# UNION GAP CITY COUNCIL REGULAR MEETING AGENDA MONDAY MARCH 23, 2020 – 6:00 P.M. CITY HALL, 102 W. AHTANUM ROAD, UNION GAP

### I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

- II. CONSENT AGENDA: There will be no separate discussion of these items unless a Council Member requests in which event the item will be removed from the Consent Agenda and considered immediately following the Consent Agenda. All items listed are considered to be routine by the Union Gap City Council and will be enacted by one motion
  - A. Approval of Minutes:

Regular Council Meeting Minutes, dated March 9, 2020 as attached to the Agenda and maintained in electronic format

B. Approve Vouchers:

Payroll Vouchers – EFT's, and Voucher No. 100925 through 100932, for the Month of February, 2020, in the amount of \$348,832.98

Claims Vouchers – EFT's, and Voucher No. 100933 through 101002 for March 23, 2020, in the amount of \$242,959.24

Petty Cash Vouchers — Check nos. 1913 through 1914 for March 23, 2020, in the amount of \$100.00

III. ITEMS FROM THE AUDIENCE: - First Opportunity - The City Council will allow comments under this section on items NOT already on the agenda. Where appropriate, the public will be allowed to comment on agenda items as they are addressed during the meeting. Please signal staff or the chair if you wish to take advantage of this opportunity. Each speaker will have three (3) minutes to address the City Council. Any handouts provided must also be provided to the City Clerk and are considered a matter of public record.

#### IV. GENERAL ITEMS

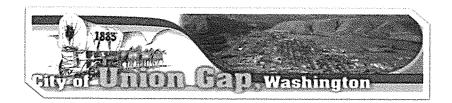
#### City Manager

- 1. Motion to Approve the Emergency Proclamation for COVID-19
- 2. 2020 Budget Discussion

### **City Attorney**

Ordinance No. - \_\_\_\_\_ - Amending UGMC Chapter 3.76.015 - Foreclosures

- V. ITEMS FROM THE AUDIENCE: Final Opportunity The City Council will allow comments under this section on items NOT already on the agenda. Each speaker will have three (3) minutes to address the City Council. Any handouts provided must also be provided to the City Clerk and are considered a matter of public record
- VI. CITY MANAGER REPORT
- VII. COMMUNICATIONS/QUESTIONS/COMMENTS
- VIII. DEVELOPMENT OF NEXT AGENDA
  - IX. ADJOURN REGULAR MEETING



### City Council Communication

**Meeting Date:** 

March 23, 2020

From:

Arlene Fisher, City Manager

Topic/Issue:

Motion to Approve Emergency Proclamation for COVID-19

**SYNOPSIS:** On March 13, 2020, the Mayor signed an emergency proclamation under direction of Governer Jay Inslee, who declared that a State of Emergency exists in all counties in the State of Washington, due to COVID-19. Yakima County, Yakima Health District, and the City of Yakima have all declared States of Emergency, and the City of Union Gap is following their lead.

**RECOMMENDATION:** Make a motion to approve the Emergency Proclamation, allowing the Mayor to exercise his civil emergency powers to address issues that arise due to the COVID-19 outbreak.

**LEGAL REVIEW:** The City Attorney Has prepared this proclamation.

**FINANCIAL REVIEW:** Approval of this State of Emergency Proclamation will help the City in applying for federal reimbursement of costs associated with COVID-19.

**BACKGROUND INFORMATION: N/A** 

**ADDITIONAL OPTIONS: N/A** 

**ATTACHMENTS:** Proclamation

### EMERGENCY PROCLAMATION CITY OF UNION GAP

WHEREAS, the world is currently experiencing a novel coronavirus ("COVID-19") outbreak;

WHEREAS, COVID-19, a respiratory disease that can result in serious illness or death is caused by a virus easily spread from person to person; and

WHEREAS, the Washington State Department of Health has confirmed the localized person-to-person spread of COVID-19 in Washington State, significantly increasing the risk of exposure and infection to Washington State residents and creating an extreme public health risk; and

WHEREAS, on February 29, 2020, Governor Jay Inslee proclaimed that a State of Emergency exists in all counties in Washington State, and directed state agencies and departments to use resources and to do everything reasonably possible to assist affected political subdivisions in an effort to respond to and recover from the outbreak; and

WHEREAS, on March 12, 2020 Yakima County, Yakima Health District, and the City of Yakima declared an emergency for the COVID-19.

WHEREAS, the situation worldwide and locally is sufficiently serious that it is necessary that I declare a civil emergency within the City of Union Gap and exercise the Mayor's civil emergency powers; The emergency event requires the use of the statutory emergency powers granted pursuant to 38.52.070;

### NOW THEREFORE, It is hereby proclaimed:

Section 1. I declare there is an emergency caused by COVID-19 in the City of Union Gap which requires and authorizes me to exercise emergency powers vested in me as Mayor by RCW 38.52 and per Union Gap Municipal Code 2.88.030 which authorizes me to enter into contracts and incur obligations, and to take any other appropriate action necessary to address and respond to the emergency to protect the health and safety of persons, properties, and to provide emergency assistance to persons affected by this emergency.

Section 2. These powers will be exercised in light of the exigencies of the situation without regard to time-consuming procedures and formalities prescribed by the State statutes and rules, or by City ordinance (except for mandatory constitutional requirements). These include but are not limited to budget law limitations, requirements for competitive bidding, publication of notices related to the performance of public works, entering into contracts, incurring of obligations, employment of temporary workers, rental of equipment, levying of taxes, Cityperformed or directed work in areas of the City that are subject to moratoria, and the appropriation and expenditure of funds.

Section 3. I delegate to the City Manager the authority exercise the powers listed in section 2 including entering into contracts and incurring of obligations. Department Heads are authorized to enter into contracts and obligations necessary to respond to the declared emergency to protect the health, welfare and property of the citizens of the City of Union Gap and to provide the citizens with emergency assistance.

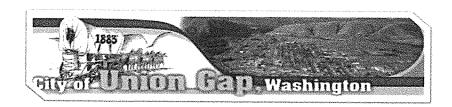
Section 4. City staff will take whatever action is determined to be appropriate to respond to the emergency conditions.

Section 5. As soon as is practicable this proclamation shall be presented to the City Council for ratification and confirmation, modification, or rejection and if rejected shall be void.

DATED THIS 1371 DAY OF MARCH, 2020 at 9:25 am. p.m.

FOR CITY OF UNION GAP, YAKIMA COUNTY, STATE OF WASHINGTON

John Hodkinson, Mayor



### City Council Communication

**Meeting Date:** 

March 23, 2020

From:

Arlene Fisher, City Manager

Topic/Issue:

2020 Budget Discussion

**SYNOPSIS:** The City Manager would like to discuss the impact that COVID-19 will have on the 2020 City budget.

**RECOMMENDATION:** 

Discussion only.

**LEGAL REVIEW: N/A** 

FINANCIAL REVIEW: N/A

**BACKGROUND INFORMATION: N/A** 

**ADDITIONAL OPTIONS: N/A** 

**ATTACHMENTS: N/A** 



### City Council Communication

**Meeting Date:** 

March 23, 2020

From:

Bronson Brown; City Attorney

Topic/Issue:

Ordinance - Amending UGMC Chapter 3.76.015 - Foreclosures

**SYNOPSIS:** This proposed ordinance amends UGMC chapter 3.76.015 regarding foreclosures of utility local improvement districts. The new language extends the deadline for the city to file a foreclosure action on a delinquent assessment of a ULID to November 1<sup>st</sup>.

**RECOMMENDATION:** Adopt an ordinance amending UGMC chapter 3.76.015.

**LEGAL REVIEW:** City Attorney has reviewed this resolution.

FINANCIAL REVIEW: N/A

**BACKGROUND INFORMATION:** N/A

**ADDITIONAL OPTIONS: N/A** 

**ATTACHMENTS:** Ordinance

### CITY OF UNION GAP, WASHINGTON ORDINANCE NO. \_\_\_\_

**AN ORDINANCE** amending Chapter 3.76.015 of the Union Gap Municipal Code (UGMC) relating to local improvement district assessments.

**WHEREAS**, the UGMC and RCW 35.50 authorize foreclosure proceedings on the delinquent utility local improvement district assessments; and

**WHEREAS**, the currently the foreclosure proceedings must commence by March 1<sup>st</sup> of each year unless extended by a city ordinance; and

**WHEREAS,** the RCW 35.50 authorizes cities to extend the date to commence foreclosures by ordinance; and

**WHEREAS**, the City Council desires to extend the annual deadline for foreclosures, as allowed by RCW 35.50.030, in order to allow adequate time for the City to notify delinquent owners and initiate litigation if necessary; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNION GAP, WASHINGTON, DO ORDAIN AS FOLLOWS:

<u>SECTION 1.</u> Chapter 3.76.015 "Failure to pay installment – Foreclosure" is amended as follows:

This section shall apply to any local improvement district, including but not limited to utility local improvement district assessments, which may be enforced under RCW Chapter 35.50. Upon failure to pay any installment due the entire assessment shall become due and payable and the collection thereof enforced by foreclosure, as authorized pursuant to RCW 35.50.040 as now exists or as may be amended. The foreclosure proceedings shall be commenced on or before November 1st of that year.

<u>SECTION 2.</u> This ordinance shall become effective five (5) days after its passage and publication as required by law.

Ordained this 23rd day of March, 2020.

	John Hodkinson, City Mayor
ATTEST:	APPROVED AS TO FORM:
Karen Clifton, City Clerk	Bronson Brown, City Attorney

### **CONSENT AGENDA**

### UNION GAP CITY COUNCIL REGULAR MEETING UNION GAP COUNCIL CHAMBERS

Union Gap, Washington March 9, 2020, Regular Meeting MINUTES

<u>Call to Order</u> Mayor Hodkinson called the Regular Meeting of the Union Gap City

Council to order at 6:00 p.m.

Council Members Present Council Members Murr, Galloway, Hansen, Schilling, and Dailey were

present.

Staff Present City Attorney Brown, Police Chief Cobb, Fire Chief Markham, Civil

Engineer Dominguez, Finance and Administration Director Clifton,

Deputy Clerk Treasurer Bisconer.

Audience Present See attached list.

<u>Pledge of Allegiance</u> Council Member Dailey led the pledge of allegiance.

Excuse Council Member Galloway, second by Council Member

Schilling to excuse Council Member Wentz. Motion carried unanimously.

Consent Agenda Motion by Council Member Murr, second by Council Member Galloway

to approve the consent agenda as follows:

Regular Council Meeting Minutes dated March 9, 2020 as attached to

the Agenda and maintained in electronic format.

Claims Vouchers – EFT's, and Voucher Nos. 100852 through 100924

for March 9, 2020, in the amount of \$466,805.41.

Motion carried unanimously.

Council Member Schilling requested that from this point forward, the amount of Claims be announced to benefit those who are listening to

meeting recordings.

<u>Items from the Audience</u> A request was made for a checklist of the Table of Articles from the

BORArcitecture Contract. Mayor Hodkinson responding that the City

Manager will give updates as needed.

General Items

<u>Proclamation</u> Mayor Hodkinson read into record and Proclaimed March 2020 as Meals

#### CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES - March 9, 2020

on Wheels March for Meals Month.

Motion by Council Member Hansen, second by Council Member Galloway to approve the proclamation. Motion carried unanimously.

#### Finance & Administration

Ordinance No. – 2985 – 2020 Budget Amendment – American Truck Historical Society (ATHS) National Convention Bid Motion by Council Member Dailey, second by Council Member Murr to adopt Ordinance No. – 2985 – amending the 2020 Budget authorizing an expenditure of up to \$20,000 from the Tourism Promotion Assessment (TPA) Fund number 108, to bid for the American Truck Historical Society's (ATHS) National Conventions to be held in the Yakima Valley. Motion carried unanimously.

### Public Works & Community Development

Resolution No. – 20-15 – WA State Department of Ecology Agreement – Shoreline Master Program Update Motion by Council Member Murr, second by Council Member Galloway to adopt Resolution No. – 20-15 – authorizing the City Manager to sign a Shorelands Shoreline Master Program Grant Agreement with the Washington State Department of Ecology, Agreement No. SEASMP-1921-UniGap-00015. Motion carried unanimously.

Resolution No. – 20-16 – YVCOG Professional Service Agreement – Shoreline Master Plan Update Services

Motion by Council Member Galloway, second by Council Member Murr to approve Resolution No. 20-16 authorizing the City Manager to sign an agreement with Yakima Valley Conference of Governments (YVCOG) for Shoreline Master Plan Update Services. Motion carried unanimously.

Ordinance No. – 2986 – Amend Union Gap Municipal Code Section 9.24.020 (8) – Speed Limit Reduction Motion by Council Member Hansen, second by Council Member Murr to adopt Ordinance No. – 2986 – amending Union Gap Municipal Code section 9.24.020 (8) and reducing the maximum lawful speed on Ahtanum Road from forty (40) to thirty (30) and thirty-five (35) miles per hour. Voting on the motion – Ayes – Galloway, Hansen, Dailey, Murr and Hodkinson. Nays – Schilling. Motion passes

Resolution No. – 20-17 – HLA Task Order 2017-03 Addendum No. 1; Water Rights Administration Project Motion by Council Member Schilling, second by Council Member Dailey to approve Resolution No. – 20-17 – authorizing the City Manager to sign Addendum No. 1 supplementing Task Order No. 2017-03 with HLA Engineering and Land Surveying, Inc. as it relates to the Water Rights Administration project.

#### City Manager

Resolution No. -20-18 -

Motion by Council Member Murr, second by Council Member

### CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – March 9, 2020

Karen Clifton, City Clerk	
ATTEST:	Arlene Fisher-Maurer, City Manager
Adjournment of Meeting	Mayor Hodkinson adjourned the meeting at 6:21 p.m.
Development of Next Agenda	None.
Communications/Questions/	None.
City Manager Report	None.
Items from the Audience	None.
Architectural Agreement – City Library and Community Center	Galloway to approve Resolution No 20-18 – authorizing the City Manager to execute an Agreement for Professional Services between the City of Union Gap and BORArchitectural for architectural and engineering services for the design and construction of the City's Library and Community Center project. Motion carried unanimously.

## CITY OF UNION GAP REGULAR UNION GAP COUNCIL MEETING SIGN IN SHEET

5/GIV IIV STIEL 6:00 P.M. – March 9, 2020

NAME (Please Print)

(Date)

**ADDRESS** 

Helen Canatsyd Josie Coplan 3- Maralyn Killorn - 3-9-20 Lodin Galloway 3-9-2020 Stephane mun 39-7000 Mark Crouchet 3-9-20	9-20 400W Ahranua1	Rd
Maralian Killard - 3-9-20	108 W PINEUG	
1 0 0 601/04/21 3-9-2020	2711-5268	
Slock - 100 - 100 29-750	77KL CZKOAW	Name -
Mak ( 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	1420 8 315t Aure	7894
Jash Couliet 3-1-10	1160 3 317 11	•
1	•	



### City Council Communication

**Meeting Date:** 

March 23, 2020

From:

Karen Clifton, Director of Finance and Administration

Topic/Issue:

Payroll Vouchers - February 2020

**SYNOPSIS:** 

Payroll Vouchers for the month of February 2020

**RECOMMENDATION:** Request Council to approve EFTs and Voucher Nos. 100925 through 100932

in the amount of \$ 348,832.98.

**LEGAL REVIEW: N/A** 

FINANCIAL REVIEW: N/A

**BACKGROUND INFORMATION: N/A** 

**ADDITIONAL OPTIONS: N/A** 

**ATTACHMENTS:** Payroll Voucher Register

CITY OF UNION GAP

Time: 14:21:04 Date: 03/05/2020 MCAG #: 0853 01/01/2020 To: 03/31/2020 Page: 1

11101	10 11. 0055			U	1/01/2020 10. 03/31/2020		rage.
Trans	Date	Type	Acct#	War#	Claimant	Amoun	t Memo
1459	03/10/2020	Payroll	2	EFT	LYNETTE BISCONER	4,349.38	February Payroll
1460	03/10/2020	Payroll	2	EFT	RYAN BONSEN		February Payroll
1461	03/10/2020	Payroll	2	EFT	JABAN R BROWNELL		5 February Payroll
1462	03/10/2020	Payroll	2	EFT	CRAIG G BUNTING	4,141.30	) February Payroll
1463	03/10/2020	Payroll	2	EFT	JASON G CAVANAUGH		February Payroll
1464	03/10/2020	Payroll	2		NEREDIHT E CHAVEZ		3 February Payroll
1465	03/10/2020	Payroll	2		KAREN CLIFTON		February Payroll
1466	03/10/2020	Payroll	2	EFT			February Payroll
1467	03/10/2020	Payroll	2	EFT	CHRIS DAHL		February Payroll
1468	03/10/2020	Payroll	2	EFT	SANDY L DAILEY		February Payroll
1469	03/10/2020	Payroll	2	EFT	ERICK MICHAEL DELP		February Payroll
1470	03/10/2020	Payroll	2	EFT	TORIN M DELVO		) February Payroll
1471	03/10/2020	Payroll	2	EFT	DAVID DOMINGUEZ		February Payroll
1472	03/10/2020	Payroll	2	EFT	DAMON A DUNSMORE		5 February Payroll
1473	03/10/2020	Payroll	2	EFT	TRAVIS FISCUS		February Payroll
1474	03/10/2020	Payroll	2	EFT	ARLENE F FISHER-MAURER	,	February Payroll
1475	03/10/2020	Payroll	2	EFT	JACK L GALLOWAY		6 February Payroll
1476	03/10/2020	Payroll	2	EFT	DAVID O HANSEN		6 February Payroll
1477	03/10/2020	Payroll	2		DENNIS HENNE		February Payroll
1478	03/10/2020	Payroll	2		ROBERT M HENNESSY		February Payroll
1479	03/10/2020	Payroll	2	EFT	JOHN P HODKINSON JR	•	February Payroll
1480	03/10/2020	Payroll	2	EFT	JARED S HUNT		February Payroll
1481	03/10/2020	Payroll	2	EFT	SHAWN R JAMES		February Payroll
1482	03/10/2020	Payroll	2		RUDY M JIMENEZ		February Payroll
1483	03/10/2020	Payroll	2	EFT	CHASE KELLOGG		February Payroll
1484	03/10/2020	Payroll	2		ALBA L LEVESQUE		February Payroll
1485	03/10/2020	Payroll	2	EFT	JO LINDER		February Payroll
1486	03/10/2020	Payroll	2	EFT	TERESA LOPEZ		February Payroll
1487	03/10/2020	Payroll	2	EFT	VALENTINA MARTINEZ		February Payroll
1488	03/10/2020	Payroll	2	EFT	HOWARD L MASON		February Payroll
1489	03/10/2020	Payroll	2	EFT	STACE J MCKINLEY		February Payroll
1490	03/10/2020	Payroll	2	EFT	ROBERT MCRAE		February Payroll
1491	03/10/2020	Payroll	2	EFT	JAMES E MURR		February Payroll
1492	03/10/2020	Payroll	2	EFT	SERGIO E OCHOA		February Payroll
1493	03/10/2020	Payroll	2	EFT	REBECCA R PINA		February Payroll
	03/10/2020	Payroll	2	EFT	CASEY M RIDDELL	,	February Payroll
	03/10/2020	Payroll	2		HECTOR A RIVERA		February Payroll
	03/10/2020	Payroll	2		PAUL K SANDERS		February Payroll
	03/10/2020	Payroll	2		CURTIS J SANTUCCI		February Payroll
1498	03/10/2020	Payroll	2	EFT	KURT W SCHELHAMMER		February Payroll
1499	03/10/2020	Payroll	2	EFT	JULIE SCHILLING	,	February Payroll
	03/10/2020	•			MICHAEL STILLWAUGH		February Payroll
1501	03/10/2020	Payroll	2				
	03/10/2020	Payroll Payroll	2 2	EFT EFT	RAYMOND V SUAREZ		February Payroll
1502	03/10/2020	•			AMANDA L TOWLE		February Payroll February Payroll
		Payroll	2		ERIC B TURLEY		
1504 1505	03/10/2020 03/10/2020	Payroll	2	EFT	JENNY V VALLE		February Payroll February Payroll
		Payroll	2	EFT	JOSEPH VANICEK		
	03/10/2020	Payroll	2	EFT	GLORIA A WALTMAN		February Payroll
	03/10/2020	Payroll	2	EFT	TERRYL D WAY		February Payroll
	03/10/2020	Payroll	2		ROGER E WENTZ		February Payroll
	03/10/2020	Payroll	2	EFT	TIMOTHY J WILSEY	,	February Payroll
1510	03/10/2020	Payroll	2	EFI	AFLAC	254.20	Pay Cycle(s) 03/01/2020 To 03/31/2020 - AFLAC; Pay Cycle(s) 03/01/2020 To 03/31/2020 - AFLAC Pre Tax
1511	03/10/2020	Payroll	2	EFT	AWC EMPLOYEE BENEFIT TRUST	84,431.54	LEOFF RETIREE MEDICAL BENEFITS - 02/2020; Pay Cycle(s) 03/01/2020 To 03/31/2020 - Medical

CITY OF UNION GAP

Time: 14:21:04 Date: 03/05/2020 Page: MCAG #: 0853 01/01/2020 To: 03/31/2020 2

							0
Trans	Date	Type	Acct #	War#	Claimant	Amount	Memo
1512	03/10/2020	Payroll	2	EFT	ICMA RETIREMENT TRUST #302189 ROTH	3,298.11	Pay Cycle(s) 03/01/2020 To 03/31/2020 - ICMA ROTH - 50CU; Pay Cycle(s) 03/01/2020 To 03/31/2020 - ICMA 457 ROTH
1513	03/10/2020	Payroll	2	EFT	ICMA RETIREMENT TRUST#108800	2,136.44	Pay Cycle(s) 03/01/2020 To 03/31/2020 - ICMA MNGT
1514	03/10/2020	Payroll	2	EFT	ICMA RETIREMENT TRUST#302189	12,877.19	Pay Cycle(s) 03/01/2020 To 03/31/2020 - ICMA Retirement Trust
1515	03/10/2020	Payroll	2	EFT	WA STATE DEPT OF SOCIAL	146.00	Pay Cycle(s) 03/01/2020 To
1516	03/10/2020	Payroll	2	EFT	WA STATE DRS - DCP	100.00	03/31/2020 - WSDCS Pay Cycle(s) 03/01/2020 To 03/31/2020 - DRS - DCP
1517	03/10/2020	Payroll	2	EFT	WA STATE EMPLOYMENT SECURITY DEPT-PFML	1,158.51	Pay Cycle(s) 03/01/2020 To 03/31/2020 - PMFL
1518	03/10/2020	Payroll	2	EFT	WA STATE LAW ENFORCEMENT	18,623.91	Pay Cycle(s) 03/01/2020 To 03/31/2020 - LEOFF II
1519	03/10/2020	Payroll	2	EFT	WA STATE PUBLIC EMPLOYEES	28,728.39	Pay Cycle(s) 03/01/2020 To 03/31/2020 - PERS II; Pay Cycle(s) 03/01/2020 To 03/31/2020 - PERS III
1520	03/10/2020	Payroll	2	100925	EMPLOYEE FUND	189.00	Pay Cycle(s) 03/01/2020 To 03/31/2020 - Employee Fund
1521	03/10/2020	Payroll	2	100926	TEAMSTERS LOCAL 760	690.00	Pay Cycle(s) 03/01/2020 To 03/31/2020 - Teamsters Dues
1522	03/10/2020	Payroll	2	100927	UNION GAP POLICE OFFICERS ASSN	1,500.00	Pay Cycle(s) 03/01/2020 To 03/31/2020 - UGPOA Dues
1523	03/10/2020	Payroll	2	100928	USABLE LIFE	76.56	Pay Cycle(s) 03/01/2020 To 03/31/2020 - USAble Life
1524	03/10/2020	Payroll	2	100929	WA STATE COUNCIL OF CNTY	699.59	Pay Cycle(s) 03/01/2020 To 03/31/2020 - AFCSME Dues
1525	03/10/2020	Payroll	2	100930	WA STATE COUNCIL OF	150.00	Pay Cycle(s) 03/01/2020 To
1526	03/10/2020	Payroll	2	100931	WESTERN CONFERENCE OF	1,933.88	03/31/2020 - WSCOPO Dues Pay Cycle(s) 03/01/2020 To 03/31/2020 - Teamster's Pension
1527	03/10/2020	Payroll	2	100932	WESTERN STATES POLICE MEDICAL TRUST	1,086.30	Pay Cycle(s) 03/01/2020 To 03/31/2020 - WSPMT
Severally return and		101 Street	t System Fu Fund ge Fund			254,202.96 30,381.46 6,880.06 24,979.07 2,811.70 29,577.73	

348,832.98 Payroll:

348,832.98



### **City Council** Communication

**Meeting Date:** 

March 23, 2020

From:

Karen Clifton, Director of Finance and Administration

Topic/Issue:

Claim Vouchers - March 23, 2020

**SYNOPSIS:** 

Claim Vouchers Dated March 23, 2020

**RECOMMENDATION:** Request Council to approve EFTs and Voucher No. 100933 through 1010102

In the amount of \$ 242,959.24.

**LEGAL REVIEW:** N/A

FINANCIAL REVIEW: N/A

**BACKGROUND INFORMATION: N/A** 

**ADDITIONAL OPTIONS: N/A** 

**ATTACHMENTS:** 1. Claim Voucher Register

2. Detailed Claim Voucher Register

CITY OF UNION GAP

MCAG #: 0853

01/01/2020 To: 03/31/2020

Time: 13:52:34 Date:

03/18/2020

Page:

1

				_	. x. 0 1, 2 0 2 0 1 0 2, 0 1, 2 0 2 0		1 450.
Trans	Date	Туре	Acct #	War#	Claimant	Amount	Memo
1534	03/23/2020	Claims	2	EFT	WA STATE DEPT OF REVENUE	13,738.16	EXCISE TAX - 02/2020
1570	03/06/2020	Claims	2	EFT	US BANK - CHECKING	24.00	INV MAINT FEE - 02/2020
1749	03/13/2020	Claims	2	EFT	US BANK - CHECKING	86.37	ANALYSIS SVC CHARGE - 02/2020
1766	03/23/2020	Claims	2	EFT	US BANK CARDMEMBER SVC	2,239.54	WAPRO PRA 101 TRAINING; BUSINESS CARDS - WENTZ; PW MAINT POSITION AD; 20 YR SERVICE PLAQUE-RIVERA; CIVIC CENTER WA ST. FLAG - RETURN; 2018 IBC, IRC, IFC, MECHANICAL, PLUMBING AND FUEL; FUEL FOR GENERA
1767	03/23/2020	Claims	2	EFT	CENTURY LINK - LD	112.30	CIVIC CENTER LONG DISTANCE-03/2020
1768	03/23/2020	Claims	2	EFT	CENTURY LINK	207.50	PUBLIC WORKS T1-02/2020
1769	03/23/2020	Claims	2		OFFICE DEPOT-CITY HALL		FAX TONER; DISINFECT SPRAY & PURELL WIPES; ADVIL; TYLENOL; IBUPROFEN; HDMI ADAPTER; TONER, BINDERS, DIVIDERS, POST-IT NOTES, NOTEBOOK
1770	03/23/2020	Claims	2	EFT	OFFICE DEPOT-PD	47.69	LAMINATING PAPER/PAPER/WIPES/SANITI ZER
1771	03/23/2020	Claims	2	EFT	SPECTRUM BUSINESS	101.14	CIVIC CENTER TV SVC-03/2020
1772	03/23/2020	Claims	2	100933	911 SUPPLY LLC		5.11 ZERO G PLATES BLACK (38595)
1773	03/23/2020	Claims	2		AI20-3D		FARO TRAINING
1774	03/23/2020	Claims	2	100935	AMERICAN MARKETING / D10 SIGNS	374.00	NEW COUNCIL MEMBERS NAME PLATE SIGN;JH & RW
1775	03/23/2020	Claims	2	100936	AMERIFUEL		FUEL FEB 16-29 2020; FUEL 3/1-3/15 2020
1776	03/23/2020	Claims	2	100937	BATH & BODY WORKS	75.00	OVERPAYMENT BUSINESS LICENSE
	03/23/2020	Claims	2	100938	BELL, BROWN & RIO		CITY ATTORNEY-02/2020
1778	03/23/2020	Claims	2	100939	CAREY MOTORS		LOF/TIRE ROTATION VEH 3; LOF VEH 10 & 5; LOF VEH 12; LOF VEH 16
1779	03/23/2020	Claims	2	100940	CASCADE NATURAL GAS CORP	2,336.36	CIVIC CENTER & FIRE DEPT. 02/2020; 4401 MAIN ST & 4401 MAIN 1/2 - 02/2020
	03/23/2020	Claims	2	100941	CASCADE VALLEY LUBE	43.24	#1012 BASIC SERVICE
1781	03/23/2020	Claims	2	100942	CENTRAL WA AG MUSEUM		AG MUSEUM COORDINATOR-02/2020
1782	03/23/2020	Claims	2	100943	CI SHRED	273.68	SHRED SERVICE-02/2020; SHRED SERVICES FEB 2020
1783	03/23/2020	Claims	2	100944	CINTAS CORP #605	157.68	CIVIC CENTER & PD MAT SVC-02/14/2020; CIVIC CENTER & PD MAT SVC-03/13/2020
1784	03/23/2020	Claims	2		CLASSIC PRINTING INC	1,004.53	UB DOOR HANGERS-02/2020; UB STATEMENTS-02/2020; #10 WINDOW W/PERMIT & #10 WINDOW-TINT
	03/23/2020	Claims	2	100946	CLIFF'S SEPTIC SERVICE	270.00	RENTM-HANDICAP@YAP & FULLBRIGHT PARK-02/2020
1786	03/23/2020	Claims	2	100947	COLEMAN OIL COMPANY		FUEL THRU 02.29.20

CITY OF UNION GAP MCAG #: 0853

01/01/2020 To: 03/31/2020

Time: 13:52:34 Date:

03/18/2020

2

Page:

				•			rage.
Trans	Date	Туре	Acct #	War #	Claimant	Amount	Memo
1787	03/23/2020	Claims	2	100948	CORE & MAIN LP	4,640.18	HOLD DOWN NUT, ORING, NUT OPEN LEFT; WELL #3 VALVE REPLACEMENT / SHUT OFF; WELL #3 VAULT; WELL #4, #5, #6 REST FLG CPLG, BOLTS & NUTS; GASKET
1788 1789	03/23/2020 03/23/2020	Claims Claims	2 2		DEXYP DOOLEY ENTERPRISES INC		PARK AD-03/2020 9MM 124GR FULL METAL
1790	03/23/2020	Claims	2	100951	E3 SOLUTIONS, INC	3,076.31	JACKET AMMO VIDEO SYSTEM SOFTWARE
1791	03/23/2020	Claims	2	100952	EAGLE SIGNS, LLC	205.39	2020 LICENSE RENEWAL REMOVED/STRAIGHTED/INS TALLED BANNERS FROM
1792	03/23/2020	Claims	2	100953	EDGE CONSTRUCTION SUPPLY	1,310.15	LIGHT POLES. RIDGID SF2500 SUPER FREEZE; PFERD CUT OFF WHEEL PLUS INOX, LIFT ALL SLING, 2 PLY EYE TO EYE TYPE 4 EYE
1793	03/23/2020	Claims	2	100954	FIRESTONE TIRE & SERVICE	668.75	NEW TIRES VEH 12
1794	03/23/2020	Claims	2	100955	CTRS FUTURELINK COMMUNICATIONS	218.90	EXT 1016 PHONE ISSUES
1795	03/23/2020	Claims	. 2	100956	G.S. LONG CO., INC.	1,498.60	GLYPHOSATE 4DS; 2.5 GALLONS
1796	03/23/2020	Claims	2	100957	GENE WEINMANN CONSULTING	171.32	CDBG COORDINATOR & POSTAGE/SUPPLY
1797	03/23/2020	Claims	2	100958	HLA ENGINEERING & LAND SURVEYING INC	3,368.50	PROFESSIONAL SERVICES; THRU 02.29.20; CITYWIDE SIDEWALK IMPROVEMENTS (COMPLETE STREETS); 2020 GENERAL SERVICES; PROJECT BROCHURES S BW SEWER; YC SIED AGREEMENT
	03/23/2020	Claims	2	100959	INTOXIMETERS	498.88	ALCO-SENSOR FST
1799 1800	03/23/2020 03/23/2020	Claims Claims	2 2	100960 100961	JESUS JUAREZ JUB ENGINEERS INC	71,994.33	OVERPAYMENT REFUND PROFESSIONAL SERVICES; REGIONAL BELTWAY CONNECTOR PROJECT 12.29.19 THO 02.01.20
1801 1802	03/23/2020 03/23/2020	Claims Claims	2 2		JESSICA KISNER LAW OFFICES OF MARGITA DORNAY	150.00 14,500.00	Refund Utility Deposit PROSECUTING ATTORNEY-03/2020
1803	03/23/2020	Claims	2	100964	GUILLERMO LIMON BRISENO	67.73	Refund Utility Deposit
1804	03/23/2020	Claims	2	100965	MONICA MENDOZA		ACTIVITIES BUILDING CLEANING DEPOSIT
1805	03/23/2020	Claims	2	100966	ROBERT R NORTHCOTT	1,055.00	REFUND PUBLIC DEFENDER-02/19/2020-03/16/2 020
1806	03/23/2020	Claims	2		OFFICE SOLUTIONS NORTHWEST	40.57	020 DISHWASHER PACKS / GERMICIDAL CLOTH
	03/23/2020 03/23/2020	Claims Claims	2 2		ONE CALL CONCEPTS INC OXARC INC	160.98	UTILITY LOCATE-02/2020 BLUE NITRILE DISPOSABLE GLOVES & HAND

CITY OF UNION GAP

MCAG #: 0853 01/01/2020 To: 03/31/2020

Time: 13:52:34 Date: 03/18/2020

Page: 3

				War#	Claimant	Amount	MCINO
1809	03/23/2020	Claims	2	100970	PACIFIC POWER	22,021.36	WELLS;AREA LIGHTS;STREETS;TRAFFIC LIGHTS-02/2020; CIVIC CENTER & FIRE DEPT03/2020; LIFT STATION-03/2020; STREETS; TRAFFIC & LONGFIBER-02/2020; FIRE
1810	03/23/2020	Claims	2	100971	PEOPLE FOR PEOPLE	1,628.00	DEPT 03/2020 SENIOR NUTRITION SITE MANAGER-02/2020
1811	03/23/2020	Claims	2	100972	POSITIVE CONCEPTS/ATPI	245.00	SECTOR PAPER
1812	03/23/2020	Claims	2	100973	MONIQUE RAMOS	300.00	CLEANING DEPOSIT REFUND
1813	03/23/2020	Claims	2	100974	REPUBLIC PUBLISHING CO	73.85	SUMMARY OF ORD# 2985 & 2986
1814	03/23/2020	Claims	2	100975	C&D YAKIMA ENTERPRISES, L ROOTS NURSERY AND LANSCAPE	7,294.82	VMB TREES & PLANTING MIX / SOIL
1815	03/23/2020	Claims	2	100976	S.C.I. DOOR	308.09	CHANGE OUT RECEIVER/REPROGRAM OPERATOR
1816	03/23/2020	Claims	2	100977	SHERWIN-WILLIAMS COMPANY	175.32	GALLON B66Y11037 PI DTM GL S YELLOW PAINT
1817	03/23/2020	Claims	2	100978	SIRCHIE FINGER PRINT	239.35	NITRILE GLOVES MEDIUM
1818	03/23/2020	Claims	2	100979	DON C. SMITH	536.88	LEOFF 1 RETIREE RX; YAC GYM MERBERSHIP
1819	03/23/2020	Claims	2		STAR RENTALS		STAKES
1820	03/23/2020	Claims	2	100981	SUNNYSIDE COMMUNITY HOSPITAL ASSOC	39.00	ROUTINE VENIPUNCTURE; T. FISCUS
1821	03/23/2020	Claims	2	100982	THE HOME DEPOT PRO		SPRAY BOTTLE & TOILET PAPER; TOILET PAPER & MOP HEADS
1822	03/23/2020	Claims	2	100983	U.S. LINEN & UNIFORM		UNIFORM SERVICE; FEBRUARY 3, 10, 17, 24, 2020
1823	03/23/2020	Claims	2	100984	ULINE		L & XL NITRILE GLOVES
1824	03/23/2020	Claims	2	100985	UNION GAP SCHOOL DISTRICT NO. 2		STEM PROGRAM REIMBUSERSEMENT-02/2020
1825	03/23/2020	Claims	2	100986	UNITED PARCEL SERVICE	81 84	SHIPPING FEB 2020
1826	03/23/2020	Claims	2		UNITED STATES POSTMASTER		UB POSTAGE-03/2020
1827	03/23/2020	Claims	2	100988	VALLEY LOCK & KEY SERVICE		DUPLICATE KEY PRICE LEVEL 3; ID TAG WITH SPLIT RING
1828	03/23/2020	Claims	2	100989	WA STATE DEPT OF LICENSING	198.00	CPLS FEB 2020
1829	03/23/2020	Claims	2	100990	WA STATE PATROL	150.75	BACKGROUNDS FEB 2020
1830		Claims	2		WA STATE TREASURER		CJRS-01/2020; CJRS-02/2020
1831	03/23/2020	Claims	2	100992	WESTERN SCALE INC		CALIBRATE SCALES
1832	03/23/2020	Claims	2		YAKIMA CO AUDITOR	117.00	UTILITY LIEN: UTILITY LIEN RELEASE
1833	03/23/2020	Claims	2	100994	YAKIMA CO DISTRICT COURT	19,711.75	MUNICIPAL COURT OPERATIONS-02/2020
1834	03/23/2020	Claims	2	100995	YAKIMA CO TREAS PROSECUTING	500.13	CVC - 01/2020; CVC-02/2020
1835	03/23/2020	Claims	2	100996	YAKIMA COOPERATIVE ASSN	29.01	CLK FUEL 02/2020
1836	03/23/2020	Claims	2	100997	YAKIMA PRINTING COMPANY LLC		UNLAWFUL CAMPING SIGNS

CITY OF UNION GAP

MCAG #: 0853 01/01/2020 To: 03/31/2020

Time: 13:52:34 Date:

03/18/2020

Page:

4

Trans	Date	Туре	Acct #	War#	Claimant	Amount	Memo
1837	03/23/2020	Claims	2	100998	YAKIMA VALLEY CONFERENCE	2,634.02	LAND USE PLANNING-02/2020
1838	03/23/2020	Claims	2	100999	YAKIMA VALLEY TOURISM	5,944.00	1889 MAGZINE-FEB/MAR 2020; NORTHWEST TRAVEL & LIFE-MAR/APR 2020;SCENIC WA ROADTRIP GUIDEBOOK
1839	03/23/2020	Claims	2	101000	YAKIMA WASTE SYSTEMS INC	1,026.36	WASTE - 02/2020
1840	03/23/2020	Claims	2	101001	YAKIMA WELDERS SUPPLY INC	61.35	TIP, INS, NOZZLE FOR WIREFEED WELDER
1841	03/23/2020	Claims	2	101002	YAKIMA-WATERMILL INC	60.54	LIQUID CHLORINE 12.5% 4X1 GALLON X2
			nt Expense	Fund		103,951.57	
		101 Street		ъ	F 1	13,047.85	
			ention Cent			600.00	
			sm Promoti cipal Capita			5,944.00	
			Developme			10.00 1,975.00	
			it System F		c i una	62.27	
			uana Excise		i	628.13	
		170 Housi	ng Rehabili	itation Fur	nd	171.32	
		304 VMB	Improveme	ent Fund		7,294.82	
		305 Regio	nal Beltway	/ Connecte	or Fund	71,994.33	
		401 Water				19,917.63	
		402 Garba				8,504.51	
		403 Sewer				8,115.08	
			Improvem	ent Reserv	/e	525.00	
		414 Water	Deposits			217.73	G1 .
		* Transact	ion Has Mi	xed Rever	nue And Expense Accounts	242,959.24	Claims: 242,959.24

CITY OF UNION GAP

Time: 13:53:16 Date: 03/18/2020 MC & G. # . 0853

MC	AG #: 0853			0	Page:				
Trans	Date	Type	Acct#	War#	Claimant		Amount	Memo	
1534	03/23/2020	Claims	2	EFT	WA STATE DES	PT OF	13,738.16	EXCISE TAX - 02/2020	
		001 - 524 2 401 - 534 5 403 - 535 5 402 - 537 5	20 49 01 - E 50 49 01 - E 50 49 02 - E 50 49 01 - E	XTERN XTERN XTERN XTERN	AL TAXES	10.88 12.77 4,269.00 3,552.00 5,317.12 576.39			
1570	03/06/2020	Claims	2		US BANK - CH		24.00	INV MAINT FEE - 02/2020	
		001 - 514 2	3 49 00 - N	11SCELL	LANEOUS	24.00			
1749	03/13/2020	Claims	2	EFT	US BANK - CHE	CKING	86.37	ANALYSIS SVC CHARGE - 02/2020	
		001 - 514 2	3 49 00 - M	11SCELL	ANEOUS	86.37			
1766	03/23/2020	Claims	2	EFT	US BANK CARI SVC	<b>DMEMBER</b>	2,239.54	WAPRO PRA 101 TRAINING; BUSINESS CARDS - WENTZ; PW MAINT POSITION AD; 20 YR SERVICE PLAQUE-RIVEI CIVIC CENTER WA ST. FLAC RETURN; 2018 IBC, IRC, IFC, MECHANICAL, PLUMBING AND FUEL; FUEL FOR	₹A; } -
1767	03/23/2020	001 - 521 1 001 - 521 1 001 - 521 2 001 - 521 2 001 - 521 5 001 - 524 2 401 - 534 5 403 - 535 5 402 - 537 5 118 - 542 3	0 49 00 - M 0 49 00 - M 0 31 00 - S 3 43 00 - T 0 21 00 - P 0 31 00 - P 1 31 00 - I 2 31 00 - P 0 31 00 - P 0 31 00 - P 0 31 00 - A 0 44 00 - C 0 42 00 - C	IISCELL IISCELL IISCELL UPPLIES RAVEL D ADMI D ADMI O ADMI OVESTIC OFACIL UPPLIES DVERTI DVERTI UPPLIES DVERTI UPPLIES DVERTI OVERTI OVERTI OVERTI OVERTI OVERTI OVERTI OVERTI OVERTI OVERTI OMMUN OMMUN OMMUN	ANEOUS ANEOUS S N UNIFORMS & I N SUPPLIES N FUEL GATION SUPPLIES LITIES SUPPLIES ISING ISING ISING CENTURY LINE NICATION NICATION NICATION NICATION	75.97 38.73 S 25.91 59.35 516.82 1,446.19 10.00 10.00 10.00 10.00 10.00	112.30	CIVIC CENTER LONG DISTANCE-03/2020	
1 = 40	00/00/000	001 - 558 60				8.28			
	03/23/2020	Claims  401 - 534 50  403 - 535 50  402 - 537 50  101 - 543 30  Claims	0 42 00 - C0 0 42 00 - C0	OMMUN NUMMO NUMMUN NUMMO	VICATION VICATION	51.88 51.88 51.88 51.86		PUBLIC WORKS T1-02/2020  FAX TONER; DISINFECT	
1/07	<i>03) 43) 4</i> 040							SPRAY & PURELL WIPES; ADVIL; TYLENOL; IBUPROFEN; HDMI ADAPTER TONER, BINDERS, DIVIDERS, POST-IT NOTES, NOTEBOOK	
		001 - 511 60 001 - 513 10				6.30 6.30			
		001 - 513 10				6.30			

6.30

001 - 514 23 31 00 - SUPPLIES

CITY OF UNION GAP MCAG #: 0853

01/01/2020 To: 03/31/2020

Time: 13:53:16 Date: 03/18/2020 Page: 2

Trans	Date	Type A	cct#	War#	Claimant			Amount	Memo
		001 - 514 30 3	31 00 -	- SUPPLIE	S		6.30		
		001 - 517 91 3					60.37		
		001 - 518 31 3	31 00 -	- SUPPLIE	S		68.27		
		001 - 524 20 3					6.30		
		001 - 524 20 3					10.11		
		001 - 524 20 3					208.36		
		001 - 524 20 3					7.04		
		001 - 524 20 3					6.68		
		401 - 534 50 3 401 - 534 50 3					6.29		
		401 - 534 50 3					10.12 7.03		
		401 - 534 50 3					6.68		
		403 - 535 50 3					6.29		
		403 - 535 50 3					10.12		
		403 - 535 50 3	31 00 -	SUPPLIES	S		7.03		
		403 - 535 50 3	31 00 -	SUPPLIES	S		6.68		
		402 - 537 50 3					6.29		
		402 - 537 50 3					6.67		
		101 - 542 30 3					6.29		
		101 - 542 30 3					10.12		
		101 - 542 30 3 101 - 542 30 3					7.04 6.67		
		001 - 558 60 3					6.30		
		001 - 558 60 3					10.11		
		001 - 558 60 3					208.35		
		001 - 558 60 3					7.04		
		001 - 558 60 3	31 00 -	SUPPLIES	S		6.68		
		001 - 576 80 3					6.30		
		001 - 576 80 3	31 00 -	SUPPLIES	8		6.67		
1770	03/23/2020	Claims	2	EFT	OFFICE DE	EPOT-PD		47.69	LAMINATING PAPER/PAPER/WIPES/SANITIZ ER
		001 - 521 10 3	31 01 -	PD CLERI	CAL SUPPL	IES	47.69		
1771	03/23/2020	Claims	2			A BUSINESS	.,	101.14	CIVIC CENTER TV SVC-03/2020
		001 - 518 20 4	17 00 -	UTILITIE	S/CIVIC CAN	MPLIS	36.52		
		401 - 534 50 4					10.77		
		403 - 535 50 4					10.77		
		402 - 537 50 4	<del>1</del> 7 00 -	UTILITIE	S		10.77		
		101 - 542 30 4					10.77		
		001 - 558 60 4				VICES	10.77		
		001 - 576 80 4	7 00 -	UTILITIE	S		10.77		
1772	03/23/2020	Claims	2	100933	911 SUPPLY	Y LLC		122.68	5.11 ZERO G PLATES BLACK (38595)
		001 - 521 10 2	1 00 -	PD ADMI	N UNIFORM	S & E(	122.68		,
1773	03/23/2020	Claims	2		AI20-3D			611.12	FARO TRAINING
		001 - 521 40 4					611.12		
1774	03/23/2020	Claims	2	100935	AMERICAN D10 SIGNS	N MARKETII	NG/	374.00	NEW COUNCIL MEMBERS NAME PLATE SIGN;JH & RW
		001 - 511 60 3	1 01 -	SUPPLIES	<b>,</b>		374.00		
1775	03/23/2020	Claims	2	100936	AMERIFUE	EL		3,776.58	FUEL FEB 16-29 2020; FUEL 3/1-3/15 2020
		001 - 521 10 3	2 00 -	PD ADMI	N FUEL		235.92		
		001 - 521 10 3					193.62		
		001 - 521 10 4				ANEOI	36.02		
		001 - 521 10 4					25.00		
		001 - 521 21 3					99.09		
		001 - 521 21 3					253.89		
		001 - 521 21 3					123.22		
		001 - 521 21 3					102.70		
		001 - 521 22 3	Z UU -	ra i KUL l	TUEL	I,	,237.04		

CITY OF UNION GAP MCAG #: 0853

01/01/2020 To: 03/31/2020

Time: 13:53:16 Date:

03/18/2020

Page: 3

WICAG π, V	0055			U	1701/2020 10. 03/	31/2020		rage:
Trans Date	,	Гуре	Acct#	War#	Claimant		Amoun	t Memo
	(	001 - 521 22	2 32 00 -	PATROL	FUEL	1,470.08	***************************************	
1776 03/23/	/2020	Claims	2	100937	BATH & BODY W	ORKS	75.00	OVERPAYMENT BUSINESS LICENSE
	(	001 - 321 99	9 00 00 -	GENERA	L BUSINESS LICE	-75.00		DIODI IOD
777 03/23/	/2020	Claims	2	100938	BELL, BROWN &	RIO	7,500.00	CITY ATTORNEY-02/2020
	(	001 - 515 31	1 41 01 -	LEGAL S	SERVICES-CIVIL - (	7,500.00		
1778 03/23/	/2020	Claims	2	100939	CAREY MOTORS	,	151.17	LOF/TIRE ROTATION VEH 3; LOF VEH 10 & 5; LOF VEH 12; LOF VEH 16
					REPAIRS & MAINT	43.17		
					REPAIRS & MAINT	54.00		
					REPAIRS & MAINT REPAIRS & MAINT	27.00 27.00		
779 03/23/		Claims	2		CASCADE NATUR		2,336.36	CIVIC CENTER & FIRE DEPT. 02/2020; 4401 MAIN ST & 4401 MAIN 1/2 - 02/2020
								WAIN 1/2 - 02/2020
					S/CIVIC CAMPUS	981.46		
					LITIES - UTILITIES	281.61		
		403 - 535 50 402 - 537 50				202.71		
780 03/23/		+02 <b>-</b> 33 / 30 C <b>laims</b>	2 2		S CASCADE VALLE	870.58 V I IIRF	42.24	#1012 BASIC SERVICE
00 031231					& MAINTENANCE	17.30	43.24	HAVIE BROJE BERVICE
					& MAINTENANCE	6.48		
					& MAINTENANCE	6.49		
					& MAINTENANCE	2.16		
					& MAINTENANCE	2.16		
					& MAINTENANCE & MAINTENANCE	6.49		
/81 03/23/		128 - 547 00 Claims	2		CENTRAL WA AC	2.16	600 00	AG MUSEUM
			-	100/12	MUSEUM		000.00	COORDINATOR-02/2020
	1	107 - 571 10	41 00 -	PROF SV	CS-AG MUSEUM	600.00		
782 03/23/2	2020	Claims	2	100943	CI SHRED		273.68	SHRED SERVICE-02/2020; SHRED SERVICES FEB 2020
	C	001 - 511 60	41 01 -	PROFESS	IONAL SERVICES	30.67		
					IONAL SERVICES	30.67		
					IONAL SERVICES	30.67		
					IONAL SERVICES LITIES PROFESSIO	30.67		
					IONAL SERVICES	90.03 15.33		
					IONAL SERVICES	6.13		
					IONAL SERVICES	6.13		
					IONAL SERVICES	6.13		
					IONAL SERVICES	6.13		
					IONAL SERVICES IONAL SERVICES	15.33 5.79		
83 03/23/2		Claims	2		CINTAS CORP #60		157.68	CIVIC CENTER & PD MAT SVC-02/14/2020; CIVIC CENTER & PD MAT SVC-03/13/2020
	0	01 - 518 31	45 00 - 0	OPERATI	NG RENTALS & L	38.39		
					NG RENTALS & L	38.39		
					ITIES OPERATION	40.45		
					ITIES OPERATION	40.45		
784 03/23/2	2020 C	Claims	2	100945	CLASSIC PRINTIN	G INC	1,004.53	UB DOOR HANGERS-02/2020; UB STATEMENTS-02/2020; #10 WINDOW W/PERMIT & #10 WINDOW-TINT
					_			

39.38

223.05

401 - 534 50 31 00 - SUPPLIES

401 - 534 50 31 00 - SUPPLIES

CITY OF UNION GAP

1793 03/23/2020

Claims

01/01/2020 To: 03/31/2020

Time: 13:53:16 Date:

668.75 NEW TIRES VEH 12

03/18/2020

MCAG #: 0853 Page: 4 Trans Date Type Acct # War # Claimant Amount Memo 401 - 534 50 41 00 - PROFESSIONAL SERVICES 72.40 403 - 535 50 31 00 - SUPPLIES 39.38 403 - 535 50 31 00 - SUPPLIES 223.05 403 - 535 50 41 00 - PROFESSIONAL SERVICES 72.40 402 - 537 50 31 00 - SUPPLIES 39.39 402 - 537 50 31 00 - SUPPLIES 223.06 402 - 537 50 41 00 - PROFESSIONAL SERVICES 72.42 270.00 RENTM-HANDICAP@YAP & 1785 03/23/2020 100946 CLIFF'S SEPTIC SERVICE Claims 2 **FULLBRIGHT PARK-02/2020** 001 - 576 80 45 00 - OPERATING RENTALS & LI 270.00 2,655.77 FUEL THRU 02.29.20 100947 COLEMAN OIL COMPANY 1786 03/23/2020 Claims 2 403 - 531 30 32 00 - STORMWATER FUEL 76.33 401 - 534 50 32 00 - FUEL 685.07 403 - 535 50 32 00 - FUEL 567.07 402 - 537 50 32 00 - FUEL 2,74 101 - 542 30 32 00 - FUEL 378.80 101 - 542 66 32 00 - FUEL 239.98 101 - 542 67 32 00 - FUEL 277.91 101 - 542 70 32 00 - FUEL 250.60 128 - 547 60 32 00 - FUEL CONSUMED 60.11 001 - 576 80 32 00 - FUEL 117.16 4,640.18 HOLD DOWN NUT, ORING, 100948 CORE & MAIN LP 1787 03/23/2020 Claims 2 **NUT OPEN LEFT; WELL #3** VALVE REPLACEMENT / SHUT OFF: WELL #3 VAULT: WELL #4, #5, #6 REST FLG CPLG, **BOLTS & NUTS; GASKET** 401 - 534 50 31 00 - SUPPLIES 188.98 401 - 534 50 31 00 - SUPPLIES 1,351.36 401 - 534 50 31 00 - SUPPLIES 1,447.72 401 - 534 50 31 00 - SUPPLIES 1,652.12 1788 03/23/2020 306.55 PARK AD-03/2020 Claims 2 100949 DEXYP 001 - 576 80 44 00 - ADVERTISING 306.55 1789 03/23/2020 Claims 2 100950 DOOLEY ENTERPRISES 2,228.59 9MM 124GR FULL METAL JACKET AMMO 001 - 521 40 31 00 - PD TRAINING SUPPLIES 2,228.59 3,076.31 VIDEO SYSTEM SOFTWARE 1790 03/23/2020 Claims 100951 E3 SOLUTIONS, INC 2 2020 LICENSE RENEWAL 001 - 511 60 41 01 - PROFESSIONAL SERVICES 279.66 001 - 513 10 41 01 - PROFESSIONAL SERVICES 279.66 001 - 514 23 41 00 - PROFESSIONAL SERVICES 279.66 001 - 521 10 41 00 - PD ADMIN PROFESSIONAL 279.66 001 - 524 20 41 00 - PROFESSIONAL SERVICES 279.66 401 - 534 50 41 00 - PROFESSIONAL SERVICES 279.66 403 - 535 50 41 00 - PROFESSIONAL SERVICES 279.66 402 - 537 50 41 00 - PROFESSIONAL SERVICES 279.66 101 - 542 30 41 00 - PROFESSIONAL SERVICES 279.66 001 - 558 60 41 00 - PROFESSIONAL SERVICES 279.71 001 - 576 80 41 00 - PROFESSIONAL SERVICES-279.66 205.39 REMOVED/STRAIGHTED/INST 1791 03/23/2020 Claims 2 100952 EAGLE SIGNS, LLC ALLED BANNERS FROM LIGHT POLES. 001 - 571 20 41 00 - PROFESSIONAL SERVICES 205.39 1,310.15 RIDGID SF2500 SUPER 1792 03/23/2020 Claims 100953 EDGE CONSTRUCTION FREEZE: PFERD CUT OFF **SUPPLY** WHEEL PLUS INOX, LIFT ALL SLING, 2 PLY EYE TO EYE 401 - 534 50 31 00 - SUPPLIES 1,310.15

100954 FIRESTONE TIRE &

SERVICE CTRS

CITY OF UNION GAP Time: 13:53:16 Date: 03/18/2020 MCAG #: 0853 01/01/2020 To: 03/31/2020 5 Page: Trans Date Type Acct # War # Claimant Amount Memo 001 - 521 22 48 00 - PATROL REPAIRS & MAIN 668,75 1794 03/23/2020 Claims 2 100955 FUTURELINK **218.90 EXT 1016 PHONE ISSUES COMMUNICATIONS** 401 - 534 50 41 00 - PROFESSIONAL SERVICES 72.97 403 - 535 50 41 00 - PROFESSIONAL SERVICES 72.97 402 - 537 50 41 00 - PROFESSIONAL SERVICES 72.96 1,498.60 GLYPHOSATE 4DS; 2.5 1795 03/23/2020 Claims 100956 G.S. LONG CO., INC. **GALLONS** 101 - 542 70 31 00 - SUPPLIES 1,498.60 171.32 CDBG COORDINATOR & 1796 03/23/2020 Claims 2 100957 GENE WEINMANN POSTAGE/SUPPLY **CONSULTING** 170 - 559 30 31 00 - SUPPLIES 2.57 170 - 559 30 41 01 - PROFESSIONAL SERVICES 168.75 3,368.50 PROFESSIONAL SERVICES; 1797 03/23/2020 100958 HLA ENGINEERING & Claims THRU 02.29.20; CITYWIDE LAND SURVEYING INC SIDEWALK IMPROVEMENTS (COMPLETE STREETS); 2020 **GENERAL SERVICES:** PROJECT BROCHURES S BW SEWER; YC SIED AGREEMENT 401 - 534 50 41 00 - PROFESSIONAL SERVICES 434.25 101 - 543 30 41 00 - PROFESSIONAL SERVICES 434.25 405 - 594 35 64 05 - SEWER SYSTEM IMPR-3RD 525.00 121 - 595 64 00 46 - COMPLETE STREETS-CONS 1.975.00 1798 03/23/2020 Claims 100959 INTOXIMETERS 2 498.88 ALCO-SENSOR FST 001 - 521 22 31 00 - PATROL SUPPLIES 498.88 1799 03/23/2020 Claims 100960 JESUS JUAREZ 12.70 OVERPAYMENT REFUND 2 402 - 589 10 04 02 - 210-10 12.70 1800 03/23/2020 Claims 100961 JUB ENGINEERS INC 71.994.33 PROFESSIONAL SERVICES; REGIONAL BELTWAY **CONNECTOR PROJECT 12.29.19** THO 02.01.20 305 - 595 10 41 26 - REGIONAL BELTWAY-ENC 71,994.33 1801 03/23/2020 Claims 100962 JESSICA KISNER 150.00 Refund Utility Deposit 2 414 - 586 00 04 14 - DEPOSIT REFUND 150.00 Refund Utility Deposit 14,500.00 PROSECUTING 1802 03/23/2020 Claims 100963 LAW OFFICES OF ATTORNEY-03/2020 **MARGITA DORNAY** 001 - 515 31 41 02 - LEGAL SERVICES - PROS. A 14,500.00 1803 03/23/2020 **Claims** 2 100964 GUILLERMO LIMON 67.73 Refund Utility Deposit BRISENO 414 - 586 00 04 14 - DEPOSIT REFUND 67.73 Refund Utility Deposit 300.00 ACTIVITIES BUILDING 03/23/2020 1804 Claims 2 100965 MONICA MENDOZA CLEANING DEPOSIT REFUND 001 - 589 10 00 03 - PARK DEPOSIT REFUND 300.00 1,055.00 PUBLIC 1805 03/23/2020 Claims 2 100966 ROBERT R NORTHCOTT DEFENDER-02/19/2020-03/16/202 001 - 515 91 41 03 - LEGAL SERVICES-PUBLIC 1.055.00 40.57 DISHWASHER PACKS / 1806 03/23/2020 100967 OFFICE SOLUTIONS Claims 2 **GERMICIDAL CLOTH** NORTHWEST 001 - 518 31 31 00 - SUPPLIES 40.57 38.52 UTILITY LOCATE-02/2020 1807 03/23/2020 Claims 2 100968 ONE CALL CONCEPTS INC

19.26

19.26

401 - 534 50 41 00 - PROFESSIONAL SERVICES

403 - 535 50 41 00 - PROFESSIONAL SERVICES

CITY OF UNION GAP

Type

Trans Date

MCAG #: 0853 01/01/2020 To: 03/31/2020

War #

Acct #

Time: 13:53:16 Date:

Amount Memo

Date: 03/18/2020 Page: 6

1808 03/23/2020 Claims 2 100969 OXARC INC 160.98 BLUE NITRILE DISPOSABLE GLOVES & HAND SANITIZER

403 - 535 50 31 00 - SUPPLIES 160.98

1809 03/23/2020 Claims 2 100970 PACIFIC POWER 22,021.36 WELLS;AREA

Claimant

Claims 2 1009/0 PACIFIC POWER 22,021.36 WELLS;AREA LIGHTS;STREETS;TRAFFIC LIGHTS-02/2020; CIVIC CENTER & FIRE DEPT.
-03/2020; LIFT STATION-03/2020; STREETS;

TRAFFIC &

LONGFIBER-02/2020; FIRE

 001 - 518 20 47 00 - UTILITIES/CIVIC CAMPUS
 1,306.76

 001 - 522 50 47 00 - FD FACILITIES - UTILITIES
 438.36

 001 - 522 50 47 00 - FD FACILITIES - UTILITIES
 8.96

 401 - 534 50 47 00 - UTILITIES
 7,045.99

 402 - 525 50 47 00 - UTILITIES
 7,045.99

 403 - 535 50 47 00 - UTILITIES
 2,195.69

 101 - 542 63 47 00 - UTILITIES
 7,633.83

 101 - 542 63 47 00 - UTILITIES
 999.84

101 - 542 64 47 00 - UTILITIES 307.63 101 - 542 64 47 00 - UTILITIES 387.26

001 - 576 80 47 00 - UTILITIES 1,697.04 1810 03/23/2020 Claims 2 100971 PEOPLE FOR PEOPLE 1.628.00

310 03/23/2020 Claims 2 100971 PEOPLE FOR PEOPLE 1,628.00 SENIOR NUTRITION SITE MANAGER-02/2020 001 - 571 21 41 00 - PROF SERVICES - PEOPLE 1 1.628.00

001 - 571 21 41 00 - PROF SERVICES - PEOPLE 1 1,628.00 1811 03/23/2020 Claims 2 100972 POSITIVE CONCEPTS/ATPI 245.00 SECTOR PAPER

001 - 521 22 31 00 - PATROL SUPPLIES 245.00

1812 03/23/2020 Claims 2 100973 MONIQUE RAMOS 300.00 CLEANING DEPOSIT REFUND

001 - 589 10 00 03 - PARK DEPOSIT REFUND 300.00 1813 03/23/2020 Claims 2 100974 REPUBLIC PUBLISHING CO 73.85 SUMMARY OF ORD# 2985 &

2986

001 - 511 60 44 00 - OFFICIAL PUBLICATIONS 73.85

1814 03/23/2020 Claims 2 100975 C&D YAKIMA 7,294.82 VMB TREES & PLANTING MIX ENTERPRISES, L ROOTS

NURSERY AND LANSCAPE

304 - 595 30 65 02 - VMB - CONSTRUCTION 7,294.82

1815 03/23/2020 Claims 2 100976 S.C.I. DOOR 308.09 CHANGE OUT RECEIVER/REPROGRAM OPERATOR

001 - 522 50 48 00 - FD FACILITIES - REPAIRS & 308.09

1816 03/23/2020 Claims 2 100977 SHERWIN-WILLIAMS 175.32 GALLON B66Y11037 PI DTM GL
COMPANY 175.32 GALLON B66Y11037 PI DTM GL

COMIANI

401 - 534 50 31 00 - SUPPLIES 175.32

1817 03/23/2020 Claims 2 100978 SIRCHIE FINGER PRINT 239.35 NITRILE GLOVES MEDIUM

001 - 521 22 31 00 - PATROL SUPPLIES 239.35

1818 03/23/2020 Claims 2 100979 DON C. SMITH 536.88 LEOFF 1 RETIREE RX; YAC GYM MERBERSHIP

001 - 521 10 22 00 - LEOFF 1 BENEFITS 18.69 001 - 521 10 22 00 - LEOFF 1 BENEFITS 518.19

1819 03/23/2020 Claims 2 100980 STAR RENTALS 35.71 STAKES

101 - 542 30 31 00 - SUPPLIES 35.71

1820 03/23/2020 Claims 2 100981 SUNNYSIDE COMMUNITY 39.00 ROUTINE VENIPUNCTURE; T.

HOSPITAL ASSOC FISCUS

401 - 534 50 41 00 - PROFESSIONAL SERVICES 7.80

403 - 535 50 41 00 - PROFESSIONAL SERVICES 7.80

402 - 537 50 41 00 - PROFESSIONAL SERVICES 7.80

101 - 542 30 41 00 - PROFESSIONAL SERVICES 7.80

CITY OF UNION GAP

MCAG #: 0853

01/01/2020 To: 03/31/2020

Time: 13:53:16 Date:

03/18/2020

Page:

7

Trans	Date	Туре	Acct #	War #	Claimant		Amount	Memo
		001 - 576	80 41 00	- PROFESS	SIONAL SERVICES	S· 7.80		
1821	03/23/2020	Claims	2	100982	THE HOME DE	POT PRO	187.73	SPRAY BOTTLE & TOILET PAPER; TOILET PAPER & MOP HEADS
		403 - 535 : 403 - 535 : 402 - 537 :	50 31 00 - 50 31 00 - 50 31 00 -	- SUPPLIE - SUPPLIE	S S S	28.41 74.10 28.41 28.40		
		101 - 542	30 31 00 -	- SUPPLIE	S	28.41		
1822	03/23/2020	Claims	2		U.S. LINEN & U		538.43	UNIFORM SERVICE; FEBRUARY 3, 10, 17, 24, 2020
		403 - 535 : 402 - 537 : 101 - 542 :	50 21 00 - 50 21 00 - 30 21 00 -	UNIFORI UNIFORI UNIFORI	MS & EQUIPMENT MS & EQUIPMENT MS & EQUIPMENT MS & EQUIPMENT MS & EQUIPMENT	151.08 64.75 151.08		
1823	03/23/2020	Claims	2		ULINE		302.91	L & XL NITRILE GLOVES
	33				SUPPLIES	302.91	3021.71	
1824	03/23/2020	Claims	2		UNION GAP SCI DISTRICT NO. 2	HOOL	628.13	STEM PROGRAM REIMBUSERSEMENT-02/2020
		133 - 571 2	22 41 33 -	SUMMER	YOUTH - PROF S	628.13		
1825	03/23/2020	Claims	2	100986	UNITED PARCE		81.84	SHIPPING FEB 2020
		001 - 521	10 42 00 -	PD ADMI	N COMMUNICAT	I 81.84		
1826	03/23/2020	Claims	2		UNITED STATES POSTMASTER		769.58	UB POSTAGE-03/2020
		403 - 535 5	50 42 00 -	COMMUI	NICATION NICATION NICATION	256.50 256.50 256.58		
1827	03/23/2020	Claims	2	100988	VALLEY LOCK SERVICE	& KEY		DUPLICATE KEY PRICE LEVEL 3; ID TAG WITH SPLIT RING
		001 - 518 2	20 31 00 -			23.02		
1828	03/23/2020	Claims	2	100989	WA STATE DEP	T OF	198.00	CPLS FEB 2020
		001 - 586 0	00 02 00 -	WEAPON	S PERMITS FEE	198.00		
1829	03/23/2020	Claims	2	100990	WA STATE PAT	ROL	150.75	BACKGROUNDS FEB 2020
		001 - 521 1	0 41 00 -	PD ADMI	N PROFESSIONAL	. 150.75		
1830	03/23/2020	Claims	2	100991	WA STATE TRE	ASURER	33,064.90	CJRS-01/2020; CJRS-02/2020
		001 - 586 0 001 - 586 0	00 01 00 - 00 04 00 - 00 04 00 - 00 05 00 - 00 06 00 - 00 07 00 - 00 08 00 - 00 09 00 - 00 09 00 - 00 10 00 - 00 13 00 -	STATE BI PSEA 1 ST PSEA 2 ST PSEA 2 ST PSEA 3 ST PSEA 3 ST CRIME LA CRIME LA JIS STATI JIS STATI SCH ZON SCH ZON TRAUMA TRAUMA AUTO TH		150.00 8,318.59 7,115.85 4,308.47 3,885.27 130.26 143.29 156.93 103.10 2,774.10 2,448.02 331.45 585.83 501.79 595.83 632.66		

CITY OF UNION GAP

1840 03/23/2020

Time: 13:53:16 Date:

102.70 UNLAWFUL CAMPING SIGNS

2,634.02 LAND USE PLANNING-02/2020

03/18/2020

MCAG #: 0853 01/01/2020 To: 03/31/2020 Page: 8 Trans Date Claimant Type Acct# War# Amount Memo 001 - 586 00 14 00 - CRIME LAB ANALYSIS FEE 7.62 001 - 586 00 14 00 - CRIME LAB ANALYSIS FEE 16.68 001 - 586 00 15 00 - DOM VIOLENCE PREV ACC 0.32 1831 03/23/2020 100992 WESTERN SCALE INC Claims 162.15 CALIBRATE SCALES 001 - 521 22 48 00 - PATROL REPAIRS & MAIN 162.15 117.00 UTILITY LIEN: UTILITY LIEN 1832 03/23/2020 Claims 100993 YAKIMA CO AUDITOR RELEASE 402 - 537 50 49 00 - MISCELLANEOUS

1833 03/23/2020 19,711.75 MUNICIPAL COURT Claims 2 100994 YAKIMA CO DISTRICT OPERATIONS-02/2020 COURT

117.00

001 - 512 50 41 00 - COURT SERVICE COSTS 19,711.75

500.13 CVC - 01/2020; CVC-02/2020 1834 03/23/2020 Claims 2 100995 YAKIMA CO TREAS PROSECUTING

> 001 - 586 00 03 00 - CRIME VICTIMS COMP CN 264.23 001 - 586 00 03 00 - CRIME VICTIMS COMP CN 235.90

1835 03/23/2020 Claims 100996 YAKIMA COOPERATIVE 29.01 CLK FUEL 02/2020

**ASSN** 

001 - 514 30 32 00 - FUEL 29.01

1836 03/23/2020 Claims 100997 YAKIMA PRINTING COMPANY LLC

> 001 - 521 22 31 00 - PATROL SUPPLIES 102.70

1837 03/23/2020 100998 YAKIMA VALLEY Claims

CONFERENCE

001 - 558 60 41 01 - INTERGOVERNMENTAL PF 2,634.02

5,944.00 1889 MAGZINE-FEB/MAR 2020; 1838 03/23/2020 Claims 100999 YAKIMA VALLEY NORTHWEST TRAVEL & TOURISM LIFE-MAR/APR 2020:SCENIC

WA ROADTRIP GUIDEBOOK

108 - 557 30 44 08 - YAK VALLEY TOURISM-AI 5.944.00

1839 03/23/2020 Claims 101000 YAKIMA WASTE SYSTEMS 1,026.36 WASTE - 02/2020 INC

402 - 537 60 49 00 - CONTRACTED SERVICES

401 - 534 50 31 00 - SUPPLIES

1.026.36 61.35 TIP, INS, NOZZLE FOR Claims 101001 YAKIMA WELDERS

WIREFEED WELDER SUPPLY INC 401 - 534 50 31 00 - SUPPLIES

12.27 403 - 535 50 31 00 - SUPPLIES 12.27 402 - 537 50 31 00 - SUPPLIES 12.27

101 - 542 30 31 00 - SUPPLIES 12.27 001 - 576 80 31 00 - SUPPLIES 12.27

1841 03/23/2020 60.54 LIQUID CHLORINE 12.5% 4X1 Claims 101002 YAKIMA-WATERMILL INC

GALLON X2

60.54

001 Current Expense Fund 103,951.57 101 Street Fund 13,047.85 107 Convention Center Reserve Fund 600.00 108 Tourism Promotion Area Fund 5,944.00 118 Municipal Capital Improvement Fund 10.00 121 Street Development Reserve Fund 1,975.00

128 Transit System Fund 62.27 133 Marijuana Excise Tax Fund 628.13

170 Housing Rehabilitation Fund 171.32 304 VMB Improvement Fund 7,294.82 305 Regional Beltway Connector Fund 71,994.33

401 Water Fund 19,917.63

CITY OF UNION GAP MCAG #: 0853

01/01/2020 To: 03/31/2020

Time: 13:53:16 Date: 03/18/2020

Page:

9

Trans Date	Type Acct # War # Claimant	Amount Memo			
	402 Garbage Fund	8,504.51			
	403 Sewer Fund	8,115.08 525.00 217.73			
	405 Sewer Improvement Reserve				
	414 Water Deposits				
	•	Claims:	242,959.24		
	* Transaction Has Mixed Revenue And Expense Accounts	242,959.24	= :=,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		



### City Council Communication

**Meeting Date:** 

March 23, 2020

From:

Karen Clifton, Director of Finance and Administration

Topic/Issue:

Petty Cash Vouchers – February, 2020

**SYNOPSIS:** 

Petty Cash Vouchers for the Month of February, 2020

**RECOMMENDATION:** Request Council to approve Check Nos. 1913 through 1914 for the Month of

February, 2020 In the amount of \$100.00.

**LEGAL REVIEW: N/A** 

FINANCIAL REVIEW: N/A

**BACKGROUND INFORMATION: N/A** 

**ADDITIONAL OPTIONS: N/A** 

**ATTACHMENTS:** Petty Cash Voucher Register

CITY OF UNION GAP

MCAG #: 0853

02/01/2020 To: 02/29/2020

Time: 14:54:22 Date:

03/10/2020

Page:

1

							6	-
Trans	Date	Туре	Acct #	War#	Claimant	Amount	Memo	
1618 02/18/2020		Claims	637	1913	NANA KATES	80.00 YVCOG MEETING - JH; SD; JG: JS		
1619	02/19/2020	Claims	637	1914	NANA KATES	20.00	YVCOG MEETING SCHILLING	-
		637 Petty	Cash Fund				100.00 Claims:	
		* Transac	ction Has M	ixed Reve	nue And Expense Accounts			