

**UNION GAP CITY COUNCIL REGULAR MEETING**  
**UNION GAP COUNCIL CHAMBERS**  
*Union Gap, Washington*  
**March 10, 2014**  
**MINUTES**

Call to Order Deputy Mayor Matson called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.

Council Members Present Council Members Carney, Butler, and Murr, and Lenz were present. Mayor Wentz and Council Member Olson were absent.

Excuse Mayor and Council Member Motion by Council Member Lenz second by Council Member Carney to excuse Mayor Wentz and Council Member Olson. Motion carried unanimously.

Staff Present Public Works & Community Development Director Henne, Acting Public Safety Director Cobb, Finance/Administration Director Clifton, AP/PR Technician Bisconer, and City Attorney Noe were present.

Audience Present See list.

Pledge of Allegiance Finance/Administration Director Clifton led the Pledge of Allegiance.

Consent Agenda Motion by Council Member Butler second by Council Member Murr to approve the consent agenda as follows:

Approve Regular Council Meeting Meetings, dated February 24<sup>th</sup>, 2014, As attached to the Agenda and maintained in electronic format.

Approve EFT's and Payroll Voucher Nos. 41103 through 41152 and Nos. 87328 through 87341 in the amount of \$418,139.26 dated February 28, 2014.

Approve EFT's and Claim Voucher Nos. 87342 through 87416 in the amount of \$164,470.30 dated March 10, 2014.

Items from the Audience There were none.

General Items

City Manager

Presentation – Fred Hutchinson – Olde Yakima Letterpress Museum Grand Opening Fred Hutchinson gave a presentation promoting the grand opening of the Olde Letterpress Museum located at 2002 Landon Avenue and personally invited each council member & Department head to attend the March 2, 2014 and March 22, 2014 events.

**Finance & Administration**

Presentation – 2013 Year End Financial Update

Finance/Administration Director, Clifton gave a presentation including handouts explaining the City of Union Gap 2013 Year End Balance. Karen highlighted that Property and Retail Sales & Use Taxes are beginning to increase since the drastic decrease since 2009.

Clifton commended the City of Union Gap department heads for a job well done cutting back on expenditures allowing the City to build the Reserve Funds for future needs.

Resolution No. 14-20  
Second Amendment to the Tourism Promoter Contract for Scott Steinloski

Motion by Council Member Butler, second by Council member Carney to adopt Resolution No. 14-20 authorizing the City Manager to sign a second amendment to the Professional Services Contract (Tourism Promoter and Coordinator) with Scott Steinloski. Motion carried and Resolution adopted.

Resolution No. 14-21  
First Amendment to the TPA Contract for Scott Steinloski

Motion by Council member Butler, second by Council member Murr to adopt Resolution No. 14-21 authorizing the City Manager to sign an amendment to the Tourism Promotion Area – Management Agreement with Scott Steinloski. Motion carried and Resolution adopted.

**Public Works/Community Development**

Termination Letter – WSDOT State Operating Grant Agreement GCB-1586

Public Works Director/Community Development Director, Henne requested authorization to terminate the WSDOT State Operating Grant Agreement GCB-1586.

Motion by Council Member Butler second by Council Member Lenz authorizing Public Works Director/Community Development Director, Henne to terminate the WSDOT State Operating Grant Agreement GCB-1586. Motion carried.

Discussion – Fullbright Park potential use

Public Works Director/Community Development Director, Henne explained there has been an interest in entering into an agreement with the Yakima Youth Soccer Association to utilize Fullbright Park.

Henne explained that there had been a study completed on the estimated traffic that YYSA would bring to Fullbright Park & concluded that it would not be feasible at that time. Henne explained he would continue his research if Council chooses.

**City Manager**

Authorization – Purchase of Property for the Pioneer Graveyard Interpretive Site

Motion by Council Member Lenz second by Council Member Murr authorizing the Purchase of Property for the Pioneer Graveyard Interpretive Site. Deputy Mayor Matson recused himself. Motion passed.

**Items from the Audience**

Tourism Promoter, Steinloski addressed the Council and staff showing an advertisement in Travel Magazine for Los Hernandez Tamales and said they have become a main attraction for the City of Union Gap.

**Communications**

There were no communications.

**Questions/Comments**

There were no questions or comments.

**Boards, Commission & Standing Committee**

There were no reports.

**Reports**

There were no reports.

**Development of the Next Agenda**

Public Works Director/Community Development Director, Henne requested a Presentation of the Main Street Revitalization Project be added to the March 24, 2014 agenda.

**Adjournment of Meeting**

At 7:07 p.m. Deputy Mayor Matson adjourned the March 10, 2014 regular Council Meeting

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Rodney Otterness, City Manager

ATTEST

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Karen Clifton, City Clerk