

**UNION GAP CITY COUNCIL
REGULAR MEETING AGENDA**

MONDAY NOVEMBER 27, 2023 – 6:00 P.M.

CIVIC CAMPUS, 102 W. AHTANUM ROAD, UNION GAP

The public will be allowed to comment on agenda items as they are presented during the meeting. Please signal the chair if you wish to comment on an items. Each speaker will have three (3) minutes to address the city council.

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

II. CONSENT AGENDA: There will be no separate discussion of these items unless a Council Member requests in which event the item will be removed from the Consent Agenda and considered immediately following the Consent Agenda. All items listed are considered to be routine by the Union Gap City Council and will be enacted by one motion

A. Approval of Minutes:

Regular Council Meeting Minutes, dated November 13, 2023, as attached to the Agenda and maintained in electronic format

B. Approve Vouchers:

Claim Vouchers – EFT's, and Voucher No. 107463 through 107524 for November 27, 2023, in the amount of \$249,059.37

III. GENERAL ITEMS

Public Hearing

1. Text Amendment to Title 17; Airport Safety Overlay
2. Shuel Rezone & Comprehensive Plan Amendment
3. 2024 Final Budget

Finance & Administration

1. Ordinance No. - _____ - Adopting the 2024 Budget
2. Ordinance No. - _____ - 2024 Cost-of-Living Raises for Non-Union Employees

Police

Resolution No. - _____ - Traffic Safety Interagency Agreement

City Manager

1. Resolution No. - _____ - Approving Agreement for Professional Services with Margita Dornay
2. Resolution No. - _____ - Approving Agreement for Professional Services with Barry Woodard
3. Resolution No. - _____ - YCDA - Funding Agreement - Airport Contribution

Public Works & Community Development

1. Resolution No. - _____ - Declare Project Complete and Approve Acceptance – Regional Beltway Area Utilities Extension Project Phase 1– HLA 22038
2. Resolution No. - _____ - Consultant Services Agreement – CWA Consultants
3. Resolution No. - _____ - RH2 Engineering, Inc. Consultant Agreement; Main Street Pedestrian Crossing Improvements Project

IV. COMMITTEE REPORTS

V. ITEMS FROM THE AUDIENCE: - Final Opportunity - The City Council will allow comments under this section on items NOT already on the agenda. Each speaker will have three (3) minutes to address the City Council. Any handouts provided must also be provided to the City Clerk and are considered a matter of public record

VI. CITY MANAGER REPORT

VII. COMMUNICATIONS/QUESTIONS/COMMENTS

VIII. DEVELOPMENT OF NEXT AGENDA

IX. ADJOURN REGULAR MEETING



City Council Communication

Meeting Date: November 27, 2023
From: Dennis Henne; Director of Public Works & Community Development
Topic/Issue: Public Hearing –Text Amendment to Title 17; Airport Safety Overlay

SYNOPSIS: At the November 13, 2023 meeting, Council set a Public Hearing for tonight at 6:00 p.m. This public hearing is for the receiving of both oral and written statements from the public regarding the proposed Text Amendments to Title 17; regarding residential infill in the Airport Safety Overlay.

RECOMMENDATION: Conduct a Public Hearing.

LEGAL REVIEW: City Attorney has reviewed.

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: N/A



City Council Communication

Meeting Date: November 27, 2023
From: Dennis Henne; Director of Public Works & Community Development
Topic/Issue: Public Hearing – Shuel Rezone & Comprehensive Plan Amendment

SYNOPSIS: At the November 13, 2023 meeting, Council set a Public Hearing for tonight at 6:00 p.m. This public hearing is for the receiving of both oral and written statements from the public regarding the proposed Shuel Rezone & Comprehensive Plan Amendment.

RECOMMENDATION: Conduct a Public Hearing.

LEGAL REVIEW: City Attorney has reviewed.

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: N/A



City Council Communication

Meeting Date: November 27, 2023
From: Karen Clifton, Director of Finance and Administration
Topic/Issue: Public Hearing – 2024 Final Budget

SYNOPSIS: Statute requires a public hearing be held regarding the final budget for the following year.

RECOMMENDATION: Conduct a public hearing regarding the 2024 final budget.

LEGAL REVIEW: N/A

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A


ATTACHMENTS: 1. Public Hearing Notice
2. 2024 Final Budget

**UNION GAP CITY COUNCIL
NOTICE OF PUBLIC HEARING
CITY OF UNION GAP, WASHINGTON**

NOTICE IS HEREBY GIVEN that a public hearing will be held regarding the 2024 Final Budget on Monday, November 27, 2023, at 6:00 p.m., or as soon thereafter as possible. The public hearing will be held at Union Gap City Hall, located at 102 W. Ahtanum Rd., Union Gap, WA.

All interested persons may attend and will be given the opportunity to provide written and oral comments concerning the 2024 Final Budget. Comments may be submitted to the City Clerk at Karen.Clifton@uniongapwa.gov or by mail to P. O. Box 3008, Union Gap, Washington, 98903 prior to 5:00 p.m. on November 27, 2023.

DATED this 27th day of September 2023.



Karen Clifton, City Clerk

**2024 FINAL BUDGET
Adopted 11/27/2023**

FUND		Beginning Balance	Budgeted Revenues	Budgeted Expenditures	Ending Balance
001	Current Expense	1,155,950	10,623,203	10,573,996	1,205,157
002	General Fund Reserve	558,511	16,250	0	574,761
101	Street Fund	1,310,562	1,250,189	1,168,490	1,392,261
107	Lodging Tax Reserve	816,055	331,719	371,178	776,596
108	Tourism Promotion	286,007	268,678	216,010	338,675
109	Contingency Fund	213,518	2,089	0	215,607
110	Craft Night Reserve	1,245	0	1,245	0
111	Library & Comm Ctr	0	2,378,475	1,455,924	922,551
114	Senior Activity Fund	13,059	1,541	0	14,600
123	Criminal Justice	1,314,976	401,304	926,085	790,195
126	Crime Prevention	52,064	2,679	13,500	41,243
127	Commute Trip Red	3,025	4	100	2,929
128	Transit System Fund	5,354,215	1,743,816	2,232,641	4,865,390
130	Community Policing	20,136	476	8,500	12,112
131	Drug Seizure Forfeiture	0	500	500	0
132	Community Events	4,759	20,000	20,000	4,759
133	Marijuana Excise Tax	285,829	64,197	51,500	298,526
170	Housing Rehab	14,307	21,636	34,300	1,643
304	VMB Improvement	0	19,431	19,000	431
305	Regional Beltway	0	5,690,262	5,685,680	4,582
306	Park Devel. Reserve	178,488	76,108	89,000	165,596
312	PW Equip Reserve	389,018	13,044	6,000	396,062
313	Fire Dept. Reserve	833,604	218,086	800,000	251,690
315	Police Vehicle Reserve	201,185	56,559	100,000	157,744
316	Building Reserve	687,091	8,899	0	695,990
317	PW Building Reserve	95,575	31,432	0	127,007
318	Mun Capital Imprv	1,399,824	899,379	809,500	1,489,703
320	CH Equip Reserve	41,024	340	30,000	11,364
321	Street Devel Reserve	355,848	4,166,630	3,415,942	1,106,536
324	Infr Reserve Fund	1,283,593	625,674	699,323	1,209,944
325	Devl Mitigation Reserve	67,486	519,224	572,906	13,804
401	Water Fund	1,821,301	1,852,507	2,110,332	1,563,476
402	Garbage Fund	372,074	1,839,562	1,954,003	257,633
403	Sewer/Storm Water	2,177,130	2,722,869	3,170,339	1,729,660
404	Water Impr Reserve	2,260,290	769,665	2,615,000	414,955
405	Sewer Impr Reserve	1,999,305	2,838,800	4,515,072	323,033
406	Garbage Reserve	58,262	115,250	100,000	73,512
		25,625,315	39,590,477	43,766,066	21,449,726

Total Revenues	Total Expenditures
11,779,153	11,779,153
574,761	574,761
2,560,751	2,560,751
1,147,774	1,147,774
554,685	554,685
215,607	215,607
1,245	1,245
2,378,475	2,378,475
14,600	14,600
1,716,280	1,716,280
54,743	54,743
3,029	3,029
7,098,031	7,098,031
20,612	20,612
500	500
24,759	24,759
350,026	350,026
35,943	35,943
19,431	19,431
5,690,262	5,690,262
254,596	254,596
402,062	402,062
1,051,690	1,051,690
257,744	257,744
695,990	695,990
127,007	127,007
2,299,203	2,299,203
41,364	41,364
4,522,478	4,522,478
1,909,267	1,909,267
586,710	586,710
3,673,808	3,673,808
2,211,636	2,211,636
4,899,999	4,899,999
3,029,955	3,029,955
4,838,105	4,838,105
<u>173,512</u>	<u>173,512</u>
65,215,792	65,215,792

2024 BUDGET POSITION

CITY OF UNION GAP

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001 Current Expense Fund 01/01/2024 To: 12/31/2024

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 91 00 01 BEG BALANCE-UNASSIGNED-CURRENT EXPENSE	1,155,950.00	0.00	1,155,950.00	0.0%
308 Beginning Balances	1,155,950.00	0.00	1,155,950.00	0.0%
310 Taxes				
311 10 00 00 PROPERTY TAXES	2,023,268.00	0.00	2,023,268.00	0.0%
311 11 00 00 EMS-OTHER OPERATING ASSESSMENTS	235,337.00	0.00	235,337.00	0.0%
313 11 00 00 LOC. RETAIL SALES & USE TAXES	4,956,641.00	0.00	4,956,641.00	0.0%
313 61 00 00 BROKERED NATURAL GAS USE TAX	74,553.00	0.00	74,553.00	0.0%
316 41 00 00 ELECTRIC	838,874.00	0.00	838,874.00	0.0%
316 43 00 00 NATURAL GAS	216,851.00	0.00	216,851.00	0.0%
316 47 00 00 TELEPHONE	107,700.00	0.00	107,700.00	0.0%
316 48 04 01 UTILITY TAX TRANSFER FROM - WATER	154,414.61	0.00	154,414.61	0.0%
316 48 04 02 UTILITY TAX TRANSFER FROM - GARBAGE	166,088.00	0.00	166,088.00	0.0%
316 48 04 03 UTILITY TAX TRANSFER FROM - SEWER	231,826.00	0.00	231,826.00	0.0%
316 81 00 00 PUNCH BOARDS & PULL TABS	41,060.00	0.00	41,060.00	0.0%
316 82 00 00 BINGO & RAFFLES	35,511.00	0.00	35,511.00	0.0%
316 83 00 00 AMUSEMENT GAMES	2,000.00	0.00	2,000.00	0.0%
317 20 00 00 LEASEHOLD EXCISE TAX	1,300.00	0.00	1,300.00	0.0%
310 Taxes	9,085,423.61	0.00	9,085,423.61	0.0%
320 Licenses & Permits				
321 10 00 00 BANQUET PERMIT	2,058.00	0.00	2,058.00	0.0%
321 70 00 00 AMUSEMENT	153.00	0.00	153.00	0.0%
321 91 00 00 FRANCHISE FEES	29,023.00	0.00	29,023.00	0.0%
321 99 00 00 BUSINESS LICENSES - STATE RECEIPTS	52,000.00	0.00	52,000.00	0.0%
321 99 00 01 BUSINESS LICENSES - CITY RECEIPTS	250.00	0.00	250.00	0.0%
322 10 00 00 BUILDING, STRUCTURES & EQUIP.	239,059.00	0.00	239,059.00	0.0%
322 10 00 01 BUILDING PERMITS - MANUFACTURED HOMES	1,181.00	0.00	1,181.00	0.0%
322 10 00 02 BUILDING PERMITS - MECHANICAL	1,594.00	0.00	1,594.00	0.0%
322 10 00 03 BUILDING PERMITS - PLUMBING	3,904.00	0.00	3,904.00	0.0%
322 30 00 00 ANIMAL LICENSES	15,000.00	0.00	15,000.00	0.0%
322 90 00 00 FENCE PERMIT	134.00	0.00	134.00	0.0%
322 90 00 01 OTHER NON-BUS. LIC. & PERMITS	3,594.00	0.00	3,594.00	0.0%
322 90 00 02 SIGN PERMITS	842.00	0.00	842.00	0.0%
320 Licenses & Permits	348,792.00	0.00	348,792.00	0.0%
330 Intergovernmental Revenues				
333 20 00 01 FEDERAL INDIRECT GRANT FROM WSDOT - STREETSWEeper	0.00	0.00	0.00	0.0%
334 01 20 00 WA ST OFFICE OF PUB DEFENSE-GRANT	16,500.00	0.00	16,500.00	0.0%
334 03 10 49 DOE-SHORELINE MASTER PLAN GRANT	0.00	0.00	0.00	0.0%
334 03 51 01 TRAFFIC SAFETY COMMISSION	1,329.00	0.00	1,329.00	0.0%
336 06 94 00 LIQUOR EXCISE TAX	47,599.00	0.00	47,599.00	0.0%
336 06 95 00 LIQUOR BOARD PROFITS	50,765.00	0.00	50,765.00	0.0%
330 Intergovernmental Revenues	116,193.00	0.00	116,193.00	0.0%

2024 BUDGET POSITION

CITY OF UNION GAP

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001 Current Expense Fund

01/01/2024 To: 12/31/2024

Revenues	Amt Budgeted	Revenues	Remaining		
340 Charges For Services					
341 32 00 01	MUNICIPAL COURT-CERT FEE	0.00	0.00	0.00	0.0%
341 33 02 01	MUNICIPAL COURT - ADM FEES	6,594.00	0.00	6,594.00	0.0%
341 33 03 01	DIST/MUNIC COURT - PROSECUTION FEES	2,850.00	0.00	2,850.00	0.0%
341 33 06 01	DEFERRED PROSECUTION FEES	2,139.00	0.00	2,139.00	0.0%
341 43 00 01	ADMIN SVC CHG-WATER	122,476.00	0.00	122,476.00	0.0%
341 43 00 02	ADMIN SVC CHG-GARBAGE	113,962.00	0.00	113,962.00	0.0%
341 43 00 03	ADMIN SVC CHG-SEWER	110,111.00	0.00	110,111.00	0.0%
341 43 00 07	ADMIN SVC CHG-TOURISM	6,978.00	0.00	6,978.00	0.0%
341 43 00 08	ADMIN SVC CHG-TPA	6,978.00	0.00	6,978.00	0.0%
341 43 00 09	ADMIN SVC CHG-STREET	72,281.00	0.00	72,281.00	0.0%
341 43 00 28	ADMIN SVC CHG-TRANSIT	31,376.00	0.00	31,376.00	0.0%
341 62 00 01	COURT DUPLICATION SERVICES	1,625.00	0.00	1,625.00	0.0%
341 81 00 00	COPIES	25.00	0.00	25.00	0.0%
341 81 00 01	PUBLIC RECORD REQUEST	200.00	0.00	200.00	0.0%
341 91 00 01	ELECTION CANDIDATE FILING FEE	0.00	0.00	0.00	0.0%
342 10 01 00	LEAD TASK FORCE OVERTIME REIMBURSEMENT	15,000.00	0.00	15,000.00	0.0%
342 10 02 01	LAW ENFORCEMENT SERVICES	5,940.00	0.00	5,940.00	0.0%
342 20 00 00	DUI EMRG TO 2015	0.00	0.00	0.00	0.0%
342 21 00 01	FIRE PROTECTION SERVICES	19,093.00	0.00	19,093.00	0.0%
342 33 00 01	PROBATION SERVICE CHARGES	0.00	0.00	0.00	0.0%
342 36 00 01	CARE & CUSTODY OF PRISONERS	4,197.00	0.00	4,197.00	0.0%
342 37 00 01	BOOKING FEES	0.00	0.00	0.00	0.0%
342 38 00 01	PRE-TRIAL SUPERVISION COSTS	6,342.00	0.00	6,342.00	0.0%
342 40 00 01	FIRE INSPECTION FEES	42,000.00	0.00	42,000.00	0.0%
342 50 00 00	Emergency Service Fees	0.00	0.00	0.00	0.0%
345 81 00 01	PLANNING - ZONING	3,131.00	0.00	3,131.00	0.0%
345 83 00 01	PLAN CHECKING FEES	146,598.00	0.00	146,598.00	0.0%
345 89 00 01	PLANNING - SUBDIVISION FEES	805.00	0.00	805.00	0.0%
345 89 00 02	PLANNING-ENVIRONMENTAL	3,035.00	0.00	3,035.00	0.0%
345 89 00 04	PLANNING - VARIANCES	0.00	0.00	0.00	0.0%
345 89 00 05	PLANNING - ENVIRONMENTAL	6,698.00	0.00	6,698.00	0.0%
347 30 00 01	SOCCER FIELD RENTAL	0.00	0.00	0.00	0.0%
347 90 00 01	OTHER FEES & CHARGES	800.00	0.00	800.00	0.0%
340 Charges For Services		731,234.00	0.00	731,234.00	0.0%
350 Fines & Forfeitures					
342 10 00 01	SHERIFFS SERVICES	0.00	0.00	0.00	0.0%
352 30 00 01	MANDATORY INS ADMIN COST	172.00	0.00	172.00	0.0%
353 10 00 01	TRAFFIC INFRACTION PENALTIES	124,689.00	0.00	124,689.00	0.0%
353 70 00 01	NON-TRAFFIC INFRACTION PEN.	885.00	0.00	885.00	0.0%
354 00 00 01	PARKING INFRACTION	200.00	0.00	200.00	0.0%
354 00 01 01	PARKING INFRACTION HANDICAPPED	0.00	0.00	0.00	0.0%
354 10 00 01	PARKING FINES	0.00	0.00	0.00	0.0%
355 20 00 01	DRIVING WHILE INTOXICATED PENALTIES	2,254.00	0.00	2,254.00	0.0%
355 20 01 01	MUNICIPAL COURT - DUI FILING FEE	0.00	0.00	0.00	0.0%
355 80 00 01	OTHER CRIMINAL TRAFFIC MISDEMEANOR	13,294.00	0.00	13,294.00	0.0%
355 80 02 01	MUNICIPAL COURT-CRIMINAL TRAFFIC FEE	0.00	0.00	0.00	0.0%
356 90 00 01	OTHER CRIMINAL NON-TRAFFIC FINES	9,879.00	0.00	9,879.00	0.0%
356 90 03 01	MUNICIPAL COURT - CRIMINAL NON-TRAFFIC	0.00	0.00	0.00	0.0%

2024 BUDGET POSITION

CITY OF UNION GAP

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001 Current Expense Fund 01/01/2024 To: 12/31/2024

Revenues	Amt Budgeted	Revenues	Remaining	
350 Fines & Forfeitures				
357 31 00 01	JURY DEMAND COST	0.00	0.00	0.00 0.0%
357 32 00 01	WITNESS COST	0.00	0.00	0.00 0.0%
357 33 00 01	PUBLIC DEFENSE COST	5,066.00	0.00	5,066.00 0.0%
357 34 00 01	LAW ENFORCEMENT SERVICES	769.00	0.00	769.00 0.0%
357 35 00 01	COURT INTERPRETOR COST	0.00	0.00	0.00 0.0%
357 36 00 01	COLLECTION AGENCY COST	0.00	0.00	0.00 0.0%
357 37 00 01	COURT COST RECOUPMENTS	0.00	0.00	0.00 0.0%
359 90 00 01	MISCELLANEOUS PENALTIES	600.00	0.00	600.00 0.0%
359 93 00 01	TAX PENALTIES	738.00	0.00	738.00 0.0%
350 Fines & Forfeitures		158,546.00	0.00	158,546.00 0.0%
360 Miscellaneous Revenue				
361 11 00 01	INTEREST & OTHER EARNINGS	50,000.00	0.00	50,000.00 0.0%
361 18 00 01	INVESTMENT SERVICE FEE	0.00	0.00	0.00 0.0%
361 40 00 01	COURT COLLECTION INTEREST	11,107.00	0.00	11,107.00 0.0%
361 41 00 01	SALES INTEREST	14,231.00	0.00	14,231.00 0.0%
361 43 00 01	TAX INTEREST	0.00	0.00	0.00 0.0%
362 00 00 00	FD RENT	0.00	0.00	0.00 0.0%
362 00 00 02	PARK RENTAL FEES	81,119.00	0.00	81,119.00 0.0%
362 00 00 03	PARKING FEES	4,957.00	0.00	4,957.00 0.0%
362 00 00 05	PARK OVERNIGHT FEES	120.00	0.00	120.00 0.0%
367 11 00 01	CONTRIBUTIONS FRM PRIVATE SOURCE	200.00	0.00	200.00 0.0%
367 11 01 01	CONTRIBUTIONS & DONATIONS	800.00	0.00	800.00 0.0%
369 10 00 01	SALE OF SURPLUS PROPERTY	0.00	0.00	0.00 0.0%
369 30 00 01	FORFEITED PROPERTY	0.00	0.00	0.00 0.0%
369 40 00 01	JUDGMENTS & SETTLEMENTS	0.00	0.00	0.00 0.0%
369 81 00 01	CASHIER OVRAGES OR SHORTAGE	0.00	0.00	0.00 0.0%
369 91 00 01	OTHER MISCELLANEOUS REVENUE	14,630.00	0.00	14,630.00 0.0%
360 Miscellaneous Revenue		177,164.00	0.00	177,164.00 0.0%
380 Non Revenues				
382 10 00 01	PARK DEPOSITS	5,850.00	0.00	5,850.00 0.0%
388 80 00 00	Prior Year Correction	0.00	0.00	0.00 0.0%
380 Non Revenues		5,850.00	0.00	5,850.00 0.0%
390 Other Revenues				
361 30 00 01	GAIN (LOSS) ON SALE OF INVESTMENTS	0.00	0.00	0.00 0.0%
395 10 00 01	PROCEEDS FROM SALES - FIXED ASSETS	0.00	0.00	0.00 0.0%
390 Other Revenues		0.00	0.00	0.00 0.0%
Fund Revenues:		11,779,152.61	0.00	11,779,152.61 0.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
592 95 82 01	CIVIC CAMPUS DEBT- INTEREST	0.00	0.00	0.00 0.0%

2024 BUDGET POSITION

CITY OF UNION GAP

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001 Current Expense Fund

01/01/2024 To: 12/31/2024

Expenditures	Amt Budgeted	Expenditures	Remaining	
	0.00	0.00	0.00	0.0%
511 Legislative				
511 60 10 00 SALARIES & WAGES	50,400.00	0.00	50,400.00	0.0%
511 60 20 00 PERSONNEL BENEFITS	4,100.00	0.00	4,100.00	0.0%
511 60 31 01 SUPPLIES	500.00	0.00	500.00	0.0%
511 60 32 00 FUEL	1,000.00	0.00	1,000.00	0.0%
511 60 41 01 PROFESSIONAL SERVICES	5,000.00	0.00	5,000.00	0.0%
511 60 41 02 IT SERVICES	2,124.00	0.00	2,124.00	0.0%
511 60 41 03 CIVIC CAMPUS JANITORIAL-LEGISLATIVE	1,228.00	0.00	1,228.00	0.0%
511 60 42 01 COMMUNICATION	5,000.00	0.00	5,000.00	0.0%
511 60 43 00 TRAVEL	6,000.00	0.00	6,000.00	0.0%
511 60 44 00 OFFICIAL PUBLICATIONS	1,000.00	0.00	1,000.00	0.0%
511 60 44 01 ADVERTISING	2,000.00	0.00	2,000.00	0.0%
511 60 45 00 OPERATING RENTALS & LEASES	500.00	0.00	500.00	0.0%
511 60 46 01 WCIA INSURANCE	11,188.00	0.00	11,188.00	0.0%
511 60 47 00 CIVIC CAMPUS UTILITIES-LEGISLATIVE	1,234.00	0.00	1,234.00	0.0%
511 60 48 00 CIVIC CAMPUS MAINTENANCE-LEGISLATIVE	611.00	0.00	611.00	0.0%
511 60 48 01 REPAIRS & MAINTENANCE	100.00	0.00	100.00	0.0%
511 60 49 00 MISCELLANEOUS	6,200.00	0.00	6,200.00	0.0%
511 60 49 01 FOURTH OF JULY CELEBRATION	0.00	0.00	0.00	0.0%
511 60 49 02 YAKIMA VALLEY C.O.G.	7,234.00	0.00	7,234.00	0.0%
511 60 49 03 NEW VISION	2,600.00	0.00	2,600.00	0.0%
511 60 49 04 NAT'L LEAGUE OF CITIES	1,200.00	0.00	1,200.00	0.0%
511 60 49 05 CWHBA MEMBERSHIP	600.00	0.00	600.00	0.0%
511 60 49 06 AWC SERVICE FEE	4,707.00	0.00	4,707.00	0.0%
511 60 49 07 YVCOG ANNUAL RETREAT	5,000.00	0.00	5,000.00	0.0%
511 60 49 10 EXTERNAL TAXES	900.00	0.00	900.00	0.0%
511 60 49 11 CITY OF YAKIMA YKM AIRPORT CAMPAIGN	0.00	0.00	0.00	0.0%
511 60 49 12 YAKIMA COUNTY DEVELOPMENT ASSN. CONTRIBUTION	20,000.00	0.00	20,000.00	0.0%
553 70 49 00 POLLUTION CONTROL	2,644.00	0.00	2,644.00	0.0%
562 00 49 00 2% ALCOHOL DISTRIBUTION	3,000.00	0.00	3,000.00	0.0%
572 20 41 00 LIBRARY SERVICES	0.00	0.00	0.00	0.0%
572 50 10 00 SALARIES & WAGES	0.00	0.00	0.00	0.0%
572 50 20 00 PERSONNEL BENEFITS	0.00	0.00	0.00	0.0%
572 50 31 00 SUPPLIES	0.00	0.00	0.00	0.0%
572 50 41 00 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.0%
572 50 42 00 COMMUNICATION	0.00	0.00	0.00	0.0%
572 50 46 00 INSURANCE	0.00	0.00	0.00	0.0%
572 50 47 00 UTILITIES	0.00	0.00	0.00	0.0%
572 50 48 00 REPAIRS & MAINTENANCE	0.00	0.00	0.00	0.0%
572 50 49 00 MISCELLANEOUS	0.00	0.00	0.00	0.0%
591 11 70 09 SBITA TECH LEASE - LEGISLATIVE	500.00	0.00	500.00	0.0%
591 11 71 01 CIVIC CAMPUS DEBT - PRINCIPLE	4,920.00	0.00	4,920.00	0.0%
591 11 80 01 CIVIC CAMPUS DEBT-INTEREST	5,036.00	0.00	5,036.00	0.0%
591 94 70 09 ZOOM MEETING PLATFORM - LEGIS	0.00	0.00	0.00	0.0%
594 11 64 01 MACHINERY & EQUIPMENT	0.00	0.00	0.00	0.0%

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001 Current Expense Fund 01/01/2024 To: 12/31/2024

Expenditures	Amt Budgeted	Expenditures	Remaining	
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511 Legislative

511 Legislative	156,526.00	0.00	156,526.00	0.0%
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512 Judicial

512 52 41 00 COURT SERVICE COSTS	423,940.00	0.00	423,940.00	0.0%
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512 Judicial	423,940.00	0.00	423,940.00	0.0%
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513 Executive

513 10 10 00 SALARIES & WAGES	191,410.00	0.00	191,410.00	0.0%
513 10 12 00 EXECUTIVE OVERTIME	500.00	0.00	500.00	0.0%
513 10 20 00 PERSONNEL BENEFITS	76,055.00	0.00	76,055.00	0.0%
513 10 31 00 SUPPLIES	1,500.00	0.00	1,500.00	0.0%
513 10 32 00 FUEL	200.00	0.00	200.00	0.0%
513 10 41 01 PROFESSIONAL SERVICES	500.00	0.00	500.00	0.0%
513 10 41 02 CIVIC CAMPUS JANITORIAL	3,394.00	0.00	3,394.00	0.0%
513 10 41 03 IT SERVICES	3,260.00	0.00	3,260.00	0.0%
513 10 42 01 COMMUNICATION	700.00	0.00	700.00	0.0%
513 10 43 01 TRAVEL	4,000.00	0.00	4,000.00	0.0%
513 10 44 00 ADVERTISING	0.00	0.00	0.00	0.0%
513 10 46 00 INSURANCE	29,330.00	0.00	29,330.00	0.0%
513 10 47 00 CIVIC CAMPUS UTILITIES - EXECUTIVE	3,412.00	0.00	3,412.00	0.0%
513 10 48 00 REPAIRS & MAINTENANCE	500.00	0.00	500.00	0.0%
513 10 48 01 CIVIC CAMPUS MAINTENANCE-EXECUTIVE	1,689.00	0.00	1,689.00	0.0%
513 10 49 01 MISCELLANEOUS	2,500.00	0.00	2,500.00	0.0%
591 13 70 01 CIVIC CAMPUS DEBT - PRINCIPLE	13,604.00	0.00	13,604.00	0.0%
591 13 70 09 SBITA TECH LEASE - EXECUTIVE	200.00	0.00	200.00	0.0%
592 13 80 01 CIVIC CAMPUS DEBT - INTEREST	13,916.00	0.00	13,916.00	0.0%
594 13 64 00 MACHINERY & EQUIPMENT	500.00	0.00	500.00	0.0%

513 Executive	347,170.00	0.00	347,170.00	0.0%
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514 Finance

514 23 10 00 SALARIES & WAGES	345,347.00	0.00	345,347.00	0.0%
514 23 12 00 OVERTIME	1,750.00	0.00	1,750.00	0.0%
514 23 20 00 PERSONNEL BENEFITS	156,789.00	0.00	156,789.00	0.0%
514 23 31 00 SUPPLIES	4,000.00	0.00	4,000.00	0.0%
514 23 32 00 FUEL	0.00	0.00	0.00	0.0%
514 23 41 00 PROFESSIONAL SERVICES	250.00	0.00	250.00	0.0%
514 23 41 01 AUDIT COSTS	43,000.00	0.00	43,000.00	0.0%
514 23 41 03 CIVIC CAMPUS JANITORIAL-FINANCE	5,288.00	0.00	5,288.00	0.0%
514 23 41 04 IT SERVICES-FINANCE	10,514.00	0.00	10,514.00	0.0%
514 23 42 00 COMMUNICATIONS	4,000.00	0.00	4,000.00	0.0%
514 23 43 00 TRAVEL	2,000.00	0.00	2,000.00	0.0%
514 23 44 00 ADVERTISING	500.00	0.00	500.00	0.0%
514 23 46 00 WCIA INSURANCE	30,946.00	0.00	30,946.00	0.0%
514 23 47 00 CIVIC CAMPUS UTILITIES-FINANCE	5,315.00	0.00	5,315.00	0.0%
514 23 48 00 REPAIRS & MAINTENANCE	500.00	0.00	500.00	0.0%
514 23 48 01 CIVIC CAMPUS MAINTENANCE-FINANCE	2,631.00	0.00	2,631.00	0.0%
514 23 49 00 MISCELLANEOUS	5,000.00	0.00	5,000.00	0.0%
514 23 49 01 INVESTMENT FEES	0.00	0.00	0.00	0.0%

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Expenditures	Amt Budgeted	Expenditures	Remaining	
514 Finance				
514 23 49 02	EXTERNAL TAXES	0.00	0.00	0.00 0.0%
514 23 49 03	ELECTION COSTS	10,000.00	0.00	10,000.00 0.0%
514 30 10 00	SALARIES & WAGES	207,063.00	0.00	207,063.00 0.0%
514 30 12 00	OVERTIME	1,500.00	0.00	1,500.00 0.0%
514 30 20 00	PERSONNEL BENEFITS	76,789.00	0.00	76,789.00 0.0%
514 30 31 00	SUPPLIES	4,000.00	0.00	4,000.00 0.0%
514 30 32 00	FUEL	0.00	0.00	0.00 0.0%
514 30 41 00	PROFESSIONAL SERVICES	500.00	0.00	500.00 0.0%
514 30 41 02	CIVIC CAMPUS JANITORIAL - CLERK	2,583.00	0.00	2,583.00 0.0%
514 30 41 03	IT SERVICES-CLERK	5,007.00	0.00	5,007.00 0.0%
514 30 42 00	COMMUNICATIONS	1,500.00	0.00	1,500.00 0.0%
514 30 43 00	TRAVEL	3,000.00	0.00	3,000.00 0.0%
514 30 44 00	ADVERTISING	500.00	0.00	500.00 0.0%
514 30 46 00	WCIA INSURANCE	27,863.00	0.00	27,863.00 0.0%
514 30 47 00	CIVIC CAMPUS UTILITIES - CLERK	2,596.00	0.00	2,596.00 0.0%
514 30 48 00	REPAIRS & MAINTENANCE	200.00	0.00	200.00 0.0%
514 30 48 01	CIVIC CAMPUS MAINTENANCE-CLERK	1,285.00	0.00	1,285.00 0.0%
514 30 49 00	MISCELLANEOUS	3,000.00	0.00	3,000.00 0.0%
514 81 00 00	LICENSING EXPENDITURES	0.00	0.00	0.00 0.0%
517 91 31 00	SUPPLIES	1,200.00	0.00	1,200.00 0.0%
517 91 41 00	PROFESSIONAL SERVICES	2,000.00	0.00	2,000.00 0.0%
517 91 42 00	COMMUNICATION	0.00	0.00	0.00 0.0%
517 91 43 00	TRAVEL	500.00	0.00	500.00 0.0%
517 91 48 00	REPAIRS & MAINTENANCE	0.00	0.00	0.00 0.0%
517 91 49 00	MISCELLANEOUS	1,300.00	0.00	1,300.00 0.0%
518 61 00 00	JUDGEMENT & SETTLEMENT	0.00	0.00	0.00 0.0%
518 88 49 00	MISCELLANEOUS	500.00	0.00	500.00 0.0%
591 14 70 01	CIVIC CAPMUS DEBT - PRINCIPLE	31,551.00	0.00	31,551.00 0.0%
591 14 70 09	SBITA TECH LEASE - FINANCE	4,000.00	0.00	4,000.00 0.0%
591 14 77 09	SBITA TECH LEASE - CLERK	2,500.00	0.00	2,500.00 0.0%
591 17 70 09	SBITA TECH LEASE - WELLNESS	0.00	0.00	0.00 0.0%
591 88 77 09	NEXTREQUEST SUPPORT	10,000.00	0.00	10,000.00 0.0%
592 14 80 01	CIVIC CAMPUS DEBT - INTEREST	32,276.00	0.00	32,276.00 0.0%
594 14 64 14	MACHINERY & EQUIP-FIN/ADM	0.00	0.00	0.00 0.0%
594 14 64 88	MACHINERY & EQUIPMENT-DATA PROCESSING	0.00	0.00	0.00 0.0%
594 18 31 00	SUPPLIES-RELOCATION	0.00	0.00	0.00 0.0%
597 00 02 00	TRANSFER OUT TO 002 GENERAL FUND RSV	0.00	0.00	0.00 0.0%
597 00 32 00	TRANSFER OUT TO 132 FOR OTD	10,000.00	0.00	10,000.00 0.0%
597 00 55 06	TRANSFER OUT-106-MARIJUANA SALES TAX	22,482.00	0.00	22,482.00 0.0%
597 00 55 09	TRANSFER-OUT TO 109 CONTINGENCY FUND	0.00	0.00	0.00 0.0%
597 20 55 00	TRANSFER OUT-120 CH EQUIP RSV	0.00	0.00	0.00 0.0%
597 21 01 30	TRANSFER OUT 130 COMM. POLICING FUND	0.00	0.00	0.00 0.0%
597 21 55 00	TRANSFER OUT-315 PD VEHICLE	50,000.00	0.00	50,000.00 0.0%
597 22 55 00	TRANSFER OUT-113 FIRE TRK RSV	120,000.00	0.00	120,000.00 0.0%
597 32 55 01	TRANSFER OUT-132 FOR HOLIDAY PARADE	5,000.00	0.00	5,000.00 0.0%
597 32 55 02	TRANSFER OUT TO 132 FOR OTHER COMM EVENTS	5,000.00	0.00	5,000.00 0.0%

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001 Current Expense Fund

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Expenditures	Amt Budgeted	Expenditures	Remaining	
514 Finance				
597 76 55 00	TRANSFER OUT-117 PW BUILDING RESERVE	0.00	0.00	0.00 0.0%
597 76 64 01	TRANS OUT TO 112 PW EQUIP RSV	0.00	0.00	0.00 0.0%
514 Finance	1,263,525.00	0.00	1,263,525.00	0.0%
515 Legal Services				
515 31 31 00	LEGAL SUPPLIES	200.00	0.00	200.00 0.0%
515 31 41 01	LEGAL SERVICES-CIVIL - CITY ATTORNEY	103,000.00	0.00	103,000.00 0.0%
515 31 41 02	LEGAL SERVICES - PROS. ATTN	240,000.00	0.00	240,000.00 0.0%
515 31 41 05	CIVIC CAMPUS JANITORIAL -LEGAL	1,168.00	0.00	1,168.00 0.0%
515 31 42 00	COMMUNICATION	0.00	0.00	0.00 0.0%
515 31 44 00	ADVERTISING	0.00	0.00	0.00 0.0%
515 31 46 00	WCIA INSURANCE	10,094.00	0.00	10,094.00 0.0%
515 31 47 00	CIVIC CAMPUS UTILITIES-LEGAL	1,174.00	0.00	1,174.00 0.0%
515 31 48 00	CIVIC CAMPUS MAINTENANCE-LEGAL	581.00	0.00	581.00 0.0%
515 31 49 01	MISCELLANEOUS - LEGAL	0.00	0.00	0.00 0.0%
515 41 41 00	EXTERNAL LEGAL SERVICES	10,000.00	0.00	10,000.00 0.0%
515 91 41 00	INDIGENT GENERAL DEFENSE	0.00	0.00	0.00 0.0%
515 91 41 03	LEGAL SERVICES-PUBLIC DEFENDER	294,000.00	0.00	294,000.00 0.0%
515 91 41 04	LEGAL SERVICES-CONFLICT PUBLIC DEFENDER	10,000.00	0.00	10,000.00 0.0%
515 91 41 05	LEGAL SERVICES-PUB DEF-OTHER	0.00	0.00	0.00 0.0%
591 15 70 01	CIVIC CAMPUS DEPT - PRINCIPLE	4,682.00	0.00	4,682.00 0.0%
592 15 80 01	CIVIC CAMPUS DEBT - INTEREST	4,790.00	0.00	4,790.00 0.0%
515 Legal Services	679,689.00	0.00	679,689.00	0.0%
517 Employee Benefit Programs				
517 91 32 00	FUEL	0.00	0.00	0.00 0.0%
517 Employee Benefit Programs	0.00	0.00	0.00	0.0%
518 Central Services				
518 88 41 01	SPRINGBROOK ANNUAL MAINTENANCE	22,000.00	0.00	22,000.00 0.0%
518 Central Services	22,000.00	0.00	22,000.00	0.0%
521 Law Enforcement				
521 10 10 00	PD ADMIN SALARIES & WAGES	335,664.00	0.00	335,664.00 0.0%
521 10 10 01	PD CLERICAL SALARIES & WAGES	95,526.00	0.00	95,526.00 0.0%
521 10 12 00	PD ADMIN OVERTIME	500.00	0.00	500.00 0.0%
521 10 12 01	PD CLERICAL OVERTIME	1,000.00	0.00	1,000.00 0.0%
521 10 20 00	PD ADMIN PERSONNEL BENEFITS	139,791.00	0.00	139,791.00 0.0%
521 10 20 01	PD CLERICAL PERSONNEL BENEFITS	56,581.00	0.00	56,581.00 0.0%
521 10 21 00	PD ADMIN UNIFORMS & EQUIPMENT	3,000.00	0.00	3,000.00 0.0%
521 10 21 01	PD CLERICAL UNIFORMS & EQUIPMENT	900.00	0.00	900.00 0.0%
521 10 22 00	LEOFF 1 BENEFITS	40,000.00	0.00	40,000.00 0.0%
521 10 31 00	PD ADMIN SUPPLIES	1,000.00	0.00	1,000.00 0.0%
521 10 31 01	PD CLERICAL SUPPLIES	3,200.00	0.00	3,200.00 0.0%
521 10 32 00	PD ADMIN FUEL	9,000.00	0.00	9,000.00 0.0%
521 10 32 01	PD CLERICAL FUEL	0.00	0.00	0.00 0.0%

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001 Current Expense Fund

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Expenditures	Amt Budgeted	Expenditures	Remaining	
521 Law Enforcement				
521 10 35 00	PD ADMIN SMALL TOOLS & EQUIP	0.00	0.00	0.00 0.0%
521 10 35 01	PD CLERICAL SMALL TOOLS & EQUIP	0.00	0.00	0.00 0.0%
521 10 41 00	PD ADMIN PROFESSIONAL SERVICES	18,000.00	0.00	18,000.00 0.0%
521 10 41 01	PD CLERICAL IT PROFESSIONAL SERVICES	40,678.00	0.00	40,678.00 0.0%
521 10 41 02	PD ADMIN INTERGOV PROF SVC	0.00	0.00	0.00 0.0%
521 10 41 03	YVCOG - CRIME LAB SERVICES	0.00	0.00	0.00 0.0%
521 10 42 00	PD ADMIN COMMUNICATIONS	30,000.00	0.00	30,000.00 0.0%
521 10 42 01	PD CLERICAL COMMUNICATION	0.00	0.00	0.00 0.0%
521 10 43 00	PD ADMIN TRAVEL	1,000.00	0.00	1,000.00 0.0%
521 10 43 01	PD CLERICAL TRAVEL	0.00	0.00	0.00 0.0%
521 10 44 00	PD ADMIN ADVERTISING	3,000.00	0.00	3,000.00 0.0%
521 10 44 01	PD CLERICAL ADVERTISING	0.00	0.00	0.00 0.0%
521 10 45 00	PD ADMIN RENTALS & LEASES	0.00	0.00	0.00 0.0%
521 10 46 00	PD ADMIN WCIA INSURANCE	293,422.00	0.00	293,422.00 0.0%
521 10 46 01	PD CLERICAL INSURANCE	0.00	0.00	0.00 0.0%
521 10 48 00	PD ADMIN REPAIRS & MAINT	3,000.00	0.00	3,000.00 0.0%
521 10 48 01	PD CLERICAL REPAIRS & MAINT	4,000.00	0.00	4,000.00 0.0%
521 10 49 00	PD ADMIN MISCELLANEOUS	1,500.00	0.00	1,500.00 0.0%
521 10 49 01	PD CLERICAL MISCELLANEOUS	500.00	0.00	500.00 0.0%
521 10 49 02	PD ADMIN EXTERNAL TAXES	0.00	0.00	0.00 0.0%
521 20 41 00	INTERGOV PROF SVCS-PD DISPATCH	182,533.00	0.00	182,533.00 0.0%
521 21 10 00	INVESTIGATION SALARIES & WAGES	193,433.00	0.00	193,433.00 0.0%
521 21 10 01	LEAD TASK FORCE-SALARIES & WAGES	94,848.00	0.00	94,848.00 0.0%
521 21 12 00	INVESTIGATION OVERTIME	9,500.00	0.00	9,500.00 0.0%
521 21 12 01	LEAD TASK FORCE-OVERTIME	15,000.00	0.00	15,000.00 0.0%
521 21 13 00	INVESTIGATION HOLIDAY PAY	0.00	0.00	0.00 0.0%
521 21 13 01	LEAD TASK FORCE - HOLIDAY PAY	0.00	0.00	0.00 0.0%
521 21 20 00	INVESTIGATION PERSONNEL BENEFITS	78,339.00	0.00	78,339.00 0.0%
521 21 20 01	LEAD TASK FORCE-PERSONNEL BENEFITS	49,733.00	0.00	49,733.00 0.0%
521 21 21 00	INVESTIGATION UNIFORMS & EQUIPMENT	2,500.00	0.00	2,500.00 0.0%
521 21 21 01	LEAD TASK FORCE UNIFORMS & EQUIPMENT	1,100.00	0.00	1,100.00 0.0%
521 21 31 00	INVESTIGATION SUPPLIES	2,000.00	0.00	2,000.00 0.0%
521 21 31 01	LEAD TASK FORCE- SUPPLIES	0.00	0.00	0.00 0.0%
521 21 32 00	INVESTIGATION FUEL	8,000.00	0.00	8,000.00 0.0%
521 21 32 01	LEAD TASK FORCE - FUEL	6,000.00	0.00	6,000.00 0.0%
521 21 35 00	INVESTIGATION SMALL TOOLS & EQUIP	0.00	0.00	0.00 0.0%
521 21 41 00	INVESTIGATION PROFESSIONAL SERVICES	1,000.00	0.00	1,000.00 0.0%
521 21 42 00	INVESTIGATION COMMUNICATIONS	0.00	0.00	0.00 0.0%
521 21 43 00	INVESTIGATION TRAVEL	500.00	0.00	500.00 0.0%
521 21 48 00	INVESTIGATION REPAIRS & MAINT	2,000.00	0.00	2,000.00 0.0%
521 21 48 01	LEAD REPAIRS & MAINT	2,000.00	0.00	2,000.00 0.0%
521 21 49 00	INVESTIGATION MISCELLANEOUS	0.00	0.00	0.00 0.0%
521 21 49 04	INVESTIGATION EXTERNAL TAXES	0.00	0.00	0.00 0.0%
521 22 10 00	PATROL SALARIES & WAGES	1,113,514.00	0.00	1,113,514.00 0.0%
521 22 12 00	PATROL OVERTIME	80,000.00	0.00	80,000.00 0.0%
521 22 12 01	PATROL - EMPHASIS OVERTIME	0.00	0.00	0.00 0.0%
521 22 13 00	PATROL HOLIDAY PAY	86,623.00	0.00	86,623.00 0.0%
521 22 20 00	PATROL PERSONNEL BENEFITS	559,124.00	0.00	559,124.00 0.0%
521 22 21 00	PATROL UNIFORMS & EQUIPMENT	16,000.00	0.00	16,000.00 0.0%
521 22 31 00	PATROL SUPPLIES	12,000.00	0.00	12,000.00 0.0%
521 22 32 00	PATROL FUEL	50,000.00	0.00	50,000.00 0.0%

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Expenditures	Amt Budgeted	Expenditures	Remaining	
521 Law Enforcement				
521 22 35 00	PATROL SMALL TOOLS & EQUIP	0.00	0.00	0.00 0.0%
521 22 41 00	PATROL PROFESSIONAL SERVICES	0.00	0.00	0.00 0.0%
521 22 42 00	PATROL COMMUNICATIONS	0.00	0.00	0.00 0.0%
521 22 43 00	PATROL TRAVEL	0.00	0.00	0.00 0.0%
521 22 44 00	PATROL ADVERTISING	0.00	0.00	0.00 0.0%
521 22 45 00	PATROL OPERATING RENTALS & LEASES	0.00	0.00	0.00 0.0%
521 22 48 00	PATROL REPAIRS & MAINT	20,000.00	0.00	20,000.00 0.0%
521 22 49 00	PATROL MISCELLANEOUS	500.00	0.00	500.00 0.0%
521 22 49 05	PATROL EXTERNAL TAXES	0.00	0.00	0.00 0.0%
521 30 10 00	SALARIES & WAGES	0.00	0.00	0.00 0.0%
521 30 12 00	OVERTIME	0.00	0.00	0.00 0.0%
521 30 20 00	PERSONNEL BENEFITS	0.00	0.00	0.00 0.0%
521 30 21 00	UNIFORMS & EQUIPMENT	0.00	0.00	0.00 0.0%
521 30 31 00	OFFICE & OPERATING SUPPLIES	0.00	0.00	0.00 0.0%
521 30 32 00	FUEL CONSUMED	0.00	0.00	0.00 0.0%
521 30 42 00	COMMUNICATION	0.00	0.00	0.00 0.0%
521 30 43 00	TRAVEL	0.00	0.00	0.00 0.0%
521 30 48 00	REPAIRS & MAINTENANCE	0.00	0.00	0.00 0.0%
521 30 49 00	MISCELLANEOUS	0.00	0.00	0.00 0.0%
521 40 12 00	PD TRAINING OVERTIME	1,000.00	0.00	1,000.00 0.0%
521 40 31 00	PD TRAINING SUPPLIES	12,000.00	0.00	12,000.00 0.0%
521 40 32 00	PD TRAINING FUEL	1,000.00	0.00	1,000.00 0.0%
521 40 43 00	PD TRAINING TRAVEL	10,000.00	0.00	10,000.00 0.0%
521 40 45 00	PD TRAINING RENTAL & LEASES	0.00	0.00	0.00 0.0%
521 40 49 00	PD TRAINING MISCELLANEOUS	8,000.00	0.00	8,000.00 0.0%
521 50 10 00	PD FACILITIES SALARIES & WAGES	0.00	0.00	0.00 0.0%
521 50 20 00	PD FACILITIES PERSONNEL BENEFITS	0.00	0.00	0.00 0.0%
521 50 31 00	PD FACILITIES SUPPLIES	1,500.00	0.00	1,500.00 0.0%
521 50 35 00	PD FACILITIES SMALL TOOLS & EQUIP	0.00	0.00	0.00 0.0%
521 50 41 00	PD FACILITIES PROFESSIONAL SERVICES	2,000.00	0.00	2,000.00 0.0%
521 50 41 01	PD FACILITIES CIVIC CAMPUS JANITORIAL	32,162.00	0.00	32,162.00 0.0%
521 50 41 03	PD FACILITIES GOV PROF SVC	0.00	0.00	0.00 0.0%
521 50 46 00	PD FACILITIES INSURANCE	0.00	0.00	0.00 0.0%
521 50 47 00	PD FACILITIES CIVIC CAMP UTILITIES	32,325.00	0.00	32,325.00 0.0%
521 50 48 00	PD FACILITIES REPAIRS & MAINT	5,000.00	0.00	5,000.00 0.0%
521 50 48 01	PD FACILITIES CIVIC CAMPUS MAINTENANCE	15,999.00	0.00	15,999.00 0.0%
521 50 49 00	PD FACILITIES MISCELLANEOUS	0.00	0.00	0.00 0.0%
521 80 10 00	PD EVIDENCE SALARIES & WAGES	104,085.00	0.00	104,085.00 0.0%
521 80 12 00	PD EVIDENCE OVERTIME	1,000.00	0.00	1,000.00 0.0%
521 80 20 00	PD EVIDENCE PERSONNEL BENEFITS	57,886.00	0.00	57,886.00 0.0%
521 80 21 00	PD EVIDENCE UNIFORMS & EQUIPMENT	900.00	0.00	900.00 0.0%
521 80 31 00	PD EVIDENCE SUPPLIES	1,000.00	0.00	1,000.00 0.0%
521 80 32 00	PD EVIDENCE FUEL	200.00	0.00	200.00 0.0%
521 80 41 00	PD EVIDENCE PROFESSIONAL SERVICES	1,000.00	0.00	1,000.00 0.0%
521 80 42 00	PD EVIDENCE COMMUNICATIONS	0.00	0.00	0.00 0.0%
521 80 43 00	PD EVIDENCE TRAVEL	150.00	0.00	150.00 0.0%
521 80 45 00	PD EVIDENCE RENTALS & LEASES	0.00	0.00	0.00 0.0%
521 80 48 00	PD EVIDENCE REPAIRS & MAINTENANCE	0.00	0.00	0.00 0.0%
521 80 49 00	PD EVIDENCE MISCELLANEOUS	0.00	0.00	0.00 0.0%
523 20 41 00	PROFESSIONAL SERVICES	0.00	0.00	0.00 0.0%
523 20 41 04	DETENTION & CORRECTION COSTS	550,000.00	0.00	550,000.00 0.0%

2024 BUDGET POSITION

CITY OF UNION GAP

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001 Current Expense Fund

01/01/2024 To: 12/31/2024

Expenditures	Amt Budgeted	Expenditures	Remaining	
521 Law Enforcement				
523 20 41 05	TRANSPORT OF PRISONERS	0.00	0.00	0.00 0.0%
523 20 41 06	PROBATION SERVICES	21,001.00	0.00	21,001.00 0.0%
523 20 41 07	DETENTION & CORRECTION-MEDICAL COSTS	13,000.00	0.00	13,000.00 0.0%
524 60 10 00	CODE ENFORCEMENT SALARIES & WAGES	18,014.00	0.00	18,014.00 0.0%
524 60 12 00	CODE ENFORCEMENT OVERTIME	500.00	0.00	500.00 0.0%
524 60 20 00	CODE ENFORCEMENT PERSONNEL BENEFITS	20,638.00	0.00	20,638.00 0.0%
524 60 21 00	CODE ENFORCEMENT UNIFORMS & EQUIPMENT	550.00	0.00	550.00 0.0%
524 60 31 00	CODE ENFORCEMENT SUPPLIES	500.00	0.00	500.00 0.0%
524 60 32 00	CODE ENFORCEMENT FUEL	500.00	0.00	500.00 0.0%
524 60 41 00	CODE ENFORCEMENT PROFESSIONAL SERVICES	0.00	0.00	0.00 0.0%
524 60 41 01	CODE ENFORCEMENT ABATEMENT SERVICES	0.00	0.00	0.00 0.0%
524 60 43 00	CODE ENFORCEMENT TRAVEL	0.00	0.00	0.00 0.0%
524 60 48 00	CODE ENFORCEMENT REPAIRS & MAINTENANCE	500.00	0.00	500.00 0.0%
524 60 49 00	CODE ENFORCEMENT MISCELLANEOUS	500.00	0.00	500.00 0.0%
554 30 10 00	SALRIES & WAGES - ANIMAL CONTROL	18,014.00	0.00	18,014.00 0.0%
554 30 12 00	OVERTIME - ANIMAL CONTROL	500.00	0.00	500.00 0.0%
554 30 20 00	PERSONNEL BENEFITS - ANIMAL CONTROL	20,638.00	0.00	20,638.00 0.0%
554 30 21 00	UNIFORMS & EQUIPMENT - ANIMAL CONTROL	550.00	0.00	550.00 0.0%
554 30 31 00	SUPPLIES - ANIMAL CONTROL	500.00	0.00	500.00 0.0%
554 30 32 00	FUEL - ANIMAL CONTROL	500.00	0.00	500.00 0.0%
554 30 41 00	PROF SERVICES-ANIMAL CONTROL	23,500.00	0.00	23,500.00 0.0%
554 30 48 00	REPAIRS & MAINT - ANIMAL CONTROL	500.00	0.00	500.00 0.0%
554 30 49 00	MISCELLANEOUS - ANIMAL CONTROL	0.00	0.00	0.00 0.0%
554 90 41 00	ABATEMENT SERVICES	0.00	0.00	0.00 0.0%
591 21 70 01	CIVIC CAMPUS DEBT - PRINCIPLE	0.00	0.00	0.00 0.0%
591 21 70 09	SBITA TECH LEASE - POLICE ADMIN	0.00	0.00	0.00 0.0%
591 21 71 09	SBITA TECH LEASE - POLICE CLERICAL	4,500.00	0.00	4,500.00 0.0%
591 21 72 09	SBITA TECH LEASE - POLICE PATROL	0.00	0.00	0.00 0.0%
591 21 73 09	SBITA TECH LEASE - POLICE FACILITIES	500.00	0.00	500.00 0.0%
591 21 74 09	SBITA TECH LEASE - POLICE EVIDENCE	0.00	0.00	0.00 0.0%
591 21 75 09	PD ADMIN - SBITA - TECH LEASES	0.00	0.00	0.00 0.0%
591 21 76 09	PD CLERICAL - SBITA TECH LEASES	4,500.00	0.00	4,500.00 0.0%
591 21 77 09	PATROL - SBITA - TECH LEASES	0.00	0.00	0.00 0.0%
591 21 78 09	PD FACILITIES - SBITA TECH LEASES	0.00	0.00	0.00 0.0%
592 21 80 01	CIVIC CAMPUS DEBT - INTEREST	0.00	0.00	0.00 0.0%
594 21 64 00	MACHINERY & EQUIPMENT-POLICE	0.00	0.00	0.00 0.0%
521 Law Enforcement		4,654,621.00	0.00	4,654,621.00 0.0%

522 Fire Control

522 10 31 01	OFFICE SUPPLIES	0.00	0.00	0.00 0.0%
522 10 41 00	PROFESSIONAL SERVICES	0.00	0.00	0.00 0.0%
522 10 42 00	COMMUNICATION	1,000.00	0.00	1,000.00 0.0%
522 10 43 00	TRAVEL	0.00	0.00	0.00 0.0%
522 10 44 00	ADVERTISING	0.00	0.00	0.00 0.0%

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001 Current Expense Fund

01/01/2024 To: 12/31/2024

Expenditures	Amt Budgeted	Expenditures	Remaining		
522 Fire Control					
522 10 46 00	WCIA INSURANCE-FIRE	11,697.00	0.00	11,697.00	0.0%
522 10 48 00	REPAIRS & MAINTENANCE	0.00	0.00	0.00	0.0%
522 10 49 00	MISCELLANEOUS	0.00	0.00	0.00	0.0%
522 10 49 01	FIRE PROTECTION SERVICES	1,839,069.00	0.00	1,839,069.00	0.0%
522 10 49 02	FIRE CODE PLAN REVIEWS	0.00	0.00	0.00	0.0%
522 20 35 00	FD SUPPRESSION - SMALL TOOLS & EQUIPMENT	2,500.00	0.00	2,500.00	0.0%
522 20 48 00	FD SUPPRESSION - REPAIRS & MAINTENANCE	7,500.00	0.00	7,500.00	0.0%
522 50 35 00	FD FACILITIES - SMALL TOOLS & EQUIP	1,000.00	0.00	1,000.00	0.0%
522 50 41 00	FD FACILITIES - PROFESSIONAL SERVICES	0.00	0.00	0.00	0.0%
522 50 47 00	FD FACILITIES - UTILITIES	11,000.00	0.00	11,000.00	0.0%
522 50 48 00	FD FACILITIES - REPAIRS & MAINTENANCE	5,000.00	0.00	5,000.00	0.0%
525 26 49 00	DISASTER RESPONSE	0.00	0.00	0.00	0.0%
525 60 31 00	FD EMERGENCY MANAGEMENT - OFFICE SUPPLIES	0.00	0.00	0.00	0.0%
525 60 35 00	FD EMERGENCY MANAGEMENT - SMALL TOOLS & EQUIPMENT	0.00	0.00	0.00	0.0%
525 60 43 00	FD EMERGENCY MANAGEMENT - TRAVEL	0.00	0.00	0.00	0.0%
525 60 49 00	FD EMERGENCY MANAGEMENT - MISCELLANEOUS	0.00	0.00	0.00	0.0%
525 60 49 02	FD EMERGENCY MANAGEMENT TO COUNTY	8,000.00	0.00	8,000.00	0.0%
591 22 70 09	SBITA TECH LEASE - FIRE	0.00	0.00	0.00	0.0%
594 22 64 00	MACHINERY & EQUIPMENT	0.00	0.00	0.00	0.0%
522 Fire Control		1,886,766.00	0.00	1,886,766.00	0.0%
524 Protective Inspections					
524 10 47 01	CIVIC CAMPUS UTILITY-BUILDING	0.00	0.00	0.00	0.0%
524 20 41 05	PROF SERVICES - SPANISH DOCUMENT TRANSLATION	0.00	0.00	0.00	0.0%
524 Protective Inspections		0.00	0.00	0.00	0.0%
576 Park Facilities					
518 20 10 00	SALARIES & WAGES	9,497.00	0.00	9,497.00	0.0%
518 20 20 00	PERSONNEL BENEFITS	5,056.00	0.00	5,056.00	0.0%
518 20 31 00	SUPPLIES	0.00	0.00	0.00	0.0%
518 20 41 00	PROF. SERVICES	0.00	0.00	0.00	0.0%
518 20 42 00	COMMUNICATION	0.00	0.00	0.00	0.0%
518 20 43 00	TRAVEL	0.00	0.00	0.00	0.0%
518 20 44 00	ADVERTISING	0.00	0.00	0.00	0.0%
518 20 46 00	INSURANCE	0.00	0.00	0.00	0.0%
518 20 47 00	UTILITIES/CIVIC CAMPUS	0.00	0.00	0.00	0.0%
518 20 48 00	REPAIRS & MAINTENANCE	0.00	0.00	0.00	0.0%
518 20 49 00	MISCELLANEOUS	0.00	0.00	0.00	0.0%
518 31 10 00	SALARIES & WAGES	0.00	0.00	0.00	0.0%
518 31 12 00	OVERTIME	0.00	0.00	0.00	0.0%
518 31 20 00	PERSONNEL BENEFITS	0.00	0.00	0.00	0.0%
518 31 31 00	SUPPLIES	0.00	0.00	0.00	0.0%
518 31 32 00	FUEL	0.00	0.00	0.00	0.0%

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Expenditures	Amt Budgeted	Expenditures	Remaining	
576 Park Facilities				
518 31 35 00	SMALL TOOLS & EQUIPMENT	0.00	0.00	0.00 0.0%
518 31 41 00	PROFESSIONAL SERVICES	0.00	0.00	0.00 0.0%
518 31 41 01	INTERGOVERNMENTAL PROFESSIONAL SERVICES	0.00	0.00	0.00 0.0%
518 31 42 00	COMMUNICATION	0.00	0.00	0.00 0.0%
518 31 43 00	TRAVEL	0.00	0.00	0.00 0.0%
518 31 44 00	ADVERTISING	0.00	0.00	0.00 0.0%
518 31 46 00	INSURANCE	0.00	0.00	0.00 0.0%
518 31 47 00	PUBLIC UTILITY SERVICES	0.00	0.00	0.00 0.0%
518 31 48 00	REPAIRS & MAINTENANCE	0.00	0.00	0.00 0.0%
518 31 49 00	MISCELLANEOUS	0.00	0.00	0.00 0.0%
524 10 31 00	SUPPLIES	0.00	0.00	0.00 0.0%
524 10 32 00	FUEL	0.00	0.00	0.00 0.0%
524 10 42 00	COMMUNICATION	0.00	0.00	0.00 0.0%
524 10 43 00	TRAVEL	0.00	0.00	0.00 0.0%
524 10 48 00	REPAIRS & MAINTENANCE	0.00	0.00	0.00 0.0%
524 10 49 00	MISCELLANEOUS	0.00	0.00	0.00 0.0%
524 20 10 00	SALARIES & WAGES-BUILDING	123,883.00	0.00	123,883.00 0.0%
524 20 12 00	OVERTIME-BUILDING	500.00	0.00	500.00 0.0%
524 20 20 00	PERSONNEL BENEFITS-BUILDING	62,200.00	0.00	62,200.00 0.0%
524 20 21 01	UNIFORMS & EQUIPMENT-BUILDING	700.00	0.00	700.00 0.0%
524 20 31 00	SUPPLIES-BUILDING	2,000.00	0.00	2,000.00 0.0%
524 20 32 00	FUEL-BUILDING	625.00	0.00	625.00 0.0%
524 20 41 00	PROFESSIONAL SERVICES-BUILDING	10,000.00	0.00	10,000.00 0.0%
524 20 41 01	INTERGOV PROF SERVICES-BUILDING	5,000.00	0.00	5,000.00 0.0%
524 20 41 02	CIVIC CAMPUS JANITORIAL-BUILDING	1,969.00	0.00	1,969.00 0.0%
524 20 41 03	IT SERVICES-BUILDING	6,079.00	0.00	6,079.00 0.0%
524 20 41 04	CIVIC CAMPUS UTILITIES-BUILDING	0.00	0.00	0.00 0.0%
524 20 42 00	COMMUNICATION-BUILDING	900.00	0.00	900.00 0.0%
524 20 43 00	TRAVEL-BUILDING	2,000.00	0.00	2,000.00 0.0%
524 20 44 00	ADVERTISING-BUILDING	1,000.00	0.00	1,000.00 0.0%
524 20 46 00	WCIA INSURANCE-BUILDING	17,014.00	0.00	17,014.00 0.0%
524 20 47 00	CIVIC CAMPUS UTILITIES-BUILDING	1,979.00	0.00	1,979.00 0.0%
524 20 48 00	REPAIRS & MAINTENANCE-BUILDING	1,200.00	0.00	1,200.00 0.0%
524 20 48 01	CIVIC CAMPUS MAINTENANCE-BUILDING	979.00	0.00	979.00 0.0%
524 20 49 00	MISCELLANEOUS-BUILDING	3,200.00	0.00	3,200.00 0.0%
524 20 49 01	EXTERNAL TAXES-BUILDING	1,200.00	0.00	1,200.00 0.0%
558 60 10 00	SALARIES & WAGES	112,356.00	0.00	112,356.00 0.0%
558 60 12 00	OVERTIME	750.00	0.00	750.00 0.0%
558 60 20 00	PERSONNEL BENEFITS	55,230.00	0.00	55,230.00 0.0%
558 60 21 00	UNIFORMS & EQUIPMENT	700.00	0.00	700.00 0.0%
558 60 31 00	SUPPLIES	2,000.00	0.00	2,000.00 0.0%
558 60 32 00	FUEL	400.00	0.00	400.00 0.0%
558 60 41 00	PROFESSIONAL SERVICES	7,000.00	0.00	7,000.00 0.0%
558 60 41 01	INTERGOVERNMENTAL PROFESSIONAL SERVICES	60,000.00	0.00	60,000.00 0.0%
558 60 41 02	CIVIC CAMPUS JANITORIAL-PLANNING	1,684.00	0.00	1,684.00 0.0%
558 60 41 03	IT SERVICES-PLANNING	4,532.00	0.00	4,532.00 0.0%
558 60 42 00	COMMUNICATION	3,910.00	0.00	3,910.00 0.0%
558 60 43 00	TRAVEL	2,000.00	0.00	2,000.00 0.0%
558 60 44 00	ADVERTISING	4,500.00	0.00	4,500.00 0.0%
558 60 46 00	WCIA INSURANCE	14,742.00	0.00	14,742.00 0.0%

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001 Current Expense Fund 01/01/2024 To: 12/31/2024

Expenditures	Amt Budgeted	Expenditures	Remaining	
576 Park Facilities				
558 60 47 00	PUBLIC UTILITY SERVICES	500.00	0.00	500.00 0.0%
558 60 47 01	CIVIC CAMPUS UTILITIES-PLANNING	1,692.00	0.00	1,692.00 0.0%
558 60 48 00	REPAIRS & MAINTENANCE	700.00	0.00	700.00 0.0%
558 60 48 01	CIVIC CAMPUS MAINTENANCE-PLANNING	838.00	0.00	838.00 0.0%
558 60 49 00	MISCELLANEOUS	2,400.00	0.00	2,400.00 0.0%
571 20 31 00	COMM ENHANCEMENT-SUPPLIES - BANNERS/PLANTERS	13,500.00	0.00	13,500.00 0.0%
571 20 32 01	OTD - FUEL	0.00	0.00	0.00 0.0%
571 20 41 00	PROFESSIONAL SERVICES	0.00	0.00	0.00 0.0%
571 20 44 00	OTD - ADVERTISING	0.00	0.00	0.00 0.0%
571 20 47 00	UTILITIES	0.00	0.00	0.00 0.0%
571 20 49 01	OTD-MISCELLANEOUS	0.00	0.00	0.00 0.0%
571 21 31 00	SUPPLIES	1,200.00	0.00	1,200.00 0.0%
571 21 32 00	FUEL	0.00	0.00	0.00 0.0%
571 21 41 00	PROF SERVICES - PEOPLE FOR PEOPLE	32,300.00	0.00	32,300.00 0.0%
571 21 41 01	INTERGOVERNMENTAL PROF SERVICES - IT SERVICES	0.00	0.00	0.00 0.0%
571 21 42 00	COMMUNICATION	1,300.00	0.00	1,300.00 0.0%
571 21 43 00	TRAVEL	0.00	0.00	0.00 0.0%
571 21 44 00	ADVERTISING	1,000.00	0.00	1,000.00 0.0%
571 21 46 00	INSURANCE	0.00	0.00	0.00 0.0%
571 21 47 00	CIVIC CAMPUS UTILITIES	3,000.00	0.00	3,000.00 0.0%
571 21 48 00	REPAIRS & MAINTENANCE	500.00	0.00	500.00 0.0%
571 21 49 00	MISCELLANEOUS	500.00	0.00	500.00 0.0%
571 22 31 00	SUPPLIES-LIBRARY & COMMUNITY CENTER	1,600.00	0.00	1,600.00 0.0%
571 22 41 00	PROF SERVICES - MAINTENANCE -LIBRARY & COMMUNITY CENTER	20,900.00	0.00	20,900.00 0.0%
571 22 42 00	COMMUNICATION - LIBRARY & COMMUNITY CENTER	5,040.00	0.00	5,040.00 0.0%
571 22 47 00	UTILITIES - LIBRARY & COMMUNITY CENTER	15,430.00	0.00	15,430.00 0.0%
571 22 49 00	MISCELLANEOUS - LIBRARY & COMMUNITY CENTER	0.00	0.00	0.00 0.0%
571 23 31 00	OTD - SUPPLIES	0.00	0.00	0.00 0.0%
571 23 32 00	OTD - FUEL	0.00	0.00	0.00 0.0%
571 23 41 00	OTD - PROFESSIONAL SERVICES	0.00	0.00	0.00 0.0%
571 23 44 00	OTD - ADVERTISING	0.00	0.00	0.00 0.0%
571 23 49 00	OTD-MISCELLANEOUS	0.00	0.00	0.00 0.0%
576 80 10 00	SALARIES & WAGES	94,819.00	0.00	94,819.00 0.0%
576 80 12 00	OVERTIME	1,000.00	0.00	1,000.00 0.0%
576 80 20 00	PERSONNEL BENEFITS	62,634.00	0.00	62,634.00 0.0%
576 80 21 00	UNIFORMS & EQUIPMENT	1,400.00	0.00	1,400.00 0.0%
576 80 31 00	SUPPLIES	43,300.00	0.00	43,300.00 0.0%
576 80 32 00	FUEL	18,500.00	0.00	18,500.00 0.0%
576 80 35 00	SMALL TOOLS & EQUIPMENT	1,000.00	0.00	1,000.00 0.0%
576 80 37 00	EQUIPMENT MAINTENANCE MATERIAL	0.00	0.00	0.00 0.0%
576 80 41 00	PROFESSIONAL SERVICES-ATLAS STAFFING	100,800.00	0.00	100,800.00 0.0%
576 80 41 01	PROF SVC- WHITE GLOVE CLEANING	10,600.00	0.00	10,600.00 0.0%
576 80 41 02	CIVIC CAMPUS JANITORIAL-PARKS	790.00	0.00	790.00 0.0%
576 80 41 03	PROFESSIONAL SERVICES	263.00	0.00	263.00 0.0%
576 80 41 04	IT SERVICES-PARKS	1,083.00	0.00	1,083.00 0.0%
576 80 42 00	COMMUNICATION	2,030.00	0.00	2,030.00 0.0%

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001 Current Expense Fund 01/01/2024 To: 12/31/2024

Expenditures	Amt Budgeted	Expenditures	Remaining	
576 Park Facilities				
576 80 43 00 TRAVEL	300.00	0.00	300.00	0.0%
576 80 44 00 ADVERTISING	3,800.00	0.00	3,800.00	0.0%
576 80 45 00 OPERATING RENTALS & LEASES	0.00	0.00	0.00	0.0%
576 80 46 00 WCIA INSURANCE	47,645.00	0.00	47,645.00	0.0%
576 80 47 00 UTILITIES	48,000.00	0.00	48,000.00	0.0%
576 80 47 01 CIVIC CAMPUS UTILITIES-PARKS	794.00	0.00	794.00	0.0%
576 80 48 00 REPAIRS & MAINTENANCE	12,000.00	0.00	12,000.00	0.0%
576 80 48 01 CIVIC CAMPUS MAINTENANCE	393.00	0.00	393.00	0.0%
576 80 49 00 MISCELLANEOUS	1,000.00	0.00	1,000.00	0.0%
576 80 49 02 EXTERNAL TAXES	8,500.00	0.00	8,500.00	0.0%
591 24 70 01 CIVIC CAMPUS DEBT - PRINCIPLE	7,891.00	0.00	7,891.00	0.0%
591 24 70 09 SBITA TECH LEASE - BUILDING	1,000.00	0.00	1,000.00	0.0%
591 58 70 01 CIVIC CAMPUS DEBT - PRINCIPLE	6,749.00	0.00	6,749.00	0.0%
591 58 70 09 SBITA TECH LEASE - PLANNING	1,000.00	0.00	1,000.00	0.0%
591 76 70 01 CIVIC CENTER DEBT - PRINCIPLE	3,167.00	0.00	3,167.00	0.0%
591 76 70 09 SBITA TECH LEASE - PARKS	1,700.00	0.00	1,700.00	0.0%
591 94 71 09 ZOOM MEETING PLATFORM - PLANNING	0.00	0.00	0.00	0.0%
592 24 80 01 CIVIC CAMPUS DEBT - INTEREST	8,072.00	0.00	8,072.00	0.0%
592 58 80 01 CIVIC CAMPUS DEBT - INTEREST	6,904.00	0.00	6,904.00	0.0%
592 76 80 01 CIVIC CAMPUS DEBT - INTEREST	3,240.00	0.00	3,240.00	0.0%
594 24 64 00 MACHINERY & EQUIPMENT	0.00	0.00	0.00	0.0%
594 58 64 00 MACHINERY & EQUIPMENT	3,000.00	0.00	3,000.00	0.0%
594 76 63 01 OTHER IMPROVEMENTS-PARKS	7,200.00	0.00	7,200.00	0.0%
594 76 64 01 MACHINERY & EQUIPMENT - PARKS	0.00	0.00	0.00	0.0%
576 Park Facilities	1,139,759.00	0.00	1,139,759.00	0.0%
580 Non Expenditures				
581 20 47 00 INTERFUND LOAN REPAY-PRINCIPAL	0.00	0.00	0.00	0.0%
582 10 00 03 PARK DEPOSIT REFUND	0.00	0.00	0.00	0.0%
582 20 00 00 RETAINAGE REFUND	0.00	0.00	0.00	0.0%
588 00 00 00 OTHER DECREASES IN FUND BAL	0.00	0.00	0.00	0.0%
588 10 00 00 PRIOR YEAR CORRECTION	0.00	0.00	0.00	0.0%
589 10 00 01 PAYROLL DRAW CLEARING	0.00	0.00	0.00	0.0%
589 40 00 01 OTHER NON-EXPENIDTURES	0.00	0.00	0.00	0.0%
589 90 00 00 BALANCING ENTRY	0.00	0.00	0.00	0.0%
589 90 00 99 Payroll EE Deduction Clearing	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.0%
591 Debt Service				
591 18 70 09 OPERATING LEASES - PROPERTY MGMT	0.00	0.00	0.00	0.0%
592 11 80 01 CIVIC CAMPUS DEBT-INTEREST	0.00	0.00	0.00	0.0%
591 Debt Service	0.00	0.00	0.00	0.0%
999 Ending Balance				
508 91 00 01 ENDING FUND BALANCE-UNASSIGNED	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%

2024 BUDGET POSITION

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001 Current Expense Fund

01/01/2024 To: 12/31/2024

Expenditures	Amt Budgeted	Expenditures	Remaining	
Fund Expenditures:	10,573,996.00	0.00	10,573,996.00	0.0%
Fund Excess/(Deficit):	1,205,156.61	0.00		

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002 General Fund Reserve-"Rainy Day Fund"

01/01/2024 To: 12/31/2024

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 91 00 02 BEG BALANCE-UNASSIGNED-GEN FUND RESERVE	558,511.00	0.00	558,511.00	0.0%
308 Beginning Balances	558,511.00	0.00	558,511.00	0.0%
360 Miscellaneous Revenue				
361 11 00 02 INTEREST & OTHER EARNINGS	16,250.00	0.00	16,250.00	0.0%
361 30 00 02 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%
360 Miscellaneous Revenue	16,250.00	0.00	16,250.00	0.0%
397 Interfund Transfers				
397 00 55 00 TRANSFER IN FROM 001 CURRENT EXPENSE FUND	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Revenues:	574,761.00	0.00	574,761.00	0.0%
Expenditures				
999 Ending Balance				
508 80 01 02 ENDING FUND BALANCE	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	574,761.00	0.00		

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101 Street Fund 01/01/2024 To: 12/31/2024

	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 51 00 01 BEG BALANCE-ASSIGNED-STREET	1,310,562.00	0.00	1,310,562.00	0.0%
308 Beginning Balances	1,310,562.00	0.00	1,310,562.00	0.0%

310 Taxes

311 10 00 01 PROPERTY TAXES\10%	224,808.00	0.00	224,808.00	0.0%
313 11 01 01 RETAIL SALES & USE TAXES/10%	613,132.00	0.00	613,132.00	0.0%
310 Taxes	837,940.00	0.00	837,940.00	0.0%

320 Licenses & Permits

322 40 00 00 STREET & CURB PERMITS	3,626.00	0.00	3,626.00	0.0%
320 Licenses & Permits	3,626.00	0.00	3,626.00	0.0%

330 Intergovernmental Revenues

334 04 21 02 DEPT OF ECONOMIC DEVELOPMENT	0.00	0.00	0.00	0.0%
336 00 71 00 MULTIMODAL TRANSPORTATION REVENUE	18,687.00	0.00	18,687.00	0.0%
336 00 87 00 MOTOR VEHICLE FUEL TAX - CITY ST.	141,887.00	0.00	141,887.00	0.0%
330 Intergovernmental Revenues	160,574.00	0.00	160,574.00	0.0%

340 Charges For Services

345 83 01 01 PLAN CHECKING FEES	30,697.00	0.00	30,697.00	0.0%
345 85 00 01 DEVELOPER FEES - STREETS	191,771.00	0.00	191,771.00	0.0%
340 Charges For Services	222,468.00	0.00	222,468.00	0.0%

360 Miscellaneous Revenue

361 11 00 03 INTEREST - DEVEL FEES - STREETS	1,500.00	0.00	1,500.00	0.0%
361 11 01 01 INTEREST & OTHER EARNINGS	22,013.00	0.00	22,013.00	0.0%
361 14 01 01 SIED ASSESSMENT INTEREST	0.00	0.00	0.00	0.0%
361 18 01 01 INVESTMENT SERVICE FEE	0.00	0.00	0.00	0.0%
368 10 01 01 SIED ASSESSMENT PRINCIPAL	0.00	0.00	0.00	0.0%
369 10 01 01 SALE OF SURPLUS & SCRAP	0.00	0.00	0.00	0.0%
369 40 01 01 JUDGMENTS & SETTLEMENTS	2,068.00	0.00	2,068.00	0.0%
369 91 01 01 OTHER MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.0%
360 Miscellaneous Revenue	25,581.00	0.00	25,581.00	0.0%

397 Interfund Transfers

397 00 01 01 OPERATING TRANSFERS-IN	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%

Fund Revenues:	2,560,751.00	0.00	2,560,751.00	0.0%
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	Amt Budgeted	Expenditures	Remaining	
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542 Streets - Maintenance

2024 BUDGET POSITION

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101 Street Fund 01/01/2024 To: 12/31/2024

Expenditures	Amt Budgeted	Expenditures	Remaining	
542 Streets - Maintenance				
542 30 10 00	ROADWAY - SALARIES & WAGES	242,620.00	0.00	242,620.00 0.0%
542 30 12 00	OVERTIME	5,500.00	0.00	5,500.00 0.0%
542 30 20 00	PERSONNEL BENEFITS	146,375.00	0.00	146,375.00 0.0%
542 30 21 00	UNIFORMS & EQUIPMENT	2,440.00	0.00	2,440.00 0.0%
542 30 31 00	SUPPLIES	18,000.00	0.00	18,000.00 0.0%
542 30 32 00	FUEL	6,000.00	0.00	6,000.00 0.0%
542 30 35 00	SMALL TOOLS & EQUIPMENT	1,000.00	0.00	1,000.00 0.0%
542 30 37 00	EQUIPMENT MAINTENANCE MATERIAL	0.00	0.00	0.00 0.0%
542 30 41 00	PROFESSIONAL SERVICES	8,327.00	0.00	8,327.00 0.0%
542 30 41 02	ADMIN SERVICE CHG TO 001 - STREET	72,281.00	0.00	72,281.00 0.0%
542 30 41 03	CIVIC CAMPUS JANITORIAL-STREET	548.00	0.00	548.00 0.0%
542 30 41 04	IT SERVICES	714.00	0.00	714.00 0.0%
542 30 41 05	PROF SERVICES-SPANISH DOCUMENT TRANSLATION	0.00	0.00	0.00 0.0%
542 30 42 00	COMMUNICATIONS	1,100.00	0.00	1,100.00 0.0%
542 30 43 00	TRAVEL	600.00	0.00	600.00 0.0%
542 30 46 00	WCIA INSURANCE	18,628.00	0.00	18,628.00 0.0%
542 30 47 00	UTILITIES	190.00	0.00	190.00 0.0%
542 30 47 01	CIVIC CAMPUS UTILITIES-STREET	551.00	0.00	551.00 0.0%
542 30 48 00	REPAIRS & MAINTENANCE	10,000.00	0.00	10,000.00 0.0%
542 30 48 01	CIVIC CAMPUS MAINTENANCE-STREET	273.00	0.00	273.00 0.0%
542 30 49 00	MISCELLANEOUS	1,800.00	0.00	1,800.00 0.0%
542 50 49 01	EXTERNAL TAXES	0.00	0.00	0.00 0.0%
542 63 47 00	UTILITIES	90,000.00	0.00	90,000.00 0.0%
542 64 31 00	SUPPLIES	30,000.00	0.00	30,000.00 0.0%
542 64 41 00	INTERGOVERNMENTAL PROFESSIONAL SERVICES	78,000.00	0.00	78,000.00 0.0%
542 64 42 00	COMMUNICATIONS	0.00	0.00	0.00 0.0%
542 64 45 00	TRAFFIC RENTAL & LEASES	0.00	0.00	0.00 0.0%
542 64 47 00	UTILITIES	9,000.00	0.00	9,000.00 0.0%
542 64 48 00	REPAIRS & MAINTENANCE	2,500.00	0.00	2,500.00 0.0%
542 64 49 00	MISCELLANEOUS	0.00	0.00	0.00 0.0%
542 66 31 00	SUPPLIES	30,000.00	0.00	30,000.00 0.0%
542 66 32 00	FUEL	6,000.00	0.00	6,000.00 0.0%
542 66 35 00	SMALL TOOLS & EQUIPMENT	1,500.00	0.00	1,500.00 0.0%
542 66 37 00	EQUIPMENT MAINTENANCE MATERIAL	0.00	0.00	0.00 0.0%
542 66 41 00	PROFESSIONAL SERVICES	0.00	0.00	0.00 0.0%
542 66 41 01	INTERGOVERNMENTAL PROFESSIONAL SERVICES	0.00	0.00	0.00 0.0%
542 66 43 00	TRAVEL	0.00	0.00	0.00 0.0%
542 66 48 00	REPAIRS & MAINTENANCE	7,000.00	0.00	7,000.00 0.0%
542 66 49 00	MISCELLANEOUS	0.00	0.00	0.00 0.0%
542 67 31 00	SUPPLIES	500.00	0.00	500.00 0.0%
542 67 32 00	FUEL	3,600.00	0.00	3,600.00 0.0%
542 67 37 00	EQUIPMENT MAINTENANCE MATERIAL	0.00	0.00	0.00 0.0%
542 67 42 00	COMMUNICATIONS	0.00	0.00	0.00 0.0%
542 67 48 00	REPAIRS & MAINTENANCE	1,900.00	0.00	1,900.00 0.0%
542 67 49 00	MISCELLANEOUS	0.00	0.00	0.00 0.0%
542 70 31 00	SUPPLIES	31,000.00	0.00	31,000.00 0.0%
542 70 32 00	FUEL	3,200.00	0.00	3,200.00 0.0%
542 70 35 00	SMALL TOOLS & EQUIP	300.00	0.00	300.00 0.0%
542 70 37 00	EQUIPMENT MAINTENANCE MATERIAL	0.00	0.00	0.00 0.0%

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101 Street Fund

01/01/2024 To: 12/31/2024

Expenditures	Amt Budgeted	Expenditures	Remaining		
542 Streets - Maintenance					
542 70 41 00	PROFESSIONAL SERVICES	5,000.00	0.00	5,000.00	0.0%
542 70 45 00	ROADWAYS RENTAL & LEASES	0.00	0.00	0.00	0.0%
542 70 48 00	REPAIRS & MAINTENANCE	2,300.00	0.00	2,300.00	0.0%
542 70 49 00	MISCELLANEOUS	200.00	0.00	200.00	0.0%
542 90 10 00	MAINT & ADMINI - SALRIES & WAGES	0.00	0.00	0.00	0.0%
542 90 12 00	OVERTIME	0.00	0.00	0.00	0.0%
542 90 20 00	PERSONNEL BENEFITS	0.00	0.00	0.00	0.0%
542 90 21 00	ROAD MAINT - UNIFORM & EQUIPMENT	0.00	0.00	0.00	0.0%
542 90 31 00	OFFICE & OPERATING SUPPLIES	0.00	0.00	0.00	0.0%
542 90 32 00	FUEL CONSUMED	0.00	0.00	0.00	0.0%
542 90 43 00	TRAVEL	0.00	0.00	0.00	0.0%
542 90 47 00	UTILITIES	0.00	0.00	0.00	0.0%
542 90 48 00	REPAIRS & MAINTENANCE	0.00	0.00	0.00	0.0%
542 90 49 00	MISCELLANEOUS	0.00	0.00	0.00	0.0%
542 90 49 01	EXTERNAL TAXES	0.00	0.00	0.00	0.0%
543 30 41 01	INTERGOVERNMENTAL PROFESSIONAL SERVICES	2,000.00	0.00	2,000.00	0.0%
542 Streets - Maintenance		840,947.00	0.00	840,947.00	0.0%
543 Streets Admin & Overhead					
543 10 10 00	ROADWAY MANAGEMENT - SALARIES & WAGES	49,944.00	0.00	49,944.00	0.0%
543 10 11 00	DEDUCTION CLEARING	0.00	0.00	0.00	0.0%
543 10 12 00	ROAD ADMIN - OT	0.00	0.00	0.00	0.0%
543 10 20 00	PERSONNEL BENEFITS	25,647.00	0.00	25,647.00	0.0%
543 10 49 00	STREET ADMIN MISC	0.00	0.00	0.00	0.0%
543 30 31 00	SUPPLIES	400.00	0.00	400.00	0.0%
543 30 35 00	SMALL TOOLS & EQUIPMENT	0.00	0.00	0.00	0.0%
543 30 41 00	PROFESSIONAL SERVICES	16,500.00	0.00	16,500.00	0.0%
543 30 41 02	CIVIC CAMPUS JANITORIAL-STREET	899.00	0.00	899.00	0.0%
543 30 41 03	IT SERVICES	1,490.00	0.00	1,490.00	0.0%
543 30 42 00	COMMUNICATION	600.00	0.00	600.00	0.0%
543 30 43 00	TRAVEL	1,500.00	0.00	1,500.00	0.0%
543 30 44 00	ADVERTISING	300.00	0.00	300.00	0.0%
543 30 46 00	WCIA INSURANCE	21,832.00	0.00	21,832.00	0.0%
543 30 47 00	UTILITIES	4,000.00	0.00	4,000.00	0.0%
543 30 47 01	CIVIC CAMPUS UTILITIES-STREET	904.00	0.00	904.00	0.0%
543 30 48 00	REPAIRS & MAINTENANCE	0.00	0.00	0.00	0.0%
543 30 48 01	CIVIC CAMPUS MAINTENANCE-STREET	447.00	0.00	447.00	0.0%
543 30 49 00	MISCELLANEOUS	0.00	0.00	0.00	0.0%
543 Streets Admin & Overhead		124,463.00	0.00	124,463.00	0.0%
576 Park Facilities					
591 43 70 09	SBITA TECH LEASE - STREET ROADSIDE	0.00	0.00	0.00	0.0%
576 Park Facilities		0.00	0.00	0.00	0.0%
591 Debt Service					
591 42 70 09	SBITA TECH LEASE - STREET ROADWAYS	500.00	0.00	500.00	0.0%

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101 Street Fund 01/01/2024 To: 12/31/2024

Expenditures	Amt Budgeted	Expenditures	Remaining	
591 Debt Service				
591 42 71 09	0.00	0.00	0.00	0.0%
SBITA TECH LEASE - STREET TRAFFIC CONTROL				
591 95 70 42	2,196.00	0.00	2,196.00	0.0%
CIVIC CAMPUS DEBT - PRINC - 101.542				
591 95 70 43	3,604.00	0.00	3,604.00	0.0%
CIVIC CAMPUS DEBT - PRINC - 101.543				
591 95 78 01	0.00	0.00	0.00	0.0%
PWTF LOAN PRINCIPAL				
592 95 80 42	2,247.00	0.00	2,247.00	0.0%
CIVIC CAMPUS DEBT - INT - 101.542				
592 95 80 43	3,683.00	0.00	3,683.00	0.0%
CIVIC CAMPUS DEBT - INT - 101.543				
592 95 83 01	0.00	0.00	0.00	0.0%
PWTF LOAN INTEREST				
592 95 89 01	0.00	0.00	0.00	0.0%
PWTF LATE FEE				
591 Debt Service	12,230.00	0.00	12,230.00	0.0%
594 Capital Expenditures				
595 30 63 00	168,000.00	0.00	168,000.00	0.0%
IMPROVEMENTS				
595 30 65 00	0.00	0.00	0.00	0.0%
CONSTRUCTION				
595 43 64 00	1,600.00	0.00	1,600.00	0.0%
MACHINERY & EQUIPMENT				
594 Capital Expenditures	169,600.00	0.00	169,600.00	0.0%
597 Interfund Transfers				
597 01 55 01	15,250.00	0.00	15,250.00	0.0%
TRANS OUT TO 317 PW BLDG RSV				
597 01 55 12	6,000.00	0.00	6,000.00	0.0%
TRANS OUT TO 312 PW EQUIP RSV				
597 Interfund Transfers	21,250.00	0.00	21,250.00	0.0%
999 Ending Balance				
508 10 01 01	0.00	0.00	0.00	0.0%
ENDING FUND BALANCE				
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	1,168,490.00	0.00	1,168,490.00	0.0%
Fund Excess/(Deficit):	1,392,261.00	0.00		

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107 Lodging Tax Reserve Fund 01/01/2024 To: 12/31/2024

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 31 00 07 BEG BALANCE-RESTRICTED-LTAC	816,055.00	0.00	816,055.00	0.0%
308 Beginning Balances	816,055.00	0.00	816,055.00	0.0%
310 Taxes				
313 31 00 00 MOTEL/HOTEL TRANSIENT TAX	323,720.00	0.00	323,720.00	0.0%
310 Taxes	323,720.00	0.00	323,720.00	0.0%
360 Miscellaneous Revenue				
361 11 01 07 INTEREST & OTHER EARNINGS	7,999.00	0.00	7,999.00	0.0%
360 Miscellaneous Revenue	7,999.00	0.00	7,999.00	0.0%
Fund Revenues:	1,147,774.00	0.00	1,147,774.00	0.0%

Expenditures	Amt Budgeted	Expenditures	Remaining	
514 Finance				
557 30 12 07 Community Services - OT	0.00	0.00	0.00	0.0%
557 30 20 07 Community Services - PERSONNEL BENEFITS	0.00	0.00	0.00	0.0%
557 30 31 00 OFFICE & OPERATING SUPPLIES	0.00	0.00	0.00	0.0%
557 30 31 01 SUPPLIES-GRANT J HUNT	5,000.00	0.00	5,000.00	0.0%
557 30 31 02 SUPPLIES-SOZO SPORTS	0.00	0.00	0.00	0.0%
557 30 31 03 SUPPLIES-SPORTS COMMISSION	5,000.00	0.00	5,000.00	0.0%
557 30 31 04 MAIN ST SIGN - AG MUSEUM	0.00	0.00	0.00	0.0%
557 30 31 06 SUPPLIES-STATE FAIR PARK	39,200.00	0.00	39,200.00	0.0%
557 30 41 00 YAKIMA VALLEY TOURISM	44,000.00	0.00	44,000.00	0.0%
557 30 41 01 PROF SERVICES-GRANT J HUNT	50,000.00	0.00	50,000.00	0.0%
557 30 41 03 ADMIN SVC CHG TO C.E.	6,978.00	0.00	6,978.00	0.0%
557 30 41 05 PROF SERVICES-CHAMBER OF COMM SPEAKER	0.00	0.00	0.00	0.0%
557 30 41 06 ADMINISTRATOR SALARIES-AG MUSEUM	0.00	0.00	0.00	0.0%
557 30 41 07 YAKIMA VALLEY SPORTS COMMISSION	0.00	0.00	0.00	0.0%
557 30 41 10 PROF SERVICES-WIAA STATE BASKETBALL	0.00	0.00	0.00	0.0%
557 30 41 11 PROF SERVICES-SOZO SPORTS	22,500.00	0.00	22,500.00	0.0%
557 30 41 12 YAKIMA AIRPORT CONTRIBUTION	0.00	0.00	0.00	0.0%
557 30 42 00 COMMUNICATION	0.00	0.00	0.00	0.0%
557 30 43 00 TRAVEL- YAK VALLEY SPORTS COMM	0.00	0.00	0.00	0.0%
557 30 43 01 TRAVEL-GRANT J HUNT	2,000.00	0.00	2,000.00	0.0%
557 30 44 00 ADVERTISING-YAK VALLEY SPORTS COMM	65,000.00	0.00	65,000.00	0.0%
557 30 44 05 ADVERTISING-PIONEER POWER SHOW	0.00	0.00	0.00	0.0%
557 30 44 09 SOZO SPORTS ADVERTISING	0.00	0.00	0.00	0.0%
557 30 47 00 PUBLIC UTILITIES	0.00	0.00	0.00	0.0%
557 30 49 00 MISCELLANEOUS	0.00	0.00	0.00	0.0%
557 30 49 01 BUS DEVEL FUND (CONTINGENCY)	0.00	0.00	0.00	0.0%
571 00 10 00 SALARIES & WAGES-AG MUSEUM	0.00	0.00	0.00	0.0%
571 00 31 07 SUPPLIES-AG MUSEUM	0.00	0.00	0.00	0.0%
571 00 32 00 FUEL-AG MUSEUM	0.00	0.00	0.00	0.0%
571 00 41 02 PROF SVCS-AG MUSEUM	0.00	0.00	0.00	0.0%

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107 Lodging Tax Reserve Fund

01/01/2024 To: 12/31/2024

Expenditures	Amt Budgeted	Expenditures	Remaining	
514 Finance				
571 00 42 00	COMMUNICATION-AG MUSEUM	0.00	0.00	0.00 0.0%
571 00 43 00	TRAVEL-AG MUSEUM	0.00	0.00	0.00 0.0%
571 00 44 00	ADVERTISING-AG MUSEUM	0.00	0.00	0.00 0.0%
571 00 47 00	UTILITIES-AG MUSEUM	25,000.00	0.00	25,000.00 0.0%
571 00 47 01	IRRIGATION-AG MUSEUM	0.00	0.00	0.00 0.0%
571 00 48 00	REPAIRS & MAINT-AG MUSEUM	0.00	0.00	0.00 0.0%
571 00 49 00	MISCELLANEOUS-AG MUSEUM	0.00	0.00	0.00 0.0%
571 10 41 00	PROF SVCS-AG MUSEUM	100,000.00	0.00	100,000.00 0.0%
571 10 44 00	ADVERTISING - VALLEY MALL	3,000.00	0.00	3,000.00 0.0%
571 10 44 01	ADVERTISING - VINTIQUES CAR CLUB	3,500.00	0.00	3,500.00 0.0%
571 20 31 07	SUPPLIES	0.00	0.00	0.00 0.0%
571 20 42 07	COMMUNICATON	0.00	0.00	0.00 0.0%
571 20 44 07	ADVERTISING	0.00	0.00	0.00 0.0%
571 20 49 00	PAY PAL FEE	0.00	0.00	0.00 0.0%
571 20 49 07	MISCELLANEOUS	0.00	0.00	0.00 0.0%
591 73 70 09	SBITA TECH LEASE - COMMUNITY EVENTS	0.00	0.00	0.00 0.0%
594 59 63 00	IMPROVEMENTS-AG MUSEUM	0.00	0.00	0.00 0.0%
514 Finance		371,178.00	0.00	371,178.00 0.0%
999 Ending Balance				
508 31 01 07	END BALANCE-RESTRICTED-LTAC	0.00	0.00	0.00 0.0%
999 Ending Balance		0.00	0.00	0.00 0.0%
Fund Expenditures:		371,178.00	0.00	371,178.00 0.0%
Fund Excess/(Deficit):		776,596.00	0.00	

2024 BUDGET POSITION

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108 Tourism Promotion Area Fund

01/01/2024 To: 12/31/2024

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 31 00 08 BEG BALANCE-RESTRICTED-TPA	286,007.00	0.00	286,007.00	0.0%
308 Beginning Balances	286,007.00	0.00	286,007.00	0.0%
310 Taxes				
345 60 01 08 TOURISM PROMOTION AREA ASSESS	261,398.00	0.00	261,398.00	0.0%
310 Taxes	261,398.00	0.00	261,398.00	0.0%
360 Miscellaneous Revenue				
361 11 00 00 INVESTMENT INTEREST	5,915.00	0.00	5,915.00	0.0%
361 41 08 00 TOURISM INTERST	1,365.00	0.00	1,365.00	0.0%
367 11 01 08 CONTRIBUTIONS & DONATIONS	0.00	0.00	0.00	0.0%
360 Miscellaneous Revenue	7,280.00	0.00	7,280.00	0.0%
Fund Revenues:	554,685.00	0.00	554,685.00	0.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
514 Finance				
508 31 01 08 END BALANCE-RESTRICTED-TPA	0.00	0.00	0.00	0.0%
557 30 12 08 OVERTIME	0.00	0.00	0.00	0.0%
557 30 20 08 PERSONNEL BENEFITS	0.00	0.00	0.00	0.0%
557 30 31 08 OFFICE & OPERATING SUPPLIES	0.00	0.00	0.00	0.0%
557 30 41 04 ADMIN SVC CHG TO C.E.	6,978.00	0.00	6,978.00	0.0%
557 30 41 08 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.0%
557 30 41 09 PROF SVCS - MAIN STREET SIGN	5,000.00	0.00	5,000.00	0.0%
557 30 43 08 TRAVEL	0.00	0.00	0.00	0.0%
557 30 44 01 ADVERTISING-STATE FAIR PARK SALES PERSON	0.00	0.00	0.00	0.0%
557 30 44 02 ADVERTISING-SPORTS COMM WIAA BID FEES	5,000.00	0.00	5,000.00	0.0%
557 30 44 03 ADVERTISING-AG MUSEUM	5,000.00	0.00	5,000.00	0.0%
557 30 44 08 ADVERTISING-YAK VALLEY TOURISM	137,389.00	0.00	137,389.00	0.0%
557 30 44 10 ADVERTISING-GRANT J HUNT	9,600.00	0.00	9,600.00	0.0%
557 30 44 11 ADVERTISING-STATE FAIR PARK	13,300.00	0.00	13,300.00	0.0%
557 30 44 12 ADVERTISING-SOZO SPORTS	2,500.00	0.00	2,500.00	0.0%
557 30 44 13 ADVERTISING-SPORTS COMM	15,000.00	0.00	15,000.00	0.0%
557 30 44 14 ADVERTISING-GENERAL (LTAC MEETINGS)	5,000.00	0.00	5,000.00	0.0%
557 30 44 15 ADVERTISING-VINTIQUES OF YAKIMA	0.00	0.00	0.00	0.0%
557 30 44 16 ADVERTISING-UNION GAP TRAVEL GUIDE	0.00	0.00	0.00	0.0%
557 30 44 20 ADVERTISING - VALLEY MALL	2,000.00	0.00	2,000.00	0.0%
557 30 44 21 ADVERTISING - VINTIQUES CAR CLUB	4,000.00	0.00	4,000.00	0.0%
557 30 44 22 ADVERTISING - CHAMBER OF COMMERCE	2,500.00	0.00	2,500.00	0.0%
594 57 01 08 UG TRAVEL GUIDE	2,743.00	0.00	2,743.00	0.0%
514 Finance	216,010.00	0.00	216,010.00	0.0%
Fund Expenditures:	216,010.00	0.00	216,010.00	0.0%

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108 Tourism Promotion Area Fund

01/01/2024 To: 12/31/2024

Fund Excess/(Deficit):	338,675.00	0.00
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109 Contingency Fund - "Agility Fund"

01/01/2024 To: 12/31/2024

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 91 00 09 BEG BALANCE-UNASSIGNED-CONTINGENCY COSTS	213,518.00	0.00	213,518.00	0.0%
308 Beginning Balances	213,518.00	0.00	213,518.00	0.0%
360 Miscellaneous Revenue				
361 11 01 09 INTEREST & OTHER EARNINGS	2,089.00	0.00	2,089.00	0.0%
360 Miscellaneous Revenue	2,089.00	0.00	2,089.00	0.0%
Fund Revenues:	215,607.00	0.00	215,607.00	0.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
511 Legislative				
511 60 48 09 REPAIRS & MAINTENANCE	0.00	0.00	0.00	0.0%
511 Legislative	0.00	0.00	0.00	0.0%
597 Interfund Transfers				
597 00 55 00 TRANSFER OUT TO 001 C.E.	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%
999 Ending Balance				
508 91 01 09 END BALANCE-UNASSIGNED-CONTINGENCY COST	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	215,607.00	0.00		

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110 Craft Night Reserve Fund 01/01/2024 To: 12/31/2024

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 51 00 10 BEG BALANCE-ASSIGNED-SR CRAFT NIGHT	1,245.00	0.00	1,245.00	0.0%
308 Beginning Balances	1,245.00	0.00	1,245.00	0.0%
360 Miscellaneous Revenue				
361 11 01 10 INTEREST & OTHER EARNINGS	0.00	0.00	0.00	0.0%
360 Miscellaneous Revenue	0.00	0.00	0.00	0.0%
Fund Revenues:	1,245.00	0.00	1,245.00	0.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
514 Finance				
572 20 31 00 CRAFT NIGHT SUPPLIES	1,245.00	0.00	1,245.00	0.0%
514 Finance	1,245.00	0.00	1,245.00	0.0%
999 Ending Balance				
508 51 01 10 END BALANCE-ASSIGNED-CRAFT NIGHT COSTS	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	1,245.00	0.00	1,245.00	0.0%
Fund Excess/(Deficit):	0.00	0.00		

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111 Library & Community Center Fund 01/01/2024 To: 12/31/2024

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 31 00 11 BEG BALANCE-RESTRICTED-LIBRARY & COMM CENTER	0.00	0.00	0.00	0.0%
308 Beginning Balances	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues				
333 11 00 43 CDBG DOC GRANT - LIBRARY & COMMUNITY CENTER	0.00	0.00	0.00	0.0%
333 11 00 50 CDBG GRANT - LIBRARY & COMMUNITY CENTER	563,287.00	0.00	563,287.00	0.0%
337 00 00 50 YAKIMA COUNTY ARPA GRANT - LIBRARY & COMMUNITY CENTER	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues	563,287.00	0.00	563,287.00	0.0%
360 Miscellaneous Revenue				
361 11 01 11 INTEREST & OTHER EARNINGS	0.00	0.00	0.00	0.0%
360 Miscellaneous Revenue	0.00	0.00	0.00	0.0%
575 Cultural & Recreational Fac				
334 04 20 11 DEPT OF COMMERCE STATE GRANT-LIBRARY/COMM CTR	1,815,188.00	0.00	1,815,188.00	0.0%
575 Cultural & Recreational Fac	1,815,188.00	0.00	1,815,188.00	0.0%
Fund Revenues:	2,378,475.00	0.00	2,378,475.00	0.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
575 Cultural & Recreational Fac				
508 31 01 11 END BALANCE-RESTRICTED0-LIBRARY & COMM CENTER	0.00	0.00	0.00	0.0%
575 50 31 00 LIBRARY/COMM CENTER - SUPPLIES	0.00	0.00	0.00	0.0%
575 50 44 00 LIBRARY/COMM CENTER-ADVERTIZING	0.00	0.00	0.00	0.0%
594 57 41 43 LIBRARY/COMM CENTER-DESIGN/ENGINEERING	75,000.00	0.00	75,000.00	0.0%
594 72 60 43 LIBRARY/COMM CENTER-CONSTRUCTION	1,270,000.00	0.00	1,270,000.00	0.0%
575 Cultural & Recreational Fac	1,345,000.00	0.00	1,345,000.00	0.0%
594 Capital Expenditures				
594 10 41 43 LIBRARY/COMM CENTER-PROF SERVICES	0.00	0.00	0.00	0.0%
594 10 41 50 YAK COUNTY ARPA-PROF SERVICES	0.00	0.00	0.00	0.0%
594 10 41 51 CDBG - PROF SERVICES	0.00	0.00	0.00	0.0%
594 10 44 00 LIBRARY/COM CENTER - ADVERTISING	110,924.00	0.00	110,924.00	0.0%
594 57 41 50 YAK COUNTY ARPA-DESIGN/ENGINEERING	0.00	0.00	0.00	0.0%
594 57 41 51 CDBG - DESIGN/ENGINEERING	0.00	0.00	0.00	0.0%
594 72 60 50 YAK COUNTY ARPA-CONSTRUCTION	0.00	0.00	0.00	0.0%
594 72 60 51 CDBG - CONSTRUCTION	0.00	0.00	0.00	0.0%

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111 Library & Community Center Fund

01/01/2024 To: 12/31/2024

Expenditures	Amt Budgeted	Expenditures	Remaining	
594 Capital Expenditures				
594 Capital Expenditures	110,924.00	0.00	110,924.00	0.0%
Fund Expenditures:	1,455,924.00	0.00	1,455,924.00	0.0%
Fund Excess/(Deficit):	922,551.00	0.00		

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114 Seniors Activity Fund		01/01/2024 To: 12/31/2024			
Revenues	Amt Budgeted	Revenues	Remaining		
308 Beginning Balances					
308 51 00 14	BEG BALANCE-ASSIGNED-SR CITIZEN ACTIVITY	13,059.00	0.00	13,059.00	0.0%
308 Beginning Balances		13,059.00	0.00	13,059.00	0.0%
330 Intergovernmental Revenues					
332 92 10 14	CARES ACT - COVID-19 REIMB- SENIOR ACTIVITY	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues		0.00	0.00	0.00	0.0%
360 Miscellaneous Revenue					
361 11 01 14	INTEREST & OTHER EARNINGS	33.00	0.00	33.00	0.0%
362 00 01 14	5% ACTIVITIES BLDG RNTL FOR SC	1,508.00	0.00	1,508.00	0.0%
367 11 01 14	CONTRIBUTIONS & DONATIONS	0.00	0.00	0.00	0.0%
360 Miscellaneous Revenue		1,541.00	0.00	1,541.00	0.0%
397 Interfund Transfers					
397 00 01 14	TRANSFER-IN FROM C.E. (001)	0.00	0.00	0.00	0.0%
397 Interfund Transfers		0.00	0.00	0.00	0.0%
Fund Revenues:		14,600.00	0.00	14,600.00	0.0%
Expenditures	Amt Budgeted	Expenditures	Remaining		
576 Park Facilities					
571 21 31 14	SUPPLIES-SENIOR CENTER	0.00	0.00	0.00	0.0%
571 21 41 14	PROF SVC - SENIOR CENTER	0.00	0.00	0.00	0.0%
571 21 44 14	ADVERTISEMENT - SR CTR	0.00	0.00	0.00	0.0%
576 Park Facilities		0.00	0.00	0.00	0.0%
999 Ending Balance					
508 10 01 14	ENDING FUND BALANCE	0.00	0.00	0.00	0.0%
999 Ending Balance		0.00	0.00	0.00	0.0%
Fund Expenditures:		0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):		14,600.00	0.00		

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123 Criminal Justice Fund 01/01/2024 To: 12/31/2024

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 31 00 23 BEG BALANCE - RESTRICTED -CRIMINAL JUSTICE COSTS	1,314,976.00	0.00	1,314,976.00	0.0%
308 Beginning Balances	1,314,976.00	0.00	1,314,976.00	0.0%
310 Taxes				
313 15 00 00 PUBLIC SAFETY ADD'L SALES TAX	232,945.00	0.00	232,945.00	0.0%
313 71 00 00 LOCAL CRIMINAL JUSTICE	125,960.00	0.00	125,960.00	0.0%
310 Taxes	358,905.00	0.00	358,905.00	0.0%
330 Intergovernmental Revenues				
331 16 01 23 DEPT OF JUSTICE - BPV PROGRAM	0.00	0.00	0.00	0.0%
335 04 01 00 ONE-TIME CRIMINAL JUSTICE STATE ALLOCATION FOR NEW LEGIS MANDATES	0.00	0.00	0.00	0.0%
336 06 20 00 CRIM. JUSTICE-HIGH CRIME	12,682.00	0.00	12,682.00	0.0%
336 06 21 00 CRIM. JUSTICE-POPULATION	2,401.00	0.00	2,401.00	0.0%
336 06 26 00 CRIMINAL JUSTICE - SPECIAL PROGRAMS	8,391.00	0.00	8,391.00	0.0%
336 06 51 00 DUI/OTHER CRIMINAL JUSTICE ASSISTANCE	538.00	0.00	538.00	0.0%
330 Intergovernmental Revenues	24,012.00	0.00	24,012.00	0.0%
360 Miscellaneous Revenue				
361 11 01 23 INTEREST & OTHER EARNINGS	18,387.00	0.00	18,387.00	0.0%
361 30 01 23 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%
369 91 01 23 OTHER MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.0%
360 Miscellaneous Revenue	18,387.00	0.00	18,387.00	0.0%
Fund Revenues:	1,716,280.00	0.00	1,716,280.00	0.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
521 Law Enforcement				
521 22 10 23 CJ SALARIES & WAGES	0.00	0.00	0.00	0.0%
521 22 11 23 CJ DEDUCTION CLEARING	0.00	0.00	0.00	0.0%
521 22 12 23 CJ OVERTIME	0.00	0.00	0.00	0.0%
521 22 20 23 CJ PERSONNEL BENEFITS	0.00	0.00	0.00	0.0%
521 22 21 23 CJ UNIFORMS & EQUIP	80,000.00	0.00	80,000.00	0.0%
521 22 31 23 CJ SUPPLIES	0.00	0.00	0.00	0.0%
521 22 32 23 CJ FUEL	0.00	0.00	0.00	0.0%
521 22 41 23 CJ PROFESSIONAL SVC	20,000.00	0.00	20,000.00	0.0%
521 22 48 23 CJ REPAIRS & MAINT	0.00	0.00	0.00	0.0%
521 92 49 23 CJ MISCELLANEOUS	0.00	0.00	0.00	0.0%
523 20 41 01 INTERGOVERNMENTAL PROFESSIONAL SERVICES	0.00	0.00	0.00	0.0%
581 20 00 23 Interfund Loan Disbursements - Intergovernmental Loans	0.00	0.00	0.00	0.0%
591 21 70 23 CIVIC CAMPUS DEBT - PRINCIPLE	120,902.00	0.00	120,902.00	0.0%
592 21 80 23 CIVIC CAMPUS DEBT- POLICE - INTEREST	131,862.00	0.00	131,862.00	0.0%
594 21 62 01 POLICE DEPT BUILDING RESERVE FU ND	110,000.00	0.00	110,000.00	0.0%

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123 Criminal Justice Fund		01/01/2024 To: 12/31/2024			
Expenditures	Amt Budgeted	Expenditures	Remaining		
521 Law Enforcement					
594 21 64 02	BODY CAMERA EQUIPMENT	37,000.00	0.00	37,000.00	0.0%
594 21 64 03	FLOCK CAMERA SYSTEM	38,000.00	0.00	38,000.00	0.0%
594 21 64 23	MACHINERY & EQUIPMENT	200,000.00	0.00	200,000.00	0.0%
521 Law Enforcement		737,764.00	0.00	737,764.00	0.0%
594 Capital Expenditures					
594 21 62 23	CAPITAL EXPENDITURES - BUILDINGS & STRUCTURES	188,321.00	0.00	188,321.00	0.0%
594 21 70 66	AXON ENTERPRISE - INSTALL PURCH-BODY CAMERAS/TASERS	0.00	0.00	0.00	0.0%
594 Capital Expenditures		188,321.00	0.00	188,321.00	0.0%
999 Ending Balance					
508 31 01 23	ENDING BALANCE BALANCE - RESTRICTED -CRIMINAL JUSTICE COSTS	0.00	0.00	0.00	0.0%
999 Ending Balance		0.00	0.00	0.00	0.0%
Fund Expenditures:		926,085.00	0.00	926,085.00	0.0%
Fund Excess/(Deficit):		790,195.00	0.00		

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126 Crime Prevention Assessment Fund

01/01/2024 To: 12/31/2024

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 91 00 26 BEG BALANCE-UNASSIGNED-CRIME PREVENTION COSTS	52,064.00	0.00	52,064.00	0.0%
308 Beginning Balances	52,064.00	0.00	52,064.00	0.0%
350 Fines & Forfeitures				
355 80 01 26 OTHER CRIMINAL TRAFFIC MISDEMEANOR	199.00	0.00	199.00	0.0%
356 50 01 26 INVESTIGATIVE ASSESSMENT	1,625.00	0.00	1,625.00	0.0%
350 Fines & Forfeitures	1,824.00	0.00	1,824.00	0.0%
360 Miscellaneous Revenue				
361 11 01 26 INTEREST & OTHER EARNINGS	855.00	0.00	855.00	0.0%
361 18 01 26 INVESTMENT SERVICE FEE	0.00	0.00	0.00	0.0%
360 Miscellaneous Revenue	855.00	0.00	855.00	0.0%
Fund Revenues:	54,743.00	0.00	54,743.00	0.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
521 Law Enforcement				
521 30 12 26 OVERTIME	8,000.00	0.00	8,000.00	0.0%
521 30 31 26 SUPPLIES	1,000.00	0.00	1,000.00	0.0%
521 30 41 26 PROFESSIONAL SERVICES	3,000.00	0.00	3,000.00	0.0%
521 30 44 26 ADVERTISING	1,500.00	0.00	1,500.00	0.0%
521 Law Enforcement	13,500.00	0.00	13,500.00	0.0%
999 Ending Balance				
508 51 01 26 END BALANCE-ASSIGNED-CRIME PREVENTION COSTS	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	13,500.00	0.00	13,500.00	0.0%
Fund Excess/(Deficit):	41,243.00	0.00		

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127 Commute Trip Reduction Fund 01/01/2024 To: 12/31/2024

Revenues	Amt Budgeted	Revenues	Remaining		
308 Beginning Balances					
308 51 00 27	BEG BALANCE-ASSIGNED-COMMUTE TRIP REDUCTION	3,025.00	0.00	3,025.00	0.0%
308 Beginning Balances		3,025.00	0.00	3,025.00	0.0%
360 Miscellaneous Revenue					
361 11 01 27	INTEREST & OTHER EARNINGS	4.00	0.00	4.00	0.0%
360 Miscellaneous Revenue		4.00	0.00	4.00	0.0%
Fund Revenues:		3,029.00	0.00	3,029.00	0.0%
Expenditures	Amt Budgeted	Expenditures	Remaining		
513 Executive					
513 10 31 27	SUPPLIES	100.00	0.00	100.00	0.0%
513 Executive		100.00	0.00	100.00	0.0%
576 Park Facilities					
513 10 42 27	COMMUNICATION	0.00	0.00	0.00	0.0%
576 Park Facilities		0.00	0.00	0.00	0.0%
999 Ending Balance					
508 51 01 27	END BALANCE-ASSIGNED-COMM TRIP REDUCTION COSTS	0.00	0.00	0.00	0.0%
999 Ending Balance		0.00	0.00	0.00	0.0%
Fund Expenditures:		100.00	0.00	100.00	0.0%
Fund Excess/(Deficit):		2,929.00	0.00		

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128 Transit System Fund 01/01/2024 To: 12/31/2024

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 31 00 28 BEG BALANCE-RESTRICTED-TRANSIT COSTS	5,354,215.00	0.00	5,354,215.00	0.0%
308 Beginning Balances	5,354,215.00	0.00	5,354,215.00	0.0%
310 Taxes				
313 21 00 00 PUBLIC TRANSPORTATION TAX %2/10	1,470,089.00	0.00	1,470,089.00	0.0%
310 Taxes	1,470,089.00	0.00	1,470,089.00	0.0%
330 Intergovernmental Revenues				
334 03 60 01 WSDOT-PARATRANSIT/SPECIAL NEEDS FORMULA GRANT	9,267.00	0.00	9,267.00	0.0%
334 03 60 02 WA ST DOT STATE TRANSIT OPERATING GRANT	38,533.00	0.00	38,533.00	0.0%
334 06 90 28 TRANSIT OPERATING	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues	47,800.00	0.00	47,800.00	0.0%
360 Miscellaneous Revenue				
361 11 01 28 INTEREST & OTHER EARNINGS	62,572.00	0.00	62,572.00	0.0%
361 30 01 28 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%
361 41 01 28 SALES INTEREST	3,355.00	0.00	3,355.00	0.0%
369 91 01 28 MISC REVENUE	0.00	0.00	0.00	0.0%
360 Miscellaneous Revenue	65,927.00	0.00	65,927.00	0.0%
380 Non Revenues				
361 40 21 00 INTERFUND INTEREST RECEIVED	0.00	0.00	0.00	0.0%
381 20 00 28 INTERFUND LOAN INTEREST	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.0%
390 Other Revenues				
381 20 01 28 INTERFUND LOAN PROC	0.00	0.00	0.00	0.0%
390 Other Revenues	0.00	0.00	0.00	0.0%
397 Interfund Transfers				
397 01 55 26 TRANS IN-124-REG BELTWAY LOAN REPAY	160,000.00	0.00	160,000.00	0.0%
397 Interfund Transfers	160,000.00	0.00	160,000.00	0.0%
Fund Revenues:	7,098,031.00	0.00	7,098,031.00	0.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
547 Transit Systems & Railroads				
547 10 10 00 SALARIES & WAGES	124,587.00	0.00	124,587.00	0.0%
547 10 12 00 OVERTIME	500.00	0.00	500.00	0.0%
547 10 20 00 PERSONNEL BENEFITS	63,058.00	0.00	63,058.00	0.0%

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128 Transit System Fund

01/01/2024 To: 12/31/2024

Expenditures	Amt Budgeted	Expenditures	Remaining	
547 Transit Systems & Railroads				
547 10 21 00 UNIFORMS & EQUIPMENT	1,000.00	0.00	1,000.00	0.0%
547 10 31 00 OFFICE & OPERATING SUPPLIES	3,100.00	0.00	3,100.00	0.0%
547 10 32 00 FUEL CONSUMED	1,400.00	0.00	1,400.00	0.0%
547 10 35 00 SMALL TOOLS & MINOR EQUIPMENT	1,000.00	0.00	1,000.00	0.0%
547 10 37 00 EQUIPMENT MAINTENANCE MATERIAL	0.00	0.00	0.00	0.0%
547 10 41 00 PROFESSIONAL SERVICES	2,800.00	0.00	2,800.00	0.0%
547 10 41 01 ADMIN SVC CHG TO C.E.	31,376.00	0.00	31,376.00	0.0%
547 10 41 02 INTERGOVERNMENTAL PROFESSIONAL SERVICES	100.00	0.00	100.00	0.0%
547 10 41 03 CIVIC CAMPUS JANITORIAL-TRANSIT	646.00	0.00	646.00	0.0%
547 10 41 04 IT SERVICES	1,194.00	0.00	1,194.00	0.0%
547 10 42 00 COMMUNICATION	0.00	0.00	0.00	0.0%
547 10 43 00 TRAVEL	500.00	0.00	500.00	0.0%
547 10 44 00 ADVERTISING	9,600.00	0.00	9,600.00	0.0%
547 10 46 00 WCIA INSURANCE	6,938.00	0.00	6,938.00	0.0%
547 10 47 00 UTILITIES	0.00	0.00	0.00	0.0%
547 10 47 01 CIVIC CAMPUS UTILITIES-TRANSIT	649.00	0.00	649.00	0.0%
547 10 48 00 REPAIRS & MAINTENANCE	2,900.00	0.00	2,900.00	0.0%
547 10 48 01 CIVIC CAMPUS MAINTENANCE-TRANSIT	321.00	0.00	321.00	0.0%
547 10 49 00 TRANSIT SERVICE PAYMENT	999,900.00	0.00	999,900.00	0.0%
547 10 49 28 TRANSIT - MISC	0.00	0.00	0.00	0.0%
547 Transit Systems & Railroads	1,251,569.00	0.00	1,251,569.00	0.0%
580 Non Expenditures				
581 10 00 26 INTERFUND LOAN TO 305-REGIONAL BELTWAY	797,000.00	0.00	797,000.00	0.0%
580 Non Expenditures	797,000.00	0.00	797,000.00	0.0%
591 Debt Service				
591 47 70 09 SBITA TECH LEASE - TRANSIT	500.00	0.00	500.00	0.0%
591 47 70 28 CIVIC CAMPUS DEBT - PRINCIPLE	2,588.00	0.00	2,588.00	0.0%
592 47 80 28 CIVIC CAMPUS DEBT - INTEREST	2,647.00	0.00	2,647.00	0.0%
591 Debt Service	5,735.00	0.00	5,735.00	0.0%
594 Capital Expenditures				
595 63 63 28 OTHER IMPROVEMENTS	15,000.00	0.00	15,000.00	0.0%
595 63 64 00 MACHINERY & EQUIPMENT	3,700.00	0.00	3,700.00	0.0%
595 64 00 30 REGIONAL BELTWAY BUS STOP IMPROVEMENT	40,000.00	0.00	40,000.00	0.0%
595 64 64 32 MAIN ST PEDESTRIAN CROSSING IMPR	102,387.00	0.00	102,387.00	0.0%
594 Capital Expenditures	161,087.00	0.00	161,087.00	0.0%
597 Interfund Transfers				
597 00 01 21 TRANSFER OUT TO 121 ST DEVL RESERVE	0.00	0.00	0.00	0.0%
597 00 03 05 TRANSFER OUT TO 305 REGIONAL BELTWAY	0.00	0.00	0.00	0.0%
597 00 55 12 TRANS OUT TO 112 PW EQUIP RSV	2,000.00	0.00	2,000.00	0.0%

2024 BUDGET POSITION

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128 Transit System Fund 01/01/2024 To: 12/31/2024

Expenditures	Amt Budgeted	Expenditures	Remaining	
597 Interfund Transfers				
597 00 55 17 TRANS OUT TO 117 PW BLDG RSV	15,250.00	0.00	15,250.00	0.0%
597 Interfund Transfers	17,250.00	0.00	17,250.00	0.0%
999 Ending Balance				
508 10 01 28 ENDING FUND BALANCE	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	2,232,641.00	0.00	2,232,641.00	0.0%
Fund Excess/(Deficit):	4,865,390.00	0.00		

2024 BUDGET POSITION

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130 Community Policing Fund 01/01/2024 To: 12/31/2024

	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 51 00 30	BEG BALANCE-ASSIGNED-COMMUNITY POLICING COSTS	20,136.00	0.00	20,136.00	0.0%
308 Beginning Balances		20,136.00	0.00	20,136.00	0.0%

360 Miscellaneous Revenue

361 11 01 30	INTEREST & OTHER EARNINGS	476.00	0.00	476.00	0.0%
367 11 00 30	SUMMER YOUTH PROGRAM DONATIONS	0.00	0.00	0.00	0.0%
367 11 01 30	CONTRIBUTIONS & DONATIONS	0.00	0.00	0.00	0.0%
367 11 02 30	CHRISTMAS MEALS DONATION	0.00	0.00	0.00	0.0%
360 Miscellaneous Revenue		476.00	0.00	476.00	0.0%

397 Interfund Transfers

397 01 23 00	TRANS IN FROM 123 CRIMINAL JUSTICE	0.00	0.00	0.00	0.0%
397 01 30 01	TRANS IN FROM 001- NAT'L NIGHT OUT	0.00	0.00	0.00	0.0%
397 Interfund Transfers		0.00	0.00	0.00	0.0%

Fund Revenues:	20,612.00	0.00	20,612.00	0.0%
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	Amt Budgeted	Expenditures	Remaining	
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521 Law Enforcement

521 30 10 30	SALARIES & WAGES	0.00	0.00	0.00	0.0%
521 30 12 30	OVERTIME	1,000.00	0.00	1,000.00	0.0%
521 30 20 30	PERSONNEL BENEFITS	0.00	0.00	0.00	0.0%
521 30 21 30	UNIFORMS & EQUIPMENT	0.00	0.00	0.00	0.0%
521 30 31 30	SUPPLIES	2,000.00	0.00	2,000.00	0.0%
521 30 31 31	COLD WEATHER DONATION	0.00	0.00	0.00	0.0%
521 30 41 01	PROFESSIONAL SERVICES	2,500.00	0.00	2,500.00	0.0%
521 30 43 30	TRAVEL	0.00	0.00	0.00	0.0%
521 30 44 00	ADVERTISING	0.00	0.00	0.00	0.0%
521 30 45 00	RENTALS & LEASES (TEMP RENTALS - BOUNCE HOUSES)	3,000.00	0.00	3,000.00	0.0%
521 30 45 30	SBITA TECH LEASE - COMMUNITY POLICING	0.00	0.00	0.00	0.0%
521 30 48 30	REPAIRS & MAINTENANCE	0.00	0.00	0.00	0.0%
521 30 49 01	EXTERNAL TAXES	0.00	0.00	0.00	0.0%
521 30 49 30	MISCELLANEOUS	0.00	0.00	0.00	0.0%
571 22 41 30	SUMMER YOUTH PROGRAM PROFESSIONAL SVC	0.00	0.00	0.00	0.0%
594 21 65 30	CAPITAL EXPENDITURES	0.00	0.00	0.00	0.0%
597 00 55 30	INTERFUND SUBSIDIES	0.00	0.00	0.00	0.0%
597 01 23 00	TRANS IN FROM 123 CRIMINAL JUSTICE	0.00	0.00	0.00	0.0%
521 Law Enforcement		8,500.00	0.00	8,500.00	0.0%

591 Debt Service

591 30 70 09	SBITA TECH LEASE - COMMUNITY POLICING	0.00	0.00	0.00	0.0%
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130 Community Policing Fund 01/01/2024 To: 12/31/2024

Expenditures	Amt Budgeted	Expenditures	Remaining	
591 Debt Service				
591 Debt Service	0.00	0.00	0.00	0.0%
999 Ending Balance				
508 51 01 30 END BALANCE-ASSIGNED-COMMUNITY POLICING COSTS	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	8,500.00	0.00	8,500.00	0.0%
Fund Excess/(Deficit):	12,112.00	0.00		

2024 BUDGET POSITION

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131 Drug Seizure Forfeiture Fund

01/01/2024 To: 12/31/2024

Revenues	Amt Budgeted	Revenues	Remaining	
360 Miscellaneous Revenue				
361 11 01 31 INTEREST & OTHER EARNINGS	0.00	0.00	0.00	0.0%
367 00 01 31 CONTRIBUTIONS & DONATIONS	500.00	0.00	500.00	0.0%
369 30 01 31 FORFEITED PROPERTY	0.00	0.00	0.00	0.0%
360 Miscellaneous Revenue	500.00	0.00	500.00	0.0%
397 Interfund Transfers				
397 00 01 00 TRANSFER IN - CURRENT EXP.	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Revenues:	500.00	0.00	500.00	0.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
521 Law Enforcement				
521 30 21 31 UNIFORMS & EQUIPMENT	500.00	0.00	500.00	0.0%
521 30 42 31 COMMUNICATION	0.00	0.00	0.00	0.0%
521 30 49 31 MISCELLANEOUS	0.00	0.00	0.00	0.0%
521 Law Enforcement	500.00	0.00	500.00	0.0%
999 Ending Balance				
508 51 01 31 END BALANCE-ASSIGNED-DRUG ENFORCEMENT	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	500.00	0.00	500.00	0.0%
Fund Excess/(Deficit):	0.00	0.00		

2024 BUDGET POSITION

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132 Community Events Fund 01/01/2024 To: 12/31/2024

Revenues	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 51 00 32 BEG BALANCE-ASSIGNED- OTD COSTS	4,759.00	0.00	4,759.00	0.0%
308 Beginning Balances	4,759.00	0.00	4,759.00	0.0%

360 Miscellaneous Revenue

361 11 01 32 INTEREST & OTHER EARNINGS	0.00	0.00	0.00	0.0%
369 91 01 32 OTHER MISC REVENUE	0.00	0.00	0.00	0.0%
360 Miscellaneous Revenue	0.00	0.00	0.00	0.0%

397 Interfund Transfers

397 00 01 32 TRANSFER-IN C.E. FOR OTD	10,000.00	0.00	10,000.00	0.0%
397 01 01 32 TRANSFER-IN FOR CITY EVENTS	5,000.00	0.00	5,000.00	0.0%
397 19 01 32 TRANS-IN C.E. FOR HOLIDAY PARADE	5,000.00	0.00	5,000.00	0.0%
397 Interfund Transfers	20,000.00	0.00	20,000.00	0.0%

Fund Revenues:	24,759.00	0.00	24,759.00	0.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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514 Finance

571 20 31 32 OTD SUPPLIES	3,000.00	0.00	3,000.00	0.0%
571 20 41 32 OTD PROFESSIONAL SERVICES	2,000.00	0.00	2,000.00	0.0%
571 20 42 32 OTD-COMMUNICATION	5,000.00	0.00	5,000.00	0.0%
571 20 44 32 OTD ADVERTISING	5,000.00	0.00	5,000.00	0.0%
571 20 47 32 OTD-UTILITIES	0.00	0.00	0.00	0.0%
571 20 48 32 OTD+REPAIRS & MAINT	0.00	0.00	0.00	0.0%
571 20 49 32 OTD MISCELLANEOUS	0.00	0.00	0.00	0.0%
573 94 12 32 HOLIDAY PARADE OT	0.00	0.00	0.00	0.0%
573 94 20 32 HOLIDAY PARADE PERSONNEL BENEFITS	0.00	0.00	0.00	0.0%
573 94 31 32 HOLIDAY PARADE SUPPLIES	2,000.00	0.00	2,000.00	0.0%
573 94 41 00 HOLIDAY PARADE PROF SERVICES	2,000.00	0.00	2,000.00	0.0%
573 94 44 00 HOLIDAY PARADE-ADVERTISING	1,000.00	0.00	1,000.00	0.0%
573 94 49 32 HOLIDAY PARADE MISC	0.00	0.00	0.00	0.0%
591 71 70 09 SBITA TECH LEASE - OTD - OPERATING RENTALS & LEASES	0.00	0.00	0.00	0.0%
591 71 71 09 SBITA TECH LEASE - HOLIDAY PARADE - OPERATING RENTALS & LEASES	0.00	0.00	0.00	0.0%
514 Finance	20,000.00	0.00	20,000.00	0.0%

999 Ending Balance

508 51 00 32 END BALANCE-ASSIGNED-HOLIDAY PARADE COSTS	0.00	0.00	0.00	0.0%
508 51 01 32 END BALANCE-ASSIGNED-OTD COSTS	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%

Fund Expenditures:	20,000.00	0.00	20,000.00	0.0%
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2024 BUDGET POSITION

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132 Community Events Fund

01/01/2024 To: 12/31/2024

Fund Excess/(Deficit):	4,759.00	0.00
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2024 BUDGET POSITION

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133 Marijuana Excise Tax Fund 01/01/2024 To: 12/31/2024

Revenues	Amt Budgeted	Revenues	Remaining		
308 Beginning Balances					
308 31 00 33 BEG BALANCE-RESTRICTED-MARIJUANA EXCISE COSTS	285,829.00	0.00	285,829.00	0.0%	
308 Beginning Balances	285,829.00	0.00	285,829.00	0.0%	
330 Intergovernmental Revenues					
336 06 42 30 MARAJUANA EXCISE TAX FROM STATE	61,238.00	0.00	61,238.00	0.0%	
330 Intergovernmental Revenues	61,238.00	0.00	61,238.00	0.0%	
360 Miscellaneous Revenue					
361 11 01 33 INVESTMENT INTEREST	2,959.00	0.00	2,959.00	0.0%	
360 Miscellaneous Revenue	2,959.00	0.00	2,959.00	0.0%	
Fund Revenues:	350,026.00	0.00	350,026.00	0.0%	
Expenditures	Amt Budgeted	Expenditures	Remaining		
521 Law Enforcement					
521 21 10 33 LEAD 133 - SALARIES & WAGES	0.00	0.00	0.00	0.0%	
521 21 12 33 LEAD 133 - OT	0.00	0.00	0.00	0.0%	
521 21 20 33 LEAD 133 - PERSONNEL BENEFITS	0.00	0.00	0.00	0.0%	
571 22 31 01 STEM - SUPPLIES	0.00	0.00	0.00	0.0%	
571 22 31 33 SUMMER YOUTH - SUPPLIES	5,000.00	0.00	5,000.00	0.0%	
571 22 41 01 STEM PROG - PROF SVC	45,000.00	0.00	45,000.00	0.0%	
571 22 41 33 SUMMER YOUTH - PROF SVC	0.00	0.00	0.00	0.0%	
571 22 49 33 SUMMER YOUTH - MISC	1,500.00	0.00	1,500.00	0.0%	
521 Law Enforcement	51,500.00	0.00	51,500.00	0.0%	
999 Ending Balance					
508 31 01 33 END BALANCE-RESTRICTED-MARIJUANA EXCISE COSTS	0.00	0.00	0.00	0.0%	
999 Ending Balance	0.00	0.00	0.00	0.0%	
Fund Expenditures:	51,500.00	0.00	51,500.00	0.0%	
Fund Excess/(Deficit):	298,526.00	0.00			

2024 BUDGET POSITION

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170 Housing Rehabilitation Fund 01/01/2024 To: 12/31/2024

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 31 00 70 BEG BALANCE-RESTRICTED-HOUSING REHAB COSTS	14,307.00	0.00	14,307.00	0.0%
308 Beginning Balances	14,307.00	0.00	14,307.00	0.0%
360 Miscellaneous Revenue				
359 00 00 70 PENALTY-CDBG 2007	1,636.00	0.00	1,636.00	0.0%
361 10 00 70 INTEREST & OTHER EARNINGS	0.00	0.00	0.00	0.0%
361 11 00 70 INTEREST & OTHER EARNINGS	0.00	0.00	0.00	0.0%
368 10 00 70 HOUSING REHAB - CDBG 2007	20,000.00	0.00	20,000.00	0.0%
360 Miscellaneous Revenue	21,636.00	0.00	21,636.00	0.0%
Fund Revenues:	35,943.00	0.00	35,943.00	0.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
559 Housing & Community Develop				
559 30 41 01 PROFESSIONAL SERVICES - HOUSING REHAB CONSULTANT	0.00	0.00	0.00	0.0%
559 30 42 00 COMMUNICATION	0.00	0.00	0.00	0.0%
559 Housing & Community Develop	0.00	0.00	0.00	0.0%
576 Park Facilities				
559 20 44 00 ADVERTISING	0.00	0.00	0.00	0.0%
559 30 31 00 SUPPLIES	0.00	0.00	0.00	0.0%
559 30 41 00 PROFESSIONAL SERVICES-MAIN ST PLANNING	34,300.00	0.00	34,300.00	0.0%
559 30 43 00 TRAVEL	0.00	0.00	0.00	0.0%
559 30 49 00 MISCELLANEOUS	0.00	0.00	0.00	0.0%
576 Park Facilities	34,300.00	0.00	34,300.00	0.0%
594 Capital Expenditures				
594 72 62 43 LIBRARY & COMMUNITY CENTER-CN	0.00	0.00	0.00	0.0%
594 72 62 44 LIBRARY & COMMUNITY CENTER - PE	0.00	0.00	0.00	0.0%
594 72 62 45 LIBRARY & COMMUNITY CENTER - MACHINERY & EQUIP	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.0%
999 Ending Balance				
508 31 01 70 END BALANCE-RESTRICTED-HOUSING REHAB COSTS	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	34,300.00	0.00	34,300.00	0.0%

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170 Housing Rehabilitation Fund

01/01/2024 To: 12/31/2024

Fund Excess/(Deficit):	1,643.00	0.00
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304 VMB Improvement Fund 01/01/2024 To: 12/31/2024

	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 51 00 04 BEG BALANCE-ASSIGNED-VMB RECON	0.00	0.00	0.00	0.0%
308 Beginning Balances	0.00	0.00	0.00	0.0%

330 Intergovernmental Revenues

333 20 02 05 NHP-VALLEY MALL BLVD RESURFACING	19,000.00	0.00	19,000.00	0.0%
330 Intergovernmental Revenues	19,000.00	0.00	19,000.00	0.0%

360 Miscellaneous Revenue

361 11 03 04 INTEREST & OTHER EARNINGS	431.00	0.00	431.00	0.0%
360 Miscellaneous Revenue	431.00	0.00	431.00	0.0%

Fund Revenues:	19,431.00	0.00	19,431.00	0.0%
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	Amt Budgeted	Expenditures	Remaining	
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594 Capital Expenditures

595 10 41 02 VMB - ENGINEERING/PROF. SERVICES	0.00	0.00	0.00	0.0%
595 30 65 02 VMB - CONSTRUCTION	19,000.00	0.00	19,000.00	0.0%
594 Capital Expenditures	19,000.00	0.00	19,000.00	0.0%

999 Ending Balance

508 10 00 00 ENDING BALANCE-ASSIGNED-VALLEY MALL BLVD. PROJECT	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%

Fund Expenditures:	19,000.00	0.00	19,000.00	0.0%
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Fund Excess/(Deficit):	431.00	0.00		
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305 Regional Beltway Connector Fund 01/01/2024 To: 12/31/2024

	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 31 00 05 BEB BALANCE-RESTRICTED-REGIONAL BELTWAY	0.00	0.00	0.00	0.0%
308 51 00 05 BEG BALANCE-ASSIGNED-REGIONAL BELTWAY	0.00	0.00	0.00	0.0%
308 Beginning Balances	0.00	0.00	0.00	0.0%

330 Intergovernmental Revenues

333 20 00 26 NHFP-REGIONAL BELTWAY	5,685,680.00	0.00	5,685,680.00	0.0%
330 Intergovernmental Revenues	5,685,680.00	0.00	5,685,680.00	0.0%

360 Miscellaneous Revenue

361 11 03 05 INTEREST & OTHER EARNINGS	4,582.00	0.00	4,582.00	0.0%
360 Miscellaneous Revenue	4,582.00	0.00	4,582.00	0.0%

380 Non Revenues

381 10 00 26 INTERFUND LOAN FROM 128 TRANSIT	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.0%

397 Interfund Transfers

397 00 01 28 TRANSFER IN FROM 128 TRANSIT FUND	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%

Fund Revenues:	5,690,262.00	0.00	5,690,262.00	0.0%
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	Amt Budgeted	Expenditures	Remaining	
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594 Capital Expenditures

595 10 41 05 REGIONAL BELTWAY-ATTORNEY SERVICES	0.00	0.00	0.00	0.0%
595 10 41 26 REGIONAL BELTWAY-PE	56,400.00	0.00	56,400.00	0.0%
595 30 63 26 REGIONAL BELTWAY - ROW	1,404,280.00	0.00	1,404,280.00	0.0%
595 30 65 26 REGIONAL BELTWAY - CONSTRUCTION	4,225,000.00	0.00	4,225,000.00	0.0%
594 Capital Expenditures	5,685,680.00	0.00	5,685,680.00	0.0%

999 Ending Balance

508 51 03 05 END BALANCE-ASSIGNED-REGIONAL BELTWAY PROJECT	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%

Fund Expenditures:	5,685,680.00	0.00	5,685,680.00	0.0%
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305 Regional Beltway Connector Fund

01/01/2024 To: 12/31/2024

Fund Excess/(Deficit):	4,582.00	0.00
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306 Parks Development Reserve Fund

01/01/2024 To: 12/31/2024

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 51 00 06 BEG BALANCE-ASSIGNED-PARK DEVL RESERVE	178,488.00	0.00	178,488.00	0.0%
308 Beginning Balances	178,488.00	0.00	178,488.00	0.0%
340 Charges For Services				
345 85 00 06 DEVELOPER FEES - PARKS	47,943.00	0.00	47,943.00	0.0%
340 Charges For Services	47,943.00	0.00	47,943.00	0.0%
360 Miscellaneous Revenue				
361 11 00 06 INTEREST - DEVEL FEES - PARKS	500.00	0.00	500.00	0.0%
361 11 01 06 INTEREST & OTHER EARNINGS	5,183.00	0.00	5,183.00	0.0%
361 18 01 06 INVESTMENT SERVICE FEE	0.00	0.00	0.00	0.0%
360 Miscellaneous Revenue	5,683.00	0.00	5,683.00	0.0%
397 Interfund Transfers				
397 76 01 06 TRANSFER-IN PARKING FEES FROM C.E.	0.00	0.00	0.00	0.0%
397 76 11 06 MARIJANA SALES TAX PROCEEDS FRM C.E.	22,482.00	0.00	22,482.00	0.0%
397 Interfund Transfers	22,482.00	0.00	22,482.00	0.0%
Fund Revenues:	254,596.00	0.00	254,596.00	0.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
576 Park Facilities				
576 80 31 06 PARK SUPPLIES	0.00	0.00	0.00	0.0%
576 80 41 06 PROF SERVICES/PARK DEV PLAN	7,500.00	0.00	7,500.00	0.0%
576 80 48 06 REPAIRS & MAINTENANCE	0.00	0.00	0.00	0.0%
576 80 49 03 EXTERNAL TAXES	0.00	0.00	0.00	0.0%
581 20 00 06 INTERFUND LOAN REPAY-PRIN 128	0.00	0.00	0.00	0.0%
592 71 82 00 INTERFUND LOAN REPAY-INT 128	0.00	0.00	0.00	0.0%
594 76 41 06 PROF SERVICES	5,000.00	0.00	5,000.00	0.0%
594 76 62 01 IMPROVEMENTS-RCO-YP	6,000.00	0.00	6,000.00	0.0%
594 76 62 02 IMPROVEMENTS-RESTROOM ROOF	0.00	0.00	0.00	0.0%
594 76 62 03 IMPROVEMENTS-FULLB PARK BRIDGE	2,500.00	0.00	2,500.00	0.0%
594 76 69 06 MACHINERY & EQUIPMENT	18,000.00	0.00	18,000.00	0.0%
576 Park Facilities	39,000.00	0.00	39,000.00	0.0%
594 Capital Expenditures				
594 76 62 04 IMPROVEMENTS-TURF INSTALL YAP	0.00	0.00	0.00	0.0%
594 76 62 05 PARK IMPROVEMENTS	0.00	0.00	0.00	0.0%
594 76 69 07 MACHINERY & EQUIPMENT	50,000.00	0.00	50,000.00	0.0%
594 Capital Expenditures	50,000.00	0.00	50,000.00	0.0%
999 Ending Balance				

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306 Parks Development Reserve Fund

01/01/2024 To: 12/31/2024

Expenditures	Amt Budgeted	Expenditures	Remaining	
999 Ending Balance				
508 51 01 06 END BALANCE-ASSIGNED-PARKS & REC	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	89,000.00	0.00	89,000.00	0.0%
Fund Excess/(Deficit):	165,596.00	0.00		

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312 Public Works Equipment Reserve Fund

01/01/2024 To: 12/31/2024

	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 31 00 12	BEG BALANCE-RESTRICTED-TRANSIT	40,600.93	0.00	40,600.93	0.0%
308 51 00 12	BEG BALANCE-ASSIGNED-PARKS	27,728.38	0.00	27,728.38	0.0%
308 51 41 00	BEG BALANCE-ASSIGN-WATER	79,099.41	0.00	79,099.41	0.0%
308 51 42 00	BEG BALANCE-ASSIGNED-GARBAGE	30,624.15	0.00	30,624.15	0.0%
308 51 42 01	BEG BALANCE-ASSIGNED-STREET	124,208.56	0.00	124,208.56	0.0%
308 51 43 00	BEG BALANCE-ASSIGNED-SEWER	86,756.46	0.00	86,756.46	0.0%
308 Beginning Balances		389,017.89	0.00	389,017.89	0.0%

360 Miscellaneous Revenue

361 11 01 12	INTEREST & OTHER EARNINGS	5,044.00	0.00	5,044.00	0.0%
361 18 01 12	INVESTMENT SERVICE FEE	0.00	0.00	0.00	0.0%
369 91 01 12	OTHER MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.0%
360 Miscellaneous Revenue		5,044.00	0.00	5,044.00	0.0%

390 Other Revenues

395 20 00 12	INSURANCE RECOVERY	0.00	0.00	0.00	0.0%
390 Other Revenues		0.00	0.00	0.00	0.0%

397 Interfund Transfers

397 28 01 12	TRANS IN FROM 128 TRANSIT	2,000.00	0.00	2,000.00	0.0%
397 32 55 01	TRANS IN FROM 001 PARKS	0.00	0.00	0.00	0.0%
397 42 01 01	TRANS IN FROM 101	6,000.00	0.00	6,000.00	0.0%
397 Interfund Transfers		8,000.00	0.00	8,000.00	0.0%

Fund Revenues:	402,061.89	0.00	402,061.89	0.0%
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	Amt Budgeted	Expenditures	Remaining	
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594 Capital Expenditures

594 35 64 07	MACHINERY & EQUIP-SEWER	0.00	0.00	0.00	0.0%
594 42 64 00	MACHINERY & EQUIP-STREETS	0.00	0.00	0.00	0.0%
594 47 64 12	MACHINERY & EQUIP-TRANSIT	0.00	0.00	0.00	0.0%
594 76 64 00	MACHINERY & EQUIP-PARKS	6,000.00	0.00	6,000.00	0.0%
597 76 64 03	TRANS IN FROM 001-CE PARKS	0.00	0.00	0.00	0.0%
594 Capital Expenditures		6,000.00	0.00	6,000.00	0.0%

999 Ending Balance

508 10 01 12	ENDING FUND BALANCE	0.00	0.00	0.00	0.0%
999 Ending Balance		0.00	0.00	0.00	0.0%

Fund Expenditures:	6,000.00	0.00	6,000.00	0.0%
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2024 BUDGET POSITION

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312 Public Works Equipment Reserve Fund

01/01/2024 To: 12/31/2024

Fund Excess/(Deficit):	396,061.89	0.00
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01/01/2024 To: 12/31/2024

	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 51 00 13 BEG BALANCE-ASSIGNED-FIRE TRUCK RESERVE	833,604.00	0.00	833,604.00	0.0%
308 Beginning Balances	833,604.00	0.00	833,604.00	0.0%

330 Intergovernmental Revenues

332 92 10 13 SLFRF COVID 19 REIMB- FIRE TRUCK RESERVE	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues	0.00	0.00	0.00	0.0%

340 Charges For Services

345 85 00 00 DEVELOPER FEES - FIRE	79,905.00	0.00	79,905.00	0.0%
340 Charges For Services	79,905.00	0.00	79,905.00	0.0%

360 Miscellaneous Revenue

361 11 00 33 INTEREST - DEVEL FEES - FIRE	1,000.00	0.00	1,000.00	0.0%
361 11 01 13 INTEREST & OTHER EARNINGS	17,181.00	0.00	17,181.00	0.0%
361 18 01 13 INVESTMENT SERVICE FEE	0.00	0.00	0.00	0.0%
361 30 01 13 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%
360 Miscellaneous Revenue	18,181.00	0.00	18,181.00	0.0%

397 Interfund Transfers

397 22 01 13 TRANSFER-IN C.E. (001)	120,000.00	0.00	120,000.00	0.0%
397 Interfund Transfers	120,000.00	0.00	120,000.00	0.0%

Fund Revenues:	1,051,690.00	0.00	1,051,690.00	0.0%
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	Amt Budgeted	Expenditures	Remaining	
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522 Fire Control

522 20 31 13 OFFICE & OPERATING SUPPLIES	0.00	0.00	0.00	0.0%
522 20 41 01 INTERGOVERNMENTAL PROFESSIONAL SERVICES	0.00	0.00	0.00	0.0%
522 20 48 13 REPAIRS & MAINTENANCE	0.00	0.00	0.00	0.0%
592 00 82 13 REPAYMENT OF INTERFUND INT	0.00	0.00	0.00	0.0%
594 20 64 00 MACHINERY & EQUIPMENT	0.00	0.00	0.00	0.0%
594 20 64 01 KME PANTHER FIRE TRUCK	0.00	0.00	0.00	0.0%
594 22 62 13 BUILDINGS & STRUCTURES	0.00	0.00	0.00	0.0%
594 22 64 13 MACHINERY & EQUIPMENT	800,000.00	0.00	800,000.00	0.0%
594 22 70 00 CAPITALIZED LEASES - PRINCIPAL	0.00	0.00	0.00	0.0%
594 22 80 00 CAPITALIZED LEASES - INTEREST	0.00	0.00	0.00	0.0%
522 Fire Control	800,000.00	0.00	800,000.00	0.0%

999 Ending Balance

508 51 01 13 END BALANCE-ASSIGNED-FIRE DEPT EQUIP	0.00	0.00	0.00	0.0%
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313 Fire Department Reserve Fund

01/01/2024 To: 12/31/2024

Expenditures	Amt Budgeted	Expenditures	Remaining	
999 Ending Balance				
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	800,000.00	0.00	800,000.00	0.0%
Fund Excess/(Deficit):	251,690.00	0.00		

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315 Police Vehicle Reserve Fund 01/01/2024 To: 12/31/2024

Revenues	Amt Budgeted	Revenues	Remaining		
308 Beginning Balances					
308 51 00 15	BEG BALANCE-ASSIGNED-POLICE VEHICLE RSV	201,185.00	0.00	201,185.00	0.0%
308 Beginning Balances		201,185.00	0.00	201,185.00	0.0%
360 Miscellaneous Revenue					
361 11 01 15	INTEREST & OTHER EARNINGS	6,559.00	0.00	6,559.00	0.0%
361 18 01 15	INVESTMENT SERVICE FEE	0.00	0.00	0.00	0.0%
369 10 01 15	SALE OF SURPLUS PROPERTY	0.00	0.00	0.00	0.0%
369 91 00 00	OTHER MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.0%
360 Miscellaneous Revenue		6,559.00	0.00	6,559.00	0.0%
390 Other Revenues					
395 20 00 00	INSURANCE RECOVERY	0.00	0.00	0.00	0.0%
390 Other Revenues		0.00	0.00	0.00	0.0%
397 Interfund Transfers					
397 00 01 15	TRANSFER-IN 001 CURRENT EXP	50,000.00	0.00	50,000.00	0.0%
397 Interfund Transfers		50,000.00	0.00	50,000.00	0.0%
Fund Revenues:		257,744.00	0.00	257,744.00	0.0%
Expenditures	Amt Budgeted	Expenditures	Remaining		
521 Law Enforcement					
521 21 44 00	INVESTIGATION ADVERTISEMENT	0.00	0.00	0.00	0.0%
521 22 48 01	LEAD TRUCK REPAIRS	0.00	0.00	0.00	0.0%
521 22 48 15	REPAIRS & MAINTENANCE	0.00	0.00	0.00	0.0%
521 22 49 15	OTHER MISC EXPENDITURES	0.00	0.00	0.00	0.0%
591 21 78 00	INTERGOVERNMENTAL LOANS	0.00	0.00	0.00	0.0%
592 21 83 15	INT. / LONG-TERM EXTERNAL	0.00	0.00	0.00	0.0%
592 34 83 15	INTEREST ON LONG - TERM EXTERNAL	0.00	0.00	0.00	0.0%
592 95 82 15	INTEREST ON INTERFUND DEBT	0.00	0.00	0.00	0.0%
594 21 44 00	ADVERTISING	0.00	0.00	0.00	0.0%
594 21 49 15	CAPITAL EXPENDITURES - MISCELLANEOUS	0.00	0.00	0.00	0.0%
594 21 64 15	MACHINERY & EQUIPMENT	100,000.00	0.00	100,000.00	0.0%
521 Law Enforcement		100,000.00	0.00	100,000.00	0.0%
999 Ending Balance					
508 51 00 15	BEG BALANCE-COMMITTED-POLICE VEHICLES	0.00	0.00	0.00	0.0%
508 51 01 15	END BALANCE-COMMITTED- POLICE VEHICLES	0.00	0.00	0.00	0.0%
999 Ending Balance		0.00	0.00	0.00	0.0%

2024 BUDGET POSITION

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315 Police Vehicle Reserve Fund

01/01/2024 To: 12/31/2024

Expenditures	Amt Budgeted	Expenditures	Remaining	
Fund Expenditures:	100,000.00	0.00	100,000.00	0.0%
Fund Excess/(Deficit):	157,744.00	0.00		

2024 BUDGET POSITION

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316 Building Reserve Fund 01/01/2024 To: 12/31/2024

Revenues	Amt Budgeted	Revenues	Remaining		
308 Beginning Balances					
308 31 35 00	BEG BALANCE-RESTRICTED-SEWER BOND RSV PORTION	240,636.96	0.00	240,636.96	0.0%
308 31 47 00	BEG BALANCE-ASSIGNED-TRANSIT PORTION	104,102.82	0.00	104,102.82	0.0%
308 51 00 16	BEG BALANCE-ASSIGNED-CH BUILDING RESERVE	0.00	0.00	0.00	0.0%
308 51 01 00	BEG BALANCE-ASSIGNED-CE PORTION	104,624.78	0.00	104,624.78	0.0%
308 51 34 00	BEG BALANCE-ASSIGNED-WATER PORTION	74,677.42	0.00	74,677.42	0.0%
308 51 35 01	BEG BALANCE-ASSIGNED-SEWER PORTION	77,840.60	0.00	77,840.60	0.0%
308 51 37 00	BEG BALANCE-ASSIGNED-GARBAGE PORTION	85,208.32	0.00	85,208.32	0.0%
308 Beginning Balances		687,090.90	0.00	687,090.90	0.0%
360 Miscellaneous Revenue					
361 11 01 16	INTEREST & OTHER EARNINGS	8,899.00	0.00	8,899.00	0.0%
361 18 01 16	INVESTMENT SERVICE FEE	0.00	0.00	0.00	0.0%
360 Miscellaneous Revenue		8,899.00	0.00	8,899.00	0.0%
Fund Revenues:		695,989.90	0.00	695,989.90	0.0%
Expenditures	Amt Budgeted	Expenditures	Remaining		
514 Finance					
591 11 70 16	PRINC DEBT PMT-CURRENT EXPENSE	0.00	0.00	0.00	0.0%
591 11 71 03	TRANSFER IN FROM 001 CURRENT EXPENSE	0.00	0.00	0.00	0.0%
591 11 71 06	CIVIC CAMPUS - LONG-TERM DEBT PAYMENT	0.00	0.00	0.00	0.0%
591 21 70 16	CIVIC CAMPUS DEBT PRINC-C.E. POLICE PORTION	0.00	0.00	0.00	0.0%
592 11 80 16	INT DEBT PMT-CURRENT EXPENSE	0.00	0.00	0.00	0.0%
592 18 80 16	CIVIC CAMPUS - INTEREST ON LONG-TERM DEBT	0.00	0.00	0.00	0.0%
592 21 80 16	INT DEBT PMT-CURRENT EXP POLICE PORTION	0.00	0.00	0.00	0.0%
514 Finance		0.00	0.00	0.00	0.0%
999 Ending Balance					
508 51 01 16	END BALANCE-ASSIGNED-CH BUILDING COSTS	0.00	0.00	0.00	0.0%
999 Ending Balance		0.00	0.00	0.00	0.0%
Fund Expenditures:		0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):		695,989.90	0.00		

2024 BUDGET POSITION

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317 Public Works Building Reserve Fund

01/01/2024 To: 12/31/2024

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 31 01 28	BEG BALANCE-RESTRICTED-TRANSIT	40,307.00	0.00	40,307.00 0.0%
308 31 04 01	BEG BALANCE-ASSIGNED-WATER	5,192.98	0.00	5,192.98 0.0%
308 51 00 17	BEG BALANCE-ASSIGNED-PARKS	0.00	0.00	0.00 0.0%
308 51 01 01	BEG BALANCE-ASSIGNED-STREET	39,688.71	0.00	39,688.71 0.0%
308 51 04 02	BEG BALANCE-ASSIGEND-GARBAGE	5,192.98	0.00	5,192.98 0.0%
308 51 04 03	BEG BALANCE-ASSIGNED-SEWER	5,192.98	0.00	5,192.98 0.0%
308 Beginning Balances		95,574.65	0.00	95,574.65 0.0%
360 Miscellaneous Revenue				
361 10 01 17	INTEREST	932.00	0.00	932.00 0.0%
361 11 00 17	INTEREST & OTHER EARNINGS	0.00	0.00	0.00 0.0%
360 Miscellaneous Revenue		932.00	0.00	932.00 0.0%
397 Interfund Transfers				
397 01 55 00	TRANS IN FROM 101 STREET FUND	15,250.00	0.00	15,250.00 0.0%
397 28 55 00	TRANS IN FROM 128 TRANSIT	15,250.00	0.00	15,250.00 0.0%
397 Interfund Transfers		30,500.00	0.00	30,500.00 0.0%
597 Interfund Transfers				
397 76 00 00	TRANSFER IN FROM C.E. (PARKS)	0.00	0.00	0.00 0.0%
597 Interfund Transfers		0.00	0.00	0.00 0.0%
Fund Revenues:		127,006.65	0.00	127,006.65 0.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
999 Ending Balance				
508 10 01 17	ENDING FUND BALANCE	0.00	0.00	0.00 0.0%
999 Ending Balance		0.00	0.00	0.00 0.0%
Fund Expenditures:		0.00	0.00	0.00 0.0%
Fund Excess/(Deficit):		127,006.65	0.00	

2024 BUDGET POSITION

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318 Municipal Capital Improvement Fund 01/01/2024 To: 12/31/2024

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 31 00 18 BEG BALANCE-RESTRICTED-REET REVENUE	1,399,824.00	0.00	1,399,824.00	0.0%
308 Beginning Balances	1,399,824.00	0.00	1,399,824.00	0.0%
310 Taxes				
318 34 01 18 REAL ESTATE EXCISE TAX	116,829.00	0.00	116,829.00	0.0%
310 Taxes	116,829.00	0.00	116,829.00	0.0%
330 Intergovernmental Revenues				
334 04 20 18 DEPT OF COMMERCE STATE GRANT-LIBRARY/COMM CTR	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues	0.00	0.00	0.00	0.0%
360 Miscellaneous Revenue				
361 11 01 18 INTEREST & OTHER EARNINGS	6,496.00	0.00	6,496.00	0.0%
361 18 01 18 INVESTMENT SERVICE FEE	0.00	0.00	0.00	0.0%
361 30 01 18 Gains (Losses) On Investments	0.00	0.00	0.00	0.0%
360 Miscellaneous Revenue	6,496.00	0.00	6,496.00	0.0%
380 Non Revenues				
381 10 00 18 INTERFUND LOAN FROM 128 FOR REGIONAL BELTWAY	776,054.00	0.00	776,054.00	0.0%
380 Non Revenues	776,054.00	0.00	776,054.00	0.0%
Fund Revenues:	2,299,203.00	0.00	2,299,203.00	0.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
535 Sewer				
535 50 41 02 INTERGOVERNMENTAL PROFESSIONAL SERVICES	0.00	0.00	0.00	0.0%
535 Sewer	0.00	0.00	0.00	0.0%
542 Streets - Maintenance				
542 30 44 00 ADVERTISING	0.00	0.00	0.00	0.0%
542 30 48 18 REPAIRS & MAINTENANCE	0.00	0.00	0.00	0.0%
542 50 41 00 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.0%
542 Streets - Maintenance	0.00	0.00	0.00	0.0%
580 Non Expenditures				
581 20 03 18 INTERFUND LOAN PAYMENT - REGIONAL BELTWAY	160,000.00	0.00	160,000.00	0.0%

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318 Municipal Capital Improvement Fund

01/01/2024 To: 12/31/2024

Expenditures	Amt Budgeted	Expenditures	Remaining	
580 Non Expenditures				
580 Non Expenditures	160,000.00	0.00	160,000.00	0.0%
594 Capital Expenditures				
594 10 41 01 LIBRARY/COMMUNITY CENTER - PROF SERVICES	0.00	0.00	0.00	0.0%
594 10 41 18 LIBRARY/COMMUNITY CENTER - DESIGN/ENG	149,500.00	0.00	149,500.00	0.0%
594 30 65 18 LIBRARY/COMMUNITY CENTER - CONSTRUCTION	0.00	0.00	0.00	0.0%
594 30 65 19 LIBRARY/COMMUNITY CENTER - MACHINERY & EQUIP	0.00	0.00	0.00	0.0%
595 10 41 18 REGIONAL BELTWAY-DESIGN/ENG	500,000.00	0.00	500,000.00	0.0%
595 30 65 28 MAIN STREET RECON PH 1-CONSTRUCTION	0.00	0.00	0.00	0.0%
595 54 65 18 CONST. PROJECT-VMB Phase IV	0.00	0.00	0.00	0.0%
595 64 65 18 CONSTRUCTION	0.00	0.00	0.00	0.0%
594 Capital Expenditures	649,500.00	0.00	649,500.00	0.0%
597 Interfund Transfers				
597 04 55 00 TRANS-OUT TO 304	0.00	0.00	0.00	0.0%
597 30 55 00 TRANSFER TO 121 ST DEV RSV	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%
999 Ending Balance				
508 31 01 18 END BALANCE-RESTRICTED-REET REVENUE	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	809,500.00	0.00	809,500.00	0.0%
Fund Excess/(Deficit):	1,489,703.00	0.00		

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320 City Hall Equipment Reserve Fund 01/01/2024 To: 12/31/2024

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 51 00 20 BEG BALANCE-ASSIGNED-CH BUILDING COSTS	41,024.00	0.00	41,024.00	0.0%
308 Beginning Balances	41,024.00	0.00	41,024.00	0.0%
360 Miscellaneous Revenue				
361 11 01 20 INTEREST & OTHER EARNINGS	340.00	0.00	340.00	0.0%
360 Miscellaneous Revenue	340.00	0.00	340.00	0.0%
397 Interfund Transfers				
397 00 01 20 TRANSFERS-IN FROM C.E.	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Revenues:	41,364.00	0.00	41,364.00	0.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
514 Finance				
594 14 64 00 COMPUTERS & EQUIPMENT	30,000.00	0.00	30,000.00	0.0%
514 Finance	30,000.00	0.00	30,000.00	0.0%
999 Ending Balance				
508 51 01 20 ENDING BALANCE-ASSIGNED-CH BUILDING COSTS	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	30,000.00	0.00	30,000.00	0.0%
Fund Excess/(Deficit):	11,364.00	0.00		

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321 Street Development Reserve Fund

01/01/2024 To: 12/31/2024

	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 31 00 21	BEG BALANCE - RESTRICTED-STREET DEVEL RESERVE	355,848.00	0.00	355,848.00	0.0%
308 51 00 21	BEG BALANCE-ASSIGNED-STREET DEVEL PROJECT COSTS	0.00	0.00	0.00	0.0%
308 Beginning Balances		355,848.00	0.00	355,848.00	0.0%

330 Intergovernmental Revenues

331 20 00 00	FED HWY/NHS-W AHTANUM RD TO 15TH	0.00	0.00	0.00	0.0%
331 20 00 44	WSDOT-MAIN ST PEDESTRIAN CROSSING	417,457.00	0.00	417,457.00	0.0%
331 20 21 00	FED HWY/STPUS-MAIN ST PH 1-ROW	0.00	0.00	0.00	0.0%
333 20 00 32	STPG-MAIN ST PEDESTRIAN CROSSING	298,425.00	0.00	298,425.00	0.0%
333 20 00 44	BRAC - 10TH AVE BRIDGE	1,293,100.00	0.00	1,293,100.00	0.0%
333 20 00 48	BRAC-SHOP BRIDGE	1,327,960.00	0.00	1,327,960.00	0.0%
334 03 84 28	TIB-MAIN ST PROJECT - CONSTRUCTION	0.00	0.00	0.00	0.0%
334 03 84 51	TIB - E WASHINGTON GRIND & OVERLAY	0.00	0.00	0.00	0.0%
334 03 84 55	TIB-LONGFIBRE RD RESURFACING	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues		3,336,942.00	0.00	3,336,942.00	0.0%

360 Miscellaneous Revenue

361 11 01 21	INTEREST & OTHER EARNINGS	3,176.00	0.00	3,176.00	0.0%
367 00 03 21	CONTRIBUTION FROM TWO EAGLE - S BROADWAY GSP PH3 ONSITE	500,000.00	0.00	500,000.00	0.0%
360 Miscellaneous Revenue		503,176.00	0.00	503,176.00	0.0%

397 Interfund Transfers

397 01 55 25	TRANS IN -124-E WASHINGTON G&O-CN	0.00	0.00	0.00	0.0%
397 01 55 44	TRANS IN 124-S 10TH AVE BRIDGE	284,620.00	0.00	284,620.00	0.0%
397 01 55 48	TRANS IN-124-SHOP BRIDGE	26,892.00	0.00	26,892.00	0.0%
397 01 55 55	TRANS IN FROM 124-LONGFIBRE RESURF-CN	15,000.00	0.00	15,000.00	0.0%
397 24 00 24	TRANS IN - 124 - AHTANUM RD G&O CITY MATCH	0.00	0.00	0.00	0.0%
397 28 01 21	TRANSFER-IN 128 TRANSIT	0.00	0.00	0.00	0.0%
397 Interfund Transfers		326,512.00	0.00	326,512.00	0.0%

Fund Revenues:	4,522,478.00	0.00	4,522,478.00	0.0%
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	Amt Budgeted	Expenditures	Remaining	
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543 Streets Admin & Overhead

543 30 41 21	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.0%
543 Streets Admin & Overhead		0.00	0.00	0.00	0.0%

594 Capital Expenditures

594 10 41 32	MAIN ST PED CROSSING-PE	102,400.00	0.00	102,400.00	0.0%
594 30 65 32	MAIN ST PED CROSSING-CN	613,482.00	0.00	613,482.00	0.0%

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321 Street Development Reserve Fund

01/01/2024 To: 12/31/2024

Expenditures	Amt Budgeted	Expenditures	Remaining	
594 Capital Expenditures				
594 30 65 52 S BROADWAY AREA - TWOEAGLES (GSP PH 3) ONSITE	0.00	0.00	0.00	0.0%
595 10 41 08 W. AHTANUM RD-GOODMAN TO 15TH-DESIGN	0.00	0.00	0.00	0.0%
595 10 41 44 S 10TH AVENUE BRIDGE - PE	0.00	0.00	0.00	0.0%
595 10 41 47 AHTANUM RD WIDENING PROJECT	0.00	0.00	0.00	0.0%
595 10 41 48 SHOP BRIDGE-PE	208,000.00	0.00	208,000.00	0.0%
595 10 41 55 LONGFIBRE RD RESURFACING-PE	0.00	0.00	0.00	0.0%
595 20 63 44 S 10TH AVENUE BRIDGE - ROW	130,000.00	0.00	130,000.00	0.0%
595 30 61 44 10TH AVENUE BRIDGE - CONSTRUCTION	1,163,100.00	0.00	1,163,100.00	0.0%
595 30 63 28 TIB-MAIN ST PHASE 1-CN	0.00	0.00	0.00	0.0%
595 30 63 51 E WASHINGTON GRIND & OVERLAY-CONSTRUCTION	0.00	0.00	0.00	0.0%
595 30 64 08 W. AHTANUM RD-GOODMAN TO 15TH-RESURF-CONST	40,000.00	0.00	40,000.00	0.0%
595 30 64 48 SHOP BRIDGE - CN	1,119,960.00	0.00	1,119,960.00	0.0%
595 30 64 55 LONGFIBRE RD RESURFACING-CN	39,000.00	0.00	39,000.00	0.0%
594 Capital Expenditures	3,415,942.00	0.00	3,415,942.00	0.0%
999 Ending Balance				
508 51 01 21. END BALANCE-ASSIGNED-STREET DEVEL PROJECT COSTS	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	3,415,942.00	0.00	3,415,942.00	0.0%
Fund Excess/(Deficit):	1,106,536.00	0.00		

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324 Infrastructure Reserve Fund

01/01/2024 To: 12/31/2024

	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 51 00 24	BEG BALANCE - ASSIGNED -INFR PROJECT COSTS	1,283,593.00	0.00	1,283,593.00	0.0%
308 Beginning Balances		1,283,593.00	0.00	1,283,593.00	0.0%

310 Taxes

313 11 01 24	SALES & USE TAX/10%	613,132.00	0.00	613,132.00	0.0%
310 Taxes		613,132.00	0.00	613,132.00	0.0%

330 Intergovernmental Revenues

331 20 01 00	STBG-MAIN ST PEDESTRIAN CROSSWALK	0.00	0.00	0.00	0.0%
331 20 01 24	WSDOT REIMB-MAIN ST PHASE 1	0.00	0.00	0.00	0.0%
332 92 10 24	CARES ACT - COVID-19 REIMB-INFRASTRUCTURE RESERVE	0.00	0.00	0.00	0.0%
333 20 00 04	BRAC-S 10TH AVE BRIDGE	0.00	0.00	0.00	0.0%
333 20 01 00	TIB/STPU-MAIN ST PH 1	0.00	0.00	0.00	0.0%
334 03 80 24	TIB GRANT-RELIGHT PROGRAM	0.00	0.00	0.00	0.0%
334 04 20 24	LIBRARY/CC DOC GRANT REIMBURSEMENT	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues		0.00	0.00	0.00	0.0%

360 Miscellaneous Revenue

361 11 01 24	INTEREST & OTHER EARNINGS	12,542.00	0.00	12,542.00	0.0%
361 14 01 24	SIED ASSESSMENT INTEREST	0.00	0.00	0.00	0.0%
361 18 01 24	INVESTMENT SERVICE FEE	0.00	0.00	0.00	0.0%
361 30 01 24	Gains (Losses) On Investments	0.00	0.00	0.00	0.0%
367 00 00 24	CONTRIBUTION FROM PP&L-RELIGHT PROGRAM	0.00	0.00	0.00	0.0%
367 11 01 24	CONTRIBUTIONS & DONATIONS	0.00	0.00	0.00	0.0%
368 10 01 24	SIED ASSESSMENT PRINCIPAL	0.00	0.00	0.00	0.0%
369 91 01 24	OTHER MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.0%
360 Miscellaneous Revenue		12,542.00	0.00	12,542.00	0.0%

397 Interfund Transfers

397 00 00 01	TRANSFER IN-001 BORTON CONST SALES TAX	0.00	0.00	0.00	0.0%
397 Interfund Transfers		0.00	0.00	0.00	0.0%

Fund Revenues:	1,909,267.00	0.00	1,909,267.00	0.0%
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	Amt Budgeted	Expenditures	Remaining	
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535 Sewer

535 50 41 24	INTERGOVERNMENTAL PROFESSIONAL SERVICES	0.00	0.00	0.00	0.0%
535 Sewer		0.00	0.00	0.00	0.0%

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324 Infrastructure Reserve Fund

01/01/2024 To: 12/31/2024

Expenditures	Amt Budgeted	Expenditures	Remaining	
542 Streets - Maintenance				
542 30 31 24 OFFICE & OPERATING SUPPLIES	0.00	0.00	0.00	0.0%
542 30 41 01 INTERGOVERNMENTAL PROFESSIONAL SERVICES	0.00	0.00	0.00	0.0%
542 30 41 24 PROF SERVICES/ST COMP PLAN	0.00	0.00	0.00	0.0%
542 30 48 24 REPAIRS & MAINTENANCE	0.00	0.00	0.00	0.0%
542 Streets - Maintenance	0.00	0.00	0.00	0.0%
543 Streets Admin & Overhead				
543 10 10 24 SALARIES & WAGES	0.00	0.00	0.00	0.0%
543 10 11 24 DEDUCTION CLEARING	0.00	0.00	0.00	0.0%
543 10 20 24 PERSONNEL BENEFITS	0.00	0.00	0.00	0.0%
543 10 41 00 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.0%
543 30 41 24 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.0%
543 Streets Admin & Overhead	0.00	0.00	0.00	0.0%
580 Non Expenditures				
588 10 00 24 PRIOR YEAR CORRECTION	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.0%
591 Debt Service				
591 95 79 00 SIED LOAN PRINCIPAL	160,107.00	0.00	160,107.00	0.0%
592 95 89 00 SIED LOAN INTEREST	27,704.00	0.00	27,704.00	0.0%
591 Debt Service	187,811.00	0.00	187,811.00	0.0%
594 Capital Expenditures				
594 10 41 08 W AHTANUM RD WIDENING PROJ	0.00	0.00	0.00	0.0%
594 59 41 49 BORTON GOODMAN RD DEVEL-PE	0.00	0.00	0.00	0.0%
595 10 41 27 MAIN ST IMPR REVIT PHASE II - STUDY/CDBG	25,000.00	0.00	25,000.00	0.0%
595 10 41 30 S 14TH ST IMPR-PROF SERVICES	0.00	0.00	0.00	0.0%
595 10 41 32 MAIN ST REVIT PEDESTRIAN CROSSING-CITY	0.00	0.00	0.00	0.0%
595 10 41 39 PAVEMENT MANAGEMENT PROGRAM - PROF SVC	0.00	0.00	0.00	0.0%
595 10 42 30 S 14TH ST IMPR-COMMUNICATIONS	0.00	0.00	0.00	0.0%
595 30 42 00 BELTWAY COMMUNICATIONS	0.00	0.00	0.00	0.0%
595 30 43 00 BELTWAY TRAVEL	0.00	0.00	0.00	0.0%
595 30 49 00 BELTWAY MISC	0.00	0.00	0.00	0.0%
595 30 64 28 MAIN ST PH 1-CN	0.00	0.00	0.00	0.0%
595 30 64 30 S 14TH ST IMPR-PLACEHOLDER-CITY	0.00	0.00	0.00	0.0%
595 50 41 44 BRIDGE #475-S 10TH AVE - PE	0.00	0.00	0.00	0.0%
595 50 64 44 BRIDGE #475 S 10TH AVE - ROW	0.00	0.00	0.00	0.0%
595 50 65 44 BRIDGE #475 S 10TH AVE - CN	0.00	0.00	0.00	0.0%
594 Capital Expenditures	25,000.00	0.00	25,000.00	0.0%

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324 Infrastructure Reserve Fund

01/01/2024 To: 12/31/2024

Expenditures	Amt Budgeted	Expenditures	Remaining	
597 Interfund Transfers				
597 01 55 21	0.00	0.00	0.00	0.0%
TRANS OUT-121-AHTANUM RD G&O CITY MATCH				
597 01 55 25	0.00	0.00	0.00	0.0%
TRANS-OUT-121-E WASHINGTON G&O-CN				
597 01 55 26	160,000.00	0.00	160,000.00	0.0%
TRANS OUT-128-REG BELTWAY LOAN REPAY				
597 01 55 44	284,620.00	0.00	284,620.00	0.0%
TRANS OUT-121-S 10TH AVE BRIDGE				
597 01 55 48	26,892.00	0.00	26,892.00	0.0%
TRANS OUT-121-SHOP BRIDGE				
597 01 55 55	15,000.00	0.00	15,000.00	0.0%
TRANS OUT TO 121-LONGFIBRE RESURF-CN				
597 Interfund Transfers	486,512.00	0.00	486,512.00	0.0%
999 Ending Balance				
508 51 01 24	0.00	0.00	0.00	0.0%
END BAL-ASSIGNED-INFRASTRUCTURE PROJECT COSTS				
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	699,323.00	0.00	699,323.00	0.0%
Fund Excess/(Deficit):	1,209,944.00	0.00		

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325 Development Mitigation Reserve Fund 01/01/2024 To: 12/31/2024

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 51 00 25	BEG BALANCE-ASSIGNED-DEVEL MITIGATION	67,486.00	0.00	67,486.00 0.0%
308 Beginning Balances		67,486.00	0.00	67,486.00 0.0%
360 Miscellaneous Revenue				
345 80 01 25	DEVELOPMENT IMPACT FEES	9,500.00	0.00	9,500.00 0.0%
361 11 01 25	INTEREST & OTHER EARNINGS	124.00	0.00	124.00 0.0%
367 00 00 00	CONTRIBUTIONS - BORTON GOODMAN APT-SIGNAL IMPR	9,600.00	0.00	9,600.00 0.0%
367 00 00 01	CONTRIBUTION-TWO EAGLES-S BROADWAY ONSITE-STREET	500,000.00	0.00	500,000.00 0.0%
360 Miscellaneous Revenue		519,224.00	0.00	519,224.00 0.0%
Fund Revenues:		586,710.00	0.00	586,710.00 0.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
594 Capital Expenditures				
595 30 64 36	ROCK AVE IMPR-CN	11,500.00	0.00	11,500.00 0.0%
595 30 64 49	BORTON GOODMAN RD APT-SIGNAL IMPR	9,600.00	0.00	9,600.00 0.0%
595 30 64 50	TWO EAGLES-S BROADWAY ONSITE STREET	500,000.00	0.00	500,000.00 0.0%
595 61 64 53	MCCURLY SIDEWALK PROJECT	51,806.00	0.00	51,806.00 0.0%
594 Capital Expenditures		572,906.00	0.00	572,906.00 0.0%
999 Ending Balance				
508 51 01 25	ENDING BALANCE-ASSIGNED-DEVEL MITIGATION COSTS	0.00	0.00	0.00 0.0%
999 Ending Balance		0.00	0.00	0.00 0.0%
Fund Expenditures:		572,906.00	0.00	572,906.00 0.0%
Fund Excess/(Deficit):		13,804.00	0.00	

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401 Water Fund 01/01/2024 To: 12/31/2024

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 51 00 41 BEG BALANCE-ASSIGNED - WATER	1,821,301.00	0.00	1,821,301.00	0.0%
308 Beginning Balances	1,821,301.00	0.00	1,821,301.00	0.0%
340 Charges For Services				
343 41 04 01 WATER REVENUES	1,698,561.00	0.00	1,698,561.00	0.0%
343 42 04 01 WATER SVC INSTALLATION CHARGES	35,042.00	0.00	35,042.00	0.0%
345 83 04 01 WATER PLAN CHECKING FEE	46,265.00	0.00	46,265.00	0.0%
340 Charges For Services	1,779,868.00	0.00	1,779,868.00	0.0%
350 Fines & Forfeitures				
359 90 04 00 UTILITY LATE PENALTIES	30,000.00	0.00	30,000.00	0.0%
359 90 04 01 MISCELLANEOUS PENALTIES	9,951.00	0.00	9,951.00	0.0%
350 Fines & Forfeitures	39,951.00	0.00	39,951.00	0.0%
360 Miscellaneous Revenue				
361 11 04 01 INTEREST & OTHER EARNINGS	32,688.00	0.00	32,688.00	0.0%
367 11 04 01 CONTRIBUTIONS & DONATIONS	0.00	0.00	0.00	0.0%
369 10 04 01 SALE OF SCRAP	0.00	0.00	0.00	0.0%
369 40 04 01 JUDGMENTS & SETTLEMENTS	0.00	0.00	0.00	0.0%
369 81 04 01 CASHIER OVERAGES OR SHORTAGE	0.00	0.00	0.00	0.0%
369 91 04 01 OTHER MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.0%
395 20 04 01 INSURANCE RECOVERY	0.00	0.00	0.00	0.0%
360 Miscellaneous Revenue	32,688.00	0.00	32,688.00	0.0%
397 Interfund Transfers				
397 00 04 01 OPERATING TRANSFERS-IN	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Revenues:	3,673,808.00	0.00	3,673,808.00	0.0%

Expenditures	Amt Budgeted	Expenditures	Remaining	
534 Water Utilities				
534 50 10 00 SALARIES & WAGES	313,203.00	0.00	313,203.00	0.0%
534 50 12 00 OVERTIME	2,900.00	0.00	2,900.00	0.0%
534 50 20 00 PERSONNEL BENEFITS	188,204.00	0.00	188,204.00	0.0%
534 50 21 00 UNIFORMS & EQUIPMENT	2,800.00	0.00	2,800.00	0.0%
534 50 31 00 SUPPLIES	85,500.00	0.00	85,500.00	0.0%
534 50 32 00 FUEL	11,400.00	0.00	11,400.00	0.0%
534 50 35 00 SMALL TOOLS & EQUIPMENT	1,900.00	0.00	1,900.00	0.0%
534 50 37 00 EQUIPMENT MAINTENANCE MATERIAL	0.00	0.00	0.00	0.0%
534 50 41 00 PROFESSIONAL SERVICES	15,000.00	0.00	15,000.00	0.0%
534 50 41 01 ADMIN SVC CHG TO C.E.	122,476.00	0.00	122,476.00	0.0%
534 50 41 02 INTERGOVERNMENTAL PROFESSIONAL SERVICES	7,900.00	0.00	7,900.00	0.0%

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401 Water Fund		01/01/2024 To: 12/31/2024			
Expenditures	Amt Budgeted	Expenditures	Remaining		
534 Water Utilities					
534 50 41 03	CIVIC CAMPUS JANITORIAL-WATER	2,128.00	0.00	2,128.00	0.0%
534 50 41 04	IT SERVICES	2,128.00	0.00	2,128.00	0.0%
534 50 41 05	PROF SERVICES-SPANISH DOCUMENT TRANSLATION	0.00	0.00	0.00	0.0%
534 50 42 00	COMMUNICATION	9,000.00	0.00	9,000.00	0.0%
534 50 43 00	TRAVEL	1,300.00	0.00	1,300.00	0.0%
534 50 44 00	ADVERTISING	500.00	0.00	500.00	0.0%
534 50 46 00	WCIA INSURANCE	52,824.00	0.00	52,824.00	0.0%
534 50 47 00	UTILITIES	126,260.00	0.00	126,260.00	0.0%
534 50 47 01	CIVIC CAMPUS UTILITIES-WATER	2,138.00	0.00	2,138.00	0.0%
534 50 48 00	REPAIRS & MAINTENANCE	10,000.00	0.00	10,000.00	0.0%
534 50 48 01	CIVIC CAMPUS MAINTENANCE-WATER	1,058.00	0.00	1,058.00	0.0%
534 50 49 00	MISCELLANEOUS	7,095.00	0.00	7,095.00	0.0%
534 50 49 01	EXTERNAL TAXES	50,000.00	0.00	50,000.00	0.0%
534 50 49 02	JUDGMENTS & SETTLEMENTS	0.00	0.00	0.00	0.0%
534 Water Utilities		1,015,714.00	0.00	1,015,714.00	0.0%
576 Park Facilities					
591 34 70 09	SBITA TECH LEASE - WATER	1,000.00	0.00	1,000.00	0.0%
576 Park Facilities		1,000.00	0.00	1,000.00	0.0%
580 Non Expenditures					
582 10 04 01	210-10) WATER REFUNDS	0.00	0.00	0.00	0.0%
580 Non Expenditures		0.00	0.00	0.00	0.0%
591 Debt Service					
591 34 70 41	CIVIC CAMPUS DEBT - PRINCIPLE	8,527.00	0.00	8,527.00	0.0%
591 34 78 00	PWTF LOAN PRINCIPAL	224,999.00	0.00	224,999.00	0.0%
592 34 80 01	CIVIC CAMPUS DEBT - INTEREST	8,723.00	0.00	8,723.00	0.0%
592 34 83 00	PWTF LOAN INTEREST	15,619.00	0.00	15,619.00	0.0%
591 Debt Service		257,868.00	0.00	257,868.00	0.0%
594 Capital Expenditures					
594 34 63 01	IMPROVEMENTS	28,000.00	0.00	28,000.00	0.0%
594 34 64 00	MACHINERY & EQUIPMENT	22,500.00	0.00	22,500.00	0.0%
594 34 64 01	MACHINERY & EQUIPMENT	70,000.00	0.00	70,000.00	0.0%
597 00 01 12	TRANS OUT TO 404-112 PW EQUIP RSV	100,000.00	0.00	100,000.00	0.0%
597 34 54 00	TRANS OUT TO 404 WA DEVL RSV	600,000.00	0.00	600,000.00	0.0%
594 Capital Expenditures		820,500.00	0.00	820,500.00	0.0%
597 Interfund Transfers					
597 00 01 17	TRANS OUT TO 404-117 PW BUILDING RSV	15,250.00	0.00	15,250.00	0.0%
597 Interfund Transfers		15,250.00	0.00	15,250.00	0.0%

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401 Water Fund

01/01/2024 To: 12/31/2024

Expenditures	Amt Budgeted	Expenditures	Remaining	
999 Ending Balance				
508 51 04 01 END BALANCE-ASSIGNED-WATER COSTS	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	2,110,332.00	0.00	2,110,332.00	0.0%
Fund Excess/(Deficit):	1,563,476.00	0.00		

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402 Garbage Fund 01/01/2024 To: 12/31/2024

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 51 00 42 BEG BALANCE-ASSIGNED-GARBAGE	372,074.00	0.00	372,074.00	0.0%
308 Beginning Balances	372,074.00	0.00	372,074.00	0.0%
340 Charges For Services				
343 71 04 02 GARBAGE SERVICE CHARGES	1,826,963.00	0.00	1,826,963.00	0.0%
340 Charges For Services	1,826,963.00	0.00	1,826,963.00	0.0%
360 Miscellaneous Revenue				
361 11 04 02 INTEREST & OTHER EARNINGS	12,599.00	0.00	12,599.00	0.0%
369 91 04 02 OTHER MISC REVENUE	0.00	0.00	0.00	0.0%
395 20 04 02 INSURANCE RECOVERY	0.00	0.00	0.00	0.0%
360 Miscellaneous Revenue	12,599.00	0.00	12,599.00	0.0%
Fund Revenues:	2,211,636.00	0.00	2,211,636.00	0.0%

Expenditures	Amt Budgeted	Expenditures	Remaining	
537 Garbage & Solid Waste Utilitys				
537 50 10 00 SALARIES & WAGES	34,878.00	0.00	34,878.00	0.0%
537 50 11 00 DEDUCTION CLEARING	0.00	0.00	0.00	0.0%
537 50 12 00 OVERTIME	500.00	0.00	500.00	0.0%
537 50 20 00 PERSONNEL BENEFITS	15,110.00	0.00	15,110.00	0.0%
537 50 21 00 UNIFORMS & EQUIPMENT	960.00	0.00	960.00	0.0%
537 50 31 00 SUPPLIES	2,900.00	0.00	2,900.00	0.0%
537 50 32 00 FUEL	1,100.00	0.00	1,100.00	0.0%
537 50 35 00 SMALL TOOLS & EQUIPMENT	300.00	0.00	300.00	0.0%
537 50 37 00 EQUIPMENT MAINTENANCE MATERIAL	0.00	0.00	0.00	0.0%
537 50 41 00 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.0%
537 50 41 01 INTERGOVERNMENTAL PROFESSIONAL SERVICES	375.00	0.00	375.00	0.0%
537 50 41 02 ADMIN SVC CHG TO C.E.	113,962.00	0.00	113,962.00	0.0%
537 50 41 03 CIVIC CAMPUS JANITORIAL-GARBAGE	197.00	0.00	197.00	0.0%
537 50 41 04 IT SERVICES	640.00	0.00	640.00	0.0%
537 50 42 00 COMMUNICATION	6,500.00	0.00	6,500.00	0.0%
537 50 43 00 TRAVEL	50.00	0.00	50.00	0.0%
537 50 44 00 ADVERTISING	360.00	0.00	360.00	0.0%
537 50 46 00 WCIA INSURANCE	4,727.00	0.00	4,727.00	0.0%
537 50 47 00 UTILITIES	9,500.00	0.00	9,500.00	0.0%
537 50 47 01 CIVIC CAMPUS UTILITES - GARBAGE	198.00	0.00	198.00	0.0%
537 50 48 00 REPAIRS & MAINTENANCE	1,000.00	0.00	1,000.00	0.0%
537 50 48 01 CIVIC CAMPUS MAINTENANCE-GARBAGE	98.00	0.00	98.00	0.0%
537 50 49 00 MISCELLANEOUS	500.00	0.00	500.00	0.0%
537 50 49 01 EXTERNAL TAXES	82,500.00	0.00	82,500.00	0.0%
537 60 49 00 CONTRACTED SERVICES	1,560,000.00	0.00	1,560,000.00	0.0%
537 Garbage & Solid Waste Utilitys	1,836,355.00	0.00	1,836,355.00	0.0%

580 Non Expenditures

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402 Garbage Fund 01/01/2024 To: 12/31/2024

Expenditures	Amt Budgeted	Expenditures	Remaining	
580 Non Expenditures				
582 10 04 02 GARBAGE REFUNDS	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.0%
591 Debt Service				
591 37 70 02 CIVIC CAMPUS DEBT - PRINCIPLE	790.00	0.00	790.00	0.0%
591 37 70 09 SBITA TECH LEASE - GARBAGE	800.00	0.00	800.00	0.0%
592 37 80 02 CIVIC CAMPUS DEBT - INTEREST	808.00	0.00	808.00	0.0%
591 Debt Service	2,398.00	0.00	2,398.00	0.0%
594 Capital Expenditures				
597 00 00 17 TRANSFER OUT TO 406- 117 PW BLDG RESERVE	15,250.00	0.00	15,250.00	0.0%
594 Capital Expenditures	15,250.00	0.00	15,250.00	0.0%
597 Interfund Transfers				
597 11 55 12 TRANSFER OUT TO 406-112 PW EQUIP RESERVE	100,000.00	0.00	100,000.00	0.0%
597 Interfund Transfers	100,000.00	0.00	100,000.00	0.0%
999 Ending Balance				
508 51 04 02 END BALANCE-ASSIGNED-GARBAGE COSTS	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	1,954,003.00	0.00	1,954,003.00	0.0%
Fund Excess/(Deficit):	257,633.00	0.00		

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403 Sewer Fund 01/01/2024 To: 12/31/2024

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 51 00 43 BEG BALANCE-ASSIGNED-SEWER	2,177,130.00	0.00	2,177,130.00	0.0%
308 Beginning Balances	2,177,130.00	0.00	2,177,130.00	0.0%
320 Licenses & Permits				
322 40 04 03 PAVING PERMIT-SEWER FEE	9,135.00	0.00	9,135.00	0.0%
322 90 04 03 PAVING PERMIT-STORM WATER FEE	0.00	0.00	0.00	0.0%
320 Licenses & Permits	9,135.00	0.00	9,135.00	0.0%
330 Intergovernmental Revenues				
333 20 00 02 FEDERAL INDIRECT GRANT FROM WSDOT - STREETSWEEPER	0.00	0.00	0.00	0.0%
334 03 11 03 DEPT OF ECOLOGY	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues	0.00	0.00	0.00	0.0%
340 Charges For Services				
343 50 04 03 SEWER SVC INSTALL CHARGES	1,802.00	0.00	1,802.00	0.0%
343 51 04 03 SEWER REVENUES	2,550,085.00	0.00	2,550,085.00	0.0%
345 83 04 03 SEWER PLAN CHECKING FEE	42,870.00	0.00	42,870.00	0.0%
345 83 31 03 STORMWATER PLAN CHECK FEE	70,000.00	0.00	70,000.00	0.0%
347 90 04 03 OTHER SERVICE FEES	0.00	0.00	0.00	0.0%
340 Charges For Services	2,664,757.00	0.00	2,664,757.00	0.0%
350 Fines & Forfeitures				
359 90 04 03 STRONG WASTE PENALTIES	0.00	0.00	0.00	0.0%
350 Fines & Forfeitures	0.00	0.00	0.00	0.0%
360 Miscellaneous Revenue				
361 11 04 03 INTEREST & OTHER EARNINGS	48,977.00	0.00	48,977.00	0.0%
369 40 04 03 JUDGMENTS & SETTLEMENTS	0.00	0.00	0.00	0.0%
369 91 04 03 OTHER MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.0%
395 20 04 03 INSURANCE RECOVERY	0.00	0.00	0.00	0.0%
360 Miscellaneous Revenue	48,977.00	0.00	48,977.00	0.0%
380 Non Revenues				
388 80 04 03 PRIOR YEAR CORRECTION	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.0%
397 Interfund Transfers				
397 00 04 03 TRANSFER-IN FROM 426	0.00	0.00	0.00	0.0%
397 00 04 28 TRANSFER-IN FROM 428	0.00	0.00	0.00	0.0%
397 04 00 29 TRANSFER-IN FROM 429	0.00	0.00	0.00	0.0%
397 04 00 30 TRANSFER-IN FROM 430	0.00	0.00	0.00	0.0%

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403 Sewer Fund

01/01/2024 To: 12/31/2024

Revenues	Amt Budgeted	Revenues	Remaining	
397 Interfund Transfers				
397 04 00 31 TRANSFER-IN FROM 431	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Revenues:	4,899,999.00	0.00	4,899,999.00	0.0%

Expenditures	Amt Budgeted	Expenditures	Remaining	
531 Natural Resources				
531 10 42 03 MAIN ST STORMWATER	0.00	0.00	0.00	0.0%
IMPROV-COMMUNICATION				
531 10 44 03 MAIN ST STORMWATER IMPROV -	0.00	0.00	0.00	0.0%
ADVERTISING				
531 30 10 00 STORMWATER-SALARIES & WAGES	67,795.00	0.00	67,795.00	0.0%
531 30 12 00 STORMWATER OVERTIME	100.00	0.00	100.00	0.0%
531 30 20 00 STORMWATER-PERSONNEL BENEFITS	41,323.00	0.00	41,323.00	0.0%
531 30 20 23 STORMWATER - PERSONNEL BENEFITS	0.00	0.00	0.00	0.0%
531 30 21 00 STORMWATER - UNIFORMS & EQUIPMENT	0.00	0.00	0.00	0.0%
531 30 31 00 STORMWATER - SUPPLIES	100.00	0.00	100.00	0.0%
531 30 32 00 STORMWATER FUEL	2,900.00	0.00	2,900.00	0.0%
531 30 35 00 STORMWATER-SMALL TOOLS &	0.00	0.00	0.00	0.0%
EQUIPMENT				
531 30 41 00 STORMWATER - PROF SERVICES	0.00	0.00	0.00	0.0%
531 30 41 01 STORMWATER - IT SERVICES	899.00	0.00	899.00	0.0%
531 30 41 03 STORMWATER-INTERGOV PROF SVCS	666.00	0.00	666.00	0.0%
531 30 41 23 STORMWATER - ENGINEERING/PROF.	0.00	0.00	0.00	0.0%
SERVICES				
531 30 42 00 STORMWATER COMMUNICATION	0.00	0.00	0.00	0.0%
531 30 43 03 STORMWATER-TRAVEL	200.00	0.00	200.00	0.0%
531 30 44 00 STORMWATER - ADVERTISING	500.00	0.00	500.00	0.0%
531 30 48 00 STORMWATER REPAIRS & MAINTENANCE	800.00	0.00	800.00	0.0%
531 30 49 00 STORMWATER-MISCELLANEOUS	300.00	0.00	300.00	0.0%
531 92 31 03 STORMWATER - SUPPLIES	0.00	0.00	0.00	0.0%
531 92 41 03 STORMWATER-PROFESSION SERVICES	0.00	0.00	0.00	0.0%
531 92 44 03 STORMWATER-ADVERTISING	0.00	0.00	0.00	0.0%
531 Natural Resources	115,583.00	0.00	115,583.00	0.0%

535 Sewer

535 50 10 00 SALARIES & WAGES	283,147.00	0.00	283,147.00	0.0%
535 50 12 00 OVERTIME	2,400.00	0.00	2,400.00	0.0%
535 50 20 00 PERSONNEL BENEFITS	169,372.00	0.00	169,372.00	0.0%
535 50 21 00 UNIFORMS & EQUIPMENT	1,800.00	0.00	1,800.00	0.0%
535 50 31 00 SUPPLIES	18,500.00	0.00	18,500.00	0.0%
535 50 32 00 FUEL	8,800.00	0.00	8,800.00	0.0%
535 50 35 00 SMALL TOOLS & EQUIPMENT	1,000.00	0.00	1,000.00	0.0%
535 50 37 00 EQUIPMENT MAINTENANCE MATERIAL	0.00	0.00	0.00	0.0%
535 50 41 00 PROFESSIONAL SERVICES	20,000.00	0.00	20,000.00	0.0%
535 50 41 01 ADMIN SVC CHG TO C.E.	110,111.00	0.00	110,111.00	0.0%
535 50 41 03 INTERGOVERNMENTAL PROFESSIONAL	1,154,628.00	0.00	1,154,628.00	0.0%
SERVICES				
535 50 41 04 CIVIC CAMPUS JANITORIAL-SEWER	1,709.00	0.00	1,709.00	0.0%

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403 Sewer Fund 01/01/2024 To: 12/31/2024

Expenditures	Amt Budgeted	Expenditures	Remaining	
535 Sewer				
535 50 41 05 IT SERVICES	1,841.00	0.00	1,841.00	0.0%
535 50 41 06 PROF SERVICES-SPANISH DOCUMENT TRANSLATION	0.00	0.00	0.00	0.0%
535 50 42 00 COMMUNICATION	5,000.00	0.00	5,000.00	0.0%
535 50 43 00 TRAVEL	950.00	0.00	950.00	0.0%
535 50 44 00 ADVERTISING	3,300.00	0.00	3,300.00	0.0%
535 50 46 00 WCIA INSURANCE	39,615.00	0.00	39,615.00	0.0%
535 50 47 00 UTILITIES	51,000.00	0.00	51,000.00	0.0%
535 50 47 01 CIVIC CAMPUS UTILITIES-SEWER	1,718.00	0.00	1,718.00	0.0%
535 50 48 00 REPAIRS & MAINTENANCE	20,000.00	0.00	20,000.00	0.0%
535 50 48 01 CIVIC CAMPUS MAINTENANCE-SEWER	850.00	0.00	850.00	0.0%
535 50 49 00 MISCELLANEOUS	1,500.00	0.00	1,500.00	0.0%
535 50 49 02 EXTERNAL TAXES	38,000.00	0.00	38,000.00	0.0%
535 50 49 03 JUDGMENTS & SETTLEMENTS	0.00	0.00	0.00	0.0%
535 Sewer	1,935,241.00	0.00	1,935,241.00	0.0%
576 Park Facilities				
591 35 70 09 SBITA TECH LEASE - SEWER	825.00	0.00	825.00	0.0%
576 Park Facilities	825.00	0.00	825.00	0.0%
580 Non Expenditures				
582 10 04 03 SEWER REFUNDS	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.0%
591 Debt Service				
591 35 70 03 CIVIC CAMPUS DEBT - PRINCIPLE	6,849.00	0.00	6,849.00	0.0%
591 35 78 03 P WTF LOAN PRINCIPAL	87,862.00	0.00	87,862.00	0.0%
592 35 80 03 CIVIC CAMPUS DEBT - INTEREST	7,006.00	0.00	7,006.00	0.0%
592 35 83 03 P WTF LOAN INTEREST	1,123.00	0.00	1,123.00	0.0%
591 Debt Service	102,840.00	0.00	102,840.00	0.0%
594 Capital Expenditures				
594 35 64 00 MACHINERY & EQUIPMENT - SEWER	41,000.00	0.00	41,000.00	0.0%
594 35 64 42 IMPROVEMENTS - N RUDKIN RD	100,000.00	0.00	100,000.00	0.0%
594 38 64 00 STORMWATER-MACHINERY & EQUIPMENT	9,600.00	0.00	9,600.00	0.0%
597 35 55 12 TRANS OUT TO 405-112 PW EQUIP RESERVE	100,000.00	0.00	100,000.00	0.0%
594 Capital Expenditures	250,600.00	0.00	250,600.00	0.0%
597 Interfund Transfers				
597 35 04 04 TRANS OUT 405 SEWER IMPR RESERVE	750,000.00	0.00	750,000.00	0.0%
597 35 56 00 TRANS OUT TO 405-117 PW BLDG RESERVE	15,250.00	0.00	15,250.00	0.0%
597 Interfund Transfers	765,250.00	0.00	765,250.00	0.0%

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403 Sewer Fund		01/01/2024 To: 12/31/2024			
Expenditures	Amt Budgeted	Expenditures	Remaining		
999 Ending Balance					
508 51 04 03 END BALANCE-ASSIGNED-SEWER	0.00	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.00	0.0%
Fund Expenditures:	3,170,339.00	0.00	3,170,339.00	0.0%	
Fund Excess/(Deficit):	1,729,660.00	0.00			

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404 Water Improvement Reserve 01/01/2024 To: 12/31/2024

	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 51 00 44	BEG BALANCE-ASSIGNED	2,172,290.07	0.00	2,172,290.07	0.0%
308 51 12 04	BEG BALANCE-ASSIGNED-FOR 112	52,000.00	0.00	52,000.00	0.0%
308 51 17 44	BEG BALANCE-ASSIGNED-FOR 117	36,000.00	0.00	36,000.00	0.0%
308 Beginning Balances		2,260,290.07	0.00	2,260,290.07	0.0%

330 Intergovernmental Revenues

333 66 00 01	DWSRF LOAN	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues		0.00	0.00	0.00	0.0%

360 Miscellaneous Revenue

361 11 04 04	INTEREST & OTHER EARNINGS	28,742.00	0.00	28,742.00	0.0%
367 00 00 34	INFR FEE REVENUE-WA	7,377.00	0.00	7,377.00	0.0%
367 11 04 04	BORTON - PRIVATE CONTRIBUTION	0.00	0.00	0.00	0.0%
382 10 00 34	INFRASTRUCTURE FEE - WATER	18,296.00	0.00	18,296.00	0.0%
360 Miscellaneous Revenue		54,415.00	0.00	54,415.00	0.0%

397 Interfund Transfers

397 00 04 04	TRANS-IN FROM 001-MAIN ST IMPR	0.00	0.00	0.00	0.0%
397 01 04 04	TRANS FROM 401 WATER	600,000.00	0.00	600,000.00	0.0%
397 02 01 12	TRANS FROM 401 WATER-112 PW EQUIP RESERVE	100,000.00	0.00	100,000.00	0.0%
397 02 01 17	TRANS FROM 401 WATER-117 PW BUILDING RESERVE	15,250.00	0.00	15,250.00	0.0%
397 Interfund Transfers		715,250.00	0.00	715,250.00	0.0%

Fund Revenues:	3,029,955.07	0.00	3,029,955.07	0.0%
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	Amt Budgeted	Expenditures	Remaining
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534 Water Utilities

534 50 41 07	WATER SYST PLAN UPDATE-PROF SERVICES	140,000.00	0.00	140,000.00	0.0%
534 50 41 37	PROF SVC-WA COMP PLAN	0.00	0.00	0.00	0.0%
534 50 41 45	PROF SERVICES-CLEAN RESERVOIR	0.00	0.00	0.00	0.0%
534 50 41 49	PROF SERVICES-GOODMAN APTS-WA INSPECT	52,000.00	0.00	52,000.00	0.0%
534 50 49 04	EXTERNAL TAXES	0.00	0.00	0.00	0.0%
534 50 49 49	MISCELLANEOUS-WATER RIGHTS	778,000.00	0.00	778,000.00	0.0%
534 Water Utilities		970,000.00	0.00	970,000.00	0.0%

535 Sewer

534 50 41 44	PROF SERVICES-WATER COMP PLAN	0.00	0.00	0.00	0.0%
535 Sewer		0.00	0.00	0.00	0.0%

580 Non Expenditures

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404 Water Improvement Reserve

01/01/2024 To: 12/31/2024

Expenditures	Amt Budgeted	Expenditures	Remaining	
580 Non Expenditures				
582 10 00 34 INFRASTRUCTURE REFUND - WATER	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.0%
594 Capital Expenditures				
594 11 41 21 SERVICE METER IMPROV. - CONST	800,000.00	0.00	800,000.00	0.0%
594 34 20 00 IMPROVEMENTS-WELL #6 LIGHTING	0.00	0.00	0.00	0.0%
594 34 41 29 RESERVOIR CLEANING & INSPECTIONS	0.00	0.00	0.00	0.0%
594 34 64 04 MACHINERY & EQUIPMENT - VAC TRUCK	100,000.00	0.00	100,000.00	0.0%
594 34 64 29 DOH SANITARY SURVEY	0.00	0.00	0.00	0.0%
594 34 64 48 JOHNSON HILL RESERVOIR - REPAIRS	0.00	0.00	0.00	0.0%
594 34 64 50 S BROADWAY WA/SE COLLECTION SYST-PE	0.00	0.00	0.00	0.0%
594 34 66 04 GOULDS 250 HP SUBMERSIBLE WELL PUMP/REHAB	250,000.00	0.00	250,000.00	0.0%
594 34 67 04 S BROADWAY AREA WATER EXT (GSP PH 3) ONSITE	495,000.00	0.00	495,000.00	0.0%
594 76 41 21 BORTON ANNEX WA EXT-PROF SVC	0.00	0.00	0.00	0.0%
594 Capital Expenditures	1,645,000.00	0.00	1,645,000.00	0.0%
999 Ending Balance				
508 51 04 04 END BALANCE-ASSIGNED-WATER DEVEL PROJECTS	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	2,615,000.00	0.00	2,615,000.00	0.0%
Fund Excess/(Deficit):	414,955.07	0.00		

2024 BUDGET POSITION

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405 Sewer Improvement Reserve

01/01/2024 To: 12/31/2024

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 31 00 45	BEG FUND BALANCE-RESTRICTED	0.00	0.00	0.00 0.0%
308 51 00 45	BEG FUND BALANCE-ASSIGNED	1,884,543.01	0.00	1,884,543.01 0.0%
308 51 12 05	BEG BALANCE-ASSIGNED-FOR 112	80,000.00	0.00	80,000.00 0.0%
308 51 17 45	BEG BALANCE-ASSIGNED-FOR 117	34,762.00	0.00	34,762.00 0.0%
308 Beginning Balances		1,999,305.01	0.00	1,999,305.01 0.0%
330 Intergovernmental Revenues				
334 03 55 00	DOE STORMWATER GRANT	343,000.00	0.00	343,000.00 0.0%
337 07 87 00	SIED GRANT/LOAN-S BROADWAY SEWER	507,518.00	0.00	507,518.00 0.0%
391 90 00 00	SIED GRANT/ LOAN-BELTWAY SEWER EXT	1,012,700.00	0.00	1,012,700.00 0.0%
330 Intergovernmental Revenues		1,863,218.00	0.00	1,863,218.00 0.0%
360 Miscellaneous Revenue				
361 11 04 05	INVESTMENT INTEREST	25,380.00	0.00	25,380.00 0.0%
361 40 00 05	SIED CONTRIBUTION - INTEREST	15,000.00	0.00	15,000.00 0.0%
367 00 00 05	S BROADWAY SEWER EXT CONTRIBUTION	35,000.00	0.00	35,000.00 0.0%
367 00 00 35	INFR FEE REVENUE-SE	12,000.00	0.00	12,000.00 0.0%
367 00 00 36	SO BROADWAY-INF FEE-SEWER	18,638.00	0.00	18,638.00 0.0%
367 11 00 05	BORTON PRIVATE CONTRIBUTION	0.00	0.00	0.00 0.0%
382 10 00 35	INFR FEE REVENUE- SEWER	4,314.00	0.00	4,314.00 0.0%
360 Miscellaneous Revenue		110,332.00	0.00	110,332.00 0.0%
397 Interfund Transfers				
397 00 04 05	TRAN IN FRM C.E. - MAIN ST IMPR	0.00	0.00	0.00 0.0%
397 00 12 00	TRANS IN FROM 403 - 112 PW EQUIP RESERVE	100,000.00	0.00	100,000.00 0.0%
397 00 17 00	TRANS IN FROM 403-117 PW BUILDING RESERVE	15,250.00	0.00	15,250.00 0.0%
397 04 55 03	TRAN IN FRM 403 SEWER	750,000.00	0.00	750,000.00 0.0%
397 Interfund Transfers		865,250.00	0.00	865,250.00 0.0%
Fund Revenues:		4,838,105.01	0.00	4,838,105.01 0.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
535 Sewer				
535 50 49 05	EXTERNAL TAX - SEWER INFRASTRUCTURE	0.00	0.00	0.00 0.0%
535 Sewer		0.00	0.00	0.00 0.0%
580 Non Expenditures				
582 10 00 35	INFR FEE DEPOSIT REFUNDS	0.00	0.00	0.00 0.0%
580 Non Expenditures		0.00	0.00	0.00 0.0%
591 Debt Service				

2024 BUDGET POSITION

CITY OF UNION GAP

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405 Sewer Improvement Reserve 01/01/2024 To: 12/31/2024

Expenditures	Amt Budgeted	Expenditures	Remaining	
591 Debt Service				
591 35 04 05 S BROADWAY SEWER SIED DEBT SVC - PRINCIPLE	75,342.00	0.00	75,342.00	0.0%
592 35 04 05 S BROADWAY SEWER SIED DEBT SVC - INTEREST	24,330.00	0.00	24,330.00	0.0%
591 Debt Service	99,672.00	0.00	99,672.00	0.0%
594 Capital Expenditures				
594 10 41 25 AHTANUM/MAIN ST STORMWATER-ENGINEERING	0.00	0.00	0.00	0.0%
594 34 41 22 BORTON ANNEX-SE-PROF SVCS	44,400.00	0.00	44,400.00	0.0%
594 35 41 00 PROF SERVICES-FORCE MAIN INSPECTION	0.00	0.00	0.00	0.0%
594 35 41 01 AHTANUM SEWER LAYOUT PE/HLA	0.00	0.00	0.00	0.0%
594 35 41 50 S BROADWAY WA/SE COLLECTION SYST-PE	0.00	0.00	0.00	0.0%
594 35 41 54 BELTWAY SEWER EXT LIFT STATION-PE	50,000.00	0.00	50,000.00	0.0%
594 35 63 00 SEWER CAMERA & EQUIPMENT	0.00	0.00	0.00	0.0%
594 35 63 42 S BROADWAY AREA SEWER EXT (GSP PH 3) CN OFFSITE	0.00	0.00	0.00	0.0%
594 35 64 01 MACHINERY & EQUIP - VACTOR	800,000.00	0.00	800,000.00	0.0%
594 35 64 05 SEWER SYSTEM IMPR-3RD PARTY	0.00	0.00	0.00	0.0%
594 35 64 06 MACHINERY & EQUIPMENT-FLOW METERS	0.00	0.00	0.00	0.0%
594 35 64 08 AHTANUM RD UNDERDRAIN	0.00	0.00	0.00	0.0%
594 35 64 12 PW EQUIPMENT RESERVE-SEWER ALLOCATION	0.00	0.00	0.00	0.0%
594 35 65 42 S BROADWAY AREA SE EXT (GSP PH 3) CN ONSITE	500,000.00	0.00	500,000.00	0.0%
594 35 67 42 S BROADWAY SE ALIGNMENT 1	0.00	0.00	0.00	0.0%
594 35 67 54 S BROADWAY SEWER ON-SITE -CN	180,000.00	0.00	180,000.00	0.0%
594 35 67 56 BELTWAY SEWER LIFT STATEION EXT - CN	1,666,000.00	0.00	1,666,000.00	0.0%
594 38 64 25 AHTANUM/MAIN ST STORMWATER IMPR-CN	16,000.00	0.00	16,000.00	0.0%
594 38 64 53 N RUDKIN RD STORMWATER IMPR DESIGN	343,000.00	0.00	343,000.00	0.0%
594 41 10 01 AHTANUM SEWER LAYOUT-PE	0.00	0.00	0.00	0.0%
594 41 10 02 SERVICE WATER METER IMPROVEMENT	800,000.00	0.00	800,000.00	0.0%
594 41 10 25 AHTANUM/MAIN ST STORMWATER IMPR-PE	16,000.00	0.00	16,000.00	0.0%
594 41 10 49 PROF SERVICES-SEWER SYSTEM PLAN UPDATE	0.00	0.00	0.00	0.0%
594 Capital Expenditures	4,415,400.00	0.00	4,415,400.00	0.0%
999 Ending Balance				
508 51 04 05 ENDING BALANCE-ASSIGNED-SEWER DEVEL PROJECTS	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	4,515,072.00	0.00	4,515,072.00	0.0%

2024 BUDGET POSITION

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405 Sewer Improvement Reserve

01/01/2024 To: 12/31/2024

Fund Excess/(Deficit):	323,033.01	0.00
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2024 BUDGET POSITION

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406 Garbage Reserve Fund 01/01/2024 To: 12/31/2024

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 51 00 46 BEGINNING FUND BALANCE-ASSIGNED	3,050.00	0.00	3,050.00	0.0%
308 51 12 06 BEG BALANCE-ASSIGNED-FOR 112	32,000.00	0.00	32,000.00	0.0%
308 51 17 46 BEG BALANCE-ASSIGNED-FOR 117	23,212.00	0.00	23,212.00	0.0%
308 Beginning Balances	58,262.00	0.00	58,262.00	0.0%
360 Miscellaneous Revenue				
361 11 04 06 INVESTMENT INTEREST	0.00	0.00	0.00	0.0%
360 Miscellaneous Revenue	0.00	0.00	0.00	0.0%
397 Interfund Transfers				
397 00 01 17 TRANSFER IN FROM 402-117 PW BUILDING	15,250.00	0.00	15,250.00	0.0%
397 37 01 12 TRANSFER IN FROM 402-112 PW EQUIPMENT	100,000.00	0.00	100,000.00	0.0%
397 Interfund Transfers	115,250.00	0.00	115,250.00	0.0%
Fund Revenues:	173,512.00	0.00	173,512.00	0.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
591 Debt Service				
591 37 70 01 PW BUILDING ALLOCATION-GARBAGE	0.00	0.00	0.00	0.0%
591 Debt Service	0.00	0.00	0.00	0.0%
594 Capital Expenditures				
594 37 64 00 PW BUILDING MACHINERY & EQUIPMENT - GARBAGE	100,000.00	0.00	100,000.00	0.0%
594 Capital Expenditures	100,000.00	0.00	100,000.00	0.0%
999 Ending Balance				
508 51 04 06 END BALANCE-ASSIGNED-GARBAGE	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	100,000.00	0.00	100,000.00	0.0%
Fund Excess/(Deficit):	73,512.00	0.00		



City Council Communication

Meeting Date: November 27, 2023
From: Karen Clifton, Director of Finance and Administration
Topic/Issue: Ordinance – Adopting 2024 Budget

SYNOPSIS: The City Council held a public hearing on the property tax revenues at the October 9, 2023 Regular Council Meeting, and public hearings on the 2024 Budget at the Regular Council meetings on October 23, 2023 and November 27, 2023.

RECOMMENDATION: Adopt and publish an ordinance adopting the 2024 Budget for the City of Union Gap, Washington.

LEGAL REVIEW: The City Attorney has reviewed this ordinance.

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: Ordinance

CITY OF UNION GAP, WASHINGTON
ORDINANCE NO. _____

AN ORDINANCE adopting the 2024 Budget for the City of Union Gap, Washington.

WHEREAS, the City Council of the City of Union Gap, Washington, after publishing all notices and conducting all hearings on the same as required by law; and

WHEREAS, there was no objection to the budget at said hearings; and

WHEREAS, said final budget for the year 2024 shows in detail the amount of revenues and expenditures, including salaries and totals of various funds as follows:

		Revenues	Expenditures
001	Current Expense	11,779,153	11,779,153
002	General Fund Reserve	574,761	574,761
101	Street Fund	2,560,751	2,560,751
107	Lodging Tax Reserve	1,147,774	1,147,774
108	Tourism Promotion	554,685	554,685
109	Contingency Fund	215,607	215,607
110	Craft Night Reserve	1,245	1,245
111	Library & Community Ctr	2,378,475	2,378,475
114	Senior Activity Fund	14,600	14,600
123	Criminal Justice	1,716,280	1,716,280
126	Crime Prevention	54,743	54,743
127	Commute Trip Red	3,029	3,029
128	Transit System Fund	7,098,031	7,098,031
130	Community Policing	20,612	20,612
131	Drug Seizure Forfeiture	500	500
132	Community Events	24,759	24,759
133	Marijuana Excise Tax	350,026	350,026
170	Housing Rehab	35,943	35,943
304	VMB Improvement	19,431	19,431
305	Regional Beltway	5,690,262	5,690,262
306	Park Devel. Reserve	254,596	254,596
312	PW Equip Reserve	402,062	402,062
313	Fire Dept. Reserve	1,051,690	1,051,690
315	Police Vehicle Reserve	257,744	257,744
316	Building Reserve	695,990	695,990
317	PW Building Reserve	127,007	127,007
318	Municipal Capital Imprv	2,299,203	2,299,203
320	CH Equip Reserve	41,364	41,364
321	Street Devel Reserve	4,522,478	4,522,478
324	Infr Reserve Fund	1,909,267	1,909,267
325	Devl Mitigation Reserve	586,710	586,710

401	Water Fund	3,673,808	3,673,808
402	Garbage Fund	2,211,636	2,211,636
403	Sewer/Storm Water	4,899,999	4,899,999
404	Water Impr Reserve	3,029,955	3,029,955
405	Sewer Impr Reserve	4,838,105	4,838,105
406	Garbage Reserve	<u>173,512</u>	<u>173,512</u>
		65,215,792	65,215,792

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF UNION GAP:

Section 1. The 2024 Revenue vs. Expenditures Worksheet is attached hereto and made a part hereof by reference, as required.

Section 2. The final budget for the fiscal year 2024, a copy of which is attached hereto and is made a part hereof by reference, is adopted by the City of Union Gap, Washington. Said budget will be available for the public and may be obtained from the City Hall front office.

This ordinance shall be in force and take effect five days after its passage and publication according to law.

PASSED this 27th day of November 2023.

John Hodkinson, City Mayor

ATTEST:

APPROVED AS TO FORM:

Karen Clifton, City Clerk

Jessica Foltz, City Attorney

ATTACHMENT A

2024 FINAL BUDGET					
Adopted 11/27/2023					
FUND		Beginning Balance	Budgeted Revenues	Budgeted Expenditures	Ending Balance
001	Current Expense	1,155,950	10,623,203	10,573,996	1,205,157
002	General Fund Reserve	558,511	16,250	0	574,761
101	Street Fund	1,310,562	1,250,189	1,168,490	1,392,261
107	Lodging Tax Reserve	816,055	331,719	371,178	776,596
108	Tourism Promotion	286,007	268,678	216,010	338,675
109	Contingency Fund	213,518	2,089	0	215,607
110	Craft Night Reserve	1,245	0	1,245	0
111	Library & Comm Ctr	0	2,378,475	1,455,924	922,551
114	Senior Activity Fund	13,059	1,541	0	14,600
123	Criminal Justice	1,314,976	401,304	926,085	790,195
126	Crime Prevention	52,064	2,679	13,500	41,243
127	Commute Trip Red	3,025	4	100	2,929
128	Transit System Fund	5,354,215	1,743,816	2,232,641	4,865,390
130	Community Policing	20,136	476	8,500	12,112
131	Drug Seizure Forfeiture	0	500	500	0
132	Community Events	4,759	20,000	20,000	4,759
133	Marijuana Excise Tax	285,829	64,197	51,500	298,526
170	Housing Rehab	14,307	21,636	34,300	1,643
304	VMB Improvement	0	19,431	19,000	431
305	Regional Beltway	0	5,690,262	5,685,680	4,582
306	Park Devel. Reserve	178,488	76,108	89,000	165,596
312	PW Equip Reserve	389,018	13,044	6,000	396,062
313	Fire Dept. Reserve	833,604	218,086	800,000	251,690
315	Police Vehicle Reserve	201,185	56,559	100,000	157,744
316	Building Reserve	687,091	8,899	0	695,990
317	PW Building Reserve	95,575	31,432	0	127,007
318	Mun Capital Imprv	1,399,824	899,379	809,500	1,489,703
320	CH Equip Reserve	41,024	340	30,000	11,364
321	Street Devel Reserve	355,848	4,166,630	3,415,942	1,106,536
324	Infr Reserve Fund	1,283,593	625,674	699,323	1,209,944
325	Devl Mitigation Reserve	67,486	519,224	572,906	13,804
401	Water Fund	1,821,301	1,852,507	2,110,332	1,563,476
402	Garbage Fund	372,074	1,839,562	1,954,003	257,633
403	Sewer/Storm Water	2,177,130	2,722,869	3,170,339	1,729,660
404	Water Impr Reserve	2,260,290	769,665	2,615,000	414,955
405	Sewer Impr Reserve	1,999,305	2,838,800	4,515,072	323,033
406	Garbage Reserve	58,262	115,250	100,000	73,512
		25,625,315	39,590,477	43,766,066	21,449,726

Total Revenues	Total Expenditures
11,779,153	11,779,153
574,761	574,761
2,560,751	2,560,751
1,147,774	1,147,774
554,685	554,685
215,607	215,607
1,245	1,245
2,378,475	2,378,475
14,600	14,600
1,716,280	1,716,280
54,743	54,743
3,029	3,029
7,098,031	7,098,031
20,612	20,612
500	500
24,759	24,759
350,026	350,026
35,943	35,943
19,431	19,431
5,690,262	5,690,262
254,596	254,596
402,062	402,062
1,051,690	1,051,690
257,744	257,744
695,990	695,990
127,007	127,007
2,299,203	2,299,203
41,364	41,364
4,522,478	4,522,478
1,909,267	1,909,267
586,710	586,710
3,673,808	3,673,808
2,211,636	2,211,636
4,899,999	4,899,999
3,029,955	3,029,955
4,838,105	4,838,105
<u>173,512</u>	<u>173,512</u>
65,215,792	65,215,792



City Council Communication

Meeting Date: November 27, 2023

From: Karen Clifton, Director of Finance & Administration

Topic / Issue: Ordinance – 2024 Cost-of-Living Raises for Non-Union Employees

SYNOPSIS: It is the desire of City Administration to provide the following non-union positions with a cost-of-living increase, consistent with the union employees: City Manager, Director of Public Works and Community Development, Civil Engineer, Director of Finance and Administration, Police Chief, Police Lieutenant, and Operations Manager.

RECOMMENDATION: Adopt an ordinance authorizing 2024 cost-of-living raises to the non-union employees, consistent with the union employees.

LEGAL REVIEW: Reviewed by City Attorney.

FINANCIAL REVIEW: These costs are included in the 2024 budget.

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: Ordinance

CITY OF UNION GAP, WASHINGTON
ORDINANCE NO. ____

AN ORDINANCE authorizing a 3.0% increase in the salaries and wages for the City Manager, Director of Public Works and Community Development, Civil Engineer, Director of Finance and Administration, Police Chief, Police Lieutenant, and Operations Manager for 2024.

WHEREAS, it is the desire of City Administration to provide the following non-union positions with a cost-of-living increase, consistent with the union employees: City Manager, Director of Public Works and Community Development, Civil Engineer, Director of Finance and Administration, Police Chief, Police Lieutenant, and Operations Manager for 2024;

WHEREAS, these cost-of-living increases are included in the 2024 budget;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF UNION GAP DOES ORDAIN as follows:

SECTION 1. Salary and Wage Increases. The salaries and wages for the City Manager, Director of Public Works and Community Development, Civil Engineer, Director of Finance and Administration, Police Chief, Police Lieutenant, and Operations Manager shall be adjusted to reflect a 3.0% cost of living increase, which is consistent with the union employees. The new salaries are included on the worksheet attached hereto as Exhibit "A".

SECTION 2. Effective Date. This increase shall be effective January 1, 2024.

ORDAINED this 27th day of November, 2023.

John Hodkinson, City Mayor

ATTEST:

APPROVED AS TO FORM:

Karen Clifton, City Clerk

Jessica Foltz, City Attorney

Exhibit "A"

Position	Maximum Wage
City Manager	\$145,640.35
Director of Public Works & Community Devel.	\$114,590.40
Civil Engineer	\$100,563.62
Director of Finance & Administration	\$114,590.40
Police Chief	\$121,030.13
Police Lieutenant	\$112,546.32
Operations Manager	\$97,401.95



City Council Communication

Meeting Date: November 27, 2023

From: Gregory Cobb, Chief of Police

Topic / Issue: Resolution - Traffic Safety Interagency Agreement

SYNOPSIS: The Washington Traffic Safety Commission has authorized funding to the Police Department for overtime reimbursement related to high visibility enforcement patrols.

RECOMMENDATION: Approve Resolution and authorize the City Manager to sign the interagency agreement with the Washington Traffic Safety Commission for overtime reimbursement.

LEGAL REVIEW: Agreement reviewed by City Attorney

FINANCIAL REVIEW: This is a pass through expenditure

BACKGROUND INFORMATION: The Police Department has a long running partnership with the Washington State Traffic Safety Commission. This is a renewal of the 2022 agreement.

ADDITIONAL OPTIONS:

ATTACHMENTS:

1. Resolution
2. Interagency Agreement

CITY OF UNION GAP, WASHINGTON
RESOLUTION NO. _____

A **RESOLUTION** authorizing the City Manager to sign an Interagency Agreement with the Washington Traffic Safety Commission, to fund High Visibility Enforcement (HVE) patrols.

WHEREAS, The City of Union Gap historically partners with the Washington Traffic Safety Commission to fund HVE patrols; and

WHEREAS, these patrols are done in an effort to reduce serious injury and fatality collisions; and

WHEREAS, the City desires to enter into an Interagency Agreement with Washington Traffic Safety Commission, to continue to fund HVE patrols.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNION GAP, WASHINGTON, HEREBY RESOLVES as follows:

The City Interim City Manager is authorized to sign an Interagency Agreement with Washington Traffic Safety Commission, to fund HVE patrols in the City of Union Gap.

PASSED this 27th day of November, 2023.

John Hodkinson, City Mayor

ATTEST:

Karen Clifton, City Clerk

Jessica Foltz, City Attorney



INTERAGENCY AGREEMENT

BETWEEN THE

Washington Traffic Safety Commission

AND

Union Gap Police Department

THIS AGREEMENT is made and entered into by and between the Washington Traffic Safety Commission, hereinafter referred to as "WTSC," and Union Gap Police Department, hereinafter referred to as "SUB-RECIPIENT."

NOW THEREFORE, in consideration of the authority provided to WTSC in RCW 43.59 and RCW 39.34, terms, conditions, covenants, and performance contained herein, or attached and incorporated and made a part hereof, the parties mutually agree as follows:

1. PURPOSE OF THE AGREEMENT:

The purpose of this Agreement is to provide funding, provided by the United States Department of Transportation (USDOT) National Highway Traffic Safety Administration (NHTSA) and allowed under the Assistance Listings Catalog of Federal Domestic Assistance (CFDA) number 20.600 for traffic safety grant project 2024-HVE-5123-Region 13 Target Zero Task Force, specifically to provide funding for the law enforcement agencies in WTSC Region 13 to conduct straight time or overtime enforcement activities (traffic safety emphasis patrols) as outlined in the Statement of Work (SOW), in support of Target Zero priorities. The Target Zero Manager (TZM) and/or the Law Enforcement Liaison (LEL) shall coordinate the SOW with the SUB-RECIPIENT with the goal of reducing traffic crashes.

Grant 2024-HVE-5123-Region 13 Target Zero Task Force was awarded to the WTSC Region 13 to support collaborative efforts to conduct HVE activities. By signing this agreement, the SUB-RECIPIENT can seek reimbursement for straight time or overtime for approved law enforcement activity expenses incurred as a participant in the region's HVE grant.

2. PERIOD OF PERFORMANCE

The period of performance of this Agreement shall commence upon the date of execution by both parties, but not earlier than October 1, 2023, and remain in effect until September 30, 2024 unless terminated sooner, as provided herein.

3. SCOPE OF WORK

3.1.1 Problem ID and/or Opportunity

The main causes of serious injury and fatality collisions on Washington's roadways are driver impairment through drug and/or alcohol use, speeding, occupant restraint mis/nonuse, and distraction. Fatalities have increased almost 40 percent since 2019. Despite a very high seat belt use rate (greater than 90% for many years in a row), the number of unrestrained fatalities

and serious injuries have increased to the highest number since before 2010. Since 2019, unrestrained fatalities have increased over 40 percent. Motorcyclists also represent a high number of injured and killed because of unsafe and poorly trained riders and the challenges vehicle drivers face in observing motorcycles on the road.

Washington has seen a drastic decrease in proactive enforcement of traffic laws. This decrease is due to a myriad of factors, include the COVID-19 pandemic, political actions to update laws that reduce an officer's ability to stop drivers,

This project will fund locally coordinated enforcement mobilizations to address impaired driving, distracted driving, seat belt safety, speeding, and motorcycle safety. Funding and events will be organized by local Target Zero Managers (TZMs) & the statewide Law Enforcement Liaison networks and their local Target Zero Task Force. These patrols will also be coordinated with the Washington State Patrol (WSP). Target Zero Managers will establish or strengthen relationships with key WSP district personnel to improve interagency coordination.

3.1.2 Project Purpose and Strategies

This project will fund High Visibility Enforcement (HVE) and Traffic Safety Enforcement Program (TSEP) patrols to prevent impaired driving, distracted driving, seat belt use, speeding, and motorcycle safety.

High Visibility Enforcement (HVE) and Traffic Safety Enforcement Program (TSEP) patrols are designed to create deterrence by increasing the expectation of a citation/fine/arrest. Officers may also remove high risk (impaired) drivers when encountered. So together, this countermeasure works by preventing dangerous driving behaviors and stopping those who still decide to engage in those behaviors.

Funding and events will be organized by local TZMs, LELs, and their local Target Zero Task Force. Task forces will use local data and professional judgement to determine enforcement priorities for their jurisdictions and will schedule and plan enforcement and outreach activities. Regional participation in the following National Campaigns is mandatory:

- Impaired driving enforcement during the Holiday DUI campaign (December 2023).
- Distracted driving enforcement during the Distracted Driving campaign (April 2024)
- Seat belt enforcement during the Click It or Ticket campaign (May 2024).
- Impaired driving enforcement during the Summer DUI campaign (August 2024).

These patrols will also be coordinated with the Washington State Patrol (WSP). Target Zero Managers will establish or strengthen relationships with key WSP district personnel to improve interagency coordination with the WSP.

3.1.3 Requirements for National Mobilizations and Traffic Safety Enforcement Program (TSEP)

1. HVE events will be data informed; based on crash data, anecdotal evidence, and the professional judgement of task force members. WTSC strongly believes in the expertise of local officers to understand the highest priority areas in their communities to focus their efforts.
2. The SUB-RECIPIENT will ensure that all officers participating in these patrols are BAC certified and have received and passed the SFST refresher training.
3. SUB-RECIPIENT will ensure all officers participating in Impaired Driving patrols have also received Advanced Roadside Impaired Driving Enforcement (ARIDE) training.
4. SUB-RECIPIENT shall ensure all participating personnel will use the WEMS system provided by the WTSC to record all activities in digital activity logs conducted by their commissioned officers pursuant to the HVE events. Participating officers will fill out all applicable fields of the digital activity log and use the comments field to provide details on irregularities, challenges or other details that would help explain what was encountered during their shift. SUB-RECIPIENT will also ensure all supervisors and fiscal staff have the ability to review and edit those activity logs.

5. Activity conducted outside of the quarterly task force operational plans will not be reimbursed.

3.1.4 Project Intent and Best Practice

1. SUB-RECIPIENT is encouraged to help their Region Task Force fulfill the requirement to participate in the four mandatory National Campaigns. (Holiday DUI campaign in December 2023, Distracted Driving campaign in April 2024, Click It or Ticket campaign in May 2024, and Summer DUI campaign in August 2024).

NOTE: Agencies must participate in speed or impaired driving enforcement under this agreement to be eligible to receive funding under the WASPC equipment grant.

2. SUB-RECIPIENT is strongly encouraged to participate in their task force to plan and execute enforcement events.
3. Regional task force will be submitting quarterly operational plans and SUB-RECIPIENT is encouraged to participate to the fullest extent possible. Quarterly operational plans are due October 15, December 15, March 15, and June 15.
4. WTSC encourages participating officers to prioritize violations that directly contribute to the injury and death of road users, such as impaired driving, speeding, distracted driving, non-restraint, etc.
5. SUB-RECIPIENT should promote patrol events through all earned, owned and, if funded, paid media that is available so that the public is made aware of the event before, during, and after the enforcement takes place. It is best practice to translate messages as needed and invite local media involvement in the effort to reach communities in which HVE will occur.
6. SUB-RECIPIENT should strive to actively enforce traffic safety laws focused on collision causing behaviors in priority areas throughout the year outside of HVE events.
7. When participating in motorcycle patrols SUB-RECIPIENT should focus on the illegal and unsafe driving actions of all motor vehicles interacting with motorcycles. This includes speeding, failure to yield to a motorcycle, following too closely to a motorcycle, distracted driving, etc.
8. When participating in motorcycle patrols SUB-RECIPIENT should ensure that enforcement will focus on the illegal and unsafe driving actions of motorcycles that are known to cause serious and fatal crashes. This includes impaired driving, speeding, and following too closely.
9. Performance will be monitored by the regional TZM, LEL, and Task Force, as well as WTSC. WTSC reserves the right to designate specific officers as ineligible for cost reimbursement. This will occur if an officer is determined to not have not met the purpose/intent of this grant in multiple emphasis patrols.
10. Funds can be used to support the mentoring of officers in traffic enforcement. This can be focused on impaired driving, or general traffic enforcement.

For DUI mentorship, WTSC has found it to be best practice to include a mix of instruction and practical experience. The mentor should be a DRE when possible, or a highly effective DUI emphasis patrol officer with a minimum of ARIDE training. Mentor/mentee activities will be pre-approved by the TZM or LEL after the mentee submits their interest.

11. Community outreach/collaboration: Funds can be used to pay for traffic safety focused community outreach and collaboration activities. The operational approach for regional community outreach and collaboration activities should be developed at the Task Force level and be approved by the WTSC. WTSC recommends that these activities include an opportunity for the audience to provide feedback on local traffic safety priorities and activities, which ideally will influence the region's plan for traffic safety programming.

In order to receive funding from this grant, agencies must participate with the regional traffic safety task force/coalition in the planning efforts for these activities.

WTSC also encourages all law enforcement agencies in Washington to utilize WTSC's data analysis resources, such as interactive dashboards and data from a statewide attitudinal survey, as well their regional Target Zero Manager to identify priorities for engaging with the community.

WTSC will provide tools for documenting community collaboration activities, such as the WEMS activity log.

3.1.5 NATIONAL AND STATE-WIDE MOBILIZATIONS

Not all agencies are required to participate in all of these, however the region has committed to participate as a region in all of these. Dates are tentative and may change when NHTSA publishes their FFY2024 mobilization calendar.

Mobilization	Dates
Holiday DUI	December 13, 2023 – January 1, 2024
U Drive. U Text. U Pay.	April 1 – 14, 2024
Click It or Ticket	May 13 – June 2, 2024
It's a Fine Line (optional if funded)	July 5 – 21, 2024
DUI Drive Sober or Get Pulled Over	August 12 – September 4, 2024

3.2 PROJECT GOALS

Prevent traffic crashes to reduce traffic related deaths and serious injuries through active, visible, consistent, and targeted traffic law enforcement, law enforcement training, and community outreach. Law enforcement can have a profound effect on traffic safety and this project aims to increase participation to accomplish that.

3.3 COMPENSATION

3.3.1 The Compensation for the straight time or overtime work provided in accordance with this Agreement has been established under the terms of RCW 39.34. The cost of accomplishing the work described in the SOW will not exceed dollar total from amounts listed below. Payment for satisfactory performance shall not exceed this amount unless the WTSC and SUB-RECIPIENT mutually agree to a higher amount in a written Amendment to this Agreement executed by both the WTSC and SUB-RECIPIENT. Comp-time is not considered overtime and will not be approved for payment. All law enforcement agencies who are active members of the Region's traffic safety task force with a fully executed grant agreement are eligible to participate in this grant.

3.3.2 WTSC will reimburse for personnel straight time or overtime expenses at 150 percent of the officer's normal salary rate plus SUB-RECIPIENT's contributions to employee benefits, limited to the following:

- FICA
- Medicare
- Any portion of L&I that is paid by the employer (SUB-RECIPIENT)
- Retirement contributions paid by the employer (SUB-RECIPIENT) can be included if the contribution is based on a percentage of their hours worked.

Health insurance, or any other benefits not listed above, are not eligible for reimbursement.

The SUB-RECIPIENT will provide law enforcement officers with appropriate equipment (e.g., vehicles, radars, portable breath testers, etc.) to participate in the emphasis patrols.

3.3.3 Funding alterations are permitted as follows: Upon agreement by the regional TSM and all other parties impacted by a proposed budget alteration, the budget category amounts may be increased or decreased without amending this

agreement, so long as the total grant award amount does not increase. HVE grant funds should be managed collaboratively by the SUB-RECIPIENT and the TZM.

These alterations must be requested through email communication between the regional TZM and assigned WTSC Program Manager. This communication shall include details of the requested budget modifications and a description of why these changes are needed. The TZM will also send an updated quarterly Operations Plan to the WASPC representative monitoring the project if the budget modification will result in changes to the previously submitted plan.

- 3.3.4 These funds, designated for salaries and benefits, are intended to pay for the hourly straight time or overtime costs and proportional amounts of fringe benefits of commissioned staff pursuing the activities described in the statement of work. These funds may not be used for any other purpose for example any work required to maintain a law enforcement commission including recertification trainings like firearm qualification. This agreement is expressly designated to fund salaries and benefits. By signing this agreement, SUB-RECIPIENT agrees to supply all necessary equipment and vehicles needed to accomplish the work in the scope of work. WTSC is not responsible for any equipment that is lost, stolen, or destroyed in the execution of the scope of work.
- 3.3.5 Dispatch: WTSC will reimburse communications officers/dispatch personnel for work on this project providing SUB-RECIPIENT has received prior approval from their region's TZM. This activity must be overtime and only the expenses listed in section 3.2 and its subsections will be reimbursed.
- 3.3.6 Transport Officers: WTSC will reimburse transport officers for their work on this project providing SUB-RECIPIENT has received approval from their regions TZM. The TZM will work with the regional LEL to determine if need is warranted for the type of HVE activity. This activity must be overtime and only the expenses listed in section 3.2 and its subsections will be reimbursed.
- 3.3.7 The law enforcement agency involved will not schedule individual officer overtime shifts for longer than eight hours. WTSC understands there may be instances when more than eight hours are billed due to DUI processing or other reasons and an explanation should be provided on the WEMS Officer Activity Log.
- 3.3.8 The law enforcement agency involved will ensure that any reserve officer for whom reimbursement is claimed has exceeded his/her normal weekly working hours when participating in an emphasis patrol and is authorized to be paid at the amount requested. Reserve officers may only be paid at the normal hourly rate and not at the 150 percent overtime rate.

3.4 PROJECT COSTS

The WTSC has awarded \$90,000.00 to the WTSC Region 13 Traffic Safety Task Force for the purpose of conducting coordinated HVE enforcement and community outreach/collaboration activities. The funding must be used for traffic safety purposes in the areas of impaired driving, distracted driving, occupant restraint use, speeding, and motorcycle safety. See the project in WEMS for an updated distribution of funding by specific emphasis area.

By signing this agreement, the SUB-RECIPIENT can seek reimbursement for approved straight time or overtime expenses incurred as a participant in this grant. Funds are expressly designated for staffing activities and may not be used for other expenses that may be incurred, such as vehicle damage, supply replacement, etc. All activity must be coordinated by the region's traffic safety task force and TZM to be eligible for reimbursement.

APPLICABLE STATE AND FEDERAL TERMS AND CONDITIONS:

4. ACTIVITY REPORTS

The SUB-RECIPIENT agrees to have all personnel who work HVE patrols submit a WEMS Officer Activity Log within 24 hours of the end of all shifts worked. These same logs will be associated with invoices as detailed in the "BILLING PROCEDURE" section. Use of the Officer Activity Log in the WTSC's online grant management system, WEMS, is required. Supervisor review and accuracy certification will also be done in WEMS.

5. ADVANCE PAYMENTS PROHIBITED

No payments in advance of or in anticipation of goods or services to be provided under this Agreement shall be made by the WTSC.

6. AGREEMENT ALTERATIONS AND AMENDMENTS

This Agreement may be amended by mutual agreement of the Parties in the form of a written request to amend this Agreement. Such amendments shall only be binding if they are in writing and signed by personnel authorized to bind each of the Parties. Changes to the budget, SUB-RECIPIENT'S Primary Contact, and WTSC Program Manager can be made through email communication and signatures are not required.

7. ALL WRITINGS CONTAINED HEREIN

This Agreement contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto.

8. ASSIGNMENT

The SUB-RECIPIENT may not assign the work to be provided under this Agreement, in whole or in part, without the express prior written consent of the WTSC, which consent shall not be unreasonably withheld. The SUB-RECIPIENT shall provide the WTSC a copy of all third-party contracts and agreements entered into for purposes of fulfilling the SOW. Such third-party contracts and agreements must follow applicable federal, state, and local law, including but not limited to procurement law, rules, and procedures. If any of the funds provided under this Agreement include funds from NHTSA, such third-party contracts and agreements must include the federal provisions set forth in this Agreement in sections 32 through 40.

9. ATTORNEYS' FEES

In the event of litigation or other action brought to enforce the Agreement terms, each party agrees to bear its own attorney fees and costs.

10. BILLING PROCEDURE

All invoices for reimbursement of HVE activities will be done using the WTSC's grant management system, WEMS. WEMS Officer Activity logs will be attached to invoices, directly linking the cost of the activity to the invoice. Because the activity, approval, and invoicing are all done within WEMS, no back up documentation is required in most cases.

Once submitted by the SUB-RECIPIENT, invoices are routed to the regional TZM for review and approval. The TZM will submit all approved invoices to the WTSC via WEMS within 10 days of receipt.

Payment to the SUB-RECIPIENT for approved and completed work will be made by warrant or account transfer by WTSC within 30 days of receipt of such properly documented invoices acceptable to WTSC. Upon expiration of the Agreement, any claim for payment not already made shall be submitted within 45 days after the expiration date of this Agreement. All invoices for goods received or services performed on or prior to June 30, 2024, **must be received by WTSC no later than August 10, 2024**. All invoices for goods received or services performed between July 1, 2024 and September 30, 2024, **must be received by WTSC no later than November 15, 2024**.

11. CONFIDENTIALITY / SAFEGUARDING OF INFORMATION

The SUB-RECIPIENT shall not use or disclose any information concerning the WTSC, or information which may be classified as confidential, for any purpose not directly connected with the administration of this Agreement, except with prior written consent of the WTSC, or as may be required by law.

12. COST PRINCIPLES

Costs incurred under this Agreement shall adhere to provisions of 2 CFR Part 200 Subpart E.

13. COVENANT AGAINST CONTINGENT FEES

The SUB-RECIPIENT warrants that it has not paid, and agrees not to pay, any bonus, commission, brokerage, or contingent fee to solicit or secure this Agreement or to obtain approval of any application for federal financial assistance for this Agreement. The WTSC shall have the right, in the event of breach of this section by the SUB-RECIPIENT, to annul this Agreement without liability.

14. DISPUTES

14.1. Disputes arising in the performance of this Agreement, which are not resolved by agreement of the parties, shall be decided in writing by the WTSC Deputy Director or designee. This decision shall be final and conclusive, unless within 10 days from the date of the SUB-RECIPIENT's receipt of WTSC's written decision, the SUB-RECIPIENT furnishes a written appeal to the WTSC Director. The SUB-RECIPIENT's appeal shall be decided in writing by the Director or designee within 30 days of receipt of the appeal by the Director. The decision shall be binding upon the SUB-RECIPIENT and the SUB-RECIPIENT shall abide by the decision.

14.2. Performance During Dispute. Unless otherwise directed by WTSC, the SUB-RECIPIENT shall continue performance under this Agreement while matters in dispute are being resolved.

14.3 In the event that either Party deems it necessary to institute legal action or proceedings to enforce any right or obligation under this Agreement, the Parties hereto agree that any such action or proceedings shall be brought in the superior court situated in Thurston County, Washington.

15. GOVERNANCE

15.1. This Agreement is entered into pursuant to and under the authority granted by the laws of the state of Washington and any applicable federal laws. The provisions of this Agreement shall be construed to conform to those laws.

15.2. In the event of an inconsistency in the terms of this Agreement, or between its terms and any applicable statute or rule, the inconsistency shall be resolved by giving precedence in the following order:

15.2.1. Applicable federal and state statutes and rules

15.2.2. Terms and Conditions of this Agreement

15.2.3. Any Amendment executed under this Agreement

15.2.4. Any SOW executed under this Agreement

15.2.5. Any other provisions of the Agreement, including materials incorporated by reference

16. INCOME

Any income earned by the SUB-RECIPIENT from the conduct of the SOW (e.g., sale of publications, registration fees, or service charges) must be accounted for, reported to WTSC, and that income must be applied to project purposes or used to reduce project costs.

17. INDEMNIFICATION

17.1. To the fullest extent permitted by law, the SUB-RECIPIENT shall indemnify and hold harmless the WTSC, its officers, employees, and agents, and process and defend at its own expense any and all claims, demands, suits at law or equity, actions, penalties, losses, damages, or costs of whatsoever kind ("claims") brought against WTSC arising out of or in connection with this Agreement and/or the SUB-RECIPIENT's performance or failure to perform any aspect of the Agreement. This indemnity provision applies to all claims against WTSC, its officers, employees, and agents arising out of, in connection with, or incident to the acts or omissions of the SUB-RECIPIENT, its officers, employees, agents, contractors, and subcontractors. Provided, however, that nothing herein shall require the SUB-RECIPIENT to indemnify and hold harmless or defend the WTSC, its agents, employees, or officers to the extent that claims are caused by the negligent acts or omissions of the WTSC, its officers, employees or agents; and provided further that if such claims result from the concurrent negligence of (a) the SUB-RECIPIENT, its officers, employees, agents, contractors, or subcontractors, and (b) the WTSC, its officers, employees, or agents, or involves those actions covered by RCW 4.24.115, the indemnity provisions provided herein shall be valid and enforceable only to the extent of the negligence of the SUB- RECIPIENT, its officers, employees, agents, contractors, or subcontractors.

17.2. The SUB-RECIPIENT agrees that its obligations under this Section extend to any claim, demand and/or cause of action brought by, or on behalf of, any of its employees or agents in the performance of this agreement. For this purpose, the SUB-RECIPIENT, **by mutual negotiation**, hereby waives with respect to WTSC only, any immunity that would otherwise be available to it against such claims under the Industrial Insurance provisions chapter 51.12 RCW.

17.3. The indemnification and hold harmless provision shall survive termination of this Agreement.

18. INDEPENDENT CAPACITY

The employees or agents of each party who are engaged in the performance of this Agreement shall continue to be employees or agents of that party and shall not be considered for any purpose to be employees or agents of the other party.

19. INSURANCE COVERAGE

19.1. The SUB-RECIPIENT shall comply with the provisions of Title 51 RCW, Industrial Insurance, if required by law.

19.2. If the SUB-RECIPIENT is not required to maintain insurance in accordance with Title 51 RCW, prior to the start of any performance of work under this Agreement, the SUB-RECIPIENT shall provide WTSC with proof of insurance coverage (e.g., vehicle liability insurance, private property liability insurance, or commercial property liability insurance), as determined appropriate by WTSC, which protects the SUB-RECIPIENT and WTSC from risks associated with executing the SOW associated with this Agreement.

20. LICENSING, ACCREDITATION, AND REGISTRATION

The SUB-RECIPIENT shall comply with all applicable local, state, and federal licensing, accreditation, and registration requirements and standards necessary for the performance of this Agreement. The SUB-RECIPIENT shall complete registration with the Washington State Department of Revenue, if required, and be responsible for payment of all taxes due on payments made under this Agreement.

21. RECORDS MAINTENANCE

21.1. During the term of this Agreement and for six years thereafter, the SUB-RECIPIENT shall maintain books, records, documents, and other evidence that sufficiently and properly reflect all direct and indirect costs expended in the performance of the services described herein. These records shall be subject to inspection, review, or audit by authorized personnel of the WTSC, the Office of the State Auditor, and federal officials so authorized by law. All books, records, documents, and other material relevant to this Agreement will be retained for six years after expiration. The Office of the State Auditor, federal

auditors, the WTSC, and any duly authorized representatives shall have full access and the right to examine any of these materials during this period.

21.2. Records and other documents, in any medium, furnished by one party to this Agreement to the other party, will remain the property of the furnishing party, unless otherwise agreed. The receiving party will not disclose or make available this material to any third parties without first giving notice to the furnishing party and giving them a reasonable opportunity to respond. Each party will utilize reasonable security procedures and protections to assure that records and documents provided by the other party are not erroneously disclosed to third parties.

22. RIGHT OF INSPECTION

The SUB-RECIPIENT shall provide right of access to its facilities to the WTSC or any of its officers, or to any other authorized agent or official of the state of Washington or the federal government, at all reasonable times, in order to monitor and evaluate performance, compliance, and/or quality assurance under this Agreement. The SUB-RECIPIENT shall make available information necessary for WTSC to comply with the right to access, amend, and receive an accounting of disclosures of their Personal Information according to the Health Insurance Portability and Accountability Act of 1996 (HIPAA) or any regulations enacted or revised pursuant to the HIPAA provisions and applicable provisions of Washington State law. The SUB-RECIPIENT shall upon request make available to the WTSC and the United States Secretary of the Department of Health and Human Services all internal policies and procedures, books, and records relating to the safeguarding, use, and disclosure of Personal Information obtained or used as a result of this Agreement.

23. RIGHTS IN DATA

23.1. WTSC and SUB-RECIPIENT agree that all data and work products (collectively called "Work Product") pursuant to this Agreement shall be considered works made for hire under the U.S. Copyright Act, 17 USC §101 et seq., and shall be owned by the state of Washington. Work Product includes, but is not limited to, reports, documents, pamphlets, advertisement, books, magazines, surveys, studies, computer programs, films, tapes, sound reproductions, designs, plans, diagrams, drawings, software, and/or databases to the extent provided by law. Ownership includes the right to copyright, register the copyright, distribute, prepare derivative works, publicly perform, publicly display, and the ability to otherwise use and transfer these rights.

23.2. If for any reason the Work Product would not be considered a work made for hire under applicable law, the SUB-RECIPIENT assigns and transfers to WTSC the entire right, title, and interest in and to all rights in the Work Product and any registrations and copyright applications relating thereto and any renewals and extensions thereof.

23.3. The SUB-RECIPIENT may publish, at its own expense, the results of project activities without prior review by the WTSC, provided that any publications (written, visual, or sound) contain acknowledgment of the support provided by NHTSA and the WTSC. Any discovery or invention derived from work performed under this project shall be referred to the WTSC, who will determine through NHTSA whether patent protections will be sought, how any rights will be administered, and other actions required to protect the public interest.

24. SAVINGS

In the event funding from state, federal, or other sources is withdrawn, reduced, or limited in any way after the effective date of this Agreement and prior to completion of the SOW under this Agreement, the WTSC may terminate the Agreement under the "TERMINATION FOR CONVENIENCE" clause, without the 30-day notice requirement. The Agreement is subject to renegotiation at the WTSC's discretion under any new funding limitations or conditions.

25. SEVERABILITY

If any provision of this Agreement or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Agreement which can be given effect without the invalid provision, if such remainder conforms to the requirements of applicable law and the fundamental purpose of this Agreement, and to this end the provisions of this Agreement are declared to be severable.

26. SITE SECURITY

While on WTSC premises, the SUB-RECIPIENT, its agents, employees, or sub-contractors shall conform in all respects with all WTSC physical, fire, or other security policies and applicable regulations.

27. TAXES

All payments of payroll taxes, unemployment contributions, any other taxes, insurance, or other such expenses for the SUB-RECIPIENT or its staff shall be the sole responsibility of the SUB-RECIPIENT.

28. TERMINATION FOR CAUSE

If the SUB-RECIPIENT does not fulfill in a timely and proper manner its obligations under this Agreement or violates any of these terms and conditions, the WTSC will give the SUB-RECIPIENT written notice of such failure or violation, and may terminate this Agreement immediately. At the WTSC's discretion, the SUB-RECIPIENT may be given 15 days to correct the violation or failure. In the event that the SUB-RECIPIENT is given the opportunity to correct the violation and the violation is not corrected within the 15- day period, this Agreement may be terminated at the end of that period by written notice of the WTSC.

29. TERMINATION FOR CONVENIENCE

Except as otherwise provided in this Agreement, either party may terminate this Agreement, without cause or reason, with 30 days written notice to the other party. If this Agreement is so terminated, the WTSC shall be liable only for payment required under the terms of this Agreement for services rendered or goods delivered prior to the effective date of termination.

30. TREATMENT OF ASSETS

30.1. Title to all property furnished by the WTSC shall remain property of the WTSC. Title to all property furnished by the SUB-RECIPIENT for the cost of which the SUB-RECIPIENT is entitled to be reimbursed as a direct item of cost under this Agreement shall pass to and vest in the WTSC upon delivery of such property by the SUB-RECIPIENT. Title to other property, the cost of which is reimbursable to the SUB-RECIPIENT under this Agreement, shall pass to and vest in the WTSC upon (i) issuance for use of such property in the performance of this Agreement, or (ii) commencement of use of such property in the performance of this Agreement, or (iii) reimbursement of the cost thereof by the WTSC in whole or in part, whichever first occurs.

30.2. Any property of the WTSC furnished to the SUB-RECIPIENT shall, unless otherwise provided herein or approved by the WTSC, be used only for the performance of this Agreement.

30.3. The SUB-RECIPIENT shall be responsible for any loss or damage to property of the WTSC which results from the negligence of the SUB-RECIPIENT or which results from the failure on the part of the SUB-RECIPIENT to maintain and administer that property in accordance with sound management practices.

30.4. If any WTSC property is lost, destroyed, or damaged, the SUB-RECIPIENT shall immediately notify the WTSC and shall take all reasonable steps to protect the property from further damage.

30.5. The SUB-RECIPIENT shall surrender to the WTSC all property of the WTSC upon completion, termination, or cancellation of this Agreement.

30.6. All reference to the SUB-RECIPIENT under this clause shall also include SUB-RECIPIENT's employees, agents, or sub- contractors.

31. WAIVER

A failure by either party to exercise its rights under this Agreement shall not preclude that party from subsequent exercise of such rights and shall not constitute a waiver of any other rights under this Agreement.

APPLICABLE CERTIFICATIONS AND ASSURANCES FOR HIGHWAY SAFETY GRANTS (23 CFR PART 1300 APPENDIX A):

32. BUY AMERICA ACT

The SUB-RECIPIENT will comply with the Buy America requirement (23 U.S.C. 313) when purchasing items using federal funds. Buy America requires the SUB-RECIPIENT to purchase only steel, iron, and manufactured products produced in the United States, unless the Secretary of Transportation determines that such domestically produced items would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. In order to use federal funds to purchase foreign produced items, the WTSC must submit a waiver request that provides an adequate basis and justification, and which is approved by the Secretary of Transportation.

33. DEBARMENT AND SUSPENSION

Instructions for Lower Tier Certification

33.1. By signing this Agreement, the SUB-RECIPIENT (hereinafter in this section referred to as the "lower tier participant") is providing the certification set out below and agrees to comply with the requirements of 2 CFR part 180 and 23 CFR part 1200.

33.2. The certification in this section is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

33.3. The lower tier participant shall provide immediate written notice to the WTSC if at any time the lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

33.4. The terms covered transaction, civil judgement, debarment, suspension, ineligible, participant, person, principal, and voluntarily excluded, as used in this clause, are defined in 2 CFR parts 180 and 1200.

33.5. The lower tier participant agrees by signing this Agreement that it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by WTSC.

33.6. The lower tier participant further agrees by signing this Agreement that it will include the clause titled "Instructions for Lower Tier Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for

lower tier covered transactions, and will require lower tier participants to comply with 2 CFR part 180 and 23 CFR part 1200.

33.7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to, check the System for Award Management Exclusions website (<https://www.sam.gov/>).

33.8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

33.9. Except for transactions authorized under paragraph 33.5. of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions

33.10. The lower tier participant certifies, by signing this Agreement, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

33.11. Where the lower tier participant is unable to certify to any of the statements in this certification, such participant shall attach an explanation to this Agreement.

34. THE DRUG-FREE WORKPLACE ACT OF 1988 (41 U.S.C. 8103)

34.1. The SUB-RECIPIENT shall:

34.1.1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the SUB-RECIPIENT's workplace, and shall specify the actions that will be taken against employees for violation of such prohibition.

34.1.2. Establish a drug-free awareness program to inform employees about the dangers of drug abuse in the workplace; the SUB-RECIPIENT's policy of maintaining a drug-free workplace; any available drug counseling, rehabilitation, and employee assistance programs; and the penalties that may be imposed upon employees for drug violations occurring in the workplace.

34.1.3. Make it a requirement that each employee engaged in the performance of the grant be given a copy of the statement required by paragraph 34.1.1. of this section.

34.1.4. Notify the employee in the statement required by paragraph 34.1.1. of this section that, as a condition of employment under the grant, the employee will abide by the terms of the statement, notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction, and notify the WTSC within 10 days after receiving notice from an employee or otherwise receiving actual notice of such conviction.

34.1.5. Take one of the following actions within 30 days of receiving notice under paragraph 34.1.3. of this section, with respect to any employee who is so convicted: take appropriate personnel action against such an employee, up to and including termination, and/or require such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.

34.1.6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of all of the paragraphs above.

35. FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT (FFATA)

In accordance with FFATA, the SUB-RECIPIENT shall, upon request, provide WTSC the names and total compensation of the five most highly compensated officers of the entity, if the entity in the preceding fiscal year received 80 percent or more of its annual gross revenues in federal awards, received \$25,000,000 or more in annual gross revenues from federal awards, and if the public does not have access to information about the compensation of the senior executives of the entity through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 or section 6104 of the Internal Revenue Code of 1986.

36. FEDERAL LOBBYING

36.1. The undersigned certifies, to the best of his or her knowledge and belief, that:

36.1.1. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

36.1.2. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.

36.1.3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-contracts, sub-grants, and contracts under grant, loans, and cooperative agreements), and that all sub-recipients shall certify and disclose accordingly.

36.2. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

37. NONDISCRIMINATION (Title VI, 42 U.S.C. § 2000d et seq.)

37.1. During the performance of this Agreement, the SUB-RECIPIENT agrees:

37.1.1. To comply with all federal statutes and implementing regulations relating to nondiscrimination ("Federal

Nondiscrimination Authorities”). These include but are not limited to:

37.1.1.1. Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq., 78 stat. 252

37.1.1.2. 49 CFR part 21

37.1.1.3. 28 CFR section 50.3

37.1.1.4. The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970

37.1.1.5. Federal-Aid Highway Act of 1973, (23 U.S.C. 324 et seq.)

37.1.1.6. Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. 794 et seq.)

37.1.1.7. The Age Discrimination Act of 1975, as amended, (42 U.S.C. 6101 et seq.)

37.1.1.8. The Civil Rights Restoration Act of 1987

37.1.1.9. Titles II and III of the Americans with Disabilities Act (42 U.S.C. 12131-12189)

37.1.1.10. Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations

37.1.1.11. Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency

37.1.1.12. Executive Order 13985, Advancing Racial Equity and Support for Underserved Communities through the Federal Government

37.1.1.13. Executive Order 13988, Preventing and Combating Discrimination on the Basis of Gender Identity or Sexual Orientation

37.1.2. Not to participate directly or indirectly in the discrimination prohibited by any federal non-discrimination law or regulation, as set forth in Appendix B of 49 CFR Part 21 and herein.

37.1.3. To keep and permit access to its books, records, accounts, other sources of information, and its facilities as required by the WTSC, USDOT, or NHTSA in a timely, complete, and accurate way. Additionally, the SUB-RECIPIENT must comply with all other reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance

37.1.4. That, in the event a contractor/funding recipient fails to comply with any nondiscrimination provisions in this contract/funding Agreement, the WTSC will have the right to impose such contract/agreement sanctions as it or NHTSA determine are appropriate, including but not limited to withholding payments to the contractor/funding recipient under the contract/agreement until the contractor/funding recipient complies, and/or cancelling, terminating, or suspending a contract or funding agreement, in whole or in part.

37.1.5. In accordance with the Acts, the Regulations, and other pertinent directives, circulars, policy, memoranda, and/or guidance, the SUB-RECIPIENT hereby gives assurance that it will promptly take any measures necessary to ensure that: “No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity, for which the Recipient receives Federal financial assistance from DOT, including NHTSA”.

37.1.6. To insert this clause, including all paragraphs, in every sub-contract and sub-agreement and in every solicitation for a sub- contract or sub-agreement that receives federal funds under this program.

38. POLITICAL ACTIVITY (HATCH ACT)

The SUB-RECIPIENT will comply with provisions of the Hatch Act (5 U.S.C. 1501-1508), which limit the political activities of employees whose principal employment activities are funded in whole or in part with federal funds.

39. PROHIBITION ON USING GRANT FUNDS TO CHECK FOR HELMET USAGE

The SUB-RECIPIENT will not use 23 U.S.C. Chapter 4 grant funds for programs to check helmet usage or to create checkpoints that specifically target motorcyclists. This Agreement does not include any aspects or elements of helmet usage or checkpoints, and so fully complies with this requirement.

40. STATE LOBBYING

None of the funds under this Agreement will be used for any activity specifically designed to urge or influence a state or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any state or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a state official whose salary is supported with NHTSA funds from engaging in direct communications with state or local legislative officials, in accordance with customary state practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

41. CERTIFICATION ON CONFLICT OF INTEREST

41.1. No employee, officer or agent of the SUB-RECIPIENT who is authorized in an official capacity to negotiate, make, accept or approve, or to take part in negotiating, making, accepting or approving any subaward, including contracts or subcontracts, in connection with this grant shall have, directly or indirectly, any financial or personal interest in any such subaward. Such a financial or personal interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or personal interest in or a tangible personal benefit from an entity considered for a subaward.

41.2. Based on this policy:

41.2.1. The SUB-RECIPIENT shall maintain a written code or standards of conduct that provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents. The code or standards shall provide that the SUB-RECIPIENT's officers, employees, or agents may neither solicit nor accept gratuities, favors, or anything of monetary value from present or potential sub-awardees, including contractors or parties to subcontracts and establish penalties, sanctions or other disciplinary actions for violations, as permitted by State or local law or regulation.

41.2.2. The SUB-RECIPIENT shall maintain responsibility to enforce the requirements of the written code or standards of conduct.

41.3. No SUB-RECIPIENT, including its officers, employees or agents, shall perform or continue to perform under a grant or cooperative agreement, whose objectivity may be impaired because of any related past, present, or currently planned interest, financial or otherwise, in organizations regulated by NHTSA or in organizations whose interests may be substantially affected by NHTSA activities.

41.3.1. The SUB-RECIPIENT shall disclose any conflict of interest identified as soon as reasonably possible, making an immediate and full disclosure in writing to WTSC. The disclosure shall include a description of the action which the recipient has taken or proposes to take to avoid or mitigate such conflict.

42. DESIGNATED CONTACTS

The following named individuals will serve as designated contacts for each of the parties for all communications, notices, and reimbursements regarding this Agreement:

The Contact for the SUB-RECIPIENT is:	The Target Zero Manager for Region 13 is:	The Contact for WTSC is:
Sgt Hector Rivera	Charlotte Layman WTSC Contractor tzmregion13@gmail.com	Jerry Noviello WTSC Program Manager jnoviello@wtsc.wa.gov 360-725-9897

AUTHORITY TO SIGN

The undersigned acknowledge that they are authorized to execute this Agreement and bind their respective agencies or entities to the obligations set forth herein.

IN WITNESS WHEREOF, the parties have executed this Agreement.

SUB-RECIPIENT:

Signature

Printed Name

Title

Date

WASHINGTON TRAFFIC SAFETY COMMISSION

Signature

Printed Name

Title

Date



City Council Communication

Meeting Date: November 27, 2023

From: Sharon Bounds, City Administrator

Topic / Issue: Resolution – Approving Agreement for Professional Services with Margita Domay

SYNOPSIS: The city prosecutor requested an increase to her contract, due to an influx of cases. The prosecuting attorney's office made the decision this year not to prosecute cases that were below a certain level so the caseload for our local prosecutor increased significantly.

RECOMMENDATION: Approve Resolution approving Agreement for Professional Services with Margita Domay

LEGAL REVIEW: Reviewed by the City Attorney

FINANCIAL REVIEW: Reviewed

BACKGROUND INFORMATION: This was discussed at the November 20th study session meeting and information relating to the request was provided.

ADDITIONAL OPTIONS:

ATTACHMENTS:

1. Resolution
2. Professional Service Agreement

CITY OF UNION GAP, WASHINGTON
RESOLUTION NO. _____

A **RESOLUTION** authorizing the City Manager to sign a new contract with Margita A. Dornay for Prosecution of Misdemeanor and Gross Misdemeanor Crimes.

WHEREAS, Margita A. Dornay is an experienced attorney who has been contracted with the City to provide Prosecution Services; and

WHEREAS, the current contract with Ms. Dornay is in need of an increase to cover the additional court dockets and representation on behalf of the City of Union Gap.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNION GAP, WASHINGTON, HEREBY RESOLVES as follows:

The City Manager is authorized to sign a contract with Margita A. Dornay for Prosecution of Misdemeanor and Gross Misdemeanor Crimes for the City of Union Gap.

PASSED this 27th day of November, 2023.

John Hodkinson, City Mayor

ATTEST:

APPROVED AS TO FORM:

Karen Clifton, City Clerk

Jessica Foltz, City Attorney

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT, entered into this 27th day of November, 2023 by and between the City of Union Gap, 102 W. Ahtanum Road Union Gap, WA 98903 (hereinafter called the "City"), and the Law Offices of Margita A. Dornay (hereinafter called the "Service Provider").

WITNESSETH:

1. GENERAL DESCRIPTION OF WORK:

The Service Provider shall furnish all services, labor, and related equipment necessary to conduct and complete the work as designated elsewhere in this Agreement.

2. SCOPE OF WORK

The Service Provider shall provide prosecution services for the City of Union Gap. Services to be provided are detailed in the attached Exhibit "A" and are made part of this Agreement.

3. TIME FOR BEGINNING AND COMPLETION

The term of this agreement shall commence on January 1, 2024, and shall continue for a period of 24 months, unless terminated sooner in accordance with the provisions of this Agreement. Thereafter, this agreement will automatically continue until either party provides 60 days' notice of termination.

4. PAYMENT AND COSTS

- A. Payment. The Service Provider shall be paid a flat monthly rate of \$19,500 for performing the services stated in Exhibit A. Said rate shall be increased annually commencing on the one-year anniversary date of the Effective Date by the percentage increase since the Effective Date in consumer prices for services for clerical workers ("CPI-W") as measured by the United States Consumer Price Index or a similar index should such index no longer be published. In no circumstance shall the yearly increase be less than 2% nor more than 5%.
- B. Where the Service Provider must file or respond to an appeal of a case covered by Section 1 to Superior Court, the Service Provider will bill the City at the rate of \$115.00 per hour, which will be in addition to the flat fee amount.
- C. Service Provider will be paid within thirty (30) working days following the receipt by the City of an invoice. Acceptance of such payment by the Service Provider shall constitute a release of all claims for payment that the Service Provider may have against the City unless such claims are specifically reserved in writing and transmitted to the City by the Service Provider prior to its acceptance. Said payment shall not, however, be a bar to any claims that the City may have against the Service Provider or to any remedies the City may pursue with respect to such claims.

D. The Service Provider and his/her sub-consultants shall keep available for inspection by representatives of the City, the State and the United States for a period of three years after final payment the cost records and accounts pertaining to this Agreement and all items relating to or bearing upon these records with the following exception: if any litigation, claim, or audit arising out of, in connection with, or relating to this contract is initiated before the expiration of the three-year period, the cost records and accounts shall be retained until such litigation, claim, or audit involving the records is completed.

5. **EMPLOYMENT**

Any and all employees of the Service Provider or other persons while engaged in the performance of any work or services required of the Service Provider under this Agreement, shall be considered employees of the Service Provider only and not of the City, and any and all claims that may or might arise under any Worker's Compensation Act on behalf of said employees or other persons while so engaged, and any and all claims made by a third party as a consequence of any act or omission on the part of the Service Provider's employees or other persons while so engaged on any of the work or services provided to be rendered herein, shall be the sole obligation and responsibility of the Service Provider.

6. **OTHER PARTIES**

It is mutually agreed that this Agreement is not transferable by either signatory to a third party without the consent of the other principal party.

7. **OWNERSHIP AND RETENTION OF DOCUMENTS**

A. All documents and other work products prepared pursuant to this Agreement will become the property of the City upon payment to the Service Provider of his/her fees as set forth in this Agreement. The City acknowledges the Service Provider's plans and specifications, including all documents on electronic media, as instruments of professional services. The plans and specifications prepared under this Agreement shall become the property of the City upon completion of the services and payment in full of all payment due to the Service Provider. The City may make or permit to be made any modifications to the plans and specifications without the prior written authorization of the Service Provider. The City agrees to waive any claim against the Service Provider arising from any unauthorized reuse of the plans and specifications and to indemnify and hold the Service Provider harmless from any claim, liability or cost arising or allegedly arising out of any reuse of the plans and specifications by the City or its agent not authorized by the Service Provider. Any costs incurred in retaining records desired by the City shall be borne by the City.

B. Service Provider understands and acknowledges that records created and/or managed by the Service Provider under this agreement may be subject to the Public Records Act, RCW 42.56 et seq. Service Provider agrees that all records in his/her custody or control will be retained according to the Washington Secretary of State's Retention Schedule. Additionally, the Service Provider will cooperate with the City by providing the appropriate records in the event of a public records request.

8. **AMENDMENT**

All amendments to this Agreement must be in writing and signed by both parties.

9. **TERMINATION**

This Agreement may be terminated by either party upon sixty (60) days written notice, by registered mail, or mailed to the other party at his/her usual place of business. In the event the City terminates this Agreement, the City shall pay the Service Provider for the work performed, an amount equal to the percentage of completion of the work as mutually agreed between the City and the Service Provider.

If any work covered by this Agreement shall be suspended or abandoned by the City before the Service Provider has completed the assigned work, the Service Provider shall be paid for services performed down to the time of such termination or suspension an amount equal to the costs incurred at the date of termination as mutually agreed upon between the City and the Service Provider.

10. **DISPUTE RESOLUTION**

The City and the Service Provider agree to negotiate in good faith for a period of thirty (30) days from the date of notice of all disputes between them prior to exercising their rights under this Agreement, or under law.

All disputes between the City and the Service Provider not resolved by negotiation between the parties may be arbitrated only by mutual agreement of the City and the Service Provider. If not mutually agreed to resolve the claim by arbitration, the claim will be resolved by legal action. Arbitration of all claims will be in accordance with the Arbitration Rules of the American Arbitration Association.

11. **VENUE, APPLICABLE LAW AND PERSONAL JURISDICTION**

In the event that either party deems it necessary to institute legal action or proceedings to enforce any right or obligation under this Agreement, the parties hereto agree that any such action shall be initiated in the Superior Court of the State of Washington, situated in Yakima County. The parties hereto agree that all questions shall be resolved by application of Washington law and that the parties to such action shall have the right of appeal from such decision of the Superior Court in accordance with the laws of the State of Washington. The Service Provider hereby consents to the personal jurisdiction of the Superior Court of the State of Washington, situated in Yakima County.

12. **ATTORNEY'S FEES**

Attorney's fees which are reasonable and costs, including those on appeal, if appeal is taken, shall be allowed to the prevailing party by any court hearing a dispute under this Agreement.

13. **WORKER'S COMPENSATION**

The Service Provider shall maintain Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.

14. **INDEMNIFICATION / HOLD HARMLESS**

Service Provider shall defend, indemnify, and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the acts, errors or omissions of the Service Provider in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

15. **STANDARD OF CARE**

The professional services will be furnished in accordance with the care and skill ordinarily used by members of the same profession practicing under similar conditions at the same time and in the same locality.

16. **SUCCESSORS OR ASSIGNS**

All of the terms, conditions and provisions hereof shall inure to the benefit of and be binding upon the parties hereto, and their respective successors and assigns; provided, however, that no assignment of the Agreement shall be made without written consent of the parties to the Agreement.

17. **EQUAL OPPORTUNITY AGREEMENT**

The Service Provider agrees that it shall not discriminate against any person or persons because of race, religion, color, disability, sex, sexual orientation, gender identity, national origin, or any other protected class status in the conduct of its operation hereunder.

18. **PARTIAL INVALIDITY**

Any provision of this Agreement which is found to be invalid or unenforceable shall be ineffective to the extent of such invalidity or unenforceability, and the invalidity or unenforceability of such provision shall not affect the validity or enforceability of the remaining provisions hereof.

19. **EXTRA WORK**

The City may desire to have the Service Provider perform work or render additional services within the general scope of this Agreement. Such work shall be considered as Extra Work and will be specified in a written supplement to this Agreement, which will set forth the nature of the scope, schedule for additional work, additional fees and the method of payment. Work under a supplemental Agreement shall not proceed until authorized in writing by the City.

20. **CONTACT INFORMATION**

For the purposes of any notices required under this Agreement, the contact information for each Party is below:

For City: Sharon Bounds, City Manager
Union Gap City Hall
P.O. Box 3008

102 W. Ahtanum Rd.
Union Gap, WA 98903-0008

For Service Provider:

Margita A. Dornay, Managing Attorney
Law Offices of Margita A. Dornay
420 S. 72nd Ave., Ste 180, #405
Yakima, WA 98908

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

CITY OF UNION GAP, WASHINGTON

LAW OFFICES OF MARGITA A. DORNAY

SHARON BOUNDS
City Manager

MARGITA A. DORNAY
Managing Attorney

ATTEST:

Karen Clifton
City Clerk/Treasurer

EXHIBIT “A” SCOPE OF WORK

1. As set forth in section 2 the Service Provider will provide the full range of criminal prosecution services to the City and its commissioned officers with respect to misdemeanor and gross misdemeanor criminal complaints investigated by the City and occurring within the City, that are based on a violation of state law or of Titles 8 or 9 of the Union Gap Municipal Code or any other municipal code provisions punishable as a misdemeanor or gross misdemeanor. Additionally, the Service Provider shall represent the City in any cited violations of civil infractions if the City is ordered to have a representative in district court in connection with a contested civil infraction and may in the Service Provider’s discretion represent the City with respect to such contested civil infractions without direction from the court.
2. Service Provider shall provide the following services to the City and the Union Gap Police Department:
 - a. Shall make filing decisions on criminal investigations referred for charges;
 - b. Shall make recommendations with respect to the conduct of investigations;
 - c. Shall assemble and maintain civil infraction and criminal case files;
 - d. Shall prepare subpoenas, warrants, and complaints;
 - e. Shall prepare contested traffic infractions for court hearings and represent the City at the hearings – to include presentation of the City’s case (which may be limited to the entry of the police report into the record, but in some cases may be more involved including the interview of and presentation of witness testimony or other evidence) with respect to contested traffic infraction matters.
 - f. Shall prepare criminal cases for court hearings – to include trial preparation, responding to and preparing pre-trial motions, interviewing witnesses and victims of crimes, advising victims regarding their rights and responsibilities;
 - g. Shall represent the City at arraignments, pretrial hearings, bench and jury trials, and review hearings;
 - h. Shall conduct plea bargain negotiations and make appropriate plea offers;
 - i. Shall make sentencing recommendations;
 - j. Shall prepare and present legal memoranda; and
 - k. Take any other action necessarily to effectively prosecute the cases indicated in Section 1.
3. The Service Provider shall provide a telephone number for purposes of providing advice to police on investigations and will be available as needed to discuss questions from witnesses, police, and staff related to the cases indicated in Section 1.
4. The Service Provider shall provide paralegal and secretarial staffing sufficient to process and handle the cases indicated in Section 1.
5. The Service Provider will represent the City on appeals of Union Gap cases filed in Yakima County Superior Court (and higher courts, if the case is later appealed to those courts). The Service Provider will not initiate an appeal on the City’s behalf without first consulting with the City to obtain approval for filing the appeal.



City Council Communication

Meeting Date: November 27, 2023
From: Sharon Bounds, City Administrator
Topic / Issue: Resolution – Approving Agreement for Professional Services with Barry Woodard

SYNOPSIS: The city defense attorney requested an increase to his contract, due to an influx of cases. The prosecuting attorney's office made the decision this year not to prosecute cases that were below a certain level so the case load for our local prosecutor increased significantly.

RECOMMENDATION: Approve Resolution approving Agreement for Professional Services with Barry Woodard

LEGAL REVIEW: Reviewed by the City Attorney

FINANCIAL REVIEW: Reviewed

BACKGROUND INFORMATION: This was discussed at the November 20th study session meeting and information relating to the request was provided.

ADDITIONAL OPTIONS:

ATTACHMENTS: 1. Resolution
2. Contract

CITY OF UNION GAP, WASHINGTON
RESOLUTION NO. _____

A **RESOLUTION** authorizing the City Manager to sign a new contract with Barry Woodard for public defense services.

WHEREAS, Barry Woodard is an experienced attorney in criminal defense who has been contracted with the City to provide indigent defense services; and

WHEREAS, the current contract with Barry Woodard is in need of an increase to cover the additional court dockets and defendant representation on behalf of the City of Union Gap.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNION GAP, WASHINGTON, HEREBY RESOLVES as follows:

The City Manager is authorized to sign a contract with Barry Woodard for public defense services.

PASSED this 27th day of November, 2023.

John Hodkinson, City Mayor

ATTEST:

APPROVED AS TO FORM:

Karen Clifton, City Clerk

Jessica Foltz, City Attorney

CONTRACT FOR INDIGENT DEFENSE SERVICES

WHEREAS, the City of Union Gap, Washington (hereinafter "City") provides public defense services pursuant to contract with attorney Barry Woodard (hereinafter "Public Defender"), and

WHEREAS, a decision by the Federal Court for the Western District of Washington, the Honorable Robert Lasnik, in a case styled Wilbur, et al. v. Mt. Vernon, et al (hereinafter the "Decision") emphasizes the need for the City to provide indigent defense services to misdemeanor clients in municipal and district courts in a manner which fully complies with the City's obligations under the Sixth and Fourteenth Amendments to the United States Constitution, and

WHEREAS, the Washington Supreme Court has adopted standards regarding the caseload of Public Defenders and the Washington State Office of Public Defense has provided guidance regarding case weighting System, and

WHEREAS, the City has conducted an evaluation of its public defense system, including the court system and appointment process, and

WHEREAS, the City desires to amend its contract to bring it into compliance with the guidance of the Decision, Supreme Court Standards and the standards for the provision of indigent defense services adopted by the City. NOW THEREFORE,

In consideration of the mutual benefits to be derived and the promises contained herein, the City and the Public Defender have entered into this Agreement.

1. Scope of Services, Standards and Warranties. The Public Defender will provide indigent defense services in misdemeanor cases in accordance with the standards adopted by the City in Resolution 14-37 as the same exists or is hereafter amended (hereinafter "Standards") and the Decision. The Public Defender individually warrants that he/she, and every Public Defender and/or intern employed by the Public Defender to perform services under this contract, has read and is fully familiar with the provisions of the Standards adopted by the City and the Decision. Compliance with these Standards and the Decision goes to the essence of this Agreement.

1.1 The Public Defender, and every attorney and/or intern performing services under this Agreement shall certify compliance with Supreme Court Rule and governing case load standards quarterly with the Yakima County District/Union Gap Municipal Court on the form established for that purpose by court rule. A copy of each and every such certification shall be provided to the City contemporaneously with filing. The Public Defender and every attorney and/or intern warrants that he/she shall conform to the case load limitations not only with respect to services under this Agreement but also with respect to his/her practice as a whole, including other contracts for public defense and/or private practice.

1.2 Public Defender will maintain contemporaneous records on a daily basis documenting all work performed on each assigned case. Public Defender will maintain and provide to the City a quarterly report detailing:

1.2.1 the number of cases assigned during the period and the time spent on each case;

1.2.2 the disposition of cases assigned indicating the number of cases dismissed, the number of cases in which charges were reduced, the number of cases tried, and the number of cases disposed of by plea;

1.2.3 the number of cases in which a motion was brought with the Court as well as cases in which a motion was filed with the prosecutor and a reduced sentence or dismissal was negotiated;

1.2.4 the number of cases in which an investigator was utilized;

1.2.5 the number of cases which were set for trial including cases in which the defendant failed to appear;

1.2.6 the number and type of criminal cases handled outside of this contract (including cases assigned by another public entity); and

1.2.7 the percentage of the Public Defender's practice spent on civil or non criminal matters.

1.3 The Public Defender further warrants that his/her proposal, reflected in Section 2, Compensation, reflects all infrastructure, Support, administrative services, routine investigation, and systems necessary to comply with the Decision and Standards except as provided in Section 2.4 below.

1.4 The Public Defender promises that he/she will promptly notify the City if any circumstance, including change in rule or law, renders it difficult or impossible to provide service in compliance with the Decision and/or the Standards.

2. Compensation. The City shall pay to the Public Defender \$19,000 per month to provide indigent defense services to Union Gap Defendants. Public Defender shall be on the tally list to receive case appointments from the Court on a rotational basis and will be assigned/accept up to but not more than 360 cases per year. The Public Defender also agrees to be present at preliminary hearings as the need arises. Should a conflict arise, the Public Defender shall forward any comments to the Court regarding the status of the defendant prior to the commencement of the preliminary hearing.

The flat rate paid to the Public Defender for these services shall be increased annually commencing on the one-year anniversary date of the Effective Date by the percentage increase since the Effective Date in consumer prices for services for clerical workers ("CPI-W") as measured by the United States Consumer Price Index or a similar index should such index no longer be published. In no circumstance shall the yearly increase be less than 2% nor more than 5%. In addition to the flat rate, the Public Defender shall receive an additional \$100.00 per hour for reasonable trial preparation and trial time should a case go to trial.

The compensation amount represents the salary and benefits necessary to provide Public Defense services through the undersigned counsel as supplemented in Section 2.2 below, along with all infrastructure, support, and systems necessary to comply with the Standards and Decision including by way of illustration and not limitation, training, research, secretarial and office facilities. As provided in Section 2.3, the parties will periodically review staffing in light of changes in court rule and case load in order to adjust staffing based on experience. The parties believe that they have provided sufficient capacity to ensure that, in all respects and at all times, public defense service will comply

with the Standards and Decision with an adequate reserve capacity for each attorney. The Public Defender additionally agrees and promises that he/she will devote his/her full effort to the performance of this agreement and will undertake no private practice of law or other public contract that would impede his/her ability to perform under this agreement or reduce the case count available to each Attorney. **The Public Defender additionally represents that he has Spanish-language translation available at his cost to communicate with clients in either Spanish or English as may be necessary.**

2.1 Base Compensation. Except as expressly provided in Section 2.4, the cost of all infrastructure, administrative, support and systems as well as standard overhead services necessary to comply with the established standards are included in the base payment provided in Section 2.1 above.

2.2 Payments in Addition to the Base Compensation. The City shall pay for the following case expenses when reasonably incurred and approved by the Court from funds available for that purpose:

2.2.1 Discovery. Discovery shall be provided in accordance with law and court rule by the City Prosecutor. For post-conviction relief cases, discovery includes the cost to obtain a copy of the defense, prosecuting attorneys making any charge or court files pertaining to the underlying case.

2.2.2 Preauthorized Expenses. Case expenses may be requested by the Public Defender and preauthorized by order of the Court. Unless the services are performed by Public Defender's staff or subcontractors, such expenses include, but are not limited to:

- (i) investigation expenses;
- (ii) medical and psychiatric evaluations;
- (iii) expert witness fees and expenses;
- (iv) interpreters;
- (v) polygraph, forensic and other scientific tests;
- (vi) unusually extensive computerized legal research; and
- (vii) any other non-routine expenses the Court finds necessary and proper for the investigation, preparation, and presentation of a case. In the event any expense is found by the Court to be outside of its authority to approve, the Public Defender may apply to the Contract Administrator for approval, such approval not to be unreasonably withheld.

2.2.3 Lay Witness Fees. Lay witness fees and mileage incurred in bringing defense witnesses to court, but not including salary or expenses of law enforcement officers required to accompany incarcerated witnesses;

2.2.4 Copying Clients' Files. The cost, if it exceeds \$25, of providing one copy of a client's or former client's case file upon client's or client's appellate, post-conviction relief or habeas corpus attorney's request, or at the request of counsel appointed to represent the client when the client has been granted a new trial;

2.2.5 Copying Direct Appeal Transcripts Supreme Court Rules for the Administration of Courts of Limited Jurisdiction RALJ Appeals. The cost, if it exceeds \$25, of making copies of direct appeal transcripts for representation in post-conviction relief cases. Public Defender is limited to no more than two copies;

2.2.6 Records. To the extent such materials are not provided through discovery, medical, school, birth, DMV, and other similar records, and 911 and emergency communication recordings and logs, when the cost of an individual item does not exceed \$75; and

2.2.7. Process Service. The normal, reasonable cost for the service of a Subpoena.

2.3 Review and Renegotiation. Due to Change in Rule or Standard. This contract may be renegotiated at the option of either party if the Washington State Supreme Court, the Washington State Bar or the City significantly modifies the Standards for Indigent Defense adopted pursuant to the Court rule or City Ordinance/Resolution.

3. Term. The term of this agreement shall be for three years, from January 1, 2024 through December 31, 2026, unless sooner terminated as provided herein.

3.1 For Cause. This agreement may be terminated for good cause for violation of any material term of this agreement. "Material term" shall include any violation indicating a failure to provide representation in accordance with the rules of court, the ethical obligations established by the Washington State Bar Association, the willful disregard of the rights and best interests of the client, a willful violation of the Standards or the Decision, the provisions of Section 6 relating to insurance, conviction of a criminal charge, and/or a finding that the license of the Attorney or any Public Defender providing service under this agreement, has been suspended or revoked. Any violation of the other provisions of this Contract shall be subject to cure. Written notice of contract violation shall be provided to the Public Defender who shall have thirty (30) business days to cure the violation. Failure to correct the violation will give rise to termination for cause at the City's discretion. In lieu of terminating this contract, the City may agree in writing to alternative corrective measures.

3.2 Termination on Mutual Agreement. The parties may agree in writing to terminate this contract at any time. Unless otherwise agreed to in writing, termination or expiration of this contract does not affect any existing obligation or liability of either party.

3.3 Obligations Survive Termination. In the event of termination of this agreement, the following obligations shall survive and continue:

3.3.1 Representation. The compensation established in this agreement compensates Public Defender for services relating to each and every assigned case. Therefore, in the event this agreement is terminated, the Public Defender will continue to represent clients on assigned cases until a case is concluded on the trial court level.

3.3.2. The provisions of sections 1 and 5, as well as this subsection 3.3 survive termination as to the Public Defender. The City shall remain bound by the provisions of section 2.2 with respect to additional costs incurred with respect to cases concluded after the termination of this contract.

4. Nondiscrimination. Neither the Public Defender nor any person acting on behalf of the Public Defender, shall, by reason of race, creed, color, national origin, sex, sexual orientation, honorably discharged doctrine or military status, or the presence of any sensory, mental, or physical disability or the use of a trained guide dog or service animal by a person with a disability, discriminate against any person who is qualified and available to perform the work to which the employment relates, or in the provision of services under this agreement.

5. Indemnification. The Public Defender agrees to hold harmless and indemnify the City, its officers, officials, agents, employees, and representatives from and against any and all claims, costs, judgments, losses, or suits including attorney's fees or awards, and including claims by Public Defender's own employees to which Public Defender might otherwise be immune under Title 51 arising out of or in connection with any willful misconduct or negligent error, or omission of the Public Defender, his/her officers or agents.

It is specifically and expressly understood that the indemnification provided herein constitutes the waiver of the Public Defender's waiver of immunity under Title 51 RCW solely for the purposes of this indemnification. The parties have mutually negotiated this waiver.

The City agrees to hold harmless and indemnify the Public Defender, his/her officers, officials, agents, employees, and representatives from and against any and all claims, costs, judgments, losses, or suits including Public Defender's fees or awards, arising out of or in connection with any willful misconduct or negligent error or omission of the City, its officers or agents.

This clause shall survive the termination or expiration of this agreement and shall continue to be in effect for any claims or causes of action arising hereunder.

6. Insurance. The Service Provider shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property, which may arise from or in connection with the performance of the work hereunder by the Service Provider, its agents, representatives, or employees.

A. No Limitation. Service Provider's maintenance of insurance as required by the Agreement shall not be construed to limit the liability of the Service Provider to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

B. Minimum Scope of Insurance. Service Provider shall obtain insurance of the types described below:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.

2. Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors and personal injury and advertising injury. The City shall be named as an insured under the Service Provider's Commercial General Liability insurance policy with respect to the work performed by the City.
3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
4. Professional Liability insurance appropriate to the Service Provider's profession.

C. Minimum Amounts of Insurance. Service Provider shall maintain the following insurance limits:

1. Automobile Liability insurance in amounts that meet or exceed the limits specified in RCW 46.29.090.
2. Commercial General Liability insurance shall be written with limits no less than \$2,000,000 each occurrence, \$2,000,000 general aggregate.
3. Professional Liability Insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.

D. Other Insurance Provisions. The insurance policies are to contain, or be endorsed to contain, the following provisions for Automobile Liability, Professional Liability and Commercial General Liability insurance:

1. The Service Provider's insurance coverage shall be primary insurance as respect the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of the Service Provider's insurance and shall not contribute with it.
2. The Service Provider's insurance shall be endorsed to state that the coverage shall not be cancelled by either party, except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the City.

E. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. best rating of not less than A:VII.

F. Verification of Coverage. Service Provider shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not

necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Service Provider before commencement of the work

7. Work Performed by Public Defender. In addition to compliance with the Standards, in the performance of work under this Agreement, Public Defenders shall comply with all federal, state and municipal laws, ordinances, rules and regulations which are applicable to Public Defender's business, equipment, and personnel engaged in operations covered by this Agreement or accruing out of the performance of such operations.

8. Work Performed at Public Defender's Risk. Public Defender shall be responsible for the safety of its employees, agents, and subcontractors in the performance of work hereunder, and shall take all protections reasonably necessary for that purpose. All work shall be done at the Attorney's own risk, and the Public Defender shall be responsible for any loss or damage to materials, tools, or other articles used or held in connection with the work. Public Defender shall also pay its employees all wages, salaries and benefits required by law and provide for taxes, withholding and all other employment related charges, taxes or fees in accordance with law and IRS regulations.

9. Personal Services, no Subcontracting. This Agreement has been entered into in consideration of the Public Defender's particular skills, qualifications, experience, and ability to meet the Standards incorporated in this Agreement. Therefore, the Public Defender has personally signed this Agreement below to indicate that he/she is bound by its terms. This Agreement shall not be subcontracted without the express written consent of the City and refusal to subcontract may be withheld at the City's sole discretion. Any assignment of this Agreement by the Public Defender without the express written consent of the City shall be void.

10. Modification. No waiver, alteration or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by the duly authorized representatives of the City and the Public Defender. An additional attorney may be added to this Agreement by adding his or her signature to these agreements.

11. Entire Agreement, Prior Agreement Superseded. The Written provisions in terms of this Agreement, together with any exhibit attached hereto, shall supersede all prior verbal statements of any officer or other representative of the City, and such statement(s) shall not be effective or construed as entering into or forming a part of, or altering in any manner whatsoever, this Agreement. Upon execution, this Agreement shall supersede any and all prior agreements between the parties, specifically that executed on December 23, 2021.

12. Written Notice. All communications regarding this Agreement shall be sent to the parties at the addresses listed below, unless notified to the contrary. Any written notice hereunder shall become effective as of the date of mailing by registered or certified mail, and shall be deemed sufficiently given if sent to the addressee at the address stated in the Agreement or such other address as may be hereinafter specified in writing:

CITY:

PUBLIC DEFENDER:

Sharon Bounds, City Manager

 City of Union Gap

 102 W. Ahtanum Rd/ PO Box 3008

 Union Gap, WA 98903

Barry Woodard, Attorney

 11 North 11th Avenue, Suite 102

 Yakima, WA 98902

13. Non-waiver of Breach. The failure of the City to insist upon strict performance of any of the covenants and agreements contained herein or to exercise any option herein conferred in one or more instances shall not be construed to be a waiver or relinquishment of such covenants, agreements, or options and the same shall be and remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Agreement on the _____
 Day of _____, 2023.

CITY OF UNION GAP

PUBLIC DEFENDER

By: _____
 Sharon Bounds, City Manager

By: 
 Barry Woodard, Attorney

ATTEST/AUTHENTICATED:

By: _____
 Karen Clifton, City Clerk

APPROVED AS TO FORM

By: _____
 Jessica Foltz, City Attorney



City Council Communication

Meeting Date: November 27, 2023
From: Sharon Bounds, City Administrator
Topic / Issue: Resolution – YCDA - Funding Agreement - Airport Contribution

SYNOPSIS: The City of Yakima airport ran a campaign this year to seek funds to bring an additional flight to the airport. They received funds from other cities, organizations, and individuals. Union Gap pledged \$10,000 to support that additional flight. It is now time to pay and Yakima County Development Association (YCDA) sent an agreement for us to sign so they can invoice us.

RECOMMENDATION: Approve Resolution approving Agreement with YCDA for airport contribution.

LEGAL REVIEW: Reviewed by the City Attorney

FINANCIAL REVIEW: This is included in the 2024 budget.

BACKGROUND INFORMATION: This was discussed with council at a prior meeting and it was agreed that the city would contribute \$10,000 toward the additional flight. The additional flight is now in operation at the airport.

ADDITIONAL OPTIONS:

ATTACHMENTS:

1. Resolution
2. Funding Agreement

CITY OF UNION GAP, WASHINGTON
RESOLUTION NO. _____

A **RESOLUTION** authorizing the City Manager to sign a Funding Agreement with Yakima County Development Association (YCDA) to manage the City's contribution toward additional flights at the Yakima Airport.

WHEREAS, City of Yakima is working with Alaska Airlines to provide an additional flight into, and out of Yakima; and

WHEREAS, the City of Yakima is seeking donations from local businesses and entities to enable the additional service; and

WHEREAS, the City of Union Gap's contribution is \$10,000, which the Council wishes to pay; and

WHEREAS, YCDA has been contracted, as an independent third party, to collect and hold these funds, and it is necessary to enter into a Funding Agreement with YCDA to facilitate this process.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNION GAP, WASHINGTON, HEREBY RESOLVES as follows:

The City Manager is authorized to sign a Funding Agreement with YCDA, to manage the City's contribution toward additional flights at the Yakima Airport.

PASSED this 27th day of November, 2023.

John Hodkinson, City Mayor

ATTEST:

APPROVED AS TO FORM:

Karen Clifton, City Clerk

Jessica Foltz, City Attorney

FUNDING AGREEMENT BETWEEN
YAKIMA COUNTY DEVELOPMENT ASSOCIATION AND CITY OF UNION GAP
FOR MINIMUM REVENUE GUARANTEE

THIS AGREEMENT ("Agreement") is entered into effective the ____ day of _____, 2023 (the "Effective Date") by and between the Yakima County Development Association (YCDA), and City of Union Gap ("Donor"). The YCDA and the Donor are referred to collectively as the "Parties".

WHEREAS, Alaska Airlines (sometimes referred to as "Alaska") has agreed to provide an additional flight into, and out of, Yakima on a daily basis under a contract with the City; and

WHEREAS, the contract with Alaska Airlines requires that the City have a Minimum Revenue Guarantee Airline Fund in the minimum amount of \$500,000.00 (the "Fund") set aside to pay the difference between the actual costs of the flight and the actual revenue Alaska receives from those flights over the course of the contract, approximately one year; and

WHEREAS, the City is seeking donations from local businesses and entities into the fund to ensure the additional service; and

WHEREAS, the YCDA is assisting the City by collecting and holding the funds from all sources that will go towards making any necessary payment to Alaska Airlines; and

WHEREAS, it was determined that it was best to have an independent third party hold the funds until the City provides to YCDA the invoice from Alaska Airlines at the end of the contract term seeking payment for the difference between actual costs and ticket sale/additional revenue from the flights;

NOW, THEREFORE, it is agreed between the Parties hereto as follows:

1. SCOPE OF SERVICE: YCDA has established an interest-bearing account at Banner Bank (the "Account") for the sole purpose of holding funds from various entities, including the City of Yakima and Yakima County, as well as business and other entities wishing to contribute to the Fund. **Payments to the Fund will be made payable to "New Vision"**, a registered trade name of YCDA. Interest payments from the Account shall be invested back into the Fund and be available for reimbursement to Alaska pursuant to the contract between Alaska and the City.

YCDA has authority to, and is required to, deposit all funds into the Account within 72 hours of receipt.

YCDA shall only withdraw funds from the Account upon request from the City and supported by an invoice or payment demand from Alaska Airlines, at which point YCDA shall transfer the funds to the City and the City shall promptly pay the invoice or payment demand

from Alaska. It is anticipated that Alaska will only be providing one invoice at the end of the year of service, however, if Alaska determines it is appropriate to invoice more than once per year, YCDA shall transfer funds from the Account to the City upon said invoices or payment demands as they arise.

2. TERMS FOR DONATION PAYMENTS: Under the terms and conditions as set forth herein, the Donor agrees to provide the YCDA with a total of ten thousand (\$10,000) to be applied toward the Fund. The funds will be provided to YCDA in a lump sum payment of \$10,000 within 30 days of receipt of an invoice from YCDA. YCDA will issue an invoice within 30 Days of receiving this signed agreement.

3. REIMBURSEMENT OF FUNDS: In the event at the end of the contract between Alaska Airlines and the City there are remaining funds in the Fund that have not been paid to Alaska Airlines, YCDA shall return the funds to the donors on a pro rata basis. For example, if City of Union Gap contributed 5% of the total funding during the contract period (including any renewals), it would receive 5% of the remaining fund balance as reimbursement.

Funds shall be reimbursed within sixty (60) days after the final invoice from Alaska Airlines is presented to YCDA and funds are transferred to the City.

GENERAL CONDITIONS:

ASSIGNMENT: This Agreement may not be assigned by the YCDA or the Donor without prior written consent of the other, which consent will not be unreasonably withheld. It is expressly intended and agreed that no third-party beneficiaries are created by this Agreement, and that the rights and remedies provided herein shall inure only to the benefit of the Parties to this Agreement.

INTEGRATION: This Agreement represents the entire understanding of YCDA and the Donor as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters covered herein. This Agreement may not be modified or altered except in writing signed by both parties.

JURISDICTION AND VENUE: This Agreement shall be administered and interpreted under the laws of the State of Washington. Jurisdiction of any dispute or litigation arising from this Agreement shall be in Washington State. If any part of this Agreement is found to conflict with applicable laws, such part shall be inoperative, null, and void insofar as it conflicts with said laws, but the remainder of this Agreement shall be in full force and effect. Venue for all disputes arising under this Agreement shall be in a court of competent jurisdiction in Yakima County, State of Washington.

DISPUTE RESOLUTION: In the event that any dispute shall arise as to the interpretation of this Agreement and if the Parties hereto cannot mutually settle such differences, then the

Parties shall first pursue mediation as a means to resolve the dispute. If the afore mentioned method is unsuccessful then the dispute will be resolved through litigation. If both parties consent in writing, other available means of dispute resolution may be implemented.

NOTICE: Any notice required to be given under the terms of this Agreement shall be directed to the Party at the address set forth below. Notice shall be considered issued and effective upon receipt thereof by the addressee-party, or seventy-two (72) hours after mailing to the address set forth below, return receipt requested, whichever is earlier. Either Party may change the address for notice to said Party by providing the new address, in writing, to the other Party.

YCDA: Yakima County Development Association
Jonathan Smith
2520 West Washington Ave. Suite 100
Yakima, WA 98903

DONOR: City of Union Gap
Sharon Bounds
Po Box 3008
Union Gap, WA 98903

FORCE MAJEURE: Neither Party hereto shall have any liability for delay or non-fulfillment of any terms of this Agreement caused by any cause not within such Party's reasonable control (but excluding financial inability) such as an act of God, war, riots or civil disturbance, strikes, accident, fire, transportation conditions, labor and/or material shortages, governmental controls, regulations and permits and/or embargoes.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed by their respective authorized officers or representatives as of the effective date set forth above.

Yakima County Development Association

City of Union Gap

Jonathan Smith

Title: Executive Director

Date: _____

Title: _____

Date: _____



City Council Communication

Meeting Date: November 27, 2023
From: Dennis Henne, Director of Public Works & Community Development
Topic/Issue: Resolution - Declare Project Complete and Approve Acceptance – Regional Beltway Area Utilities Extension Project Phase 1– HLA 22038

SYNOPSIS: On March 27, 2023 the Regional Beltway Area Utilities Extension Project Phase 1 was awarded to TTC Construction, Inc. of Yakima, Washington in the amount of \$974,898.23; the final project total was \$1,006,353.17.

The work performed by TTC Construction, Inc. has been completed satisfactorily and is now ready for final acceptance. The City's Consulting Engineers, HLA Engineers and Land Surveying, Inc. are recommending the City accept this project as complete.

RECOMMENDATION: Adopt a resolution authorizing final acceptance of the Regional Beltway Area Utilities Extension Project Phase 1 and authorize retainage release, after all required conditions are met with the State of Washington.

LEGAL REVIEW: Reviewed by the City Attorney

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION:

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: 1. Resolution
2. Letter dated October 31, 2023 from HLA Engineering & Land Surveying, Inc

CITY OF UNION GAP, WASHINGTON
RESOLUTION NO. _____

A **RESOLUTION** authorizing final acceptance and authorizing close-out to the City's contract agreement related to the Regional Beltway Area Utilities Extension Project Phase 1.

WHEREAS, TTC Construction, Inc. of Yakima, Washington entered into a Construction Contract Agreement with the City of Union Gap for the Regional Beltway Area Utilities Extension Project Phase 1; and

WHEREAS, all additions and changes to the City's infrastructure have been completed satisfactorily and City Staff is recommending the project is now ready for final acceptance; and

WHEREAS, the Retainage on this project should be released to TTC Construction, Inc., after acceptance of the project and after all required conditions are met with the State of Washington.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNION GAP, WASHINGTON, HEREBY RESOLVES as follows:

The work performed by TTC Construction, Inc. has been completed satisfactorily and is hereby accepted as final and completed to the City's satisfaction.

PASSED this 27th day of November, 2023.

John Hodkinson, Mayor

ATTEST:

APPROVED AS TO FORM:

Karen Clifton, City Clerk

Jessica Foltz, City Attorney



October 31, 2023

City of Union Gap
102 W. Ahtanum Road
PO Box 3008
Union Gap, WA 98903

Attn: Dennis Henne, Director of Public Works & Community Development

Re: City of Union Gap
Regional Beltway Area Utilities Extension
HLA Project No.: 22038
Progress Estimate No.: 05 and Final – Recommendation for Project Acceptance

Dear Mr. Henne:

Enclosed is Progress Estimate No. 05 and Final for work performed by TTC Construction, Inc., through September 25, 2023, in connection with their contract on the above referenced project. The amount due to the Contractor of \$92,570.36 is net after retainage, per the Contract Documents.

This letter also serves as our recommendation to the City of Union Gap to accept the project as complete. We have reviewed the work performed by TTC Construction, Inc. on this project and believe it has been completed satisfactorily. If everything is acceptable, please provide our office with a copy of the City of Union Gap resolution authorizing project acceptance.

Once the project has been accepted as complete by the city, the required "Notice of Completion of Public Works Contract" will be completed by HLA and sent to the Department of Revenue (DOR), Department of Labor and Industries (L&I), and Employment Security Department (ESD) on the behalf of the city through our access to the City of Union Gap's Awarding Agency Portal. A draft of the Notice of Completion is attached for your reference.

Retainage for this project in the amount of \$46,504.31 shall be release to TTC Construction, Inc. within 60-days from receipt of the last of the three required lien releases from DOR, L&I, and ESD and when the City of Union Gap has confirmed no additional liens have been received relating to the project.

A One Drive link is being emailed to you with this recommendation for project acceptance. Please use the link to download and retain the electronic project documentation. Should you need these files or any information regarding the project in the future, our office will also retain an electronic copy of the files.

Documentation being provided to the City of Union Gap for this project includes:

- ❖ A completed copy of the punch list confirming all items identified during the final walkthrough were completed. HLA has verified and confirmed all items were completed.
- ❖ A PDF set of Record Drawings.
- ❖ The Final Contract Voucher Certification signed by TTC Construction, Inc. which states all labor and materials furnished on this project have been paid for.
- ❖ The required project labor documentation including:
 - Requests to Sublet and Contractor Verifications for the Prime Contractor and all Subcontractors.
 - A Statement of Intent to Pay Prevailing Wages and Affidavits of Wages Paid approved by the Department of Labor and Industries for the Prime Contractor and all Subcontractors.

Submission of Certified Payrolls for TTC Construction, Inc. and its subcontractors are not required for review. Our office has reviewed Certified Payroll Reports as necessary for verification of compliance with prevailing wage law and as a basis for payment of labor on force account work.

Please provide a copy of your notice releasing retainage (after required steps are met) to complete the project file.

It has been a pleasure assisting the City of Union Gap in the completion of this project. Please contact our office if you have questions or if we may provide additional information.

Sincerely,



Michael D. Uhlman, PE

MDU/asr

Enclosures

Copy: Shannon Heckart, Tyler Schroeder, McKay Permann, TTC Construction, Inc.
Taylor Denny, Deanna Dillon, HLA

CONSTRUCTION PROGRESS ESTIMATE

Regional Beltway Area Utilities Extension

CITY OF UNION GAP

102 W AHTANUM

UNION GAP, WA 98903

TO: TTC Construction, Inc.

12871 Summitview Rd.

Yakima, WA 98908

HLA PROJECT NO.: 22038C

PROGRESS ESTIMATE NO.: 5 and Final

FROM: Aug. 26, 2023

TO: Sep. 25, 2023



BID ITEM NO.	SCH. OF WORK	DESCRIPTION	UNIT	CONTRACT TOTAL (Contract + COs)			TOTAL WORK TO DATE		PREVIOUS PAID		AMOUNT DUE NOW (Total - Previous)		PERCENT CONTRACT COMPLETE
				QTY	UNIT PRICE	COST	QTY	COST	QTY	COST	QTY	COST	
1	A	Minor Change	FA	1	\$ 15,000.00	\$ 15,000.00	1.62	\$ 24,283.02	0.55	\$ 8,243.56	1.07	\$ 16,039.46	162%
2	A	Mobilization	LS	1	\$ 20,000.00	\$ 20,000.00	1	\$ 20,000.00	1	\$ 20,000.00	0	\$ -	100%
3	A	Project Temporary Traffic Control	LS	1	\$ 2,000.00	\$ 2,000.00	1	\$ 2,000.00	1	\$ 2,000.00	0	\$ -	100%
4	A	Clearing and Grubbing	LS	1	\$ 15,000.00	\$ 15,000.00	1	\$ 15,000.00	1	\$ 15,000.00	0	\$ -	100%
5	A	Manhole 48 in. Diam. Type 1	EA	18	\$ 4,200.00	\$ 75,600.00	18	\$ 75,600.00	18	\$ 75,600.00	0	\$ -	100%
6	A	Shoring or Extra Excavation	LF	5,350	\$ 0.90	\$ 4,815.00	5,355	\$ 4,819.50	5,355	\$ 4,819.50	0	\$ -	100%
7	A	Select Backfill, as Directed	CY	100	\$ 60.00	\$ 6,000.00	499.47	\$ 29,968.20	499.47	\$ 29,968.20	0	\$ -	499%
8	A	PVC Sanitary Sewer Pipe 12 in. Diam.	LF	4,890	\$ 90.00	\$ 440,100.00	4,899	\$ 440,910.00	4,164.15	\$ 374,773.50	734.85	\$ 66,136.50	100%
9	A	C900 PVC Sanitary Sewer Pipe 12 in. Diam.	LF	460	\$ 110.00	\$ 50,600.00	456	\$ 50,160.00	387.60	\$ 42,636.00	68.40	\$ 7,524.00	99%
10	A	Dewatering	LS	1	\$ 265,500.00	\$ 265,500.00	1	\$ 265,500.00	1	\$ 265,500.00	0	\$ -	100%
11	A	ESC Lead	DAY	20	\$ 70.00	\$ 1,400.00	16	\$ 1,120.00	16	\$ 1,120.00	0	\$ -	80%
12	A	Erosion/Water Pollution control	FA	1	\$ 5,000.00	\$ 5,000.00	0.15	\$ 725.39	0.15	\$ 725.39	0	\$ -	15%

CONSTRUCTION PROGRESS ESTIMATE

Regional Beltway Area Utilities Extension

CITY OF UNION GAP

102 W AHTANUM

UNION GAP, WA 98903

HLA PROJECT NO.: 22038C

TO: TTC Construction, Inc.

12871 Summitview Rd.

Yakima, WA 98908

PROGRESS ESTIMATE NO.: 5 and Final

FROM: Aug. 26, 2023

TO: Sep. 25, 2023



BID ITEM NO.	SCH. OF WORK	DESCRIPTION	UNIT	CONTRACT TOTAL (Contract + COs)			TOTAL WORK TO DATE		PREVIOUS PAID		AMOUNT DUE NOW (Total - Previous)		PERCENT CONTRACT COMPLETE
				QTY	UNIT PRICE	COST	QTY	COST	QTY	COST	QTY	COST	

Subtotal				\$	901,015.00	\$	930,086.11	\$	840,386.15	\$	89,699.96	103%
8.2% Sales Tax				\$	73,883.23	\$	76,267.06	\$	68,911.66	\$	7,355.40	
Project Total				\$	974,898.23	\$	1,006,353.17	\$	909,297.81	\$	97,055.36	
Retainage Withheld 5%						\$	(46,504.31)	\$	(42,019.31)	\$	(4,485.00)	
Amount Due Progress Estimate No. 5 and Final						\$	959,848.87	\$	867,278.51	\$	92,570.36	

I hereby certify that the foregoing is a true and correct statement of the work performed under this contract.

Michael D. Uhlman, PE

I hereby accept the Final Progress Estimate and Final Contract Voucher Certification, in accordance with Section 1-09.9 of the WSDOT Standard Specifications.

TTC Construction, Inc.

CONSTRUCTION PROGRESS ESTIMATE - SCHEDULE OF VALUES

City of Union Gap
Regional Beltway Area Utilities Extension

TO: TTC Construction, Inc.
12871 Summitview Rd.
Yakima, WA 98908

HLA PROJECT NO.: 22038C



BID ITEM NO.	BID ITEM NAME	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE	PERCENT OF ITEM COMPLETE
2	Mobilization	5% completion = 50% payment for mobilization	1	LS	\$ 10,000.00	\$ 10,000.00	100.00%
2	Mobilization	10% completion = 100% payment for mobilization	1	LS	\$ 10,000.00	\$ 10,000.00	100.00%
3	Project Temporary Traffic Control	Set Up Traffic Control	1	LS	\$ 1,600.00	\$ 1,600.00	100.00%
3	Project Temporary Traffic Control	Tear Down Traffic Control	1	LS	\$ 400.00	\$ 400.00	100.00%
4	Clearing and Grubbing	Initial Clearing & Grubbing Complete	1	LS	\$ 12,000.00	\$ 12,000.00	100.00%
4	Clearing and Grubbing	Month 2 Clearing and Grubbing Complete	1	LS	\$ 1,000.00	\$ 1,000.00	100.00%
4	Clearing and Grubbing	Month 3 Clearing and Grubbing Complete	1	LS	\$ 1,000.00	\$ 1,000.00	100.00%
4	Clearing and Grubbing	Project Complete - Clearing and Grubbing	1	LS	\$ 1,000.00	\$ 1,000.00	100.00%
10	Dewatering	Ponds Complete, Dewatering Equipment in Place	1	LS	\$ 79,650.00	\$ 79,650.00	100.00%
10	Dewatering	Month 2 Dewatering	1	LS	\$ 46,462.50	\$ 46,462.50	100.00%
10	Dewatering	Month 3 Dewatering	1	LS	\$ 46,462.50	\$ 46,462.50	100.00%
10	Dewatering	Month 4 Dewatering	1	LS	\$ 46,462.50	\$ 46,462.50	100.00%
10	Dewatering	Dewatering Complete	1	LS	\$ 46,462.50	\$ 46,462.50	100.00%



Final Contract
Voucher Certification
City of Union Gap

PROJECT NAME: Regional Beltway Area Utilities Extension

PROJECT NUMBER: 22038C

Date Work Physically Completed: October 26, 2023

Final Contract Amount: \$1,006,353.17

All work on the above referenced project has been completed in accordance with the contract documents and the final inspection has been completed, including all required project documentation.

I, the undersigned, certify and declare, under penalty of perjury under the laws of the State of Washington, that the foregoing is true and correct: I am authorized to sign for the claimant; that in connection with the work performed and, to the best of my knowledge, no loan, gratuity or gift in any form whatsoever has been extended to any employee of the City of Union Gap; nor have I rented or purchased any equipment or materials from any employee of the City of Union Gap; that the attached final estimate is a true and correct statement showing all the monies due the claimant from the City of Union Gap for work performed and material furnished under this Contract; that I have carefully examined said final estimate and understand the same and; that I, on behalf of the claimant, hereby release and forever discharge the City of Union Gap from any and all claims of whatsoever nature which I or the claimant may have, arising out of the performance of said Contract, which are not set forth in said final estimate.

The undersigned, authorized authority for TTC Construction, Inc., also hereby certifies that all subcontractors, suppliers, and employees have been paid in accordance with the Contract Documents and all applicable laws, except for Retainage, if any, remaining to be paid.

Contractor: TTC Construction, Inc.

Address: 12871 Summitview Road
Yakima, WA 98908

Authorized Official: Shanna Heckart Date: 10/31/23
TTC Construction, Inc. Authorized Signature

Print Name: Shanna Heckart Title: president



City Council Communication

Meeting Date: November 27, 2023
From: Dennis Henne; Director of Public Works & Community Development
Topic/Issue: Resolution – Consultant Services Agreement - CWA Consultants

SYNOPSIS: From time to time the City has need for a Consultant to provide structural and non-structural building plan reviews on residential and commercial building permits.

The City entered into an agreement with CWA Consultants in April 2017; CWA has been very receptive and professional to the City's needs.

RECOMMENDATION: Approve a resolution authorizing the City Manager to sign an agreement with CWA Consultants of Port Orchard, WA for the following services: structural and non-structural building plan review on residential and commercial building permits.

LEGAL REVIEW: The City Attorney has reviewed this resolution.

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: 1. Resolution
2. Consultant Services Agreement - CWA Consultants

CITY OF UNION GAP, WASHINGTON
RESOLUTION NO. _____

A **RESOLUTION** authorizing the City Manager to sign a consultant services agreement with CWA Consultants of Port Orchard, WA for the 2024 calendar year.

WHEREAS, the City desires to retain the services of a consultant to provide structural and non-structural building plan reviews on residential and commercial building permits; and

WHEREAS, CWA Consultants is qualified, willing and able to provide plan review services as described in this agreement; and

WHEREAS, the services to be performed are on a one-year basis, renewed every year;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNION GAP, WASHINGTON, HEREBY RESOLVES as follows:

The City Manager is authorized to sign an agreement with CWA Consultants of Port Orchard, WA for the following services; structural and non-structural building plan review on residential and commercial building permits.

PASSED this 27th day of November, 2023.

John Hodkinson, Mayor

ATTEST:

Karen Clifton, City Clerk

Jessica Foltz, City Attorney

CWA CONSULTANTS SERVICES AGREEMENT

DATE: _____

THIS AGREEMENT is between **The City of Union Gap**, a municipal corporation, hereinafter referred to as "City", and **CWA Consultants**, PO Box 219 Manchester, Washington 98353, hereinafter referred to as the "Consultant".

WHEREAS, the City desires to retain the services of a consultant to provide structural and non-structural building plan review on residential and commercial building permits; and

WHEREAS, the Consultant is qualified, willing and able to provide said services as described in this Agreement; and

WHEREAS, the services to be performed by the Consultant are on a one year basis, renewed every year during the month of January;

NOW, THEREFORE, in consideration of the mutual promises and covenants herein contained, to be kept, performed and fulfilled by the respected parties hereto, it is agreed as follows:

1. SERVICES BY CONSULTANT

- A. The Consultant shall perform the services described in Attachment A, on an as needed basis.
- B. Said services, and all duties incidental or necessary thereto, shall be performed in a manner consistent with that level of care ordinarily exercised by members of the profession currently practicing in the same location under the same general conditions.
- C. If, during the course of the Agreement, the services rendered do not meet the requirements as set forth in Attachment A, the Consultant will correct, modify, and/or remodel the required work.

2. TIME OF PERFORMANCE

- A. The term of this Agreement is through December 31, 2024 unless such term is properly amended pursuant to the provisions of this Agreement.

3. COMPENSATION

- A. The City shall pay the Consultant an amount not to exceed amounts established in Attachment A. Such payment shall constitute full and complete payment by the City under this Agreement and shall include payment for costs and out-of-pocket expenses.
- B. The Consultant shall submit invoices to the City upon conclusion of each complete initial plan review or, for plan review entailing more than a calendar month of timeline, may submit monthly invoices during the progress of work for payment for work completed to the date of the invoice. Invoices shall be in a format acceptable to the City and contain a complete report of work performed for each project by major work element or, in the case of projects extending beyond a one-month timeframe, a progress report of work performed.
- C. The City shall have the right to withhold payment to the Consultant for any work which is not completed in accordance with Attachment A until such time as consultant modifies such work so that it is in accordance with Attachment A.
- D. The City shall pay all invoices from the Consultant within thirty (30) days of actual receipt of a properly completed and accepted invoice. The City shall notify Consultant within twenty (20) days from receipt of any disputed invoices. Extra services shall be negotiated on a lump sum fee.

4. EXTRA CONSULTING SERVICES

- A. The City may desire to have the Consultant perform work or render services in connection with the project other than that provided for by the express intent of this Agreement. Such will be considered "Extra Work", supplemental to this Agreement, and subject to change orders setting forth the nature, scope, and compensation therefore. Work under such change orders shall not proceed unless and until so authorized in writing by the City.

5. OBLIGATIONS

- A. The City shall furnish applicable manuals of procedures, and appropriate City policy directions concerning procedures and project information.

6. INDEPENDENT CONTRACTOR

- A. The Consultant is and shall be at all times during the term of this Agreement an independent contractor.

7. HOLD HARMLESS

- A. The Consultant shall hold the City and its officers, agents, and employees harmless from all suits, claims or liabilities of any nature, including attorney's fees, costs and expenses for or on account of injuries or damages sustained by any persons or property resulting from the negligent activities or omissions of the Consultant, its agents or employees pursuant to this Agreement, or on account of any unpaid wages or other remuneration for services; and if a suit as described above be filed, the consultant shall appear and defend the same at its own cost and expense, and if judgment be rendered or settlement made requiring payment

by the City, the Consultant shall pay the same. This paragraph survives termination of this agreement.

8. INSURANCE

A. Consultant shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Consultant, his agents, representatives, employees or subconsultants. The cost of such insurance shall be paid by the Consultant.

Consultant shall maintain limits no less than:

Comprehensive General Liability: \$1,000,000 combined single limit per occurrence.

Comprehensive Professional Liability: \$1,000,000 combined single limit per occurrence.

Consultant shall furnish the City with certificates of insurance affecting coverage required by this clause. The City shall be named a primary non-contributory additional insured on said policies.

9. OWNERSHIP OF DOCUMENTS

A. Upon payment to the Consultant by the City of all compensation due under this Agreement, all finished or unfinished documents and material prepared by the Consultant with funds provided by this Agreement shall become the property of the City and shall be forwarded to the City at its request.

B. Any records, reports, information, data, or other documents or materials given to or prepared or assembled by the Consultant under this Agreement which the City

requests to be kept as confidential shall not be made available to any individual or organization by the Consultant without prior written approval of the City.

10. CHANGE OF SCOPE

- A. All parties may request changes in the scope of services, performance or reporting standards to be performed or provided under this Agreement. Such changes, including any increase or decrease in the amount of the consultant's compensation, which are mutually agreed upon by the consultant and the City, shall be incorporated in written amendments to this Agreement.

11. COMPLIANCE WITH LAWS

- A. The Consultant will comply with all applicable state, federal and City laws and safety regulations, including the procurement of a City Business License within forty five (45) days of contract execution.

12. RESERVATION OF RIGHTS

- A. Payment by the City or performance and acceptance of payment by the Consultant shall not be construed to waive any party's rights or remedies against the other. Failure to require full and timely performance of any provisions at any time shall not waive or reduce the right to insist upon timely performance of such provision thereafter.

13. NON-EXCLUSIVITY

- A. The City reserves the right to enter into or maintain contracts with other firms that provide similar services/products.

14. ASSIGNMENT

- A. Neither party hereto may assign its rights or obligations under this Agreement without the prior written consent of the other.

15. AMENDMENT

- A. Neither this Agreement nor any term, provision, or condition hereof may be changed, supplemented, waived, or discharged orally, but only by an instrument in writing signed by both parties

16. GOVERNING LAW / FORUM FOR DISPUTE

- A. The Parties hereto agree that this Agreement shall be governed by the laws of the State of Washington. In the event there is an action or proceeding arising in connection with this Agreement it shall be brought and litigated Yakima County Superior Court, Washington. The prevailing Party in a dispute brought in connection with this Agreement shall be entitled to an award of reasonable attorneys' fees and costs.

17. SEVERABILITY

- A. If any provisions of this Agreement are held invalid, the remainder of this Agreement shall not be affected thereby if such remainder would then continue to serve the purposes and objectives of the contemplated project as determined by the City.

18. TERMINATION OR SUSPENSION OF AGREEMENT

- A. The right is reserved by the City and Consultant to terminate or suspend this Agreement at any time by giving thirty (30) days' written notice to the other party.

In that event, all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs and reports, or other material prepared by the Consultant pursuant to this Agreement, shall be submitted to the City, and the Consultant shall be entitled to receive just and equitable compensation for any satisfactory work completed on the project prior to the date of suspension or termination.

- B. In the event that the City requests termination of the work prior to completion, Consultant reserves the right to complete such analyses and records as may be necessary to place their files in order.

19. INTEGRATED DOCUMENT

- A. This Agreement embodies the agreement between the City and the Consultant. No verbal agreements or conversation with any officer, agent or employee of the City prior to the execution of this Agreement shall affect or modify any of the terms or obligations contained in any documents comprising this Agreement. Any such verbal contract shall be considered as unofficial information and in no way binding upon the City.

EXECUTED this _____ day of _____, 2023.

CONSULTANT

CITY OF UNION GAP

By Charles J. Williams
Charles J. Williams
CWA Consultants

By _____
Sharon Bounds, City Manager

ATTACHMENT A

1. PLAN REVIEW

A. CWA Consultants (Consultant) will review plans submitted with building permit applications for structural and non-structural code compliance in accordance with the currently adopted Washington State Building Code with Amendments and the Union Gap Municipal Code. The Consultant will confer with the Building Official and his/her agent on any portion of the review.

B. The Consultant will not design for the applicant, make any change on the plans that are structural in nature, or make any changes that directly contradict other information on the plans. These changes must be made by or under the direction of the applicant. All notes and details must be on the approved permit set of plans.

C. If corrections or additions are required, the Consultant will write or send a review letter addressed to the Building Official and will send a copy to the review contact person for the applicant. The correction letter will indicate to the applicant that they are required to submit the revisions / additions to the City of Union Gap per the submittal requirements for the permit type under review.

D. The Consultant will indicate that the plans have been reviewed and found to be in substantial compliance with applicable codes and ordinances. The Consultant's company name, plan reviewer's signature, and date of compliance will be affixed to each plan.

2. FEES

A. The City of Union Gap shall pay CWA Consultants no more than the fee calculated using the methods outlined below.

B. Upon completion of an initial plan review, a billing statement will be issued by CWA Consultants to the City of Union Gap. Each billing statement will include the application number and the address of the plan reviewed, along with the fee.

C. The Consultants shall provide monthly statements, by the end of the first five working days of a month, showing paid invoices and pending invoices to the Building Official.

D. Valuation figures used to determine the plan review fees will be determined by the City of Union Gap. CWA Consultants will use the following percentages to determine our fees:

Commercial Plan Review – FULL REVIEW	
Total Valuation	Fee
\$1 to \$500,000	80% of the City of Union Gap Plan Review Fee
\$500,001 to \$2,500,000	70% of the City of Union Gap Plan Review Fee
\$2,500,001 and Up	60% of the City of Union Gap Plan Review Fee
Commercial Plan Review – PARTIAL REVIEW (Structural or Non-Structural)	
Total Valuation	Fee
\$1 to \$500,000	60% of the City of Union Gap Plan Review Fee
\$501,001 to \$2,500,000	50% of the City of Union Gap Plan Review Fee
\$2,500,001 and Up	40% of the City of Union Gap Plan Review Fee
Residential Plan Review	
\$1 to \$250,000	Reviewed at an hourly rate of \$100/Hour
\$250,001 and Up	75% of the City of Union Gap Plan Review Fee

- All other services will be billed at \$100 per hour.
- There is a minimum charge of \$200 (2 hours) for all reviews.
- If more than two rechecks are required, an additional hourly fee will apply.

3. PROCESS

- A. The City will determine which plans are to be reviewed by the Consultant.
- B. The City will intake, track and process the permit applications and all revisions per current building and permit Administration procedures.
- C. The Consultant will be responsible for the transportation of plans and revisions to and from the City. The Consultant will pick up and deliver as needed.
- D. The Consultant will do the initial review and will have either approved the application and notified the City of approval and the City with corrections within the time frames listed below:
 - New Single-Family 10 days (2 weeks)
 - Multi-Family Units 15 days (3 weeks)
 - Commercial 20 days (4 weeks)
 - High Rise Buildings 25 days (5 weeks)
 - Turn-around for all other types of permit applications is to be negotiated.
- E. The Consultant will review any revisions or additional information and will either indicate compliance with the code(s) against which it was checked and notified the City of compliance, or if the plans are still not complete, the City with additional revision requests within the time frames specified above.
- F. The plan review fee will include a maximum of two rechecks. If the plans require more than two rechecks, an hourly fee of \$100.00 per hour will be assessed to the applicant.
- G. The review time may be negotiated based on the number and complexity of plans to be reviewed. The Consultant will not be held responsible for delays beyond the Consultant's control.



City Council Communication

Meeting Date: November 27, 2023
From: David Dominguez, City Engineer
Topic/Issue: Resolution – RH2 Engineering, Inc. Consultant Agreement; Main Street Pedestrian Crossing Improvements Project

SYNOPSIS: The City would like to enter into a Professional Services Consultant Agreement with RH2 Engineering Inc. in regards to the Main Street Pedestrian Crossing Improvements Project.

RECOMMENDATION: Approve a resolution authorizing the City Manager to execute a Local Agency A&E Professional Services Negotiated Hourly Rate Consultant Agreement with RH 2 Engineering, Inc. as it relates to services for the Main Street Pedestrian Crossing Improvements project.

LEGAL REVIEW: The City Attorney has reviewed

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: 1. Resolution
2. RH2 Engineering, Inc. Consultant Agreement

CITY OF UNION GAP, WASHINGTON
RESOLUTION NO. _____

A **RESOLUTION** authorizing the City Manager to sign a Local Agency A&E Professional Services Negotiated Hourly Rate Consultant Agreement with RH2 Engineering, Inc.

WHEREAS, this Consultant Agreement relates to services for the Main Street Pedestrian Crossing Improvements project; and

WHEREAS, the City received funding through the 2021-2023 Pedestrian and Bicyclist program (PBP); and

WHEREAS, The City of Union Gap received funding to install a Pedestrian Hybrid Beacon (PHB) and associated pedestrian improvements across Main Street at the intersection with East Washington Street; and

WHEREAS, RH2 Engineering, Inc., has been contracted to complete a traffic study, plans, specifications, and Engineer's opinion of probable construction costs; and

WHEREAS, this project has a maximum amount payable of \$69,486.86;

NOW, THEREFORE, BE IT RESOLVED BY THE UNION GAP CITY COUNCIL as follows:

The City Manager is authorized to sign a Local Agency A&E Professional Services Negotiated Hourly Rate Consultant Agreement with RH2 Engineering, Inc. as it relates to services for the Main Street Pedestrian Crossing Improvements project.

PASSED this 27th day of November, 2023.

John Hodkinson, City Mayor

ATTEST:

APPROVED AS TO FORM:

Karen Clifton, City Clerk

Jessica Foltz, City Attorney

Local Agency A&E Professional Services Negotiated Hourly Rate Consultant Agreement

Agreement Number:

Firm/Organization Legal Name (do not use dba's): RH2 Engineering, Inc.	
Address 300 Simon Street SE, Suite 5, East Wenatchee, WA 98802	Federal Aid Number
UBI Number 600-373-878	Federal TIN
Execution Date	Completion Date
1099 Form Required <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Federal Participation <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Project Title Main Street Pedestrian Crossing Improvements	
Description of Work The City of Union Gap received funding to install a pedestrian hybrid beacon and associated pedestrian improvements across Main Street at the intersection with East Washington Street. RH2 Engineering, Inc., has been contracted to complete a traffic study, plans, specifications, and and Engineer's opinion of probable construction costs.	
<input type="checkbox"/> Yes <input type="checkbox"/> Yes <input type="checkbox"/> Yes <input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No DBE Participation <input checked="" type="checkbox"/> No MBE Participation <input checked="" type="checkbox"/> No WBE Participation <input checked="" type="checkbox"/> No SBE Participation
Maximum Amount Payable: \$69,486.86	

Index of Exhibits

- Exhibit A Scope of Work
- ~~Exhibit B DBE Participation~~
- Exhibit C Preparation and Delivery of Electronic Engineering and Other Data
- Exhibit D Prime Consultant Cost Computations
- Exhibit E Sub-consultant Cost Computations
- Exhibit F Title VI Assurances
- Exhibit G Certification Documents
- ~~Exhibit H Liability Insurance Increase~~
- Exhibit I Alleged Consultant Design Error Procedures
- Exhibit J Consultant Claim Procedures

THIS AGREEMENT, made and entered into as shown in the "Execution Date" box on page one (1) of this AGREEMENT, between the City of Union Gap, hereinafter called the "AGENCY," and the "Firm / Organization Name" referenced on page one (1) of this AGREEMENT, hereinafter called the "CONSULTANT."

WHEREAS, the AGENCY desires to accomplish the work referenced in "Description of Work" on page one (1) of this AGREEMENT and hereafter called the "SERVICES;" and does not have sufficient staff to meet the required commitment and therefore deems it advisable and desirable to engage the assistance of a CONSULTANT to provide the necessary SERVICES; and

WHEREAS, the CONSULTANT represents that they comply with the Washington State Statutes relating to professional registration, if applicable, and has signified a willingness to furnish consulting services to the AGENCY.

NOW, THEREFORE, in consideration of the terms, conditions, covenants, and performance contained herein, or attached and incorporated and made a part hereof, the parties hereto agree as follows:

I. General Description of Work

The work under this AGREEMENT shall consist of the above-described SERVICES as herein defined, and necessary to accomplish the completed work for this project. The CONSULTANT shall furnish all services, labor, and related equipment and, if applicable, sub-consultants and subcontractors necessary to conduct and complete the SERVICES as designated elsewhere in this AGREEMENT.

II. General Scope of Work

The Scope of Work and projected level of effort required for these SERVICES is described in Exhibit "A" attached hereto and by this reference made a part of this AGREEMENT. The General Scope of Work was developed utilizing performance based contracting methodologies.

III. General Requirements

All aspects of coordination of the work of this AGREEMENT with outside agencies, groups, or individuals shall receive advance approval by the AGENCY. Necessary contacts and meetings with agencies, groups, and/or individuals shall be coordinated through the AGENCY. The CONSULTANT shall attend coordination, progress, and presentation meetings with the AGENCY and/or such State, Federal, Community, City, or County officials, groups or individuals as may be requested by the AGENCY. The AGENCY will provide the CONSULTANT sufficient notice prior to meetings requiring CONSULTANT participation. The minimum required hours or days' notice shall be agreed to between the AGENCY and the CONSULTANT and shown in Exhibit "A."

The CONSULTANT shall prepare a monthly progress report, in a form approved by the AGENCY, which will outline in written and graphical form the various phases and the order of performance of the SERVICES in sufficient detail so that the progress of the SERVICES can easily be evaluated.

The CONSULTANT, any sub-consultants, and the AGENCY shall comply with all Federal, State, and local laws, rules, codes, regulations, and all AGENCY policies and directives, applicable to the work to be performed under this AGREEMENT. This AGREEMENT shall be interpreted and construed in accordance with the laws of the State of Washington.

Participation for Disadvantaged Business Enterprises (DBE) or Small Business Enterprises (SBE), if required, per 49 CFR Part 26, shall be shown on the heading of this AGREEMENT. If DBE firms are utilized at the commencement of this AGREEMENT, the amounts authorized to each firm and their certification number will be shown on Exhibit "B" attached hereto and by this reference made part of this AGREEMENT. If the Prime CONSULTANT is, a DBE certified firm they must comply with the Commercial Useful Function (CUF) regulation outlined in the AGENCY's "DBE Program Participation Plan" and perform a minimum of 30% of the total amount of this AGREEMENT. It is recommended, but not required, that non-DBE Prime CONSULTANTS perform a minimum of 30% of the total amount of this AGREEMENT.

In the absence of a mandatory DBE goal, a voluntary SBE goal amount of ten percent of the Consultant Agreement is established. The Consultant shall develop a SBE Participation Plan prior to commencing work. Although the goal is voluntary, the outreach efforts to provide SBE maximum practicable opportunities are not.

The CONSULTANT, on a monthly basis, shall enter the amounts paid to all firms (including Prime) involved with this AGREEMENT into the wsdot.diversitycompliance.com program. Payment information shall identify any DBE Participation.

All Reports, PS&E materials, and other data furnished to the CONSULTANT by the AGENCY shall be returned. All electronic files, prepared by the CONSULTANT, must meet the requirements as outlined in Exhibit "C – Preparation and Delivery of Electronic Engineering and other Data."

All designs, drawings, specifications, documents, and other work products, including all electronic files, prepared by the CONSULTANT prior to completion or termination of this AGREEMENT are instruments of service for these SERVICES, and are the property of the AGENCY. Reuse by the AGENCY or by others, acting through or on behalf of the AGENCY of any such instruments of service, not occurring, as a part of this SERVICE, shall be without liability or legal exposure to the CONSULTANT.

Any and all notices or requests required under this AGREEMENT shall be made in writing and sent to the other party by (i) certified mail, return receipt requested, or (ii) by email or facsimile, to the address set forth below:

If to AGENCY:

Name: Dennis Henne
 Agency: City of Union Gap
 Address: 102 W. Ahtanum Road
 City: Union Gap State: WA Zip:
 Email: Dennis.Henne@uniongapwa.gov
 Phone: (509) 248-0432
 Facsimile:

If to CONSULTANT:

Name: Erik Howe
 Agency: RH2 Engineering, Inc.
 Address: 300 Simon Street SE, Suite 5
 City: East Wenatchee State: WA Zip:98802
 Email: ehowe@rh2.com
 Phone: (509) 886-6761
 Facsimile:

IV. Time for Beginning and Completion

The CONSULTANT shall not begin any work under the terms of this AGREEMENT until authorized in writing by the AGENCY. All work under this AGREEMENT shall conform to the criteria agreed upon detailed in the AGREEMENT documents. These SERVICES must be completed by the date shown in the heading of this AGREEMENT titled "Completion Date."

The established completion time shall not be extended because of any delays attributable to the CONSULTANT, but may be extended by the AGENCY in the event of a delay attributable to the AGENCY, or because of unavoidable delays caused by an act of GOD, governmental actions, or other conditions beyond the control of the CONSULTANT. A prior supplemental AGREEMENT issued by the AGENCY is required to extend the established completion time.

V. Payment Provisions

The CONSULTANT shall be paid by the AGENCY for completed SERVICES rendered under this AGREEMENT as provided hereinafter. Such payment shall be full compensation for SERVICES performed or SERVICES rendered and for all labor, materials, supplies, equipment, and incidentals necessary to complete SERVICES. The CONSULTANT shall conform to all applicable portions of 48 CFR Part 31 (www.ecfr.gov).

- A. Hourly Rates: Hourly rates are comprised of the following elements - Direct (Raw) Labor, Indirect Cost Rate, and Fee (Profit). The CONSULTANT shall be paid by the AGENCY for work done, based upon the negotiated hourly rates shown in Exhibits "D" and "E" attached hereto and by reference made part of this AGREEMENT. These negotiated hourly rates will be accepted based on a review of the CONSULTANT's direct labor rates and indirect cost rate computations and agreed upon fee. The accepted negotiated rates shall be memorialized in a final written acknowledgment between the parties. Such final written acknowledgment shall be incorporated into, and become a part of, this AGREEMENT. The initially accepted negotiated rates shall be applicable from the approval date, as memorialized in a final written acknowledgment, to 180 days following the CONSULTANT's fiscal year end (FYE) date.

The direct (raw) labor rates and classifications, as shown on Exhibits "D" and "E" shall be subject to renegotiations for each subsequent twelve (12) month period (180 days following FYE date to 180 days following FYE date) upon written request of the CONSULTANT or the AGENCY. The written request must be made to the other party within ninety (90) days following the CONSULTANT's FYE date. If no such written request is made, the current direct (raw) labor rates and classifications as shown on Exhibits "D" and "E" will remain in effect for the twelve (12) month period.

Conversely, if a timely request is made in the manner set forth above, the parties will commence negotiations to determine the new direct (raw) labor rates and classifications that will be applicable for the twelve (12) month period. Any agreed to renegotiated rates shall be memorialized in a final written acknowledgment between the parties. Such final written acknowledgment shall be incorporated into, and become a part of, this AGREEMENT. If requested, the CONSULTANT shall provide current payroll register and classifications to aid in negotiations. If the parties cannot reach an agreement on the direct (raw) labor rates and classifications, the AGENCY shall perform an audit of the CONSULTANT's books and records to determine the CONSULTANT's actual costs. The audit findings will establish the direct (raw) labor rates and classifications that will be applicable for the twelve (12) month period.

The fee as identified in Exhibits "D" and "E" shall represent a value to be applied throughout the life of the AGREEMENT.

The CONSULTANT shall submit annually to the AGENCY an updated indirect cost rate within 180 days of the close of its fiscal year. An approved updated indirect cost rate shall be included in the current fiscal year rate under this AGREEMENT, even if/when other components of the hourly rate are not renegotiated. These rates will be applicable for the twelve (12) month period. At the AGENCY's option, a provisional and/or conditional indirect cost rate may be negotiated. This provisional or conditional indirect rate shall remain in effect until the updated indirect cost rate is completed and approved. Indirect cost rate costs incurred during the provisional or conditional period will not be adjusted. The CONSULTANT may request an extension of the last approved indirect cost rate for the twelve (12) month period. These requests for provisional indirect cost rate and/or extension will be considered on a case-by-case basis, and if granted, will be memorialized in a final written acknowledgment.

The CONSULTANT shall maintain and have accessible support data for verification of the components of the hourly rates, i.e., direct (raw) labor, indirect cost rate, and fee (profit) percentage. The CONSULTANT shall bill each employee's actual classification, and actual salary plus indirect cost rate plus fee.

- A. **Direct Non-Salary Costs:** Direct Non-Salary Costs will be reimbursed at the actual cost to the CONSULTANT. These charges may include, but are not limited to, the following items: travel, printing, long distance telephone, supplies, computer charges, and fees of sub-consultants. Air or train travel will be reimbursed only to lowest price available, unless otherwise approved by the AGENCY. The CONSULTANT shall comply with the rules and regulations regarding travel costs (excluding air, train, and rental car costs) in accordance with the WSDOT's Accounting Manual M 13-82, Chapter 10 – Travel Rules and Procedures, and all revisions thereto. Air, train, and rental card costs shall be reimbursed in accordance with 48 Code of Federal Regulations (CFR) Part 31.205-46 "Travel Costs." The billing for Direct Non-salary Costs shall include an itemized listing of the charges directly identifiable with these SERVICES. The CONSULTANT shall maintain the original supporting documents in their office. Copies of the original supporting documents shall be supplied to the STATE upon request. All above charges must be necessary for the SERVICES provided under this AGREEMENT.
- B. **Maximum Amount Payable:** The Maximum Amount Payable by the AGENCY to the CONSULTANT under this AGREEMENT shall not exceed the amount shown in the heading of this AGREEMENT on page one (1.) The Maximum Amount Payable does not include payment for extra work as stipulated in section XIII, "Extra Work." No minimum amount payable is guaranteed under this AGREEMENT.
- C. **Monthly Progress Payments:** Progress payments may be claimed on a monthly basis for all costs authorized in A and B above. Detailed statements shall support the monthly billings for hours expended at the rates established in Exhibit "D," including names and classifications of all employees, and billings for all direct non-salary expenses. To provide a means of verifying the billed salary costs for the CONSULTANT's employees, the AGENCY may conduct employee interviews. These interviews may consist of recording the names, titles, salary rates, and present duties of those employees performing work on the SERVICES at the time of the interview.
- D. **Final Payment:** Final Payment of any balance due the CONSULTANT of the gross amount earned will be made promptly upon its verification by the AGENCY after the completion of the SERVICES under this AGREEMENT, contingent upon receipt of all PS&E, plans, maps, notes, reports, electronic data, and other related documents, which are required to be furnished under this AGREEMENT. Acceptance of such Final Payment by the CONSULTANT shall constitute a release of all claims for payment, which the CONSULTANT may have against the AGENCY unless such claims are specifically reserved in writing and transmitted to the AGENCY by the CONSULTANT prior to its acceptance. Said Final Payment shall not, however, be a bar to any claims that the AGENCY may have against the CONSULTANT or to any remedies the AGENCY may pursue with respect to such claims.

The payment of any billing will not constitute agreement as to the appropriateness of any item and at the time of final audit all required adjustments will be made and reflected in a final payment. In the event that such final audit reveals an overpayment to the CONSULTANT, the CONSULTANT will refund such overpayment to the AGENCY within thirty (30) calendar days of notice of the overpayment. Such refund shall not constitute a waiver by the CONSULTANT for any claims relating to the validity of a finding by the AGENCY of overpayment. Per WSDOT's "Audit Guide for Consultants," Chapter 23 "Resolution Procedures," the CONSULTANT has twenty (20) working days after receipt of the final Post Audit to begin the appeal process to the AGENCY for audit findings

E. **Inspection of Cost Records:** The CONSULTANT and their sub-consultants shall keep available for inspection by representatives of the AGENCY and the United States, for a period of six (6) years after receipt of final payment, the cost records and accounts pertaining to this AGREEMENT and all items related to or bearing upon these records with the following exception: if any litigation, claim or audit arising out of, in connection with, or related to this AGREEMENT is initiated before the expiration of the six (6) year period, the cost records and accounts shall be retained until such litigation, claim, or audit involving the records is completed. An interim or post audit may be performed on this AGREEMENT. The audit, if any, will be performed by the State Auditor, WSDOT's Internal Audit Office and /or at the request of the AGENCY's Project Manager.

VI. Sub-Contracting

The AGENCY permits subcontracts for those items of SERVICES as shown in Exhibit "A" attached hereto and by this reference made part of this AGREEMENT.

The CONSULTANT shall not subcontract for the performance of any SERVICE under this AGREEMENT without prior written permission of the AGENCY. No permission for subcontracting shall create, between the AGENCY and sub-consultant, any contract or any other relationship.

Compensation for this sub-consultant SERVICES shall be based on the cost factors shown on Exhibit "E" attached hereto and by this reference made part of this AGREEMENT.

The SERVICES of the sub-consultant shall not exceed its maximum amount payable identified in each sub consultant cost estimate unless a prior written approval has been issued by the AGENCY.

All reimbursable direct labor, indirect cost rate, direct non-salary costs and fee costs for the sub-consultant shall be negotiated and substantiated in accordance with section V "Payment Provisions" herein and shall be memorialized in a final written acknowledgment between the parties

All subcontracts shall contain all applicable provisions of this AGREEMENT, and the CONSULTANT shall require each sub-consultant or subcontractor, of any tier, to abide by the terms and conditions of this AGREEMENT. With respect to sub-consultant payment, the CONSULTANT shall comply with all applicable sections of the STATE's Prompt Payment laws as set forth in RCW 39.04.250 and RCW 39.76.011.

The CONSULTANT, sub-recipient, or sub-consultant shall not discriminate on the basis of race, color, national origin, or sex in the performance of this AGREEMENT. The CONSULTANT shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT-assisted contracts. Failure by the CONSULTANT to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination of this AGREEMENT or such other remedy as the recipient deems appropriate.

VII. Employment and Organizational Conflict of Interest

The CONSULTANT warrants that they have not employed or retained any company or person, other than a bona fide employee working solely for the CONSULTANT, to solicit or secure this contract, and that it has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the CONSULTANT, any fee, commission, percentage, brokerage fee, gift, or any other consideration, contingent upon or resulting from the award or making of this agreement. For breach or violation of this warrant, the AGENCY shall have the right to annul this AGREEMENT without liability or, in its discretion, to deduct from this AGREEMENT price or consideration or otherwise recover the full amount of such fee, commission, percentage, brokerage fee, gift, or contingent fee.

Any and all employees of the CONSULTANT or other persons while engaged in the performance of any work or services required of the CONSULTANT under this AGREEMENT, shall be considered employees of the CONSULTANT only and not of the AGENCY, and any and all claims that may arise under any Workmen's Compensation Act on behalf of said employees or other persons while so engaged, and any and all claims made by a third party as a consequence of any act or omission on the part of the CONSULTANT's employees or other persons while so engaged on any of the work or services provided to be rendered herein, shall be the sole obligation and responsibility of the CONSULTANT.

The CONSULTANT shall not engage, on a full- or part-time basis, or other basis, during the period of this AGREEMENT, any professional or technical personnel who are, or have been, at any time during the period of this AGREEMENT, in the employ of the United States Department of Transportation or the AGENCY, except regularly retired employees, without written consent of the public employer of such person if he/she will be working on this AGREEMENT for the CONSULTANT.

Agreement Number:

VIII. Nondiscrimination

During the performance of this AGREEMENT, the CONSULTANT, for itself, its assignees, sub-consultants, subcontractors and successors in interest, agrees to comply with the following laws and regulations:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. Chapter 21 Subchapter V § 2000d through 2000d-4a)
- Federal-aid Highway Act of 1973 (23 U.S.C. Chapter 3 § 324)
- Rehabilitation Act of 1973 (29 U.S.C. Chapter 16 Subchapter V § 794)
- Age Discrimination Act of 1975 (42 U.S.C. Chapter 76 § 6101 *et. seq.*)
- Civil Rights Restoration Act of 1987 (Public Law 100-259)
- American with Disabilities Act of 1990 (42 U.S.C. Chapter 126 § 12101 *et. seq.*)
- 23 CFR Part 200
- 49 CFR Part 21
- 49 CFR Part 26
- RCW 49.60.180

In relation to Title VI of the Civil Rights Act of 1964, the CONSULTANT is bound by the provisions of Exhibit "F" attached hereto and by this reference made part of this AGREEMENT, and shall include the attached Exhibit "F" in every sub-contract, including procurement of materials and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto.

IX. Termination of Agreement

The right is reserved by the AGENCY to terminate this AGREEMENT at any time with or without cause upon ten (10) days written notice to the CONSULTANT.

In the event this AGREEMENT is terminated by the AGENCY, other than for default on the part of the CONSULTANT, a final payment shall be made to the CONSULTANT for actual hours charged at the time of termination of this AGREEMENT, plus any direct non-salary costs incurred up to the time of termination of this AGREEMENT.

No payment shall be made for any SERVICES completed after ten (10) days following receipt by the CONSULTANT of the notice to terminate. If the accumulated payment made to the CONSULTANT prior to Notice of Termination exceeds the total amount that would be due when computed as set forth in paragraph two (2) of this section, then no final payment shall be due and the CONSULTANT shall immediately reimburse the AGENCY for any excess paid.

If the services of the CONSULTANT are terminated by the AGENCY for default on the part of the CONSULTANT, the above formula for payment shall not apply.

In the event of a termination for default, the amount to be paid to the CONSULTANT shall be determined by the AGENCY with consideration given to the actual costs incurred by the CONSULTANT in performing SERVICES to the date of termination, the amount of SERVICES originally required which was satisfactorily completed to date of termination, whether that SERVICE is in a form or a type which is usable to the AGENCY at the time of termination, the cost to the AGENCY of employing another firm to complete the SERVICES required and the time which may be required to do so, and other factors which affect the value to the AGENCY of the SERVICES performed at the time of termination. Under no circumstances shall payment made under this subsection exceed the amount, which would have been made using the formula set forth in paragraph two (2) of this section.

If it is determined for any reason, that the CONSULTANT was not in default or that the CONSULTANT's failure to perform is without the CONSULTANT's or its employee's fault or negligence, the termination shall be deemed to be a termination for the convenience of the AGENCY. In such an event, the CONSULTANT would be reimbursed for actual costs in accordance with the termination for other than default clauses listed previously.

The CONSULTANT shall, within 15 days, notify the AGENCY in writing, in the event of the death of any member, partner, or officer of the CONSULTANT or the death or change of any of the CONSULTANT's supervisory and/or other key personnel assigned to the project or disaffiliation of any principally involved CONSULTANT employee.

The CONSULTANT shall also notify the AGENCY, in writing, in the event of the sale or transfer of 50% or more of the beneficial ownership of the CONSULTANT within 15 days of such sale or transfer occurring. The CONSULTANT shall continue to be obligated to complete the SERVICES under the terms of this AGREEMENT unless the AGENCY chooses to terminate this AGREEMENT for convenience or chooses to renegotiate any term(s) of this AGREEMENT. If termination for convenience occurs, final payment will be made to the CONSULTANT as set forth in the second and third paragraphs of this section.

Payment for any part of the SERVICES by the AGENCY shall not constitute a waiver by the AGENCY of any remedies of any type it may have against the CONSULTANT for any breach of this AGREEMENT by the CONSULTANT, or for failure of the CONSULTANT to perform SERVICES required of it by the AGENCY.

Forbearance of any rights under the AGREEMENT will not constitute waiver of entitlement to exercise those rights with respect to any future act or omission by the CONSULTANT.

X. Changes of Work

The CONSULTANT shall make such changes and revisions in the completed work of this AGREEMENT as necessary to correct errors appearing therein, without additional compensation thereof. Should the AGENCY find it desirable for its own purposes to have previously satisfactorily completed SERVICES or parts thereof changed or revised, the CONSULTANT shall make such revisions as directed by the AGENCY. This work shall be considered as Extra Work and will be paid for as herein provided under section XIII "Extra Work."

XI. Disputes

Any disputed issue not resolved pursuant to the terms of this AGREEMENT shall be submitted in writing within 10 days to the Director of Public Works or AGENCY Engineer, whose decision in the matter shall be final and binding on the parties of this AGREEMENT; provided however, that if an action is brought challenging the Director of Public Works or AGENCY Engineer's decision, that decision shall be subject to judicial review. If the parties to this AGREEMENT mutually agree, disputes concerning alleged design errors will be conducted under the procedures found in Exhibit "J". In the event that either party deem it necessary to institute legal action or proceeding to enforce any right or obligation under this AGREEMENT, this action shall be initiated in the Superior Court of the State of Washington, situated in the county in which the AGENCY is located. The parties hereto agree that all questions shall be resolved by application of Washington law and that the parties have the right of appeal from such decisions of the Superior Court in accordance with the laws of the State of Washington. The CONSULTANT hereby consents to the personal jurisdiction of the Superior Court of the State of Washington, situated in the county in which the AGENCY is located.

XII. Legal Relations

The CONSULTANT, any sub-consultants, and the AGENCY shall comply with all Federal, State, and local laws, rules, codes, regulations and all AGENCY policies and directives, applicable to the work to be performed under this AGREEMENT. This AGREEMENT shall be interpreted and construed in accordance with the laws of the State of Washington.

The CONSULTANT shall defend, indemnify, and hold the State of Washington (STATE) and the AGENCY and their officers and employees harmless from all claims, demands, or suits at law or equity arising in whole or in part from the negligence of, or the breach of any obligation under this AGREEMENT by, the CONSULTANT or the CONSULTANT's agents, employees, sub consultants, subcontractors or vendors, of any tier, or any other persons for whom the CONSULTANT may be legally liable; provided that nothing herein shall require a CONSULTANT

to defend or indemnify the STATE and the AGENCY and their officers and employees against and hold harmless the STATE and the AGENCY and their officers and employees from claims, demands or suits based solely upon the negligence of, or breach of any obligation under this AGREEMENT by the STATE and the AGENCY, their agents, officers, employees, sub-consultants, subcontractors or vendors, of any tier, or any other persons for whom the STATE and /or the AGENCY may be legally liable; and provided further that if the claims or suits are caused by or result from the concurrent negligence of (a) the CONSULTANT or the CONSULTANT's agents, employees, sub-consultants, subcontractors or vendors, of any tier, or any other persons for whom the CONSULTANT is legally liable, and (b) the STATE and/or AGENCY, their agents, officers, employees, sub-consultants, subcontractors and or vendors, of any tier, or any other persons for whom the STATE and/or AGENCY may be legally liable, the defense and indemnity obligation shall be valid and enforceable only to the extent of the CONSULTANT's negligence or the negligence of the CONSULTANT's agents, employees, sub-consultants, subcontractors or vendors, of any tier, or any other persons for whom the CONSULTANT may be legally liable. This provision shall be included in any AGREEMENT between CONSULTANT and any sub-consultant, subcontractor and vendor, of any tier.

The CONSULTANT shall also defend, indemnify, and hold the STATE and the AGENCY and their officers and employees harmless from all claims, demands, or suits at law or equity arising in whole or in part from the alleged patent or copyright infringement or other allegedly improper appropriation or use of trade secrets, patents, proprietary information, know-how, copyright rights or inventions by the CONSULTANT or the CONSULTANT's agents, employees, sub-consultants, subcontractors or vendors, of any tier, or any other persons for whom the CONSULTANT may be legally liable, in performance of the Work under this AGREEMENT or arising out of any use in connection with the AGREEMENT of methods, processes, designs, information or other items furnished or communicated to STATE and/or the AGENCY, their agents, officers and employees pursuant to the AGREEMENT; provided that this indemnity shall not apply to any alleged patent or copyright infringement or other allegedly improper appropriation or use of trade secrets, patents, proprietary information, know-how, copyright rights or inventions resulting from STATE and/or AGENCY's, their agents', officers and employees' failure to comply with specific written instructions regarding use provided to STATE and/or AGENCY, their agents, officers and employees by the CONSULTANT, its agents, employees, sub-consultants, subcontractors or vendors, of any tier, or any other persons for whom the CONSULTANT may be legally liable.

The CONSULTANT's relation to the AGENCY shall be at all times as an independent contractor.

Notwithstanding any determination by the Executive Ethics Board or other tribunal, the AGENCY may, in its sole discretion, by written notice to the CONSULTANT terminate this AGREEMENT if it is found after due notice and examination by the AGENCY that there is a violation of the Ethics in Public Service Act, Chapter 42.52 RCW; or any similar statute involving the CONSULTANT in the procurement of, or performance under, this AGREEMENT.

The CONSULTANT specifically assumes potential liability for actions brought by the CONSULTANT's own employees or its agents against the STATE and/or the AGENCY and, solely for the purpose of this indemnification and defense, the CONSULTANT specifically waives any immunity under the state industrial insurance law, Title 51 RCW. The Parties have mutually negotiated this waiver.

Unless otherwise specified in this AGREEMENT, the AGENCY shall be responsible for administration of construction contracts, if any, on the project. Subject to the processing of a new sole source, or an acceptable supplemental AGREEMENT, the CONSULTANT shall provide On-Call assistance to the AGENCY during contract administration. By providing such assistance, the CONSULTANT shall assume no responsibility for proper construction techniques, job site safety, or any construction contractor's failure to perform its work in accordance with the contract documents.

The CONSULTANT shall obtain and keep in force during the terms of this AGREEMENT, or as otherwise required, the following insurance with companies or through sources approved by the State Insurance Commissioner pursuant to Title 48 RCW.

Insurance Coverage

- A. Worker's compensation and employer's liability insurance as required by the STATE.
- B. Commercial general liability insurance written under ISO Form CG 00 01 12 04 or its equivalent with minimum limits of one million dollars (\$1,000,000.00) per occurrence and two million dollars (\$2,000,000.00) in the aggregate for each policy period.
- C. Business auto liability insurance written under ISO Form CG 00 01 10 01 or equivalent providing coverage for any "Auto" (Symbol 1) used in an amount not less than a one million dollar (\$1,000,000.00) combined single limit for each occurrence.

Excepting the Worker's Compensation Insurance and any Professional Liability Insurance, the STATE and AGENCY, their officers, employees, and agents will be named on all policies of CONSULTANT and any sub-consultant and/or subcontractor as an additional insured (the "AIs"), with no restrictions or limitations concerning products and completed operations coverage. This coverage shall be primary coverage and non-contributory and any coverage maintained by the AIs shall be excess over, and shall not contribute with, the additional insured coverage required hereunder. The CONSULTANT's and the sub-consultant's and/or subcontractor's insurer shall waive any and all rights of subrogation against the AIs. The CONSULTANT shall furnish the AGENCY with verification of insurance and endorsements required by this AGREEMENT. The AGENCY reserves the right to require complete, certified copies of all required insurance policies at any time.

All insurance shall be obtained from an insurance company authorized to do business in the State of Washington. The CONSULTANT shall submit a verification of insurance as outlined above within fourteen (14) days of the execution of this AGREEMENT to:

Name: Dennis Henne
Agency: City of Union Gap
Address: 102 W. Ahtanum Road
City: Union Gap State: WA Zip: 98903
Email: Dennis.Henne@uniongapwa.gov
Phone: (509) 248-0432
Facsimile:

No cancellation of the foregoing policies shall be effective without thirty (30) days prior notice to the AGENCY.

The CONSULTANT's professional liability to the AGENCY, including that which may arise in reference to section IX "Termination of Agreement" of this AGREEMENT, shall be limited to the accumulative amount of the authorized AGREEMENT or one million dollars (\$1,000,000.00), whichever is greater, unless the limit of liability is increased by the AGENCY pursuant to Exhibit H. In no case shall the CONSULTANT's professional liability to third parties be limited in any way.

The parties enter into this AGREEMENT for the sole benefit of the parties, and to the exclusion of any third party, and no third party beneficiary is intended or created by the execution of this AGREEMENT.

The AGENCY will pay no progress payments under section V "Payment Provisions" until the CONSULTANT has fully complied with this section. This remedy is not exclusive; and the AGENCY may take such other action as is available to it under other provisions of this AGREEMENT, or otherwise in law.

XIII. Extra Work

- A. The AGENCY may at any time, by written order, make changes within the general scope of this AGREEMENT in the SERVICES to be performed.
- B. If any such change causes an increase or decrease in the estimated cost of, or the time required for, performance of any part of the SERVICES under this AGREEMENT, whether or not changed by the order, or otherwise affects any other terms and conditions of this AGREEMENT, the AGENCY shall make an equitable adjustment in the: (1) maximum amount payable; (2) delivery or completion schedule, or both; and (3) other affected terms and shall modify this AGREEMENT accordingly.
- C. The CONSULTANT must submit any "request for equitable adjustment," hereafter referred to as "CLAIM," under this clause within thirty (30) days from the date of receipt of the written order. However, if the AGENCY decides that the facts justify it, the AGENCY may receive and act upon a CLAIM submitted before final payment of this AGREEMENT.
- D. Failure to agree to any adjustment shall be a dispute under the section XI "Disputes" clause. However, nothing in this clause shall excuse the CONSULTANT from proceeding with the AGREEMENT as changed.
- E. Notwithstanding the terms and conditions of paragraphs (A.) and (B.) above, the maximum amount payable for this AGREEMENT, shall not be increased or considered to be increased except by specific written supplement to this AGREEMENT.

XIV. Endorsement of Plans

If applicable, the CONSULTANT shall place their endorsement on all plans, estimates, or any other engineering data furnished by them.

XV. Federal Review

The Federal Highway Administration shall have the right to participate in the review or examination of the SERVICES in progress.

XVI. Certification of the Consultant and the Agency

Attached hereto as Exhibit "G-1(a and b)" are the Certifications of the CONSULTANT and the AGENCY, Exhibit "G-2" Certification Regarding Debarment, Suspension and Other Responsibility Matters - Primary Covered Transactions, Exhibit "G-3" Certification Regarding the Restrictions of the Use of Federal Funds for Lobbying and Exhibit "G-4" Certificate of Current Cost or Pricing Data. Exhibit "G-3" is required only in AGREEMENTS over one hundred thousand dollars (\$100,000.00) and Exhibit "G-4" is required only in AGREEMENTS over five hundred thousand dollars (\$500,000.00.) These Exhibits must be executed by the CONSULTANT, and submitted with the master AGREEMENT, and returned to the AGENCY at the address listed in section III "General Requirements" prior to its performance of any SERVICES under this AGREEMENT.

XVII. Complete Agreement

This document and referenced attachments contain all covenants, stipulations, and provisions agreed upon by the parties. No agent, or representative of either party has authority to make, and the parties shall not be bound by or be liable for, any statement, representation, promise or agreement not set forth herein. No changes, amendments, or modifications of the terms hereof shall be valid unless reduced to writing and signed by the parties as a supplement to this AGREEMENT.

XVIII. Execution and Acceptance

This AGREEMENT may be simultaneously executed in several counterparts, each of which shall be deemed to be an original having identical legal effect. The CONSULTANT does hereby ratify and adopt all statements, representations, warranties, covenants, and AGREEMENT's contained in the proposal, and the supporting material submitted by the CONSULTANT, and does hereby accept this AGREEMENT and agrees to all of the terms and conditions thereof.

XIX. Protection of Confidential Information

The CONSULTANT acknowledges that some of the material and information that may come into its possession or knowledge in connection with this AGREEMENT or its performance may consist of information that is exempt from disclosure to the public or other unauthorized persons under either chapter 42.56 RCW or other local, state, or federal statutes ("State's Confidential Information"). The "State's Confidential Information" includes, but is not limited to, names, addresses, Social Security numbers, e-mail addresses, telephone numbers, financial profiles credit card information, driver's license numbers, medical data, law enforcement records (or any other information identifiable to an individual), STATE and AGENCY source code or object code, STATE and AGENCY security data, non-public Specifications, STATE and AGENCY non-publicly available data, proprietary software, STATE and AGENCY security data, or information which may jeopardize any part of the project that relates to any of these types of information. The CONSULTANT agrees to hold the State's Confidential Information in strictest confidence and not to make use of the State's Confidential Information for any purpose other than the performance of this AGREEMENT, to release it only to authorized employees, sub-consultants or subcontractors requiring such information for the purposes of carrying out this AGREEMENT, and not to release, divulge, publish, transfer, sell, disclose, or otherwise make it known to any other party without the AGENCY's express written consent or as provided by law. The CONSULTANT agrees to release such information or material only to employees, sub-consultants or subcontractors who have signed a nondisclosure AGREEMENT, the terms of which have been previously approved by the AGENCY. The CONSULTANT agrees to implement physical, electronic, and managerial safeguards to prevent unauthorized access to the State's Confidential Information.

Immediately upon expiration or termination of this AGREEMENT, the CONSULTANT shall, at the AGENCY's option: (i) certify to the AGENCY that the CONSULTANT has destroyed all of the State's Confidential Information; or (ii) returned all of the State's Confidential Information to the AGENCY; or (iii) take whatever other steps the AGENCY requires of the CONSULTANT to protect the State's Confidential Information.

As required under Executive Order 00-03, the CONSULTANT shall maintain a log documenting the following: the State's Confidential Information received in the performance of this AGREEMENT; the purpose(s) for which the State's Confidential Information was received; who received, maintained, and used the State's Confidential Information; and the final disposition of the State's Confidential Information. The CONSULTANT's records shall be subject to inspection, review, or audit upon reasonable notice from the AGENCY.

The AGENCY reserves the right to monitor, audit, or investigate the use of the State's Confidential Information collected, used, or acquired by the CONSULTANT through this AGREEMENT. The monitoring, auditing, or investigating may include, but is not limited to, salting databases.

Violation of this section by the CONSULTANT or its sub-consultants or subcontractors may result in termination of this AGREEMENT and demand for return of all State's Confidential Information, monetary damages, or penalties

It is understood and acknowledged that the CONSULTANT may provide the AGENCY with information, which is proprietary and/or confidential during the term of this AGREEMENT. The parties agree to maintain the confidentiality of such information during the term of this AGREEMENT and afterwards. All materials containing such proprietary and/or confidential information shall be clearly identified and marked as "Confidential" and shall be returned to the disclosing party at the conclusion of the SERVICES under this AGREEMENT.

The CONSULTANT shall provide the AGENCY with a list of all information and materials it considers confidential and/or proprietary in nature: (a) at the commencement of the term of this AGREEMENT, or (b) as soon as such confidential or proprietary material is developed. "Proprietary and/or confidential information" is not meant to include any information which, at the time of its disclosure: (i) is already known to the other party; (ii) is rightfully disclosed to one of the parties by a third party that is not acting as an agent or representative for the other party; (iii) is independently developed by or for the other party; (iv) is publicly known; or (v) is generally utilized by unaffiliated third parties engaged in the same business or businesses as the CONSULTANT.

The parties also acknowledge that the AGENCY is subject to Washington State and federal public disclosure laws. As such, the AGENCY shall maintain the confidentiality of all such information marked proprietary and or confidential or otherwise exempt, unless such disclosure is required under applicable state or federal law. If a public disclosure request is made to view materials identified as "Proprietary and/or confidential information" or otherwise exempt information, the AGENCY will notify the CONSULTANT of the request and of the date that such records will be released to the requester unless the CONSULTANT obtains a court order from a court of competent jurisdiction enjoining that disclosure. If the CONSULTANT fails to obtain the court order enjoining disclosure, the AGENCY will release the requested information on the date specified.

The CONSULTANT agrees to notify the sub-consultant of any AGENCY communication regarding disclosure that may include a sub-consultant's proprietary and/or confidential information. The CONSULTANT notification to the sub-consultant will include the date that such records will be released by the AGENCY to the requester and state that unless the sub-consultant obtains a court order from a court of competent jurisdiction enjoining that disclosure the AGENCY will release the requested information. If the CONSULTANT and/or sub-consultant fail to obtain a court order or other judicial relief enjoining the AGENCY by the release date, the CONSULTANT shall waive and release and shall hold harmless and indemnify the AGENCY from all claims of actual or alleged damages, liabilities, or costs associated with the AGENCY's said disclosure of sub-consultants' information.

XX. Records Maintenance

During the progress of the Work and SERVICES provided hereunder and for a period of not less than six (6) years from the date of final payment to the CONSULTANT, the CONSULTANT shall keep, retain, and maintain all "documents" pertaining to the SERVICES provided pursuant to this AGREEMENT. Copies of all "documents" pertaining to the SERVICES provided hereunder shall be made available for review at the CONSULTANT's place of business during normal working hours. If any litigation, claim, or audit is commenced, the CONSULTANT shall cooperate with AGENCY and assist in the production of all such documents. "Documents" shall be retained until all litigation, claims or audit findings have been resolved even though such litigation, claim, or audit continues past the six (6) year retention period.

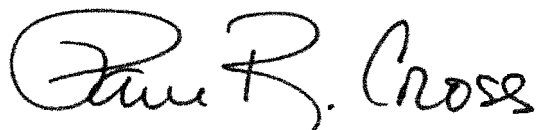
For purposes of this AGREEMENT, "documents" means every writing or record of every type and description, including electronically stored information ("ESI"), that is in the possession, control, or custody of the CONSULTANT, including, without limitation, any and all correspondences, contracts, AGREEMENTs, appraisals, plans, designs, data, surveys, maps, spreadsheets, memoranda, stenographic or handwritten notes, reports, records, telegrams, schedules, diaries, notebooks, logbooks, invoices, accounting records, work sheets, charts, notes, drafts, scribbings, recordings, visual displays, photographs, minutes of meetings, tabulations, computations, summaries, inventories, and writings regarding conferences, conversations or telephone conversations, and any and all other taped, recorded, written, printed or typed matters of any kind or description; every copy of the foregoing whether or not the original is in the possession, custody, or control of the CONSULTANT, and every copy of any of the foregoing, whether or not such copy is a copy identical to an original, or whether or not such copy contains any commentary or notation whatsoever that does not appear on the original.

For purposes of this AGREEMENT, "ESI" means any and all computer data or electronic recorded media of any kind, including "Native Files", that are stored in any medium from which it can be retrieved and examined, either directly or after translation into a reasonably useable form. ESI may include information and/or documentation stored in various software programs such as Email, Outlook, Word, Excel, Access, Publisher, PowerPoint, Adobe Acrobat, SQL databases, or any other software or electronic communication programs or databases that the CONSULTANT may use in the performance of its operations. ESI may be located on network servers, backup tapes, smart phones, thumb drives, CDs, DVDs, floppy disks, work computers, cell phones, laptops, or any other electronic device that CONSULTANT uses in the performance of its Work or SERVICES hereunder, including any personal devices used by the CONSULTANT or any sub-consultant at home.

"Native files" are a subset of ESI and refer to the electronic format of the application in which such ESI is normally created, viewed, and /or modified

The CONSULTANT shall include this section XX "Records Maintenance" in every subcontract it enters into in relation to this AGREEMENT and bind the sub-consultant to its terms, unless expressly agreed to otherwise in writing by the AGENCY prior to the execution of such subcontract.

In witness whereof, the parties hereto have executed this AGREEMENT as of the day and year shown in the "Execution Date" box on page one (1) of this AGREEMENT.



10/5/2023

Signature Paul R. Cross, Executive Vice President

Date

Signature

Date

Any modification, change, or reformation of this AGREEMENT shall require approval as to form by the Office of the Attorney General.

EXHIBIT A
Scope of Work
City of Union Gap
Main Street Pedestrian Crossing Improvements
October 2023

Background

The City of Union Gap (City) received funding to install a pedestrian hybrid beacon and associated pedestrian improvements across Main Street at the intersection with East Washington Street. RH2 Engineering, Inc., (RH2) has been contracted to complete a traffic study, design plans, specifications, and an Engineer's opinion of probable construction cost (OPCC).

Deliverables to be provided in electronic (PDF) format unless otherwise specified.

Task 1 – Preliminary Design

Objective: Prepare preliminary intersection layout.

Approach:

- 1.1 Obtain survey from the City. Prepare a basemap for the project and identify any missing survey information that is needed. Attend one (1) site visit to review survey and site.
- 1.2 Prepare two exhibits showing proposed pedestrian improvements. One of the exhibits will identify future corridor improvements based upon City provided information to ensure proposed pedestrian hybrid beacon system bases are outside of future improvements to the extent possible. The second exhibit will show proposed improvements as part of the currently funded project. This will include a plan view layout of the pedestrian hybrid beacon system location and sidewalk with pedestrian ramps in two (2) quadrants of the intersection. Limits of the improvements in the quadrants are within existing radius points. *Two (2) of the quadrants have existing pedestrian ramps that are assumed to meet current standards.* Locate foundations for a pedestrian hybrid beacon system. Provide one (1) plan sheet with ramps, island, and system layout.
- 1.3 Obtain pedestrian count data for a traffic study using traffic cameras or manual counts. *An allowance of \$5,000 has been included for this subtask.*
- 1.4 Prepare a traffic study technical memorandum to support the installation of the pedestrian hybrid beacon system. The study will utilize the *Manual on Uniform Traffic Control Devices* and the Washington State Department of Transportation (WSDOT) *Traffic Manual* as the basis for developing the technical memorandum. *If the traffic study indicates the pedestrian hybrid beacon system should not be installed as currently anticipated, this subtask may be altered to identify the scope of a different traffic crossing treatment. The change in scope will be documented and a subsequent supplement may be needed to design the revised crossing.*
- 1.5 Prepare a State Environmental Policy Act (SEPA) checklist and submit to the City for processing.

**City of Union Gap
Main Street Pedestrian Crossing Improvements**

**Exhibit A
Scope of Work**

- 1.6 Coordinate with a cultural resource specialist, provide exhibits to document the Area of Potential Effect, and provide project information to support compliance with Governors Executive Order 21-02. Prepare an Unanticipated Discovery Plan.
- 1.7 Coordinate with the local power company to identify a power source for the pedestrian hybrid beacon system.
- 1.8 Perform project management tasks associated with Task 1, including internal staff coordination, coordination with City staff, and monthly reviews of scope, schedule, and budget. This task will include preparing funding reimbursement requests for the City to submit to WSDOT.

Assumptions:

- *It is assumed that the City has all property rights needed to construct this project. This Scope of Work does not include obtaining right-of-way, permanent easements, or temporary construction easements.*
- *Existing stormwater systems are adequate and will only require minor adjustments.*
- *Existing illumination is adequate and will not be modified.*
- *No utility relocation will be necessary.*
- *No geotechnical investigation will be done. Conservative assumptions will be used for existing soil properties.*
- *National Environmental Policy Act compliance is not required because there is no federal funding.*
- *No Cultural Resources Report will be required.*
- *The City will provide traffic volume information for the traffic study. If actual counts are unavailable, City staff will provide assumptions for volumes to use.*
- *RH2 will rely upon the accuracy and completeness of information, data, and materials generated or produced by the City or others in relation to this Scope of Work. RH2 assumes that the entity providing such information to RH2 is either the owner of such information or has obtained written authorization from the owner to distribute said information.*

Provided by City:

- Survey data.
- Processing of the SEPA Checklist and provide all notifications.
- Direct payment of all fees associated with permits.
- All available geotechnical investigations near the project site.

RH2 Deliverables:

- Attendance at one (1) site visit.
- Preliminary plan sheet.

- Traffic study technical memorandum.
- SEPA Checklist.
- Area of Potential Effect exhibit.

Task 2 – Final Design

Objective: Prepare the final design and bid documents.

Approach:

- 2.1 Prepare 60-percent design level plan view exhibit and OPCC for the proposed improvements. Utilizing existing aerial imaging, show locations of each of the new Americans with Disabilities Act ramps and crosswalk pavement markings. Attend one (1) site visit with City staff to discuss project improvements.
- 2.2 Prepare 90-percent design level plans. The 90-percent design level plan set will include the following:
 - Cover sheet and legend sheet.
 - Summary of quantities sheet.
 - Plan sheets for the proposed improvements utilizing existing aerial imaging.
 - Detail sheets.
 - Two (2) traffic control sheets.
- 2.3 Prepare 90-percent specifications, including WSDOT General Special Provisions, special provisions, and front-end bid documents. Specifications will be based on WSDOT/American Public Works Association format. *The City will provide any City-specific technical provisions. The City will provide any City-specific bid documents and construction contract forms.*
- 2.4 Prepare the 90-percent OPCC for the proposed improvements.
- 2.5 Perform internal quality assurance and quality control (QA/QC) review of the 90-percent design.
- 2.6 Prepare and submit the plans, specifications, and OPCC for City review at the 90-percent design stage.
- 2.7 Prepare bid-ready plans, specifications, and OPCC documents based on City review comments and QA/QC review. Produce bid-ready documents.
- 2.8 Perform project management tasks associated with Task 2, including internal staff coordination, coordination with City staff, and monthly reviews of scope, schedule, and budget.

Provided by City:

- City-specific bid and construction documents.

RH2 Deliverables:

- 60-percent plan view exhibit and OPCC.

- 90-percent plans, specifications, and OPCC.
- Bid-ready plans, specifications, and OPCC .

Task 3 – Services During Bidding

Objective: Assist the City with the bidding process.

Approach:

- 3.1 Prepare the advertisement for bid and provide to the City for publishing.
- 3.2 Respond directly to contractor or supplier questions during the bidding period.
- 3.3 Prepare one (1) addendum, if requested, to clarify, revise, or change construction plans, specifications, or project conditions during the bidding process.
- 3.4 Obtain bids from the bid opening and prepare bid tabulation.
- 3.5 Review the lowest bidder information, contact up to three (3) references, and provide a construction contract award recommendation letter to the City.
- 3.6 Prepare conformed for construction plans and specifications. Provide ten (10) half-size hard copies for use during construction.

Assumptions:

- *The City will pay for advertising and legal fees directly. The City will coordinate construction contract award and execution.*
- *The project will be bid electronically.*

Provided by City:

- Placement of the advertisement in the newspaper and paying all advertising fees.
- Electronic copies of the bids.

RH2 Deliverables:

- Responses to contractor or supplier questions via phone or email.
- One (1) addendum, if requested.
- Attendance at bid opening and meeting agenda and minutes.
- Bid tabulation.
- Recommendation of award letter.

Electronic (PDF) and ten (10) half-size hard copies of the plan sets.

Project Schedule

RH2 will begin work upon notice to proceed and receipt of survey data. The traffic counts and study will be prepared in the fall/winter of 2023 with design and bidding in winter/spring 2024. Construction is anticipated in the summer of 2024.

Exhibit C

Preparation and Delivery of Electronic Engineering and Other Data

In this Exhibit the agency, as applicable, is to provide a description of the format and standards the consultant is to use in preparing electronic files for transmission to the agency. The format and standards to be provided may include, but are not limited to, the following:

I. Surveying, Roadway Design & Plans Preparation Section

A. Survey Data

Refer to Exhibit A - Scope of Work.

B. Roadway Design Files

Refer to Exhibit A - Scope of Work.

C. Computer Aided Drafting Files

Refer to Exhibit A - Scope of Work.

D. Specify the Agency’s Right to Review Product with the Consultant
Refer to Exhibit A - Scope of Work.

E. Specify the Electronic Deliverables to Be Provided to the Agency
Refer to Exhibit A - Scope of Work.

F. Specify What Agency Furnished Services and Information Is to Be Provided

II. Any Other Electronic Files to Be Provided

Refer to Exhibit A - Scope of Work.

III. Methods to Electronically Exchange Data

Refer to Exhibit A - Scope of Work.

A. Agency Software Suite

Refer to Exhibit A - Scope of Work.

B. Electronic Messaging System

Refer to Exhibit A - Scope of Work.

C. File Transfers Format

Refer to Exhibit A - Scope of Work.

EXHIBIT D

Fee Estimate

City of Union Gap

Main Street Pedestrian Crossing Improvements

Oct-23

Description	Principal	Project Manager	Project Engineer	Staff Engineer	Staff Engineer	Project Accounting	Administrative Support	Total Hours	Total Labor	Sub Cost	Sub Cost	Total Subconsultant	Total Expense	Total Cost
Task 1 Preliminary Design	2	23	8	60	2	4	10	109	\$ 20,288	\$ 5,000	\$ 3,000	\$ 8,000	\$ 2,001	\$ 30,288
1.1 Obtain survey and visit site	-	1	-	8	-	-	-	9	\$ 1,353	-	-	-	\$ 392	\$ 1,745
1.2 Prepare plan view	-	2	-	12	-	-	-	14	\$ 2,174	-	-	-	\$ 330	\$ 2,504
1.3 Obtain pedestrian and traffic counts	-	1	-	-	-	-	-	1	\$ 287	\$ 5,000	-	\$ 5,000	-	\$ 5,287
1.4 Prepare traffic study	1	8	-	40	-	-	8	57	\$ 9,016	-	-	-	\$ 1,239	\$ 10,255
1.5 Prepare SEPA Checklist	-	1	8	-	-	-	-	9	\$ 2,584	-	-	-	-	\$ 2,584
1.6 Coordination for cultural resource specialist	-	4	-	-	-	-	-	4	\$ 1,148	\$ 3,000	-	\$ 3,000	-	\$ 4,148
1.7 Utility Coordination	-	2	-	-	2	-	-	4	\$ 1,148	-	-	-	\$ 40	\$ 1,188
1.8 Project Management	1	4	-	-	-	4	2	11	\$ 2,577	-	-	-	-	\$ 2,577
Task 2 Final Design	3	36	-	96	10	4	12	161	\$ 29,426	\$ -	\$ -	\$ -	\$ 2,892	\$ 32,318
2.1 Prepare 60-percent plans	-	4	-	24	4	-	-	32	\$ 5,496	-	-	-	\$ 832	\$ 6,328
2.2 Prepare 90-percent plans	-	4	-	40	4	-	-	48	\$ 7,628	-	-	-	\$ 1,140	\$ 8,768
2.3 Prepare 90-percent specifications	-	16	-	-	-	8	-	24	\$ 5,632	-	-	-	-	\$ 5,632
2.4 Prepare 90-percent OPCC	-	2	-	8	-	-	-	10	\$ 1,641	-	-	-	\$ 220	\$ 1,861
2.5 Perform QA/QC	2	2	-	-	-	-	-	4	\$ 1,271	-	-	-	-	\$ 1,271
2.6 Submit 90-percent documents for review	-	2	-	8	-	-	-	10	\$ 1,641	-	-	-	\$ 220	\$ 1,861
2.7 Prepare bid-ready documents	-	2	-	16	2	-	-	20	\$ 3,281	-	-	-	\$ 480	\$ 3,761
2.8 Project Management	1	4	-	-	-	4	4	13	\$ 2,837	-	-	-	-	\$ 2,837
Task 3 Services During Bidding	1	8	-	14	2	-	5	30	\$ 5,735	\$ -	\$ -	\$ -	\$ 1,145	\$ 6,880
3.1 Prepare advertisement	-	1	-	-	-	1	-	2	\$ 417	-	-	-	-	\$ 417
3.2 Respond to questions	-	2	-	2	2	-	-	6	\$ 1,415	-	-	-	\$ 55	\$ 1,470
3.3 Prepare addendum	-	2	-	4	-	-	-	6	\$ 1,107	-	-	-	\$ 110	\$ 1,217
3.4 Prepare bid tabs	-	1	-	4	-	-	-	5	\$ 820	-	-	-	\$ 110	\$ 930
3.5 Contact references	1	-	-	-	-	-	-	1	\$ 349	-	-	-	-	\$ 349
3.6 Prepare conformed plans and specs	-	2	-	4	-	-	4	10	\$ 1,627	-	-	-	\$ 870	\$ 2,497
PROJECT TOTAL	6	67	8	170	14	8	27	300	\$ 55,448.94	\$ 5,000	\$ 3,000	\$ 8,000	\$ 6,037.92	\$ 69,486.86

Exhibit D Continued
 Consultant Fee Determination - Negotiated Hourly Rate Consultant Agreement

City of Union Gap
 Main Street Pedestrian Crossing Improvements

<u>Classification / Job Title</u>	<u>Hourly Rate</u>	<u>Overhead @ 211.77%</u>	<u>Profit @ 30.00%</u>	<u>Rate Per Hour</u>	<u>x</u>	<u>Labor Hours</u>	<u>=</u>	<u>Cost</u>
Professional I	\$ 45.00	\$ 95.30	\$ 13.50	\$ 153.80		0.0	\$	-
Professional II	\$ 48.25	\$ 102.18	\$ 14.48	\$ 164.91		0.0	\$	-
Professional III	\$ 53.00	\$ 112.24	\$ 15.90	\$ 181.14		0.0	\$	-
Professional IV	\$ 65.25	\$ 138.18	\$ 19.58	\$ 223.01		0.0	\$	-
Professional V	\$ 72.00	\$ 152.47	\$ 21.60	\$ 246.07		0.0	\$	-
Professional VI	\$ 84.00	\$ 177.89	\$ 25.20	\$ 287.09		89.0	\$	25,551.01
Professional VII	\$ 102.00	\$ 216.01	\$ 30.60	\$ 348.61		6.0	\$	2,091.66
Professional VIII	\$ 116.00	\$ 245.65	\$ 34.80	\$ 396.45		0.0	\$	-
Professional IX	\$ 145.00	\$ 307.07	\$ 43.50	\$ 495.57		0.0	\$	-
Technician I	\$ 26.50	\$ 56.12	\$ 7.95	\$ 90.57		0.0	\$	-
Technician II	\$ 27.00	\$ 57.18	\$ 8.10	\$ 92.28		0.0	\$	-
Technician III	\$ 27.50	\$ 58.24	\$ 8.25	\$ 93.99		0.0	\$	-
Technician IV	\$ 38.50	\$ 81.53	\$ 11.55	\$ 131.58		0.0	\$	-
Technician V	\$ 39.00	\$ 82.59	\$ 11.70	\$ 133.29		170.0	\$	22,659.30
Administrative I	\$ 28.75	\$ 60.88	\$ 8.63	\$ 98.26		0.0	\$	-
Administrative II	\$ 29.75	\$ 63.00	\$ 8.93	\$ 101.68		0.0	\$	-
Administrative III	\$ 38.00	\$ 80.47	\$ 11.40	\$ 129.87		27.0	\$	3,506.49
Administrative IV	\$ 40.00	\$ 84.71	\$ 12.00	\$ 136.71		0.0	\$	-
Administrative V	\$ 60.00	\$ 127.06	\$ 18.00	\$ 205.06		8.0	\$	1,640.48
								<u>\$ 55,448.94</u>
		<u>Reimbursables</u>	<u>Rate</u>	<u>Qty</u>				
		CAD System Per Hour	\$27.50	170			\$	4,675.00
		GIS System Per Hour	\$27.50	0			\$	-
		CAD Plots Half Size	\$2.50	0			\$	-
		CAD Plots Full Size	\$10.00	0			\$	-
		CAD Plots Large	\$25.00	0			\$	-
		In-house copies (each) 8.5" X 11" B&W	\$0.09	2100			\$	189.00
		In-house copies (each) 8.5" X 14" B&W	\$0.14	0			\$	-
		In-house copies (each) 11" X 17" B&W	\$0.20	0			\$	-
		In-house copies (color) (each) 8.5" X 11" Color	\$0.90	300			\$	270.00
		In-house copies (color) (each) 8.5" X 14" Color	\$1.20	0			\$	-
		In-house copies (color) (each) 11 X 17" Color	\$2.00	300			\$	600.00
		Mileage	\$0.655	464			\$	303.92
								<u>\$ 6,037.92</u>
		Subconsultant Costs:					\$	8,000.00
		Subconsultant Markup:					\$	-
		Total Subconsultant:					\$	<u>8,000.00</u>
		Grand Total:						<u>\$ 69,486.86</u>

Prepared by:
 A. Waligorski

Exhibit D continued



Washington State
Department of Transportation

Development Division
Contract Services Office
PO Box 47408
Olympia, WA 98504-7408
7345 Linderson Way SW
Tumwater, WA 98501-6504

TTY: 1-800-833-6388
www.wsdot.wa.gov

April 6, 2023

RH2 Engineering, Inc.
22722 29th Drive SE, Suite 210
Bothell, WA 98021

Subject: Acceptance FYE 2022 ICR – Audit Office Review

Dear Thad Vesely:

Transmitted herewith is the WSDOT Audit Office's memo of "Acceptance" of your firm's FYE 2022 Indirect Cost Rate (ICR) of 211.77% of direct labor. This rate will be applicable for WSDOT Agreements and Local Agency Contracts in Washington only. This rate may be subject to additional review if considered necessary by WSDOT. Your ICR must be updated on an annual basis.

Costs billed to agreements/contracts will still be subject to audit of actual costs, based on the terms and conditions of the respective agreement/contract.

This was not a cognizant review. Any other entity contracting with your firm is responsible for determining the acceptability of the ICR.

If you have any questions, feel free to contact our office at (360) 705-7019 or via email consultanrates@wsdot.wa.gov.

Regards;

Schatzie Harvey

Schatzie Harvey (Apr 10, 2023 04:52 PDT)

SCHATZIE HARVEY, CPA
Contract Services Manager

Apr 10, 2023

SH:mya

Exhibit E
Sub-consultant Cost Computations

If no sub-consultant participation listed at this time. The CONSULTANT shall not sub-contract for the performance of any work under this AGREEMENT without prior written permission of the AGENCY. Refer to section VI "Sub-Contracting" of this AGREEMENT.

Exhibit F - Title VI Assurances Appendix A & E

APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, (*Federal Highway Administration*), as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. **Non-discrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21. *[Include Washington State Department of Transportation specific program requirements.]*
3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin. *[Include Washington State Department of Transportation specific program requirements.]*
4. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the (*Federal Highway Administration*) to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient or the (*Federal Highway Administration*), as appropriate, and will set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of a contractor's noncompliance with the Non-discrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the (*Federal Highway Administration*) may determine to be appropriate, including, but not limited to:
 - a. withholding payments to the contractor under the contract until the contractor complies; and/or
 - b. cancelling, terminating, or suspending a contract, in whole or in part.
6. **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontract or procurement as the Recipient or the (*Federal Highway Administration*) may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

Exhibit F - Title VI Assurances Appendix A & E

APPENDIX E

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

Pertinent Non-Discrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

Exhibit G
Certification Document

- Exhibit G-1(a) Certification of Consultant
- Exhibit G-1(b) Certification of City of Union Gap
- Exhibit G-2 Certification Regarding Debarment, Suspension and Other Responsibility Matters - Primary Covered Transactions
- ~~Exhibit G-3 Certification Regarding the Restrictions of the Use of Federal Funds for Lobbying~~
- Exhibit G-4 Certificate of Current Cost or Pricing Data

Exhibit G-1(a) Certification of Consultant

I hereby certify that I am the and duly authorized representative of the firm of
RH2 Engineering, Inc.

whose address is

300 Simon Street SE, Suite 5, East Wenatchee, WA 98802

and that neither the above firm nor I have

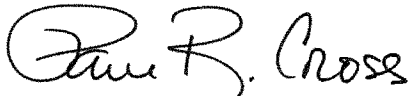
- a) Employed or retained for a commission, percentage, brokerage, contingent fee, or other consideration, any firm or person (other than a bona fide employee working solely for me or the above CONSULTANT) to solicit or secure this AGREEMENT;
- b) Agreed, as an express or implied condition for obtaining this contract, to employ or retain the services of any firm or person in connection with carrying out this AGREEMENT; or
- c) Paid, or agreed to pay, to any firm, organization or person (other than a bona fide employee working solely for me or the above CONSULTANT) any fee, contribution, donation, or consideration of any kind for, or in connection with, procuring or carrying out this AGREEMENT; except as hereby expressly stated (if any);

I acknowledge that this certificate is to be furnished to the Washington State Department of Transportation

and the Federal Highway Administration, U.S. Department of Transportation in connection with this AGREEMENT involving participation of Federal-aid highway funds, and is subject to applicable State and Federal laws, both criminal and civil.

RH2 Engineering, Inc.

Consultant (Firm Name)



10/5/2023

Signature (Authorized Official of Consultant)

Date

Paul R. Cross, Executive Vice President

Exhibit G-1(b) Certification of City of Union Gap

I hereby certify that I am the:

Other

of the City of Union Gap, and RH2 Engineering, Inc.

or its representative has not been required, directly or indirectly as an express or implied condition in connection with obtaining or carrying out this AGREEMENT to:

- a) Employ or retain, or agree to employ to retain, any firm or person; o
- b) Pay, or agree to pay, to any firm, person, or organization, any fee, contribution, donation, or consideration of any kind; except as hereby expressly stated (if any):

I acknowledge that this certificate is to be furnished to the Washington State Department of Transportation and the Federal Highway Administration, U.S. Department of Transportation, in connection with this AGREEMENT involving participation of Federal-aid highway funds, and is subject to applicable State and Federal laws, both criminal and civil.

Signature

Date

Exhibit G-2 Certification Regarding Debarment Suspension and Other Responsibility Matters - Primary Covered Transactions

- I. The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
 - A. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 - B. Have not within a three (3) year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State anti-trust statues or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - C. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; an
 - D. Have not within a three (3) year period preceding this application / proposal had one or more public transactions (Federal, State and local) terminated for cause or default.
- II. Where the prospective primary participant is unable to certify to any of the statements in this certification such prospective participant shall attach an explanation to this proposal.

RH2 Engineering, Inc.

Consultant (Firm Name)



10/5/2023

Signature (Authorized Official of Consultant)

Paul R. Cross, Executive Vice President

Date

Exhibit G-3 Certification Regarding the Restrictions of the Use of Federal Funds for Lobbying

The prospective participant certifies, by signing and submitting this bid or proposal, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or any employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative AGREEMENT, and the extension, continuation, renewal, amendment, or modification of Federal contract, grant, loan or cooperative AGREEMENT.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan or cooperative AGREEMENT, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the require certification shall be subject to a civil penalty of not less than \$10,000.00, and not more than \$100,000.00 for each such failure.

The prospective participant also agrees by submitting his or her bid or proposal that he or she shall require that the language of this certification be included in all lower tier sub-contracts, which exceed \$100,000 and that all such sub-recipients shall certify and disclose accordingly.

RH2 Engineering, Inc.

Consultant (Firm Name)



10/5/2023

Signature (Authorized Official of Consultant)
Paul R. Cross, Executive Vice President

Date

Exhibit G-4 Certification of Current Cost or Pricing Data

This is to certify that, to the best of my knowledge and belief, the cost or pricing data (as defined in section of the Federal Acquisition Regulation (FAR) and required under FAR subsection 15.403-4) submitted, either actually or by specific identification in writing, to the Contracting Officer or to the Contracting Officer's representative in support of Main Street Pedestrian Crossing Improvements * are accurate, complete, and current as of _____ **.

This certification includes the cost or pricing data supporting any advance AGREEMENT's and forward pricing rate AGREEMENT's between the offer or and the Government that are part of the proposal.

Firm: RH2 Engineering, Inc.



Executive Vice President

Signature

Paul R. Cross

Title

Date of Execution 10/5/2023 ***.

*Identify the proposal, quotation, request for pricing adjustment, or other submission involved, giving the appropriate identifying number (e.g. project title.)
**Insert the day, month, and year, when price negotiations were concluded and price AGREEMENT was reached.
***Insert the day, month, and year, of signing, which should be as close as practicable to the date when the price negotiations were concluded and the contract price was agreed to.

Exhibit I

Alleged Consultant Design Error Procedures

The purpose of this exhibit is to establish a procedure to determine if a consultant has alleged design error is of a nature that exceeds the accepted standard of care. In addition, it will establish a uniform method for the resolution and/or cost recovery procedures in those instances where the agency believes it has suffered some material damage due to the alleged error by the consultant.

Step 1 Potential Consultant Design Error(s) is Identified by Agency's Project Manager

At the first indication of potential consultant design error(s), the first step in the process is for the Agency's project manager to notify the Director of Public Works or Agency Engineer regarding the potential design error(s). For federally funded projects, the Region Local Programs Engineer should be informed and involved in these procedures. (Note: The Director of Public Works or Agency Engineer may appoint an agency staff person other than the project manager, who has not been as directly involved in the project, to be responsible for the remaining steps in these procedures.)

Step 2 Project Manager Documents the Alleged Consultant Design Error(s)

After discussion of the alleged design error(s) and the magnitude of the alleged error(s), and with the Director of Public Works or Agency Engineer's concurrence, the project manager obtains more detailed documentation than is normally required on the project. Examples include all decisions and descriptions of work, photographs, records of labor, materials, and equipment.

Step 3 Contact the Consultant Regarding the Alleged Design Error(s)

If it is determined that there is a need to proceed further, the next step in the process is for the project manager to contact the consultant regarding the alleged design error(s) and the magnitude of the alleged error(s). The project manager and other appropriate agency staff should represent the agency and the consultant should be represented by their project manager and any personnel (including sub-consultants) deemed appropriate for the alleged design error(s) issue.

Step 4 Attempt to Resolve Alleged Design Error with Consultant

After the meeting(s) with the consultant have been completed regarding the consultant's alleged design error(s), there are three possible scenarios:

- It is determined via mutual agreement that there is not a consultant design error(s). If this is the case, then the process will not proceed beyond this point.
- It is determined via mutual agreement that a consultant design error(s) occurred. If this is the case, then the Director of Public Works or Agency Engineer, or their representatives, negotiate a settlement with the consultant. The settlement would be paid to the agency or the amount would be reduced from the consultant's agreement with the agency for the services on the project in which the design error took place. The agency is to provide LP, through the Region Local Programs Engineer, a summary of the settlement for review and to make adjustments, if any, as to how the settlement affects federal reimbursements. No further action is required.
- There is not a mutual agreement regarding the alleged consultant design error(s). The consultant may request that the alleged design error(s) issue be forwarded to the Director of Public Works or Agency Engineer for review. If the Director of Public Works or Agency Engineer, after review with their legal counsel, is not able to reach mutual agreement with the consultant, proceed to Step 5.

Step 5 Forward Documents to Local Programs

For federally funded projects, all available information, including costs, should be forwarded through the Region Local Programs Engineer to LP for their review and consultation with the FHWA. LP will meet with representatives of the agency and the consultant to review the alleged design error(s), and attempt to find a resolution to the issue. If necessary, LP will request assistance from the Attorney General’s Office for legal interpretation. LP will also identify how the alleged error(s) affects eligibility of project costs for federal reimbursement.

- If mutual agreement is reached, the agency and consultant adjust the scope of work and costs to reflect the agreed upon resolution. LP, in consultation with FHWA, will identify the amount of federal participation in the agreed upon resolution of the issue.
- If mutual agreement is not reached, the agency and consultant may seek settlement by arbitration or by litigation.

Exhibit J

Consultant Claim Procedures

The purpose of this exhibit is to describe a procedure regarding claim(s) on a consultant agreement. The following procedures should only be utilized on consultant claims greater than \$1,000. If the consultant's claim(s) total a \$1,000 or less, it would not be cost effective to proceed through the outlined steps. It is suggested that the Director of Public Works or Agency Engineer negotiate a fair and reasonable price for the consultant's claim(s) that total \$1,000 or less.

This exhibit will outline the procedures to be followed by the consultant and the agency to consider a potential claim by the consultant.

Step 1 Consultant Files a Claim with the Agency Project Manager

If the consultant determines that they were requested to perform additional services that were outside of the agreement's scope of work, they may be entitled to a claim. The first step that must be completed is the request for consideration of the claim to the Agency's project manager.

The consultant's claim must outline the following:

- Summation of hours by classification for each firm that is included in the claim
- Any correspondence that directed the consultant to perform the additional work;
- Timeframe of the additional work that was outside of the project scope;
- Summary of direct labor dollars, overhead costs, profit and reimbursable costs associated with the additional work; and
- Explanation as to why the consultant believes the additional work was outside of the agreement scope of work.

Step 2 Review by Agency Personnel Regarding the Consultant's Claim for Additional Compensation

After the consultant has completed step 1, the next step in the process is to forward the request to the Agency's project manager. The project manager will review the consultant's claim and will meet with the Director of Public Works or Agency Engineer to determine if the Agency agrees with the claim. If the FHWA is participating in the project's funding, forward a copy of the consultant's claim and the Agency's recommendation for federal participation in the claim to the WSDOT Local Programs through the Region Local Programs Engineer. If the claim is not eligible for federal participation, payment will need to be from agency funds.

If the Agency project manager, Director of Public Works or Agency Engineer, WSDOT Local Programs (if applicable), and FHWA (if applicable) agree with the consultant's claim, send a request memo, including backup documentation to the consultant to either supplement the agreement, or create a new agreement for the claim. After the request has been approved, the Agency shall write the supplement and/or new agreement and pay the consultant the amount of the claim. Inform the consultant that the final payment for the agreement is subject to audit. No further action is needed regarding the claim procedures.

If the Agency does not agree with the consultant's claim, proceed to step 3 of the procedures.

Step 3 Preparation of Support Documentation Regarding Consultant's Claim(s)

If the Agency does not agree with the consultant's claim, the project manager shall prepare a summary for the Director of Public Works or Agency Engineer that included the following:

- Copy of information supplied by the consultant regarding the claim;
- Agency's summation of hours by classification for each firm that should be included in the claim
- Any correspondence that directed the consultant to perform the additional work;
- Agency's summary of direct labor dollars, overhead costs, profit and reimbursable costs associate with the additional work;
- Explanation regarding those areas in which the Agency does/does not agree with the consultant's claim(s);
- Explanation to describe what has been instituted to preclude future consultant claim(s); and
- Recommendations to resolve the claim.

Step 4 Director of Public Works or Agency Engineer Reviews Consultant Claim and Agency Documentation

The Director of Public Works or Agency Engineer shall review and administratively approve or disapprove the claim, or portions thereof, which may include getting Agency Council or Commission approval (as appropriate to agency dispute resolution procedures). If the project involves federal participation, obtain concurrence from WSDOT Local Programs and FHWA regarding final settlement of the claim. If the claim is not eligible for federal participation, payment will need to be from agency funds.

Step 5 Informing Consultant of Decision Regarding the Claim

The Director of Public Works or Agency Engineer shall notify (in writing) the consultant of their final decision regarding the consultant's claim(s). Include the final dollar amount of the accepted claim(s) and rationale utilized for the decision.

Step 6 Preparation of Supplement or New Agreement for the Consultant's Claim(s)

The agency shall write the supplement and/or new agreement and pay the consultant the amount of the claim. Inform the consultant that the final payment for the agreement is subject to audit

CONSENT AGENDA

UNION GAP CITY COUNCIL REGULAR MEETING
UNION GAP COUNCIL CHAMBERS
Union Gap, Washington
November 13, 2023, Regular Meeting
MINUTES

Call to Order Mayor Hodkinson called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.

Council Members Present Council Members Sewell, Wentz, Galloway, Hansen, Schilling, and Dailey were present.

Staff Present City Manager Bounds, City Attorney Foltz, Police Chief Cobb, Fire Chief Markham, Civil Engineer Dominquez, Public Works and Community Director Henne, and Finance & Administration Director Clifton were present.

Audience Present See attached list.

Pledge of Allegiance Council Member Wentz led the pledge of allegiance.

Consent Agenda Motion by Council Member Wentz, second by Council Member Hansen to approve the consent agenda as follows:

Regular Council Meeting Minutes, dated October 23, 2023, as attached to the Agenda and maintained in electronic format.

Payroll Vouchers – EFT’s, and Check No.’s 107356 through 107362 for the month of October, 2023, in the amount of \$451,802.62.

Claims Vouchers – EFT’s, and Voucher No. 107363 through 107462 for November 13, 2023, in the amount of \$1,284,080.20.

USDA Voucher – November 13, 2023, in the amount of \$114,307.00

Advance Travel Voucher – Check No. 1306 through 1307 in the amount of \$306.27.

Petty Cash Vouchers – Voucher No. 1928, November 13, 2023 in the amount of \$90.00.

Ordinance No. – 3072 – Repealing Ordinance No’s 2444 and 2471 – Community Events Fund

Ordinance No. – 3073 – Repealing Ordinance No. 1245 – Street Development Reserve Fund

Ordinance No. – 3074 – Repealing Ordinance No’s. 1972 and 2518 – Infrastructure Reserve Fund

Ordinance No. – 3075 – Repealing and Replacing UGMC 3.96 – Development Mitigation Reserve Fund

Motion carried unanimously.

General Items

Presentation

County Update – Kyle Curtis,
County Commissioner

County Commissioner, Kyle Curtis addressed the Council to give a presentation on what the County has been working on, providing a printout showing the highlights. Curtis serves as the lead Commissioner on homelessness, so he found it appropriate to give an update on the homeless response system in Yakima County. Curtis explained that Yakima County is the 2nd largest County by land mass, with over 20% of people below the poverty line. Curtis then discussed 2023 – 2024 Initiatives, Budget, Fee Increases of Solid Waste and Jail Fees. Curtis explained that there will be a 5 Year Homelessness Plan, and the County will be looking to The City of Union Gap for representation, He highlighted funding sources and service providers responding to Homelessness. Curtis then touched on Solar Moratorium projects, and code updates on agritourism, accessory dwelling units, and short term rentals.

Police

Ordinance No. – 3076 –
Yakima Valley Crisis
Response Unit – Creating
Fund 650

Motion by Council Member Wentz, second by Council Member Galloway to approve Ordinance No. 3076 – Establishing the 650 Fund, A Fiduciary fund used for the purpose of the Yakima Valley Crisis Response Unit (YVCRU) for the City of Union Gap, Washington. Motion carried unanimously.

Resolution No. – 23-56 –
Yakima County – Interlocal
Corrections/Detention
Agreement

Motion by Council Member Wentz, second by Council Member Hansen to approve Resolution No. – 23-56 – authorizing the City Manager to sign a 2024 Interlocal Correction/Detention Agreement with Yakima County. Motion carried unanimously.

Public Works & Community Development

Resolution No. – 23-57 – Set Public Hearing; Test Amendment to Title 17; Airport Safety Overlay

Motion by Council Member Wentz, second by Council Member Galloway to approve Resolution No. - 23-57 – setting a public hearing regarding the Text Amendments to Title 17 regarding residential infill in the Airport Safety Overlay. Motion carried unanimously.

Resolution No. – 23-58 – Set Public Hearing; Shuel Rezone & Comprehensive Plan Amendment

Motion by Council Member Wentz, second by Council Member Sewell to approve Resolution No. – 23-58 setting a public hearing regarding the Shuel Rezone & Comprehensive Plan Amendment. Motion carried unanimously.

Resolution No. – 23-59 – HLA Task Order 2023-02 – SIED Funding Application; VMB & S. 12th Avenue

Motion by Council Member Wentz, second by Council Member Hansen to approve Resolution No. – 23-59 – authorizing the City Manager to sign Task Order No. 2023-02 with HLA Engineering and Land Surveying Inc. (HLA) as it relates to preparing a Funding Application through Yakima County Development Association (YCDA). Motion carried unanimously.

Items from the Audience None.

City Manager Report

City Manager Bounds presented an award to Chief Cobb for his 25 years of service with the City of Union Gap; a date has been set for the meet and greet of the Businesses of Union Gap, Thursday, December 7th, and Council Member are invited to attend; Bounds and Mayor Hodkinson had met with YCDA Executive Director, Jonathan Smith, who had asked if the City could double the donation to them over the next five years, currently \$10,000 per year. Bounds stated that the partnership with YCDA is very valuable, and she recommends the increase. Council agreed on the increase and Bounds replied that it would then be included in the budget; Bounds and Mayor Hodkinson attended a meeting at the airport, who gave an update on the second flight, which will be coming in on the 18th. They would like to add freight to flights in the future, and possibly add electric flights. Mayor Hodkinson stated that Newhouse helped the airport obtain five to six million dollars for improvements, and expanding the airport runway. Council Member Schilling stated that the noise needed to be looked in to. Bounds stated that there will be arrivals at 1:30 p.m. and midnight, and departures at 5:00 a.m. and 3:00 p.m.

Committee Reports None.

CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – November 13, 2023

Development of next Agenda None.

Communications/Questions/
Comments None.

Adjournment of Meeting Mayor Hodkinson adjourned the regular meeting at 6:46 p.m.

ATTEST:

Sharon Bounds, City Manager

Karen Clifton, City Clerk



City Council Communication

Meeting Date: November 27, 2023
From: Karen Clifton, Director of Finance and Administration
Topic/Issue: Claim Vouchers – November 27, 2023

SYNOPSIS: Claim Vouchers Dated November 27, 2023

RECOMMENDATION: Request Council to approve EFTs and Voucher Nos. 107463 through 107524 in the amount of \$249,059.37.

LEGAL REVIEW: N/A

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: 1. Claim Voucher Register
2. Detailed Claim Voucher Register

WARRANT/CHECK REGISTER

CITY OF UNION GAP

Time: 12:16:00 Date: 11/21/2023

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
6913	11/13/2023	Claims	2	EFT	WA STATE DEPT OF LICENSING	90.00	DRIVING RECORD CHECKS
6959	10/02/2023	Claims	2	EFT	MERCHANT SERVICES		INCORRECT AMOUNT
6960	10/02/2023	Claims	2	EFT	MERCHANT SERVICES	40.00	CREDIT CARD PAYMENTS FEE - 09/2023
7041	11/27/2023	Claims	2	EFT	CENTURY LINK - LD	75.04	LONG DISTANCE - 11/2023
7042	11/27/2023	Claims	2	EFT	CENTURY LINK	463.02	FIRE DEPT - 11/2023; SENIOR CENTER - 11/2023; CIVIC CENTER PHONE & FAX LINE - 11/2023
7043	11/27/2023	Claims	2	EFT	OFFICE DEPOT-CITY HALL	406.89	COPIES & FLYERS FOR MEET & GREET FOR BUSINESS OWNERS/OPERATORS - 12/07/2023
7044	11/27/2023	Claims	2	EFT	US BANK CARDMEMBER SVC	1,742.20	RETURN OF MERCH - INV #4919-44369089598633 - AED DEFIBRILLATOR WALL MOUNT STORAGE CABINET; 9QT BLACK BUCKETS; RETURN OF MERCHANDISE - INV #9642-KV20113 - LIND 120 WATT CAR POWER ADAPTERS; PURCHASE/RET
7045	11/27/2023	Claims	2	107463	ADVANCED DIGITAL IMAGING LLC	400.71	PW GRAPHICS & LETTERING - VEH #1030
7046	11/27/2023	Claims	2	107464	ALBA ENTERPRISES	80.00	TRANSLATION SERVICES - UTILITY BILLING FLYERS
7047	11/27/2023	Claims	2	107465	AM TEST, INC.	450.00	WASTE WAER SAMPLING
7048	11/27/2023	Claims	2	107466	AMAZON CAPITAL SERVICES, INC	293.26	INK CTG'S, PENS & PAPER
7049	11/27/2023	Claims	2	107467	ANTHONY T BRYANT	21.64	REIMBURSEMENT FOR LED FLASHLIGHT FOR PW VEH #1020
7050	11/27/2023	Claims	2	107468	CASCADE NATURAL GAS CORP	444.48	4401 1/2 MAIN STREET & 4401 MAIN STREET #2 - 10/2023
7051	11/27/2023	Claims	2	107469	CATTRON	536.06	REMOTE IQ STD SERVICE - LIFTSTATION # 3 & 11/08/2023 BILLING STMT FINANCE CHARGES
7052	11/27/2023	Claims	2	107470	CHRISTENSEN, INC.	2,072.16	PD FUEL -
7053	11/27/2023	Claims	2	107471	CINTAS CORP #605	71.99	CIVIC CENTER & PD MAT SERVICE - 11/17/2023
7054	11/27/2023	Claims	2	107472	CITY OF UNION GAP	80.53	YOUTH BARN RENTAL 11/11/2023 - BLDG RENTAL VIOLATION - RESERVATION #5385
7055	11/27/2023	Claims	2	107473	CLASSIC CAR WASH	93.50	PD CAR WASHES - 10/2023
7056	11/27/2023	Claims	2	107474	CLIFF'S SEPTIC SERVICE	101.60	RENTM-HANDICAP - AHTANUM YOUTH PARK & FULLBRIGHT PARK - 10/2023
7057	11/27/2023	Claims	2	107475	SINGH AND PARKS LLC COCO'S MINI MART	490.95	PD FUEL
7058	11/27/2023	Claims	2	107476	COPIERS NORTHWEST	195.63	PD COPIER LEASE - 11/2023
7059	11/27/2023	Claims	2	107477	CORE & MAIN LP	5,074.61	5" 6" HDRANT, 6 3006PI STARGRIP RESTRAINT & CONCRETE HYDRANT BASE BLOCK
7060	11/27/2023	Claims	2	107478	RAUL & MARICELA CRUZ	150.00	CLEANING/DAMAGE DEPOSIT REFUND - ACTIVITIES BLDG RENTAL 10/21/2023 - RESERVATION #4820
7061	11/27/2023	Claims	2	107479	D & G CLEANING,LLC	5,576.00	CIVIC CENTER & PD CLEANING SERVICE - 10/2023; ACTIVITIES BLDG/YOUTH BARN CLEANING SERVICE - 10/2023
7062	11/27/2023	Claims	2	107480	EMBROIDERY NORTHWEST	155.30	WINTER POLO SHIRTS - C. FIX

WARRANT/CHECK REGISTER

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
7063	11/27/2023	Claims	2	107481	EVERGREEN SERVICES	1,850.22	CIVIC CENTER LAWN SVCTREE/SHRUB PRUNING & IRRIGATION SYSTEM BLOWOUT - 10/2023
7064	11/27/2023	Claims	2	107482	NEREIDA FARIAS	96.92	OVERPAYMENT REFUND - UB ACCT #10948 - 564 RICHARDS CIRCLE
7065	11/27/2023	Claims	2	107483	FRANK'S POINT S	1,831.05	NEW BRAKES - VEH #1021
7066	11/27/2023	Claims	2	107484	FUTURELINK COMMUNICATIONS	503.13	MITEL SOFTWARE ASSURANCE RENEWAL APP - 11/2023-11/2024
7067	11/27/2023	Claims	2	107485	GALLS, LLC	186.47	DUTY GEAR - S. SNYDER
7068	11/27/2023	Claims	2	107486	GENE WEINMANN CONSULTING	90.00	CDBG COORDINATOR
7069	11/27/2023	Claims	2	107487	GRANT J HUNT COMPANY	844.23	UNION GAP TRANSIT MARKETING - 2023 CENTRAL WA STATE FAIR TRANSIT; 2023 HAUNTED OCTOBER POSTERS, FLYERS & BANNERS
7070	11/27/2023	Claims	2	107488	HLA ENGINEERING & LAND SURVEYING INC	17,330.29	PROFESSIONAL ENGINEER SERVICES - 10/2023; AHTANUM RD & MAIN ST STORMWATER IMP - CONSTRUCTION SERVICES - FINAL INVOICE
7071	11/27/2023	Claims	2	107489	HYUNDAI OF YAKIMA	957.79	LUBE, OIL/FILTER & TIRE ROTATION - VEH #9; BRAKE LIGHT - VEH #16; INSTALLATION OF NEW WIPER BLADES, LUBE, OIL/FILTER & TIRE ROTATION - VEH #119
7072	11/27/2023	Claims	2	107490	INLAND FIRE PROTECTION	349.60	CIVIC CENTER ANNUAL WET FIRE SPRINKLER MAINTENANCE INSPECTION
7073	11/27/2023	Claims	2	107491	KAPCO, LLC	301.88	CITY HALL CUBICLE RECEPTACLE REPAIR - J. LINDER/J. VALLE
7074	11/27/2023	Claims	2	107492	KITTITAS & YAKIMA VALLEY UC	250.00	WORK RELATED EXAMS 10/27/2023 - A. BRYANT & T. FISCUS
7075	11/27/2023	Claims	2	107493	LAW OFFICE OF DANIEL POLAGE	10,800.00	PUBLIC DEFENDER SERVICE - 08/29/2023-11/09/2023
7076	11/27/2023	Claims	2	107494	LAW OFFICES OF MARGITA DORNAY	14,500.00	PROSECUTING ATTORNEY - 11/2023
7077	11/27/2023	Claims	2	107495	LIGHTNING GRAPHICS	262.66	BUILDING INSPECTION CALL FORMS
7078	11/27/2023	Claims	2	107496	ANITA MOE	140.58	OVERPAYMENT REFUND - UB ACCT #13835 - 102 W. WHITE STREET
7079	11/27/2023	Claims	2	107497	ROBERT R NORTHCOTT	175.00	PUBLIC DEFENDER
7080	11/27/2023	Claims	2	107498	OFFICE SOLUTIONS NORTHWEST	520.00	ARROW FLAGS, POST-IT PAGE MARKERS, LINEN COVER STOCK PAPER & LYSOL WIPES; COPY PAPER; 2024 WALL CALENDAR & ASTROBRIGHT GREEN COPY PAPER; ASTROBRIGHT PINK COPY PAPER FOR 11/29/2023 UTILITY BILLING INSE
7081	11/27/2023	Claims	2	107499	PACIFIC POWER	7,849.39	TRAFFIC LIGHTS - 10/2023; STREET LIGHTS/BOOSTER PUMPS - 10/2023
7082	11/27/2023	Claims	2	107500	PINGREY MOTOR COMPANY	501.25	DRIVER SEAT BELT BUCKLE REPAIR - VEH #9; SEAT BELT REPAIR - VEH #09

WARRANT/CHECK REGISTER

CITY OF UNION GAP

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
7083	11/27/2023	Claims	2	107501	PREMIER POWER SPORTS	183.92	BATTERY & 12V CHARGER FOR PD ATV
7084	11/27/2023	Claims	2	107502	QUADIENT FINANCE USA, INC.	500.00	POSTAGE - 11/2023
7085	11/27/2023	Claims	2	107503	RACOM CORPORATION	1,066.87	SVC LABOR - RADIO REPROGRAMMING FOR VEH #220, 12 PORTABLES & NEW BATTERIES
7086	11/27/2023	Claims	2	107504	KIM REEVES	500.00	CLEANING/DAMAGE DEPOSIT REFUND - ACTIVITIES BLDG RENTAL 11/18/2023 - RESERVATION #5794
7087	11/27/2023	Claims	2	107505	SIRCHIE ACQUISITION COMPANY, LLC	132.35	KRAFT PAPER ROLL - 36" X 1200 FT
7088	11/27/2023	Claims	2	107506	ROBERT A SPENCER	142.95	2023 SAFETY BOOT REIMBURSEMENT - R. SPENCER
7089	11/27/2023	Claims	2	107507	STAR RENTALS	1,483.51	HUSQVARNA SAW RENTAL - 11/13/2023; HUSQVARNA K770 SAW PURCHASE
7090	11/27/2023	Claims	2	107508	STATE AUDITOR'S OFFICE	1,152.00	2020-2022 AUDIT - AUDIT #59135
7091	11/27/2023	Claims	2	107509	THE PRINT GUYS INC.	309.99	BACK FLOW REPORT
7092	11/27/2023	Claims	2	107510	TTC CONSTRUCTION INC.	92,570.36	PROGRESS ESTIMATE NO. 05 & FINAL - REGIONAL BELTWAY AREA UTILITIES EXTENSION
7093	11/27/2023	Claims	2	107511	UNITED STATES POSTMASTER	916.16	UB POSTAGE - 11/2023
7094	11/27/2023	Claims	2	107512	WA STATE CRIMINAL JUSTICE	300.00	PRE SUPERVISOR TRAINING - 10/02/2023-10/06/2023 - R. JIMENEZ
7095	11/27/2023	Claims	2	107513	WA STATE TREASURER	13,374.32	CJRS-10/2023
7096	11/27/2023	Claims	2	107514	WAPRO	50.00	WAPRO MEMBERSHIP - 12/01/2023-11/30/2024 - A. TOWLE; WAPRO MEMBERSHIP - 12/01/2023-11/30/2024 - K. CLIFTON
7097	11/27/2023	Claims	2	107515	WELLS FARGO VENDOR FIN SERV	988.25	KYOCERA TASKALFA 60541CI LEASE - 11/2023
7098	11/27/2023	Claims	2	107516	YAKIMA CO DEPT OF CORRECTIONS	45,433.58	INMATE HOUSING & MEDICAL - 10/2023
7099	11/27/2023	Claims	2	107517	YAKIMA CO FINANCIAL SERVICES	473.02	LIQUOR BOARD PROFITS - 3RD QTR 2023
7100	11/27/2023	Claims	2	107518	YAKIMA CO TREAS PROSECUTING	178.08	CVC - 10/2023
7101	11/27/2023	Claims	2	107519	YAKIMA COOPERATIVE ASSN	1,202.00	#2 DIESEL DYED - 260.1000 GALLONS & FUEL CONDITIONER ADDITIVE - LIFT STATION
7102	11/27/2023	Claims	2	107520	YAKIMA HUMANE SOCIETY	3,700.00	ANIMAL CONTROL SERVICES - 10/2023
7103	11/27/2023	Claims	2	107521	YAKIMA VALLEY CONFERENCE	4,558.00	LAND USE PLANNING & GIS/MAPPING SERVICES -
7104	11/27/2023	Claims	2	107522	YAKIMA VALLEY TOURISM	579.80	FACEBOOK ADS - WINE UNION GAP SUMMER 2023 & HALLOWEEN FUN & FRIGHTS 2023
7105	11/27/2023	Claims	2	107523	YAKIMA WASTE SYSTEMS INC	748.71	WASTE SERVICE - 10/2023
7106	11/27/2023	Claims	2	107524	LUZ ADRIANA REYES	69.47	CLEANING/DAMAGE DEPOSIT REFUND - YOUTH BARN RENTAL 11/11/2023 - RESERVATION #5385
						100,529.59	001 Current Expense Fund
						8,520.78	101 Street Fund
						744.23	107 Convention Center Reserve Fund

WARRANT/CHECK REGISTER

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Trans Date	Type	Acct #	War #	Claimant	Amount	Memo
				108 Tourism Promotion Area Fund	679.80	
				120 City Hall Equipment Reserve Fund	595.42	
				123 Criminal Justice Fund	-305.00	
				128 Transit System Fund	93.33	
				170 Housing Rehabilitation Fund	90.00	
				304 VMB Improvement Fund	4,261.99	
				401 Water Fund	7,666.12	
				402 Garbage Fund	2,820.88	
				403 Sewer Fund	4,707.67	
				405 Sewer Improvement Reserve	105,102.16	
				630 General State/County-Shared Rev Fund	245.50	
				633 Crime Victims Comp Cnty Share	178.08	
				640 Court Revenue Fund	13,128.82	
					<hr/>	
					249,059.37	Claims: 249,059.37

WARRANT/CHECK REGISTER

CITY OF UNION GAP

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
6913	11/13/2023	Claims	2	EFT	WA STATE DEPT OF LICENSING	90.00	DRIVING RECORD CHECKS
					001 - 521 10 49 00 - PD ADMIN MISCELLANEOUS	15.00	
					001 - 521 22 49 00 - PATROL MISCELLANEOUS	45.00	
					001 - 524 20 49 00 - MISCELLANEOUS-BUILDING	7.50	
					101 - 542 30 49 00 - MISCELLANEOUS	15.00	
					001 - 558 60 49 00 - MISCELLANEOUS	7.50	
6959	10/02/2023	Claims	2	EFT	MERCHANT SERVICES		INCORRECT AMOUNT
6960	10/02/2023	Claims	2	EFT	MERCHANT SERVICES	40.00	CREDIT CARD PAYMENTS FEE - 09/2023
					401 - 534 50 49 00 - MISCELLANEOUS	13.33	
					403 - 535 50 49 00 - MISCELLANEOUS	13.34	
					402 - 537 50 49 00 - MISCELLANEOUS	13.33	
7041	11/27/2023	Claims	2	EFT	CENTURY LINK - LD	75.04	LONG DISTANCE - 11/2023
					001 - 513 10 47 00 - CIVIC CAMPUS UTILITIES - EXEC	3.78	
					001 - 514 23 47 00 - CIVIC CAMPUS UTILITIES-FINAN	5.28	
					001 - 514 30 47 00 - CIVIC CAMPUS UTILITIES - CLER	4.74	
					001 - 515 31 47 00 - CIVIC CAMPUS UTILITIES-LEGAL	2.30	
					001 - 521 50 47 00 - PD FACILITIES CIVIC CAMP UTIL	48.04	
					001 - 524 10 47 01 - CIVIC CAMPUS UTILITY-BUILDIN	2.42	
					401 - 534 50 47 01 - CIVIC CAMPUS UTILITIES-WATE	2.20	
					403 - 535 50 47 01 - CIVIC CAMPUS UTILITIES-SEWEI	1.59	
					402 - 537 50 47 01 - CIVIC CAMPUS UTILITES - GARB	0.17	
					101 - 542 30 47 01 - CIVIC CAMPUS UTILITIES-STREE	0.30	
					101 - 543 30 47 01 - CIVIC CAMPUS UTILITIES-STREE	0.81	
					128 - 547 10 47 01 - CIVIC CAMPUS UTILITIES-TRAN!	0.68	
					001 - 558 60 47 01 - CIVIC CAMPUS UTILITIES-PLANI	2.10	
					001 - 576 80 47 01 - CIVIC CAMPUS UTILITIES-PARK	0.63	
7042	11/27/2023	Claims	2	EFT	CENTURY LINK	463.02	FIRE DEPT - 11/2023; SENIOR CENTER - 11/2023; CIVIC CENTER PHONE & FAX LINE - 11/2023
					001 - 513 10 47 00 - CIVIC CAMPUS UTILITIES - EXEC	16.13	
					001 - 514 23 47 00 - CIVIC CAMPUS UTILITIES-FINAN	22.50	
					001 - 514 30 47 00 - CIVIC CAMPUS UTILITIES - CLER	20.24	
					001 - 515 31 47 00 - CIVIC CAMPUS UTILITIES-LEGAL	9.79	
					001 - 521 50 47 00 - PD FACILITIES CIVIC CAMP UTIL	204.90	
					001 - 522 10 42 00 - COMMUNICATION	71.18	
					001 - 524 10 47 01 - CIVIC CAMPUS UTILITY-BUILDIN	10.33	
					401 - 534 50 47 01 - CIVIC CAMPUS UTILITIES-WATE	9.37	
					403 - 535 50 47 01 - CIVIC CAMPUS UTILITIES-SEWEI	6.83	
					402 - 537 50 47 01 - CIVIC CAMPUS UTILITES - GARB	0.71	
					101 - 542 30 47 01 - CIVIC CAMPUS UTILITIES-STREE	1.29	
					101 - 543 30 47 01 - CIVIC CAMPUS UTILITIES-STREE	3.44	
					128 - 547 10 47 01 - CIVIC CAMPUS UTILITIES-TRAN!	2.88	
					001 - 558 60 47 01 - CIVIC CAMPUS UTILITIES-PLANI	8.96	
					001 - 571 21 42 00 - COMMUNICATION	71.79	
					001 - 576 80 47 01 - CIVIC CAMPUS UTILITIES-PARK	2.68	
7043	11/27/2023	Claims	2	EFT	OFFICE DEPOT-CITY HALL	406.89	COPIES & FLYERS FOR MEET & GREET FOR BUSINESS OWNERS/OPERATORS - 12/07/2023
					001 - 513 10 31 00 - SUPPLIES	406.89	
7044	11/27/2023	Claims	2	EFT	US BANK CARDMEMBER SVC	1,742.20	RETURN OF MERCH - INV #4919-44369089598633 - AED DEFIBRILLATOR WALL MOUNT STORAGE CABINET; 9QT BLACK BUCKETS; RETURN OF MERCHANDISE - INV #9642-KV20113 - LIND 120 WATT CAR POWER ADAPTERS; PURCHASE/RET
					001 - 513 10 31 00 - SUPPLIES	205.22	
					001 - 513 10 31 00 - SUPPLIES	-34.64	

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			001 - 513 10 31 00 - SUPPLIES			-170.56	
			001 - 514 23 31 00 - SUPPLIES			152.94	
			001 - 514 30 31 00 - SUPPLIES			205.22	
			001 - 514 30 31 00 - SUPPLIES			-34.64	
			001 - 514 30 31 00 - SUPPLIES			-170.55	
			001 - 514 30 31 00 - SUPPLIES			152.93	
			001 - 521 10 21 00 - PD ADMIN UNIFORMS & EQUIP			129.07	
			001 - 521 10 32 00 - PD ADMIN FUEL			28.10	
			001 - 521 21 31 00 - INVESTIGATION SUPPLIES			4.06	
			123 - 521 22 21 23 - CJ UNIFORMS & EQUIP			-305.00	
			001 - 521 22 48 00 - PATROL REPAIRS & MAINT			-40.03	
			001 - 521 30 31 00 - OFFICE & OPERATING SUPPLIES			-143.59	
			001 - 521 40 32 00 - PD TRAINING FUEL			43.95	
			001 - 521 40 32 00 - PD TRAINING FUEL			86.12	
			001 - 521 40 32 00 - PD TRAINING FUEL			63.75	
			001 - 521 40 43 00 - PD TRAINING TRAVEL			23.19	
			001 - 521 40 43 00 - PD TRAINING TRAVEL			701.82	
			001 - 521 40 43 00 - PD TRAINING TRAVEL			185.42	
			001 - 524 20 49 00 - MISCELLANEOUS-BUILDING			9.14	
			401 - 534 50 49 00 - MISCELLANEOUS			9.14	
			403 - 535 50 49 00 - MISCELLANEOUS			9.14	
			402 - 537 50 49 00 - MISCELLANEOUS			9.14	
			101 - 542 30 49 00 - MISCELLANEOUS			9.14	
			001 - 558 60 49 00 - MISCELLANEOUS			9.16	
			001 - 576 80 49 00 - MISCELLANEOUS			9.14	
			120 - 594 14 64 00 - COMPUTERS & EQUIPMENT			595.42	
7045	11/27/2023	Claims	2	107463	ADVANCED DIGITAL IMAGING LLC	400.71	PW GRAPHICS & LETTERING - VEH #1030
					403 - 531 30 41 00 - STORMWATER - PROF SERVICE	24.03	
					401 - 534 50 41 00 - PROFESSIONAL SERVICES	100.18	
					403 - 535 50 41 00 - PROFESSIONAL SERVICES	80.14	
					101 - 542 30 41 00 - PROFESSIONAL SERVICES	60.11	
					101 - 542 66 41 00 - PROFESSIONAL SERVICES	20.04	
					101 - 542 70 41 00 - PROFESSIONAL SERVICES	28.05	
					128 - 547 10 41 00 - PROFESSIONAL SERVICES	28.05	
					001 - 576 80 41 03 - PROFESSIONAL SERVICES	60.11	
7046	11/27/2023	Claims	2	107464	ALBA ENTERPRISES	80.00	TRANSLATION SERVICES - UTILITY BILLING FLYERS
					401 - 534 50 41 00 - PROFESSIONAL SERVICES	26.67	
					403 - 535 50 41 00 - PROFESSIONAL SERVICES	26.66	
					402 - 537 50 41 00 - PROFESSIONAL SERVICES	26.67	
7047	11/27/2023	Claims	2	107465	AM TEST, INC.	450.00	WASTE WAER SAMPLING
					403 - 535 50 41 00 - PROFESSIONAL SERVICES	450.00	
7048	11/27/2023	Claims	2	107466	AMAZON CAPITAL SERVICES, INC	293.26	INK CTG'S, PENS & PAPER
					001 - 514 23 31 00 - SUPPLIES	119.62	
					001 - 514 30 31 00 - SUPPLIES	119.61	
					401 - 534 50 31 00 - SUPPLIES	18.01	
					403 - 535 50 31 00 - SUPPLIES	18.01	
					402 - 537 50 31 00 - SUPPLIES	18.01	
7049	11/27/2023	Claims	2	107467	ANTHONY T BRYANT	21.64	REIMBURSEMENT FOR LED FLASHLIGHT FOR PW VEH #1020
					401 - 534 50 31 00 - SUPPLIES	8.66	
					403 - 535 50 31 00 - SUPPLIES	3.25	
					101 - 542 30 31 00 - SUPPLIES	3.25	
					101 - 542 66 31 00 - SUPPLIES	1.08	
					101 - 542 67 31 00 - SUPPLIES	1.08	
					101 - 542 70 31 00 - SUPPLIES	3.25	
					128 - 547 10 31 00 - OFFICE & OPERATING SUPPLIES	1.07	

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7050	11/27/2023	Claims	2	107468	CASCADE NATURAL GAS CORP	444.48	4401 1/2 MAIN STREET & 4401 MAIN STREET #2 - 10/2023
					403 - 535 50 47 00 - UTILITIES	158.58	
					402 - 537 50 47 00 - UTILITIES	285.90	
7051	11/27/2023	Claims	2	107469	CATTRON	536.06	REMOTE IQ STD SERVICE - LIFTSTATION # 3 & 11/08/2023 BILLING STMT FINANCE CHARGES
					403 - 535 50 41 00 - PROFESSIONAL SERVICES	536.06	
7052	11/27/2023	Claims	2	107470	CHRISTENSEN, INC.	2,072.16	PD FUEL - 11/01/2023-11/15/2023
					001 - 521 10 32 00 - PD ADMIN FUEL	255.80	
					001 - 521 21 32 00 - INVESTIGATION FUEL	324.93	
					001 - 521 22 32 00 - PATROL FUEL	1,491.43	
7053	11/27/2023	Claims	2	107471	CINTAS CORP #605	71.99	CIVIC CENTER & PD MAT SERVICE - 11/17/2023
					001 - 513 10 48 01 - CIVIC CAMPUS MAINTENANCE-	3.63	
					001 - 514 23 48 01 - CIVIC CAMPUS MAINTENANCE-	5.06	
					001 - 514 30 48 01 - CIVIC CAMPUS MAINTENANCE-	4.55	
					001 - 515 31 48 00 - CIVIC CAMPUS MAINTENANCE-	2.20	
					001 - 521 50 48 01 - PD FACILITIES CIVIC CAMPUS M	46.09	
					001 - 524 20 48 01 - CIVIC CAMPUS MAINTENANCE-	2.32	
					401 - 534 50 48 01 - CIVIC CAMPUS MAINTENANCE-	2.11	
					403 - 535 50 48 01 - CIVIC CAMPUS MAINTENANCE-	1.54	
					402 - 537 50 48 01 - CIVIC CAMPUS MAINTENANCE-	0.16	
					101 - 542 30 48 01 - CIVIC CAMPUS MAINTENANCE-	0.29	
					101 - 543 30 48 01 - CIVIC CAMPUS MAINTENANCE-	0.77	
					128 - 547 10 48 01 - CIVIC CAMPUS MAINTENANCE-	0.65	
					001 - 558 60 48 01 - CIVIC CAMPUS MAINTENANCE-	2.02	
					001 - 576 80 48 01 - CIVIC CAMPUS MAINTENANCE	0.60	
7054	11/27/2023	Claims	2	107472	CITY OF UNION GAP	80.53	YOUTH BARN RENTAL 11/11/2023 - BLDG RENTAL VIOLATION - RESERVATION #5385
					001 - 582 10 00 03 - PARK DEPOSIT REFUND	80.53	
7055	11/27/2023	Claims	2	107473	CLASSIC CAR WASH	93.50	PD CAR WASHES - 10/2023
					001 - 521 10 48 00 - PD ADMIN REPAIRS & MAINT	11.00	
					001 - 521 22 48 00 - PATROL REPAIRS & MAINT	82.50	
7056	11/27/2023	Claims	2	107474	CLIFF'S SEPTIC SERVICE	101.60	RENTM-HANDICAP - AHTANUM YOUTH PARK & FULLBRIGHT PARK - 10/2023
					001 - 576 80 45 00 - OPERATING RENTALS & LEASES	101.60	
7057	11/27/2023	Claims	2	107475	SINGH AND PARKS LLC COCO'S MINI MART	490.95	PD FUEL
					001 - 521 21 32 00 - INVESTIGATION FUEL	172.34	
					001 - 521 22 32 00 - PATROL FUEL	318.61	
7058	11/27/2023	Claims	2	107476	COPIERS NORTHWEST	195.63	PD COPIER LEASE - 11/2023
					001 - 591 21 71 09 - SBITA TECH LEASE - POLICE CLE	195.63	
7059	11/27/2023	Claims	2	107477	CORE & MAIN LP	5,074.61	5" 6" HDRANT, 6 3006PI STARGRIP RESTRAINT & CONCRETE HYDRANT BASE BLOCK
					401 - 534 50 31 00 - SUPPLIES	5,074.61	
7060	11/27/2023	Claims	2	107478	RAUL & MARICELA CRUZ	150.00	CLEANING/DAMAGE DEPOSIT REFUND - ACTIVITIES BLDG RENTAL 10/21/2023 - RESERVATION #4820
					001 - 582 10 00 03 - PARK DEPOSIT REFUND	150.00	
7061	11/27/2023	Claims	2	107479	D & G CLEANING,LLC	5,576.00	CIVIC CENTER & PD CLEANING SERVICE - 10/2023; ACTIVITIES BLDG/YOUTH BARN CLEANING SERVICE - 10/2023

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			001 - 513 10 41 02		- CIVIC CAMPUS JANITORIAL	225.07	
			001 - 514 23 41 03		- CIVIC CAMPUS JANITORIAL-FIN	313.94	
			001 - 514 30 41 02		- CIVIC CAMPUS JANITORIAL - CL	282.31	
			001 - 515 31 41 05		- CIVIC CAMPUS JANITORIAL -LEX	136.59	
			001 - 521 50 41 01		- PD FACILITIES CIVIC CAMPUS JA	2,858.50	
			001 - 524 20 41 02		- CIVIC CAMPUS JANITORIAL-BUI	144.16	
			401 - 534 50 41 03		- CIVIC CAMPUS JANITORIAL-WA	130.74	
			403 - 535 50 41 04		- CIVIC CAMPUS JANITORIAL-SEV	95.09	
			402 - 537 50 41 03		- CIVIC CAMPUS JANITORIAL-GAI	9.95	
			101 - 542 30 41 03		- CIVIC CAMPUS JANITORIAL-STR	17.98	
			101 - 543 30 41 02		- CIVIC CAMPUS JANITORIAL-STR	48.01	
			128 - 547 10 41 03		- CIVIC CAMPUS JANITORIAL-TR/	40.19	
			001 - 558 60 41 02		- CIVIC CAMPUS JANITORIAL-PLA	125.05	
			001 - 576 80 41 01		- PROF SVC- WHITE GLOVE CLEA	1,111.00	
			001 - 576 80 41 02		- CIVIC CAMPUS JANITORIAL-PAF	37.42	
7062	11/27/2023	Claims	2	107480	EMBROIDERY NORTHWEST		155.30 WINTER POLO SHIRTS - C. FIX
			401 - 534 50 21 00		- UNIFORMS & EQUIPMENT	31.06	
			403 - 535 50 21 00		- UNIFORMS & EQUIPMENT	31.06	
			402 - 537 50 21 00		- UNIFORMS & EQUIPMENT	31.06	
			101 - 542 30 21 00		- UNIFORMS & EQUIPMENT	31.06	
			001 - 576 80 21 00		- UNIFORMS & EQUIPMENT	31.06	
7063	11/27/2023	Claims	2	107481	EVERGREEN SERVICES		1,850.22 CIVIC CENTER LAWN SVCTREE/SHRUB PRUNING & IRRIGATION SYSTEM BLOWOUT - 10/2023
			001 - 513 10 48 01		- CIVIC CAMPUS MAINTENANCE-	93.26	
			001 - 514 23 48 01		- CIVIC CAMPUS MAINTENANCE-	130.09	
			001 - 514 30 48 01		- CIVIC CAMPUS MAINTENANCE-	116.98	
			001 - 515 31 48 00		- CIVIC CAMPUS MAINTENANCE-	56.60	
			001 - 521 50 48 01		- PD FACILITIES CIVIC CAMPUS M	1,184.51	
			001 - 524 20 48 01		- CIVIC CAMPUS MAINTENANCE-	59.74	
			401 - 534 50 48 01		- CIVIC CAMPUS MAINTENANCE-	54.18	
			403 - 535 50 48 01		- CIVIC CAMPUS MAINTENANCE-	39.41	
			402 - 537 50 48 01		- CIVIC CAMPUS MAINTENANCE-	4.12	
			101 - 542 30 48 01		- CIVIC CAMPUS MAINTENANCE-	7.45	
			101 - 543 30 48 01		- CIVIC CAMPUS MAINTENANCE-	19.90	
			128 - 547 10 48 01		- CIVIC CAMPUS MAINTENANCE-	16.66	
			001 - 558 60 48 01		- CIVIC CAMPUS MAINTENANCE-	51.82	
			001 - 576 80 48 01		- CIVIC CAMPUS MAINTENANCE	15.50	
7064	11/27/2023	Claims	2	107482	NEREIDA FARIAS		96.92 OVERPAYMENT REFUND - UB ACCT #10948 - 564 RICHARDS CIRCLE
			401 - 582 10 04 01		- 210-10) WATER REFUNDS	96.92	
7065	11/27/2023	Claims	2	107483	FRANK'S POINT S		1,831.05 NEW BRAKES - VEH #1021
			403 - 531 30 48 00		- STORMWATER REPAIRS & MAIN	274.66	
			403 - 535 50 48 00		- REPAIRS & MAINTENANCE	1,556.39	
7066	11/27/2023	Claims	2	107484	FUTURELINK COMMUNICATIONS		503.13 MITEL SOFTWARE ASSURANCE RENEWAL APP - 11/2023-11/2024
			001 - 518 88 41 02		- CENTRAL SERVICES - PROFESSI	503.13	
7067	11/27/2023	Claims	2	107485	GALLS, LLC		186.47 DUTY GEAR - S. SNYDER
			001 - 521 22 21 00		- PATROL UNIFORMS & EQUIPMI	186.47	
7068	11/27/2023	Claims	2	107486	GENE WEINMANN CONSULTING		90.00 CDBG COORDINATOR
			170 - 559 30 41 01		- PROFESSIONAL SERVICES - HOL	90.00	
7069	11/27/2023	Claims	2	107487	GRANT J HUNT COMPANY		844.23 UNION GAP TRANSIT MARKETING - 2023 CENTRAL WA STATE FAIR TRANSIT; 2023 HAUNTED OCTOBER POSTERS, FLYERS & BANNERS
			107 - 557 30 31 01		- SUPPLIES-GRANT J HUNT	183.45	

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			107 - 557 30 31 01		SUPPLIES-GRANT J HUNT	260.78	
			107 - 557 30 41 01		PROF SERVICES-GRANT J HUNT	300.00	
			108 - 557 30 44 10		ADVERTISING-GRANT J HUNT	100.00	
7070	11/27/2023	Claims	2	107488	HLA ENGINEERING & LAND SURVEYING INC	17,330.29	PROFESSIONAL ENGINEER SERVICES - 10/2023; AHTANUM RD & MAIN ST STORMWATER IMP - CONSTRUCTION SERVICES - FINAL INVOICE
			403 - 531 30 41 00		STORMWATER - PROF SERVICES	276.00	
			401 - 534 50 41 00		PROFESSIONAL SERVICES	74.50	
			401 - 534 50 41 00		PROFESSIONAL SERVICES	37.17	
			403 - 535 50 41 00		PROFESSIONAL SERVICES	74.50	
			403 - 535 50 41 00		PROFESSIONAL SERVICES	37.17	
			101 - 542 30 41 00		PROFESSIONAL SERVICES	37.16	
			405 - 594 35 41 54		BELTWAY SEWER EXT-PE	6,190.00	
			405 - 594 35 65 42		S BROADWAY AREA SE EXT (GSI	1,770.60	
			405 - 594 35 67 54		BELTWAY SEWER EXT-CN	1,040.50	
			405 - 594 38 64 25		AHTANUM/MAIN ST STORMW/	3,530.70	
			304 - 595 30 65 02		VMB - CONSTRUCTION	4,261.99	
7071	11/27/2023	Claims	2	107489	HYUNDAI OF YAKIMA	957.79	LUBE, OIL/FILTER & TIRE ROTATION - VEH #9; BRAKE LIGHT - VEH #16; INSTALLATION OF NEW WIPER BLADES, LUBE, OIL/FILTER & TIRE ROTATION - VEH #119
			001 - 521 22 48 00		PATROL REPAIRS & MAINT	27.14	
			001 - 521 22 48 00		PATROL REPAIRS & MAINT	862.30	
			001 - 521 22 48 00		PATROL REPAIRS & MAINT	68.35	
7072	11/27/2023	Claims	2	107490	INLAND FIRE PROTECTION	349.60	CIVIC CENTER ANNUAL WET FIRE SPRINKLER MAINTENANCE INSPECTION
			001 - 513 10 48 01		CIVIC CAMPUS MAINTENANCE-	17.62	
			001 - 514 23 48 01		CIVIC CAMPUS MAINTENANCE-	24.58	
			001 - 514 30 48 01		CIVIC CAMPUS MAINTENANCE-	22.10	
			001 - 515 31 48 00		CIVIC CAMPUS MAINTENANCE-	10.69	
			001 - 521 50 48 01		PD FACILITIES CIVIC CAMPUS M	223.81	
			001 - 524 20 48 01		CIVIC CAMPUS MAINTENANCE-	11.29	
			401 - 534 50 48 01		CIVIC CAMPUS MAINTENANCE-	10.24	
			403 - 535 50 48 01		CIVIC CAMPUS MAINTENANCE-	7.45	
			402 - 537 50 48 01		CIVIC CAMPUS MAINTENANCE-	0.78	
			101 - 542 30 48 01		CIVIC CAMPUS MAINTENANCE-	1.41	
			101 - 543 30 48 01		CIVIC CAMPUS MAINTENANCE-	3.76	
			128 - 547 10 48 01		CIVIC CAMPUS MAINTENANCE-	3.15	
			001 - 558 60 48 01		CIVIC CAMPUS MAINTENANCE-	9.79	
			001 - 576 80 48 01		CIVIC CAMPUS MAINTENANCE	2.93	
7073	11/27/2023	Claims	2	107491	KAPCO, LLC	301.88	CITY HALL CUBICLE RECEPTACLE REPAIR - J. LINDER/J. VALLE
			001 - 524 20 41 00		PROFESSIONAL SERVICES-BUILI	43.13	
			401 - 534 50 41 00		PROFESSIONAL SERVICES	43.13	
			403 - 535 50 41 00		PROFESSIONAL SERVICES	43.13	
			402 - 537 50 41 00		PROFESSIONAL SERVICES	43.13	
			101 - 542 30 41 00		PROFESSIONAL SERVICES	43.13	
			001 - 558 60 41 00		PROFESSIONAL SERVICES	43.10	
			001 - 576 80 41 03		PROFESSIONAL SERVICES	43.13	
7074	11/27/2023	Claims	2	107492	KITTITAS & YAKIMA VALLEY UC	250.00	WORK RELATED EXAMS 10/27/2023 - A. BRYANT & T. FISCUS
			401 - 534 50 41 00		PROFESSIONAL SERVICES	125.00	
			101 - 542 30 41 00		PROFESSIONAL SERVICES	125.00	
7075	11/27/2023	Claims	2	107493	LAW OFFICE OF DANIEL POLAGE	10,800.00	PUBLIC DEFENDER SERVICE - 08/29/2023-11/09/2023

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			001 - 515 91 41 03		LEGAL SERVICES-PUBLIC DEFEN	10,800.00	
7076	11/27/2023	Claims	2	107494	LAW OFFICES OF MARGITA DORNAY	14,500.00	PROSECUTING ATTORNEY - 11/2023
			001 - 515 31 41 02		LEGAL SERVICES - PROS. ATTNY	14,500.00	
7077	11/27/2023	Claims	2	107495	LIGHTNING GRAPHICS	262.66	BUILDING INSPECTION CALL FORMS
			001 - 524 20 49 00		MISCELLANEOUS-BUILDING	262.66	
7078	11/27/2023	Claims	2	107496	ANITA MOE	140.58	OVERPAYMENT REFUND - UB ACCT #13835 - 102 W. WHITE STREET
			401 - 582 10 04 01		210-10) WATER REFUNDS	140.58	
7079	11/27/2023	Claims	2	107497	ROBERT R NORTHCOTT	175.00	PUBLIC DEFENDER
			001 - 515 91 41 03		LEGAL SERVICES-PUBLIC DEFEN	175.00	
7080	11/27/2023	Claims	2	107498	OFFICE SOLUTIONS NORTHWEST	520.00	ARROW FLAGS, POST-IT PAGE MARKERS, LINEN COVER STOCK PAPER & LYSOL WIPES; COPY PAPER; 2024 WALL CALENDAR & ASTROBRIGHT GREEN COPY PAPER; ASTROBRIGHT PINK COPY PAPER FOR 11/29/2023 UTILITY BILLING INSE
			001 - 511 60 31 01		SUPPLIES	0.13	
			001 - 513 10 31 00		SUPPLIES	1.13	
			001 - 514 23 31 00		SUPPLIES	39.41	
			001 - 514 23 31 00		SUPPLIES	10.16	
			001 - 514 23 31 00		SUPPLIES	26.97	
			001 - 514 23 31 00		SUPPLIES	37.30	
			001 - 514 30 31 00		SUPPLIES	39.40	
			001 - 514 30 31 00		SUPPLIES	22.14	
			001 - 514 30 31 00		SUPPLIES	26.97	
			001 - 521 10 31 00		PD ADMIN SUPPLIES	0.41	
			001 - 524 20 31 00		SUPPLIES-BUILDING	14.95	
			401 - 534 50 31 00		SUPPLIES	0.62	
			401 - 534 50 31 00		SUPPLIES	89.73	
			401 - 534 50 31 00		SUPPLIES	9.98	
			403 - 535 50 31 00		SUPPLIES	0.58	
			403 - 535 50 31 00		SUPPLIES	89.73	
			403 - 535 50 31 00		SUPPLIES	9.98	
			402 - 537 50 31 00		SUPPLIES	0.58	
			402 - 537 50 31 00		SUPPLIES	89.74	
			402 - 537 50 31 00		SUPPLIES	9.97	
			001 - 576 80 31 00		SUPPLIES	0.12	
7081	11/27/2023	Claims	2	107499	PACIFIC POWER	7,849.39	TRAFFIC LIGHTS - 10/2023; STREET LIGHTS/BOOSTER PUMPS - 10/2023
			401 - 534 50 47 00		UTILITIES	327.96	
			101 - 542 63 47 00		UTILITIES	7,093.78	
			101 - 542 64 47 00		UTILITIES	427.65	
7082	11/27/2023	Claims	2	107500	PINGREY MOTOR COMPANY	501.25	DRIVER SEAT BELT BUCKLE REPAIR - VEH #9; SEAT BELT REPAIR - VEH #09
			001 - 521 22 48 00		PATROL REPAIRS & MAINT	178.48	
			001 - 521 22 48 00		PATROL REPAIRS & MAINT	322.77	
7083	11/27/2023	Claims	2	107501	PREMIER POWER SPORTS	183.92	BATTERY & 12V CHARGER FOR PD ATV
			001 - 521 10 48 00		PD ADMIN REPAIRS & MAINT	183.92	
7084	11/27/2023	Claims	2	107502	QUADIEN FINANCE USA, INC.	500.00	POSTAGE - 11/2023
			001 - 514 23 42 00		COMMUNICATIONS	294.75	
			001 - 514 30 42 00		COMMUNICATIONS	119.23	
			001 - 521 10 42 00		PD ADMIN COMMUNICATIONS	15.22	
			001 - 521 10 42 00		PD ADMIN COMMUNICATIONS	1.20	

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			001 - 524 20 42 00 - COMMUNICATION-BUILDING			31.05	
			401 - 534 50 42 00 - COMMUNICATION			12.85	
			403 - 535 50 42 00 - COMMUNICATION			12.85	
			402 - 537 50 42 00 - COMMUNICATION			12.85	
7085	11/27/2023	Claims	2	107503	RACOM CORPORATION	1,066.87	SVC LABOR - RADIO REPROGRAMMING FOR VEH #220, 12 PORTABLES & NEW BATTERIES
			001 - 521 22 41 00 - PATROL PROFESSIONAL SERVIC			1,066.87	
7086	11/27/2023	Claims	2	107504	KIM REEVES	500.00	CLEANING/DAMAGE DEPOSIT REFUND - ACTIVITIES BLDG RENTAL 11/18/2023 - RESERVATION #5794
			001 - 582 10 00 03 - PARK DEPOSIT REFUND			500.00	
7087	11/27/2023	Claims	2	107505	SIRCHIE ACQUISITION COMPANY, LLC	132.35	KRAFT PAPER ROLL - 36" X 1200 FT
			001 - 521 10 31 00 - PD ADMIN SUPPLIES			132.35	
7088	11/27/2023	Claims	2	107506	ROBERT A SPENCER	142.95	2023 SAFETY BOOT REIMBURSEMENT - R. SPENCER
			401 - 534 50 21 00 - UNIFORMS & EQUIPMENT			47.65	
			403 - 535 50 21 00 - UNIFORMS & EQUIPMENT			47.65	
			101 - 542 30 21 00 - UNIFORMS & EQUIPMENT			47.65	
7089	11/27/2023	Claims	2	107507	STAR RENTALS	1,483.51	HUSQVARNA SAW RENTAL - 11/13/2023; HUSQVARNA K770 SAW PURCHASE
			401 - 534 50 35 00 - SMALL TOOLS & EQUIPMENT			468.94	
			401 - 534 50 45 00 - RENTALS & LEASES			76.69	
			403 - 535 50 35 00 - SMALL TOOLS & EQUIPMENT			468.94	
			101 - 542 30 35 00 - SMALL TOOLS & EQUIPMENT			468.94	
7090	11/27/2023	Claims	2	107508	STATE AUDITOR'S OFFICE	1,152.00	2020-2022 AUDIT - AUDIT #59135
			001 - 514 23 41 01 - AUDIT COSTS			1,152.00	
7091	11/27/2023	Claims	2	107509	THE PRINT GUYS INC.	309.99	BACK FLOW REPORT
			401 - 534 50 41 00 - PROFESSIONAL SERVICES			309.99	
7092	11/27/2023	Claims	2	107510	TTC CONSTRUCTION INC.	92,570.36	PROGRESS ESTIMATE NO. 05 & FINAL - REGIONAL BELTWAY AREA UTILITIES EXTENSION
			405 - 594 35 67 54 - BELTWAY SEWER EXT-CN			92,570.36	
7093	11/27/2023	Claims	2	107511	UNITED STATES POSTMASTER	916.16	UB POSTAGE - 11/2023
			401 - 534 50 42 00 - COMMUNICATION			305.39	
			403 - 535 50 42 00 - COMMUNICATION			305.39	
			402 - 537 50 42 00 - COMMUNICATION			305.38	
7094	11/27/2023	Claims	2	107512	WA STATE CRIMINAL JUSTICE	300.00	PRE SUPERVISOR TRAINING - 10/02/2023-10/06/2023 - R. JIMENEZ
			001 - 521 40 49 00 - PD TRAINING MISCELLANEOUS			300.00	
7095	11/27/2023	Claims	2	107513	WA STATE TREASURER	13,374.32	CJRS-10/2023
			640 - 586 00 09 01 - SCH ZONE SAFETY ST SHARE			629.34	
			640 - 586 00 26 01 - DOL TECH SUPPORT			351.43	
			630 - 589 30 01 01 - STATE BUILDING CODE FEE			245.50	
			640 - 589 30 04 01 - PSEA 1 STATE SHARE			5,626.45	
			640 - 589 30 05 01 - PSEA 2 STATE SHARE			3,156.06	
			640 - 589 30 06 01 - PSEA 3 STATE SHARE			103.99	
			640 - 589 30 07 01 - CRIME LAB/BREATH ST SHARE			229.74	
			640 - 589 30 08 01 - JIS STATE SHARE			1,668.00	
			640 - 589 30 09 01 - ST GEN FUND 93 - WA AUTO TI			685.30	
			640 - 589 30 10 01 - TRAUMA CARE STATE SHARE			678.51	

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7096	11/27/2023	Claims	2	107514	WAPRO	50.00	WAPRO MEMBERSHIP - 12/01/2023-11/30/2024 - A. TOWLE; WAPRO MEMBERSHIP - 12/01/2023-11/30/2024 - K. CLIFTON
					001 - 514 30 49 00 - MISCELLANEOUS	25.00	
					001 - 521 10 49 00 - PD ADMIN MISCELLANEOUS	25.00	
7097	11/27/2023	Claims	2	107515	WELLS FARGO VENDOR FIN SERV	988.25	KYOCERA TASKALFA 60541CI LEASE - 11/2023
					001 - 591 11 70 09 - SBITA TECH LEASE - LEGISLATIV	2.45	
					001 - 591 13 70 09 - SBITA TECH LEASE - EXECUTIVE	19.68	
					001 - 591 14 70 09 - SBITA TECH LEASE - FINANCE	469.11	
					001 - 591 14 77 09 - SBITA TECH LEASE - CLERK	175.74	
					001 - 591 17 70 09 - SBITA TECH LEASE - WELLNESS	0.03	
					001 - 591 21 70 09 - SBITA TECH LEASE - POLICE ADI	7.82	
					001 - 591 24 70 09 - SBITA TECH LEASE - BUILDING	287.69	
					401 - 591 34 70 09 - SBITA TECH LEASE - WATER	8.52	
					403 - 591 35 70 09 - SBITA TECH LEASE - SEWER	8.52	
					402 - 591 37 70 09 - SBITA TECH LEASE - GARBAGE	8.52	
					001 - 591 76 70 09 - SBITA TECH LEASE - PARKS	0.17	
7098	11/27/2023	Claims	2	107516	YAKIMA CO DEPT OF CORRECTIONS	45,433.58	INMATE HOUSING & MEDICAL - 10/2023
					001 - 523 20 41 04 - DETENTION & CORRECTION CC	38,419.86	
					001 - 523 20 41 07 - DETENTION & CORRECTION-MI	7,086.51	
					001 - 523 20 41 07 - DETENTION & CORRECTION-MI	-53.36	
					001 - 523 20 41 07 - DETENTION & CORRECTION-MI	-19.43	
7099	11/27/2023	Claims	2	107517	YAKIMA CO FINANCIAL SERVICES	473.02	LIQUOR BOARD PROFITS - 3RD QTR 2023
					001 - 562 00 49 00 - 2% ALCOHOL DISTRIBUTION	473.02	
7100	11/27/2023	Claims	2	107518	YAKIMA CO TREAS PROSECUTING	178.08	CVC - 10/2023
					633 - 586 00 00 00 - CRIME VICTIMS COMP CNTY SF	178.08	
7101	11/27/2023	Claims	2	107519	YAKIMA COOPERATIVE ASSN	1,202.00	#2 DIESEL DYED - 260.1000 GALLONS & FUEL CONDITIONER ADDITIVE - LIFT STATION
					402 - 537 50 31 00 - SUPPLIES	54.05	
					402 - 537 50 32 00 - FUEL	1,147.95	
7102	11/27/2023	Claims	2	107520	YAKIMA HUMANE SOCIETY	3,700.00	ANIMAL CONTROL SERVICES - 10/2023
					001 - 554 30 41 00 - PROF SERVICES-ANIMAL CONTI	3,700.00	
7103	11/27/2023	Claims	2	107521	YAKIMA VALLEY CONFERENCE	4,558.00	LAND USE PLANNING & GIS/MAPPING SERVICES - 10/2023
					001 - 558 60 41 01 - INTERGOVERNMENTAL PROFES	4,558.00	
7104	11/27/2023	Claims	2	107522	YAKIMA VALLEY TOURISM	579.80	FACEBOOK ADS - WINE UNION GAP SUMMER 2023 & HALLOWEEN FUN & FRIGTS 2023
					108 - 557 30 44 08 - ADVERTISING-YAK VALLEY TOU	579.80	
7105	11/27/2023	Claims	2	107523	YAKIMA WASTE SYSTEMS INC	748.71	WASTE SERVICE - 10/2023
					402 - 537 60 49 00 - CONTRACTED SERVICES	748.71	
7106	11/27/2023	Claims	2	107524	LUZ ADRIANA REYES	69.47	CLEANING/DAMAGE DEPOSIT REFUND - YOUTH BARN RENTAL 11/11/2023 - RESERVATION #S385
					001 - 582 10 00 03 - PARK DEPOSIT REFUND	69.47	

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		101 Street Fund				8,520.78	
		107 Convention Center Reserve Fund				744.23	
		108 Tourism Promotion Area Fund				679.80	
		120 City Hall Equipment Reserve Fund				595.42	
		123 Criminal Justice Fund				-305.00	
		128 Transit System Fund				93.33	
		170 Housing Rehabilitation Fund				90.00	
		304 VMB Improvement Fund				4,261.99	
		401 Water Fund				7,666.12	
		402 Garbage Fund				2,820.88	
		403 Sewer Fund				4,707.67	
		405 Sewer Improvement Reserve				105,102.16	
		630 General State/County-Shared Rev Fund				245.50	
		633 Crime Victims Comp Cnty Share				178.08	
		640 Court Revenue Fund				13,128.82	
						<hr/>	
						249,059.37	Claims: 249,059.37
						249,059.37	