

UNION GAP CITY COUNCIL
AMENDED REGULAR MEETING AGENDA
MONDAY MAY 14, 2018 – 6:00 P.M.
CITY HALL ANNEX, 3103 2ND STREET, UNION GAP

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

II. CONSENT AGENDA: There will be no separate discussion of these items unless a Council Member requests in which event the item will be removed from the Consent Agenda and considered immediately following the Consent Agenda. All items listed are considered to be routine by the Union Gap City Council and will be enacted by one motion

A. Approval of Minutes:

Regular Council Meeting Minutes, dated April 23, 2018, as attached to the Agenda and maintained in electronic format

Special Council Meeting Minutes, dated May 7, 2018, as attached to the Agenda and maintained in electronic format

B. Approve Vouchers:

Payroll Vouchers – EFT's, and Voucher Nos. 41624 through 41628 and 96980 through 96989 for the month of April, 2018, in the amount of \$515,828.75

Claims Vouchers – EFT's, and Voucher Nos. 96887 through 96977 for May 14, 2018, in the amount of \$1,042,650.76

Advance Travel Vouchers – Check Nos. 1276 through 1279 for the month of March 2018, in the amount of \$520.91

Petty Cash Vouchers – Check Nos. 1877 through 1880 for the months of March and April 2018, in the amount of \$961.90

III. ITEMS FROM THE AUDIENCE: - First Opportunity -The City Council will allow comments under this section on items NOT already on the agenda. Where appropriate, the public will be allowed to comment on agenda items as they are addressed during the meeting. Please signal staff or the chair if you wish to take advantage of this opportunity. Each speaker will have three (3) minutes to address the City Council. Any handouts provided must also be provided to the City Clerk and are considered a matter of public record

IV. GENERAL ITEMS

Proclamation

Resolution No. - _____ - Older American’s Month Proclamation

Public Works & Community Development

Resolution No. - _____ - City Right-of-Way Procedures

Resolution No. - _____ - Supplemental Agreement - JUB Engineers-
Regional Beltway Connector Project

Resolution No. - _____ - Resolution - Set Public Hearing – CDBG
Grant – Main Street Revitalization Project

City Manager

Resolution No. - _____ - Telephone Purchase Agreement

V. ITEMS FROM THE AUDIENCE: - Final Opportunity - The City Council will allow comments under this section on items NOT already on the agenda. Each speaker will have three (3) minutes to address the City Council. Any handouts provided must also be provided to the City Clerk and are considered a matter of public record

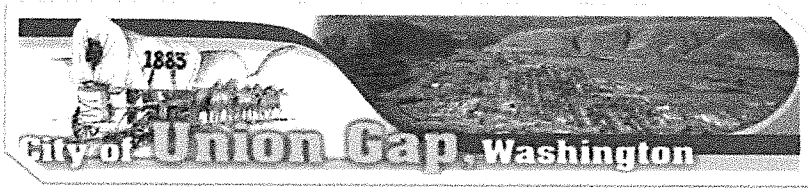
VI. CITY MANAGER REPORT

Civil Service Appointment Recommendation

VII. COMMUNICATIONS/QUESTIONS/COMMENTS

VIII. DEVELOPMENT OF NEXT AGENDA

IX. ADJOURN REGULAR MEETING



City Council Communication

Meeting Date: May 14, 2018
From: Karen Clifton, Director of Finance and Administration
Topic/Issue: Resolution –Older American’s Month Proclamation

SYNOPSIS: The Southeast Washington Aging & Long Term Care (ALTC) Council of Governments requests that Council approve a resolution proclaiming May 2018 as *Older Americans Month*.

RECOMMENDATION: Approve a resolution proclaiming May 2018 as *Older Americans Month*.

LEGAL REVIEW: The City Attorney Has reviewed the resolution and proclamation.

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: 1. Resolution
2. Proclamation

CITY OF UNION GAP, WASHINGTON
RESOLUTION NO. _____

A **RESOLUTION** proclaiming May 2018 as *Older American Month* to acknowledge older adults and the people who serve them.

WHEREAS, The City includes a community of older Americans who enrich and strengthen our community; and

WHEREAS, The City is committed to engaging and supporting older adults, their families, and caregivers; and

WHEREAS, **The City is committed to supporting older adults as they take charge of their health**, explore new opportunities and activities, and focus on independence; and

WHEREAS, The City acknowledges the importance of taking part in activities that promote physical, mental, and emotional well-being – no matter your age;

WHEREAS, The City can enrich the lives of individuals of older adults by:

- Promoting home-and community-based services that support independent living
- Involving older adults in community planning, events, and other activities
- Providing opportunities for older adults to work, volunteer, learn, lead, and mentor

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNION GAP, WASHINGTON, HEREBY RESOLVES as follows:

The Council hereby proclaims May 2018 as *Older Americans Month*, and urges every resident to take time during this month to acknowledge older adults and the people who serve them as influential and vital individuals who greatly contribute to our community.

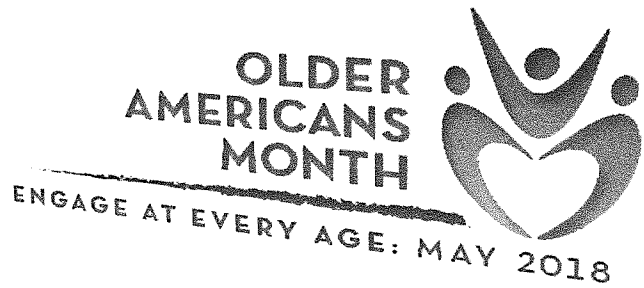
PASSED this 14th day of May, 2018.

Roger Wentz, Mayor

ATTEST:

Karen Clifton, City Clerk

Bronson Brown, City Attorney



2018 Older Americans Month Proclamation

WHEREAS, *The City of Union Gap, Washington* includes a community of older Americans who enrich and strengthen our community; and

WHEREAS, *The City of Union Gap, Washington* is committed to engaging and supporting older adults, their families, and caregivers; and

WHEREAS, *The City of Union Gap, Washington* is committed to supporting older adults as they take charge of their health, explore new opportunities and activities, and focus on independence; and

WHEREAS, *The City of Union Gap, Washington* acknowledges the importance of taking part in activities that promote physical, mental, and emotional well-being – no matter your age;

WHEREAS, *The City of Union Gap, Washington* can enrich the lives of individuals of older adults by:

- Promoting home-and community-based services that support independent living
- Involving older adults in community planning, events, and other activities
- Providing opportunities for older adults to work, volunteer, learn, lead, and mentor

NOW THEREFORE, *the City Council of The City of Union Gap, Washington*, hereby proclaims *May 2018* to be Older Americans Month, and urges every resident to take time during this month to acknowledge older adults and the people who serve them as influential and vital individuals who greatly contribute to our community.

Dated this 14th day of May 2018

Authorized Signature
City of Union Gap, Washington



City Council Communication

Meeting Date: May 14, 2018
From: Dennis Henne, Director of Public Works & Community Development
Topic/Issue: Resolution - City Right-of-Way Procedures

SYNOPSIS: the City must update our right-of-way procedures to meet property acquisition requirements.

RECOMMENDATION: Approve a resolution authorizing the Mayor to sign the 2018 Right-of-way Procedures.

LEGAL REVIEW:

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS:

1. Resolution
2. Right-of-Way Procedures
3. Administrative Settlement
4. Waiver of Appraisal Procedures

CITY OF UNION GAP, WASHINGTON
RESOLUTION NO. 728

A **RESOLUTION** authorizing the Mayor to sign the City Right-of-Way Procedures;

WHEREAS, the City from time to time requires right-of-way acquisition services on certain road projects;

WHEREAS, the City desires to meet applicable federal regulations regarding right-of-way procedures;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNION GAP, WASHINGTON, HEREBY RESOLVES as follows:

The Mayor is authorized to sign the City's 2018 right of way procedures.

PASSED this 14th day of May 2018.

Roger Wentz, Mayor

ATTEST:

APPROVED AS TO FORM:

Karen Clifton, City Clerk

Bronson Brown, City Attorney

Right of Way Procedures

The **City of Union Gap**, hereinafter referred to as “AGENCY”, desiring to acquire real property (obtain an interest in, and possession of, real property) in accordance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act and applicable federal regulations (49 CFR Part 24) and state law (Ch. 8.26 RCW), and state regulations (Ch. 468-100 WAC) hereby adopts the following procedures to implement the above statutes and Washington Administrative Code. The AGENCY is responsible for the real property acquisition and relocation activities on projects administered by the AGENCY. To fulfill the above requirements the AGENCY will acquire right-of-way (ROW) in accordance with the policies set forth in the Right of Way Manual M 26-01 and Local Agency Guidelines. The AGENCY has the following expertise and personnel capabilities to accomplish these functions:

1. The following relate to the AGENCY’s request.
 - a. Below is a list of responsible AGENCY individual names and positions, for which the AGENCY has qualified staff to perform the specific right-of-way function(s). Attached are resumes for each individual AGENCY staff listed to perform those functions below, and a brief summary of their qualifications pertaining to the specific ROW function(s) for which they are listed. The procedures shall be updated whenever staffing changes occur. The AGENCY will be approved to acquire based upon staff qualifications.
 - i. **PROGRAM ADMINISTRATION :**
Oversee delivery of the R/W Program on federal aid projects for the agency. Ensures R/W functions are carried out in compliance with federal and state laws, regulations, policies and procedures.

Responsibilities/Expectations:

- Ensures agency’s approved R/W Procedures are current, including staff qualifications, and provides copies to consultants and agency staff;
- Oversight of ROW consultants;
 - use of consultant contract approved by WSDOT
 - management of ROW contracts
 - management of ROW files
 - reviews and approves actions and decisions recommended by consultants
 - Overall responsibility for decisions that are outside the purview of consultant functions
- Sets Just Compensation prior to offers being made;
- Approves administrative offer summaries per policy;
- Ensure agency has a relocation appeal process in place prior to starting relocation activities;
- Oversight of Administrative Settlements;
- Obligation authority for their agency;
- Obtain permits (Non-Uniform Relocation Act (URA));
- Ensures there is a separation of functions to avoid conflicts of interest.
- Verifies whether or not ROW is needed, and that the property rights and/or interests needed are sufficient to construct, operate and maintain the proposed projects (see Appendix 25.176).

Arlene Fisher, City Manager

Dennis Henne, Director of Public Works & Community Development

(Insert Name and Title of AGENCY Position above & attach resume of qualifications)

ii. APPRAISAL

Prepare and deliver appraisals on federal aid projects for the agency. Ensures that appraisals are consistent and in compliance with state and federal laws, regulations, policies and procedures.

Responsibilities/Expectations:

- Use only qualified agency staff approved by WSDOT to perform appraisal work;
- Use appraiser from WSDOT's Approved Appraiser List if agency does not have qualified staff;
- Prepare Project Funding Estimates (PFE) or, when applicable, True Cost Estimates (TCE);
- Prepare Administrative Offer Summaries (AOS or Appraisal Waiver);
- Obtain specialist reports;
- Coordinate with engineering, program administration, acquisition, relocation, and/or property management as necessary.

Contract / WSDOT

(Insert Name and Title of AGENCY Position above & attach resume of qualifications)

iii. APPRAISAL REVIEW:

Review appraisals on federal aid projects for the agency to make sure they are adequate, reliable, and have reasonable supporting data, and approve appraisal reports. Ensures appraisals are adequately supported and represent fair market value and applicable costs to cure and are completed in compliance with state and federal laws, regulations, policies and procedures.

Responsibilities/Expectations:

- Use only qualified agency staff approved by WSDOT to perform appraisal review work;
- Use review appraiser from WSDOT's Approved Appraiser List if agency does not have qualified staff;
- Ensures project wide consistency in approaches to value, use of market data and costs to cure;
- Coordinate with engineering, program administration, acquisition, relocation, and/or property management as necessary.

Contract / WSDOT

(Insert Name and Title of AGENCY Position above & attach resume of qualifications)

iv. **ACQUISITION:**

Acquire, through negotiation with property owners, real property or real property interests (rights) on federal aid projects for the agency. Ensures acquisitions are completed in compliance with federal and state laws, regulations, and policies and procedures.

Responsibilities/Expectations:

- Use only qualified staff to perform acquisition activities for real property or real property interests, including donations;
- To avoid a conflict of interest, when the acquisition function prepares an AOS, only acquires property valued at \$10,000 or less;
- Provide and maintain a comprehensive written account of acquisition activities for each parcel;
- Prepare administrative settlement justification and obtain approval;
- Prepare Project Funding Estimates (PFE) or, when applicable, True Cost Estimates (TCE);
- Prepare Administrative Offer Summaries (AOS or Appraisal Waiver);
- Review title, and recommend and obtain approval for acceptance of encumbrances;
- Ensure acquisition documents are consistent with ROW plans, valuation, and title reports;
- Provide a negotiator disclaimer;
- Coordinate with engineering, program administration, appraisal, relocation, and/or property management as necessary;
- Maintain a complete, well organized parcel file for each acquisition.

Contract / WSDOT

(Insert Name and Title of AGENCY Position above & attach resume of qualifications)

v. **RELOCATION:**

Provide relocation assistance to occupants of property considered displaced by a federally funded projects for the agency. Ensures relocations are completed in compliance with federal and state laws, regulations, policies and procedures.

Responsibilities/Expectations:

- Prepare and obtain approval of relocation plan prior to starting relocation activities;
- Confirm relocation appeal procedure is in place;
- Provide required notices and advisory services;
- Make calculations and provide recommendations for agency approving authority prior to making payment;
- Provide and maintain a comprehensive written account of relocation activities for each parcel;
- Coordinate with engineering, program administration, appraisal, acquisition, and/or property management as necessary;
- Maintain a complete, well organized parcel file for each displacement;
- Ensure occupants and personal property is removed from the ROW.

Contract / WSDOT

(Insert Name and Title of AGENCY Position above & attach resume of qualifications)

vi. **PROPERTY MANAGEMENT:**

Establish property management policies and procedures that will assure control and administration of ROW, excess lands, and improvements acquired on federal aid projects for the agency. Ensures property management activities are completed in compliance with federal and state laws, regulations, policies and procedures.

Responsibilities/Expectations:

- Account for use of proceeds from the sale/lease of property acquired with federal funds on other title 23 eligible activities;
- Keep R/W free of encroachments;
- Obtain WSDOT/FHWA approval for change in access control along interstate;
- Maintain property records;
- Coordinate with engineering, program administration, appraisal, acquisition, and/or property management as necessary;
- Maintain a complete, well organized parcel file for each displacement;
- Ensure occupants and personal property is removed from the ROW.

Arlene Fisher, City Manager

Dennis Henne, Director of Public Works and Community Development

(Insert Name and Title of AGENCY Position above & attach resume of qualifications)

- b. Any functions for which the AGENCY does not have qualified staff, the Agency will contract with another local agency with approved procedures, an outside contractor, or the Washington State Department of Transportation (WSDOT). An AGENCY that proposes to use outside contractors for any of the above functions will need to work closely with the WSDOT Local Agency Coordinator (LAC) and Local Programs to ensure all requirements are met. When the AGENCY proposes to have a staff person approved to negotiate who is not experienced in negotiation for FHWA funded projects, the LAC must be given a reasonable opportunity to review all offers and supporting data before they are presented to the property owners.
- c. An AGENCY wishing to take advantage of an Appraisal Waiver (aka Administrative Offer Summary or AOS) procedure on properties valued up to \$25,000 or less should make their proposed waiver procedure a part of these procedures. The procedure outlined in LAG manual has already been approved using form LPA-003. The AGENCY may submit a procedure different than that shown and it will be reviewed and approved if it provides sufficient information to determine value.
- d. Attached is a copy of the AGENCY's administrative settlement procedure showing the approving authority(s) and the procedure involved in making administrative settlements.
2. All projects shall be available for review by the FHWA and WSDOT at any time and all project documents shall be retained and available for inspection during the plan development, right-of-way and construction stages, and for a three year period following acceptance of the projects by WSDOT.
3. Approval of the AGENCY's procedures by WSDOT may be rescinded at any time the AGENCY is found to no longer have qualified staff or is found to be in non-compliance with the regulations. The rescission may be applied to all or part of the functions approved.

Mayor or Chairman

Date

Washington State Department of Transportation

Approved By:

Local Programs Right of Way Manager

Date

ADMINISTRATIVE SETTLEMENT

The City Manager may approve an administrative settlement of up to ten percent (10%) when it is determined that such action is in the public interest. In arriving at a determination to approve an administrative settlement, the designated official must give full consideration to all pertinent information including, but not limited to, the following:

1. All available appraisals, including the owner's, and the probable range of testimony in a condemnation trial.
2. Ability of the Agency to acquire the property, or possession, through the condemnation process to meet the construction schedule. Impact of construction delay pending acquisition.
3. The negotiator's recorded information, including parcel details and the owner(s) rationale for increased compensation.
4. Recent court awards in cases involving similar acquisition and appraisal problems.
5. Likelihood of obtaining an impartial jury in local jurisdiction; opinion of legal counsel where appropriate.
6. Estimate of trial cost weighed against other factors.

Administrative settlements, above ten percent (10%), shall be approved by City Council in an Executive Session and City Council action following.

Roger Wentz, Mayor

WAIVER OF APPRAISAL PROCEDURE

The City of Union Gap, hereinafter referred to as “AGENCY”, desiring to acquire Real Property according to 23 CFR, Part 635, Subpart C and State directives, and desiring to take advantage of the \$25,000.00 appraisal waiver process approved by the Federal Highway Administration (FHWA) for Washington State, hereby agrees to follow the procedure approved for the Washington State Department of Transportation (WSDOT) as follows:

Rules

- A. The AGENCY may elect to waive the requirement for an appraisal if the acquisition is simple and the compensation estimate indicated on the Project Funding Estimate (PFE) is \$25,000.00 or less including cost-to-cure items. A True Cost Estimate shall not be used with this procedure.
- B. The AGENCY must make the property owner(s) aware that an appraisal has not been completed on the property for offers \$10,000 or less.
- C. The AGENCY must make the property owner(s) aware that an appraisal has not been completed on the property for offers over \$10,000 and up to \$25,000, and that an appraisal will be prepared if requested by the property owner(s).
- D. Special care should be taken in the preparation of the waiver. As no review is mandated, the preparer needs to assure that the compensation is fair and that all the calculations are correct.

Procedures

- A. An Administrative Offer Summary (AOS) is prepared using data from the PFE.
- B. The AOS is submitted to the City Council for approval.
(Enter name of position title only)
- C. The City Manager signs the AOS authorizing a first
(Enter name of position title only)
offer to the property owner(s).

AGENCY

By: _____

APPROVED:

Local Programs Right of Way
Manager



City Council Communication

Meeting Date: May 14, 2018
From: Dennis Henne, Director of Public Works & Community Development
Topic/Issue: Resolution – Supplemental Agreement - JUB Engineers - Regional Beltway Connector Project

SYNOPSIS: JUB Engineers, Inc. provides the City with Professional Engineering in reference to the Regional Beltway Connector Project. The City desires to supplement Agreement Number 30-16-057, entered into on August 8, 2016, with JUB Engineers Inc. for:

- Assistance in the development of the FY 2018 Federal Better Utilizing Investments to Leverage Development (BUILD) Transportation Discretionary Grant application for this project;
- Extend project completion date to coincide with anticipated grant funding; and
- Increase Total Amount Authorized and Management Reserve by \$30,000 for a new Maximum Amount Payable of \$430,000 Indirect Cost Rate (ICR) updated to current WSDOT Approved rate.

RECOMMENDATION: Approve a resolution authorizing the City Manager to sign Supplemental Agreement Number 1 with JUB Engineers, Inc. for assistance and submittal of the FY 2018 Federal Better Utilizing Investments to Leverage Development (BUILD) Transportation Discretionary Grant application in regards to the Regional Beltway Project.

LEGAL REVIEW: The City Attorney has reviewed the resolution and supplemental agreement.

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: 1. Resolution
2. Supplemental Agreement - JUB Engineers, Inc.

CITY OF UNION GAP, WASHINGTON
RESOLUTION NO. _____

A RESOLUTION authorizing the City Manager to sign Supplemental Agreement No. 1 to project J-U-B PRJ No. 30-16-057 with JUB Engineers Inc. for the Regional Beltway Connector Project.

WHEREAS, JUB will assist the City in the development of the FY 2018 Federal Better Utilizing Investments to Leverage Development (BUILD) Transportation Discretionary Grant;

WHEREAS, there is a need to extend the project completion date to coincide with anticipated grant funding;

WHEREAS, the Council desires to amend Section V: PAYMENT as follows: Increase Total Amount Authorized and Management Reserve by \$30,000 for a new Maximum Amount Payable of \$430,000 Indirect Cost Rate (ICR) updated to current WSDOT approved rate;

NOW, THEREFORE, BE IT RESOLVED BY THE UNION GAP CITY COUNCIL as follows:

That the City Manager is authorized to sign Supplemental Agreement No. 1 to project J-U-B PRJ No. 30-16-057 with JUB Engineers Inc. for the Regional Beltway Connector Project.

PASSED this 14th day of May, 2018.

Roger Wentz, Mayor

ATTEST:

APPROVED AS TO FORM:

Karen Clifton, City Clerk

Bronson Brown, City Attorney



**Washington State
Department of Transportation**

Supplemental Agreement Number 1		Organization and Address	
Original Agreement Number 30-16-057		J-U-B Engineers, Inc. 2810 W. Clearwater Ave., Ste 201 Kennewick, WA 99336	
Project Number J-U-B PRJ No. 30-16-057		Execution Date August 9, 2016	Completion Date December 31, 2021
Project Title Regional Beltway Connector Project		New Maximum Amount Payable \$430,000.00	
Description of Work This Regional Beltway Connector (RBC) Project will establish an arterial from Main Street near the Interstate 82 and US 97 Interchange to Ahtanum Road. This new arterial will provide a limited access route through mostly undeveloped commercial and industrial property. The City of Union Gap selected J-U-B ENGINEERS, Inc. to provide Preliminary Engineering (PE) as a two-step approach. The initial phase will provide up to 30% design and a starting point for environmental resource agency permitting. The second phase will provide final design and environmental permitting. The City also reserves the right to retain the services for any subsequent phases (R/W, CN) associated with this project.			

The Local Agency of City of Union Gap

desires to supplement the agreement entered in to with J-U-B Engineers, Inc.

and executed on August 8, 2016 and identified as Agreement No. 30-16-057

All provisions in the basic agreement remain in effect except as expressly modified by this supplement.

The changes to the agreement are described as follows:

I

Section 1, SCOPE OF WORK, is hereby changed to read:

CONSULTANT (J-U-B Engineers, Inc.) will assist AGENCY (City of Union Gap) in the development of the FY 2018 Federal Better Utilizing Investments to Leverage Development (BUILD) Transportation Discretionary Grant. See Exhibit A.

II

Section IV, TIME FOR BEGINNING AND COMPLETION, is amended to change the number of calendar days for completion of the work to read: Extend Project Completion Date to coincide with anticipated grant funding.

III

Section V, PAYMENT, shall be amended as follows:

Increase Total Amount Authorized and Management Reserve by \$30,000.00 for a new Maximum Amount Payable of \$430,000.00. Indirect Cost Rate (ICR) updated to current WSDOT Approved rate.

as set forth in the attached Exhibit A, and by this reference made a part of this supplement.

If you concur with this supplement and agree to the changes as stated above, please sign in the Appropriate spaces below and return to this office for final action.

By: Ben W. Volk, PE, Area Manager

By: _____

Ben W. Volk

Consultant Signature

Approving Authority Signature

Date

Exhibit A
Scope of Work

Supplement No. 1 – 2018 BUILD Grant Application Assistance

Regional Beltway Connector Project

City of Union Gap

PROJECT DESCRIPTION AND BACKGROUND

The proposed Beltway will provide an alternative for motorists traveling through Union Gap to or from Interstate 82 (I-82) or US 97. Currently, vehicles must use the heavily traveled Main Street and Valley Mall Boulevard arterials, through the City's active commercial districts, in order to connect to Ahtanum Road. The new Beltway will particularly reduce freight/truck traffic on Main Street at the eastern end of Ahtanum Road. This is extremely important as the current travel route passes through an existing elementary school zone. The primary purpose of the regional Beltway connector is to efficiently move traffic and freight between the South Union Gap Interchange and Ahtanum Road thereby improving travel to and from the western areas of Union Gap and the Upper Yakima Valley.

DUTIES AND RESPONSIBILITIES OF CONSULTANT

AGENCY (City of Union Gap) selected CONSULTANT (J-U-B ENGINEERS, Inc.) to provide Preliminary Engineering (PE) as a two-step approach. The initial phase will provide up to 30% design and a starting point for environmental resource agency permitting.

A supplement to this agreement would provide the second step to complete the final design phase. The final design will provide the Plans, Specification, and Estimate PS&E that are ready to include in an advertisement for contractor bids. Deliverables from the final design phase would include plans and construction Specifications, final approval of the environmental documents, BNSF crossing permit, R/W plan preparation, bridge load rating & bridge inventory documents in accordance with WSDOT, National Bridge Inspection Standards (NBIS) and American Association of State Highway and Transportation Officials (AASHTO) Manuals, latest editions.

At the discretion of the AGENCY, the final design step may be a contract supplement to the base agreement. The AGENCY also reserves the right to supplement any subsequent phases such as Right-of-Way and Construction Administration.

For this supplement, AGENCY has requested assistance with the development of the FY 2018 Federal Better Utilizing Investments to Leverage Development (BUILD) Transportation Discretionary Grant for the Regional Beltway Connector and Main Street Revitalization projects. BUILD replaces the Transportation Investment Generating Economic Recovery (TIGER) grant program. For purposes of the BUILD grant application, the Regional Beltway Connector and Main Street Revitalization will be presented as two project components that independently align with the selection criteria while demonstrating the supporting relationship to each other and other

regional project components such as WSDOT South Union Gap Interchange and Valley Mall Blvd. improvements.

CONSULTANT will incorporate portions of the 2017 INFRA grant application and supplement to support specific merit criteria of FY 2018 BUILD. The following is the scope of work required to assist AGENCY in developing and submitting a complete application:

1. Project Management

CONSULTANT shall provide the Project Management including invoicing and communication of project status.

2. Project Meetings

This task involves weekly in-house team meetings, and progress meetings with the AGENCY, and participating in Webinars.

CONSULTANT shall meet with AGENCY and define project limits and major features of Main Street Revitalization based on previous concepts.

J-U-B will participate in training webinars. Current schedule includes:

- How to Compete for BUILD Transportation Grants Thursday, May 24, 2018
- How to Compete for BUILD Transportation Grants – Rural/Tribal Applicants Tuesday, May 29, 2018
- Preparing a Benefit Cost Analysis (BCA) for a BUILD Application Thursday, May 31, 2018

3. BUILD Grant Application

This task involves the research, engineering, and development of the Project Narrative and the Benefit-Cost Analysis. CONSULTANT shall Research and compare applicable portions of 2018 BUILD to FY 2017 INFRA application and identify specific additional analysis. Research and compare available successful 2017 TIGER applications.

CONSULTANT shall develop budget level cost estimates for Main Street Revitalization.

USDOT is expecting to release an update to the current July 2017 Benefit-Cost Analysis (BCA) Guidelines. When available, CONSULTANT will compare the updated guidelines and revise the BCA used in the 2017 INFRA grant. CONSULTANT shall research potential additional benefits specifically to account for Main Street Revitalization.

CONSULTANT shall develop the project narrative based on the BUILD recommended outline:

- i. Project Description
- ii. Project Location
- iii. Grant Funds, Sources, and Uses of all Project Funding
- iv. Merit Criteria
- v. Project Readiness

CONSULTANT shall provide a draft narrative for AGENCY review and incorporate comments into a final version. **Applications are due by July 19, 2018.**

LIMITATIONS

The following limitations have been identified and will apply to this Scope of Work:

1. It is the responsibility of the AGENCY to submit the grant application on Grants.gov website. Preregistration is required.
2. Design of Main Street is not part of this scope.
3. AGENCY will request letters of support.

ESTIMATED PERSON-HOUR EXHIBIT
Regional Beltway Connector Project
Supplement No. 1 - 2018 BUILD Grant Assistance

CLIENT: City of Union Gap

DATE: April 26, 2018

Section: Regional Beltway Connector & Main Street BUILD Grant

PROJECT TASK	Principal In-Charge	Project Manager	Lead Project Engineer	Project Engineer	Transportation Planner	Roadway Designer CADD	Clerical
	Hours						
FY 2018 BUILD GRANT	1.0	46.0	44.0	34.0	39.0	8.0	8.0
1 Project Management (2 mo.)	1.0	4.0	0.0	0.0	0.0	0.0	2.0
Invoices and Status Reports	1.0	4.0	0.0	0.0	0.0	0.0	2.0
2 Project Meetings	0.0	10.0	10.0	4.0	4.0	0.0	0.0
Webinars (3 EA)	0.0	6.0	6.0	0.0	0.0	0.0	0.0
Project Team Meetings & Meetings with City	0.0	4.0	4.0	4.0	4.0	0.0	0.0
3 BUILD Grant Application	0.0	32.0	34.0	30.0	35.0	8.0	6.0
Research	0.0	2.0	2.0	0.0	0.0	0.0	0.0
Budget Estimates for Main Street	0.0	0.0	2.0	8.0	0.0	4.0	0.0
Evaluate Merit Criteria	0.0	12.0	8.0	0.0	8.0	0.0	0.0
Update Benefit-Cost Analysis	0.0	4.0	16.0	16.0	16.0	0.0	0.0
Draft Narrative	0.0	10.0	4.0	4.0	9.0	2.0	4.0
Incorporate City Comments and Finalize	0.0	4.0	2.0	2.0	2.0	2.0	2.0

Exhibit D

**Consultant Fee Determination - Summary Sheet
Cost Plus Fixed Fee**

**Project: Regional Beltway Connector Project
Supplement No. 1 - 2018 BUILD Grant Assistance**

Direct Salary Cost (DSC):

Classification	Man-Hours	Rates of Pay	Costs
Principal In-Charge	1.0	\$80.95	\$80.95
Project Manager	46.0	\$65.63	\$3,018.98
Lead Project Engineer	44.0	\$47.66	\$2,097.04
Project Engineer	34.0	\$45.24	\$1,538.16
Transportation Planner	39.0	\$49.07	\$1,913.73
Roadway Designer CADD	8.0	\$36.41	\$291.28
Clerical	8.0	\$32.14	\$257.12
Total DSC =			\$9,197.26
Overhead (OH Cost - including Salary Additives):			
	OH Rate x DSC	of	189.96% <= FYE 2016 Approved WSDOT
			\$17,471.12
Fixed Fee	Fixed Fee	35.00%	= \$3,219.04
Total DSC, OH & Profit			\$29,887.42
Reimbursables:			
Travel and Per Diem			
	Per Diem	0 days @	\$41.00 \$0.00
	Air Travel	0 trips @	\$800.00 \$0.00
	Mileage	200 miles @	\$0.545 \$109.00
	Lodging	0 nights @	\$89.00 \$0.00
Reproduction/Mailing Expenses			
Survey Equipment			
Reimbursable Sub-Total			\$109.00
Subconsultant Costs:			
Subconsultant Costs			\$0.00
Total			\$29,996.42
Total (Rounded \$10)			\$30,000.00
Management Reserve			\$0.00
Grand Total			\$30,000.00
Prepared by: Rick Door		Date: 4/26/2016	



**Washington State
Department of Transportation**

Transportation Building
310 Maple Park Avenue S.E.
P.O. Box 47300
Olympia, WA 98504 7300
360-705-7000
TTY: 1-800-833-6388
www.wsdot.wa.gov

May 2, 2017

J-U-B Engineers, Inc.
250 South Beachwood Drive
Boise, ID 83709

Subject: Acceptance FYE 2016 ICR – Cognizant Review

Dear Ms. Brenda Miklos:

We have accepted your firms FYE 2016 Indirect Cost Rate (ICR) of 189.96% based on the “Cognizant Review” from The Idaho Transportation Department. This rate will be applicable for WSDOT Agreements and Local Agency Contracts in Washington only. This rate may be subject to additional review if considered necessary by WSDOT. Your ICR must be updated on an annual basis.

Costs billed to agreements/contracts will still be subject to audit of actual costs, based on the terms and conditions of the respective agreement/contract.

Any other entity contracting with your firm is responsible for determining the acceptability of the ICR.

If you have any questions, feel free to contact our office at (360) 705-7019 or via email consultantrates@wsdot.wa.gov.

Regards;

Jonson, Erik

A handwritten signature in black ink, appearing to read 'Erik K. Jonson'.

cosign

ERIK K. JONSON
Manager, Consultant Services Office

EKJ:kms

**Breakdown of Overhead Cost
Year Ending December 31, 2016
J-U-B Engineers, Inc.**

FRINGE BENEFITS		
Direct Labor	Beginning Total	% of Direct Labor
	12,667,897	
FICA	1,731,078	13.67%
Unemployment	123,510	0.97%
Medical Aid and Industrial Insurance	80,889	0.64%
Company Insurance and Medical	2,318,089	18.30%
Vacation, Holiday, and Sick Leave	2,658,298	20.98%
Commission, Bonuses/Pension Plan	3,889,497	30.70%
Total Fringe Benefits	10,801,361	85.26%
GENERAL OVERHEAD		
State B & O Taxes	214,578	1.69%
Insurance	495,347	3.91%
Administration and Time Not Assignable	7,765,587	61.30%
Printing, Stationery, and Supplies	460,685	3.64%
Professional Services	209,444	1.65%
Travel Not Assignable	839,972	6.63%
Telephone and Telegraph Not Assignable	468,106	3.70%
Fees, Dues, Professional Meetings	126,264	1.00%
Utilities and Maintenance	263,299	2.08%
Professional Development	138,782	1.10%
Rent	1,158,722	9.15%
Equipment Support (computer); Depreciation: Computer expense	1,036,199	8.18%
Cost of money	96,815	0.76%
Office Miscellaneous, Postage	-10,801	-0.09%
Total General Overhead	13,262,999	104.70%
Total Overhead Fringe + General	24,064,360	189.96%



City Council Communication

Meeting Date: May 14, 2018
From: Dennis Henne; Director of Public Works & Community Development
Topic/Issue: Resolution - Set Public Hearing – CDBG Grant - Main Street Revitalization Project

SYNOPSIS: The City is considering submitting a CDBG Planning Only Grant application for the purpose of developing a Main Street Revitalization Plan. A Public Hearing needs to be set, to consider oral and written comments for the CDBG grant application.

RECOMMENDATION: Approve a resolution setting a public hearing to consider oral and written comments regarding the CDBG grant for Main Street Revitalization Project, on May 29, 2018 at 6:00 p.m.

LEGAL REVIEW: The City Attorney has reviewed this resolution.

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS:

1. Resolution
2. CDBG Flyers – English and Spanish Versions

CITY OF UNION GAP, WASHINGTON
RESOLUTION NO. _____

A RESOLUTION setting a public hearing to inform citizens of the availability of funds and eligible uses of the state Community Development Block Grant (CDBG)

WHEREAS, the City Council for the City of Union Gap desires to apply for a CDBG grant for the Main Street Revitalization Project;

WHEREAS, The purpose of the public hearing is to inform citizens of the availability of funds and eligible uses of the state Community Development Block Grant (CDBG), and receive comments on proposed activities, particularly from lower income persons.

NOW, THEREFORE, BE IT RESOLVED BY THE UNION GAP CITY COUNCIL as follows:

Section 1. That there shall be a public hearing before the City Council of the City of Union Gap, Washington, at its regularly scheduled meeting to be held on the 29th day of May, 2018 at 6:00 pm to inform citizens of the availability of funds and eligible uses of the state Community Development Block Grant (CDBG), and receive comments on proposed Main Street Revitalization Project, particularly from lower income persons.

Section 2. This resolution shall be in effect immediately upon approval.

PASSED this 14th day of May, 2018.

Roger Wentz, Mayor

ATTEST:

APPROVED AS TO FORM:

Karen Clifton, City Clerk

Bronson Brown, City Attorney

Community Development Block Grant

Strengthening rural communities through projects that benefit low- and moderate-income persons

GENERAL PURPOSE GRANTS

\$9,000,000

For planning or construction of public infrastructure, community facilities, affordable housing, and economic development projects.

Competitive. Maximum grant up to \$750,000 based on project type. Application materials available in March and due in June.

ECONOMIC OPPORTUNITY GRANTS

\$1,000,000

For state and local priority projects resulting in economic resilience and development in rural communities.

Competitive. Applications accepted throughout the year on a fund available basis.

HOUSING ENHANCEMENT GRANTS

\$200,000

For off-site infrastructure or the community facility component of a state Housing Trust Fund project.

Competitive. Maximum grant generally \$200,000. Application materials and accepted with a HTF Stage 2 application.

PUBLIC SERVICES GRANTS

\$1,500,000

For 17 counties and community action agencies to fund new or expanded services for lower income persons.

Allocated by formula based on population and poverty. Application materials available in February and due in April.

HUD NATIONAL OBJECTIVES

CDBG project activities must meet one of three HUD National Objectives:

- Principally benefits low-and moderate-income (LMI) persons
- Aids in the prevention or elimination of slums or blight
- Addresses imminent threat to public health or safety

Funding is contingent on approval of the state's 2018 Action Plan and CDBG allocation by the US Department of Housing & Urban Development.

OUR CORE PURPOSE

Grow and improve jobs in Washington State by championing thriving communities, a prosperous economy, and suitable infrastructure.

PROGRAM CONTACT

Kaaren Roe
Section Manager
Local Government Division
360.725.3018
kaaren.roe@commerce.wa.gov

ELIGIBILITY GUIDELINES:

Eligible applicants are Washington State cities/towns with less than 50,000 in population and not participating in a CDBG entitlement urban county consortium; and counties with less than 200,000 in population. Eligible cities/towns and counties are listed on the CDBG website.

Special purpose districts, public housing authorities, community action agencies, economic development councils, other non-profit organizations, and Indian tribes are not eligible to apply directly to the state CDBG Program for funding, but may be a partner in projects and subrecipient of funding with an eligible city/town or county applicant.

1011 Plum Street SE, Olympia, WA 98504
<http://www.commerce.wa.gov/cdbg>

Programa de Becas Consolidadas para el Desarrollo Comunitario (CDBG)

Ayudando las comunidades rurales con proyectos que benefician personas de ingreso bajo o moderado.

BECAS DE PROPÓSITO GENERAL

\$9,000,000

Para planeamiento o construcción de infraestructura pública, facilidades comunitarias, viviendas económicas o proyectos de desarrollo económico.

Competitivo. El máximo de becas llega hasta \$750,000 basado en el tipo de proyecto. Las solicitudes están disponibles en Marzo y son recibidos en Junio.

BECAS DE OPORTUNIDADES ECONÓMICAS

\$1,000,000

Para proyectos de desarrollo económico de prioridad estatal y local que promueva comunidades rurales vibrantes. Las solicitudes son aceptadas mientras haya fondos disponibles.

BECAS DE MEJORAMIENTO DE VIVIENDAS

\$200,000

Para infraestructura externa o el componente del proyecto de facilidad comunitaria del fondo de vivienda del estado. Las solicitudes son aceptadas mientras hayan fondos disponibles.

Competitivo. El máximo de becas es generalmente de \$200,000. El material de solicitud está disponible y aceptado con una solicitud de del HTF Etapa 2.

BECAS DE SERVICIO PÚBLICO

\$1,500,000

Para proveer fondos a agencias de condados y acción comunitaria que expandan sus servicios y ofrezcan servicios nuevos a personas de bajos recursos. La solicitud está disponible en Febrero para ser recibidos en Abril.

HUD OBJETIVOS NACIONALES

Los proyectos del CDBG deben cumplir con los tres Objetivos Nacionales del HUD:

- Principalmente debe beneficiar personas de ingreso bajo o moderado
- Ayuda a la prevención o eliminación de la pobreza o contaminación
- Trata las amenazas inminentes a la salud y seguridad del publico

OUR CORE PURPOSE

Grow and improve jobs in Washington State by championing thriving communities, a prosperous economy, and suitable infrastructure.

INFORMACION DE CONTACTO

Kaaren Roe
Programa de Becas Consolidadas para el Desarrollo Comunitario
360.725.3018
kaaren.roe@commerce.wa.gov

DIRECTIVAS DE ELEGIBILIDAD DE LA CDBG:

E Los solicitantes elegibles son ciudades/pueblos del Estado de Washington con una población de menos de 50,000 y que están participando en el derecho al consorcio del condado urbano de la CDBG; y condados con una población de menos de 200,000 habitantes. Las ciudades/pueblos elegibles y condados están enlistados en la página de la web de la CDBG.

Distritos con propósito especial, autoridades públicas de vivienda, agencias de acción comunitaria, concilios de desarrollo económico, otras organizaciones con fines no pecuniarios y tribus de indios no son elegibles para solicitar directamente al programa del CDBG del estado para obtener fondos, pero pueden ser patrocinadores en proyectos y ser sub-recipientes con una ciudad/pueblo o condado que lo solicite.

1011 Plum Street SE, Olympia, WA 98504
<http://www.commerce.wa.gov/cdbg>



City Council Communication

Meeting Date: May 14, 2018
From: Arlene Fisher, City Manager
Topic/Issue: Resolution – Telephone Purchase Agreement

SYNOPSIS: The City needs to purchase a new telephone system for the new Civil Center. On February 28, 2018 the City issued an RFP for a VoIP telephone system. On March 17, 2018 we received four bids and two were complete and met the RFP specifications.

City recommends FutureLink with a cost of \$32,810.00

RECOMMENDATION: Approve a resolution authorizing the City Manager to sign a Contract with FutureLink for the new Civil Center's telephone system.

LEGAL REVIEW: The City Attorney has reviewed the resolution.

FINANCIAL REVIEW: These costs are included in the Civic Campus budget.

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: 1. Resolution
2. FutureLink Proposal information.

CITY OF UNION GAP, WASHINGTON
RESOLUTION NO. _____

A RESOLUTION authorizing the City Manager to sign a contract to purchase the new Civic Center's telephone system.

WHEREAS; the City needs to purchase a telephone system for Civic Center. The current telephone system is over 15 years old and is not compatible with the Civic Center's new technology;

WHEREAS, it has been determined that it would be in the best interest of the City to purchase the telephone system from FutureLink who had the responsive bid as required in the City's RFP issued in February, 2018;

NOW, THEREFORE, BE IT RESOLVED BY THE UNION GAP CITY COUNCIL as follows:

The City Manager is authorized to sign a contract with Futurelink to purchase the new Civic Center's telephone system.

PASSED this 14th day of May, 2018.

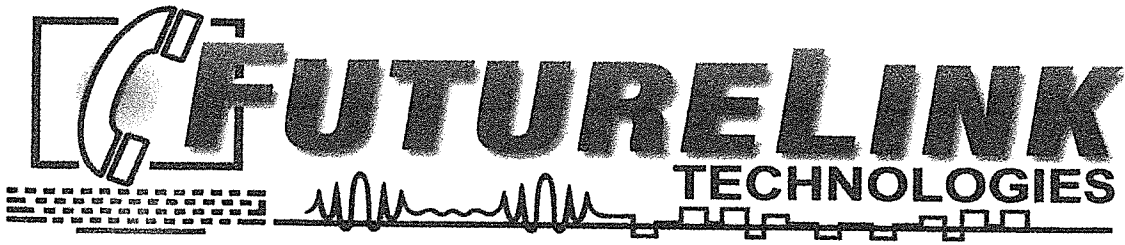
City Mayor

ATTEST:

APPROVED AS TO FORM:

Karen Clifton, City Clerk

Bronson Brown, City Attorney



FutureLink Technologies

3711 1st Street

Union Gap, WA 98903

Futurelinktechnologies.com

(Currently under new design)

Diana Manzanares

509-248-7070

dianam@futurelinkcom.com

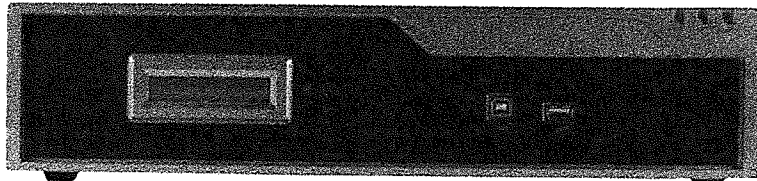
RFP VoIP Telephone System

Mitel MiVoice Office 250

Today's hybrid communication platform

Key Features

- Unified Voice Messaging with email synchronization
- Voice conferencing
- Desktop phone twinning
- Enhanced audio conferencing
- Four built-in analog trunk ports
- Four built-in analog station ports



In today's business environment, communications with customers, partners, and suppliers is critical. Mitel® MiVoice Office 250 simplifies communications, enhancing customer service, employee productivity, and collaboration while reducing overall telephony costs.

MiVoice Office 250 is built on a scalable digital – IP platform that combines the best of both IP and traditional TDM switching architectures. It's designed to scale and protects your investment with add-on modules and processors – all in a form factor that works for shelf-top, rack-mount, and wall-mount scenarios. Additionally, the communications platform delivers IP networking out of the box with full feature transparency.

Simplifying Communications

MiVoice Office 250 offers businesses a complete suite of out-of-the-box business productivity applications, which include Unified Voice Messaging with Automated Attendant, Meet-Me Conferencing, Automatic Call Distribution, Hot Desking, Mobile Twinning, Mobile Hand Off, Teleworking, and Reporting.

MIVOICE OFFICE 250 DELIVERS THE FOLLOWING:

- *Unified Voice Messaging with email synchronization*
- *Voice conferencing – Meet Me and Ad-hoc for up to 20 parties in a single conference and up to 40 simultaneous conference resources for multiple conferences at once*
- *Automatic call routing to agents, groups based upon longest idle, balanced call count, and circular and linear distribution*
- *Hot Desking allows users to share phones or temporarily move to other phones and yet maintain their personal identity*
- *Desktop phone twinning with up to 9 other devices – mobile phone, teleworker phone, DECT phone, etc.*
- *Remote phone / Teleworking capabilities without the need for VPN or external servers*
- *Enhanced meeting room / boardroom audio conferencing with support for the MiVoiceConference Phone*
- *Collection and reporting of statistical system information with the ability to store it persistently across system shutdowns, resets, and software upgrades*
- *Support for a full suite of Mitel and third-party communication applications*
- *Four built-in analog trunk ports**
- *Four built in analog station ports*

- Four module bays for internal expansion of TDM-based device capacity that can be used in any combination
 - T-1/E-1/PRI Module can be used to connect to the telephone company, to other phone systems, or to other MiVoice Office 250 communication platforms
 - Loop start module provides four analog connections to the phone company*
 - Analog phone module provides four analog phone (ONS) connections
 - Digital phone module provides 16 digital phone connections
- Built-in paging and music on hold ports
- "Door Relay" capability controllable by feature code or key from designated phones
- Support for the optional Digital Expansion Interface (DEI) for digital and analog phone expansion beyond the core platform capacity
- Built-in Dynamic Host Configuration Protocol (DHCP) server functions for Mitel IP phone deployment and other business needs

MIVOICE OFFICE 250 IP AND DIGITAL DESKTOP SUPPORT

- MiVoice Digital Phones: MiVoice 8528 / 8568 Telephones
- MiVoice IP Phones: MiVoice 5304 / 5312 / 5320 / 5320e / 5330e / 5340e / 5360 IP Phones
- Mitel MiVoice SIP Phones: MiVoice 5603 / 5604 / 5607 Wireless Phones
- MiVoice Conference Phone
- MiCollab Client Softphone
- Mitel Unified Communicator Express (UCX)
- MiVoice 5610 DECT Wireless Handset and Mitel IP DECT Stand
- Mitel Cordless Headset and Handset for the 5300 Series IP Phones, Mitel IP Programmable Key Module 12 (PKM), and Mitel IP Programmable Key Module 48 (PKM) for a variety of Mitel Digital and IP Phones
- MiVoice GigE IP Phones (MiVoice 5320e, 5330e, and 5340e IP Phones)
- Support for the Mitel HTML Toolkit for MiVoice 5300 Series IP Phones
- Support for Embedded Applications on the MiVoice 5300 Series IP Phones

Standards-based Architecture

MiVoice Office 250 adheres to industry standards, enabling businesses to leverage existing business infrastructure and to provide a smooth transition path to the network-centric communications model. Mitel supports the following standards:

- Session Initiation Protocol (SIP)
- Media Gateway Control Protocol (MGCP)
- IEEE Standards: 802.11b, 802.3af
- ITU Standards: G.711, G729, and T.38
- Enabling Technologies: Wireless Application Protocol (WAP), Microsoft ActiveX®, Lightweight Directory Access Protocol (LDAP), Microsoft® .NET. Development framework
- CT Enablers: Open Architecture Interface (OAI) Telephony Application Program Interface (TAPI) Service Provider, Intel® / Dialogic®
- CT Connect Interface

Technical Specifications

PHYSICAL

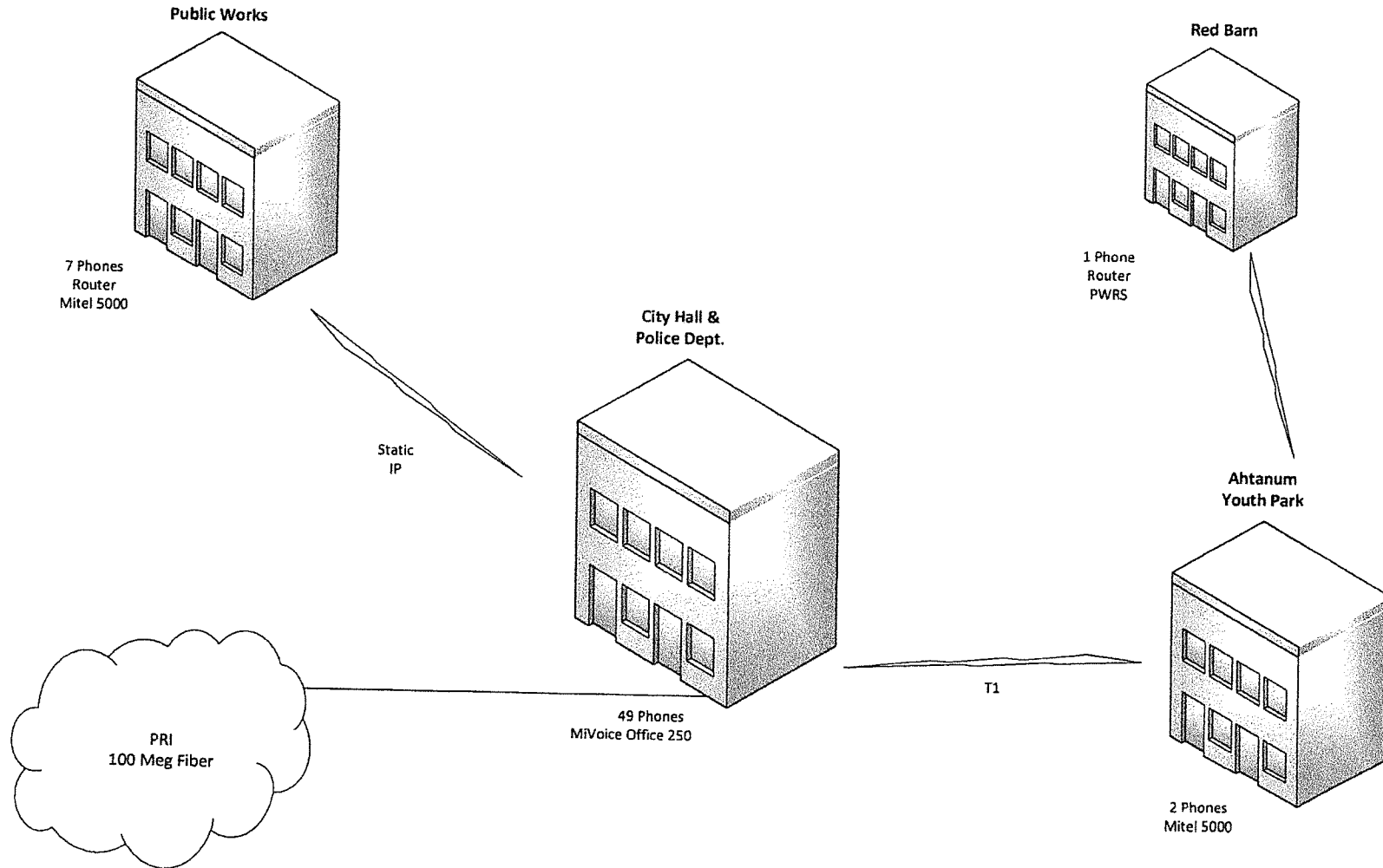
Dimension (H x w x d)	Weight
8.9 x 39.4 x 22.2 cm (3.5 x 15.5 x 8.75 in)	4.2 kg (9.2 lbs)

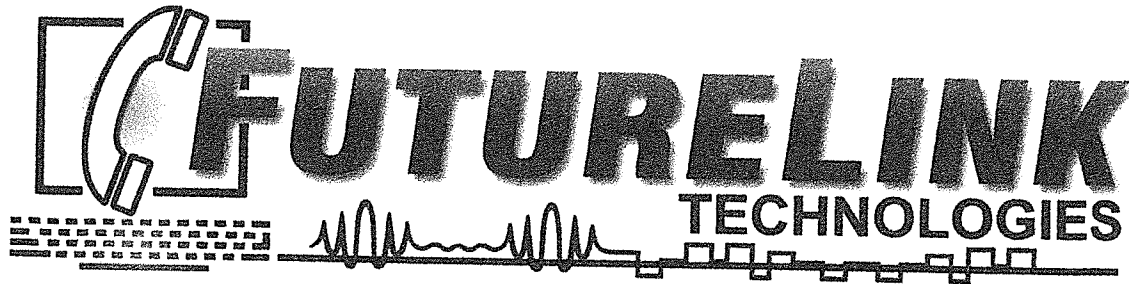
REQUIREMENTS IN OPERATION IN STORAGE

Operating temperature	Relative Humidity
0 °C to 40 °C (32 °F to 104 °F)	5 - 95%

City of Union Gap

Designed by:
FutureLink Technologies





Proposal Prepared
for
City of Union Gap
107 W Ahtanum Road
Union Gap, WA 98903
MiVoice Office 250
April 27, 2018

State of the Art IP/Digital Telephone System

Mitel HX Controller – All in One Digital/IP Phone & Voice Mail System

Includes: Cabinet, CPU, Licenses, latest version software, 4 Port Voice Mail/Auto Attendant, System Forwarding, Directories, UCD, Multi-Lingual, up to 5ea simultaneous 8 party conferences, Music on Hold port, up to 10 paging zones and over 100 additional programmable/optional features available for business efficiencies.

MiVoice Office Configured for: PRI, 4 Analog Ports and 48 IP Endpoints, and voicemail (18,000 min storage/300 hours)

- 1 MiVoice Office IP Base Pack (City Hall & Police Department)
- 1 Dual T1/E1 PRI (attaches service from telco provider)
- 2 Single Line Module (SLM-4) (for Conference phones)
- 1 Mitel Line Interface Module, 1 Ethernet Power Adapter with Power Cord (for Red Barn)
- 6 5340E IP Phone with Cat D License (Reception Phones)
- 6 48 Key DSS Console (for Police Dept. & City Hall Recep)
- 43 5330E IP Phone with Cat D License (need for VoIP phones)
- 4 MiVoice Conference Phone (3 City Hall & 1 Police Dept.)
- 4 MiVoice Office License – IP Phone Cat F
- 1 NetGear 48 Port POE Gig Smart Switch (interfaces with VoIP phones & HX Controller)
- 1 24 Port POE Switch (interfaces with VoIP phones & HX Controller)
- 1 2 Gig Compact Flash Card (Memory Card for HX Controller)
- 3 Year Software Assurance) (for Civil Center, Public Works & Youth Park HX controllers) (\$465 a year required maintenance after first year
- 49 Mitel Web Portal Accesses (employee's at the Civil Center only)

**Complete system installation, user and administrator training,
2 year equipment warranty and 1 year labor warranty.**

System Price.... \$32,810.00

Option:

- Extended 5yr Warranty \$3,983 (Civil Center equipment only)
- Polycom Expansion Microphones 2pk \$280
- MiVoice Conference Phone \$1,268 (includes Cat F License and power cord)

Note: Existing Attendant Console will be loaded onto new system.

***Note:** Upon acceptance of proposal 50% down is required, remaining balanced to be billed on completion of install.

Financing Options: Cash, Credit Card [Visa/MC], or Lease. Above assumes re-use of existing cable and jacks.

Any voice or data cabling, additional work requested can be quoted separately or billed on a time and materials basis. This Quote is valid for 60 days.

This quote prepared by Diana Manzanara dianam@futurelinkcom.com P: 509.945.3479 F: 509.225.2855



Powering connections

March 15, 2018

City of Union Gap
107 W Ahtanum Rd
Union Gap WA 98903

Dear Sir/Madam,

We are pleased you are considering the Mitel product offering for your communications needs. With FutureLink Technologies experience in designing, installing and maintaining systems to meet the exacting requirements of their individual customers, we would not hesitate to recommend them.

Mitel selectively chooses the dealers who represent our complete portfolio of Mitel branded Unified Communications solutions, including IP-enabled communications platforms and applications. As a Mitel Authorized Partner, FutureLink Technologies must meet strict qualifications, including factory-approved training for proficient installation and maintenance of Mitel systems. FutureLink Technologies has staff who are certified and trained on the installation, service and project management on our industry-leading products and services. They have also committed to stocking an appropriate level of spare equipment to ensure you have the parts you need to maintain your system, if and when you need them. Mitel stands behind FutureLink and our products by assuring spare parts availability for the sooner of five (5) years after manufacturer discontinuance or seven (7) years from installation.

Throughout Mitel's history, we have successfully transformed advanced technologies into products and services that provide customers with innovative solutions. In the unlikely event that FutureLink is unable to provide support or service, or the caliber of service does not meet your expectations, Mitel will assist you with having a new Authorized Partner assigned.

Thank you for your interest in the Mitel product offering and Mitel.

Sincerely,
Mitel Networks, Inc.

A handwritten signature in black ink, appearing to read "Todd Abbott", with a long horizontal flourish extending to the right.

Todd Abbott
EVP Global Sales

c.c. cmg@mitel.com

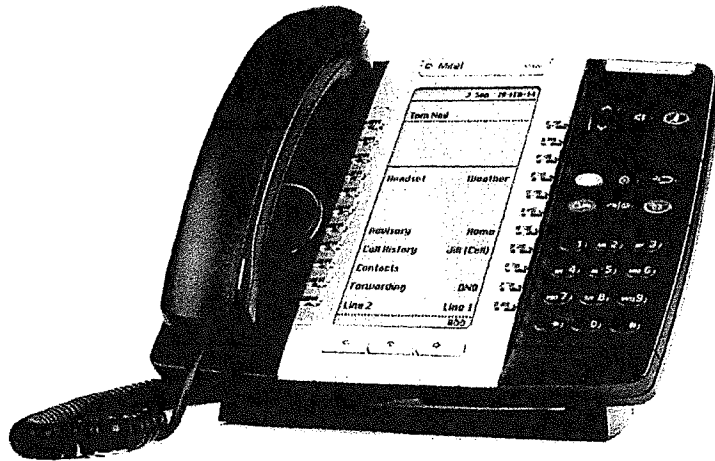
Receipt

Mitel MiVoice 5340e IP Phone

Customization and superior usability in the next generation of IP phones

Key Features

- 48 self-labeling, programmable keys
- Wideband audio support
- One-touch access to embedded applications
- Hands-free speakerphone
- Built-in HTML toolkit



The MiVoice 5340e IP Phone delivers easy-to-use, one-touch access to many phone features and applications in an exciting next generation desktop device. The MiVoice 5340e can be customized to a specific user's needs, or used by any general employee in the business.

A full-feature, enterprise-class applications phone, the MiVoice 5340e IP Phone provides a large backlit graphics display with 48 programmable self-labeling keys, six intuitive call state-sensitive softkeys, and superior sound quality with wideband audio.

With its built-in HTML toolkit, applications can be developed to run on the MiVoice 5340e IP Phone without an external server. This provides a cost-effective, intuitive means of customization for unique requirements, such as launching an application or displaying specific information integral to the user or business. The MiVoice 5340e IP Phone is ideal for enterprise executives and managers, hot desk users, teleworkers, and contact center agents and supervisors.

Ease of Use and Enhanced User Value

The MiVoice 5340e IP Phone provides 48 self-labeling, programmable keys, allowing users to tailor their phones to their individual needs. Its backlit display, context-sensitive softkeys, and intuitive navigation keys add to its usability, proving the MiVoice 5340e IP Phone as a "one size fits all" desktop phone.

Unified Communications Support

When used with Mitel Unified Communicator Express or Mitel MiCollab Client (formerly Mitel Unified Communicator® Advanced) applications, the MiVoice 5340e IP Phone becomes a powerful communications tool that helps users improve productivity, enhance customer service, reduce costs, and ultimately improve business process integration.

What Do You Want Your Phone to Do?

Whatever your requirements, customization is easy and cost effective with the Mitel HTML Desktop Toolkit. You can launch an application, create a screen saver, or display database information – all accomplished easily and quickly to address your specific needs.

Mitel MiVoice 5330e IP Phone

44 phones

Next-generation desktop provides built-in HTML applications and wideband audio

Key Features

- Cost-effective, Intuitive HTML Applications Support
- Superior Acoustics with Wideband Audio
- Multi-function Programmable Self-labeling Keys
- Large backlit graphics display (160 x 320) with Auto Dimming
- Three context-sensitive softkeys
- Browser-based desktop user tool



The Mitel[®] MiVoice 5330e IP Phone is a full-feature enterprise class telephone that provides users with real-time access to applications and services such as web browsing, contact lists, call history logs, and many customizable user settings. HTML applications can be developed to run without an external server – providing cost-effective, intuitive customization for the user's unique requirements.

The MiVoice 5330e IP Phone is ideal for enterprise employees and can be used as an ACD agent, ACD supervisor, or as well as a teleworker phone. When used with Mitel Unified Communications solutions such as the MiCollab Client (formerly Mitel Unified Communicator Advanced), the MiVoice 5330e IP Phone becomes a powerful communications tool that helps customers streamline communications between people and organizations.

Cost-effective, Intuitive HTML Applications Support

The Mitel HTML Desktop Toolkit enables simple, intuitive development of customized applications that are easily integrated with telephony functions. HTML applications developed using the toolkit are able to run within the phone without requiring an external server, providing cost-effective implementation.

Superior Acoustics with Wideband Audio

The MiVoice 5300 Series IP Phones have been designed to provide superior sound quality. Wideband audio is a standard feature on the MiVoice 5330e IP Phone. It comes equipped with a wideband audio handset (7 kHz), as well as full duplex hands-free feature, making it acoustically superior to many IP phones available today.

Multi-Function Programmable Self-labeling Keys

Users can personally program and label the 24 multi-function keys on the phone from the Desktop User Tool, Mitel Live Content Suite, or directly through the Settings interface. Intuitive navigation keys allow users to easily move between multiple screens.

Administrators will appreciate the ability to easily manage users through remote programming, eliminating the need for any paper labels, as well as reducing installation and ongoing operational costs.



Key Features

- Exceptional audio conference experience
- One button access to collaboration services
- Drive meetings and presentations using any device



Exceptional Audio Conferencing

The MiVoice Conference Phone was designed from the ground up to provide users with an exceptional audio conference phone experience.

Mitel's patented Beamforming Technology is used to transition microphones from one active talker to the next, while virtually eliminating ambient room noise and side conversations that could impact intelligibility of the conversation on the far end.

The MiVoice Conference Phone utilizes high-definition, wideband audio and sophisticated call processing codecs to pick up and reproduce in-room audio, delivering outstanding, crisp, clear audio to all participants on the conference.

When these are combined with seamless 360-degree sound pickup from an array of 16 microphones positioned around the Phone, the MiVoice Conference Phone delivers superior audio performance that makes conference calls as productive as being in the same room.

One Button Access to Collaboration Services

Imagine your employees spending less time trying to figure out how to access and display content for a meeting and more time focusing on building stronger, more productive—even more profitable—relationships.

Enhanced with presentation and collaboration capabilities, the MiVoice Conference Phone provides your business with much more than other traditional conference phones. When directly connected to a projector or monitor via an HDMI cable, the MiVoice Conference Phone becomes the “central hub” for users to quickly access & display meeting materials or Cloud-based collaboration sessions to other participants in the room.

This means no more fussing with cables or laptops at the beginning of meetings, as the MiVoice Conference Phone is always connected and always available – all meeting participants need to do is decide how they want to collaborate.

Furthermore, the MiVoice Conference Phone eliminates the need for a participant's laptop to be tethered to the projector for the entire meeting, which traditionally would inhibit their ability to use it to take notes, access emails, and more.

MiVoice Conference Phone



26 mics

Noise Cancellation

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CONSENT AGENDA

UNION GAP CITY COUNCIL SPECIAL MEETING
UNION GAP COUNCIL CHAMBERS
Union Gap, Washington
April 23, 2018 Regular Meeting
MINUTES

Call to Order Mayor Wentz called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.

Council Members Present Council Members Hodkinson, Murr, Matson, Schilling and Dailey were present.

Staff Present City Attorney Bronson, Police Chief Cobb, Finance & Administration Director Clifton, Deputy Clerk Treasurer Bisconer, Public Works/Community Development Director Henne, Civil Engineer Dominguez and Deputy Fire Chief Markham.

Excuse Council Member Motion by Council Member Hodkinson, second by Deputy Mayor Matson to excuse Council Member Butler. Motion carried unanimously.

Audience Present See attached list.

Pledge of Allegiance Council Member Hodkinson led the pledge of allegiance.

Consent Agenda Motion by Council Member Murr, second by Deputy Mayor Matson to approve the consent agenda as follows:

Regular Council Meeting Minutes dated April 9, 2018 as attached to the Agenda and maintained in electronic format.

Payroll Vouchers – EFT’s and Voucher Nos. 41620 through 41623 and 96876 through 96886 for March 2018, in the amount of \$421,144.67.

Claims Vouchers – EFT’s and Voucher Nos. 96887 through 96977 for April 239, 2018, in the amount of \$1,042,650.76.

Motion carried unanimously.

Items from the Audience None.

General Items

Council

Library Committee City Attorney, Bronson addressed the Council regarding the process and

CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – April 23, 2018

Discussion

legalities of creating committees and 501-C3 non-profit organizations. Bronson recommended that the Council first adopt an Ordinance outlining the function and requirements of the committee and then form the committee.

Council Member Schilling introduced 15th district State Representative, David Taylor, who addressed the council stating that he would serve as a resource to the City, not an advocate, to obtain funding for a Library/Community Center.

Mayor Wentz invited members of the audience to speak on the issue and asked who might be interested in serving on a Library Committee, reminding people that it will be an official committee bound by the rules of the open public meeting act. Chief Cobb requested that contact with the Union Gap School District should be made to see if there would be any interested students to serve on the committee.

City Attorney stated that he will present a draft Ordinance during the next regular committee meeting in May 2018.

Public Works & Community
Development

Ordinance No. - 2944 – 2018
Budget Amendment –
TIGER Grant Application

Motion by Deputy Mayor Matson, second by Council Member Murr to adopt Ordinance No. 2944 amending the 2018 Budget authorizing an expenditure of up to \$30,000 from the Municipal Capital Improvement Fund (118 – Municipal Capital Improvement (REET) Fund) for a TIGER grant application for the Main Street Revitalization and Beltway Projects. Motion carried unanimously.

Finance & Administration

Ordinance No. – 2945 –
2018 Budget Amendment –
Old Town Days

Motion by Council Member Hodkinson, second by Deputy Mayor Matson to adopt Ordinance No. 2945 amending the 2018 Budget authorizing a transfer from the Current Expense ending fund balance (001.508) to the Community Events Fund (132) and authorizing an expenditure of those funds for 2018 Old Town Days. Motion carried unanimously.

Police

Resolution No. – 18-19 –
Interagency Agreement for
Purchase of GrayKey
Software

Motion by Deputy Mayor Matson, second by Council Member Hokinson to approve Resolution No. 18-19 authorizing the City Manager to sign an Interagency Agreement for the purchase of GrayKey Software, with the Police departments of City of Yakima, City of Selah, City of Toppenish, City of Sunnyside and Yakima County. Motion carried unanimously.

CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – April 23, 2018

City Manager

Resolution No. – 18-20 – Appraisal Agreement – Police Department Building Motion by Council Member Schilling, second by Council Member Murr to approve Resolution No. 18-20 authorizing the City Manager to sign an agreement with Broadview Appraisal Inc. for appraisal services for the Police Department building. Motion carried unanimously.

Items from the Audience

None.

City Manager Report

Acting City Manager, Cobb stated that City Manager Fisher is away at a conference and wanted him to let Council know that confirmation has been made for the Farmers Market to be held at the Valley Mall this year; Fisher attended the Chamber luncheon and spoke about the success of the Summer Youth Program; Fisher attended the YVCOG summit with Council Member Hodkinson and intends to bring back ideas to Council for improving our community; In the process of getting bids to spruce up roundabouts as part of the City Beautification project; Phone RFP's have been narrowed down to two finalists and Fisher will report back to the Council in the near future; Two notices of interest have been received for the vacant Civil Service Commission positions and staff will evaluate the candidates and will bring information back to the Council for appointment recommendations; AWC conference will be held in June at the Convention Center in Yakima. Mayor Wentz suggested that all Council Members attend since it will be training only and no City business will be discussed.

Communications/Questions/Comments

None.

Development of Next Agenda

None

Adjournment of Meeting

Mayor Wentz adjourned the meeting at 6:58 p.m.

Arlene Fisher-Maurer, City Manager

ATTEST:

Karen Clifton, City Clerk

UNION GAP CITY COUNCIL SPECIAL MEETING
UNION GAP COUNCIL CHAMBERS
Union Gap, Washington
May 7, 2018 Special Meeting
MINUTES

Call to Order Mayor Wentz called the Special Meeting of the Union Gap City Council to order at 7:39 p.m. and allowed an additional 5 minutes to clear the audience from the regular Council meeting.

Council Members Present Council Members Schilling, Murr, Hodkinson, Matson, Butler and Dailey were present.

Staff Present City Manager Fisher, City Attorney Brown, Police Chief Cobb, Finance & Administration Director Clifton and Community Development Director Henne.

Audience Present There was no one present.

Recess to Executive Session At 7:44 p.m. the Council recessed for 15 minutes to an executive session for potential litigation pursuant to RCW 42.30.11(i). The Council will not be taking action. Mayor Wentz, Council Members, City Manager Fisher, Police Chief Cobb, Finance and Administration Director Clifton, Public Works and Community Development Director Henne and City Attorney Brown attended. At 7:58 p.m. Mayor Wentz Reconvened.

Adjournment of Meeting Mayor Wentz adjourned the May 7, 2018 Special Council Meeting at 7:59 p.m.

Arlene Fisher-Maurer, City Manager

ATTEST:

Karen Clifton, City Clerk



City Council Communication

Meeting Date: May 14, 2018
From: Karen Clifton, Director of Finance and Administration
Topic/Issue: Payroll Vouchers – May 14, 2018

SYNOPSIS: Payroll Vouchers for April, 2018

RECOMMENDATION: Request Council to approve EFTs and Voucher No.41624 through 41628 and Voucher Nos. 96980 through 96989 in the amount of \$515,328.75.

LEGAL REVIEW: N/A

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: Payroll Voucher Register

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

01/01/2018 To: 05/31/2018

Time: 17:07:35 Date: 05/07/2018

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
2365	03/31/2018	Payroll	2	EFT	WA STATE DEPT OF L&I	112.12	1ST QTR 2018
2375	02/09/2018	Payroll	2	EFT	INTERNAL REVENUE SERVICE	65,027.67	941 Deposit for Pay Cycle(s) 02/01/2018 - 02/28/2018
2376	03/09/2018	Payroll	2	EFT	INTERNAL REVENUE SERVICE	63,971.21	941 Deposit for Pay Cycle(s) 03/01/2018 - 03/31/2018
2716	05/10/2018	Payroll	2	EFT	TERRI L BERTELSEN	2,746.28	April Payroll
2717	05/10/2018	Payroll	2	EFT	LYNETTE BISCONER	4,169.20	April Payroll
2718	05/10/2018	Payroll	2	EFT	RYAN BONSEN	5,202.95	April Payroll
2719	05/10/2018	Payroll	2	EFT	JABAN R BROWNELL	4,479.45	April Payroll
2720	05/10/2018	Payroll	2	EFT	CRAIG G BUNTING	3,631.56	April Payroll
2721	05/10/2018	Payroll	2	EFT	DAVID D BUTLER	547.47	April Payroll
2722	05/10/2018	Payroll	2	EFT	JASON G CAVANAUGH	4,124.03	April Payroll
2723	05/10/2018	Payroll	2	EFT	CHRISTOPHER CLARK	3,536.41	April Payroll
2724	05/10/2018	Payroll	2	EFT	KAREN CLIFTON	4,814.31	April Payroll
2725	05/10/2018	Payroll	2	EFT	GREGORY COBB	5,948.07	April Payroll
2726	05/10/2018	Payroll	2	EFT	CHRIS DAHL	3,597.57	April Payroll
2727	05/10/2018	Payroll	2	EFT	SANDY L DAILEY	547.47	April Payroll
2728	05/10/2018	Payroll	2	EFT	ERICK MICHAEL DELP	4,682.28	April Payroll
2729	05/10/2018	Payroll	2	EFT	TORIN M DELVO	3,288.65	April Payroll
2730	05/10/2018	Payroll	2	EFT	DAVID DOMINGUEZ	4,199.84	April Payroll
2731	05/10/2018	Payroll	2	EFT	DAMON A DUNSMORE	3,774.43	April Payroll
2732	05/10/2018	Payroll	2	EFT	ARLENE F FISHER-MAURER	8,168.13	April Payroll
2733	05/10/2018	Payroll	2	EFT	DENNIS HENNE	4,974.21	April Payroll
2734	05/10/2018	Payroll	2	EFT	ROBERT M HENNESSY	3,250.46	April Payroll
2735	05/10/2018	Payroll	2	EFT	JOHN P HODKINSON JR	547.47	April Payroll
2736	05/10/2018	Payroll	2	EFT	JARED S HUNT	3,812.17	April Payroll
2737	05/10/2018	Payroll	2	EFT	SHAWN R JAMES	5,404.64	April Payroll
2738	05/10/2018	Payroll	2	EFT	RUDY M JIMENEZ	3,431.92	April Payroll
2739	05/10/2018	Payroll	2	EFT	CHASE KELLOGG	4,316.84	April Payroll
2741	05/10/2018	Payroll	2	EFT	ALBA L LEVESQUE	4,033.37	April Payroll
2742	05/10/2018	Payroll	2	EFT	JO LINDER	2,867.11	April Payroll
2743	05/10/2018	Payroll	2	EFT	TERESA LOPEZ	2,786.10	April Payroll
2744	05/10/2018	Payroll	2	EFT	HOWARD L MASON	1,997.08	April Payroll
2745	05/10/2018	Payroll	2	EFT	DAVID W MATSON	552.47	April Payroll
2746	05/10/2018	Payroll	2	EFT	STACE J MCKINLEY	4,511.10	April Payroll
2747	05/10/2018	Payroll	2	EFT	ROBERT MCRAE	3,499.35	April Payroll
2748	05/10/2018	Payroll	2	EFT	CAROL ANN MONTGOMERY	1,862.77	April Payroll
2749	05/10/2018	Payroll	2	EFT	CASEY M MOORE	2,502.90	April Payroll
2750	05/10/2018	Payroll	2	EFT	JAMES E MURR	549.10	April Payroll
2751	05/10/2018	Payroll	2	EFT	SERGIO E OCHOA	3,455.37	April Payroll
2752	05/10/2018	Payroll	2	EFT	RONALD PHILLIPS	3,565.11	April Payroll
2754	05/10/2018	Payroll	2	EFT	HECTOR A RIVERA	4,643.00	April Payroll
2755	05/10/2018	Payroll	2	EFT	PAUL K SANDERS	4,439.81	April Payroll
2756	05/10/2018	Payroll	2	EFT	CURTIS J SANTUCCI	5,107.15	April Payroll
2757	05/10/2018	Payroll	2	EFT	KURT W SCHELHAMMER	2,955.08	April Payroll
2758	05/10/2018	Payroll	2	EFT	JULIE SCHILLING	550.47	April Payroll
2759	05/10/2018	Payroll	2	EFT	LINDSEY E SMITH	1,180.25	April Payroll
2760	05/10/2018	Payroll	2	EFT	MICHAEL STILL WAUGH	3,952.72	April Payroll
2761	05/10/2018	Payroll	2	EFT	RAYMOND V SUAREZ	3,400.93	April Payroll
2763	05/10/2018	Payroll	2	EFT	AMANDA L TOWLE	3,645.88	April Payroll
2764	05/10/2018	Payroll	2	EFT	ERIC B TURLEY	4,007.08	April Payroll
2765	05/10/2018	Payroll	2	EFT	JENNY V VALLE	2,858.43	April Payroll
2766	05/10/2018	Payroll	2	EFT	JOSEPH VANICEK	4,409.21	April Payroll
2768	05/10/2018	Payroll	2	EFT	GLORIA A WALTMAN	2,769.41	April Payroll
2769	05/10/2018	Payroll	2	EFT	TERRYL D WAY	4,598.62	April Payroll
2771	05/10/2018	Payroll	2	EFT	ROGER E WENTZ	521.27	April Payroll

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

01/01/2018 To: 05/31/2018

Time: 17:07:35 Date: 05/07/2018

Page: 2

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
2774	05/10/2018	Payroll	2	EFT	AFLAC	284.00	Pay Cycle(s) 05/01/2018 To 05/31/2018 - AFLAC; Pay Cycle(s) 05/01/2018 To 05/31/2018 - AFLAC Pre Tax
2775	05/10/2018	Payroll	2	EFT	AWC EMPLOYEE BENEFIT TRUST	84,331.30	LEOFF 1 RETIREE MEDICAL BENEFITS - 04/2015; Pay Cycle(s) 05/01/2018 To 05/31/2018 - Medical
2776	05/10/2018	Payroll	2	EFT	INTERNAL REVENUE SERVICE	64,782.42	941 Deposit for Pay Cycle(s) 05/01/2018 - 05/31/2018
2777	05/10/2018	Payroll	2	EFT	WA STATE DEPT OF SOCIAL	423.00	Pay Cycle(s) 05/01/2018 To 05/31/2018 - WSDCS
2778	05/10/2018	Payroll	2	EFT	WA STATE DRS - DCP	140.00	Pay Cycle(s) 05/01/2018 To 05/31/2018 - DRS - DCP
2779	05/10/2018	Payroll	2	EFT	WA STATE LAW ENFORCEMENT	17,005.07	Pay Cycle(s) 05/01/2018 To 05/31/2018 - LEOFF II
2780	05/10/2018	Payroll	2	EFT	WA STATE PUBLIC EMPLOYEES	24,880.96	Pay Cycle(s) 05/01/2018 To 05/31/2018 - PERS II; Pay Cycle(s) 05/01/2018 To 05/31/2018 - PERS III
2753	05/10/2018	Payroll	2	41624	REBECCA R PINA	436.12	April Payroll
2762	05/10/2018	Payroll	2	41625	ROSA M SUAREZ	307.32	April Payroll
2767	05/10/2018	Payroll	2	41626	DIANA L VERDUZCO	340.74	April Payroll
2770	05/10/2018	Payroll	2	41627	TONI A WEBB	307.32	April Payroll
2740	05/10/2018	Payroll	2	41628	MARILYNNE L KENDRICK	307.32	April Payroll
2781	05/10/2018	Payroll	2	96980	EMPLOYEE FUND	73.00	Pay Cycle(s) 05/01/2018 To 05/31/2018 - Employee Fund
2782	05/10/2018	Payroll	2	96981	ICMA RETIREMENT TRUST#302189	11,610.81	Pay Cycle(s) 05/01/2018 To 05/31/2018 - ICMA Retirement Trust
2783	05/10/2018	Payroll	2	96982	ICMA RETIREMENT TRUST	1,997.11	Pay Cycle(s) 05/01/2018 To 05/31/2018 - ICMA MNGT
2784	05/10/2018	Payroll	2	96983	TEAMSTERS LOCAL 760	560.00	Pay Cycle(s) 05/01/2018 To 05/31/2018 - Teamsters Dues
2785	05/10/2018	Payroll	2	96984	UNION GAP POLICE OFFICERS ASSN	1,200.00	Pay Cycle(s) 05/01/2018 To 05/31/2018 - UGPOA Dues
2786	05/10/2018	Payroll	2	96985	USABLE LIFE	83.60	Pay Cycle(s) 05/01/2018 To 05/31/2018 - USable Life
2787	05/10/2018	Payroll	2	96986	WA STATE COUNCIL OF CNTY	648.23	Pay Cycle(s) 05/01/2018 To 05/31/2018 - AFCSME Dues
2788	05/10/2018	Payroll	2	96987	WA STATE COUNCIL OF	150.00	Pay Cycle(s) 05/01/2018 To 05/31/2018 - WSCOPO Dues
2789	05/10/2018	Payroll	2	96988	WESTERN CONFERENCE OF	1,386.64	Pay Cycle(s) 05/01/2018 To 05/31/2018 - Teamster's Pension
2790	05/10/2018	Payroll	2	96989	WESTERN STATES POLICE MEDICAL TRUST	1,045.84	Pay Cycle(s) 05/01/2018 To 05/31/2018 - WSPMT

001 Current Expense Fund	413,695.28
101 Street Fund	33,783.09
128 Transit System Fund	7,780.99
401 Water Fund	29,654.61
402 Garbage Fund	4,454.05
403 Sewer Fund	26,460.73

515,828.75 Payroll: 515,828.75



City Council Communication

Meeting Date: May 14, 2018
From: Karen Clifton, Director of Finance and Administration
Topic/Issue: Claim Vouchers – May 14, 2018

SYNOPSIS: Claim Vouchers Dated May 14, 2018

RECOMMENDATION: Request Council to approve EFTs and Voucher No.96978 through 96979 and Voucher Nos. 96990 through 97102 in the amount of \$1,314,765.32.

LEGAL REVIEW: N/A

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: 1. Claim Voucher Register
2. Detailed Claim Voucher Register

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

01/01/2018 To: 05/31/2018

Time: 09:42:57 Date: 05/09/2018

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
2602	05/14/2018	Claims	2	EFT	US BANK CARDMEMBER SVC	1,747.69	CUTTING EDGE TRAINING; TRANSACTION MEETING - FISHER; WCMA CONFERENCE - FISHER; TUITION REFUND
2652	05/07/2018	Claims	2	EFT	XPRESS BILL PAY	354.85	UB ONLINE PAYMENTS - 04/2018
2709	05/04/2018	Claims	2	EFT	CHASE PAYMENTECH	1,296.28	TR ONLINE CREDIT CARD FEES - 04/2018; UB ONLINE CREDIT CARD FEES - 04/2018
2801	05/07/2018	Claims	2	EFT	US BANK - CHECKING	22.00	INV MAINT FEE - 04/2018
2820	05/14/2018	Claims	2	EFT	WA STATE DEPT OF REVENUE	12,669.07	EXCISE TAX - 04/2018
2821	05/14/2018	Claims	2	EFT	CENTURY LINK - LD	11.02	PHONES MARCH 2018
2822	05/14/2018	Claims	2	EFT	CENTURY LINK	795.62	AG MUSEUM-04/2018; FD-04/2018; BOOSTER PUMP STATION-04/2018; PW-04/2018; SHOP-05/2018; WATER TELEMETRY-05/2018
2823	05/14/2018	Claims	2	EFT	INTEGRA TELECOM	2,283.57	PD PHONES-05/03/2018-06/02/2018; SR CTR-05/03/2018-06/02/2018; CH/FD-05/03/2018-06/02/2018
2824	05/14/2018	Claims	2	EFT	OFFICE DEPOT-CITY HALL	808.02	TONER AND PENS; 2018 BUDGET BOOKS; BINDERS & TABS; INK CTG'S & 2018 BUDGET BOOKS
2825	05/14/2018	Claims	2	EFT	OFFICE DEPOT-PD	370.71	LEGAL PADS/BATTERIES/PENS/ENV ELOPES/DVDS PAPER/SHARPIES/POST ITS/BINDER CLIPS/ENVELOPE MOISTENERS; DIVIDER TABS/REFILLS, PAPER, SHARPIES; USB/PENS
2826	05/14/2018	Claims	2	EFT	SHELL OIL COMPANY	374.19	DELP FUEL 3/19-4/11 2018
2827	05/14/2018	Claims	2	EFT	WELLS FARGO VENDOR FIN SERV	809.98	TASKALFA 6052CI-04/21/2018-05/20/2018
2559	04/24/2018	Claims	2	96978	WESTERN OFFICE	134,846.88	CIVIC CAMPUS OFFICE FURNITURE
2772	05/07/2018	Claims	2	96979	MEDSTAR CABULANCE,	70,785.17	DIAL A RDE/FIXED ROUTE-04/2018
2828	05/14/2018	Claims	2	96990	1ST CLASS	193.04	POSTAGE INK
2829	05/14/2018	Claims	2	96991	ACCU TEMP HEATING AND AIR CONDITIONING	1,162.08	FIRE MAGIC GAS TIMER/GAS PIPING/LABOR
2830	05/14/2018	Claims	2	96992	ADVANCED TRAVEL EXP. FUND	88.18	REIMBURSE #1279
2831	05/14/2018	Claims	2	96993	ALL AMERICAN PROPANE	225.93	PROPANE STATION 96
2832	05/14/2018	Claims	2	96994	AMERIFUEL	1,623.81	FUEL APRIL 1-15 2018
2833	05/14/2018	Claims	2	96995	ARC ARCHITECTS INC	17,602.75	CIVIC CAMPUS PROJECT
2834	05/14/2018	Claims	2	96996	ASSOCIATION OF WA CITIES	2,800.00	AWC ANNUAL CONFERENCE 2018-COUNCIL MEMBERS
2835	05/14/2018	Claims	2	96997	ATLAS STAFFING INC	2,809.91	SEASONAL PARKS WK ENDING-04/08/18; SEASONAL PARKS WK ENDING-04/15/18; SEASONAL PARKS WEEK ENDING-04/22/18; SEASONAL PARKS WEEK ENDING -04/29/18

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

01/01/2018 To: 05/31/2018

Time: 09:42:57 Date: 05/09/2018

Page: 2

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
2836	05/14/2018	Claims	2	96998	BASIN DISPOSAL OF YAKIMA LLC	83,521.19	GA/RCY-03/22/2018-04/21/2018
2837	05/14/2018	Claims	2	96999	BELL, BROWN & RIO	7,500.00	CITY ATTORNEY-04/2018
2838	05/14/2018	Claims	2	97000	JAMES & LaRUE BELL	49.04	REFUND UTILITY DEPOSIT
2839	05/14/2018	Claims	2	97001	KATHLEEN BLAKK	42.72	REFUND UTILITY DEPOSIT
2840	05/14/2018	Claims	2	97002	CRAIG G BUNTING	100.00	SAFETY BOOTS REIMBURSEMENT
2841	05/14/2018	Claims	2	97003	BURROWS TRACTOR COMPANY	164.24	SHEAVE 5.5 WOODRUFF KE FREIGHT
2842	05/14/2018	Claims	2	97004	CANON FINACIAL SERVICES	313.66	COPIER CONTRACT-04/01/2018-04/30/2018
2843	05/14/2018	Claims	2	97005	CAREY MOTORS	331.35	LOF/VEH 6; LOF/VEH 10/LOF/TIRE ROTATION VEH 4; LOF/VEH 11; LOF/TIRE ROTATION/REPLACE BURNT BULB/WIPER BLADES VEH 3 /LOF/VEH 12
2844	05/14/2018	Claims	2	97006	CASCADE ANALYTICAL INC	1,863.92	WW SAMPLING; INTERNATIONAL PAPER, APPLE KING, COLUMBIA VALLEY FRUIT, LEFT STATION SPLIT SAMPLES
2845	05/14/2018	Claims	2	97007	CASCADE NATURAL GAS CORP	103.12	NATURAL GAS MARCH 2018
2846	05/14/2018	Claims	2	97008	CASCADE VALLEY LUBE	67.95	#1015 BASIC SERVICE; #1006 BASIC SERVICE
2847	05/14/2018	Claims	2	97009	CASHMERE VALLEY BANK	31,257.06	LOAN INTEREST PAYMENT-CIVIC CAMPUS
2848	05/14/2018	Claims	2	97010	CENTRAL PRE-MIX CONCRETE CO.	3,422.13	5/8" TOP COURSE; 124.03 TONS; 5/8" TOP COURSE, PRO FLOOR, CONCRETE
2849	05/14/2018	Claims	2	97011	CI SHRED	114.98	CH SHRED SVC-04/2018
2850	05/14/2018	Claims	2	97012	CINTAS CORP #605	186.85	MAT MOP SERVICE
2851	05/14/2018	Claims	2	97013	CITY OF LYNNWOOD	451.26	AMMUNITION
2852	05/14/2018	Claims	2	97014	CITY OF YAKIMA	63,907.02	WHOLESALE SEWER; 3-PARTY AGREEMENT
2853	05/14/2018	Claims	2	97015	CLASSIC CAR WASH	100.00	CAR WASHES MARCH 2018
2854	05/14/2018	Claims	2	97016	CLASSIC PRINTING INC	3,332.03	ENVELOPES; SECURITY WINDOW ENVELOPES-FINANCE; SECURITY WINDOW-UTILITIES; PARKING PASSES; SELF PARKING W / ENVELOPES, BARN & A.B. EVENTS
2855	05/14/2018	Claims	2	97017	SINGH AND PARKS LLC COCO'S MINI MART	182.72	FUEL MARCH 2018
2856	05/14/2018	Claims	2	97018	COMBINED SYSTEMS, INC.	292.00	SMOKE GRENADES
2857	05/14/2018	Claims	2	97019	CULLIGAN YAKIMA, WA	30.27	PW/CEW-05/01/2017-05/31/2018
2858	05/14/2018	Claims	2	97020	ENGRAVING UNLIMITED INC	18.39	A.MARKHAM-NAME PANEL
2859	05/14/2018	Claims	2	97021	FASTENAL	197.31	TRINADO INDEX SET UNSLOTTED DRIVE STEEL HEAD FIBERGLASS HANDLE CLAW HAMMER TAPE MEASURE PEEN HAMMER
2860	05/14/2018	Claims	2	97022	FIRESTONE TIRE & SERVICE CTRS	685.05	NEW TIRES VEH 10
2861	05/14/2018	Claims	2	97023	G.S. LONG CO., INC.	4,455.84	CREDIT INVOICE 0577830-IN; WEED SPRAY; ROADSIDE; ANTI FOAM GENESIS
2862	05/14/2018	Claims	2	97024	GAP AUTO PARTS - PD	12.96	BP1255/H11 LAMP - DELP

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

01/01/2018 To: 05/31/2018

Time: 09:42:57 Date: 05/09/2018

Page: 3

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
2863	05/14/2018	Claims	2	97025	GAP AUTO PARTS - PW	672.61	AIR TANK AIR HOSE WASH POWDER AIR WRENCH RADIAL SEAL OUTER/INNER AIR LUBE & AIR FILTER; SEAFORM & OIL KIT
2864	05/14/2018	Claims	2	97026	GEARJAMMER	119.37	FUEL MARCH 2018
2865	05/14/2018	Claims	2	97027	GENE WEINMANN CONSULTING	620.50	CDBG REHAB COORDINATOR & TRAVEL-MARCH/APRIL 2018
2866	05/14/2018	Claims	2	97028	GRANITE CONSTRUCTION	1,057.74	Refund Utility Deposit
2867	05/14/2018	Claims	2	97029	GRANT J HUNT CO	4,348.89	ETCHED WINE GLASS FOR SIP & SPELL; DESIGN & MARKETING SVC-03/2018; WA FESTIVAL AND EVENT CONFERENCE
2868	05/14/2018	Claims	2	97030	JENNIFER GROSS	300.00	CLEANING DEPOSIT REFUND/GROSS-CLIFFORD WEDDING
2869	05/14/2018	Claims	2	97031	H.D. FOWLER COMPANY	7,873.97	PARK SUPPLIES; PARK SPRINKLER SUPPLIES - DURALIFE PROGRAMMABLE ACTUATOR CONTROLLER MAX CAW IMPACT ROTOR NOZZLE; METER BOX COVER ROTOR TUBING PVC PIPE PROGRAMMABLE ACTUATOR CONTROLLER NOZZLE BATTERY
2870	05/14/2018	Claims	2	97032	HLA ENGINEERING & LAND SURVEYING INC	23,855.63	PROFESSIONAL ENGINEERING & LAND SURVEYING SERVICES; PROFESSIONAL ENGINEERING & LAND SURVEYING SVCS; MARCH 2018; PROFESSIONAL ENGINEERING & LAND SURVEYING; GENERAL SERVICES
2871	05/14/2018	Claims	2	97033	ICMA RETIREMENT CORP.	250.00	ANNUAL PLAN FEE-04/01/2018 -06/30/2018
2872	05/14/2018	Claims	2	97034	INDEPENDENT WATER SERVICE INC	37.56	WATER SVC - 03/26/18;04/09/2018 & 04/23/2018
2873	05/14/2018	Claims	2	97035	INTERSTATE BATTERIES	129.79	BATTERY MTP-78DT
2874	05/14/2018	Claims	2	97036	ITEC INC	1,617.59	BLACK STEEL TOP SIDE BOXES
2875	05/14/2018	Claims	2	97037	KELLEY IMAGING SYSTEMS INC	116.75	INK CTG'S; YELLOW & BLACK
2876	05/14/2018	Claims	2	97038	KNOBELS ELECTRIC INC	223.01	3RD AVE & AHTANUM HANG 2 SIGNS
2877	05/14/2018	Claims	2	97039	LAW OFFICES OF MARGITA DORNAY	104.78	PROSECUTING ATTORNEY COST
2878	05/14/2018	Claims	2	97040	LOWES COMPANY INC	2,091.47	BEAUTIFICATION & GRAFFITI TOOLS; WATER SUPPLIES; 42 GAL 50 CT 3ML CONTR CH; #1023 VEHICLE, WATER, PARK, WASTEWATER, SUPPLIES & TOOLS; FORD-JANITOR DUPLICATE KEY; SUPPLIES; SKATEPARK, BEAUTIFICATION,;

WARRANT/CHECK REGISTER

CITY OF UNION GAP

Time: 09:42:57 Date: 05/09/2018

MCAG #: 0853

01/01/2018 To: 05/31/2018

Page: 4

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
2879	05/14/2018	Claims	2	97041	LOWES COMPANY INC	130.16	RETURN OF MECHANDISE; RANGE SUPPLIES/CREDIT FOR RETURNED PRODUCT; RETURNED ITEMS
2880	05/14/2018	Claims	2	97042	M.B. DESIGNS	3,499.19	LVT/VCT
2881	05/14/2018	Claims	2	97043	MANSFIELD ALARM CO INC	574.01	TRIP CHARGE/UNIVERSAL FIRE ALARM COMMUNICATOR/LABOR
2882	05/14/2018	Claims	2	97044	CHRISHTON MARTINEZ	30.97	Refund Utility Deposit
2883	05/14/2018	Claims	2	97045	ERENDIDA MAYA BARRERA	35.22	REFUND UTILITY DEPOSIT
2884	05/14/2018	Claims	2	97046	ROBERT MCRAE	100.00	SAFETY BOOT REIMBURSEMENT
2885	05/14/2018	Claims	2	97047	MH CONSTRUCTION	675,820.50	CIVIC CAMPUS #9
2886	05/14/2018	Claims	2	97048	MIWALL CORP	1,005.26	AMMO
2887	05/14/2018	Claims	2	97049	CASEY M MOORE	14.47	MENTAL HEALTH AND CRISIS INTERVENTION TRAINING
2888	05/14/2018	Claims	2	97050	MORTONS SUPPLY	301.35	OVERPAYMENT CAHALAN SKATE PARK; PARK IRRIGATION SUPPLIES
2889	05/14/2018	Claims	2	97051	MOTOROLA SOLUTIONS, INC	3,753.07	RADIOS/EQUIPMENT
2890	05/14/2018	Claims	2	97052	ROBERT R NORTHCOTT	725.00	PUBLIC DEFENDER-04/23/2018-05/07/2 018
2891	05/14/2018	Claims	2	97053	OFFICE SOLUTIONS NORTHWEST	209.50	INK CTG'S & GEL PENS; INK CTG & POLY FOLDERS
2892	05/14/2018	Claims	2	97054	ONE CALL CONCEPTS INC	46.20	UTILITY LOCATES-04/2018
2893	05/14/2018	Claims	2	97055	OXARC INC	215.94	BLUE NITRILE GLOVES HAND SANITIZER WITH PUMP
2894	05/14/2018	Claims	2	97056	PACIFIC POWER	450.41	POWER MARCH 2018
2895	05/14/2018	Claims	2	97057	PEPSI COLA - YAKIMA	80.00	WATER/RENTAL FEE
2896	05/14/2018	Claims	2	97058	PETTY CASH	123.38	WALL CORNER CAP GUARD
2897	05/14/2018	Claims	2	97059	REPUBLIC PUBLISHING CO	592.92	PARK BOARD MEETING CANCELLATION- 04/11/2018; NTC OF CANCEL CIVIL MEETING; SUMMARY OF ORD#2942 & 2943; NOTICE OF CLASS 2 REVIEW- J & H AUTO SALES; SUMMARY OF ORD#2944 & 2945
2898	05/14/2018	Claims	2	97060	SAN DIEGO POLICE EQUIPMENT CO INC	415.99	AMMO
2899	05/14/2018	Claims	2	97061	JULIE SCHILLING	215.16	AWC NOMINATING COMMITTEE MEETING
2900	05/14/2018	Claims	2	97062	SCHUKNECTS POLYGRAPH SERVICE	175.00	PRE EMPLOYMENT POLY
2901	05/14/2018	Claims	2	97063	SIX ROBBLEES INC	17.13	TEST LITE HD 7 WAY RV PLASTIC CO BLACK COATED MTG BR
2902	05/14/2018	Claims	2	97064	HERIBERTO SOTO	25.94	Refund Utility Deposit
2903	05/14/2018	Claims	2	97065	SPLASH EXPRESS AUTO SERVICES LLC	70.27	CAR WASH-3/2018
2904	05/14/2018	Claims	2	97066	STAR RENTALS	88.29	BLADE 14X1/8X1 METAL
2905	05/14/2018	Claims	2	97067	SUMMIT LAW GROUP PLLC	152.50	CITY OF UNION GAP GENERAL LABOR
2906	05/14/2018	Claims	2	97068	SUPPLYWORKS	1,064.79	PICK UP TOOL LINER BAGS BROOM DUST PAN GLOVES TRIG SPRAY BOTTLE BOWL BRUSH
2907	05/14/2018	Claims	2	97069	TACTICAL SUPPLY	210.75	YHM BOLT CARRIER GROUP 556NATO; GAS RINGS; SEEKINS ADJUSTABLE GAS BLOCK

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

01/01/2018 To: 05/31/2018

Time: 09:42:57 Date: 05/09/2018

Page: 5

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
2908	05/14/2018	Claims	2	97070	TELEDYNE INSTRUMENTS, INC	1,117.71	SAMPLING MACHINE SUPPLIES; TUBE SUCT & DISCH
2909	05/14/2018	Claims	2	97071	THE ROTARY CLUB OF YAKIMA	310.00	DUES & MEALS - APRIL, MAY & JUNE 2018
2910	05/14/2018	Claims	2	97072	TROY LEE & ASSOCIATES	3,145.00	PUBLIC DEFENDER
2911	05/14/2018	Claims	2	97073	TRUE LAW GROUP, PS	2,405.00	PUBLIC DEFENDER
2912	05/14/2018	Claims	2	97074	U-HAUL MOVING & STORAGE	160.95	CH STORAGE-05/2018
2913	05/14/2018	Claims	2	97075	UNION GAP WATER FUND & SEWER	5,473.52	CH/FD-04/2018; STREETS;PARKS; 4401 MAIN STREET & BEAUTIFICATION-04/2018
2914	05/14/2018	Claims	2	97076	UNION GAP	123.38	WALL CORNER CAPGUARD
2915	05/14/2018	Claims	2	97077	UNITED SALES INC	243.14	WASTE GATES
2916	05/14/2018	Claims	2	97078	VALLEY FORD SALES	138.83	SHOP DOOR GLASS
2917	05/14/2018	Claims	2	97079	VALLEY LOCK & KEY SERVICE	5.41	CITY HALL KEY
2918	05/14/2018	Claims	2	97080	VERIZON WIRELESS - CH #742100945-0001	487.78	CH/COUNCIL-04/2018
2919	05/14/2018	Claims	2	97081	VERIZON WIRELESS - PD #342054055	922.88	PD CELL PHONES 3/14-4/13 2018
2920	05/14/2018	Claims	2	97082	VERIZON WIRELESS - PD2#672326319	840.36	PD MODEMS MAR 14- APRIL 13 2018
2921	05/14/2018	Claims	2	97083	VERIZON WIRELESS - PW #542075407	328.62	PW - 03/16/2018-04/15/2018
2922	05/14/2018	Claims	2	97084	WA STATE DEPT OF LICENSING	129.00	CPLS MARCH 2018
2923	05/14/2018	Claims	2	97085	WAPATO POLICE DEPT	6,551.50	INMATE HOUSING/TRANSPORTATION MARCH 2018
2924	05/14/2018	Claims	2	97086	BARRY M WOODARD	6,500.00	PUBLIC DEFENDER-04/2018
2925	05/14/2018	Claims	2	97087	YAKIMA BINDERY	116.30	SIGN HOLDER; 11X17 COPIES QUALITY PAPER FOR WA DC HANDOUTS
2926	05/14/2018	Claims	2	97088	YAKIMA CITY TREASURER	12,144.55	2ND QUATER DESKTOP/MOBILE
2927	05/14/2018	Claims	2	97089	YAKIMA CITY TREASURER	25,874.08	2ND QUATER DISPATCH FEES 2018
2928	05/14/2018	Claims	2	97090	YAKIMA CITY TREASURER	112.48	WIRELESS USB WI-FI ADAPTER
2929	05/14/2018	Claims	2	97091	YAKIMA CO DEPT OF CORRECTIONS	10,107.66	INMATE HOUSING/MEDICAL APRIL 2018
2930	05/14/2018	Claims	2	97092	YAKIMA CO PUBLIC SERVICES	19,854.86	FIRE PLAN REVIEW FEES
2931	05/14/2018	Claims	2	97093	YAKIMA CO PUBLIC SERVICES	60.18	GARBAGE 030818 & 031618
2932	05/14/2018	Claims	2	97094	YAKIMA COOPERATIVE ASSN	1,969.37	YOUTH ACTIVITIES PARK / AG MUSEUM PROPANE & DIESEL
2933	05/14/2018	Claims	2	97095	YAKIMA HUMANE SOCIETY	3,087.00	ACO SERVICES MARCH 2018
2934	05/14/2018	Claims	2	97096	YAKIMA VALLEY CONFERENCE	1,100.00	2018 REGIONAL SOLUTIONS SUMMIT-AF;JH

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

01/01/2018 To: 05/31/2018

Time: 09:42:57 Date: 05/09/2018

Page: 6

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
2935	05/14/2018	Claims	2	97097	YAKIMA VALLEY CONFERENCE	10,000.00	GRANT RESEARCH FOR SOUTH BROADWAY AREA WATER/SEWER& MAIN STREET
2936	05/14/2018	Claims	2	97098	YAKIMA VALLEY TOURISM	3,416.88	NORTHWEST TRAVEL-MAY/JUNE2018;FARM COLLECTOR MAG-APRIL 2018; WEBSITE HOSTING 2018
2937	05/14/2018	Claims	2	97099	YAKIMA WASTE SYSTEMS INC	1,466.89	WASTE-04/01/2018-04/30/2018
2938	05/14/2018	Claims	2	97100	YAKIMA-WATERMILL INC	33.49	ALUMINUM LEAF RAKE 16' TELEPOLE POOLMASTER
2940	05/14/2018	Claims	2	97101	CENTRAL WA AG MUSEUM	120.00	AG MUSEUM COORDINATOR-03/2018
2941	05/14/2018	Claims	2	97102	WA STATE DEPT OF TRANSPORTATION	6,471.66	SIGNAL MAINTENANCE REPAIR & ADDITIONS

001 Current Expense Fund	143,887.76	
101 Street Fund	16,592.92	
106 Parks & Recreation Fund	583.45	
107 Convention Center Reserve Fund	4,646.38	
108 Tourism Promotion Area Fund	3,416.88	
113 Fire Truck Reserve Fund	4,661.27	
115 Police Vehicle Reserve Fund	3,753.07	
116 City Hall Building Reserve Fund	859,527.19	
121 Street Development Reserve Fund	11,929.94	
125 Development Mitigation Reserve Fund	584.36	
128 Transit System Fund	70,872.39	
170 Housing Rehabilitation Fund	620.50	
304 VMB Improvement Fund	6,465.31	
401 Water Fund	8,324.99	
402 Garbage Fund	91,404.12	
403 Sewer Fund	81,715.64	
404 Water Improvement Reserve	4,537.52	
414 Water Deposits	1,241.63	
	1,314,765.32	Claims: 1,314,765.32

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

01/01/2018 To: 05/31/2018

Time: 09:43:15 Date: 05/09/2018
Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
2602	05/14/2018	Claims	2	EFT	US BANK CARDMEMBER SVC	1,747.69	CUTTING EDGE TRAINING; TRANSACTION MEETING - FISHER; WCMA CONFERENCE - FISHER; TUITION REFUND
					001 - 513 10 43 01 - TRAVEL	654.17	
					001 - 513 10 43 01 - TRAVEL	213.52	
					001 - 521 40 49 00 - PD TRAINING MISCELLAN.	1,180.00	
					001 - 521 40 49 00 - PD TRAINING MISCELLAN.	-300.00	
2652	05/07/2018	Claims	2	EFT	XPRESS BILL PAY	354.85	UB ONLINE PAYMENTS - 04/2018
					401 - 534 50 49 00 - MISCELLANEOUS	118.28	
					403 - 535 50 49 00 - MISCELLANEOUS	118.28	
					402 - 537 50 49 00 - MISCELLANEOUS	118.29	
2709	05/04/2018	Claims	2	EFT	CHASE PAYMENTECH	1,296.28	TR ONLINE CREDIT CARD FEES - 04/2018; UB ONLINE CREDIT CARD FEES - 04/2018
					001 - 524 20 49 00 - MISCELLANEOUS	205.09	
					401 - 534 50 49 00 - MISCELLANEOUS	295.37	
					403 - 535 50 49 00 - MISCELLANEOUS	295.37	
					402 - 537 50 49 00 - MISCELLANEOUS	295.37	
					001 - 558 60 49 00 - MISCELLANEOUS	205.08	
2801	05/07/2018	Claims	2	EFT	US BANK - CHECKING	22.00	INV MAINT FEE - 04/2018
					001 - 514 23 49 00 - MISCELLANEOUS	22.00	
2820	05/14/2018	Claims	2	EFT	WA STATE DEPT OF REVENUE	12,669.07	EXCISE TAX - 04/2018
					001 - 511 60 53 00 - EXTERNAL TAXES	63.84	
					001 - 521 10 31 00 - PD ADMIN SUPPLIES	11.69	
					001 - 521 22 31 00 - PATROL SUPPLIES	55.65	
					001 - 521 40 31 00 - PS TRAINING SUPPLIES	108.13	
					001 - 524 20 53 00 - EXTERNAL TAXES	101.14	
					401 - 534 50 53 00 - EXTERNAL TAXES	3,525.85	
					403 - 535 50 53 00 - EXTERNAL TAXES	2,626.53	
					402 - 537 50 53 00 - EXTERNAL TAXES	5,329.26	
					001 - 576 80 53 00 - EXTERNAL TAXES	846.98	
2821	05/14/2018	Claims	2	EFT	CENTURY LINK - LD	11.02	PHONES MARCH 2018
					001 - 528 80 42 00 - COMMUNICATION	11.02	
2822	05/14/2018	Claims	2	EFT	CENTURY LINK	795.62	AG MUSEUM-04/2018; FD-04/2018; BOOSTER PUMP STATION-04/2018; PW-04/2018; SHOP-05/2018; WATER TELEMETRY-05/2018
					001 - 511 60 42 01 - COMMUNICATION	5.32	
					001 - 513 10 42 01 - COMMUNICATION	4.83	
					001 - 514 23 42 00 - COMMUNICATIONS	3.24	
					001 - 514 30 42 00 - COMMUNICATIONS	3.24	
					001 - 524 20 42 00 - COMMUNICATION	6.69	
					401 - 534 50 42 00 - COMMUNICATION	5.31	
					401 - 534 50 42 00 - COMMUNICATION	52.98	
					401 - 534 50 42 00 - COMMUNICATION	28.40	
					401 - 534 50 42 00 - COMMUNICATION	12.08	
					401 - 534 50 42 00 - COMMUNICATION	360.30	
					403 - 535 50 42 00 - COMMUNICATION	5.31	
					403 - 535 50 42 00 - COMMUNICATION	28.40	
					403 - 535 50 42 00 - COMMUNICATION	12.08	
					402 - 537 50 42 00 - COMMUNICATION	6.69	
					402 - 537 50 42 00 - COMMUNICATION	28.40	
					402 - 537 50 42 00 - COMMUNICATION	12.08	
					101 - 543 30 42 00 - COMMUNICATION	5.31	
					101 - 543 30 42 00 - COMMUNICATION	28.38	
					101 - 543 30 42 00 - COMMUNICATION	12.08	

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

01/01/2018 To: 05/31/2018

Time: 09:43:15 Date: 05/09/2018

Page: 2

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
			001 - 558 60 42 00 -		COMMUNICATION	7.16	
			001 - 576 80 47 00 -		UTILITIES	167.34	
2823	05/14/2018	Claims	2		EFT INTEGRA TELECOM	2,283.57	PD PHONES-05/03/2018-06/02/2018; SR CTR-05/03/2018-06/02/2018; CH/FD-05/03/2018-06/02/2018
			001 - 518 88 42 00 -		COMMUNICATION	1,923.66	
			001 - 528 80 42 00 -		COMMUNICATION	281.36	
			001 - 571 21 42 00 -		COMMUNICATION	39.28	
			001 - 576 80 42 00 -		COMMUNICATION	39.27	
2824	05/14/2018	Claims	2		EFT OFFICE DEPOT-CITY HALL	808.02	TONER AND PENS; 2018 BUDGET BOOKS; BINDERS & TABS; INK CTG'S & 2018 BUDGET BOOKS
			001 - 514 23 31 00 -		SUPPLIES	197.67	
			001 - 514 23 31 00 -		SUPPLIES	37.71	
			001 - 514 23 31 00 -		SUPPLIES	71.58	
			001 - 514 23 31 00 -		SUPPLIES	50.25	
			001 - 514 30 31 00 -		SUPPLIES	50.24	
			001 - 524 20 31 00 -		SUPPLIES	200.29	
			001 - 558 60 31 00 -		SUPPLIES	200.28	
2825	05/14/2018	Claims	2		EFT OFFICE DEPOT-PD	370.71	LEGAL PADS/BATTERIES/PENS/ENVEL OPES/DVDS PAPER/SHARPIES/POST ITS/BINDER CLIPS/ENVELOPE MOISTENERS; DIVIDER TABS/REFILLS, PAPER, SHARPIES; USB/PENS
			001 - 521 21 31 00 -		INVESTIGATION SUPPLIES	29.13	
			001 - 521 21 31 00 -		INVESTIGATION SUPPLIES	40.20	
			001 - 521 22 31 00 -		PATROL SUPPLIES	12.31	
			001 - 528 80 31 00 -		OFFICE & OPERATING SUP	225.03	
			001 - 528 80 31 00 -		OFFICE & OPERATING SUP	38.58	
			001 - 528 80 31 00 -		OFFICE & OPERATING SUP	25.46	
2826	05/14/2018	Claims	2		EFT SHELL OIL COMPANY	374.19	DELP FUEL 3/19-4/11 2018
			001 - 521 21 32 01 -		LEAD TASK FORCE - FUEL	374.19	
2827	05/14/2018	Claims	2		EFT WELLS FARGO VENDOR FIN SERV	809.98	TASKALFA 6052CI-04/21/2018-05/20/2018
			001 - 511 60 45 00 -		OPERATING RENTALS & LI	34.24	
			001 - 513 10 45 00 -		OPERATING RENTALS & LI	1.75	
			001 - 514 23 45 00 -		OPERATING RENTALS & LI	207.40	
			001 - 514 30 45 00 -		OPERATING RENTALS & LI	141.83	
			001 - 521 10 45 00 -		PD ADMIN RENTALS & LEA	1.97	
			001 - 524 20 45 00 -		OPERATING RENTALS & LI	73.76	
			401 - 534 50 45 00 -		OPERATING RENTALS & LI	78.80	
			403 - 535 50 45 00 -		OPERATING RENTALS & LI	78.78	
			402 - 537 50 45 00 -		OPERATING RENTALS & LI	78.78	
			101 - 543 30 45 00 -		OPERATING RENTALS & LI	72.15	
			001 - 558 60 45 00 -		OPERATING RENTALS & LI	28.98	
			001 - 571 21 45 00 -		OPERATING RENTALS & LI	0.11	
			001 - 576 80 45 00 -		OPERATING RENTALS & LI	11.43	
2559	04/24/2018	Claims	2		96978 WESTERN OFFICE	134,846.88	CIVIC CAMPUS OFFICE FURNITURE
			116 - 594 10 31 16 -		CITY HALL COMPLEX-FUR	134,846.88	
2772	05/07/2018	Claims	2		96979 MEDSTAR CABULANCE, INC.	70,785.17	DIAL A RDE/FIXED ROUTE-04/2018
			128 - 547 60 49 00 -		TRANSIT SERVICE PAYME	70,785.17	
2828	05/14/2018	Claims	2		96990 1ST CLASS	193.04	POSTAGE INK
			001 - 511 60 31 01 -		SUPPLIES	0.25	

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

01/01/2018 To: 05/31/2018

Time: 09:43:15 Date: 05/09/2018

Page: 3

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
			001 - 514 23 31 00 -		SUPPLIES	29.71	
			001 - 514 30 31 00 -		SUPPLIES	48.69	
			001 - 521 10 31 00 -		PD ADMIN SUPPLIES	6.19	
			001 - 524 20 31 00 -		SUPPLIES	9.48	
			401 - 534 50 31 00 -		SUPPLIES	24.68	
			403 - 535 50 31 00 -		SUPPLIES	24.68	
			402 - 537 50 31 00 -		SUPPLIES	24.68	
			101 - 543 30 31 00 -		SUPPLIES	24.68	
2829	05/14/2018	Claims	2	96991	ACCU TEMP HEATING AND AIR CONDITIONING	1,162.08	FIRE MAGIC GAS TIMER/GAS PIPING/LABOR
			113 - 594 22 64 13 -		MACHINERY & EQUIPMEN	1,162.08	
2830	05/14/2018	Claims	2	96992	ADVANCED TRAVEL EXP. FUND	88.18	REIMBURSE #1279
			001 - 514 30 43 00 -		TRAVEL	88.18	
2831	05/14/2018	Claims	2	96993	ALL AMERICAN PROPANE	225.93	PROPANE STATION 96
			001 - 522 50 47 00 -		UTILITIES	225.93	
2832	05/14/2018	Claims	2	96994	AMERIFUEL	1,623.81	FUEL APRIL 1-15 2018
			001 - 521 10 32 00 -		PD ADMIN FUEL	91.71	
			001 - 521 21 32 00 -		INVESTIGATION FUEL	141.78	
			001 - 521 22 32 00 -		PATROL FUEL	1,390.32	
2833	05/14/2018	Claims	2	96995	ARC ARCHITECTS INC	17,602.75	CIVIC CAMPUS PROJECT
			116 - 595 10 41 01 -		CITY HALL COMPLEX-PRO	17,602.75	
2834	05/14/2018	Claims	2	96996	ASSOCIATION OF WA CITIES	2,800.00	AWC ANNUAL CONFERENCE 2018-COUNCIL MEMBERS
			001 - 511 60 49 00 -		MISCELLANEOUS	2,800.00	
2835	05/14/2018	Claims	2	96997	ATLAS STAFFING INC	2,809.91	SEASONAL PARKS WK ENDING-04/08/18; SEASONAL PARKS WK ENDING-04/15/18; SEASONAL PARKS WEEK ENDING-04/22/18; SEASONAL PARKS WEEK ENDING -04/29/18
			001 - 576 80 41 00 -		PROFESSIONAL SERVICES	699.20	
			001 - 576 80 41 00 -		PROFESSIONAL SERVICES	699.20	
			001 - 576 80 41 00 -		PROFESSIONAL SERVICES	712.31	
			001 - 576 80 41 00 -		PROFESSIONAL SERVICES	699.20	
2836	05/14/2018	Claims	2	96998	BASIN DISPOSAL OF YAKIMA LLC	83,521.19	GA/RCY-03/22/2018-04/21/2018
			402 - 537 60 49 00 -		CONTRACTED SERVICES	83,521.19	
2837	05/14/2018	Claims	2	96999	BELL, BROWN & RIO	7,500.00	CITY ATTORNEY-04/2018
			001 - 515 30 41 01 -		LEGAL SERVICES-CIVIL - C	7,500.00	
2838	05/14/2018	Claims	2	97000	JAMES & LaRUE BELL	49.04	REFUND UTILITY DEPOSIT
			414 - 586 00 04 14 -		DEPOSIT REFUND	49.04	
2839	05/14/2018	Claims	2	97001	KATHLEEN BLAKK	42.72	REFUND UTILITY DEPOSIT
			414 - 586 00 04 14 -		DEPOSIT REFUND	42.72	
2840	05/14/2018	Claims	2	97002	CRAIG G BUNTING	100.00	SAFETY BOOTS REIMBURSEMENT
			401 - 534 50 21 00 -		UNIFORMS & EQUIPMENT	50.00	
			101 - 542 30 21 00 -		UNIFORMS & EQUIPMENT	50.00	
2841	05/14/2018	Claims	2	97003	BURROWS TRACTOR COMPANY	164.24	SHEAVE 5.5 WOODRUFF KE FREIGHT
			001 - 576 80 31 00 -		SUPPLIES	164.24	

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

01/01/2018 To: 05/31/2018

Time: 09:43:15 Date: 05/09/2018

Page: 4

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
2842	05/14/2018	Claims	2	97004	CANON FINACIAL SERVICES	313.66	COPIER CONTRACT-04/01/2018-04/30/2018
					001 - 528 80 45 00 - OPERATING RENTALS & LI	313.66	
2843	05/14/2018	Claims	2	97005	CAREY MOTORS	331.35	LOFVEH 6; LOF VEH 10/ LOF/TIRE ROTATION VEH 4; LOF VEH 11; LOF/TIRE ROTATION/REPLACE BURNT BULB/WIPER BLADES VEH 3 / LOF VEH 12
					001 - 521 22 48 00 - PATROL REPAIRS & MAIN	26.99	
					001 - 521 22 48 00 - PATROL REPAIRS & MAIN	73.41	
					001 - 521 22 48 00 - PATROL REPAIRS & MAIN	27.00	
					001 - 521 22 48 00 - PATROL REPAIRS & MAIN	203.95	
2844	05/14/2018	Claims	2	97006	CASCADE ANALYTICAL INC	1,863.92	WW SAMPLING; INTERNATIONAL PAPER, APPLE KING, COLUMBIA VALLEY FRUIT, LEFT STATION SPLIT SAMPLES
					403 - 535 50 41 00 - PROFESSIONAL SERVICES	1,863.92	
2845	05/14/2018	Claims	2	97007	CASCADE NATURAL GAS CORP	103.12	NATURAL GAS MARCH 2018
					001 - 521 50 47 00 - PD FACILITIES UTILITIES	103.12	
2846	05/14/2018	Claims	2	97008	CASCADE VALLEY LUBE	67.95	#1015 BASIC SERVICE; #1006 BASIC SERVICE
					402 - 537 50 48 00 - REPAIRS & MAINTENANCE	18.07	
					128 - 547 60 48 00 - REPAIRS & MAINTENANCE	18.07	
					001 - 576 80 48 00 - REPAIRS & MAINTENANCE	31.81	
2847	05/14/2018	Claims	2	97009	CASHMERE VALLEY BANK	31,257.06	LOAN INTEREST PAYMENT-CIVIC CAMPUS
					116 - 592 11 00 16 - INTERIM DEBT INTEREST	31,257.06	
2848	05/14/2018	Claims	2	97010	CENTRAL PRE-MIX CONCRETE CO.	3,422.13	5/8" TOP COURSE; 124.03 TONS; 5/8" TOP COURSE, PRO FLOOR, CONCRETE
					101 - 542 30 31 00 - SUPPLIES	1,338.29	
					101 - 542 30 31 00 - SUPPLIES	2,083.84	
2849	05/14/2018	Claims	2	97011	CI SHRED	114.98	CH SHRED SVC-04/2018
					001 - 511 60 41 01 - PROFESSIONAL SERVICES	19.20	
					001 - 513 10 41 01 - PROFESSIONAL SERVICES	19.20	
					001 - 514 23 41 00 - PROFESSIONAL SERVICES	19.20	
					001 - 514 30 41 00 - PROFESSIONAL SERVICES	19.20	
					001 - 524 20 41 00 - PROFESSIONAL SERVICES	9.60	
					401 - 534 50 41 00 - PROFESSIONAL SERVICES	3.84	
					403 - 535 50 41 00 - PROFESSIONAL SERVICES	3.84	
					402 - 537 50 41 00 - PROFESSIONAL SERVICES	3.84	
					101 - 542 30 41 00 - PROFESSIONAL SERVICES	3.84	
					001 - 558 60 41 00 - PROFESSIONAL SERVICES	9.60	
					001 - 576 80 41 00 - PROFESSIONAL SERVICES	3.62	
2850	05/14/2018	Claims	2	97012	CINTAS CORP #605	186.85	MAT MOP SERVICE
					001 - 518 31 45 00 - OPERATING RENTALS & LI	186.85	
2851	05/14/2018	Claims	2	97013	CITY OF LYNNWOOD	451.26	AMMUNITION
					001 - 521 40 31 00 - PS TRAINING SUPPLIES	451.26	
2852	05/14/2018	Claims	2	97014	CITY OF YAKIMA	63,907.02	WHOLESALE SEWER; 3-PARTY AGREEMENT
					403 - 535 50 51 03 - INTERGOVERNMENTAL PF	63,907.02	
2853	05/14/2018	Claims	2	97015	CLASSIC CAR WASH	100.00	CAR WASHES MARCH 2018

WARRANT/CHECK REGISTER

CITY OF UNION GAP

MCAG #: 0853

01/01/2018 To: 05/31/2018

Time: 09:43:15 Date: 05/09/2018

Page: 5

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
			001 - 521 21 48 00		INVESTIGATION REPAIRS ,	11.00	
			001 - 521 22 48 00		PATROL REPAIRS & MAIN	89.00	
2854	05/14/2018	Claims	2	97016	CLASSIC PRINTING INC	3,332.03	ENVELOPES; SECURITY WINDOW ENVELOPES-FINANCE; SECURITY WINDOW-UTILITIES; PARKING PASSES; SELF PARKING W / ENVELOPES, BARN & A.B. EVENTS
			001 - 514 23 31 00		SUPPLIES	199.65	
			001 - 514 23 31 00		SUPPLIES	210.37	
			001 - 514 30 31 00		SUPPLIES	199.64	
			401 - 534 50 49 00		MISCELLANEOUS	70.12	
			403 - 535 50 49 00		MISCELLANEOUS	70.12	
			402 - 537 50 49 00		MISCELLANEOUS	70.13	
			001 - 576 80 31 00		SUPPLIES	2,512.00	
2855	05/14/2018	Claims	2	97017	SINGH AND PARKS LLC COCO'S MINI MART	182.72	FUEL MARCH 2018
			001 - 521 10 32 00		PD ADMIN FUEL	33.02	
			001 - 521 22 32 00		PATROL FUEL	149.70	
2856	05/14/2018	Claims	2	97018	COMBINED SYSTEMS, INC.	292.00	SMOKE GRENADES
			001 - 521 22 31 00		PATROL SUPPLIES	292.00	
2857	05/14/2018	Claims	2	97019	CULLIGAN YAKIMA, WA	30.27	PW/CEW-05/01/2017-05/31/2018
			001 - 524 20 45 00		OPERATING RENTALS & L	7.56	
			401 - 534 50 45 00		OPERATING RENTALS & L	3.02	
			403 - 535 50 45 00		OPERATING RENTALS & L	3.02	
			402 - 537 50 45 00		OPERATING RENTALS & L	3.02	
			101 - 542 30 45 00		OPERATING RENTALS & L	3.03	
			001 - 558 60 45 00		OPERATING RENTALS & L	7.58	
			001 - 576 80 45 00		OPERATING RENTALS & L	3.04	
2858	05/14/2018	Claims	2	97020	ENGRAVING UNLIMITED INC	18.39	A.MARKHAM-NAME PANEL
			001 - 511 60 31 01		SUPPLIES	18.39	
2859	05/14/2018	Claims	2	97021	FASTENAL	197.31	TRINADO INDEX SET UNSLOTTED DRIVE STEEL HEAD FIBERGLASS HANDLE CLAW HAMMER TAPE MEASURE PEEN HAMMER
			403 - 535 50 35 00		SMALL TOOLS & EQUIPME	197.31	
2860	05/14/2018	Claims	2	97022	FIRESTONE TIRE & SERVICE CTRS	685.05	NEW TIRES VEH 10
			001 - 521 22 48 00		PATROL REPAIRS & MAIN	685.05	
2861	05/14/2018	Claims	2	97023	G.S. LONG CO., INC.	4,455.84	CREDIT INVOICE 0577830-IN; WEED SPRAY; ROADSIDE; ANTI FOAM GENESIS
			101 - 542 70 31 00		SUPPLIES	-209.35	
			101 - 542 70 31 00		SUPPLIES	4,545.88	
			101 - 542 70 31 00		SUPPLIES	119.31	
2862	05/14/2018	Claims	2	97024	GAP AUTO PARTS - PD	12.96	BP1255/H11 LAMP - DELP
			001 - 521 21 48 00		INVESTIGATION REPAIRS ,	12.96	
2863	05/14/2018	Claims	2	97025	GAP AUTO PARTS - PW	672.61	AIR TANK AIR HOSE WASH POWDER AIR WRENCH RADIAL SEAL OUTER/INNER AIR LUBE & AIR FILTER; SEAFORM & OIL KIT
			001 - 576 80 31 00		SUPPLIES	394.32	
			001 - 576 80 35 00		SMALL TOOLS & EQUIPME	254.80	
			001 - 576 80 48 00		REPAIRS & MAINTENANCE	23.49	
2864	05/14/2018	Claims	2	97026	GEARJAMMER	119.37	FUEL MARCH 2018

WARRANT/CHECK REGISTER

CITY OF UNION GAP

Time: 09:43:15 Date: 05/09/2018

MCAG #: 0853

01/01/2018 To: 05/31/2018

Page: 6

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
			001 - 521 21 32 00 - INVESTIGATION FUEL			90.47	
			001 - 521 22 32 00 - PATROL FUEL			28.90	
2865	05/14/2018	Claims	2	97027	GENE WEINMANN CONSULTING	620.50	CDBG REHAB COORDINATOR & TRAVEL-MARCH/APRIL 2018
			170 - 559 30 31 00 - SUPPLIES			0.94	
			170 - 559 30 41 00 - PROFESSIONAL SERVICES			446.25	
			170 - 559 30 43 00 - TRAVEL			173.31	
2866	05/14/2018	Claims	2	97028	GRANITE CONSTRUCTION	1,057.74	Refund Utility Deposit
			414 - 586 00 04 14 - DEPOSIT REFUND			1,057.74	Refund Utility Deposit
2867	05/14/2018	Claims	2	97029	GRANT J HUNT CO	4,348.89	ETCHED WINE GLASS FOR SIP & SPELL; DESIGN & MARKETING SVC-03/2018; WA FESTIVAL AND EVENT CONFERENCE
			107 - 557 30 31 01 - GRANT J HUNT - SUPPLIES			144.00	
			107 - 557 30 41 01 - GRANT J. HUNT COL			3,750.00	
			107 - 557 30 43 01 - GRANT J HUNT TRAVEL			454.89	
2868	05/14/2018	Claims	2	97030	JENNIFER GROSS	300.00	CLEANING DEPOSIT REFUND/GROSS-CLIFFORD WEDDING
			001 - 589 10 00 03 - PARK DEPOSIT REFUND			300.00	
2869	05/14/2018	Claims	2	97031	H.D. FOWLER COMPANY	7,873.97	PARK SUPPLIES; PARK SPRINKLER SUPPLIES - DURALIFE PROGRAMMABLE ACTUATOR CONTROLLER MAX CAW IMPACT ROTOR NOZZLE; METER BOX COVER ROTOR TUBING PVC PIPE PROGRAMMABLE ACTUATOR CONTROLLER NOZZLE BATTERY
			401 - 534 50 31 00 - SUPPLIES			817.92	
			001 - 576 80 31 00 - SUPPLIES			645.23	
			001 - 576 80 31 00 - SUPPLIES			4,272.16	
			001 - 576 80 31 00 - SUPPLIES			2,138.66	
2870	05/14/2018	Claims	2	97032	HLA ENGINEERING & LAND SURVEYING INC	23,855.63	PROFESSIONAL ENGINEERING & LAND SURVEYING SERVICES; PROFESSIONAL ENGINEERING & LAND SURVEYING SVCS; MARCH 2018; PROFESSIONAL ENGINEERING & LAND SURVEYING; GENERAL
			404 - 534 50 49 49 - MISCELLANEOUS-WATER			4,537.52	
			403 - 535 50 41 00 - PROFESSIONAL SERVICES			82.50	
			101 - 543 30 41 00 - PROFESSIONAL SERVICES			181.00	
			001 - 576 80 41 00 - PROFESSIONAL SERVICES			75.00	
			304 - 595 10 41 02 - VMB - ENGINEERING/PROF			6,465.31	
			121 - 595 10 41 28 - MAIN ST PHASE 1-PROF SV			2,132.09	
			121 - 595 10 41 40 - SAFE ROUTES TO SCHOOL			9,797.85	
			125 - 595 30 64 31 - GOODMAN RD/VMB SIGNA			584.36	
2871	05/14/2018	Claims	2	97033	ICMA RETIREMENT CORP.	250.00	ANNUAL PLAN FEE-04/01/2018 -06/30/2018
			001 - 513 10 49 01 - MISCELLANEOUS			250.00	
2872	05/14/2018	Claims	2	97034	INDEPENDENT WATER SERVICE INC	37.56	WATER SVC - 03/26/18;04/09/2018 & 04/23/2018
			001 - 514 23 31 00 - SUPPLIES			18.78	
			001 - 514 30 31 00 - SUPPLIES			18.78	
2873	05/14/2018	Claims	2	97035	INTERSTATE BATTERIES	129.79	BATTERY MTP-78DT

WARRANT/CHECK REGISTER

CITY OF UNION GAP

Time: 09:43:15 Date: 05/09/2018

MCAG #: 0853

01/01/2018 To: 05/31/2018

Page: 7

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
			001 - 576 80 48 00 - REPAIRS & MAINTENANCE			129.79	
2874	05/14/2018	Claims	2	97036	ITEC INC	1,617.59	BLACK STEEL TOP SIDE BOXES
			401 - 534 50 31 00 - SUPPLIES			1,617.59	
2875	05/14/2018	Claims	2	97037	KELLEY IMAGING SYSTEMS INC	116.75	INK CTG'S; YELLOW & BLACK
			001 - 514 30 31 00 - SUPPLIES			116.75	
2876	05/14/2018	Claims	2	97038	KNOBELS ELECTRIC INC	223.01	3RD AVE & AHTANUM HANG 2 SIGNS
			101 - 542 30 41 00 - PROFESSIONAL SERVICES			223.01	
2877	05/14/2018	Claims	2	97039	LAW OFFICES OF MARGITA DORNAY	104.78	PROSECUTING ATTORNEY COST
			001 - 515 30 41 02 - LEGAL SERVICES - PROS. /			104.78	
2878	05/14/2018	Claims	2	97040	LOWES COMPANY INC	2,091.47	BEAUTIFICATION & GRAFFITI TOOLS; WATER SUPPLIES; 42 GAL 50 CT 3ML CONTR CH; #1023 VEHICLE, WATER, PARK, WASTEWATER, SUPPLIES & TOOLS; FORD-JANITOR DUPLICATE KEY; SUPPLIES; SKATEPARK, BEAUTIFICATION,;
			001 - 518 31 31 00 - SUPPLIES			4.72	
			403 - 531 30 31 00 - STORMWATER - SUPPLIES			4.01	
			401 - 534 50 31 00 - SUPPLIES			70.60	
			401 - 534 50 31 00 - SUPPLIES			885.58	
			403 - 535 50 31 00 - SUPPLIES			30.77	
			403 - 535 50 31 00 - SUPPLIES			22.70	
			402 - 537 50 31 00 - SUPPLIES			13.36	
			402 - 537 50 31 00 - SUPPLIES			13.36	
			402 - 537 50 35 00 - SMALL TOOLS & EQUIPME			42.45	
			128 - 547 60 31 00 - OFFICE & OPERATING SUP			13.35	
			128 - 547 60 31 00 - OFFICE & OPERATING SUP			13.35	
			128 - 547 60 35 00 - SMALL TOOLS & MINOR E			42.45	
			001 - 576 80 31 00 - SUPPLIES			311.35	
			001 - 576 80 31 00 - SUPPLIES			94.95	
			106 - 594 76 62 00 - IMPROVEMENT-SKATEPAI			528.47	
2879	05/14/2018	Claims	2	97041	LOWES COMPANY INC	130.16	RETURN OF MECHANDIS; RANGE SUPPLIES/CREDIT FOR RETURNED PRODUCT; RETURNED ITEMS
			001 - 521 50 31 00 - PD FACILITIES SUPPLIES			-30.68	
			001 - 521 50 31 00 - PD FACILITIES SUPPLIES			234.50	
			001 - 521 50 31 00 - PD FACILITIES SUPPLIES			-73.66	
2880	05/14/2018	Claims	2	97042	M.B. DESIGNS	3,499.19	LVT/VCT
			113 - 594 22 64 13 - MACHINERY & EQUIPMEN			3,499.19	
2881	05/14/2018	Claims	2	97043	MANSFIELD ALARM CO INC	574.01	TRIP CHARGE/UNIVERSAL FIRE ALARM COMMUNICATOR/LABOR
			001 - 522 50 48 00 - REPAIRS & MAINTENANCE			574.01	
2882	05/14/2018	Claims	2	97044	CHRISHTON MARTINEZ	30.97	Refund Utility Deposit
			414 - 586 00 04 14 - DEPOSIT REFUND			30.97	Refund Utility Deposit
2883	05/14/2018	Claims	2	97045	ERENDIDA MAYA BARRERA	35.22	REFUND UTILITY DEPOSIT
			414 - 586 00 04 14 - DEPOSIT REFUND			35.22	
2884	05/14/2018	Claims	2	97046	ROBERT MCRAE	100.00	SAFETY BOOT REIMBURSEMENT
			401 - 534 50 21 00 - UNIFORMS & EQUIPMENT			33.33	

WARRANT/CHECK REGISTER

CITY OF UNION GAP

Time: 09:43:15 Date: 05/09/2018

MCAG #: 0853

01/01/2018 To: 05/31/2018

Page: 8

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
			403 - 535 50 21 00 - UNIFORMS & EQUIPMENT			33.33	
			101 - 542 30 21 00 - UNIFORMS & EQUIPMENT			33.34	
2885	05/14/2018	Claims	2	97047	MH CONSTRUCTION	675,820.50	CIVIC CAMPUS #9
			116 - 594 59 64 33 - USDA APP-CITY COMPLE			675,820.50	
2886	05/14/2018	Claims	2	97048	MIWALL CORP	1,005.26	AMMO
			001 - 521 40 31 00 - PS TRAINING SUPPLIES			1,005.26	
2887	05/14/2018	Claims	2	97049	CASEY M MOORE	14.47	MENTAL HEALTH AND CRISIS INTERVENTION TRAINING
			001 - 521 10 43 00 - PD ADMIN TRAVEL			14.47	
2888	05/14/2018	Claims	2	97050	MORTONS SUPPLY	301.35	OVERPAYMENT CAHALAN SKATE PARK; PARK IRRIGATION SUPPLIES
			001 - 576 80 31 00 - SUPPLIES			246.37	
			106 - 594 76 62 00 - IMPROVEMENT-SKATEPAI			-62.18	
			106 - 594 76 62 00 - IMPROVEMENT-SKATEPAI			117.16	
2889	05/14/2018	Claims	2	97051	MOTOROLA SOLUTIONS, INC	3,753.07	RADIOS/EQUIPMENT
			115 - 594 21 64 15 - MACHINERY & EQUIPMEN			3,753.07	
2890	05/14/2018	Claims	2	97052	ROBERT R NORTHCOTT	725.00	PUBLIC DEFENDER-04/23/2018-05/07/201
			001 - 515 91 41 03 - LEGAL SERVICES-PUBLIC			725.00	
2891	05/14/2018	Claims	2	97053	OFFICE SOLUTIONS NORTHWEST	209.50	INK CTG'S & GEL PENS; INK CTG & POLY FOLDERS
			001 - 514 23 31 00 - SUPPLIES			11.31	
			401 - 534 50 31 00 - SUPPLIES			50.97	
			401 - 534 50 31 00 - SUPPLIES			15.09	
			403 - 535 50 31 00 - SUPPLIES			50.97	
			403 - 535 50 31 00 - SUPPLIES			15.09	
			402 - 537 50 31 00 - SUPPLIES			50.98	
			402 - 537 50 31 00 - SUPPLIES			15.09	
2892	05/14/2018	Claims	2	97054	ONE CALL CONCEPTS INC	46.20	UTILITY LOCATES-04/2018
			401 - 534 50 41 00 - PROFESSIONAL SERVICES			23.10	
			403 - 535 50 41 00 - PROFESSIONAL SERVICES			23.10	
2893	05/14/2018	Claims	2	97055	OXARC INC	215.94	BLUE NITRILE GLOVES HAND SANITIZER WITH PUMP
			403 - 535 50 31 00 - SUPPLIES			215.94	
2894	05/14/2018	Claims	2	97056	PACIFIC POWER	450.41	POWER MARCH 2018
			001 - 521 50 47 00 - PD FACILITIES UTILITIES			450.41	
2895	05/14/2018	Claims	2	97057	PEPSI COLA - YAKIMA	80.00	WATER/RENTAL FEE
			001 - 521 22 31 00 - PATROL SUPPLIES			68.00	
			001 - 521 22 45 00 - PATROL OPERATING RENT			12.00	
2896	05/14/2018	Claims	2	97058	PETTY CASH	123.38	WALL CORNER CAP GUARD
			001 - 522 20 48 00 - REPAIRS & MAINTENANCE			123.38	
2897	05/14/2018	Claims	2	97059	REPUBLIC PUBLISHING CO	592.92	PARK BOARD MEETING CANCELLATION- 04/11/2018; NTC OF CANCEL CIVIL MEETING; SUMMARY OF ORD#2942 & 2943; NOTICE OF CLASS 2 REVIEW- J & H AUTO SALES; SUMMARY OF ORD#2944 & 2945
			001 - 511 60 42 01 - COMMUNICATION			123.44	
			001 - 511 60 44 01 - ADVERTISING			63.30	
			001 - 511 60 44 01 - ADVERTISING			68.58	
			001 - 558 60 42 00 - COMMUNICATION			274.30	
			001 - 576 80 42 00 - COMMUNICATION			63.30	

WARRANT/CHECK REGISTER

CITY OF UNION GAP

Time: 09:43:15 Date: 05/09/2018

MCAG #: 0853

01/01/2018 To: 05/31/2018

Page: 9

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
2898	05/14/2018	Claims	2	97060	SAN DIEGO POLICE EQUIPMENT CO INC	415.99	AMMO
					001 - 521 40 31 00 - PS TRAINING SUPPLIES	415.99	
2899	05/14/2018	Claims	2	97061	JULIE SCHILLING	215.16	AWC NOMINATING COMMITTEE MEETING
					001 - 511 60 43 00 - TRAVEL	215.16	
2900	05/14/2018	Claims	2	97062	SCHUKNECTS POLYGRAPH SERVICE	175.00	PRE EMPLOYMENT POLY
					001 - 521 10 41 00 - PD ADMIN PROFESSIONAL	175.00	
2901	05/14/2018	Claims	2	97063	SIX ROBBLEES INC	17.13	TEST LITE HD 7 WAY RV PLASTIC CO BLACK COATED MTG BR
					001 - 576 80 31 00 - SUPPLIES	17.13	
2902	05/14/2018	Claims	2	97064	HERIBERTO SOTO	25.94	Refund Utility Deposit
					414 - 586 00 04 14 - DEPOSIT REFUND	25.94	Refund Utility Deposit
2903	05/14/2018	Claims	2	97065	SPLASH EXPRESS AUTO SERVICES LLC	70.27	CAR WASH-3/2018
					001 - 524 20 48 00 - REPAIRS & MAINTENANCE	35.14	
					001 - 558 60 48 00 - REPAIRS & MAINTENANCE	35.13	
2904	05/14/2018	Claims	2	97066	STAR RENTALS	88.29	BLADE 14X1/8X1 METAL
					401 - 534 50 31 00 - SUPPLIES	88.29	
2905	05/14/2018	Claims	2	97067	SUMMIT LAW GROUP	152.50	CITY OF UNION GAP GENERAL LABOR
					001 - 515 30 41 01 - LEGAL SERVICES-CIVIL - C	152.50	
2906	05/14/2018	Claims	2	97068	SUPPLYWORKS	1,064.79	PICK UP TOOL LINER BAGS BROOM DUST PAN GLOVES TRIG SPRAY BOTTLE BOWL BRUSH
					001 - 576 80 31 00 - SUPPLIES	1,064.79	
2907	05/14/2018	Claims	2	97069	TACTICAL SUPPLY	210.75	YHM BOLT CARRIER GROUP 556NATO; GAS RINGS; SEEKINS ADJUSTABLE GAS BLOCK
					001 - 521 22 31 00 - PATROL SUPPLIES	136.30	
					001 - 521 22 31 00 - PATROL SUPPLIES	6.48	
					001 - 521 22 31 00 - PATROL SUPPLIES	67.97	
2908	05/14/2018	Claims	2	97070	TELEDYNE INSTRUMENTS, INC	1,117.71	SAMPLING MACHINE SUPPLIES; TUBE SUCT & DISCH
					403 - 535 50 31 00 - SUPPLIES	1,117.71	
2909	05/14/2018	Claims	2	97071	THE ROTARY CLUB OF YAKIMA	310.00	DUES & MEALS - APRIL, MAY & JUNE 2018
					001 - 513 10 49 01 - MISCELLANEOUS	310.00	
2910	05/14/2018	Claims	2	97072	TROY LEE & ASSOCIATES	3,145.00	PUBLIC DEFENDER
					001 - 515 91 41 03 - LEGAL SERVICES-PUBLIC	3,145.00	
2911	05/14/2018	Claims	2	97073	TRUE LAW GROUP, PS	2,405.00	PUBLIC DEFENDER
					001 - 515 91 41 03 - LEGAL SERVICES-PUBLIC	2,405.00	
2912	05/14/2018	Claims	2	97074	U-HAUL MOVING & STORAGE	160.95	CH STORAGE-05/2018
					001 - 518 20 45 00 - OPERATING LEASES	160.95	
2913	05/14/2018	Claims	2	97075	UNION GAP WATER FUND & SEWER	5,473.52	CH/FD-04/2018; STREETS;PARKS; 4401 MAIN STREET & BEAUTIFICATION-04/2018

WARRANT/CHECK REGISTER

CITY OF UNION GAP

Time: 09:43:15 Date: 05/09/2018

MCAG #: 0853

01/01/2018 To: 05/31/2018

Page: 10

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
			001 - 518 20 47 00 - UTILITIES/CITY HALL			482.14	
			403 - 535 50 47 00 - UTILITIES			514.74	
			402 - 537 50 47 00 - UTILITIES			138.52	
			101 - 543 30 47 00 - UTILITIES			892.01	
			101 - 543 30 47 00 - UTILITIES			514.73	
			001 - 576 80 47 00 - UTILITIES			2,931.38	
2914	05/14/2018	Claims	2	97076	UNION GAP		123.38 WALL CORNER CAPGUARD
			001 - 522 20 48 00 - REPAIRS & MAINTENANCE			123.38	
2915	05/14/2018	Claims	2	97077	UNITED SALES INC		243.14 WASTE GATES
			403 - 535 50 31 00 - SUPPLIES			243.14	
2916	05/14/2018	Claims	2	97078	VALLEY FORD SALES		138.83 SHOP DOOR GLASS
			401 - 534 50 48 00 - REPAIRS & MAINTENANCE			27.77	
			403 - 535 50 48 00 - REPAIRS & MAINTENANCE			27.77	
			402 - 537 50 48 00 - REPAIRS & MAINTENANCE			27.77	
			101 - 542 30 48 00 - REPAIRS & MAINTENANCE			27.76	
			001 - 576 80 48 00 - REPAIRS & MAINTENANCE			27.76	
2917	05/14/2018	Claims	2	97079	VALLEY LOCK & KEY SERVICE		5.41 CITY HALL KEY
			001 - 518 31 31 00 - SUPPLIES			5.41	
2918	05/14/2018	Claims	2	97080	VERIZON WIRELESS - CH #742100945-0001		487.78 CH/COUNCIL-04/2018
			001 - 511 60 42 01 - COMMUNICATION			320.08	
			001 - 513 10 42 01 - COMMUNICATION			55.90	
			001 - 514 23 42 00 - COMMUNICATIONS			55.90	
			001 - 514 30 42 00 - COMMUNICATIONS			55.90	
2919	05/14/2018	Claims	2	97081	VERIZON WIRELESS - PD #342054055		922.88 PD CELL PHONES 3/14-4/13 2018
			001 - 528 80 42 00 - COMMUNICATION			922.88	
2920	05/14/2018	Claims	2	97082	VERIZON WIRELESS - PD2#672326319		840.36 PD MODEMS MAR 14- APRIL 13 2018
			001 - 528 80 42 00 - COMMUNICATION			840.36	
2921	05/14/2018	Claims	2	97083	VERIZON WIRELESS - PW #542075407		328.62 PW - 03/16/2018-04/15/2018
			401 - 534 50 42 00 - COMMUNICATION			65.72	
			403 - 535 50 42 00 - COMMUNICATION			65.72	
			402 - 537 50 42 00 - COMMUNICATION			65.72	
			101 - 542 30 42 00 - COMMUNICATIONS			65.72	
			001 - 576 80 42 00 - COMMUNICATION			65.74	
2922	05/14/2018	Claims	2	97084	WA STATE DEPT OF LICENSING		129.00 CPLS MARCH 2018
			001 - 586 00 02 00 - WEAPONS PERMITS FEE			129.00	
2923	05/14/2018	Claims	2	97085	WAPATO POLICE DEPT		6,551.50 INMATE HOUSING/TRANSPORTATION MARCH 2018
			001 - 523 20 51 00 - DETENTION & CORRECTIC			5,351.50	
			001 - 523 20 51 01 - TRANSPORT OF PRISONER			1,200.00	
2924	05/14/2018	Claims	2	97086	BARRY M WOODARD		6,500.00 PUBLIC DEFENDER-04/2018
			001 - 515 91 41 03 - LEGAL SERVICES-PUBLIC			6,500.00	
2925	05/14/2018	Claims	2	97087	YAKIMA BINDERY		116.30 SIGN HOLDER; 11X17 COPIES QUALITY PAPER FOR WA DC HANDOUTS
			001 - 511 60 31 01 - SUPPLIES			10.05	
			101 - 542 30 31 00 - SUPPLIES			106.25	
2926	05/14/2018	Claims	2	97088	YAKIMA CITY TREASURER		12,144.55 2ND QUATER DESKTOP/MOBILE SERVICES

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

01/01/2018 To: 05/31/2018

Time: 09:43:15 Date: 05/09/2018

Page: 11

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
			001 - 528 60 51 00		INTERGOV PROF SVCS-PD	12,144.55	
2927	05/14/2018	Claims	2	97089	YAKIMA CITY TREASURER	25,874.08	2ND QUATER DISPATCH FEES 2018
			001 - 528 60 51 00		INTERGOV PROF SVCS-PD	25,874.08	
2928	05/14/2018	Claims	2	97090	YAKIMA CITY TREASURER	112.48	WIRELESS USB WI-FI ADAPTER
			001 - 528 80 31 00		OFFICE & OPERATING SUP	112.48	
2929	05/14/2018	Claims	2	97091	YAKIMA CO DEPT OF CORRECTIONS	10,107.66	INMATE HOUSING/MEDICAL APRIL 2018
			001 - 523 20 51 00		DETENTION & CORRECTIC	7,854.86	
			001 - 523 20 51 00		DETENTION & CORRECTIC	2,252.80	
2930	05/14/2018	Claims	2	97092	YAKIMA CO PUBLIC SERVICES	19,854.86	FIRE PLAN REVIEW FEES
			001 - 522 10 51 00		FIRE PROTECTION SERVIC	19,854.86	
2931	05/14/2018	Claims	2	97093	YAKIMA CO PUBLIC SERVICES	60.18	GARBAGE 030818 & 031618
			402 - 537 50 49 00		MISCELLANEOUS	60.18	
2932	05/14/2018	Claims	2	97094	YAKIMA COOPERATIVE ASSN	1,969.37	YOUTH ACTIVITIES PARK / AG MUSEUM PROPANE & DIESEL
			107 - 571 10 32 00		FUEL-AG MUSEUM	177.49	
			001 - 576 80 32 00		FUEL	1,791.88	
2933	05/14/2018	Claims	2	97095	YAKIMA HUMANE SOCIETY	3,087.00	ACO SERVICES MARCH 2018
			001 - 554 30 41 00		PROF SERVICES-ANIMAL C	3,087.00	
2934	05/14/2018	Claims	2	97096	YAKIMA VALLEY CONFERENCE	1,100.00	2018 REGIONAL SOLUTIONS SUMMIT-AF;JH
			001 - 511 60 49 00		MISCELLANEOUS	550.00	
			001 - 513 10 49 01		MISCELLANEOUS	550.00	
2935	05/14/2018	Claims	2	97097	YAKIMA VALLEY CONFERENCE	10,000.00	GRANT RESEARCH FOR SOUTH BROADWAY AREA WATER/SEWER& MAIN STREET
			403 - 535 50 41 00		PROFESSIONAL SERVICES	10,000.00	
2936	05/14/2018	Claims	2	97098	YAKIMA VALLEY TOURISM	3,416.88	NORTHWEST TRAVEL-MAY/JUNE2018;FARM COLLECTOR MAG-APRIL 2018; WEBSITE HOSTING 2018
			108 - 557 30 44 08		YAK VALLEY TOURISM-AI	3,416.88	
2937	05/14/2018	Claims	2	97099	YAKIMA WASTE SYSTEMS INC	1,466.89	WASTE-04/01/2018-04/30/2018
			402 - 537 60 49 00		CONTRACTED SERVICES	1,466.89	
2938	05/14/2018	Claims	2	97100	YAKIMA-WATERMILL INC	33.49	ALUMINUM LEAF RAKE 16' TELEPOLE POOLMASTER
			403 - 535 50 31 00		SUPPLIES	33.49	
2940	05/14/2018	Claims	2	97101	CENTRAL WA AG MUSEUM	120.00	AG MUSEUM COORDINATOR-03/2018
			107 - 571 10 41 00		PROF SVCS-AG MUSEUM	120.00	
2941	05/14/2018	Claims	2	97102	WA STATE DEPT OF TRANSPORTATION	6,471.66	SIGNAL MAINTENANCE REPAIR & ADDITIONS
			101 - 542 64 51 00		INTERGOVERNMENTAL PF	6,471.66	

WARRANT/CHECK REGISTER

CITY OF UNION GAP

Time: 09:43:15 Date: 05/09/2018

MCAG #: 0853

01/01/2018 To: 05/31/2018

Page: 12

Trans Date	Type	Acct #	War #	Claimant	Amount	Memo
	001	Current Expense Fund			143,887.76	
	101	Street Fund			16,592.92	
	106	Parks & Recreation Fund			583.45	
	107	Convention Center Reserve Fund			4,646.38	
	108	Tourism Promotion Area Fund			3,416.88	
	113	Fire Truck Reserve Fund			4,661.27	
	115	Police Vehicle Reserve Fund			3,753.07	
	116	City Hall Building Reserve Fund			859,527.19	
	121	Street Development Reserve Fund			11,929.94	
	125	Development Mitigation Reserve Fund			584.36	
	128	Transit System Fund			70,872.39	
	170	Housing Rehabilitation Fund			620.50	
	304	VMB Improvement Fund			6,465.31	
	401	Water Fund			8,324.99	
	402	Garbage Fund			91,404.12	
	403	Sewer Fund			81,715.64	
	404	Water Improvement Reserve			4,537.52	
	414	Water Deposits			1,241.63	
					<hr/>	
					1,314,765.32	Claims: 1,314,765.32



City Council Communication

Meeting Date: May 14, 2018
From: Karen Clifton, Director of Finance and Administration
Topic/Issue: Advance Travel Vouchers – May 14, 2018

SYNOPSIS: Advance Travel Vouchers for March 2018.

RECOMMENDATION: Request Council to approve check Nos. 1276 through 1279 in the amount of \$520.91.

LEGAL REVIEW: N/A

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: Advance Travel Voucher Register

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

03/01/2018 To: 03/31/2018

Time: 14:38:36 Date: 04/19/2018

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1623	03/08/2018	Claims	638	1276	LYNETTE BISCONER	86.11	ATR #1149
1765	03/19/2018	Claims	638	1277	ADVANCED TRAVEL EXP. FUND	173.31	ATR #1147
1766	03/19/2018	Claims	638	1278	ADVANCED TRAVEL EXP. FUND	173.31	ATR #1148
1970	03/27/2018	Claims	638	1279	LYNETTE BISCONER	88.18	ATR #1150
638 Advance Travel Fund						520.91	
* Transaction Has Mixed Revenue And Expense Accounts						520.91	Claims: 520.91



City Council Communication

Meeting Date: May 14, 2018
From: Karen Clifton, Director of Finance and Administration
Topic/Issue: Petty Cash Vouchers – May 14, 2018

SYNOPSIS: Petty Cash Vouchers for March and April 2018.

RECOMMENDATION: Request Council to approve check Nos. 1877 through 1880 in the amount of \$961.90.

LEGAL REVIEW: N/A

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: Petty Cash Voucher Registers

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

03/01/2018 To: 03/31/2018

Time: 14:47:53 Date: 04/19/2018

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1770	03/12/2018	Claims	637	1877	UNITED STATES POST OFFICE	573.52	NEWSLETTER POSTAGE
1771	03/12/2018	Claims	637	1878	UNITED STATES POSTMASTER	225.00	BULK MAILING PERMIT
1880	03/21/2018	Claims	637	1879	SNIPES MOUNTAIN BREWERY & RESTAURANT	40.00	YVCOG MEETING - AF & JH
637 Petty Cash Fund						838.52	
* Transaction Has Mixed Revenue And Expense Accounts						838.52	Claims: 838.52

WARRANT/CHECK REGISTER

CITY OF UNION GAP

Time: 16:31:14 Date: 05/08/2018

MCAG #: 0853

04/01/2018 To: 04/30/2018

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
2549	04/16/2018	Claims	637	1880	KARI BROWN	123.38	WALL CORNER GUARD
		637 Petty Cash Fund				123.38	
		* Transaction Has Mixed Revenue And Expense Accounts				123.38	Claims: 123.38