

**UNION GAP CITY COUNCIL
REGULAR MEETING AGENDA**

MONDAY FEBRUARY 12, 2024 – 6:00 P.M.

CIVIC CAMPUS, 102 W. AHTANUM ROAD, UNION GAP

The public will be allowed to comment on agenda items as they are presented during the meeting. Please signal the chair if you wish to comment on an items. Each speaker will have three (3) minutes to address the city council.

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

II. CONSENT AGENDA: There will be no separate discussion of these items unless a Council Member requests in which event the item will be removed from the Consent Agenda and considered immediately following the Consent Agenda. All items listed are considered to be routine by the Union Gap City Council and will be enacted by one motion

A. Approval of Minutes:

Regular Council Meeting Minutes, dated January 22, 2024, as attached to the Agenda and maintained in electronic format

B. Approve Vouchers:

Payroll Vouchers – EFT’s, and Check No’s 41655 through 41658 and 107966 through 107973 for the month of January 2024, in the amount of \$496,012.35

Claim Vouchers – EFT’s, and Check No’s 107872 through 107965 for February 12, 2024, in the amount of \$814,947.27

III. GENERAL ITEMS

City Manager

1. Ordinance No. _____ - Repealing Ordinance Nos. 2184, 1786, and 2690 – Petty Cash Fund
2. Ordinance No. _____ - Repealing Ordinance Nos 493 and 565 – Federal Shared Revenue Fund

Finance & Administration

1. Ordinance No. - _____ - Amending Section 3.148 "Drug Seizure Forfeiture Fund" of the Union Gap Municipal Code.
2. Ordinance No. - _____ - Repealing Ordinance Nos. 1127 and 2039 and Chapter 3.52 – Collection of Miscellaneous City Fees

Public Works & Community Development

1. Resolution No. - _____ - BNSF Railway Company – Preliminary Services Agreement No. BF-20446661 – Ahtanum Road Pedestrian Railroad Crossing Project
2. Resolution No. - _____ - Union Pacific Railroad Company – Preliminary Services Agreement No. 516850 – Ahtanum Road Pedestrian Railroad Crossing Project
3. Resolution No. - _____ - MBI Systems, Inc. - Library & Community Center Purchase Agreement
4. Resolution No. - _____ - WA State Recreation and Conservation Office (RCO) - Grant Agreement #23-1697M

IV. COMMITTEE REPORTS

- V. ITEMS FROM THE AUDIENCE: - Final Opportunity** - The City Council will allow comments under this section on items NOT already on the agenda. Each speaker will have three (3) minutes to address the City Council. Any handouts provided must also be provided to the City Clerk and are considered a matter of public record

VI. CITY MANAGER REPORT

VII. COMMUNICATIONS/QUESTIONS/COMMENTS

VIII. DEVELOPMENT OF NEXT AGENDA

IX. ADJOURN REGULAR MEETING



City Council Communication

Meeting Date: February 12, 2024

From: Sharon Bounds, City Manager

Topic / Issue: Ordinance - Repealing Ordinance Nos. 2184, 1786, and 2690 – Petty Cash Fund

SYNOPSIS: The petty cash fund was previously established and amended. During our staff review of the city funds, it was discovered that a few minor changes needed to be made to the ordinance. Those changes include the fund number, and the amount established.

RECOMMENDATION: Adopt Ordinance repealing Ordinance Nos. 2184, 1786, and 2690 relating to Chapter 3.108 "Petty Cash Fund" of the Union Gap Municipal Code.

LEGAL REVIEW: Reviewed by the City Attorney

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: This was discussed at the February 5, 2024 study session. The main change to this ordinance is to change the fund number and the amount established.

ADDITIONAL OPTIONS:

ATTACHMENTS: Ordinance

**CITY OF UNION GAP, WASHINGTON
ORDINANCE NO. _____**

AN ORDINANCE REPEALING ORDINANCE NO'S. 2184, 1786, AND 1690 RELATING TO CHAPTER 3.108 "PETTY CASH FUND" OF THE UNION GAP MUNICIPAL CODE.

WHEREAS, Ordinance No. 1690 established the "Petty Cash Fund" No. 635, Chapter 3.108 of the Union Gap Municipal Code, and Ordinance No's 1786 and 2184 amended the language; and,

WHEREAS, City staff has recently reviewed Section 3 of the Union Gap Municipal Code and has found changes that need to be made including the fund number and the amount established.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNION GAP DOES ORDAIN as follows:

Section 1. Chapter 3.108 of the Union Gap Municipal Code. Chapter 3.108 of the Union Gap Municipal Code is hereby established as shown below:

Chapter 3.108 Petty Cash Fund

3.108.010 Fund.

Fund No. 637 "Petty Cash Fund" is hereby continued. The fund shall not exceed six thousand two hundred dollars (\$6,200.00), which includes five thousand dollars (\$5,000.00) for the checking account and one thousand two-hundred dollars (\$1,200.00) in currency for tills. The Director of Finance and Administration shall administer the total petty cash fund.

Section 2. Repeal of Ordinance No's. 1690, 1786 and 2184. Ordinance No's. 1690, 1786, and 2184 are hereby repealed.

Section 3. Severability: If any provision of this Ordinance or its application to any person or circumstances is held to be invalid the remainder of this Ordinance or the application of the provisions to other persons or circumstances, shall not be affected.

Section 4. Effect: This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

ORDAINED this 12th day of February, 2024.

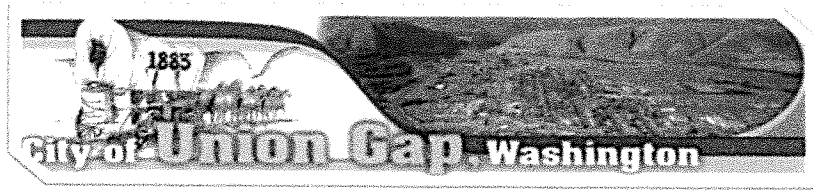
John Hodkinson, City Mayor

ATTEST:

APPROVAL AS TO FORM:

Karen Clifton, City Clerk

Jessica Foltz, City Attorney



City Council Communication

Meeting Date: February 12, 2024

From: Sharon Bounds, City Manager

Topic / Issue: Ordinance - Repealing Ordinance Nos. 493 and 565 – Federal Shared Revenue Fund

SYNOPSIS: Upon reviewing the funds, staff found that the Federal Shared Revenue Fund established as Section 3.12 of the Municipal Code, no longer exists and needs to be closed.

RECOMMENDATION: Approve Ordinance repealing Ordinance No's 493 and 565, which established and amended Chapter 3.12 of the Union Gap Municipal Code.

LEGAL REVIEW: Reviewed by the City Attorney

FINANCIAL REVIEW: There is no financial impact.

BACKGROUND INFORMATION: This was discussed at the February 5, 2024 study session. The fund is no longer in use and needs to be closed.

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: Ordinance

**CITY OF UNION GAP, WASHINGTON
ORDINANCE NO. _____**

AN ORDINANCE CLOSING THE FEDERAL SHARED REVENUE FUND AND REMOVING IT FROM THE UNION GAP MUNICIPAL CODE.

WHEREAS, City staff has recently analyzed the funds of the city and has found funds that are currently inactive that have not formally been closed; and,

WHEREAS, City Council has determined that, as a housekeeping issue, it is in the best interest of the city to close the Federal Shared Revenue Fund which is inactive but is still included in the Union Gap Municipal Code.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNION GAP DOES ORDAIN as follows:

Section 1. Funds Closed. The following fund in the Union Gap Municipal Code is closed and will be removed from the Union Gap Municipal Code:

“Federal Shared Revenue Fund” - Ordinance No. 493 established Chapter 3.12 of the Union Gap Municipal Code and Ordinance No. 565 amended it.

Section 2. Repeal of Ordinance No’s 493 and 565. Ordinance No’s 493 and 565 are hereby repealed.

Section 3. Severability: If any provision of this Ordinance or its application to any person or circumstances is held to be invalid the remainder of this Ordinance or the application of the provisions to other persons or circumstances, shall not be affected.

Section 4. Effect: This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

ORDAINED this 12th day of February, 2024.

John Hodkinson, City Mayor

ATTEST:

APPROVAL AS TO FORM:

Karen Clifton, City Clerk

Jessica Foltz, City Attorney



City Council Communication

Meeting Date: February 12, 2024
From: Karen Clifton, Director of Finance and Administration
Topic/Issue: Ordinance – Amending Section 3.148 “Drug Seizure Forfeiture Fund” of the Union Gap Municipal Code.

SYNOPSIS: an Ordinance amending Section 3.148 of the Union Gap Municipal Code, which established Fund No. 131 “Drug Seizure Forfeiture Fund”, changing the title to Fund No. 131 “Seizure and Forfeiture Fund”, allowing for all seized and forfeited monies to be deposited and expended from the fund.

RECOMMENDATION: Adopt the Ordinance.

LEGAL REVIEW: City Attorney has reviewed this ordinance.

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: Currently Fund No. 131 “Drug Seizure Forfeiture Fund” has been used for drug-related seizures and forfeitures only. This ordinance will change the title of Fund No. 131 to “Seizure and Forfeiture Fund”, allowing all types of seized and forfeited monies to be deposited and expended through the fund.

There are several different types of seized and forfeited funds (i.e. drug-related crimes, DUI-related crimes, Sex-related crimes) and each has its own restricted use. Therefore, the different types of seizures and forfeitures will be divided into their specific category within the fund, in order to track and utilize the money properly.

ADDITIONAL OPTIONS: N/A

ATTACHMENTS:

1. Ordinance
2. Ordinance No. 2792 creating the “Drug Seizure Forfeiture Fund”

**CITY OF UNION GAP, WASHINGTON
ORDINANCE NO. _____**

AN ORDINANCE REPEALING ORDINANCE NO. 2792 RELATING TO CHAPTER 3.148 "DRUG SEIZURE FORFEITURE FUND" OF THE UNION GAP MUNICIPAL CODE.

WHEREAS, Ordinance No. 2792 established the "Drug Seizure Forfeiture Fund" No. 131, Chapter 3.148 of the Union Gap Municipal Code; and,

WHEREAS, Money seized and forfeited during a drug-related crime are deposited into this fund, and use of these funds is restricted by the State; and

WHEREAS, There are other types of seizures and forfeitures, such as for money laundering, DUIs, and sex crimes, where the use of the funds are also restricted by the State; and,

WHEREAS, In order to account for these funds, without creating several additional funds, the City Council wishes to combine all seized and forfeited money into fund 131, and change the title to "Seizure Forfeiture Fund" ; and,

WHEREAS, All future seized and forfeited money will now go into fund 131 – "Seizure Forfeiture Fund", and will be divided into separate line items within that fund, according to their classification, enabling the proper tracking of each category, and ensuring that their specific restrictions will be followed.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNION GAP DOES ORDAIN as follows:

Section 1. Chapter 3.148 of the Union Gap Municipal Code. Chapter 3.148 of the Union Gap Municipal Code is hereby established as shown below:

Chapter 3.148 Seizure and Forfeiture Fund

3.148.010 Seizure Forfeiture Fund Created.

Fund No. 131 "Drug Seizure Forfeiture Fund" is hereby changed to Fund No. 131 "Seizure Forfeiture Fund". As of the date of this ordinance, the ending balance and all fund activity of the 131 "Drug Seizure Forfeiture Fund" will remain in the 131 "Seizure Forfeiture Fund", within its specific category.

3.148.020 Fund Usage.

There is a Fund No. 131 "Seizure Forfeiture Fund", into which all seized and forfeited monies shall be deposited, These funds will be divided into their specific categories

within the fund, where they will be tracked. The usage of these funds have specific restrictions through the State, which will be followed by the City.

3.148.030 State Portion of Funds.

Ten (10) percent of the seized and forfeited funds will be sent to the State, and ninety (90) percent will remain in the fund for City use.

3.148.040 Continuance.

The fund created in this chapter shall continue from year to year and moneys therein at the end of each year will remain therein and shall not be returned to the general fund.

Section 2. Repeal of Ordinance No's. 2792. Ordinance No. 2792 is hereby repealed.

Section 2. Severability: If any provision of this Ordinance or its application to any person or circumstances is held to be invalid the remainder of this Ordinance or the application of the provisions to other persons or circumstances, shall not be affected.

Section 3. Effect: This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

ORDAINED this 12th day of February, 2024.

John Hodkinson, Mayor

ATTEST:

APPROVAL AS TO FORM:

Karen Clifton, City Clerk

Jessica Foltz, City Attorney

CITY OF UNION GAP, WASHINGTON
ORDINANCE NO. 2792

AN ORDINANCE creating a new Chapter 3.148 to the Union Gap Municipal Code entitled "Drug Seizure Forfeiture Fund" and establishing a "Drug Seizure Forfeiture Fund".

WHEREAS, the City's Police Department will on occasion, pursuant to the provisions of RCW 69.50.50 seize items and property enumerated under the provisions of RCW 69.50.505;

WHEREAS, pursuant to the provisions of RCW 69.50.505, the Police Department may then forfeit such seized items or property;

WHEREAS, the proceeds from such forfeitures can then be used by the Police Department in drug enforcement, training, equipment, to address drug related crimes;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNION GAP DO ORDAIN as follows:

Section 1. New Union Gap Municipal Code, Chapter 3.148, Drug Seizure Forfeiture Fund, created. There is hereby created a new Chapter 3.148 entitled "Drug Seizure Forfeiture Fund" as follows:

3.148.010 Drug Seizure Forfeiture Fund created. There is hereby created a new fund to be known as the "DUI Cost Recovery Fund", Fund No. 131.

3.148.020 Purpose. The City's Police Department will on occasion seize and forfeit certain items and property associated with drug crimes. That proceeds from such forfeiture should be placed into a fund for the Police Department's use in drug enforcement, training, equipment, and for drug related crimes.


Section 2. Effective Date. This ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

ORDAINED this 22nd day of October, 2012.

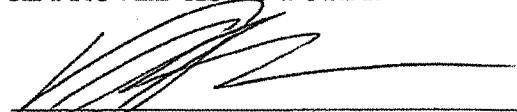


Jim Lemon
Mayor

ATTEST:


Acting City Clerk

APPROVED AS TO FORM:


Robert F. Noe
City Attorney



City Council Communication

Meeting Date: February 12, 2024

From: Karen Clifton, Director of Finance and Administration

Topic / Issue: Ordinance - Repealing Ordinance Nos. 1127 and 2039 and Chapter 3.52 – Collection of Miscellaneous City Fees

SYNOPSIS: Union Gap Municipal Code Chapter 3.52 – “*Collection of Miscellaneous Fees by Police Department*” needs to be changed to “*Collection of Miscellaneous City Fees*”, in order to include all miscellaneous fees of the City. Chapter 3.52 needs to be repealed and replaced, along with ordinance numbers 1127 and 2039, which established the original language.

RECOMMENDATION: Adopt an Ordinance repealing and replacing Union Gap Municipal Code Chapter 3.52 and Ordinance Nos. 1127 and 2039, in order to include all miscellaneous fees of the City.

LEGAL REVIEW: Reviewed by the City Attorney

FINANCIAL REVIEW: There is no financial impact.

BACKGROUND INFORMATION: This was discussed at the February 5, 2024 study session. The main purpose of this ordinance is to establish fees for the entire City, including administrative and Police Department fees.

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: Ordinance

**CITY OF UNION GAP, WASHINGTON
ORDINANCE NO. _____**

AN ORDINANCE REPEALING AND REPLACING UNION GAP MUNICIPAL CODE CHAPTER 3.52 “COLLECTION OF MISCELLANEOUS FEES BY POLICE DEPARTMENT”, AND ORDINANCE NOS. 1127 AND 2039.

WHEREAS, Ordinance Nos. 1127 and 2039 established and updated Chapter 3.52 of the Union Gap Municipal Code; and,

WHEREAS, it is necessary to repeal and replace Ordinance Nos. 1127 and 2039; and,

WHEREAS, City Council has determined that Chapter 3.52 needs to be repealed and replaced to include all of the miscellaneous fees of the City.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNION GAP DOES ORDAIN as follows:

Section 1. Chapter 3.52 of the Union Gap Municipal Code. Chapter 3.52 of the Union Gap Municipal Code is hereby established as shown below:

Chapter 3.52 Collection of Miscellaneous City Fees

3.52.010 Establishing Miscellaneous City Fees.

Paper Copies	\$.15 per page
Scans	\$.10 per page
Electronic Files	\$.05 per each four (4) files
Use of Outside Vendor	Actual Cost
Postage and Mailing Materials	Actual Cost
Media (Flash/Thumb/USB Drives)	Actual Cost
Fingerprinting	\$5.00 per card
Concealed Pistol License (CPL)	Cost in accordance with the FBI Fee Schedule
Body-Worn Camera Footage	Actual cost of redaction plus media cost
Deposit	The City may require a deposit in an amount not to exceed 10% of the estimated cost of providing records, including redaction and media costs, outside vendor charges, and postage and materials.

3.52.020 Fees to be placed in the general fund. All miscellaneous City fees shall be remitted to the Director of Finance and Administration, or designee.

Section 2. Repeal of Ordinance No's. 1127 and 2039. Ordinance Nos. 1127 and 2039 are hereby repealed.

Section 3. Severability: If any provision of this Ordinance or its application to any person or circumstances is held to be invalid the remainder of this Ordinance or the application of the provisions to other persons or circumstances, shall not be affected.

Section 4. Effect: This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

ORDAINED this 12th day of February, 2024.

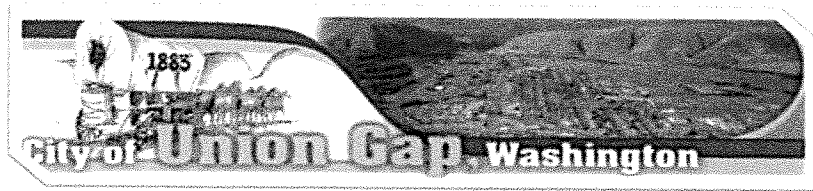
John Hodkinson, City Mayor

ATTEST:

APPROVAL AS TO FORM:

Karen Clifton, City Clerk

Jessica Foltz, City Attorney



City Council Communication

Meeting Date: February 12, 2024
From: Dennis Henne, Director of Public Works & Community Development
Topic/Issue: Resolution – BNSF Railway Company - Preliminary Services Agreement No. BF-20446661 – Ahtanum Road Pedestrian Railroad Crossing Project

SYNOPSIS: BNSF Railway Company owns and operates a line of railroad in and through the City of Union Gap. The City has requested BNSF Railway Company to perform certain preliminary engineering review services, and other work, with respect to Ahtanum Road Pedestrian Railroad Crossing project.

Reimbursement of actual costs, estimated at \$18,000

RECOMMENDATION: Approve a resolution authorizing the City Manager to sign a Preliminary Engineering Services Agreement (BNSF File No. BF-20446661) with BNSF Railway Company for services pertaining to Ahtanum Road Pedestrian Railroad Crossing project.

LEGAL REVIEW: The City Attorney has reviewed

FINANCIAL REVIEW: Pedestrian and Bicycle Grant Program funding

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: 1. Resolution
2. BNSF Railway Company #BF-20446661

CITY OF UNION GAP, WASHINGTON
RESOLUTION NO. _____

A **RESOLUTION** authorizing the City Manager to sign a Preliminary Engineering Services Agreement (BNSF File No. BF-20446661) with BNSF Railway Company.

WHEREAS, BNSF Railway Company owns and operates a line of railroad in and through the City of Union Gap; and

WHEREAS, City has stated its intention to proceed initially with a project to improve the pedestrian facilities on Ahtanum Road; and

WHEREAS, City has requested that BNSF Railway Company perform certain preliminary engineering review services with respect to its railroad facilities located at or near the project site to facilitate the City's evaluation of the feasibility of proceeding with the Project; and

WHEREAS, BNSF Railway Company is agreeable to performing the work;

NOW, THEREFORE, BE IT RESOLVED BY THE UNION GAP CITY COUNCIL as follows: The City Manager is authorized to sign a Preliminary Engineering Services Agreement (BNSF File No. BF-20446661) with BNSF Railway Company for services pertaining to Ahtanum Road Pedestrian Railroad Crossing project.

PASSED this 12th day of February, 2024.

John Hodkinson, City Mayor

ATTEST:

APPROVED AS TO FORM:

Karen Clifton, City Clerk

Jessica Foltz, City Attorney



Contract Number: BF-20446661

PRELIMINARY ENGINEERING SERVICES AGREEMENT
Project Review and Diagnostic Evaluation

BNSF File No.: BF-20446661
Mile Post 86.73
Line Segment 48
U.S. DOT Number 099170V
Yakima Valley Subdivision

This Agreement ("**Agreement**") is executed to be effective as of [_____, ____] ("**Effective Date**"), by and between BNSF RAILWAY COMPANY, a Delaware corporation ("**BNSF**") and the City of Union Gap, a political subdivision of the State of Washington ("**Agency**").

RECITALS

WHEREAS, BNSF owns and operates a line of railroad in and through the City of Union Gap, State of Washington;

WHEREAS, Agency has stated its intention to proceed initially with a project to improve the pedestrian facilities on Ahtanum Rd (the "**Project**");

WHEREAS, Agency has requested that BNSF perform certain preliminary engineering review services and other Work (defined below) with respect to its railroad facilities located at or near the Project site to facilitate Agency's evaluation of the feasibility of proceeding with the Project; and

WHEREAS, BNSF is agreeable to performing the Work, subject to the terms and conditions of this Agreement;

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants and agreements of the parties contained herein, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:



Contract Number: BF-20446661

1) Scope of Work

As used herein, the term "**Work**" includes all work performed by BNSF, its employees, contractors, consultants, or other agents (collectively, the "**BNSF Parties**") pursuant to this Agreement, including, but not limited to: (a) conducting on-site visits including diagnostic evaluations; (b) performing preliminary engineering services; (c) developing cost estimates for construction of the Project; (d) preparing draft agreements including legal review; and (e) reviewing and/or providing comments on preliminary layouts or other designs, plans, and/or documents in connection with the Project.

2) Payment and Deposit for Work

Agency authorizes BNSF to proceed with the Work relating to the Project. Agency shall pay and reimburse BNSF for all actual costs and expenses that BNSF incurs in performing the Work, including without limitation: (a) labor, supplies, and material; (b) direct and indirect labor and contractor charges including additives; (c) delivery charges; (d) BNSF's additives and overhead, as such are in effect on the date BNSF prepares its final billing; and (e) all applicable taxes due, paid, or payable by BNSF on such products and services, including sales and use taxes, business and occupation taxes, and similar taxes (collectively, "**Actual Costs**"). BNSF's estimated cost for Work on this Project is \$18,000.00 "**Estimated Cost**"). Any estimate provided by BNSF for the Work shall not be a limitation on the Work to be performed or the costs and expenses incurred, which Agency shall reimburse to BNSF in full.

During its performance of the Work pursuant to this Agreement, BNSF will send Agency progressive invoices detailing the costs of the Work performed to date. Agency must reimburse BNSF for completed Work within thirty (30) days of the date of the invoice for such Work. Upon final completion of the Work, BNSF will send Agency a detailed invoice of final costs. Agency must pay the final invoice within ninety (90) days of the date of the final invoice. BNSF will assess a finance charge of .033% per day (12% per annum) on any unpaid sums or other charges due under this Agreement which are past such thirty (30) or ninety (90) day terms, as applicable. The finance charge continues to accrue daily until the date payment is received by BNSF, not the date payment is made or the date postmarked on the payment. Finance charges will be assessed on delinquent sums and other charges as of the end of the month and will be reduced by amounts in dispute and any unposted payments received by the month's end. Finance charges will be noted on invoices sent to Agency under this section.



Contract Number: BF-20446661

3) Scope and Limitations of Agreement

The parties acknowledge that entering into this Agreement does not of itself obligate either BNSF or Agency to participate in the construction of the Project. If Agency elects to proceed with the Project after the Work is performed, then BNSF and Agency agree to enter into negotiations for appropriate agreements regarding the construction of the Project and other related activities. Nothing in this Agreement — including BNSF's performance of the Work — shall obligate BNSF to enter into any subsequent agreement or otherwise permit the Project *except and subject to* any terms and conditions that BNSF may subsequently approve in its sole discretion.

Notwithstanding anything to the contrary in this Agreement, BNSF's review, approval, and/or other participation in the Project or any element thereof, including the Work performed by the BNSF Parties hereunder, are expressly limited to — and are intended and understood by the parties to be in furtherance of — BNSF's railroad purposes, and are not in furtherance of Agency's purposes in undertaking the Project. All Work performed hereunder is intended for use in evaluating the impact of the Project on BNSF's railroad and the costs to Agency associated therewith. BNSF is providing the Work in consideration of BNSF's subjective standards for its railroad purposes only. Consequently, the Work shall in no way be construed or deemed to be BNSF's recommendation, condition, or direction to Agency, nor shall the Work be construed or deemed to be BNSF's opinion or approval that the plans and specifications or any work intended or completed on the Project (a) is appropriate for any other purpose including highway purposes; (b) is structurally sound; or (c) meets applicable standards, regulations, laws, statutes, local ordinances, and/or building codes. No benefits to Agency or any third party are provided, intended, or implied herein. Agency shall at all times be solely responsible for the adequacy and compliance of all design elements of the Project for highway and other public purposes. **AGENCY SHALL WAIVE ANY CLAIMS AGAINST BNSF FOR — AND SHALL RELEASE BNSF FROM — ANY AND ALL CLAIMS WHICH MAY OR COULD RESULT FROM THE WORK PERFORMED HEREUNDER, AND IF APPLICABLE TO THE FULLEST EXTENT PERMITTED BY LAW, AGENCY SHALL INDEMNIFY BNSF FOR AND HOLD IT HARMLESS FROM AND AGAINST ANY SUCH CLAIMS.**

4) No Right of Entry

Nothing in this Agreement shall be construed as providing Agency or its contractors, consultants, or other agents any right of entry upon property owned or occupied by BNSF. Any preliminary engineering or other work required by Agency in connection with the Project necessitating entry upon BNSF's railroad right-of-way shall only be



Contract Number: BF-20446661

conducted as authorized by a separate written permit obtained by Agency from BNSF for such entry ("**Entry Permit**").

The Entry Permit will provide that any on-site visits, including diagnostic evaluations, by Agency and its parties required for the Project shall be conducted only from adjoining properties, and Agency shall ensure that no attendees enter or remain on BNSF's right-of-way, except when using an authorized highway-rail crossing designated for such purpose.

Agency or its agents must contact BNSF's Manager of Public Projects, Alex Funderburg at alex.funderburgjr@bnsf.com, or BNSF's permitting agent Jones Lang LaSalle Brokerage, Inc. ("**JLL**") at <http://bnsf.railpermitting.com/> to obtain the required Entry Permit prior to any entry.

5) Disclaimer

BNSF GIVES NO WARRANTY, EXPRESS OR IMPLIED, AS TO THE ACCURACY, QUALITY, MERCHANTABILITY, FITNESS FOR ANY PARTICULAR PURPOSE, OR ANY OTHER MATTER, OF OR FOR THE WORK PERFORMED PURSUANT TO THIS AGREEMENT OR ANY REPORT OR OTHER DELIVERABLE WHICH BNSF MAY FURNISH TO AGENCY PURSUANT TO THIS AGREEMENT. BNSF SHALL IN NO WAY BE RESPONSIBLE FOR AGENCY'S PROPER RELIANCE UPON, INTERPRETATION OF, OR OTHER USE OF THE WORK. BNSF IS NOT A CONTRACTOR, AGENT, PARTNER, OR JOINT VENTURER OF AGENCY BECAUSE OF THIS AGREEMENT OR BECAUSE OF BNSF'S PERFORMANCE OF THE WORK. LIKEWISE, THE BNSF PARTIES WHO MAY ASSIST BNSF IN PERFORMING THE WORK ARE DOING SO FOR BNSF'S BENEFIT ONLY, AND ARE NOT — AND SHALL NOT BE DEEMED TO BE — CONTRACTORS, SUBCONTRACTORS, OR AGENTS OF AGENCY.



Contract Number: BF-20446661

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the day and year first written above.

City of Union Gap

BNSF Railway Company

By: _____

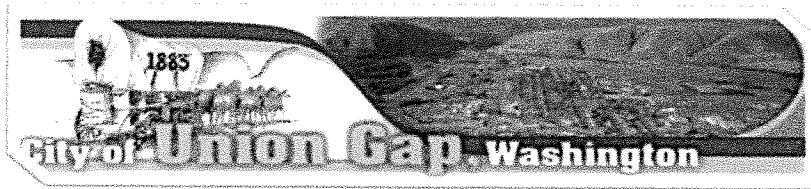
By: _____

Name: _____

Name: _____

Ast. Director Public Projects

Accepted and effective this 12th day of February, 2024.



City Council Communication

Meeting Date: February 12, 2024
From: Dennis Henne, Director of Public Works & Community Development
Topic/Issue: Resolution – Union Pacific Railroad Company - Preliminary Services Agreement No. 516850 – Ahtanum Road Pedestrian Railroad Crossing Project

SYNOPSIS: Union Pacific Railroad Company owns and operates a line of railroad in and through the City of Union Gap. The City has requested Union Pacific Railroad Company to perform certain preliminary engineering review services, and other work, with respect to Ahtanum Road Pedestrian Railroad Crossing project.

Reimbursement of actual costs, estimated at \$15,000.00

RECOMMENDATION: Approve a resolution authorizing the City Manager to sign a Preliminary Engineering Services Agreement (UPRR REMS Project No. 516850) with Union Pacific Railroad Company for services pertaining to Ahtanum Road Pedestrian Railroad Crossing project.

LEGAL REVIEW: The City Attorney has reviewed.

FINANCIAL REVIEW: Pedestrian and Bicycle Grant Program funding.

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: 1. Resolution
2. Union Pacific Railroad Company #516850

**REIMBURSEMENT AGREEMENT
PRELIMINARY ENGINEERING SERVICES**

Effective Date:

Estimate: \$15,000.00

THIS REIMBURSEMENT AGREEMENT (**Agreement**) is made and entered into as of the **Effective Date**, by and between UNION PACIFIC RAILROAD COMPANY, a Delaware corporation (**Railroad**), and CITY OF UNION GAP, WASHINGTON (**Agency**).

RECITALS

A. Agency desires to initiate the project more particularly described on Exhibit A attached hereto (**Project**).

B. The Project will affect Railroad's track and right of way at or near the Project area more particularly described on Exhibit A.

C. Railroad agrees to collaborate with Agency on the conceptualization and development of the Project in accordance with the terms and conditions of this Agreement.

AGREEMENT

NOW THEREFORE, the parties hereto agree as follows:

1. Railroad, and/or its representatives, at Agency's sole cost and expense, agrees to perform (or shall cause a third-party consultant to perform on Railroad's behalf) the preliminary engineering services work described on Exhibit B attached hereto (**PE Work**). Agency acknowledges and agrees that: (a) Railroad's review of any Project designs, plans and/or specifications, as part of the PE Work, is limited exclusively to potential impacts on existing and future Railroad facilities and operations; (b) Railroad makes no representations or warranties as to the validity, accuracy, legal compliance, or completeness of the PE Work; and (c) Agency's reliance on the PE Work is at Agency's own risk.

2. Notwithstanding the Estimate (**Estimate**), Agency agrees to reimburse Railroad and/or Railroad's third-party consultant, as applicable, for one hundred percent (100%) of all actual costs and expenses incurred for the PE Work. During the performance of the PE Work, Railroad will provide (and/or will cause its third-party consultant to provide) progressive billing to Agency based on actual costs in connection with the PE Work. Within sixty (60) days after completion of the PE Work, Railroad will submit (and/or will cause its third-party consultant to submit) a final billing to Agency for any balance owed for the PE Work. Agency shall pay Railroad (and/or its third-party consultant, as applicable) within thirty (30) days after Agency's receipt of any progressive and final bills submitted for the PE Work. Bills will be submitted to the Agency using the contact information provided on Exhibit C. Agency's obligation hereunder to reimburse Railroad (and/or its third-party consultant, as applicable) for the PE Work shall apply regardless whether Agency declines to proceed with the Project or Railroad elects not to approve the Project.

3. Agency acknowledges and agrees that Railroad may withhold its approval for the Project for any reason in its sole discretion, including without limitation, impacts to Railroad's safety, facilities, or operations. If Railroad approves the Project, Railroad will continue to work with Agency to develop final plans and specifications, and prepare material and force cost estimates for any Project related work performed by Railroad.

4. If the Project is approved by Railroad, Railroad shall prepare and forward to Agency a Construction and Maintenance Agreement (**C&M Agreement**) which shall provide the terms and conditions for the construction and ongoing maintenance of the Project. Unless otherwise expressly set forth in the C&M Agreement, the construction and maintenance of the Project shall be at no cost to Railroad. No construction work on the Project affecting Railroad's property or operations shall commence until the C&M Agreement is finalized and executed by Agency and Railroad.

5. Neither party shall assign this Agreement without the prior written consent of the other party, which consent shall not be unreasonably withheld, conditioned, or delayed.

6. No amendment or variation of the terms of this Agreement shall be valid unless made in writing and signed by the parties.

7. This Agreement sets forth the entire agreement between the parties regarding the Project and PE Work. To the extent that any terms or provisions of this Agreement regarding the PE Work are inconsistent with the terms or provisions set forth in any existing agreement related to the Project, such terms and provisions shall be deemed superseded by this Agreement to the extent of such inconsistency.

IN WITNESS WHEREOF, the parties hereto have duly executed this Agreement as of the Effective Date.

CITY OF UNION GAP, WASHINGTON

UNION PACIFIC RAILROAD COMPANY,
a Delaware Corporation

Signature

Signature

Printed Name

Amber Stoffels

Printed Name

Title

Manager I, Engineering – Public Projects

Title

Exhibit A

Project Description and Location

Project Description

City of Union Gap, WA proposes to install a sidewalk across Railroad's track adjacent to the existing at-grade crossing at the location referred to below.

Location

Yakima Subdivision

DOT	Crossing Type	Milepost	Street Name
808193M	Public	94.90	Ahtanum Road

Exhibit B

Scope of Project Services

Scope of work includes, but is not limited to the following

- Field diagnostic(s) and inspections
- Plan, specification, and construction review
- Project design
- Preparation of Project estimate for force account or other work performed by the Railroad
- Meetings and travel

Exhibit C
Billing Contact Information

Name	Dennis Henne
Title	Director of Public Works and Community Development
Address	102 West Ahtanum, Union Gap, WA, 98903-0008
Work Phone	(509) 249-9206
Cell Phone	
Email	dennis.henne@uniongapwa.gov
Agency Project No.	



City Council Communication

Meeting Date: February 12, 2024
From: Dennis Henne; Director of Public Works & Community Development
Topic/Issue: Resolution – MBI Systems, Inc. - Library & Community Center Purchase Agreement

SYNOPSIS: Furniture is required for the new community center. MBI System Inc. is part of the public purchasing agreements that streamline avenues for procurements, comply with public reporting requirements, and can eliminate the stress of purchasing for its members.

RECOMMENDATION: Approve a resolution authorizing the City Manager to negotiate and execute a purchase agreement for certain community center furniture with MBI Systems, Inc. of Seattle Washington.

LEGAL REVIEW: The City Attorney has reviewed the resolution and grant agreement.

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS:

1. Resolution
2. Library & Community Center MBI Systems, Inc. Proposal
3. MBI Systems, Inc. - *SAM.GOV Look Up Verification*

CITY OF UNION GAP, WASHINGTON
RESOLUTION NO. _____

A **RESOLUTION** authorizing the City Manager to work with MBI Systems, Inc. for Community Center furniture purchases.

WHEREAS, the City of Union Gap has worked with Rich Cummings on the Civic Complex with outstanding results. Mr. Cummings works for MBI Systems, Inc. which is one of the larger contract furniture dealers in the State.

WHEREAS, MBI System Inc. is part of the public purchasing agreements that streamline avenues for procurements, comply with public reporting requirements, and can eliminate the stress of purchasing for its members.

WHEREAS, the furnishings specified for the community center are available on two (2) similar public contracts:

- Omnia/US Communities Contract
- TIPS Purchasing Cooperative Contract

WHEREAS, these organizations provide exceptional discounting to qualified participants. The bulk of the furniture items planned for the Community Center are stackable chairs and tables, and possible desk for the office, as well as a few lounge pieces located in the lobby.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNION GAP, WASHINGTON, HEREBY RESOLVES as follows:

The City Manager is authorized to negotiate and execute an agreement with MBI Systems, Inc. of Seattle, Washington.

PASSED this 12th day of February, 2024.

John Hodkinson, Mayor

ATTEST:

APPROVED AS TO FORM:

Karen Clifton, City Clerk

Jessica Foltz, City Attorney



Proposal

MBI SYSTEMS, INC.
 PO BOX 84986
 SEATTLE, WA 98124-6286
 Phone: (206) 343-5800
 WWW.MBISEATTLE.COM

Quote/Order No	62514
Date	01/26/2024
Customer PO No	TO FOLLOW
Customer Account	CITY OF UNION GAP
Sales Associate	Carey Miller
Project Number	
Page	1 of 6

T CITY OF UNION GAP
 O 102 WEST AHTANUM ROAD
 UNION GAP, WA 98903

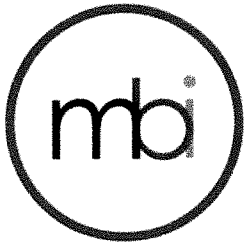
 ATTN: KAREN CLIFTON (A/P)
 Phone: 209.249.9216
 Email: karen.clifton@uniongapwa.gov

S CITY OF UNION GAP
 N NEW LIBRARY / COMMUNITY CNTR
 O 102 WEST AHTANUM ROAD
 P UNION GAP, WA 98903
 H
 I
 O ATTN: CECILIA ARROYO - 509.454.3299

Prepared for : CECILIA ARROYO (Designer)

Library Commons

Line	Quantity	Catalog Number/Description	Unit Price	Extended Amount
1	2.00 Each	UELHCO Highback Chair with Wood Legs, 32W	1,904.43	3,808.86
2	1.00 Each	DNR-20ET Denro Solid Wood End Table, 20"H	518.70	518.70
3	2.00 Each	.ID3629RD.L3--- Island Table with Round Disc base on levers :36" :Kenginston Maple laminate 10776-60 :PVC- Kenginston Maple laminate 10776-60 :Black (BK)	959.75	1,919.50
4	4.00 Each	64SXGL--2--(RXS)-RXS03-(RXB)-RXB03 Remix Side Chair, glides 2:FRAME- Black ~:Standard Textile or Leather (RXS):SEAT- Delite RXS03:COL- Catalina (RXB):BACK- Delite RXB03:COL- Catalina	369.36	1,477.44
5	1.00 Each	H-7085BLK-- Tradeshow Literature Rack :Black	175.00	175.00
6	1.00 Each	H-8343GR--- 4 Tier Locker 2 Wide, Unassembled, 36W x 18D :Grey :12	756.25	756.25
7	1.00 Each	DIVIDENDS--DK-09-USF--(GEN)-RU01 ReGeneration by Knoll flex back net task chair, height adjustable arms, plastic base, standard cylinder, no lumbar, hard casters, fully assembled DK:FINISH- Dark 09:BACK- Onyx USF:SEAT- Ultra Seat Foam	557.28	557.28



Proposal

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Project Number	
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~:Standard Textile or Leather
 (GEN):TEX- Generation Fabric
 RU01:COL- Storm

Item No	Quantity	Description	Unit Price	Total Price
8	1.00 Each	DD2SL7230G--(CORE)-125-(CORE)-125-(CORE TX)-115T-(KEYALIKE)- (LOCK) Series 2 Single Pedestal Desk with lock, 72Wx30D, with grommet (CORE):Core Laminates 125:LAM- Natural Maple (CORE):Core Edgebands 125:EDGE- Natural Maple (CORE TX):Textured Core Paints 115T:PAINT- Medium Grey (Textured) (KEYALIKE):LOCK- Keyed Alike (LOCK):Specify lock core & key separately	935.24	935.24
9	1.00 Each	DD2E4224G--(CORE)-125-(CORE)-125-(CORE TX)-115T Series 2 End Panel Return, 42Wx24D, with grommet (CORE):Core Laminates 125:LAM- Natural Maple (CORE):Core Edgebands 125:EDGE- Natural Maple (CORE TX):Textured Core Paints 115T:PAINT- Medium Grey (Textured)	441.63	441.63
10	1.00 Each	C4B3936--S-S-115--~ Calibre Bookcase, 3-high, 36Wx14-7/8Dx39H, two shelves S:TOP- Steel S:SHELVES- Steel 115:PAINT- Medium Grey ~:no top finish necessary ~:no edge finish necessary	616.01	616.01
11	1.00 Each	CYL3FC--X--N-B-G Zori Lectern with back panel , 26"D x 29"W top, 33"W overall (including casters), fixed height X:Wilsonart/Formica Non - Premium, Premium ~:Please specify name and number of special laminate. Apply upcharge only once if same special laminate is specified for case and doors N:Standard Foot B:Black Casters G:Storm	1,230.40	1,230.40
12	8.00 Each	GY.T2N6029RD.L3---- Gateway Series 60" Round Nesting Table :Handspun Dove 5034-38 :Casters, Locking :Silver	3,404.50	27,236.00



Proposal

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:PVS- Handspun Dover 5034-38

13	60.00 Each	2SCNXGL MultiGeneration by Knoll stacking chair, armless, glides	154.31	9,258.60
14	6.00 Each	2SDOLLY Stacking Dolly for up to 10 MultiGeneration stacking chairs	217.89	1,307.34
15	2.00 Each	H-7238GR— Doubled Recycled Plastic Trash Can :64 gallon :Grey	1,500.00	3,000.00
16	1.00 Each	FREIGHT Uline - Freight	105.00	105.00
17	1.00 Each	FREIGHT Enwork - Freight	375.00	375.00
18	8.00 Hours	DESIGN PRODUCT SPECIFICATION, PLAN GENERATION, PRODUCT LIST GENERATION. INCLUDES ANY DESIGN MEETINGS. HOURS TO DATE.	89.00	712.00
19	8.00 Hours	PROJECT MANAGEMENT Project Management, Order Implementation, Vendor Coordination, Delivery and Installation Scheduling	89.00	712.00
20	1.00 Each	RDI Receiving, Delivery & Install per plan. To Be Completed During Normal Business Hours.	3,535.71	3,535.71

- (2) Café Tables
- (4) Café Chairs
- (1) Magazine Holder
- (1) Lockers
- (1) Office Task Chair
- (1) Stationary Desk + Pedestal
- (1) Bookcase
- (8) 60"D Flip Top Tables
- (60) Stacking Chairs
- (6) Stacking Dolly
- (1) Lecturn
- (2) Trash + Recycling Receptacles

TOTAL:	\$58,677.96
8.2000%-UNION GAP-98903-1806-YAKIMA SALES TAX:	\$4,694.82
GRAND TOTAL:	\$63,372.78
Required Deposit 50.0% :	\$31,686.39



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Credit card payments can be made online via our secure payment link: www.mbiSeattle.com/contact-us.

Please note a 3% Convenience Fee is added to all credit card payments

Financing Options Available

Term	Monthly Payment
36 Months	\$1,875.35
48 Months	\$1,460.49
60 Months	\$1,212.29

Notes:

1. All monthly payments calculated above do not include applicable taxes; such taxes will be referenced in the financing agreement and are the responsibility of the customer.

2. This Proposal is an expression by LEAF Capital Funding, LLC of its interest in pursuing a transaction on the general terms and conditions outlined above. The Proposal is not intended to and does not create any binding legal obligation on the part of either party. THE PROPOSAL IS NOT, AND IS NOT TO BE CONSTRUED AS, A COMMITMENT BY LEAF OR ANY RELATED ENTITY TO PROCEED WITH ANY TRANSACTION. LEAF Capital Funding, LLC will not be obligated to proceed with any transaction until the satisfactory completion of its credit, legal and investment approval process. The terms and conditions of the Proposal shall be superseded by and shall no longer be effective upon the execution and delivery of final legal documentation with respect to the proposed transaction. This proposal is for new equipment which shall be used for business purposes only and not for personal, family or household use.

For more information contact your MBI Account Representative or LEAF Capital Funding, LLC.



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TERMS AND CONDITIONS OF SALE

Taxes – Prices do not include sales, use, excise or other tax. Applicable taxes will be added to invoice. Buyers exempt from taxes will furnish Certificates of Exemption at time of execution of this agreement.

Freight – Freight charges are invoiced separately, if freight is not included in product pricing.

Cancellation and Changes – Upon receipt of an order by MBI, it is understood and agreed that it cannot be cancelled except by mutual consent. Restocking charges may be incurred if applicable. No C.O.M. items will be accepted for return.

The seller's order confirmation is final and binding and any subsequent changes are subject to seller's ability to conform and are dependent upon factory approval. Changes in quantity or specifications are subject to approval by seller and manufacturer. Resulting additional charges from the manufacturer shall be paid by the buyer. All requests for changes in quantity or specifications shall be delivered to the seller in writing.

Condition of Job Site – The job site shall be clean, accessible and free of debris prior to installation.

Job Site Services – Electric current, heat, hoisting and/or elevator service will be furnished without charge to the seller. Adequate facilities for off-loading, staging, moving and handling of merchandise shall be provided.

Special Packaging or Handling – If special packaging or handling is required that is not contained in the specifications, it will be subject to extra charge to the buyer.

Delivery During Normal Business Hours – Delivery and installation will be made during normal working hours. Installation will be charged on a per man hour or a fee basis. Additional labor costs resulting from overtime work performed at the buyer's request will be paid by the buyer. Charges for local delivery, receiving and handling shall be charged on a per man hour basis.

Installation and Assembly – MBI's ability to install or assemble furniture knocked-down or to permanently attach, affix, or bolt in place movable furniture is dependent on jurisdictional agreement. If trade regulations enforced at the time of installation require the use of tradesmen at the site other than MBI's own installation personnel, resulting additional costs will be paid by buyer. MBI installation delays caused by unfinished work by other tradesmen (e.g. electrical, carpet installation) will necessitate additional charges.

Insurance – Public Liability, Workmen's Compensation, Property Damage, Automotive and Occupational Disease Insurance are carried by the seller and certificates will be delivered upon request. Fire, Tornado, Flood and other insurance at the site will be provided and paid for by the buyer.

Claims – Claims for products received by the seller for concealed or apparent freight damage will be processed by the seller for the benefit of the buyer.

Drop Ship – When product is received at buyer's location, buyer accepts responsibility for inspecting and noting freight damage on bill of lading and filing freight claim(s) with carrier. Payment of invoices shall not be withheld due to concealed or apparent damage.

Limited Warranty – MBI will support the limited warranties of the manufacturers of the products purchased from MBI. No other warranty is expressed or implied.

Delays – In the event that construction delays or other causes not within seller's control force postponement of the installation, the furnishing will be stored until installation can be resumed, and will be considered accepted by the buyer for purposes of payment. In such event, transfer and storage charges incurred shall be paid by the buyer.



Proposal

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Project Number	
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Storage Space – Provided the merchandise does not arrive at the site earlier than the date requested, safe and adequate storage space will be provided by the buyer. If the space provided is inadequate and requires excessive sorting or storage cost, such excess cost will be reimbursed by the buyer. If the space provided is inconveniently located or on another floor or off-site, the extra cost of transporting to and from storage will be reimbursed by the buyer. If the merchandise must be moved due to progress of other trades or other reason, the extra cost of such moving will be reimbursed by the buyer.

Powered Panels – Prior to the installation of powered panels, buyer assumes responsibility for hardware hook-up from building electrical source by licensed electrician.

Damage – After arrival at the site, any loss or damage by weather, other trades, fire or other elements, shall be the responsibility of the buyer, and the buyer agrees to hold the seller harmless from loss for such reasons.

Payment – A 50% deposit is required upon order placement. Merchandise will be invoiced upon delivery. The buyer agrees to pay each invoice within twenty (20) days of the invoice date or within twenty (20) days after installation date specified as part of this agreement.

Acceptance of delivery constitutes acceptance of the merchandise as delivered.

No payment shall be withheld on any invoice because of partial delivery of the entire order.

The buyer agrees to pay a finance charge of 1-1/2% per month at the annual percentage rate of 18% on all delinquent invoices as well as expenses, attorney fees and court costs which seller incurs by reason of buyer's default.

Title to the subject merchandise will pass from the seller to the buyer when the full purchase price and all other charges due under this agreement are paid in full.

Thank you for the opportunity to be of service to you and your organization!

I accept the terms and conditions of sale above.

Signed _____

Company _____

Printed Name _____

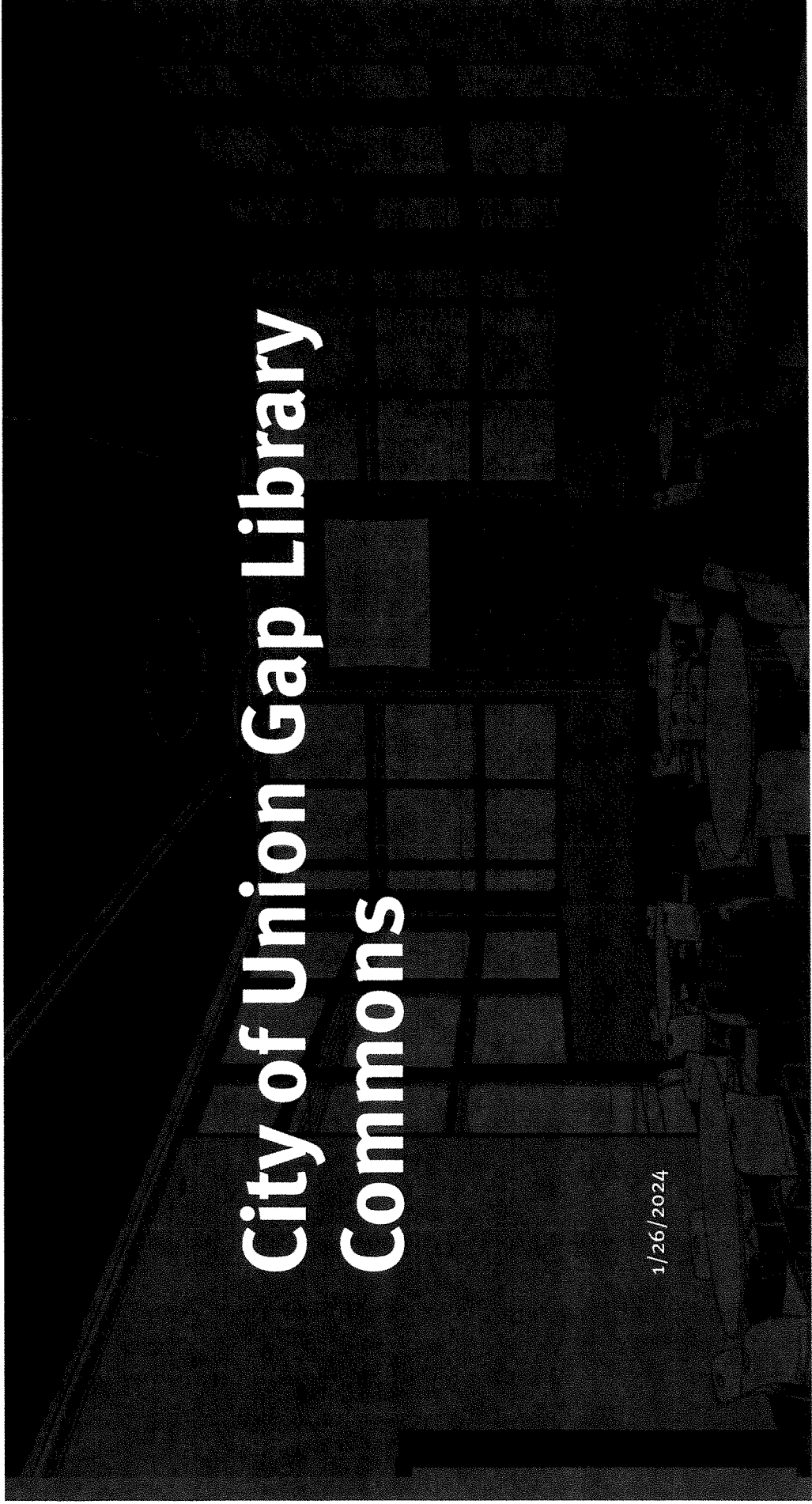
Title _____

Date _____



City of Union Gap Library Commons

1/26/2024

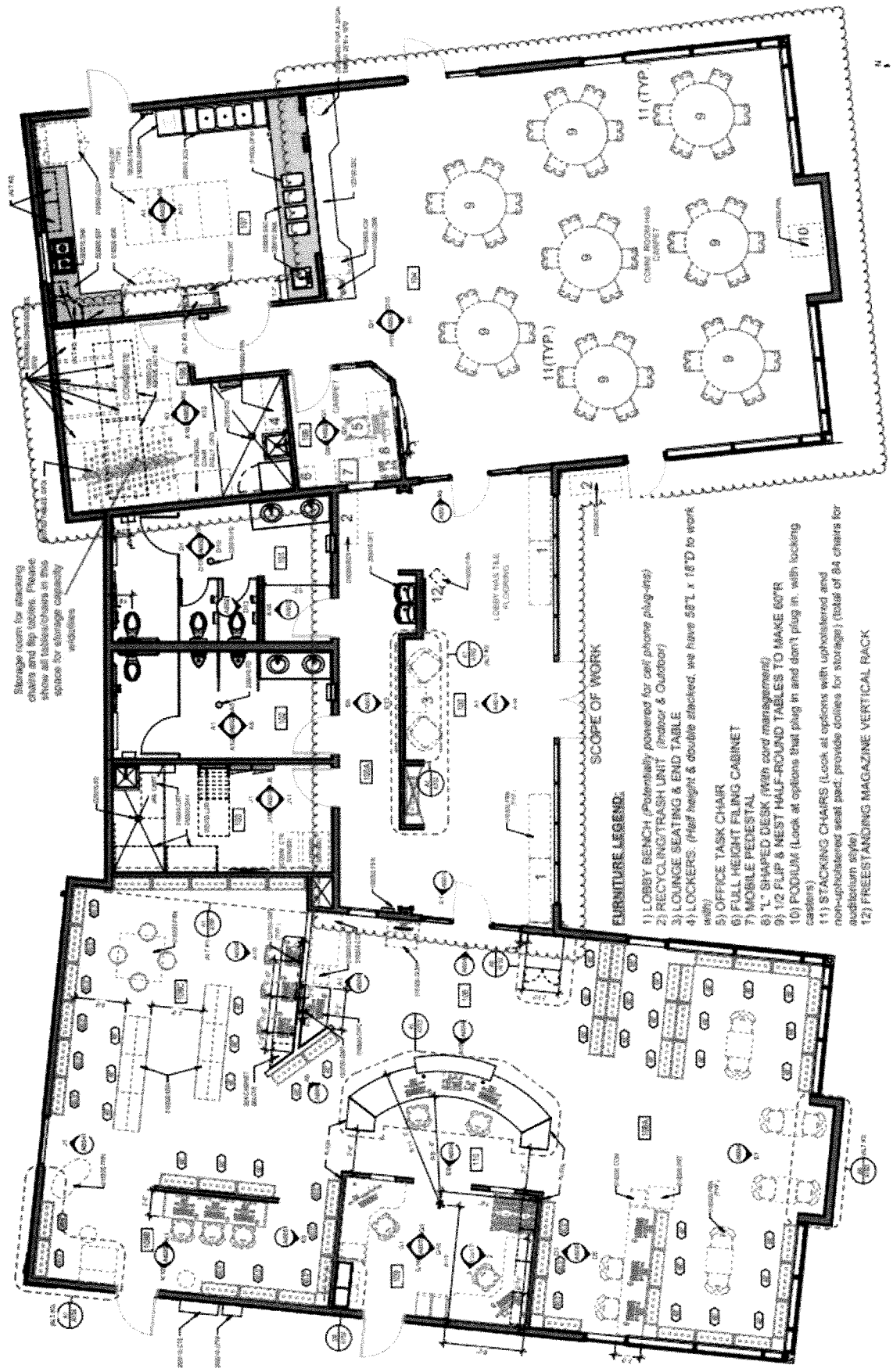


Contents

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Lounge Seating	8		
Lockers	9		
Office Task Seating	10		
Stationary Desk + Pedestal	11		
Bookcase	12		
60"D Tables	13		
Lecturn	14		
Stacking Chairs	15		
Trash & Recycling Receptacle	17		



Floor Plans Floor Plan



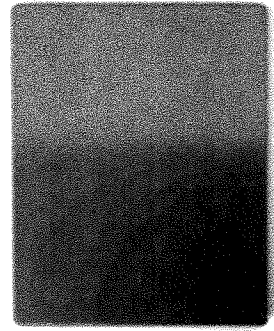
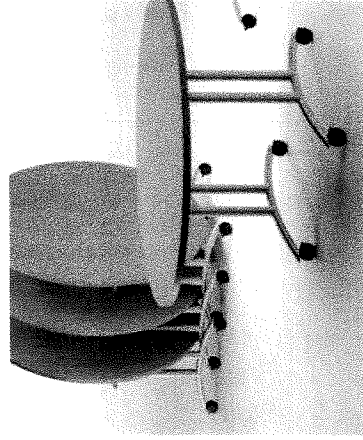
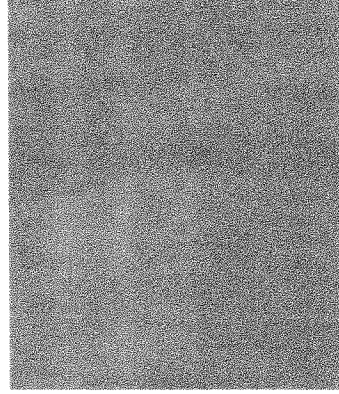
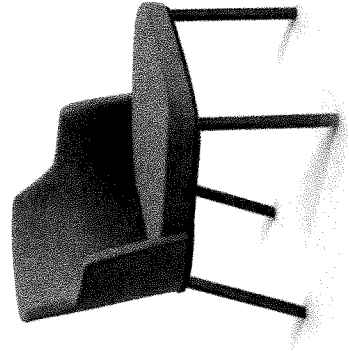
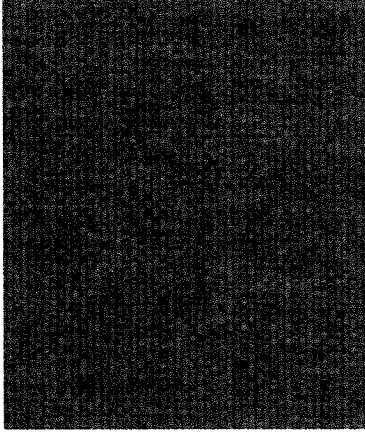
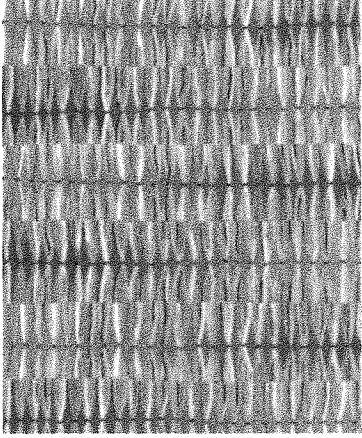
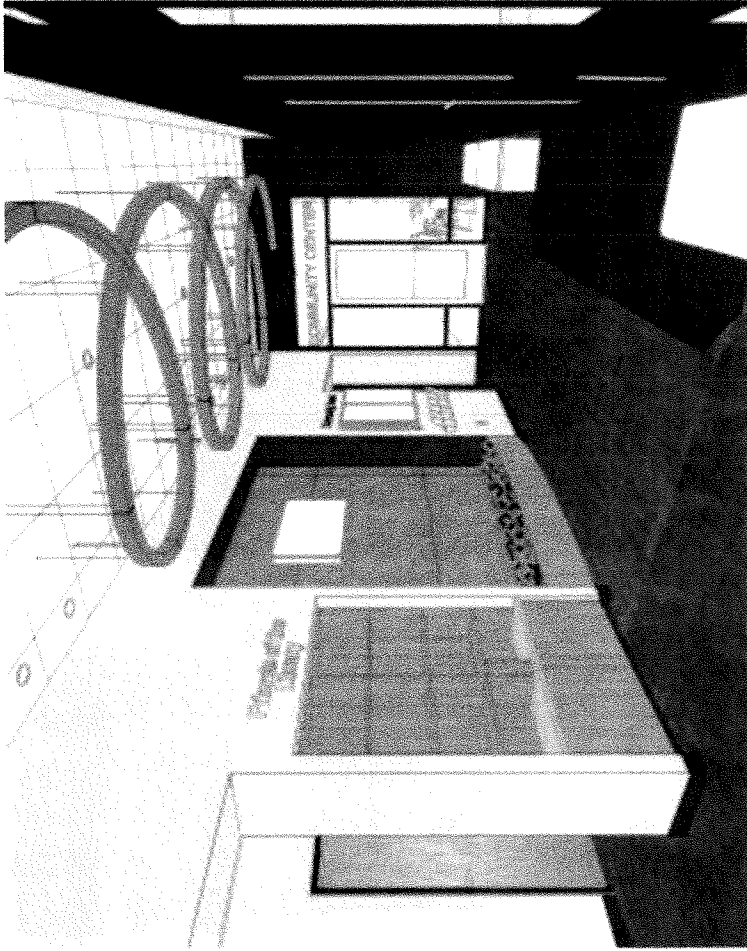
Storage room for stacking chairs and flip tables. Please show all tables/chairs in this space for storage capacity analysis

SCOPE OF WORK

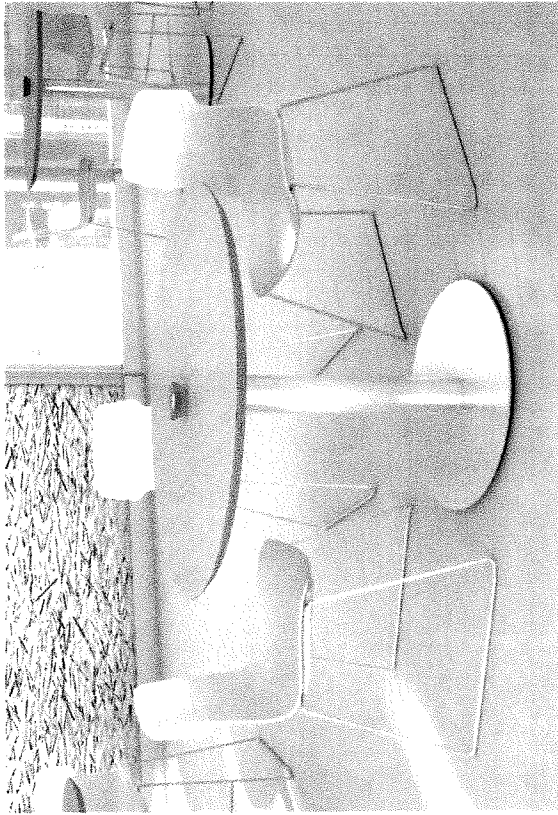
FURNITURE LEGEND:

- 1) LOBBY BENCH (Potentially powered for cell phone plug-ins)
- 2) RECYCLING/TRASH UNIT (Indoor & Outdoor)
- 3) LOUNGE SEATING & END TABLE
- 4) LOCKERS (Half height & double stacked, we have 56" L x 18" D to work with)
- 5) OFFICE TASK CHAIR
- 6) FULL HEIGHT FILING CABINET
- 7) MOBILE PEDESTAL
- 8) L SHAPED DESK (with cord management)
- 9) 12 FLIP & NEST HALF-ROUND TABLES TO MAKE 60"R
- 10) PODIUM (Look at options that plug in and don't plug in, with locking casters)
- 11) STACKING CHAIRS (Look at options with upholstered and non-upholstered seat pad, provide details for storage) (total of 84 chairs for auditorium style)
- 12) FREESTANDING MAGAZINE VERTICAL RACK

Floor Plans
Concepts + Finishes



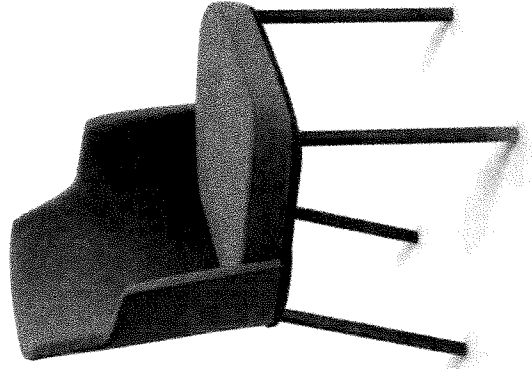
Furniture Selections
Lobby Cafe Tables & Chairs



Hi5 Island o

Hi5
 Quantity
 2

Comments
 T-01



Remix® Side Chair

MillerKnoll
 Knoll

Quantity
 4

Comments
 CH-01

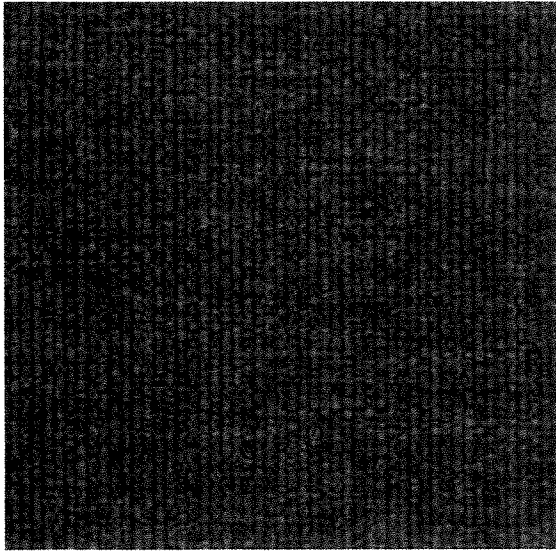
Materials & Finishes



Unnamed Textile
 Unnamed Company



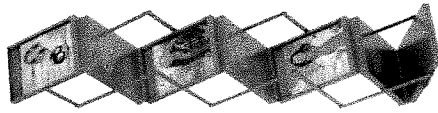
Furniture Selections
Lobby Cafe Tables & Chairs



Unnamed Textile
Unnamed Company



Furniture Selections
Freestanding Magazine Vertical Rack



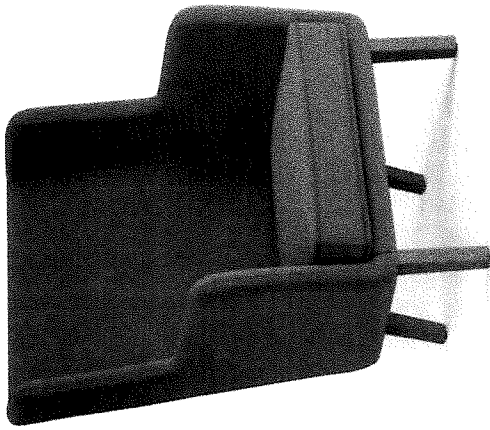
Magazine Racks

Uline
Tradeshaw Literature Rack

Quantity
1

Comments
MR-01 - Silver

Furniture Selections
Lounge Seating

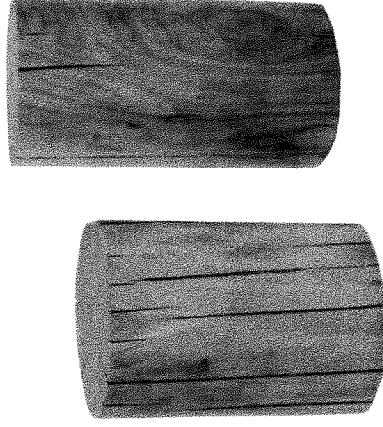


Rockwell Unscripted® High Back Lounge Chair

MillerKnoll
Knoll

Quantity
2

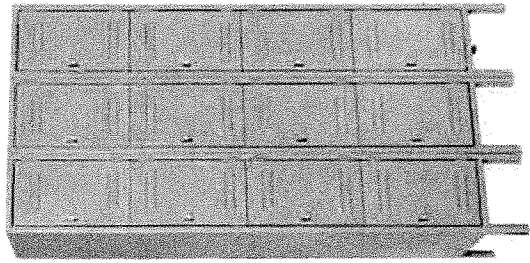
Location
Lobby 100



Denro
OFS

Comments
10" d X 20" h

Furniture Selections
Lockers



4 Tier Lockers

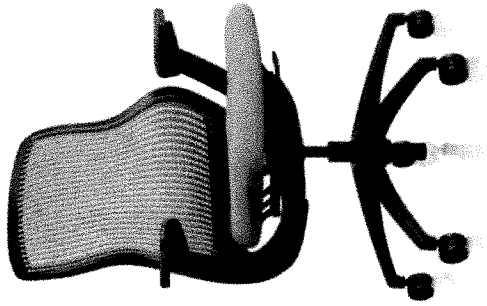
Uline
Locker

Quantity
1

Comments
LK-01 - 36 X 18 X 72"



Furniture Selections
Office Task Seating



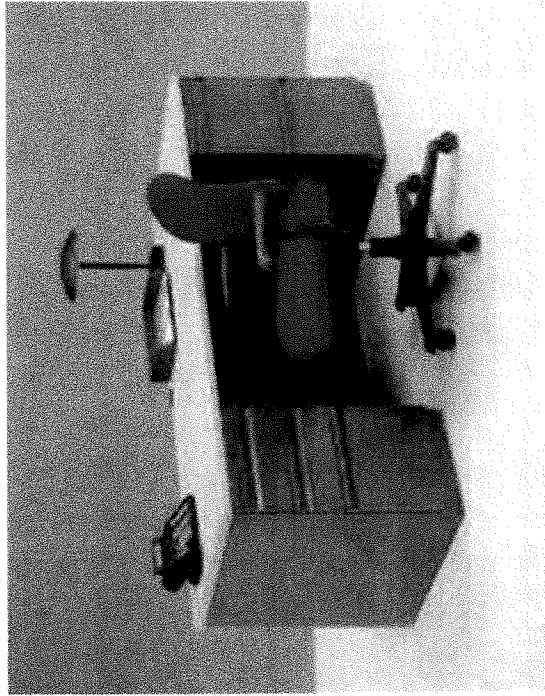
ReGeneration by Knoll®

MillerKnoll
Knoll

Quantity
1

Comments
CH-02

Furniture Selections
Stationary Desk + Pedestal



Reff Desk

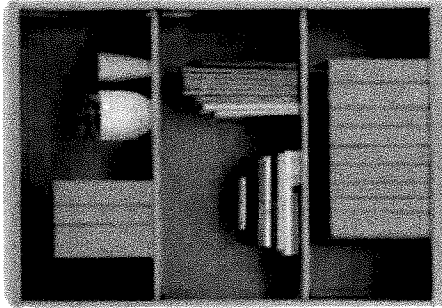
Knoll
Calibre Series

Quantity
1

Comments
WS-01 - Double pedestal desk with lock, 30x72 worksurface, and grommet.

Furniture Selections
Bookcase

Bookcase



Knoll Calibre Bookcase

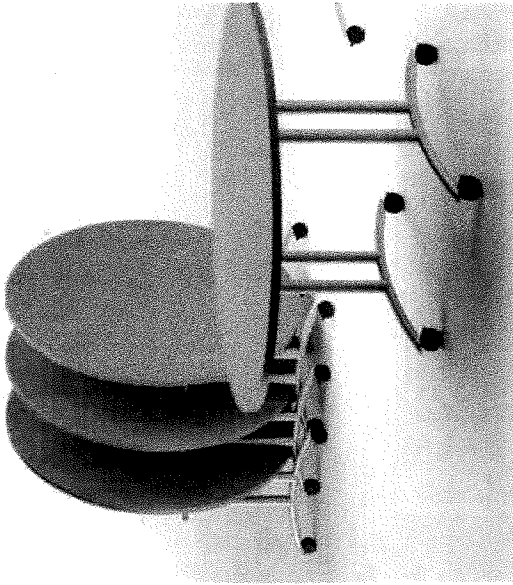
Miller/Inkik
Calibre Series

Quantity
1

Comments
BC-01 - 36" W X 14 7/8" D X 39H



Furniture Selections
60"D Tables



60"D Flip Top Tables

HI5

Gateway Series

Quantity
8

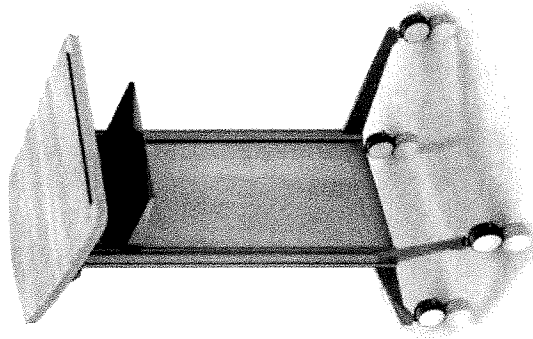
Location
Community Room 104

Comments

T-02

Furniture Selections
Lecturn

Lecturn



Zori Lecturn Back Panel

Enwork

Zori Series

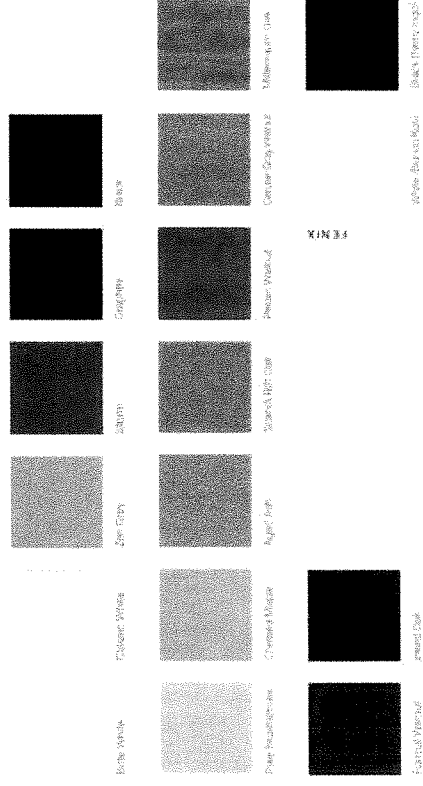
Quantity

1

Comments

PD-01

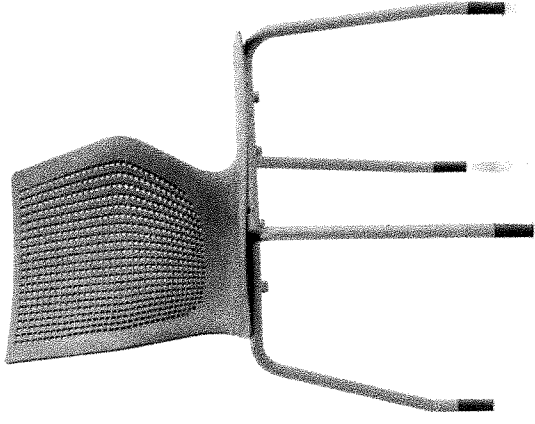
LAMINATES



Unnamed Textile
Unnamed Company



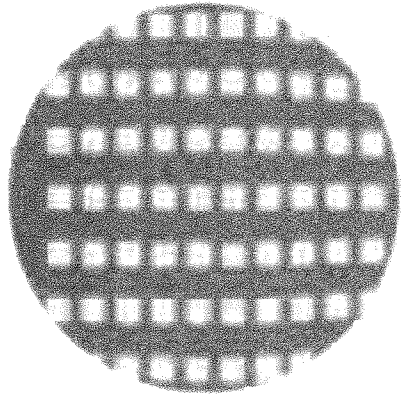
Furniture Selections
Stacking Chairs



MultiGeneration by Knoll® Stacking Base

Miller/Knoll
Knoll
Quantity 60
Location Community Room 104

Comments
CH-03 - Stack 10 High on Dolly
Dims: 21.6" x 21.4" x 33.6" x 17.3" SH



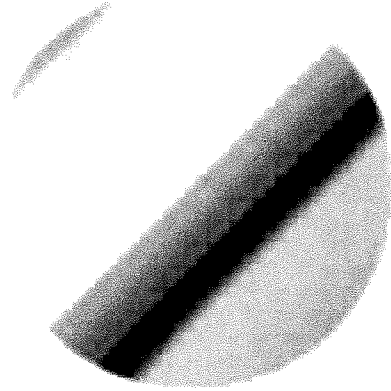
Grey

Shell Finishes

Knoll

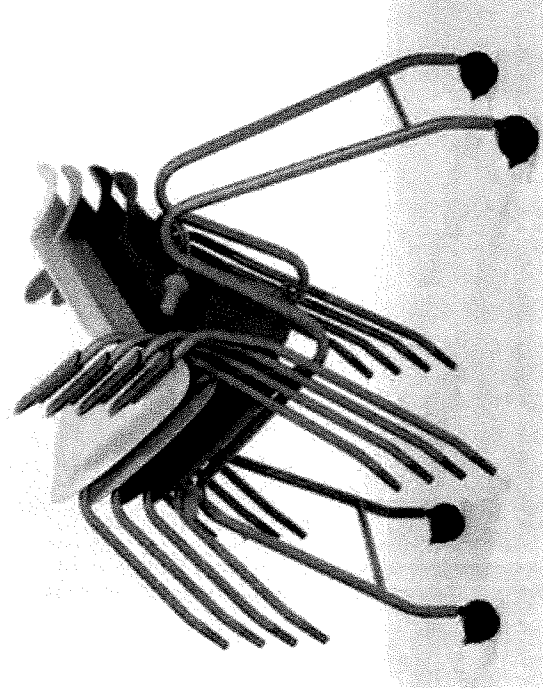


Furniture Selections
Stacking Chairs



Chrome

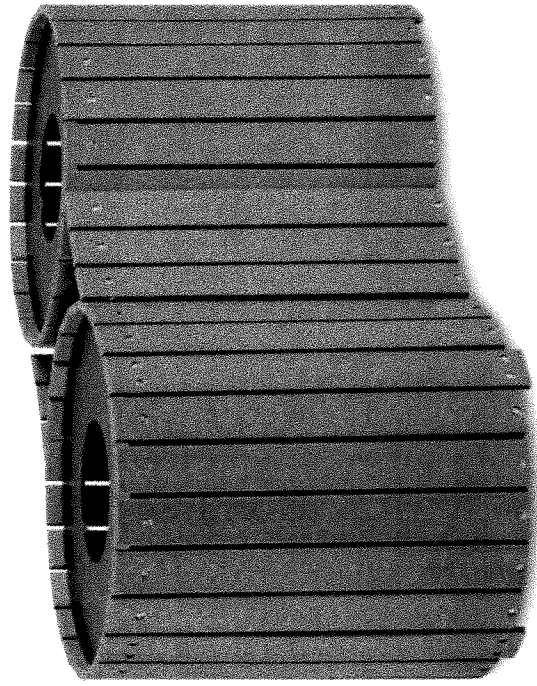
Frame Finishes
Knoll



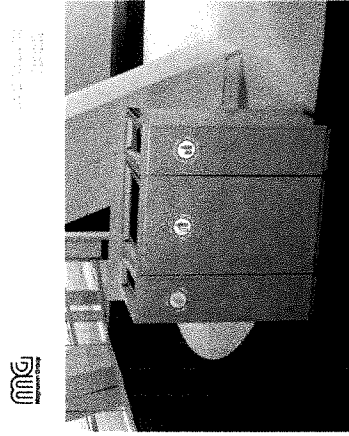
MultiGen Stacking Dolly
Knoll
MultiGen
Quantity
6

Comments
DC -01 - Stacks up to 10 non-upholstered chair. 43.8" Depth x 19.7" dolly footprint

Furniture Selections
Trash & Recycling Receptacle



Cedar Planked Recycling + Trash Receptacle
 Uline
 Outdoor Collection
 Quantity
 1
 Comments
 TR-01 - 64 gallon



Product Specifications
Valuta
 Magnuson Group
 Quantity
 1
 Comments
 T2-02

Project Contacts



Carey Miller
Account Manager, MBI Systems, Inc.
careym@mbiseattle.com




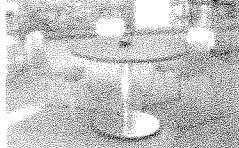
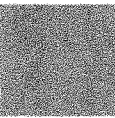










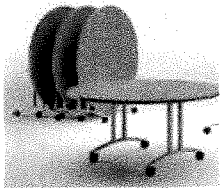

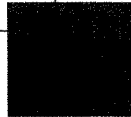





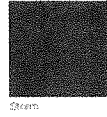

I am dedicated to service & success as your main contact at MBI and your leader for bringing your project to completion. Ask me anything!

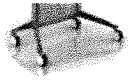
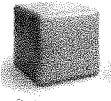


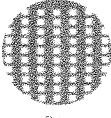






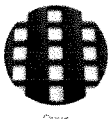





Comments

FINISH SCHEDULE- UNCONFIRMED

PROJECT NAME: Union Gap Library Commons
PROJECT NUMBER: 62514

Product	Item/Application	Location	Finish	Image	Flooring
	Knoll Rockwell Highback Chair, Wood Legs	Front Lobby	Knoll Rockwell Unscripted Fabric/Spice	 Spice	 Tile- Darker Grey
	Hi-5 Café Tables	Front Lobby	Kensington Maple laminate		 Tile- Darker Grey
	Hi-5 Café Tables	Front Lobby	Kensington Maple' PVC Edge		 Tile- Darker Grey
	Hi-5 Café Tables	Front Lobby	Black- metal base (If Remix chair selected)	 Black (BK) Solid 25% Gloss Interior + Exterior Rotated	 Tile- Darker Grey
	Remix Chair Upholstery	Front Lobby	Knoll Delite/Catalina		 Tile- Darker Grey
	Remix Chair Legs	Front Lobby	Black	 Black	 Tile- Darker Grey
	Hi-5 60"D Tables	Community Room	Handspun Dove laminate	 Handspun Dove 0X 47554 3P	 Carpet- Fractured Plaid
	Hi-5 60"D Tables	Community Room	Handspun Dove' PVC Edge	 Handspun Dove 0X 47554 3P	 Carpet- Fractured Plaid
	Hi-5 60"D Tables	Community Room	Silver-metal base	 Silver (SV) Metallic 25% Gloss Interior + Exterior Rotated	 Carpet- Fractured Plaid
	Enwork Lecturn	Community Room	Storm laminate	 Storm	 Carpet- Fractured Plaid

	<p>Enwork Lecturn</p>	<p>Community Room</p>	<p>Silver metal finish</p>		 <p>Carpet- Fractured Plaid</p>
	<p>Knoll Multi-Gen Stacking Chairs</p>	<p>Community Room</p>	<p>Grey Shell finish</p>		 <p>Carpet- Fractured Plaid</p>
	<p>Knoll Multi-Gen Stacking Chairs</p>	<p>Community Room</p>	<p>Silver</p>		 <p>Carpet- Fractured Plaid</p>
	<p>Knoll ReGeneration Task Chair</p>	<p>Office 105</p>	<p>Dark Frame</p>		 <p>Carpet- Fractured Plaid</p>
	<p>Knoll ReGeneration Task Chair</p>	<p>Office 105</p>	<p>Onyx Mesh Back</p>		 <p>Carpet- Fractured Plaid</p>
	<p>Knoll ReGeneration Task Chair</p>	<p>Office 105</p>	<p>Storm Upholstered Seat</p>		 <p>Carpet- Fractured Plaid</p>

MBI SYSTEMS, INC.

Unique Entity ID DU1MQY286BR1	CAGE / NCAGE 0LDT8	Purpose of Registration All Awards
Registration Status Active Registration	Expiration Date Jan 30, 2024	
Physical Address 600 Stewart ST STE 1350 Seattle, Washington 98101-1298 United States	Mailing Address PO Box 84986 Seattle, Washington 98124-6286 United States	

Business Information

Doing Business as MBI	Division Name (blank)	Division Number (blank)
Congressional District Washington 07	State / Country of Incorporation Washington / United States	URL www.mbiseattle.com

Registration Dates

Activation Date Feb 24, 2023	Submission Date Jan 30, 2023	Initial Registration Date Apr 23, 2002
--	--	--

Entity Dates

Entity Start Date May 30, 1980	Fiscal Year End Close Date Dec 31
--	---

Immediate Owner

CAGE (blank)	Legal Business Name (blank)
------------------------	---------------------------------------

Highest Level Owner

CAGE (blank)	Legal Business Name (blank)
------------------------	---------------------------------------

Executive Compensation

Registrants in the System for Award Management (SAM) respond to the Executive Compensation questions in accordance with Section 6202 of P.L. 110-252, amending the Federal Funding Accountability and Transparency Act (P.L. 109-282). This information is not displayed in SAM. It is sent to USApending.gov for display in association with an eligible award. Maintaining an active registration in SAM demonstrates the registrant responded to the questions.

Proceedings Questions

Registrants in the System for Award Management (SAM.gov) respond to proceedings questions in accordance with FAR 52.209-7, FAR 52.209-9, or 2. C.F.R. 200 Appendix XII. Their responses are displayed in the responsibility/qualification section of SAM.gov. Maintaining an active registration in SAM.gov demonstrates the registrant responded to the proceedings questions.

Exclusion Summary

Active Exclusions Records?

No

SAM Search Authorization

I authorize my entity's non-sensitive information to be displayed in SAM public search results:

Yes

Entity Types

Business Types

Entity Structure Corporate Entity (Not Tax Exempt)	Entity Type Business or Organization	Organization Factors (blank)
--	--	--

Socio-Economic Types

Check the registrant's Repts & Certs, if present, under FAR 52.212-3 or FAR 52.219-1 to determine if the entity is an SBA-certified HUBZone small business concern. Additional small business information may be found in the SBA's Dynamic Small Business Search if the entity completed the SBA supplemental pages during registration.

Financial Information

Accepts Credit Card Payments: Yes; Debt Subject To Offset: No

EFT Indicator: 0000; CAGE Code: 0LDT8

Points of Contact

Electronic Business

JULI MURPHY, MRS; 600 Stewart ST STE 1350, Seattle, Washington 98101, United States

JAY HARMEYER, MR.; 507 Westlake AVE. North, Seattle, Washington 98109, United States

Government Business

JULI MURPHY, MRS; 600 Stewart ST STE 1350, Seattle, Washington 98101, United States

SEAN ROBINSON, MR; 600 Stewart ST #1350, Seattle, Washington 98101, United States

Past Performance

JAY HARMEYER, MR.; 507 Westlake AVE. North, Seattle, Washington 98109, United States

Service Classifications

NAICS Codes

Primary NAICS Codes: 449110 (Furniture Retailers), 811420 (Reupholstery And Furniture Repair)

Product and Service Codes

PSC 7110: Office Furniture; PSC 7125: Cabinets, Lockers, Bins, And Shelving; PSC 7195: Miscellaneous Furniture And Fixtures; PSC H371: Inspection- Furniture; PSC K071: Modification Of Equipment- Furniture; PSC L071: Technical Representative- Furniture; PSC N071: Installation Of Equipment- Furniture; PSC W071: Lease Or Rental Of Equipment- Furniture

Disaster Response

This entity does not appear in the disaster response registry



City Council Communication

Meeting Date: February 12, 2024
From: Jason Cavanaugh; Building Official
Topic/Issue: Resolution – WA State Recreation and Conservation Office (RCO) - Grant Agreement #23-1697M

SYNOPSIS: The City of Union Gap was the successful recipient of a \$20,235 grant from WA State Recreation and Conservation Office (RCO) for the Local Park Maintenance Program Multi-Tier 1. The project title for this Grant is *Outdoor Sports Court and Picnic Table Rehab*.

The grant will be used to resurface and repaint two outdoor basketball courts, three outdoor tennis courts; and repair and/or replace worn outdoor picnic tables within its parks.

The project start date begins on December 1, 2023 and ends on June 30, 2024.

RECOMMENDATION: Approve a resolution authorizing the City Manager to sign RCO Grant Agreement #23-1697M to begin with phase 1 of the Local Park Maintenance grant.

LEGAL REVIEW: The City Attorney has reviewed the resolution and grant agreement.

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS:

1. Resolution
2. RCO Grant Agreement #23-1697M

CITY OF UNION GAP, WASHINGTON
RESOLUTION NO. _____

A RESOLUTION authorizing the City Manager to sign Grant Agreement #23-1697M with Washington State Recreation and Conservation Office (RCO).

WHEREAS, the City received a \$20,235 grant from RCO for the Local Park Maintenance Program Multi-Tier 1; and

WHEREAS, the Project Title for this Grant is *Outdoor Sports Court and Picnic Table Rehab*; and

WHEREAS, the grant will be used to resurface and repaint two outdoor basketball courts, three outdoor tennis courts; and repair and/or replace worn outdoor picnic tables within its parks.

WHEREAS, the Council would like to begin the first phase of the Local Park Maintenance grant.

NOW, THEREFORE, BE IT RESOLVED BY THE UNION GAP CITY COUNCIL as follows:

The City Manager is authorized to sign Grant Agreement #23-1697M with Washington State Recreation and Conservation Office for the Local Park Maintenance Program Multi-Tier 1.

PASSED this 12th day of February, 2024.

John Hodkinson, City Mayor

ATTEST:

APPROVED AS TO FORM:

Karen Clifton, City Clerk

Jessica Foltz, City Attorney

Project Sponsor: City of Union Gap
Project Title: Outdoor Sports Court and Picnic Table Rehab

Project Number: 23-1697M
Approval Date: 11/30/2023

PARTIES OF THE AGREEMENT

This Recreation and Conservation Office Grant Agreement (Agreement) for the project identified above (Project) is entered into between the State of Washington by and through the Recreation and Conservation Office (RCO), P.O. Box 40917, Olympia, Washington 98504-0917, and City of Union Gap (Sponsor, and primary Sponsor), 102 West Ahtanum Road, Union Gap, WA 98903, and shall be binding on the agents and all persons acting by or through the parties.

All Sponsors are equally and independently subject to all the conditions of this Agreement except those conditions that expressly apply only to the primary Sponsor.

Sponsor attests that prior to and during the Period of Performance, its Authorized Representative(s)/Agent(s) identified on the original signed Applicant Resolution/Authorization has full authority to legally bind the Sponsor(s) regarding all matters related to the Project, including but not limited to, full authority to: (1) sign the grant application for grant assistance, (2) enter into this Agreement, including indemnification, (3) enter into amendments to this Agreement. Agreements and amendments must be signed by the Authorized Representative/Agent(s) of all Sponsors, unless otherwise allowed in the AMENDMENTS TO AGREEMENT Section.

- A. During the Period of Performance, a Sponsor may change its Authorized Representative/Agent only by providing the RCO written notice of the change and identifying the new designee authorized to sign as Authorized Representative/Agent. Unless and until such written notice is provided to RCO, RCO shall recognize only the person initially identified as the Authorized Representative/Agent.
- B. RCO reserves the right at any time to request, and Sponsor has the obligation to provide authorizations and documents that demonstrate any signatory to this Agreement or an amendment has the authority to legally bind the Sponsor.

For the purposes of this Agreement, as well as for grant management purposes with RCO, only the primary Sponsor may act as a fiscal agent to obtain reimbursements (See PROJECT REIMBURSEMENTS Section).

PURPOSE OF AGREEMENT

This Agreement sets out the terms and conditions by which a Local Parks Maintenance Program grant is made from the General Fund State Account of the State of Washington. The grant is administered by the Recreation and Conservation Office (RCO).

DESCRIPTION OF PROJECT

The City of Union Gap will use this grant to resurface and repaint the two outdoor basketball and three outdoor tennis courts within its parks. The city will also repair and/or replace worn outdoor picnic tables within its parks. The primary recreational activity supported by the project is maintenance of outdoor recreation sites.

PERIOD OF PERFORMANCE

The period of performance begins on December 1, 2023 (project start date) and ends on June 30, 2024 (project end date). No allowable cost incurred before or after this period is eligible for reimbursement unless specifically provided for by written amendment or addendum to this Agreement, or specifically provided for by applicable RCWs, WACs, and any applicable RCO manuals as of the effective date of this Agreement.

The RCO has the right to summarily dismiss any request to amend this Agreement if not made at least 60 days before the project end date

STANDARD TERMS AND CONDITIONS INCORPORATED

The Standard Terms and Conditions of the Recreation and Conservation Office attached hereto are incorporated by reference as part of this Agreement.

LONG-TERM OBLIGATIONS

For this maintenance project, the Sponsor's ongoing obligations for the project area shall be for the period of performance of this Agreement. For equipment purchased as part of the project, the Sponsor's ongoing obligation shall comply with the

Treatment of Equipment and Assets section and applicable RCO Manuals identified herein.

PROJECT FUNDING AND REIMBURSEMENT PERIOD(S)

The total grant award provided for this project shall not exceed \$20,235.00. The RCO shall not pay any amount beyond that approved for grant funding of the project.:

	<u>Percentage</u>	<u>Dollar Amount</u>	<u>Source of Funding</u>
Office - Local Parks Mnt Multi-Tier 1	100.00%	\$20,235.00	State
Total Project Cost	100.00%	\$20,235.00	

If this Grant Agreement's period of performance spans more than one state fiscal year (July 1st through June 30th), Sponsor's work performed in each fiscal year shall be reimbursed only with the funds available in that fiscal year. RCO shall not be obligated to reimburse work performed in one single fiscal year with funds from another fiscal year.

Grant funds that are not expended through a reimbursement request in one fiscal year (unused funds) shall not be carried over to the next fiscal year, and Sponsor has no right to these funds in the next fiscal year. Sponsor shall forfeit unspent grant funds, which shall remain with RCO unless otherwise made available as part of an amended Agreement.

RIGHTS AND OBLIGATIONS INTERPRETED IN LIGHT OF RELATED DOCUMENTS

All rights and obligations of the parties under this Agreement are further specified in and shall be interpreted in light of the Sponsor's application and the project summary and eligible scope activities under which the Agreement has been approved and/or amended as well as documents produced in the course of administering the Agreement, including the eligible scope activities, the milestones report, progress reports, and the final report. Provided, to the extent that information contained in such documents is irreconcilably in conflict with the Agreement, such information shall not be used to vary the terms of the Agreement, unless the terms in the Agreement are shown to be subject to an unintended error or omission. "Agreement" as used here and elsewhere in this document, unless otherwise specifically stated, has the meaning set forth in the definitions of the Standard Terms and Conditions.

AMENDMENTS TO AGREEMENT

Except as provided herein, no amendment (including without limitation, deletions) of this Agreement shall be effective unless set forth in writing and signed by all parties. Exception: extensions of the Period of Performance and minor scope adjustments need only be signed by RCO's director or designee and consented to in writing (including email) by the Sponsor's Authorized Representative/Agent or Sponsor's designated point of contact for the implementation of the Agreement (who may be a person other than the Authorized Agent/Representative), unless otherwise provided for in an amendment. It is the responsibility of a Sponsor to ensure that any person who signs an amendment on its behalf is duly authorized to do so.

COMPLIANCE WITH APPLICABLE STATUTES, RULES, AND POLICIES

This Agreement, including any amendment thereto, is governed by, and the Sponsor shall comply with, all applicable state and federal laws and regulations, applicable RCO manuals as identified below, Exhibits, and any applicable federal program and accounting rules effective as of the date of this Agreement or as of the effective date of an amendment, unless otherwise provided in the amendment. Provided, any update in law, rule, policy or a manual that is incorporated as a result of an amendment shall apply only prospectively and shall not require that an act previously done in compliance with existing requirements be redone unless otherwise expressly stated in the amendment.

For the purposes of this Agreement, the following RCO manuals are deemed applicable and are incorporated as terms of this Agreement:

- Local Parks Maintenance Grant - Manual 27
- Reimbursements - Manual 8

SPECIAL CONDITIONS

For cultural resources compliance purposes, the sponsor has certified that the scope of work included within this Project meets the conditions outlined in Manual 27 as a Multisite project that only includes Tier 1 activities, and that all maintenance activities do not include ground disturbing actions or involve work on a historic-era structures. The sponsor must adhere to the standard Inadvertent Discovery Protocols as outlined in this grant agreement.

AGREEMENT CONTACTS

The parties will provide all written communications and notices under this Agreement to either or both the mail address and/or the email address listed below:

Sponsor Project Contact

Jason Cavanaugh
Building Official
102 W Ahtanum Rd
Union Gap, WA 98903
jason.cavanaugh@uniongapwa.gov

RCO Contact

Jesse Sims
Outdoor Grants Manager
PO Box 40917
Olympia, WA 98504-0917
jesse.sims@rco.wa.gov

These addresses and contacts shall be effective until receipt by one party from the other of a written notice of any change.

ENTIRE AGREEMENT

This Agreement, with all amendments and attachments, constitutes the entire Agreement of the parties. No other understandings, oral or otherwise, regarding this Agreement shall exist or bind any of the parties.

EFFECTIVE DATE

Unless otherwise provided for in this Agreement, this Agreement, for Project 23-1697, shall become effective and binding on the date signed by both the Sponsor's and the RCO's Authorized Representative/Agent, whichever is later (Effective Date). Reimbursements for eligible and allowable costs incurred within the period of performance identified in the PERIOD OF PERFORMANCE Section are allowed only when this Agreement is fully executed, and an original is received by RCO.

The Sponsor has read, fully understands, and agrees to be bound by all terms and conditions as set forth in this Agreement and the STANDARD TERMS AND CONDITIONS OF THE RCO GRANT AGREEMENT. The signatories listed below represent and warrant their authority to bind the parties to this Agreement.

City of Union Gap

By: _____

Date: _____

Name (printed): _____

Title: _____

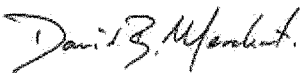
State of Washington Recreation and Conservation Office

By: _____

Date: _____

FOR Megan Duffy
Director
Recreation and Conservation Office

Pre-approved as to form:

By: 
Assistant Attorney General

Date: 10/26/2023

Project Sponsor: City of Union Gap

Project Number: 23-1697M

Project Title: Outdoor Sports Court and Picnic Table Rehab

Approval Date: 11/30/2023

Eligible Scope Activities

ELIGIBLE SCOPE ACTIVITIES

Maintenance Metrics

Worksite #1, Ahtanum Youth Activities Park

Recreational Facility Maintenance

Perform Recreational Facility Maintenance

Project Sponsor: City of Union Gap

Project Number: 23-1697M

Project Title: Outdoor Sports Court and Picnic Table Rehab

Approval Date: 11/30/2023

Project Milestones

PROJECT MILESTONE REPORT

Complete	Milestone	Target Date	Comments/Description
	Project Start	12/01/2023	
	Cultural Resources Complete	12/31/2023	Inadvertent Discovery Plan Submitted
	Purchase Equipment	03/01/2024	
	Progress Report Due	03/15/2024	
	Annual Project Billing Due	03/31/2024	
	Agreement End Date	06/30/2024	
	Final Billing Due	08/15/2024	
	Final Report Due	08/15/2024	

Note: *If the project is approved for and receives year two funding, RCO will amend the agreement and add new milestones for spending the new money.*

Project Sponsor: City of Union Gap
Project Title: Outdoor Sports Court and Picnic Table Rehab

Project Number: 23-1697M
Approval Date: 11/30/2023

Standard Terms and Conditions of the Recreation and Conservation Office

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STANDARD TERMS AND CONDITIONS EFFECTIVE DATE

This document sets forth the Standard Terms and Conditions of the Recreation and Conservation Office as of 12/12/2023.

CITATIONS, HEADINGS AND DEFINITIONS

- A. Any citations referencing specific documents refer to the version current on the effective date of this Agreement or the effective date of any amendment thereto.
- B. Headings used in this Agreement are for reference purposes only and shall not be considered a substantive part of this Agreement.
- C. Definitions. As used throughout the Agreement, the following terms shall have the meaning set forth below (Note: not all defined terms may be present in a particular Agreement):

Agreement, terms of the Agreement, or project agreement – The document entitled “RCO GRANT AGREEMENT” accepted by all parties to the present project and transaction, including without limitation the Standard Terms and Conditions of the RCO Grant Agreement, all exhibits, attachments, addendums, amendments, and applicable manuals, and any intergovernmental agreements, and/or other documents that are incorporated into the Agreement subject to any limitations on their effect under this Agreement.

applicable manual(s), manual – A manual designated in this Agreement to apply as terms of this Agreement, subject (if applicable) to substitution of the “RCO director” for the term “board” in those manuals where the project is not approved by or funded by the referenced board, or a predecessor to the board.

applicable WAC(s) – Designated chapters or provisions of the Washington Administrative Code that apply by their terms to the type of grant in question or are deemed under this Agreement to apply as terms of the Agreement, subject to substitution of the “RCO director” for the term “board” or “agency” in those cases where the RCO has contracted to or been delegated to administer the grant program in question.

applicant – Any party, prior to becoming a Sponsor, who meets the qualifying standards/eligibility requirements for the grant application or request for funds in question, and who has submitted an application to RCO requesting grant funds.

application – The documents and other materials that an applicant submits to the RCO to support the applicant’s request for grant funds; this includes materials required for the “Application” in the RCO’s automated project information system, and other documents as noted on the application checklist including but not limited to legal opinions, maps, plans, evaluation presentations and scripts.

Authorized Representative/Agent – A Sponsor’s agent (employee, political appointee, elected person, etc.) authorized to be the signatory of this Agreement and any amendments requiring a Sponsor’s signature. This person has the signature authority to bind the Sponsor to this Agreement, grant, and project.

C.F.R. – Code of Federal Regulations

completed project or project completion – The status of a project when all the following have occurred:

- The grant funded project has been inspected by the RCO, if applicable
- The RCO has determined that the project has been completed satisfactorily.
- A final project report is submitted to and accepted by RCO.
- Any amendments to the Agreement required by RCO have been executed by the Sponsor and RCO and have been delivered to RCO.
- A final reimbursement request has been delivered to and paid by RCO.
- Documents affecting property rights (including RCO’s as may apply) and any applicable notice of grant, have been recorded (as may apply).

contractor – An entity that receives a contract from a Sponsor related to performance of work or another obligation under this Agreement.

Cultural Resources – Archaeological or historic archaeological sites, historic buildings/structures, and cultural or sacred places.

director – The chief executive officer of the Recreation and Conservation Office or that person’s designee.

effective date – The date when the Agreement is signed by both the Sponsor’s and the RCO’s Authorized Representative/Agent, whichever is later.

equipment – Tangible personal property (including information technology systems) having a useful service life of more than one year and a per-unit acquisition cost which equals or exceeds the lesser of the capitalization level established by the Sponsor or \$5,000 (2 C.F.R. Part 200 (as updated)).

funding board or board – The Washington State Recreation and Conservation Funding Board, or the Washington State Salmon Recovery Funding Board, or both as may apply.

Funding Entity – the entity that approves the project that is the subject to this Agreement.

grant program – The source of the grant funds received. May be an account in the state treasury, or a grant category within a larger grant program, or a federal source.

long-term obligations – Sponsor's obligations after the project end date, as specified in the Agreement and manuals and other exhibits as may apply.

landowner agreement – An agreement that is required between a Sponsor and landowner for projects located on land not owned, or otherwise controlled, by the Sponsor.

maintenance project – A project that maintains existing areas and facilities through repairs and upkeep for the benefit of outdoor recreation.

maintenance and operation – A project that maintains and operates existing areas and facilities through repairs, upkeep, and routine services for the benefit of outdoor recreationists.

match or matching share – The portion of the total project cost provided by the Sponsor.

milestone – An important event with a defined date to track an activity related to implementation of a funded project and monitor significant stages of project accomplishment.

Office – Means the Recreation and Conservation Office or RCO.

pass-through entity – A non-Federal entity that provides a subaward to a subrecipient to carry out part of a Federal program (2 CFR 200 (as updated)). If this Agreement is a federal subaward, RCO is the pass-through entity.

period of performance – The period beginning on the project start date and ending on the project end date.

pre-agreement cost – A project cost incurred before the period of performance.

primary Sponsor – The Sponsor who is not a secondary Sponsor and who is specifically identified in the Agreement as the entity to which RCO grants funds to and authorizes and requires to administer the grant. Administration includes but is not limited to acting as the fiscal agent for the grant (e.g., requesting and accepting reimbursements, submitting reports). A Primary Sponsor includes its officers, employees, agents and successors.

Project – The undertaking identified on the first page of the Agreement that is funded by this Agreement either in whole or in part with funds administered by RCO.

project area - A geographic area that delineates a grant assisted site which is subject to project agreement requirements.

project completion or completed project – The status of a project when all of the following have occurred:

- The grant funded project has been inspected by the RCO and the RCO has determined that all scopes of work to implement the project have been completed satisfactorily.
- A final project report is submitted to and accepted by RCO.
- Any amendments to the Agreement required by RCO have been entered by the Sponsor and RCO and have been delivered to the RCO.
- A final reimbursement request has been delivered to and paid by RCO.
- Documents affecting property rights (including RCO's as may apply) and any applicable notice of grant, have been recorded (as may apply).

project cost – The total allowable costs incurred under this Agreement and all required match share and voluntary committed matching share, including third-party contributions (see also 2 C.F.R. Part 200 (as updated)) for federally funded projects).

project end date – The specific date identified in the Agreement on which the period of performance ends, as may be changed by amendment. This date is not the end date for any long-term obligations.

project start date – The specific date identified in the Agreement on which the period of performance starts.

RCFB – Recreation and Conservation Funding Board

RCO – Recreation and Conservation Office – The state agency that administers the grant that is the subject of this Agreement. RCO includes the director and staff.

RCW – Revised Code of Washington

reimbursement – RCO's payment of funds from eligible and allowable costs that have already been paid by the Sponsor per the terms of the Agreement.

renovation project – A project intended to improve an existing site or structure in order to increase its useful service life beyond current expectations or functions. This does not include maintenance activities to maintain the facility for its originally expected useful service life.

secondary Sponsor – One of two or more Sponsors who is not a primary Sponsor. Only the primary Sponsor may be the fiscal agent for the project.

Sponsor – A Sponsor is an organization that is listed in and has signed this Agreement.

Sponsor Authorized Representative/Agent – A Sponsor's agent (employee, political appointee, elected person, etc.) authorized to be the signatory of this Agreement and any amendments requiring a Sponsor signature. This person has the signature authority to bind the Sponsor to this Agreement, grant, and project.

subaward – Funds allocated to the RCO from another organization, for which RCO makes available to or assigns to another organization via this Agreement. Also, a subaward may be an award provided by a pass-through entity to a subrecipient for the subrecipient to carry out part of any award received by the pass-through entity. It does not include payments to a contractor or payments to an individual that is a beneficiary of a federal or other program. A subaward may be provided through any form of legal agreement, including an agreement that the pass-through entity considers a contract. Also see 2 C.F.R. Part 200 (as updated). For federal subawards, a subaward is for the purpose of carrying out a portion of a Federal award and creates a federal assistance relationship with the subrecipient (2 C.F.R. Part 200 (as updated)). If this Agreement is a federal subaward, the subaward amount is the grant program amount in the Project Funding Section.

subrecipient – Subrecipient means an entity that receives a subaward. For non-federal entities receiving federal funds, a subrecipient is an entity that receives a subaward from a pass-through entity to carry out part of a federal program; but does not include an individual that is a beneficiary of such program. A subrecipient may also be a recipient of other federal awards directly from a federal awarding agency (2 C.F.R. Part 200 (as updated)). If this Agreement is a federal subaward, the Sponsor is the subrecipient.

tribal consultation – Outreach and consultation with one or more federally recognized tribes (or a partnership or coalition of such tribes, or a private tribal enterprise) whose rights will or may be significantly affected by the proposed project. This includes sharing with potentially-affected tribes the scope of work in the grant and potential impacts to natural areas, natural resources, and the built environment by the project. It also includes responding to any request from such tribes and considering tribal recommendations for project implementation, which may include not proceeding with parts of the project, altering the project concept and design, relocating the project, or not implementing the project. Tribal consultation does not affect RCO's final approval authority for project proposals.

useful service life – Period during which a built asset, equipment, or fixture is expected to be useable for the purpose it was acquired, installed, developed, and/or renovated, or restored per this Agreement.

WAC – Washington Administrative Code.

PERFORMANCE BY THE SPONSOR

The Sponsor shall undertake the project as described in this Agreement, and in accordance with the Sponsor's proposed goals and objectives described in the application or documents submitted with the application, all as finally approved by the RCO (to include any RCO approved changes or amendments thereto). All submitted documents are incorporated by this reference as if fully set forth herein.

Timely completion of the project and submission of required documents, including progress and final reports, is important. Failure to meet critical milestones or complete the project, as set out in this Agreement, is a material breach of the Agreement.

ASSIGNMENT

Neither this Agreement, nor any claim arising under this Agreement, shall be transferred or assigned by the Sponsor without prior written approval of the RCO. Sponsor shall not sell, give, or otherwise assign to another party any property right, or alter a conveyance (see below) for the project area acquired with this grant without prior approval of the RCO.

RESPONSIBILITY FOR PROJECT

Although RCO administers the grant that is the subject of this Agreement, the project itself remains the sole responsibility of the Sponsor. The RCO and Funding Entity (if different from the RCO) undertakes no responsibilities to the Sponsor, or to any third party, other than as is expressly set out in this Agreement.

The Sponsor has sole responsibility to implement the project and for any claim or suit of any nature by any third party related in any way to the project. When a project has more than one Sponsor, any and all Sponsors are equally responsible for the project and all post-completion stewardship responsibilities and long-term obligations unless otherwise stated in this Agreement.

The RCO, its employees, assigns, consultants and contractors, and members of any funding board or advisory committee or other RCO grant review individual or body, have no responsibility for reviewing, approving, overseeing or supervising design, construction, or safety of the project and leaves such review, approval, oversight and supervision exclusively to the Sponsor and others with expertise or authority. In this respect, the RCO, its employees, assigns, consultants and contractors, and any funding board or advisory committee or other RCO grant review individual or body will act only to confirm at a general, lay person, and nontechnical level, solely for the purpose of project eligibility and payment and not for safety or suitability, that the project apparently is proceeding or has been completed in accordance with the Agreement.

INDEMNIFICATION

The Sponsor shall defend, indemnify, and hold the State and its officers and employees harmless from all claims, demands, or suits at law or equity (however denominated) arising in whole or in part from the actual or alleged acts, errors, omissions or negligence in connection with this Agreement (including without limitation all work or activities thereunder), or the breach of any obligation under this Agreement by the Sponsor or the Sponsor's agents, employees, contractors, subcontractors, or vendors, of any tier, or any other persons for whom the Sponsor may be legally liable. Provided, however, that Sponsor is not required to defend or indemnify the State against and hold harmless the State from claims, demands or suits based upon the sole negligence of the State, its employees and/or agents for whom the State is vicariously liable. Provided, further, that if the claims or suits are caused by or result from the concurrent negligence of (a) the Sponsor or the Sponsor's agents or employees, and (b) the State, or its employees or agents, the Sponsor's indemnity obligation shall be valid and enforceable only to the extent of the Sponsor's negligence or its agents, or employees.

As part of its obligations provided above, the Sponsor specifically assumes potential liability for actions brought by the Sponsor's own employees or its agents against the State and, solely for the purpose of this indemnification and defense, the Sponsor specifically waives any immunity under the state industrial insurance law, RCW Title 51. Sponsor's waiver of immunity under this provision extends only to claims against Sponsor by Indemnitee RCO, and does not include, or extend to, any claims by Sponsor's employees directly against Sponsor.

Sponsor shall ensure that any agreement relating to this project involving any contractors, subcontractors and/or vendors of any tier shall require that the contracting entity indemnify, defend, waive RCW 51 immunity, and otherwise protect the State as provided herein as if it were the Sponsor. This shall not apply to a contractor or subcontractor donating its services to the project without compensation or other substantial consideration.

The Sponsor shall also defend, indemnify, and hold the State and its officers and employees harmless from all claims, demands, or suits at law or equity arising in whole or in part from the alleged patent or copyright infringement or other allegedly improper appropriation or use of trade secrets, patents, proprietary information, know-how, copyright rights or inventions by the Sponsor or the Sponsor's agents, employees, contractors, subcontractors or vendors, of any tier, or any other persons for whom the Sponsor may be legally liable, in performance of the work under this Agreement or arising out of any use in connection with the Agreement of methods, processes, designs, information or other items furnished or communicated to the State, its agents, officers and employees pursuant to the Agreement. Provided, this indemnity shall not apply to any alleged patent or copyright infringement or other allegedly improper appropriation or use of trade secrets, patents, proprietary information, know-how, copyright rights or inventions resulting from the State's, its agents', officers' and employees' failure to comply with specific written instructions regarding use provided to the State, its agents, officers and employees by the Sponsor, its agents, employees, contractors, subcontractors or vendors, of any tier, or any other persons for whom the Sponsor may be legally liable.

The funding board and RCO are included within the term State, as are all other agencies, departments, boards, councils, committees, divisions, bureaus, offices, societies, or other entities of state government.

INDEPENDENT CAPACITY OF THE SPONSOR

The Sponsor and its employees or agents performing under this Agreement are not officers, employees or agents of the RCO or Funding Entity. The Sponsor will not hold itself out as nor claim to be an officer, employee or agent of the RCO or the Funding Entity, or of the state of Washington, nor will the Sponsor make any claim of right, privilege or benefit which would accrue to an employee under RCW 41.06.

The Sponsor is responsible for withholding and/or paying employment taxes, other taxes, insurance, or deductions of any kind required by federal, state, and/or local laws.

CONFLICT OF INTEREST

Notwithstanding any determination by the Executive Ethics Board or other tribunal, RCO may, in its sole discretion, by written notice to the Sponsor terminate this Agreement if it is found after due notice and examination by RCO that there is a violation of the Ethics in Public Service Act, RCW 42.52; or any similar statute involving the Sponsor in the procurement of, or performance under, this Agreement. In the event this Agreement is terminated as provided in this paragraph, RCO shall be entitled to pursue the same remedies against the Sponsor as it could pursue in the event of a breach of the Agreement by the Sponsor. The rights and remedies of RCO provided for in this clause shall not be exclusive and are in addition to any other rights and remedies provided by law or this Agreement.

COMPLIANCE WITH APPLICABLE LAW

In performing its obligations under the Agreement, the Sponsor shall comply with all applicable federal, state, and local laws (including without limitation all applicable ordinances, codes, rules, and regulations). Such compliance includes, without any limitation as to other applicable laws, the following laws:

- A. **Nondiscrimination Laws.** The Sponsor shall comply with all applicable federal, state, and local nondiscrimination laws and/or policies, including but not limited to: the Americans with Disabilities Act; Civil Rights Act; and the Age Discrimination Employment Act (if applicable). In the event of the Sponsor's noncompliance or refusal to comply with any nondiscrimination law or policy, the Agreement may be rescinded, cancelled, or terminated in whole or in part, and the Sponsor may be declared ineligible for further grant awards from the RCO or Funding Entity. The Sponsor is responsible for any and all costs or liability arising from the Sponsor's failure to so comply with applicable law. Except where a nondiscrimination clause required by a federal funding agency is used, the Sponsor shall insert the following nondiscrimination clause in each contract for construction of this project: "During the performance of this contract, the contractor agrees to comply with all federal and state nondiscrimination laws, regulations and policies."
- B. **Secular Use of Funds.** No funds awarded under this grant may be used to pay for religious activities, worship, or instruction, or for lands and facilities for religious activities, worship, or instruction. Religious activities, worship, or instruction may be a minor use of the grant supported recreation and conservation land or facility. Provided, however, that this restriction shall be based on an analysis of the use of the funds, not the identity or affiliation of the Sponsor.
- C. **Wages and Job Safety.** The Sponsor agrees to comply with all applicable laws, regulations, and policies of the United States and the State of Washington or other jurisdiction affecting wages and job safety. The Sponsor agrees, that when state prevailing wage laws (RCW 39.12) are applicable, to comply with such laws, to pay the prevailing rate of wage to all workers, laborers, or mechanics employed in the performance of any part of this contract, and to file a statement of intent to pay prevailing wage with the Washington State Department of Labor and Industries as required by RCW 39.12.40. The Sponsor also agrees to comply with the provisions of the rules and regulations of the Washington State Department of Labor and Industries.
 - 1) Pursuant to RCW 39.12.040(1)(a), all contractors and subcontractors shall submit to Sponsor a statement of intent to pay prevailing wages if the need to pay prevailing wages is required by law. If a contractor or subcontractor intends to pay other than prevailing wages, it must provide the Sponsor with an affirmative statement of the contractor's or subcontractor's intent. Unless required by law, the Sponsor is not required to investigate a statement regarding prevailing wage provided by a contractor or subcontractor.
- D. **Restrictions on Grant Use.** No part of any funds provided under this grant shall be used, other than for normal and recognized executive-legislative relationships, for publicity or propaganda purposes, or for the preparation, distribution, or use of any kit, pamphlet, booklet, publication, radio, television, or video presentation designed to support or defeat legislation pending before the U.S. Congress or any state legislature. No part of any funds provided under this grant shall be used to pay the salary or expenses of any Sponsor, or agent acting for such Sponsor, related to any activity designed to influence legislation or appropriations pending before the U.S. Congress or any state legislature.
- E. **Debarment and Certification.** By signing the Agreement with RCO, the Sponsor certifies that neither it nor its principals nor any other lower tier participant are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by Washington State Labor and Industries. Further, the Sponsor agrees not to enter into any arrangements or contracts related to this Agreement with any party that is on Washington State Department of Labor and Industries' "Debarred Contractor List."

ARCHAEOLOGICAL AND CULTURAL RESOURCES

- A. **Termination.** RCO retains the right to terminate a project due to anticipated or actual impacts to archaeology and cultural resources.
- B. **Compliance and Indemnification.** At all times, the Sponsor shall take reasonable action to avoid, minimize, or mitigate adverse effects to archaeological and historic resources in the project area, and comply with any RCO direction for such minimization and mitigation. All federal or state cultural resources requirements under Governor's Executive Order 21-02 and the National Historic Preservation Act, and the State Environmental Policy Act and the National Environmental Policy Act, and any local laws that may apply, must be completed prior to the start of any

work on the project site. The Sponsor must agree to indemnify and hold harmless the State of Washington in relation to any claim related to historical or cultural artifacts discovered, disturbed, or damaged due to the project funded under this Agreement. Sponsor shall comply with RCW 27.53, RCW 27.44.055, and RCW 68.50.645, and all other applicable local, state, and federal laws protecting cultural resources and human remains.

C. The Sponsor shall be provided and be bound by the RCO Inadvertent Discovery Plan, and:

- 1) Keep the IDP at the project site.
- 2) Make the IDP readily available to anyone working at the project site.
- 3) Discuss the IDP with staff and contractors working at the project site.
- 4) Implement the IDP when cultural resources or human remains are found at the project site.

D. Discovery

- 1) If any archaeological or historic resources are found while conducting work under this Agreement, the Sponsor shall immediately stop work and notify RCO, the Department of Archaeology and Historic Preservation at (360) 586-3064, and any affected Tribe, and stop any activity that may cause further disturbance to the archeological or historic resources.
- 2) If any human remains are found while conducting work under this Agreement, Sponsor shall immediately stop work and notify the local Law Enforcement Agency or Medical Examiner/Coroner's Office, and then RCO, all in the most expeditious manner, and stop any activity that may cause disturbance to the remains. Sponsor shall secure the area of the find will and protect the remains from further disturbance until the State provides a new notice to proceed.
 - a) Any human remains discovered shall not be touched, moved, or further disturbed unless directed by RCO or the Department of Archaeology and Historic Preservation (DAHP).
 - b) The county medical examiner/coroner will assume jurisdiction over the human skeletal remains and make a determination of whether those remains are forensic or non-forensic. If the county medical examiner/coroner determines the remains are non-forensic, then they will report that finding to the Department of Archaeology and Historic Preservation (DAHP) who will then take jurisdiction over the remains. The DAHP will notify any appropriate cemeteries and all affected tribes of the find. The State Physical Anthropologist will make a determination of whether the remains are Indian or Non-Indian and report that finding to any appropriate cemeteries and the affected tribes. The DAHP will then handle all consultation with the affected parties as to the future preservation, excavation, and disposition of the remains.

RECORDS

- A. **Digital Records.** If requested by RCO, the Sponsor must provide a digital file(s) of the project property and funded project site in a format specified by the RCO.
- B. **Maintenance and Retention.** The Sponsor shall maintain books, records, documents, data and other records relating to this Agreement and performance of the services described herein, including but not limited to accounting procedures and practices which sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this Agreement. Sponsor shall retain such records for a period of nine years from the date RCO deems the project complete, as defined in the PROJECT REIMBURSEMENTS Section. If any litigation, claim or audit is started before the expiration of the nine (9) year period, the records shall be retained until all litigation, claims, or audit findings involving the records have been resolved.
- C. **Access to Records and Data.** At no additional cost to RCO, the records relating to the Agreement, including materials generated under the Agreement, shall be subject at all reasonable times to inspection, review or audit by RCO, personnel duly authorized by RCO, the Office of the State Auditor, and/or federal and state officials so authorized by law, regulation or agreement. This includes access to all information that supports the costs submitted for payment under the grant and all findings, conclusions, and recommendations of the Sponsor's reports, including computer models and methodology for those models.
- D. **Public Records.** Sponsor acknowledges that the RCO is subject to RCW 42.56 and that this Agreement and any records Sponsor submits or has submitted to the State shall be a public record as defined in RCW 42.56. RCO administers public records requests per WAC 286-06 and 420-04 (which ever applies). Additionally, the Sponsor agrees to disclose any information in regards to the expenditure of that funding as if the project sponsor were subject to the requirements of chapter 42.56 RCW. By submitting any record to the State, Sponsor understands that the State may be requested to disclose or copy that record under the state public records law, currently codified at RCW 42.56. The Sponsor warrants that it possesses such legal rights as are necessary to permit the State to disclose and copy such record to respond to a request under state public records laws. The Sponsor hereby agrees to release the State

from any claims arising out of allowing such review or copying pursuant to a public records act request, and to indemnify against any claims arising from allowing such review or copying and pay the reasonable cost of state's defense of such claims.

PROJECT FUNDING

- A. **State Operating Budget.** Grant funds for this Grant/Agreement derive from the State's Operating Budget. Sponsor shall comply with state rules that direct, and in some cases restrict, the use of such funds for work performed per this Agreement. Sponsor shall follow RCO's direction on what activities Sponsor performs per this Agreement because of Operating Budget rules and requirements.
- B. **Additional Amounts.** The RCO or Funding Entity shall not be obligated to pay any amount beyond the dollar amount as identified in this Agreement nor for activities that do not occur in the fiscal year in which funds are available unless an additional amount has been approved in advance by the RCO director and incorporated by written amendment into this Agreement.
- C. **Before the Agreement.** No expenditure made, or obligation incurred, by the Sponsor before the project start date shall be eligible for grant funds, in whole or in part, unless specifically provided for by the RCO director, such as a waiver of retroactivity or program specific eligible pre-Agreement costs. For reimbursements of such costs, this Agreement must be fully executed and an original received by RCO. The dollar amounts identified in this Agreement may be reduced as necessary to exclude any such expenditure from reimbursement.
- D. **After the Period of Performance.** No expenditure made, or obligation incurred, following the period of performance shall be eligible, in whole or in part, for grant funds hereunder. In addition to any remedy the RCO or Funding Entity may have under this Agreement, the grant amounts identified in this Agreement shall be reduced to exclude any such expenditure from participation.

PROJECT REIMBURSEMENTS

Reimbursement Basis (also see PROJECT FUNDING AND REIMBURSEMENT PERIOD(S) section)

- A. This Agreement is administered on a reimbursement basis per WAC 286-13 and/or 420-12, whichever has been designated to apply. Only the primary Sponsor may request reimbursement for eligible and allowable costs incurred during the period of performance. The primary Sponsor may request reimbursement only after (1) this Agreement has been fully executed and (2) the Sponsor has remitted payment to its vendors. RCO will authorize disbursement of project funds only on a reimbursable basis at the percentage as defined in the PROJECT FUNDING Section. Reimbursement shall not be approved for any expenditure not incurred by the Sponsor, or for a donation used as part of its matching share. RCO does not reimburse for donations. All reimbursement requests must include proper documentation of expenditures as required by RCO.
- B. **Reimbursement Request Frequency.** The primary Sponsor is required to submit a reimbursement request to RCO, at a minimum for each project at least once a year and only for reimbursable activities occurring in the same fiscal year (July 1st through June 30th) or as identified in the milestones. Sponsors must refer to the PROJECT FUNDING AND REIMBURSEMENT PERIOD(S) section and the most recent applicable RCO manuals and this Agreement regarding reimbursement requirements. Where conflicts exist between this Agreement and RCO Manual 8, this Agreement shall prevail.
- C. **Compliance and Payment.** The obligation of RCO to pay any amount(s) under this Agreement is expressly conditioned on strict compliance with the terms of this Agreement and other agreements between RCO and the Sponsor.
- D. **Conditions for Payment of Retainage.** RCO reserves the right to withhold disbursement of the total amount of the grant to the Sponsor until the following has occurred:
 - 1) RCO has accepted the project as a completed project, which acceptance shall not be unreasonably withheld.
 - 2) On-site signs are in place (if applicable); Any other required documents and media are complete and submitted to RCO; Grant related fiscal transactions are complete.

RECOVERY OF PAYMENTS

- A. **Recovery for Noncompliance.** In the event that the Sponsor fails to expend funds under this Agreement in accordance with state and federal laws, and/or the provisions of the Agreement, fails to meet its percentage of the project total, and/or fails to comply with any of the terms and conditions of the Agreement, RCO reserves the right to recover grant award funds in the amount equivalent to the extent of noncompliance, in addition to any other remedies available at law or in equity.

- B. **Return of Overpayments.** The Sponsor shall reimburse RCO for any overpayment or erroneous payments made under the Agreement. Repayment by the Sponsor of such funds under this recovery provision shall occur within 30 days of demand by RCO. Interest shall accrue at the rate of twelve percent (12%) per annum from the time the Sponsor received such overpayment. Unless the overpayment is due to an error of RCO, the payment shall be due and owing on the date that the Sponsor receives the overpayment from the RCO. If the payment is due to an error of RCO, it shall be due and owing 30 days after demand by RCO for refund.

COVENANT AGAINST CONTINGENT FEES

The Sponsor warrants that no person or selling agent has been employed or retained to solicit or secure this Agreement on an agreement or understanding for a commission, percentage, brokerage or contingent fee, excepting bona fide employees or bona fide established agents maintained by the Sponsor for the purpose of securing business. RCO shall have the right, in the event of breach of this clause by the Sponsor, to terminate this Agreement and to be reimbursed by Sponsor for any grant funds paid to Sponsor (even if such funds have been subsequently paid to an agent), without liability to RCO or, in RCO's discretion, to deduct from the Agreement grant amount or consideration or recover by other means the full amount of such commission, percentage, brokerage or contingent fee.

INCOME (AND FEES) AND USE OF INCOME

See WAC 286-13-110 for additional requirements for projects funded from the RCFB.

- A. **Compatible source.** The source of any income generated in a funded project or project area must be compatible with the funding source and the Agreement and any applicable manuals, RCWs, and WACs.
- B. **Use of Income.** Subject to any limitations contained in applicable state or federal law, any needed approvals of RCO, and applicable rules and policies, income or fees generated at a project work site (including entrance, utility corridor permit, cattle grazing, timber harvesting, farming, rent, franchise fees, ecosystem services, carbon offsets sequestration, etc.) during or after the reimbursement period cited in the Agreement, must be used to offset:
- 1) The Sponsor's matching resources;
 - 2) The project's total cost;
 - 3) The expense of operation, maintenance, stewardship, monitoring, and/or repair of the facility or program assisted by the grant funding;
 - 4) The expense of operation, maintenance, stewardship, monitoring, and/or repair of other similar units in the Sponsor's system;
 - 5) Capital expenses for similar acquisition and/or development and renovation; and/or
 - 6) Other purposes explicitly approved by RCO or otherwise provided for in this agreement.
- C. **Fees.** User and/or other fees may be charged in connection with land acquired or facilities developed, maintained, renovated, or restored and shall be consistent with the:
- 1) Grant program laws, rules, and applicable manuals;
 - 2) Value of any service(s) furnished;
 - 3) Value of any opportunities furnished; and
 - 4) Prevailing range of public fees in the state for the activity involved.

PROCUREMENT REQUIREMENTS

- A. **Procurement Requirements.** If the Sponsor has, or is required to have, a procurement process that follows applicable state and/or federal law or procurement rules and principles, it must be followed, documented, and retained. If no such process exists, the Sponsor must follow these minimum procedures:
- 1) Publish a notice to the public requesting bids/proposals for the project;
 - 2) Specify in the notice the date for submittal of bids/proposals;
 - 3) Specify in the notice the general procedure and criteria for selection; and

- 4) Sponsor must contract or hire from within its bid pool. If bids are unacceptable the process needs to be repeated until a suitable bid is selected.
- 5) Comply with the same legal standards regarding unlawful discrimination based upon race, gender, ethnicity, sex, or sex-orientation that are applicable to state agencies in selecting a bidder or proposer.

Alternatively, Sponsor may choose a bid from a bidding cooperative if authorized to do so.

This procedure creates no rights for the benefit of third parties, including any proposers, and may not be enforced or subject to review of any kind or manner by any entity other than the RCO. Sponsors may be required to certify to the RCO that they have followed any applicable state and/or federal procedures or the above minimum procedure where state or federal procedures do not apply.

TREATMENT OF EQUIPMENT AND ASSETS

Equipment shall be used and managed only for the purpose of this Agreement, unless otherwise provided herein or in the applicable manuals, or approved by RCO in writing.

- A. **Discontinued Use.** Equipment obtained under this Agreement shall remain in the possession of the Sponsor for the duration of the project, or as allowed by this Agreement and applicable RCO Manuals. When the Sponsor discontinues use of the equipment for the purpose for which it was funded, RCO may require the Sponsor to deliver the equipment to RCO, or to dispose of the equipment according to RCO published policies.
- B. **Loss or Damage.** The Sponsor shall be responsible for any loss or damage to equipment.

RIGHT OF INSPECTION

The Sponsor shall provide right of access to the project to RCO, or any of its officers, or to any other authorized agent or official of the state of Washington or the federal government, at all reasonable times, in order to monitor and evaluate performance, long-term obligations, compliance, and/or quality assurance under this Agreement. If a landowner agreement or other form of control and tenure limits access to the project area, it must include (or be amended to include) the RCO's right to inspect and access lands acquired or developed with this funding assistance.

PREFERENCES FOR RESIDENTS

Sponsors shall not express a preference for users of grant assisted project sites on the basis of residence (including preferential reservation, membership, and/or permit systems) except that reasonable differences in admission and other fees may be maintained on the basis of residence. Fees for nonresidents must not exceed twice the fee imposed on residents. Where there is no fee for residents but a fee is charged to nonresidents, the nonresident fee shall not exceed the amount that would be imposed on residents at comparable state or local public facilities.

PROVISIONS APPLYING TO DEVELOPMENT, MAINTENANCE, RENOVATION, AND RESTORATION PROJECTS

The following provisions shall be in force:

- A. **Operations and Maintenance.** Properties, structures, and facilities developed, maintained, or operated with the assistance of money granted per this Agreement and within the project area shall be built, operated, and maintained according to applicable regulations, laws, building codes, and health and public safety standards to assure a reasonably safe condition and to prevent premature deterioration. It is the Sponsor's sole responsibility to ensure the same are operated and maintained in a safe and operable condition. The RCO does not conduct safety inspections or employ or train staff for that purpose.
 - 1) Change orders that impact the amount of funding or changes to the scope of the project as described to and approved by the RCO must receive prior written approval of the RCO.
- B. **Control and Tenure.** At the request of RCO, the Sponsor must provide documentation that shows appropriate tenure and term (such as long-term lease, perpetual or long-term easement, or perpetual or long-term fee simple ownership, or landowner agreement or interagency agreement for the land proposed for construction, renovation, or restoration, or maintenance. The documentation must meet current RCO requirements identified in this Agreement as of the effective date of this Agreement unless otherwise provided in any applicable manual, RCW, WAC, or as approved by the RCO.
- C. **Use of Best Management Practices.** Sponsors are encouraged to use best management practices including those developed as part of the Washington State Aquatic Habitat Guidelines (AHG) Program. AHG documents include "Integrated Streambank Protection Guidelines", 2002; "Land Use Planning for Salmon, Steelhead and Trout: A land use planner's guide to salmonid habitat protection and recovery", 2009; "Protecting Nearshore Habitat and Functions in Puget Sound", 2010; "Stream Habitat Restoration Guidelines", 2012; "Water Crossing Design Guidelines", 2013;

and "Marine Shoreline Design Guidelines", 2014. These documents, along with new and updated guidance documents, and other information are available on the AHG Web site. Sponsors are also encouraged to use best management practices developed by the Washington Invasive Species Council (WISC) described in "Reducing Accidental Introductions of Invasive Species" which is available on the WISC Web site.

- D. **Safety and Risk.** At no time shall the Sponsor design, construct, or operate this grant funded project in a way that unreasonably puts the public, itself, or others at risk of injury or property damage. The Sponsor agrees and acknowledges that the Sponsor is solely responsible for safety and risk associated with the project, that RCO does not have expertise, capacity, or a mission to review, monitor, or inspect for safety and risk, that no expectation exists that RCO will do so, and that RCO is in no way responsible for any risks associated with the project.

ORDER OF PRECEDENCE

This Agreement is entered into, pursuant to, and under the authority granted by applicable federal and state laws. The provisions of the Agreement shall be construed to conform to those laws. In the event of a direct and irreconcilable conflict between the terms of this Agreement and any applicable statute, rule, or policy or procedure, the conflict shall be resolved by giving precedence in the following order:

- A. Federal law and binding executive orders;
- B. Code of federal regulations;
- C. Terms and conditions of a grant award to the state from the federal government;
- D. Federal grant program policies and procedures adopted by a federal agency that are required to be applied by federal law;
- E. State Constitution, RCW, and WAC;
- F. Agreement Terms and Conditions and
- G. Applicable Manuals;
- H. Applicable deed restrictions, and/or governing documents.

LIMITATION OF AUTHORITY

Only RCO's Director or RCO's delegate authorized in writing (delegation to be made prior to action) shall have the authority to alter, amend, modify, or waive any clause or condition of this Agreement; provided that any such alteration, amendment, modification, or waiver of any clause or condition of this Agreement is not effective or binding unless made as a written amendment to this Agreement and signed by the RCO Director or delegate.

WAIVER OF DEFAULT

Waiver of any default shall not be deemed to be a waiver of any subsequent default. Waiver or breach of any provision of the Agreement shall not be deemed to be a waiver of any other or subsequent breach and shall not be construed to be a modification of the terms of the Agreement unless stated to be such in writing, signed by the director, or the director's designee, and attached as an amendment to the original Agreement.

APPLICATION REPRESENTATIONS – MISREPRESENTATIONS OR INACCURACY OR BREACH

The Funding Entity (if different from RCO) and RCO rely on the Sponsor's application in making its determinations as to eligibility for, selection for, and scope of, funding grants. Any misrepresentation, error or inaccuracy in any part of the application is presumed to be material and to have been relied upon, and may be deemed a breach of this Agreement at RCO's sole discretion.

SPECIFIC PERFORMANCE

RCO may, at its sole discretion, enforce this Agreement by the remedy of specific performance, which means Sponsor's completion of the project and/or its completion of long-term obligations as described in this Agreement. However, the remedy of specific performance shall not be the sole or exclusive remedy available to RCO. No remedy available to the RCO shall be deemed exclusive. The RCO may elect to exercise any, a combination of, or all of the remedies available to it under this Agreement, or under any provision of law, common law, or equity, including but not limited to seeking full or partial repayment of the grant amount paid and damages.

TERMINATION AND SUSPENSION

The RCO requires strict compliance by the Sponsor with all the terms of this Agreement including, but not limited to, the requirements of the applicable statutes, rules, and RCO policies, and with the representations of the Sponsor in its application for a grant as finally approved by RCO. For federal awards, notification of termination will comply with 2 C.F.R. § 200 (as updated).

A. For Cause.

- 1) The RCO director may suspend or terminate the obligation to provide funding to the Sponsor under this Agreement:
 - a) If the Sponsor breaches any of the Sponsor's obligations under this Agreement;
 - b) If the Sponsor fails to make progress satisfactory to the RCO director toward completion of the project by the completion date set out in this Agreement. Included in progress is adherence to milestones and other defined deadlines; or
 - c) If the primary and secondary Sponsor(s) cannot mutually agree on the process and actions needed to implement the project;
- 2) Prior to termination, the RCO shall notify the Sponsor in writing of the opportunity to cure. If corrective action is not taken within 30 days or such other time period that the director approves in writing, the Agreement may be terminated. In the event of termination, the Sponsor shall be liable for damages or other relief as authorized by law and/or this Agreement.
- 3) RCO reserves the right to suspend all or part of the Agreement, withhold further payments, or prohibit the Sponsor from incurring additional obligations of funds during the investigation of any alleged breach and pending corrective action by the Sponsor, or a decision by the RCO to terminate the Contract.

B. **For Convenience.** Except as otherwise provided in this Agreement, RCO may, by ten (10) days written notice, beginning on the second day after the mailing, terminate this Agreement, in whole or in part when it is in the best interest of the state. If this Agreement is so terminated, RCO shall be liable only for payment required under the terms of this Agreement prior to the effective date of termination. A claimed termination for cause shall be deemed to be a "Termination for Convenience" if it is determined that:

- 1) The Sponsor was not in default; or
- 2) Failure to perform was outside Sponsor's control, fault or negligence.

C. Rights and Remedies of the RCO.

- 1) The rights and remedies of RCO provided in this Agreement are not exclusive and are in addition to any other rights and remedies provided by law.
- 2) In the event this Agreement is terminated by the director, after any portion of the grant amount has been paid to the Sponsor under this Agreement due to Sponsor's breach of the Agreement or other violation of law, the director may require that any amount paid be repaid to RCO for redeposit into the account from which the funds were derived. However, any repayment shall be limited to the extent repayment would be inequitable and represent a manifest injustice in circumstances where the project will fulfill its fundamental purpose for substantially the entire period of performance and of long-term obligation.

D. **Non Availability of Funds.** The obligation of the RCO to make payments is contingent on the availability of state and federal funds through legislative appropriation and state allotment. If amounts sufficient to fund the grant made under this Agreement are not appropriated to RCO for expenditure for this Agreement in any biennial fiscal period, RCO shall not be obligated to pay any remaining unpaid portion of this grant unless and until the necessary action by the Legislature or the Office of Financial Management occurs. If RCO participation is suspended under this section for a continuous period of one year, RCO's obligation to provide any future funding under this Agreement shall terminate. Termination of the Agreement under this section is not subject to appeal by the Sponsor.

- 1) **Suspension:** The obligation of the RCO to manage contract terms and make payments is contingent upon the state appropriating state and federal funding each biennium. In the event the state is unable to appropriate such funds by the first day of each new biennium RCO reserves the right to suspend the Agreement, with ten (10) days written notice, until such time funds are appropriated. Suspension will mean all work related to the contract must cease until such time funds are obligated to RCO and the RCO provides notice to continue work.
- 2) **No Waiver.** The failure or neglect of RCO to require strict compliance with any term of this Agreement or to pursue a remedy provided by this Agreement or by law shall not act as or be construed as a waiver of any right to fully enforce all rights and obligations set forth in this Agreement and in applicable state or federal law

and regulations.

DISPUTE HEARING

Except as may otherwise be provided in this Agreement, when a dispute arises between the Sponsor and the RCO, which cannot be resolved, either party may request a dispute hearing according to the process set out in this section. Either party's request for a dispute hearing must be in writing and clearly state:

- A. The disputed issues;
- B. The relative positions of the parties;
- C. The Sponsor's name, address, project title, and the assigned project number.

In order for this section to apply to the resolution of any specific dispute or disputes, the other party must agree in writing that the procedure under this section shall be used to resolve those specific issues. The dispute shall be heard by a panel of three persons; one person chosen by the Sponsor, one person chosen by the director, and a third person chosen by the two persons initially appointed. If a third person cannot be agreed on, the persons chosen by the Sponsor and director shall be dismissed and an alternate person chosen by the Sponsor, and one by the director shall be appointed, and they shall agree on a third person. This process shall be repeated until a three-person panel is established.

Any hearing under this section shall be informal, with the specific processes to be set by the disputes panel according to the nature and complexity of the issues involved. The process will be solely based on written material if the parties so request or if so directed by the disputes panel. The disputes panel shall be governed by the provisions of this Agreement in deciding the disputes.

The parties shall be bound by the majority decision of the dispute panelists, unless the remedy directed by that panel is beyond the authority of either or both parties to perform, as necessary, or is otherwise unlawful.

Request for a disputes hearing under this section by either party shall be delivered or mailed to the other party. The request shall be delivered or mailed within thirty (30) days of the date the requesting party has received notice of the action or position of the other party which it wishes to dispute. The written agreement to use the process under this section for resolution of those issues shall be delivered or mailed by the receiving party to the requesting party within thirty (30) days of receipt by the receiving party of the request.

All costs associated with the implementation of this process shall be shared equally by the parties.

ATTORNEYS' FEES

In the event of litigation or other action brought to enforce contract terms, each party agrees to bear its own costs and attorneys' fees.

GOVERNING LAW/VENUE

This Agreement shall be construed and interpreted in accordance with the laws of the State of Washington. In the event of a lawsuit involving this Agreement, venue shall be in Thurston County Superior Court if legally proper; otherwise venue shall be in the Superior Court of a county where the project is situated, if venue there is legally proper, and if not, in a county where venue is legally proper. The Sponsor, by execution of this Agreement acknowledges the jurisdiction of the courts of the State of Washington and agrees to venue as set forth above.

SEVERABILITY

The provisions of this Agreement are intended to be severable. If any term or provision is illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of the Agreement.

END OF STANDARD TERMS AND CONDITIONS

This is the end of the Standard Terms and Conditions of the Agreement.

CONSENT AGENDA

UNION GAP CITY COUNCIL REGULAR MEETING
UNION GAP COUNCIL CHAMBERS
Union Gap, Washington
January 22, 2024, Regular Meeting
MINUTES

Call to Order Mayor Hodkinson called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.

Council Members Present Council Members Sewell, Wentz, Galloway, Schilling, and Dailey were present.

Staff Present City Manager Bounds, City Attorney Foltz, Police Chief Cobb, Fire Chief Markham, Public Works and Community Director Henne, Civil Engineer Dominguez, and Finance & Administration Director Clifton were present.

Audience Present See attached list.

Pledge of Allegiance Council Member Schilling led the pledge of allegiance.

Consent Agenda Motion by Council Member Wentz, second by Council Member Galloway to approve the consent agenda as follows:

Regular Council Meeting Minutes, dated December 8, 2024, as attached to the Agenda and maintained in electronic format.

Claim Vouchers – EFT’s, and Voucher No. 107768 through 107811 for December 31, 2023, in the amount of \$671,375.09.

Claims Vouchers – EFT’s, and Voucher No. 107755 through 107767 for January 22, 2024, in the amount of \$722,341.60.

Council Member Schilling requested a change to the December 8, 2024 minutes to change the word elected to re-elect for her and Council Member Galloway.

Motion carried unanimously.

General Items

Presentation Hollayanna Decoteau “Cougar Tracks” Littlebull made an announcement that she officially accepted a job offer to return to Yakima Nation, and will be returning to DNR Engineering. She will be working with the traffic safety coordinator position, and

after 20 years of working on a project, herself and Porsche Shields found that as long as the railroad goes through the reservation, there will be passenger rail service. They have made headway with the Railroad administration, and last week the Transportation Research Board showed a presentation, which put the north coast Hiawatha route from Chicago to Seattle going through the Yakama Nation. There has been three different properties considered for a freight loading station, and one for passenger rail. It has to be approved by Tribal Council, which could take years, but hopes it happens soon.

Public Hearing

Franz Family Holdings WA
LLC Rezone

At 6:08 p.m., Mayor Hodkinson opened a Public Hearing to receive comments on the proposed Franz Bakery Vacation of Public Utility Easement request, parcel numbers 191206-314127 & 191206-31428. Yakima Valley Conference of Governments (YVCOG), Senior Planner, Albert Miller stated that Franz Bakery is proposing to construct a 17,400 square foot warehouse which includes a plat amendment proposal to merge Parcels 191206-314127 & 191206-31428 as well as vacate the utility easement between the two parcels. A Public Hearing with the Hearing examiner was conducted on Dec. 19th. The Hearing examiner provided a recommendation on January 4th. Miller read the findings into record, which was included in the packet provided to Council. With no written or public testimony, Mayor Hodkinson closed the Public Hearing at 6:20 p.m.

Public Works & Community
Development

Ordinance No. – 3088 – Franz
Family Holdings WA LLC
rezone

Motion by Council Member Wentz, second by Council Member Galloway to approve Ordinance No. – 3088 – which would alter Lots 27 & 28 (Parcel Nos. 191206-31538 and 191206-31428) of the Plat of Ahtanum ridge Business Park recorded under Auditor’s File No. 7299807 by vacating and eliminating the utility easement that exists along the joint lot line between the lots in order to allow them to be merged into one lot so that a warehouse building with car and truck parking, area for truck entry and depressed ramp loading can be constructed on the merged lot.

Voting on the motion – Ayes – Sewell, Wentz, Galloway, Dailey and Hodkinson. Nays – Schilling. Motion passes.

Resolution No. – 24-9 –
Evergreen StormH200

Motion by Council Member Wentz, second by Council Member Sewell to approve Resolution No. – 24-9 – authorizing the City

CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – January 22, 2024

Consultants – Quality Assurance Project Plan (QAPP) Addendum Agreement

Manager to sign an agreement with Evergreen StormH2O Consultants for the purpose of developing an addendum to the existing City of Yakima and Yakima County Quality Assurant Project Plan (QAPP). Motion carried unanimously.

Resolution No. – 24-10 – RH2 Engineering, Inc. Consultant Agreement; Main street Pedestrian Crossing Improvements Project Phase II

Motion by Council Member Wentz, second by Council Member Galloway to approve Resolution No. – 24-10 authorizing the City Manager to sign a Local Agency A&E Professional Services Negotiated Hourly Rate Consultant Agreement with RH2 Engineering, Inc. Motion carried unanimously.

Resolution No. – 24-11 – WA State Department of Ecology – Agreement No. WQSWCAO-2325-UniGap-00068

Motion by Council Member Wentz, second by Council Member Galloway to adopt Resolution No. – 24-11 – authorizing the City Manager to sign Agreement WQSWCAP-2325-UnionGap-0068 with the Washington State Department of Ecology for the 2023-2025 Biennial Stormwater Capacity Grant. Motion carried unanimously.

Resolution No. – 24-12 – WSO Extension & the Master Gardner Foundation of Yakima County – Memorandum of Agreement

Motion by Council Member Galloway, second by Council Member Schilling to approve Resolution No. – 24-12 – authorizing the City Manager to sign a Memorandum of Agreement between the City, Washington State University (WSU) Extension Yakima County and the Master Gardner Foundation of Yakima County for the Demonstration Garden at the Ahtanum Youth Activities Park. Motion carried unanimously.

Finance & Administration

Ordinance No. – 3089 – Amending Section 12.04.100 “Payment” and Section 12.04.110 “Penalty charge for late payments” of Chapter 12.04 “Water Rates and Regulations” of the Union Gap Municipal Code

Motion by Council Member Dailey, second by Council Member Wentz to adopt Ordinance No. – 3089 – amending Union Gap Municipal Code Section 12.04.100 “Payment” and Section 12.04.110 “Penalty Charge for late Payment” of Chapter 12.04 Water Rates and Regulations. Council Member Schilling asked what the percentage is of people who are falling behind. Finance & Administration director Clifton replied that she did not have that information at this time. Motion carried unanimously.

City Manager

Resolution No. – 24-13 – Appointing Elected Official as the Designated Liaison to the Yakima Basin Fish & Wildlife Recovery Board

Motion by Council Member Wentz, second by Council Member Galloway to approve resolution No. – 24-13 – appointing Council Member Julie Schilling to serve as the Designated Liaison to the Yakima Basin Fish & Wildlife Recovery Board. Motion carried unanimously.

CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – January 22, 2024

Motion to add Resolution to Agenda	Motion by Council Member Wentz, second by Council Member Galloway to add a Resolution to the Agenda. Motion carried unanimously
Resolution No. – 24-14 – Appointing	Motion by Council Member Wentz, second by Council Member Galloway to approve Resolution No. – 24-14 – appointing Council Member Julie Schilling to serve on the Association of Washington Cities (AWC) Federal Legislative Priorities Committee. Motion carried unanimously.
<u>Committee Reports</u>	None.
<u>Items from the Audience</u>	Helen Canatsey addressed the Council to thank City Manager Bounds for helping her with water when she had been without water for five days due to blockage.
<u>City Manager Report</u>	City Manager Bounds stated that she had visited with Chris at YVCOG who will facilitate a retreat this Spring to set goals and update the City’s strategic plan. Bounds suggested either April 12 th and 13 th , or April 26 th and 27 th . After some discussion April 26 th and 27 th was set for the tentative date;
<u>Communications/Questions/Comments</u>	Council Member Galloway inquired about a pothole on 5 th and Valley Mall Blvd. Council Member Schilling stated that there was a series of potholes at Goodman and Ahtanum.
<u>Development of next Agenda</u>	None.
<u>Adjournment of Meeting</u>	Mayor Hodkinson adjourned the regular meeting at 6:54 p.m.

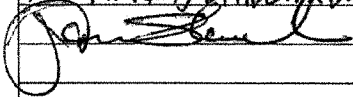
ATTEST:

Sharon Bounds, City Manager

Karen Clifton, City Clerk

CITY OF UNION GAP
REGULAR UNION GAP COUNCIL MEETING
SIGN IN SHEET

6:00 P.M. – January 22, 2024

NAME (Please Print)	(Date)	ADDRESS
Hellen Canatoy	6:00	Ahtanum
Imelda Vargas	1/22/2024	402 South 12th Ave
Allison Miller	"	Yakima
Lidia Galloway	1-22-24	3711-5th St.
Maralyn Kilker	1-2-2	108 W. Pine
HOVAN (X) LINDA BULL	6:00	2802 S SMAYLE #167 412
	6:00	Yakima



City Council Communication

Meeting Date: February 12, 2024
From: Karen Clifton, Director of Finance and Administration
Topic/Issue: Payroll Vouchers – January, 2024

SYNOPSIS: Payroll Vouchers for the month of January, 2024

RECOMMENDATION: Request Council to approve EFTs and Voucher Nos. 41655 through 41658 and 107966 through 107973, in the amount of \$496,012.35.

LEGAL REVIEW: N/A

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: Payroll Voucher Register

WARRANT/CHECK REGISTER

CITY OF UNION GAP

Time: 16:33:17 Date: 02/07/2024

01/01/2024 To: 02/29/2024

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
49	01/10/2024	Payroll	2	EFT	CRAIG G BUNTING	736.32	DEC OT/Uniform Allowance
54	01/10/2024	Payroll	2	EFT	INTERNAL REVENUE SERVICE	467.44	941 Deposit for Pay Cycle(s) 01/01/2024 - 01/31/2024
55	01/10/2024	Payroll	2	EFT	WA STATE EMPLOYMENT SECURITY DEPT- LTC	9.51	Pay Cycle(s) 01/01/2024 To 01/31/2024 - LTC
56	01/10/2024	Payroll	2	EFT	WA STATE EMPLOYMENT SECURITY DEPT-PFML	22.62	Pay Cycle(s) 01/01/2024 To 01/31/2024 - WPFML
57	01/10/2024	Payroll	2	EFT	WA STATE PUBLIC EMPLOYEES	137.64	Pay Cycle(s) 01/01/2024 To 01/31/2024 - PERS II - 5591
194	01/08/2024	Payroll	2	EFT	WA STATE EMPLOYMENT SECURITY DEPT-PFML	2,681.15	Pay Cycle(s) 12/01/2023 To 12/10/2023 - WPFML
717	02/09/2024	Payroll	2	EFT	JESUS U ADAME RANGEL	3,667.52	January 2024 Payroll
718	02/09/2024	Payroll	2	EFT	LYNETTE BISCONER	5,629.77	January 2024 Payroll
719	02/09/2024	Payroll	2	EFT	RYAN L BONSEN	6,472.63	January 2024 Payroll
720	02/09/2024	Payroll	2	EFT	SHARON R BOUNDS	7,961.61	January 2024 Payroll
721	02/09/2024	Payroll	2	EFT	JABAN R BROWNELL	6,951.41	January 2024 Payroll
722	02/09/2024	Payroll	2	EFT	ANTHONY T BRYANT	4,749.29	January 2024 Payroll
723	02/09/2024	Payroll	2	EFT	CRAIG G BUNTING	5,041.45	January 2024 Payroll
724	02/09/2024	Payroll	2	EFT	JASON G CAVANAUGH	5,736.23	January 2024 Payroll
725	02/09/2024	Payroll	2	EFT	NEREDIHT E CHAVEZ	2,393.70	January 2024 Payroll
726	02/09/2024	Payroll	2	EFT	KAREN CLIFTON	5,850.69	January 2024 Payroll
727	02/09/2024	Payroll	2	EFT	GREGORY COBB	7,135.75	January 2024 Payroll
728	02/09/2024	Payroll	2	EFT	BRENT E CORT	3,118.26	January 2024 Payroll
729	02/09/2024	Payroll	2	EFT	CHRIS DAHL	4,748.47	January 2024 Payroll
730	02/09/2024	Payroll	2	EFT	SANDY L DAILEY	540.67	January 2024 Payroll
731	02/09/2024	Payroll	2	EFT	DAVID DOMINGUEZ	7,088.28	January 2024 Payroll
732	02/09/2024	Payroll	2	EFT	TRAVIS FISCUS	4,374.71	January 2024 Payroll
733	02/09/2024	Payroll	2	EFT	CHRISTOPHER J FIX	5,130.23	January 2024 Payroll
734	02/09/2024	Payroll	2	EFT	JACK L GALLOWAY	540.67	January 2024 Payroll
735	02/09/2024	Payroll	2	EFT	DENNIS HENNE	7,047.53	January 2024 Payroll
736	02/09/2024	Payroll	2	EFT	JOHN P HODKINSON JR	540.67	January 2024 Payroll
737	02/09/2024	Payroll	2	EFT	AMBER M HOYT	4,264.29	January 2024 Payroll
738	02/09/2024	Payroll	2	EFT	STEPHANIE L HUBERT	3,932.30	January 2024 Payroll
739	02/09/2024	Payroll	2	EFT	RUDY M JIMENEZ	4,064.97	January 2024 Payroll
740	02/09/2024	Payroll	2	EFT	ALBA L LEVESQUE	6,003.17	January 2024 Payroll
741	02/09/2024	Payroll	2	EFT	JO LINDER	3,359.63	January 2024 Payroll
742	02/09/2024	Payroll	2	EFT	TERESA LOPEZ	4,729.72	January 2024 Payroll
743	02/09/2024	Payroll	2	EFT	LAURIE ANN MARTINEZ	2,674.90	January 2024 Payroll
744	02/09/2024	Payroll	2	EFT	VALENTINA MARTINEZ	3,271.33	January 2024 Payroll
745	02/09/2024	Payroll	2	EFT	HOWARD L MASON	3,760.90	January 2024 Payroll
746	02/09/2024	Payroll	2	EFT	STACEY J MCKINLEY	4,509.10	January 2024 Payroll
747	02/09/2024	Payroll	2	EFT	KYLAR MCPHERSON	4,920.67	January 2024 Payroll
748	02/09/2024	Payroll	2	EFT	ROBERT MCRAE	4,333.36	January 2024 Payroll
749	02/09/2024	Payroll	2	EFT	MICHAEL R NORTH	5,349.01	January 2024 Payroll
750	02/09/2024	Payroll	2	EFT	SERGIO E OCHOA	4,415.20	January 2024 Payroll
751	02/09/2024	Payroll	2	EFT	REBECCA R PINA	3,337.71	January 2024 Payroll
752	02/09/2024	Payroll	2	EFT	HECTOR A RIVERA	11,928.20	January 2024 Payroll
753	02/09/2024	Payroll	2	EFT	PAUL K SANDERS	4,820.80	January 2024 Payroll
754	02/09/2024	Payroll	2	EFT	CURTIS J SANTUCCI	6,727.33	January 2024 Payroll
755	02/09/2024	Payroll	2	EFT	JULIE SCHILLING	543.67	January 2024 Payroll
756	02/09/2024	Payroll	2	EFT	GREGORY A SEWELL	540.67	January 2024 Payroll
757	02/09/2024	Payroll	2	EFT	COLEMAN D SHOGREN	5,566.03	January 2024 Payroll
758	02/09/2024	Payroll	2	EFT	SEAN C SNYDER	3,621.66	January 2024 Payroll
759	02/09/2024	Payroll	2	EFT	ROBERT A SPENCER	3,481.39	January 2024 Payroll

WARRANT/CHECK REGISTER

CITY OF UNION GAP

Time: 16:33:17 Date: 02/07/2024

01/01/2024 To: 02/29/2024

Page: 2

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
760	02/09/2024	Payroll	2	EFT	AMANDA L TOWLE	4,650.15	January 2024 Payroll
761	02/09/2024	Payroll	2	EFT	ERIC B TURLEY	5,613.67	January 2024 Payroll
762	02/09/2024	Payroll	2	EFT	JENNY V VALLE	3,543.14	January 2024 Payroll
763	02/09/2024	Payroll	2	EFT	CHAD VANOVER	5,482.39	January 2024 Payroll
764	02/09/2024	Payroll	2	EFT	HANNA L VANSCOY	617.80	January 2024 Payroll
765	02/09/2024	Payroll	2	EFT	GLORIA A WALTMAN	3,646.59	January 2024 Payroll
766	02/09/2024	Payroll	2	EFT	TERRYL D WAY	5,809.10	January 2024 Payroll
767	02/09/2024	Payroll	2	EFT	ROGER E WENTZ	533.67	January 2024 Payroll
768	02/09/2024	Payroll	2	EFT	AFLAC	199.86	Pay Cycle(s) 02/01/2024 To 02/29/2024 - AFLAC; Pay Cycle(s) 02/01/2024 To 02/29/2024 - AFLAC Pre Tax
769	02/09/2024	Payroll	2	EFT	AWC EMPLOYEE BENEFIT TRUST	95,901.62	LEOFF 1 RETIREE MEDICAL BENEFITS - 01/2024; Pay Cycle(s) 02/01/2024 To 02/29/2024 - Medical
770	02/09/2024	Payroll	2	EFT	INTERNAL REVENUE SERVICE	84,950.82	941 Deposit for Pay Cycle(s) 02/01/2024 - 02/29/2024
771	02/09/2024	Payroll	2	EFT	MISSION SQUARE RETIREMENT #302189 ROTH	6,840.59	Pay Cycle(s) 02/01/2024 To 02/29/2024 - ROTH - Catch-up; Pay Cycle(s) 02/01/2024 To 02/29/2024 - 457 ROTH; Pay Cycle(s) 02/01/2024 To 02/29/2024 - Pre Ret Catch-up
772	02/09/2024	Payroll	2	EFT	MISSION SQUARE RETIREMENT #302189	14,564.05	Pay Cycle(s) 02/01/2024 To 02/29/2024 - Retirement Trust
773	02/09/2024	Payroll	2	EFT	WA STATE DEPT OF SOCIAL	617.00	Pay Cycle(s) 02/01/2024 To 02/29/2024 - WSDCS
774	02/09/2024	Payroll	2	EFT	WA STATE EMPLOYMENT SECURITY DEPT- LTC	841.47	Pay Cycle(s) 02/01/2024 To 02/29/2024 - LTC
775	02/09/2024	Payroll	2	EFT	WA STATE EMPLOYMENT SECURITY DEPT-PFML	2,564.06	Pay Cycle(s) 02/01/2024 To 02/29/2024 - WPFML
776	02/09/2024	Payroll	2	EFT	WA STATE LAW ENFORCEMENT	18,915.44	Pay Cycle(s) 02/01/2024 To 02/29/2024 - LEOFF II - B040
777	02/09/2024	Payroll	2	EFT	WA STATE PUBLIC EMPLOYEES	29,219.87	Pay Cycle(s) 02/01/2024 To 02/29/2024 - PERS II - 5591; Pay Cycle(s) 02/01/2024 To 02/29/2024 - PERS III - 5591
778	02/09/2024	Payroll	2	EFT	WESTERN CONFERENCE OF	5,793.75	Pay Cycle(s) 02/01/2024 To 02/29/2024 - Teamster's Pension #414793; Pay Cycle(s) 02/01/2024 To 02/29/2024 - Teamster's Pension #415517
50	01/10/2024	Payroll	2	41655	AMBER M HOYT	500.00	DEC OT/Uniform Allowance
51	01/10/2024	Payroll	2	41656	STEPHANIE L HUBERT	500.00	DEC OT/Uniform Allowance
52	01/10/2024	Payroll	2	41657	REBECCA R PINA	500.00	DEC OT/Uniform Allowance
53	01/10/2024	Payroll	2	41658	AMANDA L TOWLE	500.00	DEC OT/Uniform Allowance
779	02/09/2024	Payroll	2	107966	EMPLOYEE FUND	241.00	Pay Cycle(s) 02/01/2024 To 02/29/2024 - Employee Fund
780	02/09/2024	Payroll	2	107967	TEAMSTERS LOCAL 760	1,003.00	Pay Cycle(s) 02/01/2024 To 02/29/2024 - Teamsters Dues
781	02/09/2024	Payroll	2	107968	UNION GAP POLICE OFFICERS ASSN	1,400.00	Pay Cycle(s) 02/01/2024 To 02/29/2024 - UGPOA Dues
782	02/09/2024	Payroll	2	107969	USABLE LIFE	78.30	Pay Cycle(s) 02/01/2024 To 02/29/2024 - USABLE Life

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783	02/09/2024	Payroll	2	107970	WA STATE COUNCIL OF CNTY	703.45	Pay Cycle(s) 02/01/2024 To 02/29/2024 - AFCSME Dues
784	02/09/2024	Payroll	2	107971	WA STATE COUNCIL OF	175.00	Pay Cycle(s) 02/01/2024 To 02/29/2024 - WSCOPO Dues
785	02/09/2024	Payroll	2	107972	WA STATE EMPLOYMENT SECURITY DEPT	313.83	UNEMPLOYMENT BENEFITS - 4TH QTR 2023
786	02/09/2024	Payroll	2	107973	WESTERN STATES POLICE MEDICAL TRUST	862.50	Pay Cycle(s) 02/01/2024 To 02/29/2024 - WSPMT

001 Current Expense Fund	385,118.50
101 Street Fund	27,261.31
128 Transit System Fund	6,266.47
401 Water Fund	39,858.56
402 Garbage Fund	2,523.15
403 Sewer Fund	34,984.36

496,012.35 Payroll: 496,012.35



City Council Communication

Meeting Date: February 12, 2024
From: Karen Clifton, Director of Finance and Administration
Topic/Issue: Claim Vouchers – February 12, 2024

SYNOPSIS: Claim Vouchers Dated February 12, 2024

RECOMMENDATION: Request Council to approve EFTs and Voucher Nos. 107872 through 107965 in the amount of \$814,947.27

LEGAL REVIEW: N/A

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: 1. Claim Voucher Register
2. Detailed Claim Voucher Register

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592	02/05/2024	Claims	2	EFT	CHASE PAYMENTECH	2,106.26	ONLINE CREDIT CARD PAYMENTS FEE - 01/2024
601	02/06/2024	Claims	2	EFT	XPRESS BILL PAY	1,165.40	ONLINE PAYMENTS FEE - 01-2024
617	02/12/2024	Claims	2	EFT	CENTURY LINK	1,261.84	SENIOR CENTER - 01/2024; FIRE DEPT - 01/2024; CIVIC CENTER PHONE & FAX LINE - 01/2024; PUBLIC WORKS - 01/2024; CIVIC CENTER TRUNK SVC - 01/2024
618	02/12/2024	Claims	2	EFT	OFFICE DEPOT-CITY HALL	323.70	2024 MINI WALL CALENDAR; OUTDOOR HOLDER & HP 910XL INK CARTRIDGES; RETURN OF MERCHANDISE - INV #347919281001 - UNIBALL GEL PENS; HP 962 INK CARTRIDGES, BUSINESS CARD HOLDERS, 2" BINDERS & 2024 WALL CA
619	02/12/2024	Claims	2	EFT	VERIZON WIRELESS - CH #742100945-0001	384.27	CITY HALL CELL SERVICE - 01/2024
620	02/12/2024	Claims	2	EFT	VERIZON WIRELESS - PD2#672326319	520.56	PD MODEMS - 01/2024
621	02/12/2024	Claims	2	EFT	VERIZON WIRELESS - PW #542075407	316.66	PW & BLDG/PLANNING CELL PHONE SERVICE - 01/2024
384	01/23/2024	Claims	2	107872	LAW OFFICES OF MARGITA DORNAY	5,000.00	INVOICE #01-2024 WAS SHORT PAID - SHOULD HAVE PD \$19,500 & ONLY PD \$14,500.00
622	02/12/2024	Claims	2	107873	A.N.S., INC	64.38	NOTARY STAMP - BISCONER
623	02/12/2024	Claims	2	107874	ADVANCED TRAVEL EXP. FUND	129.50	REIMBURSE #1179 - SEXUAL ASSUALT INVEST TRAINING 01/24/2024-01/26/2024 - SANDERS
624	02/12/2024	Claims	2	107875	AMAZON CAPITAL SERVICES, INC	157.29	MEETING RECORDER
625	02/12/2024	Claims	2	107876	AMERICAN WATER WORKS ASSN	412.00	MEMBERSHIP RENEWAL - 03/01/2024 - 02/28/2025
626	02/12/2024	Claims	2	107877	AT&T MOBILITY	270.66	PD MODEMS - 01/2024
627	02/12/2024	Claims	2	107878	BASIN DISPOSAL OF YAKIMA LLC	114,436.71	GARBAGE/RECYCLING SERVICE - 01/2024
628	02/12/2024	Claims	2	107879	BATTERIES & BULBS	29.08	BAYONET 120 V WHITE LED BULBS
629	02/12/2024	Claims	2	107880	BEST WESTERN PLUS AHTANUM INN	300.00	IN-ROOM GUEST DIRECTORY, DIGITAL DINER & SOCIAL MEDIA ADS 03/01/2024-02/28/2025
630	02/12/2024	Claims	2	107881	BIG D'S CONSTRUCTION OF TRI-CITIES, INC.	593.29	OVERPAYMENT REFUND - UB ACCT #13879 - 600 W. VALLEY MALL BLVD
631	02/12/2024	Claims	2	107882	BRANOM INSTRUMENT CO	5,518.20	SEWER DEPT CALIBRATIONS - INSPECTIONS & VERIFICATIONS
632	02/12/2024	Claims	2	107883	BURROWS TRACTOR COMPANY	58.62	SMV STEEL EMBLEMS & SPADE MOUNTS
633	02/12/2024	Claims	2	107884	CANON FINACIAL SERVICES	241.94	PD COPIER - 01/2024
634	02/12/2024	Claims	2	107885	CASCADE SIGN & FABRICATION	5,270.70	DOWN PMT FOR FABRICATION/INSTALL OF PD MULTI-DIMENSIONAL ILLUMINATED WALL SIGN
635	02/12/2024	Claims	2	107886	CASCADE VALLEY LUBE	142.21	FULL SERVICE - VEH #1024; FULL SERVICE - VEH #1026

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636	02/12/2024	Claims	2	107887	CENTRAL WASHINGTON AGRICULTURAL MUSEUM	1,962.70	AG MUSEUM UTILITIES - 12/2023
637	02/12/2024	Claims	2	107888	CHRISTENSEN, INC.	2,181.52	PD FUEL -
638	02/12/2024	Claims	2	107889	CI SHRED	200.49	CITY HALL SHRED SERVICE - 01/2024; PD SHRED SERVICE - 01/2024
639	02/12/2024	Claims	2	107890	CINTAS CORP #605	71.99	CIVIC CENTER & PD MAT SERVICE - 01/26/2024
640	02/12/2024	Claims	2	107891	COLEMAN OIL COMPANY	3,869.24	PW FUEL/CED FUEL - 01/2024
641	02/12/2024	Claims	2	107892	TYLER COLE	41.23	OVERPAYMENT REFUND - UB ACCT #10232 - 107 MOBILE HOME AVENUE
642	02/12/2024	Claims	2	107893	CONCORD CONSTRUCTION, INC.	145,182.47	LIBRARY & COMMUNITY CENTER PROJECT - APPLICATION #2302-10 THRU 01/31/2024
643	02/12/2024	Claims	2	107894	CORE & MAIN LP	1,362.15	1 1/2" WA METER, LID MOUNT ANTENNAS, ZINC BOLTS/NUTS & DROP-IN RBR GASKETS
644	02/12/2024	Claims	2	107895	CUMMINS SALES & SERVICE	3,616.44	ANNUAL SVC MAINTENANCE - CIVIC CAMPUS GENERATOR, WELL #5 & LIFT STATION #1
645	02/12/2024	Claims	2	107896	CURTIS BLUE LINE	143.69	NAVY PANTS - S. MCKINLEY
646	02/12/2024	Claims	2	107897	DAY WIRELESS	53.12	RADIO PARTS - KNOB, VOLUME KNOB & REPLACEMENT MIC CLIP
647	02/12/2024	Claims	2	107898	ALIECE DRESSEL	12.10	WATER DEPOSIT REFUND - UB ACCT #14484 - 2215 S. 3RD AVENUE
648	02/12/2024	Claims	2	107899	E3 SOLUTIONS, INC	81.16	PD ALARM CODE PROGRAMMING CHANGES 10/24/2023; SECURITY ALARM SYSTEM MONITORING - 3007 2ND STREET - PD IMPOUND
649	02/12/2024	Claims	2	107900	FEDEX	41.03	PD SHIPPING - 01/22/2024
650	02/12/2024	Claims	2	107901	ARLENE FISHER	2,035.76	11/10/2022 MISSION SQUARE RETIREMENT REFUND
651	02/12/2024	Claims	2	107902	FRANK'S POINT S	287.70	SERVICE CALL/FLAT REPAIR - VEH #3009; WIPER BLADES - VEH #23
652	02/12/2024	Claims	2	107903	FREIGHTLINER NORTHWEST	18.49	1/4" AIR BRAKE TUBING - VEH #2006
653	02/12/2024	Claims	2	107904	FUTURELINK COMMUNICATIONS	740.09	PD EXT #1213 PHONE ISSUES
654	02/12/2024	Claims	2	107905	GALLS, LLC	306.58	B736 BADGES & STATE SEALS
655	02/12/2024	Claims	2	107906	MD AMIR HOSSAIN	10.10	WATER DEPOSIT REFUND - UB ACCT #14435 - 536 RICHARDS CIRCLE
656	02/12/2024	Claims	2	107907	HYUNDAI OF YAKIMA	1,112.91	LUBE, OIL & FILTER - VEH #21 & VEH #16; NEW FRONT/REAR BRAKES & LUBE, OIL/FILTER - VEH #9; LUBE/OIL/FILTER - VEH #223 & LUBE/OIL/FILTER/TIRE ROTATION - VEH #123
657	02/12/2024	Claims	2	107908	IIMC	125.00	ANNUAL MEMBERSHIP RENEWAL THROUGH 04/01/2024-03/31/2025 - G. WALTMAN
658	02/12/2024	Claims	2	107909	INTERWEST CONSTRUCTION,	265,608.68	PROGRESS PAYMENT #6 - REGIONAL BELTWAY CONNECTOR STAGE 2A
659	02/12/2024	Claims	2	107910	RICHARD & ELIZABETH IRONS	45.07	OVERPAYMENT REFUND - UB ACCT #14474 - 2010 S. 3RD AVENUE

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660	02/12/2024	Claims	2	107911	JUB ENGINEERS INC	48,963.16	REGIONAL BELTWAY CONNECTOR - PROJECT #07-23-041 - 12/03/2023-12/31/2023
661	02/12/2024	Claims	2	107912	KAPCO, LLC	1,043.47	CITY HALL CUBICLE RECEPTACLE REPAIR - J. LINDER/J. VALLE; CIVIC CAMPUS INTERIOR EXIT LIGHT REPAIR - 01/26/2024
662	02/12/2024	Claims	2	107913	KELLER SUPPLY CO	42.13	HOLE DOZERS WITH CARBIDE TEETH - 1 3/4" , 7/8" & 1 3/8"
663	02/12/2024	Claims	2	107914	KNOBELS ELECTRIC INC	3,281.88	PW SHOP BREAKER REPAIR & WELL #5 - MOVE POWER TO HEATER IN PUMP HOUSE; REMOVE SEASON'S GREETINGS SIGN, YP IRRIG SHED HEATERS & WELL #6 LIGHTS REPAIR
664	02/12/2024	Claims	2	107915	L. PAUL SCHNEIDER, PH.D.,ABPP	950.00	PRE-EMPLOYMENT PSYCH EVALUATION 01/20/2024 - D. EAGY & B. GONZALEZ-NUNEZ
665	02/12/2024	Claims	2	107916	LESLIE & CAMPBELL, INC	1,386.53	FABRICATION & INSTALLATION OF SNOW RETENTION BARS FOR BORTON PUMPHOUSE
666	02/12/2024	Claims	2	107917	LIGHTNING GRAPHICS	270.75	BUILDING INSPECTION CALL FORMS
667	02/12/2024	Claims	2	107918	LOWES COMPANY INC	379.36	60W LIGHT BULBS & 32W T8 FLUORESCENT LIGHT BULBS; 4-INCH X 8-FT ALUMINUM SEMI-RIGID FLEXIBLE DUCTS; 4-IN X 8-FT ALUMINUM SEMI-RIGID FLEXIBLE DUCTS; KEY ID CAPS, 20-FT X 30-FT TARP, TITEBOND WOOD ADHES
668	02/12/2024	Claims	2	107919	LOWES COMPANY INC	129.46	ICE MELT
669	02/12/2024	Claims	2	107920	HOWARD L MASON	136.00	WA ST CDL ENDORSEMENT RENEWAL REIMBURSEMENT - H. MASON
670	02/12/2024	Claims	2	107921	MEDSTAR CABULANCE, INC.	76,758.51	DIAL A RIDE/FIXED ROUTE - 01/2024
671	02/12/2024	Claims	2	107922	MINUTEMAN PRESS	247.09	UB STATEMENTS - 01/2024; LATE FEE - BILLING STATEMENT 02/01/2024
672	02/12/2024	Claims	2	107923	MPH INDUSTRIES INC	3,163.77	RADAR UNITS
673	02/12/2024	Claims	2	107924	ABEDALAZEZ BASEM MUSABEH	206.30	OVERPAYMENT REFUND - UB ACCT #14300 - 2214 S. 3RD AVENUE
674	02/12/2024	Claims	2	107925	ROBERT R NORTHCOTT	1,450.00	PUBLIC DEFENDER
675	02/12/2024	Claims	2	107926	OFFICE SOLUTIONS NORTHWEST	642.49	HP 962 XL CYAN INK CARTRIDGE; COPY PAPER, HP 962XL INK CART, STRAIGHT CUT FILE POCKETS, FASTNERS & INDEX DIVIDERS; SMEAD STRAIGHT CUT LETTER FILE POCKETS; 2024 MINI MONTHLY WALL CALENDAR; LYSOL DISINF
676	02/12/2024	Claims	2	107927	ON SCENE MEDICAL SERVICES P.C.	1,836.00	PD NEW EMPLOYEE PHYSICAL - B. GONZALEZ NUNEZ & D. EAGY
677	02/12/2024	Claims	2	107928	ONE CALL CONCEPTS INC	23.40	UTILITY LOCATES - 01/2024
678	02/12/2024	Claims	2	107929	PACIFIC POWER	11,169.96	WELLS - 01/2024 & AREA LIGHTS - 01/2024
679	02/12/2024	Claims	2	107930	PEOPLE FOR PEOPLE	2,300.00	SENIOR NUTRITION TEMPORARY SITE MANAGER - 01/2024

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680	02/12/2024	Claims	2	107931	QUADIENT LEASING USA, INC.	665.43	POSTAGE MACHINE LEASE - 02/13/2024-05/12/2024
681	02/12/2024	Claims	2	107932	QUADIENT, INC.	222.03	POSTAGE METER SUPPLIES - INK CARTRIDGE, SEAL SOLUTION & LABELS
682	02/12/2024	Claims	2	107933	RACOM CORPORATION	175.82	RADIO REPROGRAMMING - VEH #123
683	02/12/2024	Claims	2	107934	REPUBLIC PUBLISHING CO	2,803.80	DETERMINATION OF NONSIGNIFICANCE - TRI-CITIES ENGINEERING/Franz Bakery; NOTICE OF CITY COUNCIL VACANCY - POSITION 5; NOTICE OF IN-PERSON LTAC MEETING - 01/23/2024; ADVERTISEMENT FOR BIDS - CONST OF S.
684	02/12/2024	Claims	2	107935	RIO FOLTZ PLLC	8,500.00	CITY ATTORNEY - 01/2024
685	02/12/2024	Claims	2	107936	DON C. SMITH	2,606.43	LEOFF 1 RETIREE MEDICARE 02/01/2024 -04/30/2024; LEOFF 1 RETIREE RX; LEOFF 1 RETIREE RX; LEOFF 1 RETIREE 2023 YAKIMA ATHLETIC CLUB GYM MEMBERSHIP
686	02/12/2024	Claims	2	107937	SMITTYS OUTDOOR POWER EQUIPMENT INC	581.55	36RD3 25R CHAIN REEL RAPID DURO
687	02/12/2024	Claims	2	107938	SPAN CONSTRUCTION	166.88	OVERPAYMENT REFUND - UB ACCT #14279 - 2310 LONGFIBRE ROAD
688	02/12/2024	Claims	2	107939	SPRINGBROOK HOLDING CO. LLC	21,099.68	SPRINGBROOK ANNUAL MAINTENANCE - 01/01/2024 - 12/31/2024
689	02/12/2024	Claims	2	107940	THE PRINT GUYS INC.	66.41	BUSINESS CARDS - J. SCHILLING
690	02/12/2024	Claims	2	107941	PATRICK THOMPSON	174.70	MEDICARE PREMIUM - 02/2024
691	02/12/2024	Claims	2	107942	THRYV, INC.	116.64	MARKETING CENTER PRO - DIGITAL PARK AD - 01/21/2024-02/21/2024
692	02/12/2024	Claims	2	107943	U.S. LINEN & UNIFORM	744.27	PW UNIFORM SERVICE - 01/2024
693	02/12/2024	Claims	2	107944	ULINE	86.69	20-30 GALLON 1.2 MIL RED BIOHAZARD LINERS
694	02/12/2024	Claims	2	107945	UNION GAP PROPERTY, LLC	17.95	OVERPAYMENT REFUND - UB ACCT #5669 - 1400 E. WASHINGTON AVENUE
695	02/12/2024	Claims	2	107946	UNION GAP WATER FUND & SEWER	2,992.21	FIRE DEPT - 01/2024; CIVIC CAMPUS - 01/2024; PARKS - 01/2024, STREETS - 01/2024 & CITY SHOP - 01/2024; FINAL BILL - STREETS SEASONAL IRRIGATION METER
696	02/12/2024	Claims	2	107947	UNITED STATES POSTAL SERVICE	320.00	USPS MARKETING MAIL ANNUAL MAILING FEE - PERMIT #100
697	02/12/2024	Claims	2	107948	UNUM LIFE INSURANCE	135.30	LEOFF 1 LONG TERM CARE - 02/2024
698	02/12/2024	Claims	2	107949	UPPER YAKIMA VALLEY UTILITY	120.00	2024 YAKIMA VALLEY UTILITY COORDINATING COUNCIL ANNUAL DUES
699	02/12/2024	Claims	2	107950	UPS	58.05	PD SHIPPING - 01/2024
700	02/12/2024	Claims	2	107951	VIC'S AUTO & SUPPLY UNION GAP - PD	32.40	-20 WINDSHIELD WASHER FLUID

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701	02/12/2024	Claims	2	107952	VIC'S AUTO & SUPPLY UNION GAP - PW	63.44	MINATURE LIGHT BULBS - VEH #2007; NAPA GOLD AIR FILTER - VEH #1023
702	02/12/2024	Claims	2	107953	WA STATE CRIMINAL JUSTICE	4,947.00	BLEA 882 TRAINING - 01/09/2024 - 05/15/2024 - S. SNYDER
703	02/12/2024	Claims	2	107954	WA STATE DEPT OF LICENSING	168.00	CPLS - JANUARY 2024
704	02/12/2024	Claims	2	107955	WA STATE DEPT OF TRANSPORTATION	692.18	SIGNAL MAINTENANCE, REPAIR & ADDITIONS - 12/2023
705	02/12/2024	Claims	2	107956	WA STATE PATROL	66.25	BACKGROUND CHECKS - 01/2024
706	02/12/2024	Claims	2	107957	WEAVER DISTRIBUTING	53.86	5/16" X 1" HEX WASHER HD TEK ZINC SCREWS
707	02/12/2024	Claims	2	107958	WHATSAMATHER CONSULTING, INC.	2,000.00	WEST POINT LEADERSHIP - PUJALLUP, WA 01/29/2024-02/02/2024 - C. SANTUCCI
708	02/12/2024	Claims	2	107959	BARRY M WOODARD	19,000.00	PUBLIC DEFENDER - 01/2024
709	02/12/2024	Claims	2	107960	YAKIMA CO DEVELOPMENT ASSN	10,000.00	YCDA 2024-2028 PLEDGE
710	02/12/2024	Claims	2	107961	YAKIMA CO PUBLIC SERVICES	482.02	GARBAGE DISPOSAL - 01/31/2024 - 5.33 TONS & TIRE DISPOSAL - 01/31/2024 - 0.99 TONS
711	02/12/2024	Claims	2	107962	YAKIMA COOPERATIVE ASSN	2,264.20	BULK PROPANE - 322.200 GALLONS - AHTANUM YOUTH PARK & 205.9000 GALLONS - YB; MSHDWR SAFE STEP 8300 ICE MELT
712	02/12/2024	Claims	2	107963	YAKIMA DRY CLEANERS	125.34	DRY CLEANING & ALTERATIONS - G. COBB
713	02/12/2024	Claims	2	107964	YAKIMA HUMANE SOCIETY	11,100.00	ANIMAL CONTROL SERVICES - 12/2023; ANIMAL CONTROL SERVICES - 10/2023; ANIMAL CONTROL SERVICES - 01/2024
714	02/12/2024	Claims	2	107965	YAKIMA PRINTING COMPANY	105.50	24 HOUR REMOVAL NOTICES FOR VEHICLES
						122,324.37	
						3,716.45	
						1,962.70	
						389.60	
						145,182.47	
						3,163.77	
						77,191.62	
						314,571.84	
						19,047.84	
						116,043.58	
						10,637.55	
						358.40	
						189.08	
						168.00	
						814,947.27	Claims:
						814,947.27	

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592	02/05/2024	Claims	2	EFT	CHASE PAYMENTECH	2,106.26	ONLINE CREDIT CARD PAYMENTS FEE - 01/2024
		001 - 524 20 49 00 - MISCELLANEOUS-BUILDING				155.93	
		401 - 534 50 49 00 - MISCELLANEOUS				546.16	
		403 - 535 50 49 00 - MISCELLANEOUS				546.16	
		402 - 537 50 49 00 - MISCELLANEOUS				546.16	
		001 - 558 60 49 00 - MISCELLANEOUS				155.92	
		001 - 576 80 49 00 - MISCELLANEOUS				155.93	
601	02/06/2024	Claims	2	EFT	XPRESS BILL PAY	1,165.40	ONLINE PAYMENTS FEE - 01-2024
		001 - 524 20 49 00 - MISCELLANEOUS-BUILDING				233.08	
		401 - 534 50 49 00 - MISCELLANEOUS				233.08	
		403 - 535 50 49 00 - MISCELLANEOUS				233.08	
		402 - 537 50 49 00 - MISCELLANEOUS				233.08	
		001 - 558 60 49 00 - MISCELLANEOUS				233.08	
617	02/12/2024	Claims	2	EFT	CENTURY LINK	1,261.84	SENIOR CENTER - 01/2024; FIRE DEPT - 01/2024; CIVIC CENTER PHONE & FAX LINE - 01/2024; PUBLIC WORKS - 01/2024; CIVIC CENTER TRUNK SVC - 01/2024
		001 - 513 10 47 00 - CIVIC CAMPUS UTILITIES - EXEC				16.51	
		001 - 513 10 47 00 - CIVIC CAMPUS UTILITIES - EXEC				30.90	
		001 - 514 23 47 00 - CIVIC CAMPUS UTILITIES-FINAN				23.03	
		001 - 514 23 47 00 - CIVIC CAMPUS UTILITIES-FINAN				43.10	
		001 - 514 30 47 00 - CIVIC CAMPUS UTILITIES - CLER				20.71	
		001 - 514 30 47 00 - CIVIC CAMPUS UTILITIES - CLER				38.75	
		001 - 515 31 47 00 - CIVIC CAMPUS UTILITIES-LEGAL				10.02	
		001 - 515 31 47 00 - CIVIC CAMPUS UTILITIES-LEGAL				18.75	
		001 - 521 50 47 00 - PD FACILITIES CIVIC CAMP UTIL				209.68	
		001 - 521 50 47 00 - PD FACILITIES CIVIC CAMP UTIL				392.41	
		001 - 522 10 42 00 - COMMUNICATION				76.98	
		001 - 524 10 47 01 - CIVIC CAMPUS UTILITY-BUILDIN				10.57	
		001 - 524 10 47 01 - CIVIC CAMPUS UTILITY-BUILDIN				19.79	
		401 - 534 50 42 00 - COMMUNICATION				41.66	
		401 - 534 50 47 01 - CIVIC CAMPUS UTILITIES-WATE				9.59	
		401 - 534 50 47 01 - CIVIC CAMPUS UTILITIES-WATE				17.95	
		403 - 535 50 42 00 - COMMUNICATION				41.66	
		403 - 535 50 47 01 - CIVIC CAMPUS UTILITIES-SEWEI				6.98	
		403 - 535 50 47 01 - CIVIC CAMPUS UTILITIES-SEWEI				13.03	
		402 - 537 50 42 00 - COMMUNICATION				41.66	
		402 - 537 50 47 01 - CIVIC CAMPUS UTILITES - GARB				0.73	
		402 - 537 50 47 01 - CIVIC CAMPUS UTILITES - GARB				1.37	
		101 - 542 30 47 01 - CIVIC CAMPUS UTILITIES-STREE				1.32	
		101 - 542 30 47 01 - CIVIC CAMPUS UTILITIES-STREE				2.47	
		101 - 543 30 42 00 - COMMUNICATION				41.66	
		101 - 543 30 47 01 - CIVIC CAMPUS UTILITIES-STREE				3.52	
		101 - 543 30 47 01 - CIVIC CAMPUS UTILITIES-STREE				6.59	
		128 - 547 10 47 01 - CIVIC CAMPUS UTILITIES-TRAN!				2.95	
		128 - 547 10 47 01 - CIVIC CAMPUS UTILITIES-TRAN!				5.52	
		001 - 558 60 47 01 - CIVIC CAMPUS UTILITIES-PLAN!				9.17	
		001 - 558 60 47 01 - CIVIC CAMPUS UTILITIES-PLAN!				17.17	
		001 - 571 21 42 00 - COMMUNICATION				77.76	
		001 - 576 80 47 01 - CIVIC CAMPUS UTILITIES-PARK				2.74	
		001 - 576 80 47 01 - CIVIC CAMPUS UTILITIES-PARK				5.14	
618	02/12/2024	Claims	2	EFT	OFFICE DEPOT-CITY HALL	323.70	2024 MINI WALL CALENDAR; OUTDOOR HOLDER & HP 910XL INK CARTRIDGES; RETURN OF MERCHANDISE - INV #347919281001 - UNIBALL GEL PENS; HP 962 INK CARTRIDGES, BUSINESS CARD HOLDERS, 2" BINDERS & 2024 WALL CA
		001 - 513 10 31 00 - SUPPLIES				45.98	
		001 - 513 10 31 00 - SUPPLIES				-2.92	

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			001 - 514 30 31 00 - SUPPLIES			8.62	
			001 - 514 30 31 00 - SUPPLIES			29.20	
			001 - 514 30 31 00 - SUPPLIES			45.98	
			001 - 514 30 31 00 - SUPPLIES			-2.92	
			001 - 524 20 31 00 - SUPPLIES-BUILDING			2.65	
			001 - 524 20 31 00 - SUPPLIES-BUILDING			4.33	
			401 - 534 50 31 00 - SUPPLIES			7.56	
			401 - 534 50 31 00 - SUPPLIES			4.33	
			403 - 535 50 31 00 - SUPPLIES			133.92	
			403 - 535 50 31 00 - SUPPLIES			4.33	
			402 - 537 50 31 00 - SUPPLIES			7.56	
			402 - 537 50 31 00 - SUPPLIES			4.33	
			101 - 542 30 31 00 - SUPPLIES			7.56	
			101 - 542 30 31 00 - SUPPLIES			4.33	
			001 - 558 60 31 00 - SUPPLIES			2.68	
			001 - 558 60 31 00 - SUPPLIES			4.31	
			001 - 576 80 31 00 - SUPPLIES			7.54	
			001 - 576 80 31 00 - SUPPLIES			4.33	
619	02/12/2024	Claims	2	EFT	VERIZON WIRELESS - CH #742100945-0001	384.27	CITY HALL CELL SERVICE - 01/2024
			001 - 511 60 42 01 - COMMUNICATION			332.17	
			001 - 513 10 42 01 - COMMUNICATION			52.10	
620	02/12/2024	Claims	2	EFT	VERIZON WIRELESS - PD2#672326319	520.56	PD MODEMS - 01/2024
			001 - 521 10 42 00 - PD ADMIN COMMUNICATIONS			520.56	
621	02/12/2024	Claims	2	EFT	VERIZON WIRELESS - PW #542075407	316.66	PW & BLDG/PLANNING CELL PHONE SERVICE - 01/2024
			001 - 524 20 42 00 - COMMUNICATION-BUILDING			3.08	
			401 - 534 50 42 00 - COMMUNICATION			62.10	
			403 - 535 50 42 00 - COMMUNICATION			62.10	
			402 - 537 50 42 00 - COMMUNICATION			62.10	
			101 - 542 30 42 00 - COMMUNICATIONS			62.10	
			001 - 558 60 42 00 - COMMUNICATION			3.07	
			001 - 576 80 42 00 - COMMUNICATION			62.11	
384	01/23/2024	Claims	2	107872	LAW OFFICES OF MARGITA DORNAY	5,000.00	INVOICE #01-2024 WAS SHORT PAID - SHOULD HAVE PD \$19,500 & ONLY PD \$14,500.00
			001 - 515 31 41 02 - LEGAL SERVICES - PROS. ATTNY			5,000.00	
622	02/12/2024	Claims	2	107873	A.N.S., INC	64.38	NOTARY STAMP - BISCOBER
			001 - 514 23 31 00 - SUPPLIES			32.19	
			001 - 514 30 31 00 - SUPPLIES			32.19	
623	02/12/2024	Claims	2	107874	ADVANCED TRAVEL EXP. FUND	129.50	REIMBURSE #1179 - SEXUAL ASSUALT INVEST TRAINING 01/24/2024-01/26/2024 - SANDERS
			001 - 521 40 43 00 - PD TRAINING TRAVEL			129.50	
624	02/12/2024	Claims	2	107875	AMAZON CAPITAL SERVICES, INC	157.29	MEETING RECORDER
			001 - 511 60 31 01 - SUPPLIES			157.29	
625	02/12/2024	Claims	2	107876	AMERICAN WATER WORKS ASSN	412.00	MEMBERSHIP RENEWAL - 03/01/2024 - 02/28/2025
			401 - 534 50 49 00 - MISCELLANEOUS			412.00	
626	02/12/2024	Claims	2	107877	AT&T MOBILITY	270.66	PD MODEMS - 01/2024
			001 - 521 10 42 00 - PD ADMIN COMMUNICATIONS			270.66	

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627	02/12/2024	Claims	2	107878	BASIN DISPOSAL OF YAKIMA LLC	114,436.71	GARBAGE/RECYCLING SERVICE - 01/2024
					402 - 537 60 49 00 - CONTRACTED SERVICES	114,436.71	
628	02/12/2024	Claims	2	107879	BATTERIES & BULBS	29.08	BAYONET 120 V WHITE LED BULBS
					403 - 535 50 31 00 - SUPPLIES	29.08	
629	02/12/2024	Claims	2	107880	BEST WESTERN PLUS AHTANUM INN	300.00	IN-ROOM GUEST DIRECTORY, DIGITAL DINER & SOCIAL MEDIA ADS 03/01/2024-02/28/2025
					108 - 557 30 44 10 - ADVERTISING-GRANT J HUNT	300.00	
630	02/12/2024	Claims	2	107881	BIG D'S CONSTRUCTION OF TRI-CITIES, INC.	593.29	OVERPAYMENT REFUND - UB ACCT #13879 - 600 W. VALLEY MALL BLVD
					401 - 582 10 04 01 - 210-10) WATER REFUNDS	593.29	
631	02/12/2024	Claims	2	107882	BRANOM INSTRUMENT CO	5,518.20	SEWER DEPT CALIBRATIONS - INSPECTIONS & VERIFICATIONS
					403 - 535 50 41 00 - PROFESSIONAL SERVICES	5,518.20	
632	02/12/2024	Claims	2	107883	BURROWS TRACTOR	58.62	SMV STEEL EMBLEMS & SPADE MOUNTS
					001 - 576 80 31 00 - SUPPLIES	58.62	
633	02/12/2024	Claims	2	107884	CANON FINACIAL SERVICES	241.94	PD COPIER - 01/2024
					001 - 591 21 71 09 - SBITA TECH LEASE - POLICE CLE	241.94	
634	02/12/2024	Claims	2	107885	CASCADE SIGN &	5,270.70	DOWN PMT FOR FABRICATION/INSTALL OF PD MULTI-DIMENSIONAL ILLUMINATED WALL SIGN
					001 - 521 50 41 00 - PD FACILITIES PROFESSIONAL S	5,270.70	
635	02/12/2024	Claims	2	107886	CASCADE VALLEY LUBE	142.21	FULL SERVICE - VEH #1024; FULL SERVICE - VEH #1026
					403 - 531 30 48 00 - STORMWATER REPAIRS & MAINT	3.98	
					403 - 531 30 48 00 - STORMWATER REPAIRS & MAINT	3.13	
					401 - 534 50 48 00 - REPAIRS & MAINTENANCE	19.87	
					401 - 534 50 48 00 - REPAIRS & MAINTENANCE	15.69	
					403 - 535 50 48 00 - REPAIRS & MAINTENANCE	15.89	
					403 - 535 50 48 00 - REPAIRS & MAINTENANCE	12.55	
					101 - 542 30 48 00 - REPAIRS & MAINTENANCE	7.95	
					101 - 542 30 48 00 - REPAIRS & MAINTENANCE	9.41	
					101 - 542 66 48 00 - REPAIRS & MAINTENANCE	3.97	
					101 - 542 66 48 00 - REPAIRS & MAINTENANCE	3.14	
					101 - 542 67 48 00 - REPAIRS & MAINTENANCE	3.97	
					101 - 542 67 48 00 - REPAIRS & MAINTENANCE	3.14	
					101 - 542 70 48 00 - REPAIRS & MAINTENANCE	3.97	
					101 - 542 70 48 00 - REPAIRS & MAINTENANCE	3.14	
					128 - 547 10 48 00 - REPAIRS & MAINTENANCE	3.97	
					128 - 547 10 48 00 - REPAIRS & MAINTENANCE	3.14	
					001 - 576 80 48 00 - REPAIRS & MAINTENANCE	15.89	
					001 - 576 80 48 00 - REPAIRS & MAINTENANCE	9.41	
636	02/12/2024	Claims	2	107887	CENTRAL WASHINGTON AGRICULTURAL MUSEUM	1,962.70	AG MUSEUM UTILITIES - 12/2023
					107 - 571 00 47 00 - UTILITIES-AG MUSEUM	1,962.70	
637	02/12/2024	Claims	2	107888	CHRISTENSEN, INC.	2,181.52	PD FUEL - 01/16/2024-01/31/2024
					001 - 521 10 32 00 - PD ADMIN FUEL	339.55	
					001 - 521 21 32 00 - INVESTIGATION FUEL	460.89	
					001 - 521 22 32 00 - PATROL FUEL	1,381.08	

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638	02/12/2024	Claims	2	107889	CI SHRED	200.49	CITY HALL SHRED SERVICE - 01/2024; PD SHRED SERVICE - 01/2024
		001 - 511 60 41 01 - PROFESSIONAL SERVICES				16.93	
		001 - 513 10 41 01 - PROFESSIONAL SERVICES				16.93	
		001 - 514 23 41 00 - PROFESSIONAL SERVICES				16.93	
		001 - 514 30 41 00 - PROFESSIONAL SERVICES				16.93	
		001 - 521 50 41 00 - PD FACILITIES PROFESSIONAL S				99.14	
		001 - 524 20 41 00 - PROFESSIONAL SERVICES-BUILL				8.46	
		401 - 534 50 41 00 - PROFESSIONAL SERVICES				3.39	
		403 - 535 50 41 00 - PROFESSIONAL SERVICES				3.39	
		402 - 537 50 41 00 - PROFESSIONAL SERVICES				3.39	
		101 - 542 30 41 00 - PROFESSIONAL SERVICES				3.39	
		001 - 558 60 41 00 - PROFESSIONAL SERVICES				8.46	
		001 - 576 80 41 03 - PROFESSIONAL SERVICES				3.15	
639	02/12/2024	Claims	2	107890	CINTAS CORP #605	71.99	CIVIC CENTER & PD MAT SERVICE - 01/26/2024
		001 - 513 10 48 01 - CIVIC CAMPUS MAINTENANCE-				3.63	
		001 - 514 23 48 01 - CIVIC CAMPUS MAINTENANCE-				5.06	
		001 - 514 30 48 01 - CIVIC CAMPUS MAINTENANCE-				4.55	
		001 - 515 31 48 00 - CIVIC CAMPUS MAINTENANCE-				2.20	
		001 - 521 50 48 01 - PD FACILITIES CIVIC CAMPUS M				46.09	
		001 - 524 20 48 01 - CIVIC CAMPUS MAINTENANCE-				2.32	
		401 - 534 50 48 01 - CIVIC CAMPUS MAINTENANCE-				2.11	
		403 - 535 50 48 01 - CIVIC CAMPUS MAINTENANCE-				1.54	
		402 - 537 50 48 01 - CIVIC CAMPUS MAINTENANCE-				0.16	
		101 - 542 30 48 01 - CIVIC CAMPUS MAINTENANCE-				0.29	
		101 - 543 30 48 01 - CIVIC CAMPUS MAINTENANCE-				0.77	
		128 - 547 10 48 01 - CIVIC CAMPUS MAINTENANCE-				0.65	
		001 - 558 60 48 01 - CIVIC CAMPUS MAINTENANCE-				2.02	
		001 - 576 80 48 01 - CIVIC CAMPUS MAINTENANCE				0.60	
640	02/12/2024	Claims	2	107891	COLEMAN OIL COMPANY	3,869.24	PW FUEL/CED FUEL - 01/2024
		001 - 524 20 32 00 - FUEL-BUILDING				10.74	
		001 - 524 20 32 00 - FUEL-BUILDING				19.66	
		001 - 524 20 32 00 - FUEL-BUILDING				-0.07	
		001 - 524 20 32 00 - FUEL-BUILDING				-0.12	
		403 - 531 30 32 00 - STORMWATER FUEL				197.39	
		403 - 531 30 32 00 - STORMWATER FUEL				-1.06	
		401 - 534 50 32 00 - FUEL				780.75	
		401 - 534 50 32 00 - FUEL				-4.50	
		401 - 534 50 32 00 - FUEL				10.74	
		401 - 534 50 32 00 - FUEL				-0.07	
		403 - 535 50 32 00 - FUEL				757.94	
		403 - 535 50 32 00 - FUEL				-4.38	
		403 - 535 50 32 00 - FUEL				-0.65	
		403 - 535 50 32 00 - FUEL				10.74	
		403 - 535 50 32 00 - FUEL				-0.07	
		402 - 537 50 32 00 - FUEL				112.07	
		402 - 537 50 32 00 - FUEL				-0.69	
		101 - 542 30 32 00 - FUEL				450.92	
		101 - 542 30 32 00 - FUEL				-2.70	
		101 - 542 30 32 00 - FUEL				10.74	
		101 - 542 30 32 00 - FUEL				-0.05	
		101 - 542 66 32 00 - FUEL				757.73	
		101 - 542 66 32 00 - FUEL				-4.03	
		101 - 542 67 32 00 - FUEL				29.74	
		101 - 542 67 32 00 - FUEL				-0.18	
		101 - 542 70 32 00 - FUEL				356.64	
		101 - 542 70 32 00 - FUEL				-2.04	
		128 - 547 10 32 00 - FUEL CONSUMED				119.29	
		001 - 558 60 32 00 - FUEL				10.74	
		001 - 558 60 32 00 - FUEL				19.65	

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			001 - 558 60 32 00 - FUEL			-0.07	
			001 - 558 60 32 00 - FUEL			-0.12	
			001 - 576 80 32 00 - FUEL			235.88	
			001 - 576 80 32 00 - FUEL			-1.32	
641	02/12/2024	Claims	2	107892	TYLER COLE		41.23 OVERPAYMENT REFUND - UB ACCT #10232 - 107 MOBILE HOME AVENUE
			401 - 582 10 04 01 - 210-10) WATER REFUNDS			41.23	
642	02/12/2024	Claims	2	107893	CONCORD CONSTRUCTION, INC.	145,182.47	LIBRARY & COMMUNITY CENTER PROJECT - APPLICATION #2302-10 THRU 01/31/2024
			111 - 594 72 60 43 - COMMERCE - LIBRARY/COMM I			69,687.59	
			111 - 594 72 60 50 - ARPA - LIBRARY/COMMUNITY C			31,940.14	
			111 - 594 72 60 51 - CDBG - LIBRARY/COMMUNITY C			43,554.74	
643	02/12/2024	Claims	2	107894	CORE & MAIN LP	1,362.15	1 1/2" WA METER, LID MOUNT ANTENNAS, ZINC BOLTS/NUTS & DROP-IN RBR GASKETS
			401 - 534 50 31 00 - SUPPLIES			1,362.15	
644	02/12/2024	Claims	2	107895	CUMMINS SALES & SERVICE	3,616.44	ANNUAL SVC MAINTENANCE - CIVIC CAMPUS GENERATOR, WELL #5 & LIFT STATION #1
			001 - 513 10 48 01 - CIVIC CAMPUS MAINTENANCE-			57.25	
			001 - 514 23 48 01 - CIVIC CAMPUS MAINTENANCE-			79.86	
			001 - 514 30 48 01 - CIVIC CAMPUS MAINTENANCE-			71.81	
			001 - 515 31 48 00 - CIVIC CAMPUS MAINTENANCE-			34.74	
			001 - 521 50 48 01 - PD FACILITIES CIVIC CAMPUS M			727.12	
			001 - 524 20 48 01 - CIVIC CAMPUS MAINTENANCE-			36.67	
			401 - 534 50 48 00 - REPAIRS & MAINTENANCE			1,240.34	
			401 - 534 50 48 01 - CIVIC CAMPUS MAINTENANCE-			33.26	
			403 - 535 50 48 00 - REPAIRS & MAINTENANCE			1,240.34	
			403 - 535 50 48 01 - CIVIC CAMPUS MAINTENANCE-			24.19	
			402 - 537 50 48 01 - CIVIC CAMPUS MAINTENANCE-			2.53	
			101 - 542 30 48 01 - CIVIC CAMPUS MAINTENANCE-			4.57	
			101 - 543 30 48 01 - CIVIC CAMPUS MAINTENANCE-			12.21	
			128 - 547 10 48 01 - CIVIC CAMPUS MAINTENANCE-			10.22	
			001 - 558 60 48 01 - CIVIC CAMPUS MAINTENANCE-			31.81	
			001 - 576 80 48 01 - CIVIC CAMPUS MAINTENANCE			9.52	
645	02/12/2024	Claims	2	107896	CURTIS BLUE LINE	143.69	NAVY PANTS - S. MCKINLEY
			001 - 521 10 21 00 - PD ADMIN UNIFORMS & EQUIP			143.69	
646	02/12/2024	Claims	2	107897	DAY WIRELESS	53.12	RADIO PARTS - KNOB, VOLUME KNOB & REPLACEMENT MIC CLIP
			001 - 521 22 21 00 - PATROL UNIFORMS & EQUIPMI			53.12	
647	02/12/2024	Claims	2	107898	ALIECE DRESSSEL	12.10	WATER DEPOSIT REFUND - UB ACCT #14484 - 2215 S. 3RD AVENUE
			414 - 582 10 04 14 - DEPOSIT REFUND			12.10	Refund Utility Deposit
648	02/12/2024	Claims	2	107899	E3 SOLUTIONS, INC	81.16	PD ALARM CODE PROGRAMMING CHANGES 10/24/2023; SECURITY ALARM SYSTEM MONITORING - 3007 2ND STREET - PD IMPOUND BLDG - 02/2024
			001 - 521 50 41 00 - PD FACILITIES PROFESSIONAL S			48.70	
			001 - 521 50 41 00 - PD FACILITIES PROFESSIONAL S			32.46	
649	02/12/2024	Claims	2	107900	FEDEX	41.03	PD SHIPPING - 01/22/2024
			001 - 521 10 42 00 - PD ADMIN COMMUNICATIONS			41.03	
650	02/12/2024	Claims	2	107901	ARLENE FISHER	2,035.76	11/10/2022 MISSION SQUARE RETIREMENT REFUND
			001 - 589 90 00 99 - Payroll EE Deduction Clearing			2,035.76	

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651	02/12/2024	Claims	2	107902	FRANK'S POINT S	287.70	SERVICE CALL/FLAT REPAIR - VEH #3009; WIPER BLADES - VEH #23
					001 - 521 10 48 00 - PD ADMIN REPAIRS & MAINT	64.92	
					401 - 534 50 48 00 - REPAIRS & MAINTENANCE	122.53	
					403 - 535 50 48 00 - REPAIRS & MAINTENANCE	11.14	
					101 - 542 66 48 00 - REPAIRS & MAINTENANCE	55.70	
					101 - 542 90 48 00 - REPAIRS & MAINTENANCE	22.28	
					128 - 547 10 48 00 - REPAIRS & MAINTENANCE	11.13	
652	02/12/2024	Claims	2	107903	FREIGHTLINER NORTHWEST	18.49	1/4" AIR BRAKE TUBING - VEH #2006
					401 - 534 50 48 00 - REPAIRS & MAINTENANCE	2.77	
					403 - 535 50 48 00 - REPAIRS & MAINTENANCE	2.77	
					101 - 542 66 48 00 - REPAIRS & MAINTENANCE	9.25	
					101 - 542 70 48 00 - REPAIRS & MAINTENANCE	1.85	
					128 - 547 10 48 00 - REPAIRS & MAINTENANCE	0.93	
					001 - 576 80 48 00 - REPAIRS & MAINTENANCE	0.92	
653	02/12/2024	Claims	2	107904	FUTURELINK COMMUNICATIONS	740.09	PD EXT #1213 PHONE ISSUES
					001 - 521 10 42 00 - PD ADMIN COMMUNICATIONS	740.09	
654	02/12/2024	Claims	2	107905	GALLS, LLC	306.58	B736 BADGES & STATE SEALS
					001 - 521 22 21 00 - PATROL UNIFORMS & EQUIPMI	306.58	
655	02/12/2024	Claims	2	107906	MD AMIR HOSSAIN	10.10	WATER DEPOSIT REFUND - UB ACCT #14435 - 536 RICHARDS CIRCLE
					414 - 582 10 04 14 - DEPOSIT REFUND	10.10	Refund Utility Deposit
656	02/12/2024	Claims	2	107907	HYUNDAI OF YAKIMA	1,112.91	LUBE, OIL & FILTER - VEH #21 & VEH #16; NEW FRONT/REAR BRAKES & LUBE, OIL/FILTER - VEH #9; LUBE/OIL/FILTER - VEH #223 & LUBE/OIL/FILTER/TIRE ROTATION - VEH #123
					001 - 521 22 48 00 - PATROL REPAIRS & MAINT	65.44	
					001 - 521 22 48 00 - PATROL REPAIRS & MAINT	958.38	
					001 - 521 22 48 00 - PATROL REPAIRS & MAINT	89.09	
657	02/12/2024	Claims	2	107908	IIMC	125.00	ANNUAL MEMBERSHIP RENEWAL THROUGH 04/01/2024-03/31/2025 - G. WALTMAN
					001 - 514 30 49 00 - MISCELLANEOUS	125.00	
658	02/12/2024	Claims	2	107909	INTERWEST CONSTRUCTION, INC.	265,608.68	PROGRESS PAYMENT #6 - REGIONAL BELTWAY CONNECTOR STAGE 2A
					305 - 595 30 65 26 - REGIONAL BELTWAY - CONSTR	265,608.68	
659	02/12/2024	Claims	2	107910	RICHARD & ELIZABETH IRONS	45.07	OVERPAYMENT REFUND - UB ACCT #14474 - 2010 S. 3RD AVENUE
					401 - 582 10 04 01 - 210-10) WATER REFUNDS	45.07	
660	02/12/2024	Claims	2	107911	JUB ENGINEERS INC	48,963.16	REGIONAL BELTWAY CONNECTOR - PROJECT #07-23-041 - 12/03/2023-12/31/2023
					305 - 595 10 41 26 - REGIONAL BELTWAY-PE	10,542.71	
					305 - 595 10 41 26 - REGIONAL BELTWAY-PE	1,261.75	
					305 - 595 30 65 26 - REGIONAL BELTWAY - CONSTR	37,158.70	
661	02/12/2024	Claims	2	107912	KAPCO, LLC	1,043.47	CITY HALL CUBICLE RECEPTACLE REPAIR - J. LINDER/J. VALLE; CIVIC CAMPUS INTERIOR EXIT LIGHT REPAIR - 01/26/2024
					001 - 513 10 48 01 - CIVIC CAMPUS MAINTENANCE-	37.38	
					001 - 514 23 48 01 - CIVIC CAMPUS MAINTENANCE-	52.14	
					001 - 514 30 48 01 - CIVIC CAMPUS MAINTENANCE-	46.89	
					001 - 515 31 48 00 - CIVIC CAMPUS MAINTENANCE-	22.69	

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			001 - 521 50 48 01		- PD FACILITIES CIVIC CAMPUS M	474.77	
			001 - 524 20 41 00		- PROFESSIONAL SERVICES-BUILL	43.13	
			001 - 524 20 48 01		- CIVIC CAMPUS MAINTENANCE-	23.94	
			401 - 534 50 41 00		- PROFESSIONAL SERVICES	43.13	
			401 - 534 50 48 01		- CIVIC CAMPUS MAINTENANCE-	21.71	
			403 - 535 50 41 00		- PROFESSIONAL SERVICES	43.13	
			403 - 535 50 48 01		- CIVIC CAMPUS MAINTENANCE-	15.80	
			402 - 537 50 41 00		- PROFESSIONAL SERVICES	43.13	
			402 - 537 50 48 01		- CIVIC CAMPUS MAINTENANCE-	1.65	
			101 - 542 30 41 00		- PROFESSIONAL SERVICES	43.13	
			101 - 542 30 48 01		- CIVIC CAMPUS MAINTENANCE-	2.99	
			101 - 543 30 48 01		- CIVIC CAMPUS MAINTENANCE-	7.97	
			128 - 547 10 48 01		- CIVIC CAMPUS MAINTENANCE-	6.68	
			001 - 558 60 41 00		- PROFESSIONAL SERVICES	43.10	
			001 - 558 60 48 01		- CIVIC CAMPUS MAINTENANCE-	20.77	
			001 - 576 80 41 03		- PROFESSIONAL SERVICES	43.13	
			001 - 576 80 48 01		- CIVIC CAMPUS MAINTENANCE	6.21	
662	02/12/2024	Claims	2	107913	KELLER SUPPLY CO	42.13	HOLE DOZERS WITH CARBIDE TEETH - 1 3/4" , 7/8" & 1 3/8"
					401 - 534 50 31 00 - SUPPLIES	42.13	
663	02/12/2024	Claims	2	107914	KNOBELS ELECTRIC INC	3,281.88	PW SHOP BREAKER REPAIR & WELL #5 - MOVE POWER TO HEATER IN PUMP HOUSE; REMOVE SEASON'S GREETINGS SIGN, YP IRRIG SHED HEATERS & WELL #6 LIGHTS REPAIR
					401 - 534 50 41 00 - PROFESSIONAL SERVICES	70.99	
					401 - 534 50 41 00 - PROFESSIONAL SERVICES	195.68	
					401 - 534 50 41 00 - PROFESSIONAL SERVICES	1,301.72	
					403 - 535 50 41 00 - PROFESSIONAL SERVICES	70.99	
					402 - 537 50 41 00 - PROFESSIONAL SERVICES	70.99	
					101 - 542 30 41 00 - PROFESSIONAL SERVICES	70.99	
					101 - 542 30 41 00 - PROFESSIONAL SERVICES	629.78	
					001 - 576 80 41 00 - PROFESSIONAL SERVICES-ATLA	70.97	
					001 - 576 80 41 00 - PROFESSIONAL SERVICES-ATLA	799.77	
664	02/12/2024	Claims	2	107915	L. PAUL SCHNEIDER, PH.D.,ABPP	950.00	PRE-EMPLOYMENT PSYCH EVALUATION 01/20/2024 - D. EAGY & B. GONZALEZ-NUNEZ
					001 - 521 10 41 00 - PD ADMIN PROFESSIONAL SER'	950.00	
665	02/12/2024	Claims	2	107916	LESLIE & CAMPBELL, INC	1,386.53	FABRICATION & INSTALLATION OF SNOW RETENTION BARS FOR BORTON PUMPHOUSE
					401 - 534 50 41 00 - PROFESSIONAL SERVICES	1,386.53	
666	02/12/2024	Claims	2	107917	LIGHTNING GRAPHICS	270.75	BUILDING INSPECTION CALL FORMS
					001 - 524 20 31 00 - SUPPLIES-BUILDING	270.75	
667	02/12/2024	Claims	2	107918	LOWES COMPANY INC	379.36	60W LIGHT BULBS & 32W T8 FLUORESCENT LIGHT BULBS; 4-INCH X 8-FT ALUMINUM SEMI-RIGID FLEXIBLE DUCTS; 4-IN X 8-FT ALUMINUM SEMI-RIGID FLEXIBLE DUCTS; KEY ID CAPS, 20-FT X 30-FT TARP, TITEBOND WOOD ADHES
					403 - 531 30 31 00 - STORMWATER - SUPPLIES	46.01	
					401 - 534 50 31 00 - SUPPLIES	32.88	
					401 - 534 50 31 00 - SUPPLIES	49.32	
					401 - 534 50 31 00 - SUPPLIES	20.40	
					403 - 535 50 31 00 - SUPPLIES	20.40	
					402 - 537 50 31 00 - SUPPLIES	20.40	
					101 - 542 30 31 00 - SUPPLIES	20.40	
					001 - 576 80 31 00 - SUPPLIES	149.14	
					001 - 576 80 31 00 - SUPPLIES	20.41	

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668	02/12/2024	Claims	2	107919	LOWES COMPANY INC	129.46	ICE MELT
					001 - 521 50 31 00 - PD FACILITIES SUPPLIES	129.46	
669	02/12/2024	Claims	2	107920	HOWARD L MASON	136.00	WA ST CDL ENDORSEMENT RENEWAL REIMBURSEMENT - H. MASON
					402 - 537 50 49 00 - MISCELLANEOUS	68.00	
					128 - 547 10 49 28 - TRANSIT - MISC	68.00	
670	02/12/2024	Claims	2	107921	MEDSTAR CABULANCE, INC.	76,758.51	DIAL A RIDE/FIXED ROUTE - 01/2024
					128 - 547 10 49 00 - TRANSIT SERVICE PAYMENT	76,758.51	
671	02/12/2024	Claims	2	107922	MINUTEMAN PRESS	247.09	UB STATEMENTS - 01/2024; LATE FEE - BILLING STATEMENT 02/01/2024
					401 - 534 50 41 00 - PROFESSIONAL SERVICES	81.18	
					401 - 534 50 49 00 - MISCELLANEOUS	1.18	
					403 - 535 50 41 00 - PROFESSIONAL SERVICES	81.18	
					403 - 535 50 49 00 - MISCELLANEOUS	1.18	
					402 - 537 50 41 00 - PROFESSIONAL SERVICES	81.19	
					402 - 537 50 49 00 - MISCELLANEOUS	1.18	
672	02/12/2024	Claims	2	107923	MPH INDUSTRIES INC	3,163.77	RADAR UNITS
					123 - 594 21 64 23 - MACHINERY & EQUIPMENT	3,163.77	
673	02/12/2024	Claims	2	107924	ABEDALAZEZ BASEM	206.30	OVERPAYMENT REFUND - UB ACCT #14300 - 2214 S. 3RD AVENUE
					401 - 582 10 04 01 - 210-10) WATER REFUNDS	206.30	
674	02/12/2024	Claims	2	107925	ROBERT R NORTHCOTT	1,450.00	PUBLIC DEFENDER
					001 - 515 91 41 03 - LEGAL SERVICES-PUBLIC DEFEN	1,450.00	
675	02/12/2024	Claims	2	107926	OFFICE SOLUTIONS NORTHWEST	642.49	HP 962 XL CYAN INK CARTRIDGE; COPY PAPER, HP 962XL INK CART, STRAIGHT CUT FILE POCKETS, FASTNERS & INDEX DIVIDERS; SMEAD STRAIGHT CUT LETTER FILE POCKETS; 2024 MINI MONTHLY WALL CALENDAR; LYSOL DISINF
					001 - 511 60 31 01 - SUPPLIES	0.09	
					001 - 513 10 31 00 - SUPPLIES	0.96	
					001 - 514 23 31 00 - SUPPLIES	45.31	
					001 - 514 23 31 00 - SUPPLIES	41.58	
					001 - 514 23 31 00 - SUPPLIES	185.97	
					001 - 514 23 31 00 - SUPPLIES	11.84	
					001 - 514 23 31 00 - SUPPLIES	35.87	
					001 - 514 23 31 00 - SUPPLIES	4.31	
					001 - 514 23 31 00 - SUPPLIES	11.40	
					001 - 514 30 31 00 - SUPPLIES	11.83	
					001 - 514 30 31 00 - SUPPLIES	9.24	
					001 - 514 30 31 00 - SUPPLIES	4.31	
					001 - 514 30 31 00 - SUPPLIES	28.93	
					001 - 514 30 31 00 - SUPPLIES	23.69	
					001 - 521 10 31 00 - PD ADMIN SUPPLIES	0.43	
					001 - 524 20 31 00 - SUPPLIES-BUILDING	12.84	
					401 - 534 50 31 00 - SUPPLIES	37.42	
					401 - 534 50 31 00 - SUPPLIES	0.47	
					401 - 534 50 31 00 - SUPPLIES	33.40	
					403 - 535 50 31 00 - SUPPLIES	37.42	
					403 - 535 50 31 00 - SUPPLIES	0.47	
					403 - 535 50 31 00 - SUPPLIES	33.40	
					402 - 537 50 31 00 - SUPPLIES	37.43	
					402 - 537 50 31 00 - SUPPLIES	0.47	
					402 - 537 50 31 00 - SUPPLIES	33.41	

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676	02/12/2024	Claims	2	107927	ON SCENE MEDICAL SERVICES P.C.	1,836.00	PD NEW EMPLOYEE PHYSICAL - B. GONZALEZ NUNEZ & D. EAGY
					001 - 521 10 41 00 - PD ADMIN PROFESSIONAL SER	1,836.00	
677	02/12/2024	Claims	2	107928	ONE CALL CONCEPTS INC	23.40	UTILITY LOCATES - 01/2024
					401 - 534 50 41 00 - PROFESSIONAL SERVICES	11.70	
					403 - 535 50 41 00 - PROFESSIONAL SERVICES	11.70	
678	02/12/2024	Claims	2	107929	PACIFIC POWER	11,169.96	WELLS - 01/2024 & AREA LIGHTS - 01/2024
					401 - 534 50 47 00 - UTILITIES	9,241.37	
					001 - 576 80 47 00 - UTILITIES	1,928.59	
679	02/12/2024	Claims	2	107930	PEOPLE FOR PEOPLE	2,300.00	SENIOR NUTRITION TEMPORARY SITE MANAGER - 01/2024
					001 - 571 21 41 00 - PROF SERVICES - PEOPLE FOR P	2,300.00	
680	02/12/2024	Claims	2	107931	QUADIEN T LEASING USA, INC.	665.43	POSTAGE MACHINE LEASE - 02/13/2024-05/12/2024
					001 - 591 14 70 09 - SBITA TECH LEASE - FINANCE	153.08	
					001 - 591 14 77 09 - SBITA TECH LEASE - CLERK	378.74	
					001 - 591 21 70 09 - SBITA TECH LEASE - POLICE ADI	22.33	
					001 - 591 21 70 09 - SBITA TECH LEASE - POLICE ADI	1.93	
					001 - 591 24 70 09 - SBITA TECH LEASE - BUILDING	47.58	
					401 - 591 34 70 09 - SBITA TECH LEASE - WATER	20.59	
					403 - 591 35 70 09 - SBITA TECH LEASE - SEWER	20.59	
					402 - 591 37 70 09 - SBITA TECH LEASE - GARBAGE	20.59	
681	02/12/2024	Claims	2	107932	QUADIEN T, INC.	222.03	POSTAGE METER SUPPLIES - INK CARTRIDGE, SEAL SOLUTION & LABELS
					001 - 514 23 31 00 - SUPPLIES	57.95	
					001 - 514 30 31 00 - SUPPLIES	36.53	
					001 - 521 10 31 00 - PD ADMIN SUPPLIES	3.48	
					001 - 524 20 31 00 - SUPPLIES-BUILDING	6.96	
					401 - 534 50 31 00 - SUPPLIES	39.04	
					403 - 535 50 31 00 - SUPPLIES	39.04	
					402 - 537 50 31 00 - SUPPLIES	39.03	
682	02/12/2024	Claims	2	107933	RACOM CORPORATION	175.82	RADIO REPROGRAMMING - VEH #123
					001 - 521 22 41 00 - PATROL PROFESSIONAL SERVIC	175.82	
683	02/12/2024	Claims	2	107934	REPUBLIC PUBLISHING CO	2,803.80	DETERMINATION OF NONSIGNIFICANCE - TRI-CITIES ENGINEERING/Franz Bakery; NOTICE OF CITY COUNCIL VACANCY - POSITION 5; NOTICE OF IN-PERSON LTAC MEETING - 01/23/2024; ADVERTISEMENT FOR BIDS - CONST OF S.
					001 - 511 60 44 00 - OFFICIAL PUBLICATIONS	86.80	
					001 - 511 60 44 01 - ADVERTISING	510.60	
					001 - 511 60 44 01 - ADVERTISING	190.40	
					108 - 557 30 44 14 - ADVERTISING-GENERAL (LTAC I	89.60	
					001 - 558 60 44 00 - ADVERTISING	1,134.00	
					001 - 558 60 44 00 - ADVERTISING	103.60	
					001 - 558 60 44 00 - ADVERTISING	330.40	
					405 - 594 35 65 42 - S BROADWAY AREA SE EXT (GSI	358.40	
684	02/12/2024	Claims	2	107935	RIO FOLTZ PLLC	8,500.00	CITY ATTORNEY - 01/2024
					001 - 515 31 41 01 - LEGAL SERVICES-CIVIL - CITY AT	8,500.00	
685	02/12/2024	Claims	2	107936	DON C. SMITH	2,606.43	LEOFF 1 RETIREE MEDICARE 02/01/2024 -04/30/2024; LEOFF 1 RETIREE RX; LEOFF 1 RETIREE RX; LEOFF 1 RETIREE 2023 YAKIMA ATHLETIC CLUB GYM MEMBERSHIP

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			001 - 521 10 22 00		LEOFF 1 BENEFITS	533.90	
			001 - 521 10 22 00		LEOFF 1 BENEFITS	1,393.04	
			001 - 521 10 22 00		LEOFF 1 BENEFITS	9.95	
			001 - 521 10 22 00		LEOFF 1 BENEFITS	669.54	
686	02/12/2024	Claims	2	107937	SMITTYS OUTDOOR POWER EQUIPMENT INC	581.55	36RD3 25R CHAIN REEL RAPID DURO
			001 - 522 20 35 00		FD SUPPRESSION - SMALL TOO	581.55	
687	02/12/2024	Claims	2	107938	SPAN CONSTRUCTION	166.88	OVERPAYMENT REFUND - UB ACCT #14279 - 2310 LONGFIBRE ROAD
			414 - 582 10 04 14		DEPOSIT REFUND	166.88	
688	02/12/2024	Claims	2	107939	SPRINGBROOK HOLDING CO. LLC	21,099.68	SPRINGBROOK ANNUAL MAINTENANCE - 01/01/2024 - 12/31/2024
			001 - 518 88 41 01		SPRINGBROOK ANNUAL MAINT	21,099.68	
689	02/12/2024	Claims	2	107940	THE PRINT GUYS INC.	66.41	BUSINESS CARDS - J. SCHILLING
			001 - 511 60 49 00		MISCELLANEOUS	66.41	
690	02/12/2024	Claims	2	107941	PATRICK THOMPSON	174.70	MEDICARE PREMIUM - 02/2024
			001 - 521 10 22 00		LEOFF 1 BENEFITS	174.70	
691	02/12/2024	Claims	2	107942	THRYV, INC.	116.64	MARKETING CENTER PRO - DIGITAL PARK AD - 01/21/2024-02/21/2024
			001 - 576 80 44 00		ADVERTISING	116.64	
692	02/12/2024	Claims	2	107943	U.S. LINEN & UNIFORM	744.27	PW UNIFORM SERVICE - 01/2024
			401 - 534 50 21 00		UNIFORMS & EQUIPMENT	156.30	
			403 - 535 50 21 00		UNIFORMS & EQUIPMENT	156.30	
			402 - 537 50 21 00		UNIFORMS & EQUIPMENT	52.10	
			101 - 542 30 21 00		UNIFORMS & EQUIPMENT	156.30	
			128 - 547 10 21 00		UNIFORMS & EQUIPMENT	96.76	
			001 - 576 80 21 00		UNIFORMS & EQUIPMENT	126.51	
693	02/12/2024	Claims	2	107944	ULINE	86.69	20-30 GALLON 1.2 MIL RED BIOHAZARD LINERS
			001 - 521 80 31 00		PD EVIDENCE SUPPLIES	86.69	
694	02/12/2024	Claims	2	107945	UNION GAP PROPERTY, LLC	17.95	OVERPAYMENT REFUND - UB ACCT #5669 - 1400 E. WASHINGTON AVENUE
			401 - 582 10 04 01		210-10) WATER REFUNDS	17.95	
695	02/12/2024	Claims	2	107946	UNION GAP WATER FUND & SEWER	2,992.21	FIRE DEPT - 01/2024; CIVIC CAMPUS - 01/2024; PARKS - 01/2024, STREETS - 01/2024 & CITY SHOP - 01/2024; FINAL BILL - STREETS SEASONAL IRRIGATION METER
			001 - 513 10 47 00		CIVIC CAMPUS UTILITIES - EXEC	32.08	
			001 - 514 23 47 00		CIVIC CAMPUS UTILITIES-FINAN	44.75	
			001 - 514 30 47 00		CIVIC CAMPUS UTILITIES - CLER	40.24	
			001 - 515 31 47 00		CIVIC CAMPUS UTILITIES-LEGAL	19.47	
			001 - 521 50 47 00		PD FACILITIES CIVIC CAMP UTIL	407.48	
			001 - 522 50 47 00		FD FACILITIES - UTILITIES	269.40	
			001 - 524 10 47 01		CIVIC CAMPUS UTILITY-BUILDIN	20.55	
			401 - 534 50 47 01		CIVIC CAMPUS UTILITIES-WATE	18.64	
			403 - 535 50 47 00		UTILITIES	748.06	
			403 - 535 50 47 01		CIVIC CAMPUS UTILITIES-SEWEI	13.57	
			402 - 537 50 47 01		CIVIC CAMPUS UTILITES - GARB	1.42	
			101 - 542 30 47 01		CIVIC CAMPUS UTILITIES-STREE	2.56	
			101 - 543 30 47 00		UTILITIES	27.18	
			101 - 543 30 47 00		UTILITIES	11.29	
			101 - 543 30 47 01		CIVIC CAMPUS UTILITIES-STREE	6.84	

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			128 - 547 10 47 01 - CIVIC CAMPUS UTILITIES-TRAN			5.73	
			001 - 558 60 47 01 - CIVIC CAMPUS UTILITIES-PLAN			17.83	
			001 - 576 80 47 00 - UTILITIES			1,299.79	
			001 - 576 80 47 01 - CIVIC CAMPUS UTILITIES-PARK			5.33	
696	02/12/2024	Claims	2	107947	UNITED STATES POSTAL SERVICE	320.00	USPS MARKETING MAIL ANNUAL MAILING FEE - PERMIT #100
			001 - 513 10 42 01 - COMMUNICATION			11.10	
			001 - 514 23 42 00 - COMMUNICATIONS			169.79	
			001 - 514 30 42 00 - COMMUNICATIONS			70.98	
			001 - 521 10 42 00 - PD ADMIN COMMUNICATIONS			10.78	
			001 - 521 10 42 00 - PD ADMIN COMMUNICATIONS			0.76	
			001 - 524 20 42 00 - COMMUNICATION-BUILDING			17.02	
			401 - 534 50 42 00 - COMMUNICATION			13.19	
			403 - 535 50 42 00 - COMMUNICATION			13.19	
			402 - 537 50 42 00 - COMMUNICATION			13.19	
697	02/12/2024	Claims	2	107948	UNUM LIFE INSURANCE	135.30	LEOFF 1 LONG TERM CARE -
			001 - 521 10 22 00 - LEOFF 1 BENEFITS			135.30	
698	02/12/2024	Claims	2	107949	UPPER YAKIMA VALLEY UTILITY	120.00	2024 YAKIMA VALLEY UTILITY COORDINATING COUNCIL ANNUAL DUES
			401 - 534 50 49 00 - MISCELLANEOUS			60.00	
			403 - 535 50 49 00 - MISCELLANEOUS			60.00	
699	02/12/2024	Claims	2	107950	UPS	58.05	PD SHIPPING - 01/2024
			001 - 521 10 42 00 - PD ADMIN COMMUNICATIONS			58.05	
700	02/12/2024	Claims	2	107951	VIC'S AUTO & SUPPLY UNION GAP - PD	32.40	-20 WINDSHIELD WASHER FLUID
			001 - 521 22 31 00 - PATROL SUPPLIES			32.40	
701	02/12/2024	Claims	2	107952	VIC'S AUTO & SUPPLY UNION GAP - PW	63.44	MINATURE LIGHT BULBS - VEH #2007; NAPA GOLD AIR FILTER - VEH #1023
			401 - 534 50 48 00 - REPAIRS & MAINTENANCE			2.01	
			401 - 534 50 48 00 - REPAIRS & MAINTENANCE			50.04	
			403 - 535 50 48 00 - REPAIRS & MAINTENANCE			2.01	
			101 - 542 66 48 00 - REPAIRS & MAINTENANCE			6.70	
			101 - 542 70 48 00 - REPAIRS & MAINTENANCE			1.34	
			128 - 547 10 48 00 - REPAIRS & MAINTENANCE			0.67	
			001 - 576 80 48 00 - REPAIRS & MAINTENANCE			0.67	
702	02/12/2024	Claims	2	107953	WA STATE CRIMINAL JUSTICE	4,947.00	BLEA 882 TRAINING - 01/09/2024 - 05/15/2024 - S. SNYDER
			001 - 521 40 49 00 - PD TRAINING MISCELLANEOUS			4,947.00	
703	02/12/2024	Claims	2	107954	WA STATE DEPT OF LICENSING	168.00	CPLS - JANUARY 2024
			630 - 589 30 02 01 - WEAPONS PERMIT STATE SHAR			168.00	
704	02/12/2024	Claims	2	107955	WA STATE DEPT OF TRANSPORTATION	692.18	SIGNAL MAINTENANCE, REPAIR & ADDITIONS - 12/2023
			101 - 542 64 41 00 - INTERGOVERNMENTAL PROFES			692.18	
705	02/12/2024	Claims	2	107956	WA STATE PATROL	66.25	BACKGROUND CHECKS - 01/2024
			001 - 521 10 41 00 - PD ADMIN PROFESSIONAL SER			66.25	
706	02/12/2024	Claims	2	107957	WEAVER DISTRIBUTING	53.86	5/16" X 1" HEX WASHER HD TEK ZINC SCREWS
			401 - 534 50 31 00 - SUPPLIES			10.77	
			403 - 535 50 31 00 - SUPPLIES			10.77	
			402 - 537 50 31 00 - SUPPLIES			10.77	
			101 - 542 30 31 00 - SUPPLIES			10.77	
			001 - 576 80 31 00 - SUPPLIES			10.78	

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707	02/12/2024	Claims	2	107958	WHATSAMATHER CONSULTING, INC.	2,000.00	WEST POINT LEADERSHIP - PUYALLUP, WA 01/29/2024-02/02/2024 - C. SANTUCCI
					001 - 521 40 49 00 - PD TRAINING MISCELLANEOUS	2,000.00	
708	02/12/2024	Claims	2	107959	BARRY M WOODARD	19,000.00	PUBLIC DEFENDER - 01/2024
					001 - 515 91 41 03 - LEGAL SERVICES-PUBLIC DEFEN	19,000.00	
709	02/12/2024	Claims	2	107960	YAKIMA CO DEVELOPMENT ASSN	10,000.00	YCDA 2024-2028 PLEDGE
					001 - 511 60 49 12 - YAKIMA COUNTY DEVELOPMEN	10,000.00	
710	02/12/2024	Claims	2	107961	YAKIMA CO PUBLIC SERVICES	482.02	GARBAGE DISPOSAL - 01/31/2024 - 5.33 TONS & TIRE DISPOSAL - 01/31/2024 - 0.99 TONS
					401 - 534 50 49 00 - MISCELLANEOUS	181.28	
					403 - 535 50 49 00 - MISCELLANEOUS	247.50	
					101 - 542 30 49 00 - MISCELLANEOUS	53.24	
711	02/12/2024	Claims	2	107962	YAKIMA COOPERATIVE ASSN	2,264.20	BULK PROPANE - 322.200 GALLONS - AHTANUM YOUTH PARK & 205.9000 GALLONS - YB; MSHDWR SAFE STEP 8300 ICE MELT
					001 - 513 10 31 00 - SUPPLIES	97.47	
					001 - 514 23 31 00 - SUPPLIES	97.47	
					001 - 514 30 31 00 - SUPPLIES	97.47	
					001 - 524 20 31 00 - SUPPLIES-BUILDING	97.47	
					401 - 534 50 31 00 - SUPPLIES	97.47	
					403 - 535 50 31 00 - SUPPLIES	97.47	
					402 - 537 50 31 00 - SUPPLIES	97.47	
					101 - 542 30 31 00 - SUPPLIES	97.47	
					128 - 547 10 31 00 - OFFICE & OPERATING SUPPLIES	97.47	
					001 - 558 60 31 00 - SUPPLIES	97.47	
					001 - 576 80 31 00 - SUPPLIES	97.47	
					001 - 576 80 32 00 - FUEL	1,192.03	
712	02/12/2024	Claims	2	107963	YAKIMA DRY CLEANERS	125.34	DRY CLEANING & ALTERATIONS - G. COBB
					001 - 521 10 21 00 - PD ADMIN UNIFORMS & EQUIP	125.34	
713	02/12/2024	Claims	2	107964	YAKIMA HUMANE SOCIETY	11,100.00	ANIMAL CONTROL SERVICES - 12/2023; ANIMAL CONTROL SERVICES - 10/2023; ANIMAL CONTROL SERVICES - 01/2024
					001 - 554 30 41 00 - PROF SERVICES-ANIMAL CONTI	3,700.00	
					001 - 554 30 41 00 - PROF SERVICES-ANIMAL CONTI	3,700.00	
					001 - 554 30 41 00 - PROF SERVICES-ANIMAL CONTI	3,700.00	
714	02/12/2024	Claims	2	107965	YAKIMA PRINTING COMPANY LLC	105.50	24 HOUR REMOVAL NOTICES FOR VEHICLES
					001 - 521 22 31 00 - PATROL SUPPLIES	105.50	
					001 Current Expense Fund	122,324.37	
					101 Street Fund	3,716.45	
					107 Lodging Tax Reserve Fund	1,962.70	
					108 Tourism Promotion Area Fund	389.60	
					111 Library & Community Center Fund	145,182.47	
					123 Criminal Justice Fund	3,163.77	
					128 Transit System Fund	77,191.62	
					305 Regional Beltway Connector Fund	314,571.84	
					401 Water Fund	19,047.84	
					402 Garbage Fund	116,043.58	
					403 Sewer Fund	10,637.55	
					405 Sewer Improvement Reserve	358.40	

WARRANT/CHECK REGISTER

CITY OF UNION GAP

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
		414 Water Deposits				189.08	
		630 General State/County-Shared Rev Fund				168.00	
						<u>814,947.27</u>	Claims: 814,947.27