

UNION GAP CITY COUNCIL
REGULAR MEETING AGENDA
MONDAY NOVEMBER 9, 2020 – 6:00 P.M.
CITY HALL, 102 W. AHTANUM ROAD, UNION GAP

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

II. CONSENT AGENDA: There will be no separate discussion of these items unless a Council Member requests in which event the item will be removed from the Consent Agenda and considered immediately following the Consent Agenda. All items listed are considered to be routine by the Union Gap City Council and will be enacted by one motion

A. Approval of Minutes:

Regular Council Meeting Minutes, dated October 26, 2020 as attached to the Agenda and maintained in electronic format

B. Approve Vouchers:

Payroll Vouchers – EFT's, and Voucher No. 102022 through 102028 for November 9, 2020, in the amount of \$408,572.14

Claims Vouchers – EFT's, and Voucher No. 101952 through 102021 for November 9, 2020, in the amount of \$463,199.65

III. ITEMS FROM THE AUDIENCE: - First Opportunity -The City Council will allow comments under this section on items NOT already on the agenda. Where appropriate, the public will be allowed to comment on agenda items as they are addressed during the meeting. Please signal staff or the chair if you wish to take advantage of this opportunity. Each speaker will have three (3) minutes to address the City Council. Any handouts provided must also be provided to the City Clerk and are considered a matter of public record.

IV. GENERAL ITEMS

Public Hearings

1. 2021 Preliminary Budget
2. 2021 Ad Valorem Property Tax Revenue

Finance & Administration

1. Ordinance No. - _____ - 2021 Ad Valorem Property Tax
2. 2021 Budgeted Expenditure Breakdown and 2020 Revenue Comparison through 10/31/2020
3. 2021 Finance & Administration Budget
4. 2021 Legislative and Court & Legal Budgets

City Manager

1. 2021 Executive Budget
2. CARES Act Small Business Grants
3. Library Discussion

Public Works & Community Development

1. Resolution No. - _____ - Agreement for Services - CWA Consultants
3. Resolution No. - _____ - 2021 Land Use Planning/GIS Analyst Services Contract - Yakima Valley Conference of Governments

V. ITEMS FROM THE AUDIENCE: - Final Opportunity - The City Council will allow comments under this section on items NOT already on the agenda. Each speaker will have three (3) minutes to address the City Council. Any handouts provided must also be provided to the City Clerk and are considered a matter of public record

VI. CITY MANAGER REPORT

VII. COMMUNICATIONS/QUESTIONS/COMMENTS

VIII. DEVELOPMENT OF NEXT AGENDA

IX. ADJOURN REGULAR MEETING



City Council Communication

Meeting Date: November 9, 2020
From: Karen Clifton, Director of Finance and Administration
Topic/Issue: Public Hearing – 2021 Preliminary Budget

SYNOPSIS: Statute requires that a public hearing be held regarding the preliminary budget for the following year.

RECOMMENDATION: Conduct a public hearing regarding the 2021 preliminary budget.

LEGAL REVIEW: N/A

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS:

1. Public Hearing Notice
2. 2021 Preliminary Budget

**UNION GAP CITY COUNCIL
NOTICE OF TELEPHONIC PUBLIC HEARING
CITY OF UNION GAP, WASHINGTON**

NOTICE IS HEREBY GIVEN that a public hearing will be held regarding the 2021 Preliminary Budget on Monday, November 9, 2020, at 6:00 p.m. The public hearing will be held telephonically, via GoToMeeting (see COVID-19 Public Meeting Procedures below). A copy of the 2021 Preliminary Budget can be found at the City of Union website at www.uniongapwa.gov.

COVID-19 Public Meeting Procedures: in accordance with current and ongoing proclamations by the Governor of the State of Washington, (particularly proclamation 20-28) guidance from the State Attorney General on requirements of the Open Public Meetings Act, directives from the State Health Department and Yakima Health District regarding COVID-19, the City of Union Gap has determined that Council meetings will be conducted telephonically via GoToMeeting until the Governor's *Stay at Home* order has been lifted.

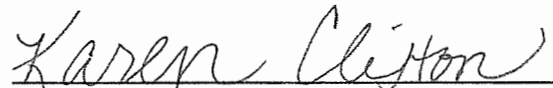
All interested persons may call-in using the phone number and access code below to listen to the public hearing and will have the right to provide written and oral comments concerning the 2021 preliminary budget. Comments may be submitted to the City Clerk at Karen.Clifton@uniongapwa.gov or by mail to P. O. Box 3008, Union Gap, Washington 98903 prior to 5:00 p.m. on November 9, 2020.

To attend telephonically via GoToMeeting: on November 9, 2020 at 6:00 p.m., dial the number below, then enter the access code followed by the # sign, and follow the prompts:

Phone number: 1 (669) 224-3412

Access Code: 677-501-117#

DATED this 27th day of October 2020.



Karen Clifton, City Clerk

2021 PRELIMINARY BUDGET

Presented to Council on 11/9/2020

DRAFT

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2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
CURRENT EXPENSE REVENUES			
001	311 10 00 00	PROPERTY TAXES	1,891,364
001	311 11 00 00	EMS-OTHER OPERATING ASSESSMENTS	127,379
001	313 11 00 00	LOC. RETAIL SALES & USE TAXES	4,676,397
001	313 61 00 00	BROKERED NATURAL GAS USE TAX	28,242
001	316 41 00 00	ELECTRIC	749,734
001	316 43 00 00	NATURAL GAS	123,330
001	316 47 00 00	TELEPHONE	207,687
001	316 81 00 00	PUNCH BOARDS & PULL TABS	30,366
001	316 82 00 00	BINGO & RAFFLES	17,418
001	316 83 00 00	AMUSEMENT GAMES	0
001	317 20 00 00	LEASEHOLD EXCISE TAX	0
001	321 10 00 00	BANQUET PERMIT	116
001	321 70 00 00	AMUSEMENT	992
001	321 99 00 00	GENERAL BUSINESS LICENSES	33,275
001	322 10 00 00	BUILDING, STRUCTURES & EQUIP.	150,218
001	322 10 00 01	Building PERMITS - MANUFACTURED HOMES	3,826
001	322 10 00 02	Building PERMITS - MECHANICAL	3,559
001	322 10 00 03	Building PERMITS - PLUMBING	5,578
001	322 30 00 00	ANIMAL LICENSES	1,426
001	322 90 00 00	FENCE PERMIT	443
001	322 90 00 01	OTHER NON-BUS. LIC. & PERMITS	1,706
001	322 90 00 02	SIGN PERMITS	1,564
001	333 20 60 01	TRAFFIC SAFETY COMMISSION	17,485
001	334 01 20 00	WA ST OFFICE OF PUB DEFENSE-GRANT	0
001	334 03 51 01	TRAFFIC SAFETY COMMISSION	0
001	336 06 94 00	LIQUOR EXCISE TAX	42,764
001	336 06 95 00	LIQUOR BOARD PROFITS	50,825
001	341 32 00 01	MUNICIPAL COURT-CERT FEE	14
001	341 33 02 01	MUNICIPAL COURT - ADM FEES	6,554
001	341 33 03 01	District/Municipal Court - Prosecution Fees	1,127
001	341 33 06 01	DEFERRED PROSECUTION FEES	1,669
001	341 43 00 01	ADMIN SVC CHG-WATER	120,791
001	341 43 00 02	ADMIN SVC CHG-GARBAGE	100,120
001	341 43 00 03	ADMIN SVC CHG-SEWER	120,791
001	341 43 00 07	ADMIN SVC CHG-TOURISM	5,000
001	341 43 00 08	ADMIN SVC CHG-TPA	5,000
001	341 43 00 28	ADMIN SVC CHG-TRANSIT	18,426
001	341 62 00 01	COURT DUPLICATION SERVICES	1,171
001	341 81 00 00	COPIES	498
001	341 81 00 01	PUBLIC RECORD REQUEST FEES	61
001	342 10 01 00	LEAD TASK FORCE OVERTIME REIMBURSEMENT	15,000
001	342 10 02 01	LAW ENFORCEMENT SERVICES	1,845
001	342 21 00 00	FIRE PROTECTION SERVICES	45
001	342 21 00 01	FIRE PROTECTION SERVICES	15,042
001	342 33 00 01	PROBATION SERVICE CHARGES	0
001	342 36 00 01	CARE & CUSTODY OF PRISONERS	9,906
001	342 37 00 01	BOOKING FEES	31
001	342 38 00 01	PRE-TRIAL SUPERVISION COSTS	12,578

2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
001	345 83 00 01	PLAN CHECKING FEES	89,738
001	345 89 00 01	PLANNING - SUBDIVISION FEES	483
001	345 89 00 02	PLANNING-ENVIRONMENTAL	0
001	345 89 00 05	PLANNING - ENVIRONMENTAL	7,185
001	347 30 00 01	SOCCER FIELD RENTAL	0
001	347 90 00 01	OTHER FEES & CHARGES	0
001	352 30 00 01	MANDATORY INS ADMIN COST	607
001	353 10 00 01	TRAFFIC INFRACTION PENALTIES	108,982
001	353 70 00 01	NON-TRAFFIC INFRACTION PEN.	1,935
001	354 00 00 01	PARKING INFRACTION	231
001	355 20 00 01	DRIVING WHILE INTOXICATED PENALTIES	3,519
001	355 80 00 01	OTHER CRIMINAL TRAFFIC MISDEMEANOR	12,086
001	356 90 00 01	OTHER CRIMINAL NON-TRAFFIC FINES	21,553
001	357 31 00 01	JURY DEMAND COST	0
001	357 32 00 01	WITNESS COST	0
001	357 33 00 01	PUBLIC DEFENSE COST	6,069
001	357 34 00 01	Law Enforcement Services	1,691
001	357 37 00 01	COURT COST RECOUPMENTS	0
001	359 90 00 01	MISCELLANEOUS PENALTIES	1,026
001	359 93 00 01	TAX PENALTIES	730
001	361 11 00 01	INTEREST & OTHER EARNINGS	14,137
001	361 40 00 01	COURT COLLECTION INTEREST	24,649
001	361 41 00 01	SALES INTEREST	6,482
001	362 00 00 02	PARK RENTAL FEES	16,538
001	362 00 00 03	PARKING FEES	802
001	369 40 00 01	JUDGMENTS & SETTLEMENTS	419
001	369 91 00 01	OTHER MISCELLANEOUS REVENUE	3,861
TOTAL REVENUES			8,924,086
PLUS BEGINNING FUND BALANCE			713,927
TOTAL CURRENT EXPENSE REVENUES			9,638,013

2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
CURRENT EXPENSE EXPENDITURES			
LEGISLATIVE			
001	511 60 10 00	SALARIES & WAGES	50,400
001	511 60 20 00	PERSONNEL BENEFITS	4,100
001	511 60 31 01	SUPPLIES	500
001	511 60 32 00	FUEL	0
001	511 60 41 01	PROFESSIONAL SERVICES	4,000
001	511 60 42 01	COMMUNICATION	5,000
001	511 60 43 00	TRAVEL	12,000
001	511 60 44 00	OFFICIAL PUBLICATIONS	1,000
001	511 60 44 01	ADVERTISING	1,500
001	511 60 45 00	OPERATING RENTALS & LEASES	500
001	511 60 46 01	INSURANCE	5,579
001	511 60 48 01	REPAIRS & MAINTENANCE	100
001	511 60 49 00	MISCELLANEOUS	6,200
001	511 60 49 02	YAKIMA VALLEY C.O.G.	6,480
001	511 60 49 03	NEW VISION	2,600
001	511 60 49 04	NAT'L LEAGUE OF CITIES	1,117
001	511 60 49 05	CWHBA MEMBERSHIP	600
001	511 60 49 06	AWC SERVICE FEE	4,096
001	511 60 49 10	EXTERNAL TAXES	500
001	511 60 49 11	CITY OF YAKIMA YKM AIRPORT CAMPAIGN	5,000
001	511 60 49 12	YAKIMA COUNTY DEVELOPMENT ASSN. CONTRIBUTION	5,000
001	553 70 49 00	POLLUTION CONTROL	2,510
001	562 00 49 00	2% ALCOHOL DISTRIBUTION	1,860
001	572 20 41 00	LIBRARY SERVICES	0
001	572 50 49 00	MISCELLANEOUS	0
COURT			
001	512 50 41 00	COURT SERVICE COSTS	253,970
EXECUTIVE			
001	513 10 10 00	SALARIES & WAGES	133,234
001	513 10 12 00	OVERTIME	500
001	513 10 20 00	PERSONNEL BENEFITS	57,712
001	513 10 31 00	SUPPLIES	400
001	513 10 32 00	FUEL	150
001	513 10 41 01	PROFESSIONAL SERVICES	500
001	513 10 42 01	COMMUNICATION	700
001	513 10 43 01	TRAVEL	5,200
001	513 10 44 00	ADVERTISING	0
001	513 10 45 00	OPERATING RENTALS & LEASES	50
001	513 10 46 00	INSURANCE	4,688
001	513 10 48 00	REPAIRS & MAINTENANCE	500
001	513 10 49 01	MISCELLANEOUS	2,000
001	594 13 64 00	MACHINERY & EQUIPMENT	500

2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
FINANCE & ADMINISTRATION			
001	514 23 10 00	SALARIES & WAGES	261,142
001	514 23 12 00	OVERTIME	1,000
001	514 23 20 00	PERSONNEL BENEFITS	125,925
001	514 23 31 00	SUPPLIES	3,000
001	514 23 32 00	FUEL	0
001	514 23 41 01	AUDIT COSTS	30,000
001	514 23 42 00	COMMUNICATIONS	2,500
001	514 23 43 00	TRAVEL	2,000
001	514 23 44 00	ADVERTISING	500
001	514 23 45 00	OPERATING RENTALS & LEASES	2,000
001	514 23 46 00	INSURANCE	6,000
001	514 23 48 00	REPAIRS & MAINTENANCE	500
001	514 23 49 00	MISCELLANEOUS	5,000
001	514 23 49 03	ELECTION COSTS	15,000
001	514 23 53 00	EXTERNAL TAXES	0
001	594 23 64 00	MACHINERY & EQUIPMENT	0
001	514 30 10 00	SALARIES & WAGES	147,435
001	514 30 12 00	OVERTIME	1,000
001	514 30 20 00	PERSONNEL BENEFITS	60,145
001	514 30 31 00	SUPPLIES	1,500
001	514 30 32 00	FUEL	0
001	514 30 41 00	PROFESSIONAL SERVICES	2,000
001	514 30 42 00	COMMUNICATIONS	3,000
001	514 30 43 00	TRAVEL	3,000
001	514 30 44 00	ADVERTISING	500
001	514 30 45 00	OPERATING RENTALS & LEASES	1,500
001	514 30 46 00	INSURANCE	6,000
001	514 30 48 00	REPAIRS & MAINTENANCE	0
001	514 30 49 00	MISCELLANEOUS	3,000
001	517 91 31 00	SUPPLIES	1,200
001	517 91 41 00	PROFESSIONAL SERVICES	2,000
001	517 91 43 00	TRAVEL	500
001	517 91 49 00	MISCELLANEOUS	1,300
001	518 88 41 00	NEXTREQUEST SUPPORT	8,404
001	518 88 41 01	BIAS ANNUAL SUPPORT	17,000
001	518 88 41 02	IT SERVICES	28,000
001	518 88 49 00	MISCELLANEOUS	500
001	596 88 64 00	MACHINERY & EQUIPMENT	0
001	594 88 64 00	OPERATING RENTALS & LEASES	0
LEGAL			
001	515 30 41 01	PROFESSIONAL SERVICES - CITY ATTORNEY	91,000
001	515 30 41 02	PROFESSIONAL SERVICES - PROS. ATTN	174,000
001	515 30 41 03	PROFESSIONAL SERVICES - PUBLIC DEFENDER	160,000
001	515 31 41 04	PROFESSIONAL SERVICES - CONFLICT PUBLIC DEFENDER	10,000
001	515 40 41 41	EXTERNAL LEGAL SERVICES	10,000

2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
POLICE			
001	521 10 10 00	PD ADMIN SALARIES & WAGES	291,788
001	521 10 12 00	PD ADMIN OVERTIME	500
001	521 10 20 00	PD ADMIN PERSONNEL BENEFITS	124,516
001	521 10 21 00	PD ADMIN UNIFORMS & EQUIPMENT	3,000
001	521 10 22 00	LEOFF 1 BENEFITS	45,000
001	521 10 31 00	PD ADMIN SUPPLIES	1,000
001	521 10 32 00	PD ADMIN FUEL	3,750
001	521 10 35 00	PD ADMIN SMALL TOOLS & EQUIP	0
001	521 10 41 00	PD ADMIN PROFESSIONAL SERVICES	12,500
001	521 10 42 00	PD ADMIN COMMUNICATIONS	36,000
001	521 10 43 00	PD ADMIN TRAVEL	1,000
001	521 10 44 00	PD ADMIN ADVERTISING	1,000
001	521 10 45 00	PD ADMIN RENTALS & LEASES	0
001	521 10 46 00	PD ADMIN INSURANCE	58,000
001	521 10 48 00	PD ADMIN REPAIRS & MAINT	2,500
001	521 10 49 00	PD ADMIN MISCELLANEOUS	1,500
001	521 10 53 00	PD ADMIN EXTERNAL TAXES	0
001	521 10 10 01	PD CLERICAL SALARIES & WAGES	49,194
001	521 10 12 01	PD CLERICAL OVERTIME	1,000
001	521 10 20 01	PD CLERICAL PERSONNEL BENEFITS	30,370
001	521 10 21 01	PD CLERICAL UNIFORMS & EQUIPMENT	600
001	521 10 31 01	PD CLERICAL SUPPLIES	4,000
001	521 10 32 01	PD CLERICAL FUEL	0
001	521 10 41 01	PD CLERICAL IT SERVICES	46,000
001	521 10 42 01	PD CLERICAL COMMUNICATIONS	0
001	521 10 43 01	PD CLERICAL TRAVEL	500
001	521 10 45 01	PD CLERICAL RETALS & LEASES	4,250
001	521 10 48 01	PD CLERICAL REPAIRS & MAINT	3,800
001	521 10 49 01	PD CLERICAL MISCELLANEOUS	500
001	521 20 41 00	INTERGOV PROF SVCS-PD DISPATCH	146,000
001	521 21 10 00	INVESTIGATION SALARIES & WAGES	177,455
001	521 21 10 01	LEAD TASK FORCE-SALARIES & WAGES	87,243
001	521 21 12 00	INVESTIGATION OVERTIME	10,500
001	521 21 12 01	LEAD TASK FORCE-OVERTIME	15,000
001	521 21 13 00	INVESTIGATION HOLIDAY PAY	1,000
001	521 21 13 01	LEAD TASK FORCE - HOLIDAY PAY	1,000
001	521 21 20 00	INVESTIGATION PERSONNEL BENEFITS	90,596
001	521 21 20 01	LEAD TASK FORCE-PERSONNEL BENEFITS	45,548
001	521 21 21 00	INVESTIGATION UNIFORMS & EQUIPMENT	2,200
001	521 21 21 01	LEAD TASK FORCE UNIFORMS & EQUIPMENT	1,100
001	521 21 31 00	INVESTIGATION SUPPLIES	2,500
001	521 21 32 00	INVESTIGATION FUEL	7,500
001	521 21 32 01	LEAD TASK FORCE - FUEL	7,000
001	521 21 41 00	INVESTIGATIONPROFESSIONAL SERVICES	500
001	521 21 43 00	INVESTIGATION TRAVEL	1,000
001	521 21 48 00	INVESTIGATION REPAIRS & MAINT	2,000

2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
001	521 21 48 01	LEAD REPAIRS & MAINT	2,000
001	521 22 10 00	PATROL SALARIES & WAGES	1,058,244
001	521 22 12 00	PATROL OVERTIME	75,000
001	521 22 12 01	PATROL - EMPHASIS OVERTIME	0
001	521 22 13 00	PATROL HOLIDAY PAY	77,365
001	521 22 20 00	PATROL PERSONNEL BENEFITS	514,137
001	521 22 21 00	PATROL UNIFORMS & EQUIPMENT	14,500
001	521 22 31 00	PATROL SUPPLIES	15,000
001	521 22 32 00	PATROL FUEL	42,000
001	521 22 48 00	PATROL REPAIRS & MAINT	20,000
001	521 22 49 00	PATROL MISCELLANEOUS	500
001	521 30 12 00	OVERTIME	0
001	521 40 12 00	PD TRAINING OVERTIME	1,000
001	521 40 31 00	PS TRAINING SUPPLIES	9,000
001	521 40 32 00	PD TRAINING FUEL	500
001	521 40 43 00	PD TRAINING TRAVEL	8,000
001	521 40 49 00	PD TRAINING MISCELLANEOUS	8,000
001	521 50 31 00	PD FACILITIES SUPPLIES	6,000
001	521 50 41 00	PD FACILITIES PROFESSIONAL SERVICES	3,000
001	521 50 45 00	PD FACILITIES OPERATING RENTALS & LEASES	1,500
001	521 50 47 00	PD FACILITIES UTILITIES	10,500
001	521 50 48 00	PD FACILITIES REPAIRS & MAINT	1,500
001	521 80 10 00	PD EVIDENCE SALARIES & WAGES	56,599
001	521 80 12 00	PD EVIDENCE OVERTIME	1,000
001	521 80 20 00	PD EVIDENCE PERSONNEL BENEFITS	22,669
001	521 80 21 00	PD EVIDENCE UNIFORMS & EQUIPMENT	600
001	521 80 31 00	PD EVIDENCE SUPPLIES	2,000
001	521 80 32 00	PD EVIDENCE FUEL	100
001	521 80 43 00	PD EVIDENCE TRAVEL	150
001	521 80 48 00	PD EVIDENCE REPAIRS & MAINT	250
001	521 80 49 00	PD EVIDENCE MISCELLANEOUS	0
001	523 20 41 04	DETENTION & CORRECTION COSTS	500,000
001	523 20 41 05	DETENTION MEDICAL COSTS	25,000
001	523 20 41 06	PROBATION SERVICES	11,000
001	524 60 10 00	CODE ENFORCEMENT - SALARIES & WAGES	
001	524 60 12 00	CODE ENFORCEMENT - OVERTIME	
001	524 60 20 00	CODE ENFORCEMENT - PERSONNEL BENEFITS	
001	524 60 21 00	CODE ENFORCEMENT - UNIFORMS & EQUIPMENT	
001	524 60 31 00	CODE ENFORCEMENT - SUPPLIES	
001	524 60 32 00	CODE ENFORCEMENT - FUEL	
001	524 60 41 00	CODE ENFORCEMENT - PROF SERVICES	
001	524 60 43 00	CODE ENFORCEMENT - TRAVEL	
001	524 60 48 00	CODE ENFORCEMENT - REPAIRS & MAINT	
001	524 60 49 00	CODE ENFORCEMENT - MISCELLANEOUS	

2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
001	554 30 20 00	ANIMAL CONTROL - PERSONNEL BENEFITS	0
001	554 30 21 00	ANIMAL CONTROL - UNIFORMS & EQUIP	0
001	554 30 31 00	ANIMAL CONTROL - SUPPLIES	700
001	554 30 32 00	ANIMAL CONTROL - FUEL	1,250
001	554 30 41 00	ANIMAL CONTROL - PROF SERVICES	36,000
001	554 30 43 00	ANIMAL CONTROL - TRAVEL	0
001	554 30 48 00	ANIMAL CONTROL - REPAIRS AND MAINT	1,000
001	554 30 49 00	ANIMAL CONTROL - MISCELLANEOUS	250
001	594 21 64 00	BUILDING & STRUCTURES	0
FIRE			
001	522 10 41 00	PROFESSIONAL SERVICES	0
001	522 10 42 00	COMMUNICATION	1,000
001	522 10 49 01	FIRE PROTECTION SERVICES	1,596,439
001	522 20 35 00	FIRE SUPPRESSION - SMALL TOOLS & EQUIPMENT	5,000
001	522 20 48 00	REPAIRS & MAINTENANCE	10,000
001	522 50 35 00	FACILITIES - SMALL TOOLS & EQUIPMENT	2,000
001	522 50 41 00	PROFESSIONAL SERVICES	500
001	522 50 47 00	UTILITIES	10,500
001	522 50 48 00	REPAIRS & MAINTENANCE	5,000
001	525 60 49 00	EMERGENCY MANAGEMENT TO COUNTY	6,000
001	594 22 64 00	OTHER IMPROVEMENTS	0
PUBLIC WORKS & COMMUNITY DEVELOPMENT			
001	518 20 31 00	SUPPLIES	5,280
001	518 20 41 00	PROF. SERVICES	89,760
001	518 20 42 00	COMMUNICATION	13,750
001	518 20 45 00	OPERATING LEASES	0
001	518 20 46 00	INSURANCE	0
001	518 20 47 00	UTILITIES/CITY HALL	40,920
001	518 20 48 00	REPAIRS & MAINTENANCE	3,000
001	518 20 49 00	MISCELLANEOUS	0
001	524 20 10 00	SALARIES & WAGES	128,483
001	524 20 12 00	OVERTIME	500
001	524 20 20 00	PERSONNEL BENEFITS	69,650
001	524 20 21 01	UNIFORMS & EQUIPMENT	700
001	524 20 31 00	SUPPLIES	1,500
001	524 20 32 00	FUEL	525
001	524 20 41 00	PROFESSIONAL SERVICES	500
001	524 20 41 01	INTERGOVERNMENTAL PROF SERVICES	10,000
001	524 20 42 00	COMMUNICATION	900
001	524 20 43 00	TRAVEL	2,000
001	524 20 44 00	ADVERTISING	1,000
001	524 20 45 00	OPERATING RENTALS & LEASES	500
001	524 20 46 00	INSURANCE	6,000
001	524 20 48 00	REPAIRS & MAINTENANCE	1,200
001	524 20 49 00	MISCELLANEOUS	2,400
001	524 20 53 00	EXTERNAL TAXES	1,200
001	558 60 10 00	SALARIES & WAGES	90,765

2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
001	558 60 12 00	OVERTIME	750
001	558 60 20 00	PERSONNEL BENEFITS	47,157
001	558 60 21 00	UNIFORMS & EQUIPMEMT	700
001	558 60 31 00	SUPPLIES	2,000
001	558 60 32 00	FUEL	400
001	558 60 41 00	PROFESSIONAL SERVICES	7,000
001	558 60 41 01	PROFESSIONAL SERVICES	41,900
001	558 60 42 00	COMMUNICATION	3,910
001	558 60 43 00	TRAVEL	2,000
001	558 60 44 00	ADVERTISING	4,500
001	558 60 45 00	OPERATING RENTALS & LEASES	1,000
001	558 60 46 00	INSURANCE	2,000
001	558 60 47 00	PUBLIC UTILITY SERVICES	500
001	558 60 48 00	REPAIRS & MAINTENANCE	700
001	558 60 49 00	MISCELLANEOUS	2,000
001	558 60 51 00	YVCOG TECHNICAL ASSISTANCE CONTRACT	0
001	594 58 64 00	MACHINERY & EQUIPMENT	0
001	571 20 31 00	COMM ENHANCEMENT-SUPPLIES - BANNERS	10,000
001	571 21 31 00	SUPPLIES	1,200
001	571 21 32 00	FUEL	1,000
001	571 21 41 00	PROFESSIONAL SERVICES	23,320
001	571 21 41 01	INTERGOV PROF SVC	700
001	571 21 42 00	COMMUNICATION	1,300
001	571 21 44 00	ADVERTISING	500
001	571 21 45 00	OPERATING RENTALS & LEASES	2,000
001	571 21 47 00	PUBLIC UTILITIES	150
001	571 21 48 00	REPAIRS & MAINTENANCE	500
001	571 21 49 00	MISCELLANEOUS	150
001	576 80 10 00	SALARIES & WAGES	126,805
001	576 80 12 00	OVERTIME	5,000
001	576 80 20 00	PERSONNEL BENEFITS	88,341
001	576 80 21 00	UNIFORMS & EQUIPMENT	800
001	576 80 31 00	SUPPLIES	59,300
001	576 80 31 00	FUEL	9,500
001	576 80 35 00	SMALL TOOLS & EQUIPMENT	1,000
001	576 80 41 00	PROFESSIONAL SERVICES-ATLAS STAFFING	60,500
001	576 80 41 01	PROF SVC- WHITE GLOVE CLEANING	12,000
001	576 80 42 00	COMMUNICATION	2,900
001	576 80 43 00	TRAVEL	300
001	576 80 44 00	ADVERTISING	3,800
001	576 80 45 00	OPERATING RENTALS & LEASES	1,700
001	576 80 46 00	INSURANCE	8,000
001	576 80 47 00	UTILITIES	45,000
001	576 80 48 00	REPAIRS & MAINTENANCE	18,000
001	576 80 49 00	MISCELLANEOUS	1,000
001	576 80 53 00	EXTERNAL TAXES	8,500
001	594 76 63 00	OTHER IMPROVEMENTS - PARKS	7,200

2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
TRANSFERS OUT TO OTHER FUNDS			
001	597 00 02 00	TRANSFER OUT TO 002 GENERAL FUND RSV	0
001	597 00 32 00	TRANSFER OUT TO 132 FOR OTD	0
001	597 00 55 06	TRANSFER OUT-106-MARIJUANA SALES TAX	35,000
001	597 04 55 09	TRANSFER-OUT TO 109 CONTINGENCY FUND	0
001	597 06 55 00	TRANSFER OUT-106 PARK DEVL RSV-PKING FEES	30,000
001	597 16 55 00	TRANSFER OUT-116 CH BLDG RSV	210,000
001	597 17 55 00	TRANSFER OUT-117 PW BLDG RSV	6,250
001	597 20 55 00	TRANSFER OUT-120 CH EQUIP RSV	30,000
001	597 21 01 31	TRANSFER OUT 130 COMM. POLICING FUND	0
001	597 21 55 00	TRANSFER OUT-115 PD VEHICLE	80,000
001	597 22 55 00	TRANSFER OUT-113 FIRE TRK RSV	178,721
001	597 24 55 01	TRANSFER OUT-124 BORTON CONST SALES TAX	0
001	597 32 55 01	TRANSFER OUT-112 PW EQUIP RSV-BLDG CAR REPL	7,500
001	597 41 04 01	TRANSFER OUT-132 FOR HOLIDAY PARADE	5,000
001	597 76 55 01	TRANSFER OUT-401 WATER-HYDRANTS	0
001	597 76 55 01	TRANSFER OUT-112 PW EQUIP RSV	5,000
TOTAL EXPENDITURES			8,926,447
CURRENT EXPENSE ENDING FUND BALANCE			711,566
TOTAL CURRENT EXPENSE EXPENDITURES			9,638,013

2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
GENERAL FUND RESERVE REVENUES (5% RESERVE)			
002	361 11 00 02	INTEREST	
002	397 00 55 00	TRANSFER IN FROM 001 CURRENT EXPENSE FUND	0
TOTAL REVENUES			0
PLUS BEGINNING FUND BALANCE			446,204
TOTAL GENERAL FUND RESERVE REVENUES			446,204
GENERAL FUND RESERVE EXPENDITURES			
002	514 23 51		
TOTAL EXPENDITURES			0
GENERAL FUND RESERVE ENDING FUND BALANCE			446,204
TOTAL GENERAL FUND RESERVE EXPENDITURES			446,204
STREET FUND REVENUES			
101	311 10 00 01	PROPERTY TAXES/10%	210,152
101	313 11 01 01	RETAIL SALES & USE TAXES/10%	584,550
101	322 40 00 00	STREET & CURB PERMITS	156
101	336 00 71 00	MULTIMODAL TRANSPORTATION REVENUE	8,554
101	336 00 87 00	MOTOR VEHICLE FUEL TAX - CITY ST.	108,170
101	345 83 01 01	PLAN CHECKING FEES	300
101	361 11 01 01	INTEREST & OTHER EARNINGS	2,865
101	361 14 01 01	SIED ASSESSMENT INTEREST	0
101	368 10 01 01	SIED ASSESSMENT PRINCIPAL	0
TOTAL REVENUES			914,747
PLUS BEGINNING FUND BALANCE			541,593
TOTAL STREET REVENUES			1,456,340

2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
STREET EXPENDITURES			
101	542 30 10 00	ROADWAY - SALARIES & WAGES	253,838
101	542 30 12 00	ROADWAY -OVERTIME	11,000
101	542 30 20 00	ROADWAY -PERSONNEL BENEFITS	159,619
101	542 30 21 00	ROADWAY -UNIFORMS & EQUIPMENT	1,500
101	542 30 31 00	ROADWAY -SUPPLIES	18,000
101	542 30 32 00	ROADWAY -FUEL	6,000
101	542 30 35 00	ROADWAY -SMALL TOOLS & EQUIPMENT	1,000
101	542 30 41 00	ROADWAY -PROFESSIONAL SERVICES	8,327
101	542 30 42 00	ROADWAY -COMMUNICATIONS	900
101	542 30 43 00	ROADWAY -TRAVEL	600
101	542 30 45 00	ROADWAY -OPERATING RENTALS & LEASES	200
101	542 30 47 00	ROADWAY -UTILITIES	190
101	542 30 48 00	ROADWAY -REPAIRS & MAINTENANCE	10,000
101	542 30 49 00	ROADWAY -MISCELLANEOUS	1,800
101	542 63 47 00	STREET LIGHTING - UTILITIES	120,000
101	542 64 31 00	TRAFFIC CONTROL - SUPPLIES	30,000
101	542 64 41 00	TRAFFIC CONTROL -INTERGOVERNMENTAL PROFESSIONAL SERVICE	38,000
101	542 64 47 00	TRAFFIC CONTROL -UTILITIES	9,000
101	542 64 48 00	TRAFFIC CONTROL - REPAIRS & MAINTENANCE	2,500
101	542 66 31 00	SNOW & ICE - SUPPLIES	30,000
101	542 66 32 00	SNOW & ICE - FUEL	6,000
101	542 66 35 00	SNOW & ICE - SMALL TOOLS & EQUIPMENT	1,500
101	542 66 48 00	SNOW & ICE - REPAIRS & MAINTENANCE	8,200
101	542 67 31 00	STREET CLEANING - SUPPLIES	500
101	542 67 32 00	STREET CLEANING - FUEL	3,800
101	542 67 48 00	STREET CLEANING - REPAIRS & MAINTENANCE	1,900
101	542 70 31 00	ROADSIDE - SUPPLIES	31,000
101	542 70 32 00	ROADSIDE - FUEL	4,600
101	542 70 35 00	ROADSIDE - SMALL TOOLS & EQUIP	300
101	542 70 48 00	ROADSIDE - REPAIRS & MAINTENANCE	2,300
101	543 10 10 00	ROADWAY MANAGEMENT - SALARIES & WAGES	32,588
101	543 10 20 00	ROADWAY MANAGEMENT - PERSONNEL BENEFITS	15,224
101	543 30 31 00	GENERAL - SUPPLIES	-
101	543 30 41 00	GENERAL - PROFESSIONAL SERVICES	28,113
101	543 30 41 01	GENERAL - INTERGOV PROFESSIONAL SVC	18,000
101	543 30 42 00	GENERAL - COMMUNICATION	1,500
101	543 30 43 00	GENERAL - TRAVEL	1,500
101	543 30 44 00	GENERAL - ADVERTISING	300
101	543 30 45 00	GENERAL - OPERATING RENTALS & LEASES	-
101	543 30 46 00	GENERAL - INSURANCE	26,000
101	543 30 47 00	GENERAL - UTILITIES	7,000
101	543 30 49 00	GENERAL - MISCELLANEOUS	-
101	595 43 64 00	MACHINERY & EQUIPMENT	27,500
101	597 01 55 01	TRANSFER-OUT 117 PW BLDG RSV	6,250
101	597 01 55 12	TRANSFER-OUT 112 PW EQUIP RSV	7,500
TOTAL EXPENDITURES			934,049
PLUS ENDING FUND BALANCE			522,291
TOTAL STREET EXPENDITURES			1,456,340

2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
PARK DEVELOPMENT RESERVE FUND REVENUES			
106	361 11 01 06	INTEREST & OTHER EARNINGS	534
106	397 76 01 06	TRANSFER-IN PARKING FEES FROM C.E.	802
106	397 76 11 06	MARIJANA SALES TAX PROCEEDS FRM C.E.	64,550
TOTAL REVENUES			65,886
PLUS BEGINNING FUND BALANCE			117,600
TOTAL PARK DEVELOPMENT REVENUES			183,486
PARK DEVELOPMENT RESERVE FUND EXPENDITURES			
106	576 76 69 06	MACHINERY & EQUIPMENT	
106	576 80 41 06	PROF SERVICES/PARK DEV PLAN	-
106	581 20 00 06	INTERFUND LOAN REPAY-PRIN 128	-
106	592 71 82 00	INTERFUND LOAN REPAY-INT 128	-
106	594 76 41 06	PROF SERVICES	1,000
106	594 76 63 00	IMPROVEMENTS-RCO-YP	-
106	594 76 62 02	IMPROVEMENTS-RESTROOM ROOF	-
106	594 76 62 03	IMPROVEMENTS-FULLB PARK BRIDGE	9,500
106	594 76 62 04	IMPROVEMENTS-TURF INSTALL YAP	0
106	594 76 69 06	MACHINERY & EQUIPMENT	5,028
TOTAL EXPENDITURES			15,528
PLUS ENDING FUND BALANCE			167,958
TOTAL PARK DEVELOPMENT RESERVE FUND			183,486
LODGING TAX FUND REVENUES			
107	313 31 00 00	MOTEL/HOTEL TRANSIENT TAX	179,372
107	361 11 01 07	INTEREST & OTHER EARNINGS	2,638
TOTAL REVENUES			182,010
PLUS BEGINNING FUND BALANCE			489,472
TOTAL LODGING TAX REVENUES			671,482
LODGING TAX FUND EXPENDITURES			
107	557 30 31 01	GRANT J HUNT - SUPPLIES	3,000
107	557 30 31 02	SUPPLIES-SOZO SPORTS	2,500
107	557 30 31 03	SUPPLIES - SPORTS COMMISSION	5,000
107	557 30 31 04	MAIN STREET SIGN	2,500
107	557 30 31 05	SUPPLIES-GREATER YAK CHAMBER OF COMM	3,000
107	571 10 41 00	PROF SVCS-AG MUSEUM	15,000
107	557 30 41 00	PROF SVCS-YAKIMA VALLEY TOURISM	37,500
107	557 30 41 01	PROF SVCS-GRANT J. HUNT COL	45,000
107	557 30 41 05	PROF SVCS-GREATER YAK CHAMBER OF COMM SPEAKER	2,500
107	557 30 41 10	PROF SVCS-WIAA STATE BASKETBALL	10,000
107	557 30 41 11	PROF SVCS-SOZO SPORTS	10,000
107	557 30 41 03	ADMIN SVC CHG TO C.E.	5,000
107	557 30 43 01	TRAVEL-GRANT J HUNT	3,000
107	557 30 44 00	ADVERTISING-YAK VALLEY SPORTS COMM	30,000
107	571 10 47 00	UTILITIES-AG MUSEUM	20,000
TOTAL EXPENDITURES			194,000
PLUS ENDING FUND BALANCE			477,482
TOTAL LODGING TAX EXPENDITURES			671,482

2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
TOURISM PROMOTION ASSESSMENT (TPA) FUND			
108	345 60 01 08	TOURISM PROMOTION AREA ASSESS	100,775
108	361 11 00 00	INVESTMENT INTEREST	1,536
108	361 41 08 00	TOURISM INTERST	144
TOTAL REVENUES			102,455
PLUS BEGINNING FUND BALANCE			207,434
TOTAL TOURISM PROMOTION ASSESSMENT REVENUES			309,889
TOURISM PROMOTION ASSESSMENT EXPENDITURES			
108	557 30 41 04	ADMIN SVC CHG TO C.E.	5,000
108	557 30 41 09	PROF SVCS - MAIN STREET SIGN MONITOR	2,500
108	557 30 44 01	ADVERTISING - STATE FAIR PARK SALES PERSON	30,000
108	557 30 44 11	ADVERTISING - STATE FAIR PARK	6,000
108	557 30 44 02	ADVERTISING - SPORTS COMM WIAA BID FEES	1,500
108	557 30 44 13	ADVERTISING - SPORTS COMM	3,500
108	557 30 44 03	ADVERTISING - AG MUSEUM	12,000
108	557 30 44 08	ADVERTISING - YAK VALLEY TOURISM	78,786
108	557 30 44 09	ADVERTISING - SOZO SPORTS	2,500
108	557 30 44 10	ADVERTISING - GRANT J HUNT	2,000
108	557 30 44 14	ADVERTISING - GENERAL	5,000
TOTAL EXPENDITURES			148,786
PLUS ENDING FUND BALANCE			161,103
TOTAL TOURISM PROMOTION ASSESSMENT EXPENDITURES			309,889
CONTINGENCY FUND REVENUES (2% RESERVE)			
109	361 11 01 09	INTEREST & OTHER EARNINGS	0
109	397 00 00 00	TRANSFER IN-001 CURRENT EXPENSE	0
TOTAL REVENUES			0
PLUS BEGINNING FUND BALANCE			178,482
TOTAL CONTINGENCY FUND REVENUES			178,482
CONTINGENCY FUND EXPENDITURES			
109	511 60 51 09	INTERGOVERNMENTAL PROFESSIONAL SERVICE	0
109	594 11 62 00	BUILDINGS & STRUCTURES	0
TOTAL EXPENDITURES			0
PLUS ENDING FUND BALANCE			178,482
TOTAL CONTINGENCY FUND EXPENDITURES			178,482
CRAFT NIGHT RESERVE			
110	361 11 01 10	INTEREST & OTHER EARNINGS	6
TOTAL REVENUES			6
PLUS BEGINNING FUND BALANCE			1,239
TOTAL CRAFT NIGHT RESERVE REVENUES			1,245

2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
CRAFT NIGHT RESERVE EXPENDITURES			
110	572 20 31 00	SUPPLIES	0
TOTAL EXPENDITURES			0
PLUS ENDING FUND BALANCE			1,245
TOTAL CRAFT NIGHT RESERVE EXPENDITURES			1,245
LIBRARY & COMMUNITY CENTER REVENUES			
111	334 04 20 11	DEPT OF COMMERCE GRANT	1,785,000
TOTAL REVENUES			1,785,000
PLUS BEGINNING FUND BALANCE			0
TOTAL LIBRARY & COMMUNITY CENTER REVENUES			1,785,000
LIBRARY & COMMUNITY CENTER EXPENDITURES			
111	594 10 41 43	LIBRARY/COMM CENTER -DESIGN/ENGINEERING	283,692
111	594 72 60 43	LIBRARY/COMM CENTER -CONSTRUCTION	1,501,308
TOTAL EXPENDITURES			1,785,000
PLUS ENDING FUND BALANCE			0
TOTAL LIBRARY & COMMUNITY CENTER EXPENDITURES			1,785,000
PUBLIC WORKS EQUIPMENT RESERVE FUND REVENUES			
112	361 11 01 12	INTEREST & OTHER EARNINGS	0
112	397 01 12 01	TRANSFER-IN 001 FOR BLDG CAR REPLACMT	0
112	397 02 04 02	TRANSFER-IN FROM 402 GARBAGE	0
112	397 03 04 03	TRANSFER-IN 403 SEWER	115,000
112	397 28 01 12	TRANSFER-IN 128 TRANSIT	0
112	397 34 01 12	TRANSFER-IN 401 WATER	0
112	397 42 01 01	TRANSFER-IN 101 STREET	0
112	397 76 01 12	TRANSFER-IN 001 C.E./PARKS	
TOTAL REVENUES			115,000
PLUS BEGINNING FUND BALANCE			309,768
TOTAL PUBLIC WORKS EQUIPMENT RESERVE REVENUES			424,768
TOTAL PUBLIC WORKS EQUIPMENT RESERVE EXPENDITURES			
112	594 34 64 12	MACHINERY & EQUIPMENT - WATER	0
112	594 35 64 12	MACHINERY & EQUIPMENT - SEWER	0
112	594 37 64 12	MACHINERY & EQUIPMENT - GARBAGE	0
112	594 42 64 00	MACHINERY & EQUIPMENT - STREETS	0
112	595 47 64 12	MACHINERY & EQUIPMENT - TRANSIT	0
112	594 76 64 00	MACHINERY & EQUIPMENT - PARKS	0
TOTAL EXPENDITURES			0
PLUS ENDING FUND BALANCE			424,768
TOTAL PUBLIC WORKS EQUIPMENT RESERVE EXPENDITURES			424,768

2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
FIRE TRUCK RESERVE REVENUES			
113	361 11 01 13	INTEREST & OTHER EARNINGS	4,741
113	397 22 01 13	TRANSFER-IN C.E. (001)	178,721
TOTAL REVENUES			183,462
PLUS BEGINNING FUND BALANCE			91,778
TOTAL FIRE TRUCK RESERVE REVENUES			275,240
FIRE TRUCK RESERVE EXPENDITURES			
113	522 20 31 13	OFFICE & OPERATING SUPPLIES	0
113	522 20 48 13	REPAIRS & MAINTENANCE	0
113	594 22 62 13	BUILDINGS & STRUCTURES	80,000
113	594 22 64 13	MACHINERY & EQUIPMENT	70,000
113	594 22 70 00	CAPITALIZED LEASES - PRINCIPAL	26,255
113	594 22 80 00	CAPITALIZED LEASES - INTEREST	2,466
TOTAL EXPENDITURES			178,721
PLUS ENDING FUND BALANCE			96,519
TOTAL FIRE TRUCK RESERVE EXPENDITURES			275,240
SENIOR CITIZEN ACTIVITY FUND RESERVE			
114	361 11 01 14	INTEREST & OTHER EARNINGS	69
114	362 00 01 14	5% ACTIVITIES BLDG RNTL FOR SC	0
TOTAL REVENUES			69
PLUS BEGINNING FUND BALANCE			8,170
TOTAL SENIOR CITIZEN ACTIVITY FUND REVENUES			8,239
SENIOR CITIZEN ACTIVITY FUND RESERVE EXPENDITURES			
114	571 21 31 14	SUPPLIES-SENIOR CENTER	0
114	571 21 41 14	PROF SVC - SENIOR CENTER	0
114	571 21 44 14	ADVERTISEMENT - SR CTR	0
TOTAL EXPENDITURES			0
PLUS ENDING FUND BALANCE			8,239
TOTAL SENIOR CITIZEN ACTIVITY FUND RESERVE EXPENDITURES			8,239
POLICE VEHICLE RESERVE FUND REVENUES			
115	361 11 01 15	INTEREST & OTHER EARNINGS	81
115	397 00 01 15	TRANSFER-IN 001 CURRENT EXP	80,000
TOTAL REVENUES			80,081
PLUS BEGINNING FUND BALANCE			148,185
TOTAL POLICE VEHICLE RESERVE FUND REVENUES			228,266

2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
POLICE VEHICLE RESERVE FUND EXPENDITURES			
115	594 21 64 15	MACHINERY & EQUIPMENT	80,000
TOTAL EXPENDITURES			80,000
PLUS ENDING FUND BALANCE			148,266
TOTAL POLICE VEHICLE RESERVE FUND EXPENDITURES			228,266
CITY HALL BUILDING RESERVE FUND REVENUES			
116	361 11 01 16	INTEREST & OTHER EARNINGS	6,973
116	397 00 01 16	TRANSFERS-IN FROM C.E.	210,000
116	397 04 00 03	TRANSFER-IN FROM 403 SEWER	27,500
116	397 04 02 02	TRANSFER-IN FROM 402 GARBAGE	27,500
116	397 11 01 16	TRANSFER-IN 401 WATER	27,500
116	397 47 01 16	TRANSFER-IN 128 TRANSIT SYST	27,500
TOTAL REVENUES			326,973
PLUS BEGINNING FUND BALANCE			760,559
TOTAL CITY HALL BUILDING RESERVE FUND REVENUES			1,087,532
CITY HALL BUILDING RESERVE EXPENDITURES			
116	591 11 71 06	CIVIC CAMPUS - LONG-TERM DEBT PAYMENT	457,228
TOTAL EXPENDITURES			457,228
PLUS ENDING FUND BALANCE			362,163
TOTAL CITY HALL BUILDING RESERVE EXPENDITURES			819,391
PUBLIC WORKS BUILDING RESERVE FUND REVENUES			
117	397 01 55 01	TRANS IN FROM 101 STREET	6,250
117	397 00 55 17	TRANS IN FROM 128 TRANSIT	6,250
117	397 01 55 17	TRANS IN FROM 401 WATER	6,250
117	397 00 04 02	TRANS IN FROM 402 GARBAGE	6,250
117	397 35 55 01	TRANS IN FROM 403 SEWER	6,250
117	397 17 55 00	TRANS IN FROM 001 PARKS	
TOTAL REVENUES			31,250
PLUS BEGINNING FUND BALANCE			33,750
TOTAL PUBLIC WORKS BUILDING RESERVE FUND REVENUES			65,000
PUBLIC WORKS BUILDING RESERVE FUND EXPENDITURES			
117	595 35 62 00	BUILDINGS - PE	0
117	595 35 62 00	PW BUILDING -CONST	0
TOTAL PUBLIC WORKS BUILDING RESERVE EXPENDITURES			0
PLUS ENDING FUND BALANCE			65,000
TOTAL PUBLIC WORKS BUILDING RESERVE FUND EXPENDITURES			65,000

2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
REAL ESTATE EXCISE TAX FUND (REET) REVENUES			
118	318 34 01 18	REAL ESTATE EXCISE TAX	85,216
118	361 11 01 18	INTEREST & OTHER EARNINGS	6,215
TOTAL REVENUES			91,431
PLUS BEGINNING FUND BALANCE			887,507
TOTAL REAL ESTATE EXCISE TAX FUND (REET) REVENUES			978,938
REAL ESTATE EXCISE TAX FUND (REET) EXPENDITURES			
118	595 10 41 00	MAIN STREET REVITALIZATION-ENGINEERING	65,708
118	595 10 41 18	LIBRARY/COMMUNITY CENTER-DESIGN	293,461
TOTAL EXPENDITURES			359,169
PLUS ENDING FUND BALANCE			619,769
TOTAL REAL ESTATE EXCISE TAX FUND (REET) EXPENDITURES			978,938
CITY HALL EQUIPMENT RESERVE FUND REVENUES			
120	361 11 01 20	INTEREST & OTHER EARNINGS	1,529
120	397 00 01 20	TRANSFERS-IN FROM C.E.	30,000
TOTAL REVENUES			31,529
PLUS BEGINNING FUND BALANCE			50,176
CITY HALL EQUIPMENT RESERVE FUND REVENUES			81,705
CITY HALL EQUIPMENT RESERVE FUND EXPENDITURES			
120	594 14 64 00	COMPUTERS & EQUIPMENT	30,000
TOTAL EXPENDITURES			30,000
PLUS ENDING FUND BALANCE			51,705
TOTAL CITY HALL EQUIPMENT EXPENDITURES			81,705
STREET DEVELOPMENT RESERVE REVENUES			
121	331 20 00 00	STPUS-W AHTANUM RD TO 15TH	1,361,076
TOTAL REVENUES			1,361,076
PLUS BEGINNING FUND BALANCE			610,456
TOTAL STREET DEVELOPMENT RESERVE REVENUES			1,971,532

2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
STREET DEVELOPMENT RESERVE EXPENDITURES			
121	595 61 41 46	COMPLETE STREETS - ENGINEERING	4,500
121	595 61 61 46	COMPLETE STREETS - CONSTRUCTION	198,025
121	595 10 41 08	W. AHTANUM RD-GOODMAN TO 15TH-RESURF-DESIGN	163,380
121	595 30 64 08	W. AHTANUM RD-GOODMAN TO 15TH-RESURF-CN	1,405,120
121	595 10 41 28	MAIN ST PHASE 1-PROF SVCS-PE	0
121	595 10 63 28	MAIN ST PHASE 1-ROW	0
121	595 64 00 40	SAFE ROUTES TO SCHOOL/MLK-CN	0
TOTAL EXPENDITURES			1,771,025
PLUS ENDING FUND BALANCE			200,507
TOTAL STREET DEVELOPMENT RESERVE EXPENDITURES			1,971,532
CRIMINAL JUSTICE FUND REVENUES			
123	313 15 00 00	PUBLIC SAFETY ADD'L SALES TAX	174,698
123	313 71 00 00	LOCAL CRIMINAL JUSTICE	85,267
123	336 06 21 00	CRIM. JUSTICE-POPULATION	1,839
123	336 06 26 00	CRIMINAL JUSTICE - SPECIAL PROGRAMS	6,501
123	336 06 51 00	DUI/OTHER CRIMINAL JUSTICE ASSISTANCE	920
123	361 11 01 23	INTEREST & OTHER EARNINGS	7,878
TOTAL REVENUES			277,103
PLUS BEGINNING FUND BALANCE			1,059,809
TOTAL CRIMINAL JUSTICE FUND REVENUES			1,336,912
CRIMINAL JUSTICE FUND EXPENDITURES			
123	521 22 21 23	CJ UNIFORMS & EQUIP	55,000
123	591 11 71 00	CIVIC CAMPUS LONG-TERM DEBT	73,298
123	592 11 00 16	CIVIC CAMPUS DEBT INTEREST	63,871
123	594 21 64 23	MACHINERY & EQUIPMENT	95,000
TOTAL EXPENDITURES			287,169
PLUS ENDING FUND BALANCE			1,049,743
TOTAL CRIMINAL JUSTICE EXPENDITURES			1,336,912
INFRASTRUCTURE RESERVE FUND REVENUES			
124	313 11 01 24	SALES & USE TAX/10%	584,550
124	331 20 01 00	TIB/STPU-MAIN ST PH 1	1,200,000
124	333 20 00 04	BRAC - S 10TH AVE BRIDGE	1,266,100
124	336 00 99 03	STREAMLINE SALES TX MITIGATION	0
124	361 11 01 24	INTEREST & OTHER EARNINGS	0
124	397 00 00 01	TRANSFER IN-001 BORTON CONST SALES TAX	0
TOTAL REVENUES			3,050,650
PLUS BEGINNING FUND BALANCE			80,787
TOTAL INFRASTRUCTURE RESERVE FUND REVENUES			3,131,437

2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
INFRASTRUCTURE RESERVE EXPENDITURES			
124	591 95 79 00	SIED LOAN PRINCIPAL	146,397
124	592 95 89 00	SIED LOAN INTEREST	41,415
124	595 10 41 27	MAIN ST REVIT PHASE II-STUDY/CDBG	25,000
124	595 30 64 28	MAIN ST PH 1 - CN	1,200,000
124	595 63 41 41	RELIGHT PROGRAM -TIB	0
124	595 50 41 44	BRIDGE #475 S 10TH AVE 20% MATCH -PE	156,000
124	595 50 64 44	BRIDGE #475 S 10TH AVE 20% MATCH -ROW	130,000
124	595 50 65 44	BRIDGE #475 S 10TH AVE 20% MATCH -CN	1,163,100
TOTAL EXPENDITURES			2,861,912
PLUS ENDING FUND BALANCE			269,525
TOTAL INFRASTRUCTURE RESERVE EXPENDITURES			3,131,437
DEVELOPMENT MITIGATION FUND REVENUES			
125	361 11 01 25	INTEREST & OTHER EARNINGS	175
TOTAL REVENUES			175
PLUS BEGINNING FUND BALANCE			7,823
TOTAL DEVELOPMENT MITIGATION FUND REVENUES			7,998
DEVELOPMENT MITIGATION FUND EXPENDITURES			
125	597 01 55 25	TRANS OUT TO 304 FOR VMB PROJECT	0
TOTAL EXPENDITURES			0
PLUS ENDING FUND BALANCE			7,998
TOTAL DEVELOPMENT MITIGATION EXPENDITURES			7,998
CRIME PREVENTION ASSESSMENT FUND REVENUES			
126	351 50 01 26	CRIMINAL INVESTIGATION	0
126	356 50 01 26	INVESTIGATIVE ASSESSMENT	0
126	361 11 01 26	INTEREST & OTHER EARNINGS	0
TOTAL REVENUES			0
PLUS BEGINNING FUND BALANCE			42,867
TOTAL CRIME PREVENTION ASSESSMENT FUND REVENUES			42,867
CRIME PREVENTION ASSESSMENT EXPENDITURES			
126	521 30 12 26	OVERTIME	8,000
126	521 30 31 26	SUPPLIES	1,000
126	521 30 41 26		3,000
126	521 30 44 26	ADVERTISING	1,500
TOTAL EXPENDITURES			13,500
PLUS ENDING FUND BALANCE			29,367
TOTAL CRIME PREVENTION ASSESSMENT EXPENDITURES			42,867
COMMUTE TRIP REDUCTION FUND REVENUES			
127	361 11 01 27	INTEREST & OTHER EARNINGS	0
TOTAL REVENUES			0
PLUS BEGINNING FUND BALANCE			3,077
TOTAL COMMUTE TRIP REDUCTION FUND REVENUES			3,077

2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
COMMUTE TRIP REDUCTION FUND EXPENDITURES			
127	513 10 31 27	SUPPLIES	100
TOTAL EXPENDITURES			100
PLUS ENDING FUND BALANCE			2,977
TOTAL COMMUTE TRIP REDUCTION EXPENDITURES			3,077
TRANSIT FUND REVENUES			
128	313 21 00 00	PUBLIC TRANSPORTATION TAX %2/10	1,252,784
128	361 11 01 28	INTEREST & OTHER EARNINGS	50,020
128	361 41 01 28	SALES INTEREST	1,354
128	381 20 01 28	INTERFUND LOAN PROC	0
TOTAL REVENUES			1,304,158
PLUS BEGINNING FUND BALANCE			3,848,705
TOTAL TRANSIT FUND REVENUES			5,152,863
TRANSIT FUND EXPENDITURES			
128	547 60 10 00	SALARIES & WAGES	61,689
128	547 60 12 00	OVERTIME	500
128	547 60 20 00	PERSONNEL BENEFITS	32,815
128	547 60 21 00	UNIFORMS & EQUIPMENT	400
128	547 60 31 00	OFFICE & OPERATING SUPPLIES	2,000
128	547 60 32 00	FUEL CONSUMED	800
128	547 60 35 00	SMALL TOOLS & MINOR EQUIPMENT	1,000
128	547 60 41 00	PROFESSIONAL SERVICES	2,000
128	547 60 41 01	ADMIN SVC CHG TO C.E.	16,743
128	547 60 41 02	INTERGOVERNMENTAL PROFESSIONAL SERVICES	500
128	547 60 43 00	TRAVEL	500
128	547 60 44 00	ADVERTISING	13,000
128	547 60 45 00	OPERATING RENTALS & LEASES	500
128	547 60 47 00	UTILITIES	500
128	547 60 48 00	REPAIRS & MAINTENANCE	1,900
128	547 60 49 00	TRANSIT SERVICE PAYMEN T	999,900
128	595 63 63 28	OTHER IMPROVEMENTS	15,000
128	595 63 64 00	MACHINERY & EQUIPMENT	3,700
128	595 64 00 30	S. 14TH ST BUS STOP IMPR	6,500
128	595 64 64 28	MAIN ST PEDESTRIAN CROSSING IMPR	122,387
128	597 00 55 04	TRAN OUT TO 116 CH BLDG RSV	27,500
128	597 00 55 12	TRANS OUT TO 112 PW EQUIP RSV	12,500
128	597 00 55 17	TRANSFER OUT TO 117 PW BUILDING RESERVE	6,250
TOTAL EXPENDITURES			1,328,584
PLUS ENDING FUND BALANCE			3,824,279
TOTAL TRANSIT EXPENDITURES			5,152,863
COMMUNITY POLICING FUND REVENUES			
130	367 11 00 30	SUMMER YOUTH PROGRAM DONATIONS	0
130	397 00 01 30	TRANS FROM CE FOR NAT'L NIGHT OUT	0
TOTAL REVENUES			0
PLUS BEGINNING FUND BALANCE			19,890
TOTAL COMMUNITY POLICING FUND REVENUES			19,890

2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
COMMUNITY POLICING FUND EXPENDITURES			
130	521 30 12 30	OVERTIME	1,000
130	521 30 31 30	SUPPLIES	1,000
130	521 30 41 01	PROFESSIONAL SERVICES	5,000
130	521 30 45 00	RENTALS & LEASES	500
TOTAL EXPENDITURES			7,500
PLUS ENDING FUND BALANCE			12,390
TOTAL COMMUNITY POLICING EXPENDITURES			19,890
DRUG SEIZURE FORFEITURE FUND REVENUES			
131	369 30 01 31	FOREITED PROPERTY	0
TOTAL REVENUES			0
PLUS BEGINNING FUND BALANCE			1,661
TOTAL DRUG SEIZURE FORFEITURE FUND REVENUES			1,661
DRUG SEIZURE FORFEITURE EXPENDITURES			
131	521 30 21 31	UNIFORMS & EQUIPMENT	500
TOTAL EXPENDITURES			500
PLUS ENDING FUND BALANCE			1,161
TOTAL DRUG SEIZURE FORFEITURE EXPENDITURES			1,661
COMMUNITY EVENTS FUND REVENUES			
132	397 00 01 32	TRANSFER-IN C.E. FOR OTD	0
132	397 19 01 32	TRANS-IN C.E. FOR HOLIDAY PARADE	5,000
TOTAL REVENUES			5,000
PLUS BEGINNING FUND BALANCE			16,500
TOTAL COMMUNITY EVENTS FUND REVENUES			21,500
COMMUNITY EVENTS EXPENDITURES			
132	571 20 31 32	OTD SUPPLIES	3,000
132	571 20 41 32	OTD PROFESSIONAL SERVICES	2,000
132	571 20 42 32	OTD COMMUNICATION	5,000
132	571 20 44 32	OTD ADVERTISING	5,000
132	571 20 49 32	OTD MISCELLANEOUS	0
132	573 94 31 32	HOLIDAY PARADE SUPPLIES	2,000
132	573 94 41 00	HOLIDAY PARADE PROF SERVICES	2,000
132	573 94 44 00	HOLIDAY PARADE-ADVERTISING	1,000
TOTAL EXPENDITURES			20,000
PLUS ENDING FUND BALANCE			1,500
TOTAL COMMUNITY EVENTS EXPENDITURES			21,500

2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
MARIJUANA EXCISE TAX FUND REVENUES			
133	336 06 42 30	MARAJUANA EXCISE TAX FROM STATE	37,000
133	361 11 01 33	INVESTMENT INTEREST	3,366
TOTAL REVENUES			40,366
PLUS BEGINNING FUND BALANCE			143,454
TOTAL MARIJUANA EXCISE TAX FUND REVENUES			183,820
MARIJUANA EXCISE TAX EXPENDITURES			
133	571 22 31 33	SUMMER YOUTH - SUPPLIES	7,000
133	571 22 41 33	SUMMER YOUTH - PROF SVC	45,000
133	571 22 49 33	SUMMER YOUTH - MISC	1,500
133	571 22 31 01	STEM - SUPPLIES	2,500
133	571 22 41 01	STEM - PROF SVC	8,000
TOTAL EXPENDITURES			64,000
PLUS ENDING FUND BALANCE			119,820
TOTAL MARIJUANA EXCISE TAX EXPENDITURES			183,820
HOUSING REHABILITATION FUND REVENUES			
170	361 10 00 70	INTEREST & OTHER EARNINGS	431
170	368 10 00 70	HOUSING REHAB - CDBG 2007	10,000
TOTAL REVENUES			10,431
PLUS BEGINNING FUND BALANCE			176,782
TOTAL HOUSING REHABILITATION FUND REVENUES			187,213
HOUSING REHABILITATION FUND EXPENDITURES			
170	559 30 41 01	PROFESSIONAL SERVICES - HOUSING REHAB CONSULTANT	9,300
170	559 30 31 00	SUPPLIES	200
170	559 30 41 00	PROFESSIONAL SERVICES-MAIN ST PLANNING	25,000
170	559 30 43 00	TRAVEL	200
170	559 30 49 00	MISCELLANEOUS	0
TOTAL EXPENDITURES			34,700
PLUS ENDING FUND BALANCE			152,513
TOTAL HOUSING REHABILITATION EXPENDITURES			187,213
VALLEY MALL BLVD. FUND REVENUES			
304	333 20 02 05	NHP-VALLEY MALL BLVD RESURFACING	0
304	361 11 03 04	INTEREST & OTHER EARNINGS	0
304	397 00 55 00	TRANS IN FROM 125 MITIGATION FUND	0
TOTAL REVENUES			0
PLUS BEGINNING FUND BALANCE			246,091
TOTAL VALLEY MALL BLVD. FUND REVENUES			246,091

2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
VALLEY MALL BLVD. FUND EXPENDITURES			
304	595 10 41 02	VMB - ENGINEERING/PROF. SERVICES	0
304	595 30 65 02	VMB - CONSTRUCTION	0
TOTAL EXPENDITURES			0
PLUS ENDING FUND BALANCE			246,091
TOTAL VALLEY MALL BLVD. EXPENDITURES			246,091
REGIONAL BELTWAY FUND REVENUES			
305	333 20 03 05	NHFP-REGIONAL BELTWAY CONNECTOR	993,000
305	361 11 03 05	INTEREST & OTHER EARNINGS	
TOTAL REVENUES			993,000
PLUS BEGINNING FUND BALANCE			252,557
TOTAL REGIONAL BELTWAY FUND REVENUES			1,245,557
REGIONAL BELTWAY FUND EXPENDITURES			
305	595 10 41 26	REGIONAL BELTWAY - ENGINEERING/PROF. SERVICES	97,000
305	595 30 63 26	REGIONAL BELTWAY - ROW	1,000,000
305	595 30 65 26	REGIONAL BELTWAY - CONSTRUCTION	0
TOTAL EXPENDITURES			1,097,000
PLUS ENDING FUND BALANCE			148,557
TOTAL REGIONAL BELTWAY EXPENDITURES			1,245,557
WATER FUND REVENUES			
401	343 41 04 01	WATER REVENUES	1,409,086
401	343 42 04 01	WATER SVC INSTALLATION CHARGES	20,603
401	345 83 04 01	WATER PLAN CHECKING FEE	17,479
401	359 90 04 01	MISCELLANEOUS PENALTIES	11,270
401	361 11 04 01	INTEREST & OTHER EARNINGS	12,531
401	397 34 04 01	TRANSFER IN-CURRENT EXP (HYDRANTS)	0
TOTAL REVENUES			1,470,969
PLUS BEGINNING FUND BALANCE			1,051,513
TOTAL WATER FUND REVENUES			2,522,482
WATER FUND EXPENDITURES			
401	534 50 10 00	SALARIES & WAGES	254,198
401	534 50 12 00	OVERTIME	10,000
401	534 50 20 00	PERSONNEL BENEFITS	142,622
401	534 50 21 00	UNIFORMS & EQUIPMENT	1,700
401	534 50 31 00	SUPPLIES	99,500
401	534 50 32 00	FUEL	8,500
401	534 50 35 00	SMALL TOOLS & EQUIPMENT	1,900
401	534 50 41 00	PROFESSIONAL SERVICES	29,966
401	534 50 41 01	ADMIN SVC CHG TO C.E.	104,153
401	534 50 41 02	INTERGOVERNMENTAL PROFESSIONAL SERVICES	6,000
401	534 50 42 00	COMMUNICATION	12,500
401	534 50 43 00	TRAVEL	1,300
401	534 50 44 00	ADVERTISING	500
401	534 50 45 00	OPERATING RENTALS & LEASES	1,000
401	534 50 46 00	INSURANCE	47,632

2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
401	534 50 47 00	UTILITIES	108,000
401	534 50 48 00	REPAIRS & MAINTENANCE	10,000
401	534 50 49 00	MISCELLANEOUS	11,000
401	534 50 53 00	EXTERNAL TAXES	46,000
401	591 34 78 00	PWTF LOAN PRINCIPAL	224,999
401	592 34 83 00	PWTF LOAN INTEREST	21,283
401	594 34 64 00	MACHINERY & EQUIPMENT	20,000
401	594 34 64 01	MACHINERY & EQUIPMENT	60,000
401	597 00 01 12	TRANSFER-OUT 112 PW EQUIP RSV	10,000
401	597 01 16 00	TRANS OUT TO 116 CH BLDG RSV	27,500
401	597 01 55 17	TRANS OUT TO 117 PW BLDG RSV	6,250
401	597 34 54 00	TRANS OUT TO 404 WATER RESRVE	201,194
TOTAL EXPENDITURES			1,467,697
PLUS ENDING FUND BALANCE			1,054,785
TOTAL WATER EXPENDITURES			2,522,482
GARBAGE FUND REVENUES			
402	343 71 04 02	GARBAGE SERVICE CHARGES	1,414,742
402	361 11 04 02	INTEREST & OTHER EARNINGS	2,404
TOTAL REVENUES			1,417,146
PLUS BEGINNING FUND BALANCE			242,097
TOTAL GARBAGE FUND REVENUES			1,659,243
GARBAGE FUND EXPENDITURES			
402	537 50 10 00	SALARIES & WAGES	25,743
402	537 50 12 00	OVERTIME	1,200
402	537 50 20 00	PERSONNEL BENEFITS	13,714
402	537 50 21 00	UNIFORMS & EQUIPMENT	600
402	537 50 31 00	SUPPLIES	2,500
402	537 50 32 00	FUEL	400
402	537 50 35 00	SMALL TOOLS & EQUIPMENT	100
402	537 50 41 00	PROFESSIONAL SERVICES	1,000
402	537 50 41 01	INTERGOVERNMENTAL PROFESSIONAL SERVICES	375
402	537 50 41 02	ADMIN SVC CHG TO C.E.	84,337
402	537 50 42 00	COMMUNICATION	6,200
402	537 50 43 00	TRAVEL	50
402	537 50 44 00	ADVERTISING	270
402	537 50 45 00	OPERATING RENTALS & LEASES	800
402	537 50 46 00	INSURANCE	25,781
402	537 50 47 00	UTILITIES	6,500
402	537 50 48 00	REPAIRS & MAINTENANCE	1,000
402	537 50 49 00	MISCELLANEOUS	3,250
402	537 50 53 00	EXTERNAL TAXES	59,000
402	537 60 49 00	CONTRACTED SERVICES	1,116,600
402	597 00 04 02	TRANSFER-OUT TO 117 PW BLDG RSV	6,250
402	597 01 01 16	TRANSFER-OUT TO 116 CH BLDG RSV	27,500
402	597 11 55 12	TRANSFER-OUT 112 PW EQUIP RSV	15,000
TOTAL EXPENDITURES			1,398,170
PLUS ENDING FUND BALANCE			261,073
TOTAL GARBAGE EXPENDITURES			1,659,243

2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
SEWER FUND REVENUES			
403	334 03 11 03	DEPT OF ECOLOGY CAPACITY GRANT	95,000
403	343 50 04 03	SEWER SVC INSTALL CHARGES	510
403	343 51 04 03	SEWER REVENUES	2,042,361
403	345 83 04 03	SEWER PLAN CHECKING FEE	23,032
403	345 83 31 03	STORMWATER PLAN CHECK FEE	51,921
403	361 11 04 03	INTEREST & OTHER EARNINGS	9,473
TOTAL REVENUES			2,222,297
PLUS BEGINNING FUND BALANCE			1,178,233
TOTAL SEWER FUND REVENUES			3,400,530
SEWER FUND EXPENDITURES			
403	531 30 10 00	STORMWATER - SALARIES & WAGES	52,440
403	531 30 12 00	STORMWATER OVERTIME	250
403	531 30 20 00	STORMWATER-PERSONNEL BENEFITS	31,703
403	531 30 31 00	STORMWATER - SUPPLIES	2,000
403	531 30 32 00	STORMWATER FUEL	400
403	531 30 41 03	STORMWATER-INTERGOV PROF SVCS	4,500
403	531 30 48 00	STROMWATER-REPAIRS & MAINTENANCE	400
403	535 50 10 00	SALARIES & WAGES	190,412
403	535 50 12 00	OVERTIME	3,500
403	535 50 20 00	PERSONNEL BENEFITS	117,188
403	535 50 21 00	UNIFORMS & EQUIPMENT	1,300
403	535 50 31 00	SUPPLIES	18,500
403	535 50 32 00	FUEL	5,000
403	535 50 35 00	SMALL TOOLS & EQUIPMENT	1,000
403	535 50 41 00	PROFESSIONAL SERVICES	20,000
403	535 50 41 01	ADMIN SVC CHG TO C.E.	104,153
403	535 50 41 03	INTERGOVERNMENTAL PROFESSIONAL SERVICES	1,038,628
403	535 50 42 00	COMMUNICATION	7,000
403	535 50 43 00	TRAVEL	950
403	535 50 44 00	ADVERTISING	500
403	535 50 45 00	OPERATING RENTALS & LEASES	825
403	535 50 46 00	INSURANCE	58,000
403	535 50 47 00	UTILITIES	29,000
403	535 50 48 00	REPAIRS & MAINTENANCE	10,000
403	535 50 49 00	MISCELLANEOUS	4,500
403	535 50 53 00	EXTERNAL TAXES	38,000
403	591 35 78 03	PWTF LOAN PRINCIPAL	112,312
403	592 35 83 03	PWTF LOAN INTEREST	2,563
403	594 35 64 00	MACHINERY & EQUIPMENT - SEWER	20,000
403	594 63 01 00	IMPROVEMENTS - S BROADWAY	225,000
403	594 35 54 00	TRANSFER OUT 405 SEWER RESERVE	386,628
403	597 35 55 12	TRANSFER-OUT 112 PW EQUIP RSV	20,000
403	597 00 01 12	TRANSFER OUT 116 CH BLDG RSV	27,500
403	597 35 56 00	TRANSFER OUT 117 PW BLDG RESERVE	6,250
TOTAL EXPENDITURES			2,540,402
PLUS ENDING FUND BALANCE			860,128
TOTAL SEWER EXPENDITURES			3,400,530

2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
WATER DEVELOPMENT RESERVE FUND REVENUES			
404	361 11 04 04	INTEREST & OTHER EARNINGS	10,840
404	334 00 00 00	DWSRF LOAN	1,600,000
404	367 00 00 34	INFRASTRUCTURE FEE - WATER	84,301
404	397 01 04 04	TRANS FROM 401 WATER	201,194
TOTAL REVENUES			1,896,335
PLUS BEGINNING FUND BALANCE			1,500,870
TOTAL WATER DEVELOPMENT RESERVE FUND REVENUES			3,397,205
WATER DEVELOPMENT RESERVE FUND EXPENDITURES			
404	534 50 41 45	PROF SERVICES-CLEAN RESERVOIR	21,000
404	534 50 49 49	MISCELLANEOUS-WATER RIGHTS	800,000
404	594 34 20 00	SERVICE METER IMPRVEMENT-CONST.	1,600,000
404	594 34 64 04	MACHINERY & EQUIPMENT - DIST FLOW TESTING	25,200
404	594 34 64 48	JOHNSON HILL RESERVOIR - REPAIRS	42,160
TOTAL EXPENDITURES			2,488,360
PLUS ENDING FUND BALANCE			908,845
TOTAL WATER DEVELOPMENT RESERVE EXPENDITURES			3,397,205
SEWER DEVELOPMENT RESERVE FUND REVENUES			
405	334 03 11 05	SIED GRANT/LOAN	0
405	334 03 55 00	DOE STORMWATER GRANT - PE	90,000
405	361 11 04 05	INVESTMENT INTEREST	12,517
405	367 00 00 35	INFRASTRUCTURE FEE - SEWER	3,236
405	397 35 04 05	TRANSFER IN - SEWER	386,628
TOTAL REVENUES			492,381
PLUS BEGINNING FUND BALANCE			2,208,118
TOTAL SEWER DEVELOPMENT RESERVE FUND REVENUES			2,700,499
SEWER DEVELOPMENT RESERVE FUND EXPENDITURES			
405	594 35 63 01	IMPROVEMENTS-SIPHON	60,000
405	594 35 64 05	SEWER SYSTEM IMPR-3RD PARTY	220,000
405	594 35 64 42	S BROADWAY SEWER ALIGNMENT 1	109,500
405	594 10 41 25	AHTANUM/MAIN ST STORMWATER IMPR PE	90,000
405	594 38 64 25	AHTANUM/MAIN ST STORM IMPR CN	376,515
405	594 35 64 04	MACHINERY & EQUIPMENT - FLOW METERS	0
TOTAL EXPENDITURES			856,015
PLUS ENDING FUND BALANCE			1,844,484
TOTAL SEWER DEVELOPMENT RESERVE EXPENDITURES			2,700,499



City Council Communication

Meeting Date: November 9, 2020
From: Karen Clifton, Director of Finance and Administration
Topic/Issue: Public Hearing – 2021 Ad Valorem Property Tax Revenues

SYNOPSIS: Statute requires that a public hearing be held regarding property taxes for the following year.

RECOMMENDATION: Conduct a public hearing to consider oral and written comments regarding the property taxes for the 2021 budget.

LEGAL REVIEW: N/A

FINANCIAL REVIEW:

Current Valuation: \$888,400,391 (\$4,715,517 higher than 2020)

2020 Levy	\$1,968,029	
Additional Funds for Construction:	\$74,077	With 1% increase: \$2,121,195
Additional Banked Funds:	\$52,389	
Refund Levy	\$ 7,019	Without 1% Increase: \$2,101,515
1% Increase:	\$19,680	

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: Public Hearing Notice

**UNION GAP CITY COUNCIL
NOTICE OF TELEPHONIC PUBLIC HEARING
CITY OF UNION GAP, WASHINGTON**

NOTICE IS HEREBY GIVEN that a public hearing will be held regarding the 2021 Ad Valorem Property Tax on Monday, November 9, 2020, at 6:00 p.m. The public hearing will be held telephonically, via GoToMeeting (see COVID-19 Public Meeting Procedures below).


COVID-19 Public Meeting Procedures: in accordance with current and ongoing proclamations by the Governor of the State of Washington, (particularly proclamation 20-28) guidance from the State Attorney General on requirements of the Open Public Meetings Act, directives from the State Health Department and Yakima Health District regarding COVID-19, the City of Union Gap has determined that Council meetings will be conducted telephonically via GoToMeeting until the Governor's *Stay at Home* order has been lifted.

All interested persons may call-in using the phone number and access code below to listen to the public hearing and will have the right to provide written and oral comments concerning the 2021 Ad Valorem Property Tax. Comments may be submitted to the City Clerk at Karen.Clifton@uniongapwa.gov or by mail to P. O. Box 3008, Union Gap, Washington 98903 prior to 5:00 p.m. on November 9, 2020.

To attend telephonically via GoToMeeting: on November 9, 2020 at 6:00 p.m., dial the number below, then enter the access code followed by the # sign, and follow the prompts:

Phone number: 1 (669) 224-3412
Access Code: 677-501-117#

DATED this 27th day of October 2020.



Karen Clifton, City Clerk



City Council Communication

Meeting Date: November 9, 2020
From: Karen Clifton, Director of Finance and Administration
Topic/Issue: Ordinance – 2021 Ad Valorem Property Tax Revenues

SYNOPSIS: This is the annual property tax levy for the ensuing year. Certification of the levy needs to be recorded with Yakima County and the public hearing on this matter was conducted on November 9, 2020.

RECOMMENDATION: Adopt and publish an ordinance fixing the estimated amount of ad valorem taxes to be levied to meet the financial requirements of the City of Union Gap, Washington for the year 2021.

LEGAL REVIEW: The City Attorney has reviewed these ordinances.

FINANCIAL REVIEW: Property tax continues to be one of the major revenue sources for general government operations, amounting to approximately 21% of the resources of the Current Expense Fund. The annual increase is now limited to 1% of the levy of the prior year. The Council must decide whether to increase the Property Taxes by 1% for 2021. The City will receive the increased value of new construction, banked capacity, and refund levy. The calculation for Union Gap is as follows:

<u>With 1% Increase</u>		<u>Without 1% Increase</u>	
2020 Levy	\$1,968,029	2020 Levy	\$1,968,029
New Construction	74,077	New Construction	74,077
Banked Capacity	52,390	Banked Capacity	52,390
Refund Levy	7,019	Refund Levy	7,019
Plus 1% Increase	<u>19,680</u>	Plus 1% Increase	<u>0</u>
Total Levy for 2021	\$2,121,195	Total Levy for 2021	\$2,101,515

BACKGROUND INFORMATION: This was discussed during the November 9, 2020 public hearing.

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: 1. Ordinance With 1% Increase
2. Ordinance Without 1 % Increase

CITY OF UNION GAP, WASHINGTON
ORDINANCE NO. _____
(With 1% Increase)

AN ORDINANCE fixing the estimated amount of ad valorem taxes to be levied to meet the financial requirements of the City of Union Gap, Washington for the year 2021.

WHEREAS, it is necessary that the City Clerk certify to the Board of County Commissioners the estimated amount of ad valorem taxes to be levied to meet the financial requirements of the City of Union Gap; and

WHEREAS, the City Council of the City of Union Gap has properly given notice of the public hearing held on Monday, November 9, 2020 to consider the City of Union Gap's current expense budget for the 2021 calendar year, pursuant to RCW 84.55.120; and

WHEREAS, the City Council, after hearing, and after duly considering all relevant evidence and testimony presented, has determined that the City of Union Gap requires an increase in property tax revenue from the previous year, resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, in order to discharge the expected expenses and obligations of the City of Union Gap and in its best interest; and

WHEREAS, the City Council has determined that it is in the best interest of the City of Union Gap, and is necessary to meet the expenses and obligations of the City of Union Gap, for the property tax revenue to be increased by 1% for the year 2021; and

WHEREAS, the City of Union Gap has a population of less than 10,000;

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of Union Gap that an increase in the regular property tax levy is hereby authorized for the 2021 levy in the amount of \$153,166 which in addition to any amount resulting from the addition of new construction and improvements to property, additional funds for annexations, refund levy amounts, any banked capacity and any increase in the value of state-assessed property, brings the total ad valorem tax for the City of Union Gap to \$2,121,195; and

This ordinance shall be published in the official newspaper of the City of Union Gap and shall take effect and be in full force five (5) days after passage and publication.

PASSED this 9th day of November 2020.

Roger Wentz, Mayor

ATTEST:

APPROVED AS TO FORM:

Karen Clifton, City Clerk

Bronson Brown, City Attorney

CITY OF UNION GAP, WASHINGTON
ORDINANCE NO. _____
(Without 1% Increase)

AN ORDINANCE fixing the estimated amount of ad valorem taxes to be levied to meet the financial requirements of the City of Union Gap, Washington for the year 2021.

WHEREAS, it is necessary that the City Clerk certify to the Board of County Commissioners the estimated amount of ad valorem taxes to be levied to meet the financial requirements of the City of Union Gap; and

WHEREAS, the City Council of the City of Union Gap has properly given notice of the public hearing held on Monday, November 9 2020 to consider the City of Union Gap's current expense budget for the 2021 calendar year, pursuant to RCW 84.55.120; and

WHEREAS, the City Council, after hearing, and after duly considering all relevant evidence and testimony presented, has determined that the City of Union Gap requires an increase in property tax revenue from the previous year, resulting from the addition of new construction and improvements to property, any banked capacity, and any increase in the value of state-assessed property, in order to discharge the expected expenses and obligations of the City of Union Gap and in its best interest; and

WHEREAS, the City Council has determined that it is in the best interest of the City of Union Gap, to forego the 1% increase to the City of Union Gap, for the property tax revenue for the year 2021; and

WHEREAS, the City of Union Gap has a population of less than 10,000;

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of Union Gap that an increase in the regular property tax levy is hereby authorized for the 2021 levy in the amount of \$133,486 which in addition to any amount resulting from the addition of new construction and improvements to property, additional funds for annexations, refund levy amounts, banked capacity and any increase in the value of state-assessed property, brings the total ad valorem tax for the City of Union Gap to \$2,101,515; and

This ordinance shall be published in the official newspaper of the City of Union Gap and shall take effect and be in full force five (5) days after passage and publication.

PASSED this 9th day of November 2020.

Roger Wentz, Mayor

ATTEST:

APPROVED AS TO FORM:

Karen Clifton, City Clerk

Bronson Brown, City Attorney



City Council Communication

Meeting Date: November 9, 2020
From: Karen Clifton, Director of Finance and Administration
Topic/Issue: 2021 Budgeted Expenditure Breakdown and 2020 Revenue Comparison Through 10/31/2020

SYNOPSIS: To present a 2021 budgeted current expense expenditure breakdown by percentage as requested by Council Member Schilling and to provide the current revenues through 10/31/2020.

RECOMMENDATION: Presentation only.

LEGAL REVIEW: N/A

FINANCIAL REVIEW: N/A

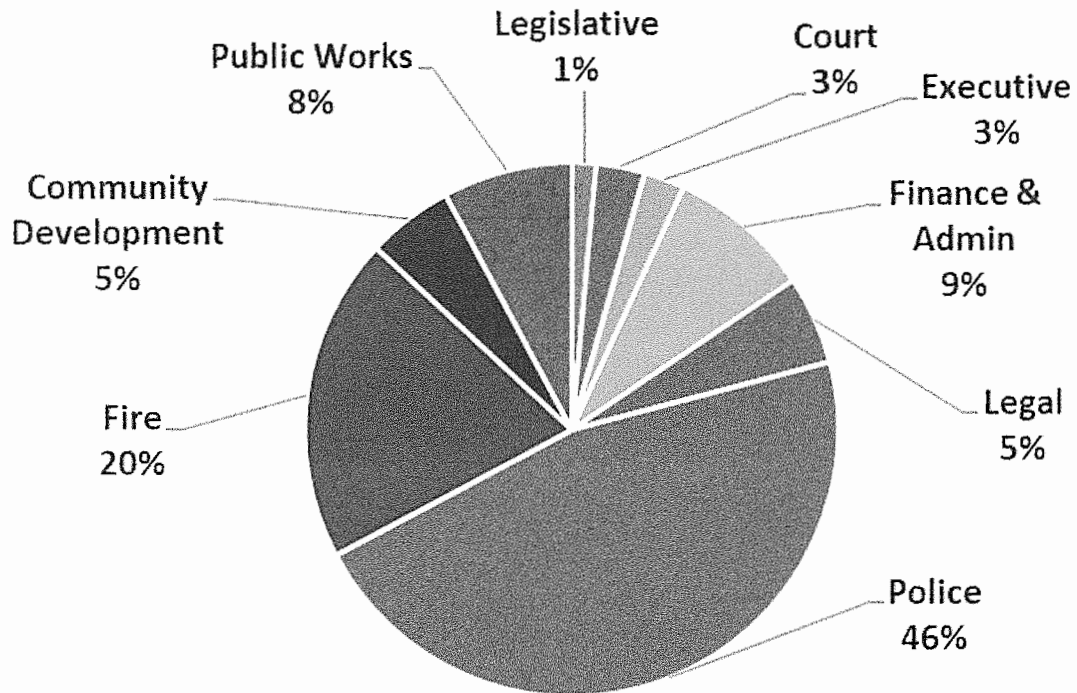
BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

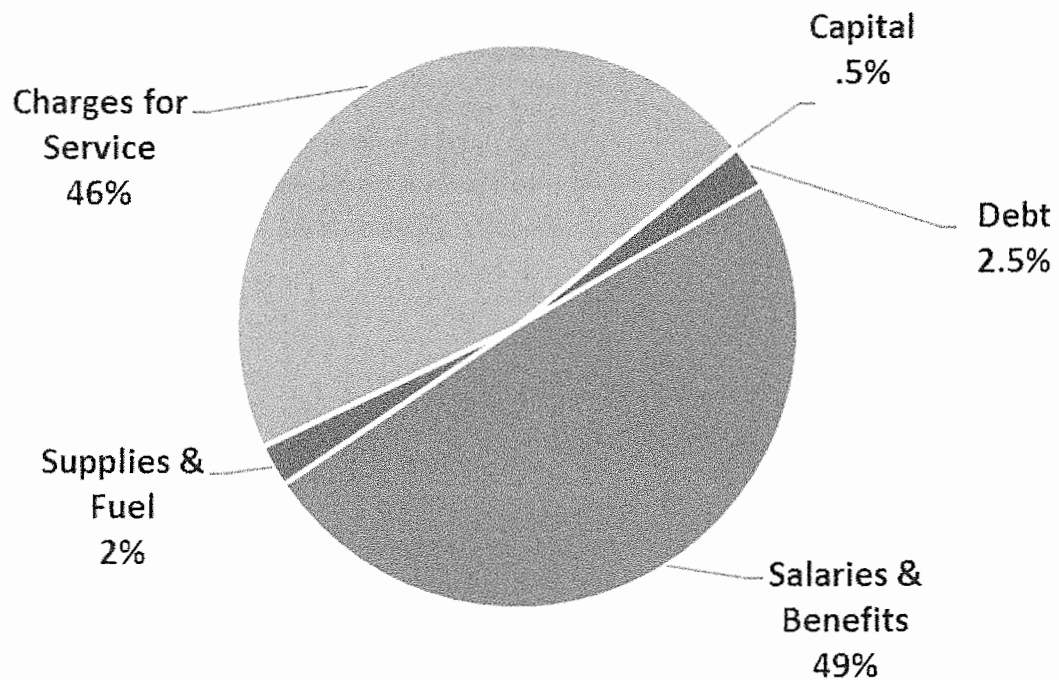
ATTACHMENTS: 1. 2021 Budget Current Expense Expenditure Breakdown
2. Revenue Comparison through 10/31/2020

2021 Budget Current Expense Expenditure Breakdown

BUDGET PERCENTAGE BY DEPARTMENT

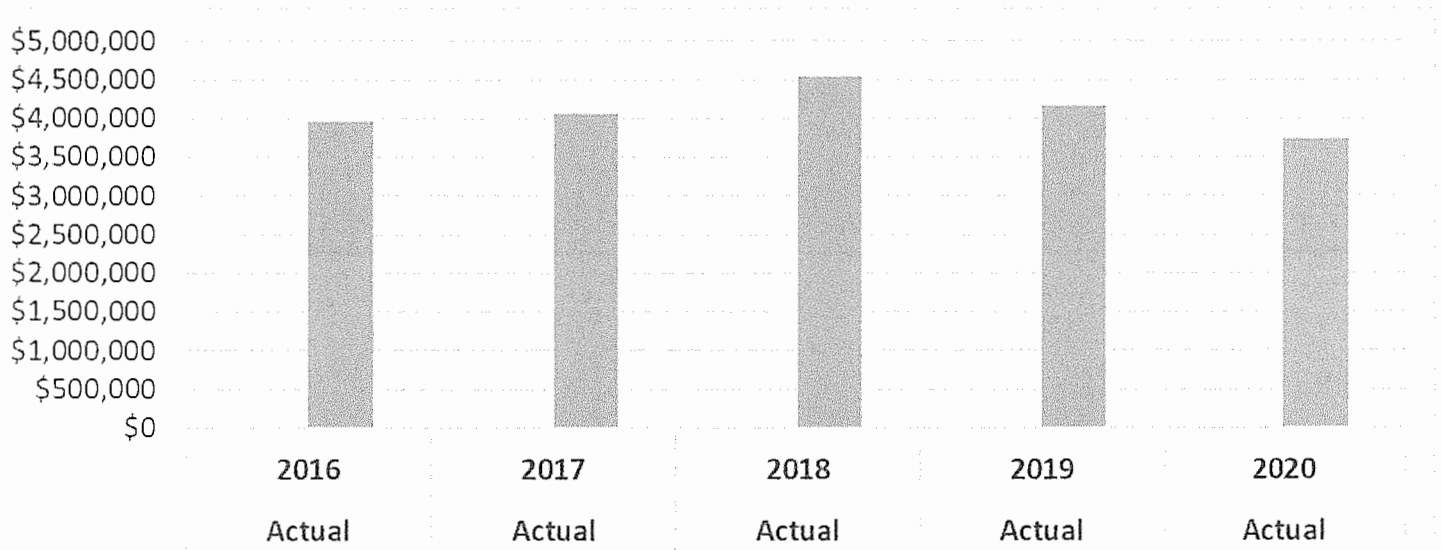


BUDGET PERCENTAGE BY ITEM



Revenue Comparison Through 10/31/2020

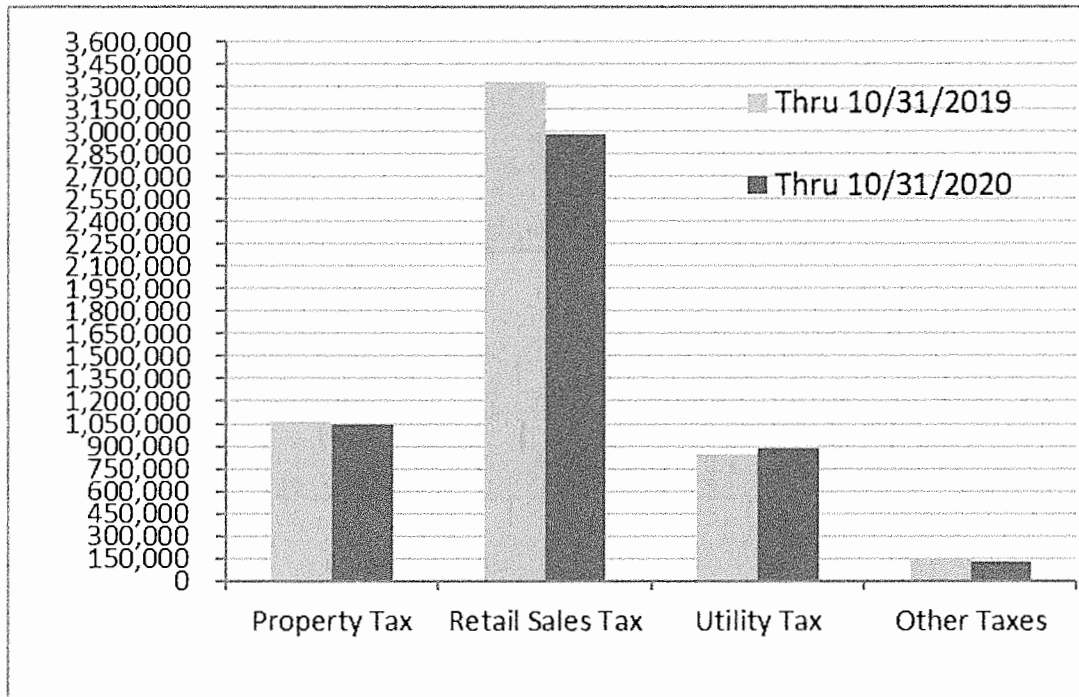
5-Year Sales Tax Comparison



Actual 2016	Actual 2017	Actual 2018	Actual 2019	Actual 2020
\$3,968,514	\$4,060,792	\$4,546,991	\$4,169,629	\$3,731,021

2020 sales tax through 10/31/2020 is 8.9% less than the same time last year., and the lowest it has been in the last 5 years.

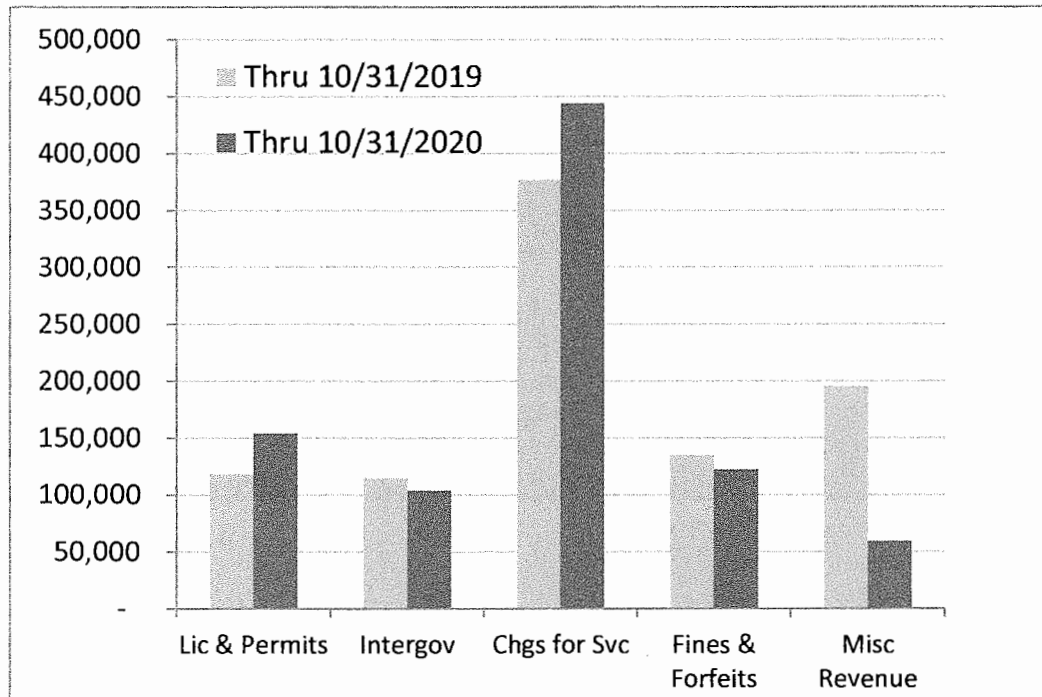
Tax Revenue - Current Expense Only



Tax Revenues Current Expense	2019 Thru 10/31	2020 Thru 10/31
Property Tax	1,060,626	1,047,522
Retail Sales Tax	3,335,703	2,984,817
Utility Tax	849,357	887,319
Other Taxes	148,046	121,621
Total Taxes	5,393,732	5,041,279

2020 Current Expense overall taxes through 10/31/2020 are 9.3% less than the same time last year.

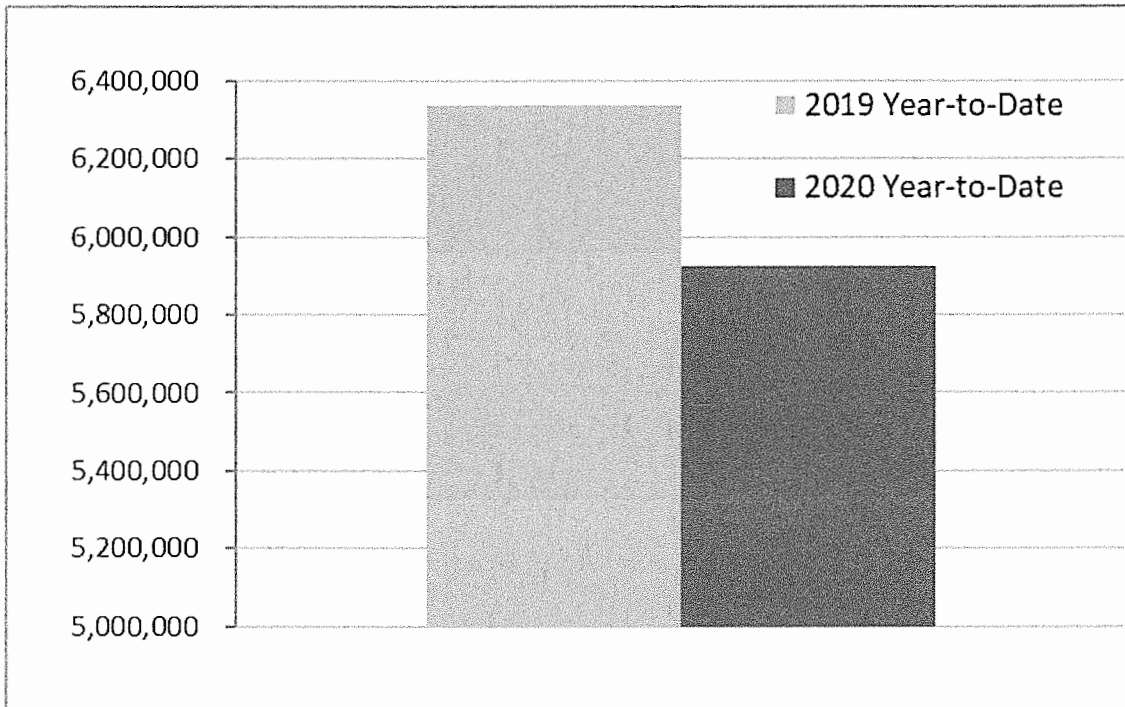
Other Revenue - Current Expense Only



Other Revenues Current Expense	2019 Year-to-Date	2020 Year-to-Date
Licenses & Permits	118,748	154,319
Intergovernmental	115,106	103,842
Charges for Service	377,121	444,484
Fines & Forfeitures	135,020	122,525
Miscellaneous	195,345	59,314
Total Other Revenue	941,340	884,484

Current Expense overall other revenue through 10/31/2020 is 9.4% less than this same time last year

Total Current Expense Revenue



All Revenues Current Expense	2019 Year-to-Date	2020 Year-to-Date
Total Revenue	6,335,072	5,925,763

Current Expense total revenues through 10/31/2020
are 9.4% less than this same time last year



City Council Communication

Meeting Date: November 9, 2020
From: Karen Clifton, Director of Finance and Administration
Topic/Issue: 2021 Finance & Administration Budget

SYNOPSIS: Presenting the 2021 Finance & Administration Budget.

RECOMMENDATION: Presentation only.

LEGAL REVIEW: N/A

FINANCIAL REVIEW: The Finance & Administration Budget includes:

- Finance & Administration
- Wellness
- Data Processing
- Transfers
- Tourism
- Tourism Promotion Area (TPA)
- Craft Night Reserve
- City Hall Building Reserve
- City Hall Equipment Reserve
- Community Events

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: 2021 Finance & Administration Budget

2021 FINANCE & ADMINISTRATION BUDGET SUMMARY			
Fund	2020 Budget	2021 Requested	Variance
001 - Finance/Clerk	669,425	691,147	21,722
001 - Wellness	5,000	5,000	0
001 - Data Processing	49,300	53,904	4,604
001 - Transfers	326,016	587,471	261,455
107 - Tourism	189,000	194,000	5,000
108 - TPA	135,944	148,786	12,842
110 - Craft Night Reserve	1,245	0	(1,245)
116 - CH Bldg. Reserve	320,060	0	(320,060)
120 - CH Equip. Reserve	20,000	20,000	0
132 - Comm. Events	20,000	20,000	0
Total	1,735,990	1,720,308	(15,682)
Total Affect on Current Expense			287,781

Finance/Clerk Expenditures 001.514						
Fund	Account	Title	2019 Actual	2020 Budget	2021 Requested	2021 Budget vs 2020 Budget
	001 514 23 10	SALARIES & WAGES	247,660	256,040	261,142	5,102
	001 514 23 12	OVERTIME	1,747	1,000	1,000	0
	001 514 23 20	PERSONNEL BENEFITS	124,707	124,919	125,925	1,006
	001 514 23 31	SUPPLIES	3,675	3,000	3,000	0
	001 514 23 32	FUEL	(13)	0	0	0
	001 514 23 41	PROFESSIONAL SERVICES	5,564	0	0	0
	001 514 23 41	ELECTION COSTS	6,418	15,000	22,500	7,500
	001 514 23 41	AUDIT COSTS	13,090	30,000	30,000	0
	001 514 23 42	COMMUNICATIONS	2,573	2,500	2,500	0
	001 514 23 43	TRAVEL	1,172	3,000	2,000	(1,000)
	001 514 23 44	ADVERTISING	228	500	500	0
	001 514 23 45	OPERATING RENTALS & LEASES	3,298	2,000	2,000	0
	001 514 23 46	INSURANCE	12,000	6,000	6,000	0
	001 514 23 47	PUBLIC UTILITY SERVICES	103	0	0	0
	001 514 23 48	REPAIRS & MAINTENANCE	0	500	500	0
	001 514 23 49	MISCELLANEOUS	2,525	7,000	5,000	(2,000)
	001 514 30 10	SALARIES & WAGES	124,146	134,553	147,435	12,882
	001 514 30 12	OVERTIME	608	1,000	1,000	0
	001 514 30 20	PERSONNEL BENEFITS	55,011	57,913	60,145	2,232
	001 514 30 31	SUPPLIES	3,156	1,500	1,500	0
	001 514 30 32	FUEL	(13)	500	0	(500)
	001 514 30 41	PROFESSIONAL SERVICES	434	2,000	2,000	0
	001 514 30 42	COMMUNICATIONS	2,243	3,000	3,000	0
	001 514 30 43	TRAVEL	1,726	4,500	3,000	(1,500)
	001 514 30 44	ADVERTISING	0	500	500	0
	001 514 30 45	OPERATING RENTALS & LEASES	5,695	1,500	1,500	0
	001 514 30 46	INSURANCE	0	6,000	6,000	0
	001 514 30 47	PUBLIC UTILITY SERVICES	103	0	0	0
	001 514 30 48	REPAIRS & MAINTENANCE	0	500	0	(500)
	001 514 30 49	MISCELLANEOUS	2,366	4,500	3,000	(1,500)
Total			620,223	669,425	691,147	21,722

Administrative Services/Clerk Expenditures 001.517 - Wellness						
Fund	Account	Title	2019 Actual	2020 Budget	2021 Requested	2021 Budget vs 2020 Budget
	001 517 91 31 00	SUPPLIES	1,940	1,200	1,200	0
	001 517 91 41 00	PROFESSIONAL SERVICES	0	2,000	2,000	0
	001 517 91 42 00	COMMUNICATION	0	0	0	0
	001 517 91 43 00	TRAVEL	1,512	500	500	0
	001 517 91 45 00	OPERATING RENTALS & LEASES	7	0	0	0
	001 517 91 48 00	REPAIRS & MAINTENANCE	0	0	0	0
	001 517 91 49 00	MISCELLANEOUS	309	1,300	1,300	0
	Total		3,769	5,000	5,000	0

Administrative Services/Clerk Expenditures 001.518.88 - Data Processing						
Fund	Account	Title	2019 Actual	2020 Budget	2021 Requested	2021 Budget vs 2020 Budget
001	518 88 31 00	SUPPLIES	19	0	0	0
001	518 88 41 00	NEXT REQUEST SUPPORT	7,504	7,800	8,404	604
001	518 88 41 01	BIAS ANNUAL SUPPORT	15,600	16,000	17,000	1,000
001	518 88 41 02	IT SERVICES	26,167	25,000	28,000	3,000
001	518 88 48 00	REPAIRS & MAINTENANCE	203	0	0	0
001	518 88 49 00	MISCELLANEOUS	1,325	500	500	0
001	596 88 64 00	MACHINERY & EQUIPMENT	0	0	0	0
Totals			50,816	49,300	53,904	4,604

Administrative Expenditures
001.597 - Operating Transfers

Fund	Account	Title	2019 Actual	2020 Budget	2021 Requested	2021 Budget vs 2020 Budget
001	597 00 02 00	TRANSFER OUT-002 GENERAL FUND RSV	54,163	30,100	0	(30,100)
001	597 00 32 00	TRANSFER OUT-132 FOR OTD	10,000	15,000	0	(15,000)
001	597 00 55 06	TRANSFER OUT-106-MARIJUANA SALES TAX	0	35,000	35,000	0
001	597 00 55 09	TRANSFER OUT-109 CONTINGENCY	20,951	0	0	0
001	597 06 55 00	TRANSFER OUT-106 PARK DEVL RSV	0	25,195	30,000	4,805
001	597 16 55 00	TRANSFER OUT-116 CH BLDG RSV	0	0	210,000	210,000
001	597 17 55 00	TRANSFER OUT-117 PW BLDG RSV	0	0	6,250	6,250
001	597 20 55 00	TRANSFER OUT-120 CH EQUIP RSV	0	0	30,000	30,000
001	597 21 01 30	TRANSFER OUT 130 COMM. POLICING FUND	9,500	7,000	0	(7,000)
001	597 21 55 00	TRANSFER OUT-115 PD VEHICLE	100,000	80,000	80,000	0
001	597 22 55 00	TRANSFER OUT-113 FIRE TRUCK RESV	234,211	128,721	178,721	50,000
001	597 24 55 00	TRANSFER OUT-124 BORTON CONST SALES TAX	66,608	0	0	0
001	597 24 55 01	TRANSFER OUT-112 PW EQUIP RSV-BLDG CAR REPL	0	0	7,500	7,500
001	597 32 55 01	TRANSFER OUT-132 FOR HOLIDAY PARADE	5,000	5,000	5,000	0
001	597 76 55 01	TRANSFER OUT-112 PW EQUIP RSV	0	0	5,000	5,000
Total			500,433	326,016	587,471	261,455

Lodging Tax Budget Expenditures 107						
Fund	Account	Title	2019 Actual	2020 Budget	2021 Requested	2021 Budget vs 2020 Budget
YAKIMA VALLEY TOURISM						
107	557 30 41 00	YAKIMA VALLEY TOURISM	32,000	37,500	37,500	0
					37,500	
YAKIMA VALLEY SPORTS COMMISSION						
107	557 30 31 03	YAK VALLEY SPORTS COMM-SUPPLIES	0	5,000	5,000	0
107	557 30 44 00	YAK VALLEY SPORTS COMM	25,000	30,000	30,000	0
					35,000	
CITY OF UNION GAP						
107	557 30 41 03	ADMIN SVC CHG TO C.E.	5,000	5,000	5,000	0
107	557 30 31 04	MAIN STREET SIGN - AG MUSEUM	0	2,500	2,500	
					7,500	
GRANT J HUNT						
107	557 30 31 01	GRANT J HUNT - SUPPLIES	2,200	9,500	3,000	(6,500)
107	557 30 41 01	GRANT J. HUNT - PROF SERVICES	44,402	45,000	45,000	0
107	557 30 43 01	GRANT J HUNT - TRAVEL	1,213	3,000	3,000	0
					51,000	
SOZO SPORTS						
107	557 30 41 11	SOZO SPORTS - PROF SERVICES			10,000	
107	557 30 31 02	SOZO SPORTS - SUPPLIES	2,500	0	2,500	2,500
					12,500	
CHAMBER OF COMMERCE						
107	557 30 31 05	CHAMBER OF COMMERCE-SUPPLIES	0	0	3,000	
107	571 10 41 00	CHAMBER OF COMMERCE-SPEAKER	0	1,500	2,500	1,000
					5,500	
WIAA ST BASKETBALL						
107	557 30 41 10	WIAA ST BASKETBALL - PROF SERVICES			10,000	
					10,000	
AG MUSEUM						
107	571 10 31 07	SUPPLIES-AG MUSEUM	457	0	0	0
107	571 10 41 00	PROF SVCS-AG MUSEUM	25,794	30,000	15,000	(15,000)
107	571 10 42 00	COMMUNICATION-AG MUSEUM	1,321	0	0	0
107	571 10 44 00	ADVERTIZING-AG MUSEUM			0	0
107	571 10 47 00	UTILITIES-AG MUSEUM	16,498	20,000	20,000	0
					35,000	
Total						
			156,385	189,000	194,000	(18,000)

Tourism Promotion Assessment Expenditures

108

Fund	Account	Title	2019 Actual	2020 Budget	2021 Requested	2021 Budget vs 2020 Budget
108	557 30 41 04	ADMIN SVC CHG TO C.E.	5,000	5,000	5,000	0
108	557 30 44 01	STATE FAIR PARK SALES PERSON	24,996	25,000	30,000	5,000
108	557 30 44 02	SPORTS COMM WIAA BID FEES	1,500	1,500	1,500	0
108	557 30 44 03	AG MUSEUM ADVERTISING	0	12,000	12,000	0
108	557 30 44 11	STATE FAIR PARK - ADVERTISING			6,000	6,000
108	557 30 44 08	YAK VALLEY TOURISM-ADVERTISING	64,056	87,444	78,786	(8,658)
108	557 30 44 12	SOZO SPORTS-ADVERTISING	10,000	0	2,500	2,500
108	557 30 44 10	GRANT J HUNT - ADVERTISING	4,688	5,000	2,000	(3,000)
108	557 30 44 10	ADVERTISING	2,500	0	5,000	5,000
108	557 30 44 13	SPORTS COMM - ADVERTISING	0	0	3,500	3,500
108	594 57 41 00	MAIN ST SIGN MONITOR - PROF SVC	0	0	2,500	2,500
Total			112,740	135,944	148,786	12,842

Finance Expenditures 110 - Craft Night Reserve Fund						
Fund	Account	Title	2019 Actual	2020 Budget	2021 Requested	2021 Budget vs 2020 Budget
110	572 20 31	CRAFT NIGHT SUPPLIES	0	1,245	0	(1,245)
Total			0	1,245	0	(1,245)

Administrative Expenditures 116 - City Hall Building Reserve Fund						
Fund	Account	Title	2019 Actual	2020 Budget	2021 Requested	2021 Budget vs 2020 Budget
116	591 11 71 00	CIVIC CAMPUS LONG-TERM DEBT	8,549,733	141,220	0	(141,220)
116	592 18 80 16	CIVIC CAMPUS DEBT INTEREST	227,979	178,840	0	(178,840)
116	594 10 41 01	CITY HALL COMPLEX-PROF SERVICES	31,102	0	0	0
Total			8,808,813	320,060	0	(320,060)

Administrative Expenditures
120 - City Hall Equipment Reserve Fund

Fund	Account	Title	2019 Actual	2020 Budget	2021 Requested	2021 Budget vs 2020 Budget
120	594 14 64 00	MACHINERY & EQUIPMENT	2,076	20,000	20,000	0
Total			2,076	20,000	20,000	0

Administrative Expenditures 132 - Community Events Fund						
Fund	Account	Title	2019 Actual	2020 Budget	2021 Requested	2021 Budget vs 2020 Budget
132	571 20 31 32	OTD SUPPLIES	771	3,000	3,000	0
132	571 20 41 32	OTD PROFESSIONAL SERVICES	6,656	2,000	2,000	0
132	571 20 42 32	OTD COMMUNICATION	0	5,000	5,000	0
132	571 20 44 32	OTD ADVERTISING	0	5,000	5,000	0
132	571 20 45 32	OTD OPERATING RENTALS/LEASES	3,122	0	0	0
		TOTAL OTD	10,549	15,000	15,000	0
132	573 94 31 32	HOLIDAY PARADE SUPPLIES	2,532	2,000	2,000	0
132	573 94 41 00	HOLIDAY PARADE PROF SERVICES	426	2,000	2,000	0
132	573 94 44 00	HOLIDAY PARADE ADVERTISING	923	1,000	1,000	0
		TOTAL HOLIDAY PARADE	3,881	5,000	5,000	0
Total		GRAND TOTALS	14,430	20,000	20,000	0



City Council Communication

Meeting Date: November 9, 2020
From: Karen Clifton, Director of Finance & Administration
Topic/Issue: 2021 Legislative and Court & Legal Budgets

SYNOPSIS: Presenting the 2021 Legislative and Court & Legal Budgets.

RECOMMENDATION: Presentation only.

LEGAL REVIEW: N/A

FINANCIAL REVIEW:

The Legislative Budget includes:

- Legislative
- Pollution Control
- 2% Alcohol Distribution
- Library (Current Expense)
- Contingency Reserve

The Court & Legal Budgets include:

- Court Services
- Legal Services

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: 1. 2021 Legislative Budget
2. 2021 Court & Legal Budgets

2021 Legislative Budget

Budget Includes:

- **Legislative**
- **Pollution Control**
- **2% Alcohol Distribution**
- **Library (Current Expense)**
- **Contingency Reserve**

2021 LEGISLATIVE BUDGET SUMMARY			
Fund	2020 Budget	2021 Requested	Variance
001.511 - Legislative	116,172	116,272	100
001 - 553 - Pollution Control	2,800	2,510	(290)
001 - 562 - 2% Alcohol Dist.	1,860	1,860	0
001 - 572 - Library	30,030	0	(30,030)
109 - Contingency	0	0	0
Total	150,862	120,642	(30,220)
Total Affect on Current Expense			(30,220)

Legislative Expenditures 001 - Legislative						
Fund	Account	Title	2019 Actual	2020 Budget	2021 Requested	2021 Budget vs 2020 Budget
001	511 60 10 00	SALARIES & WAGES	50,400	50,400	50,400	0
001	511 60 20 00	PERSONNEL BENEFITS	4,178	4,100	4,100	0
001	511 60 31 01	SUPPLIES	697	500	500	0
001	511 60 32 00	FUEL	0	0	0	0
001	511 60 41 01	PROFESSIONAL SERVICES	10,516	4,000	4,000	0
001	511 60 42 01	COMMUNICATION	8,743	5,000	5,000	0
001	511 60 43 00	TRAVEL	10,320	12,000	12,000	0
001	511 60 44 00	OFFICIAL PUBLICATIONS	799	1,000	1,000	0
001	511 60 44 01	ADVERTISING	2,697	1,500	1,500	0
001	511 60 45 00	OPERATING RENTALS & LEASES	359	500	500	0
001	511 60 46 01	INSURANCE	3,267	5,579	5,579	0
001	511 60 47 00	PUBLIC UTILITY SERVICES	103	0	0	0
001	511 60 48 01	REPAIRS & MAINTENANCE	0	100	100	0
001	511 60 49 00	MISCELLANEOUS	6,713	6,200	6,200	0
001	511 60 49 02	YAKIMA VALLEY C.O.G. FEFE	5,934	6,438	6,480	42
001	511 60 49 03	NEW VISION	0	2,600	2,600	0
001	511 60 49 04	NATIONAL LEAGUE OF CITIES	0	1,117	1,117	0
001	511 60 49 05	CWHBA MEMBERSHIP	0	600	600	0
001	511 60 49 06	AWC SERVICE FEE	4,038	4,038	4,096	58
001	511 60 49 10	EXTERNAL TAXES	277	500	500	0
001	511 60 49 11	CITY OF YAKIMA YKM AIRPORT CAMPAIGN	10,000	5,000	5,000	0
001	511 60 49 12	YAKIMA COUNTY DEVELOPMENT ASSN. CONTRIBUTION	0	5,000	5,000	0
Total			119,039	116,172	116,272	100

Legislative Expenditures 001.553 - Pollution Control						
Fund	Account	Title	2019 Actual	2020 Budget	2021 Requested	2021 Budget vs 2020 Budget
	001 553 70 49 00	POLLUTION CONTROL	2,488	2,800	2,510	(290)
Total			2,488	2,800	2,510	(290)

Legislative Expenditures 001.562 - Alcohol Distribution						
Fund	Account	Title	2019 Actual	2020 Budget	2021 Requested	2021 Budget vs 2020 Budget
	001 562 00 49 00	2% ALCOHOL DISTRIBUTION	854	1,860	1,860	0
Total			854	1,860	1,860	0

Legislative Expenditures 001.572 - Library						
Fund	Account	Title	2019 Actual	2020 Budget	2021 Requested	2021 Budget vs 2020 Budget
	001 572 20 41 00	LIBRARY SERVICES	30,030	30,030	0	(30,030)
	Total		30,030	30,030	0	(30,030)

Legislative Expenditures 109 - Contingency Fund						
Fund	Account	Title	2019 Actual	2020 Budget	2021 Requested	2021 Budget vs 2020 Budget
	109 511 60 31 19	OFFICE & OPERATING SUPPLIES	0	0	0	0
	109 511 60 49 09	MISCELLANEOUS	0	0	0	0
Total			0	0	0	0

2021 Court & Legal Budgets

Budget Includes:

- **Court Services**
- **Legal Services**

2021 COURT & LEGAL BUDGET SUMMARY			
Fund	2020 Budget	2021 Requested	Variance
001 - Court	236,541	253,970	17,429
001 - Legal	445,000	445,000	0
Total	681,541	698,970	17,429
Total Affect on Current Expense	17,429		

Court Expenditures 001.512 - Court						
Fund	Account	Title	2019 Actual	2020 Budget	2021 Requested	2021 Budget vs 2020 Budget
001	512 50 41 00	COURT SERVICE COSTS	226,580	236,541	253,970	17,429
Total			226,580	236,541	253,970	17,429

Legal Expenditures 001.515 - Legal							
Fund	Account	Title	2019 Actual	2020 Budget	2020 Thru July	2021 Requested	2021 Budget vs 2020 Budget
001	515 30 41 01	PROF SERVICES-CIVIL - CITY ATTORNEY	90,335	91,000	45,165	91,000	0
001	515 30 41 02	PROF SERVICES - PROS. ATTN	174,000	174,000	101,500	174,000	0
001	515 30 41 03	PROF SERVICES-PUBLIC DEFENDER	285,956	160,000	106,505	160,000	0
001	515 31 41 04	PROF SERVICES-CONFLICT PUBLIC DEFENDER	0	10,000	0	10,000	0
001	515 40 41 41	EXTERNAL LEGAL SERVICES	215	10,000	2,865	10,000	0
Total			550,506	445,000	256,035	445,000	0



City Council Communication

Meeting Date: November 9, 2020
From: Arlene Fisher, City Manager
Topic/Issue: 2021 Executive Budget

SYNOPSIS: Presenting the 2021 Executive Budget.

RECOMMENDATION: Presentation only.

LEGAL REVIEW: N/A

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: 2021 Executive Budget

2021 EXECUTIVE BUDGET SUMMARY			
Fund	2020 Budget	2021 Requested	Variance
001 - Executive	209,735	208,683	(1,052)
Total	209,735	208,683	(1,052)
Total Affect on Current Expense	(1,052)		

Executive Department Expenditures 001.513 - Executive					
Fund Account	Title	2019 Actual	2020 Budget	2021 Requested	2021 Budget vs 2020 Budget
001 513 10 10	SALARIES & WAGES	156,741	137,664	137,964	300
001 513 10 12	OVERTIME	39	500	200	(300)
001 513 10 20	PERSONNEL BENEFITS	33,513	56,883	57,031	148
001 513 10 31	SUPPLIES	1,744	400	400	0
001 513 10 32	FUEL	0	150	150	0
001 513 10 41	PROFESSIONAL SERVICES	909	500	500	0
001 513 10 42	COMMUNICATION	1,010	700	700	0
001 513 10 43	TRAVEL	8,143	5,200	4,000	(1,200)
001 513 10 44	ADVERTISING	0	0	0	0
001 513 10 45	OPERATING RENTALS & LEASES	699	50	50	0
001 513 10 46	INSURANCE	4,000	4,688	4,688	0
001 513 10 48	REPAIRS & MAINTENANCE	471	500	500	0
001 513 10 49	MISCELLANEOUS	9,759	2,000	2,000	0
001 594 13 64	MACHINERY & EQUIPMENT	2,331	500	500	0
Total	Total	219,358	209,735	208,683	(1,052)



City Council Communication

Meeting Date: November 9, 2020
From: Arlene Fisher; City Manager
Topic/Issue: CARES Act Small Business Grants

SYNOPSIS: To present a listing of the small local businesses who will be awarded CARES Act Small Business Grants.

RECOMMENDATION: Discussion only.

LEGAL REVIEW: N/A

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: The City partnered with Yakima County Development Association (YCDA) to administer this program.

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: CARES Act Small Business Grant Listing

Business	Awarded	First Name	Last Name	NOTES
Twistee Treats, Inc Cinnabon	\$5,000	Jeff	Miller	
Frozen Treats Holdings, Inc	\$5,000	Jeff	Miller	
Twistee Treats, Inc Auntie Anne	\$5,000	Jeff	Miller	
La Liga Azteca Sports Club	\$5,000	Ruben	Rojas	Changed UBI's in September new UBI new license less than a year old
Skateland	\$5,000	Kim	Eisenzimmer	
Fruit Mix	\$5,000	Ramona	Coronado Lopez	
El Quetzal Fruteria & Mas Llc	\$5,000	Eugenia E	Lopez	
California Fashion	\$5,000	Hak	Keller	
Conquer Athletics Llc	\$5,000	Craig	Caudill	
American Jewelers	\$5,000	Mahmood	Khan	
Lasting Impressionz	\$5,000	Ryan	Ramos	
Fruit Zone	\$5,000	Heli	Sanchez	
Taqwa Llc	\$5,000	Md	Uddin	
Piercy Motors Inc	\$5,000	Janet	Upton	
Madd Hatter Amusements Llc	\$1,936	Barbara	Petrea	
Jean'S Cottage Inn	\$5,000	Kristi	Marks	
Johnston'S Sales	\$5,000	Sandra	Johnston	L&I account is closed
Gap Treasures Llc	\$4,826	Patricia	Ewing	
Speedmotorsports Llc	\$5,000	Vanessa	Gimlin	
Leonel Saucedo	\$5,000	Leonel	Saucedo	
Splash Express Car Wash	\$5,000	William	Morgan	
Edwards Equipment Co	\$5,000	Randy	Searl	
Dean Russell Truck Town	\$5,000	Dean	Russell	
Atg Investments Inc	\$5,000	Bill	True	
Rainbow Kidz 3	\$5,000	Joseluis	Mendoza	Non-Resident License
Vibrant Lifestyles Inc	\$5,000	Mary	Van De Graaf	
Gilbert Motors Usa, Llc	\$5,000	Jamie	Bautista	
Dr Trucking Services Llc	\$5,000	David	Ransier	
Kazcade Engraving & Trophies	\$5,000	Anthony	Feldi	
Kathy'S Early Learning Llc	\$5,000	Amelia	Gil	
Yakima Food Inc	\$5,000	Yong Suk	Yim	
Giro Mexico Llc	\$5,000	Eric	Garcia	
Mama Nena'S Daycare	\$5,000	Marã-A Elena	Cuevas	
Los Hernandez Tamales Llc	\$5,000	Felipe	Hernandez	
Debra Sue Holm		Debra	Holm	Less than a Year Food Truck - First issuance of City License 1-14-20
The Agency Marketing Group		Luis	Garcia	No City of Union Gap License L&I account is closed / Sole Proprietor
Pepe'S Bakery & Cakes, Llc		Anna	Gutierrez	No City of Union Gap License
Pulido Interpreting		Maria	Pulido	No Cityof Union Gap License
Md Reaz Uddin		Md	Uddin	No City of Union Gap License
Fletcher Ventures Llc		James	Fletcher	No City of Union Gap License request for reinstatement requested in March but business license does not display
Reno'S On The Runway		Staci	Sainsbury	No City of Union Gap License

El Tacolol		Yolanda	Campos	Less than a Year License first issued
Big Bc Lic		Blanca	Chavez	Less than a Year First issuance date City License 3-03-20
El Carrusel Daycare		Nathalia	Medina	Less than a Year First issuance date City License 5-20-20
Becker Insurance Agency Lic		Nick	Becker	Less than a Year First issuance date City License 1-02-20
Steven Anderson		Steven	Anderson	Less than a Year First issuance date City License 2-20-20
Pulido Interpreting		Maria	Pulido	Duplicate Application
Noble Cleaning		Rosario	Jimenez	Not located in union gap
La Liga Artesa Sports League		Ruben	Angas	Duplicate Application
Sew Vogue By Lutz LLC		Luzenito	Castaneda	Not located in union gap
Dr Barbershop		Luis	Mora	Not located in union gap
Palm Springs Renovations Lic		José Manuel	Rodriguez	Not located in Union Gap
Palm Springs Renovations Lic		José Manuel	Rodriguez	Duplicate Application
El Carrusel		Nathalia	Medina	Duplicate Application



City Council Communication

Meeting Date: November 9, 2020
From: Arlene Fisher; City Manager
Topic/Issue: Library Discussion

SYNOPSIS: The Friends of the Union Gap Library and Community Center 501(c)(3) requested that BORA Architect calculate the additional cost for a larger Library and Community Center building, stating that they had a donor who would be willing to contribute to the upgrade.

RECOMMENDATION: Discussion only.

LEGAL REVIEW: N/A

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: Mark Crochet, speaking on behalf of the Friends of the Union Gap Library and Community Center 501(c)(3), discussed this at the October 12, 2020 and October 26, 2020 Council meetings.

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: Library Information

LIBRARY DISCUSSION

Fisher, Arlene

From: Matthew Reed <mreed@borarch.com>
Sent: Tuesday, November 3, 2020 4:00 PM
To: Fisher, Arlene
Subject: RE: Library and Community Center Costs
Attachments: UG - Community Center & Library - Budget 5000sf 11-3-20.pdf; UG - Community Center & Library - Budget 6000sf 11-3-20.pdf

Arlene,

Attached please find the Project budgets for current Community Center & Library project (5,000 sf) and for the larger (6,000 sf) building.

Based on some recent discussions with several contractors we have added a COVID-19 contingency into the budgets. While the full impacts of COVID on construction costs are not yet totally known and how long they may last we thought it prudent to attempt some accounting for this un-known factor.

In the 5,000sf budget we did not include our additional service fee for examining the impacts of increasing the size of the building to 6,000sf. We have spent around \$5,000 on this. This amount does not include time from our consultants. I am estimating their fees to be \$1,500 to \$2,000.

While there is of course more material in the larger building there a few items, in particular, that cost drivers for the 6,000sf building, some of them are:

- ☐ The larger footprint increases the potential occupant load in the Community Center which then requires fire sprinklers and fire alarm system.
- ☐ The larger building will require LEED Silver certification and this requires several things such as Commissioning of mechanical equipment.
- ☐ With LEED we are required to have a lighting control system.

If you have any questions please let me know.

*\$ 8,500 COST for
estimate*

Matt R~
BORArchitecture, pllc

From: Fisher, Arlene <Arlene.Fisher@uniongapwa.gov>
Sent: Tuesday, November 03, 2020 3:30 PM
To: Matthew Reed <mreed@borarch.com>
Subject: RE: Library and Community Center Costs

Hi Matt,

Sorry I didn't answer.... My office has been a revolving door today. Please invoice us for your time regarding the possible expansion. Thanks, Arlene

4997 sq. feet

November 3, 2020

New Community Center & Library

City of Union Gap

CONSTRUCTION DOCUMENT PROJECT BUDGET - 5,000 sf

Estimated Construction Cost

Site Work / Landscaping / Parking Lot			\$214,455
New Construction		\$265 \$/sf	\$1,325,415
Sub Total	4,997 sf	\$308 \$/sf	\$1,539,870
Alternate No. 1	Pavers in Courtyard	\$20,370	\$0
Alternate No. 2	East Patio	\$31,926	\$0
Alternate No. 3	Fireplace - Library	\$23,145	\$0
Alternate No. 4	Fireplace - Community Center	\$40,920	\$0
Alternate No. 5	Commercial Kitchen <i>(not including equipment)</i>	\$71,141	\$0
Alternate No. 6	Children's Story Wall	\$12,821	\$0
Alternate No. 7	Tops and End Caps for Library Shelving	\$14,050	\$0
Sub Total		\$214,372	\$1,539,870
Construction Contingency @ 10%		\$21,437	\$153,987
COVID-19 Contingency @ 5%		\$10,719	\$76,993
Sales Tax @ 8.2% on Construction Costs		\$17,579	\$126,269
Sub Total		\$264,106	\$1,897,120
Consultant Services			
Architectural/Engineering Fees			\$147,000
Interior Design			\$15,000
Furniture Coordination			\$5,000
Renderings/Public Meeting materials, Allowance			\$4,000
Electrical Engineering Extra Services			
Communications Systems			\$5,280
Security and Door Access System			\$4,290
Commissioning Agent Allowance			\$0
Civil Engineering			\$28,820
Survey			\$2,750
Landscape Architecture			\$3,850
Geotechnical Testing			\$5,280
Misc. Expenses Allowance (Document Printing, Engineer Travel, etc.)			\$4,500
Sub Total			\$225,770
Contingency @ 5%			\$11,289
Sub Total			\$237,059
Other Costs			
Plan Review and Building Permit			\$8,000
Pacific Power Connection Fee			\$10,000
Water Connection Fee			\$1,844
Waste Water Connection Fee			\$2,157
Natural Gas Connection Fee			\$0
Construction Testing			\$14,000
*Data/Communications Allowance, wire pulling in contract			\$10,000
*TI / Fiber Optics, in contract			\$0
*Sound System, Allowance			\$5,000
*Phone System, Allowance			\$5,000
*Security System, Allowance			\$15,000
*Signage, Allowance			\$10,000
*Furnishings Allowance / Library Shelving by YVL			\$45,000
*Equipment Allowance			\$5,000
*Kitchen Equipment			
Base Bid (Warning Kitchen)			\$25,000
Alternate No. 5 - Commercial Kitchen		\$6,500	\$0.00
*Other Owner Expenses			\$9,500
Sub Total			\$165,501
Contingency @ 5%			\$8,275
Estimated Total Other Costs			\$173,776
Project Grand Total			\$2,307,954

Note: "*" Indicates Owner budgeted Items

Department of Commerce Grant:	\$1,950,000
Union Gap Funds:	\$293,461
Total:	\$2,243,461
Difference:	(\$64,493)

6097 Sq. Feet

November 3, 2020

New Community Center & Library
City of Union Gap

DESIGN DEVELOPMENT PROJECT BUDGET - 6,000 sf

<u>Estimated Construction Cost</u>			
Site Work / Landscaping / Parking Lot			\$214,455
New Construction		\$262 S/sf	\$1,598,630
Sub Total	6,097 sf	\$297 S/sf	\$1,813,085
Alternate No. 1	Pavers in Courtyard	\$20,370	\$0
Alternate No. 2	East Patio	\$31,926	\$0
Alternate No. 3	Fireplace - Library	\$23,145	\$0
Alternate No. 4	Fireplace - Community Center	\$40,920	\$0
Alternate No. 5	Commercial Kitchen (not including equipment)	\$71,141	\$0
Alternate No. 6	Children's Story Wall	\$12,821	\$0
Alternate No. 7	Tops and End Caps for Library Shelving	\$23,424	\$0
Sub Total		\$223,747	\$1,813,085
Construction Contingency @ 10%		\$22,375	\$181,308
COVID-19 Contingency @ 5%		\$11,187	\$90,654
Sales Tax @ 8.2% on Construction Costs		\$18,347	\$148,673
Sub Total		\$275,656	\$2,233,720
Consultant Services			
Architectural/Engineering Fees			\$197,000
Interior Design			\$15,000
Furniture Coordination			\$5,000
Renderings/Public Meeting materials, Allowance			\$4,000
Electrical Engineering Extra Services			
Communications Systems			\$6,160
Security and Door Access System			\$3,850
LEED Study/Coordination			\$4,620
LEED (Consultant, USGBC, Energy Modeling)			\$71,005
Commissioning Agent, Allowance			\$22,000
Civil Engineering			\$32,120
Survey			\$2,750
Landscape Architecture			\$4,565
Geotechnical Testing			\$5,280
Misc. Expenses Allowance (Document Printing, Engineer Travel, etc.)			\$4,500
Sub Total			\$377,850
Contingency @ 5%			\$18,893
Sub Total			\$396,743
Other Costs			
Plan Review and Building Permit			\$8,000
Pacific Power Connection Fee			\$10,000
Water Connection Fee			\$1,844
Waste Water Connection Fee			\$2,157
Natural Gas Connection Fee			\$0
Construction Testing			\$14,000
*Data/Communications Allowance, wire pulling in contract			\$10,000
*T1 / Fiber Optics, in contract			\$0
*Sound System, Allowance			\$5,000
*Phone System, Allowance			\$5,000
*Security System, Allowance			\$15,000
*Signage, Allowance			\$10,000
*Furnishings Allowance / Library Shelving by YVL			\$45,000
*Equipment Allowance			\$5,000
*Kitchen Equipment			
Base Bid (Warming Kitchen)			\$25,000
Alternate No. 5 - Commercial Kitchen	\$6,500		\$0.00
*Other Owner Expenses			\$9,500
Sub Total			\$165,501
Contingency			\$20,874
Estimated Total Other Costs			\$186,375
Project Grand Total			\$2,816,838

Note: "*" Indicates Owner budgeted Items

Department of Commerce Grant:	\$1,950,000
Union Gap Funds:	\$293,461
Total:	\$2,243,461
Difference:	(\$573,377)

Fisher, Arlene

From: Matthew Reed <mreed@borarch.com>
Sent: Friday, October 23, 2020 9:17 AM
To: Fisher, Arlene
Cc: Henne, Dennis
Subject: Community Center & Library - 6,000 sf.
Attachments: UG Community Center and Library - 6000sf 10-23-20.pdf; UG Community Center and Library - 5000sf 10-23-20.pdf

Arlene,

Good morning.

Attached please find a site plan and floor plan of the 6,000 sf Community Center & Library building.

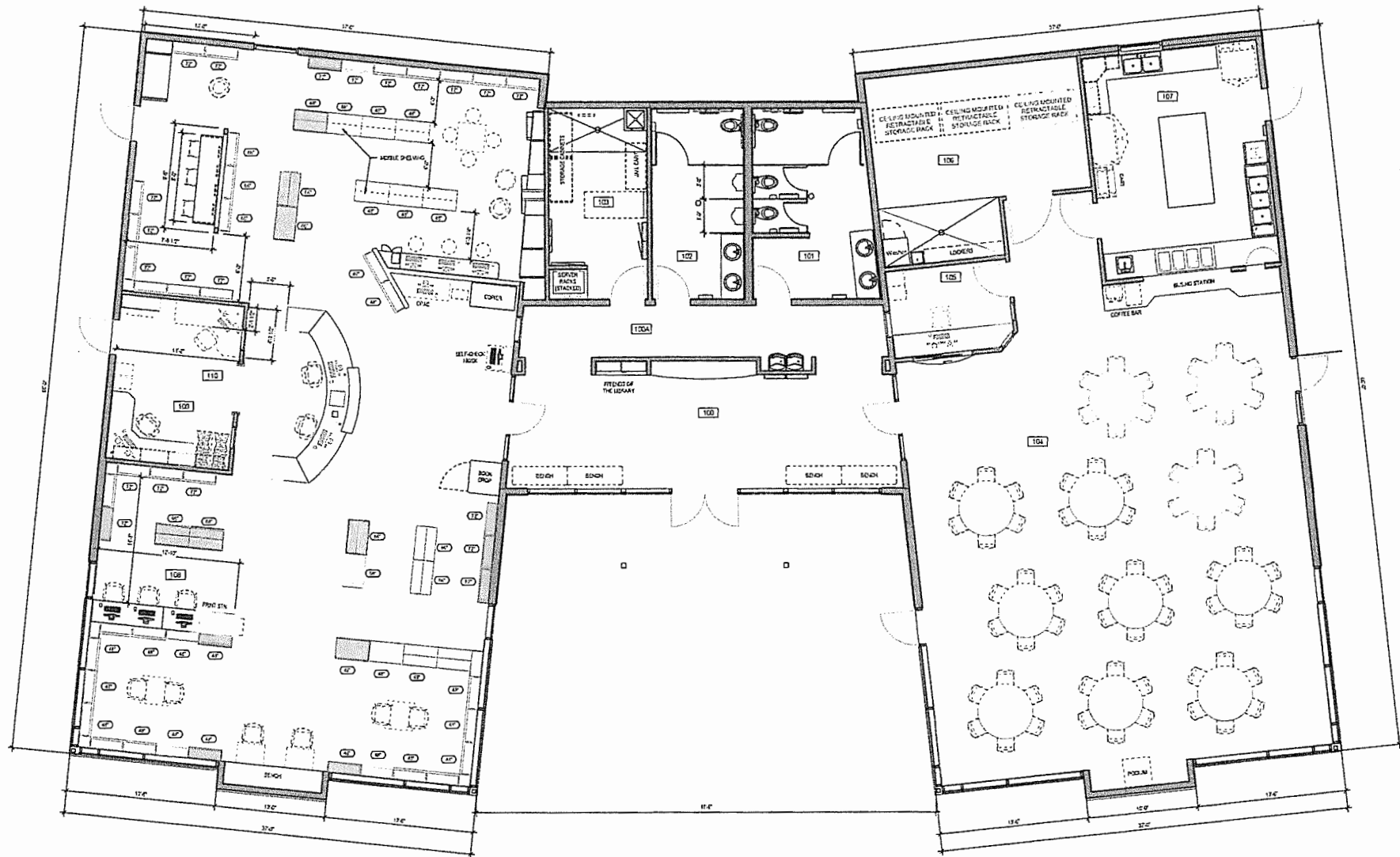
To get to 6,000 sf, each wing of the floor plan has increased 5' in width and 6' in length. These dimensions provided the optimum increases in; seating capacity, storage and shelving of both the Community Center and Library. On the floor plan we have highlighted the additional tables and chairs, library shelving, desk space and storage that is gained by increasing the building size to 6,000 sf. For comparison, there is also included a site plan and floor plan of the current 5,000 sf design.

The 6,000 sf foot print of the building is basically in the same location on the site as the building is currently located, with sidewalks and the courtyard adjusted to accommodate the larger footprint.

We are working on an updated cost estimate and an updated project budget based on the larger 6,000 sf plan and will forward those to you when completed.

If you have any comments or questions please let us know.

Matt D. Reed | architect
BORArchitecture, pllc
1320 N. 16th Ave., Suite C
Yakima, Washington 98902
ph: [509.454.3299](tel:509.454.3299)
mreed@borarch.com



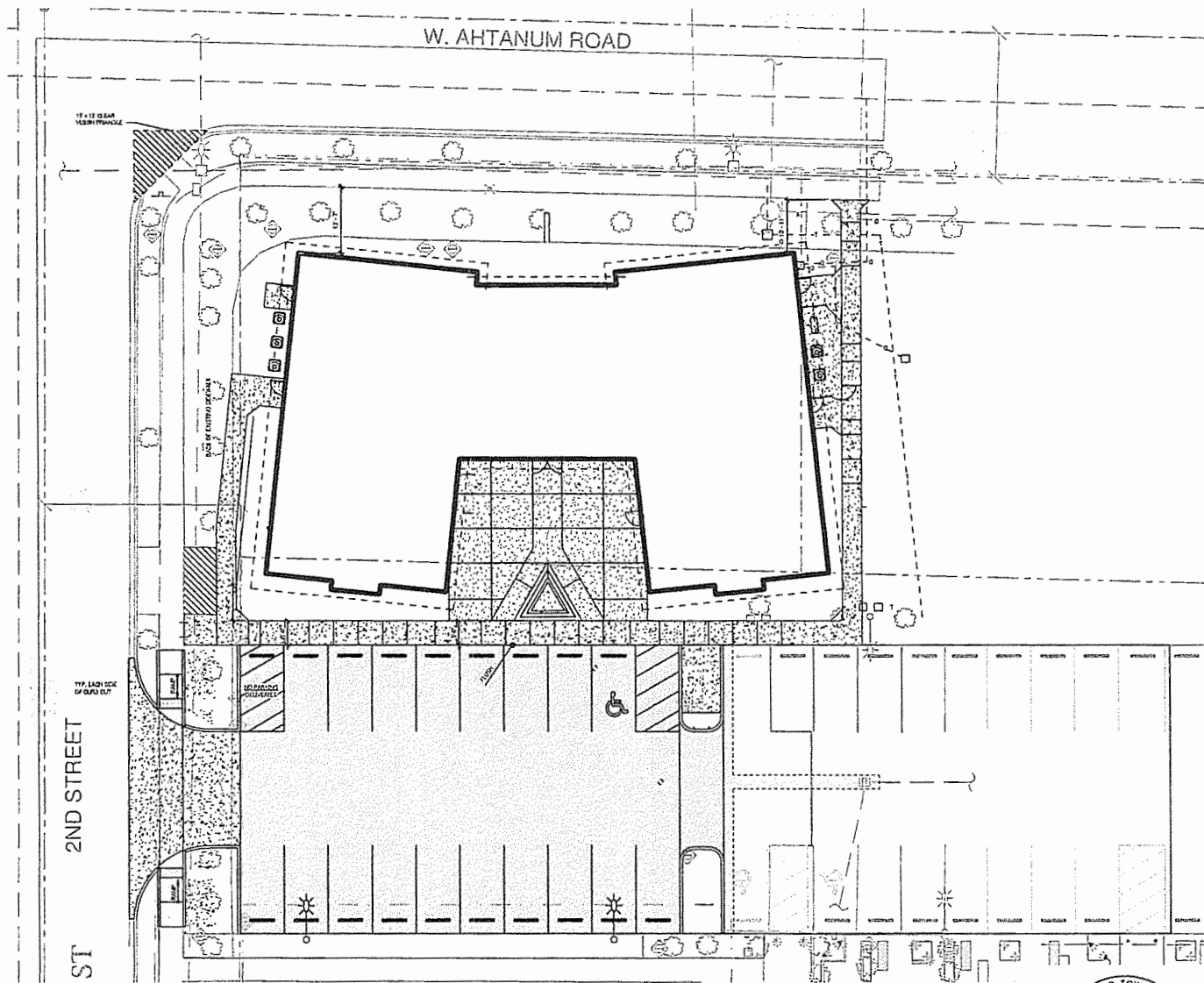
LIBRARY AND COMMUNITY CENTER 6,000 SF

BORA
BORA Architecture, PLLC
1520 N. 11th Avenue, Suite C
Yakima, Washington 98902
509.474-5211 www.borarch.com



CITY OF
**UNION
GAP**

122273



LIBRARY AND COMMUNITY CENTER
6000 SF

10-02-20

BORA

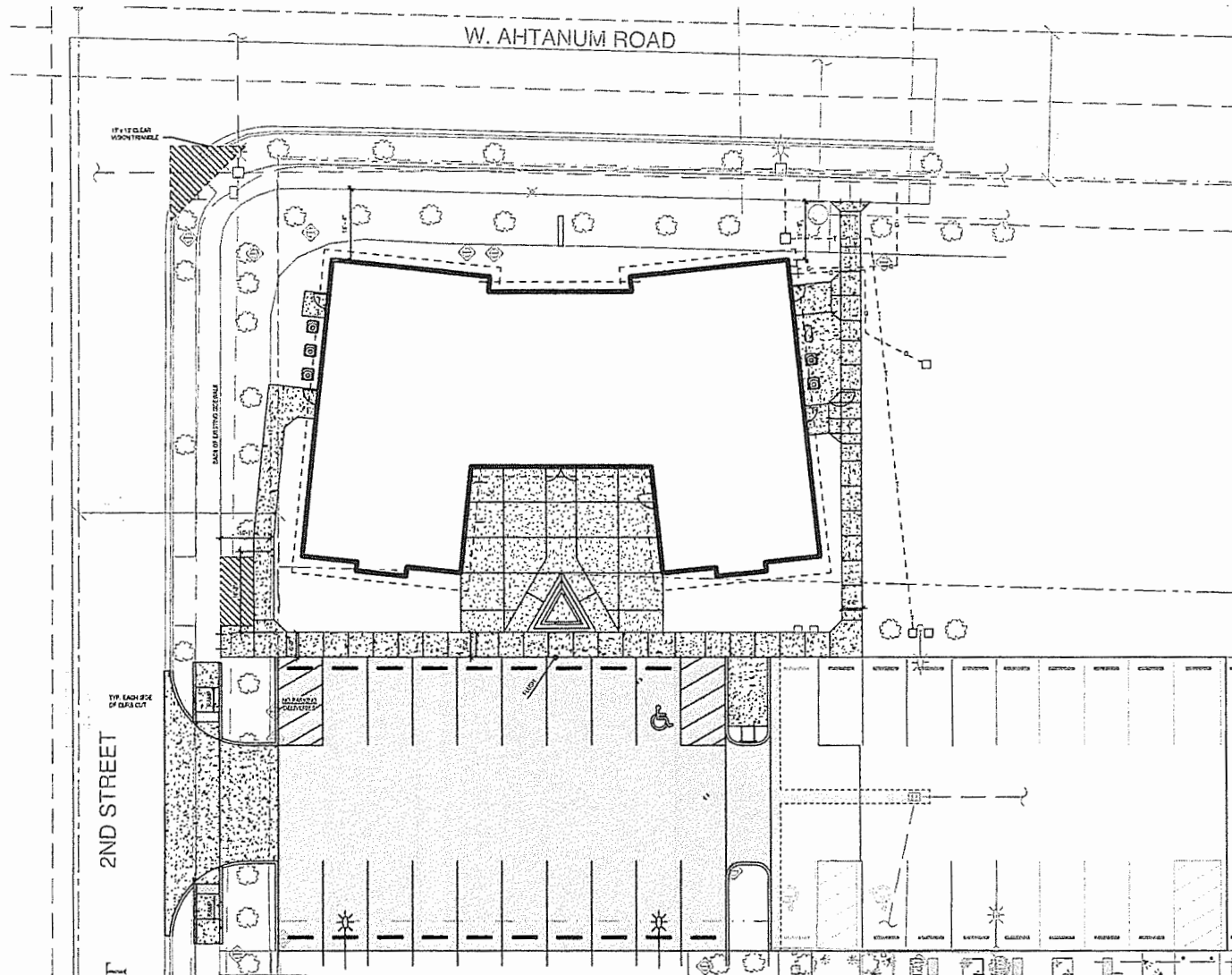
BORArchitecture, PLLC
1022 N. 15th Avenue, Suite C
Vancouver, Washington 98660

BORArchitecture

(206) 454-5255 www.borarch.com



CITY OF
**UNION
GAP**



LIBRARY AND COMMUNITY CENTER
5000 SF

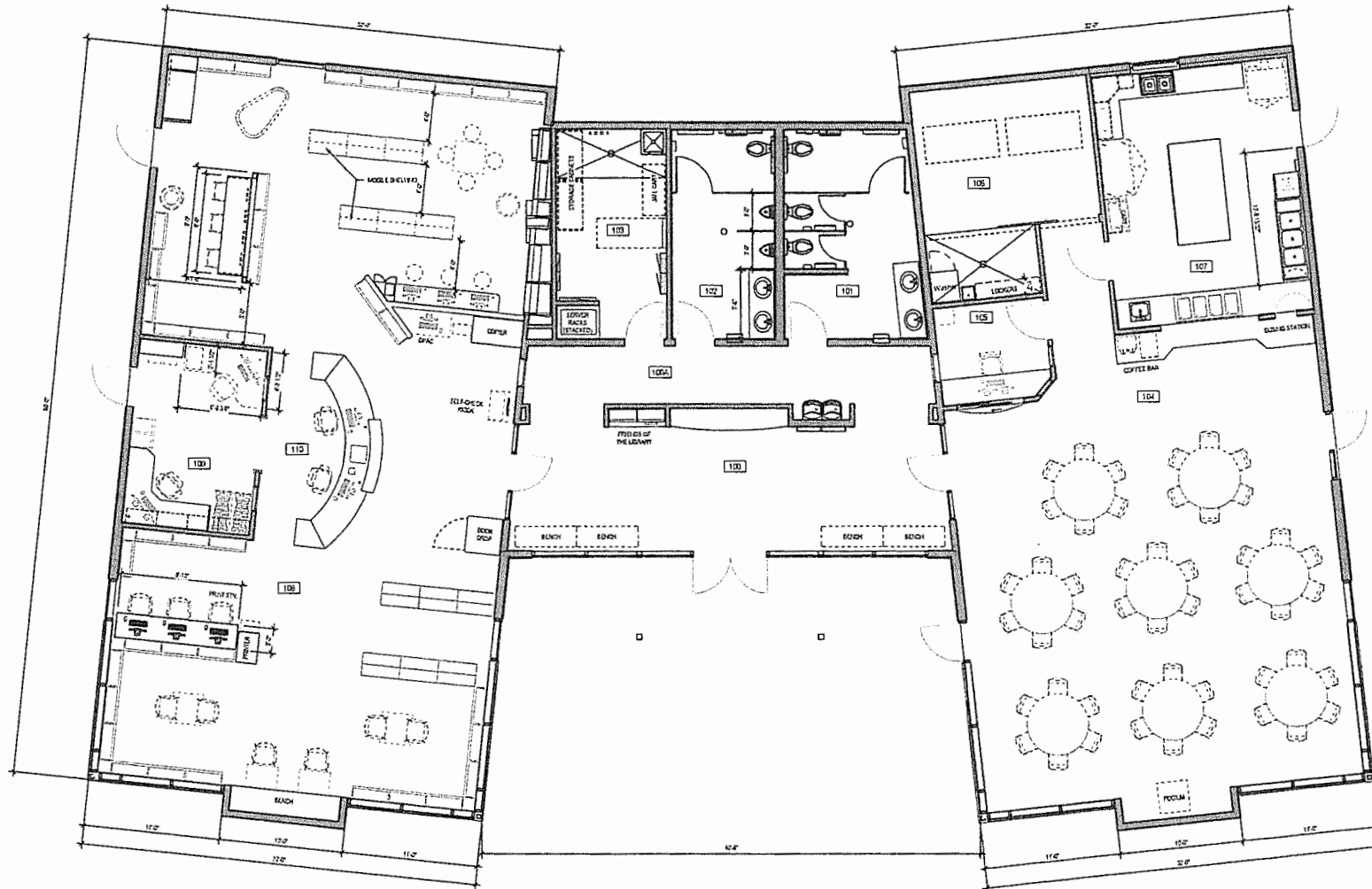
10/22/20



BORArchitecture, PLLC
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Yakima, Washington 99202
509 454-3211 www.borarch.com



CITY OF
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GAP**



LIBRARY AND COMMUNITY CENTER 5,000 SF



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(509) 474-5211 www.borarch.com



CITY OF
**UNION
GAP**

102173

LIBRARY DISCUSSION

PART 2

UNION GAP CITY COUNCIL REGULAR MEETING
UNION GAP COUNCIL CHAMBERS
Union Gap, Washington
April 27, 2020, Regular Meeting
MINUTES

Call to Order

Mayor Hodkinson called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.

Council Members Present

Council Members Murr, Galloway, Hansen, Schilling, and Dailey and Wentz were present telephonically.

Staff Present

City Manager Fisher, Public Works and Community Development Director Henne, Civil Engineer Dominguez, and Finance and Administration Director Clifton were present. City Attorney Brown was present telephonically.

Audience Present

See attached list.

Consent Agenda

Motion by Council Member Wentz, second by Council Member Murr to approve the consent agenda as follows:

Regular Council Meeting Minutes dated April 13, 2020 as attached to the Agenda and maintained in electronic format.

Claims Vouchers – EFT's, and Voucher Nos. 101098 through 101174 for April 27, 2020, in the amount of \$784,324.96.

Petty Cash Vouchers – Check Nos. 1915 through 1917 for March 2020, in the amount of \$342.69.

Motion carried unanimously.

Items from the Audience

None.

General Items

Public Works & Community Development

Resolution No. – 20-19 – Supplemental Agreement No. 5; HLA Engineering – Main Street Reconstruction Phase 1 Project

HLA Engineering and Land Surveying Inc., Michael Battle was present telephonically, to explain and answer questions regarding the Main Street Reconstruction Phase 1 Project. Council Member Schilling inquired if the request was for \$2,400 or \$18,000. Battle responded that the amount is \$18,000 with a city match of about \$2,500.

CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – April 27, 2020

Motion by Council Member Galloway, second by Council Member Murr to approve Resolution No. – 20-19 – authorizing the City Manager to sign Contract Supplemental Agreement No. 5 to project STPUS-4579(012) with HLA Engineering and Land Surveying, Inc. (HLA) for the Main Street Reconstruction – Phase 1 Project. Motion carried unanimously.

Resolution No. – 20-20 –
HLA Task Order 2020-01 –
South Broadway Area Sewer
Extension (GSP Phase 3)

Motion by Council Member Murr, second by Council Member Wentz to approve Resolution No. – 20-20 – authorizing the City Manager to sign Task Order No. 2020-01 with HLA Engineering and Land Surveying, Inc. as it relates to constructing public infrastructure in support of private development by Two Eagles Properties LLC, at the corner of South 16th Avenue and West Washington Avenue. Voting on the motion – Ayes – Murr, Wentz, Galloway, Hansen, Dailey and Hodkinson. Council Member Schilling abstained. Motion passes.

Resolution No. – 20-21 – Set
Public Hearing – Six-Year
(2020-2025) Transportation
Improvement Program

Motion by Council Member Galloway, second by Council Member Schilling to approve Resolution No. – 20-21 – setting a public hearing to consider the Six-Year (2020-2025) Transportation Improvement Plan. Motion carried unanimously.

Appoint Review and
Selection Committee –
Professional Engineering
Services – South 10th Avenue
Bridge Replacement Project

Motion by Council Member Murr, second by Council Member Schilling to appoint members of the Public Works & Community Development Committee as the review and selection committee for Professional Engineering Services, South 10th Avenue Bridge Replacement Project. Motion carried unanimously.

City Manager and BORA
Architecture

The City Manager and Sheri Brockway, from BORArchitect, PLLC presented draft floor plans and elevations for the Library and Community Center project. After some discussion, Mayor Hodkinson requested a roll call agreeing to move forward with Site #A4. Voting on the request – Ayes – Murr, Wentz, Galloway, Schilling, Dailey and Hodkinson. Hansen abstained. Motion passes.

Items from the Audience

None.

City Manager Report

City Manager Fisher stated that as a result of COVID-19 the City is losing approximately \$17,000 per day in sales tax; There are two employment positions open, but are not filling them at this point and there will be no seasonal workers for the Parks Department; There is currently \$3.1 million in City reserves; The Governor will be opening outdoor activities including fishing, but still no public gatherings; The City of Union Gap's Summer Youth Program has been cancelled; Must keep on track for the Library and Community Center building project,

CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – April 27, 2020

as to not lose the grant money; The May 8th Newsletter be dedicated to the Library and Community Center, and will be sending out mailers to citizens showing the plans of the Library and Community Center; The WA State Dept. of Transportation freeway and Rock Avenue sewer system project will be resuming.

Library and Community
Center Committee

Committee Member, Mark Crocher addressed the Council to inform them that the 501-C3 has been granted and the committee is out locating donations for projects.

Development of Next Agenda


None.

Communications/Questions/
Comments

Council Member Hansen inquired about news on Rod's House. City Manager Fisher replied that she had heard nothing from them at all.


Adjournment of Meeting

Mayor Hodkinson adjourned the meeting at 7:25 p.m.

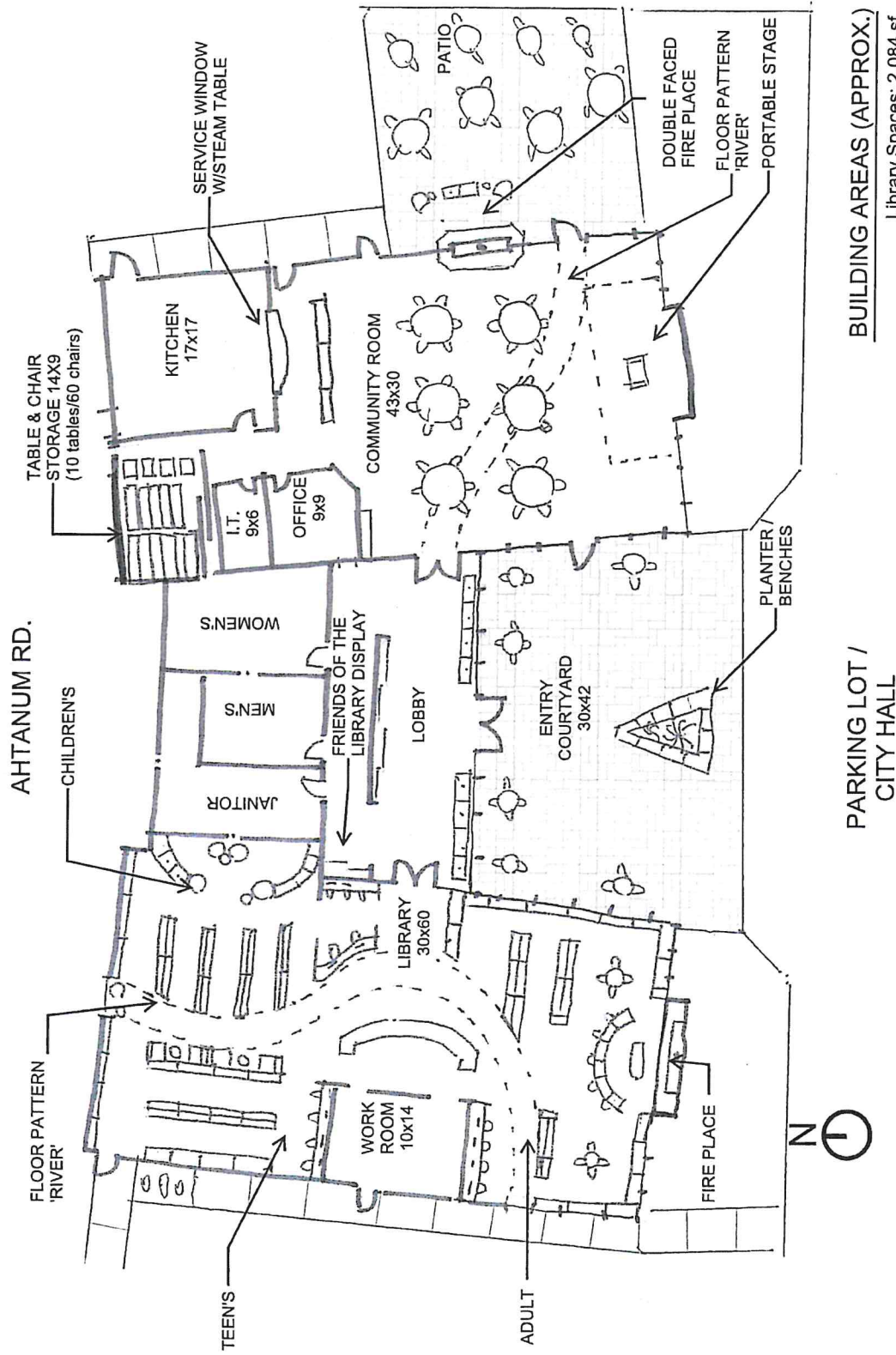


Arlene Fisher-Maurer, City Manager

ATTEST:



Karen Clifton, City Clerk



BUILDING AREAS (APPROX.)

Library Spaces: 2,084 sf

Community Center Spaces: 1,947 sf.

Shared Spaces: 968 sf

Total: 4,999 sf

UNION GAP
LIBRARY/COMMUNITY CENTER

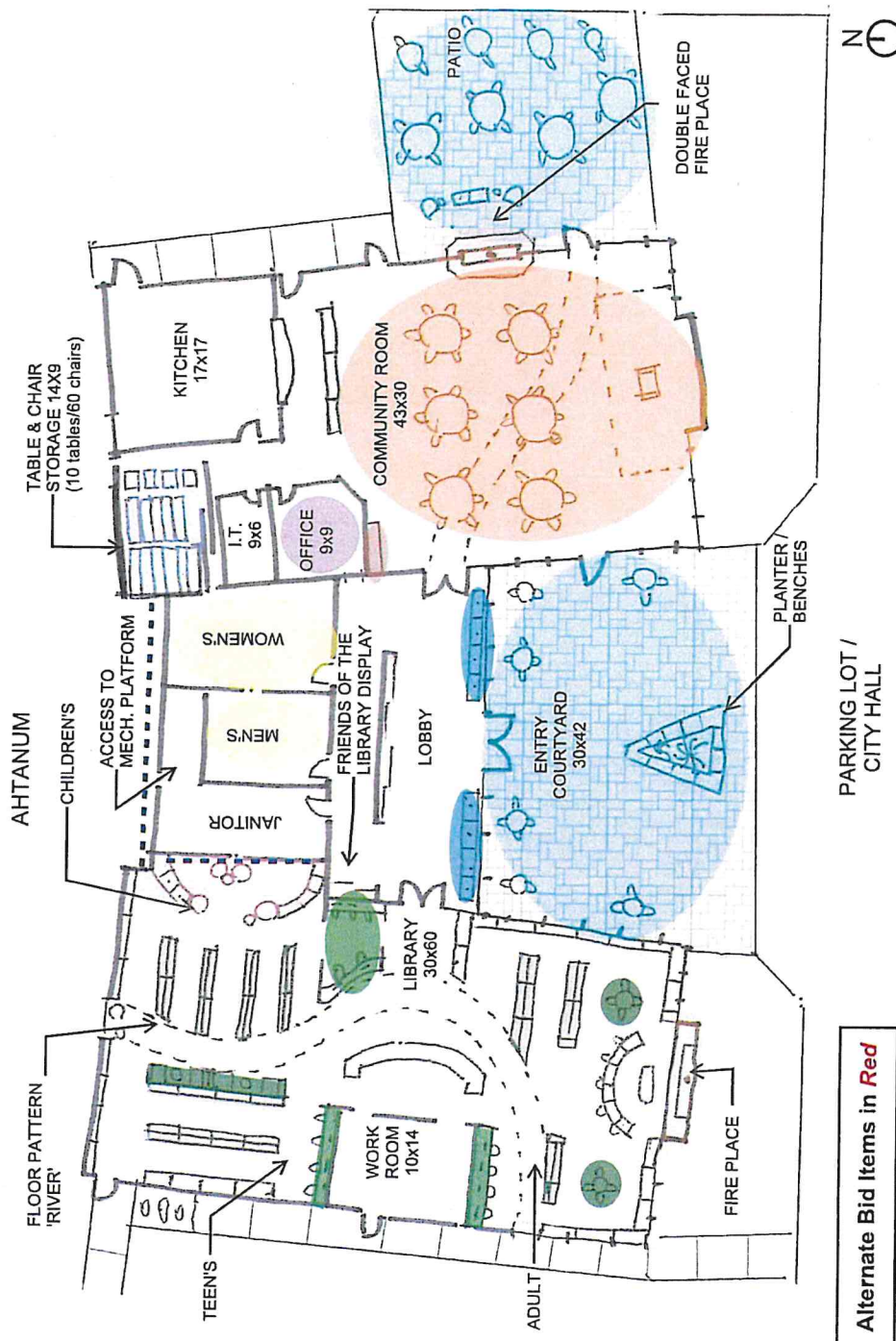
OPTION 'A4'

FLOOR PLAN



CITY OF
**UNION
GAP**

Items requested at public meeting:	
-----	Potential Mural locations
	Restrooms located off of lobby
	Fireplace
	Patio / outdoor space
	Lobby seating
	Community display
	Flexible / mobile shelving
	Computer area
	Quiet study / reading zones
	Children's corner
	Table & chair storage (round tables)
	Office for Meals on Wheels & others
	Gathering area
	Beverage counter



Alternate Bid Items in **Red**

Key design features:	
- Indoor / Outdoor fireplace with patio	- Southern bump-out for library Fireplace & Community Center presentation wall
- The River "pathway"	- Teen & Adult computer counter bars
- Flared building, welcoming experience	- Good sight lines from circulation desk to lobby
- Larger courtyard for outdoor reading, etc	- Community Center Office well located for observation and interaction
	- Easy access and well sized kitchen. Commercial kitchen

April 27, 2020

Union Gap Library/Community Center – City Council Presentation

During the Council Meeting the progress drawings for the Schematic Design Phase of the new building will be reviewed. Due to difficulties inherent in the remote presentation format, the presentation will be broken into three parts. To ensure that comments are properly received, a series of drawings will be presented, then comments requested before moving on to the next series of drawings. In this way, meeting participants will have multiple opportunities to provide input during the process. The following drawings will be presented:

- 1. Floor Plans – Four Design Options – A1, A2, A3, A4**
 - Each Floor Plan Option will first be shown as a large-scale drawing and described.
 - A second smaller-scale version of the floor plan will follow. This second version includes a color-coded legend that was created to highlight the community requested features included in each floor plan. Additionally, features indicated by red lettering are being included as Bid Alternates, since they may cost more than the budget can support. If the contractor bids are under budget, then Alternates can be “accepted” and included in the construction contract. Further, cost estimates will be developed for these items so that additional funds can be raised to pay for them, insuring their inclusion in the building.
- 2. Preliminary Site Plan**
 - A single Site Plan Option will be presented to show the following:
 - How the building could be positioned on the site,
 - The amount of parking to be provided,
 - Areas identified for potential future building additions and
 - Special features including a Drive-Up Book Drop, an Entry Courtyard, and a potential Patio adjacent to the Community Room.
- 3. Exterior Elevations**
 - The Elevations have been developed to show the roof forms, potential siding materials and the locations of doors, windows, and sunshades. The elevations have been designed to blend with City Hall creating a unified campus. Final siding materials will be selected to provide an appropriate building identity, while respecting the budget.

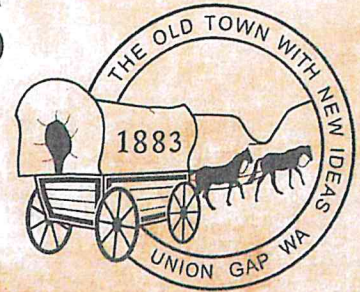
Following the presentation of the drawings and ensuing comments/discussion, the City Council will be asked to approve the favored Floor Plan, Preliminary Site Plan and Exterior Elevations, thereby allowing the design process to continue.

OLD TOWN NEWS

CITY EVENTS, CITY COUNCIL, DEPARTMENTS, COMMITTEES,
& MUNICIPAL CODE INFORMATION

SUMMER 2020
VOLUME 43, ISSUE 2

UNION GAP
1883



Por favor llame 248-0432 para obtener información en español

UNION GAP

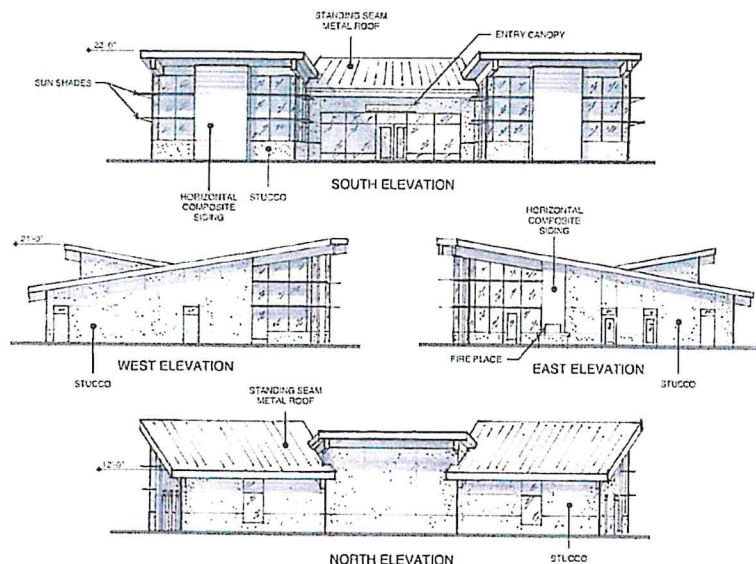
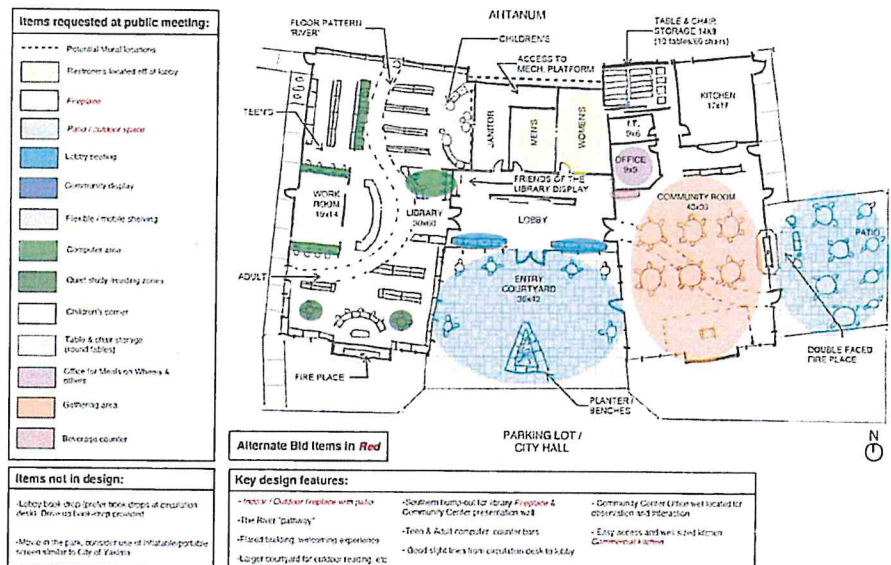
COMMUNITY CENTER & LIBRARY

FLOOR PLAN

The new Union Gap Library/Community Center will be accessed via an entry courtyard designed to welcome visitors as well as to host gatherings and casual public use. The lobby serves both the Library and Community Center, providing restrooms and support facilities for both sides. The Library (west wing) is just over 2,000 square feet and will feature a generous Children's Area with a reading corner, fun furnishings and mobile shelving to allow the flexibility to support a wide range of programs. The Teen Area will house a connection bar for use of electronic devices as well as booth seating for study and team projects. A nook on the south side is set aside as a Reading Area which may include a fireplace if budget allows. A focal Check-Out (Circulation) Desk provides ease of access for patrons as well as full visibility for staff. The Community Center (east wing) has been designed at roughly 2,000 square feet and features a nice sized gathering space facing south for presentations and performances. A double-sided fireplace is shown facing both the gathering space and an exterior patio to the east which is again dependent on available funding. A kitchen has been included to support Meals on Wheels and other community functions. The floor plan is rounded out with an office and support spaces.

EXTERIOR ELEVATIONS

The exterior of the building is designed to blend with City Hall in both the use of shed roofs and similar cladding materials. Windows will predominately face City Hall and the courtyard and include built-in sunshades to aid in sun control. Doors will be provided to allow ample access to exterior areas intended to host community activities.



Cancelled COMMUNITY EVENTS

Old Town Days
June 13-14, 2020

Union Gap's Sun, Sips & Suds
June 13, 2020

**City of Union Gap
Summer Youth Program
2020**

WORK ZONE SAFETY

On a daily basis our Public Works crewmembers are in several different areas around the City to complete necessary repairs and improvements. Please remember to slow down, when you are going through an area with temporary traffic control, be an attentive driver and obey all signs and instructions from the flaggers. Driving safely will help protect you and your occupants, our crewmembers, and other individuals in the area. NOTHING is more important, when you are behind the wheel, than making it from point A to point B safely – if you do experience an emergency, please pull over in a safe area and call 9-1-1.

WSDOT
WORK ZONE SAFETY FACTS

TOP 3 REASONS
for work zone collisions:
DISTRACTED DRIVING,
FOLLOWING TOO CLOSE
& EXCESSIVE SPEED



WASHINGTON AVERAGES
726
roadway work zone
injuries each year



2X THE FINE!
Traffic fines are double
in work zones



94%
of people hurt in work
zone collisions are...

MOTORISTS
PASSENGERS
or PEDESTRIANS



**Nationally, there's a work zone crash...
EVERY 5.4 MINUTES**



<http://www.wsdot.wa.gov/Safety/Brake/>

Each year about 570 people are killed nationally in roadway work zones. In 2019, Washington had 10 fatal work zone crashes on state roads.

Union Gap School puts on 'Teachers Parades' through neighborhoods.



One of the latest social-distancing trends is the teacher's parade, in which teacher's wave to their students as they drive in their cars.

United States®
**Census
2020**

The census helps shape our community and everyone one is counted. Complete the census today! Please complete your form online, by phone, or by mail when your invitation to respond arrives.

It's not too late to complete your 2020 census, visit:
<https://2020census.gov/>

For more information please visit: <https://www.census.gov/>

Big News!

Friends of Union Gap Library & Community Center is now an official 501c3 Non-Profit. "So what does that mean?" you might ask. It means that you can now make a tax deductible contribution to the most exciting project in Union Gap as it begins the steady march towards a community complex that will provide a fabulous collection of books, the latest and greatest in library technology, classes, activities, and a place to safely gather just for fun, when social distancing is a thing of the past.

As diverse as the contents of a library, so are the Friends of the Library & Community Center. Short books, long books, books for kids, books for grownups, it takes all kinds to fill the shelves. So the same applies to fund raising, donations large and small, from people old and young, businesses and organizations, partnering with Friends to support the Library & Community Center. Everyone can play a part.

As Friends 501c3 our focus will be fundraising for non-construction details for the Community Center, an outdoor movie screen, projector and sound system, appliances for a commercial kitchen, even arts and craft supplies, board games and puzzles! There are lots of necessary and exciting things to choose from. Very soon, we will break ground on this fabulous project and every dollar donated moves us that much closer to a community center loaded and ready for the residents of Union Gap.

If you're interested in making a donation of any size please contact us at friends.uglcc@gmail.com. Please LIKE us on Facebook and watch for more exciting news coming soon.

A Big "Thank You" To These First Time Donors

Special Projects Mercy Enterprises
Theresa Charvet
Mark Crouchet

\$500.00 to \$1,000.00 Bill & Lynn Cox
Terry Schilling Family
Mark Crouchet

\$100.00 to \$500.00 Maralyn Killorn
Jack Galloway

Up to \$100.00 Helen Canastey
Jeff Shoemaker

Donation In Memory of Gladys Blehm

The Fred Meyer way to support your Library & Community Center!

As an official 501c3, Friends of Union Gap Library & Community Center can partner with a variety of corporations committed to community engagement and charitable giving. Our first partnership is with Fred Meyer. All you have to do is link your Fred Meyer Shopper's Card to the Friends of UGL&CC and Fred Meyer will donate based on the shopping you do every day!

To Use the Fred Meyer Community Rewards Program

Simply visit <https://www.fredmeyer.com>. Once logged into your Fred Meyer account just search for Friends of Union Gap Library either by name or UY746, then click Enroll. New users will need to create an account which requires some basic information, a valid email address and a Rewards Card. If you need help check out [fredmeyer.com](https://www.fredmeyer.com) and search for Fred Meyer Community Rewards or simply contact Customer Service. Do it today and support your local Library & Community Center! Watch our Facebook Page for more easy giving opportunities to come like Albertsons/Safeway and Amazon Smiles.



Volunteer Opportunities

Please submit your interest form - we currently have vacancies on the Park Board. Appointed by the City Council, the board and commission members offer their knowledge and experience to advise and inform the City Council on a variety of issues to help shape the community.

Additional information can be found at <https://uniongapwa.gov/forms>.

Yard Waste Pick Up

Unfortunately, due to COVID-19 requirements, the City's annual Yard Waste Pick Up Program was cancelled. **GOOD NEWS** - Basin Disposal will pick-up yard waste, generated on your property in Union Gap, beginning May 1 thru November 30. Please place your bagged yard waste next to your garbage container for pickup on your garbage day.

Water Conservation Matters

Water conservation requires some thought and effort if we want to change the course of our water usage. Each day we should all challenge ourselves to save water any way we can. Every little bit helps and does / will make a difference even if it feels like a small amount saved on our part.



Friendly Reminder

When celebrating our Nations' Birthday don't forget that fireworks are **illegal** in Union Gap.

It is unlawful for any person to hold, conduct or engage in any public display for fireworks within the city without first having obtained and being in possession of a valid permit under the provisions of this chapter. (Ord. 2344 § 1 (part), 2002)

Any person violating or failing to comply with the provisions of this chapter is guilty of a misdemeanor, and upon conviction thereof shall be punished by imprisonment of not more than ninety (90) days, or by a fine in an amount not more than one thousand dollars (\$1,000.00) or both such imprisonment and fine. (Ord. 2344 § 1 (part), 2002)



Street Light Outages

Help us keep Union Gap safe and well-lit for everyone! Please report any/all inoperable streetlight to the Public Works Administration Office at 225.3524. To help expedite the repair, it would be helpful to provide the address closest to the pole and the pole number if possible.

The Union Gap Police Department

would like to remind you to keep yourself safe from scams during these already difficult times. It is truly a shame that scammers are taking advantage of these uncertain times to try and scam others. Some of the more popular schemes and scams that are currently circulating are unsolicited emails claiming to be from the Centers for Disease Control (CDC), World Health Organization (WHO), and Internal Revenue Service (IRS). These emails come with attachments that supposedly have pertinent coronavirus information in hopes that you will click on the attachments. Once the attachment is opened these can contain malware that can infect or hijack your computer and serve as a gateway into your computer. Best way to protect yourself from these types of scams is not to open any unsolicited email or texts from people you don't know and especially do not click on attachments.

Another way that people are currently being scammed is by fake emails or websites claiming to have coronavirus treatment, vaccinations, cures or people selling fake or unnecessary protective gear. They will sell you these items to obtain your bank account information or credit card numbers, but never actually deliver the items. Be cautious of any unsolicited contact and always check the information for companies yourself prior to making any online purchases.

Scammers are also taking advantage of the expected stimulus checks to defraud people. They will claim to either be the IRS or your banking institution and will request you verify your identity before they will release your check. Do not release any personal information over the phone, email or text. If you have any questions about your stimulus check visit the IRS website and use the tool provided to check the status of your check.

And lastly, scammers are using coronavirus charity campaigns to scam either money or personal information out of people. There are legitimate nonprofit organizations trying to raise money and we recommend that you research the organization on your own or make direct contact with them prior to giving them your donation.

Tips to stay proactive and avoid falling victim of scam are:

- *Do not give anyone account information or personal information via email or phone.*
- *Do not open attachments or click on links on emails from senders you do not recognize.*
- *Avoid answering robocalls or unusual text messages.*
- *Make sure your computer has up to date virus software and that it is working properly.*

These are uncertain times and we hope that you are keeping yourself and your loved ones healthy and safe. Please stay vigilant and don't allow yourself to become a victim of scam.

WHO TO CALL FOR ASSISTANCE?

EMERGENCY - 24 HOURS A DAY / 7 DAYS A WEEK: All life threatening emergencies - dial 911

AFTER NORMAL BUSINESS HOURS, WEEK-ENDS AND HOLIDAYS: All non-life threatening emergencies (i.e. water line breaks / sewer back-ups) - dial 509.248.0430*

DURING NORMAL BUSINESS HOURS: All issues that can wait until normal business hours - dial the appropriate number listed on the back of this newsletter.

*After normal business hours, week-ends, and holidays the Police Department transfers their business line to SUNCOMM Communications - the 911 call center for Yakima County and dispatch for the Union Gap and Yakima Police Departments. If you do not get an answer right away, there is a good chance 911 is handling calls on their emergency lines and are unable to get to the non-emergency lines as quickly as normal.

CITY OF UNION GAP
102 W. AHTANUM ROAD
P.O. BOX 3008
UNION GAP, WA
98903-0008

PRSR STD
US POSTAGE PAID
YAKIMA, WA
PERMIT #100

Postal Customer—ECRWSS

GENERAL INFORMATION

Published on a quarterly basis to
keep citizens informed

WEBSITES

City Business: uniongapwa.gov
Union Gap Tourism: visituniongap.com
Xpress Bill Pay: xpressbillpay.com

PHONE DIRECTORY

102 W. AHTANUM ROAD

City Hall	248-0432
Fire	575-6060
Park Reservations	248-0432
Treasurer / Clerk	248-0432
Utility Billing	248-0434
Newsletter	248-9202

Building / Planning	575-3638
Public Works	225-3524

Police	248-0430
Code Enforcement	248-0430
Crime Prevention	457-5927
Animal Control	248-0430

1000 AHTANUM ROAD

Senior Citizen Center	248-2668
Activities/Barn Rentals	248-0432

TOURISM & TRANSIT

Tourism Promoter	575-8770
Union Gap Transit	574-8000
UG Transit TTY	574-8000

MAYOR & COUNCIL

COUNCIL MEMBERS

Position #1
John Hodkinson ~ 424-0993

Position #2
James Murr ~ 426-0838

Position #3
Roger Wentz ~ 930-7023

Position #4
Jack Galloway ~ 452-2966

Position #5
David Hansen ~ 388-8898

Position #6
Julie Schilling ~ 453-2446 Ext. 3

Position #7
Sandy Dailey ~ 248-6351

MAYOR & DEPUTY MAYOR

Mayor
John Hodkinson ~ 424-0993

Deputy Mayor
Roger Wentz ~ 930-7023

CITY STAFF

City Manager
Arlene Fisher
248-0432

*Director of Public Works &
Community Development*
Dennis Henne
225-3524

*Director of Finance &
Administration*
Karen Clifton
248-0432

Police Chief
Greg Cobb
248-0430

City Attorney
Bronson Brown
628-4700

LIBRARY
DISCUSSION
PART 3

https://www.yakimaherald.com/news/local/union-gap-seeks-input-on-library-proposals/article_632e43e3-2b4d-5ef0-990e-50edc144f17c.html

Union Gap seeks input on library proposals

JOANNA MARKELL Yakima Herald-Republic

Jul 16, 2019



{span}FILE — City Council chambers at Union Gap City Hall, 107 W. Ahtanum Road in Union Gap, on Friday, Sept. 26, 2018. {/span}

Amanda Ray / Yakima Herald-Republic, file

The city of Union Gap will have a community information meeting about a proposed library and community center Thursday.

State Sen. Jim Honeyford helped secure \$2 million for the building in the state's capital budget for the \$2.2 million project, said City Manager Arlene Fisher. The approximate 6,000-square-foot building would be built on the southeast corner of the Civic Center campus on Ahtanum Road, with the city contributing the difference in the project cost.

The meeting is planned at 7 p.m. on Thursday at Union Gap City Council chambers, 102 W. Ahtanum Road. City and library officials will speak about the project, financing, library marketing and programming. Public input will be accepted.

The Union Gap City Council also is considering a proposal to join the Yakima Valley Library District. The question would go to voters in the Nov. 5 election, and the council will discuss whether to put it on the ballot at 6 p.m. July 22.

Joining the library district would increase property taxes by an estimated 43 cents per \$1,000 in assessed value, Fisher said. That's \$43.45 annually on a home valued at \$100,000, or \$3.62 a month. For a home valued at \$200,000, it would be \$86.90 annually, or \$7.24 a month, according to information from city staff.

Union Gap dissolved its partnership with Yakima Valley Libraries in December 2012, ending library services that started in 1947. The library used to be inside the old City Hall building, which was razed in 2015 because of black mold. Fisher said it turned out to be cost-prohibitive to add the library into the new City Hall building, which opened last year.

She said the state funding for a library building presents an opportunity for the community.

"With the gift from the senator, it makes it real, and this is something we can do," she said.

joannamarkell



City Council Communication

Meeting Date: November 9, 2020
From: Dennis Henne; Director of Public Works & Community Development
Topic/Issue: Resolution – Agreement for Services - CWA Consultants

SYNOPSIS: From time to time the City has needs for a Consultant to provide structural and non-structural building plan reviews on residential and commercial building permits. CWA Consultants is qualified, willing and able to provide plan review services meeting the City's needs.

The City entered into an agreement with CWA Consultants in April 2017; CWA has been very receptive and professional to the City's needs.

Services performed are on a one-year basis, renewed every year during the month of January.

RECOMMENDATION: Adopt a resolution authorizing the City Manager to sign an agreement with CWA Consultants of Port Orchard, WA for the following services: structural and non-structural building plan review on residential and commercial building permits.

LEGAL REVIEW: City Attorney has reviewed this resolution.

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS:

1. Resolution
2. Agreement for Services; CWA Consultants

CITY OF UNION GAP, WASHINGTON
RESOLUTION NO. _____

A RESOLUTION authorizing the City Manager to sign an agreement with CWA Consultants of Port Orchard, WA for the 2021 calendar year.

WHEREAS, the City desires to retain the services of a consultant to provide structural and non-structural building plan reviews on residential and commercial building permits; and

WHEREAS, CWA Consultants is qualified, willing and able to provide plan review services as described in this agreement; and

WHEREAS, the services to be performed are on a one-year basis, renewed every year during the month of January;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNION GAP, WASHINGTON, HEREBY RESOLVES as follows:

The City Manager is authorized to sign an agreement with CWA Consultants of Port Orchard, WA for the following services; structural and non-structural building plan review on residential and commercial building permits.

PASSED this 9th day of November, 2020.

John Hodkinson, Mayor

ATTEST:

Karen Clifton, City Clerk

Bronson Brown, City Attorney

CWA CONSULTANTS SERVICES AGREEMENT

DATE: _____

THIS AGREEMENT, entered into this 2nd day of November 2020, is between **The City of Union Gap**, a municipal corporation, hereinafter referred to as "City", and **CWA Consultants**, PO Box 219 Manchester, Washington 98353, hereinafter referred to as the "Consultant".

WHEREAS, the City desires to retain the services of a consultant to provide structural and non-structural building plan review on residential and commercial building permits; and

WHEREAS, the Consultant is qualified, willing and able to provide said services as described in this Agreement; and

WHEREAS, the services to be performed by the Consultant are on a one year basis, renewed every year during the month of January;

NOW, THEREFORE, in consideration of the mutual promises and covenants herein contained, to be kept, performed and fulfilled by the respected parties hereto, it is agreed as follows:

1. SERVICES BY CONSULTANT

- A. The Consultant shall perform the services described in Attachment A, on an as needed basis.
- B. Said services, and all duties incidental or necessary thereto, shall be performed in a manner consistent with that level of care ordinarily exercised by members of the profession currently practicing in the same location under the same general conditions.
- C. If, during the course of the Agreement, the services rendered do not meet the requirements as set forth in Attachment A, the Consultant will correct, modify, and/or remodel the required work.

2. TIME OF PERFORMANCE

- A. The term of this Agreement is through December 31, 2021 unless such term is properly amended pursuant to the provisions of this Agreement.

3. COMPENSATION

- A. The City shall pay the Consultant an amount not to exceed amounts established in Attachment A. Such payment shall constitute full and complete payment by the City under this Agreement and shall include payment for costs and out-of-pocket expenses.
- B. The Consultant shall submit invoices to the City upon conclusion of each complete initial plan review or, for plan review entailing more than a calendar month of timeline, may submit monthly invoices during the progress of work for payment for work completed to the date of the invoice. Invoices shall be in a format acceptable to the City and contain a complete report of work performed for each project by major work element or, in the case of projects extending beyond a one-month timeframe, a progress report of work performed.
- C. The City shall have the right to withhold payment to the Consultant for any work which is not completed in accordance with Attachment A until such time as consultant modifies such work so that it is in accordance with Attachment A.
- D. The City shall pay all invoices from the Consultant within thirty (30) days of actual receipt of a properly completed and accepted invoice. The City shall notify Consultant within twenty (20) days from receipt of any disputed invoices. Extra services shall be negotiated on a lump sum fee.

4. EXTRA CONSULTING SERVICES

- A. The City may desire to have the Consultant perform work or render services in connection with the project other than that provided for by the express intent of this Agreement. Such will be considered "Extra Work", supplemental to this Agreement, and subject to change orders setting forth the nature, scope, and compensation therefore. Work under such change orders shall not proceed unless and until so authorized in writing by the City.

5. OBLIGATIONS

- A. The City shall furnish applicable manuals of procedures, and appropriate City policy directions concerning procedures and project information.

6. INDEPENDENT CONTRACTOR

- A. The Consultant is and shall be at all times during the term of this Agreement an independent contractor.

7. HOLD HARMLESS

- A. The Consultant shall hold the City and its officers, agents, and employees harmless from all suits, claims or liabilities of any nature, including attorney's fees, costs and expenses for or on account of injuries or damages sustained by any persons or property resulting from the negligent activities or omissions of the Consultant, its agents or employees pursuant to this Agreement, or on account of any unpaid wages or other remuneration for services; and if a suit as described above be filed, the consultant shall appear and defend the same at its own cost and expense, and if judgment be rendered or settlement made requiring payment

by the City, the Consultant shall pay the same. This paragraph survives termination of this agreement.

8. INSURANCE

- A. Consultant shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Consultant, his agents, representatives, employees or subconsultants. The cost of such insurance shall be paid by the Consultant.

Consultant shall maintain limits no less than:

Comprehensive General Liability: \$1,000,000 combined single limit per occurrence.

Comprehensive Professional Liability: \$1,000,000 combined single limit per occurrence.

Consultant shall furnish the City with certificates of insurance affecting coverage required by this clause. The City shall be named a primary non-contributory additional insured on said policies.

9. OWNERSHIP OF DOCUMENTS

- A. Upon payment to the Consultant by the City of all compensation due under this Agreement, all finished or unfinished documents and material prepared by the Consultant with funds provided by this Agreement shall become the property of the City and shall be forwarded to the City at its request.
- B. Any records, reports, information, data, or other documents or materials given to or prepared or assembled by the Consultant under this Agreement which the City

requests to be kept as confidential shall not be made available to any individual or organization by the Consultant without prior written approval of the City.

10. CHANGE OF SCOPE

- A. All parties may request changes in the scope of services, performance or reporting standards to be performed or provided under this Agreement. Such changes, including any increase or decrease in the amount of the consultant's compensation, which are mutually agreed upon by the consultant and the City, shall be incorporated in written amendments to this Agreement.

11. COMPLIANCE WITH LAWS

- A. The Consultant will comply with all applicable state, federal and City laws and safety regulations, including the procurement of a City Business License within forty five (45) days of contract execution.

12. RESERVATION OF RIGHTS

- A. Payment by the City or performance and acceptance of payment by the Consultant shall not be construed to waive any party's rights or remedies against the other. Failure to require full and timely performance of any provisions at any time shall not waive or reduce the right to insist upon timely performance of such provision thereafter.

13. NON-EXCLUSIVITY

- A. The City reserves the right to enter into or maintain contracts with other firms that provide similar services/products.

14. ASSIGNMENT

- A. Neither party hereto may assign its rights or obligations under this Agreement without the prior written consent of the other.

15. AMENDMENT

- A. Neither this Agreement nor any term, provision, or condition hereof may be changed, supplemented, waived, or discharged orally, but only by an instrument in writing signed by both parties

16. GOVERNING LAW / FORUM FOR DISPUTE

- A. The Parties hereto agree that this Agreement shall be governed by the laws of the State of Washington. In the event there is an action or proceeding arising in connection with this Agreement it shall be brought and litigated Yakima County Superior Court, Washington. The prevailing Party in a dispute brought in connection with this Agreement shall be entitled to an award of reasonable attorneys' fees and costs.

17. SEVERABILITY

- A. If any provisions of this Agreement are held invalid, the remainder of this Agreement shall not be affected thereby if such remainder would then continue to serve the purposes and objectives of the contemplated project as determined by the City.

18. TERMINATION OR SUSPENSION OF AGREEMENT

- A. The right is reserved by the City and Consultant to terminate or suspend this Agreement at any time by giving thirty (30) days' written notice to the other party.

In that event, all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs and reports, or other material prepared by the Consultant pursuant to this Agreement, shall be submitted to the City, and the Consultant shall be entitled to receive just and equitable compensation for any satisfactory work completed on the project prior to the date of suspension or termination.

- B. In the event that the City requests termination of the work prior to completion, Consultant reserves the right to complete such analyses and records as may be necessary to place their files in order.


19. INTEGRATED DOCUMENT

- A. This Agreement embodies the agreement between the City and the Consultant. No verbal agreements or conversation with any officer, agent or employee of the City prior to the execution of this Agreement shall affect or modify any of the terms or obligations contained in any documents comprising this Agreement. Any such verbal contract shall be considered as unofficial information and in no way binding upon the City.

EXECUTED this _____ day of _____, 2020.

CONSULTANT

CITY OF UNION GAP

By 
Charles J. Williams
CWA Consultants

By _____
Arlene Fisher, City Manager

ATTACHMENT A

1. PLAN REVIEW

- A. CWA Consultants (Consultant) will review plans submitted with building permit applications for structural and non-structural code compliance in accordance with the currently adopted Washington State Building Code with Amendments and the Union Gap Municipal Code. The Consultant will confer with the Building Official and his/her agent on any portion of the review.
- B. The Consultant will not design for the applicant, make any change on the plans that are structural in nature, or make any changes that directly contradict other information on the plans. These changes must be made by or under the direction of the applicant. All notes and details must be on the approved permit set of plans.
- C. If corrections or additions are required, the Consultant will write or send a review letter addressed to the Building Official and will send a copy to the review contact person for the applicant. The correction letter will indicate to the applicant that they are required to submit the revisions / additions to the City of Union Gap per the submittal requirements for the permit type under review.
- D. The Consultant will indicate that the plans have been reviewed and found to be in substantial compliance with applicable codes and ordinances. The Consultant's company name, plan reviewer's signature, and date of compliance will be affixed to each plan.

2. FEES

- A. The City of Union Gap shall pay CWA Consultants no more than the fee calculated using the methods outlined below.

B. Upon completion of an initial plan review, a billing statement will be issued by CWA Consultants to the City of Union Gap. Each billing statement will include the application number and the address of the plan reviewed, along with the fee.

C. The Consultants shall provide monthly statements, by the end of the first five working days of a month, showing paid invoices and pending invoices to the Building Official.

D. Valuation figures used to determine the plan review fees will be determined by the City of Union Gap. CWA Consultants will use the following percentages to determine our fees:

Commercial Plan Review – FULL REVIEW	
Total Valuation	Fee
\$1 to \$500,000	80% of the City of Union Gap Plan Review Fee
\$500,001 to \$2,500,000	70% of the City of Union Gap Plan Review Fee
\$2,500,001 and Up	60% of the City of Union Gap Plan Review Fee
Commercial Plan Review – PARTIAL REVIEW (Structural or Non-Structural)	
Total Valuation	Fee
\$1 to \$500,000	60% of the City of Union Gap Plan Review Fee
\$501,001 to \$2,500,000	50% of the City of Union Gap Plan Review Fee
\$2,500,001 and Up	40% of the City of Union Gap Plan Review Fee
Residential Plan Review	
\$1 to \$250,000	Reviewed at an hourly rate of \$100/Hour
\$250,001 and Up	75% of the City of Union Gap Plan Review Fee

- Fire Code reviews will be billed at \$150 per hour, or a set fee arranged with the City of Union Gap.
- All other services will be billed at \$100 per hour.
- There is a minimum charge of \$200 (2 hours) for all reviews.
- If more than two rechecks are required, an additional hourly fee will apply.

3. PROCESS

A. The City will determine which plans are to be reviewed by the Consultant.

B. The City will intake, track and process the permit applications and all revisions per current building and permit Administration procedures.

C. The Consultant will be responsible for the transportation of plans and revisions to and from the City. The Consultant will pick up and deliver as needed.

D. The Consultant will do the initial review and will have either approved the application and notified the City of approval and the City with corrections within the time frames listed below:

- New Single-Family 10 days (2 weeks)
- Multi-Family Units 15 days (3 weeks)
- Commercial 20 days (4 weeks)
- High Rise Buildings 25 days (5 weeks)
- Turn-around for all other types of permit applications is to be negotiated.

E. The Consultant will review any revisions or additional information and will either indicate compliance with the code(s) against which it was checked and notified the City of compliance, or if the plans are still not complete, the City with additional revision requests within the time frames specified above.

F. The plan review fee will include a maximum of two rechecks. If the plans require more than two rechecks, an hourly fee of \$100.00 per hour will be assessed to the applicant.

G. The review time may be negotiated based on the number and complexity of plans to be reviewed. The Consultant will not be held responsible for delays beyond the Consultant's control.



City Council Communication

Meeting Date: November 9, 2020
From: Dennis Henne, Director of Public Works & Community Development
Topic/Issue: Resolution – 2021 Land Use Planning/GIS Analyst Services Contract - Yakima Valley Conference of Governments

SYNOPSIS: The attached Land Use Planning GIS Analyst Services Contract with Yakima Valley Conference of Governments (YVCOG) allows the City to secure certain technical planning assistance in addition to normal Conference activities.

RECOMMENDATION: Approve a resolution authorizing the City Manager to sign a contract with the Yakima Valley Conference of Governments (YVCOG) to secure certain technical planning assistance in addition to normal Conference services.

LEGAL REVIEW: The City Attorney has reviewed the contract and resolution.

FINANCIAL REVIEW: Funding for this contract is included in the 2021 Budget.

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: 1. Resolution
2. YVCOG Land Use Planning and/or GIS Analyst Services

CITY OF UNION GAP, WASHINGTON
RESOLUTION NO. _____

A RESOLUTION authorizing the City Manager to sign a contract with Yakima Valley Conference of Governments (YVCOG) for Land Use Planning and/or GIS Analyst Services.

WHEREAS, the Yakima Valley Conference of Governments (YVCOG) offers a service to municipalities for Land Use Planning and/or GIS Analyst Services; and

WHEREAS, the City has determined that a need exists to secure certain technical planning assistance in addition to normal Conference activities; and,

WHEREAS, the City may from time to time, and on an as needed basis, seek assistance from YVCOG on Land Use Planning and/or GIS Analyst Services; and,

WHEREAS, the City desires to enter into a contract with YVCOG for certain Land Use Planning and/or GIS Analyst Services;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNION GAP, WASHINGTON, HEREBY RESOLVES as follows:

The City Manager is authorized to sign an agreement with the Yakima Valley Conference of Governments for Land Use Planning and/or GIS Analyst Services.

PASSED this 9th day of November 2020.

John Hodkinson, City Mayor

ATTEST:

Karen Clifton, City Clerk

Bronson Brown, City Attorney

City of Union Gap
LAND USE PLANNING AND/OR GIS ANALYST SERVICES

THIS CONTRACT, entered into this ____ day of _____, _____ by and between the Yakima Valley Conference of Governments, a regional association having its territorial limits within Yakima County, State of Washington (hereinafter called the "Conference"), acting herein by James A. Restucci, Conference Chair, acting hereunto duly authorized, and the City of Union Gap, a municipal corporation, located within Yakima County, State of Washington (hereinafter called the "City"), acting herein by John Hodkinson, Mayor, hereunto duly authorized:

WITNESSETH THAT;

WHEREAS, the City has determined that a need exists to secure assistance in addition to normal Conference activities; and,

WHEREAS, the City is desirous of contracting with the Conference for certain technical planning assistance; and,

WHEREAS, the Conference possesses the technical planning staff with the necessary expertise to provide the required services;

NOW THEREFORE, the parties do mutually agree as follows:

1. Scope of Services. Services performed under this contract may consist of, but are not limited to, the following tasks. Upon mutual agreement by the City and the Conference of a detailed work program and time schedule, the Conference shall, in a satisfactory and proper manner, perform the following types of services:

1.1 Develop or assist in development of grant applications for community projects as requested by the Mayor or City Administrator;

1.2 Assist the City in the review of development proposals such as rezone and variance applications, State Environmental Policy Act (SEPA) reviews, planned unit developments and subdivisions as requested by the Mayor or City Administrator;

1.3 Assist the City Council and Planning Commission with any other activities mutually agreed upon by the City and the Conference.

2. Time of Performance. The services provided by the Conference pursuant to this contract shall:

☐ commence on January 1, 2021 and shall end on December 31, 2021.

Contracted Service Hours per month for land use planning and/or GIS Analyst (includes indirect costs, excludes other direct costs such as travel, copies, postage, etc):

____ 35 ____ hours (20% time per month) for GIS/Land Use planning services, in the amount of \$3,115.
____ (initial)

3. Access to Information. It is agreed that all information, data, reports, records and maps as are available and for the carrying out of the work outlined above, shall be furnished to the Conference by the

City. No charge shall be made to the Conference for such information, and the City will cooperate with the Conference in every way possible to facilitate the performance of the work described in this contract.

4. Compensation and Method of Payment. The compensation and reimbursement to be paid by the City hereunder shall be per month for staff services plus any and all additional direct expenses; such as travel, postage, etc. In addition, the City will provide, at no charge to the Conference, photocopy service and secretarial assistance in typing reports for submittal to the Council and Planning Commission. The Conference shall assume full responsibility for payments of federal, state and local taxes or contributions imposed or required under the Social Security, Workmen's Compensation and Income Tax Laws for persons other than City employees performing services pursuant to this contract.

5. Invoicing. The Conference shall submit monthly billings to the City for payment each month. The City agrees to submit reimbursement by the last working day of each month. The final invoice shall be submitted within 15 days after the ending date of the contract.

6. Termination.

6.1. Termination of Contract for Cause. If, through any cause, the City or the Conference shall fail to fulfill in a timely and proper manner the obligations contained within this contract, the non-defaulting party shall, thereupon, have the right to terminate this contract by giving, at least fifteen (15) days before the effective date of such termination, written notice to the other of such termination specifying the effective date thereof.

6.2. Termination for Convenience. Either the City or the Conference may effect termination of this contract upon thirty (30) days written notice by either party to the other party. If the contract is terminated, the City will compensate the Conference for that portion of services extended unto the City.

7. Modification. The terms of this contract may be changed or modified by mutual agreement of the City and the Conference in the form of written amendments to this contract.

8. Contract for Continuation. The City shall give notice of their intent to continue or discontinue the contractual agreement for the year 2021, at least thirty (30) days prior to the completion of this contract.

YAKIMA VALLEY CONFERENCE OF
GOVERNMENTS

City of Union Gap
YAKIMA COUNTY

BY: _____
Conference Chair

BY: _____
Mayor

ATTEST: _____
Secretary

ATTEST: _____

CONSENT AGENDA

UNION GAP CITY COUNCIL REGULAR MEETING
UNION GAP COUNCIL CHAMBERS
Union Gap, Washington
October 26, 2020, Regular Meeting
MINUTES

<u>Call to Order</u>	Mayor Hodkinson called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.
<u>Council Members Present</u>	Council Members Murr, Wentz, Galloway, Hansen, Schilling and Dailey, were present telephonically.
<u>Staff Present</u>	Police Chief Cobb, Civil Engineer Dominguez, Public Works and Community Development Director Henne and Finance and Administration Director Clifton were present. City Manager Fisher, City Attorney Brown and Fire Chief Markham were present telephonically.
<u>Audience Present</u>	See attached list.
<u>Consent Agenda</u>	<p>Motion by Council Member Wentz, second by Council Member Galloway to approve the consent agenda as follows:</p> <p>Regular Council Meeting Minutes dated October 12, 2020 as attached to the Agenda and maintained in electronic format.</p> <p>Claims Vouchers – EFT’s, and Voucher Nos. 101900 through 101951 for October 26, 2020, in the amount of \$391,856.61.</p> <p>Motion carried unanimously.</p>
<u>Items from the Audience</u>	Friends of the Union Gap Library and Community Center 501 (c) (3) committee member Mark Crochet addressed the council stating that they have raised over \$1,800 from a recent book sale thanks to donors, and they are still working with Arlene on a cost estimate from BORA regarding the cost for a larger building.
<u>General Items</u>	
<u>Public Works & Community Development</u>	
Ordinance No. – 2994 – Amending Union Gap Municipal Code Section 9.24.020 (4) – Main Street	Public Works and Community Development Director Henne explained that it has been recommended by Washington State Dept. of Transportation staff, that the City consider reducing the speed limit on a portion of Main Street. Council Member Schilling asked if businesses

CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – October 26, 2020

Speed Limit on Main street have been asked and if a survey could be sent out first. Henne responded that businesses had not been contacted. The recommendation is in response to a possible financial award to put in pedestrian crossings for safety. Chief Cobb stated that a reduction in the speed limit would most likely reduce the number and severity of collisions in the area.

Motion by Council Member Wentz, second by Council Member Murr to adopt Resolution No. – 2994 – amending Union Gap Municipal Code section 9.24.020 (4) and reducing the maximum lawful speed on Main Street from thirty-five to thirty miles per hour.

Voting on the motion – Ayes – Murr, Wentz, Hansen, Schilling (with the condition to re-visit if there are a lot of complaints) and Hodkinson. Nays - Galloway. Motion passes.

Finance & Administration

Current Expense Revenue Update Finance and Administration Director Clifton presented the 3rd Quarter Financial Update.

City Manager

2020 Draft Budget Message and Draft Final Budget City Manager Fisher stated that the 2021 proposed Budget has been submitted to the Council and would like to answer any questions; Would be willing to answer questions on the small business loan application process. 54 applications received, 34 approved by YCDA and she will bring the information to Council for final approved Nov. 2, 2020.

City Council

Yakima Valley Greenway Update Council Member Schilling stated that she had submitted a map showing Yakima Valley Greenway path updates and was hoping that the Council would support the project. Mayor Hodkinson stated that he would like more information. Finance & Administration director Clifton stated that she would resend the link to all Council Members so they could access the map online.

Items from the Audience

Mike Brown asked why the speed limit on Ahtanum Rd. between 3rd and the railroad tracks changed. Public Works and Community Development Director replied that complaints had been received and after a review was done, it was determined that it should be reduced. Helen Canatsey asked what the speed limit was on 4th street and stated that people are continuously speeding. Mayor Hodkinson stated that he also sees a lot of speeding on 2nd street but believes the police

CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – October 26, 2020

department is doing a good job patrolling the streets. Cobb stated that a lot of the speeding is due to the detour around the Main Street project.

Communications/Questions/
Comments

None.

City Manager Report

City Manager Fisher stated that she had no new updates; Thanked Council for their patience during COVID-19 budget process, her goal is to survive to the end of the year with the current budget & not have to request a rainy day allotment. Council Member Daily questioned if face masks will again be distributed. Fisher replied that they are available at the Civic campus and will include information in the next newsletter.

Development of Next Agenda

Council Member Schilling will bring information to the Council in regards to a Reverse Christmas Parade for discussion. Mayor Hodkinson stated more discussion in regards to traffic and speed limits should also be brought back.

Adjournment of Meeting

Mayor Hodkinson adjourned the regular meeting at 6:50 p.m.

Arlene Fisher-Maurer, City Manager

ATTEST:

Karen Clifton, City Clerk

6:00 P.M. – October 26, 2020

(Date)

Jack Galloway
Mike Brown - YPAC
Mark Crochet
Sandy Dailly
Arlene Fisher
Roger Wentz
Julie Schilling
Helen Canatsey
Bronson Brown
Chief Markham

John Holkinson
Dennis Henne
Greg Cobb
David Dominguez
Karen Clifton

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City Council Communication

Meeting Date: November 9, 2020
From: Karen Clifton, Director of Finance and Administration
Topic/Issue: Payroll Vouchers – October 2020

SYNOPSIS: Payroll Vouchers for the month of October 2020

RECOMMENDATION: Request Council to approve EFTs and Voucher Nos. 102022 through 102028 in the amount of \$408,572.14.

LEGAL REVIEW: N/A

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: Payroll Voucher Register

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

01/01/2020 To: 11/30/2020

Time: 12:36:57 Date: 11/05/2020

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
5428	09/30/2020	Payroll	2	EFT	WA STATE EMPLOYMENT SECURITY DEPT-PFML	0.02	PMFL ROUNDING 3RD QTR 2020
5812	11/10/2020	Payroll	2	EFT	LYNETTE BISCONER	4,333.71	October Payroll
5813	11/10/2020	Payroll	2	EFT	RYAN BONSEN	4,942.34	October Payroll
5814	11/10/2020	Payroll	2	EFT	JABAN R BROWNELL	5,375.91	October Payroll
5815	11/10/2020	Payroll	2	EFT	CRAIG G BUNTING	3,887.73	October Payroll
5816	11/10/2020	Payroll	2	EFT	JASON G CAVANAUGH	4,895.97	October Payroll
5817	11/10/2020	Payroll	2	EFT	NEREDIHT E CHAVEZ	2,499.19	October Payroll
5818	11/10/2020	Payroll	2	EFT	KAREN CLIFTON	5,554.25	October Payroll
5819	11/10/2020	Payroll	2	EFT	GREGORY COBB	6,391.84	October Payroll
5820	11/10/2020	Payroll	2	EFT	CHRIS DAHL	3,976.19	October Payroll
5821	11/10/2020	Payroll	2	EFT	SANDY L DAILEY	546.14	October Payroll
5822	11/10/2020	Payroll	2	EFT	ERICK MICHAEL DELP	4,869.97	October Payroll
5823	11/10/2020	Payroll	2	EFT	TORIN M DELVO	3,694.55	October Payroll
5824	11/10/2020	Payroll	2	EFT	DAVID DOMINGUEZ	5,996.38	October Payroll
5825	11/10/2020	Payroll	2	EFT	DAMON A DUNSMORE	3,351.96	October Payroll
5826	11/10/2020	Payroll	2	EFT	TRAVIS FISCUS	3,356.75	October Payroll
5827	11/10/2020	Payroll	2	EFT	ARLENE F FISHER-MAURER	8,233.31	October Payroll
5828	11/10/2020	Payroll	2	EFT	JACK L GALLOWAY	547.66	October Payroll
5829	11/10/2020	Payroll	2	EFT	DAVID O HANSEN	547.66	October Payroll
5830	11/10/2020	Payroll	2	EFT	DENNIS HENNE	6,007.14	October Payroll
5831	11/10/2020	Payroll	2	EFT	ROBERT M HENNESSY	3,420.60	October Payroll
5832	11/10/2020	Payroll	2	EFT	JOHN P HODKINSON JR	546.14	October Payroll
5833	11/10/2020	Payroll	2	EFT	SHAWN R JAMES	4,228.75	October Payroll
5834	11/10/2020	Payroll	2	EFT	RUDY M JIMENEZ	4,029.29	October Payroll
5835	11/10/2020	Payroll	2	EFT	CHASE KELLOGG	4,968.78	October Payroll
5836	11/10/2020	Payroll	2	EFT	ALBA L LEVESQUE	3,892.92	October Payroll
5837	11/10/2020	Payroll	2	EFT	JO LINDER	2,969.63	October Payroll
5838	11/10/2020	Payroll	2	EFT	TERESA LOPEZ	4,130.07	October Payroll
5839	11/10/2020	Payroll	2	EFT	VALENTINA MARTINEZ	2,511.75	October Payroll
5840	11/10/2020	Payroll	2	EFT	HOWARD L MASON	2,701.91	October Payroll
5841	11/10/2020	Payroll	2	EFT	STACE J MCKINLEY	3,067.72	October Payroll
5842	11/10/2020	Payroll	2	EFT	ROBERT MCRAE	3,505.15	October Payroll
5843	11/10/2020	Payroll	2	EFT	JAMES E MURR	517.81	October Payroll
5844	11/10/2020	Payroll	2	EFT	SERGIO E OCHOA	3,692.05	October Payroll
5845	11/10/2020	Payroll	2	EFT	REBECCA R PINA	2,866.87	October Payroll
5846	11/10/2020	Payroll	2	EFT	CARY D PITACK	1,269.82	October Payroll
5847	11/10/2020	Payroll	2	EFT	CASEY M RIDDELL	3,414.58	October Payroll
5848	11/10/2020	Payroll	2	EFT	HECTOR A RIVERA	4,917.35	October Payroll
5849	11/10/2020	Payroll	2	EFT	PAUL K SANDERS	4,131.57	October Payroll
5850	11/10/2020	Payroll	2	EFT	CURTIS J SANTUCCI	4,146.98	October Payroll
5851	11/10/2020	Payroll	2	EFT	KURT W SCHELHAMMER	3,530.09	October Payroll
5852	11/10/2020	Payroll	2	EFT	JULIE SCHILLING	549.14	October Payroll
5853	11/10/2020	Payroll	2	EFT	MICHAEL STILLWAUGH	4,940.17	October Payroll
5854	11/10/2020	Payroll	2	EFT	RAYMOND V SUAREZ	4,261.39	October Payroll
5855	11/10/2020	Payroll	2	EFT	AMANDA L TOWLE	3,903.86	October Payroll
5856	11/10/2020	Payroll	2	EFT	ERIC B TURLEY	5,337.34	October Payroll
5857	11/10/2020	Payroll	2	EFT	JENNY V VALLE	2,923.76	October Payroll
5858	11/10/2020	Payroll	2	EFT	JOSEPH VANICEK	4,008.69	October Payroll
5859	11/10/2020	Payroll	2	EFT	GLORIA A WALTMAN	3,018.13	October Payroll
5860	11/10/2020	Payroll	2	EFT	TERRYL D WAY	5,052.04	October Payroll
5861	11/10/2020	Payroll	2	EFT	ROGER E WENTZ	520.81	October Payroll
5862	11/10/2020	Payroll	2	EFT	AFLAC	254.20	Pay Cycle(s) 11/01/2020 To 11/30/2020 - AFLAC; Pay Cycle(s) 11/01/2020 To 11/30/2020 - AFLAC Pre Tax

WARRANT/CHECK REGISTER

CITY OF UNION GAP

Time: 12:36:57 Date: 11/05/2020

MCAG #: 0853

01/01/2020 To: 11/30/2020

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
5863	11/10/2020	Payroll	2	EFT	AWC EMPLOYEE BENEFIT TRUST	82,486.66	LEOFF 1 RETIREE MEDICAL BENEFITS - 10/2020; Pay Cycle(s) 11/01/2020 To 11/30/2020 - Medical
5864	11/10/2020	Payroll	2	EFT	ICMA RETIREMENT TRUST #302189 ROTH	4,753.12	Pay Cycle(s) 11/01/2020 To 11/30/2020 - ICMA ROTH - Catch-up; Pay Cycle(s) 11/01/2020 To 11/30/2020 - ICMA 457 ROTH
5865	11/10/2020	Payroll	2	EFT	ICMA RETIREMENT TRUST#108800	2,147.91	Pay Cycle(s) 11/01/2020 To 11/30/2020 - ICMA MNGT
5866	11/10/2020	Payroll	2	EFT	ICMA RETIREMENT TRUST#302189	12,226.77	Pay Cycle(s) 11/01/2020 To 11/30/2020 - ICMA Retirement Trust
5867	11/10/2020	Payroll	2	EFT	INTERNAL REVENUE SERVICE	71,177.19	941 Deposit for Pay Cycle(s) 11/01/2020 - 11/30/2020
5868	11/10/2020	Payroll	2	EFT	WA STATE DRS - DCP	100.00	Pay Cycle(s) 11/01/2020 To 11/30/2020 - DRS - DCP
5869	11/10/2020	Payroll	2	EFT	WA STATE EMPLOYMENT SECURITY DEPT-PFML	1,130.37	Pay Cycle(s) 11/01/2020 To 11/30/2020 - PMFL
5870	11/10/2020	Payroll	2	EFT	WA STATE LAW ENFORCEMENT	17,065.17	Pay Cycle(s) 11/01/2020 To 11/30/2020 - LEOFF II
5871	11/10/2020	Payroll	2	EFT	WA STATE PUBLIC EMPLOYEES	28,948.85	Pay Cycle(s) 11/01/2020 To 11/30/2020 - PERS II; Pay Cycle(s) 11/01/2020 To 11/30/2020 - PERS III
5872	11/10/2020	Payroll	2	EFT	WESTERN CONFERENCE OF	2,081.26	Pay Cycle(s) 11/01/2020 To 11/30/2020 - Teamster's Pension
5873	11/10/2020	Payroll	2	102022	EMPLOYEE FUND	184.00	Pay Cycle(s) 11/01/2020 To 11/30/2020 - Employee Fund
5874	11/10/2020	Payroll	2	102023	TEAMSTERS LOCAL 760	707.00	Pay Cycle(s) 11/01/2020 To 11/30/2020 - Teamsters Dues
5875	11/10/2020	Payroll	2	102024	UNION GAP POLICE OFFICERS ASSN	1,400.00	Pay Cycle(s) 11/01/2020 To 11/30/2020 - UGPOA Dues
5876	11/10/2020	Payroll	2	102025	USABLE LIFE	74.82	Pay Cycle(s) 11/01/2020 To 11/30/2020 - USABLE Life
5877	11/10/2020	Payroll	2	102026	WA STATE COUNCIL OF CNTY	688.59	Pay Cycle(s) 11/01/2020 To 11/30/2020 - AFCSME Dues
5878	11/10/2020	Payroll	2	102027	WA STATE COUNCIL OF	140.00	Pay Cycle(s) 11/01/2020 To 11/30/2020 - WSCOPO Dues
5879	11/10/2020	Payroll	2	102028	WESTERN STATES POLICE MEDICAL TRUST	1,022.40	Pay Cycle(s) 11/01/2020 To 11/30/2020 - WSPMT

001 Current Expense Fund	298,179.29
101 Street Fund	29,957.77
128 Transit System Fund	7,295.24
133 Marijuana Excise Tax Fund	11,966.57
401 Water Fund	26,849.52
402 Garbage Fund	3,092.80
403 Sewer Fund	31,230.95

408,572.14 Payroll: 408,572.14



City Council Communication

Meeting Date: November 9, 2020
From: Karen Clifton, Director of Finance and Administration
Topic/Issue: Claim Vouchers – November 9, 2020

SYNOPSIS: Claim Vouchers Dated November 9, 2020

RECOMMENDATION: Request Council to approve EFTs and Voucher Nos. 101952 through 102021. In the amount of \$ 463,199.65.

LEGAL REVIEW: N/A

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: 1. Claim Voucher Register
2. Detailed Claim Voucher Register

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

01/01/2020 To: 12/31/2020

Time: 14:23:50 Date: 11/04/2020

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
5657	11/06/2020	Claims	2	EFT	XPRESS BILL PAY	523.83	ONLINE PAYMENTS FEE - 10/2020
5685	09/30/2020	Claims	2	EFT	WA STATE PUBLIC EMPLOYEES	0.01	ROUNDING ADJ - 09/2020
5687	10/19/2020	Claims	2	EFT	WA STATE DEPT OF REVENUE	15,967.39	EXCISE TAX - 09/2020
5693	10/06/2020	Claims	2	EFT	XPRESS BILL PAY	460.52	ONLINE PAYMENTS FEE - 09/2020
5704	11/02/2020	Claims	2	EFT	MERCHANT SERVICES	825.84	CREDIT CARD PAYMENTS FEE - 10/2020
5717	11/03/2020	Claims	2	EFT	CHASE PAYMENTECH	1,139.65	ONLINE PAYMENTS FEE - 10/2020
5719	11/09/2020	Claims	2	EFT	US BANK CARDMEMBER SVC	3,076.96	GREAT CITY COUNCIL MEETING; INCLUSIVE ENGAGEMENT STRATEGIES-WEBINARS-D. H.;J.S.; WEB CAM & STICKY NOTES; BUILDING OFFICIAL LAPTOP & MS LICENSE; MICROSOFT 365 - 09/19 - 10/18/2020; VOICE RECORDER, TELEP
5721	11/09/2020	Claims	2	EFT	CENTURY LINK	955.24	PW WORKS-10/2020; PUBLIC WORKS T1-10/2020; CIVIC CENTER TRUNK SVC-10/2020
5722	11/09/2020	Claims	2	EFT	VERIZON WIRELESS - CH #742100945-0001	529.56	I-PHONE XR - FISHER; CH-09/2020
5723	11/09/2020	Claims	2	EFT	VERIZON WIRELESS - PD2#672326319	600.49	MODEMS OCT 14- NOV 13 2020
5724	11/09/2020	Claims	2	EFT	VERIZON WIRELESS - PW #542075407	507.06	PW CELL SERVICE-10/2020
5628	10/28/2020	Claims	2	101952	YAKIMA AIR TERMINAL	3,278.50	SEWER INFRASTRUCTURE REVIEW REFUND
5725	11/09/2020	Claims	2	101953	AMB TOOLS & EQUIPMENT	21.79	LIQUID WRENCH SPRAY, EASY GRIP BRUSH
5726	11/09/2020	Claims	2	101954	AMERICAN ROCK PRODUCTS	658.17	17824 WATER LINE FRANKLIN & MAIN ST 10.21.20; WATER LINE IST & AHTANUM RD 10.22.20
5727	11/09/2020	Claims	2	101955	AMERIFUEL	1,853.92	FUEL OCT 1-15 2020
5728	11/09/2020	Claims	2	101956	APEX PLUMBING & MECHANICAL PIPING, LLC	197.11	INSTALL VALVUE KIT WOMANS RESTROOM
5729	11/09/2020	Claims	2	101957	AT HOME STORES, LLC	345.15	OVERPAYMENT REFUND
5730	11/09/2020	Claims	2	101958	BASIN DISPOSAL OF YAKIMA LLC	90,045.94	GA/RCY-10/2020
5731	11/09/2020	Claims	2	101959	BRENT BEEDE	29.26	Refund Utility Deposit
5732	11/09/2020	Claims	2	101960	BELL, BROWN & RIO	7,500.00	CITY ATTORNEY-10/2020
5733	11/09/2020	Claims	2	101961	BURROWS TRACTOR COMPANY	153.93	BEEFCO MOWER SUPPLIES; PARKS; 3/8" HOSE G GATES, O6 HOSE 10MJ WHF
5734	11/09/2020	Claims	2	101962	MICHAEL BUTLER	34.36	OVERPAYMENT REFUND
5735	11/09/2020	Claims	2	101963	CANON FINACIAL SERVICES	186.28	COPIER CONTRACT SEPTEMBER 2020
5736	11/09/2020	Claims	2	101964	CAREY MOTORS	1,085.32	LOF/REPLACE HEADLIGHT BULB VEH 22; REPLACED CATALYTIC CONVERTER, EXHAUST PIPE, AND O2 SENSOR VEH 21 / NEW BATTERY VEH 26

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

01/01/2020 To: 12/31/2020

Time: 14:23:50 Date: 11/04/2020

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
5737	11/09/2020	Claims	2	101965	CASCADE ENGINEERING SERVICES INC	393.03	REPAIR RADAR
5738	11/09/2020	Claims	2	101966	CASCADE INDUSTRIAL & HYD LLC	19.01	HOSE REPAIR; TACK TRUCK
5739	11/09/2020	Claims	2	101967	CASCADE VALLEY LUBE	38.95	#1027 BASIC SERVICE
5740	11/09/2020	Claims	2	101968	CENTRAL WA AG MUSEUM	2,101.23	AG MUSIUM UTILITIES-09/2020 & 10/2020
5741	11/09/2020	Claims	2	101969	CENTRAL WA AG MUSEUM	1,213.66	OVERPAYMENT REFUND
5742	11/09/2020	Claims	2	101970	CI SHRED	89.47	SHRED SERVICES SEPT 2020
5743	11/09/2020	Claims	2	101971	CRISELIA CISNEROS	27.52	Refund Utility Deposit
5744	11/09/2020	Claims	2	101972	CITY OF YAKIMA	65,487.42	WHOLESALE SEWER; 3 PARTY AGREEMENT; SEPTEMBER 2020
5745	11/09/2020	Claims	2	101973	CLASSIC CAR WASH	114.00	CAR WASHES SEPT 2020
5746	11/09/2020	Claims	2	101974	COLONIAL LAWN & GARDEN, INC.	1,024.62	CIVIC CENTER LAWN SVC-10/2020
5747	11/09/2020	Claims	2	101975	CORE & MAIN LP	3,952.23	1 MACH 10 R9001 EU1F2F1 CF; 3/4 MACH 10 R9001 EU1D2F1 CF; CAPS, PLUGS, ROMA GRIP RGAP DI ACC
5748	11/09/2020	Claims	2	101976	D & G CLEANING,LLC	4,056.00	CIVIC CENTER & PD CLEANING-10/2020
5749	11/09/2020	Claims	2	101977	TORIN M DELVO	150.00	2020 BOOT REIMBURSEMENT
5750	11/09/2020	Claims	2	101978	DTG ENTERPRISES INC.	686.34	YAP CLEAN UP; 10/12/2020 & 10/13/2020; 12 YDS BRUSH; YAP CLEAN UP; 10.19.20
5751	11/09/2020	Claims	2	101979	EDGE CONSTRUCTION SUPPLY	411.05	HARD HAT, RAINSUIT, EARPLUGS, SAFETY VESTS
5752	11/09/2020	Claims	2	101980	ELITE TOWING & RECOVERY LLC	70.40	TOWING VEH 24
5753	11/09/2020	Claims	2	101981	EUROFINS MICROBIOLOGY LABORATOIRES, INC	2,477.75	WW SAMPLING 09.22.20 THRU 09.24.20
5754	11/09/2020	Claims	2	101982	FASTENAL	6.34	WAYAK0719 HEX NUTS, ZINC PLATED STEEL ROD, ZINC FINISH FLAT
5755	11/09/2020	Claims	2	101983	GAP AUTO PARTS - PW	65.64	#1017 MINI BULBS; GUNK, SEALED BEAM
5756	11/09/2020	Claims	2	101984	GRANITE CONSTRUCTION CO	447.44	CSS-IGAL (2751); 69.050 GA; 10.28.20
5757	11/09/2020	Claims	2	101985	H.D. FOWLER COMPANY	2,236.32	4" CAP PROJECT; 2" GATE VALVE AWWA C509 RESILIENT SEAT NRS THREADED END CONNECTIONS; ELBOW, QUICK JOINT COUPLING, ORISEAL, BRASS NIPPLE; MAIN ST FUTURE 2" STUB EXT; 12" EXT FOR 5-1/4" MVO M&H 129 HYDR
5758	11/09/2020	Claims	2	101986	H.E.B. LIMITED PARTNERSHIP	1,037.63	Refund Utility Deposit
5759	11/09/2020	Claims	2	101987	HLA ENGINEERING & LAND SURVEYING INC	75,533.49	PROFESSIONAL SERVICES THRU SEPTEMBER 30, 2020
5760	11/09/2020	Claims	2	101988	JOSEPHINE HONANIE	48.83	Refund Utility Deposit
5761	11/09/2020	Claims	2	101989	INLAND FIRE PROTECTION	236.40	2020 ANNUAL FIRE SPRINKLER MAINTENANCE
5762	11/09/2020	Claims	2	101990	JUB ENGINEERS INC	51,361.92	PROFESSIONAL SVCS; REGIONAL BELTWAY CONNECTOR PROJECT 08.30.20 TO 10.03.20

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5763	11/09/2020	Claims	2	101991	KELLER SUPPLY CO	9.11	URINAL SPUD
5764	11/09/2020	Claims	2	101992	TONIE LAMB	300.00	DEPOSIT REFUND
5765	11/09/2020	Claims	2	101993	LAW OFFICE OF DANIEL POLAGE	3,750.00	PUBLIC DEFENDER SVC
5766	11/09/2020	Claims	2	101994	LOWES COMPANY INC	92.21	RV ANTIFREEZE 50 DEGREE; FOR PARK RESTROOMS
5767	11/09/2020	Claims	2	101995	RACHELLE MAYHUE	111.86	Refund Utility Deposit
5768	11/09/2020	Claims	2	101996	MEDSTAR CABULANCE,	72,105.16	DIAL A RIDE/FIXED ROUTE-10/2020
5769	11/09/2020	Claims	2	101997	MORTON & SONS	124.20	SAWDUST; WATER METER INSULATION
5770	11/09/2020	Claims	2	101998	ROBERT R NORTHCOTT	725.00	PUBLIC DEFENDER
5771	11/09/2020	Claims	2	101999	OFFICE SOLUTIONS NORTHWEST	186.33	10 PACK THERMAL PAPER; MAGENTA INK CTG; COPY PAPER; PAPER CLIPS; YELLOW INK CTG
5772	11/09/2020	Claims	2	102000	ONE CALL CONCEPTS INC	49.22	UTILITY LOCATES-10/2020
5773	11/09/2020	Claims	2	102001	PIER 1 IMPORTS #1481	129.83	OVERPAYMENT REFUND
5774	11/09/2020	Claims	2	102002	QUADIENT FINANCE USA, INC.	500.00	POSTAGE-10/2020
5775	11/09/2020	Claims	2	102003	REPUBLIC PUBLISHING CO	3,153.41	NTC OF BUDGET WORKSHOP 2020 & SMALL BUSINESS ASSISTANCE GRANT; CLASS 3 REVIEW, PNW CDL TRAINING SCHOOL; COUNCIL MEETING NTC-10/26/2020; GO TO MEETING LTAC-10/27/2020
5776	11/09/2020	Claims	2	102004	DON C. SMITH	447.78	LEOFF 1 RETIREE RX & MEDICARE
5777	11/09/2020	Claims	2	102005	BRIANDA SOLORIO	103.25	Refund Utility Deposit
5778	11/09/2020	Claims	2	102006	STAR RENTALS	70.40	RENTAL; HUSQVARNA SAW; 4TH STREET REPAIR
5779	11/09/2020	Claims	2	102007	THE JANITOR'S CLOSET	347.28	TISSUE PAPER;HH TOWEL;M-FOLD TOWEL; SOAP; SEAT COVER
5780	11/09/2020	Claims	2	102008	TRUE LAW GROUP, PS	1,295.00	PUBLIC DEFENDER
5781	11/09/2020	Claims	2	102009	U.S. CELLULAR	907.83	PHONES 9/25-10/25 2020
5782	11/09/2020	Claims	2	102010	UNION GAP WATER FUND & SEWER	2,302.54	CIVIC CENTER - 10/2020; FIRE DEPT. - 10/2020; 4401 MAIN STREET - 10/2020; PARKS - 10/2020
5783	11/09/2020	Claims	2	102011	UNUM LIFE INSURANCE	111.30	LEOFF 1 LONG TERM CARE-11/2020
5784	11/09/2020	Claims	2	102012	WA STATE DEPT OF LICENSING	39.00	CPLS SEPT 2020
5785	11/09/2020	Claims	2	102013	WA STATE DEPT OF TRANS.	136.72	MAIN STREET RECONSTRUCTION-CONSTR UCTION ENGINEERING
5786	11/09/2020	Claims	2	102014	WA STATE DEPT OF TRANSPORTATION	1,110.92	SIGNAL MAINT REPAIR & ADDITIONS; SEPTEMBER 2020
5787	11/09/2020	Claims	2	102015	WA STATE TREASURER	10,671.35	CJRS-09/2020
5788	11/09/2020	Claims	2	102016	BARRY M WOODARD	9,000.00	PUBLIC DEFENDER-10/2020
5789	11/09/2020	Claims	2	102017	YAKIMA CO AUDITOR	78.00	UTILITY LIEN RELEASE-TINAJERO; UTILITY LIEN RELEASE-FARIAZ

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5790	11/09/2020	Claims	2	102018	YAKIMA CO DEPT OF CORRECTIONS	11,447.40	JULY/AUG 2020 INMATE HOUSING/MEDICAL; INMATE MEDICAL AND HOUSING SEPT 2020
5791	11/09/2020	Claims	2	102019	YAKIMA CO TREAS PROSECUTING	188.68	CVC-09/2020
5792	11/09/2020	Claims	2	102020	YAKIMA COOPERATIVE ASSN	388.80	BULK PROPANE-BARN
5793	11/09/2020	Claims	2	102021	YAKIMA PRINTING COMPANY LLC	54.10	BUSINESS CARDS JAMES/JIMENEZ
		001 Current Expense Fund				67,760.64	
		101 Street Fund				3,253.24	
		107 Convention Center Reserve Fund				2,101.23	
		121 Street Development Reserve Fund				136.72	
		124 Infrastructure Reserve Fund				90,129.29	
		128 Transit System Fund				72,116.58	
		305 Regional Beltway Connector Fund				20,301.28	
		401 Water Fund				15,306.77	
		402 Garbage Fund				99,172.16	
		403 Sewer Fund				80,899.49	
		404 Water Improvement Reserve				129.10	
		405 Sewer Improvement Reserve				10,534.80	
		414 Water Deposits				1,358.35	
						463,199.65	Claims:
		* Transaction Has Mixed Revenue And Expense Accounts				463,199.65	463,199.65

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5657	11/06/2020	Claims	2	EFT	XPRESS BILL PAY	523.83	ONLINE PAYMENTS FEE - 10/2020
					401 - 534 50 49 00 - MISCELLANEOUS	174.61	
					403 - 535 50 49 00 - MISCELLANEOUS	174.61	
					402 - 537 50 49 00 - MISCELLANEOUS	174.61	
5685	09/30/2020	Claims	2	EFT	WA STATE PUBLIC EMPLOYEES	0.01	ROUNDING ADJ - 09/2020
					001 - 514 23 49 00 - MISCELLANEOUS	0.01	
5687	10/19/2020	Claims	2	EFT	WA STATE DEPT OF REVENUE	15,967.39	EXCISE TAX - 09/2020
					001 - 511 60 49 10 - EXTERNAL TAXES	-0.44	
					001 - 524 20 49 01 - EXTERNAL TAXES	17.40	
					401 - 534 50 49 01 - EXTERNAL TAXES	6,354.77	
					404 - 534 50 49 04 - EXTERNAL TAXES	129.10	
					403 - 535 50 49 02 - EXTERNAL TAXES	3,123.97	
					405 - 535 50 49 05 - EXTERNAL TAX - SEWER I	236.30	
					402 - 537 50 49 01 - EXTERNAL TAXES	6,081.69	
					001 - 576 80 49 02 - EXTERNAL TAXES	24.60	
5693	10/06/2020	Claims	2	EFT	XPRESS BILL PAY	460.52	ONLINE PAYMENTS FEE - 09/2020
					401 - 534 50 49 00 - MISCELLANEOUS	153.51	
					403 - 535 50 49 00 - MISCELLANEOUS	153.51	
					402 - 537 50 49 00 - MISCELLANEOUS	153.50	
5704	11/02/2020	Claims	2	EFT	MERCHANT SERVICES	825.84	CREDIT CARD PAYMENTS FEE - 10/2020
					401 - 534 50 49 00 - MISCELLANEOUS	275.28	
					403 - 535 50 49 00 - MISCELLANEOUS	275.28	
					402 - 537 50 49 00 - MISCELLANEOUS	275.28	
5717	11/03/2020	Claims	2	EFT	CHASE PAYMENTECH	1,139.65	ONLINE PAYMENTS FEE - 10/2020
					001 - 524 20 49 00 - MISCELLANEOUS	77.05	
					401 - 534 50 49 00 - MISCELLANEOUS	328.52	
					403 - 535 50 49 00 - MISCELLANEOUS	328.51	
					402 - 537 50 49 00 - MISCELLANEOUS	328.51	
					001 - 558 60 49 00 - MISCELLANEOUS	77.06	
5719	11/09/2020	Claims	2	EFT	US BANK CARDMEMBER SVC	3,076.96	GREAT CITY COUNCIL MEETING; INCLUSIVE ENGAGEMENT STRATEGIES-WEBINARS-D.H.;J.S.; WEB CAM & STICKY NOTES; BUILDING OFFICIAL LAPTOP & MS LICENSE; MICROSOFT 365 - 09/19 - 10/18/2020; VOICE RECORDER, TELEP
					001 - 511 60 49 00 - MISCELLANEOUS	124.00	
					001 - 511 60 49 00 - MISCELLANEOUS	8.25	
					001 - 513 10 31 00 - SUPPLIES	5.88	
					001 - 513 10 31 00 - SUPPLIES	29.42	
					001 - 513 10 31 00 - SUPPLIES	7.77	
					001 - 513 10 31 00 - SUPPLIES	9.48	
					001 - 514 23 31 00 - SUPPLIES	30.06	
					001 - 514 23 31 00 - SUPPLIES	14.71	
					001 - 514 23 31 00 - SUPPLIES	7.77	
					001 - 514 23 31 00 - SUPPLIES	9.48	
					001 - 514 30 31 00 - SUPPLIES	30.07	
					001 - 514 30 31 00 - SUPPLIES	47.77	
					001 - 514 30 31 00 - SUPPLIES	8.83	
					001 - 514 30 31 00 - SUPPLIES	46.52	
					001 - 514 30 31 00 - SUPPLIES	7.77	
					001 - 514 30 31 00 - SUPPLIES	9.48	

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			001 - 514 30 49 00 - MISCELLANEOUS			50.00	
			001 - 521 21 31 00 - INVESTIGATION SUPPLIES			188.87	
			001 - 524 20 31 00 - SUPPLIES			7.77	
			001 - 524 20 31 00 - SUPPLIES			9.48	
			001 - 524 20 64 00 - MACHINERY & EQUIPMEN			1,160.03	
			401 - 534 50 31 00 - SUPPLIES			7.77	
			401 - 534 50 31 00 - SUPPLIES			9.48	
			403 - 535 50 31 00 - SUPPLIES			7.75	
			403 - 535 50 31 00 - SUPPLIES			9.52	
			402 - 537 50 31 00 - SUPPLIES			7.77	
			402 - 537 50 31 00 - SUPPLIES			9.48	
			101 - 542 30 31 00 - SUPPLIES			7.77	
			101 - 542 30 31 00 - SUPPLIES			9.48	
			001 - 558 60 31 00 - SUPPLIES			7.77	
			001 - 558 60 31 00 - SUPPLIES			9.48	
			001 - 558 60 64 00 - MACHINERY & EQUIPMEN			1,160.03	
			001 - 576 80 31 00 - SUPPLIES			7.77	
			001 - 576 80 31 00 - SUPPLIES			9.48	
5721	11/09/2020	Claims	2	EFT	CENTURY LINK	955.24	PW WORKS-10/2020; PUBLIC WORKS T1-10/2020; CIVIC CENTER TRUNK SVC-10/2020
			001 - 518 20 42 00 - COMMUNICATION			612.94	
			401 - 534 50 42 00 - COMMUNICATION			33.65	
			401 - 534 50 42 00 - COMMUNICATION			51.92	
			403 - 535 50 42 00 - COMMUNICATION			33.65	
			403 - 535 50 42 00 - COMMUNICATION			51.92	
			402 - 537 50 42 00 - COMMUNICATION			33.65	
			402 - 537 50 42 00 - COMMUNICATION			51.92	
			101 - 543 30 42 00 - COMMUNICATION			33.66	
			101 - 543 30 42 00 - COMMUNICATION			51.93	
5722	11/09/2020	Claims	2	EFT	VERIZON WIRELESS - CH #742100945-0001	529.56	I-PHONE XR - FISHER; CH-09/2020
			001 - 511 60 42 01 - COMMUNICATION			371.89	
			001 - 513 10 31 00 - SUPPLIES			54.09	
			001 - 513 10 42 01 - COMMUNICATION			51.79	
			001 - 514 23 42 00 - COMMUNICATIONS			25.89	
			001 - 514 30 42 00 - COMMUNICATIONS			25.90	
5723	11/09/2020	Claims	2	EFT	VERIZON WIRELESS - PD2#672326319	600.49	MODEMS OCT 14- NOV 13 2020
			001 - 521 10 42 01 - PD CLERICAL COMMUNIC.			600.49	
5724	11/09/2020	Claims	2	EFT	VERIZON WIRELESS - PW #542075407	507.06	PW CELL SERVICE-10/2020
			401 - 534 50 42 00 - COMMUNICATION			101.41	
			403 - 535 50 42 00 - COMMUNICATION			101.41	
			402 - 537 50 42 00 - COMMUNICATION			101.41	
			101 - 542 30 42 00 - COMMUNICATIONS			101.41	
			001 - 576 80 42 00 - COMMUNICATION			101.42	
5628	10/28/2020	Claims	2	101952	YAKIMA AIR TERMINAL	3,278.50	SEWER INFRASTRUCTURE REVIEW REFUND
			405 - 367 00 00 35 - INFR FEE REVENUE-SE			-3,278.50	
5725	11/09/2020	Claims	2	101953	AMB TOOLS & EQUIPMENT	21.79	LIQUID WRENCH SPRAY, EASY GRIP BRUSH
			401 - 534 50 31 00 - SUPPLIES			21.79	
5726	11/09/2020	Claims	2	101954	AMERICAN ROCK PRODUCTS	658.17	17824 WATER LINE FRANKLIN & MAIN ST 10.21.20; WATER LINE 1ST & AHTANUM RD 10.22.20
			401 - 534 50 31 00 - SUPPLIES			658.17	

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5727	11/09/2020	Claims	2	101955	AMERIFUEL	1,853.92	FUEL OCT 1-15 2020
					001 - 521 10 32 00 - PD ADMIN FUEL	207.53	
					001 - 521 21 32 00 - INVESTIGATION FUEL	93.27	
					001 - 521 21 32 01 - LEAD TASK FORCE - FUEL	170.62	
					001 - 521 22 32 00 - PATROL FUEL	1,345.14	
					001 - 554 30 32 00 - FUEL - ANIMAL CONTROL	37.36	
5728	11/09/2020	Claims	2	101956	APEX PLUMBING & MECHANICAL PIPING, LLC	197.11	INSTALL VALVUE KIT WOMANS RESTROOM
					001 - 521 50 48 00 - PD FACILITIES REPAIRS &	197.11	
5729	11/09/2020	Claims	2	101957	AT HOME STORES, LLC	345.15	OVERPAYMENT REFUND
					402 - 589 10 04 02 - 210-10	345.15	
5730	11/09/2020	Claims	2	101958	BASIN DISPOSAL OF YAKIMA LLC	90,045.94	GA/RCY-10/2020
					402 - 537 60 49 00 - CONTRACTED SERVICES	90,045.94	
5731	11/09/2020	Claims	2	101959	BRENT BEEDE	29.26	Refund Utility Deposit
					414 - 582 10 04 14 - DEPOSIT REFUND	29.26	Refund Utility Deposit
5732	11/09/2020	Claims	2	101960	BELL, BROWN & RIO	7,500.00	CITY ATTORNEY-10/2020
					001 - 515 31 41 01 - LEGAL SERVICES-CIVIL - C	7,500.00	
5733	11/09/2020	Claims	2	101961	BURROWS TRACTOR COMPANY	153.93	BEEFCO MOWER SUPPLIES; PARKS; 3/8" HOSE G GATES, O6 HOSE 10MJ WHF
					401 - 534 50 31 00 - SUPPLIES	4.88	
					403 - 535 50 31 00 - SUPPLIES	4.87	
					101 - 542 30 31 00 - SUPPLIES	4.88	
					001 - 576 80 31 00 - SUPPLIES	105.15	
					001 - 576 80 31 00 - SUPPLIES	34.15	
5734	11/09/2020	Claims	2	101962	MICHAEL BUTLER	34.36	OVERPAYMENT REFUND
					402 - 589 10 04 02 - 210-10	34.36	
5735	11/09/2020	Claims	2	101963	CANON FINACIAL SERVICES	186.28	COPIER CONTRACT SEPTEMBER 2020
					001 - 521 10 45 01 - PD CLERICAL RENTALS &	186.28	
5736	11/09/2020	Claims	2	101964	CAREY MOTORS	1,085.32	LOF/REPLACE HEADLIGHT BULB VEH 22; REPLACED CATALYTIC CONVERTER, EXHAUST PIPE, AND O2 SENSOR VEH 21 / NEW BATTERY VEH 26
					001 - 521 10 48 00 - PD ADMIN REPAIRS & MAI	49.43	
					001 - 521 10 48 00 - PD ADMIN REPAIRS & MAI	884.76	
					001 - 521 21 48 00 - INVESTIGATION REPAIRS ,	151.13	
5737	11/09/2020	Claims	2	101965	CASCADE ENGINEERING SERVICES INC	393.03	REPAIR RADAR
					001 - 521 22 48 00 - PATROL REPAIRS & MAIN	393.03	
5738	11/09/2020	Claims	2	101966	CASCADE INDUSTRIAL & HYD LLC	19.01	HOSE REPAIR; TACK TRUCK
					401 - 534 50 48 00 - REPAIRS & MAINTENANCE	19.01	
5739	11/09/2020	Claims	2	101967	CASCADE VALLEY LUBE	38.95	#1027 BASIC SERVICE
					401 - 534 50 48 00 - REPAIRS & MAINTENANCE	9.74	
					101 - 542 30 48 00 - REPAIRS & MAINTENANCE	11.68	
					101 - 542 66 48 00 - REPAIRS & MAINTENANCE	4.28	
					101 - 542 70 48 00 - REPAIRS & MAINTENANCE	2.73	
					128 - 547 60 48 00 - REPAIRS & MAINTENANCE	10.52	

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5740	11/09/2020	Claims	2	101968	CENTRAL WA AG MUSEUM	2,101.23	AG MUSIUM UTILITIES-09/2020 & 10/2020
					107 - 571 00 42 00 - COMMUNICATION-AG MU	166.34	
					107 - 571 00 47 00 - UTILITIES-AG MUSEUM	1,934.89	
5741	11/09/2020	Claims	2	101969	CENTRAL WA AG MUSEUM	1,213.66	OVERPAYMENT REFUND
					402 - 589 10 04 02 - 210-10	1,213.66	
5742	11/09/2020	Claims	2	101970	CI SHRED	89.47	SHRED SERVICES SEPT 2020
					001 - 521 50 41 00 - PD FACILITIES PROFESSIO	89.47	
5743	11/09/2020	Claims	2	101971	CRISLIA CISNEROS	27.52	Refund Utility Deposit
					414 - 582 10 04 14 - DEPOSIT REFUND	27.52	Refund Utility Deposit
5744	11/09/2020	Claims	2	101972	CITY OF YAKIMA	65,487.42	WHOLESALE SEWER; 3 PARTY AGREEMENT; SEPTEMBER 2020
					403 - 535 50 41 03 - INTERGOVERNMENTAL PF	65,487.42	
5745	11/09/2020	Claims	2	101973	CLASSIC CAR WASH	114.00	CAR WASHES SEPT 2020
					001 - 521 10 48 00 - PD ADMIN REPAIRS & MAI	19.00	
					001 - 521 21 48 00 - INVESTIGATION REPAIRS ,	13.25	
					001 - 521 22 48 00 - PATROL REPAIRS & MAIN	81.75	
5746	11/09/2020	Claims	2	101974	COLONIAL LAWN & GARDEN, INC.	1,024.62	CIVIC CENTER LAWN SVC-10/2020
					001 - 518 20 48 00 - REPAIRS & MAINTENANCE	1,024.62	
5747	11/09/2020	Claims	2	101975	CORE & MAIN LP	3,952.23	1 MACH 10 R9001 EU1F2F1 CF; 3/4 MACH 10 R9001 EU1D2F1 CF; CAPS, PLUGS, ROMA GRIP RGAP DI ACC
					401 - 534 50 31 00 - SUPPLIES	3,613.04	
					401 - 534 50 31 00 - SUPPLIES	339.19	
5748	11/09/2020	Claims	2	101976	D & G CLEANING,LLC	4,056.00	CIVIC CENTER & PD CLEANING-10/2020
					001 - 518 20 41 00 - PROF. SERVICES	2,456.00	
					001 - 521 22 41 00 - PATROL PROFESSIONAL SI	1,600.00	
5749	11/09/2020	Claims	2	101977	TORIN M DELVO	150.00	2020 BOOT REIMBURSEMENT
					403 - 535 50 21 00 - UNIFORMS & EQUIPMENT	150.00	
5750	11/09/2020	Claims	2	101978	DTG ENTERPRISES INC.	686.34	YAP CLEAN UP; 10/12/2020 & 10/13/2020; 12 YDS BRUSH; YAP CLEAN UP; 10.19.20
					001 - 576 80 48 00 - REPAIRS & MAINTENANCE	590.34	
					001 - 576 80 48 00 - REPAIRS & MAINTENANCE	96.00	
5751	11/09/2020	Claims	2	101979	EDGE CONSTRUCTION SUPPLY	411.05	HARD HAT, RAINUIT, EARPLUGS, SAFETY VESTS
					401 - 534 50 31 00 - SUPPLIES	102.76	
					403 - 535 50 31 00 - SUPPLIES	102.76	
					101 - 542 30 31 00 - SUPPLIES	102.76	
					001 - 576 80 31 00 - SUPPLIES	102.77	
5752	11/09/2020	Claims	2	101980	ELITE TOWING & RECOVERY LLC	70.40	TOWING VEH 24
					001 - 521 21 48 00 - INVESTIGATION REPAIRS ,	70.40	
5753	11/09/2020	Claims	2	101981	EUROFINS MICROBIOLOGY LABORATOIRES, INC	2,477.75	WW SAMPLING 09.22.20 THRU 09.24.20
					403 - 535 50 41 00 - PROFESSIONAL SERVICES	2,477.75	

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5754	11/09/2020	Claims	2	101982	FASTENAL	6.34	WAYAK0719 HEX NUTS, ZINC PLATED STEEL ROD, ZINC FINISH FLAT WASHERS
					401 - 534 50 31 00 - SUPPLIES	6.34	
5755	11/09/2020	Claims	2	101983	GAP AUTO PARTS - PW	65.64	#1017 MINI BULBS; GUNK, SEALED BEAM
					401 - 534 50 31 00 - SUPPLIES	2.26	
					401 - 534 50 48 00 - REPAIRS & MAINTENANCE	28.31	
					403 - 535 50 31 00 - SUPPLIES	1.80	
					101 - 542 30 31 00 - SUPPLIES	1.35	
					101 - 542 30 48 00 - REPAIRS & MAINTENANCE	28.31	
					101 - 542 66 31 00 - SUPPLIES	0.68	
					101 - 542 70 31 00 - SUPPLIES	0.68	
					128 - 547 60 31 00 - OFFICE & OPERATING SUP	0.90	
					001 - 576 80 31 00 - SUPPLIES	1.35	
5756	11/09/2020	Claims	2	101984	GRANITE CONSTRUCTION CO	447.44	CSS-IGAL (2751); 69.050 GA; 10.28.20
					401 - 534 50 31 00 - SUPPLIES	447.44	
5757	11/09/2020	Claims	2	101985	H.D. FOWLER COMPANY	2,236.32	4" CAP PROJECT; 2" GATE VALVE AWWA C509 RESILIENT SEAT NRS THREADED END CONNECTIONS; ELBOW, QUICK JOINT COUPLING, ORISEAL, BRASS NIPPLE; MAIN ST FUTURE 2" STUB EXT; 12" EXT FOR 5-1/4" MVO M&H 129 HYDR
					401 - 534 50 31 00 - SUPPLIES	666.93	
					401 - 534 50 31 00 - SUPPLIES	803.80	
					401 - 534 50 31 00 - SUPPLIES	765.59	
5758	11/09/2020	Claims	2	101986	H.E.B. LIMITED PARTNERSHIP	1,037.63	Refund Utility Deposit
					414 - 582 10 04 14 - DEPOSIT REFUND	1,037.63	Refund Utility Deposit
5759	11/09/2020	Claims	2	101987	HLA ENGINEERING & LAND SURVEYING INC	75,533.49	PROFESSIONAL SERVICES THRU SEPTEMBER 30, 2020
					101 - 542 30 41 00 - PROFESSIONAL SERVICES	1,778.90	
					403 - 594 35 64 42 - IMPROVEMENTS - S BROAD	7,665.94	
					405 - 594 38 64 25 - AHTANUM/MAIN ST STORAGE	7,020.00	
					124 - 595 30 64 28 - MAIN ST PH 1-CN	59,068.65	
5760	11/09/2020	Claims	2	101988	JOSEPHINE HONANIE	48.83	Refund Utility Deposit
					414 - 582 10 04 14 - DEPOSIT REFUND	48.83	Refund Utility Deposit
5761	11/09/2020	Claims	2	101989	INLAND FIRE PROTECTION	236.40	2020 ANNUAL FIRE SPRINKLER MAINTENANCE
					001 - 518 20 41 00 - PROF. SERVICES	236.40	
5762	11/09/2020	Claims	2	101990	JUB ENGINEERS INC	51,361.92	PROFESSIONAL SVCS; REGIONAL BELTWAY CONNECTOR PROJECT 08.30.20 TO 10.03.20
					305 - 595 10 41 26 - REGIONAL BELTWAY-PE	20,301.28	
					124 - 595 50 41 44 - BRIDGE #475-S 10TH AVE -	31,060.64	
5763	11/09/2020	Claims	2	101991	KELLER SUPPLY CO	9.11	URINAL SPUD
					401 - 534 50 48 00 - REPAIRS & MAINTENANCE	1.82	
					403 - 535 50 48 00 - REPAIRS & MAINTENANCE	1.82	
					402 - 537 50 48 00 - REPAIRS & MAINTENANCE	1.83	
					101 - 542 30 48 00 - REPAIRS & MAINTENANCE	1.82	
					001 - 576 80 48 00 - REPAIRS & MAINTENANCE	1.82	
5764	11/09/2020	Claims	2	101992	TONIE LAMB	300.00	DEPOSIT REFUND

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			001 - 582 10 00 03 -		PARK DEPOSIT REFUND	300.00	
5765	11/09/2020	Claims	2	101993	LAW OFFICE OF DANIEL POLAGE	3,750.00	PUBLIC DEFENDER SVC
			001 - 515 91 41 03 -		LEGAL SERVICES-PUBLIC	3,750.00	
5766	11/09/2020	Claims	2	101994	LOWES COMPANY INC	92.21	RV ANTIFREEZE 50 DEGREE; FOR PARK RESTROOMS
			001 - 576 80 31 00 -		SUPPLIES	92.21	
5767	11/09/2020	Claims	2	101995	RACHELLE MAYHUE	111.86	Refund Utility Deposit
			414 - 582 10 04 14 -		DEPOSIT REFUND	111.86	Refund Utility Deposit
5768	11/09/2020	Claims	2	101996	MEDSTAR CABULANCE, INC.	72,105.16	DIAL A RIDE/FIXED ROUTE-10/2020
			128 - 547 60 49 00 -		TRANSIT SERVICE PAYME	72,105.16	
5769	11/09/2020	Claims	2	101997	MORTON & SONS	124.20	SAWDUST; WATER METER INSULATION
			401 - 534 50 31 00 -		SUPPLIES	124.20	
5770	11/09/2020	Claims	2	101998	ROBERT R NORTHCOTT	725.00	PUBLIC DEFENDER
			001 - 515 91 41 03 -		LEGAL SERVICES-PUBLIC	725.00	
5771	11/09/2020	Claims	2	101999	OFFICE SOLUTIONS NORTHWEST	186.33	10 PACK THERMAL PAPER; MAGENTA INK CTG; COPY PAPER; PAPER CLIPS; YELLOW INK CTG
			001 - 511 60 31 01 -		SUPPLIES	1.83	
			001 - 513 10 31 00 -		SUPPLIES	3.28	
			001 - 514 23 31 00 -		SUPPLIES	17.47	
			001 - 514 30 31 00 -		SUPPLIES	36.50	
			001 - 514 30 31 00 -		SUPPLIES	25.67	
			001 - 521 10 31 00 -		PD ADMIN SUPPLIES	0.03	
			001 - 524 20 31 00 -		SUPPLIES	15.45	
			401 - 534 50 31 00 -		SUPPLIES	12.94	
			401 - 534 50 31 00 -		SUPPLIES	14.54	
			403 - 535 50 31 00 -		SUPPLIES	12.94	
			403 - 535 50 31 00 -		SUPPLIES	14.54	
			402 - 537 50 31 00 -		SUPPLIES	12.94	
			402 - 537 50 31 00 -		SUPPLIES	14.54	
			001 - 558 60 31 00 -		SUPPLIES	3.66	
5772	11/09/2020	Claims	2	102000	ONE CALL CONCEPTS INC	49.22	UTILITY LOCATES-10/2020
			401 - 534 50 41 00 -		PROFESSIONAL SERVICES	24.61	
			403 - 535 50 41 00 -		PROFESSIONAL SERVICES	24.61	
5773	11/09/2020	Claims	2	102001	PIER 1 IMPORTS #1481	129.83	OVERPAYMENT REFUND
			402 - 589 10 04 02 -		210-10	129.83	
5774	11/09/2020	Claims	2	102002	QUADIANT FINANCE USA, INC.	500.00	POSTAGE-10/2020
			001 - 511 60 42 01 -		COMMUNICATION	66.26	
			001 - 514 23 42 00 -		COMMUNICATIONS	68.27	
			001 - 514 30 42 00 -		COMMUNICATIONS	84.50	
			001 - 521 10 42 00 -		PD ADMIN COMMUNICATI	14.00	
			001 - 524 20 42 00 -		COMMUNICATION	32.70	
			401 - 534 50 42 00 -		COMMUNICATION	78.09	
			403 - 535 50 42 00 -		COMMUNICATION	78.09	
			402 - 537 50 42 00 -		COMMUNICATION	78.09	
5775	11/09/2020	Claims	2	102003	REPUBLIC PUBLISHING CO	3,153.41	NTC OF BUDGET WORKSHOP 2020 & SMALL BUSINESS ASSISTANCE GRANT; CLASS 3 REVIEW, PNW CDL TRAINING SCHOOL; COUNCIL MEETING NTC-10/26/2020; GO TO MEETING LTAC-10/27/2020

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			001 - 511 60 44 01 - ADVERTISING			2,163.81	
			001 - 511 60 44 01 - ADVERTISING			351.32	
			001 - 511 60 44 01 - ADVERTISING			332.33	
			001 - 558 60 44 00 - ADVERTISING			305.95	
5776	11/09/2020	Claims	2	102004	DON C. SMITH	447.78	LEOFF 1 RETIREE RX & MEDICARE
			001 - 521 10 22 00 - LEOFF 1 BENEFITS			447.78	
5777	11/09/2020	Claims	2	102005	BRIANDA SOLORIO	103.25	Refund Utility Deposit
			414 - 582 10 04 14 - DEPOSIT REFUND			103.25	Refund Utility Deposit
5778	11/09/2020	Claims	2	102006	STAR RENTALS	70.40	RENTAL; HUSQVARNA SAW; 4TH STREET REPAIR
			401 - 534 50 31 00 - SUPPLIES			70.40	
5779	11/09/2020	Claims	2	102007	THE JANITOR'S CLOSET	347.28	TISSUE PAPER;HH TOWEL;M-FOLD TOWEL; SOAP; SEAT COVER
			001 - 518 31 31 00 - SUPPLIES			347.28	
5780	11/09/2020	Claims	2	102008	TRUE LAW GROUP, PS	1,295.00	PUBLIC DEFENDER
			001 - 515 91 41 03 - LEGAL SERVICES-PUBLIC			1,295.00	
5781	11/09/2020	Claims	2	102009	U.S. CELLULAR	907.83	PHONES 9/25-10/25 2020
			001 - 521 10 42 01 - PD CLERICAL COMMUNIC.			907.83	
5782	11/09/2020	Claims	2	102010	UNION GAP WATER FUND & SEWER	2,302.54	CIVIC CENTER - 10/2020; FIRE DEPT. - 10/2020; 4401 MAIN STREET - 10/2020; PARKS - 10/2020
			001 - 518 20 47 00 - UTILITIES/CIVIC CAMPUS			466.15	
			001 - 522 50 47 00 - FD FACILITIES - UTILITIES			271.81	
			403 - 535 50 47 00 - UTILITIES			616.82	
			001 - 576 80 47 00 - UTILITIES			947.76	
5783	11/09/2020	Claims	2	102011	UNUM LIFE INSURANCE	111.30	LEOFF 1 LONG TERM CARE-11/2020
			001 - 521 10 22 00 - LEOFF 1 BENEFITS			111.30	
5784	11/09/2020	Claims	2	102012	WA STATE DEPT OF LICENSING	39.00	CPLS SEPT 2020
			001 - 586 00 02 00 - WEAPONS PERMITS FEE			39.00	
5785	11/09/2020	Claims	2	102013	WA STATE DEPT OF TRANS.	136.72	MAIN STREET RECONSTRUCTION-CONSTRUCTION ENGINEERING
			121 - 595 10 41 28 - MAIN ST PHASE I-PROF SV			136.72	
5786	11/09/2020	Claims	2	102014	WA STATE DEPT OF TRANSPORTATION	1,110.92	SIGNAL MAINT REPAIR & ADDITIONS; SEPTEMBER 2020
			101 - 542 64 41 00 - INTERGOVERNMENTAL PF			1,110.92	
5787	11/09/2020	Claims	2	102015	WA STATE TREASURER	10,671.35	CJRS-09/2020
			001 - 586 00 01 00 - STATE BUILDING CODE FE			75.00	
			001 - 586 00 04 00 - PSEA 1 STATE SHARE			4,961.59	
			001 - 586 00 05 00 - PSEA 2 STATE SHARE			2,804.64	
			001 - 586 00 06 00 - PSEA 3 STATE SHARE			126.83	
			001 - 586 00 07 00 - CRIME LAB/BREATH ST SH			181.62	
			001 - 586 00 08 00 - JIS STATE SHARE			1,453.06	
			001 - 586 00 09 00 - SCH ZONE SAFETY ST SHA			17.40	
			001 - 586 00 10 00 - TRAUMA CARE STATE SH			289.19	
			001 - 586 00 13 00 - AUTO THEFT PREVENTION			541.21	
			001 - 586 00 14 00 - CRIME LAB ANALYSIS FEE			7.84	
			001 - 586 00 15 00 - DOM VIOLENCE PREV ACC			0.99	
			001 - 586 00 18 00 - MOTOR VEHICLE ACCOUN			211.98	
5788	11/09/2020	Claims	2	102016	BARRY M WOODARD	9,000.00	PUBLIC DEFENDER-10/2020

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			001 - 515 91 41 03 - LEGAL SERVICES-PUBLIC			9,000.00	
5789	11/09/2020	Claims	2	102017	YAKIMA CO AUDITOR	78.00	UTILITY LIEN RELEASE-TINAJERO; UTILITY LIEN RELEASE-FARIAZ
			402 - 537 50 49 00 - MISCELLANEOUS			39.00	
			402 - 537 50 49 00 - MISCELLANEOUS			39.00	
5790	11/09/2020	Claims	2	102018	YAKIMA CO DEPT OF CORRECTIONS	11,447.40	JULY/AUG 2020 INMATE HOUSING/MEDICAL; INMATE MEDICAL AND HOUSING SEPT 2020
			001 - 523 20 41 04 - DETENTION & CORRECTIC			6,576.06	
			001 - 523 20 41 04 - DETENTION & CORRECTIC			4,564.77	
			001 - 523 20 41 07 - DETENTION & CORRECTIC			245.29	
			001 - 523 20 41 07 - DETENTION & CORRECTIC			61.28	
5791	11/09/2020	Claims	2	102019	YAKIMA CO TREAS PROSECUTING	188.68	CVC-09/2020
			001 - 586 00 03 00 - CRIME VICTIMS COMP CN'			188.68	
5792	11/09/2020	Claims	2	102020	YAKIMA COOPERATIVE ASSN	388.80	BULK PROPANE-BARN
			001 - 576 80 32 00 - FUEL			388.80	
5793	11/09/2020	Claims	2	102021	YAKIMA PRINTING COMPANY LLC	54.10	BUSINESS CARDS JAMES/JIMENEZ
			001 - 521 21 31 00 - INVESTIGATION SUPPLIES			27.05	
			001 - 521 22 31 00 - PATROL SUPPLIES			27.05	
						67,760.64	
						3,253.24	
						2,101.23	
						136.72	
						90,129.29	
						72,116.58	
						20,301.28	
						15,306.77	
						99,172.16	
						80,899.49	
						129.10	
						10,534.80	
						1,358.35	
						Claims:	463,199.65
						* Transaction Has Mixed Revenue And Expense Accounts	463,199.65