

UNION GAP CITY COUNCIL
REGULAR MEETING AGENDA
MONDAY NOVEMBER 23, 2020 – 6:00 P.M.
CITY HALL, 102 W. AHTANUM ROAD, UNION GAP

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

II. CONSENT AGENDA: There will be no separate discussion of these items unless a Council Member requests in which event the item will be removed from the Consent Agenda and considered immediately following the Consent Agenda. All items listed are considered to be routine by the Union Gap City Council and will be enacted by one motion

A. Approval of Minutes:

Regular Council Meeting Minutes, dated November 9, 2020 as attached to the Agenda and maintained in electronic format

B. Approve Vouchers:

Claims Vouchers – EFT's, and Voucher No. 102030 through 102082 for November 23, 2020, in the amount of \$622,174.33

III. ITEMS FROM THE AUDIENCE: - First Opportunity -The City Council will allow comments under this section on items NOT already on the agenda. Where appropriate, the public will be allowed to comment on agenda items as they are addressed during the meeting. Please signal staff or the chair if you wish to take advantage of this opportunity. Each speaker will have three (3) minutes to address the City Council. Any handouts provided must also be provided to the City Clerk and are considered a matter of public record.

IV. GENERAL ITEMS

Public Hearings

2021 Final Budget

Finance & Administration

Ordinance No. - _____ - Creating fund number 406 – Garbage Reserve Fund

Public Works & Community Development

Ordinance No. - _____ - Amending Union Gap Municipal Code
Chapter 5.04 - Garbage Rates and Fees

City Manager

Resolution No. - _____ - Authorizing Yakima County Development
Association to Distribute Coronavirus Relief Funds to Union Gap
Small Businesses

Police

1. Resolution No. - _____ - Police Interlocal Dispatch Services
Agreement – City of Yakima
2. Resolution No. - _____ - Interagency Agreement – WA State Traffic
Safety Commission

V. ITEMS FROM THE AUDIENCE: - Final Opportunity - The City Council will allow comments under this section on items NOT already on the agenda. Each speaker will have three (3) minutes to address the City Council. Any handouts provided must also be provided to the City Clerk and are considered a matter of public record

VI. CITY MANAGER REPORT

VII. COMMUNICATIONS/QUESTIONS/COMMENTS

VIII. DEVELOPMENT OF NEXT AGENDA

IX. ADJOURN REGULAR MEETING



City Council Communication

Meeting Date: November 23, 2020
From: Karen Clifton, Director of Finance and Administration
Topic/Issue: Public Hearing – 2021 Final Budget

SYNOPSIS: Statute requires that a public hearing be held regarding the final budget for the following year.

RECOMMENDATION: Conduct a public hearing regarding the 2021 final budget.

LEGAL REVIEW: N/A

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: 1. Public Hearing Notice
2. 2021 Final Budget

**UNION GAP CITY COUNCIL
NOTICE OF TELEPHONIC PUBLIC HEARING
CITY OF UNION GAP, WASHINGTON**

NOTICE IS HEREBY GIVEN that a public hearing will be held regarding the 2021 Final Budget on Monday, November 23, 2020, at 6:00 p.m. The public hearing will be held telephonically, via GoToMeeting (see COVID-19 Public Meeting Procedures below). A copy of the 2021 Final Budget can be found at the City of Union website at www.uniongapwa.gov.


COVID-19 Public Meeting Procedures: in accordance with current and ongoing proclamations by the Governor of the State of Washington, (particularly proclamation 20-28) guidance from the State Attorney General on requirements of the Open Public Meetings Act, directives from the State Health Department and Yakima Health District regarding COVID-19, the City of Union Gap has determined that Council meetings will be conducted telephonically via GoToMeeting until the Governor's *Stay at Home* order has been lifted.

All interested persons may call-in using the phone number and access code below to listen to the public hearing and will have the right to provide written and oral comments concerning the 2021 Final Budget. Comments may be submitted to the City Clerk at Karen.Clifton@uniongapwa.gov or by mail to P. O. Box 3008, Union Gap, Washington 98903 prior to 5:00 p.m. on November 23, 2020.

To attend telephonically via GoToMeeting: on November 23, 2020 at 6:00 p.m., dial the number below, then enter the access code followed by the # sign, and follow the prompts:

Phone number: 1 (872) 240-3212
Access Code: 214-824-181#

DATED this 27th day of October 2020.



Karen Clifton, City Clerk

2021 FINAL BUDGET

Presented to Council on 11/23/2020

DRAFT

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2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
CURRENT EXPENSE REVENUES			
001	311 10 00 00	PROPERTY TAXES	1,909,076
001	311 11 00 00	EMS-OTHER OPERATING ASSESSMENTS	127,379
001	313 11 00 00	LOC. RETAIL SALES & USE TAXES	4,785,421
001	313 61 00 00	BROKERED NATURAL GAS USE TAX	28,242
001	316 41 00 00	ELECTRIC	749,734
001	316 43 00 00	NATURAL GAS	123,330
001	316 47 00 00	TELEPHONE	207,687
001	316 81 00 00	PUNCH BOARDS & PULL TABS	30,366
001	316 82 00 00	BINGO & RAFFLES	17,418
001	316 83 00 00	AMUSEMENT GAMES	0
001	317 20 00 00	LEASEHOLD EXCISE TAX	0
001	321 10 00 00	BANQUET PERMIT	116
001	321 70 00 00	AMUSEMENT	992
001	321 99 00 00	GENERAL BUSINESS LICENSES	33,275
001	322 10 00 00	BUILDING, STRUCTURES & EQUIP.	180,218
001	322 10 00 01	Building PERMITS - MANUFACTURED HOMES	3,826
001	322 10 00 02	Building PERMITS - MECHANICAL	3,559
001	322 10 00 03	Building PERMITS - PLUMBING	5,578
001	322 30 00 00	ANIMAL LICENSES	1,426
001	322 90 00 00	FENCE PERMIT	443
001	322 90 00 01	OTHER NON-BUS. LIC. & PERMITS	1,706
001	322 90 00 02	SIGN PERMITS	1,564
001	333 20 60 01	TRAFFIC SAFETY COMMISSION	17,485
001	334 01 20 00	WA ST OFFICE OF PUB DEFENSE-GRANT	0
001	334 03 51 01	TRAFFIC SAFETY COMMISSION	0
001	336 06 94 00	LIQUOR EXCISE TAX	42,764
001	336 06 95 00	LIQUOR BOARD PROFITS	50,825
001	341 32 00 01	MUNICIPAL COURT-CERT FEE	14
001	341 33 02 01	MUNICIPAL COURT - ADM FEES	6,554
001	341 33 03 01	District/Municipal Court - Prosecution Fees	1,127
001	341 33 06 01	DEFERRED PROSECUTION FEES	1,669
001	341 43 00 01	ADMIN SVC CHG-WATER	145,826
001	341 43 00 02	ADMIN SVC CHG-GARBAGE	101,006
001	341 43 00 03	ADMIN SVC CHG-SEWER	133,823
001	341 43 00 03	ADMIN SVC CHG-STREET	87,532
001	341 43 00 07	ADMIN SVC CHG-TOURISM	3,102
001	341 43 00 08	ADMIN SVC CHG-TPA	1,897
001	341 43 00 28	ADMIN SVC CHG-TRANSIT	22,987
001	341 62 00 01	COURT DUPLICATION SERVICES	1,171
001	341 81 00 00	COPIES	498
001	341 81 00 01	PUBLIC RECORD REQUEST FEES	61
001	342 10 01 00	LEAD TASK FORCE OVERTIME REIMBURSEMENT	15,000
001	342 10 02 01	LAW ENFORCEMENT SERVICES	1,845
001	342 21 00 00	FIRE PROTECTION SERVICES	45
001	342 21 00 01	FIRE PROTECTION SERVICES	15,042
001	342 33 00 01	PROBATION SERVICE CHARGES	0
001	342 36 00 01	CARE & CUSTODY OF PRISONERS	9,906
001	342 37 00 01	BOOKING FEES	31

2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
001	342 38 00 01	PRE-TRIAL SUPERVISION COSTS	12,578
001	345 83 00 01	PLAN CHECKING FEES	109,738
001	345 89 00 01	PLANNING - SUBDIVISION FEES	483
001	345 89 00 02	PLANNING-ENVIRONMENTAL	0
001	345 89 00 05	PLANNING - ENVIRONMENTAL	7,185
001	347 30 00 01	SOCCER FIELD RENTAL	0
001	347 90 00 01	OTHER FEES & CHARGES	0
001	352 30 00 01	MANDATORY INS ADMIN COST	607
001	353 10 00 01	TRAFFIC INFRACTION PENALTIES	123,982
001	353 70 00 01	NON-TRAFFIC INFRACTION PEN.	1,935
001	354 00 00 01	PARKING INFRACTION	231
001	355 20 00 01	DRIVING WHILE INTOXICATED PENALTIES	3,519
001	355 80 00 01	OTHER CRIMINAL TRAFFIC MISDEMEANOR	12,086
001	356 90 00 01	OTHER CRIMINAL NON-TRAFFIC FINES	21,553
001	357 31 00 01	JURY DEMAND COST	0
001	357 32 00 01	WITNESS COST	0
001	357 33 00 01	PUBLIC DEFENSE COST	6,069
001	357 34 00 01	Law Enforcement Services	1,691
001	357 37 00 01	COURT COST RECOUPMENTS	0
001	359 90 00 01	MISCELLANEOUS PENALTIES	1,026
001	359 93 00 01	TAX PENALTIES	730
001	361 11 00 01	INTEREST & OTHER EARNINGS	14,137
001	361 40 00 01	COURT COLLECTION INTEREST	24,649
001	361 41 00 01	SALES INTEREST	6,482
001	362 00 00 02	PARK RENTAL FEES	26,538
001	362 00 00 03	PARKING FEES	5,802
001	369 40 00 01	JUDGMENTS & SETTLEMENTS	419
001	369 91 00 01	OTHER MISCELLANEOUS REVENUE	3,861
TOTAL REVENUES			9,256,867
PLUS BEGINNING FUND BALANCE			740,549
TOTAL CURRENT EXPENSE REVENUES			9,997,416

2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
CURRENT EXPENSE EXPENDITURES			
LEGISLATIVE			
001	511 60 10 00	SALARIES & WAGES	50,400
001	511 60 20 00	PERSONNEL BENEFITS	4,100
001	511 60 31 01	SUPPLIES	500
001	511 60 32 00	FUEL	0
001	511 60 41 01	PROFESSIONAL SERVICES	4,000
001	511 60 42 01	COMMUNICATION	5,000
001	511 60 43 00	TRAVEL	12,000
001	511 60 44 00	OFFICIAL PUBLICATIONS	1,000
001	511 60 44 01	ADVERTISING	1,500
001	511 60 45 00	OPERATING RENTALS & LEASES	500
001	511 60 46 01	INSURANCE	5,579
001	511 60 48 01	REPAIRS & MAINTENANCE	100
001	511 60 49 00	MISCELLANEOUS	6,200
001	511 60 49 02	YAKIMA VALLEY C.O.G.	6,480
001	511 60 49 03	NEW VISION	2,600
001	511 60 49 04	NAT'L LEAGUE OF CITIES	1,117
001	511 60 49 05	CWHBA MEMBERSHIP	600
001	511 60 49 06	AWC SERVICE FEE	4,096
001	511 60 49 10	EXTERNAL TAXES	500
001	511 60 49 11	CITY OF YAKIMA YKM AIRPORT CAMPAIGN	5,000
001	511 60 49 12	YAKIMA COUNTY DEVELOPMENT ASSN. CONTRIBUTION	5,000
001	553 70 49 00	POLLUTION CONTROL	2,510
001	562 00 49 00	2% ALCOHOL DISTRIBUTION	1,860
001	572 20 41 00	LIBRARY SERVICES	0
001	572 50 49 00	MISCELLANEOUS	0
COURT			
001	512 50 41 00	COURT SERVICE COSTS	253,970
EXECUTIVE			
001	513 10 10 00	SALARIES & WAGES	137,964
001	513 10 12 00	OVERTIME	200
001	513 10 20 00	PERSONNEL BENEFITS	57,031
001	513 10 31 00	SUPPLIES	400
001	513 10 32 00	FUEL	150
001	513 10 41 01	PROFESSIONAL SERVICES	500
001	513 10 41 02	CIVIC CAMPUS JANITORIAL	2,603
001	513 10 42 01	COMMUNICATION	700
001	513 10 43 01	TRAVEL	4,000
001	513 10 44 00	ADVERTISING	0
001	513 10 45 00	OPERATING RENTALS & LEASES	50
001	513 10 46 00	WCIA INSURANCE	6,135
001	513 10 47 00	CIVIC CAMPUS UTILITIES	2,152
001	513 10 48 00	REPAIRS & MAINTENANCE	500
001	513 10 48 01	CIVIC CAMPUS MAINTENANCE	1,275
001	513 10 49 01	MISCELLANEOUS	2,000
001	594 13 64 00	MACHINERY & EQUIPMENT	500

2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
FINANCE & ADMINISTRATION			
001	514 23 10 00	SALARIES & WAGES	261,142
001	514 23 12 00	OVERTIME	1,000
001	514 23 20 00	PERSONNEL BENEFITS	125,925
001	514 23 31 00	SUPPLIES	3,000
001	514 23 32 00	FUEL	0
001	514 23 41 01	AUDIT COSTS	30,000
001	514 23 41 03	CIVIC CAMPUS JANITORIAL	3,631
001	514 23 42 00	COMMUNICATIONS	2,500
001	514 23 43 00	TRAVEL	2,000
001	514 23 44 00	ADVERTISING	500
001	514 23 45 00	OPERATING RENTALS & LEASES	2,000
001	514 23 46 00	WCIA INSURANCE	8,557
001	514 23 47 00	CIVIC CAMPUS UTILITIES	3,002
001	514 23 48 00	REPAIRS & MAINTENANCE	500
001	514 23 48 01	CIVIC CAMPUS MAINTENANCE	1,779
001	514 23 49 00	MISCELLANEOUS	5,000
001	514 23 49 03	ELECTION COSTS	22,500
001	514 23 53 00	EXTERNAL TAXES	0
001	594 23 64 00	MACHINERY & EQUIPMENT	0
001	514 30 10 00	SALARIES & WAGES	147,435
001	514 30 12 00	OVERTIME	1,000
001	514 30 20 00	PERSONNEL BENEFITS	60,145
001	514 30 31 00	SUPPLIES	1,500
001	514 30 32 00	FUEL	0
001	514 30 41 00	PROFESSIONAL SERVICES	2,000
001	514 30 41 02	CIVIC CAMPUS JANITORIAL	3,265
001	514 30 42 00	COMMUNICATIONS	3,000
001	514 30 43 00	TRAVEL	3,000
001	514 30 44 00	ADVERTISING	500
001	514 30 45 00	OPERATING RENTALS & LEASES	1,500
001	514 30 46 00	WCIA INSURANCE	7,695
001	514 30 47 00	CIVIC CAMPUS UTILITIES	2,699
001	514 30 48 00	REPAIRS & MAINTENANCE	0
001	514 30 48 01	CIVIC CAMPUS MAINTENANCE	1,600
001	514 30 49 00	MISCELLANEOUS	3,000
001	517 91 31 00	SUPPLIES	1,200
001	517 91 41 00	PROFESSIONAL SERVICES	2,000
001	517 91 43 00	TRAVEL	500
001	517 91 49 00	MISCELLANEOUS	1,300
001	518 88 41 00	NEXTREQUEST SUPPORT	8,404
001	518 88 41 01	BIAS ANNUAL SUPPORT	17,000
001	518 88 41 02	IT SERVICES	28,000
001	518 88 49 00	MISCELLANEOUS	500
001	596 88 64 00	MACHINERY & EQUIPMENT	0
001	594 88 64 00	OPERATING RENTALS & LEASES	0

2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
LEGAL			
001	515 30 41 01	PROFESSIONAL SERVICES - CITY ATTORNEY	91,000
001	515 30 41 02	PROFESSIONAL SERVICES - PROS. ATTNY	174,000
001	515 30 41 03	PROFESSIONAL SERVICES - PUBLIC DEFENDER	160,000
001	515 31 41 04	PROFESSIONAL SERVICES - CONFLICT PUBLIC DEFENDER	10,000
001	515 31 41 05	CIVIC CAMPUS JANITORIAL	1,580
001	515 31 46 00	WCIA INSURANCE	3,723
001	515 31 47 00	CIVIC CAMPUS UTILITIES	1,306
001	515 31 48 00	CIVIC CAMPUS MAINTENANCE	774
001	515 40 41 41	EXTERNAL LEGAL SERVICES	10,000
POLICE			
001	521 10 10 00	PD ADMIN SALARIES & WAGES	291,788
001	521 10 12 00	PD ADMIN OVERTIME	500
001	521 10 20 00	PD ADMIN PERSONNEL BENEFITS	124,516
001	521 10 21 00	PD ADMIN UNIFORMS & EQUIPMENT	3,000
001	521 10 22 00	LEOFF 1 BENEFITS	45,000
001	521 10 31 00	PD ADMIN SUPPLIES	1,000
001	521 10 32 00	PD ADMIN FUEL	3,750
001	521 10 35 00	PD ADMIN SMALL TOOLS & EQUIP	0
001	521 10 41 00	PD ADMIN PROFESSIONAL SERVICES	12,500
001	521 10 42 00	PD ADMIN COMMUNICATIONS	36,000
001	521 10 43 00	PD ADMIN TRAVEL	1,000
001	521 10 44 00	PD ADMIN ADVERTISING	1,000
001	521 10 45 00	PD ADMIN RENTALS & LEASES	0
001	521 10 46 00	PD ADMIN WCIA INSURANCE	77,911
001	521 10 48 00	PD ADMIN REPAIRS & MAINT	2,500
001	521 10 49 00	PD ADMIN MISCELLANEOUS	1,500
001	521 10 53 00	PD ADMIN EXTERNAL TAXES	0
001	521 10 10 01	PD CLERICAL SALARIES & WAGES	49,194
001	521 10 12 01	PD CLERICAL OVERTIME	1,000
001	521 10 20 01	PD CLERICAL PERSONNEL BENEFITS	30,370
001	521 10 21 01	PD CLERICAL UNIFORMS & EQUIPMENT	600
001	521 10 31 01	PD CLERICAL SUPPLIES	4,000
001	521 10 32 01	PD CLERICAL FUEL	0
001	521 10 41 01	PD CLERICAL IT SERVICES	46,000
001	521 10 42 01	PD CLERICAL COMMUNICATIONS	0
001	521 10 43 01	PD CLERICAL TRAVEL	500
001	521 10 45 01	PD CLERICAL RETALS & LEASES	4,250
001	521 10 48 01	PD CLERICAL REPAIRS & MAINT	3,800
001	521 10 49 01	PD CLERICAL MISCELLANEOUS	500
001	521 20 41 00	INTERGOV PROF SVCS-PD DISPATCH	146,000

2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
001	521 21 10 00	INVESTIGATION SALARIES & WAGES	177,455
001	521 21 10 01	LEAD TASK FORCE-SALARIES & WAGES	87,243
001	521 21 12 00	INVESTIGATION OVERTIME	10,500
001	521 21 12 01	LEAD TASK FORCE-OVERTIME	15,000
001	521 21 13 00	INVESTIGATION HOLIDAY PAY	1,000
001	521 21 13 01	LEAD TASK FORCE - HOLIDAY PAY	1,000
001	521 21 20 00	INVESTIGATION PERSONNEL BENEFITS	90,596
001	521 21 20 01	LEAD TASK FORCE-PERSONNEL BENEFITS	45,548
001	521 21 21 00	INVESTIGATION UNIFORMS & EQUIPMENT	2,200
001	521 21 21 01	LEAD TASK FORCE UNIFORMS & EQUIPMENT	1,100
001	521 21 31 00	INVESTIGATION SUPPLIES	2,500
001	521 21 32 00	INVESTIGATION FUEL	7,500
001	521 21 32 01	LEAD TASK FORCE - FUEL	7,000
001	521 21 41 00	INVESTIGATION PROFESSIONAL SERVICES	500
001	521 21 41 01	CIVIC CAMPUS JANITORIAL	33,060
001	521 21 43 00	INVESTIGATION TRAVEL	1,000
001	521 21 48 00	INVESTIGATION REPAIRS & MAINT	2,000
001	521 21 48 01	LEAD REPAIRS & MAINT	2,000
001	521 22 10 00	PATROL SALARIES & WAGES	1,058,244
001	521 22 12 00	PATROL OVERTIME	75,000
001	521 22 12 01	PATROL - EMPHASIS OVERTIME	0
001	521 22 13 00	PATROL HOLIDAY PAY	77,365
001	521 22 20 00	PATROL PERSONNEL BENEFITS	514,137
001	521 22 21 00	PATROL UNIFORMS & EQUIPMENT	14,500
001	521 22 31 00	PATROL SUPPLIES	15,000
001	521 22 32 00	PATROL FUEL	42,000
001	521 22 48 00	PATROL REPAIRS & MAINT	20,000
001	521 22 49 00	PATROL MISCELLANEOUS	500
001	521 30 12 00	OVERTIME	0
001	521 40 12 00	PD TRAINING OVERTIME	1,000
001	521 40 31 00	PS TRAINING SUPPLIES	9,000
001	521 40 32 00	PD TRAINING FUEL	500
001	521 40 43 00	PD TRAINING TRAVEL	8,000
001	521 40 49 00	PD TRAINING MISCELLANEOUS	8,000
001	521 50 31 00	PD FACILITIES SUPPLIES	6,000
001	521 50 41 00	PD FACILITIES PROFESSIONAL SERVICES	3,000
001	521 50 45 00	PD FACILITIES OPERATING RENTALS & LEASES	1,500
001	521 50 47 00	PD FACILITIES UTILITIES	27,331
001	521 50 48 00	PD FACILITIES REPAIRS & MAINT	1,500
001	521 50 48 01	PD FACILITIES CIVIC CAMPUS MAINT	16,196
001	521 80 10 00	PD EVIDENCE SALARIES & WAGES	56,599
001	521 80 12 00	PD EVIDENCE OVERTIME	1,000
001	521 80 20 00	PD EVIDENCE PERSONNEL BENEFITS	22,300
001	521 80 21 00	PD EVIDENCE UNIFORMS & EQUIPMENT	600
001	521 80 31 00	PD EVIDENCE SUPPLIES	2,000
001	521 80 32 00	PD EVIDENCE FUEL	100
001	521 80 43 00	PD EVIDENCE TRAVEL	150
001	521 80 48 00	PD EVIDENCE REPAIRS & MAINT	250
001	521 80 49 00	PD EVIDENCE MISCELLANEOUS	0

2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
001	523 20 41 04	DETENTION & CORRECTION COSTS	500,000
001	523 20 41 05	DETENTION MEDICAL COSTS	25,000
001	523 20 41 06	PROBATION SERVICES	11,000
001	524 60 10 00	CODE ENFORCEMENT - SALARIES & WAGES	91,002
001	524 60 12 00	CODE ENFORCEMENT - OVERTIME	2,000
001	524 60 20 00	CODE ENFORCEMENT - PERSONNEL BENEFITS	45,990
001	524 60 21 00	CODE ENFORCEMENT - UNIFORMS & EQUIPMENT	1,100
001	524 60 31 00	CODE ENFORCEMENT - SUPPLIES	500
001	524 60 32 00	CODE ENFORCEMENT - FUEL	2,000
001	524 60 41 00	CODE ENFORCEMENT - PROF SERVICES	0
001	524 60 43 00	CODE ENFORCEMENT - TRAVEL	0
001	524 60 48 00	CODE ENFORCEMENT - REPAIRS & MAINT	2,000
001	524 60 49 00	CODE ENFORCEMENT - MISCELLANEOUS	500
001	554 30 20 00	ANIMAL CONTROL - PERSONNEL BENEFITS	0
001	554 30 21 00	ANIMAL CONTROL - UNIFORMS & EQUIP	0
001	554 30 31 00	ANIMAL CONTROL - SUPPLIES	700
001	554 30 32 00	ANIMAL CONTROL - FUEL	1,250
001	554 30 41 00	ANIMAL CONTROL - PROF SERVICES	36,000
001	554 30 43 00	ANIMAL CONTROL - TRAVEL	0
001	554 30 48 00	ANIMAL CONTROL - REPAIRS AND MAINT	1,000
001	554 30 49 00	ANIMAL CONTROL - MISCELLANEOUS	250
001	594 21 64 00	BUILDING & STRUCTURES	0
FIRE			
001	522 10 41 00	PROFESSIONAL SERVICES	0
001	522 10 42 00	COMMUNICATION	1,000
001	522 10 49 01	FIRE PROTECTION SERVICES	1,596,439
001	522 20 35 00	FIRE SUPPRESSION - SMALL TOOLS & EQUIPMENT	5,000
001	522 20 48 00	REPAIRS & MAINTENANCE	10,000
001	522 50 35 00	FACILITIES - SMALL TOOLS & EQUIPMENT	2,000
001	522 50 41 00	PROFESSIONAL SERVICES	500
001	522 50 47 00	UTILITIES	10,500
001	522 50 48 00	REPAIRS & MAINTENANCE	5,000
001	525 60 49 00	EMERGENCY MANAGEMENT TO COUNTY	6,355
001	594 22 64 00	OTHER IMPROVEMENTS	0

2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
PUBLIC WORKS & COMMUNITY DEVELOPMENT			
001	518 20 31 00	SUPPLIES	5,280
001	518 20 41 00	PROF. SERVICES	89,760
001	518 20 42 00	COMMUNICATION	13,750
001	518 20 45 00	OPERATING LEASES	0
001	518 20 46 00	INSURANCE	0
001	518 20 47 00	UTILITIES/CITY HALL	0
001	518 20 48 00	REPAIRS & MAINTENANCE	3,000
001	518 20 49 00	MISCELLANEOUS	0
001	524 20 10 00	SALARIES & WAGES	128,483
001	524 20 12 00	OVERTIME	500
001	524 20 20 00	PERSONNEL BENEFITS	70,801
001	524 20 21 01	UNIFORMS & EQUIPMENT	700
001	524 20 31 00	SUPPLIES	1,500
001	524 20 32 00	FUEL	525
001	524 20 41 00	PROFESSIONAL SERVICES	500
001	524 20 41 01	INTERGOVERNMENTAL PROF SERVICES	10,000
001	524 20 41 02	CIVIC CAMPUS JANITORIAL	1,667
001	524 20 42 00	COMMUNICATION	900
001	524 20 43 00	TRAVEL	2,000
001	524 20 44 00	ADVERTISING	1,000
001	524 20 45 00	OPERATING RENTALS & LEASES	500
001	524 20 46 00	WCIA INSURANCE	3,929
001	524 20 47 00	CIVIC CAMPUS UTILITIES	1,378
001	524 20 48 00	REPAIRS & MAINTENANCE	1,200
001	524 20 48 01	CIVIC CAMPUS MAINTENANCE	817
001	524 20 49 00	MISCELLANEOUS	2,400
001	524 20 53 00	EXTERNAL TAXES	1,200
001	558 60 10 00	SALARIES & WAGES	90,765
001	558 60 12 00	OVERTIME	750
001	558 60 20 00	PERSONNEL BENEFITS	47,157
001	558 60 21 00	UNIFORMS & EQUIPMENT	700
001	558 60 31 00	SUPPLIES	2,000

2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
001	558 60 32 00	FUEL	400
001	558 60 41 00	PROFESSIONAL SERVICES	7,000
001	558 60 41 01	PROFESSIONAL SERVICES	41,900
001	558 60 41 02	CIVIC CAMPUS JANITORIAL	1,446
001	558 60 42 00	COMMUNICATION	3,910
001	558 60 43 00	TRAVEL	2,000
001	558 60 44 00	ADVERTISING	4,500
001	558 60 45 00	OPERATING RENTALS & LEASES	1,000
001	558 60 46 00	WCIA INSURANCE	1,097
001	558 60 47 00	PUBLIC UTILITY SERVICES	500
001	558 60 47 01	CIVIC CAMPUS UTILITIES	1,196
001	558 60 48 00	REPAIRS & MAINTENANCE	700
001	558 60 48 01	CIVIC CAMPUS MAINTENANCE	709
001	558 60 49 00	MISCELLANEOUS	2,000
001	558 60 51 00	YVCOG TECHNICAL ASSISTANCE CONTRACT	0
001	594 58 64 00	MACHINERY & EQUIPMENT	0
001	571 20 31 00	COMM ENHANCEMENT-SUPPLIES - BANNERS	10,000
001	571 21 31 00	SUPPLIES	1,200
001	571 21 32 00	FUEL	1,000
001	571 21 41 00	PROFESSIONAL SERVICES	23,320
001	571 21 41 01	INTERGOV PROF SVC	700
001	571 21 42 00	COMMUNICATION	1,300
001	571 21 44 00	ADVERTISING	500
001	571 21 45 00	OPERATING RENTALS & LEASES	2,000
001	571 21 47 00	PUBLIC UTILITIES	150
001	571 21 48 00	REPAIRS & MAINTENANCE	500
001	571 21 49 00	MISCELLANEOUS	150
001	576 80 10 00	SALARIES & WAGES	126,805
001	576 80 12 00	OVERTIME	5,000
001	576 80 20 00	PERSONNEL BENEFITS	88,341
001	576 80 21 00	UNIFORMS & EQUIPMENT	800
001	576 80 31 00	SUPPLIES	59,300
001	576 80 31 00	FUEL	9,500
001	576 80 35 00	SMALL TOOLS & EQUIPMENT	1,000
001	576 80 41 00	PROFESSIONAL SERVICES-ATLAS STAFFING	60,500
001	576 80 41 01	PROF SVC- WHITE GLOVE CLEANING	12,000
001	576 80 41 02	CIVIC CAMPUS JANITORIAL	433
001	576 80 42 00	COMMUNICATION	2,900
001	576 80 43 00	TRAVEL	300
001	576 80 44 00	ADVERTISING	3,800
001	576 80 45 00	OPERATING RENTALS & LEASES	1,700
001	576 80 46 00	WCIA INSURANCE	80,410
001	576 80 47 00	UTILITIES	45,000
001	576 80 47 01	CIVIC CAMPUS UTILITIES	358
001	576 80 48 00	REPAIRS & MAINTENANCE	18,000
001	576 80 48 01	CIVIC CAMPUS MAINTENANCE	212
001	576 80 49 00	MISCELLANEOUS	1,000
001	576 80 53 00	EXTERNAL TAXES	8,500
001	594 76 63 00	OTHER IMPROVEMENTS - PARKS	7,200

2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
TRANSFERS OUT TO OTHER FUNDS/DEBT			
001	597 00 02 00	TRANSFER OUT TO 002 GENERAL FUND RSV	0
001	597 00 32 00	TRANSFER OUT TO 132 FOR OTD	0
001	597 00 55 06	TRANSFER OUT-106-MARIJUANA SALES TAX	30,000
001	597 04 55 09	TRANSFER-OUT TO 109 CONTINGENCY FUND	0
001	597 06 55 00	TRANSFER OUT-106 PARK DEVL RSV-PKING FEES	0
001	597 17 55 00	TRANSFER OUT-117 PW BLDG RSV	0
001	597 20 55 00	TRANSFER OUT-120 CH EQUIP RSV	30,000
001	597 21 01 31	TRANSFER OUT 130 COMM. POLICING FUND	0
001	597 21 55 00	TRANSFER OUT-115 PD VEHICLE	80,000
001	597 22 55 00	TRANSFER OUT-113 FIRE TRK RSV	178,721
001	597 24 55 01	TRANSFER OUT-124 BORTON CONST SALES TAX	0
001	597 32 55 01	TRANSFER OUT-112 PW EQUIP RSV-BLDG CAR REPL	0
001	597 41 04 01	TRANSFER OUT-132 FOR HOLIDAY PARADE	5,000
001	597 76 55 01	TRANSFER OUT-401 WATER-HYDRANTS	0
001	597 76 55 01	TRANSFER OUT-112 PW EQUIP RSV	0
001	591 11 71 01	CIVIC CAMPUS DEBT-PRINCIPLE	121,718
001	592 95 82 01	CIVIC CAMPUS DEBT-INTEREST	154,136
TOTAL EXPENDITURES			9,252,645
CURRENT EXPENSE ENDING FUND BALANCE			744,772
TOTAL CURRENT EXPENSE EXPENDITURES			9,997,416

2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
GENERAL FUND RESERVE REVENUES (5% RESERVE)			
002	361 11 00 02	INTEREST	
002	397 00 55 00	TRANSFER IN FROM 001 CURRENT EXPENSE FUND	0
TOTAL REVENUES			0
PLUS BEGINNING FUND BALANCE			520,531
TOTAL GENERAL FUND RESERVE REVENUES			520,531
GENERAL FUND RESERVE EXPENDITURES			
002	514 23 51		
TOTAL EXPENDITURES			0
GENERAL FUND RESERVE ENDING FUND BALANCE			520,531
TOTAL GENERAL FUND RESERVE EXPENDITURES			520,531
STREET FUND REVENUES			
101	311 10 00 01	PROPERTY TAXES/10%	212,120
101	313 11 01 01	RETAIL SALES & USE TAXES/10%	598,178
101	322 40 00 00	STREET & CURB PERMITS	156
101	336 00 71 00	MULTIMODAL TRANSPORTATION REVENUE	8,554
101	336 00 87 00	MOTOR VEHICLE FUEL TAX - CITY ST.	108,170
101	345 83 01 01	PLAN CHECKING FEES	300
101	361 11 01 01	INTEREST & OTHER EARNINGS	2,865
101	361 14 01 01	SIED ASSESSMENT INTEREST	0
101	368 10 01 01	SIED ASSESSMENT PRINCIPAL	0
TOTAL REVENUES			930,343
PLUS BEGINNING FUND BALANCE			579,803
TOTAL STREET REVENUES			1,510,146

2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
STREET EXPENDITURES			
101	542 30 10 00	ROADWAY - SALARIES & WAGES	253,838
101	542 30 12 00	ROADWAY -OVERTIME	11,000
101	542 30 20 00	ROADWAY -PERSONNEL BENEFITS	159,619
101	542 30 21 00	ROADWAY -UNIFORMS & EQUIPMENT	1,500
101	542 30 31 00	ROADWAY -SUPPLIES	18,000
101	542 30 32 00	ROADWAY -FUEL	6,000
101	542 30 35 00	ROADWAY -SMALL TOOLS & EQUIPMENT	1,000
101	542 30 41 00	ROADWAY -PROFESSIONAL SERVICES	8,327
101	542 30 41 02	ROADWAY - ADMIN SERVICE CHARGE TO C.E.	87,532
101	542 30 41 03	ROADWAY - CIVIC CAMPUS JANITORIAL	208
101	542 30 42 00	ROADWAY -COMMUNICATIONS	900
101	542 30 43 00	ROADWAY -TRAVEL	600
101	542 30 45 00	ROADWAY -OPERATING RENTALS & LEASES	200
101	542 30 46 00	ROADWAY - WCIA INSURANCE	28,311
101	542 30 47 00	ROADWAY -UTILITIES	190
101	542 30 47 01	ROADWAY - CIVIC CAMPUS UTILITIES	172
101	542 30 48 00	ROADWAY -REPAIRS & MAINTENANCE	10,000
101	542 30 48 01	ROADWAY - CIVIC CAMPUS MAINTENANCE	102
101	542 30 49 00	ROADWAY -MISCELLANEOUS	1,800
101	542 63 47 00	STREET LIGHTING - UTILITIES	120,000
101	542 64 31 00	TRAFFIC CONTROL - SUPPLIES	30,000
101	542 64 41 00	TRAFFIC CONTROL -INTERGOVERNMENTAL PROFESSIONAL SERVICE	38,000
101	542 64 47 00	TRAFFIC CONTROL -UTILITIES	9,000
101	542 64 48 00	TRAFFIC CONTROL - REPAIRS & MAINTENANCE	2,500
101	542 66 31 00	SNOW & ICE - SUPPLIES	30,000
101	542 66 32 00	SNOW & ICE - FUEL	6,000
101	542 66 35 00	SNOW & ICE - SMALL TOOLS & EQUIPMENT	1,500
101	542 66 48 00	SNOW & ICE - REPAIRS & MAINTENANCE	8,200
101	542 67 31 00	STREET CLEANING - SUPPLIES	500
101	542 67 32 00	STREET CLEANING - FUEL	3,800
101	542 67 48 00	STREET CLEANING - REPAIRS & MAINTENANCE	1,900
101	542 70 31 00	ROADSIDE - SUPPLIES	31,000
101	542 70 32 00	ROADSIDE - FUEL	4,600
101	542 70 35 00	ROADSIDE - SMALL TOOLS & EQUIP	300
101	542 70 48 00	ROADSIDE - REPAIRS & MAINTENANCE	2,300
101	543 10 10 00	ROADWAY MANAGEMENT - SALARIES & WAGES	32,588
101	543 10 20 00	ROADWAY MANAGEMENT - PERSONNEL BENEFITS	15,224
101	543 30 31 00	GENERAL - SUPPLIES	-
101	543 30 41 00	GENERAL - PROFESSIONAL SERVICES	28,113
101	543 30 41 01	GENERAL - INTERGOV PROFESSIONAL SVC	18,000
101	543 30 41 02	GENERAL - CIVIC CAMPUS JANITORIAL	555
101	543 30 42 00	GENERAL - COMMUNICATION	1,500
101	543 30 43 00	GENERAL - TRAVEL	1,500

2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
101	543 30 44 00	GENERAL - ADVERTISING	300
101	543 30 45 00	GENERAL - OPERATING RENTALS & LEASES	-
101	543 30 46 00	WCIA - INSURANCE	29,130
101	543 30 47 00	GENERAL - UTILITIES	7,000
101	543 30 47 01	GENERAL - CIVIC CAMPUS UTILITIES	459
101	543 30 48 01	GENERAL - CIVIC CAMPUS MAINTENANCE	272
101	543 30 49 00	GENERAL - MISCELLANEOUS	-
101	595 43 64 00	MACHINERY & EQUIPMENT	27,500
101	591 95 70 42	ROADWAY CIVIC CAMPUS DEBT - PRINCIPLE	812
101	592 95 80 42	ROADWAY CIVIC CAMPUS DEBT - INTEREST	1,029
101	591 95 70 43	GENERAL SERVICES CIVIC CAMPUS DEBT - PRINCIPLE	2,169
101	592 95 80 43	GENERAL SERVICES CIVIC CAMPUS DEBT - INTEREST	2,747
101	597 01 55 01	TRANSFER-OUT 117 PW BLDG RSV	7,800
101	597 01 55 12	TRANSFER-OUT 112 PW EQUIP RSV	7,500
TOTAL EXPENDITURES			1,063,097
PLUS ENDING FUND BALANCE			447,049
TOTAL STREET EXPENDITURES			1,510,146
PARK DEVELOPMENT RESERVE FUND REVENUES			
106	361 11 01 06	INTEREST & OTHER EARNINGS	534
106	397 76 01 06	TRANSFER-IN PARKING FEES FROM C.E.	802
106	397 76 11 06	MARIJANA SALES TAX PROCEEDS FRM C.E.	30,000
TOTAL REVENUES			31,336
PLUS BEGINNING FUND BALANCE			129,279
TOTAL PARK DEVELOPMENT REVENUES			160,615
PARK DEVELOPMENT RESERVE FUND EXPENDITURES			
106	576 76 69 06	MACHINERY & EQUIPMENT	
106	576 80 41 06	PROF SERVICES/PARK DEV PLAN	-
106	581 20 00 06	INTERFUND LOAN REPAY-PRIN 128	-
106	592 71 82 00	INTERFUND LOAN REPAY-INT 128	-
106	594 76 41 06	PROF SERVICES	1,000
106	594 76 63 00	IMPROVEMENTS-RCO-YP	-
106	594 76 62 02	IMPROVEMENTS-RESTROOM ROOF	3,500
106	594 76 62 03	IMPROVEMENTS-FULLB PARK BRIDGE	1,000
106	594 76 62 04	IMPROVEMENTS-TURF INSTALL YAP	0
106	594 76 69 06	MACHINERY & EQUIPMENT	1,000
TOTAL EXPENDITURES			6,500
PLUS ENDING FUND BALANCE			154,115
TOTAL PARK DEVELOPMENT RESERVE FUND			160,615
LODGING TAX FUND REVENUES			
107	313 31 00 00	MOTEL/HOTEL TRANSIENT TAX	191,372
107	361 11 01 07	INTEREST & OTHER EARNINGS	2,638
TOTAL REVENUES			194,010
PLUS BEGINNING FUND BALANCE			489,472
TOTAL LODGING TAX REVENUES			683,482

2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
LODGING TAX FUND EXPENDITURES			
107	557 30 31 01	GRANT J HUNT - SUPPLIES	3,000
107	557 30 31 02	SUPPLIES-SOZO SPORTS	2,500
107	557 30 31 03	SUPPLIES - SPORTS COMMISSION	5,000
107	557 30 31 04	MAIN STREET SIGN	2,500
107	557 30 31 05	SUPPLIES-GREATER YAK CHAMBER OF COMM	3,000
107	571 10 41 00	PROF SVCS-AG MUSEUM	15,000
107	557 30 41 00	PROF SVCS-YAKIMA VALLEY TOURISM	37,500
107	557 30 41 01	PROF SVCS-GRANT J. HUNT COL	45,000
107	557 30 41 05	PROF SVCS-GREATER YAK CHAMBER OF COMM SPEAKER	2,500
107	557 30 41 10	PROF SVCS-WIAA STATE BASKETBALL	10,000
107	557 30 41 11	PROF SVCS-SOZO SPORTS	10,000
107	557 30 41 03	ADMIN SVC CHG TO C.E.	3,102
107	557 30 43 01	TRAVEL-GRANT J HUNT	3,000
107	557 30 44 00	ADVERTISING-YAK VALLEY SPORTS COMM	30,000
107	571 10 47 00	UTILITIES-AG MUSEUM	20,000
TOTAL EXPENDITURES			192,102
PLUS ENDING FUND BALANCE			491,380
TOTAL LODGING TAX EXPENDITURES			683,482
TOURISM PROMOTION ASSESSMENT (TPA) FUND			
108	345 60 01 08	TOURISM PROMOTION AREA ASSESS	145,775
108	361 11 00 00	INVESTMENT INTEREST	1,536
108	361 41 08 00	TOURISM INTERST	144
TOTAL REVENUES			147,455
PLUS BEGINNING FUND BALANCE			207,434
TOTAL TOURISM PROMOTION ASSESSMENT REVENUES			354,889
TOURISM PROMOTION ASSESSMENT EXPENDITURES			
108	557 30 41 04	ADMIN SVC CHG TO C.E.	1,897
108	557 30 41 09	PROF SVCS - MAIN STREET SIGN MONITOR	2,500
108	557 30 44 01	ADVERTISING - STATE FAIR PARK SALES PERSON	30,000
108	557 30 44 11	ADVERTISING - STATE FAIR PARK	6,000
108	557 30 44 02	ADVERTISING - SPORTS COMM WIAA BID FEES	1,500
108	557 30 44 13	ADVERTISING - SPORTS COMM	3,500
108	557 30 44 03	ADVERTISING - AG MUSEUM	12,000
108	557 30 44 08	ADVERTISING - YAK VALLEY TOURISM	78,786
108	557 30 44 09	ADVERTISING - SOZO SPORTS	2,500
108	557 30 44 10	ADVERTISING - GRANT J HUNT	2,000
108	557 30 44 14	ADVERTISING - GENERAL	5,000
TOTAL EXPENDITURES			145,683
PLUS ENDING FUND BALANCE			209,206
TOTAL TOURISM PROMOTION ASSESSMENT EXPENDITURES			354,889

2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
CONTINGENCY FUND REVENUES (2% RESERVE)			
109	361 11 01 09	INTEREST & OTHER EARNINGS	0
109	397 00 00 00	TRANSFER IN-001 CURRENT EXPENSE	0
TOTAL REVENUES			0
PLUS BEGINNING FUND BALANCE			207,031
TOTAL CONTINGENCY FUND REVENUES			207,031
CONTINGENCY FUND EXPENDITURES			
109	511 60 51 09	INTERGOVERNMENTAL PROFESSIONAL SERVICE	0
109	594 11 62 00	BUILDINGS & STRUCTURES	0
TOTAL EXPENDITURES			0
PLUS ENDING FUND BALANCE			207,031
TOTAL CONTINGENCY FUND EXPENDITURES			207,031
CRAFT NIGHT RESERVE			
110	361 11 01 10	INTEREST & OTHER EARNINGS	6
TOTAL REVENUES			6
PLUS BEGINNING FUND BALANCE			1,239
TOTAL CRAFT NIGHT RESERVE REVENUES			1,245
CRAFT NIGHT RESERVE EXPENDITURES			
110	572 20 31 00	SUPPLIES	0
TOTAL EXPENDITURES			0
PLUS ENDING FUND BALANCE			1,245
TOTAL CRAFT NIGHT RESERVE EXPENDITURES			1,245
LIBRARY & COMMUNITY CENTER REVENUES			
111	334 04 20 11	DEPT OF COMMERCE GRANT	1,785,000
TOTAL REVENUES			1,785,000
PLUS BEGINNING FUND BALANCE			0
TOTAL LIBRARY & COMMUNITY CENTER REVENUES			1,785,000
LIBRARY & COMMUNITY CENTER EXPENDITURES			
111	594 10 41 43	LIBRARY/COMM CENTER -DESIGN/ENGINEERING	190,000
111	594 72 60 43	LIBRARY/COMM CENTER -CONSTRUCTION	1,501,308
TOTAL EXPENDITURES			1,691,308
PLUS ENDING FUND BALANCE			93,692
TOTAL LIBRARY & COMMUNITY CENTER EXPENDITURES			1,785,000

2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
PUBLIC WORKS EQUIPMENT RESERVE FUND REVENUES			
112	397 28 01 12	TRANSFER-IN 128 TRANSIT	12,500
112	397 42 01 01	TRANSFER-IN 101 STREET	7,500
112	397 76 01 12	TRANSFER-IN 001 C.E./PARKS	0
TOTAL REVENUES			20,000
PLUS BEGINNING FUND BALANCE			322,936
TOTAL PUBLIC WORKS EQUIPMENT RESERVE REVENUES			342,936
TOTAL PUBLIC WORKS EQUIPMENT RESERVE EXPENDITURES			
112	594 42 64 00	MACHINERY & EQUIPMENT - STREETS	0
112	595 47 64 12	MACHINERY & EQUIPMENT - TRANSIT	0
112	594 76 64 00	MACHINERY & EQUIPMENT - PARKS	0
TOTAL EXPENDITURES			0
PLUS ENDING FUND BALANCE			342,936
TOTAL PUBLIC WORKS EQUIPMENT RESERVE EXPENDITURES			342,936
FIRE TRUCK RESERVE REVENUES			
113	361 11 01 13	INTEREST & OTHER EARNINGS	4,741
113	397 22 01 13	TRANSFER-IN C.E. (001)	178,721
TOTAL REVENUES			183,462
PLUS BEGINNING FUND BALANCE			91,778
TOTAL FIRE TRUCK RESERVE REVENUES			275,240
FIRE TRUCK RESERVE EXPENDITURES			
113	522 20 31 13	OFFICE & OPERATING SUPPLIES	0
113	522 20 48 13	REPAIRS & MAINTENANCE	0
113	594 22 62 13	BUILDINGS & STRUCTURES	80,000
113	594 22 64 13	MACHINERY & EQUIPMENT	70,000
113	594 22 70 00	CAPITALIZED LEASES - PRINCIPAL	26,255
113	594 22 80 00	CAPITALIZED LEASES - INTEREST	2,466
TOTAL EXPENDITURES			178,721
PLUS ENDING FUND BALANCE			96,519
TOTAL FIRE TRUCK RESERVE EXPENDITURES			275,240

2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
SENIOR CITIZEN ACTIVITY FUND RESERVE			
114	361 11 01 14	INTEREST & OTHER EARNINGS	69
114	362 00 01 14	5% ACTIVITIES BLDG RNTL FOR SC	0
TOTAL REVENUES			69
PLUS BEGINNING FUND BALANCE			8,186
TOTAL SENIOR CITIZEN ACTIVITY FUND REVENUES			8,255
SENIOR CITIZEN ACTIVITY FUND RESERVE EXPENDITURES			
114	571 21 31 14	SUPPLIES-SENIOR CENTER	4,546
114	571 21 41 14	PROF SVC - SENIOR CENTER	0
114	571 21 44 14	ADVERTISEMENT - SR CTR	0
TOTAL EXPENDITURES			4,546
PLUS ENDING FUND BALANCE			3,709
TOTAL SENIOR CITIZEN ACTIVITY FUND RESERVE EXPENDITURES			8,255
POLICE VEHICLE RESERVE FUND REVENUES			
115	361 11 01 15	INTEREST & OTHER EARNINGS	81
115	397 00 01 15	TRANSFER-IN 001 CURRENT EXP	80,000
TOTAL REVENUES			80,081
PLUS BEGINNING FUND BALANCE			148,185
TOTAL POLICE VEHICLE RESERVE FUND REVENUES			228,266
POLICE VEHICLE RESERVE FUND EXPENDITURES			
115	594 21 64 15	MACHINERY & EQUIPMENT	80,000
TOTAL EXPENDITURES			80,000
PLUS ENDING FUND BALANCE			148,266
TOTAL POLICE VEHICLE RESERVE FUND EXPENDITURES			228,266
CITY HALL BUILDING RESERVE FUND REVENUES			
116	361 11 01 16	INTEREST & OTHER EARNINGS	6,973
116	397 00 01 16	TRANSFERS-IN FROM C.E.	0
116	397 04 00 03	TRANSFER-IN FROM 403 SEWER	0
116	397 04 02 02	TRANSFER-IN FROM 402 GARBAGE	0
116	397 11 01 16	TRANSFER-IN 401 WATER	0
116	397 47 01 16	TRANSFER-IN 128 TRANSIT SYST	0
TOTAL REVENUES			6,973
PLUS BEGINNING FUND BALANCE			760,559
TOTAL CITY HALL BUILDING RESERVE FUND REVENUES			767,532
CITY HALL BUILDING RESERVE EXPENDITURES			
116	591 11 71 06	CIVIC CAMPUS - LONG-TERM DEBT PAYMENT	0
TOTAL EXPENDITURES			0
PLUS ENDING FUND BALANCE			362,163
TOTAL CITY HALL BUILDING RESERVE EXPENDITURES			362,163

2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
PUBLIC WORKS BUILDING RESERVE FUND REVENUES			
117	397 01 55 01	TRANS IN FROM 101 STREET	7,800
117	397 00 55 17	TRANS IN FROM 128 TRANSIT	6,250
TOTAL REVENUES			14,050
PLUS BEGINNING FUND BALANCE			35,317
TOTAL PUBLIC WORKS BUILDING RESERVE FUND REVENUES			49,367
PUBLIC WORKS BUILDING RESERVE FUND EXPENDITURES			
117	595 35 62 00	BUILDINGS - PE	0
117	595 35 62 00	PW BUILDING -CONST	0
TOTAL PUBLIC WORKS BUILDING RESERVE EXPENDITURES			0
PLUS ENDING FUND BALANCE			49,367
TOTAL PUBLIC WORKS BUILDING RESERVE FUND EXPENDITURES			49,367
REAL ESTATE EXCISE TAX FUND (REET) REVENUES			
118	318 34 01 18	REAL ESTATE EXCISE TAX	85,216
118	361 11 01 18	INTEREST & OTHER EARNINGS	6,215
TOTAL REVENUES			91,431
PLUS BEGINNING FUND BALANCE			897,099
TOTAL REAL ESTATE EXCISE TAX FUND (REET) REVENUES			988,530
REAL ESTATE EXCISE TAX FUND (REET) EXPENDITURES			
118	595 10 41 00	MAIN STREET REVITALIZATION-ENGINEERING	65,708
118	595 10 41 18	LIBRARY/COMMUNITY CENTER-DESIGN	293,461
TOTAL EXPENDITURES			359,169
PLUS ENDING FUND BALANCE			629,361
TOTAL REAL ESTATE EXCISE TAX FUND (REET) EXPENDITURES			988,530
CITY HALL EQUIPMENT RESERVE FUND REVENUES			
120	361 11 01 20	INTEREST & OTHER EARNINGS	1,529
120	397 00 01 20	TRANSFERS-IN FROM C.E.	30,000
TOTAL REVENUES			31,529
PLUS BEGINNING FUND BALANCE			50,176
TOTAL CITY HALL EQUIPMENT RESERVE FUND REVENUES			81,705
CITY HALL EQUIPMENT EXPENDITURES			
120	594 14 64 00	COMPUTERS & EQUIPMENT	30,000
TOTAL EXPENDITURES			30,000
PLUS ENDING FUND BALANCE			51,705
TOTAL CITY HALL EQUIPMENT EXPENDITURES			81,705

2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
STREET DEVELOPMENT RESERVE REVENUES			
121	331 20 00 00	STPUS-W AHTANUM RD TO 15TH	1,361,076
121	397 24 01 21	TRANS IN FROM 124-AHTANUM RD G&O CITY MATCH	212,422
TOTAL REVENUES			1,573,498
PLUS BEGINNING FUND BALANCE			105,257
TOTAL STREET DEVELOPMENT RESERVE REVENUES			1,678,755
STREET DEVELOPMENT RESERVE EXPENDITURES			
121	595 61 41 46	COMPLETE STREETS - ENGINEERING	4,500
121	595 61 61 46	COMPLETE STREETS - CONSTRUCTION	105,000
121	595 10 41 08	W. AHTANUM RD-GOODMAN TO 15TH-RESURF-DESIGN	163,380
121	595 30 64 08	W. AHTANUM RD-GOODMAN TO 15TH-RESURF-CN	1,405,120
121	595 10 41 28	MAIN ST PHASE 1-PROF SVCS-PE	0
121	595 10 63 28	MAIN ST PHASE 1-ROW	0
121	595 64 00 40	SAFE ROUTES TO SCHOOL/MLK-CN	0
TOTAL EXPENDITURES			1,678,000
PLUS ENDING FUND BALANCE			755
TOTAL STREET DEVELOPMENT RESERVE EXPENDITURES			1,678,755
CRIMINAL JUSTICE FUND REVENUES			
123	313 15 00 00	PUBLIC SAFETY ADD'L SALES TAX	194,698
123	313 71 00 00	LOCAL CRIMINAL JUSTICE	85,267
123	336 06 21 00	CRIM. JUSTICE-POPULATION	1,839
123	336 06 26 00	CRIMINAL JUSTICE - SPECIAL PROGRAMS	6,501
123	336 06 51 00	DUI/OTHER CRIMINAL JUSTICE ASSISTANCE	920
123	361 11 01 23	INTEREST & OTHER EARNINGS	7,878
TOTAL REVENUES			297,103
PLUS BEGINNING FUND BALANCE			1,059,809
TOTAL CRIMINAL JUSTICE FUND REVENUES			1,356,912
CRIMINAL JUSTICE FUND EXPENDITURES			
123	521 22 21 23	CJ UNIFORMS & EQUIP	55,000
123	591 11 71 00	CIVIC CAMPUS DEBT - PRINCIPLE	64,578
123	592 11 00 16	CIVIC CAMPUS DEBT - INTEREST	81,781
123	594 21 64 23	MACHINERY & EQUIPMENT	95,000
TOTAL EXPENDITURES			296,359
PLUS ENDING FUND BALANCE			1,060,553
TOTAL CRIMINAL JUSTICE EXPENDITURES			1,356,912

2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
INFRASTRUCTURE RESERVE FUND REVENUES			
124	313 11 01 24	SALES & USE TAX/10%	598,178
124	331 20 01 00	TIB/STPU-MAIN ST PH 1	1,200,000
124	333 20 00 04	BRAC - S 10TH AVE BRIDGE	1,266,100
124	336 00 99 03	STREAMLINE SALES TX MITIGATION	0
124	361 11 01 24	INTEREST & OTHER EARNINGS	0
124	397 00 00 01	TRANSFER IN-001 BORTON CONST SALES TAX	0
TOTAL REVENUES			3,064,278
PLUS BEGINNING FUND BALANCE			207,064
TOTAL INFRASTRUCTURE RESERVE FUND REVENUES			3,271,342
INFRASTRUCTURE RESERVE EXPENDITURES			
124	591 95 79 00	SIED LOAN PRINCIPAL	146,397
124	592 95 89 00	SIED LOAN INTEREST	41,415
124	595 10 41 27	MAIN ST REVIT PHASE II-STUDY/CDBG	
124	595 30 64 28	MAIN ST PH 1 - CN	1,200,000
124	595 64 30 00	MAIN ST CROSSWALK (PLACEHOLDER)	
124	595 50 41 44	BRIDGE #475 S 10TH AVE 20% MATCH -PE	156,000
124	595 50 64 44	BRIDGE #475 S 10TH AVE 20% MATCH -ROW	130,000
124	595 50 65 44	BRIDGE #475 S 10TH AVE 20% MATCH -CN	1,163,100
124	597 01 55 21	TRANS OUT TO 121-AHTANUM RD G&O CITY MATCH	212,422
TOTAL EXPENDITURES			3,049,334
PLUS ENDING FUND BALANCE			222,008
TOTAL INFRASTRUCTURE RESERVE EXPENDITURES			3,271,342
DEVELOPMENT MITIGATION FUND REVENUES			
125	361 11 01 25	INTEREST & OTHER EARNINGS	175
TOTAL REVENUES			175
PLUS BEGINNING FUND BALANCE			7,825
TOTAL DEVELOPMENT MITIGATION FUND REVENUES			8,000
DEVELOPMENT MITIGATION FUND EXPENDITURES			
125	597 01 55 25	TRANS OUT TO 304 FOR VMB PROJECT	0
TOTAL EXPENDITURES			0
PLUS ENDING FUND BALANCE			8,000
TOTAL DEVELOPMENT MITIGATION EXPENDITURES			8,000
CRIME PREVENTION ASSESSMENT FUND REVENUES			
126	351 50 01 26	CRIMINAL INVESTIGATION	0
126	356 50 01 26	INVESTIGATIVE ASSESSMENT	0
126	361 11 01 26	INTEREST & OTHER EARNINGS	0
TOTAL REVENUES			0
PLUS BEGINNING FUND BALANCE			42,867
TOTAL CRIME PREVENTION ASSESSMENT FUND REVENUES			42,867

2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
CRIME PREVENTION ASSESSMENT EXPENDITURES			
126	521 30 12 26	OVERTIME	8,000
126	521 30 31 26	SUPPLIES	1,000
126	521 30 41 26		3,000
126	521 30 44 26	ADVERTISING	1,500
TOTAL EXPENDITURES			13,500
PLUS ENDING FUND BALANCE			29,367
TOTAL CRIME PREVENTION ASSESSMENT EXPENDITURES			42,867
COMMUTE TRIP REDUCTION FUND REVENUES			
127	361 11 01 27	INTEREST & OTHER EARNINGS	0
TOTAL REVENUES			0
PLUS BEGINNING FUND BALANCE			3,077
TOTAL COMMUTE TRIP REDUCTION FUND REVENUES			3,077
COMMUTE TRIP REDUCTION FUND EXPENDITURES			
127	513 10 31 27	SUPPLIES	100
TOTAL EXPENDITURES			100
PLUS ENDING FUND BALANCE			2,977
TOTAL COMMUTE TRIP REDUCTION EXPENDITURES			3,077
TRANSIT FUND REVENUES			
128	313 21 00 00	PUBLIC TRANSPORTATION TAX %2/10	1,267,784
128	361 11 01 28	INTEREST & OTHER EARNINGS	50,020
128	361 41 01 28	SALES INTEREST	1,354
128	381 20 01 28	INTERFUND LOAN PROC	0
TOTAL REVENUES			1,319,158
PLUS BEGINNING FUND BALANCE			3,897,557
TOTAL TRANSIT FUND REVENUES			5,216,715
TRANSIT FUND EXPENDITURES			
128	547 60 10 00	SALARIES & WAGES	61,689
128	547 60 12 00	OVERTIME	500
128	547 60 20 00	PERSONNEL BENEFITS	32,815
128	547 60 21 00	UNIFORMS & EQUIPMENT	400
128	547 60 31 00	OFFICE & OPERATING SUPPLIES	2,000
128	547 60 32 00	FUEL CONSUMED	800
128	547 60 35 00	SMALL TOOLS & MINOR EQUIPMENT	1,000
128	547 60 41 00	PROFESSIONAL SERVICES	2,000
128	547 60 41 01	ADMIN SVC CHG TO C.E.	22,987
128	547 60 41 02	INTERGOVERNMENTAL PROFESSIONAL SERVICES	500
128	547 60 41 03	CIVIC CAMPUS JANITORIAL	465
128	547 60 43 00	TRAVEL	500
128	547 60 44 00	ADVERTISING	13,000
128	547 60 45 00	OPERATING RENTALS & LEASES	500

2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
128	547 60 46 00	WCIA INSURANCE	4,199
128	547 60 47 00	UTILITIES	500
128	547 60 47 01	CIVIC CAMPUS UTILITIES	384
128	547 60 48 00	REPAIRS & MAINTENANCE	1,900
128	547 60 48 01	CIVIC CAMPUS MAINTENANCE	228
128	547 60 49 00	TRANSIT SERVICE PAYMEN T	999,900
128	591 47 70 28	CIVIC CAMPUS DEBT - PRINCIPLE	1,816
128	592 47 80 28	CIVIC CAMPUS DEBT - INTEREST	2,300
128	595 63 63 28	OTHER IMPROVEMENTS	15,000
128	595 63 64 00	MACHINERY & EQUIPMENT	3,700
128	595 64 00 30	S. 14TH ST BUS STOP IMPR	6,500
128	595 64 64 28	MAIN ST PEDESTRIAN CROSSING IMPR	122,387
128	597 00 55 12	TRANS OUT TO 112 PW EQUIP RSV	12,500
128	597 00 55 17	TRANSFER OUT TO 117 PW BUILDING RESERVE	6,250
TOTAL EXPENDITURES			1,316,720
PLUS ENDING FUND BALANCE			3,899,995
TOTAL TRANSIT EXPENDITURES			5,216,715
COMMUNITY POLICING FUND REVENUES			
130	367 11 00 30	SUMMER YOUTH PROGRAM DONATIONS	0
130	397 00 01 30	TRANS FROM CE FOR NAT'L NIGHT OUT	0
TOTAL REVENUES			0
PLUS BEGINNING FUND BALANCE			19,890
TOTAL COMMUNITY POLICING FUND REVENUES			19,890
COMMUNITY POLICING FUND EXPENDITURES			
130	521 30 12 30	OVERTIME	1,000
130	521 30 31 30	SUPPLIES	1,000
130	521 30 41 01	PROFESSIONAL SERVICES	5,000
130	521 30 45 00	RENTALS & LEASES	500
TOTAL EXPENDITURES			7,500
PLUS ENDING FUND BALANCE			12,390
TOTAL COMMUNITY POLICING EXPENDITURES			19,890
DRUG SEIZURE FORFEITURE FUND REVENUES			
131	369 30 01 31	FOREITED PROPERTY	0
TOTAL REVENUES			0
PLUS BEGINNING FUND BALANCE			1,661
TOTAL DRUG SEIZURE FORFEITURE FUND REVENUES			1,661
DRUG SEIZURE FORFEITURE EXPENDITURES			
131	521 30 21 31	UNIFORMS & EQUIPMENT	500
TOTAL EXPENDITURES			500
PLUS ENDING FUND BALANCE			1,161
TOTAL DRUG SEIZURE FORFEITURE EXPENDITURES			1,661

2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
COMMUNITY EVENTS FUND REVENUES			
132	397 00 01 32	TRANSFER-IN C.E. FOR OTD	0
132	397 19 01 32	TRANS-IN C.E. FOR HOLIDAY PARADE	5,000
TOTAL REVENUES			5,000
PLUS BEGINNING FUND BALANCE			16,500
TOTAL COMMUNITY EVENTS FUND REVENUES			21,500
COMMUNITY EVENTS EXPENDITURES			
132	571 20 31 32	OTD SUPPLIES	3,000
132	571 20 41 32	OTD PROFESSIONAL SERVICES	2,000
132	571 20 42 32	OTD COMMUNICATION	5,000
132	571 20 44 32	OTD ADVERTISING	5,000
132	571 20 49 32	OTD MISCELLANEOUS	0
132	573 94 31 32	HOLIDAY PARADE SUPPLIES	2,000
132	573 94 41 00	HOLIDAY PARADE PROF SERVICES	2,000
132	573 94 44 00	HOLIDAY PARADE-ADVERTISING	1,000
TOTAL EXPENDITURES			20,000
PLUS ENDING FUND BALANCE			1,500
TOTAL COMMUNITY EVENTS EXPENDITURES			21,500
MARIJUANA EXCISE TAX FUND REVENUES			
133	336 06 42 30	MARAJUANA EXCISE TAX FROM STATE	37,000
133	361 11 01 33	INVESTMENT INTEREST	3,366
TOTAL REVENUES			40,366
PLUS BEGINNING FUND BALANCE			143,454
TOTAL MARIJUANA EXCISE TAX FUND REVENUES			183,820
MARIJUANA EXCISE TAX EXPENDITURES			
133	571 22 31 33	SUMMER YOUTH - SUPPLIES	7,000
133	571 22 41 33	SUMMER YOUTH - PROF SVC	45,000
133	571 22 49 33	SUMMER YOUTH - MISC	1,500
133	571 22 31 01	STEM - SUPPLIES	2,500
133	571 22 41 01	STEM - PROF SVC	8,000
TOTAL EXPENDITURES			64,000
PLUS ENDING FUND BALANCE			119,820
TOTAL MARIJUANA EXCISE TAX EXPENDITURES			183,820
HOUSING REHABILITATION FUND REVENUES			
170	361 10 00 70	INTEREST & OTHER EARNINGS	431
170	368 10 00 70	HOUSING REHAB - CDBG 2007	10,000
TOTAL REVENUES			10,431
PLUS BEGINNING FUND BALANCE			194,864
TOTAL HOUSING REHABILITATION FUND REVENUES			205,295

2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
HOUSING REHABILITATION FUND EXPENDITURES			
170	559 30 41 01	PROFESSIONAL SERVICES - HOUSING REHAB CONSULTANT	9,300
170	559 30 31 00	SUPPLIES	200
170	559 30 41 00	PROFESSIONAL SERVICES-MAIN ST PLANNING	25,000
170	559 30 43 00	TRAVEL	200
170	559 30 49 00	MISCELLANEOUS	0
TOTAL EXPENDITURES			34,700
PLUS ENDING FUND BALANCE			170,595
TOTAL HOUSING REHABILITATION EXPENDITURES			205,295
VALLEY MALL BLVD. FUND REVENUES			
304	333 20 02 05	NHP-VALLEY MALL BLVD RESURFACING	0
304	361 11 03 04	INTEREST & OTHER EARNINGS	0
304	397 00 55 00	TRANS IN FROM 125 MITIGATION FUND	0
TOTAL REVENUES			0
PLUS BEGINNING FUND BALANCE			246,139
TOTAL VALLEY MALL BLVD. FUND REVENUES			246,139
VALLEY MALL BLVD. FUND EXPENDITURES			
304	595 10 41 02	VMB - ENGINEERING/PROF. SERVICES	0
304	595 30 65 02	VMB - CONSTRUCTION	0
TOTAL EXPENDITURES			0
PLUS ENDING FUND BALANCE			246,139
TOTAL VALLEY MALL BLVD. EXPENDITURES			246,139
REGIONAL BELTWAY FUND REVENUES			
305	333 20 03 05	NHFP-REGIONAL BELTWAY CONNECTOR	993,000
305	361 11 03 05	INTEREST & OTHER EARNINGS	
TOTAL REVENUES			993,000
PLUS BEGINNING FUND BALANCE			224,182
TOTAL REGIONAL BELTWAY FUND REVENUES			1,217,182
REGIONAL BELTWAY FUND EXPENDITURES			
305	595 10 41 26	REGIONAL BELTWAY - ENGINEERING/PROF. SERVICES	97,000
305	595 30 63 26	REGIONAL BELTWAY - ROW	1,000,000
305	595 30 65 26	REGIONAL BELTWAY - CONSTRUCTION	0
TOTAL EXPENDITURES			1,097,000
PLUS ENDING FUND BALANCE			120,182
TOTAL REGIONAL BELTWAY EXPENDITURES			1,217,182

2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
WATER FUND REVENUES			
401	343 41 04 01	WATER REVENUES	1,466,602
401	343 42 04 01	WATER SVC INSTALLATION CHARGES	20,603
401	345 83 04 01	WATER PLAN CHECKING FEE	17,479
401	359 90 04 01	MISCELLANEOUS PENALTIES	11,270
401	361 11 04 01	INTEREST & OTHER EARNINGS	12,531
401	397 34 04 01	TRANSFER IN-CURRENT EXP (HYDRANTS)	0
TOTAL REVENUES			1,528,485
PLUS BEGINNING FUND BALANCE			1,135,781
TOTAL WATER FUND REVENUES			2,664,266
WATER FUND EXPENDITURES			
401	534 50 10 00	SALARIES & WAGES	254,198
401	534 50 12 00	OVERTIME	10,000
401	534 50 20 00	PERSONNEL BENEFITS	142,622
401	534 50 21 00	UNIFORMS & EQUIPMENT	1,700
401	534 50 31 00	SUPPLIES	99,500
401	534 50 32 00	FUEL	8,500
401	534 50 35 00	SMALL TOOLS & EQUIPMENT	1,900
401	534 50 41 00	PROFESSIONAL SERVICES	29,966
401	534 50 41 01	ADMIN SVC CHG TO C.E.	145,826
401	534 50 41 02	INTERGOVERNMENTAL PROFESSIONAL SERVICES	6,000
401	534 50 41 03	CIVIC CAMPUS JANITORIAL	1,512
401	534 50 42 00	COMMUNICATION	12,500
401	534 50 43 00	TRAVEL	1,300
401	534 50 44 00	ADVERTISING	500
401	534 50 45 00	OPERATING RENTALS & LEASES	1,000
401	534 50 46 00	WCIA INSURANCE	31,159
401	534 50 47 00	UTILITIES	118,000
401	534 50 47 01	CIVIC CAMPUS UTILITIES	1,250
401	534 50 48 00	REPAIRS & MAINTENANCE	10,000
401	534 50 48 01	CIVIC CAMPUS MAINTENANCE	741
401	534 50 49 00	MISCELLANEOUS	11,000
401	534 50 53 00	EXTERNAL TAXES	46,000
401	591 34 78 00	PWTF LOAN PRINCIPLE	224,999
401	592 34 83 00	PWTF LOAN INTEREST	21,283
401	591 34 70 01	CIVIC CAMPUS DEBT - PRINCIPLE	5,907
401	592 34 80 01	CIVIC CAMPUS DEBT - INTEREST	7,481
401	594 34 64 00	MACHINERY & EQUIPMENT	30,000
401	594 34 64 01	MACHINERY & EQUIPMENT	70,000
401	597 00 01 12	TRANSFER-OUT 404 - PW EQUIP RSV	15,000
401	597 01 55 17	TRANS OUT TO 404 - PW BLDG RSV	7,800
401	597 34 54 00	TRANS OUT TO 404 WATER RSV	100,000
TOTAL EXPENDITURES			1,417,644
PLUS ENDING FUND BALANCE			1,246,622
TOTAL WATER EXPENDITURES			2,664,266

2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
GARBAGE FUND REVENUES			
402	343 71 04 02	GARBAGE SERVICE CHARGES	1,485,479
402	361 11 04 02	INTEREST & OTHER EARNINGS	2,404
TOTAL REVENUES			1,487,883
PLUS BEGINNING FUND BALANCE			342,674
TOTAL GARBAGE FUND REVENUES			1,830,557
GARBAGE FUND EXPENDITURES			
402	537 50 10 00	SALARIES & WAGES	25,743
402	537 50 12 00	OVERTIME	1,200
402	537 50 20 00	PERSONNEL BENEFITS	13,714
402	537 50 21 00	UNIFORMS & EQUIPMENT	600
402	537 50 31 00	SUPPLIES	2,500
402	537 50 32 00	FUEL	400
402	537 50 35 00	SMALL TOOLS & EQUIPMENT	100
402	537 50 41 00	PROFESSIONAL SERVICES	2,000
402	537 50 41 01	INTERGOVERNMENTAL PROFESSIONAL SERVICES	375
402	537 50 41 02	ADMIN SVC CHG TO C.E.	101,006
402	537 50 41 03	CIVIC CAMPUS JANITORIAL	115
402	537 50 42 00	COMMUNICATION	6,200
402	537 50 43 00	TRAVEL	50
402	537 50 44 00	ADVERTISING	270
402	537 50 45 00	OPERATING RENTALS & LEASES	800
402	537 50 46 00	WCIA INSURANCE	1,062
402	537 50 47 00	UTILITIES	6,500
402	537 50 47 01	CIVIC CAMPUS UTILITIES	95
402	537 50 48 00	REPAIRS & MAINTENANCE	1,000
402	537 50 48 01	CIVIC CAMPUS MAINTENANCE	56
402	537 50 49 00	MISCELLANEOUS	6,500
402	537 50 53 00	EXTERNAL TAXES	80,000
402	537 60 49 00	CONTRACTED SERVICES	1,145,328
402	591 37 70 02	CIVIC CAMPUS DEBT - PRINCIPLE	450
402	592 37 80 02	CIVIC CAMPUS DEBT - INTEREST	569
402	597 00 00 12	TRANSFER-OUT TO 406 PW BLDG ALLOCATION	7,812
402	597 11 55 12	TRANSFER-OUT 406 PW EQUIP ALLOCATION	15,000
TOTAL EXPENDITURES			1,419,446
PLUS ENDING FUND BALANCE			411,111
TOTAL GARBAGE EXPENDITURES			1,830,557

2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
SEWER FUND REVENUES			
403	334 03 11 03	DEPT OF ECOLOGY CAPACITY GRANT	95,000
403	343 50 04 03	SEWER SVC INSTALL CHARGES	510
403	343 51 04 03	SEWER REVENUES	2,104,395
403	345 83 04 03	SEWER PLAN CHECKING FEE	23,032
403	345 83 31 03	STORMWATER PLAN CHECK FEE	51,921
403	361 11 04 03	INTEREST & OTHER EARNINGS	9,473
TOTAL REVENUES			2,284,331
PLUS BEGINNING FUND BALANCE			1,328,560
TOTAL SEWER FUND REVENUES			3,612,891
SEWER FUND EXPENDITURES			
403	531 30 10 00	STORMWATER - SALARIES & WAGES	52,440
403	531 30 12 00	STORMWATER OVERTIME	250
403	531 30 20 00	STORMWATER-PERSONNEL BENEFITS	31,703
403	531 30 31 00	STORMWATER - SUPPLIES	2,000
403	531 30 32 00	STORMWATER FUEL	400
403	531 30 41 03	STORMWATER-INTERGOV PROF SVCS	4,500
403	531 30 48 00	STROMWATER-REPAIRS & MAINTENANCE	400
403	535 50 10 00	SALARIES & WAGES	190,412
403	535 50 12 00	OVERTIME	3,500
403	535 50 20 00	PERSONNEL BENEFITS	117,188
403	535 50 21 00	UNIFORMS & EQUIPMENT	1,300
403	535 50 31 00	SUPPLIES	18,500
403	535 50 32 00	FUEL	5,000
403	535 50 35 00	SMALL TOOLS & EQUIPMENT	1,000
403	535 50 41 00	PROFESSIONAL SERVICES	20,000
403	535 50 41 01	ADMIN SVC CHG TO C.E.	133,823
403	535 50 41 02	CIVIC CAMPUS JANITORIAL	1,100
403	535 50 41 03	INTERGOVERNMENTAL PROFESSIONAL SERVICES	1,038,628
403	535 50 42 00	COMMUNICATION	7,000
403	535 50 43 00	TRAVEL	950
403	535 50 44 00	ADVERTISING	500
403	535 50 45 00	OPERATING RENTALS & LEASES	825
403	535 50 46 00	WCIA INSURANCE	14,274
403	535 50 47 00	UTILITIES	29,000
403	535 50 47 01	CIVIC CAMPUS UTILITIES	909
403	535 50 48 00	REPAIRS & MAINTENANCE	20,000
403	535 50 48 01	CIVIC CAMPUS MAINTENANCE	539
403	535 50 49 00	MISCELLANEOUS	4,500
403	535 50 53 00	EXTERNAL TAXES	38,000

2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
403	591 35 78 03	PWTF LOAN PRINCIPLE	112,312
403	592 35 83 03	PWTF LOAN INTEREST	2,563
403	591 35 70 03	CIVIC CAMPUS DEBT - PRINCIPLE	4,297
403	592 35 80 03	CIVIC CAMPUS DEBT - INTEREST	5,441
403	594 35 64 00	MACHINERY & EQUIPMENT - SEWER	35,000
403	594 63 01 00	IMPROVEMENTS - S BROADWAY	150,000
403	597 35 54 00	TRANSFER OUT 405 SEWER RESERVE	300,000
403	597 35 55 12	TRANSFER-OUT 405 PW EQUIP SEWER ALLOCATION	20,000
403	597 35 56 00	TRANSFER OUT 117 PW BLDG RESERVE	7,812
TOTAL EXPENDITURES			2,376,066
PLUS ENDING FUND BALANCE			1,236,825
TOTAL SEWER EXPENDITURES			3,612,891
WATER DEVELOPMENT RESERVE FUND REVENUES			
404	361 11 04 04	INTEREST & OTHER EARNINGS	10,840
404	334 00 00 00	DWSRF LOAN	1,600,000
404	367 00 00 34	INFRASTRUCTURE FEE - WATER	84,301
404	397 01 04 04	TRANS FROM 401 WATER - WATER RESERVE	150,000
404	397 00 00 17	TRANS IN FROM 401 - PW BUILDING WATER ALLOCATION	7,800
404	397 00 00 12	TRANS IN FROM 401 - PW EQUIPMENT WATER ALLOCATION	15,000
TOTAL REVENUES			1,867,941
PLUS BEGINNING FUND BALANCE			1,509,297
TOTAL WATER DEVELOPMENT RESERVE FUND REVENUES			3,377,238
WATER DEVELOPMENT RESERVE FUND EXPENDITURES			
404	534 50 41 45	PROF SERVICES-CLEAN RESERVOIR	21,000
404	534 50 49 49	MISCELLANEOUS-WATER RIGHTS	800,000
404	594 34 20 00	SERVICE METER IMPRVEMENT-CONST.	1,600,000
404	594 34 64 04	MACHINERY & EQUIPMENT - DIST FLOW TESTING	25,200
404	594 34 64 50	S BROADWAY WA/SE COLLECTION SYSTEM - PE	2,500
404	594 34 64 48	JOHNSON HILL RESERVOIR - REPAIRS	42,160
404	594 34 64 12	PW EQUIPMENT RESERVE - WATER ALLOCATION	0
404	591 34 70 10	PW BUILDING RESERVE - WATER ALLOCATION	0
TOTAL EXPENDITURES			2,490,860
PLUS ENDING FUND BALANCE			886,378
TOTAL WATER DEVELOPMENT RESERVE EXPENDITURES			3,377,238
SEWER DEVELOPMENT RESERVE FUND REVENUES			
405	334 03 11 05	SIED GRANT/LOAN	0
405	334 03 55 00	DOE STORMWATER GRANT - PE	90,000
405	361 11 04 05	INVESTMENT INTEREST	12,517
405	367 00 00 35	INFRASTRUCTURE FEE - SEWER	3,236
405	397 35 04 05	TRANSFER IN FROM 403- SEWER RESERVE	300,000
405	397 00 12 00	TRANSFER IN FROM 403 - PW EQUIP SEWER ALLOCATION	20,000
405	397 00 17 00	TRANSFER IN FROM 403 - PW BUILDING SEWER ALLOCATION	7,812
TOTAL REVENUES			433,565
PLUS BEGINNING FUND BALANCE			1,950,187
TOTAL SEWER DEVELOPMENT RESERVE FUND REVENUES			2,383,752

2021 PROPOSED BUDGET			
Fund	Account	Description	Proposed
SEWER DEVELOPMENT RESERVE FUND EXPENDITURES			
405	594 35 63 01	IMPROVEMENTS-SIPHON	0
405	594 35 64 05	SEWER SYSTEM IMPR-3RD PARTY	220,000
405	594 35 64 42	S BROADWAY SEWER ALIGNMENT 1	1,500,000
405	594 10 41 25	AHTANUM/MAIN ST STORMWATER IMPR PE	90,000
405	594 38 64 25	AHTANUM/MAIN ST STORM IMPR CN	376,515
405	594 35 64 50	S BROADWAY WA/SE COLLECTION SYSTEM - PE	2,500
405	594 35 64 04	MACHINERY & EQUIPMENT - FLOW METERS	0
405	594 35 64 12	PW EQUIPMENT RESERVE - GARBAGE ALLOCATION	115,000
405	591 35 71 17	PW BUILDING RESERVE - GARBAGE ALLOCATION	0
TOTAL EXPENDITURES			2,304,015
PLUS ENDING FUND BALANCE			79,737
TOTAL SEWER DEVELOPMENT RESERVE EXPENDITURES			2,383,752
GARBAGE RESERVE FUND REVENUES			
406	361 11 04 05	INVESTMENT INTEREST	0
406	397 37 00 00	TRANSFER IN - PW EQUIP GARBAGE ALLOCATION	15,000
406	397 37 00 01	TRANSFER IN - PW BUILDING GARBAGE ALLOCATION	7,812
TOTAL REVENUES			22,812
PLUS BEGINNING FUND BALANCE			0
TOTAL GARBAGE RESERVE FUND REVENUES			22,812
GARBAGE RESERVE FUND EXPENDITURES			
406	594 37 64 02	PW EQUIPMENT ALLOCATION - GARBAGE	0
406	591 37 70 10	PW BUILDING ALLOCATION - GARBAGE	0
TOTAL EXPENDITURES			0
PLUS ENDING FUND BALANCE			22,812
TOTAL GARBAGE RESERVE EXPENDITURES			22,812



City Council Communication

Meeting Date: November 23, 2020
From: Karen Clifton, Director of Finance & Administration
Topic/Issue: Ordinance - Creating fund number 406 - Garbage Reserve Fund

SYNOPSIS: During the 2019 audit, the Washington State Auditor recommended creating a written cost allocation plan to account for cost reimbursements from the utility funds. In order to do this efficiently, it is necessary to create a garbage reserve fund to account for garbage's share of cost allocations.

RECOMMENDATION: Adopt and publish, an Ordinance creating fund number 406 –Garbage Reserve Fund.

LEGAL REVIEW: The City Attorney has reviewed this ordinance

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: This was discussed at the November 16, 2020 2021 Budget Workshop.

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: Ordinance

CITY OF UNION GAP, WASHINGTON
ORDINANCE NO. _____

AN ORDINANCE creating fund number 406 –Garbage Reserve Fund.

WHEREAS, during the 2019 audit, the Washington State Auditor recommended the City prepare a written cost allocation plan to account for cost reimbursements from the utility funds; and

WHEREAS, these cost allocations include annual transfers from the utility funds to pay their portion of regular shared City costs, public works equipment and a new public works facility; and

WHEREAS, in order to account for these costs, it would be most efficient to utilize utility reserve funds to accumulate these funds; and

WHEREAS, the other utility funds have reserve funds in which to accumulate funding and pay allocations, however garbage does not. Therefore it is necessary to create a garbage reserve fund to pay its portion of regular shared City costs, and hold funds to pay for public works equipment and a new public works facility; and

WHEREAS, this new garbage reserve fund will allow the City to allocate shared costs and hold some reserve funds for public works equipment and a new public works facility;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNION GAP DO ORDAIN as follows:

Section 1. A new fund 406 – Garbage Reserve Fund is established to pay portions of regular shared City expenses and hold some reserve funds for public works equipment and a new public works facility.

ORDAINED this 23rd day of November 2020.

John Hodkinson, City Mayor

ATTEST:

APPROVED AS TO FORM:

Karen Clifton, City Clerk

Bronson Brown, City Attorney



City Council Communication

Meeting Date: November 23, 2020
From: Dennis Henne, Director of Public Works & Community Development
Topic/Issue: Ordinance – Amending Union Gap Municipal Code Chapter 5.04 - Garbage Rates and Fees

SYNOPSIS: The City must ensure that imposed garbage rates and fees are adequate to cover costs of program administration. Fees and rates are set for garbage and rubbish collection in UGMC 5.04.110; administration costs fluctuate from time to time and fee adjustments are necessary. For your consideration is an ordinance amending Union Gap Municipal Code Chapter 5.04 "Garbage and Rubbish" by amending section 5.04.110, "Classification – Collection – Fees" and section 5.04.112, "Annual Rate Increase".

RECOMMENDATION: Adopt an ordinance amending Union Gap Municipal Code Chapter 5.04 "Garbage and Rubbish" by amending section 5.04.110, "Classification – Collection – Fees" and section 5.04.112, "Annual Rate Increase".

LEGAL REVIEW: City Attorney has reviewed this ordinance.

FINANCIAL REVIEW: Amendments to rates and fees are necessary from time to time to cover administration of the City's garbage and rubbish collection program.

BACKGROUND INFORMATION: Discussed at the October 19 and November 16, 2020 Public Works & Community Development Committee meeting.

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: Ordinance

CITY OF UNION GAP, WASHINGTON
ORDINANCE NO. _____

AN ORDINANCE amending Union Gap Municipal Code Chapter 5.04 Garbage and Rubbish” by amending section 5.04.110, “Classification – Collection – Fees” and section 5.04.112, “Annual Rate Increase”.

WHEREAS, UGMC fees and rates are set for garbage and rubbish collection in 5.04.110; and,

WHEREAS, Disposal fee increase, Business and Occupation (B&O) tax increase and Consumer Price Index (CPI) adjustments requiring that fee adjustments be made; and,

WHEREAS, the City desires to ensure that its actual costs of administration are covered through the fees imposed;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF UNION GAP DOES ORDAIN as follows:

Section 1. Section 5.04.110 “Classification – Collection – Fees”, amended.

Section 5.04.110 is amended as follows:

5.04.110 Classification-Collection-Fees.

For the purpose of regulating the collection of garbage and rubbish in the city, there are established two classifications: one to be known as the “residential classification” and the other to be known as the “business classification.” The residential classification includes all premises occupied as a single-family, housekeeping unit, either in dwelling houses, apartments, housekeeping units, mobile home parks, auto courts or other multiple residences. Business classification includes all stores, restaurants, taverns and other premises not included within the residential classification.

Rubbish and garbage in residential classification premises shall be collected by the city, or its designate, once a week. The garbage collection fee, and residential recycling collection fee, for all residential classification premises are fixed and established on a monthly basis according to the following schedule; provided that all residences shall pay a minimum monthly rate of thirteen dollars and ninety one cents for garbage collection; and further provided that mobile home parks and auto courts shall pay a minimum monthly rate of thirteen dollars and ninety one cents for garbage collection, per pad, whether or not occupied unless the mobile home park or auto court is served by a commercial drop box.

If such mobile home park or auto court is served by one or more one and one-quarter-yard community recycling bins rather than individual stackable bins, then the entire mobile home park or auto court shall be charged a monthly recycling fee of twenty two dollars and seventy two cents per one and one-quarter yard recycling bin.

The Public Works Director shall determine whether a mobile home park or auto court shall be served with community or individual bins. The director's decision shall be based upon the accessibility of the residential units by commercial recycling truck(s), including road width, grade, type of pavement surface, availability of turnarounds, and other factors, which may affect accessibility. The decision of the director shall be final unless appealed as follows: Any person directly aggrieved by a decision of the director, either oral or written or otherwise, shall within ten business days of the decision file a petition for appeal with the city clerk. The petition shall be accompanied by a filing fee in the amount as set forth in Section 17.110.010. The procedures for appeals set forth in Chapter 8.20 shall apply.

Rubbish and garbage, for all business classification premises, shall be collected by the city, or its designate once a week. The garbage collection fees for business classification are fixed and established on a monthly basis according to the number of collections made per week and the number of garbage cans and containers or bins emptied, according to the following schedule; provided that all businesses shall pay a minimum monthly rate of thirteen dollars and twenty-eight cents.

A) Residential Rates: For each occupied residence or separate unit thereof, the charge shall be as listed below per month for weekly solid waste collection services.

- i) Solid waste collection service shall include;
 - a) Provision and collection of a 96-gallon capacity container, plus one thirty-two (32) gallon can.

Rates:	96-gallon cart	\$13.91/month
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- b) Fuel surcharge; fuel surcharge methodology is based on base fuel expense multiplied by percent change in fuel price and percentage increase in cost of fuel.
 - c) CONTRACTOR shall be responsible for repair and/or replacement of such CONTRACTOR provided containers within forty-eight (48) hours of notification by customer. Customer shall be responsible for cleanliness of container.
- ii) Each Additional Item (can, bag, box) will be charged at \$2.59 per 32-gallon can equivalent.
- iii) Return Trip Charge – If in the instance a Residential cart was not placed out for service prior to 6:00 a.m., or was not placed in a place accessible to the Contractor during its regular collection route, and the Customer requests a special Return Trip to empty their Cart, a charge of \$6.65 will be assessed.
- iv) Yard Waste – Shall be collected without charge from each residential unit from May 1st through December 1st. Contractor shall collect up to four forty-pound bags of residential yard waste generated by the same residence in which collection is occurring, at least two times per month from each said residential unit.
- v) Residential Recycling – Contractor shall perform Residential Recycling services as described in this Agreement. If the current conditions (total number of participating residents, collected volume, use of two-piece bin sets, etc) prevail, the Contractor will continue to provide this service without charge. If in the instance that additional participation levels by residential units are experienced, or if program changes are requested by the City, including but not limited to the addition of carts for single-stream commingled recycling collection, the Contractor and the City will enter into negotiations to arrive a fair and equitable rate for such service.

vi) Christmas Trees – The Contractor shall collect at curbside one (1) Christmas tree per residence during the first week of January. Contractor shall not be paid additionally for this service.

B) Commercial Rates: Each commercial establishment within the City limits, which is open for business, shall pay a monthly rate for weekly solid waste collection services as per the schedule below.

i) Fuel Surcharge - Fuel surcharge methodology is based on base fuel expense multiplied by percent change in fuel price and percentage increase in cost of fuel.

Carts – 64 Gallon

- i) 1 – 64 gallon cart \$ 13.28
- ii) 2 – 64 gallon carts \$ 25.62
- iii) 3 – 64 gallon carts \$ 37.83
- iv) 4 – 64 gallon carts \$ 50.12
- v) 5 – 64 gallon carts \$ 62.40
- vi) 1 – 64 gallon cart (2 x wk) \$ 27.00

Carts – 96 Gallon

- i) 1 – 96 gallon cart \$ 17.51
- ii) 2 – 96 gallon carts \$ 31.50
- iii) 3 – 96 gallon carts \$ 47.25
- iv) 4 – 96 gallon carts \$ 63.02
- v) 5 – 96 gallon carts \$ 78.78
- vi) 1 – 96 gallon cart (2x wk) \$ 33.31

- Delivery Charge \$ 6.65
- Rollouts; Each Pickup \$ 6.21

Containers – 1 ¼ yard through 8.0 yard

<u>Regular Route Per Month</u>	<u>One Collection Per Week</u>
1.25 yard	\$ 54.44
2.0 yard	\$ 65.86
3.0 yard	\$ 90.69
4.0 yard	\$103.17
6.0 yard	\$132.32
8.0 yard	\$155.65

<u>Regular Route Per Month</u>	<u>Two Collections Per Week</u>
1.25 yard	\$108.89
2.00 yard	\$131.71
3.00 yard	\$181.39
4.00 yard	\$206.29
6.00 yard	\$264.68
8.00 yard	\$311.28

<u>Regular Route Per Month</u>	<u>Three Collections Per Week</u>
1.25 yard	\$163.30
2.00 yard	\$197.60
3.00 yard	\$271.71
4.00 yard	\$309.45
6.00 yard	\$397.00
8.00 yard	\$466.94

<u>Regular Route Per Month</u>	<u>Four Collections Per Week</u>
1.25 yard	\$217.72
2.00 yard	\$263.43
3.00 yard	\$362.78
4.00 yard	\$412.56
6.00 yard	\$529.34
8.00 yard	\$622.56

<u>Regular Route Per Month</u>	<u>Five Collections Per Week</u>
1.25 yard	\$272.15
2.00 yard	\$329.28
3.00 yard	\$453.48
4.00 yard	\$515.72
6.00 yard	\$661.69
8.00 yard	\$778.19

Delivery Charge	\$12.25 per container
Extra Yards	\$10.30 per yard

Temporary and Special Route; per pickup

Temporary Route pick-ups shall be defined as temporary service that requires the delivery of a container to said customer, with one or more collections required. The service frequency shall be a minimum of one (1) time per week. Additionally, the rates herein defined shall apply to those customers requesting collection service out side of the scope of Regular Route service. Such Temporary service shall become defined as Regular Route service beginning on the sixtieth (60) day of service.

Additionally, the rates defined herein shall also apply towards Special Pickups. A Special Pickup shall be defined as those collections that are not part of a customer's regularly scheduled collection service.

1.25 yard	\$27.49
2.0 yard	\$35.34
3.0 yard	\$37.94
4.0 yard	\$49.23
6.0 yard	\$60.38
8.0 yard	\$69.76

Delivery Fee/Temporary Containers \$12.25 (1.25 yard through 8 yard)

Roll-off-Loose yards

Roll-Off Loose yards shall be defined as drop boxes that are not subject to compaction forces. Customers requesting temporary drop box service shall be defined as “Temporary Haul” customers. Temporary Haul customers shall be defined as those requesting service for a period of sixty (60) days or less. Temporary Drop Box customers shall be subject to a minimum of two (2) hauls per month, or, in the alternative, the customer shall pay at two times the applicable haul rate set forth below.

Customers that are on permanent drop box service, or customers retaining drop box service for a period of over sixty (60) days, shall be defined as “Permanent Haul” customers. Permanent Haul shall be subject to a minimum haul frequency of once per week. Drop-box containers shall be offered in the following sizes: 20 cubic yards, 30 cubic yards, and 40 cubic yards.

Permanent Drop Boxes:

20 Yard Haul Fee, per collection	\$ 89.95 + dump fee
30 Yard Haul Fee, per collection	\$ 98.13 + dump fee
40 Yard Haul Fee, per collection	\$106.32 + dump fee
Delivery Fee	\$ 38.63
Disposal Fee per ton	\$ 48.82

Temporary Drop Boxes:

20 Yard Haul Fee, per collection	\$ 89.95 + dump fee
30 Yard Haul Fee, per collection	\$ 98.13 + dump fee
40 Yard Haul Fee, per collection	\$106.32 + dump fee
Delivery Fee	\$ 38.63
Disposal Fee per ton	\$ 48.82

Roll-Off Compactor

6 Yard Front Load Compactor	\$115.75 per haul
10-25 Yard Compactor	\$122.68 + dump fee per haul
30-40 Yard Compactor	\$139.02 + dump fee per haul
Disposal Fee per ton	\$ 48.82

Turn-Around Charge \$41.94 per haul (Compactor Units)

C) **Special Services:** It is anticipated that from time to time special services may be required by residential or commercial customers, in which case the CONTRACTOR shall make a reasonable effort to provide same at the following rates.

- i) Hourly Charge: \$94.76 per hour for a truck and one (1) person crew for collection beyond the scope of the regular service provided for herein;
- ii) Roll-Out: CONTRACTOR will provide Roll-Out services, without charge for disabled persons, at the request of the CITY. Eligibility for such service will mutually be determined by the CITY and CONTRACTOR based on the status of having difficulty handling or maneuvering container due to being disabled.

- iii) Locking Container / Roll-Out Charge: Locking containers shall be provided upon the request of the customer. The Contractor will provide to customer a locking container for an initial fee of \$94.91. This fee is intended to cover the fabrication cost of mounting a locking mechanism on said container. Further, a fee of \$3.49 lock/unlock charge per pickup will be assessed in addition to the normal collection fees in the instance where the Contractor must lock and unlock said container, or roll out said container more than five (5) feet in order to provide service to that particular container.
- iv) Appliances & Refrigerators: The Contractor agrees to pick-up appliances (refrigerators, stoves, washers, dryers, etc.) from the residential customer's address for the fee of \$19.74 plus the Yakima County Landfill dump fee at the time of pickup. Contractor will submit these charges to the City for the purposes of including these charges on the customer's normal billing from the City.
- v) Steam Clean Charge: The Customer shall be charged according to the following schedule for each request of steam cleaning the following containers. The steam cleaning charge is in addition to the normal delivery or haul charge necessary to move the container, unless otherwise noted.

(a) Cart (64 or 96 gal)	No Charge	(plus Delivery Charge of \$6.65)
(b) Container	\$13.98	(plus Delivery Charge of \$12.25)
(c) Drop Box	\$34.94	(plus applicable Haul Charge)
(d) Compactor	\$69.89	(plus applicable Haul Charge)

Section 2. New Section 5.04.112 "Annual Rate Increase" adopted.

5.04.112 Annual Rate Increase.

To cover the City's actual costs for administering the garbage and rubbish collection program within the City, the rates and fees set forth herein shall be raised two percent (2%) annually, effective January 1 of each year. This increase shall become effective January 1, 2021 and shall be imposed for each subsequent year through January 1, 2025.

Section 3. Effective Date. This ordinance shall be published in the official newspaper of the City and shall take effect and be in full force five (5) days after the date of publication.

ORDAINED this 23rd day of November, 2020.

John Hodkinson, Mayor

ATTEST:

APPROVED AS TO FORM:

Karen Clifton, City Clerk

Bronson Brown, City Attorney



City Council Communication

Meeting Date: November 23, 2020
From: Arlene Fisher, City Manager
Topic/Issue: Resolution – Authorizing Yakima County Development Association to Distribute Coronavirus Relief Funds to Union Gap Small Businesses

SYNOPSIS: The City of Union Gap wishes to provide Coronavirus Relief Funds to Yakima County Development Association (YCDA) to distribute as grants to small businesses as economic support in connection with the COVID-19 public health emergency.

RECOMMENDATION: Approve a resolution authorizing YCDA to distribute as grants to small businesses as economic support in connection with the COVID-19 public health emergency.

LEGAL REVIEW: The City Attorney has reviewed this resolution.

FINANCIAL REVIEW: These grants are reimbursable from federal Coronavirus Relief Funds (CRF) through the Department of Commerce.

BACKGROUND INFORMATION: The City of Union Gap entered into a contract with YCDA on September 28, 2020, allowing them to administer the distribution of CRF funds to small businesses who are eligible for these funds.

ADDITIONAL OPTIONS: N/A

ATTACHMENTS:

1. Resolution
2. Distributions Lists (2)

CITY OF UNION GAP, WASHINGTON
RESOLUTION NO. _____

A RESOLUTION approving the distribution of Coronavirus Relief Funds by Yakima County Development Association.

WHEREAS, Governor Inslee has directed the Washington State Department of Commerce to release a portion of the federal Coronavirus Relief Funds to local governments, which includes a total award of \$282,375 for the City of Union Gap; and

WHEREAS, on June 8 and September 28, 2020 the City entered into a contract with the Department of Commerce to receive said reimbursement funds; and

WHEREAS, the City desires to pass Coronavirus Relief Funds to Yakima County Development Association (YCDA) to distribute as grants to small businesses for expenses associated with the provision of economic support in connection with the COVID-19 public health emergency; and

WHEREAS, YCDA has processes in place to distribute Coronavirus Relief Funds as grants in a manner consistent with the Washington State Department of Commerce Coronavirus Relief Funds for Local Government Program Guidelines; and

WHEREAS, YCDA has qualified 35 Union Gap Businesses. The total distribution amount is \$171,762.00. The City of Union Gap will issue a check in the amount stated and YCDA will distribute the funds per the attached document; and

WHEREAS, the approval of said agreement is in the best interest of the citizens of the City of Union Gap,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF UNION GAP, WASHINGTON, as follows:

Yakima County Development Association shall be authorized to distribute Coronavirus Relief Funds to Union Gap businesses as identified herein.

This resolution shall be effective immediately upon passage and signatures hereto.

PASSED this 23rd day of November, 2020.

John Hodkinson, Mayor

ATTEST:

Karen Clifton, City Clerk

Bronson Brown, City Attorney

Grant Applied For	Business	DBA	Awarded from Grant Applied	First Name	Last Name
City of Union Gap Cares	California Fashion		\$5,000.00	Hak	Keller
City of Union Gap Cares	Conquer Athletics LLC	Conquer Athletics and Tr	\$5,000.00	Craig	Caudill
City of Union Gap Cares	DEAN RUSSELL TRUCK TOWN	DEAN RUSSELL TRUCK TO	\$5,000.00	DEAN	RUSSELL
City of Union Gap Cares	dr trucking services llc		\$5,000.00	David	Ransier
City of Union Gap Cares	Edwards Equipment Co.		\$5,000.00	Randy	Searl
City of Union Gap Cares	EL QUETZAL FRUTERIA & MAS LLC		\$5,000.00	Eugenia E	Lopez
City of Union Gap Cares	Frozen Treats Holdings, Inc.	Dairy Queen / Orange Ju	\$5,000.00	Jeff	Miller
City of Union Gap Cares	Fruit Mix		\$5,000.00	Ramona	Coronado Lopez
City of Union Gap Cares	Gilbert Motors USA, LLC		\$5,000.00	Jamie	Bautista
City of Union Gap Cares	GIRO MEXICO LLC		\$5,000.00	Eric	Garcia
City of Union Gap Cares	Jean's Cottage Inn	Ronald H Boyd	\$5,000.00	Kristi	Marks
City of Union Gap Cares	Johnston's Sales	Old Hickory Shed Dealer	\$5,000.00	Sandra	Johnston
City of Union Gap Cares	Kathy's Early Learning LLC		\$5,000.00	Amelia	Gil
City of Union Gap Cares	Kazcade Engraving & Trophies		\$5,000.00	Anthony	Feldi
City of Union Gap Cares	La Liga Azteca Sports Club	Liga Azteca	\$5,000.00	ruben	rojas
City of Union Gap Cares	Lasting impresionz	Lasting impresionz	\$5,000.00	Ryan	Ramos
City of Union Gap Cares	LEONEL SAUCEDO	APPLE VALLEY DETAIL SE	\$5,000.00	Leonel	Saucedo
City of Union Gap Cares	Los Hernandez Tamales LLC	Los Hernandez Tamales	\$5,000.00	Felipe	Hernandez
City of Union Gap Cares	Madd Hatter Amusements LLC		\$1,936.00	Barbara	Petrea
City of Union Gap Cares	Mama Nena's Daycare		\$5,000.00	MarÃ-a Elena	Cuevas
City of Union Gap Cares	PIERCY MOTORS INC	PIERCY MOTORS INC	\$5,000.00	Janet	Upson
City of Union Gap Cares	Rainbow Kidz 3	For Profit	\$5,000.00	JoseLuis	Mendoza
City of Union Gap Cares	Skateland		\$5,000.00	Kim	Eisenzimmer
City of Union Gap Cares	SpeedMotorSports LLC	SpeedMotorSports LLC	\$5,000.00	Vanessa	Gimlin
City of Union Gap Cares	Splash Express Car Wash		\$5,000.00	William	Morgan
City of Union Gap Cares	STEVEN ANDERSON	E-Z CREDIT AUTO SALES	\$5,000.00	STEVEN	ANDERSON
City of Union Gap Cares	TAQWA LLC	PHONE SHOP	\$5,000.00	MD	UDDIN
City of Union Gap Cares	Twistee Treats, Inc.	Cinnabon	\$5,000.00	Jeff	Miller
City of Union Gap Cares	Twistee Treats, Inc.	Auntie Anne's	\$5,000.00	Jeff	Miller
City of Union Gap Cares	Vibrant LifeStyles Inc	Mill Creek Natural Foods	\$5,000.00	Mary	Van de Graaf
City of Union Gap Cares	Yakima Food Inc.	Restaurant	\$5,000.00	Yong Suk	Yim

\$151,936.00

Grant Applied For	Business	Awarded from Grant Applied For	First Name	Last Name
City of Union Gap Cares	American Jewelers	\$5,000.00	Mahmood	Khan
City of Union Gap Cares	Atg Investments Inc.	\$5,000.00	Bill	True
City of Union Gap Cares	Balloons and Fruit Zone	\$5,000.00	Heli	Sanchez
City of Union Gap Cares	Gap Treasures LLC	\$4,826.00	Patricia	Ewing

\$19,826.00



City Council Communication

Meeting Date: November 23, 2020

From: Gregory Cobb, Chief of Police

Topic / Issue: Resolution – Police Interlocal Dispatch Services Agreement – City of Yakima

SYNOPSIS: The police department uses SunComm dispatch center for dispatching services. The interlocal agreement expires this year and needs to be renewed. The cost increases are based on the CPI. The increase for 2021 is 2.04%. The cost increases for the four subsequent years of the agreement is CPI plus the increase of the SunComm labor agreement, not to accede 3.0%.

RECOMMENDATION: Approve a resolution authorizing the City Manager to sign an interlocal agreement with the City of Yakima for police dispatch services.

LEGAL REVIEW: Reviewed by City Attorney.

FINANCIAL REVIEW: The increase for 2021 has been included in the final 2021 budget.

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS:

ATTACHMENTS:

1. Resolution
2. Police Interlocal Dispatch Services Agreement

CITY OF UNION GAP, WASHINGTON
RESOLUTION NO. _____

A **RESOLUTION** authorizing the City Manager to sign a Police Interlocal Dispatch Services Agreement with the City of Yakima for 2021-2025.

WHEREAS, the City of Union Gap's Police Department is in need of dispatching services to provide response to emergency and non-emergency incidents;

WHEREAS, the City of Yakima is able to provide dispatching services to Union Gap so that Union Gap police can respond to incidents;

WHEREAS, the City is authorized under the Interlocal Cooperation Act, RCW 39.34, to contract with Yakima for the dispatching services;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNION GAP, WASHINGTON, HEREBY RESOLVES as follows:

The City Manager is authorized to sign a Police Interlocal Dispatch Services Agreement with the City of Yakima.

PASSED this 23rd day of November 2020.

John Hodkinson, City Mayor

ATTEST:

Karen Clifton, City Clerk

Bronson Brown, City Attorney

INTERLOCAL DISPATCH SERVICES AGREEMENT

THIS DISPATCH COMMUNICATIONS SERVICES AGREEMENT, (hereafter the "Agreement") is made and entered into by and between the City of Yakima (hereinafter "Yakima") and the Union Gap Police Department, (hereinafter referred to individually as "Public Agency").

WITNESSETH

WHEREAS, pursuant to previous agreements, Yakima has provided dispatching services to the Public Agency for the purpose of providing public safety dispatch services. Such public safety dispatch services include, but are not limited to, radio and telephony dispatch, alarms, emergency calls, and coordination of Mutual Aid Agreements (MAAs).

WHEREAS, Yakima and the Public Agency desire to enter into a new Agreement for the continuation of such services upon the terms and conditions set forth herein.

NOW, THEREFORE, pursuant to Chapter 39.34 RCW and in consideration of the mutual covenants, promises, and agreements set forth herein, it is agreed by and between Yakima and the Public Agency as follows:

1. **SunComm 9-1-1 Communications Center.** Yakima shall operate and manage a central facility to be known as the "SunComm 9-1-1 Communications Center" located within the City of Union Gap, and shall use the same for the purpose of receiving public safety calls resulting from 911 or public safety agencies from the respective areas served by the parties hereto, and shall dispatch Law, Fire, and EMS as appropriate in answer to any such public safety emergency calls and for the purpose of receiving and transmitting mutual aid calls and for other related business.
2. **Authority of Dispatch Center and Administration.** It is agreed that the duty of operating SunComm and the complete management thereof is vested in Yakima, and that Yakima shall have the full, complete, and exclusive authority to operate and manage SunComm.
3. **Expense of Maintenance and Operation.** The expense of continued maintenance and operation of SunComm, including the expense of maintenance of Yakima public safety communications equipment necessary for dispatch located within SunComm shall be the responsibility of Yakima and managed by Yakima. Revenues generated from the Cost of Service provisions set forth in Section 5 below may be used by Yakima to defray such expenses of maintenance and operation and for any other lawful purpose as determined appropriate by Yakima.
4. **Term of Contract.** This Contract is for a term of five (5) calendar years commencing January 1, 2021 and terminating at midnight on December 31, 2025.

In the event that the method of response to alarm calls is significantly altered, such as tiered emergency medical response, the parties agree that this agreement shall be opened to reconsider the Cost of Service formula set forth in Section 5 below to address the new conditions of dispatching alarm calls.

5. **Cost of Service.** Yakima shall maintain a record of each Public Agency's alarm calls and each Public Agency shall be assessed a fee for service by Yakima for each dispatch/incident or traffic stop as stated herein. The contract shall be increased effective January 1 of each year for the contract term. To accommodate each Public Agency's budget cycle, Yakima shall provide in writing, by August of each year governed by this contract, Yakima's cost for dispatch services for the next budget year. The base cost per dispatched call for the Fiscal Year 21 shall be the cost per dispatch retrieved from the CAD Managerial Information System (MIS) from the proceeding calendar year. For the first year of this Agreement, the cost of service based on the YR2019 calls shall be \$15.22 per CAD recorded incident and \$6.01 per CAD record traffic stop.

The cost per CAD dispatch for FY22 through FY25 shall be calculated using the following method.

- A. Traffic Stops shall be based on a flat rate of \$6.25 per traffic stop record beginning FY22 and be effective for the remaining period of the contract.
- B. Incidents based on CAD records shall be based on the following method beginning FY22. The increase shall be calculated by adding the previous contract amount per dispatch, plus the IAFF PERS Collective Bargaining Agreement (CBA) wage increase rate plus (+) the annual average data from the Bureau of Labor Statistics between the months of June–May of the Customer Price Index (CPI) for All Urban Consumer (CPI-U) and Consumer Price Index (CPI-U) –West Region.
- C. A maximum rate of 3% based on the CBA and a maximum CPI average rate of 3.5%, a minimum rate increase shall be the rate of the CBA wage plus (+) 2%.

A rate of \$1.75 shall be charged per CAD incident in addition to the dispatch operating cost for the purpose of equipment replacement and sustainability. SunComm shall report the each year during the budget process the fund balance and expenditures of these funds related to dispatch equipment.

6. **Payment for Dispatched Calls.** The Public Agency shall be billed quarterly of each fiscal year for dispatch services for that ensuing calendar year. The Public Agency shall pay each year's billing for dispatch services within ninety (90) days

SunComm Dispatch Service Contract – Interlocal Agreement

after billing by Yakima. Payment shall be made to Yakima City Treasurer, 129 North 2nd Street, Yakima, Washington 98901.

7. **Definition of a Dispatched Call.** A call to be charged for under the terms of this Agreement is defined as follows:
 - A. **A dispatched call is defined as:** a call requiring the dispatch of equipment from any of the user agencies. Any number of vehicles from the responsible user agency may answer any such alarm call. All communications dealing with such alarm call shall be deemed as one (1) alarm call.
 - B. **Mutual Aid.** In the event an individual Public Agency requests mutual aid, it shall pay for each additional alarm call it requests.
 - C. EMS services shall only be billed on those calls resulting in a dispatch received through 911 that support Fire and Law agencies dispatched by SunComm.
8. **Early Termination of Contract.** Either party hereto may terminate this Agreement, with or without cause, by providing sixty (60) days written notice of termination to the other party to this Contract. In the event of early termination, Yakima shall remit and pay to the withdrawing party the unearned portion of the annual payment for cost of service paid by the withdrawing Public Agency for that calendar year.
9. **Liability of Yakima.** Yakima shall not be liable to the Public Agency, its elected officials, officers, employees, and agents for failure to provide, or delays in providing, services herein, if due to any cause beyond the City of Yakima's control, such as, but not limited to, power outage, fire, water, energy shortages, failure of its communications or computer hardware or operating system, natural disaster, or inability to provide or continue to provide the agreed upon services due to a court ruling or other legal action adverse to the City of Yakima or this Agreement.
10. **INDEMNIFICATION/PROMISE NOT TO SUE.**
 - A. The Public Agency agrees to hold harmless, indemnify, protect, and defend Yakima, its elected officials, officers, employees, and agents from and against any and all claims, demands, losses, liens, liabilities, penalties, fines, lawsuits, and other proceedings and all judgments, awards, costs and expenses (including attorneys' fees and disbursements) that result from or arise out of the sole negligence or intentionally wrongful acts or omissions of the Public Agency, its elected officials, officers, employees, and agents in connection with or incidental to the performance or non-performance of this Agreement.
 - B. Yakima agrees to hold harmless, indemnify, protect, and defend the Public Agency, its elected officials, officers, employees, and agents from and

against any and all claims, demands, losses, liens, liabilities, penalties, fines, lawsuits, and other proceedings and all judgments, awards, costs and expenses (including attorneys' fees and disbursements) that result from or arise out of the sole negligence or intentionally wrongful acts or omissions of Yakima, its elected officials, officers, employees, and agents in connection with or incidental to the performance or non-performance of this Agreement.

- C. In the event that Yakima and the Public Agency are negligent, each party shall be liable for its contributory share of negligence for any resulting suits, actions, claims, liability, damages, judgments, costs and expenses (including reasonable attorney's fees).
 - D. Nothing contained in this Section or this Contract shall be construed to create a liability or right of indemnification in any third party.
11. **Nondiscrimination Provision.** During the performance of this Agreement, no party shall discriminate on the basis of race, age, color, sex, sexual orientation, religion, national origin, creed, marital status, political affiliation, or the presence of any sensory, mental or physical handicap. This provision shall include but not be limited to the following: Employment, upgrading, demotion, transfer, recruitment, advertising, layoff, or termination, rates of pay or other forms of compensation, and selection for training.
8. **No Insurance – Independent Contractors.** It is understood Yakima does not maintain liability insurance for the Public Agency and/or its elected officials, officers, employees, agents or volunteers. The parties agree, understand and warrant that each party is an independent contractor, and nothing in this Agreement shall be construed to create any relationship of employment, partnership, association or joint venture other than that of independent contractors. Each party shall have sole responsibility for the management and compensation of its employees, agents, officers and volunteers, and shall never maintain or represent that such persons are employees, agents, officers and/or volunteers of the other party.
9. **Assignment.** This Agreement, or any interest herein, or claim hereunder, shall not be assigned or transferred in whole or in part to any other person or entity without the prior written consent of Yakima. In the event that such prior written consent to an assignment is granted, then the assignee shall assume all duties, obligations, and liabilities of the Public Agency stated herein.
10. **SEVERABILITY**
- 1. If a court of competent jurisdiction holds any part, term or provision of this Agreement to be illegal, or invalid in whole or in part, the validity of the remaining provisions shall not be affected, and the party's rights and obligations shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.

2. If any provision of this Agreement is in direct conflict with any statutory provision of the State of Washington, that provision which may conflict shall be deemed inoperative and null and void insofar as it may conflict, and shall be deemed modified to conform to such statutory provision.
11. **Integration.** This written document constitutes the entire agreement between Yakima and the Public Agency. There are no other oral or written agreements between the parties as to the subjects covered herein. No changes or additions to this Agreement shall be valid or binding upon either party unless such change or addition be in writing and executed by all parties.
12. **REPRESENTATIONS & WARRANTIES**
 1. The Public Agency, by signing this Agreement, acknowledges that it has not been induced to enter into this Agreement by any representation or statements, oral or written, not expressly contained herein or expressly incorporated by reference.
 2. The City of Yakima makes no representations, warranties, or guaranties, express or implied, other than the express representations, warranties, and guaranties contained in this Agreement.
13. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.
14. **Venue.** The venue for any action to enforce or interpret this Agreement shall lie in the Superior Court of Washington for Yakima County Washington.
15. **Signature.** It is agreed that this Agreement may be signed by the Public Agency and City separately and the signatures of the User Agency and City need not be placed on a single document. The person executing this Agreement on behalf of the User Agency and City represent and warrant that he or she has been fully authorized by the governing body of the User Agency or City to execute this Agreement on its behalf and to legally bind the User Agency and City to all the terms, performances and provisions of this Agreement.

A copy of this Agreement shall be recorded with the Yakima County Auditor or otherwise posted online as authorized pursuant to Chapter 39.34 RCW.

IN WITNESS WHEREOF, the parties have set their hands and seals.

CITY OF YAKIMA

CITY OF UNION GAP

SunComm Dispatch Service Contract – Interlocal Agreement

By: _____
City Manager

By: _____
City Manager

ATTEST:

ATTEST:

City Clerk

City Clerk

DATED:

DATED:



City Council Communication

Meeting Date: November 23, 2020

From: Gregory Cobb, Chief of Police

Topic / Issue: Resolution - Interagency Agreement – WA State Traffic Safety Commission

SYNOPSIS: The Washington Traffic Safety Commission has authorized funding to the Police Department for overtime reimbursement related to high visibility enforcement patrols.

RECOMMENDATION: Approve a resolution authorizing the City Manager to sign the interagency agreement with the Washington Traffic Safety Commission for overtime reimbursement.

LEGAL REVIEW: Resolution and agreement have been reviewed by the City Attorney.

FINANCIAL REVIEW: Overtime costs related to the WA State Traffic Safety Commission are reimbursable.

BACKGROUND INFORMATION: The Police Department has a long running partnership with the Washington State Traffic Safety Commission. This is a renewal of the 2019 agreement.

ADDITIONAL OPTIONS: N/A

ATTACHMENTS:

1. Resolution
2. WA Traffic Safety Interagency Agreement

CITY OF UNION GAP, WASHINGTON
RESOLUTION NO. _____

A RESOLUTION authorizing the City Manager or designee to sign an Interagency Agreement with the Washington Traffic Safety Commission for overtime reimbursement relating to High Visibility enforcement (HVE) traffic safety emphasis patrols.

WHEREAS The Washington Traffic Safety Commission offers grants for high visibility enforcement traffic safety emphasis patrols; and

WHEREAS this funding will be used to reimburse overtime costs relating to these patrols;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNION GAP, WASHINGTON, HEREBY RESOLVES as follows:

The City Manager or designee is authorized to sign an interagency agreement with the Washington Traffic Safety Commission, for grant funding for overtime reimbursement relating to the High Visibility enforcement traffic safety emphasis patrols.

PASSED this 23rd day of November, 2020.

John Hodkinson, City Mayor

ATTEST:

Karen Clifton, City Clerk

Bronson Brown, City Attorney

INTERAGENCY AGREEMENT

BETWEEN THE

Washington Traffic Safety Commission

AND

City of Union Gap Police Department

THIS AGREEMENT is made and entered into by and between the Washington Traffic Safety Commission, hereinafter referred to as "WTSC," and City of Union Gap Police Department, hereinafter referred to as "SUB-RECIPIENT."

NOW THEREFORE, in consideration of the terms, conditions, covenants, and performance contained herein, or attached and incorporated and made a part hereof, the Parties mutually agree as follows:

1. PURPOSE OF THE AGREEMENT

The purpose of this Agreement is to provide funding, provided by the United States Department of Transportation (USDOT) National Highway Traffic Safety Administration (NHTSA) and allowed under the Assistance Listings Catalog of Federal Domestic Assistance (CFDA) numbers 20.600 and 20.616, for traffic safety grant project **2021-HVE-4054-Region 13 Target Zero Task Force**, specifically to provide funding for the law enforcement agencies in WTSC Region 13 to conduct overtime high-visibility enforcement (HVE) traffic safety emphasis patrols as outlined in the Statement of Work (SOW), in support of Target Zero priorities. The Target Zero Manager (TZM) and/or the Law Enforcement Liaison (LEL) shall coordinate the SOW with the SUB-RECIPIENT with the goal of reducing traffic crashes.

Grant **2021-HVE-4054-Region 13 Target Zero Task Force** was awarded to the **Region 13** to support collaborative efforts to conduct HVE activities. By signing this agreement, the SUB-RECIPIENT is able to seek reimbursement for approved overtime expenses incurred as a participant in the region's HVE grant.

2. PERIOD OF PERFORMANCE

The period of performance of this Agreement shall commence upon the date of execution by both Parties, but not earlier than October 1, 2020, and remain in effect until September 30, 2021, unless terminated sooner, as provided herein.

3. STATEMENT OF WORK

SCOPE OF WORK:

Note: This statement of work applies only to High Visibility Emphasis patrols (HVE) for traffic safety areas which your region has received HVE funding.

GOAL: To prevent traffic crashes to reduce traffic related deaths and serious injuries through increased enforcement.

STRATEGY: Prevent drivers from engaging in high risk behaviors by increasing their perception of the risk of receiving a citation through high visibility enforcement campaigns (HVE). HVE Campaigns influence driver behavior by creating the perception that there is an increased risk of engaging in risky driving behaviors. This perception is achieved through 1) an increase in media messages about upcoming emphasis periods so that the targeted drivers know when the patrols will occur and what will be enforced and 2) during the patrols drivers have the perception of increased enforcement because they can see a significant and noticeable increase in law enforcement presence (officers pulling cars over) that reinforces the media messages they received and influences them to modify their driving behavior.

OBJECTIVES: Research and experience has shown that the strategy is only effective if all partners that engage in HVE adhere to these requirements. The SUB-RECIPIENT agrees to follow all seven of these requirements.

1. Implement the mobilization plan developed by the local traffic safety task force for each HVE event that includes:
 - a. Problem Statement
 - b. Description of enforcement strategy, including expected law enforcement agencies participating in the event, target violation, and target locations so that the HVE has the greatest chance of preventing traffic crashes.
 - c. Public outreach strategy that targets the drivers most likely to contribute to traffic crashes.
 - d. Evaluation plan
2. The event is data driven. This means data (such as traffic crash data) is used to identify the locations where the HVE should occur and drivers with the highest potential of causing traffic crashes.
3. The enforcement is multijurisdictional and uses a saturation approach. This means SUB-RECIPIENT is coordinating its efforts with adjacent law enforcement agencies so that the driving public has the perception of law enforcement omnipresence on the targeted roads. Enforcement is highly visible – clearly more than a typical day. WTSC proposes that no less than three officers work an HVE.
4. Each participating officer will make at least 3 contacts per hour.
5. The public is made aware of the event before, during, and after the enforcement takes place. This means that messages reach all target audiences in the community, regardless of English proficiency, who use the targeted transportation system. The WTSC will conduct statewide public education campaigns during national campaigns, but it is the responsibility of the SUB-RECIPIENT and task force to ensure that all elements of HVE are being met.
6. Local media are highly involved in the effort to reach communities in which HVE will occur.

7. The SUB-RECIPIENT deploys resources to enforce traffic laws in priority areas throughout the year when HVE is not being implemented.

ADDITIONAL REQUIREMENTS FOR ALL HVE EVENTS:

In addition to the seven critical elements, SUB-RECIPIENT agrees to all of the following requirements for all HVE events.

1. To use the WEMS system provided by the WTSC to record all activities conducted by their commissioned officers pursuant to the HVE events. SUB-RECIPIENT will also ensure all supervisors and fiscal staff have the ability to review and edit those activity logs.
2. All participating staff receive a briefing prior to the event so that every participant understands and can explain all of the items on the briefing list below. This can be done in person (preferred) or electronic via telephone, email, or virtually.
 - Purpose, goals, strategy, and objectives of the specific HVE event with a focus on the targeted locations and driving behaviors
 - List of on-call DREs and request procedures
 - How to fill out their digital activity log in WEMS
 - Information on how the Mobile Impaired Driving Unit will be used (if applicable)
 - Dispatch information
 - All Participating officers
 - Spotter processes (if applicable)
 - Available Draeger machines and locations
3. All officers participating in these patrols are BAC certified and passed the SFST refresher training within the prior three years (this is regardless of ARIDE or DRE Training mentioned below).
4. To utilize all available media platforms it has available (website, email newsletters, social media etc...) to the fullest extent to publicize the HVE events.
5. Make at least one individual available for weekend media contacts, beginning at noon on Fridays before HVE mobilizations.

ADDITIONAL REQUIREMENTS FOR SPECIFIC HVE EVENTS

In addition to the seven critical elements, and the additional requirements of all HVE events, the SUB-RECIPIENT agrees to all of the following requirements for each type of specific HVE in which they will participate.

1. IMPAIRED DRIVING:
 - a. Impaired driving HVE events must begin after 8:00 p.m. and occur between Thursday-Sunday.
 - b. SUB-RECIPIENT will ensure participating officers have made a DUI/DWI arrest within the past twelve months.

- c. SUB-RECIPIENT will participate in national impaired driving HVE events including:
 - i. Holiday DUI Patrols (December 11 – January 2)
 - ii. Drive Sober or Get Pulled Over (August 20 – September 6)

2. DISTRACTED DRIVING

- a. Distracted driving HVE events will be conducted using a team approach with designated spotters.
- b. SUB-RECIPIENT will participate in national impaired driving HVE events including:
 - i. U Drive. U Text. U Pay. (October 5 – 12)
 - ii. On the Road, Off the Phone (April 1 – 19)

3. MOTORCYCLE SAFETY PATROLS

- a. Patrols will focus on the illegal and unsafe driving actions of motorcycles that are known to cause serious and fatal crashes. This includes impaired driving, speeding, and following too closely.
- b. Patrols will focus on the illegal and unsafe driving actions of all other motor vehicles when relating to motorcycles. This includes speeding, failure to yield to a motorcycle, following too closely to a motorcycle, distracted driving, etc.
- c. SUB-RECIPIENT will utilize motorcycle officers in these patrols to the fullest extent possible.
- d. The SUB-RECIPIENT will engage in multijurisdictional HVE patrols, as part of a regional or national effort, for all or part of the following campaigns:
 - i. It's a Fine Line – July 11 – 27, 2021. Note: Patrols must take place Friday, Saturday, or Sunday during the campaign.
 - ii. Oyster Run Event – Summer 2021 (Region 11 only)
 - iii. ABATE Spring Opener – Summer 2021 (Region 12 only)
 - iv. Ocean Shores Motorcycle Event (formerly Bikers at the Beach) – Summer 2021 (Region 2 only)

OTHER CONSIDERATIONS, EXCEPTIONS, AND NOTES REGARDING HVE EVENTS

At least three contacts per hour requirement explained:

- Participating law enforcement officers should make as many contacts as they can during their OT patrol in the spirit of changing driving behavior.
- They must make a minimum of three self-initiated contacts per hour of enforcement unless they engage in a related enforcement activity that prevents them from doing so – in which case, the contact requirement is waived while the officer is addressing that activity. For example, if an officer stops a vehicle and arrests the driver for DUI, he/she is not required to make three contacts per hour for the time spent processing the DUI.
- Other activities, such as collision investigations or emergency response that are not initiated through emphasis patrol contact WILL NOT be reimbursed.

Impaired Driving HVE events:

- The WTSC encourages participation from officers who have successfully completed Advanced Roadside Impaired Driving Enforcement (ARIDE) or are a certified Drug Recognition Expert.

- Exceptions to any impaired driving HVE requirements must be submitted to the WTSC HIVE Program Manager for approval.
- Funding in this category can be expended outside of the campaign periods. However, the funds must only be used for impaired driving enforcement and during another national impaired driving enforcement campaign or other large local event/mobilization. Participation during Holiday DUI Patrols and Drive Sober or Get Pulled Over should be prioritized when scheduling enforcement dates.
- The WTSC encourages law enforcement agencies to use this funding to support the professional growth of officers with limited exposure to impaired driving enforcement. With the approval of the region's TZM and WTSC, officers can participate in mentoring for impaired driving enforcement. Requirements for this use of funds include the following:
 - WTSC approval for impaired driving mentorship is done through the HIVE Mobilization Plan. Approval for mentorship must be received prior to the activity date.
 - The training officer must be a Drug Recognition Expert or ARIDE trained. TZMs can submit a request for an officer who doesn't meet these requirements to be a mentor. This request must be detailed on the HVE Mobilization Plan.
 - There must be a review of the SFST procedure prior to the enforcement activity.
 - There is a limit of two times per year that an officer can be a mentee.
 - Funds permitting, it is expected that mentees will participate in at least one impaired driving mobilization after completing mentoring.
 - Each region or county-level task force can set additional requirements for participation in this use of funding.
 - To be eligible for this activity, the task force must have a policy for DUI Mentoring. WTSC will provide a model DUI Mentoring policy if requested.
 - Funding will pay for overtime for the mentor officer and the mentee officer.
- This funding can be used to conduct premises checks (such as the Home Safe Bar Program) in bars and other establishments that sell alcohol. To be used for this purpose, the activity must meet the following requirements:
 - Approval for this activity must be done through the HVE Mobilization Plan. This plan must be received by WTSC at least 2 weeks prior to the activity date. It should include details such as the estimated number of hours and officers who will be participating in this activity. It should also include a plan for what officers will discuss with the establishment (Ex. distributing coasters, HVE dedication materials, mobilization creative, etc.)
 - Each establishment is counted as one contact on the Officer Activity Log.
 - The WA Liquor and Cannabis Board should be notified in advance of this activity to encourage collaboration and support.
- These funds can be used for DUI warrant round-up events. Prior approval is needed for these activities and must include evidence of thorough planning to include a threat matrix on warrant suspects, most current address information obtained through the court or local record management system and current Department of Licensing or booking photos on warrant suspects available.

Distracted Driving HIVE Events:

- With the State of Washington's distracted driving law, these patrols will be important to ensure through education and enforcement that drivers understand and are following the new law (RCW 46.61.672).

- These patrols shall be deployed at locations where the data indicates that the most traffic safety benefit can be realized as determined by the local Traffic Safety Task Force. Wherever possible these patrols shall occur in areas with the highest number of past distracted driving violations. This approach has shown to best identify distracted driving violations.
- Spotter Requirement Explained: A distracted driving HVE patrol must consist of at least three officers - one spotter and at least two officers responding to violations.
- This funding can be expended outside of the national campaigns, but the funds must only be used for distracted driving HVE enforcement.

Motorcycle Safety HVE Events:

- Patrols must take place Friday, Saturday, or Sunday during the It's a Fine Line campaign, however the local Traffic Safety Task Force can request to conduct patrols during other days in the week if data shows the need for this. These requests must be sent to the WTSC Program Manager managing the Motorcycle Safety program prior to the enforcement dates.
- During special events, patrols should be scheduled during the dates of the event and could start one day before the official event start date and end one day after the official event end date.

3.1. MILESTONES AND DELIVERABLES

Mobilization

U Drive. U Text. U Pay.
 DUI Holiday Patrols
 On the Road, Off the Phone
 It's a Fine Line
 DUI Drive Sober or Get Pulled Over

Dates

October 5 – 12
 December 11 - January 2
 April 1 - 19
 July 11 - 27
 August 20 - September 6

3.2. COMPENSATION

3.2.1. Compensation for the overtime work provided in accordance with this Agreement has been established under the terms of RCW 39.34. The cost of accomplishing the work described in the SOW will not exceed dollar total from amounts listed below. Payment for satisfactory performance of the overtime work shall not exceed this amount unless the WTSC and SUB-RECIPIENT mutually agree to a higher amount in a written Amendment to this Agreement executed by both the WTSC and SUB-RECIPIENT. Comp-time is not considered overtime and will not be approved for payment. All law enforcement agencies who are active members of the Region 13 traffic safety task force with a fully executed grant agreement are eligible to participate in this grant.

3.2.2. WTSC will reimburse for personnel overtime expenses at 150 percent of the officer's normal salary rate plus SUB-RECIPIENT's contributions to employee benefits, limited to the following:

- FICA
- Medicare
- Any portion of L. & I that is paid by the employer (SUB-RECIPIENT)

- Retirement contributions paid by the employer (SUB-RECIPIENT) can be included if the contribution is based on a percentage of their hours worked

Health insurance, or any other benefits not listed above, are not eligible for reimbursement.

The SUB-RECIPIENT will provide law enforcement officers with appropriate equipment (e.g., vehicles, radars, portable breath testers, etc.) to participate in the emphasis patrols.

3.2.3. Funding alterations are permitted as follows: Upon agreement by the regional TZM and all other parties impacted by a proposed budget alteration, the allocation amounts may be increased or decreased without amending this agreement. HVE grant funds should be managed collaboratively by the SUB-RECIPIENT and the TZM.

These alterations must be requested through email communication among all involved parties, including the TZM, and the WTSC Fiscal Analyst. This communication shall include an HVE Allocation Adjustment form, which details the funding alterations.

Funds within the same HVE campaign budget category only, can be increased and decreased across parties, so long as the modified total does not exceed the regional total allocation per funding category.

3.2.4. These funds, designated for salaries and benefits, are intended to pay for the hourly overtime costs and proportional amounts of fringe benefits of commissioned staff pursuing the activities described in the statement of work. These funds may not be used for any other purpose for example any work required to maintain a law enforcement commission including recertification trainings like firearm qualification.

3.2.5. Dispatch: WTSC will reimburse communications officers/dispatch personnel for work on this project providing SUB-RECIPIENT has received prior approval from their region's TZM. This activity must be overtime and only the expenses listed in section 3.2 and its subsections will be reimbursed.

3.2.6. Transport Officers: WTSC will reimburse transport officers for their work on this project providing SUB-RECIPIENT has received approval from their regions TZM. The TZM will work with the regional LEL to determine if need is warranted for the type of HVE activity. This activity must be overtime and only the expenses listed in section 3.2 and its subsections will be reimbursed.

3.2.7. The law enforcement agency involved will not schedule individual officer overtime shifts for longer than eight hours. WTSC understands there may be instances when more than eight hours are billed due to DUI processing or other reasons and an explanation should be provided on the WEMS Officer Activity Log.

3.2.8. The law enforcement agency involved will ensure that any reserve officer for whom reimbursement is claimed has exceeded his/her normal weekly working hours when participating in an emphasis patrol and is authorized to be paid at the amount requested. Reserve officers may only be paid at the normal hourly rate and not at the 150 percent overtime rate.

3.3. SUMMARY OF PROJECT COSTS

The WTSC has awarded **\$82,729.00** to the **Region 13 Traffic Safety Task Force** for the purpose of conducting coordinated overtime HVE activities. By signing this agreement, the SUB-RECIPIENT is able to seek reimbursement for approved overtime expenses incurred as a participant in this grant. All activity must be coordinated by the region's traffic safety task force and T2M in order to be eligible for reimbursement.

The funding for **Region 13** is as follows:

EMPHASIS PATROL

Impaired Driving Patrols (Section 402, CFDA 20.600)	\$50,000.00
Distracted Driving Patrols (Section 402, CFDA 20.600)	\$17,729.00
Motorcycle Safety (164 Funds, CFDA 20.608)	\$15,000.00

3.3.1. The funds issued under this Agreement are only to be used for the specified category and shall not be commingled between categories.

APPLICABLE STATE AND FEDERAL TERMS AND CONDITIONS:

4. ACTIVITY REPORTS

The SUB-RECIPIENT agrees to have all personnel who work HVE patrols submit a WEMS Officer Activity Log within 24 hours of the end of all shifts worked. These same logs will be associated with invoices as detailed in the "BILLING PROCEDURE" section. Use of the Officer Activity Log in the WTSC's online grant management system, WEMS, is required. Supervisor review and accuracy certification will also be done in WEMS.

5. ADVANCE PAYMENTS PROHIBITED

No payments in advance of or in anticipation of goods or services to be provided under this Agreement shall be made by the WTSC.

6. AGREEMENT ALTERATIONS AND AMENDMENTS

This Agreement may be amended by mutual agreement of the Parties in the form of a written request to amend this Agreement. Such amendments shall only be binding if they are in writing and signed by personnel authorized to bind each of the Parties. Changes to the budget, SUB-RECIPIENT'S Primary Contact, and WTSC Program Manager can be made through email communication and signatures are not required.

7. ALL WRITINGS CONTAINED HEREIN

This Agreement contains all the terms and conditions agreed upon by the Parties. No other understandings,

oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the Parties hereto.

8. ASSIGNMENT

The SUB-RECIPIENT may not assign the work to be provided under this Agreement, in whole or in part, without the express prior written consent of the WTSC, which consent shall not be unreasonably withheld. The SUB-RECIPIENT shall provide the WTSC a copy of all third-party contracts and agreements entered into for purposes of fulfilling the SOW. Such third-party contracts and agreements must follow applicable federal, state, and local law, including but not limited to procurement law, rules, and procedures. If any of the funds provided under this Agreement include funds from NHTSA, such third-party contracts and agreements must include the federal provisions set forth in this Agreement in sections 34 through 42.

9. ATTORNEYS' FEES

In the event of litigation or other action brought to enforce the Agreement terms, each Party agrees to bear its own attorney fees and costs.

10. BILLING PROCEDURE

All invoices for reimbursement of HVE activities will be done using the WTSC's grant management system, WEMS. WEMS Officer Activity logs will be attached to invoices, directly linking the cost of the activity to the invoice. Because the activity, approval, and invoicing are all done within WEMS, no back up documentation is required in most cases.

Once submitted by the SUB-RECIPIENT, invoices are routed to the regional TZM for review and approval. The TZM will submit all approved invoices to the WTSC via WEMS within 10 days of receipt.

Payment to the SUB-RECIPIENT for approved and completed work will be made by warrant or account transfer by WTSC within 30 days of receipt of such properly documented invoices acceptable to WTSC. Upon expiration of the Agreement, any claim for payment not already made shall be submitted within 45 days after the expiration date of this Agreement. All invoices for goods received or services performed on or prior to June 30, 2021, **must be received by WTSC no later than August 10, 2021**. All invoices for goods received or services performed between July 1, 2021 and September 30, 2021, **must be received by WTSC no later than November 15, 2021**.

11. CONFIDENTIALITY/SAFEGUARDING OF INFORMATION

The SUB-RECIPIENT shall not use or disclose any information concerning the WTSC, or information which may be classified as confidential, for any purpose not directly connected with the administration of this Agreement, except with prior written consent of the WTSC, or as may be required by law.

12. COST PRINCIPLES

Costs incurred under this Agreement shall adhere to provisions of 2 CFR Part 200 Subpart E.

13. COVENANT AGAINST CONTINGENT FEES

The SUB-RECIPIENT warrants that it has not paid, and agrees not to pay, any bonus, commission, brokerage, or contingent fee to solicit or secure this Agreement or to obtain approval of any application for

federal financial assistance for this Agreement. The WTSC shall have the right, in the event of breach of this section by the SUB-RECIPIENT, to annul this Agreement without liability.

14. DISPUTES

14.1. Disputes arising in the performance of this Agreement, which are not resolved by agreement of the Parties, shall be decided in writing by the WTSC Deputy Director or designee. This decision shall be final and conclusive, unless within 10 days from the date of the SUB-RECIPIENT's receipt of WTSC's written decision, the SUB-RECIPIENT furnishes a written appeal to the WTSC Director. The SUB-RECIPIENT's appeal shall be decided in writing by the Director or designee within 30 days of receipt of the appeal by the Director. The decision shall be binding upon the SUB-RECIPIENT and the SUB-RECIPIENT shall abide by the decision.

14.2. Performance During Dispute. Unless otherwise directed by WTSC, the SUB-RECIPIENT shall continue performance under this Agreement while matters in dispute are being resolved.

15. GOVERNANCE

15.1. This Agreement is entered into pursuant to and under the authority granted by the laws of the state of Washington and any applicable federal laws. The provisions of this Agreement shall be construed to conform to those laws.

15.2. In the event of an inconsistency in the terms of this Agreement, or between its terms and any applicable statute or rule, the inconsistency shall be resolved by giving precedence in the following order:

15.2.1. Applicable federal and state statutes and rules

15.2.2. Terms and Conditions of this Agreement

15.2.3. Any Amendment executed under this Agreement

15.2.4. Any SOW executed under this Agreement

15.2.5. Any other provisions of the Agreement, including materials incorporated by reference

16. INCOME

Any income earned by the SUB-RECIPIENT from the conduct of the SOW (e.g., sale of publications, registration fees, or service charges) must be accounted for, and that income must be applied to project purposes or used to reduce project costs.

17. INDEMNIFICATION

17.1. To the fullest extent permitted by law, the SUB-RECIPIENT shall indemnify and hold harmless the WTSC, its officers, employees, and agents, and process and defend at its own expense any and all claims, demands, suits at law or equity, actions, penalties, losses, damages, or costs of whatsoever kind ("claims") brought against WTSC arising out of or in connection with this Agreement and/or the SUB-RECIPIENT's performance or failure to perform any aspect of the Agreement. This indemnity provision applies to all claims against WTSC, its officers, employees, and agents arising out of, in connection with, or incident to the acts or omissions of the SUB-RECIPIENT, its officers, employees, agents, contractors, and subcontractors. Provided, however, that nothing herein shall require the SUB-RECIPIENT to indemnify and hold harmless or defend the WTSC, its agents, employees, or officers to the extent that claims are caused by the negligent acts or omissions of the WTSC, its officers, employees or agents; and provided further that if such claims result from the concurrent negligence of (a) the SUB-RECIPIENT, its officers, employees, agents, contractors, or

subcontractors, and (b) the WTSC, its officers, employees, or agents, or involves those actions covered by RCW 4.24.115, the indemnity provisions provided herein shall be valid and enforceable only to the extent of the negligence of the SUB-RECIPIENT, its officers, employees, agents, contractors, or subcontractors.

17.2. The SUB-RECIPIENT waives its immunity under Title 51 RCW to the extent it is required to indemnify, defend, and hold harmless the WTSC, its officers, employees, or agents.

17.3. The indemnification and hold harmless provision shall survive termination of this Agreement.

18. INDEPENDENT CAPACITY

The employees or agents of each Party who are engaged in the performance of this Agreement shall continue to be employees or agents of that Party and shall not be considered for any purpose to be employees or agents of the other Party.

19. INSURANCE COVERAGE

19.1. The SUB-RECIPIENT shall comply with the provisions of Title 51 RCW, Industrial Insurance, if required by law.

19.2. If the SUB-RECIPIENT is not required to maintain insurance in accordance with Title 51 RCW, prior to the start of any performance of work under this Agreement, the SUB-RECIPIENT shall provide WTSC with proof of insurance coverage (e.g., vehicle liability insurance, private property liability insurance, or commercial property liability insurance), as determined appropriate by WTSC, which protects the SUB-RECIPIENT and WTSC from risks associated with executing the SOW associated with this Agreement.

20. LICENSING, ACCREDITATION, AND REGISTRATION

The SUB-RECIPIENT shall comply with all applicable local, state, and federal licensing, accreditation, and registration requirements and standards necessary for the performance of this Agreement. The SUB-RECIPIENT shall complete registration with the Washington State Department of Revenue, if required, and be responsible for payment of all taxes due on payments made under this Agreement.

21. RECORDS MAINTENANCE

21.1. During the term of this Agreement and for six years thereafter, the SUB-RECIPIENT shall maintain books, records, documents, and other evidence that sufficiently and properly reflect all direct and indirect costs expended in the performance of the services described herein. These records shall be subject to inspection, review, or audit by authorized personnel of the WTSC, the Office of the State Auditor, and federal officials so authorized by law. All books, records, documents, and other material relevant to this Agreement will be retained for six years after expiration. The Office of the State Auditor, federal auditors, the WTSC, and any duly authorized representatives shall have full access and the right to examine any of these materials during this period.

21.2. Records and other documents, in any medium, furnished by one Party to this Agreement to the other Party, will remain the property of the furnishing Party, unless otherwise agreed. The receiving Party will not disclose or make available this material to any third Parties without first giving notice to the furnishing Party and giving them a reasonable opportunity to respond. Each Party will utilize reasonable security procedures

and protections to assure that records and documents provided by the other Party are not erroneously disclosed to third Parties.

22. RIGHT OF INSPECTION

The SUB-RECIPIENT shall provide right of access to its facilities to the WTSC or any of its officers, or to any other authorized agent or official of the state of Washington or the federal government, at all reasonable times, in order to monitor and evaluate performance, compliance, and/or quality assurance under this Agreement. The SUB-RECIPIENT shall make available information necessary for WTSC to comply with the right to access, amend, and receive an accounting of disclosures of their Personal Information according to the Health Insurance Portability and Accountability Act of 1996 (HIPAA) or any regulations enacted or revised pursuant to the HIPAA provisions and applicable provisions of Washington State law. The SUB-RECIPIENT shall upon request make available to the WTSC and the United States Secretary of the Department of Health and Human Services all internal policies and procedures, books, and records relating to the safeguarding, use, and disclosure of Personal Information obtained or used as a result of this Agreement.

23. RIGHTS IN DATA

23.1. WTSC and SUB-RECIPIENT agree that all data and work products (collectively called "Work Product") pursuant to this Agreement shall be considered works made for hire under the U.S. Copyright Act, 17 USC §101 et seq., and shall be owned by the state of Washington. Work Product includes, but is not limited to, reports, documents, pamphlets, advertisement, books, magazines, surveys, studies, computer programs, films, tapes, sound reproductions, designs, plans, diagrams, drawings, software, and/or databases to the extent provided by law. Ownership includes the right to copyright, register the copyright, distribute, prepare derivative works, publicly perform, publicly display, and the ability to otherwise use and transfer these rights.

23.2. If for any reason the Work Product would not be considered a work made for hire under applicable law, the SUB-RECIPIENT assigns and transfers to WTSC the entire right, title, and interest in and to all rights in the Work Product and any registrations and copyright applications relating thereto and any renewals and extensions thereof.

23.3. The SUB-RECIPIENT may publish, at its own expense, the results of project activities without prior review by the WTSC, provided that any publications (written, visual, or sound) contain acknowledgment of the support provided by NHTSA and the WTSC. Any discovery or invention derived from work performed under this project shall be referred to the WTSC, who will determine through NHTSA whether patent protections will be sought, how any rights will be administered, and other actions required to protect the public interest.

24. SAVINGS

In the event funding from state, federal, or other sources is withdrawn, reduced, or limited in any way after the effective date of this Agreement and prior to completion of the SOW under this Agreement, the WTSC may terminate the Agreement under the "TERMINATION FOR CONVENIENCE" clause, without the 30-day notice requirement. The Agreement is subject to renegotiation at the WTSC's discretion under any new funding limitations or conditions.

25. SEVERABILITY

If any provision of this Agreement or any provision of any document incorporated by reference shall be held

invalid, such invalidity shall not affect the other provisions of this Agreement which can be given effect without the invalid provision, if such remainder conforms to the requirements of applicable law and the fundamental purpose of this Agreement, and to this end the provisions of this Agreement are declared to be severable.

26. SITE SECURITY

While on WTSC premises, the SUB-RECIPIENT, its agents, employees, or sub-contractors shall conform in all respects with all WTSC physical, fire, or other security policies and applicable regulations.

27. TAXES

All payments of payroll taxes, unemployment contributions, any other taxes, insurance, or other such expenses for the SUB-RECIPIENT or its staff shall be the sole responsibility of the SUB-RECIPIENT.

28. TERMINATION FOR CAUSE

If the SUB-RECIPIENT does not fulfill in a timely and proper manner its obligations under this Agreement or violates any of these terms and conditions, the WTSC will give the SUB-RECIPIENT written notice of such failure or violation, and may terminate this Agreement immediately. At the WTSC's discretion, the SUB-RECIPIENT may be given 15 days to correct the violation or failure. In the event that the SUB-RECIPIENT is given the opportunity to correct the violation and the violation is not corrected within the 15-day period, this Agreement may be terminated at the end of that period by written notice of the WTSC.

29. TERMINATION FOR CONVENIENCE

Except as otherwise provided in this Agreement, either Party may terminate this Agreement, without cause or reason, with 30 days written notice to the other Party. If this Agreement is so terminated, the WTSC shall be liable only for payment required under the terms of this Agreement for services rendered or goods delivered prior to the effective date of termination.

30. TREATMENT OF ASSETS

30.1. Title to all property furnished by the WTSC shall remain property of the WTSC. Title to all property furnished by the SUB-RECIPIENT for the cost of which the SUB-RECIPIENT is entitled to be reimbursed as a direct item of cost under this Agreement shall pass to and vest in the WTSC upon delivery of such property by the SUB-RECIPIENT. Title to other property, the cost of which is reimbursable to the SUB-RECIPIENT under this Agreement, shall pass to and vest in the WTSC upon (i) issuance for use of such property in the performance of this Agreement, or (ii) commencement of use of such property in the performance of this Agreement, or (iii) reimbursement of the cost thereof by the WTSC in whole or in part, whichever first occurs.

30.2. Any property of the WTSC furnished to the SUB-RECIPIENT shall, unless otherwise provided herein or approved by the WTSC, be used only for the performance of this Agreement.

30.3. The SUB-RECIPIENT shall be responsible for any loss or damage to property of the WTSC which results from the negligence of the SUB-RECIPIENT or which results from the failure on the part of the SUB-RECIPIENT to maintain and administer that property in accordance with sound management practices.

30.4. If any WTSC property is lost, destroyed, or damaged, the SUB-RECIPIENT shall immediately notify the WTSC and shall take all reasonable steps to protect the property from further damage.

30.5. The SUB-RECIPIENT shall surrender to the WTSC all property of the WTSC upon completion, termination, or cancellation of this Agreement.

30.6. All reference to the SUB-RECIPIENT under this clause shall also include SUB-RECIPIENT's employees, agents, or sub-contractors.

31. WAIVER

A failure by either Party to exercise its rights under this Agreement shall not preclude that Party from subsequent exercise of such rights and shall not constitute a waiver of any other rights under this Agreement.

APPLICABLE CERTIFICATIONS AND ASSURANCES FOR HIGHWAY SAFETY GRANTS (23 CFR PART 1300 APPENDIX A):

32. BUY AMERICA ACT

The SUB-RECIPIENT will comply with the Buy America requirement (23 U.S.C. 313) when purchasing items using federal funds. Buy America requires the SUB-RECIPIENT to purchase only steel, iron, and manufactured products produced in the United States, unless the Secretary of Transportation determines that such domestically produced items would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. In order to use federal funds to purchase foreign produced items, the WTSC must submit a waiver request that provides an adequate basis and justification, and which is approved by the Secretary of Transportation.

33. DEBARMENT AND SUSPENSION

Instructions for Lower Tier Certification

33.1. By signing this Agreement, the SUB-RECIPIENT (hereinafter in this section referred to as the "lower tier participant") is providing the certification set out below and agrees to comply with the requirements of 2 CFR part 180 and 23 CFR part 1300.

33.2. The certification in this section is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

33.3. The lower tier participant shall provide immediate written notice to the WTSC if at any time the lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

33.4. The terms covered transaction, debarment, suspension, ineligible, lower tier, participant, person, primary tier, principal, and voluntarily excluded, as used in this clause, have the meanings set out in the Definitions and Covered Transactions sections of 2 CFR part 180.

33.5. The lower tier participant agrees by signing this Agreement that it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by NHTSA.

33.6. The lower tier participant further agrees by signing this Agreement that it will include the clause titled "Instructions for Lower Tier Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions, and will require lower tier participants to comply with 2 CFR part 180 and 23 CFR part 1300.

33.7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Non-procurement Programs.

33.8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

33.9. Except for transactions authorized under paragraph 35.5. of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, the department or agency with which this transaction originated may disallow costs, annul or terminate the transaction, issue a stop work order, debar or suspend you, or take other remedies as appropriate.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions

33.10. The lower tier participant certifies, by signing this Agreement, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

33.11. Where the lower tier participant is unable to certify to any of the statements in this certification, such participant shall attach an explanation to this Agreement.

34. THE DRUG-FREE WORKPLACE ACT OF 1988 (41 U.S.C. 8103)

34.1. The SUB-RECIPIENT shall:

34.1.1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and shall specify the actions that will be taken against employees for violation of such prohibition.

34.1.2. Establish a drug-free awareness program to inform employees about the dangers of drug abuse in the workplace; the SUB-RECIPIENT's policy of maintaining a drug-free workplace; any available drug counseling, rehabilitation, and employee assistance programs; and the penalties that may be imposed upon employees for drug violations occurring in the workplace.

34.1.3. Make it a requirement that each employee engaged in the performance of the grant be given a copy of the statement required by paragraph 36.1.1. of this section.

34.1.4. Notify the employee in the statement required by paragraph 36.1.1. of this section that, as a condition of employment under the grant, the employee will abide by the terms of the statement, notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction, and notify the WTSC within 10 days after receiving notice from an employee or otherwise receiving actual notice of such conviction.

34.1.5. Take one of the following actions within 30 days of receiving notice under paragraph 36.1.3. of this section, with respect to any employee who is so convicted: take appropriate personnel action against such an employee, up to and including termination, and/or require such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.

34.1.6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of all of the paragraphs above.

35. FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT (FFATA)

In accordance with FFATA, the SUB-RECIPIENT shall, upon request, provide WTSC the names and total compensation of the five most highly compensated officers of the entity, if the entity in the preceding fiscal year received 80 percent or more of its annual gross revenues in federal awards, received \$25,000,000 or more in annual gross revenues from federal awards, and if the public does not have access to information about the compensation of the senior executives of the entity through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 or section 6104 of the Internal Revenue Code of 1986.

36. FEDERAL LOBBYING

36.1. The undersigned certifies, to the best of his or her knowledge and belief, that:

36.1.1. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the

entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

36.1.2. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.

36.1.3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-contracts, sub-grants, and contracts under grant, loans, and cooperative agreements), and that all sub-recipients shall certify and disclose accordingly.

36.2. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

37. NONDISCRIMINATION (Title VI, 42 U.S.C. § 2000d et seq.)

37.1. During the performance of this Agreement, the SUB-RECIPIENT agrees:

37.1.1. To comply with all federal nondiscrimination laws and regulations, as may be amended from time to time.

37.1.2. Not to participate directly or indirectly in the discrimination prohibited by any federal non-discrimination law or regulation, as set forth in Appendix B of 49 CFR Part 21 and herein.

37.1.3. To permit access to its books, records, accounts, other sources of information, and its facilities as required by the WTSC, USDOT, or NHTSA.

37.1.4. That, in the event a contractor/funding recipient fails to comply with any nondiscrimination provisions in this contract/funding Agreement, the WTSC will have the right to impose such contract/agreement sanctions as it or NHTSA determine are appropriate, including but not limited to withholding payments to the contractor/funding recipient under the contract/agreement until the contractor/funding recipient complies, and/or cancelling, terminating, or suspending a contract or funding agreement, in whole or in part.

37.1.5. To insert this clause, including all paragraphs, in every sub-contract and sub-agreement and in every solicitation for a sub-contract or sub-agreement that receives federal funds under this program.

38. POLITICAL ACTIVITY (HATCH ACT)

The SUB-RECIPIENT will comply with provisions of the Hatch Act (5 U.S.C. 1501-1508), which limit the political activities of employees whose principal employment activities are funded in whole or in part with federal funds.

39. PROHIBITION ON USING GRANT FUNDS TO CHECK FOR HELMET USAGE

The SUB-RECIPIENT will not use 23 U.S.C. Chapter 4 grant funds for programs to check helmet usage or to create checkpoints that specifically target motorcyclists. This Agreement does not include any aspects or elements of helmet usage or checkpoints, and so fully complies with this requirement.

40. STATE LOBBYING

None of the funds under this Agreement will be used for any activity specifically designed to urge or influence a state or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any state or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a state official whose salary is supported with NHTSA funds from engaging in direct communications with state or local legislative officials, in accordance with customary state practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

41. DESIGNATED CONTACTS

The following named individuals will serve as designated contacts for each of the Parties for all communications, notices, and reimbursement regarding this Agreement:

The Contact for the SUB-RECIPIENT is:	The Target Zero Manager for Region 13 is:	The Contact for WTSC is:
	Charlotte Layman Region 13 Target Zero Manager clayman@wtsewa.com 509-307-3826	Manny Gonzalez WTSC Program Manager mgonzalez@wtsc.wa.gov 360-725-9888

42. AUTHORITY TO SIGN

The undersigned acknowledges that they are authorized to execute this Agreement and bind their respective agencies or entities to the obligation set forth herein.

IN WITNESS WHEREOF, the parties have executed this Agreement.

	WASHINGTON TRAFFIC SAFETY COMMISSION
Signature	Signature
Printed Name	Printed Name
Title	Title
Date	Date



Grant Requirements Acknowledgement Form for High Visibility Enforcement (HVE) Mobilizations

WEMS ID: 2021-HVE-4054-Region 13 Target Zero Task Force

Before beginning work on this grant project, the grantee Project Manager should thoroughly read and understand the terms of the Interagency Agreement (IAA). This Grant Requirements Acknowledgement Form provides an explanation of some key terms and highlights but is not comprehensive. If the Project Manager has questions after reviewing this document, please refer to the WTSC Grants Management Manual, or contact the WTSC Program Manager assigned to this grant.

When you, the grant Project Manager, agree to this document, you certify that you understand the grant requirements and agree to fully comply with the terms and conditions set forth in the Agreement/Contract, as well as additional federal requirements outlined in the Code of Federal Regulations for Federal Grants and Agreements, as referenced below.

If anything in this document conflicts with the Agreement/Contract, the Agreement/Contract takes precedence.

Before you begin work, you must have:

- A fully executed IAA or contract signed by both parties.
- Attested to the Grant Requirements Acknowledgment Form (this document).

Work cannot begin before the start date on the IAA, or before the IAA is signed by all parties. WTSC will only reimburse expenses incurred after the IAA is fully executed.

Select Contract Provisions:

- **Statement of Work:** This summarizes the work to be done for this grant. If this changes significantly, the grantee will need to request a change in WEMS, and an IAA amendment may be required.
- **High Visibility Enforcement (HVE) Operational Requirements:** The specific HVE requirements listed in the Scope of Work are extremely important to the success of the high visibility enforcement strategy. ALL of these requirements must be followed.
- **WEMS Digital Activity Log:** WTSC requires all agencies participating in high visibility enforcement to use the WEMS system to document the activity of all participating officers. An officer cannot participate if they do not have a WEMS account and do not input their activities into the WEMS digital activity log.
- **Officer Training Requirements:** Starting March 31, 2021, WTSC will begin to enforce the training requirements of participating officers. Any officer participating officer must document in WEMS that they have current qualifications for BAC and SFST.
- **Period of Performance:** All work must be completed, and goods and services must be received, during the period of performance on the IAA.

- **Compensation:**
 - Comp time is not an allowable expense for reimbursement on a high visibility enforcement (HVE) campaign contract or other OT (Overtime) patrol projects. The funding for these types of projects are for the actual activity of patrolling and comp time or any other type of leave will not be reimbursed.
 - All expenses must be incurred during the period of performance on the IAA.
 - Expenses cannot exceed the total amount of the agreement and must fall within the amounts of each budget category as listed in the IAA.
 - Funds may be moved, with prior approval and within certain limits, between planned budget categories. A formal request must be submitted to the Target Zero Manager.
- **Advance Payments Prohibited:** WTSC cannot pay for any costs prior to the work being completed or the goods being delivered.
- **Agreement Alterations and Amendments:** If your agency wants to seek an exception to any of the HVE operational requirements, you must submit an exception request to the WTSC's primary contact listed in the in Interagency Agreement.
- **Billing Procedure:** Your agency is required to utilize the Digital Activity Log in the WEMS system, supplied by the WTSC for all of your invoices. Your local TZM can give you training and support if you need assistance using this system.
- **Buy America Act:** For any manufactured goods over \$5,000, the grantee must provide written certification that the goods, including IT software and hardware, were produced in the USA.
- **Cost Principles:** Grantee cannot use grant funds to replace routine and/or existing staff or expenditures. Must comply with 2 CFR Part 200 Subpart E.
- **Income:** Any income generated with this grant must be accounted for and applied to project purposes or used to reduce project costs.
- **Lobbying/Political Activity:** Because this grant uses federal funds, no work being funded by this grant can be used to lobby or otherwise influence state or federal officials, or support or oppose legislation; there is an allowance for "customary state practice."
- **Records Maintenance:** Maintain records pertaining to this agreement for 6 years after expiration

Other Requirements:

- **Promotional Item Purchase Restrictions:** No promotional items can be purchased with these grant funds.
- **Single Audit Requirements:** Required of an entity that expends \$750,000 or more annually of federal funds, federal grants, or federal awards; usually performed annually.

By checking this box and typing your name below, you certify that you agree to fully comply with the terms and conditions set forth in the Agreement, as well as the requirements listed in this document. Typing your name below constitutes your electronic signature on this document.

I Agree

(Name, Agency, Title)

(Date)

CONSENT AGENDA

UNION GAP CITY COUNCIL REGULAR MEETING
UNION GAP COUNCIL CHAMBERS
Union Gap, Washington
November 9, 2020, Regular Meeting
MINUTES

<u>Call to Order</u>	Mayor Hodkinson called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.
<u>Council Members Present</u>	Council Members Murr, Wentz, Galloway, Hansen, Schilling and Dailey, were present telephonically.
<u>Staff Present</u>	City Manager Fisher, Police Chief Cobb, Civil Engineer Dominguez, Public Works and Community Development Director Henne and Finance and Administration Director Clifton were present. City Attorney Brown was present telephonically.
<u>Audience Present</u>	See attached list.
<u>Recognition</u>	City Manager Fisher stated that because this Wednesday is Veterans day, she would like to Recognize Mayor Hodkinson and Council Members Galloway and Hansen, and thank them for their service.
<u>Consent Agenda</u>	<p>Motion by Council Member Wentz, second by Council Member Galloway to approve the consent agenda as follows:</p> <p>Regular Council Meeting Minutes dated October 26, 2020 as attached to the Agenda and maintained in electronic format.</p> <p>Payroll Vouchers – EFT’s and Voucher No. 102022 through 102028 for November 9, 2020, in the amount of \$408,572.14.</p> <p>Claims Vouchers – EFT’s, and Voucher Nos. 101952 through 102021 for November 9, 2020, in the amount of 463,199.65.</p> <p>Motion carried unanimously.</p>
<u>Items from the Audience</u>	None.
<u>General Items</u>	
<u>Public Hearings</u>	
2021 Preliminary Budget	Mayor Hodkinson opened a Public Hearing in regards to the 2021 Preliminary Budget at 6:09 p.m. Finance and Administration Director

CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – November 9, 2020

Clifton gave an overview. With no written testimony or public comments Mayor Hodkinson closed the meeting at 6:08 p.m.

2021 Ad Valorem Property
Tax Revenue

Mayor Hodkinson opened a Public Hearing in regards to 2021 Ad Valorem Property Tax revenue at 6:09 p.m. Finance and Administration Director Clifton gave an overview. No written testimony or public comments were received. Council Member Schilling asked when the last time the tax passed, and Council Member Wentz replied that it had been at least ten years or more. With no other questions, Mayor Hodkinson closed the public meeting at 6:11 p.m.

Finance & Administration

Ordinance No. – 2995 – 2021
Ad Valorem Property Tax

City Manager Fisher addressed the Council and explained that it has been over ten years since Ad Valorem Property Tax has been passed and with recent cost increases in court costs and public safety, she would advocate passing the tax this year.

Motion by Council Member Wentz, second by Council Member Galloway to adopt Ordinance No. – 295 – with 1% increase, fixing the estimated amount of ad valorem taxes to be levied to meet the financial requirements of the City of Union Gap, Washington for the year 2021.

Voting on the motion – Ayes – Murr, Wentz, Galloway, Hansen, Dailey and Hodkinson. Nays - Schilling. Motion passes.

2021 Budgeted Expenditures
Breakdown and 2020
Revenue Comparison through
10/31/2020

Finance and Administration Director Clifton presented a 2021 Budget Current Expense Expenditure Breakdown and Revenue Comparison through 10/31/2020.

2021 Finance &
Administration Budget

Finance and Administration Director Clifton presented the 2021 Finance and Administration Budget and stated that she and the City Manager are working on future cost allocations, and will bring them back to the Council for review. Council Member Schilling asked if changes could be made before the final budget for the parade. Clifton replied that this is preliminary and can be changed before the final budget is approved.

2021 Legislative and Court &
Legal Budgets

Finance and Administration Director Clifton presented the 2021 Legislative Budget. Council Member Hansen stated that he was having trouble hearing, but would continue as is for now.

Public Works & Community
Development

CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – November 9, 2020

Resolution No. – 20-42 – Agreement for Services – CWA Consultants Motion by Council Member Wentz, second by Council Member Galloway to adopt Resolution No. – 20-42 – authorizing the City Manager to sign an agreement with CWA Consultants of Port Orchard, WA. for the 2021 calendar year.

Voting on the motion – Ayes – Murr, Wentz, Galloway, Schilling, Dailey, and Hodkinson. Council Member Hansen abstained. Motion passes.

Resolution No. – 20-43 – 2021 Land Use Planning/GIS Analyst Services Contract – Yakima Valley Conference of Governments Motion by Council Member Galloway, second by Council Member Wentz to approve Resolution No. – 20-43 – authorizing the City Manager to sign a contract with Yakima Valley Conference of Governments (YVCOG) for Land Use Planning and/or GIS Analyst Services.

Voting on the motion – Ayes – Murr, Wentz, Galloway, Schilling, Dailey, and Hodkinson. Council Member Hansen abstained. Motion passes.

City Manager

2021 Executive Budget City Manager Fisher presented the 2021 Executive Budget. Council Member Schilling wanted to make sure that the salaries, wages and benefits are all according to her contract. Fisher replied that they were. Schilling inquired about the fuel amount and Fisher stated that it was for Teresa Lopez who uses the city car, that her fuel is included in her contract.

CARES Act Small Business Grants City Manager Fisher presented information regarding Businesses who qualified for the \$5,000 grant. YCDA has issued the contracts and will advise as to the amount of funds the city will disburse. Schilling stated that she spoke with two business owners and they were thrilled that they were accepted, and Johnathan was wonderful to work with; it was a good decision on Council’s part to do this.

Library Discussion City Manager Fisher opened a Library discussion with a Yakima Herald Republic article that Council Member Schilling sent out, dated 6/16/2019. Fisher stated that at that time, they had just been awarded Senator Honeyford’s award for the Library and Community Center. They had no idea what the contract would call for, how much the Department of Commerce would allow, or what could be built within the budget. At that time they were very hopeful as she quoted from the article, approximately 6000 square feet could be built. When numbers were put to paper and budgets were realized, we realized that due to the

LEAD requirements, and the cost estimates of that footprint, it was not practical for the City of Union Gap. Therefore on April 2nd the Council awarded that the City would build a 4997 square foot complex. The design and the build, according to BORArchitecture went before the Council in April and was approved. That was packet information No.2 The last few Council meetings, Council member Schilling and members of the Friends of the Library have continually asked about the 6000 square foot cost with LEAD. Fisher included all emails and budget for the 6000 square foot library and stated that it would be over \$500,000 more than what the City had put in originally.

Fisher stated that she had received a phone call from the Department of Commerce, Cathy Brockman. “The legislative staff has received several calls from Union Gap about the 6000 square foot library project; Arlene due to the continued influence and the calls, it has caused so much confusion that the Department of Commerce has placed our project on hold.” Fisher stated that she had no more answers or information more than that, as of tonight our project has stopped. Council Member Wentz asked who made the calls. Fisher replied that they would not share that information with her, but that it was not City staff and she was completely blindsided and disappointed. Mayor Hodgkinson stated that he was told Honeyford was washing his hands of it all together. Fisher asked where the calls are coming from. Council Member Wentz stated that he thought it was clear why they went with 4997 and not LEAD and thought the community partners were in understanding; at this point could potentially lose out on the Library and is very frustrating. Mark Crochet stated that it wasn’t him but that they had been on Arlene ever since it was passed, they had been asking all along if they could get the information, and had people who wanted to donate some money and had to have it in by the end of October. As far as the other item he had no idea what that was all about. Fisher stated that BORA was given a directive, it takes them time to redesign the building, which they have done. According to her email that has cost \$8,500. Crochet stated that they had been asking for it ever since it was voted on and didn’t understand why they have to wait to the end to have to deal with it. Fisher replied, because she takes direction from the City Council as a whole. Council Member Schilling explained that the reason they asked for it was because in order to get donations, they needed to have some facts going in front of bankers and business people they need to know what the money is used for, and if you need it increased than they want to know how much it’s going to cost. Council Member Wentz replied, to counteract Schilling and Crochet’s statements, he believed that it was pretty clear that they were going to be moving on with the 5000, because at that point it was too late to backtrack and go after the donations. Crochet thought it was stated by the Mayor that it was something that

they could look at. Wentz replied that since then they expended enough time that became moot unless there is a donor for the additional \$600,000 more. Crochet replied that they may have had that if they would have had the information before the 1st of November. Council Member Galloway stated that Crochet had the information back when the Council voted for a 5000 square foot building, it's been voted for and that's what we're going to do. Crochet stated that they are not holding up the building here, this thing has been postponed for so long. Galloway stopped him and said "you just stopped the finance." Fisher stated that as of today we're dead in the water, and at this moment she does not know how to get us out of this. Mayor Hodkinson stated that it took over a month to get the information from BORA, and was curious to know who will pay for the additional \$8500 cost. Bill Cox asked who at the Department of Commerce, at what level the decision was made. Fisher replied that it was her Grant manager's boss. Fisher didn't know if they could get the funding back, because it was the second time it had been derailed. Mayor Hodkinson stated that he would suggest that the Council by unanimous vote, reaffirm the original agreement. Fisher added that she wanted a motion that the committee, from this point forward let the Mayor and herself work on this problem, and from this point forward no one but the project manager (Arlene Fisher) and Dennis Henne contact any legislative staff or The Department of commerce.

Motion by Council Member Dailey, second by Council Member Murr to reaffirm the April 27, 2020 vote of the Council to approve Site no. A4 presented by BORArchitecture, which represents a 4,800 square foot library and Community Center Building. And from this point forward only the City Manager and Dennis Henne have the authority to contact legislative staff and representatives from the Department of Commerce. No other individuals have such authority.

Voting on the motion – Ayes – Murr, Wentz, Galloway, Schilling, Dailey, and Hodkinson. Council Member Hansen abstained. Motion passes.

None.

None.

Items from the Audience

City Manager Report

Helen Canatsey thanked Chief Cobb for his work because they do not have the race car down 4th street anymore.

Communications/Questions/
Comments

Council member Hansen thanked Dennis for putting up a sign, it looks really good on the corner.

CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – November 9, 2020

Mark Crochet wanted to extend his condolences to Council Member Murr for his recent loss.

Mayor Hodkinson stated that he has a letter from the Yakima Regional Clean Air Authority, they are looking for nominations for Board of Directors, and he will bring it up at the next meeting to see who would like to serve on that board.

None.

Mayor Hodkinson adjourned the regular meeting at 7:00 p.m.

Development of Next Agenda

Adjournment of Meeting

Arlene Fisher-Maurer, City Manager

ATTEST:

Karen Clifton, City Clerk

CITY OF UNION GAP
 REGULAR UNION GAP COUNCIL MEETING
 SIGN IN SHEET

6:00 P.M. – November 9, 2020

NAME (Please Print)

(Date)

ADDRESS

Telephonic

Kim Hixon		
Mark Crochet		
mike y PAC		
Boger Wentz		
Jack Galloway		
Julie Schilling		
James Murr		
Sandy Dailey		
Dave Hansen		
Bronson Brown		

In Chambers

John Hodgkinson		
Arlene Fisher		
Karen Clifton		
Dennis Henne		
David Dominguez		
Greg Cobb		



City Council Communication

Meeting Date: November 23, 2020
From: Karen Clifton, Director of Finance and Administration
Topic/Issue: Claim Vouchers – November 23, 2020

SYNOPSIS: Claim Vouchers Dated November 23, 2020

RECOMMENDATION: Request Council to approve EFTs and Voucher Nos. 102030 through 102082. In the amount of \$ 622,174.33.

LEGAL REVIEW: N/A

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: 1. Claim Voucher Register
2. Detailed Claim Voucher Register

WARRANT/CHECK REGISTER

CITY OF UNION GAP
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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
5906	11/06/2020	Claims	2	EFT	US BANK - CHECKING	66.00	INV MAINT FEE - 10/2020
5995	11/23/2020	Claims	2	EFT	WA STATE DEPT OF REVENUE	18,489.06	EXCISE TAX - 10/2020
6006	11/23/2020	Claims	2	EFT	CENTURY LINK - LD	192.99	LONG DISTANCE-11/2020
6007	11/23/2020	Claims	2	EFT	SPECTRUM BUSINESS	104.28	CIVIC CENTER TV SVC-11/2020
6061	11/23/2020	Claims	2	EFT	US BANK CARDMEMBER SVC	3,443.13	WELLNESS-TRAILBLAZER CHALLENGE; MANAGEMENT AND SUPERVISION OF INVESTIGATION UNITS - MCKINLEY; IMPLICIT BIAS TRAINING RENTAL; FLASH DRIVES - 32/64 GB; FUEL VEH 14; REMOTE SPEAKER W/MICROPHONE; REVERSE;
6008	11/23/2020	Claims	2	102030	AMERICAN ROCK - COLUMBIA ASPHALT	495,198.26	MAIN STREET RECON PH 1; PROGRESS ESTIMATE NO. 5; CONSTRUCTION PROJECT
6009	11/23/2020	Claims	2	102031	AMERICAN ROCK PRODUCTS	333.26	5.5 SK 3/4" INTERIOR WRA; STORMWATER MAIN / AHTANUM ROAD
6010	11/23/2020	Claims	2	102032	AMERIFUEL	1,794.06	FUEL OCT 16-31 2020
6011	11/23/2020	Claims	2	102033	BAER TESTING, INC	5,322.50	MAIN ST RECON PH 1; TESTING 10.01.20 THRU 10.31.20
6012	11/23/2020	Claims	2	102034	CANON FINACIAL SERVICES	186.28	COPIER CONTRACT-NOV 2020
6013	11/23/2020	Claims	2	102035	CASCADE NATURAL GAS CORP	1,135.30	102 W. AHTANUM RD-09/2020 & 10/2020; 107 W. AHTANUM RD / 3007 2ND ST - 10/2020; 4401 MAIN
6014	11/23/2020	Claims	2	102036	CENTRAL WA AG MUSEUM	23.94	OVERPAYMENT REFUND
6015	11/23/2020	Claims	2	102037	CENTRAL WA AG MUSUEM	93.76	OVERPAYMENT REFUND
6016	11/23/2020	Claims	2	102038	CENTRAL WASHINGTON FAIR ASSOC.	2,083.00	MARKETING & SALES - 11/2020
6017	11/23/2020	Claims	2	102039	CI SHRED	138.31	SHRED SERVICE-10/2020
6018	11/23/2020	Claims	2	102040	CINTAS CORP #605	129.42	CIVIC CENTER & PD MAT SVC-10/23/2020 & 11/06/2020
6019	11/23/2020	Claims	2	102041	CLASSIC PRINTING INC	174.38	UB STATEMENTS-10/2020
6020	11/23/2020	Claims	2	102042	CLIFF'S SEPTIC SERVICE	26.12	RENTM-HANDICAP @ FULLBRIGHT PARK
6021	11/23/2020	Claims	2	102043	COLEMAN OIL COMPANY	104.33	PW / CED FUEL-10/2020
6022	11/23/2020	Claims	2	102044	COPIERS NORTHWEST	283.33	COPIER LEASE CONTRACT OCT 2020
6023	11/23/2020	Claims	2	102045	CORE & MAIN LP	12,020.42	110896 6RM ALPHA NAT SPEC RESTRAINT END CAPS; WATER SUPPLIES, COUPLINGS, BALL METER VALVES, VALVE BOX LIDS; STOCK REPAIR CLAMPS; 2" REPAIR COUPLINGS; CREDIT RETURN
6024	11/23/2020	Claims	2	102046	DEBBIE DAUNHAUER	20.84	REFUND UTILITY DEPOSIT
6025	11/23/2020	Claims	2	102047	DEXYP	307.05	PARK AD-11/2020
6026	11/23/2020	Claims	2	102048	EDGE CONSTRUCTION SUPPLY	366.66	ENGINEER'S ORANGE VESTS X 7
6027	11/23/2020	Claims	2	102049	EUROFINS MICROBIOLOGY LABORATOIRES, INC	523.00	WATER & WW SAMPLING

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6028	11/23/2020	Claims	2	102050	FRANK'S POINT S	264.98	18.4/21.5L-16.1 FRT FRM IMP TUBE
6029	11/23/2020	Claims	2	102051	GAP AUTO PARTS - PW	30.84	WIRING OF CAMERA; SEWER CAMERA TRUCK
6030	11/23/2020	Claims	2	102052	GENE WEINMANN CONSULTING	273.87	CDBG COORDINATOR & SUPPLY/POSTAGE
6031	11/23/2020	Claims	2	102053	GRANITE CONSTRUCTION CO	1,235.52	CLASS G - WA 10.21 TN 10.29.20; & 4.09 TN 11.03.20
6032	11/23/2020	Claims	2	102054	GRANT J HUNT CO	3,750.00	DESIGN & MARKETING-09/2020
6033	11/23/2020	Claims	2	102055	HAMILTON CONSTRUCTION	854.44	REFUND UTILITY DEPOSIT
6034	11/23/2020	Claims	2	102056	LAW OFFICE OF DANIEL POLAGE	1,500.00	PUBLIC DEFENDER SVC
6035	11/23/2020	Claims	2	102057	LAW OFFICE OF GARY M CUILIER	3,262.00	LAKEATA AVE TRI-PLEX CLASS 3 REVIEW
6036	11/23/2020	Claims	2	102058	LAW OFFICES OF MARGITA DORNAY	14,500.00	PROSECUTING ATTORNEY-11/2020
6037	11/23/2020	Claims	2	102059	LOWES COMPANY INC	431.43	OVERSIZED TARP; SALT PILE PROTECTION; SUPPLIES FOR BEAUTIFICATION & TRANSIT; WATER VAN CANS; SAWDUST MARKERS
6038	11/23/2020	Claims	2	102060	MANSFIELD ALARM CO INC	314.87	102 W. AHTANUM RD-ALARM MONITORING/FIRE ALARM-12/20-02/2021; 107 W. AHTANUM RD-FIRE TELEPHONE MONITORING 12/20-02/21
6039	11/23/2020	Claims	2	102061	MENKE JACKSON BEYER LLP	172.00	PRA REVIEW
6040	11/23/2020	Claims	2	102062	ROBERT R NORTHCOTT	580.00	PUBLIC DEFENDER
6041	11/23/2020	Claims	2	102063	OFFICE SOLUTIONS NORTHWEST	77.66	INK CTG; COPY PAPER; PERFTED PAPER;MAILED STAMP;PENCILS; CLASP ENVELOPES; RETURN TO VENDOR-MICROPERFORATE D CUT SHEET; ANTI-VIRAL TISSUE PAPER
6042	11/23/2020	Claims	2	102064	OLD COUNTRY BUFFET	2,946.67	REFUND UTILITY DEPOSIT
6043	11/23/2020	Claims	2	102065	OLD COUNTRY BUFFET	2,596.47	REFUND UTILITY DEPOSIT
6044	11/23/2020	Claims	2	102066	PACIFIC POWER	16,370.91	CIVIC CENTER - 11/2020; FIRE DEPT. - 11/2020; STREETS;WELLS;AREA LIGHTS;TRAFFIC LIGHTS-10/2020; LIFT STATION-11/2020; STREETS-10/2020; LIFT STATION-11/2020
6045	11/23/2020	Claims	2	102067	PEOPLE FOR PEOPLE	1,628.00	SENIOR NUTRITION SITE MANAGER-10/2020
6046	11/23/2020	Claims	2	102068	REPUBLIC PUBLISHING CO	58.03	SUMMARY OF ORD#2994
6047	11/23/2020	Claims	2	102069	KATIE REYES-LOREDO	94.83	REFUND UTILITY DEPOSIT
6048	11/23/2020	Claims	2	102070	DON C. SMITH	10.79	LEOFF 1 RETIREE RX
6049	11/23/2020	Claims	2	102071	THE JANITOR'S CLOSET	117.62	FACIAL TISSUE & CAN LINERS
6050	11/23/2020	Claims	2	102072	TRUE LAW GROUP, PS	885.00	PUBLIC DEFENDER; PUBLIC DEFENDER
6051	11/23/2020	Claims	2	102073	UNITED STATES POSTMASTER	779.70	UB POSTAGE-11/2020

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6052	11/23/2020	Claims	2	102074	WA ASSOC OF BUILDING OFFICIALS	95.00	2021 MEMBERSHIP RENEWAL, J. CAVANAUGH
6053	11/23/2020	Claims	2	102075	WELLS FARGO VENDOR FIN SERV	839.67	TASKLA LEASE-10/2020
6054	11/23/2020	Claims	2	102076	YAKIMA CO AUDITOR	39.00	UTILITY LIEN - LaFORGE
6055	11/23/2020	Claims	2	102077	YAKIMA CO PUBLIC SERVICES	9,084.29	MLK SIDEWALK & SAFETY IMPROVEMENT
6056	11/23/2020	Claims	2	102078	YAKIMA COOPERATIVE ASSN	711.12	BULK PROPANE & #2 DIESEL DYED-AYP
6057	11/23/2020	Claims	2	102079	YAKIMA HUMANE SOCIETY	3,000.00	ANIMAL CONTROL SERVICE-10/2020
6058	11/23/2020	Claims	2	102080	YAKIMA VALLEY SPORTS COMMISSION	2,500.00	WIAA ST. CHAMP AGREEMENT-2019-2020;SPO RT COMMISSION SUPLIES
6059	11/23/2020	Claims	2	102081	YAKIMA VALLEY TOURISM	9,375.00	2020 TOURISM PROMOTION CONTRACT-3RD QTR
6060	11/23/2020	Claims	2	102082	YAKIMA WASTE SYSTEMS INC	1,234.94	WASTE SVC-10/2020
001 Current Expense Fund						38,321.84	
101 Street Fund						9,512.83	
107 Convention Center Reserve Fund						14,125.00	
108 Tourism Promotion Area Fund						3,583.00	
121 Street Development Reserve Fund						9,084.29	
124 Infrastructure Reserve Fund						500,520.76	
128 Transit System Fund						95.42	
170 Housing Rehabilitation Fund						273.87	
401 Water Fund						25,579.67	
402 Garbage Fund						8,165.15	
403 Sewer Fund						6,311.11	
404 Water Improvement Reserve						32.27	
405 Sewer Improvement Reserve						55.87	
414 Water Deposits						6,513.25	
						622,174.33	Claims: 622,174.33

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
5906	11/06/2020	Claims	2	EFT	US BANK - CHECKING	66.00	INV MAINT FEE - 10/2020
			001 - 514 23 49 00 - MISCELLANEOUS			66.00	
5995	11/23/2020	Claims	2	EFT	WA STATE DEPT OF REVENUE	18,489.06	EXCISE TAX - 10/2020
			001 - 524 20 49 01 - EXTERNAL TAXES			44.34	
			401 - 534 50 49 01 - EXTERNAL TAXES			8,095.84	
			404 - 534 50 49 04 - EXTERNAL TAXES			32.27	
			403 - 535 50 49 02 - EXTERNAL TAXES			4,081.62	
			405 - 535 50 49 05 - EXTERNAL TAX - SEWER I			55.87	
			402 - 537 50 49 01 - EXTERNAL TAXES			6,105.32	
			001 - 576 80 49 02 - EXTERNAL TAXES			73.80	
6006	11/23/2020	Claims	2	EFT	CENTURY LINK - LD	192.99	LONG DISTANCE-11/2020
			001 - 511 60 42 01 - COMMUNICATION			30.88	
			001 - 513 10 42 01 - COMMUNICATION			44.52	
			001 - 514 23 42 00 - COMMUNICATIONS			15.44	
			001 - 514 30 42 00 - COMMUNICATIONS			15.44	
			001 - 524 20 42 00 - COMMUNICATION			15.44	
			401 - 534 50 42 00 - COMMUNICATION			14.01	
			403 - 535 50 42 00 - COMMUNICATION			13.82	
			402 - 537 50 42 00 - COMMUNICATION			15.44	
			101 - 543 30 42 00 - COMMUNICATION			13.82	
			001 - 558 60 42 00 - COMMUNICATION			14.18	
6007	11/23/2020	Claims	2	EFT	SPECTRUM BUSINESS	104.28	CIVIC CENTER TV SVC-11/2020
			001 - 511 60 47 00 - PUBLIC UTILITY SERVICES			10.43	
			001 - 514 23 47 00 - PUBLIC UTILITY SERVICES			10.43	
			001 - 514 30 47 00 - PUBLIC UTILITY SERVICES			10.43	
			001 - 524 20 47 00 - PUBLIC UTILITY SERVICES			10.43	
			401 - 534 50 47 00 - UTILITIES			10.43	
			403 - 535 50 47 00 - UTILITIES			10.43	
			402 - 537 50 47 00 - UTILITIES			10.43	
			101 - 542 30 47 00 - UTILITIES			10.43	
			001 - 558 60 47 00 - PUBLIC UTILITY SERVICES			10.43	
			001 - 576 80 47 00 - UTILITIES			10.41	
6061	11/23/2020	Claims	2	EFT	US BANK CARDMEMBER SVC	3,443.13	WELLNESS-TRAILBLAZER CHALLENGE; MANAGEMENT AND SUPERVISION OF INVESTIGATION UNITS - MCKINLEY; IMPLICIT BIAS TRAINING RENTAL; FLASH DRIVES - 32/64 GB; FUEL VEH 14; REMOTE SPEAKER W/MICROPHONE; REVERSE;
			001 - 513 10 31 00 - SUPPLIES			22.67	
			001 - 514 30 31 00 - SUPPLIES			-0.09	
			001 - 517 91 31 00 - SUPPLIES			125.00	
			001 - 521 10 43 00 - PD ADMIN TRAVEL			282.48	
			001 - 521 10 49 00 - PD ADMIN MISCELLANEOU			175.00	
			001 - 521 21 31 00 - INVESTIGATION SUPPLIES			67.06	
			001 - 521 22 31 00 - PATROL SUPPLIES			133.63	
			001 - 521 22 32 00 - PATROL FUEL			42.00	
			001 - 521 40 49 00 - PD TRAINING MISCELLAN			250.00	
			001 - 521 40 49 00 - PD TRAINING MISCELLAN			1,424.00	
			001 - 558 60 64 00 - MACHINERY & EQUIPMEN			921.38	
6008	11/23/2020	Claims	2	102030	AMERICAN ROCK - COLUMBIA ASPHALT	495,198.26	MAIN STREET RECON PH 1; PROGRESS ESTIMATE NO. 5; CONSTRUCTION PROJECT
			124 - 595 30 64 28 - MAIN ST PH 1-CN			495,198.26	

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6009	11/23/2020	Claims	2	102031	AMERICAN ROCK PRODUCTS	333.26	5.5 SK 3/4" INTERIOR WRA; STORMWATER MAIN / AHTANUM ROAD
					403 - 531 30 31 00 - STORMWATER - SUPPLIES	333.26	
6010	11/23/2020	Claims	2	102032	AMERIFUEL	1,794.06	FUEL OCT 16-31 2020
					001 - 521 10 32 00 - PD ADMIN FUEL	86.68	
					001 - 521 21 32 00 - INVESTIGATION FUEL	199.64	
					001 - 521 21 32 01 - LEAD TASK FORCE - FUEL	177.00	
					001 - 521 22 32 00 - PATROL FUEL	1,290.16	
					001 - 554 30 32 00 - FUEL - ANIMAL CONTROL	40.58	
6011	11/23/2020	Claims	2	102033	BAER TESTING, INC	5,322.50	MAIN ST RECON PH 1; TESTING 10.01.20 THRU 10.31.20
					124 - 595 30 64 28 - MAIN ST PH 1-CN	5,322.50	
6012	11/23/2020	Claims	2	102034	CANON FINACIAL SERVICES	186.28	COPIER CONTRACT-NOV 2020
					001 - 521 10 45 01 - PD CLERICAL RENTALS &	186.28	
6013	11/23/2020	Claims	2	102035	CASCADE NATURAL GAS CORP	1,135.30	102 W. AHTANUM RD-09/2020 & 10/2020; 107 W. AHTANUM RD / 3007 2ND ST - 10/2020; 4401 MAIN STREET-10/2020
					001 - 518 20 48 00 - REPAIRS & MAINTENANCE	716.87	
					001 - 522 50 47 00 - FD FACILITIES - UTILITIES	115.20	
					403 - 535 50 47 00 - UTILITIES	44.60	
					402 - 537 50 47 00 - UTILITIES	258.63	
6014	11/23/2020	Claims	2	102036	CENTRAL WA AG MUSEUM	23.94	OVERPAYMENT REFUND
					402 - 589 10 04 02 - 210-10	23.94	
6015	11/23/2020	Claims	2	102037	CENTRAL WA AG MUSUEM	93.76	OVERPAYMENT REFUND
					402 - 589 10 04 02 - 210-10	93.76	
6016	11/23/2020	Claims	2	102038	CENTRAL WASHINGTON FAIR ASSOC.	2,083.00	MARKETING & SALES - 11/2020
					108 - 557 30 44 01 - ADVERTISING-STATE FAIR	2,083.00	
6017	11/23/2020	Claims	2	102039	CI SHRED	138.31	SHRED SERVICE-10/2020
					001 - 511 60 41 01 - PROFESSIONAL SERVICES	23.10	
					001 - 513 10 41 01 - PROFESSIONAL SERVICES	23.10	
					001 - 514 23 41 00 - PROFESSIONAL SERVICES	23.10	
					001 - 514 30 41 00 - PROFESSIONAL SERVICES	23.10	
					001 - 524 20 41 00 - PROFESSIONAL SERVICES	11.55	
					401 - 534 50 41 00 - PROFESSIONAL SERVICES	4.62	
					403 - 535 50 41 00 - PROFESSIONAL SERVICES	4.62	
					402 - 537 50 41 00 - PROFESSIONAL SERVICES	4.62	
					101 - 542 30 41 00 - PROFESSIONAL SERVICES	4.62	
					001 - 558 60 41 00 - PROFESSIONAL SERVICES	11.55	
					001 - 576 80 41 00 - PROFESSIONAL SERVICES	4.33	
6018	11/23/2020	Claims	2	102040	CINTAS CORP #605	129.42	CIVIC CENTER & PD MAT SVC-10/23/2020 & 11/06/2020
					001 - 518 31 45 00 - OPERATING RENTALS & LJ	56.24	
					001 - 521 50 45 00 - PD FACILITIES OPERATION	73.18	
6019	11/23/2020	Claims	2	102041	CLASSIC PRINTING INC	174.38	UB STATEMENTS-10/2020
					401 - 534 50 41 00 - PROFESSIONAL SERVICES	58.13	
					403 - 535 50 41 00 - PROFESSIONAL SERVICES	58.13	
					402 - 537 50 41 00 - PROFESSIONAL SERVICES	58.12	
6020	11/23/2020	Claims	2	102042	CLIFF'S SEPTIC SERVICE	26.12	RENTM-HANDICAP @ FULLBRIGHT PARK
					001 - 576 80 45 00 - OPERATING RENTALS & LJ	26.12	
6021	11/23/2020	Claims	2	102043	COLEMAN OIL COMPANY	104.33	PW / CED FUEL-10/2020

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			001 - 524 20 32 00 - FUEL			14.10	
			001 - 524 20 32 00 - FUEL			16.91	
			401 - 534 50 32 00 - FUEL			14.10	
			403 - 535 50 32 00 - FUEL			14.10	
			101 - 542 30 32 00 - FUEL			14.11	
			001 - 558 60 32 00 - FUEL			14.10	
			001 - 558 60 32 00 - FUEL			16.91	
6022	11/23/2020	Claims	2	102044	COPIERS NORTHWEST	283.33	COPIER LEASE CONTRACT OCT 2020
			001 - 521 10 45 01 - PD CLERICAL RENTALS &			283.33	
6023	11/23/2020	Claims	2	102045	CORE & MAIN LP	12,020.42	110896 6RM ALPHA NAT SPEC RESTRAINT END CAPS; WATER SUPPLIES, COUPLINGS, BALL METER VALVES, VALVE BOX LIDS; STOCK REPAIR CLAMPS; 2" REPAIR COUPLINGS; CREDIT RETURN
			401 - 534 50 31 00 - SUPPLIES			9,885.12	
			401 - 534 50 31 00 - SUPPLIES			1,829.85	
			401 - 534 50 31 00 - SUPPLIES			305.45	
6024	11/23/2020	Claims	2	102046	DEBBIE DAUNHAUER	20.84	REFUND UTILITY DEPOSIT
			414 - 582 10 04 14 - DEPOSIT REFUND			20.84	
6025	11/23/2020	Claims	2	102047	DEXYP	307.05	PARK AD-11/2020
			001 - 576 80 44 00 - ADVERTISING			307.05	
6026	11/23/2020	Claims	2	102048	EDGE CONSTRUCTION SUPPLY	366.66	ENGINEER'S ORANGE VESTS X 7
			401 - 534 50 31 00 - SUPPLIES			122.22	
			403 - 535 50 31 00 - SUPPLIES			122.22	
			101 - 542 30 31 00 - SUPPLIES			122.22	
6027	11/23/2020	Claims	2	102049	EUROFINS MICROBIOLOGY LABORATOIRES, INC	523.00	WATER & WW SAMPLING
			401 - 534 50 41 00 - PROFESSIONAL SERVICES			217.00	
			403 - 535 50 41 00 - PROFESSIONAL SERVICES			306.00	
6028	11/23/2020	Claims	2	102050	FRANK'S POINT S	264.98	18.4/21.5L-16.1 FRT FRM IMP TUBE
			001 - 576 80 31 00 - SUPPLIES			264.98	
6029	11/23/2020	Claims	2	102051	GAP AUTO PARTS - PW	30.84	WIRING OF CAMERA; SEWER CAMERA TRUCK
			403 - 535 50 31 00 - SUPPLIES			30.84	
6030	11/23/2020	Claims	2	102052	GENE WEINMANN CONSULTING	273.87	CDBG COORDINATOR & SUPPLY/POSTAGE
			170 - 559 30 31 00 - SUPPLIES			60.12	
			170 - 559 30 41 01 - PROFESSIONAL SERVICES			213.75	
6031	11/23/2020	Claims	2	102053	GRANITE CONSTRUCTION CO	1,235.52	CLASS G - WA 10.21 TN 10.29.20; & 4.09 TN 11.03.20
			401 - 534 50 31 00 - SUPPLIES			882.14	
			101 - 542 30 31 00 - SUPPLIES			353.38	
6032	11/23/2020	Claims	2	102054	GRANT J HUNT CO	3,750.00	DESIGN & MARKETING-09/2020
			107 - 557 30 41 01 - PROF SERVICES-GRANT J H			3,750.00	
6033	11/23/2020	Claims	2	102055	HAMILTON CONSTRUCTION	854.44	REFUND UTILITY DEPOSIT
			414 - 582 10 04 14 - DEPOSIT REFUND			854.44	Refund Utility Deposit

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6034	11/23/2020	Claims	2	102056	LAW OFFICE OF DANIEL POLAGE	1,500.00	PUBLIC DEFENDER SVC
					001 - 515 91 41 03 - LEGAL SERVICES-PUBLIC	1,500.00	
6035	11/23/2020	Claims	2	102057	LAW OFFICE OF GARY M CUILIER	3,262.00	LAKEATA AVE TRI-PLEX CLASS 3 REVIEW
					001 - 558 60 41 00 - PROFESSIONAL SERVICES	3,262.00	
6036	11/23/2020	Claims	2	102058	LAW OFFICES OF MARGITA DORNAY	14,500.00	PROSECUTING ATTORNEY-11/2020
					001 - 515 31 41 02 - LEGAL SERVICES - PROS. /	14,500.00	
6037	11/23/2020	Claims	2	102059	LOWES COMPANY INC	431.43	OVERSIZED TARP; SALT PILE PROTECTION; SUPPLIES FOR BEAUTIFICATION & TRANSIT; WATER VAN CANS; SAWDUST MARKERS
					401 - 534 50 31 00 - SUPPLIES	161.26	
					402 - 537 50 31 00 - SUPPLIES	39.97	
					101 - 542 66 31 00 - SUPPLIES	134.78	
					128 - 547 60 31 00 - OFFICE & OPERATING SUP	95.42	
6038	11/23/2020	Claims	2	102060	MANSFIELD ALARM CO INC	314.87	102 W. AHTANUM RD-ALARM MONITORING/FIRE ALARM-12/20-02/2021; 107 W. AHTANUM RD-FIRE TELEPHONE MONITORING 12/20-02/21
					001 - 518 20 41 00 - PROF. SERVICES	217.49	
					001 - 518 20 41 00 - PROF. SERVICES	97.38	
6039	11/23/2020	Claims	2	102061	MENKE JACKSON BEYER LLP	172.00	PRA REVIEW
					001 - 515 41 41 00 - EXTERNAL LEGAL SERVIC	172.00	
6040	11/23/2020	Claims	2	102062	ROBERT R NORTHCOTT	580.00	PUBLIC DEFENDER
					001 - 515 91 41 03 - LEGAL SERVICES-PUBLIC	580.00	
6041	11/23/2020	Claims	2	102063	OFFICE SOLUTIONS NORTHWEST	77.66	INK CTG; COPY PAPER; PERFED PAPER; MAILED STAMP; PENCILS; CLASP ENVELOPES; RETURN TO VENDOR-MICROPERFORATED CUT SHEET; ANTI-VIRAL TISSUE PAPER
					001 - 511 60 31 01 - SUPPLIES	0.91	
					001 - 513 10 31 00 - SUPPLIES	1.62	
					001 - 513 10 31 00 - SUPPLIES	2.80	
					001 - 514 23 31 00 - SUPPLIES	8.74	
					001 - 514 23 31 00 - SUPPLIES	2.80	
					001 - 514 30 31 00 - SUPPLIES	28.46	
					001 - 514 30 31 00 - SUPPLIES	2.80	
					001 - 521 10 31 00 - PD ADMIN SUPPLIES	0.01	
					001 - 524 20 31 00 - SUPPLIES	12.09	
					001 - 524 20 31 00 - SUPPLIES	2.80	
					401 - 534 50 31 00 - SUPPLIES	16.19	
					401 - 534 50 31 00 - SUPPLIES	17.83	
					401 - 534 50 31 00 - SUPPLIES	-36.81	
					401 - 534 50 31 00 - SUPPLIES	2.80	
					403 - 535 50 31 00 - SUPPLIES	16.19	
					403 - 535 50 31 00 - SUPPLIES	17.83	
					403 - 535 50 31 00 - SUPPLIES	-36.81	
					403 - 535 50 31 00 - SUPPLIES	2.80	
					402 - 537 50 31 00 - SUPPLIES	16.18	
					402 - 537 50 31 00 - SUPPLIES	17.83	

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			402 - 537 50 31 00 -		SUPPLIES	-36.81	
			402 - 537 50 31 00 -		SUPPLIES	2.80	
			101 - 542 30 31 00 -		SUPPLIES	2.80	
			001 - 558 60 31 00 -		SUPPLIES	6.21	
			001 - 558 60 31 00 -		SUPPLIES	2.80	
			001 - 576 80 31 00 -		SUPPLIES	2.80	
6042	11/23/2020	Claims	2	102064	OLD COUNTRY BUFFET	2,946.67	REFUND UTILITY DEPOSIT
			414 - 582 10 04 14 -		DEPOSIT REFUND	2,946.67	Refund Utility Deposit
6043	11/23/2020	Claims	2	102065	OLD COUNTRY BUFFET	2,596.47	REFUND UTILITY DEPOSIT
			414 - 582 10 04 14 -		DEPOSIT REFUND	2,596.47	Refund Utility Deposit
6044	11/23/2020	Claims	2	102066	PACIFIC POWER	16,370.91	CIVIC CENTER - 11/2020; FIRE DEPT. - 11/2020; STREETS;WELLS;AREA LIGHTS;TRAFFIC LIGHTS-10/2020; LIFT STATION-11/2020; STREETS-10/2020; LIFT STATION-11/2020
			001 - 518 20 47 00 -		UTILITIES/CIVIC CAMPUS	1,322.94	
			001 - 522 50 47 00 -		FD FACILITIES - UTILITIES	428.65	
			401 - 534 50 47 00 -		UTILITIES	3,698.51	
			403 - 535 50 47 00 -		UTILITIES	47.97	
			403 - 535 50 47 00 -		UTILITIES	962.51	
			101 - 542 63 47 00 -		UTILITIES	958.37	
			101 - 542 63 47 00 -		UTILITIES	7,368.61	
			101 - 542 64 47 00 -		UTILITIES	529.69	
			001 - 576 80 47 00 -		UTILITIES	1,053.66	
6045	11/23/2020	Claims	2	102067	PEOPLE FOR PEOPLE	1,628.00	SENIOR NUTRITION SITE MANAGER-10/2020
			001 - 571 21 41 00 -		PROF SERVICES - PEOPLE 1	1,628.00	
6046	11/23/2020	Claims	2	102068	REPUBLIC PUBLISHING CO	58.03	SUMMARY OF ORD#2994
			001 - 511 60 44 00 -		OFFICIAL PUBLICATIONS	58.03	
6047	11/23/2020	Claims	2	102069	KATIE REYES-LOREDO	94.83	REFUND UTILITY DEPOSIT
			414 - 582 10 04 14 -		DEPOSIT REFUND	94.83	Refund Utility Deposit
6048	11/23/2020	Claims	2	102070	DON C. SMITH	10.79	LEOFF 1 RETIREE RX
			001 - 521 10 22 00 -		LEOFF 1 BENEFITS	10.79	
6049	11/23/2020	Claims	2	102071	THE JANITOR'S CLOSET	117.62	FACIAL TISSUE & CAN LINERS
			001 - 518 31 31 00 -		SUPPLIES	117.62	
6050	11/23/2020	Claims	2	102072	TRUE LAW GROUP, PS	885.00	PUBLIC DEFENDER; PUBLIC DEFENDER
			001 - 515 91 41 03 -		LEGAL SERVICES-PUBLIC	145.00	
			001 - 515 91 41 03 -		LEGAL SERVICES-PUBLIC	740.00	
6051	11/23/2020	Claims	2	102073	UNITED STATES POSTMASTER	779.70	UB POSTAGE-11/2020
			401 - 534 50 42 00 -		COMMUNICATION	259.90	
			403 - 535 50 42 00 -		COMMUNICATION	259.90	
			402 - 537 50 42 00 -		COMMUNICATION	259.90	
6052	11/23/2020	Claims	2	102074	WA ASSOC OF BUILDING OFFICIALS	95.00	2021 MEMBERSHIP RENEWAL, J. CAVANAUGH
			001 - 524 20 49 00 -		MISCELLANEOUS	47.50	
			001 - 558 60 49 00 -		MISCELLANEOUS	47.50	
6053	11/23/2020	Claims	2	102075	WELLS FARGO VENDOR FIN SERV	839.67	TASKLA LEASE-10/2020
			001 - 511 60 45 00 -		OPERATING RENTALS & LJ	23.50	
			001 - 513 10 45 00 -		OPERATING RENTALS & LJ	41.95	
			001 - 514 23 45 00 -		OPERATING RENTALS & LJ	226.17	

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			001 - 514 30 45 00		- OPERATING RENTALS & LI	332.57	
			001 - 521 10 45 00		- PD ADMIN RENTALS & LE/	0.18	
			001 - 524 20 45 00		- OPERATING RENTALS & LI	152.05	
			401 - 534 50 45 00		- OPERATING RENTALS & LI	21.08	
			403 - 535 50 45 00		- OPERATING RENTALS & LI	21.08	
			402 - 537 50 45 00		- OPERATING RENTALS & LI	21.08	
			001 - 576 80 45 00		- OPERATING RENTALS & LI	0.01	
6054	11/23/2020	Claims	2	102076	YAKIMA CO AUDITOR	39.00	UTILITY LIEN - LaFORGE
			402 - 537 50 49 00		- MISCELLANEOUS	39.00	
6055	11/23/2020	Claims	2	102077	YAKIMA CO PUBLIC SERVICES	9,084.29	MLK SIDEWALK & SAFETY IMPROVEMENT
			121 - 595 20 63 40		- COMPLETE STREETS - ROV	9,084.29	
6056	11/23/2020	Claims	2	102078	YAKIMA COOPERATIVE ASSN	711.12	BULK PROPANE & #2 DIESEL DYED-AYP
			001 - 576 80 32 00		- FUEL	711.12	
6057	11/23/2020	Claims	2	102079	YAKIMA HUMANE SOCIETY	3,000.00	ANIMAL CONTROL SERVICE-10/2020
			001 - 554 30 41 00		- PROF SERVICES-ANIMAL C	3,000.00	
6058	11/23/2020	Claims	2	102080	YAKIMA VALLEY SPORTS COMMISSION	2,500.00	WIAA ST. CHAMP AGREEMENT-2019-2020;SPORT COMMISSION SUPLIES
			107 - 557 30 31 03		- SUPPLIES-SPORTS COMMI	1,000.00	
			108 - 557 30 44 02		- ADVERTISING-SPORTS CO.	1,500.00	
6059	11/23/2020	Claims	2	102081	YAKIMA VALLEY TOURISM	9,375.00	2020 TOURISM PROMOTION CONTRACT-3RD QTR
			107 - 557 30 41 00		- YAKIMA VALLEY TOURISM	9,375.00	
6060	11/23/2020	Claims	2	102082	YAKIMA WASTE SYSTEMS INC	1,234.94	WASTE SVC-10/2020
			402 - 537 60 49 00		- CONTRACTED SERVICES	1,234.94	
						38,321.84	
						9,512.83	
						14,125.00	
						3,583.00	
						9,084.29	
						500,520.76	
						95.42	
						273.87	
						25,579.67	
						8,165.15	
						6,311.11	
						32.27	
						55.87	
						6,513.25	
						622,174.33	
						Claims:	622,174.33