

UNION GAP CITY COUNCIL REGULAR MEETING
UNION GAP COUNCIL CHAMBERS
Union Gap, Washington
October 27, 2025, Regular Meeting
MINUTES

Call to Order

Mayor Hodkinson called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.

Council Members Present

Council Members Dailey, Galloway, Wentz, Fredrickson, Schilling, and Sewell were present.

Staff Present

City Manager Cobb, City Attorney Foltz, Police Chief Soptich, Fire Chief Markham, Public Works & Community Development Director Cavanaugh, Finance & Administration Director Bisconer, and Civil Engineer Dominguez were present.

Audience Present

See attached list.

Pledge of Allegiance

Council Member Galloway led the Pledge of Allegiance.

Consent Agenda

Council Member Schilling requested the minutes be removed from the consent agenda. Schilling stated that because it was documented wrong, one of the votes, so we need to correct the vote which doesn't change the outcome.

Motion by Council Member Wentz, second by Council Member Galloway, to approve the Claim Vouchers and Payroll Vouchers as follows:

Claims Vouchers – EFT's, and Check No's 111154 through 111163 for October 27, 2025, in the amount of \$739,962.83

Payroll Vouchers – EFT's, and Check No's 111155 and Vouchers Nos. 111163 through 111249 for September 2025, in the amount of \$505, 225.19

Approve October 13, 2025 Minutes

Council Member Schilling stated that on the minutes one of the votes that was taken, she voted no and the rest of the Council voted yes. The first one is correct, the second vote is incorrect and wanted to clarify.

Motion by Council Member Fredrickson, second by Council Member Sewell, to approve regular Council Meeting Minutes with amendments, dated October 13, 2025, as attached to the agenda and

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maintained in electronic format. Motion carried unanimously.

General Items

Finance & Administration

Public Hearing – 2026
Preliminary Budget

At 6:04 p.m., Deputy Mayor Wentz opened a Public Hearing regarding the 2026 Preliminary Budget. Finance & Administration Director Bisconer gave an overview of the 2025 Preliminary Budget. With no written or public testimony, Deputy Mayor Wentz closed the Public Hearing at 6:07 p.m.

Resolution No. - 25-71 –
Contract for service with
PNW Consultants

City Manager Cobb gave a brief summary of the proposed resolution. Motion by Council Member Wentz, second by Council Member Galloway to approve Resolution – 25-71- Contract for service with PNW Consultants. Motion carried unanimously.

Public Works & Community
Development

Ordinance No. - 3130 –
Amending & Replacing
Union Gap Municipal Code
section 5.04.110
Classification – Collection –
Fees, and section 5.04.112
Annual Rate Increase

Public Works & Community Development Director Cavanaugh gave a brief summary of proposed ordinance. Motion by Council Member Wentz, second by Council Member Galloway to approve Ordinance No. - 3130 – Amending & Replacing Union Gap Municipal Code section 5.04.110 Classification – Collection – Fees, and section 5.04.112 Annual Rate Increase. Council Member Schilling inquired about the billing procedures for non-Basin customers. Cavanaugh responded that non-Basin customers will be notified regarding their integration into Basin billing. Motion carried unanimously.

Resolution No. - 25-72 – J-U-
B Engineers, Inc.;
Supplemental Agreement No.
4; Regional Beltway
Connector Project

Motion by Council Member Sewell, second by Council Member Dailey to approve Resolution No. - 25-72 – J-U-B Engineers, Inc.; Supplemental Agreement No. 4; Regional Beltway Connector Project. Motion carried unanimously.

Resolution No. - 25-73 –
Authorizing the City Manager
to sign the Administrative
Settlement documents: South
10th Avenue Bridge #475

Motion by Council Member Wentz, second by Council Member Fredrickson to approve Resolution No. - 25-73 – Authorizing the City Manager to sign the Administrative Settlement documents: South 10th Avenue Bridge #475. Motion carried unanimously.

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Resolution No. - 25-74 –
Accept Project as Complete;
Library & Community Center
Project

Motion by Council Member Wentz, second by Council Member Sewell to approve Resolution No. - 25-74 – Accept Project as Complete; Library & Community Center Project. Motion carried unanimously.

Police

Resolution No. - 25-75 –
Police Dispatch Service

Police Chief Soptich gave a brief overview of the proposed resolution of Police Dispatch service for 2026 - 2028. Motion by Council Member Schilling, second by Council Member Fredrickson to approve Resolution No. - 25-75 – Police Dispatch Service. Motion carried unanimously.

Committee Reports

Council Member Wentz reported he had attended the Yakima Valley Certified Tourism Ambassador program. He noted the program will enhance tourism and advocate for the region. Council Member Wentz became a certified ambassador for one year. He offered to drop off his resource book to city staff, which contains references for activities around the valley.

Items from the Audience:

None.

City Manager Report

City Manager Cobb reported that the Superintendent, Dr. Tom Brandt from the Union Gap School District, will attend the next meeting to present updates and projects regarding the Union Gap school; A GoGov presentation on new software for citizen notification is scheduled for next week; the fire exit transition has begun with assistance from Fire Chief Markham, and the entrance transition has begun with assistance from Fire Chief Lamoureux of Fire District #4, with staff hiring and a joint purchase of a ladder fire truck; the budget calendar is on schedule, with a public hearing set for November 24, 2025; and the story wall project at the Community Center is underway.

Communications/Questions/
Comments

Council Member Galloway acknowledged the two attending members of the Park Board, and City Manager Cobb then provided an update on the status of volunteer recruitment for city boards, noting there are currently too few volunteers. He announced that he will soon place an advertisement for the open board positions.

Development of Next Agenda

None.

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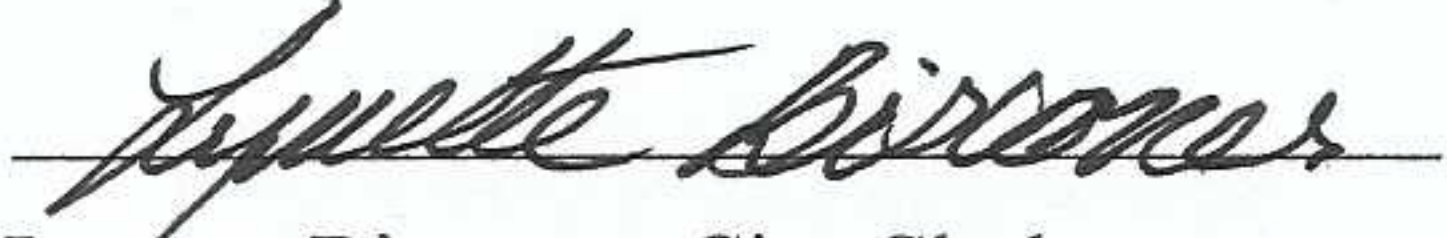
Adjournment of Meeting

Mayor Hodkinson adjourned the regular meeting at 6:23 p.m.



Gregory Cobb, City Manager

ATTEST:



Lynette Bisconer, City Clerk

6:00 P.M. – October 27, 2025

ADDRESS

[illegible]