

UNION GAP CITY COUNCIL
REGULAR MEETING AGENDA
MONDAY MARCH 11, 2019 – 6:00 P.M.
CITY HALL, 102 W. AHTANUM ROAD, UNION GAP

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

II. CONSENT AGENDA: There will be no separate discussion of these items unless a Council Member requests in which event the item will be removed from the Consent Agenda and considered immediately following the Consent Agenda. All items listed are considered to be routine by the Union Gap City Council and will be enacted by one motion

A. Approval of Minutes:

Regular Council Meeting Minutes, dated February 25, 2019 as attached to the Agenda and maintained in electronic format

B. Approve Vouchers:

Payroll Vouchers – EFT's, and Voucher Nos. 98819 through 98828 for March 11, 2019, in the amount of \$433,502.69

Claims Vouchers – EFT's, and Voucher Nos. 98829 through 98879 for March 11, 2019, in the amount of \$380,378.28

III. ITEMS FROM THE AUDIENCE: - First Opportunity -The City Council will allow comments under this section on items NOT already on the agenda. Where appropriate, the public will be allowed to comment on agenda items as they are addressed during the meeting. Please signal staff or the chair if you wish to take advantage of this opportunity. Each speaker will have three (3) minutes to address the City Council. Any handouts provided must also be provided to the City Clerk and are considered a matter of public record

IV. GENERAL ITEMS

Public Works & Community Development

1. Resolution No. - _____ - Federal Highway Administration - Title VI Agreement
2. Advertise For Bids – Martian Luther King School Sidewalk and Safety Improvements



Police

Resolution No. - _____ - Surplus Vehicle

Finance & Administration

Resolution No. - _____ - LTAC By-laws

- V. ITEMS FROM THE AUDIENCE: - Final Opportunity** - The City Council will allow comments under this section on items NOT already on the agenda. Each speaker will have three (3) minutes to address the City Council. Any handouts provided must also be provided to the City Clerk and are considered a matter of public record

- VI. CITY MANAGER REPORT**

- VII. COMMUNICATIONS/QUESTIONS/COMMENTS**

- VIII. DEVELOPMENT OF NEXT AGENDA**

- X. ADJOURN REGULAR MEETING**



City Council Communication

Meeting Date: March 11, 2019
From: David Dominguez; City Engineer
Topic/Issue: Resolution – Federal Highway Administration - Title VI Agreement

SYNOPSIS: Local agencies, with population under 100,000 receiving Federal funds are required by the Federal Government to comply with Title VI of the Civil Rights Act of 1964 by entering into a Nondiscrimination Agreement with Washington State Department of Transportation to prevent discrimination in the provision of benefits and services on federally funded Highway Programs and activities.

By signing the attached Non-Discrimination Agreement the City will meet the Federal Highway Administration (FHWA) Title VI requirements.

RECOMMENDATION: Adopt Resolution authorizing execution of a Federal Highway Administration Title VI Agreement to prevent discrimination in the provision of benefits and services on federally funded highway programs and activities.

LEGAL REVIEW: Reviewed by the City Attorney

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: Resolution

CITY OF UNION GAP, WASHINGTON
RESOLUTION NO. _____

A **RESOLUTION** authorizing execution of a Federal Highway Administration Title VI Agreement to prevent discrimination in the provision of benefits and services on federally funded highway programs and activities.

WHEREAS, receipt of Federal Highway Administration funding is conditioned upon local adoption of a program to prevent discrimination in the provision of benefits and services in regard to federally funded highway programs and activities; and

WHEREAS, the City of Union Gap periodically benefits from receipt of federal funds for highway programs and activities; and

WHEREAS, adoption of the attached agreement complies with the federal requirements;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNION GAP, WASHINGTON, HEREBY RESOLVES as follows:

The City Manager is authorized to execute the attached Non-Discrimination Agreement, as required by the Title VI Program, 49 CFR Part 21 and 23 CFR Part 200, to prevent discrimination in the provision of benefits and services in connection with federally funded highway programs and activities. This agreement is in the format promulgated by the Washington State Department of Transportation.

PASSED this 11th day of March 2019.

Roger Wentz
Mayor

ATTEST:

APPROVED AS TO FORM:

Karen Clifton
City Clerk

Bronson Brown
City Attorney

Nondiscrimination Agreement Population Under 100,000

Washington State Department of Transportation and Name of Recipient Policy Statement

The (Name of Recipient), hereinafter referred to as the "Recipient" assures that no person shall on the grounds of race, color, national origin, or sex, as provided by Title VI of the Civil Rights Act of 1964, and the Civil Rights Restoration Act of 1987 (P.L. 100.259) be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity. The Recipient further assures every effort will be made to ensure nondiscrimination in all of its programs and activities, whether those programs and activities are federally funded or not.

The Civil Rights Restoration Act of 1987, broadened the scope of Title VI coverage by expanding the definition of terms "programs or activities" to include all programs or activities of federal aid recipients, sub-recipients, and contractors/consultants, whether such programs and activities are federally assisted or not (Public Law 100259 [S.557] March 22, 1988).

In the event the Recipient distributes federal aid funds to a sub-recipient, the Recipient will include Title VI language in all written agreements and will monitor for compliance.

The Recipient's (Name of person/division), is responsible for initiating and monitoring Title VI activities, preparing reports and other responsibilities as required by 23 Code of Federal Regulation(CFR) 200 and 49 Code of Federal Regulation 21.

Signature

City Manager

Title

03/11/2019

Date

Title VI Program *Organization and Staffing*

Pursuant to 23 CFR 200, (Name of Recipient) has designated a Title VI Coordinator who is responsible for Attachment 1, which describes the hierarchy for (Name of Recipient)'s Title VI Program, including an organization's chart illustrating the level and placement of Title VI responsibilities.

Assurances

49 CFR Part 21.7

The (Name of the Recipient), hereby gives assurances:

1. That no person shall on the grounds of race, color, national origin, and sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity conducted by the recipient regardless of whether those programs and activities are federally funded or not. Activities and programs which the recipient hereby agrees to carry out in compliance with Title VI and related statutes include but are not limited to:
 - List all major Transportation programs and activities of the recipient and Title VI responsibilities for each one of them. Include information as Attachment 2 to this Nondiscrimination Agreement.
2. That it will promptly take any measures necessary to effectuate this agreement.
3. That each Transportation program, activity, and facility (i.e., lands change to roadways, park and ride lots, etc.) as defined at 49 CFR 21.23(b) and (e), and the Civil Rights Restoration Act of 1987 will be (with regard to a program or activity) conducted, or will be (with regard to a facility) operated in compliance with the nondiscriminatory requirements imposed by, or pursuant to, this agreement.
4. That these assurances are given in consideration of and for the purpose of obtaining any and all federal grants, loans, contracts, property, discounts or other federal financial assistance extended after the date hereof to the recipient by the Washington State Department of Transportation (WSDOT) under the federally-funded program and is binding on it, other recipients, subgrantees, contractors, sub-contractors, transferees, successors in interest and other participants. The person or persons whose signatures appear below are authorized to sign these assurances on behalf of the Recipient.
5. That the Recipient shall insert the following notification in all solicitations for bids for work or material subject to the Regulations and made in connection with all federally-funded programs and, in all proposals for negotiated agreements.

The Recipient, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

6. That the Recipient shall insert the clauses of Appendix 1 of this Agreement in every contract subject to the Act and the Regulations.
7. That the Recipient shall insert the clauses of Appendix 2 of this Agreement, as a covenant running with the land, in any deed from the United States effecting a transfer of real property, structures, or improvements thereon, or interest therein.
8. That the Recipient shall include the appropriate clauses set forth in Appendix 3 of this Agreement, as a covenant running with the land, in any future deeds, leases, permits, licenses, and similar agreements entered into by the Recipient with other parties: (a) for the subsequent transfer of real property acquired or improved under a federal aid program; and (b) for the construction or use of or access to space on, over or under real property acquired, or improved under a federal aid program.
9. The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Act, the Regulations, and this agreement.

Implementation Procedures

This agreement shall serve as the recipient's Title VI plan pursuant to 23 CFR 200 and 49 CFR 21.

For the purpose of this agreement, "Federal Assistance" shall include:

1. Grants and loans of federal funds.
2. The grant or donation of federal property and interest in property.
3. The detail of federal personnel.
4. The sale and lease of, and the permission to use (on other than a casual or transient basis), Federal property or any interest in such property without consideration or at a nominal consideration, or at a consideration which is reduced for the purpose of assisting the recipient, or in recognition of the public interest to be served by such sale or lease to the recipient.
5. Any federal agreement, arrangement, or other contract which has as one of its purposes, the provision of assistance.

The recipient shall:

1. Issue a policy statement, signed by the head of the recipient, which expresses its commitment to the nondiscrimination provisions of Title VI. The policy statement shall be circulated throughout the recipient's organization and to the general public. Such information shall be published where appropriate in languages other than English.
2. Take affirmative action to correct any deficiencies found by WSDOT or the United States Department of Transportation (USDOT) within a reasonable time period, not to exceed 90 days, in order to implement Title VI compliance in accordance with this agreement. The head of the recipient shall be held responsible for implementing Title VI requirements.

3. Designate a civil rights coordinator who has a responsible position in the organization and easy access to the head of the recipient. The civil rights coordinator shall be responsible for initiating and monitoring Title VI activities and preparing required reports.
4. The civil rights coordinator shall adequately implement the civil rights requirements.
5. Process complaints of discrimination consistent with the provisions contained in this agreement. Investigations shall be conducted by civil rights personnel trained in discrimination complaint investigation. Identify each complainant by race, color, national origin or sex, the nature of the complaint, the date the complaint was filed, the date the investigation was completed, the disposition, the date of the disposition, and other pertinent information. A copy of the complaint, together with a copy of the recipient's report of investigation, will be forwarded to WSDOT's Office of Equal Opportunity (OEO) within 10 days of the date the complaint was received by the recipient.
6. Collect statistical data (race, color, national origin, sex) of participants in, and beneficiaries of the Transportation programs and activities conducted by the recipient.
7. Conduct Title VI reviews of the recipient and sub-recipient contractor/consultant program areas and activities. Revise where applicable, policies, procedures and directives to include Title VI requirements.
8. Attend training programs on Title VI and related statutes conducted by WSDOT OEO.
9. Prepare a yearly report of Title VI accomplishments for the last year and goals for the next year. This report is due one year from the date of approval of the Nondiscrimination Agreement and then annually on the same date.
 - a. Annual Work Plan – Outline Title VI monitoring and review activities planned for the coming year; state by which each activity will be accomplished and target date for completion.
 - b. Accomplishment Report – List major accomplishments made regarding Title VI activities. Include instances where Title VI issues were identified and discrimination was prevented. Indicate activities and efforts the Title VI Coordinator and program area personnel have undertaken in monitoring Title VI. Include a description of the scope and conclusions of any special reviews (internal or external) conducted by the Title VI Coordinator. List any major problem(s) identified and corrective action taken. Include a summary and status report on any Title VI complaints filed with the recipient.

Discrimination Complaint Procedure

1. Any person who believes that he or she, individually, as a member of any specific class, or in connection with any disadvantaged business enterprise, has been subjected to discrimination prohibited by Title VI of the Civil Rights Act of 1964, the American with Disabilities Act of 1990, Section 504 of the Vocational Rehabilitation Act of 1973 and the Civil Rights Restoration Act of 1987, as amended, may file a complaint with the recipient. A complaint may also be filed by a representative on behalf of such a person. All complaints will be referred to the recipient's Title VI Coordinator for review and action.
2. In order to have the complaint consideration under this procedure, the complainant must file the complaint no later than 180 days after:
 - a. The date of alleged act of discrimination; or
 - b. Where there has been a continuing course of conduct, the date on which that conduct was discontinued.

In either case, the recipient or his/her designee may extend the time for filing or waive the time limit in the interest of justice, specifying in writing the reason for so doing.

3. Complaints shall be in writing and shall be signed by the complainant and/or the complainant's representative. Complaints shall set forth as fully as possible the facts and circumstances surrounding the claimed discrimination. In the event that a person makes a verbal complaint of discrimination to an officer or employee of the recipient, the person shall be interviewed by the Title VI Coordinator. If necessary, the Title VI Coordinator will assist the person in reducing the complaint to writing and submit the written version of the complaint to the person for signature. The complaint shall then be handled according to the recipient's investigative procedures.
4. Within 10 days, the Title VI Coordinator will acknowledge receipt of the allegation, inform the complainant of action taken or proposed action to process the allegation, and advise the complainant of other avenues of redress available, such as WSDOT and USDOT.
5. The recipient will advise WSDOT within 10 days of receipt of the allegations. Generally, the following information will be included in every notification to WSDOT:
 - a. Name, address, and phone number of the complainant.
 - b. Name(s) and address(es) of alleged discriminating official(s).
 - c. Basis of complaint (i.e., race, color, national origin, or sex)
 - d. Date of alleged discriminatory act(s).
 - e. Date of complaint received by the recipient.
 - f. A statement of the complaint.
 - g. Other agencies (state, local, or federal) where the complaint has been filed.
 - h. An explanation of the actions the recipient has taken or proposed to resolve the issue raised in the complaint.

6. Within 60 days, the Title VI Coordinator will conduct an investigation of the allegation and based on the information obtained, will render a recommendation for action in a report of findings to the head of the recipient. The complaint should be resolved by informal means whenever possible. Such informal attempts and their results will be summarized in the report of findings.
7. Within 90 days of receipt of the complaint, the head of the recipient will notify the complainant in writing of the final decision reached, including the proposed disposition of the matter. The notification will advise the complainant of his/her appeal rights with WSDOT, or USDOT, if they are dissatisfied with the final decision rendered by the Recipient. The Title VI Coordinator will also provide WSDOT with a copy of this decision and summary of findings upon completion of the investigation.
8. Contacts for the different Title VI administrative jurisdictions are as follows:
 - Washington State Department of Transportation
Office of Equal Opportunity, Title VI Program
PO Box 47314
Olympia, WA 98466
360-705-7098
 - Federal Highway Administration
Washington Division Office
711 Capitol Way South, Suite 501
Olympia, WA 98501
360-534-9325

Sanctions

In the event the recipient fails or refuses to comply with the terms of this agreement, WSDOT may take any or all of the following actions:

1. Cancel, terminate, or suspend this agreement in whole or in part;
2. Refrain from extending any further assistance to the recipient under the program from which the failure or refusal occurred until satisfactory assurance of future compliance has been received from the recipient.
3. Take such other action that may be deemed appropriate under the circumstances, until compliance or remedial action has been accomplished by the recipient.
4. Refer the case to the Department of Justice for appropriate legal proceedings.

**WASHINGTON STATE
DEPARTMENT OF TRANSPORTATION:**

Signature

Director of the Office of Equal Opportunity
Title

Date

NAME OF RECIPIENT:

Signature

City Manager
Title

Title

3/11/2019
Date

Date

Appendix 1

During the performance of this contract, the contractor/consultant, for itself, its assignees and successors in interest (hereinafter referred to as the “contractor”) agrees as follows:

1. **Compliance With Regulations** – The contractor shall comply with the Regulations relative to nondiscrimination in federally-assisted programs of United States Department of Transportation (USDOT), Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.
2. **Nondiscrimination** – The contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection and retention of sub-contractors, including procurement of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
3. **Solicitations for Subcontracts, Including Procurement of Materials and Equipment** – In all solicitations either by competitive bidding or negotiations made by the contractor for work to be performed under a sub-contract, including procurement of materials or leases of equipment, each potential sub-contractor or supplier shall be notified by the contractor of the contractor’s obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, sex, or national origin.
4. **Information and Reports** – The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the contracting agency or the appropriate federal agency to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to WSDOT or the USDOT as appropriate, and shall set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance** – In the event of the contractor’s noncompliance with the nondiscrimination provisions of this contract, the contracting agency shall impose such contract sanctions as it or the USDOT may determine to be appropriate, including, but not limited to:
 - Withholding of payments to the contractor under the contract until the contractor complies, and/or;
 - Cancellation, termination, or suspension of the contract, in whole or in part

6. **Incorporation of Provisions** – The contractor shall include the provisions of paragraphs (1) through (5) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The contractor shall take such action with respect to any sub-contractor or procurement as the contracting agency or USDOT may direct as a means of enforcing such provisions including sanctions for noncompliance.

Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a sub-contractor or supplier as a result of such direction, the contractor may request WSDOT enter into such litigation to protect the interests of the state and, in addition, the contractor may request the USDOT enter into such litigation to protect the interests of the United States.

Appendix 2

The following clauses shall be included in any and all deeds affecting or recording the transfer of real property, structures or improvements thereon, or interest therein from the United States.

GRANTING CLAUSE

NOW THEREFORE, Department of Transportation, as authorized by law, and upon the condition that the state of Washington will accept title to the lands and maintain the project constructed thereon, in accordance with Title 23, United States Code, the Regulations for the Administration of Federal Aid for Highways and the policies and procedures prescribed by the United States Department of Transportation and, also in accordance with and in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, the Department of Transportation WSDOT (hereinafter referred to as the Regulations) pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252: 42 USC 2000d to 2000d - 4) does hereby remise, release, quitclaim, and convey unto the state of Washington all the right, title, and interest of the Department of Transportation in and to said land described in Exhibit A attached hereto and made a part thereof.

HABENDUM CLAUSE

TO HAVE AND TO HOLD said lands and interests therein unto the state of Washington, and its successors forever, subject, however, to the covenants, conditions, restrictions and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which the federal financial assistance is extended or for another purpose involving the provisions of similar services or benefits and shall be binding on the state of Washington, its successors, and assigns.

The state of Washington, in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree as a covenant running with the land for itself, its successors and assigns, that (1) no person shall on the grounds of race, color, sex or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subject to discrimination with regard to any facility located wholly or in part on, over, or under such lands hereby conveyed (,)(and)* (2) that the state of Washington, shall use the lands and interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-Discrimination of Federally-Assisted Programs of the Department of Transportation -- Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended (,) and (3) that in the event of breach of any of the above mentioned nondiscrimination conditions, the department shall have a right to reenter said lands and facilities on said land, and the above described land and facilities shall thereon revert to and vest in and become the absolute property of the Department of Transportation and its assigns as such interest existed prior to this instruction.

Appendix 3

The following clauses shall be included in all transportation related deeds, licenses, leases, permits, or similar instruments entered into by (Recipient) pursuant to the provisions of Assurance 8.

The LESSEE, for himself or herself, his or her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree as a covenant running with the land that in the event facilities are constructed, maintained, or otherwise operated on the said property described in this lease, for a purpose of which a Department of Transportation program or activity is extended or for another purpose involving the provision of similar services or benefits, the LESSEE shall maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21,

Nondiscrimination in Federally-Assisted Programs of the Department of Transportation--Effectuation of Title VI of the Civil Rights Act of 1964, as said Regulations may be amended.

That in the event of breach of any of the above nondiscrimination covenants, the STATE shall have the right to terminate the lease, and to reenter and repossess said land and the facilities thereon, and hold the same as if said lease has never been made or issued.

The following shall be included in all deeds, licenses, leases, permits, or similar agreements entered into by the Washington State Department of Transportation pursuant to the provisions of Assurance 8.

The LESSEE, or himself or herself, his or her personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree as a covenant running with the land that (1) no person, on the grounds of race, color, sex, or national origin, shall be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over or under such land and furnishing of services thereon, no person on the grounds of race, color, sex, and national origin shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the LESSEE shall use the premises in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation--Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended.

That in the event of breach of any of the above nondiscrimination covenants, the STATE shall have the right to terminate the lease, and to reenter and repossess said land and the facilities thereon, and hold the same as if said lease had never been made or issued.

¹ Reverter Clause and related language to be used only when it is determined that such a clause is necessary in order to effectuate the purpose of Title VI of the Civil Rights Act of 1964.

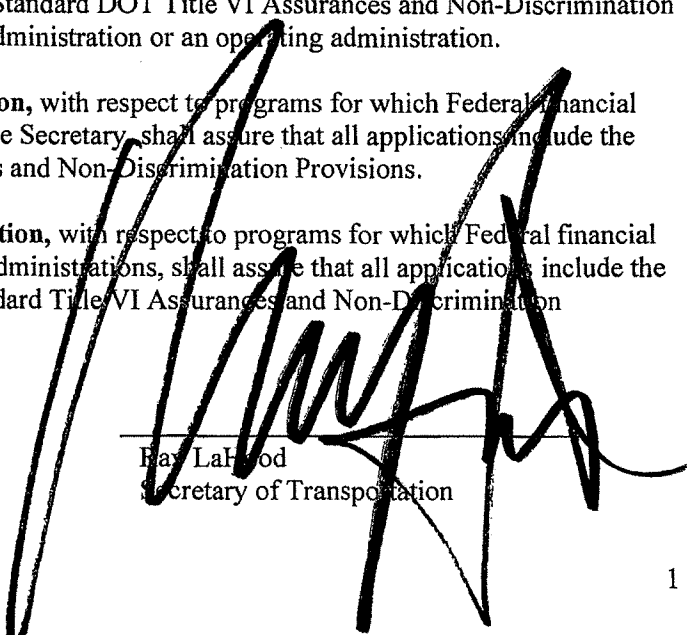


U.S. Department of
Transportation
Office of the Secretary
of Transportation

DOT 1050.2A

SUBJECT: DOT STANDARD TITLE VI ASSURANCES AND NON-DISCRIMINATION PROVISIONS

1. **PURPOSE.** This order updates DOT 1050.2, Standard DOT Title VI Assurances.
2. **SCOPE.** This order applies to the Office of the Secretary and the operating administrations with regard to any program for which Federal financial assistance is authorized under a law administered by the U.S. Department of Transportation.
3. **BACKGROUND.** Section 21.7(a) of Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation – Effectuation of Title VI of the Civil Rights Act of 1964, requires that all applications for Federal financial assistance from the Department of Transportation must contain Title VI Assurances. This order requires the Office of the Secretary and each operating administration to secure from applicants and recipients receiving Federal financial assistance the attached Standard DOT Title VI Assurances. The reverter clause in Appendices B and C of the assurances should be used only when it is determined that such a clause is necessary in order to make clear the purposes of Title VI. The assurances may be supplemented by additional paragraphs by the Office of the Secretary and operating administrations desiring to expand the assurances in order to make them more applicable to a particular program. All such changes or expansions shall be coordinated with the Departmental Office of Civil Rights.
4. **RESPONSIBILITIES.**
 - a. **The Departmental Director of Civil Rights** will monitor compliance with this order, including review of any expansion or addenda to the Standard DOT Title VI Assurances and Non-Discrimination Provisions by the Assistant Secretary for Administration or an operating administration.
 - b. **The Assistant Secretary for Administration**, with respect to programs for which Federal financial assistance is requested from the Office of the Secretary, shall assure that all applications include the attached Standard DOT Title VI Assurances and Non-Discrimination Provisions.
 - c. **The Head of Each Operating Administration**, with respect to programs for which Federal financial assistance is requested from the operating administrations, shall assure that all applications include the attached Standard DOT Order 1050.2, Standard Title VI Assurances and Non-Discrimination Provisions.


Ray LaHood
Secretary of Transportation

The United States Department of Transportation (USDOT)

Standard Title VI/Non-Discrimination Assurances

DOT Order No. 1050.2A

The (**Title of Recipient**) (herein referred to as the “Recipient”), **HEREBY AGREES THAT**, as a condition to receiving any Federal financial assistance from the U.S. Department of Transportation (DOT), through (**Title of Modal Operating Administration**), is subject to and will comply with the following:

Statutory/Regulatory Authorities

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
- 49 C.F.R. Part 21 (entitled *Non-discrimination In Federally-Assisted Programs Of The Department Of Transportation—Effectuation Of Title VI Of The Civil Rights Act Of 1964*);
- 28 C.F.R. section 50.3 (U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964);

Modal Operating Administration may include additional Statutory/Regulatory Authorities here.

The preceding statutory and regulatory cites hereinafter are referred to as the “Acts” and “Regulations,” respectively.

General Assurances

In accordance with the Acts, the Regulations, and other pertinent directives, circulars, policy, memoranda, and/or guidance, the Recipient hereby gives assurance that it will promptly take any measures necessary to ensure that:

*“No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity,” for which the Recipient receives Federal financial assistance from DOT, including the (**Title of Modal Operating Administration**).*

The Civil Rights Restoration Act of 1987 clarified the original intent of Congress, with respect to Title VI and other Non-discrimination requirements (The Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act of 1973), by restoring the broad, institutional-wide scope and coverage of these non-discrimination statutes and requirements to include all programs and activities of the Recipient, so long as any portion of the program is Federally assisted.

Modal Operating Administration may include additional General Assurances in this section, or reference an addendum here.

Specific Assurances

More specifically, and without limiting the above general Assurance, the Recipient agrees with and gives the following Assurances with respect to its Federally assisted (**Name of Appropriate Program**):

1. The Recipient agrees that each “activity,” “facility,” or “program,” as defined in §§ 21.23 (b) and 21.23 (e) of 49 C.F.R. § 21 will be (with regard to an “activity”) facilitated, or will be (with regard to a

“facility”) operated, or will be (with regard to a “program”) conducted in compliance with all requirements imposed by, or pursuant to the Acts and the Regulations.

2. The Recipient will insert the following notification in all solicitations for bids, Requests For Proposals for work, or material subject to the Acts and the Regulations made in connection with all (*Name of Appropriate Program*) and, in adapted form, in all proposals for negotiated agreements regardless of funding source:

*“The (*Title of Recipient*), in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.”*

3. The Recipient will insert the clauses of Appendix A and E of this Assurance in every contract or agreement subject to the Acts and the Regulations.
4. The Recipient will insert the clauses of Appendix B of this Assurance, as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a Recipient.
5. That where the Recipient receives Federal financial assistance to construct a facility, or part of a facility, the Assurance will extend to the entire facility and facilities operated in connection therewith.
6. That where the Recipient receives Federal financial assistance in the form, or for the acquisition of real property or an interest in real property, the Assurance will extend to rights to space on, over, or under such property.
7. That the Recipient will include the clauses set forth in Appendix C and Appendix D of this Assurance, as a covenant running with the land, in any future deeds, leases, licenses, permits, or similar instruments entered into by the Recipient with other parties:
 - a. for the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and
 - b. for the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.
8. That this Assurance obligates the Recipient for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the Assurance obligates the Recipient, or any transferee for the longer of the following periods:
 - a. the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or
 - b. the period during which the Recipient retains ownership or possession of the property.
9. The Recipient will provide for such methods of administration for the program as are found by the Secretary of Transportation or the official to whom he/she delegates specific authority to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance

under such program will comply with all requirements imposed or pursuant to the Acts, the Regulations, and this Assurance.

10. The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Acts, the Regulations, and this Assurance.

Modal Operating Administration may include additional Specific Assurances in this section.

By signing this ASSURANCE, *[Name of the recipient]* also agrees to comply (and require any sub-recipients, sub-grantees, contractors, successors, transferees, and/or assignees to comply) with all applicable provisions governing the *[insert Agency name]* access to records, accounts, documents, information, facilities, and staff. You also recognize that you must comply with any program or compliance reviews, and/or complaint investigations conducted by the *[insert Agency name]*. You must keep records, reports, and submit the material for review upon request to *[insert Agency here]*, or its designee in a timely, complete, and accurate way. Additionally, you must comply with all other reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.

[Name of Recipient] gives this ASSURANCE in consideration of and for obtaining any Federal grants, loans, contracts, agreements, property, and/or discounts, or other Federal-aid and Federal financial assistance extended after the date hereof to the recipients by the U.S. Department of Transportation under the *(Name of Appropriate Program)*. This ASSURANCE is binding on *[insert State]*, other recipients, sub-recipients, sub-grantees, contractors, subcontractors and their subcontractors', transferees, successors in interest, and any other participants in the *(Name of Appropriate Program)*. The person(s) signing below is authorized to sign this ASSURANCE on behalf of the Recipient.

City of Union Gap

(Name of Recipient)

by

(Signature of Authorized Official)

DATED 03/11/2019

APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, *(Title of Modal Operating Administration)*, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. **Non-discrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21. *[Include Modal Operating Administration specific program requirements.]*
3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin. *[Include Modal Operating Administration specific program requirements.]*
4. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the *(Title of Modal Operating Administration)* to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient or the *(Title of Modal Operating Administration)*, as appropriate, and will set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of a contractor's noncompliance with the Non-discrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the *(Title of Modal Operating Administration)* may determine to be appropriate, including, but not limited to:
 - a. withholding payments to the contractor under the contract until the contractor complies; and/or
 - b. cancelling, terminating, or suspending a contract, in whole or in part.
6. **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontract or procurement as the Recipient or the *(Title of Modal Operating Administration)* may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

APPENDIX B

CLAUSES FOR DEEDS TRANSFERRING UNITED STATES PROPERTY

The following clauses will be included in deeds effecting or recording the transfer of real property, structures, or improvements thereon, or granting interest therein from the United States pursuant to the provisions of Assurance 4:

NOW, THEREFORE, the U.S. Department of Transportation as authorized by law and upon the condition that the (Title of Recipient) will accept title to the lands and maintain the project constructed thereon in accordance with (Name of Appropriate Legislative Authority), the Regulations for the Administration of (Name of Appropriate Program), and the policies and procedures prescribed by the (Title of Modal Operating Administration) of the U.S. Department of Transportation in accordance and in compliance with all requirements imposed by Title 49, Code of Federal Regulations, U.S. Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252; 42 U.S.C. § 2000d to 2000d-4), does hereby remise, release, quitclaim and convey unto the (Title of Recipient) all the right, title and interest of the U.S. Department of Transportation in and to said lands described in Exhibit A attached hereto and made a part hereof.

(HABENDUM CLAUSE)

TO HAVE AND TO HOLD said lands and interests therein unto (Title of Recipient) and its successors forever, subject, however, to the covenants, conditions, restrictions and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits and will be binding on the (Title of Recipient), its successors and assigns.

The (Title of Recipient), in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree as a covenant running with the land for itself, its successors and assigns, that (1) no person will on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination with regard to any facility located wholly or in part on, over, or under such lands hereby conveyed [,] [and]* (2) that the (Title of Recipient) will use the lands and interests in lands and interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, U.S. Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations and Acts may be amended[, and (3) that in the event of breach of any of the above-mentioned non-discrimination conditions, the Department will have a right to enter or re-enter said lands and facilities on said land, and that above described land and facilities will thereon revert to and vest in and become the absolute property of the U.S. Department of Transportation and its assigns as such interest existed prior to this instruction].*

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to make clear the purpose of Title VI.)

APPENDIX C

CLAUSES FOR TRANSFER OF REAL PROPERTY ACQUIRED OR IMPROVED UNDER THE ACTIVITY, FACILITY, OR PROGRAM

The following clauses will be included in deeds, licenses, leases, permits, or similar instruments entered into by the ***(Title of Recipient)*** pursuant to the provisions of Assurance 7(a):

- A. The (grantee, lessee, permittee, etc. as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree [in the case of deeds and leases add "as a covenant running with the land"] that:
 1. In the event facilities are constructed, maintained, or otherwise operated on the property described in this (deed, license, lease, permit, etc.) for a purpose for which a U.S. Department of Transportation activity, facility, or program is extended or for another purpose involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.) will maintain and operate such facilities and services in compliance with all requirements imposed by the Acts and Regulations (as may be amended) such that no person on the grounds of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities.
- B. With respect to licenses, leases, permits, etc., in the event of breach of any of the above Non-discrimination covenants, ***(Title of Recipient)*** will have the right to terminate the (lease, license, permit, etc.) and to enter, re-enter, and repossess said lands and facilities thereon, and hold the same as if the (lease, license, permit, etc.) had never been made or issued.*
- C. With respect to a deed, in the event of breach of any of the above Non-discrimination covenants, the ***(Title of Recipient)*** will have the right to enter or re-enter the lands and facilities thereon, and the above described lands and facilities will there upon revert to and vest in and become the absolute property of the ***(Title of Recipient)*** and its assigns.*

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary to make clear the purpose of Title VI.)

APPENDIX D

CLAUSES FOR CONSTRUCTION/USE/ACCESS TO REAL PROPERTY ACQUIRED UNDER THE ACTIVITY, FACILITY OR PROGRAM

The following clauses will be included in deeds, licenses, permits, or similar instruments/agreements entered into by (Title of Recipient) pursuant to the provisions of Assurance 7(b):

- A. The (grantee, licensee, permittee, etc., as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds and leases add, "as a covenant running with the land") that (1) no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over, or under such land, and the furnishing of services thereon, no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the (grantee, licensee, lessee, permittee, etc.) will use the premises in compliance with all other requirements imposed by or pursuant to the Acts and Regulations, as amended, set forth in this Assurance.
- B. With respect to (licenses, leases, permits, etc.), in the event of breach of any of the above Non-discrimination covenants, (Title of Recipient) will have the right to terminate the (license, permit, etc., as appropriate) and to enter or re-enter and repossess said land and the facilities thereon, and hold the same as if said (license, permit, etc., as appropriate) had never been made or issued.*
- C. With respect to deeds, in the event of breach of any of the above Non-discrimination covenants, (Title of Recipient) will there upon revert to and vest in and become the absolute property of (Title of Recipient) and its assigns.*

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary to make clear the purpose of Title VI.)

APPENDIX E

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

Pertinent Non-Discrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 *et seq.*), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 *et seq.*), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 – 12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 *et seq.*).



City Council Communication

Meeting Date: March 11, 2019
From: Dennis Henne; Director of Public Works & Community Development
Topic/Issue: Advertise For Bids – Martin Luther King School Sidewalk and Safety Improvements

SYNOPSIS: On June 21, 2017, the City received a letter from Washington State Department of Transportation (WSDOT) awarding the City \$828,170 toward the 2017 Safe Routes to School (SRTS) Program. This project consists of installing new sidewalks with ADA compliant curb ramps and upgrading sight visibility at intersections and advance warning signage. This grant is to specifically benefit the students of Martin Luther King Elementary School; however, it also increases safety for all local bike / pedestrian mobility.

This project is now ready to be advertised for bids for construction.

RECOMMENDATION: Motion to authorize staff to advertise for bids for construction of the Martin Luther King School Sidewalk and Safety Improvements Project.

LEGAL REVIEW: N/A

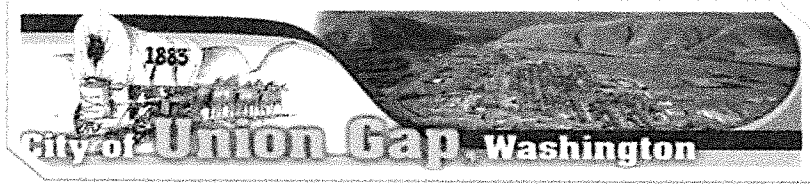
FINANCIAL REVIEW: The costs of the SRTS Program are:

WSDOT SRTS Grant	\$828,170
City Match (in kind / 124)	\$21,000
MLK School Contribution (in kind)	<u>\$30,000</u>
	\$879,170

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: N/A



City Council Communication

Meeting Date: March 11, 2019

From: Gregory Cobb, Chief of Police

Topic / Issue: Resolution - Surplus Vehicle

SYNOPSIS: The Police Department wished to surplus a vehicle we no longer need. This vehicle was involved in a collision and has some damage. It was determined to not expend the resources to fix vehicle as this may be more than the vehicle is worth.

RECOMMENDATION: Declare the following vehicle surplus and authorize the Police Department to auction the vehicle at Heaverlo's spring auction:
2014 Ford Interceptor sedan
VIN 1FAHP2MK0EG182942

LEGAL REVIEW: The resolution has been reviewed by the City Attorney

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: This was discussed at the Public Safety Committee meeting on March 4, 2019.

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: N/A

CITY OF UNION GAP, WASHINGTON
RESOLUTION NO. _____

A RESOLUTION declaring Police Department vehicle surplus and providing for disposition of the same.

WHEREAS, the City of Union Gap has determined that it no longer has need for a vehicle in the Police Department; and,

WHEREAS, the City of Union Gap Police Department wishes to surplus and dispose of this vehicle;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNION GAP, WASHINGTON, HEREBY RESOLVES as follows:

Section 1. City of Union Gap Police Department vehicle is hereby declared surplus:
2014 Ford Interceptor sedan,
VIN 1FAHP2MK0EG182942

Section 2. The City is authorized to dispose of the above-listed vehicle in a commercially reasonable manner.

PASSED this 11th day of March 2019.

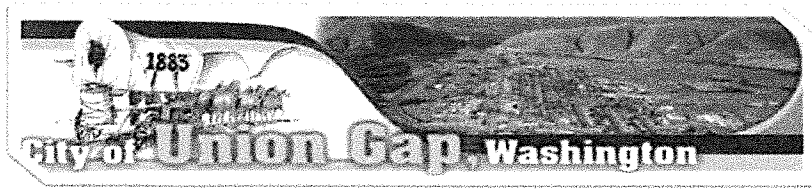
Roger Wentz, City Mayor

ATTEST:

APPROVED AS TO FORM:

Karen Clifton, City Clerk

Bronson Brown, City Attorney



City Council Communication

Meeting Date: March 11, 2019
From: Karen Clifton, Director of Finance and Administration
Topic/Issue: Resolution – Lodging Tax Advisory Committee By-Laws

SYNOPSIS: The Lodging Tax Advisory Committee (LTAC) realized that the City's LTAC by-laws are outdated, and decided to develop a new set of by-laws that are consistent with current Washington State legislation, and recommends Council approve these by-laws.

RECOMMENDATION: Approve a resolution, accepting the LTAC recommendation and accept the newly created LTAC By-laws, which are consistent with current Washington State legislation.

LEGAL REVIEW: The City Attorney reviewed the resolution and by-laws.

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: This was discussed at the March 4, 2019 Finance & Administration committee meeting.

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: Resolution

CITY OF UNION GAP, WASHINGTON
RESOLUTION NO. _____

A RESOLUTION approving the new Lodging Tax Advisory Committee (LTAC) By-laws, which include current information from Washington State legislation.

WHEREAS, the LTAC by-laws for City of Union Gap are old, and do not necessarily align with current Washington State Legislation; and

WHEREAS, the LTAC committee has developed new by-laws that align with current Washington State Legislation; and

WHEREAS, the LTAC committee is recommending that the City Council approve these new by-laws; and

WHEREAS, the Council wishes to accept the LTAC committee's recommendation.

NOW, THEREFORE, BE IT RESOLVED BY THE UNION GAP CITY COUNCIL as follows:

The City Council accepts the LTAC committee recommendation and approves the new LTAC By-laws, attached hereto.

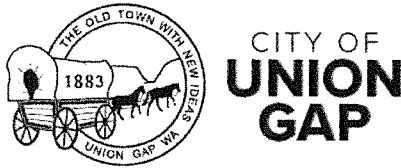
PASSED this 11th day of March, 2019.

Roger Wentz, City Mayor

ATTEST:

Karen Clifton, City Clerk

Bronson Brown, City Attorney



BY-LAWS OF THE CITY OF UNION GAP LODGING TAX ADVISORY COMMITTEE

ARTICLE 1, AUTHORITY The City of Union Gap Lodging Tax Advisory Committee {LTAC) is authorized by RCW 67.28.1817.

ARTICLE 2, PURPOSE The LTAC will review and make recommendations to the body of the municipality of the City of Union Gap Council: (1) plans to impose any new lodging tax or to increase the rate of an existing tax; (2) plans to repeal an exemption from the lodging tax; and/or {3) proposed changes to the use of lodging tax proceeds.

ARTICLE 3, MEMBERSHIP. The LTAC shall consist a minimum of five (5) or seven (7) appointed by the legislated body of the municipality of City of Union Gap. The committee shall include: at least two representatives of businesses that are required to collect the lodging tax; at least two members who are persons involved in activities that are authorized to be funded by lodging tax revenue; and one body of the municipality of the City of Union Gap who shall serve as the Chair of the LTAC. The appointing authority shall review the membership of the advisory committee annually and make changes as appropriate. (RCW 67.28.1817)

ARTICLE 4, ALTERNATES Members should minimize the number of times they miss a LTAC meeting, however, when circumstances prevent an appointed LTAC member from attending a meeting, the LTAC member is encouraged to send an email or by phone to the city staff person assigned to act as secretary to the LTAC committee.

ARTICLE 5, MEETINGS Meetings of the LTAC shall be held when necessary in the City of Union Gap Council Chambers, 102 W. Ahtanum Road Union Gap, WA 98903. Seven days written notice of meetings and the meeting agenda shall be provided to each LTAC member via email. Meetings are covered under the Washington Open Public Meetings Act.

ARTICLE 6, QUORUM. A majority of the sitting members and/or alternates shall constitute a quorum for the transaction of any business that may come before any LTAC meeting. If a LTAC member cannot attend a meeting, he/she agrees to inform the City of Union Gap staff at least one working day before the meeting is conducted.

ARTICLE 7, VOTING. Each regularly appointed member, shall be entitled to one vote on any matter that may come before the LTAC. The majority vote of quorum presence of the LTAC shall be necessary to decide any question. The Chair is allowed to vote.



CITY OF
**UNION
GAP**

ARTICLE 8, OFFICERS The City of Union Gap elected official shall serve as Chair. The Chair shall be responsible for conducting the meetings and for setting the agenda. A Vice- Chair can be selected by the LTAC when the Chair is absent. City of Union Gap staff will provide administrative assistance to the LTAC.

ARTICLE 9, RECORDS AND CORRESPONDENCE. The LTAC's official mailing address to receive correspondence is City of Union Gap, LTAC, 102 W Ahtanum Road Union Gap, WA 98903. Minutes shall be kept and are considered a public record.

ARTICLE 10, SIGNATURE AUTHORITY. The Chair is authorized to sign any necessary documents and only one signature is required or the Vice-Chair in absents of the Chair.

ARTICLE 11, TRAVEL No travel expenses shall be reimbursed for LTAC members.

ARTICLE 12, SUPPORT STAFF. LTAC will adapt the state law requirements relating to Lodging tax revenues, for the direct cost of administration fee. The City of Union Gap will appoint a staff member to provide support services to the LTAC members. (RCW 67.28.1816)

ARTICLE 13, AMENDMENTS The LTAC on thirty days written notice to the membership may amend these By-Laws at any regular meeting.

APPROVED this _____.

CONSENT AGENDA

UNION GAP CITY COUNCIL REGULAR MEETING
UNION GAP COUNCIL CHAMBERS
Union Gap, Washington
February 25, 2019 Regular Meeting
MINUTES

<u>Call to Order</u>	Mayor Wentz called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.
<u>Council Members Present</u>	Council Members Hodkinson, Murr, Butler, Matson, Schilling, and Dailey were present.
<u>Staff Present</u>	City Manager Fisher, City Attorney Brown, Police Chief Cobb, Fire Chief Markham, Public Works/Community Development Director Henne, Civil Engineer Dominguez, Finance and Administration Director Clifton, Deputy Clerk Treasurer Bisconer.
<u>Audience Present</u>	See attached list.
<u>Pledge of Allegiance</u>	Mayor Wentz led the pledge of allegiance.
<u>Consent Agenda</u>	<p>Motion by Council Member Hodkinson, second by Council Member Murr to approve the consent agenda as follows:</p> <p>Regular Council Meeting Minutes dated February 25, 2019 as attached to the Agenda and maintained in electronic format.</p> <p>Claims Vouchers – EFT’s and Voucher Nos. 98573 through 98818 for February 25, 2019, in the amount of \$266,232.08.</p> <p>Motion carried unanimously.</p>
<u>Items from the Audience</u>	None.
<u>General Items</u>	
<u>Proclamation</u>	<p>Mayor Wentz read into record and proclaimed March 2019 as the 17th Annual March for Meals Month.</p> <p>Council Member Schilling inquired if the Council Members would like to set a time to assist Meals on Wheels in serving meals at the Senior Center. City Manager Fisher replied that she will set it up for those interested.</p>
<u>Public Works & Community Development</u>	
Resolution No. - 19-14 – HLA Task Order 2019-01 –	Motion by Deputy Mayor Matson, second by Council Member Hodkinson to approve Resolution No. 19-14 adopting Resolution No. 1914 –

CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – February 25, 2019

Load Rate Study authorizing the City Manager to sign Task Order No. 2019-01 with HLA Engineering and Land Surveying, Inc. as it relates to a Load Rate Study Project. Motion carried unanimously.

Council City Manager Fisher inquired if any Council Member would be interested in serving as Ex Officio Board Members for the Yakima Greenway. After some discussion it was decided to have further discussion at the next regular committee meeting.

Mayor Wentz stated that he received a letter requesting nominations for the position of small cities/town representative on the board of directors of the Yakima Regional Clean air agency. Council Member Hodkinson stated that the nomination was made at a recent YVCOG meeting.

Items from the Audience None.

City Manager Report City Manager Fisher stated that she had disbursed information packets to those attending the upcoming Washington DC trip, as well as information in regards to the rescheduled legislative conference in Olympia and asked who would be interested in attending. Council Members Dailey, Matson and Schilling stated that they would like to attend; Updated Council in regards to reimbursement for the cost of the stormwater swale located at the new Civic Campus property.

Communications/Questions/Comments Council Member Schilling commented on a complaint that she had received in regards to a pothole. Schilling stated that by the time she reported it to staff and returned the pothole had been fixed. She commended staff for responding so quickly.

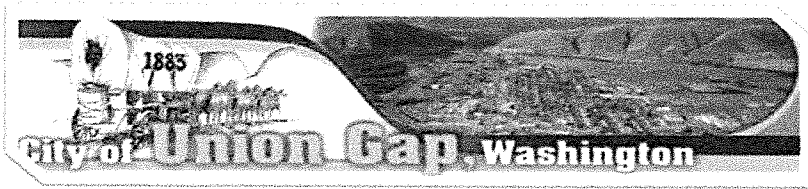
Development of Next Agenda None.

Adjournment of Meeting Mayor Wentz adjourned the meeting at 6:27 p.m.

Arlene Fisher-Maurer, City Manager

ATTEST:

Karen Clifton, City Clerk



City Council Communication

Meeting Date: March 11, 2019
From: Karen Clifton, Director of Finance and Administration
Topic/Issue: Payroll Vouchers – March 11, 2019

SYNOPSIS: Payroll Vouchers for February, 2019

RECOMMENDATION: Request Council to approve EFTs and Voucher Nos. 98819 through 98828 in the amount of \$ 433,502.69.

LEGAL REVIEW: N/A

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: Payroll Voucher Register

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

01/01/2019 To: 03/31/2019

Time: 09:05:10 Date: 03/06/2019

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
752	02/14/2019	Payroll	2	EFT	GREGORY COBB	239.37	January Correction
1260	03/08/2019	Payroll	2	EFT	LYNETTE BISCONER	4,234.36	Februaru Payroll
1261	03/08/2019	Payroll	2	EFT	RYAN BONSON	5,981.14	Februaru Payroll
1262	03/08/2019	Payroll	2	EFT	JABAN R BROWNELL	5,430.74	Februaru Payroll
1263	03/08/2019	Payroll	2	EFT	WILLIAM DEWAYNE BRYANT	3,380.16	Februaru Payroll
1264	03/08/2019	Payroll	2	EFT	CRAIG G BUNTING	5,748.01	Februaru Payroll
1265	03/08/2019	Payroll	2	EFT	DAVID D BUTLER	546.08	Februaru Payroll
1266	03/08/2019	Payroll	2	EFT	JASON G CAVANAUGH	4,499.15	Februaru Payroll
1267	03/08/2019	Payroll	2	EFT	NEREDIHT E CHAVEZ	2,064.37	Februaru Payroll
1268	03/08/2019	Payroll	2	EFT	KAREN CLIFTON	4,977.37	Februaru Payroll
1269	03/08/2019	Payroll	2	EFT	GREGORY COBB	6,310.00	Februaru Payroll
1270	03/08/2019	Payroll	2	EFT	CHRIS DAHL	4,723.33	Februaru Payroll
1271	03/08/2019	Payroll	2	EFT	SANDY L DAILEY	546.08	Februaru Payroll
1272	03/08/2019	Payroll	2	EFT	ERICK MICHAEL DELP	4,562.89	Februaru Payroll
1273	03/08/2019	Payroll	2	EFT	TORIN M DELVO	4,087.61	Februaru Payroll
1274	03/08/2019	Payroll	2	EFT	DAVID DOMINGUEZ	4,931.95	Februaru Payroll
1275	03/08/2019	Payroll	2	EFT	DAMON A DUNSMORE	4,651.92	Februaru Payroll
1276	03/08/2019	Payroll	2	EFT	ARLENE F FISHER-MAURER	8,415.79	Februaru Payroll
1277	03/08/2019	Payroll	2	EFT	RODOLFO V GUZMAN	2,446.94	Februaru Payroll
1278	03/08/2019	Payroll	2	EFT	DENNIS HENNE	5,779.14	Februaru Payroll
1279	03/08/2019	Payroll	2	EFT	ROBERT M HENNESSY	3,542.59	Februaru Payroll
1280	03/08/2019	Payroll	2	EFT	JOHN P HODKINSON JR	546.08	Februaru Payroll
1281	03/08/2019	Payroll	2	EFT	JARED S HUNT	4,033.06	Februaru Payroll
1282	03/08/2019	Payroll	2	EFT	SHAWN R JAMES	4,300.17	Februaru Payroll
1283	03/08/2019	Payroll	2	EFT	RUDY M JIMENEZ	4,228.52	Februaru Payroll
1284	03/08/2019	Payroll	2	EFT	CHASE KELLOGG	4,663.47	Februaru Payroll
1285	03/08/2019	Payroll	2	EFT	ALBA L LEVESQUE	4,264.19	Februaru Payroll
1286	03/08/2019	Payroll	2	EFT	JO LINDER	2,931.41	Februaru Payroll
1287	03/08/2019	Payroll	2	EFT	TERESA LOPEZ	3,656.31	Februaru Payroll
1288	03/08/2019	Payroll	2	EFT	VALENTINA MARTINEZ	2,059.53	Februaru Payroll
1289	03/08/2019	Payroll	2	EFT	HOWARD L MASON	2,498.42	Februaru Payroll
1290	03/08/2019	Payroll	2	EFT	DAVID W MATSON	551.08	Februaru Payroll
1291	03/08/2019	Payroll	2	EFT	STACE J MCKINLEY	4,256.45	Februaru Payroll
1292	03/08/2019	Payroll	2	EFT	ROBERT MCRAE	5,618.29	Februaru Payroll
1293	03/08/2019	Payroll	2	EFT	JAMES E MURR	546.08	Februaru Payroll
1294	03/08/2019	Payroll	2	EFT	SERGIO E OCHOA	4,429.83	Februaru Payroll
1295	03/08/2019	Payroll	2	EFT	RONALD PHILLIPS	5,307.74	Februaru Payroll
1296	03/08/2019	Payroll	2	EFT	REBECCA R PINA	2,347.40	Februaru Payroll
1297	03/08/2019	Payroll	2	EFT	CASEY M RIDDELL	3,210.51	Februaru Payroll
1298	03/08/2019	Payroll	2	EFT	HECTOR A RIVERA	5,316.78	Februaru Payroll
1299	03/08/2019	Payroll	2	EFT	PAUL K SANDERS	4,236.76	Februaru Payroll
1300	03/08/2019	Payroll	2	EFT	CURTIS J SANTUCCI	5,037.10	Februaru Payroll
1301	03/08/2019	Payroll	2	EFT	KURT W SCHELHAMMER	3,709.72	Februaru Payroll
1302	03/08/2019	Payroll	2	EFT	JULIE SCHILLING	549.08	Februaru Payroll
1303	03/08/2019	Payroll	2	EFT	MICHAEL STILLWAUGH	6,127.70	Februaru Payroll
1304	03/08/2019	Payroll	2	EFT	RAYMOND V SUAREZ	3,875.64	Februaru Payroll
1305	03/08/2019	Payroll	2	EFT	AMANDA L TOWLE	3,734.49	Februaru Payroll
1306	03/08/2019	Payroll	2	EFT	ERIC B TURLEY	4,766.27	Februaru Payroll
1307	03/08/2019	Payroll	2	EFT	JENNY V VALLE	2,899.09	Februaru Payroll
1308	03/08/2019	Payroll	2	EFT	JOSEPH VANICEK	4,920.79	Februaru Payroll
1309	03/08/2019	Payroll	2	EFT	GLORIA A WALTMAN	2,976.26	Februaru Payroll
1310	03/08/2019	Payroll	2	EFT	TERRYL D WAY	5,136.80	Februaru Payroll
1311	03/08/2019	Payroll	2	EFT	ROGER E WENTZ	520.78	Februaru Payroll
1313	03/08/2019	Payroll	2	EFT	AFLAC	284.00	Pay Cycle(s) 02/11/2019 To 03/08/2019 - AFLAC; Pay Cycle(s) 02/11/2019 To 03/08/2019 - AFLAC Pre Tax

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

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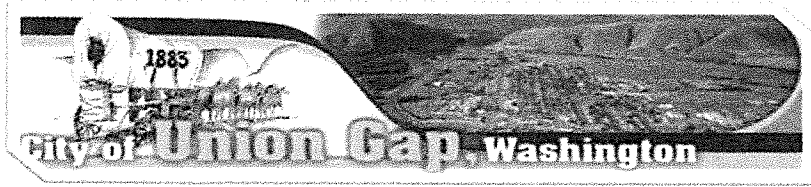
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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1314	03/08/2019	Payroll	2	EFT	AWC EMPLOYEE BENEFIT TRUST	84,478.91	LEOFF 1 RETIREE MEDICAL BENEFITS - 02/2019; Pay Cycle(s) 02/11/2019 To 03/08/2019 - Medical
1315	03/08/2019	Payroll	2	EFT	INTERNAL REVENUE SERVICE		wrong amount
1316	03/08/2019	Payroll	2	EFT	WA STATE DEPT OF SOCIAL	423.00	Pay Cycle(s) 02/11/2019 To 03/08/2019 - WSDCS
1317	03/08/2019	Payroll	2	EFT	WA STATE DRS - DCP	100.00	Pay Cycle(s) 02/11/2019 To 03/08/2019 - DRS - DCP
1318	03/08/2019	Payroll	2	EFT	WA STATE EMPLOYMENT SECURITY DEPT-PFML	1,213.50	Pay Cycle(s) 02/11/2019 To 03/08/2019 - PMFL
1319	03/08/2019	Payroll	2	EFT	WA STATE LAW ENFORCEMENT	18,577.76	Pay Cycle(s) 02/11/2019 To 03/08/2019 - LEOFF II
1320	03/08/2019	Payroll	2	EFT	WA STATE PUBLIC EMPLOYEES	30,686.99	Pay Cycle(s) 02/11/2019 To 03/08/2019 - PERS II; Pay Cycle(s) 02/11/2019 To 03/08/2019 - PERS III
1331	02/14/2019	Payroll	2	EFT	INTERNAL REVENUE SERVICE	48.22	941 Deposit for Pay Cycle(s) 02/14/2019 - 02/14/2019
1332	03/05/2019	Payroll	2	EFT	INTERNAL REVENUE SERVICE	76,004.20	941 Deposit for Pay Cycle(s) 03/01/2019 - 03/31/2019
1321	03/08/2019	Payroll	2	98819	EMPLOYEE FUND	138.00	Pay Cycle(s) 02/11/2019 To 03/08/2019 - Employee Fund
1322	03/08/2019	Payroll	2	98820	ICMA RETIREMENT TRUST#302189	13,247.68	Pay Cycle(s) 02/11/2019 To 03/08/2019 - ICMA Retirement Trust
1323	03/08/2019	Payroll	2	98821	ICMA RETIREMENT TRUST	2,070.48	Pay Cycle(s) 02/11/2019 To 03/08/2019 - ICMA MNGT
1324	03/08/2019	Payroll	2	98822	TEAMSTERS LOCAL 760	681.00	Pay Cycle(s) 02/11/2019 To 03/08/2019 - Teamsters Dues
1325	03/08/2019	Payroll	2	98823	UNION GAP POLICE OFFICERS ASSN	1,500.00	Pay Cycle(s) 02/11/2019 To 03/08/2019 - UGPOA Dues
1326	03/08/2019	Payroll	2	98824	USABLE LIFE	85.50	Pay Cycle(s) 02/11/2019 To 03/08/2019 - USable Life
1327	03/08/2019	Payroll	2	98825	WA STATE COUNCIL OF CNTY	672.70	Pay Cycle(s) 02/11/2019 To 03/08/2019 - AFCSME Dues
1328	03/08/2019	Payroll	2	98826	WA STATE COUNCIL OF	150.00	Pay Cycle(s) 02/11/2019 To 03/08/2019 - WSCOPO Dues
1329	03/08/2019	Payroll	2	98827	WESTERN CONFERENCE OF	1,740.12	Pay Cycle(s) 02/11/2019 To 03/08/2019 - Teamster's Pension
1330	03/08/2019	Payroll	2	98828	WESTERN STATES POLICE MEDICAL TRUST	1,045.84	Pay Cycle(s) 02/11/2019 To 03/08/2019 - WSPMT

001 Current Expense Fund	321,898.66
101 Street Fund	49,474.84
128 Transit System Fund	8,852.94
401 Water Fund	23,601.74
402 Garbage Fund	3,186.03
403 Sewer Fund	26,488.48

433,502.69 Payroll: 433,502.69



City Council Communication

Meeting Date: March 11, 2019
From: Karen Clifton, Director of Finance and Administration
Topic/Issue: Claim Vouchers – March 11, 2019

SYNOPSIS: Claim Vouchers Dated March 11, 2019

RECOMMENDATION: Request Council to approve EFTs and Voucher Nos. 98829 through 98879 in the amount of \$ 380,378.28.

LEGAL REVIEW: N/A

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: 1. Claim Voucher Register
2. Detailed Claim Voucher Register

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1205	03/01/2019	Claims	2	EFT	MERCHANT SERVICES	716.72	CREDIT CARD PYAMENTS FEE - 02/2019
1206	03/06/2019	Claims	2	EFT	XPRESS BILL PAY	388.58	ONLINE PAYMENTS FEE - 02/2019
1210	03/11/2019	Claims	2	EFT	WA STATE DEPT OF REVENUE	12,860.14	EXCISE TAX - 02/2019
1341	03/05/2019	Claims	2	EFT	CHASE PAYMENTECH	642.46	ONLINE PAYMENTS FEE - 02/2019
1342	03/11/2019	Claims	2	EFT	US BANK CARDMEMBER SVC	4,392.62	WELLNESS-LUNCH(TAMALE S) / PLATES; #9627 ANNUAL CONFERENCE; BUNTING, STILLWAUGH, DELVO; 02.12.19-02.14.19; ADOBE PRO LICENSE - LOPEZ; PW AFTER HOURS MEAL - 02/05/2019; MICROSOFT 360 - 01/19 - 02/18/19;
1352	03/11/2019	Claims	2	EFT	CENTURY LINK	1,351.88	BOOSTER PUMP STATION-02/2019; PUBLIC WORKS-02/2019; CIVIC CAMPUS TRUNK SVC-02/2019; PW SHOP - 02/2019; WATER TELEMETRY-03/2019
1353	03/11/2019	Claims	2	EFT	INTEGRA TELECOM	1,853.52	FIRE DEPT-03/03/2019-04/02/2019
1354	03/11/2019	Claims	2	EFT	OFFICE DEPOT-CITY HALL	55.11	10-COVER FOLDERS & DESK MAT
1355	03/11/2019	Claims	2	EFT	OFFICE DEPOT-PD	104.19	NOTEPADS, EXTERNAL DVD WRITER, PAPER, CORRECTION TAPE, BINDER
1356	03/11/2019	Claims	2	EFT	WELLS FARGO VENDOR FIN SERV	685.96	TASKALFA 605CI-02/21/2019-03/20/2019
1343	03/07/2019	Claims	2	98829	MEDSTAR CABULANCE,	66,214.08	DIAL A RIDE/FIXED ROUTE-02/2019
1357	03/11/2019	Claims	2	98830	AMERIFUEL	4,954.85	FUEL 1-15 2019 TO 1-31 2019; FUEL FEB 1-15 2019
1358	03/11/2019	Claims	2	98831	BASIN DISPOSAL OF YAKIMA LLC	85,045.70	GA/RCY - 01/22/2019-02/21/2019
1359	03/11/2019	Claims	2	98832	BELL, BROWN & RIO	7,500.00	CITY ATTORNEY-02/2019
1360	03/11/2019	Claims	2	98833	CANON FINACIAL SERVICES	186.10	COPIER CONTRACT JAN
1361	03/11/2019	Claims	2	98834	CAREY MOTORS	507.82	VEH 16 LOF AND ROTATE TIRES/VEH 5 LOF/VEH 9 LOF AND ROTATE TIRES/VEH 15 LOF, REPLACE AIR FILTER, TRANSMISSION FLUSH/VEH 2 LOF/LEAD LOF AND TIRE ROTATION; LOF/REPLACE BLINKER VEH 8
1362	03/11/2019	Claims	2	98835	CASCADE NATURAL GAS CORP	13.78	NATURAL GAS JAN 2019
1363	03/11/2019	Claims	2	98836	CENTRAL WA AG MUSEUM	2,993.24	AG MUSEUM COORDINATORS-01/2019; AG MUSEUM UTILITIES - PACIFIC POWER; YAKIMA CO-OP; UG WATER-01/2019
1364	03/11/2019	Claims	2	98837	CI SHRED	189.53	SHRED SERVICES JAN 2019
1365	03/11/2019	Claims	2	98838	CINTAS CORP #605	189.85	SR CENTER MOP & MAT SVC; CIVIC CENTER & PD - MAT SVC
1366	03/11/2019	Claims	2	98839	COLEMAN OIL COMPANY	35.91	PW/ CED FUEL-02/19
1367	03/11/2019	Claims	2	98840	COLUMBIA FITNESS	16,609.32	CIVIC CENTER FITNESS ROOM EQUIPMENT

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CITY OF UNION GAP
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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1368	03/11/2019	Claims	2	98841	COPIERS NORTHWEST	373.70	COPIER MAINTENANCE 12/24/18-1/23/19
1369	03/11/2019	Claims	2	98842	D & G CLEANING,LLC	4,206.00	CIVIC CENTER; PD CLEANING & OLD POLICE STATION CLEANING
1370	03/11/2019	Claims	2	98843	DEPARTMENT OF HEALTH	78,484.20	DM13-952-138/1062
1371	03/11/2019	Claims	2	98844	EXPRESS SERVICES INC	1,410.86	UG PD 1 - RECEPTIONIST WK-02/03/2019; UG PD 1 - RECEPTIONIST WK-02/10/2019
1372	03/11/2019	Claims	2	98845	FIRESTONE TIRE & SERVICE CTRS	685.05	NEW TIRES VEH 3
1373	03/11/2019	Claims	2	98846	GRANT J HUNT CO	7,570.49	DESIGN & MARKETING-01/2019;UNION GAP BUSINESS CARD; DESIGN & MARKETING-02/2019
1374	03/11/2019	Claims	2	98847	HLA ENGINEERING & LAND SURVEYING INC	32,070.84	PROFESSIONAL ENGINEERING SERVICES
1375	03/11/2019	Claims	2	98848	KNOBELS ELECTRIC INC	551.42	REMOVE SEASON'S GREETINGS SIGN 01.16.19
1376	03/11/2019	Claims	2	98849	MH CONSTRUCTION	1,636.74	FINAL BILLING-CIVIC CAMPUS
1377	03/11/2019	Claims	2	98850	RYAN MUNDELL	64.21	Refund Utility Deposit
1378	03/11/2019	Claims	2	98851	NEOFUNDS	1,000.00	POSTAGE-02/2019
1379	03/11/2019	Claims	2	98852	ROBERT R NORTHCOTT	435.00	PUBLIC DEFENDER-02/26/2019-03/05/2 019
1380	03/11/2019	Claims	2	98853	OFFICE SOLUTIONS NORTHWEST	179.06	COPY PAPER; THERMAL ROLLS; PERFRTED PAPER; HIGHLIGHTER;POST-IT FLAGS; RETURN HANGING FOLDERS; COPY PAPER;INK CTG;PERFTD PAPER
1381	03/11/2019	Claims	2	98854	OLDE YAKIMA LETTERPRESS MUSEUM	5,000.00	OLDE YAKIMA LETTERPRESS REIMBURSEMENT-STATE WIDE MIDDLE SCHOOL ESSAY CONTEST
1382	03/11/2019	Claims	2	98855	ONE CALL CONCEPTS INC	14.98	UTILITY LOCATES-02/2019
1383	03/11/2019	Claims	2	98856	REPUBLIC PUBLISHING CO	316.50	G. MARTIN SEPA
1384	03/11/2019	Claims	2	98857	SAN DIEGO POLICE EQUIPMENT CO INC	570.10	308 WIN 168GR AMMO
1385	03/11/2019	Claims	2	98858	SIRCHIE FINGER PRINT	214.55	APPLICATOR SHIELDS/PHOTO SCALES/LIFTOTABS/PRINT POWDER/MAG WAND/LIFTING TAPE/FINGERPRINT PAD
1386	03/11/2019	Claims	2	98859	SUMMIT LAW GROUP PLLC	252.00	UNION GAP GENERAL LABOR
1387	03/11/2019	Claims	2	98860	SUNNYSIDE COMMUNITY HOSPITAL ASSOC	59.00	DOT PHYSICAL-RS
1388	03/11/2019	Claims	2	98861	UNION GAP WATER FUND & SEWER	2,408.12	WATER/SEWER/GARBAGE FEB 2019; PARKS-02/2019 & 4401 MAIN STREET-02/2019; CIVIC CENTER & FIRE DEPT-02/2019
1389	03/11/2019	Claims	2	98862	UNITED PARCEL SERVICE	55.56	SHIPPING JAN 2019

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1390	03/11/2019	Claims	2	98863	UNITED STATES POSTAL SERVICE	235.00	2019 USPS ANNUAL MAILING FEE-03/12/2019-03/12/2020
1391	03/11/2019	Claims	2	98864	UNUM LIFE INSURANCE	111.30	LEOFF 1 LONG TERM CARE-03/01/2019-03/31/2019
1392	03/11/2019	Claims	2	98865	VERIZON WIRELESS - CH #742100945-0001	488.29	CH/COUNCIL-02/2019
1393	03/11/2019	Claims	2	98866	VERIZON WIRELESS - PD #342054055	945.36	PD PHONES JAN 14- FEB 13 2019
1394	03/11/2019	Claims	2	98867	VERIZON WIRELESS - PD2#672326319	1,760.84	PD MODEMS; PD MODEMS JAN 14-FEB 13 2019
1395	03/11/2019	Claims	2	98868	VERIZON WIRELESS - PW #542075407	376.14	PW - 01/16/2019-02/15/2019
1396	03/11/2019	Claims	2	98869	WA STATE DEPT OF LICENSING	144.00	CPLS JAN 2019
1397	03/11/2019	Claims	2	98870	WA STATE PATROL	129.00	BACKGROUNDS JAN 2019
1398	03/11/2019	Claims	2	98871	WA STATE TREASURER	11,717.79	CJRS - 01/2019
1399	03/11/2019	Claims	2	98872	WA STATE UNIVERSITY-CONFERENCE MNGMT.	790.00	NW CLERKS INSTITUTE-PD III - LOPEZ
1400	03/11/2019	Claims	2	98873	WHITE GLOVE CLEANING SERVICES	235.00	PRE-EVENT / POST EVENT CLEANING
1401	03/11/2019	Claims	2	98874	BARRY M WOODARD	12,360.00	PUBLIC DEFENDER-02/2019
1402	03/11/2019	Claims	2	98875	YAKIMA CO AUDITOR	74.00	UTILITY LIEN RELEASE; UTILITY LIEN RELEASE-ACCT#4514-CHAVEZ
1403	03/11/2019	Claims	2	98876	YAKIMA CO TREAS PROSECUTING	183.21	CVC-01/019
1404	03/11/2019	Claims	2	98877	YAKIMA COOPERATIVE ASSN	681.99	BULK PROPANE; PARKS; 501.10 / 02.14.19
1405	03/11/2019	Claims	2	98878	YAKIMA DRY CLEANERS - NOB HILL	22.62	UNIFORM CLEANING-COBB; UNIFORM CLEANING-COBB
1406	03/11/2019	Claims	2	98879	YAKIMA VALLEY TOURISM	5,074.00	1/2 PAGE AD IN NORTHWEST TRAVEL & LIFE-MAR/APR 2019; 2019 YAKIMA VALLEY MAP FULL-PANEL AD; AD CONTRACT 2019 TRAVEL

001 Current Expense Fund	62,636.03
101 Street Fund	10,058.11
106 Parks & Recreation Fund	2,076.17
107 Convention Center Reserve Fund	13,063.73
108 Tourism Promotion Area Fund	7,574.00
116 City Hall Building Reserve Fund	1,636.74
120 City Hall Equipment Reserve Fund	2,076.16
121 Street Development Reserve Fund	1,899.10
123 Criminal Justice Fund	2,076.16
124 Infrastructure Reserve Fund	6,080.50
128 Transit System Fund	68,290.25
304 VMB Improvement Fund	3,193.72
401 Water Fund	88,716.71
402 Garbage Fund	91,273.78
403 Sewer Fund	10,275.25
404 Water Improvement Reserve	27.66
405 Sewer Improvement Reserve	9,360.00
414 Water Deposits	64.21

WARRANT/CHECK REGISTER

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Trans Date	Type	Acct #	War #	Claimant	Amount	Memo
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					380,378.28	380,378.28

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1205	03/01/2019	Claims	2	EFT	MERCHANT SERVICES	716.72	CREDIT CARD PYAMENTS FEE - 02/2019
			401 - 534 50 49 00 -		MISCELLANEOUS	238.91	
			403 - 535 50 49 00 -		MISCELLANEOUS	238.90	
			402 - 537 50 49 00 -		MISCELLANEOUS	238.91	
1206	03/06/2019	Claims	2	EFT	XPRESS BILL PAY	388.58	ONLINE PAYMENTS FEE - 02/2019
			401 - 534 50 49 00 -		MISCELLANEOUS	129.53	
			403 - 535 50 49 00 -		MISCELLANEOUS	129.53	
			402 - 537 50 49 00 -		MISCELLANEOUS	129.52	
1210	03/11/2019	Claims	2	EFT	WA STATE DEPT OF REVENUE	12,860.14	EXCISE TAX - 02/2019
			001 - 521 21 31 00 -		INVESTIGATION SUPPLIES	24.59	
			001 - 521 22 31 00 -		PATROL SUPPLIES	11.34	
			001 - 521 40 31 00 -		PD TRAINING SUPPLIES	26.49	
			001 - 524 20 53 00 -		EXTERNAL TAXES	24.16	
			401 - 534 50 53 00 -		EXTERNAL TAXES	3,734.23	
			404 - 534 50 53 04 -		EXTERNAL TAXES	27.66	
			403 - 535 50 53 00 -		EXTERNAL TAXES	3,328.39	
			402 - 537 50 53 00 -		EXTERNAL TAXES	5,197.28	
			001 - 576 80 53 00 -		EXTERNAL TAXES	486.00	
1341	03/05/2019	Claims	2	EFT	CHASE PAYMENTECH	642.46	ONLINE PAYMENTS FEE - 02/2019
			001 - 524 20 49 00 -		MISCELLANEOUS	16.89	
			401 - 534 50 49 00 -		MISCELLANEOUS	197.26	
			403 - 535 50 49 00 -		MISCELLANEOUS	197.26	
			402 - 537 50 49 00 -		MISCELLANEOUS	197.26	
			001 - 558 60 49 00 -		MISCELLANEOUS	16.89	
			001 - 576 80 49 00 -		MISCELLANEOUS	16.90	
1342	03/11/2019	Claims	2	EFT	US BANK CARDMEMBER SVC	4,392.62	WELLNESS-LUNCH(TAMALES) / PLATES; #9627 ANNUAL CONFERENCE; BUNTING, STILLWAUGH, DELVO; 02.12.19-02.14.19; ADOBE PRO LICENSE - LOPEZ; PW AFTER HOURS MEAL - 02/05/2019; MICROSOFT 360 - 01/19 - 02/18/19;
			001 - 511 60 49 00 -		MISCELLANEOUS	8.93	
			001 - 513 10 49 01 -		MISCELLANEOUS	79.41	
			001 - 514 23 49 00 -		MISCELLANEOUS	198.54	
			001 - 514 30 49 00 -		MISCELLANEOUS	119.12	
			001 - 517 91 31 00 -		SUPPLIES	298.88	
			001 - 521 10 21 00 -		PD ADMIN UNIFORMS & E	605.54	
			001 - 521 21 31 00 -		INVESTIGATION SUPPLIES	297.26	
			001 - 521 22 31 00 -		PATROL SUPPLIES	790.48	
			001 - 521 40 31 00 -		PD TRAINING SUPPLIES	12.49	
			001 - 521 40 32 00 -		PD TRAINING FUEL	80.79	
			001 - 521 40 43 00 -		PD TRAINING TRAVEL	34.15	
			001 - 521 50 31 00 -		PD FACILITIES SUPPLIES	11.25	
			401 - 534 50 49 00 -		MISCELLANEOUS	712.50	
			403 - 535 50 49 00 -		MISCELLANEOUS	142.50	
			101 - 542 66 43 00 -		TRAVEL	175.06	
			101 - 542 66 43 00 -		TRAVEL	36.30	
			101 - 542 66 43 00 -		TRAVEL	60.42	
			101 - 542 66 43 00 -		TRAVEL	34.02	
			101 - 543 30 43 00 -		TRAVEL	694.98	
1352	03/11/2019	Claims	2	EFT	CENTURY LINK	1,351.88	BOOSTER PUMP STATION-02/2019; PUBLIC WORKS-02/2019; CIVIC CAMPUS TRUNK SVC-02/2019; PW SHOP - 02/2019; WATER TELEMETRY-03/2019

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			001 - 518 20 42 00		COMMUNICATION	612.39	
			401 - 534 50 42 00		COMMUNICATION	54.01	
			401 - 534 50 42 00		COMMUNICATION	29.42	
			401 - 534 50 42 00		COMMUNICATION	51.88	
			401 - 534 50 42 00		COMMUNICATION	360.30	
			403 - 535 50 42 00		COMMUNICATION	29.42	
			403 - 535 50 42 00		COMMUNICATION	51.88	
			402 - 537 50 42 00		COMMUNICATION	29.42	
			402 - 537 50 42 00		COMMUNICATION	51.88	
			101 - 543 30 42 00		COMMUNICATION	29.42	
			101 - 543 30 42 00		COMMUNICATION	51.86	
1353	03/11/2019	Claims	2		EFT INTEGRA TELECOM	1,853.52	FIRE DEPT-03/03/2019-04/02/2019
					001 - 518 20 42 00 - COMMUNICATION	1,853.52	
1354	03/11/2019	Claims	2		EFT OFFICE DEPOT-CITY HALL	55.11	10-COVER FOLDERS & DESK MAT
					001 - 511 60 31 01 - SUPPLIES	38.85	
					001 - 514 23 31 00 - SUPPLIES	8.13	
					001 - 514 30 31 00 - SUPPLIES	8.13	
1355	03/11/2019	Claims	2		EFT OFFICE DEPOT-PD	104.19	NOTEPADS, EXTERNAL DVD WRITER, PAPER, CORRECTION TAPE, BINDER
					001 - 521 10 31 00 - PD ADMIN SUPPLIES	6.43	
					001 - 521 22 31 00 - PATROL SUPPLIES	32.64	
					001 - 528 80 31 00 - OFFICE & OPERATING SUP	65.12	
1356	03/11/2019	Claims	2		EFT WELLS FARGO VENDOR FIN SERV	685.96	TASKALFA 605CI-02/21/2019-03/20/2019
					001 - 511 60 45 00 - OPERATING RENTALS & LI	6.53	
					001 - 513 10 45 00 - OPERATING RENTALS & LI	50.42	
					001 - 514 23 45 00 - OPERATING RENTALS & LI	152.12	
					001 - 514 30 45 00 - OPERATING RENTALS & LI	356.60	
					001 - 517 91 45 00 - OPERATING RENTALS & LI	0.69	
					001 - 518 20 45 00 - OPERATING LEASES	0.55	
					001 - 521 10 45 00 - PD ADMIN RENTALS & LEA	1.50	
					001 - 522 10 45 00 - OPERATING RENTALS & LI	0.38	
					001 - 524 20 45 00 - OPERATING RENTALS & LI	33.39	
					401 - 534 50 45 00 - OPERATING RENTALS & LI	20.74	
					403 - 535 50 45 00 - OPERATING RENTALS & LI	20.74	
					402 - 537 50 45 00 - OPERATING RENTALS & LI	20.74	
					101 - 543 30 45 00 - OPERATING RENTALS & LI	20.74	
					001 - 558 60 45 00 - OPERATING RENTALS & LI	0.43	
					001 - 576 80 45 00 - OPERATING RENTALS & LI	0.39	
1343	03/07/2019	Claims	2	98829	MEDSTAR CABULANCE, INC.	66,214.08	DIAL A RIDE/FIXED ROUTE-02/2019
					128 - 547 60 49 00 - TRANSIT SERVICE PAYME	66,214.08	
1357	03/11/2019	Claims	2	98830	AMERIFUEL	4,954.85	FUEL 1-15 2019 TO 1-31 2019; FUEL FEB 1-15 2019
					001 - 521 10 32 00 - PD ADMIN FUEL	278.78	
					001 - 521 10 32 00 - PD ADMIN FUEL	179.58	
					001 - 521 10 49 00 - PD ADMIN MISCELLANEOU	40.63	
					001 - 521 10 49 00 - PD ADMIN MISCELLANEOU	25.00	
					001 - 521 21 32 00 - INVESTIGATION FUEL	192.32	
					001 - 521 21 32 00 - INVESTIGATION FUEL	135.07	
					001 - 521 21 32 01 - LEAD TASK FORCE - FUEL	300.87	
					001 - 521 21 32 01 - LEAD TASK FORCE - FUEL	107.61	
					001 - 521 22 32 00 - PATROL FUEL	1,947.68	
					001 - 521 22 32 00 - PATROL FUEL	1,460.80	
					001 - 554 30 32 00 - FUEL - ANIMAL CONTROL	152.79	
					001 - 554 30 32 00 - FUEL - ANIMAL CONTROL	133.72	

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1358	03/11/2019	Claims	2	98831	BASIN DISPOSAL OF YAKIMA LLC	85,045.70	GA/RCY - 01/22/2019-02/21/2019
					402 - 537 60 49 00 - CONTRACTED SERVICES	85,045.70	
1359	03/11/2019	Claims	2	98832	BELL, BROWN & RIO	7,500.00	CITY ATTORNEY-02/2019
					001 - 515 31 41 01 - LEGAL SERVICES-CIVIL - C	7,500.00	
1360	03/11/2019	Claims	2	98833	CANON FINACIAL SERVICES	186.10	COPIER CONTRACT JAN 2019
					001 - 528 80 45 00 - OPERATING RENTALS & L	186.10	
1361	03/11/2019	Claims	2	98834	CAREY MOTORS	507.82	VEH 16 LOF AND ROTATE TIRES/VEH 5 LOF/VEH 9 LOF AND ROTATE TIRES/VEH 15 LOF, REPLACE AIR FILTER, TRANSMISSION FLUSH/VEH 2 LOF/LEAD LOF AND TIRE ROTATION; LOF/REPLACE BLINKER VEH 8
					001 - 521 22 48 00 - PATROL REPAIRS & MAIN	464.86	
					001 - 521 22 48 00 - PATROL REPAIRS & MAIN	42.96	
1362	03/11/2019	Claims	2	98835	CASCADE NATURAL GAS CORP	13.78	NATURAL GAS JAN 2019
					001 - 521 50 47 00 - PD FACILITIES UTILITIES	13.78	
1363	03/11/2019	Claims	2	98836	CENTRAL WA AG MUSEUM	2,993.24	AG MUSEUM COORDINATORS-01/2019; AG MUSEUM UTILITIES - PACIFIC POWER; YAKIMA CO-OP; UG WATER-01/2019
					107 - 571 10 41 00 - PROF SVCS-AG MUSEUM	1,764.50	
					107 - 571 10 47 00 - UTILITIES-AG MUSEUM	1,228.74	
1364	03/11/2019	Claims	2	98837	CI SHRED	189.53	SHRED SERVICES JAN 2019
					001 - 521 50 41 00 - PD FACILITIES PROFESSIO	189.53	
1365	03/11/2019	Claims	2	98838	CINTAS CORP #605	189.85	SR CENTER MOP & MAT SVC; CIVIC CENTER & PD - MAT SVC
					001 - 518 31 45 00 - OPERATING RENTALS & L	37.71	
					001 - 521 50 45 00 - PD FACILITIES OPERATIO	25.79	
					001 - 571 21 45 00 - OPERATING RENTALS & L	126.35	
1366	03/11/2019	Claims	2	98839	COLEMAN OIL COMPANY	35.91	PW/ CED FUEL-02/19
					001 - 524 20 32 00 - FUEL	17.96	
					001 - 558 60 32 00 - FUEL	17.95	
1367	03/11/2019	Claims	2	98840	COLUMBIA FITNESS	16,609.32	CIVIC CENTER FITNESS ROOM EQUIPMENT
					120 - 594 14 64 00 - COMPUTERS & EQUIPMEN	2,076.16	
					123 - 594 21 64 23 - MACHINERY & EQUIPMEN	2,076.16	
					401 - 594 34 64 00 - MACHINERY & EQUIPMEN	2,076.16	
					403 - 594 35 64 00 - MACHINERY & EQUIPMEN	2,076.16	
					101 - 594 42 00 01 - MACHINERY & EQUIPMEN	2,076.17	
					001 - 594 58 64 00 - MACHINERY & EQUIPMEN	2,076.17	
					106 - 594 76 69 06 - MACHINERY & EQUIPMEN	2,076.17	
					128 - 595 63 64 00 - MACHINERY & EQUIPMEN	2,076.17	
1368	03/11/2019	Claims	2	98841	COPIERS NORTHWEST	373.70	COPIER MAINTENANCE 12/24/18-1/23/19
					001 - 528 80 45 00 - OPERATING RENTALS & L	373.70	
1369	03/11/2019	Claims	2	98842	D & G CLEANING,LLC	4,206.00	CIVIC CENTER; PD CLEANING & OLD POLICE STATION CLEANING
					001 - 518 31 41 00 - PROFESSIONAL SERVICES	4,206.00	
1370	03/11/2019	Claims	2	98843	DEPARTMENT OF HEALTH	78,484.20	DM13-952-138/1062
					401 - 591 34 78 00 - PWTF LOAN PRINCIPAL	61,077.20	

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			401 - 592 34 83 00 -		PWTF LOAN INTEREST	17,407.00	
1371	03/11/2019	Claims	2	98844	EXPRESS SERVICES INC	1,410.86	UG PD 1 - RECEPTIONIST WK-02/03/2019; UG PD 1 - RECEPTIONIST WK-02/10/2019
			001 - 528 80 41 00 -		PROF SERVICES	1,064.80	
			001 - 528 80 41 00 -		PROF SERVICES	346.06	
1372	03/11/2019	Claims	2	98845	FIRESTONE TIRE & SERVICE CTRS	685.05	NEW TIRES VEH 3
			001 - 521 22 48 00 -		PATROL REPAIRS & MAIN	685.05	
1373	03/11/2019	Claims	2	98846	GRANT J HUNT CO	7,570.49	DESIGN & MARKETING-01/2019; UNION GAP BUSINESS CARD; DESIGN & MARKETING-02/2019
			107 - 557 30 31 01 -		GRANT J HUNT - SUPPLIES	70.49	
			107 - 557 30 41 01 -		GRANT J. HUNT COL	3,750.00	
			107 - 557 30 41 01 -		GRANT J. HUNT COL	3,750.00	
1374	03/11/2019	Claims	2	98847	HLA ENGINEERING & LAND SURVEYING INC	32,070.84	PROFESSIONAL ENGINEERING SERVICES
			401 - 534 50 41 00 -		PROFESSIONAL SERVICES	2,331.00	
			403 - 535 50 41 00 -		PROFESSIONAL SERVICES	3,102.00	
			101 - 543 30 41 00 -		PROFESSIONAL SERVICES	3,734.50	
			101 - 543 30 41 00 -		PROFESSIONAL SERVICES	2,370.02	
			405 - 594 38 64 25 -		AHTANUM/MAIN ST STORI	9,360.00	
			124 - 595 10 41 26 -		BELTWAY CONNECTOR-PI	6,080.50	
			121 - 595 10 63 28 -		MAIN ST PHASE 1-ROW	1,899.10	
			304 - 595 30 65 02 -		VMB - CONSTRUCTION	3,193.72	
1375	03/11/2019	Claims	2	98848	KNOBELS ELECTRIC INC	551.42	REMOVE SEASON'S GREETINGS SIGN 01.16.19
			101 - 542 30 41 00 -		PROFESSIONAL SERVICES	551.42	
1376	03/11/2019	Claims	2	98849	MH CONSTRUCTION	1,636.74	FINAL BILLING-CIVIC CAMPUS
			116 - 594 59 64 33 -		USDA APP-CITY COMPLEX	1,636.74	
1377	03/11/2019	Claims	2	98850	RYAN MUNDELL	64.21	Refund Utility Deposit
			414 - 586 00 04 14 -		DEPOSIT REFUND	64.21	Refund Utility Deposit
1378	03/11/2019	Claims	2	98851	NEOFUNDS	1,000.00	POSTAGE-02/2019
			001 - 514 23 42 00 -		COMMUNICATIONS	379.22	
			001 - 514 30 42 00 -		COMMUNICATIONS	20.72	
			001 - 521 10 42 00 -		PD ADMIN COMMUNICATI	97.71	
			001 - 524 20 42 00 -		COMMUNICATION	34.25	
			401 - 534 50 42 00 -		COMMUNICATION	108.22	
			403 - 535 50 42 00 -		COMMUNICATION	108.22	
			402 - 537 50 42 00 -		COMMUNICATION	108.22	
			101 - 543 30 42 00 -		COMMUNICATION	108.22	
			001 - 558 60 42 00 -		COMMUNICATION	34.24	
			001 - 576 80 42 00 -		COMMUNICATION	0.98	
1379	03/11/2019	Claims	2	98852	ROBERT R NORTHCOTT	435.00	PUBLIC DEFENDER-02/26/2019-03/05/201
			001 - 515 91 41 03 -		LEGAL SERVICES-PUBLIC	435.00	
1380	03/11/2019	Claims	2	98853	OFFICE SOLUTIONS NORTHWEST	179.06	COPY PAPER; THERMAL ROLLS; PERFRTE PAPER; HIGHLIGHTER; POST-IT FLAGS; RETURN HANGING FOLDERS; COPY PAPER; INK CTG; PERFTD PAPER
			001 - 511 60 31 01 -		SUPPLIES	0.42	
			001 - 511 60 31 01 -		SUPPLIES	0.39	
			001 - 513 10 31 00 -		SUPPLIES	3.51	
			001 - 513 10 31 00 -		SUPPLIES	3.01	

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			001 - 514 23 31 00		SUPPLIES	9.56	
			001 - 514 23 31 00		SUPPLIES	-105.05	
			001 - 514 23 31 00		SUPPLIES	9.08	
			001 - 514 30 31 00		SUPPLIES	24.73	
			001 - 514 30 31 00		SUPPLIES	21.29	
			001 - 517 91 31 00		SUPPLIES	0.05	
			001 - 517 91 31 00		SUPPLIES	0.04	
			001 - 518 20 31 00		SUPPLIES	0.03	
			001 - 521 10 31 00		PD ADMIN SUPPLIES	0.05	
			001 - 521 10 31 00		PD ADMIN SUPPLIES	0.09	
			001 - 522 10 31 00		SUPPLIES	0.05	
			001 - 522 10 31 00		SUPPLIES	0.02	
			001 - 524 20 31 00		SUPPLIES	1.98	
			001 - 524 20 31 00		SUPPLIES	1.99	
			401 - 534 50 31 00		SUPPLIES	28.64	
			401 - 534 50 31 00		SUPPLIES	39.76	
			403 - 535 50 31 00		SUPPLIES	28.64	
			403 - 535 50 31 00		SUPPLIES	39.76	
			402 - 537 50 31 00		SUPPLIES	28.64	
			402 - 537 50 31 00		SUPPLIES	39.75	
			101 - 543 30 31 00		SUPPLIES	1.28	
			101 - 543 30 31 00		SUPPLIES	1.24	
			001 - 558 60 31 00		SUPPLIES	0.03	
			001 - 558 60 31 00		SUPPLIES	0.03	
			001 - 576 80 31 00		SUPPLIES	0.03	
			001 - 576 80 31 00		SUPPLIES	0.02	
1381	03/11/2019	Claims	2	98854	OLDE YAKIMA LETTERPRESS MUSEUM	5,000.00	OLDE YAKIMA LETTERPRESS REIMBURSEMENT-STATE WIDE MIDDLE SCHOOL ESSAY CONTEST
					107 - 557 30 31 02 - LETTERPRESS-SUPPLIES	2,500.00	
					108 - 557 30 44 04 - OLDE YAK LETTERPRESS-	2,500.00	
1382	03/11/2019	Claims	2	98855	ONE CALL CONCEPTS INC	14.98	UTILITY LOCATES-02/2019
					401 - 534 50 41 00 - PROFESSIONAL SERVICES	7.49	
					403 - 535 50 41 00 - PROFESSIONAL SERVICES	7.49	
1383	03/11/2019	Claims	2	98856	REPUBLIC PUBLISHING CO	316.50	G. MARTIN SEPA
					001 - 558 60 42 00 - COMMUNICATION	316.50	
1384	03/11/2019	Claims	2	98857	SAN DIEGO POLICE EQUIPMENT CO INC	570.10	308 WIN 168GR AMMO
					001 - 521 40 31 00 - PD TRAINING SUPPLIES	570.10	
1385	03/11/2019	Claims	2	98858	SIRCHIE FINGER PRINT	214.55	APPLICATOR SHIELDS/PHOTO SCALES/LIFTOTABS/PRINT POWDER/MAG WAND/LIFTING TAPE/FINGERPRINT PAD
					001 - 521 21 31 00 - INVESTIGATION SUPPLIES	180.80	
					001 - 528 80 31 00 - OFFICE & OPERATING SUP	33.75	
1386	03/11/2019	Claims	2	98859	SUMMIT LAW GROUP	252.00	UNION GAP GENERAL LABOR
					001 - 521 10 41 00 - PD ADMIN PROFESSIONAL	252.00	
1387	03/11/2019	Claims	2	98860	SUNNYSIDE COMMUNITY HOSPITAL ASSOC	59.00	DOT PHYSICAL-RS
					401 - 534 50 41 00 - PROFESSIONAL SERVICES	11.80	
					403 - 535 50 41 00 - PROFESSIONAL SERVICES	11.80	
					402 - 537 50 41 00 - PROFESSIONAL SERVICES	11.80	
					101 - 542 30 41 00 - PROFESSIONAL SERVICES	11.80	
					001 - 576 80 41 00 - PROFESSIONAL SERVICES	11.80	

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1388	03/11/2019	Claims	2	98861	UNION GAP WATER FUND & SEWER	2,408.12	WATER/SEWER/GARBAGE FEB 2019; PARKS-02/2019 & 4401 MAIN STREET-02/2019; CIVIC CENTER & FIRE DEPT-02/2019
					001 - 518 20 47 00 - UTILITIES/CITY HALL	716.14	
					001 - 521 50 47 00 - PD FACILITIES UTILITIES	485.87	
					403 - 535 50 47 00 - UTILITIES	661.90	
					001 - 576 80 47 00 - UTILITIES	544.21	
1389	03/11/2019	Claims	2	98862	UNITED PARCEL SERVICE	55.56	SHIPPING JAN 2019
					001 - 521 10 42 00 - PD ADMIN COMMUNICATI	55.56	
1390	03/11/2019	Claims	2	98863	UNITED STATES POSTAL SERVICE	235.00	2019 USPS ANNUAL MAILING FEE- 03/12/2019-03/12/2020
					001 - 514 23 42 00 - COMMUNICATIONS	89.12	
					001 - 514 30 42 00 - COMMUNICATIONS	4.87	
					001 - 521 10 42 00 - PD ADMIN COMMUNICATI	22.96	
					001 - 524 20 42 00 - COMMUNICATION	8.05	
					401 - 534 50 42 00 - COMMUNICATION	25.43	
					403 - 535 50 42 00 - COMMUNICATION	25.43	
					402 - 537 50 42 00 - COMMUNICATION	25.43	
					101 - 543 30 42 00 - COMMUNICATION	25.43	
					001 - 558 60 42 00 - COMMUNICATION	8.05	
					001 - 576 80 42 00 - COMMUNICATION	0.23	
1391	03/11/2019	Claims	2	98864	UNUM LIFE INSURANCE	111.30	LEOFF 1 LONG TERM CARE-03/01/2019-03/31/2019
					001 - 521 10 22 00 - LEOFF 1 BENEFITS	111.30	
1392	03/11/2019	Claims	2	98865	VERIZON WIRELESS - CH #742100945-0001	488.29	CH/COUNCIL-02/2019
					001 - 511 60 42 01 - COMMUNICATION	320.08	
					001 - 513 10 42 01 - COMMUNICATION	56.07	
					001 - 514 23 42 00 - COMMUNICATIONS	56.07	
					001 - 514 30 42 00 - COMMUNICATIONS	56.07	
1393	03/11/2019	Claims	2	98866	VERIZON WIRELESS - PD #342054055	945.36	PD PHONES JAN 14- FEB 13 2019
					001 - 528 80 42 00 - COMMUNICATION	945.36	
1394	03/11/2019	Claims	2	98867	VERIZON WIRELESS - PD2#672326319	1,760.84	PD MODEMS; PD MODEMS JAN 14-FEB 13 2019
					001 - 528 80 42 00 - COMMUNICATION	880.47	
					001 - 528 80 42 00 - COMMUNICATION	880.37	
1395	03/11/2019	Claims	2	98868	VERIZON WIRELESS - PW #542075407	376.14	PW - 01/16/2019-02/15/2019
					401 - 534 50 42 00 - COMMUNICATION	75.23	
					403 - 535 50 42 00 - COMMUNICATION	75.23	
					402 - 537 50 42 00 - COMMUNICATION	75.23	
					101 - 542 30 42 00 - COMMUNICATIONS	75.23	
					001 - 576 80 42 00 - COMMUNICATION	75.22	
1396	03/11/2019	Claims	2	98869	WA STATE DEPT OF LICENSING	144.00	CPLS JAN 2019
					001 - 586 00 02 00 - WEAPONS PERMITS FEE	144.00	
1397	03/11/2019	Claims	2	98870	WA STATE PATROL	129.00	BACKGROUNDS JAN 2019
					001 - 521 10 51 00 - PD ADMIN INTERGOV PRO	129.00	
1398	03/11/2019	Claims	2	98871	WA STATE TREASURER	11,717.79	CJRS - 01/2019
					001 - 586 00 01 00 - STATE BUILDING CODE FE	200.00	
					001 - 586 00 04 00 - PSEA 1 STATE SHARE	5,562.32	
					001 - 586 00 05 00 - PSEA 2 STATE SHARE	2,960.25	
					001 - 586 00 06 00 - PSEA 3 STATE SHARE	117.98	

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					001 - 586 00 07 00 - CRIME LAB/BREATH ST SF	44.12	
					001 - 586 00 08 00 - JIS STATE SHARE	1,876.09	
					001 - 586 00 09 00 - SCH ZONE SAFETY ST SHA	108.54	
					001 - 586 00 10 00 - TRAUMA CARE STATE SH/	339.34	
					001 - 586 00 13 00 - AUTO THEFT PREVENTION	500.23	
					001 - 586 00 14 00 - CRIME LAB ANALYSIS FEE	8.92	
1399	03/11/2019	Claims	2	98872	WA STATE UNIVERSITY-CONFERENCE MNGMT.	790.00	NW CLERKS INSTITUTE-PD III - LOPEZ
					001 - 514 30 49 00 - MISCELLANEOUS	790.00	
1400	03/11/2019	Claims	2	98873	WHITE GLOVE CLEANING SERVICES	235.00	PRE-EVENT / POST EVENT CLEANING
					001 - 576 80 41 01 - PROF SVC- WHITE GLOVE	235.00	
1401	03/11/2019	Claims	2	98874	BARRY M WOODARD	12,360.00	PUBLIC DEFENDER-02/2019
					001 - 515 91 41 03 - LEGAL SERVICES-PUBLIC	12,360.00	
1402	03/11/2019	Claims	2	98875	YAKIMA CO AUDITOR	74.00	UTILITY LIEN RELEASE; UTILITY LIEN RELEASE-ACCT#4514-CHAVEZ
					402 - 537 50 49 00 - MISCELLANEOUS	37.00	
					402 - 537 50 49 00 - MISCELLANEOUS	37.00	
1403	03/11/2019	Claims	2	98876	YAKIMA CO TREAS PROSECUTING	183.21	CVC-01/019
					001 - 586 00 03 00 - CRIME VICTIMS COMP CN	183.21	
1404	03/11/2019	Claims	2	98877	YAKIMA COOPERATIVE ASSN	681.99	BULK PROPANE; PARKS; 501.10 / 02.14.19
					001 - 576 80 32 00 - FUEL	681.99	
1405	03/11/2019	Claims	2	98878	YAKIMA DRY CLEANERS - NOB HILL	22.62	UNIFORM CLEANING-COBB; UNIFORM CLEANING-COBB
					001 - 521 10 21 00 - PD ADMIN UNIFORMS & EC	11.31	
					001 - 521 10 21 00 - PD ADMIN UNIFORMS & EC	11.31	
1406	03/11/2019	Claims	2	98879	YAKIMA VALLEY TOURISM	5,074.00	1/2 PAGE AD IN NORTHWEST TRAVEL & LIFE-MAR/APR 2019; 2019 YAKIMA VALLEY MAP FULL-PANEL AD; AD CONTRACT 2019 TRAVEL GUIDE
					108 - 557 30 44 08 - YAK VALLEY TOURISM-AI	2,399.00	
					108 - 557 30 44 08 - YAK VALLEY TOURISM-AI	2,675.00	
001 Current Expense Fund						62,636.03	
101 Street Fund						10,058.11	
106 Parks & Recreation Fund						2,076.17	
107 Convention Center Reserve Fund						13,063.73	
108 Tourism Promotion Area Fund						7,574.00	
116 City Hall Building Reserve Fund						1,636.74	
120 City Hall Equipment Reserve Fund						2,076.16	
121 Street Development Reserve Fund						1,899.10	
123 Criminal Justice Fund						2,076.16	
124 Infrastructure Reserve Fund						6,080.50	
128 Transit System Fund						68,290.25	
304 VMB Improvement Fund						3,193.72	
401 Water Fund						88,716.71	
402 Garbage Fund						91,273.78	
403 Sewer Fund						10,275.25	
404 Water Improvement Reserve						27.66	
405 Sewer Improvement Reserve						9,360.00	

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

01/01/2019 To: 12/31/2019

Time: 12:54:30 Date: 03/06/2019
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Trans Date	Type	Acct #	War #	Claimant	Amount	Memo
	414 Water Deposits				64.21	
					<u>380,378.28</u>	Claims: 380,378.28