UNION GAP CITY COUNCIL REGULAR MEETING
UNION GAP COUNCIL CHAMBERS
Union Gap, Washington
November 9, 2026, Regular Meeting
MINUTES

Call to Order	Mayor Hodkinson called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.
Council Members Present	Council Members Wentz, Dailey, Galloway, Schilling, Sewell, and Fredrickson were present.
Staff Present	City Manager Cobb, City Attorney Plant, Fire Chief Lamoureux, Public Works and Community Development Director Cavanaugh, Civil Engineer Dominguez, and Finance & Administration Director Bisconer were present.
Audience Present	See attached list.
Pledge of Allegiance	Council Member Schilling led the pledge of allegiance.
Consent Agenda	Motion by Council Member Wentz, second by Council Member Galloway to approve the consent agenda as follows: Regular Council Meeting Minutes, dated October 26, 2026, as attached to the Agenda and maintained in electronic format. Claims Vouchers – EFT's, and Check No's. 113133 through 113190, in the amount of $257,520.06 Advance Travel Vouchers – Check No's 1410 Through 1414, for October 2026 in the amount of $1,131.50 Petty Cash Vouchers – Check No. 1954 for October 2026 in the amount of $210.00 USDA Vouchers – EFT for October 2026 in the amount of $114,307.00 Motion carried unanimously.
City Manager	
Resolution – Recurring	City Manager Cobb provided an administrative explanation

Facility Use Agreement with Friends of the Union Gap Library and Community Center 501c3	clarifying why the proposed recurring-use agreement for the Friends group was omitted from the current meeting agenda. Motion by Council Member Dailey, second by Council Member Wentz to add to the Agenda an additional Resolution regarding a recurring Facility Use Agreement with the Friends of the Union Gap Library and Community Center 501c3. Motion by council Member Wentz, second by Council Member Galloway to table the Facility use Agreement with the Friends of the Union gap Library and Community Center 501c3 until all necessary documents are received. Voting on motion – Ayes – Dailey, Galloway, Wentz, Hodkinson, Fredrickson and Sewell. Nays – Schilling. Motion passes.
Resolution No. 26 – 72 – Authorizing the City Manager to execute a Professional Service Agreement with Christine Levitan for Old Town Days Event Coordination Services	City Manager Cobb presented a resolution authorizing a professional service agreement with Christine Levitan to serve as the Old Town Event Coordinator. Motion by Council Member Wentz, second by Council Member Galloway to accept Resolution No. – 26 – 72 - Authorizing the City Manager to execute a Professional Service Agreement with Christine Levitan for Old Town Days Event Coordination Services. Motion carried unanimously.
Resolution No. 26 – 73 – Appointing Nicole Cook to the Lodging Tax Advisory Committee (LTAC) and Tourism Promotion Area (TPA) Committee.	City Manager Cobb presented a resolution appointing Nicole Cook, representing State Fair Park, as a member of the City's Lodging Tax Advisory and Tourism Promotion Area Committee. Motion by Council Member Wentz, second by Council Member Sewell to accept Resolution No. 26 – 73 – Appointing Nicole Cook to the Lodging Tax Advisory Committee (LTAC) and Tourism Promotion Area (TPA) Committee. Motion carried unanimously.
<u>Finance and Administration</u>	
Budget Update	Finance and Administration Director Bisconer provided an overview of updates to the City's 2027 estimated budget due to a recently awarded grant and the need to increase the Garbage Fund budget for increased fuel costs.
<u>Public Works & Community Development</u>	
Resolution No. 26 – 74 – setting a public hearing to	Public Works and Community Development Director Cavanaugh presented a resolution establishing a date for a public hearing for

consider amendments to the Union Gap Municipal Code (UGMC) Title 12, Chapter 12.09 entitled Regional Beltway Utility Benefit Assessment Reimbursement Area	December 14, 2026, to consider amendments to Title 12, Chapter 12.09 of the Union Gap Municipal Code regarding the Regional Beltway Utility Benefit Assessment Reimbursement. Motion by Council Member Wentz, second by Council Member Dailey to accept Resolution No. 26 – 74 – setting a public hearing to consider amendments to the Union Gap Municipal Code (UGMC) Title 12, Chapter 12.09 entitled Regional Beltway Utility Benefit Assessment Reimbursement Area. Motion carried unanimously.
Committee Reports	None
Items from the Audience	None
City Manager Report	City Manager Cobb reported that while Union Gap was not awarded federal grant funding for the Regional Beltway overpass project, but that the state Transportation Improvement Board (TIB) awarded $815,668 for improvements on Main Street between the areas of Franklin and Washington; Cobb announced formal notification had been received from the Department of Revenue regarding the 0.01% public safety tax under House Bill 2015 and congratulated Police Chief Soptich on the milestone; Cobb provided a status update on the Transit Station project, and thanked department directors for their hard work and presentations during the recent budget process.
Communications/Questions/ Comments	None
Development of Next Agenda	Friends use agreement
Adjournment of Meeting	Mayor Hodkinson adjourned the regular meeting at 6:32 p.m.

ATTEST:

Gregory Cobb, City Manager

Lynette Bisconer, City Clerk

CITY OF UNION GAP
REGULAR UNION GAP COUNCIL MEETING
SIGN IN SHEET

6:00 P.M. – November 9, 2026

NAME (Please Print)	ADDRESS
Lodia Galloway	2711-5th St #16
Maralyn Killoren	108 W Pine
Deanna Hernandez	Yakima