |
| 5. Public Works Dept. | 1member |

6. Police Dept.

1member

~~VIII. Rotating Staff on Wellness Committee: The Public Works member, Police Department member, and City Hall member are subject to rotation as set forth below. Members shall rotate every (4) four years. Once a member's four year term is up, the Department Director shall appoint and authorize the person who shall serve on the committee. The City Elected Official, Executive Dept. and Wellness Coordinator, and Finance/Administration Dept. (City Treasurer) are exempt from rotation. Members shall rotate every four years. The initial rotation shall be structured as follows so that everyone does not leave at once:~~

~~A. Public Works rotate January 1, 2011~~

~~B. Police Dept. rotate January 1, 2012~~

~~C. City Hall rotate January 1, 2014~~

~~Once a member's four year term is up, another employee or employees from that department shall submit a letter of interest to his or her department head asking to serve on the committee. The department director shall then appoint and authorize the person who shall serve on the committee.~~

Wellness Committee Operation:

~~A. Committee members will meet at least 1 to 2 hours per month to attend meetings and organize wellness programs.~~

~~B. All meetings will begin promptly.~~

~~C. All committee members are equal participants, have equal rights and are expected to voice their opinions and ideas and to share in the success of the City's Wellness Program.~~

X. Expectations for Wellness Committee Members:

~~Wellness Committee members are expected to accomplish the following:~~

~~A. Attend Wellness Committee meetings Members shall meet once a month, every 4th Thursday of the month at 9:00 a.m., unless there is a conflict and agreed by the committee to reschedule to another date in that month. Prepare an agenda for each monthly meeting and follow the items of discussion on the agenda. Prepare minutes of the monthly meetings.~~

~~B. Participate in organizing and promoting at least 3 2 to 4 wellness events each year.~~

- Evaluation

The Wellness coordinator will submit each year the application for the WellCity Award. Members of the AWC Employee Benefit Trust who earn WellCity recognition will receive a 2% discount on Trust medical plan premiums. The discount will be applied to premiums for active employees, spouses, and dependents on AWC Trust Kaiser Permanente, Asuris Northwest Health and Regence BlueShield medial plans. The discount does not apply to retiree plans.

Employees with Disabilities

We make a reasonable accommodation to all employees with disabilities to give them an equal access to our wellness program. Employees who cannot participate in certain wellness activities due to age, pregnancy or other reason, will be given access to all wellness plan activities and resources they can use. The City will also pay any wellness incentive to all our employees who participate in our wellness program without discrimination against protected characteristics.

Design

Our wellness program is designed with employee's health in mind. It will not be unpleasant, too time-consuming or require heavy spending by our employees. The program will strive to provide opportunities that will encourage the development of lifestyles that maintain and enhance the state of overall well-being. Ideas and suggestions from employees are welcome.

- C. Promote health and wellness activities within your department.
- D. Discuss freely your ideas of educating employees on health.
- E. Discuss ideas for successful wellness events.
- F. Wellness Committee decisions need full support by members.
- G. Work in conjunction with City Manager, City Council, and the Association of Washington Cities (AWC) in bringing awareness of the benefits of healthy living to the City's employees and their families.

~~XI. Expectations of the Wellness Committee:~~

- A. ~~Prepare an agenda for each monthly meeting and follow the items of discussion on the agenda.~~
- B. ~~Prepare minutes of the monthly meetings~~
- C. Manage the Wellness Program budget.
- D. ~~Attend AWC conferences related to Wellness as authorized by the City Manager.~~
- E. Research information and discuss ideas on health and well-being that will be beneficial to the employees.
- F. ~~Research avenues to apply for grants that will help benefit the City's Wellness Program.~~

Members shall follow the yearly WellCity standards provided by AWC Employee Benefit Trust. These standards serve as a guideline for designing workplace wellness programs that have a positive impact on employee health and productivity. All required items and a minimum of points must be met for each standard.

- Policies & Procedures
- Management Support
- Wellness Committee
- Wellness Network & Resources
- Needs Assessment
- Worksite Environment
- Operating Plan
- Activities & Interventions



City Council Communication

Meeting Date: August 24, 2020

From: Karen Clifton, Director of Finance & Administration

Topic / Issue: Ordinance – Creating the Employee Recognition Program

SYNOPSIS: During the City's recent accountability audit, the Washington State Auditor stated that there were expenditures for employee recognition that were not properly supported and allowable through City policy. The Auditor recommended that the City implement a policy to allow for related to employee recognition.

RECOMMENDATION: Adopt an ordinance creating the *Employee Recognition Program*.

LEGAL REVIEW: The City Attorney has reviewed the resolution.

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: Ordinance

CITY OF UNION GAP, WASHINGTON
ORDINANCE NO. _____

AN ORDINANCE creating the City of Union Gap *Employee Recognition Program*.

WHEREAS, during the City's recent accountability audit, the Washington State Auditor stated there were expenditures for employee recognition awards that were not properly supported and allowable through City policy, and;

WHEREAS, the Auditor recommended that the City implement a recognition policy to allow for expenditures related to employee recognition, and;

WHEREAS, the City would now like to create City the *Employee Recognition Program* to allow for these costs.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNION GAP, WASHINGTON, DO ORDAIN AS FOLLOWS:

The *Employee Recognition Program* is created to provide a program for recognizing employees, as outlined in "Attachment A" attached hereto.

ORDAINED this 24th day of August, 2020.

John Hodkinson, City Mayor

ATTEST:

APPROVED AS TO FORM:

Karen Clifton, City Clerk

Bronson Brown, City Attorney



Employee Recognition Program

The City of Union Gap considers its employees to be one of its most important assets. The Employee Recognition Program is designed to recognize City employees who perform acts that exceed the expectations of the City in regard to conduct and service. The City will reward exemplary performance and dedication of the City's employees through the presentation of three awards:

- Annual Recognition Award
- Immediate Recognition Award
- Service Awards

Annual Recognition Awards

Annual Recognition Awards are based on extraordinary circumstances, not normal or routine duties performed by an employee. Such circumstances are:

- Identifying and implementing an event, program or policy, which promotes the positive attributes of the City to the general public and the City's workforce;
- Demonstrating the highest quality, innovative customer service, either for peer staff members or for the City's citizens or customers;
- Demonstrating heroism-public service without regard for cost to self;
- Instituting innovations which result in efficiency of operations and substantial cost savings to the City; or
- Demonstrating throughout their career with the City, distinguished service through an exceptional and sustained level of commitment, excellence in performing their duties and by continually placing the City first.

Immediate Recognition Awards

Immediate Recognition Awards are based upon exceptional circumstances associated with employee performance. Such circumstances are:

- Contributing to increased morale in the workplace.
- Performing job duties on a superior level.
- Performing exceptional customer service for either peer staff members or the City's citizens or customers that enhances public perception of City efforts.
- Contributing to the development of enhanced community relations.

Service Awards

Service Awards are based solely on the tenure of an employee. Employees will be recognized through the presentation of a Service Award in five year increments (5, 10, 15, 20, 25, 30, etc.).

Type of Award An employee that receives a Service Award will be presented with a plaque or and a small gift, such as a pen, service pin, or other token in appreciation. Funds for the awards/gifts will be budgeted for the program on an annual basis.

Eligibility – Full time and part time employees of the City are eligible to receive the Annual Recognition Award and Immediate Recognition Award. Full time employees of the City with five years of service or greater will receive the Service Award.

Budget – The expenditure of funds for a token of appreciation, plaque, award or similar item is limited to no more than \$125 total per employee per year and the number of awards given must be limited to no more than ten percent of the total number of employees with the department or work unit.

CONSENT AGENDA

UNION GAP CITY COUNCIL REGULAR MEETING
UNION GAP COUNCIL CHAMBERS
Union Gap, Washington
August 10, 2020, Regular Meeting
MINUTES

<u>Call to Order</u>	Mayor Hodkinson called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.
<u>Council Members Present</u>	Council Members Murr, Wentz, Galloway, Schilling, and Dailey were present telephonically.
<u>Staff Present</u>	City Manager Fisher, Police Chief Cobb, Civil Engineer Dominguez, and Finance and Administration Director Clifton were present. City Attorney Brown was present telephonically.
<u>Audience Present</u>	See attached list.
<u>Excuse Council Member</u>	Motion by Council Member Wentz, second by Council Member Schilling to excuse Council Member Hansen. Motion carried unanimously.
<u>Consent Agenda</u>	<p>Council Member Schilling inquired about an item on the Consent Agenda, purchasing IPADs for the planning commission committee members. City Manager Fisher stated that due to COVID-19, none of the committees have met since March and the one critical committee that runs with serious deadlines is the planning commission. Fisher explained that those meetings are critical for community development deadlines and the IPADSs will be paid for through the CARES Act. Fisher also stated that she would contact other committee members to verify whether there is urgent need for other committee members to meet.</p> <p>Motion by Council Member Murr, second by Council Member Wentz to approve the consent agenda as follows:</p> <p>Regular Council Meeting Minutes dated July 27, 2020 as attached to the Agenda and maintained in electronic format.</p> <p>Claims Vouchers – EFT’s, and Voucher Nos. 101568 through 101634 for August 10, 2020, in the amount of \$295,859.50.</p> <p>Motion carried unanimously.</p>
<u>Items from the Audience</u>	None.
<u>General Items</u>	

CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – August 10, 2020

Public Hearing

Six-Year Transit
Development Plan 2021-2026

Mayor Hodkinson opened a Public Hearing at 6:10 p.m. to receive comments on proposed revision to the Six-Year Transit Development Plan 2021 – 2026. Civil Engineer Dominguez gave an overview. With no written or oral comment, Mayor Hodkinson closed the Public Hearing at 6:12 p.m.

Public Works & Community
Development

Resolution No. – 20-34 –
Adopt Six-Year Transit
Development Plan 2021-2026

Motion by Council Member Galloway, second by Council Member Murr to approve Resolution No. 20-34 adopting a Six-Year Transit Development Plan 2021 – 2026. Motion carried unanimously.

Resolution No. – 20-35 – 10th
Avenue South #475 Bridge
Replacement; Yakima County
Formal Task Assignment –
Task Number 02

Motion by Council Member Galloway, second by Council Member Murr to approve Resolution No. – 20-35 – authorizing the City Manager to sign a Formal Task Assignment – Task Number 02 with Yakima County for Certified Acceptance Agency certification services related to the City’s 10th Avenue South #475 Bridge Replacement project. Motion carried unanimously.

Resolution No. – 20-36 –
ATS Automation Customer
Support Agreement – Civic
Complex Operating System

Motion by Council Member Murr, second by Council Member Dailey to approve Resolution No. – 20-36 – authorizing the City Manager to sign an “ATS Automation Customer Support Agreement” for the Civic Complex’s “Alerton Energy Management System” equipment maintenance. Motion carried unanimously.

Finance & Administration

Ordinance No. – 2990 –
Credit Card Purchasing Policy
Amendment

Finance & Administration Director Clifton stated that due to the recent accountability audit of the City, it was recommended by the Auditor that some changes be made to the language of our current credit card policy regarding itemized receipts.

Motion by Council Member Murr, second by Council Member Wentz to adopt Ordinance No. – 2990 – amending the City of Union Gap Credit Card Purchasing Policy. Motion carried unanimously.

Ordinance No. – 2991 –
Personnel Policy Handbook
Amendment

City Manager Fisher stated that this item is due to the recent audit, and gave an overview. Motion by Council Member Wentz, second by Council Member Murr to adopt Resolution No. – 2991 – amending the City of Union Gap Personnel Policy Handbook to include language related to the purchase of meals for employees as outlined in

CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – August 10, 2020

“Attachment A”. Motion carried unanimously.

Police

Police Department 2nd Quarter
2020 Report

Police Chief Cobb presented a 2nd Quarter 2020 report and gave an overview. Cobb then gave an update on 2019 crime statistics, and stated that if anybody would like to review the report in full they could access the information on Washington Association of Sherriff’s and Police Chief’s website. Cobb stated that overall Union Gap had a reduction in crime of 5.6% and a Clearance rate of 57.9%, leading the county rate.

City Council

City Council Code of Conduct

City Attorney Brown stated he understands that Council Member Hansen requested that Theresa Charvet read a statement in his absence, and sees no issue with his request; Council Member Schilling submitted information regarding the Council Code of Conduct and stated that since it is being reviewed, other things need to be corrected.

Teresa Charvet read into record Council Member Hansen’s statement asking Council members to each save, print and review Ordinance #2806 - City Council Code of Conduct, and asked for questions and comments in writing for the next City Council meeting. City Manager Fisher requested that questions or comments be directed to her to avoid possible violation of the open public meetings act by Council Members emailing each other on the topic.

Items from the Audience

Helen Canatsey thanked Council Member Galloway for his assistance with her computer.

City Manager Report

City Manager Fisher stated that work is continuing on Main Street; Rock Avenue project is completed; On Aug. 12, 2020 BORA will deliver drawings and plans for the Library and Community Center; Working on Ahtanum Youth Park this week and hope to open soon; Taking down ropes from playground equipment at Fullbright Park, which was installed to restrict use due to the COVID-19 pandemic, to avoid possible injury; the park is now open for use.

Communications/Questions/
Comments

None.

Development of Next Agenda

None.

Adjournment of Meeting

Mayor Hodkinson adjourned the regular meeting at 7:37 p.m.

CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – August 10, 2020

Arlene Fisher-Maurer, City Manager

ATTEST:

Karen Clifton, City Clerk

CITY OF UNION GAP
UNION GAP PUBLIC HEARING
SIX-YEAR TRANSIT DEVELOPMENT PLAN 2021-2026
SIGN IN SHEET

6:00 P.M. – August 10, 2020

NAME (Please Print)

(Date)

ADDRESS

Theresa Charvet
Cathy Cluck
Mike Brown, YPAC
Bronson Brown

Telephonic

James Murr
Roger Wentz
Sandy Dailey
Julie Schilling
Jack Galloway

In Chambers

Karen Clifton
Arlene Fisher
John Hadkinson
Greg Cobb
David Dominguez

CITY OF UNION GAP
REGULAR UNION GAP COUNCIL MEETING
SIGN IN SHEET

6:00 P.M. - August 10, 2020

NAME (Please Print)

(Date)

ADDRESS

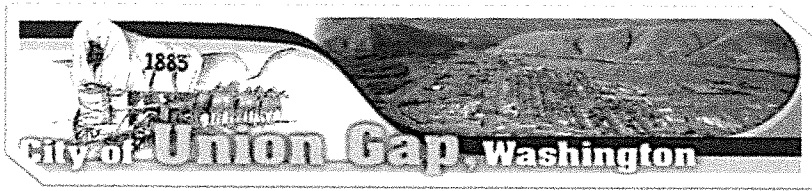
Telephonic

Theresa Charvet
Cathy Cluck
Mike Brown, VPAC
Bronson Brown

James Murr
Roger Wentz
Sandy Bailey
Julie Schilling
Jack Galloway

in
Chambers

Karen Clifton
Arlene Fisher
John Hadkinson
Greg Cobb
David Dominguez



City Council Communication

Meeting Date: August 24, 2020
From: Karen Clifton, Director of Finance and Administration
Topic/Issue: Payroll Vouchers – July 2020

SYNOPSIS: Payroll Vouchers for the month of July 2020

RECOMMENDATION: Request Council to approve EFTs and Voucher Nos. 101635 through 101643 in the amount of \$ 460,165.06.

LEGAL REVIEW: N/A

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: Payroll Voucher Register

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

01/01/2020 To: 08/31/2020

Time: 14:37:51 Date: 08/06/2020

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
3790	07/11/2020	Payroll	2	EFT	RAYMOND V SUAREZ	252.35	June Correction
3791	07/11/2020	Payroll	2	EFT	INTERNAL REVENUE SERVICE	46.18	941 Deposit for Pay Cycle(s) 07/11/2020 - 07/11/2020
3799	07/11/2020	Payroll	2	EFT	CASEY M RIDDELL	192.77	June Correction
3800	07/11/2020	Payroll	2	EFT	INTERNAL REVENUE SERVICE	35.04	941 Deposit for Pay Cycle(s) 07/11/2020 - 07/11/2020
3801	06/30/2020	Payroll	2	EFT	WA STATE EMPLOYMENT SECURITY DEPT-PFML	0.07	PFML DEDUCTION ROUNDING DIFFERENCE - 2ND QTR
3846	06/30/2020	Payroll	2	EFT	WA STATE DEPT OF L&I	23,317.26	2ND Quarter 04/01/2020 - 06/30/2020
4217	08/10/2020	Payroll	2	EFT	LYNETTE BISCONER	4,334.38	July Payroll
4218	08/10/2020	Payroll	2	EFT	RYAN BONSEN	5,672.74	July Payroll
4219	08/10/2020	Payroll	2	EFT	JABAN R BROWNELL	5,435.24	July Payroll
4220	08/10/2020	Payroll	2	EFT	CRAIG G BUNTING	3,846.18	July Payroll
4221	08/10/2020	Payroll	2	EFT	JASON G CAVANAUGH	4,804.60	July Payroll
4222	08/10/2020	Payroll	2	EFT	NEREDIHT E CHAVEZ	2,358.99	July Payroll
4223	08/10/2020	Payroll	2	EFT	KAREN CLIFTON	5,554.89	July Payroll
4224	08/10/2020	Payroll	2	EFT	GREGORY COBB	6,270.23	July Payroll
4225	08/10/2020	Payroll	2	EFT	CHRIS DAHL	3,804.25	July Payroll
4226	08/10/2020	Payroll	2	EFT	SANDY L DAILEY	546.14	July Payroll
4227	08/10/2020	Payroll	2	EFT	ERICK MICHAEL DELP	5,836.74	July Payroll
4228	08/10/2020	Payroll	2	EFT	TORIN M DELVO	3,699.76	July Payroll
4229	08/10/2020	Payroll	2	EFT	DAVID DOMINGUEZ	6,288.84	July Payroll
4230	08/10/2020	Payroll	2	EFT	DAMON A DUNSMORE	3,724.17	July Payroll
4231	08/10/2020	Payroll	2	EFT	TRAVIS FISCUS	3,037.31	July Payroll
4232	08/10/2020	Payroll	2	EFT	ARLENE F FISHER-MAURER	8,392.53	July Payroll
4233	08/10/2020	Payroll	2	EFT	JACK L GALLOWAY	547.66	July Payroll
4234	08/10/2020	Payroll	2	EFT	DAVID O HANSEN	547.66	July Payroll
4235	08/10/2020	Payroll	2	EFT	DENNIS HENNE	6,027.58	July Payroll
4236	08/10/2020	Payroll	2	EFT	ROBERT M HENNESSY	3,427.29	July Payroll
4237	08/10/2020	Payroll	2	EFT	JOHN P HODKINSON JR	546.14	July Payroll
4238	08/10/2020	Payroll	2	EFT	SHAWN R JAMES	4,463.45	July Payroll
4239	08/10/2020	Payroll	2	EFT	RUDY M JIMENEZ	4,231.39	July Payroll
4240	08/10/2020	Payroll	2	EFT	CHASE KELLOGG	4,493.48	July Payroll
4241	08/10/2020	Payroll	2	EFT	ALBA L LEVESQUE	4,328.89	July Payroll
4242	08/10/2020	Payroll	2	EFT	JO LINDER	2,951.12	July Payroll
4243	08/10/2020	Payroll	2	EFT	TERESA LOPEZ	3,917.44	July Payroll
4244	08/10/2020	Payroll	2	EFT	VALENTINA MARTINEZ	2,338.50	July Payroll
4245	08/10/2020	Payroll	2	EFT	HOWARD L MASON	2,141.36	July Payroll
4246	08/10/2020	Payroll	2	EFT	STACE J MCKINLEY	3,072.63	July Payroll
4247	08/10/2020	Payroll	2	EFT	ROBERT MCRAE	3,750.58	July Payroll
4248	08/10/2020	Payroll	2	EFT	JAMES E MURR	517.81	July Payroll
4249	08/10/2020	Payroll	2	EFT	SERGIO E OCHOA	3,532.77	July Payroll
4250	08/10/2020	Payroll	2	EFT	REBECCA R PINA	2,557.03	July Payroll
4251	08/10/2020	Payroll	2	EFT	CASEY M RIDDELL	3,170.18	July Payroll
4252	08/10/2020	Payroll	2	EFT	HECTOR A RIVERA	6,348.55	July Payroll
4253	08/10/2020	Payroll	2	EFT	PAUL K SANDERS	5,029.51	July Payroll
4254	08/10/2020	Payroll	2	EFT	CURTIS J SANTUCCI	4,167.54	July Payroll
4255	08/10/2020	Payroll	2	EFT	KURT W SCHELHAMMER	3,710.77	July Payroll
4256	08/10/2020	Payroll	2	EFT	JULIE SCHILLING	549.14	July Payroll
4257	08/10/2020	Payroll	2	EFT	MICHAEL STILLWAUGH	5,622.28	July Payroll
4258	08/10/2020	Payroll	2	EFT	RAYMOND V SUAREZ	3,652.60	July Payroll
4259	08/10/2020	Payroll	2	EFT	AMANDA L TOWLE	3,903.78	July Payroll
4260	08/10/2020	Payroll	2	EFT	ERIC B TURLEY	4,680.81	July Payroll
4261	08/10/2020	Payroll	2	EFT	JENNY V VALLE	2,928.40	July Payroll
4262	08/10/2020	Payroll	2	EFT	JOSEPH VANICEK	4,386.60	July Payroll
4263	08/10/2020	Payroll	2	EFT	GLORIA A WALTMAN	2,998.24	July Payroll

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

01/01/2020 To: 08/31/2020

Time: 14:37:51 Date: 08/06/2020

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
4264	08/10/2020	Payroll	2	EFT	TERRYL D WAY	6,287.74	July Payroll
4265	08/10/2020	Payroll	2	EFT	ROGER E WENTZ	520.81	July Payroll
4266	08/10/2020	Payroll	2	EFT	TIMOTHY J WILSEY	2,951.24	July Payroll
4267	08/10/2020	Payroll	2	EFT	AFLAC	254.20	Pay Cycle(s) 08/10/2020 To 08/10/2020 - AFLAC; Pay Cycle(s) 08/10/2020 To 08/10/2020 - AFLAC Pre Tax
4268	08/10/2020	Payroll	2	EFT	AWC EMPLOYEE BENEFIT TRUST	82,486.66	LEOFF 1 RETIREE MEDICAL BENEFITS - 07/2020; Pay Cycle(s) 08/10/2020 To 08/10/2020 - Medical
4269	08/10/2020	Payroll	2	EFT	ICMA RETIREMENT TRUST #302189 ROTH	4,284.42	Pay Cycle(s) 08/10/2020 To 08/10/2020 - ICMA ROTH - Catch-up; Pay Cycle(s) 08/10/2020 To 08/10/2020 - ICMA 457 ROTH
4270	08/10/2020	Payroll	2	EFT	ICMA RETIREMENT TRUST#108800	2,136.44	Pay Cycle(s) 08/10/2020 To 08/10/2020 - ICMA MNGT
4271	08/10/2020	Payroll	2	EFT	ICMA RETIREMENT TRUST#302189	13,139.57	Pay Cycle(s) 08/10/2020 To 08/10/2020 - ICMA Retirement Trust
4272	08/10/2020	Payroll	2	EFT	INTERNAL REVENUE SERVICE	89,172.06	941 Deposit for Pay Cycle(s) 08/01/2020 - 08/31/2020
4273	08/10/2020	Payroll	2	EFT	WA STATE DRS - DCP	100.00	Pay Cycle(s) 08/10/2020 To 08/10/2020 - DRS - DCP
4274	08/10/2020	Payroll	2	EFT	WA STATE EMPLOYMENT SECURITY DEPT-PFML	1,562.10	Pay Cycle(s) 07/11/2020 To 07/11/2020 - PMFL; Pay Cycle(s) 08/10/2020 To 08/10/2020 - PMFL
4275	08/10/2020	Payroll	2	EFT	WA STATE LAW ENFORCEMENT	18,096.47	Pay Cycle(s) 08/10/2020 To 08/10/2020 - LEOFF II
4276	08/10/2020	Payroll	2	EFT	WA STATE PUBLIC EMPLOYEES	29,467.06	Pay Cycle(s) 07/11/2020 To 07/11/2020 - PERS II; Pay Cycle(s) 08/10/2020 To 08/10/2020 - PERS II; Pay Cycle(s) 08/10/2020 To 08/10/2020 - PERS III
4277	08/10/2020	Payroll	2	101635	EMPLOYEE FUND	184.00	Pay Cycle(s) 08/10/2020 To 08/10/2020 - Employee Fund
4278	08/10/2020	Payroll	2	101636	MIDLAND FUNDING, LLC	1,330.64	Pay Cycle(s) 08/10/2020 To 08/10/2020 - GARNI
4279	08/10/2020	Payroll	2	101637	TEAMSTERS LOCAL 760	690.00	Pay Cycle(s) 08/10/2020 To 08/10/2020 - Teamsters Dues
4280	08/10/2020	Payroll	2	101638	UNION GAP POLICE OFFICERS ASSN	1,400.00	Pay Cycle(s) 08/10/2020 To 08/10/2020 - UGPOA Dues
4281	08/10/2020	Payroll	2	101639	USABLE LIFE	74.82	Pay Cycle(s) 08/10/2020 To 08/10/2020 - USable Life
4282	08/10/2020	Payroll	2	101640	WA STATE COUNCIL OF CNTY	688.59	Pay Cycle(s) 08/10/2020 To 08/10/2020 - AFCSME Dues
4283	08/10/2020	Payroll	2	101641	WA STATE COUNCIL OF	140.00	Pay Cycle(s) 08/10/2020 To 08/10/2020 - WSCOPO Dues
4284	08/10/2020	Payroll	2	101642	WESTERN CONFERENCE OF	2,184.00	Pay Cycle(s) 08/10/2020 To 08/10/2020 - Teamster's Pension
4285	08/10/2020	Payroll	2	101643	WESTERN STATES POLICE MEDICAL TRUST	1,022.40	Pay Cycle(s) 08/10/2020 To 08/10/2020 - WSPMT

WARRANT/CHECK REGISTER

CITY OF UNION GAP

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
		001	Current Expense Fund			341,668.89	
		101	Street Fund			32,509.90	
		128	Transit System Fund			7,523.93	
		133	Marijuana Excise Tax Fund			13,363.72	
		401	Water Fund			28,715.92	
		402	Garbage Fund			3,026.94	
		403	Sewer Fund			33,355.76	
						<hr/>	
						460,165.06	Payroll: 460,165.06



City Council Communication

Meeting Date: August 24, 2020
From: Karen Clifton, Director of Finance and Administration
Topic/Issue: Claim Vouchers – August 24, 2020

SYNOPSIS: Claim Vouchers Dated August 24, 2020

RECOMMENDATION: Request Council to approve EFTs and Voucher Nos. 101645 through 101702. In the amount of \$ 375,072.67.

LEGAL REVIEW: N/A

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: 1. Claim Voucher Register
2. Detailed Claim Voucher Register

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

01/01/0202 To: 08/31/2020

Time: 12:44:57 Date: 08/19/2020

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
4302	07/07/2020	Claims	2	EFT	US BANK - CHECKING	24.00	INV MAINT FEE - 06/2020
4303	07/01/2020	Claims	2	EFT	MERCHANT SERVICES	822.53	CREDIT CARD PAYMENTS FEE - 06/2020
4434	08/24/2020	Claims	2	EFT	US BANK CARDMEMBER SVC	1,017.90	PD RECEIPT PRINTER; BATTERY CHARGERS, RECIPROCATING SAW, IMPACT DRIVER E396
4446	08/24/2020	Claims	2	EFT	CENTURY LINK - LD	165.25	LONG DISTANCE-08/2020
4447	08/24/2020	Claims	2	EFT	CENTURY LINK	402.98	CIVIC CENTER PHONE & CIVIC CENTER FAX-08/2020; SENIOR CENTER - 08/2020; FIRE DEPT. 08/2020
4448	08/24/2020	Claims	2	EFT	OFFICE DEPOT-CITY HALL	128.64	CALC TAPE, PAPER, FOLDERS & INK CTG
4449	08/24/2020	Claims	2	EFT	OFFICE DEPOT-PD	105.63	FOLDERS, CARDSTOCK, CERTIFICATE PAPER, MANILLA ENVELOPES
4450	08/24/2020	Claims	2	EFT	SPECTRUM BUSINESS	101.17	CIVIC CENTER TV SERVICE-08/2020
4451	08/24/2020	Claims	2	101645	ALL AMERICAN PROPANE	91.98	TANK RENTAL
4452	08/24/2020	Claims	2	101646	AMERICAN ROCK - COLUMBIA ASPHALT	177,811.48	MAIN STREET RECON PH 1; PROGRESS ESTIMATE NO. 2; CONSTRUCTION PROJECT
4453	08/24/2020	Claims	2	101647	AMERIFUEL	1,721.09	FUEL 7/16-7/31 2020
4454	08/24/2020	Claims	2	101648	APEX PLUMBING & MECHANICAL PIPING, LLC	176.33	CIVIC CENTER PLUMBING VALVES REPAIR
4455	08/24/2020	Claims	2	101649	BORARCHITECTURE, PLLC	24,610.00	LIBRARY & COMMUNITY CENTER PROJ-07/2020
4456	08/24/2020	Claims	2	101650	BURROWS TRACTOR COMPANY	106.31	BELT, BB-SE FOR HUSTLER
4457	08/24/2020	Claims	2	101651	CANON FINACIAL SERVICES	186.28	COPIER CONTRACT AUG 2020
4458	08/24/2020	Claims	2	101652	CASCADE NATURAL GAS CORP	100.39	4401 MAIN STREET-07/2020; 107 W. AHTANUM RD;3007 2ND ST-07/2020; 102 W. AHTANUM RD-07/2020
4459	08/24/2020	Claims	2	101653	CENTRAL PRE-MIX CONCRETE CO.	186.44	OLD TOWN ROAD PROJECT; 3/8" PEA GRAVEL; 8.61 TON
4460	08/24/2020	Claims	2	101654	CENTRAL WASHINGTON FAIR ASSOC.	2,083.00	MARKETING & SALES-08/2020
4461	08/24/2020	Claims	2	101655	CI SHRED	174.23	SHRED SERVICES JULY 2020; SHRED SERVICE-07/2020
4462	08/24/2020	Claims	2	101656	CINTAS CORP #605	129.42	CIVIC CENTER & PD MAT SVC-07/02/2020; CIVIC CENTER & PD MAT SVC-08/14/2020
4463	08/24/2020	Claims	2	101657	CITY OF YAKIMA	59,909.78	WHOLESALE SEWER 3 PARTY AGREEMENT; JULY 2020
4464	08/24/2020	Claims	2	101658	CLASSIC CAR WASH	77.00	CAR WASHES JULY 2020
4465	08/24/2020	Claims	2	101659	CLASSIC PRINTING INC	170.27	UB STATEMENTS-07/2020
4466	08/24/2020	Claims	2	101660	CONCRETE SPECIAL TIES, INC.	186.47	OLD TOWN ROAD PROJECT; STEEL STAKES
4467	08/24/2020	Claims	2	101661	CORE & MAIN LP	1,708.28	RW2F33 1" T-10 ECODER; BROKEN VALVE AT FULLBRIGHT WATER; VALVE BOX EXTENSIONS / SIGMA VB940-12 12 ADJ RISER

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
4468	08/24/2020	Claims	2	101662	TORIN M DELVO	16.18	PICK UP VACTOR TRUCK
4469	08/24/2020	Claims	2	101663	DEXYP	206.55	PARK AD-08/2020
4470	08/24/2020	Claims	2	101664	TRICIA ESPINOZA	300.00	DEPOSIT REFUND
4471	08/24/2020	Claims	2	101665	EUROFINS MICROBIOLOGY LABORATOIRES, INC	1,192.50	LEAD & COPPER ANALYSIS-18 TOTAL 07.14.20; WW SAMPLING SPLIT WITH YAKIMA 07.10.20
4472	08/24/2020	Claims	2	101666	FEDERAL EASTERN INTERNATIONAL	1,990.37	VISION CARRIER W/AXBIIIA BALLISTICS - SOFT TRAUMA VESTS 436/446
4473	08/24/2020	Claims	2	101667	FIRESTONE TIRE & SERVICE CTRS	734.86	NEW TIRES VEH 5
4474	08/24/2020	Claims	2	101668	TRAVIS FISCUS	150.00	2020 BOOT REIMBURSEMENT
4475	08/24/2020	Claims	2	101669	FRANK'S TIRE FACTORY	18.94	FLAT REPAIR FRONT FARM DRY
4476	08/24/2020	Claims	2	101670	GENE WEINMANN CONSULTING	218.65	CDBG COORDINATOR & POSTAGE/SUPPLY
4477	08/24/2020	Claims	2	101671	JODI GRAFF	80.00	PARK DEPOSIT REFUND
4478	08/24/2020	Claims	2	101672	INTERNATIONAL CODE COUNCIL	145.00	MEMBERSHIP DUES- 2021 J. CAVANAUGH
4479	08/24/2020	Claims	2	101673	INTERNATIONAL PAPER	931.69	Refund Utility Deposit
4480	08/24/2020	Claims	2	101674	INTOXIMETERS	211.26	DRY GAS
4481	08/24/2020	Claims	2	101675	LAW OFFICE OF DANIEL POLAGE	1,250.00	PUBLIC DEFENDER SVC
4482	08/24/2020	Claims	2	101676	LAW OFFICES OF MARGITA DORNAY	14,500.00	PROSECUTING ATTORNEY-08/2020
4483	08/24/2020	Claims	2	101677	LEXIPOL LLC	12,132.00	LEXIPOL ANNUAL LAW ENFORCEMENT POLICY MANUAL & DAILY TRAINING BULLETINS/ANNUAL LAW ENFORCEMENT SUPPLEMENTAL MANUALS, TIERS I, II, AND III IMPLEMENTATION
4484	08/24/2020	Claims	2	101678	LOWES COMPANY INC	523.34	SEWER DEPARTMENT CLEANING SUPPLIES; SHOP SUPPLIES; WHATCOM WATERLINE PROJECT; 3ML CONTRACTOR BAGS; 20 LB FAST SETTING CEMENT X 4; SAK 20 LB TOP N BOND CONCRETE X 2; OLD TOWN PUMP SIDEWALK; SAKRETE 50
4485	08/24/2020	Claims	2	101679	LOWES COMPANY INC	153.30	LIGHT FOR E296
4486	08/24/2020	Claims	2	101680	LUSTRE-CAL	484.00	FIRE PROPERTY TAGS
4487	08/24/2020	Claims	2	101681	MANSFIELD ALARM CO INC	314.87	107 W. AHTANUM RD-FIRE TELEPHONE MONITORING-09/2020-11/30/2 020; 102 W. AHTANUM RD-ALARM MONITORING/FIRE ALARM-09/2020-11/30/2020
4488	08/24/2020	Claims	2	101682	MENKE JACKSON BEYER LLP	402.00	SIED PROJECT; LENK PRA REQUEST
4489	08/24/2020	Claims	2	101683	NEXTREQUEST CO.	8,403.21	NEXTREQUEST ANNUAL SUBSCRIPTION-2020/2021

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

01/01/2020 To: 08/31/2020

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
4490	08/24/2020	Claims	2	101684	OFFICE SOLUTIONS NORTHWEST	144.86	COPY PAPER-08/13/2020; PERFTEED PAPER; GEL PENS
4491	08/24/2020	Claims	2	101685	PACIFIC POWER	20,854.33	TRAFFIC;STREETS-07/2020; CIVIC CENTER - 08/2020; FIRE DEPT. - 08/2020; LIFT STATION - 08/2020; WELLS - 07/2020; LIFT
4492	08/24/2020	Claims	2	101686	PEOPLE FOR PEOPLE	1,628.00	SENIOR NUTRITION SITE MANAGER-07/2020
4493	08/24/2020	Claims	2	101687	PETTY CASH	18.50	MISC RECEIPTS - 08/2020
4494	08/24/2020	Claims	2	101688	REPUBLIC PUBLISHING CO	955.84	NOTICE OF PUBLIC HEARING; SIX YEAR TRANSIT DEV PLAN 2021-2026; NTC 2019 AUDIT EXT CONFERENCE; CLASS 3 REVIEW, LEANNE LIDDICOAT, TRIPLEX OFF OF LAKEATA AVE; CLASS 2 REVIEW, LIZANDRO BARRAGAN, DUPLEX OF
4495	08/24/2020	Claims	2	101689	SMITTYS OUTDOOR POWER EQUIPMENT INC	1,110.74	RPR KIT, CHAIN SAW SVC KIT, SAW FULL SVC SHOP SUP, CARB CLEAN; MS 194 T1461 PMM3 TOP HANDLE; FILES; APRON CHAPS, SAW LABOR; SHOP SUPP HAND HELD; CHAP LEG/WAIST BUCKLE, DRIVE TUBE ASSEMBLY, S/H, LABOR
4496	08/24/2020	Claims	2	101690	THE JANITOR'S CLOSET	307.67	SOAP DISPENSER; FOAM SOAP; HH TOWELS; TISSUE PAPER; M-FOLD TOWELS.
4497	08/24/2020	Claims	2	101691	U.S. CELLULAR	907.83	PHONES/MODEMS 7/26/20-8/25/20
4498	08/24/2020	Claims	2	101692	UNITED PARCEL SERVICE	56.76	SHIPPING JULY 2020
4499	08/24/2020	Claims	2	101693	UNITED STATES POSTMASTER	761.30	UB POSTAGE-08/2020
4500	08/24/2020	Claims	2	101694	VSS EXCAVATING	1,007.33	Refund Utility Deposit
4501	08/24/2020	Claims	2	101695	WA STATE AUDITOR	8,023.00	2018-2019 AUDIT
4502	08/24/2020	Claims	2	101696	WA STATE DEPT OF LICENSING	72.00	CPLS JULY 2020
4503	08/24/2020	Claims	2	101697	WELLS FARGO VENDOR FIN SERV	929.02	TASKALFA LEASE-07/2020
4504	08/24/2020	Claims	2	101698	YAKIMA CO DEPT OF CORRECTIONS	5,911.82	INMATE HOUSING AND MEDICAL JUNE 2020
4505	08/24/2020	Claims	2	101699	YAKIMA VALLEY CONFERENCE	3,535.06	SHORELINE MASTER PROGRAM UPDATE-05/2020; LAND USE PLANNING-07/2020
4506	08/24/2020	Claims	2	101700	YAKIMA VALLEY SPORTS COMMISSION	7,500.00	SPORTS COMMISSION SUPPLIES/ADVERTISING
4507	08/24/2020	Claims	2	101701	YAKIMA VALLEY TOURISM	3,500.00	AAA WA JOURNEY MAG-JULY/AUG 2020
4508	08/24/2020	Claims	2	101702	YAKIMA WASTE SYSTEMS INC	1,293.04	WASTE SVC - 07/01 - 07/31/2020

001 Current Expense Fund	68,805.88
101 Street Fund	2,032.96
107 Convention Center Reserve Fund	4,000.00
108 Tourism Promotion Area Fund	9,083.00
111 Library & Community Center Fund	24,610.00

WARRANT/CHECK REGISTER

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				113 Fire Truck Reserve Fund	153.30	
				120 City Hall Equipment Reserve Fund	243.00	
				123 Criminal Justice Fund	1,990.37	
				124 Infrastructure Reserve Fund	177,811.48	
				128 Transit System Fund	397.04	
				170 Housing Rehabilitation Fund	218.65	
				401 Water Fund	19,633.46	
				402 Garbage Fund	2,015.52	
				403 Sewer Fund	62,138.99	
				414 Water Deposits	1,939.02	
					<hr/>	
					375,072.67	Claims: 375,072.67

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4302	07/07/2020	Claims	2	EFT	US BANK - CHECKING	24.00	INV MAINT FEE - 06/2020
			001 - 514 23 49 00 - MISCELLANEOUS			24.00	
4303	07/01/2020	Claims	2	EFT	MERCHANT SERVICES	822.53	CREDIT CARD PAYMENTS FEE - 06/2020
			401 - 534 50 49 00 - MISCELLANEOUS			274.18	
			403 - 535 50 49 00 - MISCELLANEOUS			274.18	
			402 - 537 50 49 00 - MISCELLANEOUS			274.17	
4434	08/24/2020	Claims	2	EFT	US BANK CARDMEMBER SVC	1,017.90	PD RECEIPT PRINTER; BATTERY CHARGERS, RECIPROCATING SAW, IMPACT DRIVER E396
			120 - 594 14 64 00 - COMPUTERS & EQUIPMEN			243.00	
			001 - 594 22 64 00 - MACHINERY & EQUIPMEN			774.90	
4446	08/24/2020	Claims	2	EFT	CENTURY LINK - LD	165.25	LONG DISTANCE-08/2020
			001 - 511 60 42 01 - COMMUNICATION			13.22	
			001 - 513 10 42 01 - COMMUNICATION			38.12	
			001 - 514 23 42 00 - COMMUNICATIONS			16.22	
			001 - 514 30 42 00 - COMMUNICATIONS			16.22	
			001 - 524 20 42 00 - COMMUNICATION			16.22	
			401 - 534 50 42 00 - COMMUNICATION			13.22	
			403 - 535 50 42 00 - COMMUNICATION			11.83	
			402 - 537 50 42 00 - COMMUNICATION			16.22	
			101 - 543 30 42 00 - COMMUNICATION			11.83	
			001 - 558 60 42 00 - COMMUNICATION			12.15	
4447	08/24/2020	Claims	2	EFT	CENTURY LINK	402.98	CIVIC CENTER PHONE & CIVIC CENTER FAX-08/2020; SENIOR CENTER - 08/2020; FIRE DEPT. 08/2020
			001 - 518 20 42 00 - COMMUNICATION			281.31	
			001 - 522 10 42 00 - COMMUNICATION			61.61	
			001 - 571 21 42 00 - COMMUNICATION			60.06	
4448	08/24/2020	Claims	2	EFT	OFFICE DEPOT-CITY HALL	128.64	CALC TAPE, PAPER, FOLDERS & INK CTG
			001 - 514 23 31 00 - SUPPLIES			128.64	
4449	08/24/2020	Claims	2	EFT	OFFICE DEPOT-PD	105.63	FOLDERS, CARDSTOCK, CERTIFICATE PAPER, MANILLA ENVELOPES
			001 - 521 10 31 01 - PD CLERICAL SUPPLIES			43.10	
			001 - 521 21 31 00 - INVESTIGATION SUPPLIES			62.53	
4450	08/24/2020	Claims	2	EFT	SPECTRUM BUSINESS	101.17	CIVIC CENTER TV SERVICE-08/2020
			001 - 511 60 47 00 - PUBLIC UTILITY SERVICES			10.12	
			001 - 514 23 47 00 - PUBLIC UTILITY SERVICES			10.12	
			001 - 514 30 47 00 - PUBLIC UTILITY SERVICES			10.12	
			001 - 524 20 47 00 - PUBLIC UTILITY SERVICES			10.12	
			401 - 534 50 47 00 - UTILITIES			10.12	
			403 - 535 50 47 00 - UTILITIES			10.12	
			402 - 537 50 47 00 - UTILITIES			10.12	
			101 - 542 30 47 00 - UTILITIES			10.12	
			001 - 558 60 47 00 - PUBLIC UTILITY SERVICES			10.12	
			001 - 576 80 47 00 - UTILITIES			10.09	
4451	08/24/2020	Claims	2	101645	ALL AMERICAN PROPANE	91.98	TANK RENTAL
			001 - 522 50 47 00 - FD FACILITIES - UTILITIES			91.98	
4452	08/24/2020	Claims	2	101646	AMERICAN ROCK - COLUMBIA ASPHALT	177,811.48	MAIN STREET RECON PH 1; PROGRESS ESTIMATE NO. 2; CONSTRUCTION PROJECT
			124 - 595 30 64 28 - MAIN ST PH 1-CN			177,811.48	
4453	08/24/2020	Claims	2	101647	AMERIFUEL	1,721.09	FUEL 7/16-7/31 2020

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			001 - 521 10 32 00 - PD ADMIN FUEL			141.59	
			001 - 521 10 49 00 - PD ADMIN MISCELLANEOI			25.00	
			001 - 521 21 32 00 - INVESTIGATION FUEL			151.54	
			001 - 521 21 32 01 - LEAD TASK FORCE - FUEL			65.70	
			001 - 521 22 32 00 - PATROL FUEL			1,293.16	
			001 - 554 30 32 00 - FUEL - ANIMAL CONTROL			44.10	
4454	08/24/2020	Claims	2	101648	APEX PLUMBING & MECHANICAL PIPING, LLC	176.33	CIVIC CENTER PLUMBING VALVES REPAIR
			001 - 518 20 48 00 - REPAIRS & MAINTENANCE			176.33	
4455	08/24/2020	Claims	2	101649	BORARCHITECTURE, PLLC	24,610.00	LIBRARY & COMMUNITY CENTER PROJ-07/2020
			111 - 594 10 41 43 - LIBRARY/COMM CENTER-I			24,610.00	
4456	08/24/2020	Claims	2	101650	BURROWS TRACTOR COMPANY	106.31	BELT, BB-SE FOR HUSTLER 2
			001 - 576 80 48 00 - REPAIRS & MAINTENANCE			106.31	
4457	08/24/2020	Claims	2	101651	CANON FINACIAL SERVICES	186.28	COPIER CONTRACT AUG 2020
			001 - 521 10 45 01 - PD CLERICAL RENTALS &			186.28	
4458	08/24/2020	Claims	2	101652	CASCADE NATURAL GAS CORP	100.39	4401 MAIN STREET-07/2020; 107 W. AHTANUM RD;3007 2ND ST-07/2020; 102 W. AHTANUM RD-07/2020
			001 - 518 20 48 00 - REPAIRS & MAINTENANCE			39.21	
			001 - 522 50 47 00 - FD FACILITIES - UTILITIES			21.81	
			403 - 535 50 47 00 - UTILITIES			39.37	
4459	08/24/2020	Claims	2	101653	CENTRAL PRE-MIX CONCRETE CO.	186.44	OLD TOWN ROAD PROJECT; 3/8" PEA GRAVEL; 8.61 TON
			101 - 542 30 31 00 - SUPPLIES			186.44	
4460	08/24/2020	Claims	2	101654	CENTRAL WASHINGTON FAIR ASSOC.	2,083.00	MARKETING & SALES-08/2020
			108 - 557 30 44 01 - STATE FAIR PARK SALES F			2,083.00	
4461	08/24/2020	Claims	2	101655	CI SHRED	174.23	SHRED SERVICES JULY 2020; SHRED SERVICE-07/2020
			001 - 511 60 41 01 - PROFESSIONAL SERVICES			14.69	
			001 - 513 10 41 01 - PROFESSIONAL SERVICES			14.69	
			001 - 514 23 41 00 - PROFESSIONAL SERVICES			14.69	
			001 - 514 30 41 00 - PROFESSIONAL SERVICES			14.69	
			001 - 521 50 41 00 - PD FACILITIES PROFESSIO			86.26	
			001 - 524 20 41 00 - PROFESSIONAL SERVICES			7.35	
			401 - 534 50 41 00 - PROFESSIONAL SERVICES			2.94	
			403 - 535 50 41 00 - PROFESSIONAL SERVICES			2.94	
			402 - 537 50 41 00 - PROFESSIONAL SERVICES			2.94	
			101 - 542 30 41 00 - PROFESSIONAL SERVICES			2.94	
			001 - 558 60 41 00 - PROFESSIONAL SERVICES			7.35	
			001 - 576 80 41 00 - PROFESSIONAL SERVICES-			2.75	
4462	08/24/2020	Claims	2	101656	CINTAS CORP #605	129.42	CIVIC CENTER & PD MAT SVC-07/02/2020; CIVIC CENTER & PD MAT SVC-08/14/2020
			001 - 518 31 45 00 - OPERATING RENTALS & LI			28.12	
			001 - 518 31 45 00 - OPERATING RENTALS & LI			28.12	
			001 - 521 50 45 00 - PD FACILITIES OPERATION			36.59	
			001 - 521 50 45 00 - PD FACILITIES OPERATION			36.59	
4463	08/24/2020	Claims	2	101657	CITY OF YAKIMA	59,909.78	WHOLESALE SEWER 3 PARTY AGREEMENT; JULY 2020
			403 - 535 50 41 03 - INTERGOVERNMENTAL PF			59,909.78	
4464	08/24/2020	Claims	2	101658	CLASSIC CAR WASH	77.00	CAR WASHES JULY 2020

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			001 - 521 10 48 00 - PD ADMIN REPAIRS & MAI			5.50	
			001 - 521 21 48 00 - INVESTIGATION REPAIRS ,			11.00	
			001 - 521 22 48 00 - PATROL REPAIRS & MAIN			60.50	
4465	08/24/2020	Claims	2	101659	CLASSIC PRINTING INC	170.27	UB STATEMENTS-07/2020
			401 - 534 50 41 00 - PROFESSIONAL SERVICES			56.75	
			403 - 535 50 41 00 - PROFESSIONAL SERVICES			56.75	
			402 - 537 50 41 00 - PROFESSIONAL SERVICES			56.77	
4466	08/24/2020	Claims	2	101660	CONCRETE SPECIAL TIES, INC.	186.47	OLD TOWN ROAD PROJECT; STEEL STAKES
			101 - 542 30 31 00 - SUPPLIES			186.47	
4467	08/24/2020	Claims	2	101661	CORE & MAIN LP	1,708.28	RW2F33 1" T-10 ECODER; BROKEN VALVE AT FULLBRIGHT WATER; VALVE BOX EXTENSIONS / SIGMA VB940-12 12 ADJ RISER
			403 - 531 30 31 00 - STORMWATER - SUPPLIES			240.93	
			401 - 534 50 31 00 - SUPPLIES			1,041.08	
			401 - 534 50 31 00 - SUPPLIES			426.27	
4468	08/24/2020	Claims	2	101662	TORIN M DELVO	16.18	PICK UP VACTOR TRUCK
			403 - 535 50 43 00 - TRAVEL			16.18	
4469	08/24/2020	Claims	2	101663	DEXYP	206.55	PARK AD-08/2020
			001 - 576 80 44 00 - ADVERTISING			206.55	
4470	08/24/2020	Claims	2	101664	TRICIA ESPINOZA	300.00	DEPOSIT REFUND
			001 - 582 10 00 03 - PARK DEPOSIT REFUND			300.00	
4471	08/24/2020	Claims	2	101665	EUROFINS MICROBIOLOGY LABORATOIRES, INC	1,192.50	LEAD & COPPER ANALYSIS-18 TOTAL 07.14.20; WW SAMPLING SPLIT WITH YAKIMA 07.10.20
			401 - 534 50 41 00 - PROFESSIONAL SERVICES			1,116.00	
			403 - 535 50 41 00 - PROFESSIONAL SERVICES			76.50	
4472	08/24/2020	Claims	2	101666	FEDERAL EASTERN INTERNATIONAL	1,990.37	VISION CARRIER W/AXBHIA BALLISTICS - SOFT TRAUMA VESTS 436/446
			123 - 521 22 21 23 - CJ UNIFORMS & EQUIP			1,990.37	
4473	08/24/2020	Claims	2	101667	FIRESTONE TIRE & SERVICE CTRS	734.86	NEW TIRES VEH 5
			001 - 521 22 48 00 - PATROL REPAIRS & MAIN			734.86	
4474	08/24/2020	Claims	2	101668	TRAVIS FISCUS	150.00	2020 BOOT REIMBURSEMENT
			401 - 534 50 21 00 - UNIFORMS & EQUIPMENT			50.00	
			403 - 535 50 21 00 - UNIFORMS & EQUIPMENT			50.00	
			101 - 542 30 21 00 - UNIFORMS & EQUIPMENT			50.00	
4475	08/24/2020	Claims	2	101669	FRANK'S TIRE FACTORY	18.94	FLAT REPAIR FRONT FARM DRY
			401 - 534 50 48 00 - REPAIRS & MAINTENANCE			18.94	
4476	08/24/2020	Claims	2	101670	GENE WEINMANN CONSULTING	218.65	CDBG COORDINATOR & POSTAGE/SUPPLY
			170 - 559 30 31 00 - SUPPLIES			4.90	
			170 - 559 30 41 01 - PROFESSIONAL SERVICES			213.75	
4477	08/24/2020	Claims	2	101671	JODI GRAFF	80.00	PARK DEPOSIT REFUND
			001 - 582 10 00 03 - PARK DEPOSIT REFUND			80.00	

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4478	08/24/2020	Claims	2	101672	INTERNATIONAL CODE COUNCIL	145.00	MEMBERSHIP DUES- 2021 J. CAVANAUGH
					001 - 524 20 49 00 - MISCELLANEOUS	72.50	
					001 - 558 60 49 00 - MISCELLANEOUS	72.50	
4479	08/24/2020	Claims	2	101673	INTERNATIONAL PAPER	931.69	Refund Utility Deposit
					414 - 582 10 04 14 - DEPOSIT REFUND	931.69	Refund Utility Deposit
4480	08/24/2020	Claims	2	101674	INTOXIMETERS	211.26	DRY GAS
					001 - 521 22 31 00 - PATROL SUPPLIES	211.26	
4481	08/24/2020	Claims	2	101675	LAW OFFICE OF DANIEL POLAGE	1,250.00	PUBLIC DEFENDER SVC
					001 - 515 91 41 03 - LEGAL SERVICES-PUBLIC	1,250.00	
4482	08/24/2020	Claims	2	101676	LAW OFFICES OF MARGITA DORNAY	14,500.00	PROSECUTING ATTORNEY-08/2020
					001 - 515 31 41 02 - LEGAL SERVICES - PROS. /	14,500.00	
4483	08/24/2020	Claims	2	101677	LEXIPOL LLC	12,132.00	LEXIPOL ANNUAL LAW ENFORCEMENT POLICY MANUAL & DAILY TRAINING BULLETINS/ANNUAL LAW ENFORCEMENT SUPPLEMENTAL MANUALS, TIERS I, II, AND III IMPLEMENTATION
					001 - 521 10 41 00 - PD ADMIN PROFESSIONAL	12,132.00	
4484	08/24/2020	Claims	2	101678	LOWES COMPANY INC	523.34	SEWER DEPARTMENT CLEANING SUPPLIES; SHOP SUPPLIES; WHATCOM WATERLINE PROJECT; 3ML CONTRACTOR BAGS; 20 LB FAST SETTING CEMENT X 4; SAK 20 LB TOP N BOND CONCRETE X 2; OLD TOWN PUMP SIDEWALK; SAKRETE
					401 - 534 50 31 00 - SUPPLIES	143.16	
					401 - 534 50 31 00 - SUPPLIES	36.78	
					403 - 535 50 31 00 - SUPPLIES	36.78	
					402 - 537 50 31 00 - SUPPLIES	36.79	
					402 - 537 50 31 00 - SUPPLIES	26.73	
					101 - 542 30 31 00 - SUPPLIES	95.11	
					101 - 542 30 48 00 - REPAIRS & MAINTENANCE	84.47	
					128 - 547 60 31 00 - OFFICE & OPERATING SUP	26.73	
					001 - 576 80 31 00 - SUPPLIES	36.79	
4485	08/24/2020	Claims	2	101679	LOWES COMPANY INC	153.30	LIGHT FOR E296
					113 - 594 20 64 00 - MACHINERY & EQUIPMEN	153.30	
4486	08/24/2020	Claims	2	101680	LUSTRE-CAL	484.00	FIRE PROPERTY TAGS
					001 - 522 10 31 01 - OFFICE SUPPLIES	484.00	
4487	08/24/2020	Claims	2	101681	MANSFIELD ALARM CO INC	314.87	107 W. AHTANUM RD-FIRE TELEPHONE MONITORING-09/2020-11/30/2020; 102 W. AHTANUM RD-ALARM MONITORING/FIRE ALARM-09/2020-11/30/2020
					001 - 518 20 41 00 - PROF. SERVICES	97.38	
					001 - 518 20 41 00 - PROF. SERVICES	217.49	
4488	08/24/2020	Claims	2	101682	MENKE JACKSON BEYER LLP	402.00	SIED PROJECT; LENK PRA REQUEST
					001 - 515 41 41 00 - EXTERNAL LEGAL SERVIC	402.00	

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4489	08/24/2020	Claims	2	101683	NEXTREQUEST CO.	8,403.21	NEXTREQUEST ANNUAL SUBSCRIPTION-2020/2021
					001 - 518 88 41 00 - NEXTREQUEST SUPPORT	8,403.21	
4490	08/24/2020	Claims	2	101684	OFFICE SOLUTIONS NORTHWEST	144.86	COPY PAPER-08/13/2020; PERFED PAPER; GEL PENS
					001 - 511 60 31 01 - SUPPLIES	1.86	
					001 - 513 10 32 00 - FUEL	3.37	
					001 - 514 23 31 00 - SUPPLIES	17.51	
					001 - 514 30 31 00 - SUPPLIES	45.96	
					001 - 521 10 31 00 - PD ADMIN SUPPLIES	0.01	
					001 - 524 20 31 00 - SUPPLIES	11.88	
					401 - 534 50 31 00 - SUPPLIES	21.42	
					403 - 535 50 31 00 - SUPPLIES	21.42	
					402 - 537 50 31 00 - SUPPLIES	21.43	
4491	08/24/2020	Claims	2	101685	PACIFIC POWER	20,854.33	TRAFFIC;STREETS-07/2020; CIVIC CENTER - 08/2020; FIRE DEPT. - 08/2020; LIFT STATION - 08/2020; WELLS - 07/2020; LIFT STATION-8/2020
					001 - 518 20 47 00 - UTILITIES/CIVIC CAMPUS	1,659.62	
					001 - 522 50 47 00 - FD FACILITIES - UTILITIES	535.44	
					401 - 534 50 47 00 - UTILITIES	16,145.77	
					403 - 535 50 47 00 - UTILITIES	22.86	
					403 - 535 50 47 00 - UTILITIES	1,092.66	
					101 - 542 63 47 00 - UTILITIES	1,016.03	
					101 - 542 64 47 00 - UTILITIES	381.95	
4492	08/24/2020	Claims	2	101686	PEOPLE FOR PEOPLE	1,628.00	SENIOR NUTRITION SITE MANAGER-07/2020
					001 - 571 21 41 00 - PROF SERVICES - PEOPLE 1	1,628.00	
4493	08/24/2020	Claims	2	101687	PETTY CASH	18.50	MISC RECEIPTS - 08/2020
					001 - 511 60 31 01 - SUPPLIES	3.24	
					001 - 518 31 31 00 - SUPPLIES	5.86	
					001 - 524 20 42 00 - COMMUNICATION	0.55	
					401 - 534 50 42 00 - COMMUNICATION	0.15	
					401 - 534 50 49 00 - MISCELLANEOUS	0.18	
					403 - 535 50 49 00 - MISCELLANEOUS	0.19	
					402 - 537 50 42 00 - COMMUNICATION	0.55	
					402 - 537 50 49 00 - MISCELLANEOUS	0.18	
					101 - 542 30 42 00 - COMMUNICATIONS	7.60	
4494	08/24/2020	Claims	2	101688	REPUBLIC PUBLISHING CO	955.84	NOTICE OF PUBLIC HEARING; SIX YEAR TRANSIT DEV PLAN 2021-2026; NTC 2019 AUDIT EXT CONFERENCE; CLASS 3 REVIEW, LEANNE LIDDICOAT, TRIPLEX OFF OF LAKEATA AVE; CLASS 2 REVIEW, LIZANDRO BARRAGAN, DUPLEX OF
					001 - 511 60 44 01 - ADVERTISING	142.43	
					128 - 547 60 44 00 - ADVERTISING	370.31	
					001 - 558 60 44 00 - ADVERTISING	232.10	
					001 - 558 60 44 00 - ADVERTISING	211.00	
4495	08/24/2020	Claims	2	101689	SMITTY'S OUTDOOR POWER EQUIPMENT INC	1,110.74	RPR KIT, CHAIN SAW SVC KIT, SAW FULL SVC SHOP SUP, CARB CLEAN; MS 194 T1461 PMM3 TOP HANDLE; FILES; APRON CHAPS, SAW LABOR; SHOP SUPP HAND HELD; CHAP LEG/WAIST BUCKLE, DRIVE TUBE ASSEMBLY, S/H, LABOR
					001 - 576 80 31 00 - SUPPLIES	532.06	
					001 - 576 80 35 00 - SMALL TOOLS & EQUIPME	328.63	

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			001 - 576 80 48 00 - REPAIRS & MAINTENANCE			250.05	
4496	08/24/2020	Claims	2	101690	THE JANITOR'S CLOSET	307.67	SOAP DISPENSER; FOAM SOAP; HH TOWELS; TISSUE PAPER; M-FOLD TOWELS.
			001 - 518 31 31 00 - SUPPLIES			307.67	
4497	08/24/2020	Claims	2	101691	U.S. CELLULAR	907.83	PHONES/MODEMS 7/26/20-8/25/20
			001 - 521 10 42 01 - PD CLERICAL COMMUNIC.			907.83	
4498	08/24/2020	Claims	2	101692	UNITED PARCEL SERVICE	56.76	SHIPPING JULY 2020
			001 - 521 10 42 00 - PD ADMIN COMMUNICATI			56.76	
4499	08/24/2020	Claims	2	101693	UNITED STATES POSTMASTER	761.30	UB POSTAGE-08/2020
			401 - 534 50 42 00 - COMMUNICATION			253.74	
			403 - 535 50 42 00 - COMMUNICATION			253.74	
			402 - 537 50 42 00 - COMMUNICATION			253.82	
4500	08/24/2020	Claims	2	101694	VSS EXCAVATING	1,007.33	Refund Utility Deposit
			414 - 582 10 04 14 - DEPOSIT REFUND			1,007.33	Refund Utility Deposit
4501	08/24/2020	Claims	2	101695	WA STATE AUDITOR	8,023.00	2018-2019 AUDIT
			001 - 514 23 41 01 - AUDIT COSTS			8,023.00	
4502	08/24/2020	Claims	2	101696	WA STATE DEPT OF LICENSING	72.00	CPLS JULY 2020
			001 - 586 00 02 00 - WEAPONS PERMITS FEE			72.00	
4503	08/24/2020	Claims	2	101697	WELLS FARGO VENDOR FIN SERV	929.02	TASKALFA LEASE-07/2020
			001 - 511 60 45 00 - OPERATING RENTALS & LJ			26.66	
			001 - 513 10 45 00 - OPERATING RENTALS & LJ			48.19	
			001 - 514 23 45 00 - OPERATING RENTALS & LJ			250.71	
			001 - 514 30 45 00 - OPERATING RENTALS & LJ			364.82	
			001 - 521 10 45 00 - PD ADMIN RENTALS & LEA			0.21	
			001 - 524 20 45 00 - OPERATING RENTALS & LJ			170.14	
			401 - 534 50 45 00 - OPERATING RENTALS & LJ			22.76	
			403 - 535 50 45 00 - OPERATING RENTALS & LJ			22.76	
			402 - 537 50 45 00 - OPERATING RENTALS & LJ			22.76	
			001 - 576 80 45 00 - OPERATING RENTALS & LJ			0.01	
4504	08/24/2020	Claims	2	101698	YAKIMA CO DEPT OF CORRECTIONS	5,911.82	INMATE HOUSING AND MEDICAL JUNE 2020
			001 - 523 20 41 04 - DETENTION & CORRECTIC			5,634.25	
			001 - 523 20 41 07 - DETENTION & CORRECTIC			277.57	
4505	08/24/2020	Claims	2	101699	YAKIMA VALLEY CONFERENCE	3,535.06	SHORELINE MASTER PROGRAM UPDATE-05/2020; LAND USE PLANNING-07/2020
			001 - 558 60 41 01 - INTERGOVERNMENTAL PF			947.50	
			001 - 558 60 41 01 - INTERGOVERNMENTAL PF			2,587.56	
4506	08/24/2020	Claims	2	101700	YAKIMA VALLEY SPORTS COMMISSION	7,500.00	SPORTS COMMISSION SUPPLIES/ADVERTISING
			107 - 557 30 31 03 - SUPPLIES-SPORTS COMMI			4,000.00	
			108 - 557 30 44 13 - SPORTS COMM - ADVERTI			3,500.00	
4507	08/24/2020	Claims	2	101701	YAKIMA VALLEY TOURISM	3,500.00	AAA WA JOURNEY MAG-JULY/AUG 2020
			108 - 557 30 44 08 - YAK VALLEY TOURISM-AI			3,500.00	
4508	08/24/2020	Claims	2	101702	YAKIMA WASTE SYSTEMS INC	1,293.04	WASTE SVC - 07/01 - 07/31/2020
			402 - 537 60 49 00 - CONTRACTED SERVICES			1,293.04	



City Council Communication

Meeting Date: August 24, 2020
From: Karen Clifton, Director of Finance and Administration
Topic/Issue: USDA Loan EFT – July 2020

SYNOPSIS: USDA Loan Vouchers for the month of July 2020

RECOMMENDATION: Request Council to approve an EFT in the amount of \$ 114,307.00.

LEGAL REVIEW: N/A

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: USDA Loan EFT Register

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

07/01/2020 To: 07/31/2020

Time: 16:02:36 Date: 08/07/2020

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
4304	07/08/2020	Claims	50	EFT	USDA LOAN	114,307.00	CIVIC CENTER CAMPUS - 1ST QTR 2020
116 City Hall Building Reserve Fund						114,307.00	
						<u>114,307.00</u>	Claims: 114,307.00
						114,307.00	