

# UNION GAP CITY COUNCIL

## REGULAR MEETING AGENDA

MONDAY, OCTOBER 12, 2015 – 6:00 P.M.

CITY HALL ANNEX, 3103 2<sup>ND</sup> STREET, UNION GAP

### I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

### II. CONSENT AGENDA:

There will be no separate discussion of these items unless a Council Member requests in which event the item will be removed from the Consent Agenda and considered immediately following the Consent Agenda. All items listed are considered to be routine by the Union Gap City Council and will be enacted by one motion.

#### A. *Approval of Minutes:*

Regular Council Meeting Minutes, dated September 28, 2015, as attached to the Agenda and maintained in electronic format.

#### B. *Approve Vouchers:*

Payroll Vouchers – EFT's and Voucher Nos. 41438 through 41465 and 91016 through 91026 for September 30, 2015, in the amount of \$356,566.17;

Claims Vouchers – EFT's and Voucher Nos. 91027 through 91086 for October 12, 2015, in the amount of \$179,889.86.

### III. ITEMS FROM THE AUDIENCE: - First Opportunity

-The City Council will allow comments under this section on items NOT already on the agenda. Where appropriate, the public will be allowed to comment on agenda items as they are addressed during the meeting. Please signal staff or the chair if you wish to take advantage of this opportunity. Each speaker will have three (3) minutes to address the City Council. Any handouts provided must also be provided to the City Clerk and are considered a matter of public record.

### IV. GENERAL ITEMS

#### Public Hearing

2015 Hazard Mitigation Plan.

#### Public Safety

1. Resolution No. \_\_\_\_\_ - 2015 Hazard Mitigation Plan;

2. Resolution No. \_\_\_\_\_ - Jail Contract.

**Public Works/Community Development**

- Resolution No. \_\_\_\_\_ - HLA Task Order – Water System Plan Update;

**City Manager**

Legislative Priorities.

- V. ITEMS FROM THE AUDIENCE: - Final Opportunity** - The City Council will allow comments under this section on items NOT already on the agenda. Each speaker will have three (3) minutes to address the City Council. Any handouts provided must also be provided to the City Clerk and are considered a matter of public record.
- VI. CITY MANAGER REPORT**
- VII. COMMUNICATIONS/QUESTIONS/COMMENTS**
- VIII. DEVELOPMENT OF NEXT AGENDA**
- IX. ANY OTHER BUSINESS**
- X. RECESS TO 20 – MINUTES EXECUTIVE SESSION:**  
For Labor Negotiations Pursuant to RCW 42.30.140(4)(a); the Council **does** intend on taking action.
- XI. ADJOURN REGULAR MEETING**



## City Council Communication

**Meeting Date:** October 12, 2015

**From:** Gregory Cobb, Chief of Police

**Topic / Issue:** Public Hearing - Hazard Mitigation Plan

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**SYNOPSIS:** At their regular Council meeting on September 28, 2015, The City Council set a public hearing for the 2015 Hazard Mitigation Plan.

**RECOMMENDATION:** Conduct a public hearing for the 2015 Hazard Mitigation Plan.

**LEGAL REVIEW:** N/A

**FINANCIAL REVIEW:** N/A

**BACKGROUND INFORMATION:** N/A

**ADDITIONAL OPTIONS:** N/A

**ATTACHMENTS:** N/A



## City Council Communication

**Meeting Date:** October 12, 2015  
**From:** Gregory Cobb, Chief of Police  
**Topic / Issue:** Resolution – 2015 Hazard Mitigation Plan

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**SYNOPSIS:** A public hearing for the 2015 Hazard Mitigation Plan is scheduled for October 12, 2015.

**RECOMMENDATION:** Approve a resolution adopting the 2015 Hazard Mitigation Plan.

**LEGAL REVIEW:** The City Attorney has reviewed the resolution.

**FINANCIAL REVIEW:** N/A

**BACKGROUND INFORMATION:** Adoption of this plan qualifies the City of Union Gap for Federal and State funding for hazard mitigation. The plan has been updated to reflect progress on mitigation measures made since the original version of the plan and to address additional flood hazard areas. This plan update will be approved by FEMA pending adoption of the City of Union Gap.

**ADDITIONAL OPTIONS:** N/A

**ATTACHMENTS:**

1. Resolution
2. 2015 Hazard Mitigation Plan

**CITY OF UNION GAP, WASHINGTON  
RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION adopting the 2015 Hazard Mitigation Plan.**

**WHEREAS**, the 2015 Hazardous Mitigation Plan is necessary to qualify the City of Union Gap for Federal and State funding for hazard mitigation;

**WHEREAS**, the plan has been updated to reflect progress on mitigation measures made since the original version of the plan, and to address additional flood hazard areas that include the jurisdictions within Yakima County;

**WHEREAS**, this plan update will be approved by FEMA pending adoption by the City of Union Gap;

**WHEREAS**, a public hearing was held this day, October 12, 2015 to gather public input on this Plan;

**NOW, THEREFORE, BE IT RESOLVED BY THE UNION GAP CITY COUNCIL, as follows:**

The 2015 Hazard Mitigation Plan, a copy which is attached hereto and by this reference incorporated hererin, is adopted and City Staff is instructed to implement the plan in an appropriate, orderly manner.

**PASSED** this 12<sup>th</sup> day of October, 2015.

\_\_\_\_\_  
Roger Wentz, City Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Karen Clifton, City Clerk

\_\_\_\_\_  
Bronson Brown, City Attorney

## EXECUTIVE SUMMARY

### Authority

Section 322 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Stafford Act), 42 U.S.C. 5165, as amended by the Disaster Mitigation Act of 2000 (DMA) (P.L. 106-390), provides for States, Tribes, and local governments to undertake a risk-based approach to reducing risks to natural hazards through mitigation planning. The National Flood Insurance Act of 1968, as amended, 42 U.S.C. 4001 *et seq*, reinforced the need and requirement for mitigation plans, linking flood mitigation assistance programs to State, Tribal and Local Mitigation Plans.

After a presidential major disaster declaration, mitigation funding becomes available. The amount is based on a percentage of the total federal grants awarded under the Public Assistance and Individuals and Households Programs for the entire disaster. Projects are funded with a combination of federal, state, and local funds. Information on this program and application process is disseminated at public briefings and by other means.

Section 322 of the amended Stafford Act essentially states that as a condition of receiving a disaster loan or grant: "The state and local government(s) shall agree that natural hazards in the areas affected shall be evaluated and appropriate action taken to mitigate such hazards, including safe land-use and construction practices. For disasters declared after November 1, 2004, all potential applicants (sub-grantees) must have either their own, or be included in a regional, locally adopted and FEMA approved all hazard mitigation plan in order to be eligible to apply for mitigation grant funds."

The regulations governing the mitigation planning requirements for local mitigation plans are published under 44 CFR §201.6. Under 44 CFR §201.6, local governments must have a FEMA-approved Local Mitigation Plan in order to apply for and/or receive project grants under the following hazard mitigation assistance programs:

- Hazard Mitigation Grant Program (HMGP)

The Hazard Mitigation Grant Program (HMGP) provides funds to States, Territories, Indian Tribal governments, local governments, and eligible private non-profits (PNPs) following a Presidential major disaster declaration.

- Pre-Disaster Mitigation (PDM)

- Flood Mitigation Assistance (FMA)

The Pre-Disaster Mitigation (PDM) Program and Flood Mitigation Assistance (FMA) programs provide funds annually to States, Territories, Indian Tribal governments, and local governments. Although the statutory origins of the programs differ, both share the common goal of reducing the risk of loss of life and property due to natural hazards.

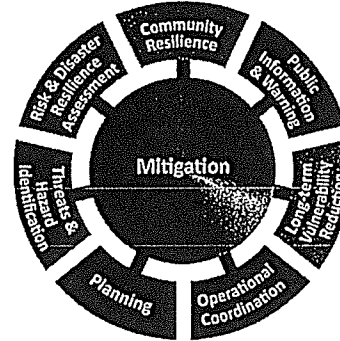
### RATIONALE

The *Yakima County Multi-Jurisdictional Hazard Mitigation Plan* includes resources and information to assist county residents, public and private sector organizations, and others interested in participating in planning for natural and technological hazards. The mitigation plan provides a list of activities that may assist Yakima County in reducing risk and preventing loss from future hazard events. The action items address multi-hazard issues, as well as activities for flood, landslide, severe winter storm, windstorm, wildfire, earthquake, volcanic eruption and hazardous materials. Yakima County referenced the *2013 Washington State Enhanced State Hazard Mitigation Plan* for state-wide hazards.

The City of Union Gap has developed this specific annex to the *Yakima County Multi-Jurisdictional Hazard Mitigation Plan*. The City will adopt the county-wide HMP as both a reference and information guide.

For purposes of the City of Union Gap HMP, these are identified threats and hazards:

- Earthquakes
- Floods (River/Stream)
- Hazardous Materials (Fixed and Transportation)
- Landslide
- Severe Wind Storms
- Severe Winter Storms
- Volcanic Eruption



**What is the Plan Mission?**

The mission of the City of Union Gap Hazard Mitigation Plan is to promote sound public policy designed to protect citizens, critical facilities, infrastructure, private property, and the environment from natural and technological hazards. This can be achieved by increasing public awareness, documenting the resources for risk reduction and loss-prevention, and identifying activities to guide the city towards building a safer, more sustainable community.

**What are the Plan Goals?**

The plan goals describe the overall direction that the Union Gap government, organizations and citizens can take to work toward mitigating risk from natural and technological hazards.

The goals represent stepping-stones between the broad direction of the mission statement and the specific recommendations outlined in the action items.

**1. Protect Life, Property and Public Welfare**

- Implement activities that assist in protecting lives by making homes, businesses, infrastructure, critical facilities, and other property more resistant to losses from natural and technological hazards.
- Reduce losses and repetitive damages for chronic hazard events while promoting insurance coverage for catastrophic hazards. Improve hazard assessment information to make recommendations for discouraging new development and encouraging preventive measures for existing development in areas vulnerable to natural and technological hazards.

**2. Public Awareness**

Develop and implement education and outreach programs to increase public awareness of the risks associated with natural and technological hazards.

- Provide information on tools, partnership opportunities, and funding resources to assist in implementing mitigation activities.

**3. Natural Systems**

- Encourage development of acquisition and management strategies to preserve open space.

**4. Partnerships and Implementation**

- Strengthen communication and coordinate participation among and within public agencies, citizens, non-profit organizations, business, and industry to gain a vested interest in implementation.
- Encourage leadership within public and private sector organizations to prioritize and implement local, county, and regional hazard mitigation activities.

**5. Emergency Services**

- Establish policy to ensure mitigation projects for critical facilities, services, and infrastructure.
- Strengthen emergency operations by increasing collaboration and coordination among public agencies, non-profit organizations, business, and industry.
- Coordinate and integrate natural and technological mitigation activities, where appropriate, with emergency operations plans and procedures.





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City of Union Gap  
Hazard Mitigation Plan  
2015

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1. Participants and Level of Participation

Mitigation Plan Participants
Fire Chief, Police Chief, Public Works Director, Code Enforcement

Contributions
Yakima Valley Office of Emergency Management's Senior Program Analyst provided the Emergency Preparedness Director changes/updates to the 2015 Yakima County Multi-Jurisdictional Hazard Mitigation Plan as reviewed by the WaState Hazard Mitigation Strategist. The City's 2015 Hazard Mitigation Plan is consistent with this update.

Codes, Regulations, & Procedures	2015 Status
International Building Codes Chapter 16—Structural Design Roof Snow Load Wind Design Data Earthquake Design Data Flood Design Data Chapter 9--Fire Protection Systems Critical Area Ordinance (CAO) Growth Management Act--current	2012 International Codes All current and adopted by State and City 6/1/13  Continue until 6/1/16—new code version

Public Participation/Public Meetings	
Date	Meeting Summary

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**2. Community Profile**

- a. City of Union Gap Profile
- b. Yakima County Population Density (Map)
- c. Yakima County Publicly Owned Land (Map)
- d. City of Union Gap Transportation Infrastructure

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**3. Risk Assessment Profile**

- a. City of Union Gap Risk Assessment (Tool and Chart)
- b. City of Union Gap Flood Impact Area (Map)
- h. Other Hazard Maps
  - \* Yakima County Urban Wildlands
  - \* Geologic Hazards
  - \* Cascade Range Volcanoes



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### Risk Assessment Tool

The City of Union Gap Risk Assessment tool is an Excel spreadsheet, which is designed to measure the city's risk from the effects of various hazards. The tool is based on a formula that weighs the probability and severity of potential impacts against preparations in place which are intended to minimize these impacts. Using a simple 1 to 5 scale, the probability of occurrence and the impact potential are tabulated along with mitigation efforts and the resources available to respond to the hazard. The score is based on a formula that weighs risk heavily but provides credit for mitigation and response and recovery resources. The higher the score, the higher the jurisdiction's risk from the hazard.

#### Scoring Guidelines.

There are eight risk assessment factors contained in the spreadsheet. All factor scoring is done on a scale of 1-5. The formula contained in the spreadsheet calculates higher scores in the occurrence and impact columns as increasing risks, while higher scores in the mitigation and resource categories lower the overall risk score giving credit for steps taken to reduce the likely impact. Based your scoring on a "worst-case scenario." The following guidelines will assist you in scoring each hazard.

#### Historical Occurrence (Frequency):

Based on the number of occurrences: At least one occurrence every **1-4 years = 5**; At least one occurrence every **5-10 years = 4**; At least one occurrence every **11-50 years = 3**; At least one occurrence every **51-100 years = 2**; Has not occurred, but for **planning purposes** should be evaluated = **1**.

#### Probability of Occurrence:

Based on the statistical probability of the hazard occurring in a given year. This may be obtained by scientific research or may simply be an educated guess. The higher the probability, the higher the score. Use the following guideline in determining you score. If less than 5% score **1**, if 5% to 10% score **2**, if 10% to 20% score **3**, if 20% to 40% score **4**, and score **5** if greater than 40% probability.

#### Human Impact:

Score based on greatest possible impact should worst-case event occur within the jurisdiction. Consider the likely number of fatalities, injuries, homeless, etc. Score **1 low - 5 highest**.

#### Property Impact:

Score based on the economic costs of the event, including both direct and indirect property damage from the hazard. Minor damage would be a 1 while a total loss should be a 5. Score **1 low - 5 highest**.

#### Business Impact:

Score based on factors such as service impact, lost wages, revenues, and taxes. Consider cost of relocation, permanent damage to valuable resources, etc. Score **1 low - 5 highest**.

#### Mitigation Activities:

Based on steps taken to mitigate the hazard such as structural and redundant technical systems. The more mitigation measures taken, the higher the score. Score **1 low - 5 highest**.

#### Internal Resources:

Base your score on the internal response and recovery resources. High scores should be given when there are a formal on-site response teams, or recovery teams. Score **1 low - 5 highest**.

**External Resources:**

Base your score on the external resources that would be immediately available. This would include the local jurisdictions. Give higher scores if there are specialized equipment and responders available or if contractor support such as specialized equipment, is immediately available. Score **1 low - 5 highest**.

**Understanding the Scores**

Based on the weighted scoring formula hazards that are relatively high will score 3.5 or higher. The spreadsheet is programmed to change colors based on the score as follows:

<b>Red</b>	<b>High Risk</b>	<b>Greater than 3.5</b>
Yellow	Medium Risk	From 2.0 to 3.5
<b>Green</b>	<b>Low Risk</b>	<b>Less than 2.0</b>

These scores are based on subjective judgments but, nonetheless, they provide a means to quickly rate the jurisdiction's risk from various hazards. Based on this risk scoring, priorities for increased mitigation and preparedness activities can be determined.

City of Union Gap Hazard Risk Assessment						
High Risk--Greater than 3.5 but less than 5.0						
Medium Risk--From 2.0 to 3.5						
Low Risk--Less than 2.0						
Drought	Extreme Temperatures	Earthquakes	Floods	Severe Wind Storms	Severe Winter Storms	Tornadoes
		1.4	2.7	1.7	3.4	

City of Union Gap Hazard Risk Assessment			
High Risk--Greater than 3.5 but less than 5.0			
Medium Risk--From 2.0 to 3.5			
Low Risk--Less than 2.0			
Volcanic Eruptions	Wildland Fires	Hazardous Materials	Landslide
0.9		1.9	

4. National Flood Insurance Program

Level of NFIP Participation		Status
Does your community have a dedicated Floodplain Manager or NFIP Coordinator	Yes. The Building Official	
Is the floodplain management an auxiliary duty?	Yes	
Is there a Certified Floodplain Manager on staff?	No	
Provide an explanation of NFIP administration services (e.g., permit review, GIS, education or outreach, inspections, engineering capability)	The Union Gap Building Official provides permit review of construction of structures within the floodplain through its Critical Area Ordinance and building codes, inspection of structures built within the FEMA 100-year floodplain, review of flood elevation certificates.	
Continued Compliance Actions		Status
Identify need for additional staff	None noted at this time	
Identify training needs of existing staff	None noted at this time	
Are there potential improvements to permitting process or other administrative aspects of the community's NFIP program?	None at this time	
Could your community enhance its floodplain services?	No, not at this time	
Consider outreach and education to provide in the community?	No, not at this time	
Outreach can be targeted to increase NFIP policies, promote NFIP services, or increase knowledge of local flood risk, among other topics.	No change needed at this time	
Consider a variety of audiences, such as elected officials or builders.	In updating the City of Union Gap regulations, numerous audiences were considered, including: home builder associations, general public, elected officials, and others.	

Yakima County NFIP Participation

Community Name	Date Participating in the regular or emergency phase of NFIP	Number of NFIP Policies	Insurance in Force (Total Coverage)	Total Premiums	Number of Claims Paid Since 1978	Total Paid Since 1978	Number of Repetitive Losses	CAV Date	FIRM Date	Participating in CRS
Yakima County	6/5/1985	622	\$106,808,800	\$440,465	179	\$930,483	24	9/30/2004	11/18/2009	YES
Grandview	5/25/1984	N/A	N/A	N/A	N/A	N/A	0	N/A	11/18/2009	
Granger	12/22/1980	N/A	N/A	N/A	N/A	N/A	0	N/A	11/18/2009	
Harrah	3/18/1985	N/A	N/A	N/A	N/A	N/A	0	N/A	11/18/2009	
Mabton	9/1/1981	N/A	N/A	N/A	N/A	N/A	0	N/A	11/18/2009	
Naches	1/19/1983	12	\$2,194,200	\$8,547	4	\$27,325	0	5/3/2006	11/18/2009	

**City of Union Gap Hazard Mitigation Plan 2015**

Selah	5/3/1982	8	\$2,555,700	\$13,301	43	\$689,602	8	5/22/ 2008	11/18/ 2009	
Sunnyside	7/4/1978	0	\$0	\$0	1	\$0	0	N/A	11/18/ 2009	
Tieton	3/18/1985	5	\$489,600	\$2,952	0	\$0	0	N/A	11/18/ 2009	
Toppenish	7/17/1978	41	\$5,572,800	\$18,979	8	\$43,550	0	7/1/ 1988	11/18/ 2009	
Union Gap	5/2/1983	24	\$2,846,800	\$8,475	1	\$3,291	0	6/6/ 2008	11/18/ 2009	
Union Gap	7/17/1978	108	\$11,481,200	\$89,218	8	\$30,433	0	6/5/ 2008	11/18/ 2009	
Yakima	12/15/1981	30	\$8,511,100	\$24,358	9	\$14,963	0	6/4/ 2009	11/18/ 2009	
Zillah	6/30/1976	1	\$280,000	\$361	0	\$0	0	6/22/ 1994	11/18/ 2009	
County Total	-	622	\$140,740,200	\$606,656	253	\$1,739,647	32	-	-	

5. 2010-2014 Action Items/Status/Summary

City of Union Gap 2010-2014 Action Items
<p><b>*Status:</b>                      Completed                      Deferred—Funding Availability; Not as Effective                      On-Going/Unchanged—Perpetual or Annual.</p>
Flood (River/Stream)
<p>The City of Union Gap will be adopting the 2009 International Building Codes by the mandated date of July 2010.                      *Status--Completed                      The City of Union Gap building inspectors all have within their vehicles a packet to placard buildings after assessing damages for their structural stability.                      *Status—On-going/Unchanged                      City will continue be a part of the National Flood Insurance Program and regulate floodplain construction.                      *Status—On-going/Unchanged                      City of Union Gap participates in the County Flood Control Zone District. Projects identified as FCZD include mitigation encompassing the city's impact area for floods.                      *Status—On-going/Unchanged</p>
Landslide
<p>Not applicable—the City of Union Gap is not identified in Landslide impact area                       Union Gap will review landslide-related information as disseminated by the Office of Emergency Management.                      *Status—On-going/Unchanged</p>
Severe Winter Storm
<p>The City of Union Gap will be adopting the 2009 International Building Codes by the mandated date of July 2010.                      *Status--Completed                      The City of Union Gap building inspectors all have within their vehicles a packet to placard buildings after assessing damages for their structural stability.                      *Status—On-going/Unchanged</p>
Wind Storm
<p>The City of Union Gap will be adopting the 2009 International Building Codes by the mandated date of July 2010.                      *Status--Completed                      The City of Union Gap building inspectors all have within their vehicles a packet to placard buildings after assessing damages for their structural stability.                      *Status—On-going/Unchanged</p>
Earthquake
<p>The City of Union Gap will be adopting the 2009 International Building Codes by the mandated date of July 2010.                      *Status--Completed                      The City of Union Gap Building Inspectors all have within their vehicles a packet to placard buildings after assessing damages for their structural stability.                      *Status—On-going/Unchanged</p>

**Volcano**

Continue to develop plans to remove ash fall from critical infrastructures, i.e., waste water treatment, major arterials, water supply; etc.

\*Status-- On-going/Unchanged

Improve emergency service support through alert and warning, emergency operations center, and other direction and control facilities

\*Status-- On-going/Unchanged

Improve emergency public information on clean-up and removal of ashfall

\*Status-- On-going/Unchanged

**Hazardous Materials—Fixed and Transportation**

2009 International Fire Code dictates issues dealing with chemical regulations established by state and federal programs, i.e., Ecology, EPA, OSHA, etc.

\*Status--Completed

Union Gap Fire Department continues to update response equipment and training.

\*Status-- On-going/Unchanged

Union Gap Fire Department continues to conduct hazard assessments on chemical facilities.

\*Status-- On-going/Unchanged

Union Gap Fire Department continues to use risk mapping and technologies

\*Status-- On-going/Unchanged

Union Gap Fire Department continues to participate in the county LEPC.

\*Status-- On-going/Unchanged

## 6. Hazard-Specific Action Items

### Development of Hazard-Specific Mitigation Actions

FEMA provides grants (Hazard Mitigation Grant Program) to local jurisdictions to implement long-term hazard mitigation measures following major disaster declarations. To be eligible, projects must permanently reduce losses from natural hazards, comply with environmental requirements, be identified in the local Hazard Mitigation Plan, and be cost-effective. Examples of projects that can be funded include: property acquisition or structure relocation with conversion of land to public open space; elevation-in-place of flood prone buildings; flood retrofit or seismic rehabilitation of existing buildings; training for architects, engineers, building officials, and other professionals on implementation of mitigation standards and codes; and initial implementation of vegetation management programs intended to reduce exposure of high-risk structures to wildfire hazards. The local government HMGP cost-share is normally 25%.

Hazard mitigation actions can identify a range of structural approaches to lower the costs of future disasters by meeting the unique needs of the community. Structural mitigation projects could involve modifying the current "built" environment to decrease the risk to people and property by "retrofitting" structures in existing neighborhoods. They can also be just the opposite and involve restoring the environment of hazardous areas to its original condition by removing vulnerable structures. Two critical mitigation initiatives that impact jurisdictions are the county-wide Flood Control Zone District funding and the adoption of the International Building Codes.

Mitigation strategies can also involve non-structural initiatives, such as educational programs to inform the community about the risk the public and its property face in order to encourage them to purchase insurance or retrofit their homes. Program can also include developing and enforcing regulations to prevent construction in hazard areas, or to ensure that development that does occur will be resistant to the hazards threatening the area.

Yakima County jurisdictions, i.e., cities/towns, special districts—schools, fire and irrigation, occupy a uniqueness when attempting to follow FEMA guidance in developing mitigation actions. First, declared disasters under the Stafford Act, which historically have included Yakima County, have been limited to 100-year flooding as witnessed in the 1995-1996 floods. Even the most recent Nisqually Earthquake resulted in Yakima County's inclusion in a federal disaster declaration for Individual Assistance only. The Risk Assessment and hazard map for each participating jurisdiction, located in their specific annex, establishes the jurisdiction's hazard vulnerability. Based upon these two tools, Yakima County jurisdictions are relatively disaster-free. The exception to this would be incidents of flooding. Flood mitigation actions, to include funding, are adequately addressed by the county-wide Flood Control Zone District. Jurisdictions rely upon the FCZD for determining flood mitigation actions. An exception to this are the irrigation districts.

Secondly, due to a jurisdiction's risk assessment and proximity to identified hazards, the majority of mitigation actions involve on-going public awareness and education, as represented by fire and school districts. Therefore, public education, emphasizing individual responsibility and action, is an important element of a successful hazard mitigation program. Many of the participating jurisdictions have developed educational materials and programs that benefit them and the population within their jurisdiction.



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**City of Union Gap  
Hazard-Specific Action Items  
2015-2020**

(High); (Medium); (Low) Short-Range (less than 2 years); Mid-Range (2-5 years); Long-Range (more than 5 years); Ongoing Local; State; FEMA; Private; Other Actual; Estimated

\*Lead responsibility is the agency, entity, division, etc. that has a primary role in coordinating a hazard action item response.

\*\*The City's priority; timeline; funding source and estimated costs for addressing the potential hazards is highly opportunistic and depends on available revenues from outside sources.

**General: All hazards Public Awareness**

Action Items	*Lead Responsibility	**Priority	**Timeline	**Funding	**Estimated Cost
Public service announcements	Police Department	L	Ongoing	Local (in-kind)	

**Earthquake**

Action Items	*Lead Responsibility	**Priority	**Timeline	**Funding	**Estimated Cost
Adopt and Enforce Building Codes	Building Department	L	Ongoing	Local (in-kind)	
Map and Assess Community Vulnerability to Seismic Hazards	Building Department	L	Ongoing	Local (in-kind)	
Protect Critical Facilities and Infrastructure	Public Works	L	Ongoing	Local (in-kind)	

**Flood (River and Streams)**

Action Items	*Lead Responsibility	**Priority	**Timeline	**Funding	**Estimated Cost
Incorporate Flood Mitigation in Local Planning	Planning	H	Ongoing	Local (in-kind)	
Form Partnerships to Support Floodplain Management	Planning	H	Ongoing	Local (in-kind)	
Limit or Restrict Development in Floodplain Areas	Building	H	Ongoing	Local (in-kind)	
Adopt and Enforce Building Codes and Development Standards	Building	H	Ongoing	Local (in-kind)	
Improve Stormwater Management Planning	Public Works	H	Ongoing	Local (in-kind)	
Adopt Policies to Reduce Stormwater Runoff	Public Works	H	Ongoing	Local (in-kind)	
Improve Flood Risk Assessment	Planning	H	Ongoing	Local (in-kind)	
Establish Local Funding Mechanisms for Flood Mitigation	Public Works	L	Ongoing	Local (in-kind)	

**City of Union Gap  
Hazard-Specific Action Items  
2015-2020**

(High); (Medium); (Low)	Short-Range (less than 2 years); (more than 5 years);	Mid-Range (2-5 years); Ongoing	Long-Range	Local; State; FEMA; Private; Other	Actual; Estimated
Conduct Regular Maintenance for Drainage Systems and Flood Control Structures	Public Works	H	Ongoing	Local (in-kind)	
Floodproof Residential and Non-Residential Structures	Building	H	Ongoing		
Protect Infrastructure	Public Works	H	Ongoing	Local (in-kind)	
Protect Critical Facilities	Fire Department	H	Ongoing	Local (in-kind)	
Preserve Floodplains as Open Space	Public Works	H	Ongoing	Local (in-kind)	
Increase Awareness of Flood Risk and Safety	Public Works	H	Ongoing	Local (in-kind)	
<b>Hazardous Materials (Fixed and Transportation)</b>					
<b>Action Items</b>	<b>*Lead Responsibility</b>	<b>**Priority</b>	<b>**Timeline</b>	<b>**Funding</b>	<b>**Estimated Cost</b>
Continue to update response equipment and training	Fire Department	H	Ongoing	Local (in-kind)	
Continue to conduct hazard assessments on chemical facilities	Fire Department	H	Ongoing	Local (in-kind)	
Continue to use risk mapping and technologies	Fire Department	H	Ongoing	Local (in-kind)	
<b>Landslide</b>					
<b>Action Items</b>	<b>*Lead Responsibility</b>	<b>**Priority</b>	<b>**Timeline</b>	<b>**Funding</b>	<b>**Estimated Cost</b>
Continue to review landslide-related information as disseminated by the Office of Emergency Management	Public Works	M	Ongoing	Local (in-kind)	
<b>Severe Wind Storms</b>					
<b>Action Items</b>	<b>*Lead Responsibility</b>	<b>**Priority</b>	<b>**Timeline</b>	<b>**Funding</b>	<b>**Estimated Cost</b>
Adopt and Enforce Building Codes	Public Works	H	Ongoing	Local (in-kind)	
Protect Buildings and Infrastructure	Fire Department	H	Ongoing	Local (in-kind)	
Assist Vulnerable Populations/Site Locations	Fire Department	H	Ongoing	Local (in-kind)	
<b>Severe Winter Storms/Freezes</b>					
<b>Action Items</b>	<b>*Lead Responsibility</b>	<b>**Priority</b>	<b>**Timeline</b>	<b>**Funding</b>	<b>**Estimated Cost</b>
Adopt and Enforce Building Codes	Building	H	Ongoing	Local (in-kind)	
Protect Buildings and Infrastructure	Public Works	H	Ongoing	Local (in-kind)	

**City of Union Gap  
Hazard-Specific Action Items  
2015-2020**

Priority: (High); (Medium); (Low)      Time Frame: Short-Range (less than 2 years); Mid-Range (2-5 years); Long-Range (more than 5 years); Ongoing      Funding Source: Local; State; FEMA; Private; Other      Status: Actual; Estimated

Reduce Impacts to Roadways	Public Works	H	Ongoing	Local (in-kind)	
Assist Vulnerable Populations/Site Locations	Fire Department	H	Ongoing	Local (in-kind)	

**Volcanic Eruptions**

Action Items	*Lead Responsibility	**Priority	**Timeline	**Funding	**Estimated Cost
Continue to develop and maintain plans to remove ashe fall from critical infrastructures, i.e., waste water treatment, major arterials, water supply, etc.	Public Works	M	Ongoing	Local (in-kind)	
Continue to improve emergency service support through alert and warning, emergency coordination center, and other direction and control facilities	Fire Department	M	Ongoing	Local (in-kind)	
Improve emergency public information on clean-up and removal of ashe fall.	Public Works	M	Ongoing	Local (in-kind)	

**Multiple Hazards**

Action Items	*Lead Responsibility	**Priority	**Timeline	**Funding	**Estimated Cost
Assess Community Risk	Fire Department	H	Ongoing	Local (in-kind)	
Increase Hazard Education and Risk Awareness	Fire Department	H	Ongoing	Local (in-kind)	
Improve Household Disaster Preparedness	Fire Department	H	Ongoing	Local (in-kind)	

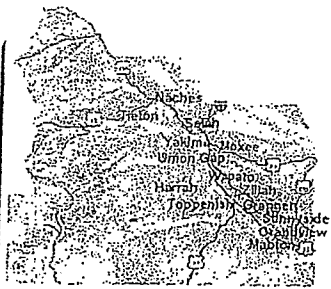
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b. 2015-2020 Hazard-Specific Action Items Annual Review and Progress

City of Union Gap Hazard-Specific Action Items 2015-2020 Annual Review and Progress		
<b>General: All hazards Public Awareness</b>		
Action Items	Not reached or behind schedule	New projects or revised recommendations
Public service announcements		
<b>Earthquake</b>		
Action Items	Not reached or behind schedule	New projects or revised recommendations
Adopt and Enforce Building Codes		
Map and Assess Community Vulnerability to Seismic Hazards		
Protect Critical Facilities and Infrastructure		
<b>Flood (River and Streams)</b>		
Action Items	Not reached or behind schedule	New projects or revised recommendations
Incorporate Flood Mitigation in Local Planning		
Form Partnerships to Support Floodplain Management		
Limit or Restrict Development in Floodplain Areas		
Adopt and Enforce Building Codes and Development Standards		
Improve Stormwater Management Planning		
Adopt Policies to Reduce Stormwater Runoff		
Improve Flood Risk Assessment		
Conduct Regular Maintenance for Drainage Systems and Flood Control Structures		
Protect Infrastructure		
Protect Critical Facilities		
Preserve Floodplains as Open Space		
<b>Hazardous Materials (Fixed and Transportation)</b>		
Action Items	Not reached or behind schedule	New projects or revised recommendations
Continue to update response equipment and training		
Continue to conduct hazard assessments on chemical facilities		
Continue to use risk mapping and technologies		
<b>Landslide</b>		
Action Items	Not reached or behind schedule	New projects or revised recommendations
Continue to review landslide-related information as disseminated by the Office of Emergency Management		
<b>Severe Wind Storms</b>		
Action Items	Not reached or behind schedule	New projects or revised recommendations
Adopt and Enforce Building Codes		

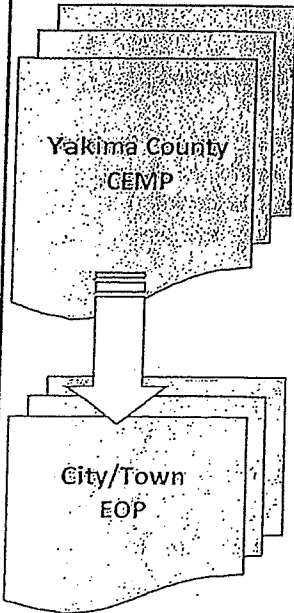
**City of Union Gap  
Hazard-Specific Action Items  
2015-2020  
Annual Review and Progress**

Protect Buildings and Infrastructure		
Assist Vulnerable Populations/Site Locations		
<b>Severe Winter Storms/Freezes</b>		
<b>Action Items</b>	<b>Not reached or behind schedule</b>	<b>New projects or revised recommendations</b>
Adopt and Enforce Building Codes		
Protect Buildings and Infrastructure		
Assist Vulnerable Population/Site Locations		
<b>Volcanic Eruptions</b>		
<b>Action Items</b>	<b>Not reached or behind schedule</b>	<b>New projects or revised recommendations</b>
Continue to develop and maintain plans to remove ashe fall from critical infrastructures, i.e., waste water treatment, major arterials, water supply, etc.		
Continue to improve emergency service support through alert and warning, emergency coordination center, and other direction and control facilities		
Improve emergency public information on clean-up and removal of ashe fall.		
<b>Multiple Hazards</b>		
<b>Action Items</b>	<b>Not reached or behind schedule</b>	<b>New projects or revised recommendations</b>
Assess Community Risk		
Increase Hazard Education and Risk Awareness		
Improve Household Disaster Preparedness		



Yakima County  
Comprehensive Emergency Management Program (CEMP)  
and  
City/Town Emergency Operations Plan (EOP)

Overview



The CEMP is a generic, strategic program.

The Plan, *Yakima County Comprehensive Emergency Management Program*, provides strategic emergency planning guidance for jurisdictions consisting of the fourteen cities and towns within the county, unincorporated areas of the county, as well as special districts and private organizations. The Program is subdivided into a Basic Plan and Sections 1-6 (Continuity of Operations, Mitigation, Preparedness, Response, Recovery, and Special Subjects), furthering defining strategic guidance. Maintaining an approved CEMP is required for the cities/towns and the county by the Revised Code of Washington (RCW) 38.52 and 39.34 and the Washington Administrative Codes 118.04, 118.30, and 296-62-3112.

The City/Town Emergency Operation Plan.

The Emergency Operations Plan (EOP) utilizes the strategic guidance, as defined in the CEMP, to develop a framework for coordinating the city/town response to emergencies and major disasters. As defined in the WAC 118-30-070 Program elements – essential components of an emergency management program. The EOP is the central part of the jurisdiction's emergency management program. (See: Page 3)

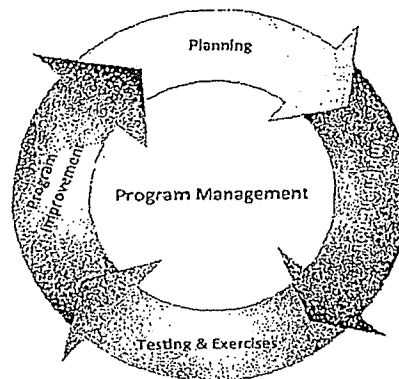
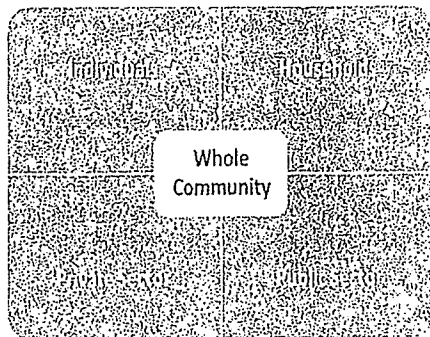
WAC 118-30-070 Program elements – essential components of an emergency management program.

(1) Each political subdivision shall have:

- (a) Ability to implement federal grant and reporting requirements.
- (b) Legal statutes and regulations (ordinances) establishing authority for development and maintenance of the program. The statutes and regulations shall be reviewed on a regular basis and updated as necessary.
- (c) A hazard identification and vulnerability analysis.
- (d) Participation in an emergency planning district in accordance with 118-40-150 WAC and the district's local emergency planning committee.
- (e) Access to pre- and post-disaster mitigation program that regularly uses resources to mitigate the effects of emergencies associated with the risks or hazards identified.
- (f) Plans in place which describe emergency response, continuity of operations, continuity of government, and transition to recovery from emergencies and disasters.
- (g) A current comprehensive emergency management plan (as described in WAC 118-30-060) consistent with the Washington State Comprehensive Emergency Management Plan.
- (h) A resource management system that includes objectives and implementing procedures that address the identification, location, acquisition, storage, equipment maintenance and testing, timely distribution, and accounting for services and materials to address the hazards identified by the program.



- (i) Ability to document emergency workers and mobilize community support.
- (j) Capability to manage spontaneous volunteers and donations.
- (k) Protocols in place for sharing resources across jurisdictional lines as needed during response and recovery.
- (l) A plan to communicate both internally and externally with emergency management program stakeholders, emergency personnel, and the public. Emergency management programs should have a communications plan that provides for using, maintaining and augmenting the equipment necessary for efficient preparation for, response to, and recovery from emergencies.
- (m) Primary and alternate emergency operations centers to adequately support response and recovery activities. Primary emergency operations center should be capable of being activated within two hours.
- (n) Incident management tools and structure within emergency operations centers to analyze emergency incidents and provide for clear and effective decision making for response and recovery.
- (o) A training program that includes the assessment, development, and implementation of appropriate training for program staff, emergency management and response personnel, key public officials, decision makers, and the public in accordance with the National Incident Management System Implementation Plan. Training shall include the recommended FEMA professional development series and incident command system courses for emergency management staff.
- (p) Access to and participation in an exercise program that includes evaluation and corrective action process designed to improve and/or validate plans.
- (q) A public information plan that includes the capability of participation in a joint information system.
- (r) A continuity of government and operations plan.
- (s) Procedures for documenting critical elements that lead to critical decisions made during emergency operations center activations.
- (t) A public education capability or participation in a public education capability.
- (2) Enhanced emergency management programs include the following elements and should be considered as part of enhanced programs.
  - (a) Fiscal and administrative procedures which support and document day to day and/or disaster operations.
  - (b) A dedicated emergency management budget funded from local sources.
  - (c) Ongoing process that provides for coordinated input by emergency management program stakeholders, areas that would benefit from input include: policies, plans, ordinances, budget, public education, strategies, and emergency issues.
  - (d) Institutionalize a formal stakeholder committee that is representative of the "whole community".
  - (e) Encompass prevention responsibilities, processes, policies, and procedures.



- (3) To execute the special powers conferred upon him by this agreement or by resolution adopted pursuant thereto, by powers conferred upon him by statute, or by agreement approved by the ESC or other lawful authorities.
- (4) To request necessary personnel or material of any county, city or town department or agency. Officers and employees of these counties, cities, and towns with those volunteer forces enrolls to aid them during a disaster, and groups, organizations and persons who may by agreement or operation of law charged with duties, incident to the protection of life and property in these counties, cities, and towns during disaster, shall constitute the emergency services organization of the counties, cities and towns.

#### SERVICES TO BE PROVIDED TO PARTICIPATING SUBDIVISIONS

The Yakima County Department of Emergency Services shall provide service, equipment, and personnel to participating political subdivisions to assist them in effecting emergency operational plans and programs, to include the following:

- A. To provide an Emergency Services organization to coordinate operational activities and to minimize death, injury and damages for periods before, during and after an enemy attack, natural disaster or man-caused disaster.
- B. To coordinate local Emergency Services planning with the federal government, State of Washington, neighboring counties, military organizations and other support agencies.
- C. To provide for the effective utilization of resources within or from outside these jurisdictions to minimize the effects of disaster and to request assistance as needed through established Emergency Services channels, county to state, to region, to national.
- D. To recruit, register and identify personnel and to seek compensation coverage for volunteers who suffer injury or equipment loss as a result of Emergency Services duty.
- E. To establish and maintain training and public information programs.
- F. To identify protection for the population against the hazards of radioactivity.
- G. To provide emergency disaster control and coordination through the County Emergency Services office.
- H. To develop a system for warning the general public, and to provide for information and guidance to the general public.
- I. To provide capability for detecting, monitoring and reporting radiological hazards and for decontamination.
- J. To provide support for search and rescue operations.
- K. To perform normal office procedures, correspondence and inventories.
- L. To provide excess property support functions to the participating agencies.

#### DURATION

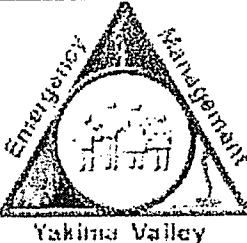
This agreement shall remain in full force and effects from date of adoption by the Yakima County Board of Commissioners and each respective incorporated city or town within Yakima County.

## Yakima Valley Office of Emergency Management Strategic Plan

The Yakima Valley Office of Emergency Management establishes a framework for an effective system of comprehensive emergency management. The system includes providing service, equipment, and personnel to participating political subdivisions to assist them in effecting emergency operational plans and programs. The purpose of this system is to:

- "Reduce the vulnerability of people and communities of this county to damage, injury, and loss of life and property resulting from natural, technological or man-made emergencies, catastrophes, or hostile military or paramilitary action."
- "Prepare for prompt and efficient response and recovery to protect lives and property affected by emergencies."
- "Respond to emergencies using systems, plans, and resources necessary to preserve the health, safety and welfare of persons affected by the emergency."
- "Recover from emergencies by providing for the rapid and orderly start of restoration and rehabilitation of persons and property affected by emergencies."
- "Provide an emergency management system embodying aspects of preparedness-emergency preparedness and post-emergency response, recovery and mitigation."

<b>OEM 2015 COMMITMENT</b>
<b>DEVELOP AND MAINTAIN EMERGENCY MANAGEMENT PLANS AND DOCUMENTS</b>
Director Visits to City/Town Council Meetings
Review and revise the Emergency Operations Plan (EOP)
Review and revise the 2010 Hazard Mitigation Plan city/town annexes for 2015 Update
Revise the Emergency Coordination Center (ECC) Standard Operating Procedure (SOP)
<b>ON-SITE ACTIVITIES</b>
Hazard-Specific work/study sessions
Conduct tabletop exercises
Other activities as requested by the city/town

<b>OEM STAFF CONTACTS</b>	
Scott Miller, Director Office: 509.574.1904 Cell: 509.429.0065	
Charles Erwin, Senior Program Analyst Office: 509.574.1905	
Lisa Truhlicka, Administrative Assistant Office: 509.574.1903	

Yakima Valley  
**Office of Emergency Management**

2403 SOUTH 18<sup>TH</sup> STREET, SUITE 200, UNION GAP, WA 98903  
PHONE: (509) 574-1900 FAX: (509) 574-1901

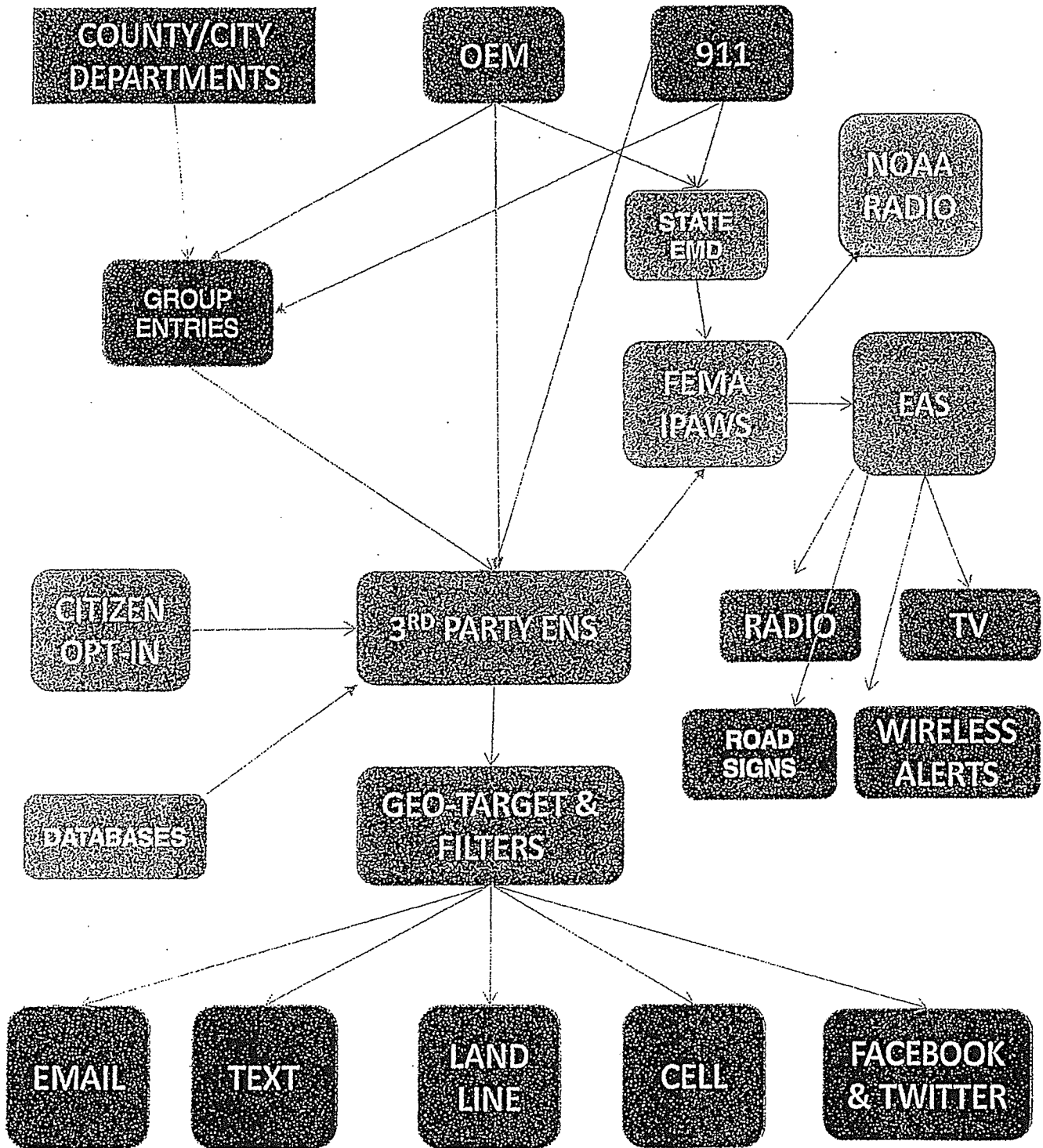
**EMERGENCY NOTIFICATION SYSTEMS (ENS)**

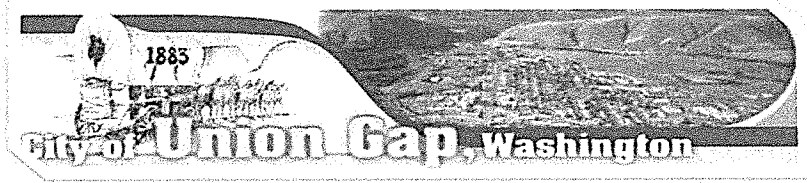
1. What are they?
  - a. A system for mass notification of residents of a given area for (typically) emergencies, such as storms, floods, fires, ice storms, child abductions, dangerous persons, or outages of water or power.
  - b. Will also do national weather service alerts (IPAWS – Integrated Public Alert and Warning System).
2. How does it work?
  - a. (Voluntary) Citizens sign up via the web (opt-in portal), and enter phone numbers and email address contact information for selected event notifications
  - b. Public Alerting - 911 center sends out messages to selected areas (geo-targeting) to warn of dangers or emergencies based on reverse 911 addressing.
  - c. System is web/cloud based with servers at multiple locations
  - d. Messages are delivered to citizens via their selected methods, including emails, SMS text messages, phone, fax, pagers, and instant messaging (up to 30 options)
  - e. Each person can have up to five addresses
  - f. The system will verify that someone answered, or keep trying.
  - g. Groups can be created, including private, such as staff, or departments, or communities.
    - i. Groups can be created "on-the-fly" for specific areas (geo-targeting).
  - h. Messages can be pre-loaded (canned) or created on the fly.
  - i. Can send messages immediately or schedule for future delivery.
  - j. Messages are sent out simultaneously from vendor's call center servers.
  - k. Messaging is SMS, not SMTP delivery to main wireless carriers
  - l. Can notify Ipad, Iphone, Android, Blackberry smart devices, and initiate alerts.
  - m. Confirmation for each delivered message.
3. Will they do bilingual communications? – yes
4. How is the system administrated?
  - a. Via authorized administrators within departments or cities – unlimited depending upon system chosen.
5. What is the pricing?
  - a. \$40,000 for first year implementation (paid for by County)
6. Where are we now?
  - a. Committee will come together in March to begin process
7. What is the plan going forward?
  - a. Purchase a system and have it on line by August

*Member Jurisdictions*

GRANDVIEW, GRANGER, HARRAH, MABTON, MOXEE, NACHES,  
SELAH, SUNNYSIDE, TIETON, TOPPENISH, UNION GAP, WAPATO, YAKIMA COUNTY, ZILLA

# NOTIFICATION SYSTEMS PATHWAYS





## City Council Communication

**Meeting Date:** October 12, 2015

**From:** Gregory Cobb, Chief of Police

**Topic / Issue:** Resolution - Jail Contract

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**SYNOPSIS:** The City has negotiated a contract with the City of Toppenish to house Union Gap inmates in 2016. The contract will alleviate several current issues and reduce costs.

**RECOMMENDATION:** Authorize the City Manager to sign the contract with the City of Toppenish to house Union Gap Inmates.

**LEGAL REVIEW:** Contract was reviewed by the City Attorney.

**FINANCIAL REVIEW:** This is included in the detention and corrections budget.

**BACKGROUND INFORMATION:** N/A

**ADDITIONAL OPTIONS:** N/A

**ATTACHMENTS:**

1. Resolution
2. Contract

**CITY OF UNION GAP, WASHINGTON**  
**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION** authorizing the City Manager to sign the jail contract with the City of Toppenish.

**WHEREAS**, the City has negotiated a contract with the City of Toppenish to house Union Gap inmates in 2016;

**WHEREAS**, the contract will alleviate several current issues and reduce jail costs;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNION GAP, WASHINGTON, HEREBY RESOLVES as follows:**

The City Manager is authorized to sign the jail contract with the City of Toppenish as attached hereto.

**PASSED** this 12th day of October, 2015.

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Roger Wentz, Mayor

ATTEST:

APPROVED AS TO FORM:

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Karen Clifton, City Clerk

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Bronson Brown, City Attorney

# INTERLOCAL CORRECTION/DETENTION AGREEMENT

This Correction/Detention Agreement (hereinafter "Agreement") is made and entered into by and between the City of Union Gap (hereinafter "Union Gap"), and the City of Toppenish (hereinafter "Toppenish").

## I. RECITALS

WHEREAS, it is the desire and intent of Union Gap, through its police department, to utilize the detention facilities maintained by Toppenish, and to compensate Toppenish for the care and custody of jail prisoners of Union Gap arrested and/or detained for a violation of the Union Gap Municipal Code and adopted portions of the Revised Code of Washington, pursuant to the terms of this Agreement, and other such services as contemplated and agreed upon herein.

WHEREAS, in accordance with the terms and conditions herein, and where it is not an undue burden, Toppenish desires to make its jail facilities available for Union Gap to provide for the care and custody of prisoners who were arrested and/ or detained for a violation of the Union Gap Municipal Code and adopted portions of the Revised Code of Washington.

WHEREAS, this Agreement is entered into by and between the parties pursuant to Chapters 39.34 and 70.48 of the Revised Code of Washington, which provide for the interlocal agreements for contracting and sharing of correction/detention facilities between local governments.

## II. AGREEMENT

Therefore, in consideration of the mutual covenants, payment, conditions and promises herein, the parties mutually agree as follows:

1. **Term.** The term of this Agreement shall commence on January 1, 2016 and automatically renew on December 31, of each year thereafter for one year terms, unless sooner terminated by either party in accordance with Section 18 of this Agreement. All acts and performance prior to the execution of this Agreement, but after the effective date of this Agreement, and consistent with this Agreement are hereby ratified and confirmed by the parties. This Agreement shall supersede all previous contracts and agreements between the parties relating to the Jail and jail services.

2. **Definitions.** Unless the context clearly shows another usage is intended, the following terms shall have these meanings in this agreement:

2.1 "Jail" means a Toppenish City operated facility primarily designed, staffed, and used for the housing of adults charged or convicted of a criminal offense; for the punishment, corrections, and rehabilitation of offenders charged or convicted of a criminal offense; or for the confinement during a criminal investigation or for civil detention to enforce a court order. Upon the date of the execution of this agreement, "Jail" includes the Toppenish City Jail.

2.2 "Booking" means the process in which a person's data is recorded, a person's identity is confirmed, charges against the person are entered into an inmate management



system, medical screening is conducted, and the legal basis to hold the person is established.

- 2.3 “Accepted” means that a person who is presented for Booking has met the minimum criteria necessary for Toppenish to complete Booking, and Booking has been completed.
- 2.4 “Union Gap Inmate” means a person accepted by the Jail because the person has been arrested, caused to be arrested, or detained by the City of Union Gap and/or any other authorized arresting agency.
- 2.5 “Force Majeure” means war, civil unrest, and any natural event outside of the parties’ reasonable control, including fire, storm, flood, earthquake or other act of nature.

3. **Incarceration.** Toppenish shall accept and incarcerate Union Gap prisoners that are eighteen (18) years or older, and who were arrested and/or detained by Union Gap police officers, or other arresting authorities, for a violation of the Union Gap Municipal Code and adopted portions of the Revised Code of Washington. Toppenish shall feed and otherwise generally care for such prisoners in the same manner as its own prisoners and in the same manner consistent with rules governing its jail. All prisoners incarcerated for Union Gap by Toppenish shall be subject to all rules and regulations of Toppenish and the Toppenish Jail governing its jail facility, including Toppenish Jail’s visitation rules and regulations. Toppenish retains the right to refuse to incarcerate and/or provide any other services to Union Gap for any violent crime. Female prisoners of Union Gap will be accepted for incarceration.

4. **Compensation.** Union Gap agrees to pay Toppenish each month the sum of Thirty-five dollars (\$35.00) per day for each Union Gap prisoner incarcerated in the Toppenish jail facilities pursuant to the terms of this Agreement. Any booking that is required of a Union Gap prisoner shall be considered a full day. Payment shall be made for the first day of incarceration, but not for the last day of incarceration. The charges in this section shall apply without regard to whether the prisoner has been charged, tried, or sentenced and shall continue until Union Gap notifies Toppenish that the prisoner is to be released or until the sentence has been served by the prisoner. The City of Toppenish reserves the right to increase the daily rate each year, with the understanding that the contracted city will be given sixty (60) days prior notification of said increase. The City of Toppenish shall bill Union Gap a total of \$255,528.00 for the guaranteed twenty (20) beds in twelve (12) monthly installments of \$21,294.00, regardless of whether the beds are occupied or not. Any beds in excess of twenty total beds per month shall be charged at a rate of \$35.00 per day in addition to the monthly installment, when it is not an undue burden to provide beds in excess of twenty (20) guaranteed beds.

4. **Billing.**

- 4.1 Toppenish shall transmit billings to Union Gap monthly. Within forty-five days after receipt, Union Gap shall pay the full amount billed. If Union Gap fails to pay a billing within forty-five days of receipt, Toppenish will notify Union Gap of its failure to pay and Union Gap shall have ten days to cure nonpayment. In the event

Union Gap fails to cure its nonpayment, Union Gap shall be in material breach of this Agreement and Toppenish will no longer be required to house Union Gap Inmates at the Jail, at its sole discretion, and, at Toppenish's request, Union Gap will remove Union Gap Inmates already housed in the Jail within thirty days.

- 4.2 Toppenish may charge an interest rate equal to the interest rate on the Monthly investment earnings of the City on any billing amount not paid by Union Gap within forty-five days of receipt of the billing.
- 4.3 Each party may examine the other's books and records to verify charges. If an examination reveals an improper charge, the next billing statement will be adjusted appropriately.

5. **Clothing and Bedding.** Toppenish agrees to provide each Union Gap Prisoner with necessary or appropriate clothing and to provide each prisoner with a Booking kit.

6. **Booking Procedure.** Union Gap prisoners shall be booked according to the procedures and policies of Toppenish and the Toppenish Jail. Prisoners' personal property shall be held by Toppenish and be transported with each prisoner to the Jail. Toppenish shall complete the necessary forms when placing Union Gap Inmates into the Jail. Booking will not be effective until Union Gap has delivered any copies of all Union Gap inmate records pertaining to the inmate's incarceration elsewhere, including a copy or summary of each inmate's medical records held by Union Gap or its agent. Union Gap Inmates may be rejected by Toppenish for placement where Booking indicates injury, disease, or mental illness beyond the ability of the Jail to treat, or where the condition presents a danger of harm to the Union Gap Inmate or other inmates in the Jail, as determined by Toppenish.

7. **Prisoner Delivery and Notification.** Toppenish shall be responsible for pickup and transport of Union Gap prisoners between the Toppenish Jail and Yakima County District Court for all pre-trial hearings, trials, sentencing and other related court hearings. In exchange for the pickup and transport of prisoners for court related hearings, Union Gap shall pay to the City of Toppenish \$834.00 per month, \$10008.00 per year, to be paid monthly by Union Gap to Toppenish, pursuant to the terms and conditions set forth in section 5.1. This amount is in addition to the monthly fees for housing inmates in the Toppenish Jail. The City of Toppenish reserves the right to increase the transport rate each year, with the understanding that the contracted city will be given sixty (60) days prior notification of said increase.

Toppenish shall also be responsible for pick up and transport of Union Gap prisoners who are sentenced, but released in between sentencing and their report date to jail, in the event the sentence is longer than 30 days. No person who appears to be sick or injured shall be accepted for incarceration in the Toppenish jail facilities until he has received proper medical attention and Jail Staff approval. Toppenish shall provide Union Gap with a monthly list of Union Gap prisoners housed during the billing month.

8. **Court Appearances.** Union Gap is responsible for arranging court dates and appearances for its prisoners, and providing the City of Toppenish at least 72 hours notice of the need to transport a prisoner to or from Yakima County District Court in the event a court date or appearance is not on the schedule of court dates.

9. **Medical Treatment.**

9.1 Toppenish shall provide and furnish minor medical care, attention, and treatment to prisoners in custody pursuant to this agreement to the same degree provided within the jail facility to its own prisoners. All medical and dental expenses, including emergency and non-emergency medical and dental expenses to the extent such expenses are not paid by another governmental agency or other source, shall be paid by Union Gap; provided, however, that Toppenish shall pay for any medical expenses that are directly caused by the negligence of its officers and/or agents.

9.2 Toppenish shall immediately notify the Union Gap Police Department by whatever communication system available (telephone, radio, etc.) if a Union Gap prisoner requires emergency medical or dental treatment. Toppenish shall immediately transport the prisoner to an appropriate health care facility for emergency medical or dental treatment. Union Gap shall reimburse Toppenish for all such medical and transportation costs.

9.3 Toppenish shall immediately notify the Union Gap Police Department in writing if a Union Gap prisoner requires non-emergency medical or dental treatment at a medical, dental, or other health care facility. Non-emergency medical or dental care will be provided only by or with the consent of Union Gap. Toppenish shall transport the prisoner to an appropriate health care facility for non-emergency medical or dental treatment. "Immediate notification" shall mean notification as soon as reasonably possible.

10. **Discipline.** Union Gap Inmates shall be subject to the disciplinary authority of the Toppenish Jail in accordance with Jail procedures and rules applicable to inmates.

11. **Removal.** When requested to do so by Toppenish, Union Gap shall remove any Union Gap Inmate within twenty-four hours.

12. **Inmate Volunteer Opportunities.** Toppenish generally offers to all inmates, including Union Gap Inmates, the opportunity to volunteer while serving jail time. Volunteer opportunities may be inside, or outside of the Jail. Outside volunteer opportunities are supervised. All volunteers are required to fill out a request form. If at any time Union Gap does not wish to allow its inmates to participate in volunteer opportunities, it may so state in writing to the Toppenish Jail, and Toppenish will cease allowing Union Gap Inmates to volunteer.

13. **Indemnification and Hold Harmless.**

13.1 Toppenish agrees to hold harmless, indemnify, and defend Union Gap, its elected officials, officers, employees, and agents from and against any and all suits, actions,

claims, liability, damages, judgments, costs and expenses (including reasonable attorney's fees) (also including but not limited to claims related to alleged mistreatment, injury, or death to any prisoner, or loss or damage to prisoner property while in Toppenish custody) which result from or arise out of the sole negligence of Toppenish, its elected officials, officers, employees, and agents in connection with or incidental to the performance or non-performance of this Agreement.

**13.2** Union Gap agrees to hold harmless, indemnify, and defend Toppenish, its elected officials, officers, employees, and agents from and against any and all suits, actions, claims, liability, damages, judgments, costs and expenses (including reasonable attorney's fees) (also including but not limited to a claim of false arrest or detention) which result from or arise out of the sole negligence of Union Gap, its elected officials, officers, employees, and agents in connection with or incidental to the performance or non-performance of this Agreement.

**13.3** In the event that the officials, agents, and/or employees of both Toppenish and Union Gap are negligent, each party shall be liable for its contributory share of negligence for any resulting suits, actions, claims, liability, damages, judgments, costs and expenses (including reasonable attorney's fees).

**13.4** Nothing contained in this Section or this Agreement shall be construed to create a right of indemnification in any third party.

**14. No Insurance.** It is understood Union Gap does not maintain liability insurance for Toppenish and/or its employees.

**15. Uniform Alcoholism Treatment.** Neither party shall be responsible to the other for those individuals taken into protective custody by a party in accordance with RCW Chapter 70.96 A.

**16. Implementation.** The chief officer of the Union Gap Police Department and the Toppenish Police Department shall be jointly responsible for implementation and proper administration of this Agreement, and shall refer problems of implementation to the governing body of Union Gap and Toppenish for resolution as necessary.

**17. Termination.** Either party may terminate this Agreement, with or without cause, by providing the other party with thirty (30) days written notice of termination.

**18. Property.** It is not anticipated that any real or personal property would be acquired or purchased by the parties solely because of this Agreement.

**19. Legal Requirements.** Both parties shall comply with all applicable federal, state, and local laws in performing this Agreement. Union Gap and Toppenish are equal opportunity employers.

**20. Nondiscrimination Provision.** During the performance of this Agreement, Union Gap and Toppenish shall not discriminate on the basis of race, age, color, sex, religion, national origin, creed, marital status, political affiliation, or the presence of any sensory, mental or

physical handicap. This provision shall include but not be limited to the following: employment, upgrading, demotion, transfer, recruitment, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training.

**21. Assignment.** This Agreement, or any interest herein, or claim hereunder, shall not be assigned or transferred in whole or in part by Toppenish to any other person or entity without the prior written consent of Union Gap. In the event that such prior written consent to an assignment is granted, then the assignee shall assume all duties, obligations, and liabilities of Toppenish as stated herein.

**22. Severability.** If any portion of this Agreement is changed per mutual agreement or any portion is held invalid, the remainder of the Agreement shall remain in full force and effect.

**23. Waiver of Breach.** A waiver by either party hereto of a breach of the other party hereto of any covenant or condition of this Agreement shall not impair the right of the party not in default to avail itself of any subsequent breach thereof. Leniency, delay or failure of either party to insist upon strict performance of any agreement, covenant or condition of this Agreement, or to exercise any right herein given in anyone or more instances, shall not be construed as a waiver or relinquishment of any such agreement, covenant, condition or right.

**24. Force Majeure.** In the event either party's performance of any of the provisions of this Agreement become impossible due to Force Majeure, that party will be excused from performing such obligations until such time as the Force Majeure event has ended and all facilities and operations have been repaired and/or restored.

**25. Integration and Supersession.** This Agreement sets forth all of the terms, conditions and agreements of the parties relative to the subject matter hereof and supersedes any and all such former agreements which are hereby declared terminated and of no further force and effect upon the execution and delivery hereof. There are no terms, conditions, or agreements with respect thereto, except as herein provided and no amendment or modification of this agreement shall be effective unless reduced to writing and executed by both parties.

**26. Notices.** Unless stated otherwise herein, all notices and demands shall be in writing and sent to the parties to their addresses as follows:

To Union Gap: POLICE CHIEF  
UNION GAP POLICE DEPARTMENT  
1800 RAINIER PLACE  
UNION GAP, WA 98903

To Toppenish: POLICE CHIEF  
TOPPENISH POLICE DEPARTMENT  
1 WEST FIRST AVE  
TOPPENISH, WA 98948

or to such address as the parties may hereafter designate in writing. Notices and/or demands shall be sent by registered or certified mail, postage prepaid, or hand delivered. Such notices shall be deemed effective when mailed or hand delivered at the addresses specified above.

**28. Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

**29. Venue.** The venue for any action to enforce or interpret this Agreement shall lie in the Superior Court of Washington for Yakima County, Washington.

CITY OF UNION GAP

CITY OF TOPPENISH

\_\_\_\_\_  
Rod Otterness, City Manager

\_\_\_\_\_  
Lance C. Hoyt, City Manager

ATTEST

ATTEST

\_\_\_\_\_  
Karen Clifton, Finance Director

\_\_\_\_\_  
Linda B. Mead, Finance Director/City Clerk



## City Council Communication

**Meeting Date:** October 12, 2015  
**From:** Dennis Henne; Director of Public Works & Community Development  
**Topic/Issue:** Resolution - HLA Task Order - Water System Plan Update

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**SYNOPSIS:** The City's current Water System Plan, approved July 25, 2011, is in need of updating to meet State requirements and to provide a current document for the efficient operation and maintenance of the City's domestic water system and cost effective capital improvement planning and financing. A current approved Water System Plan is required by July 25, 2017.

Task Order No. 2015-05 addresses the TIME OF PERFORMANCE for schedule necessary to meet approval date.

**RECOMMENDATION:** Adopt a Resolution authorizing the City Manager to sign Task Order No. 2015-05 with HLA related to the City's Water System Plan Update.

**LEGAL REVIEW:** City attorney has reviewed this resolution

**FINANCIAL REVIEW:** funded with 404 Water and Sewer Infrastructure reserve funds

**BACKGROUND INFORMATION:** N/A

**ADDITIONAL OPTIONS:** N/A

**ATTACHMENTS:**

1. Resolution
2. HLA Task Order No. 2015-05

**CITY OF UNION GAP, WASHINGTON**  
**RESOLUTION NO. \_\_\_\_\_**

A **RESOLUTION** authorizing the City Manager to sign Task Order No. 2015-05 with Huibregtse, Louman Associates, Inc. related to the City's current Water System Plan, approved July 25, 2011.

**WHEREAS**, the City contracts with Huibregtse Louman Associates, Inc. (HLA) for general engineering services;

**WHEREAS**, The City's current Water System Plan, approved July 25, 2011, is in need of updating to meet State requirements and to provide a current document for the efficient operation and maintenance of the City's domestic water system and cost effective capital improvement planning and financing ;

**WHEREAS**, Task Order No. 2015-05 is necessary to perform the water system planning and prepare the Water System Plan update to meet the required Department of Health approval date;

**NOW, THEREFORE, BE IT RESOLVED BY THE UNION GAP CITY COUNCIL as follows:**

That the City Manager is authorized to sign Task Order No. 2015-05 with Huibregtse, Louman Associates, Inc. addressing the TIME OF PERFORMANCE for schedule necessary to meet Department of Health approval date for the City's Water System Plan Update;

**PASSED** this 12<sup>th</sup> day of October, 2015.

\_\_\_\_\_  
Roger Wentz, City Mayor

ATTEST:

\_\_\_\_\_  
Karen Clifton, City Clerk

\_\_\_\_\_  
Bronson Brown, City Attorney



**TASK ORDER NO. 2015-5**

REGARDING GENERAL AGREEMENT BETWEEN CITY OF UNION GAP

AND

HUIBREGTSE, LOUMAN ASSOCIATES, INC.

**PROJECT DESCRIPTION:**

**Water System Plan Update**

The City of Union Gap (CITY) owns, operates, and maintains a municipal potable water supply, storage, and distribution system for its citizens. Such water systems are regulated by the Washington State Department of Health (DOH), and the Washington State Department of Ecology (Ecology). A Water System Plan is required of all water systems with 1,000 or more services and it must be updated every six years.

The CITY's current Water System Plan, approved July 25, 2011, is in need of updating to meet State requirements and to provide a current document for the efficient operation and maintenance of the CITY's domestic water system and cost effective capital improvement planning and financing. A current approved Water System Plan is required by July 25, 2017, (see TIME OF PERFORMANCE for schedule necessary to meet approval date).

**SCOPE OF SERVICES:**

Huibregtse, Louman Associates, Inc. (HLA), will work with CITY staff and State regulatory agencies and will have primary responsibility to perform the necessary water system planning and prepare the Water System Plan update. The scope of work for such services is outlined in the attached DOH Pre-Plan Agreement, dated September 24, 2015, the *Water System Planning Handbook* (DOH Pub. #331-068) dated April 1997, *Water Use Efficiency Guidebook, Third Edition* (DOH Pub. #331-375) dated January 2011, *Water System Design Manual* (DOH Pub. #331-123), dated December 2009, and any other subsequent related guidance documents.

The scope of services will include the following documents:

1. HLA will provide two (2) copies of the "conceptual draft" Plan for review and comment by CITY Council and staff.
2. HLA will incorporate CITY comments and will publish and transmit two (2) copies of the draft Plan for review and comment by the respective reviewing authorities and three (3) copies to the CITY.
3. Following receipt of CITY and Reviewing Authority (i.e. DOH, Ecology), written comments on the draft Plan, HLA will publish three (3) copies of the Final Plan for the CITY and two (2) copies for transmittal to DOH.

This scope of work does not include preparation of the following items: Wellhead Protection Plan, Coliform Monitoring Plan, Disinfection Byproducts Monitoring Plan, Cross-Connection Control Program, Emergency Response Plan; or Water Use Efficiency Goal Setting, selection of measures, and annual reporting. As directed by the CITY, work associated with the above items will be considered Additional Services.

The CITY will provide or perform the following:

- Provide full information as to CITY requirements of the Project.

- Assist HLA by placing at his disposal all available information pertinent to the Project including previous reports, plans, program information, drawings, plats, surveys, utility records, and any other data relative to the Project.
- Examine all studies, reports, sketches, estimates, specifications, drawings, proposals, and other documents presented by HLA and render in writing decisions pertaining thereto within a reasonable time so as not to delay the work of HLA.
- Provide water samples and pay for the cost of water testing necessary for inclusion of test results in the Water System Plan.
- Obtain approval of all governmental authorities having jurisdiction over the Plan and such approvals and consents from such other individuals or bodies as may be necessary for completion of the Plan.

**TIME OF PERFORMANCE:**

Following authorization to proceed, HLA will diligently pursue completion of the Water System Plan necessary to meet the required DOH approval deadline. A proposed schedule is as follows:

Proposed Schedule:

Finalize Task Order and prepare required data list for completion by CITY (90 calendar days to provide CITY data to HLA)	November 2015
Receive CITY data through 2015 and begin Plan preparation (270 calendar days to prepare draft Plan)	February 2016
Submit draft Plan to CITY and DOH (90 calendar days to receive DOH comments)	November 2016
Receive Plan comments from CITY and DOH (90 calendar days to submit comment responses and Final Plan)	February 2017
Submit Final Plan to CITY and DOH (90 calendar days to receive DOH approval)	May 2017
Receive Final Plan approval from DOH	August 2017

**FEE FOR SERVICE:**

All work shall be performed on a time-spent basis at the normal hourly billing rates included in our General Agreement with a maximum amount of \$116,000.00. This maximum amount may be revised only by written agreement of both parties.

Any additional work requested by the CITY shall be performed on a time-spent basis in accordance with Exhibit A – Schedule of Hourly Rates attached to the General Services Agreement, plus reimbursement for direct non salary expenses, reproduction expenses, and travel costs.

**Proposed:**

_____	_____
Huibregtse, Louman Associates, Inc. Jeffrey T. Louman, President	Date

**Approved:**

_____	_____
City of Union Gap Rodney Otterness, City Manager	Date



## City Council Communication

**Meeting Date:** October 12, 2015  
**From:** Rod Otterness, City Manager  
**Topic/Issue:** 2016 Legislative Priorities

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**SYNOPSIS:** Adoption of 2016 Legislative Priorities assists council and staff in advocacy efforts to further city goals.

**RECOMMENDATION:** Adopt 2016 Legislative Priorities.

**LEGAL REVIEW:** N/A

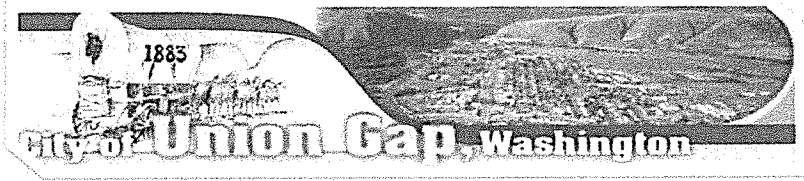
**FINANCIAL REVIEW:** N/A

**BACKGROUND INFORMATION:** 2016 Legislative Priorities track 2015 Legislative Priorities but have been updated because of successes during the 2015 session in transportation funding and shared marijuana revenues.

**ADDITIONAL OPTIONS:** N/A

**ATTACHMENTS:** 2016 Legislative Priorities

## **Union Gap 2016 Legislative Priorities**



1. Invest in infrastructure and economic development by increasing funding for successful programs like the Public Works Trust Fund and Transportation Improvement Board.
2. Leverage state funded projects like the South Union Gap Interchange by supporting federal money aimed at improving freight mobility especially where new railroad crossings are required to further significant economic development opportunities and to enhance public safety.
3. Curb abusive public records requests.
4. Fund indigent defense costs with a new state-wide court filing fee.
5. Provide legislative guidance to police regarding body worn cameras.

10-12-15

# CONSENT AGENDA

**UNION GAP CITY COUNCIL REGULAR MEETING**  
**UNION GAP COUNCIL CHAMBERS**  
*Union Gap, Washington*  
**September 28, 2015 Regular Meeting**  
**MINUTES**

Call to Order Mayor Wentz called the Regular Meeting of the Union Gap City Council to order at 6:05 p.m.

Council Members Present Council Members Lenz, Carney, Olson, Butler, Matson, and Murr were present.

Staff Present City Attorney Brown, City Manager Otterness, Finance and Administration Director Clifton, Payroll/Accounts Payable Clerk Bisconer, Public Works/Community Development Director Henne, Public Works/Community Development Deputy Director Spurlock, and Police Chief Cobb were present.

Audience Present See list.

Pledge of Allegiance Mayor Wentz led the Pledge of Allegiance.

Consent Agenda Motion by Council Member Butler, second by Council Member Murr to approve the consent agenda as follows:

Approve Regular Council Meeting Minutes dated September 14, 2015 as attached to the agenda and maintained in electronic format.

Approve EFT's and Claim Voucher Nos. 90915 through 91015 in the amount of \$647,510.57 dated September 28, 2015.

Motion carried unanimously.

Items from the Audience None.

General Items

Public Works/Community Development

Request for Qualifications – Architectural Services for City Center Motion by Council Member Carney, second by Council Member Murr to authorize staff to advertise RFQ for architectural services. Motion carried unanimously.

Public Safety

Resolution No. 15-54 – Surplus Property Motion by Council Member Lenz, second by Council Member Carney to approve Resolution No. 15-54 authorizing the surplus of unneeded or unused property. Voting on the motion Ayes: Lenz, Butler, Matson, Murr, and Wentz; Nays: Carney and Olson. Motion carried.

Resolution 15-55 – Set Motion by Council Member Carney, second by Council Member Butler to

*CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – September 28, 2015*

Public Hearing for City of Union Gap Hazard Mitigation Plan, approve Resolution No. 15-55 to set a public hearing for October 12, 2015. Motion carried unanimously.

Items from the Audience None.

City Manager Report City Manager Otterness reported on expected revenues from the marijuana excise tax and local sales tax. He thanked the Wellness Committee and Teresa Lopez in particular for organizing the annual employee picnic.

Communications/Questions/Comments Council Member Carney requested an update on the skatepark. City Manager Otterness stated that on October 8 representatives from Grindline Skateparks, Inc. will meet with the city regarding the design of the skatepark.

Development of next agenda None.

Any Other Business None.

Recess to Executive Session At 6:31 p.m. the council recessed for 30 minutes to an executive session for Labor Negotiations pursuant to RCW 42.30.140(4)(a). Mayor Wentz, Council Members, City Manager Otterness, Finance and Administration Director Clifton, Public Works/Community Development Director Henne, Police Chief Cobb and City Attorney Brown attended.

Adjournment of Meeting At 7:01 Mayor Wentz reconvened the Council and adjourned.

\_\_\_\_\_  
Rodney Otterness, City Manager

ATTEST:

\_\_\_\_\_  
Karen Clifton, City Clerk



## City Council Communication

**Meeting Date:** October 12, 2015  
**From:** Karen Clifton, Director of Finance and Administration  
**Topic/Issue:** Payroll Vouchers, September 30, 2015

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**SYNOPSIS:** Payroll Vouchers Dated September 30, 2015

**RECOMMENDATION:** Request Council to approve EFTs and Voucher Nos. 41438 through 41443, and 41456 through 41465, and 91016 through 91026 in the amount of \$356,566.17.

**LEGAL REVIEW:** N/A

**FINANCIAL REVIEW:** N/A

**BACKGROUND INFORMATION:** N/A

**ADDITIONAL OPTIONS:** N/A

**ATTACHMENTS:** Payroll Voucher Roster



# WARRANT/CHECK REGISTER

CITY OF UNION GAP  
MCAG #: 0853

01/01/2015 To: 09/30/2015

Time: 15:14:00 Date: 09/28/2015

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
5067	09/02/2015	Payroll	2	EFT	INTERNAL REVENUE SERVICE	4,002.24	941 Deposit For 09/01/2015 - 09/02/2015
5498	09/30/2015	Payroll	2	EFT	TERRI L BERTELSEN	2,636.71	September Payroll
5499	09/30/2015	Payroll	2	EFT	LYNETTE BISCONER	3,489.60	September Payroll
5500	09/30/2015	Payroll	2	EFT	RYAN BONSEN	4,538.51	September Payroll
5501	09/30/2015	Payroll	2	EFT	CRAIG G BUNTING	3,111.55	September Payroll
5502	09/30/2015	Payroll	2	EFT	DAVID D BUTLER	540.43	September Payroll
5503	09/30/2015	Payroll	2	EFT	MARK CARNEY	552.90	September Payroll
5504	09/30/2015	Payroll	2	EFT	JASON G CAVANAUGH	2,923.21	September Payroll
5505	09/30/2015	Payroll	2	EFT	KAREN CLIFTON	4,284.47	September Payroll
5507	09/30/2015	Payroll	2	EFT	CHRIS DAHL	3,310.84	September Payroll
5508	09/30/2015	Payroll	2	EFT	ERICK MICHAEL DELP	3,977.04	September Payroll
5510	09/30/2015	Payroll	2	EFT	RENARD T EDWARDS	4,434.15	September Payroll
5511	09/30/2015	Payroll	2	EFT	VICTORIA M GUTIERREZ	2,426.49	September Payroll
5512	09/30/2015	Payroll	2	EFT	DENNIS HENNE	4,559.63	September Payroll
5514	09/30/2015	Payroll	2	EFT	JARED S HUNT	2,798.82	September Payroll
5515	09/30/2015	Payroll	2	EFT	SHAWN R JAMES	4,309.03	September Payroll
5516	09/30/2015	Payroll	2	EFT	RUDY M JIMENEZ	2,832.84	September Payroll
5517	09/30/2015	Payroll	2	EFT	CHASE KELLOGG	4,552.12	September Payroll
5519	09/30/2015	Payroll	2	EFT	CHAD E LENZ	547.90	September Payroll
5520	09/30/2015	Payroll	2	EFT	ALBA L LEVESQUE	4,298.16	September Payroll
5521	09/30/2015	Payroll	2	EFT	JO LINDER	2,702.29	September Payroll
5522	09/30/2015	Payroll	2	EFT	TERESA LOPEZ	2,082.39	September Payroll
5524	09/30/2015	Payroll	2	EFT	DAVID W MATSON	552.90	September Payroll
5525	09/30/2015	Payroll	2	EFT	STACE J MCKINLEY	3,702.20	September Payroll
5526	09/30/2015	Payroll	2	EFT	ROBERT MCRAE	3,308.54	September Payroll
5527	09/30/2015	Payroll	2	EFT	CAROL ANN MONTGOMERY	1,796.39	September Payroll
5529	09/30/2015	Payroll	2	EFT	SERGIO E OCHOA	3,007.36	September Payroll
5531	09/30/2015	Payroll	2	EFT	RODNEY G OTTERNESS	5,657.86	September Payroll
5532	09/30/2015	Payroll	2	EFT	RONALD PHILLIPS	3,815.25	September Payroll
5533	09/30/2015	Payroll	2	EFT	AMBER E RADKE	2,545.01	September Payroll
5534	09/30/2015	Payroll	2	EFT	HECTOR A RIVERA	5,350.43	September Payroll
5535	09/30/2015	Payroll	2	EFT	CURTIS J SANTUCCI	5,371.41	September Payroll
5536	09/30/2015	Payroll	2	EFT	DAVID L SPURLOCK	5,145.69	September Payroll
5537	09/30/2015	Payroll	2	EFT	MICHAEL STILLWAUGH	3,932.40	September Payroll
5538	09/30/2015	Payroll	2	EFT	RAYMOND V SUAREZ	2,724.68	September Payroll
5539	09/30/2015	Payroll	2	EFT	PATRICK THOMPSON	4,783.31	September Payroll
5540	09/30/2015	Payroll	2	EFT	AMANDA L TOWLE	2,275.13	September Payroll
5541	09/30/2015	Payroll	2	EFT	ERIC B TURLEY	5,085.85	September Payroll
5543	09/30/2015	Payroll	2	EFT	JOSEPH VANICEK	4,506.90	September Payroll
5544	09/30/2015	Payroll	2	EFT	JESSE A WALRUFF	3,209.62	September Payroll
5545	09/30/2015	Payroll	2	EFT	GLORIA A WALTMAN	2,558.80	September Payroll
5546	09/30/2015	Payroll	2	EFT	LYDIA M WAREHIME	1,242.85	September Payroll
5547	09/30/2015	Payroll	2	EFT	TERRYL D WAY	5,310.76	September Payroll
5549	09/30/2015	Payroll	2	EFT	ROGER E WENTZ	512.10	September Payroll
5557	09/30/2015	Payroll	2	EFT	AWC EMPLOYEE BENEFIT TRUST	70,127.71	LEOFF 1 RETIREE MED BENEFITS-09/2015; 09/01/2015 To 09/30/2015 - Medical
5558	09/30/2015	Payroll	2	EFT	INTERNAL REVENUE SERVICE	62,458.11	941 Deposit For 09/03/2015 - 09/30/2015
5559	09/30/2015	Payroll	2	EFT	WA STATE DEPT OF SOCIAL	146.00	09/01/2015 To 09/30/2015 - WSDCS
5560	09/30/2015	Payroll	2	EFT	WA STATE DRS - DCP	330.00	09/01/2015 To 09/30/2015 - DRS - DCP
5561	09/30/2015	Payroll	2	EFT	WA STATE LAW ENFORCEMENT	14,096.22	09/01/2015 To 09/30/2015 - LEOFF I; 09/01/2015 To 09/30/2015 - LEOFF II

# WARRANT/CHECK REGISTER

CITY OF UNION GAP  
MCAG #: 0853

01/01/2015 To: 09/30/2015

Time: 15:14:00 Date: 09/28/2015

Page: 2

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
5562	09/30/2015	Payroll	2	EFT	WA STATE PUBLIC EMPLOYEES	20,377.22	09/01/2015 To 09/30/2015 - PERS II; 09/01/2015 To 09/30/2015 - PERS III
5506	09/30/2015	Payroll	2	41438	GREGORY COBB	5,237.87	September Payroll
5509	09/30/2015	Payroll	2	41439	DONALD DURKEE	3,696.14	September Payroll
5513	09/30/2015	Payroll	2	41440	ROBERT M HENNESSY	2,940.50	September Payroll
5518	09/30/2015	Payroll	2	41441	MARILYNNE L KENDRICK	124.15	September Payroll
5523	09/30/2015	Payroll	2	41442	SUSAN LOWRY	102.74	September Payroll
5528	09/30/2015	Payroll	2	41443	JAMES E MURR	544.43	September Payroll
5031	09/02/2015	Payroll	2	41456	SHERRIE TESTERMAN	9,262.39	SETTLEMENT AGREEMENT & RELEASE
5530	09/30/2015	Payroll	2	41457	DAN C OLSON	552.90	September Payroll
5542	09/30/2015	Payroll	2	41458	JENNY V VALLE	2,569.86	September Payroll
5548	09/30/2015	Payroll	2	41459	TONI A WEBB	124.15	September Payroll
5551	09/30/2015	Payroll	2	41460	JACOB BROWN	226.49	September Payroll
5552	09/30/2015	Payroll	2	41461	JEFFERY J CHARTERS	99.73	September Payroll
5553	09/30/2015	Payroll	2	41462	JOSE CRUZ	57.57	September Payroll
5554	09/30/2015	Payroll	2	41463	JACK L HENDERSON	166.23	September Payroll
5555	09/30/2015	Payroll	2	41464	CHRISTOPHER JOHN ROMERO	150.14	September Payroll
5556	09/30/2015	Payroll	2	41465	MATTHEW W STRUNK	231.49	September Payroll
5563	09/30/2015	Payroll	2	91016	AFLAC	272.56	09/01/2015 To 09/30/2015 - AFLAC; 09/01/2015 To 09/30/2015 - AFLAC Pre Tax
5564	09/30/2015	Payroll	2	91017	EMPLOYEE FUND	55.00	09/01/2015 To 09/30/2015 - Employee Fund
5565	09/30/2015	Payroll	2	91018	ICMA RETIREMENT TRUST#302189	10,161.44	09/01/2015 To 09/30/2015 - ICMA Retirement Trust
5566	09/30/2015	Payroll	2	91019	TEAMSTERS LOCAL 760	537.00	09/01/2015 To 09/30/2015 - Teamsters Dues
5567	09/30/2015	Payroll	2	91020	UNION GAP POLICE OFFICERS ASSN	1,050.00	09/01/2015 To 09/30/2015 - UGPOA Dues
5568	09/30/2015	Payroll	2	91021	UNITED WAY OF YAKIMA CNTY	30.00	09/01/2015 To 09/30/2015 - United Way
5569	09/30/2015	Payroll	2	91022	USABLE LIFE	77.90	09/01/2015 To 09/30/2015 - USable Life
5570	09/30/2015	Payroll	2	91023	WA STATE COUNCIL OF CNTY	493.00	09/01/2015 To 09/30/2015 - AFCSME Dues
5571	09/30/2015	Payroll	2	91024	WA STATE COUNCIL OF	150.00	09/01/2015 To 09/30/2015 - WSCOPO Dues
5572	09/30/2015	Payroll	2	91025	WESTERN STATES POLICE MEDICAL TRUST	857.25	09/01/2015 To 09/30/2015 - WSPMT
5573	09/30/2015	Payroll	2	91026	WSCCCE TRUST	3,953.22	09/01/2015 To 09/30/2015 - WSCCE
						277,865.56	001 Current Expense Fund
						25,628.92	101 Street Fund
						1,894.14	128 Transit System Fund
						23,841.43	401 Water Fund
						560.46	402 Garbage Fund
						26,775.66	403 Sewer Fund
						356,566.17	Payroll:
							356,566.17

**WARRANT/CHECK REGISTER**

CITY OF UNION GAP

Time: 15:14:00 Date: 09/28/2015

MCAG #: 0853

01/01/2015 To: 09/30/2015

Page: 3

Trans Date      Type      Acct #      War #      Claimant

Amount Memo \_\_\_\_\_

CERTIFICATION: I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described and that the claim is a due and unpaid obligation against the City of Union Gap, and that I am authorized to authenticate and certify to said claim.

Certified By: \_\_\_\_\_

Date:



## City Council Communication

**Meeting Date:** October 12, 2015  
**From:** Karen Clifton, Director of Finance and Administration  
**Topic/Issue:** Claim Vouchers, October 12, 2015

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**SYNOPSIS:** Claim Vouchers Dated October 12, 2015.

**RECOMMENDATION:** Request Council to approve EFTs and Voucher Nos. 91027 through 91086 in the amount of \$179,889.86.

**LEGAL REVIEW:** N/A

**FINANCIAL REVIEW:** N/A

**BACKGROUND INFORMATION:** N/A

**ADDITIONAL OPTIONS:** N/A

**ATTACHMENTS:** 1. Claim Voucher Roster  
2. Distribution Report

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5632	10/01/2015	Claims	2		EFT MERCHANT SERVICES	514.48	UB CREDIT CARD PAYMENTS - 09/2015
					401 - 534 50 49 00 - MISCELLANEOUS	171.49	
					403 - 535 50 49 00 - MISCELLANEOUS	171.49	
					402 - 537 50 49 00 - MISCELLANEOUS	171.50	
5634	10/06/2015	Claims	2		EFT XPRESS BILL PAY	280.15	UB ONLINE PAYMENTS - 09/2015
					401 - 534 50 49 00 - MISCELLANEOUS	93.38	
					403 - 535 50 49 00 - MISCELLANEOUS	93.38	
					402 - 537 50 49 00 - MISCELLANEOUS	93.39	
5657	10/05/2015	Claims	2		EFT CHASE PAYMENTECH	520.02	UB ONLINE CREDIT CARD FEES - 09/2015
					401 - 534 50 49 00 - MISCELLANEOUS	173.34	
					403 - 535 50 49 00 - MISCELLANEOUS	173.34	
					402 - 537 50 49 00 - MISCELLANEOUS	173.34	
5673	10/12/2015	Claims	2		EFT SPECTRUM BUSINESS	214.17	CH INTERNET - 10/2015
					001 - 511 60 42 01 - COMMUNICATION	19.49	
					001 - 513 10 42 01 - COMMUNICATION	19.49	
					001 - 514 23 42 00 - COMMUNICATIONS	19.49	
					001 - 514 30 42 00 - COMMUNICATIONS	19.49	
					001 - 524 20 42 00 - COMMUNICATION	19.49	
					401 - 534 50 42 00 - COMMUNICATION	19.49	
					403 - 535 50 42 00 - COMMUNICATION	19.49	
					402 - 537 50 42 00 - COMMUNICATION	19.49	
					101 - 542 30 42 00 - COMMUNICATIONS	19.49	
					001 - 558 60 42 00 - COMMUNICATION	19.49	
					001 - 576 80 42 00 - COMMUNICATION	19.27	
5674	10/12/2015	Claims	2		EFT US BANK CARDMEMBER SVC	544.32	PD TRAINING-BLOODBORNE PATHOGENS DVD; AMERICAN FLAG FOR PD; RODRIGUEZ DV & DEFENSIVE TACTICS
					001 - 521 40 43 00 - TRAVEL	342.36	
					001 - 521 40 49 00 - MISCELLANEOUS	136.37	
					001 - 521 50 31 00 - SUPPLIES	65.59	
5675	10/12/2015	Claims	2	91027	ABBOTTS PRINTING	827.04	CW AG MUSEUM TOURS FLYER; VISIT UNION GAP BROCHURES
					108 - 557 30 49 08 - MISCELLANEOUS	687.19	
					107 - 571 10 49 00 - MISCELLANEOUS-AG MUS	139.85	
5676	10/12/2015	Claims	2	91028	ABC FIRE CONTROL INC 2009	1,406.95	ANNUAL SERVICE
					401 - 534 50 48 00 - REPAIRS & MAINTENANCE	188.14	
					403 - 535 50 48 00 - REPAIRS & MAINTENANCE	188.14	
					402 - 537 50 48 00 - REPAIRS & MAINTENANCE	188.14	
					101 - 542 30 48 00 - REPAIRS & MAINTENANCE	188.14	
					001 - 576 80 48 00 - REPAIRS & MAINTENANCE	188.14	
					001 - 576 80 48 00 - REPAIRS & MAINTENANCE	466.25	
5677	10/12/2015	Claims	2	91029	AMERICAN EXPRESS CREDIT CARD	129.90	ANNEX AREA GREETING & PARKS MTG SNACKS
					001 - 511 60 31 01 - SUPPLIES	64.95	
					001 - 576 80 31 00 - SUPPLIES	64.95	
5678	10/12/2015	Claims	2	91030	BASIN DISPOSAL OF YAKIMA LLC	72,214.79	GA/RCY-09/2015
					402 - 537 60 49 00 - CONTRACTED SERVICES	72,214.79	
5679	10/12/2015	Claims	2	91031	BELL, BROWN & RIO	7,500.00	CITY ATTORNEY - 09/2015
					001 - 515 20 41 01 - PROF SERVICES-CIVIL - CI	7,500.00	
5680	10/12/2015	Claims	2	91032	BLACKWATER TACTICAL	2,766.28	PD LEUPOLD MK6

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			131 - 521 30 21 31		- UNIFORMS & EQUIPMENT	2,766.28	
5681	10/12/2015	Claims	2	91033	CANON FINANCIAL SERVICES	313.66	PD COPIER LEASE 09/01/15-09/30/15
			001 - 528 80 45 00		- OPERATING RENTALS & LI	313.66	
5682	10/12/2015	Claims	2	91034	CAPITAL PRESS	126.90	PIONEER POWER SHOW
			108 - 557 30 44 03		- POWER SHOW ADVERTISII	126.90	
5683	10/12/2015	Claims	2	91035	CAREY MOTORS	53.99	VEHICLE SERVICE #5-LOF; VEHICLE SERVICE #11-LOF
			001 - 521 22 48 00		- REPAIRS & MAINTENANCE	26.99	
			001 - 521 22 48 00		- REPAIRS & MAINTENANCE	27.00	
5684	10/12/2015	Claims	2	91036	CDW GOVERNMENT INC	346.24	SECTOR SCANNER-VANICEK
			001 - 521 22 21 00		- UNIFORMS & EQUIPMENT	346.24	
5685	10/12/2015	Claims	2	91037	CENTURY LINK - LD	6.40	PD PHONES AUGUST 2015
			001 - 528 80 42 00		- COMMUNICATION	6.40	
5686	10/12/2015	Claims	2	91038	CINTAS CORP #605	265.56	CH MOP & MAT SVC; PD MAT SERVICE SEPT 2015
			001 - 518 31 45 00		- OPERATING RENTALS & LI	113.16	
			001 - 521 50 41 00		- PROFESSIONAL SERVICES	152.40	
5687	10/12/2015	Claims	2	91039	CLASSIC CAR WASH	88.00	PD CAR WASHES AUGUST 2015
			001 - 521 10 48 00		- REPAIRS & MAINTENANCE	11.00	CHIEF
			001 - 521 22 48 00		- REPAIRS & MAINTENANCE	77.00	PATROL
5688	10/12/2015	Claims	2	91040	JOHN CRIMIN	104.90	LEOFF 1 RETIREE MEDICARE-10/2015
			001 - 521 10 22 00		- LEOFF 1 BENEFITS	104.90	
5689	10/12/2015	Claims	2	91041	FIVE K COMPUTER-INTERNET-PH ONES	14.95	FD EMAIL HOSTING-10/2015
			001 - 513 10 42 01		- COMMUNICATION	14.95	
5690	10/12/2015	Claims	2	91042	FUTURE LINK COMMUNICATIONS	105.94	PD PHONES-RESET MAIN LINE
			001 - 528 80 42 00		- COMMUNICATION	105.94	
5691	10/12/2015	Claims	2	91043	GEARJAMMER	2,262.80	PD FUEL SEPT 1-15, 2015; PD FUEL SEPT 16-30, 2015
			001 - 521 10 32 00		- FUEL	64.80	CHIEF
			001 - 521 10 32 00		- FUEL	30.17	CHIEF
			001 - 521 21 32 00		- FUEL	76.36	DETECTIVE
			001 - 521 21 32 00		- FUEL	43.45	DETECTIVE
			001 - 521 22 32 00		- FUEL	1,146.94	PATROL
			001 - 521 22 32 00		- FUEL	901.08	PATROL
5692	10/12/2015	Claims	2	91044	GILLIHAN LAW OFFICE PLLC	5,700.00	PUBLIC DEFENDER - 09/2015
			001 - 515 20 41 02		- PROF SERVICES - PUBLIC I	5,700.00	
5693	10/12/2015	Claims	2	91045	MARIA HERNANDEZ	150.00	BARN DEPOSIT REFUND
			001 - 589 00 00 00		- PARK DEPOSIT REFUND	150.00	
5694	10/12/2015	Claims	2	91046	HILLBILLY HAULERS	243.45	PD LAWN CARE SEPT 2015
			001 - 521 50 41 00		- PROFESSIONAL SERVICES	243.45	
5695	10/12/2015	Claims	2	91047	HUMANE SOCIETY OF	2,474.00	PD ANIMAL CONTROL SERVICES SEPTEMBER 2015
			001 - 554 30 41 00		- PROF SERVICES-ANIMAL C	2,474.00	
5696	10/12/2015	Claims	2	91048	INTEGRA TELECOM	2,460.93	CH - 10/2015; PD PHONES 10/03/15-11/02/15
			001 - 518 20 42 00		- COMMUNICATION	1,839.82	
			001 - 528 80 42 00		- COMMUNICATION	621.11	

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5697	10/12/2015	Claims	2	91049	JOHN DEERE FINANCIAL	64.13	TIE WRAP, TIE DOWN & FENCING
					401 - 534 50 31 00 - SUPPLIES	64.13	
5698	10/12/2015	Claims	2	91050	LOWES COMPANY INC	207.58	PD SUPPLIES FOR REMODEL OF PATROL
					001 - 594 21 62 00 - BUILDING & STRUCTURES	207.58	
5699	10/12/2015	Claims	2	91051	MCPHERSON LAW GROUP	5,650.00	CONFLICT ATTORNEY - 09/2015
					001 - 515 20 41 03 - PROF SERVICES-CONFLICT	5,650.00	
5700	10/12/2015	Claims	2	91052	GARY NELSON	23.27	Refund Utility Deposit
					414 - 586 00 04 14 - DEPOSIT REFUND	23.27	Refund Utility Deposit
5701	10/12/2015	Claims	2	91053	ROBERT R NORTHCOTT	560.00	CONFLICT ATTORNEY - 09/2015
					001 - 515 20 41 03 - PROF SERVICES-CONFLICT	560.00	
5702	10/12/2015	Claims	2	91054	OFFICE DEPOT	2,502.42	PD OFFICE SUPPLIES-REMODEL OF PATROL & ADMIN SUPPLIES; NEW DESKS FOR PD PATROL
					001 - 528 80 31 00 - OFFICE & OPERATING SUP	224.55	
					001 - 594 21 62 00 - BUILDING & STRUCTURES	1,220.63	
					001 - 594 21 62 00 - BUILDING & STRUCTURES	1,057.24	
5703	10/12/2015	Claims	2	91055	OFFICE DEPOT	409.79	FOLDERS, INK CTG'S,PENS, PENCILS ETC
					401 - 534 50 31 00 - SUPPLIES	34.16	
					403 - 535 50 31 00 - SUPPLIES	273.18	
					402 - 537 50 31 00 - SUPPLIES	34.13	
					101 - 542 30 31 00 - SUPPLIES	34.16	
					001 - 576 80 31 00 - SUPPLIES	34.16	
5704	10/12/2015	Claims	2	91056	OFFICE SOLUTIONS NORTHWEST	69.60	PENCIL REFILLS; LEGAL PADS, POST ITS & CALC TAPE
					001 - 513 10 31 00 - SUPPLIES	45.01	
					001 - 514 30 31 00 - SUPPLIES	2.22	
					001 - 514 30 31 00 - SUPPLIES	13.73	
					401 - 534 50 31 00 - SUPPLIES	2.88	
					403 - 535 50 31 00 - SUPPLIES	2.88	
					402 - 537 50 31 00 - SUPPLIES	2.88	
5705	10/12/2015	Claims	2	91057	PACIFIC POWER	27,366.82	PD POWER JUL 31-AUG 31, 2015; AREA LIGHTS-09/2015; CH-09/2015; TRAFFIC LIGHTS-09/15; STREET LIGHTS-09/15; LIFT STATION-09/15; WELLS-09/15; AG MUSEUM-09/2015
					001 - 518 20 47 00 - UTILITIES/CITY HALL	148.97	
					001 - 521 50 47 00 - UTILITIES	572.45	
					401 - 534 50 47 00 - UTILITIES	11,655.00	
					403 - 535 50 47 00 - UTILITIES	1,124.14	
					101 - 542 63 47 00 - UTILITIES	11,644.63	
					101 - 542 64 47 00 - UTILITIES	683.16	
					107 - 571 10 47 00 - UTILITIES-AG MUSEUM	251.19	
					001 - 576 80 47 00 - UTILITIES	1,287.28	
5706	10/12/2015	Claims	2	91058	PEPSI COLA - YAKIMA	69.20	PD WATER DELIVERY & RENTAL SEPT 2015
					001 - 521 22 31 00 - SUPPLIES	69.20	
5707	10/12/2015	Claims	2	91059	PROTECTION ONE	31.36	ALARM MONITORING - 10/2015
					001 - 518 31 41 00 - PROFESSIONAL SERVICES	16.34	
					001 - 524 20 41 00 - PROFESSIONAL SERVICES	2.14	
					401 - 534 50 41 00 - PROFESSIONAL SERVICES	2.14	
					403 - 535 50 41 00 - PROFESSIONAL SERVICES	2.14	
					402 - 537 50 41 00 - PROFESSIONAL SERVICES	2.20	

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			101 - 542 30 41 00 -		PROFESSIONAL SERVICES	2.14	
			001 - 558 60 41 00 -		PROFESSIONAL SERVICES	2.14	
			001 - 576 80 41 00 -		PROFESSIONAL SERVICES	2.12	
<b>5708</b>	<b>10/12/2015</b>	<b>Claims</b>	<b>2</b>	<b>91060</b>	<b>AMBER E RADKE</b>	<b>118.90</b>	<b>CLOTHING ALLOWANCE</b>
			001 - 528 80 21 00 -		UNIFORMS & EQUIPMENT	118.90	
<b>5709</b>	<b>10/12/2015</b>	<b>Claims</b>	<b>2</b>	<b>91061</b>	<b>BRENDA RAMOS</b>	<b>24.32</b>	<b>Refund Utility Deposit</b>
			414 - 586 00 04 14 -		DEPOSIT REFUND	24.32	Refund Utility Deposit
<b>5710</b>	<b>10/12/2015</b>	<b>Claims</b>	<b>2</b>	<b>91062</b>	<b>REPUBLIC PUBLISHING CO</b>	<b>218.39</b>	<b>NTC OF PUBLIC HEARING CIVIL SVC</b>
			001 - 521 10 44 00 -		ADVERTISING	218.39	
<b>5711</b>	<b>10/12/2015</b>	<b>Claims</b>	<b>2</b>	<b>91063</b>	<b>SAN DIEGO POLICE EQUIPMENT CO INC</b>	<b>421.54</b>	<b>PD AMMUNITION 40 S&amp;W 165 GR GDHP</b>
			001 - 521 40 31 00 -		OFFICE & OPERATING SUP	421.54	
<b>5712</b>	<b>10/12/2015</b>	<b>Claims</b>	<b>2</b>	<b>91064</b>	<b>CURTIS J SANTUCCI</b>	<b>8.98</b>	<b>MEAL REIMBURSEMENT</b>
			001 - 521 40 43 00 -		TRAVEL	8.98	
<b>5713</b>	<b>10/12/2015</b>	<b>Claims</b>	<b>2</b>	<b>91065</b>	<b>SPLASH EXPRESS AUTO SERVICES LLC</b>	<b>19.59</b>	<b>CAR WASHES - 06/2015</b>
			001 - 511 60 48 01 -		REPAIRS & MAINTENANCE	6.53	
			001 - 524 20 48 00 -		REPAIRS & MAINTENANCE	6.53	
			001 - 558 60 48 00 -		REPAIRS & MAINTENANCE	6.53	
<b>5714</b>	<b>10/12/2015</b>	<b>Claims</b>	<b>2</b>	<b>91066</b>	<b>KELLIE STRADER</b>	<b>150.00</b>	<b>DEPOSIT REFUND BARN</b>
			001 - 589 00 00 00 -		PARK DEPOSIT REFUND	150.00	
<b>5715</b>	<b>10/12/2015</b>	<b>Claims</b>	<b>2</b>	<b>91067</b>	<b>SUPPLYWORKS</b>	<b>341.30</b>	<b>PD SUPPLES-PURELL &amp; TOWLS; PURELL HAND SANITIZER</b>
			001 - 521 50 31 00 -		SUPPLIES	267.47	
			001 - 521 50 31 00 -		SUPPLIES	73.83	
<b>5716</b>	<b>10/12/2015</b>	<b>Claims</b>	<b>2</b>	<b>91068</b>	<b>TACTICAL SUPPLY</b>	<b>172.64</b>	<b>SWAT SCOPE RINGS</b>
			123 - 521 22 21 23 -		UNIFORMS & EQUIPMENT	172.64	
<b>5717</b>	<b>10/12/2015</b>	<b>Claims</b>	<b>2</b>	<b>91069</b>	<b>TRUE LAW GROUP</b>	<b>1,246.00</b>	<b>CONFLICT ATTORNEY - 09/2015</b>
			001 - 515 20 41 03 -		PROF SERVICES-CONFLICT	1,246.00	
<b>5718</b>	<b>10/12/2015</b>	<b>Claims</b>	<b>2</b>	<b>91070</b>	<b>U-HAUL MOVING &amp; STORAGE</b>	<b>533.75</b>	<b>CH STORAGE - 10/2015</b>
			001 - 594 18 45 00 -		OPERATING RENTALS & LI	533.75	
<b>5719</b>	<b>10/12/2015</b>	<b>Claims</b>	<b>2</b>	<b>91071</b>	<b>UNION GAP WATER FUND &amp; SEWER</b>	<b>2,156.31</b>	<b>PD WATER, SEWER, GARBAGE 08/21/15-09/20/15; CH - 09/2015; AG MUSEUM-09/2015</b>
			001 - 518 20 47 00 -		UTILITIES/CITY HALL	659.24	
			001 - 521 50 47 00 -		UTILITIES	281.32	
			107 - 571 10 47 00 -		UTILITIES-AG MUSEUM	1,215.75	
<b>5720</b>	<b>10/12/2015</b>	<b>Claims</b>	<b>2</b>	<b>91072</b>	<b>UNITED BUSINESS MACHINES</b>	<b>70.18</b>	<b>KYOCERA MITA KM 3050</b>
			001 - 513 10 45 00 -		OPERATING RENTALS & LI	70.18	
<b>5721</b>	<b>10/12/2015</b>	<b>Claims</b>	<b>2</b>	<b>91073</b>	<b>ANA VALDEZ</b>	<b>33.33</b>	<b>Refund Utility Deposit</b>
			414 - 586 00 04 14 -		DEPOSIT REFUND	33.33	Refund Utility Deposit
<b>5722</b>	<b>10/12/2015</b>	<b>Claims</b>	<b>2</b>	<b>91074</b>	<b>VALLEY LOCK &amp; KEY SERVICE</b>	<b>116.86</b>	<b>COPIES OF KEYS FOR PD</b>
			001 - 521 10 31 00 -		SUPPLIES	116.86	
<b>5723</b>	<b>10/12/2015</b>	<b>Claims</b>	<b>2</b>	<b>91075</b>	<b>WA STATE DEPT OF LICENSING</b>	<b>216.00</b>	<b>CONCEALED PISTOL LICENSE SEPTEMBER 2015</b>



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			001 - 586 00 02 00 - WEAPONS PERMITS FEE			216.00	
5724	10/12/2015	Claims	2	91076	WA STATE DEPT OF REVENUE	256.80	LEASEHOLD EXCISE TAX - 3RD QTR 2015
			001 - 576 80 53 00 - EXTERNAL TAXES			256.80	
5725	10/12/2015	Claims	2	91077	WA STATE DEPT OF REVENUE	185.57	UNCLAIMED PROPERTY; UNCLAIMED PROPERTY
			001 - 512 50 41 00 - PROFESSIONAL SERVICES			14.06	
			001 - 512 50 41 00 - PROFESSIONAL SERVICES			35.67	
			001 - 522 41 43 00 - TRAVEL			0.36	
			401 - 586 01 04 01 - 210-10) WATER REFUNDS			105.48	
			001 - 589 00 00 00 - PARK DEPOSIT REFUND			30.00	
5726	10/12/2015	Claims	2	91078	WA STATE DEPT OF	64.50	BOILER/PRESSURE VESSEL INSPECTION
			001 - 518 31 51 00 - INTERGOVERNMENTAL PF			16.13	
			401 - 534 50 51 00 - INTERGOVERNMENTAL PF			16.12	
			403 - 535 50 51 03 - INTERGOVERNMENTAL PF			16.12	
			001 - 576 80 51 00 - INTERGOVERNMENTAL PF			16.13	
5727	10/12/2015	Claims	2	91079	WA STATE PATROL	1,138.75	PD ACCESS USER FEE JULY-SEPTEMBER; BACKGROUND CHECKS AUGUST 2015
			001 - 521 10 51 00 - INTERGOVERNMENTAL PF			73.75	
			001 - 528 60 51 00 - INTERGOV PROF SVCS-PD			1,065.00	
5728	10/12/2015	Claims	2	91080	WAPATO POLICE DEPT	24,970.66	PD JAIL BILLING SEPTEMBER 2015
			001 - 523 20 51 00 - DETENTION & CORRECTIC			24,970.66	
5729	10/12/2015	Claims	2	91081	BARRY M WOODARD	3,560.00	CONFLICT ATTORNEY - 09/2015
			001 - 515 20 41 03 - PROF SERVICES-CONFLICT			3,560.00	
5730	10/12/2015	Claims	2	91082	YAKIMA CO DEPT OF CORRECTIONS	3,464.29	PD JAIL & MEDICAL BILLING SEPTEMBER 2015
			001 - 523 20 51 00 - DETENTION & CORRECTIC			3,464.29	
5731	10/12/2015	Claims	2	91083	YAKIMA COOPERATIVE ASSN	81.11	CH FUEL - 09/2015
			001 - 514 30 32 00 - FUEL			38.41	
			001 - 518 31 32 00 - FUEL			42.70	
5732	10/12/2015	Claims	2	91084	YAKIMA NETWORKING	147.00	ANTI VIRUS - 10/2015
			001 - 518 88 41 00 - PROFESSIONAL SERVICES			147.00	
5733	10/12/2015	Claims	2	91085	YAKIMA-WATERMILL INC	52.86	LEAF RAKE & SWIMLINE
			403 - 535 50 31 00 - SUPPLIES			52.86	
5735	10/12/2015	Claims	2	91086	VERIZON WIRELESS	1,530.24	PD & FD MODEMS AND PHONE SERVICE AUG 14- SEP 13
			001 - 518 20 42 00 - COMMUNICATION			120.15	
			001 - 528 80 42 00 - COMMUNICATION			1,410.09	
			511 Legislative			90.97	
			512 Judicial			49.73	
			513 Executive			149.63	
			514 Finance			774.09	
			515 Legal Services			24,216.00	
			521 Law Enforcement			43,159.94	
			522 Fire Control			0.36	
			576 Park Facilities			5,347.93	
			580 Non Expenditures			546.00	
			001 Current Expense Fund			74,334.65	

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		542 Streets - Maintenance			12,571.72	
	101 Street Fund				12,571.72	
		514 Finance			1,606.79	
	107 Convention Center Reserve Fund				1,606.79	
		514 Finance			687.19	
		557 Community Services			126.90	
	108 Tourism Promotion Area Fund				814.09	
		521 Law Enforcement			172.64	
	123 Criminal Justice Fund				172.64	
		521 Law Enforcement			2,766.28	
	131 Drug Seizure Forfeiture Fund				2,766.28	
		534 Water Utilities			12,420.27	
		580 Non Expenditures			105.48	
	401 Water Fund				12,525.75	
		537 Garbage & Solid Waste Utilitys			72,899.86	
	402 Garbage Fund				72,899.86	
		535 Sewer			2,117.16	
	403 Sewer Fund				2,117.16	
		580 Non Expenditures			80.92	
	414 Water Deposits				80.92	
					<u>179,889.86</u>	Claims: 179,889.86

CERTIFICATION: I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described and that the claim is a due and unpaid obligation against the City of Union Gap, and that I am authorized to authenticate and certify to said claim.

Certified By: \_\_\_\_\_ Date: \_\_\_\_\_

( ) Finance Director ( ) Auditing Officer ( ) Deputy Finance Director

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5632	10/01/2015	Claims	2	EFT	MERCHANT SERVICES	514.48	UB CREDIT CARD PAYMENTS - 09/2015
5634	10/06/2015	Claims	2	EFT	XPRESS BILL PAY	280.15	UB ONLINE PAYMENTS - 09/2015
5657	10/05/2015	Claims	2	EFT	CHASE PAYMENTECH	520.02	UB ONLINE CREDIT CARD FEES - 09/2015
5673	10/12/2015	Claims	2	EFT	SPECTRUM BUSINESS	214.17	CH INTERNET - 10/2015
5674	10/12/2015	Claims	2	EFT	US BANK CARDMEMBER SVC	544.32	PD TRAINING-BLOODBORNE PATHOGENS DVD; AMERICAN FLAG FOR PD; RODRIGUEZ DV &
5675	10/12/2015	Claims	2	91027	ABBOTTS PRINTING	827.04	CW AG MUSEUM TOURS FLYER; VISIT UNION GAP BROCHURES
5676	10/12/2015	Claims	2	91028	ABC FIRE CONTROL INC 2009	1,406.95	ANNUAL SERVICE
5677	10/12/2015	Claims	2	91029	AMERICAN EXPRESS CREDIT CARD	129.90	ANNEX AREA GREETING & PARKS MTG SNACKS
5678	10/12/2015	Claims	2	91030	BASIN DISPOSAL OF YAKIMA LLC	72,214.79	GA/RCY-09/2015
5679	10/12/2015	Claims	2	91031	BELL, BROWN & RIO	7,500.00	CITY ATTORNEY - 09/2015
5680	10/12/2015	Claims	2	91032	BLACKWATER TACTICAL	2,766.28	PD LEUPOLD MK6
5681	10/12/2015	Claims	2	91033	CANON FINACIAL SERVICES	313.66	PD COPIER LEASE 09/01/15-09/30/15
5682	10/12/2015	Claims	2	91034	CAPITAL PRESS	126.90	PIONEER POWER SHOW
5683	10/12/2015	Claims	2	91035	CAREY MOTORS	53.99	VEHICLE SERVICE #5-LOF; VEHICLE SERVICE #11-LOF
5684	10/12/2015	Claims	2	91036	CDW GOVERNMENT INC	346.24	SECTOR
5685	10/12/2015	Claims	2	91037	CENTURY LINK - LD	6.40	PD PHONES AUGUST 2015
5686	10/12/2015	Claims	2	91038	CINTAS CORP #605	265.56	CH MOP & MAT SVC; PD MAT SERVICE SEPT 2015
5687	10/12/2015	Claims	2	91039	CLASSIC CAR WASH	88.00	PD CAR WASHES AUGUST 2015
5688	10/12/2015	Claims	2	91040	JOHN CRIMIN	104.90	LEOFF 1 RETIREE MEDICARE-10/2015
5689	10/12/2015	Claims	2	91041	FIVE K COMPUTER-INTERNET-PHONES	14.95	FD EMAIL HOSTING-10/2015
5690	10/12/2015	Claims	2	91042	FUTURE LINK COMMUNICATIONS	105.94	PD PHONES-RESET MAIN LINE
5691	10/12/2015	Claims	2	91043	GEARJAMMER	2,262.80	PD FUEL SEPT 1-15, 2015; PD FUEL SEPT 16-30, 2015
5692	10/12/2015	Claims	2	91044	GILLIHAN LAW OFFICE PLLC	5,700.00	PUBLIC DEFENDER - 09/2015
5693	10/12/2015	Claims	2	91045	MARIA HERNANDEZ	150.00	BARN DEPOSIT REFUND
5694	10/12/2015	Claims	2	91046	HILLBILLY HAULERS	243.45	PD LAWN CARE SEPT 2015
5695	10/12/2015	Claims	2	91047	HUMANE SOCIETY OF	2,474.00	PD ANIMAL CONTROL SERVICES SEPTEMBER 2015
5696	10/12/2015	Claims	2	91048	INTEGRA TELECOM	2,460.93	CH - 10/2015; PD PHONES 10/03/15-11/02/15
5697	10/12/2015	Claims	2	91049	JOHN DEERE FINANCIAL	64.13	TIE WRAP, TIE DOWN & FENCING
5698	10/12/2015	Claims	2	91050	LOWES COMPANY INC	207.58	PD SUPPLIES FOR REMODEL OF PATROL
5699	10/12/2015	Claims	2	91051	MCPHERSON LAW GROUP	5,650.00	CONFLICT ATTORNEY - 09/2015
5700	10/12/2015	Claims	2	91052	GARY NELSON	23.27	Refund Utility Deposit
5701	10/12/2015	Claims	2	91053	ROBERT R NORTHCOTT	560.00	CONFLICT ATTORNEY - 09/2015

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5702	10/12/2015	Claims	2	91054	OFFICE DEPOT	2,502.42	PD OFFICE SUPPLIES-REMODEL OF PATROL & ADMIN SUPPLIES; NEW DESKS FOR
5703	10/12/2015	Claims	2	91055	OFFICE DEPOT	409.79	FOLDERS, INK CTG'S,PENS, PENCILS ETC
5704	10/12/2015	Claims	2	91056	OFFICE SOLUTIONS NORTHWEST	69.60	PENCIL REFILLS; LEGAL PADS, POST ITS & CALC TAPE
5705	10/12/2015	Claims	2	91057	PACIFIC POWER	27,366.82	PD POWER JUL 31-AUG 31, 2015; AREA LIGHTS-09/2015; CH-09/2015; TRAFFIC LIGHTS-09/15; STREET LIGHTS-09/15; LIFT STATION-09/15; WELLS-09/15; AG MUSEUM-09/2015
5706	10/12/2015	Claims	2	91058	PEPSI COLA - YAKIMA	69.20	PD WATER DELIVERY & RENTAL SEPT 2015
5707	10/12/2015	Claims	2	91059	PROTECTION ONE	31.36	ALARM MONITORING - 10/2015
5708	10/12/2015	Claims	2	91060	AMBER E RADKE	118.90	CLOTHING ALLOWANCE
5709	10/12/2015	Claims	2	91061	BRENDA RAMOS	24.32	Refund Utility Deposit
5710	10/12/2015	Claims	2	91062	REPUBLIC PUBLISHING CO	218.39	NTC OF PUBLIC HEARING CIVIL SVC
5711	10/12/2015	Claims	2	91063	SAN DIEGO POLICE EQUIPMENT CO INC	421.54	PD AMMUNITION 40 S&W 165 GR GDHP
5712	10/12/2015	Claims	2	91064	CURTIS J SANTUCCI	8.98	MEAL REIMBURSEMENT
5713	10/12/2015	Claims	2	91065	SPLASH EXPRESS AUTO SERVICES LLC	19.59	CAR WASHES - 06/2015
5714	10/12/2015	Claims	2	91066	KELLIE STRADER	150.00	DEPOSIT REFUND BARN
5715	10/12/2015	Claims	2	91067	SUPPLYWORKS	341.30	PD SUPPLES-PURELL & TOWLS; PURELL HAND SANITIZER
5716	10/12/2015	Claims	2	91068	TACTICAL SUPPLY	172.64	SWAT SCOPE RINGS
5717	10/12/2015	Claims	2	91069	TRUE LAW GROUP	1,246.00	CONFLICT ATTORNEY - 09/2015
5718	10/12/2015	Claims	2	91070	U-HAUL MOVING & STORAGE	533.75	CH STORAGE - 10/2015
5719	10/12/2015	Claims	2	91071	UNION GAP WATER FUND & SEWER	2,156.31	PD WATER, SEWER, GARBAGE 08/21/15-09/20/15; CH - 09/2015; AG MUSEUM-09/2015
5720	10/12/2015	Claims	2	91072	UNITED BUSINESS MACHINES	70.18	KYOCERA MITA KM 3050
5721	10/12/2015	Claims	2	91073	ANA VALDEZ	33.33	Refund Utility Deposit
5722	10/12/2015	Claims	2	91074	VALLEY LOCK & KEY SERVICE	116.86	COPIES OF KEYS FOR PD
5723	10/12/2015	Claims	2	91075	WA STATE DEPT OF LICENSING	216.00	CONCEALED PISTOL LICENSE SEPTEMBER 2015
5724	10/12/2015	Claims	2	91076	WA STATE DEPT OF REVENUE	256.80	LEASEHOLD EXCISE TAX - 3RD QTR 2015
5725	10/12/2015	Claims	2	91077	WA STATE DEPT OF REVENUE	185.57	UNCLAIMED PROPERTY; UNCLAIMED PROPERTY
5726	10/12/2015	Claims	2	91078	WA STATE DEPT OF	64.50	BOILER/PRESSURE VESSEL INSPECTION
5727	10/12/2015	Claims	2	91079	WA STATE PATROL	1,138.75	PD ACCESS USER FEE JULY-SEPTEMBER; BACKGROUND CHECKS AUGUST 2015

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5728	10/12/2015	Claims	2	91080	WAPATO POLICE DEPT	24,970.66	PD JAIL BILLING SEPTEMBER 2015
5729	10/12/2015	Claims	2	91081	BARRY M WOODARD	3,560.00	CONFLICT ATTORNEY - 09/2015
5730	10/12/2015	Claims	2	91082	YAKIMA CO DEPT OF CORRECTIONS	3,464.29	PD JAIL & MEDICAL BILLING SEPTEMBER 2015
5731	10/12/2015	Claims	2	91083	YAKIMA COOPERATIVE ASSN	81.11	CH FUEL - 09/2015
5732	10/12/2015	Claims	2	91084	YAKIMA NETWORKING	147.00	ANTI VIRUS - 10/2015
5733	10/12/2015	Claims	2	91085	YAKIMA-WATERMILL INC	52.86	LEAF RAKE & SWIMLINE
5735	10/12/2015	Claims	2	91086	VERIZON WIRELESS	1,530.24	PD & FD MODEMS AND PHONE SERVICE AUG 14- SEP 13
001 Current Expense Fund						74,334.65	
101 Street Fund						12,571.72	
107 Convention Center Reserve Fund						1,606.79	
108 Tourism Promotion Area Fund						814.09	
123 Criminal Justice Fund						172.64	
131 Drug Seizure Forfeiture Fund						2,766.28	
401 Water Fund						12,525.75	
402 Garbage Fund						72,899.86	
403 Sewer Fund						2,117.16	
414 Water Deposits						80.92	
						179,889.86	Claims: 179,889.86

CERTIFICATION: I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described and that the claim is a due and unpaid obligation against the City of Union Gap, and that I am authorized to authenticate and certify to said claim.

Certified By: \_\_\_\_\_ Date: \_\_\_\_\_

( ) Finance Director ( ) Auditing Officer ( ) Deputy Finance Director