

UNION GAP CITY COUNCIL
REGULAR MEETING AGENDA
MONDAY, AUGUST 11, 2014 – 6:00 P.M.
102 W. AHTANUM ROAD, UNION GAP

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

II. CONSENT AGENDA: There will be no separate discussion of these items unless a Council Member requests in which event the item will be removed from the Consent Agenda and considered immediately following the Consent Agenda. All items listed are considered to be routine by the Union Gap City Council and will be enacted by one motion.

A. Approval of Minutes:

Regular Council Meeting Minutes, dated July 28, 2014, As attached to the Agenda and maintained in electronic format;

B. Approve Vouchers:

Claims Vouchers – EFT's and Voucher Nos. 88329 through 88407 for August 11, 2014, in the amount of \$156,879.92;

Payroll Vouchers – EFT's and Voucher Nos. 41232 through 41251 and 88300 through 88328 for July 31, 2014, in the amount of \$412,863.62;

C. Budget Amendment:

Ordinance No. _____ - Budget Amendment – Central Washington Antique Farm Equipment Expo.

III. ITEMS FROM THE AUDIENCE: - First Opportunity -The City Council will allow comments under this section on items NOT already on the agenda. Where appropriate, the public will be allowed to comment on agenda items as they are addressed during the meeting. Please signal staff or the chair if you wish to take advantage of this opportunity. Each speaker will have three (3) minutes to address the City Council. Any handouts provided must also be provided to the City Clerk and are considered a matter of public record.

IV. GENERAL ITEMS

City Manager

LTAC Recommendation - Pioneer Graveyard Interpretive Site Project Funding.

V. ITEMS FROM THE AUDIENCE: - Final Opportunity - The City Council will allow comments under this section on items NOT already on the agenda. Each speaker will have three (3) minutes to address the City Council. Any handouts provided must also be provided to the City Clerk and are considered a matter of public record.

VI. CITY MANAGER REPORT

VII. COMMUNICATIONS/QUESTIONS/COMMENTS

1. Minutes – 7/14/14 Public Works & Community Development Committee Meeting;
2. Minutes – 7/14/14 Finance & Administration Committee Meeting.

VIII. DEVELOPMENT OF NEXT AGENDA

IX. RECESS TO 10 – MINUTES EXECUTIVE SESSION:

1. Litigation or Potential Litigation- Pursuant to RCW 42.30.110 (i); the Council **does not** intend on taking Action upon reconvening the meeting.

X. ANY OTHER BUSINESS

XI. ADJOURN REGULAR MEETING.

UNION GAP CITY COUNCIL REGULAR MEETING
UNION GAP COUNCIL CHAMBERS
Union Gap, Washington
JULY 28, 2014
MINUTES

Call to Order

Mayor Wentz called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.

Council Members Present

Council Members Lenz, Carney, Olson, Butler, Matson and Murr were present.

Staff Present

City Manager Otterness, Public Works/Community Development Director Henne, Acting Public Safety Director Cobb, Deputy Director of Public Works/Community Development Spurlock, Finance and Administration Director Clifton, PR/AP Technician Bisconer, and City Attorney Noe were present.

Audience Present

See list.

Pledge of Allegiance

Mayor Wentz led the Pledge of Allegiance.

Consent Agenda

Motion by Council Member Butler second by Council Member Murr to approve the consent agenda as follows:

Approve Regular Council Meeting Minutes dated July 14, 2014 as attached to the agenda and maintained in electronic format.

Approve EFT's and Claim Voucher Nos. 88231 through 88314 in the amount of \$315,026.41 dated July 28, 2014.

Approve Petty Cash Voucher Nos. 1822 through 1824 in the amount of \$288.25 for the months of May through June, 2014.

Approve Advance Travel Voucher Nos. 1228 through 1229 in the amount of \$220.47 for the months of May through June, 2014.

Appoint Kara Estabrook and Ron Simmons to the Park Board; Jack Galloway to the Planning Commission Board.

Items from the Audience

There were none.

Public Meeting on Petition of Annexation – Borton Fruit

Mayor Wentz opened the public meeting. Deputy Director of Public Works/Community Development Spurlock gave an overview of zoning recommendations and proposed boundary lines shown on map submitted in addition to documents describing the annexation process. Mayor Wentz closed the public meeting.

CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – July 28, 2014

Resolution No. – 14-36
Authorizing Petition for
Annexation

Motion by Council Member Olson second by Council Member Carney to adopt Resolution No. 14-36 authorizing Borton & Sons Inc. (Borton Fruit's) Petition for Annexation. Motion carried unanimously.

Lodging Tax Advisory
Committee (LTAC)
Recommendation on Tourism
Promoter/Coordinator
Contract

Tom Denlea addressed the council on behalf of the LTAC-TPA Committee. He stated that the committee is recommending termination of the existing Tourism Promoter and Coordinator and Tourism Promotion Area - Management Agreement contracts. He said termination would be effective October 1, 2014 but in the meantime the committee would be discussing a possible new contract under a revised scope of work. Motion by Council Member Carney second by Council Member Murr to terminate the existing Tourism Promoter and Coordinator and Tourism Promotion Area - Management Agreement contracts. Voting on the motion – ayes: Lenz, Carney, Olson, Matson, Murr, Wentz; nays: Butler. Motion carried.

Central WA Antique Farm
Equipment Expo

City Manager Otterness stated that city solicited the Central Washington antique Farm Equipment Club to hold their annual expo at Fullbright Park in 1990 and did not charge a reservation fee until the last several years. He recommended waiver of the park reservation fee for the Central WA Antique Farm Equipment Expo and said that the LTAC – TPA committee has budgeted \$3000 for advertising and is now recommending an additional \$3000 payment for advertising. Council Member Matson stated that he would like a total of \$10,000 for advertising the expo because the club puts a lot back into the park and the success of the expo helps the city. Motion by Council Member Olson second by Council Member Murr to approve waiver of park reservation fee and an additional \$3000 payment for advertising. Voting on the motion – ayes: Murr, Carney, Mattson, Olson; nays: Lenz, Butler, Wentz. Motion carried. Motion by Council Member Mattson second by Council Member Murr to approve an additional \$4000 for advertising. Voting on the motion – ayes: Murr, Carney, Mattson; nays: Lenz, Butler, Wentz, Olson. Motion failed.

Cahalan Skate Park – Tony
Hawk Grant Agreement

Motion by Council Member Lenz second by Council Member Murr to approve the Tony Hawk Foundation Challenge Grant Agreement letter. Voting on the motion – ayes; Lenz, Murr, Matson, Wentz, Butler; nays: Carney, Olson. Motion carried.

Items from the Audience

There were none.

City Manager Report

City Manager Otterness thanked the newly appointed volunteer board members for their willingness to serve and asked the council to consider how the city might thank these volunteers as well as the other volunteers who serve on the city's Park Board, Planning Commission, and Civil Service Commission. He also stated that city staff has met with WCIA staff as part of this year's insurance audit which is focused on members' land use

CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – July 28, 2014

practices. He said that very little needs to be done as the result of the insurance audit because Public Works and Community Development Deputy Director Spurlock has made sure the city is on top of things.

Communications

Public Works/Community Development Director Henne thanked Home Depot staff for volunteering their time through the city's Adopt-A-Park program to repaint the bathroom and out-building at Loudon Park in time for National Night Out on August 5, 2014.

Development of next agenda

None.

Recess to 15 – Minutes
Executive Session

At 6:47 Mayor Roger Wentz recessed to an Executive Session for 15 minutes to discuss Litigation/Potential Litigation pursuant to RCW 42.30.110(i). Mayor Wentz, Council Members, City Manager Otterness, Public Works/Community Development Director Henne and City Attorney Noe attended.

Re-convened at 7:02 p.m.

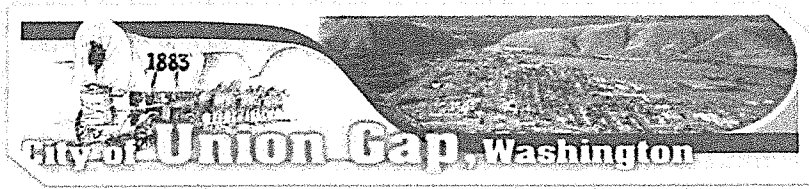
Adjournment of Meeting

At 7:02 p.m. Mayor Wentz adjourned the July 28, 2014 regular Council Meeting.

Rodney Otterness, City Manager

ATTEST

Karen Clifton, City Clerk



City Council Communication

Meeting Date: August 11, 2014
From: Karen Clifton, Director of Finance and Administration
Topic/Issue: Claim Vouchers, August 11, 2014

SYNOPSIS: Claim Vouchers Dated August 11, 2014

RECOMMENDATION: Request Council to approve EFTs and Voucher Nos. 88329 through 88407 in the amount of \$156,879.92.

LEGAL REVIEW: N/A

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: Claim Voucher Roster

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

01/01/2014 To: 08/31/2014

Time: 12:05:26 Date: 08/06/2014

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| Trans | Date | Type | Acct # | War # | Claimant | Amount | Memo |
|-------|------------|--------|--------|-------|-----------------------------------|-----------|--|
| 4737 | 08/01/2014 | Claims | 2 | EFT | MERCHANT SERVICES | | CREDIT CARD FEES - 07/2014 - Voided |
| 4738 | 08/01/2014 | Claims | 2 | EFT | MERCHANT SERVICES | 497.71 | CREDIT CARD FEES - 06/2014 |
| 4739 | 07/01/2014 | Claims | 2 | EFT | MERCHANT SERVICES | 389.99 | CREDIT CARD FEES - 06/2014 |
| 4744 | 08/06/2014 | Claims | 2 | EFT | XPRESS BILL PAY | 305.40 | ONLINE CREDIT CARD PAYMENTS - 07/2014 |
| 4792 | 08/05/2014 | Claims | 2 | EFT | CHASE PAYMENTECH | 475.08 | UB ONLINE PAYMENTS - 07/2014 |
| 4695 | 08/01/2014 | Claims | 2 | 88329 | SPRINT CH/FD/PW ACT #516627226 | 1,957.30 | BLD/PLN- 05/21 - 07/20/2014; CLK/FIN-04/21 - 07/20/2014; PW - 04/21 - 07/20/2014; PARKS-04/21 - 07/20/2014; R85 CELL 04/21 - 07/20/2014; FD CELL - 04/21 - 07/20/2014 |
| 4794 | 08/11/2014 | Claims | 2 | 88331 | ACTION TOWING | 108.20 | TOWING PW TRK # 1014 |
| 4795 | 08/11/2014 | Claims | 2 | 88332 | LAURA BAUTISTA DURAN | 30.64 | Refund Utility Deposit |
| 4796 | 08/11/2014 | Claims | 2 | 88333 | BURROWS TRACTOR COMPANY | 134.01 | BEEFCO MOWER |
| 4797 | 08/11/2014 | Claims | 2 | 88334 | CANON FINACIAL SERVICES | 313.66 | PD COPIERS JULY 2014 |
| 4798 | 08/11/2014 | Claims | 2 | 88335 | CAREY MOTORS | 24.95 | VEHICLE SERVICE #1-LOF & RECALL INSPECTION |
| 4799 | 08/11/2014 | Claims | 2 | 88336 | CASCADE ANALYTICAL INC | 722.40 | WATER/ WASTEWATER SAMPLING |
| 4800 | 08/11/2014 | Claims | 2 | 88337 | CASCADE BRIDGE LLC | 17,558.80 | S 12TH AVE PROJECT THROUGH JUNE 30, 2014 |
| 4801 | 08/11/2014 | Claims | 2 | 88338 | CASCADE NATURAL GAS CORP | 80.85 | 107 W AHTANUM-JUNE 2014; 4401 1/2 & 4401 MAIN ST #2-06/14 |
| 4802 | 08/11/2014 | Claims | 2 | 88339 | CASH & CARRY | 125.21 | GATORADE & WATER |
| 4803 | 08/11/2014 | Claims | 2 | 88340 | CDW GOVERNMENT INC | 443.49 | PANASONIC LIND 12-32V CAR ADAPT (3) |
| 4804 | 08/11/2014 | Claims | 2 | 88341 | CENTRAL CHAIN & TRANSMISSION | 210.21 | MAX 35R X10 FT. BOXES CHAIN (BR85 HOSE REEL); TIM 205KDD BRG |
| 4805 | 08/11/2014 | Claims | 2 | 88342 | CENTRAL WA AG MUSEUM | 540.00 | AG MUSEUM COORDINATOR-04/2014 |
| 4806 | 08/11/2014 | Claims | 2 | 88343 | CENTURY LINK | 233.22 | FD HOTLINE-7/14; PD PHONES JULY 2014; PRI TRUNKS LEGAL- 07/2014; PW |
| 4807 | 08/11/2014 | Claims | 2 | 88344 | RENAE CHAMBERS | 150.00 | DEPOSIT REFUND |
| 4808 | 08/11/2014 | Claims | 2 | 88345 | CHARTER COMMUNICATIONS | 306.98 | INTERNET - 08/2014 |
| 4809 | 08/11/2014 | Claims | 2 | 88346 | CINTAS CORP #605 | 328.07 | FIRE DEPT UNIFORM CLEANING; MOP & MAT SERVICE; CH MAT SERVICE |
| 4810 | 08/11/2014 | Claims | 2 | 88347 | CLASSIC CAR WASH | 88.00 | PD CAR WASHES JUNE 2014 |
| 4811 | 08/11/2014 | Claims | 2 | 88348 | CLASSIC PRINTING | 151.62 | UB STATEMENTS-07/14 |
| 4812 | 08/11/2014 | Claims | 2 | 88349 | MATTHEW COLE | 150.00 | DEPOSIT REFUND |
| 4813 | 08/11/2014 | Claims | 2 | 88350 | COLUMBIA READY-MIX INC | 324.13 | HMA CL 1/2' PG 64-22 |
| 4814 | 08/11/2014 | Claims | 2 | 88351 | CRAFT WAREHOUSE | 832.47 | PARACORDS; PARACORDS; SUMMER YOUTH PROGRAM SUPPLIES |
| 4815 | 08/11/2014 | Claims | 2 | 88352 | CUMMINS NORTHWEST INC | 122.72 | DIAGNOSE CHECK ENGINE LIGHT |
| 4816 | 08/11/2014 | Claims | 2 | 88353 | ALICIA DE LEON | 150.00 | DEPOSIT REFUND |
| 4817 | 08/11/2014 | Claims | 2 | 88354 | DEX WEST | 254.63 | PARK AD- 07/14 |

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

01/01/2014 To: 08/31/2014

Time: 12:05:26 Date: 08/06/2014

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| Trans | Date | Type | Acct # | War # | Claimant | Amount | Memo |
|-------|------------|--------|--------|-------|--------------------------------|----------|--|
| 4818 | 08/11/2014 | Claims | 2 | 88355 | EDGE CONSTRUCTION SUPPLY | 297.11 | ADOPT A PARK VOLUNTEER RADIANS VESTS |
| 4819 | 08/11/2014 | Claims | 2 | 88356 | FEI INC | 35.13 | EPDM SPRAY |
| 4820 | 08/11/2014 | Claims | 2 | 88357 | FOWLER COMPANY HD | 6,796.34 | DOUBLE CHECK; LOUDON PARK METER SETTER, ADAPTER W/ CAP AND CABLE, NIPPLE; ROYAL PALMS WATER LEAK ADAPTER, GALV NIPPLE, GATE VALVE, GALV PLUG; LONDON AVE WATER LINE SUPPLIES; SEWER PIPE, PEX TUBING; ST |
| 4821 | 08/11/2014 | Claims | 2 | 88358 | CONNIE FRANCISCO | 150.00 | DEPOSIT REFUND |
| 4822 | 08/11/2014 | Claims | 2 | 88359 | FRANKS OK TIRE STORE | 336.83 | ALIGNMENT-BR85; REPAIR FLAT TIRE |
| 4823 | 08/11/2014 | Claims | 2 | 88360 | FREEDOM TRUCK CENTERS INC | 555.69 | DOT INSPECTION, REPAIR SERVICE GREASE, LUBE FILTER, AIR FILTER, FUEL FILTER, LUBRIPLATE |
| 4824 | 08/11/2014 | Claims | 2 | 88361 | FUTURE LINK COMMUNICATIONS | 1,453.95 | SHOP SYSTEM DOWN, SWAPPED DEI, SYSTEM FROZE, 5200 DIGITAL EXPANSION INT |
| 4825 | 08/11/2014 | Claims | 2 | 88362 | GAP AUTO PARTS | 545.44 | WATER PUMP, BELTS, DEXCOOL FOR TRK #1011; RADIATOR FOR TRK #1011; THERMOSTATS, RADIATOR CAPS, SIL-GLYDE LUBE FOR TRK #1011; RADIATOR CAPS; AIR FILTERS-BR85; PUNCTURE SEAL, GLOBAL 50/50; SPRAY; HOSE R |
| 4826 | 08/11/2014 | Claims | 2 | 88363 | GEARJAMMER | 1,897.15 | PD FUEL JULY 1-15, 2014 |
| 4827 | 08/11/2014 | Claims | 2 | 88364 | GENE WEINMANN CONSULTING | 150.11 | HOUSING REHAB MANAGEMENT - 07/2014 |
| 4828 | 08/11/2014 | Claims | 2 | 88365 | GILLIHAN LAW OFFICE PLLC | 5,700.00 | PUBLIC DEFENDER - 07/2014 |
| 4829 | 08/11/2014 | Claims | 2 | 88366 | GILLILAND LAW FIRM PLLC | 770.00 | CONFLICT ATTORNEY; CONFLICT ATTORNEY; CONFLICT ATTORNEY |
| 4830 | 08/11/2014 | Claims | 2 | 88367 | GRAINGER | 525.37 | MANUAL CHAIN HOIST |
| 4831 | 08/11/2014 | Claims | 2 | 88368 | HANSEN LAW PLLC | 300.00 | CONFLICT ATTORNEY |
| 4832 | 08/11/2014 | Claims | 2 | 88369 | HD SUPPLY WATERWORKS LTD | 7,000.19 | RADIO METERS, ANTENNA; WATER METERS |
| 4833 | 08/11/2014 | Claims | 2 | 88370 | IN TOUCH MARKETING | 9,981.86 | TOURISM PROMOTER/MANAGEMENT - 08/2014 |
| 4834 | 08/11/2014 | Claims | 2 | 88371 | INDEPENDENT WATER SERVICE INC | 23.26 | WATER & COOLER RENT - 07/2014 |
| 4835 | 08/11/2014 | Claims | 2 | 88372 | INTEGRA TELECOM | 673.77 | FIRE STA 85 FAX-JUNE 2014; YOUTH PARK/ SENIOR CTR-07/14; PD PHONES 7/3/14-8/2/14 |
| 4836 | 08/11/2014 | Claims | 2 | 88373 | INTERNATIONAL LEAGUE OF CITIES | 750.00 | 2014 ANNUAL MEMBERSHIP & DIRECTORY LISTING |

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|-------|------------|--------|--------|-------|-------------------------------------|----------|---|
| 4837 | 08/11/2014 | Claims | 2 | 88374 | JANITORS CLOSET | 94.58 | OASIS TOWELS |
| 4838 | 08/11/2014 | Claims | 2 | 88375 | LOWES COMPANY INC | 86.43 | ITEMS FOR HOSE TESTING |
| 4839 | 08/11/2014 | Claims | 2 | 88376 | LOWES COMPANY INC | 300.25 | WRENCH, TOOL ACCESSORIES; POLY INSERT FEMALE; RAT BAIT; SPRINKLER, HOSE, SHUT-OFF CONNECTOR; SPRAY BOTTLE; HOOKS, TRACK, TOOL KIT; PAINT; HOSE |
| 4840 | 08/11/2014 | Claims | 2 | 88377 | MORTON'S SUPPLY | 82.67 | GAL CAP; HUNTER NODE, BATTERY |
| 4841 | 08/11/2014 | Claims | 2 | 88378 | MUNICIPAL CODE CORPORATION | 2,654.00 | SUPPLEMENT CODE OF ORDINANCES |
| 4842 | 08/11/2014 | Claims | 2 | 88379 | OFFICE DEPOT | 83.95 | PRINTER INK |
| 4843 | 08/11/2014 | Claims | 2 | 88380 | OFFICE DEPOT | 47.03 | PD SUPPLIES-IPHONE CASE & BATTERIES |
| 4844 | 08/11/2014 | Claims | 2 | 88381 | OFFICE DEPOT | 338.03 | TAPE, PENS, INK, POST ITS; BATTERY, INK, MEMORY CARD, BINDERCLIPS |
| 4845 | 08/11/2014 | Claims | 2 | 88382 | OFFICE SOLUTIONS NORTHWEST | 476.29 | STAPLER & WALL RACK; LABEL TAPE; COPY PAPER; PAPER & INK CTGS |
| 4846 | 08/11/2014 | Claims | 2 | 88383 | ONE CALL CONCEPTS INC | 39.60 | UTILITY LOCATES - 07/2014 |
| 4847 | 08/11/2014 | Claims | 2 | 88384 | OXARC INC | 134.07 | GLOVES, TYLENOL, ANTACID |
| 4848 | 08/11/2014 | Claims | 2 | 88385 | PACIFIC POWER | 1,075.53 | TRAFFIC LIGHTS/ IRRIGATION-06/14; LIFT STATION-06/14; LIFT STATION- 06/14; CH - 07/2014 |
| 4849 | 08/11/2014 | Claims | 2 | 88386 | PROTECTION ONE | 67.16 | ALARM MONITORING - 08/2014 |
| 4850 | 08/11/2014 | Claims | 2 | 88387 | REPUBLIC PUBLISHING CO | 452.48 | REQUEST FOR PROPOSALS (RFP) ASBESTOS REMOVAL |
| 4851 | 08/11/2014 | Claims | 2 | 88388 | YOLANDA SANCHEZ | 150.00 | DEPOSIT REFUND |
| 4852 | 08/11/2014 | Claims | 2 | 88389 | SANTIAM EMERGENCY EQUIP INC | 150.26 | HYDRAULIC FLUID |
| 4853 | 08/11/2014 | Claims | 2 | 88390 | SPLASH EXPRESS AUTO SERVICES LLC | 6.53 | CAR WASH-7/10/14 |
| 4854 | 08/11/2014 | Claims | 2 | 88391 | SPRINT CH/FD/PW ACT #516627226 | 238.01 | PW UPGRADE ACCESSORIES |
| 4855 | 08/11/2014 | Claims | 2 | 88392 | U-HAUL MOVING & STORAGE | 422.85 | CH STORAGE - 08/2014 |
| 4856 | 08/11/2014 | Claims | 2 | 88393 | UNION GAP WATER FUND & SEWER | 1,891.18 | AG MUSEUM - 06/2014; 107 W AHTANUM-JULY 2014; 3007 2ND STREET- JULY 2014; CH - 07/2014 |
| 4857 | 08/11/2014 | Claims | 2 | 88394 | UNION GAP | 16.12 | WATER/SNACKS - COUNCIL MTG/WCIA AUDIT |
| 4858 | 08/11/2014 | Claims | 2 | 88395 | UNITED PARCEL SERVICE | 9.49 | SHIPPING CHARGES |

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CITY OF UNION GAP
MCAG #: 0853

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Time: 12:05:26 Date: 08/06/2014

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| Trans | Date | Type | Acct # | War # | Claimant | Amount | Memo |
|-------|------------|--------|--------|-------|--------------------------------------|------------|--|
| 4859 | 08/11/2014 | Claims | 2 | 88396 | US BANK CARDMEMBER SVC | 966.81 | SPURLOCK- WABO; OLD TOWN STATION-MEALS FOR FIRE RESPONSE; NATIONAL NIGHT OUT 2014 HATS; WELLNESS DOOR PRIZES; SR CTR SNACKS; RECEIPT DIFFERENCE; USBANK-LATE PAYMENT CHARGE; GO TO MY PC; LATE FEE - 07/ |
| 4860 | 08/11/2014 | Claims | 2 | 88397 | US CELLULAR | 50.62 | TOURISM PROMOTOR CELL-8/14 |
| 4861 | 08/11/2014 | Claims | 2 | 88398 | VERIZON WIRELESS | 922.42 | PD MDT MODEMS JUN 14-JUL 13, 2014 |
| 4862 | 08/11/2014 | Claims | 2 | 88399 | WA STATE DEPT OF TRANSPORTATION | 1,742.74 | SIGNAL MAINT, REPAIR & ADDITIONS |
| 4863 | 08/11/2014 | Claims | 2 | 88400 | WA STATE TREASURER | 17,298.55 | CJRS - 06/2014 |
| 4864 | 08/11/2014 | Claims | 2 | 88401 | YAKIMA CITY TREASURER | 59,588.72 | WASTEWATER-06/14 |
| 4865 | 08/11/2014 | Claims | 2 | 88402 | YAKIMA CO TREAS PROSECUTING | 320.29 | CVC - 06/2014 |
| 4866 | 08/11/2014 | Claims | 2 | 88403 | YAKIMA COUNTY AUDITOR | 288.00 | UB LIEN FEES |
| 4867 | 08/11/2014 | Claims | 2 | 88404 | YAKIMA COUNTY PUBLIC SERVICES | 973.80 | MAIN ST IMPROVEMENT |
| 4868 | 08/11/2014 | Claims | 2 | 88405 | YAKIMA REAL ESTATE SERVICES | 52.95 | Refund Utility Deposit |
| 4869 | 08/11/2014 | Claims | 2 | 88406 | YAKIMA VALLEY CONSTRUCTION CO., INC. | 895.54 | Refund Utility Deposit |
| 4870 | 08/11/2014 | Claims | 2 | 88407 | YAKIMA WELDERS SUPPLY INC | 11.03 | O2 CYLINDER RENTAL |
| | | | | | | 41,371.40 | |
| | | | | | | 3,700.14 | |
| | | | | | | 7,166.55 | |
| | | | | | | 4,231.86 | |
| | | | | | | 17,558.80 | |
| | | | | | | 443.49 | |
| | | | | | | 90.48 | |
| | | | | | | 150.11 | |
| | | | | | | 15,407.05 | |
| | | | | | | 1,824.07 | |
| | | | | | | 63,956.84 | |
| | | | | | | 979.13 | |
| | | | | | | 156,879.92 | Claims: 156,879.92 |

CERTIFICATION: I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described and that the claim is a due and unpaid obligation against the City of Union Gap, and that I am authorized to authenticate and certify to said claim.

Certified By: _____ Date: _____

() Finance Director () Auditing Officer () Deputy Finance Director



City Council Communication

Meeting Date: August 11, 2014
From: Karen Clifton, Director of Finance and Administration
Topic/Issue: Payroll Vouchers, July 31, 2014

SYNOPSIS: Payroll Vouchers Dated July 31, 2014

RECOMMENDATION: Request Council to approve EFTs and Voucher Nos.41232 through 41251 and 88300 through 88328 in the amount of \$412,863.62.

LEGAL REVIEW: N/A

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: Payroll Voucher Roster

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

07/01/2014 To: 07/31/2014

Time: 17:29:26 Date: 07/29/2014

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| Trans | Date | Type | Acct # | War # | Claimant | Amount | Memo |
|-------|------------|---------|--------|-------|----------------------------|-----------|---|
| 4440 | 07/28/2014 | Payroll | 2 | EFT | WA STATE DEPT OF L&I | 74.17 | 2ND QTR - 2014 |
| 4588 | 07/31/2014 | Payroll | 2 | EFT | BRYAN P BAUER | 3,939.00 | July Payroll |
| 4589 | 07/31/2014 | Payroll | 2 | EFT | TERRI L BERTELSEN | 2,507.23 | July Payroll |
| 4590 | 07/31/2014 | Payroll | 2 | EFT | LARRY BIRD | 4,608.03 | July Payroll |
| 4591 | 07/31/2014 | Payroll | 2 | EFT | LYNETTE BISCONER | 3,506.96 | July Payroll |
| 4592 | 07/31/2014 | Payroll | 2 | EFT | RYAN BONSEN | 4,073.87 | July Payroll |
| 4594 | 07/31/2014 | Payroll | 2 | EFT | KYLE R BUCHANAN | 4,250.18 | July Payroll |
| 4595 | 07/31/2014 | Payroll | 2 | EFT | CRAIG G BUNTING | 3,242.27 | July Payroll |
| 4596 | 07/31/2014 | Payroll | 2 | EFT | DAVID D BUTLER | 538.65 | July Payroll |
| 4597 | 07/31/2014 | Payroll | 2 | EFT | LEVI G BUTTREY | 223.83 | July Payroll |
| 4598 | 07/31/2014 | Payroll | 2 | EFT | MARK CARNEY | 554.10 | July Payroll |
| 4599 | 07/31/2014 | Payroll | 2 | EFT | JEFFERY J CHARTERS | 130.98 | July Payroll |
| 4600 | 07/31/2014 | Payroll | 2 | EFT | KAREN CLIFTON | 3,921.15 | July Payroll |
| 4602 | 07/31/2014 | Payroll | 2 | EFT | JO COLLIER | 7,625.75 | July Payroll |
| 4603 | 07/31/2014 | Payroll | 2 | EFT | JOSE CRUZ | 66.66 | July Payroll |
| 4604 | 07/31/2014 | Payroll | 2 | EFT | CHRIS DAHL | 3,451.81 | July Payroll |
| 4605 | 07/31/2014 | Payroll | 2 | EFT | ERICK MICHAEL DELP | 3,916.83 | July Payroll |
| 4606 | 07/31/2014 | Payroll | 2 | EFT | DWIGHT M DERBY | 75.57 | July Payroll |
| 4608 | 07/31/2014 | Payroll | 2 | EFT | RENARD T EDWARDS | 4,349.81 | July Payroll |
| 4611 | 07/31/2014 | Payroll | 2 | EFT | VICTORIA M GUTIERREZ | 2,152.22 | July Payroll |
| 4612 | 07/31/2014 | Payroll | 2 | EFT | JACOB J HEILMAN | 3,806.06 | July Payroll |
| 4613 | 07/31/2014 | Payroll | 2 | EFT | DENNIS HENNE | 4,530.49 | July Payroll |
| 4615 | 07/31/2014 | Payroll | 2 | EFT | SHAWN R JAMES | 4,112.44 | July Payroll |
| 4617 | 07/31/2014 | Payroll | 2 | EFT | CHASE KELLOGG | 3,941.92 | July Payroll |
| 4618 | 07/31/2014 | Payroll | 2 | EFT | CHAD E LENZ | 547.85 | July Payroll |
| 4619 | 07/31/2014 | Payroll | 2 | EFT | ALBA L LEVESQUE | 4,201.40 | July Payroll |
| 4620 | 07/31/2014 | Payroll | 2 | EFT | JO LINDER | 2,682.43 | July Payroll |
| 4621 | 07/31/2014 | Payroll | 2 | EFT | TERESA LOPEZ | 1,620.18 | July Payroll |
| 4623 | 07/31/2014 | Payroll | 2 | EFT | SHANE PATRICK MACIAS | 4,106.25 | July Payroll |
| 4624 | 07/31/2014 | Payroll | 2 | EFT | DAVID W MATSON | 552.85 | July Payroll |
| 4625 | 07/31/2014 | Payroll | 2 | EFT | STACE J MCKINLEY | 3,481.54 | July Payroll |
| 4626 | 07/31/2014 | Payroll | 2 | EFT | ROBERT MCRAE | 3,661.06 | July Payroll |
| 4628 | 07/31/2014 | Payroll | 2 | EFT | CAROL ANN MONTGOMERY | 1,510.73 | July Payroll |
| 4629 | 07/31/2014 | Payroll | 2 | EFT | HEATHER J MOORES | 1,334.57 | July Payroll |
| 4630 | 07/31/2014 | Payroll | 2 | EFT | RONNIE G MORTON II | 3,326.45 | July Payroll |
| 4632 | 07/31/2014 | Payroll | 2 | EFT | SERGIO E OCHOA | 2,712.00 | July Payroll |
| 4634 | 07/31/2014 | Payroll | 2 | EFT | RODNEY G OTTERNESS | 5,793.58 | July Payroll |
| 4635 | 07/31/2014 | Payroll | 2 | EFT | RONALD PHILLIPS | 3,393.44 | July Payroll |
| 4637 | 07/31/2014 | Payroll | 2 | EFT | AMBER E RADKE | 2,348.71 | July Payroll |
| 4639 | 07/31/2014 | Payroll | 2 | EFT | HECTOR A RIVERA | 4,099.92 | July Payroll |
| 4641 | 07/31/2014 | Payroll | 2 | EFT | CURTIS J SANTUCCI | 4,514.21 | July Payroll |
| 4642 | 07/31/2014 | Payroll | 2 | EFT | BRIANNA V SCHELHAMMER | 2,097.51 | July Payroll |
| 4644 | 07/31/2014 | Payroll | 2 | EFT | DAVID L SPURLOCK | 5,021.32 | July Payroll |
| 4645 | 07/31/2014 | Payroll | 2 | EFT | MICHAEL STILLWAUGH | 3,664.61 | July Payroll |
| 4648 | 07/31/2014 | Payroll | 2 | EFT | RAYMOND V SUAREZ | 2,566.74 | July Payroll |
| 4649 | 07/31/2014 | Payroll | 2 | EFT | PATRICK THOMPSON | 5,021.15 | July Payroll |
| 4650 | 07/31/2014 | Payroll | 2 | EFT | ERIC B TURLEY | 4,228.18 | July Payroll |
| 4652 | 07/31/2014 | Payroll | 2 | EFT | JOSEPH VANICEK | 4,578.05 | July Payroll |
| 4653 | 07/31/2014 | Payroll | 2 | EFT | JESSE A WALRUFF | 3,179.40 | July Payroll |
| 4654 | 07/31/2014 | Payroll | 2 | EFT | GLORIA A WALTMAN | 2,543.06 | July Payroll |
| 4655 | 07/31/2014 | Payroll | 2 | EFT | LYDIA M WAREHIME | 1,330.49 | July Payroll |
| 4656 | 07/31/2014 | Payroll | 2 | EFT | TERRYL D WAY | 4,613.25 | July Payroll |
| 4658 | 07/31/2014 | Payroll | 2 | EFT | ROGER E WENTZ | 511.15 | July Payroll |
| 4660 | 07/31/2014 | Payroll | 2 | EFT | CASEY M YEAGER | 4,161.77 | July Payroll |
| 4664 | 07/31/2014 | Payroll | 2 | EFT | AWC EMPLOYEE BENEFIT TRUST | 74,513.34 | LEOFF 1 MEDICAL - 07/2014; 07/01/2014 To 07/31/2014 - Medical |

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MCAG #: 0853

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| Trans | Date | Type | Acct # | War # | Claimant | Amount | Memo |
|-------|------------|---------|--------|-------|-----------------------------------|-----------|--|
| 4665 | 07/31/2014 | Payroll | 2 | EFT | WA STATE LAW ENFORCEMENT | 17,530.44 | 07/01/2014 To 07/31/2014 - LEOFF I; 07/01/2014 To 07/31/2014 - LEOFF II |
| 4666 | 07/31/2014 | Payroll | 2 | EFT | WA STATE PUBLIC EMPLOYEES | 19,226.48 | 07/01/2014 To 07/31/2014 - PERS I; 07/01/2014 To 07/31/2014 - PERS II; 07/01/2014 To 07/31/2014 - PERS III |
| 4680 | 07/31/2014 | Payroll | 2 | EFT | INTERNAL REVENUE SERVICE | 67,620.35 | 941 Deposit For 07/01/2014 - 07/31/2014 |
| 4593 | 07/31/2014 | Payroll | 2 | 41232 | JACOB BROWN | 223.59 | July Payroll |
| 4601 | 07/31/2014 | Payroll | 2 | 41233 | GREGORY COBB | 5,094.23 | July Payroll |
| 4607 | 07/31/2014 | Payroll | 2 | 41234 | DONALD DURKEE | 3,560.27 | July Payroll |
| 4609 | 07/31/2014 | Payroll | 2 | 41235 | JOHN A FERNANDEZ | 114.36 | July Payroll |
| 4610 | 07/31/2014 | Payroll | 2 | 41236 | DIMITRI A. E. GLENN | 669.88 | July Payroll |
| 4614 | 07/31/2014 | Payroll | 2 | 41237 | ROBERT M HENNESSY | 2,900.31 | July Payroll |
| 4616 | 07/31/2014 | Payroll | 2 | 41238 | TRENT C JONES | 827.19 | July Payroll |
| 4622 | 07/31/2014 | Payroll | 2 | 41239 | SUSAN LOWRY | 847.12 | July Payroll |
| 4627 | 07/31/2014 | Payroll | 2 | 41240 | NATHAN MILLER | 213.70 | July Payroll |
| 4631 | 07/31/2014 | Payroll | 2 | 41241 | JAMES E MURR | 542.65 | July Payroll |
| 4633 | 07/31/2014 | Payroll | 2 | 41242 | DAN C OLSON | 552.85 | July Payroll |
| 4636 | 07/31/2014 | Payroll | 2 | 41243 | TYLER J QUANTRILLE | 4,258.17 | July Payroll |
| 4638 | 07/31/2014 | Payroll | 2 | 41244 | DOMINIQUE A RIVERA | 614.96 | July Payroll |
| 4640 | 07/31/2014 | Payroll | 2 | 41245 | CHRISTOPHER JOHN ROMERO | 471.53 | July Payroll |
| 4643 | 07/31/2014 | Payroll | 2 | 41246 | ROBERT M SLACK | 919.85 | July Payroll |
| 4646 | 07/31/2014 | Payroll | 2 | 41247 | PATRICIA STORKEL | 759.49 | July Payroll |
| 4647 | 07/31/2014 | Payroll | 2 | 41248 | MATTHEW W STRUNK | 470.23 | July Payroll |
| 4651 | 07/31/2014 | Payroll | 2 | 41249 | JENNY V VALLE | 2,287.05 | July Payroll |
| 4657 | 07/31/2014 | Payroll | 2 | 41250 | TONI A WEBB | 1,117.26 | July Payroll |
| 4659 | 07/31/2014 | Payroll | 2 | 41251 | TIMOTHY WHITEHURST | 6,904.71 | July Payroll |
| 4530 | 07/28/2014 | Payroll | 2 | 88300 | WA ST DEPT OF EMPLOYMENT SECURITY | 13,146.00 | UNEMPLOYMENT BENEFITS - 2ND QTR 2014 |
| 4667 | 07/31/2014 | Payroll | 2 | 88316 | AFLAC | 351.24 | 07/01/2014 To 07/31/2014 - AFLAC; 07/01/2014 To 07/31/2014 - AFLAC Pre Tax |
| 4668 | 07/31/2014 | Payroll | 2 | 88317 | EMPLOYEE FUND | 22.00 | 07/01/2014 To 07/31/2014 - Employee Fund |
| 4669 | 07/31/2014 | Payroll | 2 | 88318 | ICMA RETIREMENT TRUST#302189 | 15,323.80 | 07/01/2014 To 07/31/2014 - ICMA Retirement Trust |
| 4670 | 07/31/2014 | Payroll | 2 | 88319 | SOLARITY CREDIT UNION | 1,246.94 | 07/01/2014 To 07/31/2014 - IAFF Union Dues; 07/01/2014 To 07/31/2014 - FF Insurance; 07/01/2014 To 07/31/2014 - FF Employee Fund |
| 4671 | 07/31/2014 | Payroll | 2 | 88320 | TEAMSTERS LOCAL 760 | 511.00 | 07/01/2014 To 07/31/2014 - Teamsters Dues |
| 4672 | 07/31/2014 | Payroll | 2 | 88321 | UNION GAP POLICE OFFICERS ASSN | 700.00 | 07/01/2014 To 07/31/2014 - UGPOA Dues |
| 4673 | 07/31/2014 | Payroll | 2 | 88322 | UNITED WAY OF YAKIMA CNTY | 30.00 | 07/01/2014 To 07/31/2014 - United Way |
| 4674 | 07/31/2014 | Payroll | 2 | 88323 | USABLE LIFE | 85.50 | 07/01/2014 To 07/31/2014 - USAbLe Life |

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MCAG #: 0853

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Time: 17:29:26 Date: 07/29/2014
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| Trans | Date | Type | Acct # | War # | Claimant | Amount | Memo |
|-------|------------|---------|--------|-------|--|----------|---|
| 4675 | 07/31/2014 | Payroll | 2 | 88324 | WA STATE COUNCIL OF CNTY | 478.50 | 07/01/2014 To 07/31/2014 - AFCSME Dues |
| 4676 | 07/31/2014 | Payroll | 2 | 88325 | WA STATE COUNCIL OF | 140.00 | 07/01/2014 To 07/31/2014 - WSCOPO Dues |
| 4677 | 07/31/2014 | Payroll | 2 | 88326 | WESTERN STATES POLICE MEDICAL TRUST | 742.95 | 07/01/2014 To 07/31/2014 - FOP |
| 4678 | 07/31/2014 | Payroll | 2 | 88327 | WSCCCE TRUST | 4,316.85 | 07/01/2014 To 07/31/2014 - WSCCE |
| 4679 | 07/31/2014 | Payroll | 2 | 88328 | WSCFF EMPLOYEE BENEFIT TRUST | 525.00 | 07/01/2014 To 07/31/2014 - WSCFF |

| | |
|------------------------------------|------------|
| 001 Current Expense Fund | 337,141.22 |
| 101 Street Fund | 25,971.86 |
| 107 Convention Center Reserve Fund | 422.81 |
| 128 Transit System Fund | 2,045.88 |
| 401 Water Fund | 25,138.30 |
| 402 Garbage Fund | 615.08 |
| 403 Sewer Fund | 21,528.47 |

412,863.62 Payroll: 412,863.62

CERTIFICATION: I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described and that the claim is a due and unpaid obligation against the City of Union Gap, and that I am authorized to authenticate and certify to said claim.

Certified By: _____ Date: _____

() Finance Director () Auditing Officer () Deputy Finance Director



City Council Communication

Meeting Date: August 11, 2014
From: Karen Clifton, Director of Finance and Administration
Topic/Issue: Ordinance – Budget Amendment – Central Washington Antique Farm Equipment Expo.

SYNOPSIS: The Lodging Tax Advisory Committee (LTAC) made a recommendation to the Council at their August 4, 2014 meeting to authorize the expenditure of an additional \$3,000 from the Convention Center Reserve Fund (107) toward the Central Washington Antique Farm Equipment Expo. The City Council approved the recommendation at its August 4, 2014 committee meeting.

RECOMMENDATION: Adopt an ordinance amending the budget to authorize expenditure of an additional \$3,000 from Convention Center Reserve Fund (107) toward the Central Washington Antique Farm Equipment Expo.

LEGAL REVIEW: The city attorney reviewed this ordinance.

FINANCIAL REVIEW: The proposed ending fund balance of the Convention Center Reserve Fund is \$82,748 and the fund balance as of July is approximately \$130,850.

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: Ordinance

CITY OF UNION GAP, WASHINGTON
ORDINANCE NO. _____

AN ORDINANCE amending the 2014 Budget authorizing an expenditure of \$3,000 from the Convention Center Reserve Fund (107) for costs relating to the Central Washington Antique Farm Equipment Expo.

WHEREAS, the 33rd annual Central Washington Antique Equipment Expo will be held at Fullbright Park on August 16th and 17th and the City would like to help with the costs of the expo using money from the Convention Center Reserve Fund (107);

WHEREAS, at the August 4, 2014 regular Council Committee meeting, the Lodging Tax Advisory Committee made a recommendation to spend \$3,000 of lodging tax revenue toward the expo;

WHEREAS, it is necessary to amend the 2014 Budget to authorize the expenditure of these funds;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNION GAP DO ORDAIN as follows:

The 2014 Budget is hereby amended to authorize an expenditure of \$3,000 from the Convention Center Reserve Fund (107) toward the Central Washington Antique Farm Equipment Expo.

ORDAINED this 11th day of August 2014.

Roger Wentz, Mayor

ATTEST:

APPROVED AS TO FORM:

Karen Clifton, City Clerk

Robert Noe, City Attorney



City Council Communication

Meeting Date: August 11, 2014
From: Rod Otterness, City Manager
Topic/Issue: Lodging Tax Advisory Committee Recommendation – Pioneer Graveyard Interpretive Site Project Funding

SYNOPSIS: The Lodging Tax Advisory Committee (LTAC) recommends authorizing the expenditure of \$5,000 from the Convention Center Reserve Fund (107) toward the Pioneer Graveyard Interpretive Site project.

RECOMMENDATION: Approve the recommendation and authorize an expenditure of \$5,000 from Convention Center Reserve Fund (107) toward the Pioneer Graveyard Interpretive Site project.

LEGAL REVIEW: N/A

FINANCIAL REVIEW: The proposed ending fund balance of the Convention Center Reserve Fund is \$82,748 and the fund balance as of July is approximately \$130,850.

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: Do not approve recommendation.

ATTACHMENTS: Recommendation from LTAC

August 6, 2014

Dear Union Gap City Council:

The Union Gap LTAC-TPA Advisory Committee is willing to provide limited funding of the City of Union Gap's Pioneer Graveyard Interpretive Site. While the economic impact of this tourism attraction will be minimal, this project has significant cultural merit and deserves to be supported, even at a small level.

The LTAC-TPA Advisory Committee supports the potential tourism attraction of the Pioneer Graveyard Interpretive Site project and is willing to recommend the City of Union Gap receive funding of \$5,000 for the project.

We are currently working on a letter to help support the City's outside funding efforts for this project.

If you have any questions, please do not hesitate to contact us.

Thank you.

Sincerely,

Union Gap LTAC-TPA Advisory Committee

COMMUNICATIONS/QUESTIONS/COMMENTS

1. Minutes – 7/14/14 Public Works & Community Development Committee Meeting;
2. Minutes – 7/14/14 Finance & Administration Committee Meeting.

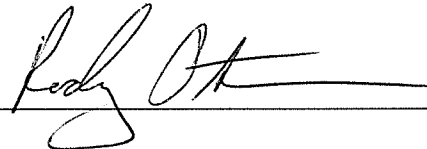
Minutes
Public Works and Community Development Committee
July 21, 2014

Council Members Present: Butler, Carney, Olson, Matson, Murr, Wentz
Absent: Lenz

Staff present: Clifton, Henne, Otterness, Noe

1. 3 - Party Agreement. Henne provided a written report regarding the three party agreement between Terrace Heights, Union Gap, and the city of Yakima. He stated that the discussion today would focus on costs of the agreement and a future meeting would focus on language in the agreement.
2. Sewer Rates. Ted Pooler with HLA summarized additional costs which he estimated would equal approximately \$140,000 per year. He noted that the council can assess costs against different classes of customers differently.
3. Main Street Task Force meeting July 29. Henne summarized progress to date in the work of the Main Street Task Force through the open house the task force hosted on June 9. He stated that the task force would meet one more time before presenting its recommendations to the council. He said that the goal would be a document which would be used to help seek funding.
4. Adjourn.

Approved

 Aug. 4, 2014

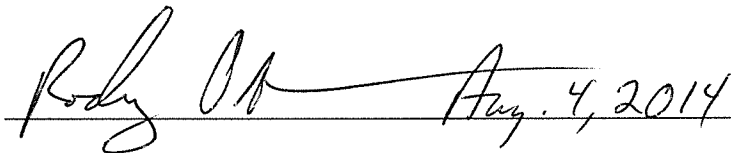
Minutes
Finance and Administration Committee
July 21, 2014

Council Members Present: Butler, Carney, Olson, Matson, Murr, Wentz
Absent: Lenz

Staff present: Clifton, Henne, Otterness, Noe

1. Chapter 2 Ordinance Revisions. Noe reviewed proposed changes with committee members.
2. Central Washington Antique Farm Equipment Expo. Matson asked that funding be provided for the Expo to help with advertising. Olson suggested he come to the LTAC meeting scheduled for the next day.
3. Adjourn

Approved

 Aug. 4, 2014