

**UNION GAP CITY COUNCIL**  
**REGULAR MEETING AGENDA**  
**MONDAY OCTOBER 11, 2021 – 6:00 P.M.**  
**CITY HALL, 102 W. AHTANUM ROAD, UNION GAP**

**I. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

**II. CONSENT AGENDA:** There will be no separate discussion of these items unless a Council Member requests in which event the item will be removed from the Consent Agenda and considered immediately following the Consent Agenda. All items listed are considered to be routine by the Union Gap City Council and will be enacted by one motion

*A. Approval of Minutes:*

Regular Council Meeting Minutes, dated September 27, 2021 as attached to the Agenda and maintained in electronic format

*B. Approve Vouchers:*

Payroll Vouchers – EFT's, and Voucher Nos. 103542 through 103548 for the month of September 2021, in the amount of \$464,277.64

Claims Vouchers – EFT's, and Voucher Nos. 103483 through 103541 for October 11, 2021, in the amount of \$366,282.72

**III. ITEMS FROM THE AUDIENCE: - First Opportunity** -The City Council will allow comments under this section on items NOT already on the agenda. Where appropriate, the public will be allowed to comment on agenda items as they are addressed during the meeting. Please signal staff or the chair if you wish to take advantage of this opportunity. Each speaker will have three (3) minutes to address the City Council. Any handouts provided must also be provided to the City Clerk and are considered a matter of public record

**IV. GENERAL ITEMS**

**Public Works & Community Development**

Resolution No. - \_\_\_\_\_ - Yakima County SIED Program Application – Regional Beltway Area Utility Extensions

**City Attorney**

Resolution No. - \_\_\_\_\_ - Censure of Council Member Julie Schilling

**V. ITEMS FROM THE AUDIENCE: - Final Opportunity** - The City Council will allow comments under this section on items NOT already on the agenda. Each speaker will have three (3) minutes to address the City Council. Any handouts provided must also be provided to the City Clerk and are considered a matter of public record

**VI. CITY MANAGER REPORT**

**VII. COMMUNICATIONS/QUESTIONS/COMMENTS**

**VIII. DEVELOPMENT OF NEXT AGENDA**

**IX. ADJOURN REGULAR MEETING**



## City Council Communication

**Meeting Date:** October 11, 2021  
**From:** Dennis Henne; Director of Public Works & Community Development  
**Topic/Issue:** Resolution - Yakima County SIED Program Application – Regional Beltway Area Utility Extensions

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**SYNOPSIS:** The City is interested in developing a Public / Private Partnership by submitting a Yakima County SIED Program Application. If successful, SIED funding will provide public utilities through the Regional Beltway corridor. The project benefits the City of Union Gap as well as private landowners. The grant amounts are:

SIED Grant	\$1,000,000
SIED Loan	\$1,000,000

**RECOMMENDATION:** Adopt a resolution authorizing staff to submit Yakima County SIED Program Application; providing for public utilities improvements through the Regional Beltway corridor.

**LEGAL REVIEW:** City Attorney has reviewed the resolution.

**FINANCIAL REVIEW:** N/A

**BACKGROUND INFORMATION:** Discussed at the October 4, 2021 Council committee meeting.

**ADDITIONAL OPTIONS:** N/A

**ATTACHMENTS:**

1. Resolution
2. Conceptual Alignment and Site Plan Map

**CITY OF UNION GAP, WASHINGTON**  
**RESOLUTION NO. \_\_\_\_\_**

A **RESOLUTION** authorizing and directing the City Manager to submit an application to the Yakima County SIED Board to finance public infrastructure improvements for a portion of Union Gap Regional Beltway project, under a County program known as S.I.E.D. (Supporting Investment for Economic Development).

**WHEREAS**, economic development is a priority of the City of Union Gap, and the City intends to approach economic development in an inclusive, comprehensive basis which involves, public, private, and community based efforts to achieve new investment and redevelopment in the City; and,

**WHEREAS**, the City of Union Gap is conducting and currently engaged in a joint project to enhance development in the Regional Beltway corridor for economic development by extending sanitary sewer and street improvements and water. This project will be known as the Regional Beltway Infrastructure Improvements.

**WHEREAS**, the City of Union Gap is proposing to finance construction of the improvements through an array of private, and local funds. The construction of these improvements will provide for the Regional Beltway Infrastructure Improvements and future economic development along its corridor; and,

**WHEREAS**, the Yakima County SIED Board provides low interest loans and grants for new infrastructure and infrastructure expansion projects that foster economic diversification and job creation in economically distressed areas of the state;

**NOW, THEREFORE, BE IT RESOLVED BY THE UNION GAP CITY COUNCIL**, as follows:

The City Manager is hereby authorized and directed to execute and submit the appropriate application for SIED funding for improvements to public infrastructure associated with the proposed Regional Beltway Infrastructure Improvements project. The City Manager is hereby designated as the official representative of the City to act in connection with that funding application and is authorized to provide such additional information as may be required to complete the application process.

**ADOPTED** this 11<sup>th</sup> day of October 2021.

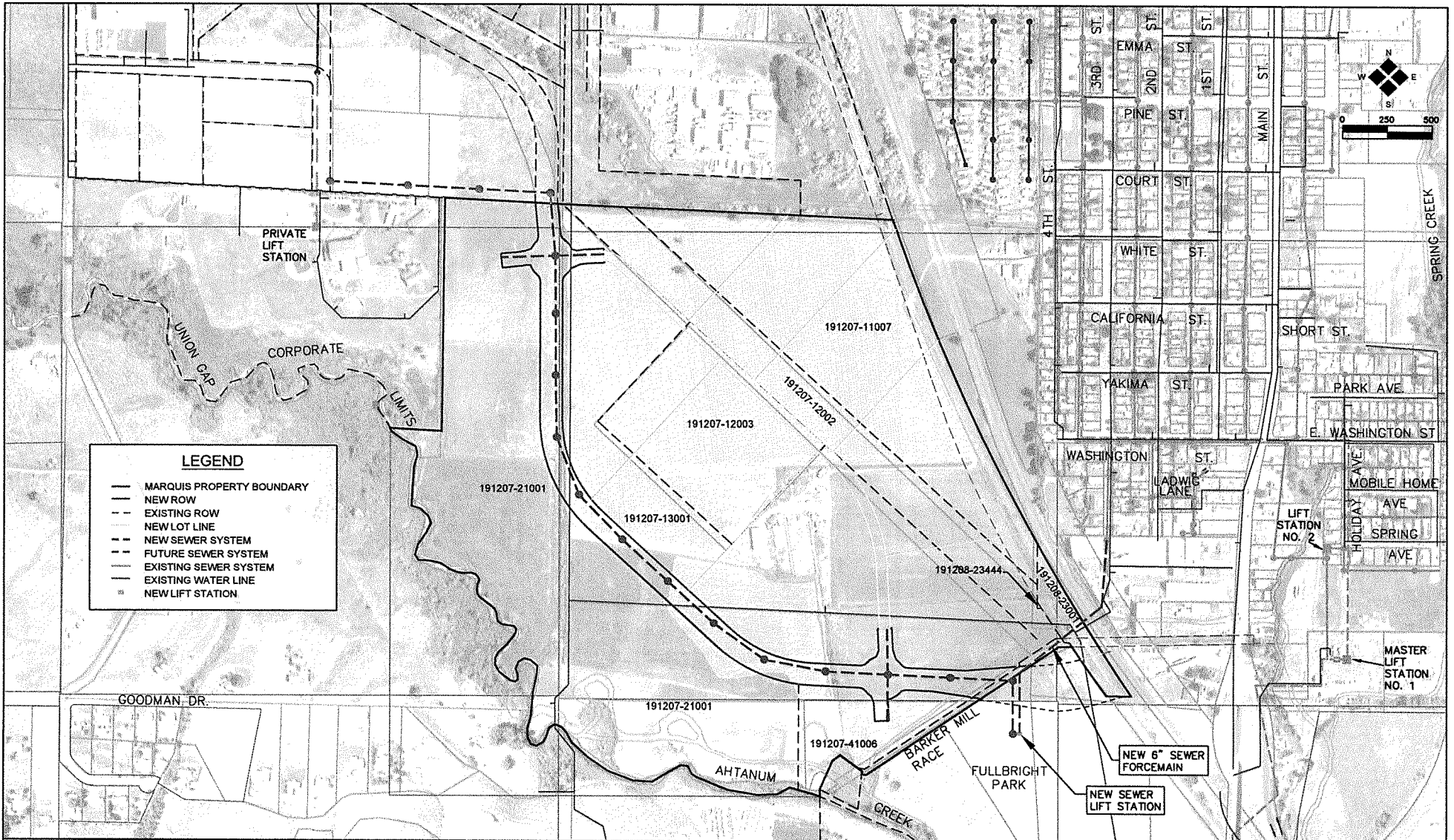
\_\_\_\_\_  
John Hodkinson, City Mayor

ATTEST:

APPROVED AS TO FORM

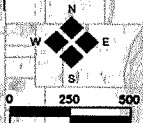
\_\_\_\_\_  
Karen Clifton, City Clerk

\_\_\_\_\_  
Bronson Brown, City Attorney



**LEGEND**

- MARQUIS PROPERTY BOUNDARY
- NEW ROW
- - - EXISTING ROW
- - - NEW LOT LINE
- - - NEW SEWER SYSTEM
- - - FUTURE SEWER SYSTEM
- - - EXISTING SEWER SYSTEM
- - - EXISTING WATER LINE
- ⊠ NEW LIFT STATION



**HLA**  
Engineering and Land Surveying, Inc.

2803 River Road  
Yakima, WA 98902  
509.966.7000  
Fax 509.965.3800  
www.hlacivil.com

CITY OF  
**UNION GAP**

JOB NUMBER: 21012	DATE: 10-6-21
FILE NAMES: DRAWING: PROPOSED PROJECT.dwg	
DRAWN BY:	MEM
CHECKED BY:	MDU

**CITY OF UNION GAP**  
SIED APPLICATION

PROPOSED PROJECT MAP

FIG  
1



## City Council Communication

**Meeting Date:** October 11, 2021  
**From:** Bronson Brown, City Attorney  
**Topic/Issue:** Resolution – Censure of Council Member Julie Schilling

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**SYNOPSIS:** At the 9/13/2021 Council Meeting the City Council directed the City Attorney to prepare a resolution censuring Council Member Julie Schilling.

**RECOMMENDATION:** Approve a resolution censuring City Council Member Julie Schilling

**LEGAL REVIEW:** Reviewed by and Prepared by the City Attorney

**FINANCIAL REVIEW:** N/A

**BACKGROUND INFORMATION:** See the attachments

**ADDITIONAL OPTIONS:** N/A

**ATTACHMENTS:** Resolution

**RESOLUTION NO.**

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**A RESOLUTION** authorizing censure and the removal of City Council Member Julie Schilling from participation in all City Council Committee assignments including but not limited to: Yakima Basin Fish & Wildlife Recovery Board, Yakima Greenway Foundation Board, Association of Washington Cities Nominating Committee, Union Gap Public Safety Committee, Union Gap Lighted Christmas Parade, Union Gap Library and Community Center Committee and any other non-City boards, committees and commission assignments through December 31, 2024.

**WHEREAS**, on December 10, 2012, the City of Union Gap adopted Ordinance No. 2806, an Ordinance for the City of Union Gap adopting a new Union Gap Municipal Code Section 2.04.015, entitled "City Council Code of Conduct"; and

**WHEREAS**, the purpose of the City Council Code of Conduct is to hold City Council Members "accountable to certain principles and code of conduct when engaging in city business, when interacting with one another, when interacting with city staff, and when interacting with the public"; and

**WHEREAS**, on September 13, 2021, Mayor Hodgkinson announced in the open public meeting, "it has come to my attention of violations of the Code of Conduct by Council Member Julie Schilling." He said, "I will ask the City Attorney Bronson Brown to read the violations into the record."; and

**WHEREAS**, Memorandums and letters from the City Manager and City employees were presented to the City Council and summarized to Council by City Attorney Bronson Brown regarding Council Member Julie Schilling's violations of the code of conduct; and

**WHEREAS**, included in these memorandums and letters was information about Council Member Schilling failing to direct her questions to the City Manager first and instead directly contacting city staff; and

**WHEREAS**, Union Gap Municipal Code (UGMC) 2.04.015 (k) (3) specifically requires city council members to "direct administrative and operational questions to the city manager"; and

**WHEREAS**, UGMC 2.04.015 (k) (4) states, "council members should avoid making requests to staff who are in meetings, on the phone, or engrossed in performing their job functions"; and

**WHEREAS**, On August 22 2021, during an active homicide investigation at the Valley Mall Chief Cobb received a call from an unknown number and didn't answer it. A couple seconds later he received a call from the same number and believing it was a call from an investigator from another agency he answered and it was a call from Council Member Julie Schilling asking about the incident at the Valley Mall; and

**WHEREAS**, Council Member Schilling directly violated UGMC 2.04.015 (k) (3) and (4) by directly calling Chief Cobb on August 22, 2021, while he was at the scene actively investigating a homicide instead of directing her call and questions to the city manager first; and

**WHEREAS**, Chief Cobb reports that on September 8, 2021, Council Member Schilling emailed him directly “chastising him” for not agreeing with her on a topic of training the Mayor on matters related to HB 1054. No contact and/or communications were made to City Manager Fisher from Council Member Schilling prior to contacting Chief Cobb on this matter as required per UGMC 2.04.015 (k) (3); and

**WHEREAS**, City Clerk Karen Clifton also reports that Council Member Schilling on several occasions has contacted her regarding city matters without first contacting the City Manager and/or copying her on the communication as required by the code. Clifton reports that several times, she has received direct phone calls from Council Member Schilling, and they often come in on Fridays when the department is short staffed and when the other Department Directors and City Manager are out of the office. Council Member Schilling is often upset and frustrated and insists that the matter is urgent and cannot wait. One particular incident Council Member Schilling called Ms. Clifton to discuss the “library bricks”. She couldn’t wait and needed an answer immediately. Karen Clifton discussed the matter with Public Works Director Dennis Henne who told her he had already taken care of the matter and Council Member Schilling should not even be involved with the issue; and

**WHEREAS**, UGMC 2.04.015 (k) (2) states, “City Council Members must treat all city staff as professionals. Clear, honest communication that respects the abilities, experience, and dignity of each individual is expected. Poor behavior towards staff is not acceptable”; and

**WHEREAS**, Council Member Schilling was in violation of UGMC 2.04.015 (k) (2) when on August 23, 2021, after the City Council meeting concluded Council Member Julie Schilling was angry with the City Manager Arlene Fisher and demanded that Mrs. Fisher and Chief Cobb speak to her about the incident at the Valley Mall. Council Member Schilling then began pointing her finger at the City Manager and was yelling at her regarding why she didn’t get the information of the homicide out to her quicker; and

**WHEREAS**, Council Member Schilling further committed violations of UGMC 2.04.015(k) (2) after a City Council meeting on June 10, 2019. Council Member Schilling was angry with City Manager Fisher for reporting a grant to build the library. During this interaction Council Member Schilling yelled “how dare you, I will bury you!”, pointed her finger at the City Manager and ended up touching her chest as the City Manager was backing away; and

Other information as in memorandums and letters from the City Manager, City Staff and Mr. Maurer are contained in Exhibit 1 that is attached hereto.

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF UNION GAP:**

Based on the recitals above which are incorporated herein and per Union Gap Municipal Code 2.04.015 (n) the City Council finds that Council Member Julie Schilling has committed violations of the City Council Code of Conduct and is hereby publicly censured. The City Council also hereby removes City Council Member Julie Schilling from participation in all City Council Committee assignments including and not limited to: Yakima Basin Fish & Wildlife Recovery Board, Yakima Greenway Foundation Board, Association of Washington Cities Nominating Committee, Union Gap Public Safety Committee, Union Gap Lighted Christmas Parade, Union Gap Library and Community Center Committee, and any other non-City committees, boards and commission assignments through December 31, 2024.



**ADOPTED BY THE CITY COUNCIL** this 11<sup>th</sup> day of October, 2021

\_\_\_\_\_  
John Hodkinson, City Mayor

ATTEST:

\_\_\_\_\_  
Karen Clifton, City Clerk

\_\_\_\_\_  
Bronson Brown, City Attorney

# EXHIBIT 1

During the year prior to my becoming a council member my wife and I joined the library committee. It was during that time that we had many meetings with Ms. Schilling believing she was a real asset to the city. As time went on it became clear that her intent was to discredit the city manager and have her way in all things. During this time the following are a few of the issues she was very vocal about.

Ms. Schilling has extreme dislike for the City Manager. She told me many times about some of the things she dislikes that didn't meet with her approval. The Rotary Club, having memberships in various clubs. She also felt her salary is exorbitant and she takes too many days off.

Library committee: She wanted all things to go her way and got upset when people didn't agree with her.

She accused the City Manager of attempting to delay paper work regarding the library grant. She stated that this was evident by the news letter being delayed twice. In other words, she figured since the news letter didn't get out by her schedule that the letter to the Chamber of Commerce would also be delayed on purpose.

She repeatedly complained about the City Managers involvement with the Library grant stating she should be in charge. I told her several times on the phone to let it go, it will all work out and nothing good will come of her continual complaining. As a result she stated that I had resigned as the Library spokesman, I did not.

Another time she really got into my face and followed my wife and me to my car and commenced yelling saying I suggested the wrong person to take the grant writing class.

In a meeting discussing how to raise money for the Prop 1 sign I mentioned that the meeting usually held in city hall could not be held that following Thursday because the City Manager had use for it. She gave a very unsatisfactory response to that.

My opinion is that this person has serious issues believing she has great authority as a council person and she is the authority to decide what and how meetings are held. She spends a great deal of time finding fault with anything that doesn't meet her agenda. This is seen in council meetings from time to time. Basically she wants to be in charge of everything.

A handwritten signature in cursive script, appearing to read "J. Holloway". The signature is written in black ink and is located at the bottom left of the page.

## Memorandum

TO: The File  
From: Arlene Fisher, City Manager  
Date: June 10, 2019  
RE: Interaction with Council Member Schilling

On June 6, 2019, I received a notice of a grant award from the Department Of Commerce stating the City of Union Gap was appropriated a \$2 million dollar grant to build a library and community center. Literally, the award came "out of the blue." I had no idea who made the request, I only knew the award was from Senator Honeyford.

Upon receiving the information, I called Mayor Wentz and informed him about the grant award. He too was very surprised.

During my City Manager's report on June 10, 2019, I announced to the City Council that we had received a \$2 million dollar grant to build a library and community from Senator Honeyford. As I was making the announcement, I could see Council Member Schilling becoming visibly upset and I had no idea why.

After the meeting, she was very angry and approached me and said, "How dare you; I will bury you." I said, "why are you so angry?" She said, "I got the grant, and I shouldn't have made the announcement." My reply was, "neither I nor the City Council knew she was advocating for a grant – we had zero knowledge".

She continued to yell at me and kept pointing her finger at me to the point where she touched my chest. I kept backing away. I was extremely upset, and I did nothing wrong. Her behavior violated the City's Code of Conduct.

### Attachments:

Email from Carrie Calleja dated 6/6/19 at 3:22 p.m.

Department of Commence Grant award notification dated 6/10/19

**Fisher, Arlene**

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**From:** Calleja, Carrie (COM) <carrie.calleja@commerce.wa.gov>  
**Sent:** Thursday, June 06, 2019 3:22 PM  
**To:** Fisher, Arlene  
**Subject:** 2019-2021 Library Capital Improvement Grants Program  
**Attachments:** Award Letter.pdf; Contract Readiness Survey Library Improvement.doc; 2019-21 Library Capital Improvement Program Grants Guidelines .DOCX

**Importance:** High

Congratulations! Governor Inslee recently signed the 2019–2021 State Capital Budget, which includes an appropriation for the Union Gap Library & Community Center Project under the Library Capital Improvement Grants Program. The Department of Commerce will administer the Library Capital Improvement Grants.

I will serve as your primary contact at the Department of Commerce and will work with you to execute your contract. Your official award letter, the Library Capital Improvement Grant Program Guidelines, and a Contract Readiness Survey is attached. The contracting process is initiated by submitting the completed Contract Readiness Survey to me.

If you have any questions or need additional information, please do not hesitate to contact me at (360) 725-3175 office; (360) 810-1925 cell-phone, or email, [carrie.calleja@commerce.wa.gov](mailto:carrie.calleja@commerce.wa.gov).

I look forward to working with you.

Respectfully,

*Carrie Calleja*

Dental Clinic/Library Improvement Grant Programs

Office: 360.725.3175

Cell: 360.810.1925

[Carrie.calleja@commerce.wa.gov](mailto:Carrie.calleja@commerce.wa.gov)

**Office Hours: M-Th: 7:00 AM-5:30 PM**

Department of Commerce  
Local Government Division  
1011 Plum ST SE  
PO Box 42525  
Olympia, WA 98504

[www.commerce.wa.gov](http://www.commerce.wa.gov)



RECEIVED  
6/10/19

STATE OF WASHINGTON  
DEPARTMENT OF COMMERCE

1011 Plum Street SE • PO Box 42525 • Olympia, Washington 98504-2525 • 360-725-4000  
www.commerce.wa.gov

June 6, 2019

Ms. Arlene Fisher  
Union Gap Library & Community Center  
PO Box 3008  
Union Gap, WA 98903

Dear Ms. Fisher:

Congratulations! Governor Inslee recently signed the 2019–2021 State Capital Budget, which includes an appropriation of \$2,000,000 for the Union Gap Library & Community Center Project under the Library Capital Improvement Grants Program. The Department of Commerce, which will administer the project, will retain 3 percent (up to a maximum of \$50,000) to cover our direct administrative costs. Accordingly, your net grant award will be \$1,950,000.

Prior to receiving funds, your organization will need to fulfill the following requirements:

- Provide documentation the property relevant to the project is owned or secured by a long-term lease that remains in effect for a minimum of ten years following the final payment date. A lien on owned property may be required when receiving grants over \$500,000;
- Prevailing wages must be paid for all construction labor costs incurred as of January 19, 2018;
- Review by the Washington State Department of Archaeology and Historic Preservation and any affected Tribes (GEO 05-05 and/or Section 106); and
- Your project may also need to comply with the state's green buildings standards (RCW 39.35D).  
✓ Must complete a LEED certification declaration.

Please fill out the enclosed Contract Readiness Survey and return it in 30 days. The contracting process is not initiated until a completed Contract Readiness Survey is submitted.

Also enclosed is a comprehensive set of contracting guidelines to assist you with the contracting process. If you have any questions or need additional information, please contact Carrie Calleja at (360) 725-3175 (office) (360) 810-1925 (cell phone) or at [carrie.calleja@commerce.wa.gov](mailto:carrie.calleja@commerce.wa.gov).

Sincerely,

Carrie Calleja, Program Manager  
Dental Clinic Capacity Grants/Library Capital Improvement/Direct Appropriations Section  
Community Assistance and Research Unit, Local Government Division

Enclosure

## Memorandum

TO: The File

Date: July 8, 2019

From: Arlene Fisher, City Manager

On July 8, 2019, the Union Gap City Council meeting passed a resolution defining the Library and Community Center Project Manager, naming the City Manager as the Project Manager for the duration of the project.

Council Member Schilling became visibly upset at the City Council's decision to make me Project Manager. After the meeting she walked towards my spouse, Rich Maurer. I was answering questions from other Council Members.

When I arrived home, Rich described what had transpired between them. He was very concerned based on her threats towards me that he wrote a Memo stating what happened.

The following day, Council Member Schilling came to the office to see me. I opened the door between our office and the lobby. From inside the lobby, I could see that she was angry. I did not open the door all the way, and she started yelling at me, "What happened last night was illegal and I have contacted MRSC who supports my position."

I replied, "my position as City Manager allows me to be the Project Manager." She continued to yell at me to the point where Dennis Henne came from his office (which is in the back of City Hall) to see what the yelling was about. I advised Council Member Schilling if she did not stop yelling at me, I was going to shut the door, she continued; I shut the door.

I called Mayor Wentz and told him about the situation and that I did not feel safe speaking to her alone. The Mayor advised me always have someone with me whenever she's at City Hall. He further stated, "I was not to meet with her one-on-one."

I was extremely upset as I have never had a Council Member yell at me or treat me with such disrespect.

I was also extremely embarrassed as staff stopped by my office throughout the day making sure I was "ok".



CITY OF  
**UNION GAP**  
1883

**Arlene Fisher**  
City Manager, ICMA-CM

(509) 249-9201 work  
(509) 406-6052 mobile  
arlene.fisher@unlongapwa.gov

**MEMORANDUM**

**TO: Mayor Hodkinson and Union Gap City Council**  
**FR: Arlene Fisher, City Manager**  
**RE: Interaction with Council Member Julie Schilling**  
**DT: August 25, 2021**

On Sunday, August 22, 2021, at approximately 6:29 p.m., KIMA announced "Heavy Police Activity at the Valley Mall." At 6:31 p.m., I sent Chief Cobb a text asking, "Hey there, what's going on at the Valley Mall." He replied, "Homicide. Just got here. I will call you later." At 7:26 p.m., Chief Cobb called and informed me of the limited information that he had. I asked if I could send an email out to the Council Members, as I was sure some, if not all, might have heard the news. Chief gave me outline of what I could distribute to City Council.

Chief Cobb was very upset and frustrated about Council Member Schilling calling him during the active homicide investigation. He said, "I would not have answered the phone, but the call came under a different phone number. He continued and said, "I was waiting for a call from the Washington State Patrol Lieutenant." I assured Chief I would address this issue.

At approximately 7:39 p.m., I sent an email to all Council Members advising them of the situation at the Mall. The information sent to them, was relayed to me directly from the Chief. (See the attached.)

On August 23, 2021, after the City Council meeting concluded, Council Member Schilling was angry and demanding that Chief Cobb and I speak to her about the Mall incident. Chief Cobb was engaged in a conversation with Deputy Mayor Wentz.

She began pointing her finger at me and yelling, "why didn't you declare an emergency and you didn't get the information out." She continued saying, "I had citizens calling me wanting to know what happened." I informed Council Member Schilling by calling the Chief in the middle of a homicide investigation she violated the Code of Conduct. I reminded her that as City Manager, she needs to contact me. She continued to yell at me and said, "you are never around." I replied that I was home and saw the news clip just like everyone else.



**TO: Mayor Hodkinson and Union Gap City Council**

**FR: Arlene Fisher, City Manager**

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At this point in the conversation I became angry at the false accusations of "I'm not around, I didn't get the information out timely and I don't do my job. In addition, I advised Council Member Schilling we do not have a Council Member via City Manager problem; we have women to women problem.

At this point, I said, "I'm very upset and I'm leaving. I left City Hall and entered my car. While in my car, I was on the verge of a diabetic episode and was shaking so badly that I could barely eat the candy I needed and I spilled a can of Coca Cola on my blouse. After about 10 minutes, I was able to drive home.

As a City Manager, I expect my job to be challenging and I expect not all of us agree. However, I cannot accept the continued, bullying; disregard for the Code of Conduct and continued mistreatment of me and my staff.

Attachments: Arlene's email dated Sunday, August 22, 2021 at 7:39 p.m.

Chief Cobb's press release and his email dated Monday, August 23, 2021 at 9:31 a.m.

**Fisher, Arlene**

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**From:** Fisher, Arlene <Arlene.Fisher@uniongapwa.gov>  
**Sent:** Sunday, August 22, 2021 7:39 PM  
**To:** John Hodkinson; Wentz, Roger; Dailey, Sandy; Galloway, Jack; Murr, James; Schilling, Julie; Hansen, David  
**Subject:** Incident at the Valley Mall

Good evening,

With sad news an innocent by-stander was a shooting victim at the Mall this evening. There were two groups in involved and the innocent person was killed. Our department is on scene and it's an active investigation. There will be a press release in morning. I don't have any further information.

With staff at the scene - please DO NOT CONTACT THE PD OR THE CHIEF. They need to focus on their duties. I will keep you informed as information becomes available.

Arlene

Sent from my iPad



# City of Union Gap POLICE DEPARTMENT

Gregory Cobb, Chief of Police  
102 W. Ahtanum Rd Union Gap, WA 98903  
PHONE 509.248.0430 FAX 509.452.5099

## NEWS RELEASE

For Immediate Release	Contact: • Chief Gregory Cobb (509) 248-0430 (Department)
News Release: 21U003954-01	
Date: August 23, 2021	

On August 22, 2021 at approximately 4:30 p.m. The Union Gap Police Department responded to the Valley Mall for a report of shots fired. Upon arrival officers found an adult male outside the southwest entrance who had been shot. Lifesaving efforts were attempted, but the victim was pronounced dead at the scene.

It is believed at this time the shooting was the result of an earlier altercation between two groups of rival gang members. The victim was not a gang member and not involved in the earlier altercation.

There were numerous bystanders in the area when the shooting occurred. Anyone who witnessed the incident or who has knowledge of the incident is encouraged to contact the Union Gap Police Department at (509) 248-0430 and ask to speak to a detective.

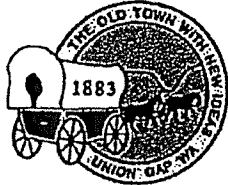
###

**Fisher, Arlene**

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**From:** Fisher, Arlene  
**Sent:** Monday, August 23, 2021 9:31 AM  
**To:** 'Richard Maurer'  
**Subject:** FW: News Release  
**Attachments:** 21U003954-01.doc

FYI.



**Arlene Fisher**  
City Manager  
City of Union Gap

(509) 249-9201 work  
(509) 406-6052 mobile  
arlene.fisher@uniongapwa.gov

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P.O. BOX 3008 | 102 WEST AHTANUM | UNION GAP, WA 98903-0008

**From:** Cobb, Gregory <Gregory.Cobb@uniongapwa.gov>  
**Sent:** Monday, August 23, 2021 9:09 AM  
**To:** Hodkinson, John <john.hodkinson@uniongapwa.gov>; Wentz, Roger <Roger.Wentz@uniongapwa.gov>; 'Jack Galloway' <jacklatta@charter.net>; Dailey, Sandy <Sandy.Dailey@uniongapwa.gov>; Murr, James <James.Murr@uniongapwa.gov>; Schilling, Julie <Julie.Schilling@uniongapwa.gov>; Hansen, David <David.Hansen@uniongapwa.gov>  
**Cc:** Fisher, Arlene <Arlene.Fisher@uniongapwa.gov>; Bonsen, Ryan <Ryan.Bonsen@uniongapwa.gov>; Santucci, Curtis <Curtis.Santucci@uniongapwa.gov>; Jimenez, Rudy <Rudy.Jimenez@uniongapwa.gov>  
**Subject:** News Release

Please see the attached news release.

Regards,



**Gregory Cobb**  
Chief of Police  
(509) 248-0430  
gregory.cobb@uniongapwa.gov

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P.O. BOX 3228 | 102 WEST AHTANUM | UNION GAP, WA 98903-0008

*This email may contain privileged or confidential information disclosed only to the addressee. If you have received this email in error, please contact the sender. Any review, disclosure, dissemination, distribution or copying of it or its contents is prohibited.*

**Fisher, Arlene**

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**From:** Fisher, Arlene  
**Sent:** Monday, August 23, 2021 6:04 PM  
**To:** Cobb, Gregory  
**Subject:** Fwd: Valley Mall and Real Estate

FYI

Sent from my iPad

Begin forwarded message:

**From:** "Hodkinson, John" <john.hodkinson@uniongapwa.gov>  
**Date:** August 23, 2021 at 1:16:20 PM PDT  
**To:** "Fisher, Arlene" <Arlene.Fisher@uniongapwa.gov>  
**Subject:** Fwd: Valley Mall and Real Estate

For your information.

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----

**From:** "Schilling, Julie" <Julie.Schilling@uniongapwa.gov>  
**Date:** 8/22/21 10:04 PM (GMT-08:00)  
**To:** "Hodkinson, John" <john.hodkinson@uniongapwa.gov>, "Hodkinson, John" <john.hodkinson@uniongapwa.gov>  
**Subject:** Valley Mall and Real Estate

Mayor John,

When citizens ask you questions about something they saw- you need answers, and I have been told I could call.

We like to answers issues right away. Unfortunately, we have management always out on weekends- so it is easier and more efficient to call the chief. Does it happen often ? No -but when I tell a citizen I will check on it I do. And it doesn't matter the time or day.

Our manager should of sent us a notification that there was an emergency. With more details to come later, Especially being in a high traffic spot!  
I did not receive anything until later. Did you???

Also a side note.... You are sending the entire council info on your Real Estate email. You might want to check your policy and Procedure on that. Also the WAC.

Have a good evening!

Julie

**Julie Schilling** CML, Advanced CML  
Council Member

Thanks for the info Arlene.  
That would also be a violation of the Policies and Procedures.  
John

John P. Hodkinson Jr.  
Almon Commercial Real Estate  
218 SSG Pendleton Way  
Yakima WA. 98901-2692  
(509) 966-3800 Office  
(509) 930-8100 Cell  
(509) 965-5225 Fax

Sent from my iPad

**Julie Schilling** CML, Advanced CML  
Council Member

City of Union Gap  
PO Box3008  
102 West Ahtanum Rd Union Gap, WA. 98903-0008  
Phone (509)453.2446 ext 3. Fax (509)248.6494

# CITY OF UNION GAP

UNION GAP, WASHINGTON  
509-248-0432

## MEMORANDUM

To: Arlene Fisher, City Manager  
From: Karen Clifton, Director of Finance & Administration  
Date: September 7, 2021  
Re: Communications with Julie Schilling

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In the past I have had phone calls from Julie Schilling, which often come on Friday's when we are short-staffed and Department Directors and the City Manager are out of the office. Often during these calls Julie says she is unable to get ahold of Arlene, Greg, or Dennis, so she is calling me for answers to questions that do not relate to me or my department. I explain that I am not involved or familiar with her issue, so she needs to contact someone else, but she insists that it is urgent and cannot wait until Monday (or the next business day). She is often upset and frustrated and, although I have nothing to do with it, I am brought into the middle of the issue.

One incident like this happened when Dennis and Arlene were out of the office and Julie called needing to discuss the library bricks. I told her I had nothing to do with it and was unable to help her and that she would need to talk to Arlene or Dennis. But she insisted she needed the answer now. I discussed this with Dennis when he returned and he explained that he had already spoken to the individuals who were in charge of the bricks and that Julie should not even be involved with this issue. I called Julie back and explained this, but she still insisted that she was helping-out those individuals and needed answers now. Calls like these are frustrating because Julie has been told numerous times to contact Arlene directly if she has questions for staff, and yet she keeps calling staff, expecting us to drop everything and give her what she needs. It is also a waste of staff time, since she insists on explaining her issue to staff members who have already said they cannot help her.


Julie sends me documents or files, requesting that I forward them to Council. She also contacts me to put items on the agenda, when Council has been told to send their requests and agenda items directly to Arlene. Julie does not seem to understand that, although I am the one who compiles items for the agenda, the City Manager decides what will and will not be on it. The City Manager is also the person who works with Council, directing staff when to provide items to them.

There have been times in the past when Julie and Dave Hansen linger after the Council meetings or Study Sessions, when everyone has already left and I am ready to leave. Once, when Cobb was Acting City Manager, he noticed this and told me to just make sure the front doors were locked and leave. He said they can let themselves out through the front doors (which will lock behind them) or go out the session door. This worked well until the study session on August 2, 2021 when, after the meeting, Julie left all of her things on the dias and went outside to talk to guest speaker Verlynn Best. Julie stood outside for quite a while and I went about doing my clean work, keeping an eye on her, since I knew she would not be able to get back in through the locked front doors. When Julie finished I was putting the recorder in the safe, intending to check on her after I was done, but instead I saw Sergeant Rivera coming from the Police side of the building with Julie. She was upset because she "had to" walk around the outside of the building, knocking on windows, until someone let her in. I asked why she did not have her key and she said she left it with her things on the dias. When Julie confronted me, it made me feel like a scolded child. I think her behavior is disrespectful - she does not seem to care that staff has worked all day and would like to go home, eat dinner and get to bed for work the next morning. Staying after the meeting is sometimes necessary, which I understand and am willing to do, but to have to stay later for one or two people while they visit is disrespectful.



## MEMORANDUM

To: Arlene Fisher, City Manager

From: Gregory Cobb, Chief of Police 

Date: September 8, 2021

Subject: Interactions with Council Member Schilling

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As directed I am writing this memo to summarize interactions with Council Member Schilling over the past couple years.

I know that Ms. Schilling has been advised not to contact staff directly and requests for information need to through the city manager. Irrespective, it has been a common practice of Ms. Schilling to contact me directly. This typically occurs via email or cell phone. The contact is for any number of reasons. Sometimes they are direct questions regarding public safety or endeavors Ms. Schilling is involved with. On other occasions she wants to report incidents or talk about incidents that have occurred. There have been many times her emails or phone calls are for informational purposes such as passing on information or requesting information.

There have been occasions when she has made requests for city resources that are not proper. An example of this is suggesting the city plow snow in another jurisdiction because city residences have to cross that area to get back into the city. There have been numerous occasions where Ms. Schilling has advised me of alleged criminal activity outside our jurisdictional boundaries. When this has occurred it is usually because she "received a phone call about it" or can see it from her residence. I have spoken to her about why we shouldn't respond outside our jurisdiction, absent a mutual aid request. This usually results in a long circle talk about why she thinks we should do something about it and me telling her to report the alleged criminal conduct, while it still is occurring, to the proper jurisdiction.

Ms. Schilling has also contacted me directly on occasions when I have been appointed the acting city manager. Although this would seem to be appropriate, I think she takes advantage of this situation. On a couple of occasions last fall I was in an acting CM capacity. Ms. Schilling and I were talking about city business when she expressed her frustration with your perceived performance or lack thereof. The first time it happened I admonished Ms. Schilling, telling her it was highly improper for her to comment to me about my superiors perceived job performance. The second time it happened I admonished her again. I think the first occasion occurred while talking about the proposed library, I don't recall what the second topic of conversation was.





## MEMORANDUM

There are occasions when Ms. Schilling can be very impatient with staff. This past summer Ms. Schilling was trying to organize an event where a club wanted to recognize law enforcement for the work they do in our communities by delivering food for our officers. She called me to talk about this and provided a couple ideas. I advised her ideas were fine and she could bring the items by anytime. I think she was expecting more of a formal event to receive the food items. I advised her that due to the nature of police work, I could not guarantee uniformed officers would present when the food was delivered. On another occasion related to this topic I missed a phone call from Ms. Schilling. She then requested "a phone number someone would answer". Ms. Schilling then began contacting my staff directly to avoid going through me. I eventually told my staff to not take Ms. Schillings phone calls.

On August 22, 2021 there was a homicide at the Valley Mall. The scene was complicated, very large and we had minimal resources. While coordinating the response to the incident I received a phone call from a number I didn't recognize. I didn't answer. A couple seconds later I received a phone call from the same number. Believing the call might be from an investigator we had requested from another agency, I answered the phone. It was Ms. Schilling. She stated "I am receiving phone calls about an incident at the Valley Mall". I advised her there was an incident that we were investigating and that I would issue a press release later. I called you at that point and advised that Ms. Schilling had contacted me directly seeking information about the ongoing incident.

Ms. Schilling continues to contact me directly. I have received an email from her today. She chastised me for not agreeing with her on the topic of training the Mayor on CS/CN deployments related to HB 1054.

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INTEROFFICE MEMORANDUM

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TO: CITY MANAGER – ARLENE FISHER

FROM: TERESA LOPEZ

SUBJECT: NEWSLETTER

DATE: SEPTEMBER 3, 2021

Since the City of Union Gap have given the Library & Community Committee a section of the newsletter. I have been having lots of issue. I've set deadline for me to have the newsletter out to the community and on occasions. I have missed those deadline to accommodate the Library and Community committee.

The following is just an example of what my day consists. This always happens when the deadline approaches and I'm bombard with phone calls and emails. Either from Julie Schilling and Kathy Cluck. The result is always the same, calls from Julie before the newsletter is being put together and when the newsletter is complete. She calls to find out when the newsletter will be distributed to the community. This will be worse when I have to have the Christmas parade information in the winter newsletter.

Example of my day:

Email reminder was sent on August 11, 2021 with a deadline of August 13, 2021 for all newsletter articles.

Received email from Kathy Cluck on August 12, 2021. Wanting to submit pictures on Monday August 16, 2021.

August 13, 2021. - Received Library & Community articles, but waiting for pictures. Pictures were going to be taken on Monday, August 16, 2021 at 10:00 am.

August 13, 2021. - Received follow up email regarding the submission of articles and explaining pictures were going to be sent on Monday.

August 16, 2021. - I received 1 or 2 calls regarding the pictures of the morning photo session.

September 2, 2021. - Sent email to Kathy Cluck and Julie Schilling with the proof of the newsletter section of the Library and Community section.

September 3, 2021. - Sent email to Katy Cluck and Julie Schilling asking if they review the proof.

September 3, 2021. - I received a call on or about 8:30 a.m. from Julie Schilling. She let me know that Kathy was trying to get a hold of me regarding the newsletter. Julie mentioned, she had given Kathy my direct number. She mention that Kathy had broken her phone and wasn't able to review the proof. She also said that Kathy was using her husband's cell phone number. She then

proceed to give me Kathy's cell phone so I can call Kathy. She mentioned she would review the proof, but needed me to get a hold of Kathy to review the writing part.

Voice mail message at 11:04 am. – Julie dropped off the changes for the section of the library article.

3:58 pm – Julie calling me after Kathy Cluck got off the phone in regards to adding \$2500 to one of the pictures. Call ended at 4:02 p.m.

I feel judged and incapable of doing my job at times when dealing with Ms. Schilling. I have very high expectations of myself in getting all assignment done in a time manner. Having to deal with Ms. Schilling is at times very exhausting.

Thank you,

Teresa Lopez

Richard Maurer  
2404 S 73<sup>rd</sup> Ave  
Yakima, WA 98903  
July 9, 2019

To whom it may concern:

I attended the City of Union Gap Council meeting the evening of July 8, 2019. At the end of the meeting, I was talking to Council member Dave Matson about his volunteer work the previous weekend at Rod's House. During the conversation, Council member Julie Schilling interrupted us and said to me "hi Rich, how are you?" I said, "I am fine, thank you". She then said, "that's good because you're going to need to be taking care of your wife". Dave Matson also heard the discussion.

I find her actions and comments concerning. This is the first time she has ever said "hi" to me or really acknowledged me. She was visibly angry because the outcome of the meeting was not in her favor. I wasn't sure if her comments were meant as a physical threat to my wife or that she just planned to make my wife's job as miserable as possible going forward.

Sincerely,

A handwritten signature in black ink, appearing to read "Rich Maurer", with a long horizontal flourish extending to the right.

Richard Maurer



CITY OF  
**UNION GAP**  
1883

September 2, 2021

Valentina Martinez  
City of Union Gap  
102 W. Ahtanum Rd  
Union Gap, WA. 98903

Dear: To whom it may concern,

I am writing to express that on Thursday July 29, 2021, I received a phone from council member Julie Schilling in regards to her interest in reserving one of the Union gap halls. Julie had mentioned that it was a very important event and needed to find out availability and price to reserve the hall. I gave her the options on the dates she was wanting along with the price to rent the building for the hours she needed it for, once I let her know about the rates to reserve the hall, Julie got upset with me and told me that it was incorrect and that the city has charged her less before for her events. Julie mentioned that I needed to check with someone else because the rates I had given her was too much and not correct. I let Julie know that I will double check with Dennis the director of public works department and call her back once I confirm the information that I was quoting her was correct. (This is not the first time Julie Schilling has got upset with me; there has been couple of times where she has been rude. The times I have encounter Julie to help in her requests she has made me feel like I do not belong here or if I am not capable to help her).

Sincerely,

*Valentina Martinez*  
Valentina Martinez

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INTEROFFICE MEMORANDUM

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TO: CITY MANAGER – ARLENE FISHER

FROM: TERESA LOPEZ

SUBJECT: MS. JULIE SCHILLING

DATE: SEPTEMBER 3, 2021

Dear Council members,

Thank you for taking the time to read my memorandum regarding Council member Julie Schilling. I have worked with the City of Union Gap since July of 2014. Prior to my current job, I have worked as a para educator and a bank teller. By far, this has been a job, I've come to love and enjoy.

In the past 4 years, I have dealt with Ms. Schilling in many issues. I've treated Ms. Schilling with the upmost respect. I've never have disrespected her in any way and have always tried to help her in any way possible. The following are some examples on how Ms. Julie Schilling has made me feel and what things she has done to me to put in a place where I doubt myself.

- Emails regarding registration on course/class bypassing the City Manager.
- I.T. questions and then expects me to fix the issue right away.
- Calling asking a question and then making you feel like your dumb. Repeating herself to make sure I understand what she is asking.
- Asking questions regarding the City Manager. For example: asking if she can have access the City Manager calendar.
- Calling 2 or 4 time a day regarding the newsletter.
- Asking when the newsletter will be out. Once I send it off to the printers they don't provide me a day of when they will mail out the newsletter.
- Making changes to the newsletter last minute.
- Calling me after Karen or Chief Cobb won't answer.
- Stopping in on Friday's to ask to speak to personal. (City Manager, Karen or Lynette)
- She will call and ask for something and wants answer right away.
- On different occasions, I feel belittle by the way she'll ask for something and make me feel like I don't understand what she is trying to convey.

Thank you,

Teresa Lopez

**Fisher, Arlene**

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**To:** Bronson Brown  
**Subject:** ACP Group 1  
**Attachments:** doc08507820210907114520.pdf

9/7/2021  
11:50 AM

FYI



**Arlene Fisher**  
City Manager  
City of Union Gap

(509) 249-9201 work  
(509) 406-6052 mobile  
arlene.fisher@uniongapwa.gov

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P.O. BOX 3008 | 102 WEST AHTANUM | UNION GAP, WA 98903-0008

**CITY OF UNION GAP, WASHINGTON**  
**ORDINANCE NO. 2806**

AN ORDINANCE of the City of Union Gap adopting a new Union Gap Municipal Code section 2.04.015, entitled "City Council Code of Conduct".

WHEREAS, as the City commences operations under the Council Manager form of government, the City Council desires to establish guidelines for Council Conduct in its interaction with the City Manager and City Staff;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNION GAP, WASHINGTON, DO ORDAIN as follows:

**Section 1.** New Section 2.04.015 entitled "City Council Code of Conduct" created.

There is hereby created a new section 2.04.015, entitled "City Council Code of Conduct" as follows:

**2.04.015 City Council Code of Conduct**

**A. Purpose.**

The Union Gap City Council desires to hold themselves accountable to certain principles and code of conduct when engaging in City business, when interacting with one another, when interacting with City Staff, and when interacting with the public and, as a result, have created this section, City Council Code of Conduct.

**B. Councilmember Conduct with One Another.**

The Council is composed of individuals with a wide variety of backgrounds, personalities, values, opinions and goals. Despite this diversity, each Council member has chosen to serve in public office in order to preserve and protect the present and the future of the City of Union Gap. This common goal should be acknowledged even as Council members may "agree to disagree" on contentious issues.

**C. Civility and Decorum in Discussions and Debate.**

1. Difficult questions, tough challenges to a particular point of view, and criticism of ideas and information are legitimate elements of a free democracy in action. This does not allow, however, Councilmembers to make belligerent, personal, impertinent, slanderous, threatening, abusive, or disparaging comments. No shouting or physical actions that could be construed as threatening will be tolerated.

2. Councilmembers shall preserve order and decorum during council meetings, and shall not, by conversation or other actions, delay or interrupt the proceedings or refuse to obey the orders of the Presiding Mayor or this Code of Conduct. Councilmembers shall, when addressing staff or members of the public, confine themselves to questions or issues then under discussion, shall not engage in personal attacks, shall not impugn the motives of any speaker, and shall at all times, while in session or otherwise, conduct themselves in a manner appropriate to the dignity of their office.



**D. Honor the Role of the Presiding Mayor in Maintaining Order.**

It is the responsibility of the Presiding Mayor to keep the comments of the Council members on track during all meetings. Councilmembers should honor the efforts of the Presiding Mayor to focus discussions on current agenda items. If there is a disagreement about the agenda or the Presiding Mayor's actions, those objections should be voiced politely and with reason, following a procedure consistent with parliamentary process.

**E. Avoid Personal Comments that could offend other Councilmembers.**

If a Councilmember is personally offended by remarks of another Councilmember, the offended Councilmember should make notes of the actual words used and call for a "point of personal privilege" that challenges the other Councilmember to justify or apologize for the language used. The right of a Councilmember to address the Council on a question of personal privilege shall be limited to cases in which his or her integrity, character or motives are assailed, questioned, or impugned. The Mayor will maintain control of this discussion.

**F. Demonstrate Effective Problem Solving Approaches.**

Councilmembers have a public stage to show how individuals with disparate points of view can find common ground and seek a compromise that benefits the community as a whole.

**G. Code of Ethics.**

1. Councilmembers shall conduct themselves so as to bring credit upon the City as a whole, and to set an example of good ethical conduct for all citizens of the community. Councilmembers should constantly bear in mind these responsibilities to the entire electorate, and refrain from actions benefiting any individual or special interest group at the expense of the City as a whole. Councilmembers should likewise do everything in their power to insure impartial application of the law to all citizens, and equal treatment of each citizen without regard to race, national origin, sex, social station, or economic position.

2. Councilmembers must keep in mind and be compliant with the provisions of RCW 42.20, Misconduct of Public Officers, RCW 42.23, Code of Ethics for Municipal Officers - Contract Interests, and any other federal, state, or local law addressing Councilmember conduct.

**H. Private Encounters.**

Councilmembers should remain respectful in private encounters. The same level of respect and consideration of differing points of view that is deemed appropriate for public discussions should be maintained in private conversations.

**I. Awareness of Public Nature of Communications.**

Technology allows words written or said without much forethought to be distributed wide and far. Councilmembers should keep in mind that written notes, voicemail messages, and Email should be treated as potentially "public" communication and that such communications can potentially be subject to disclosure under the Public Records Act, RCW 42.56.

## **J. Private Conversations can have Public Presence.**

Elected officials are always on display – their actions, mannerisms, and language are monitored by people around them that they may or may not know. Casual conversations will be eavesdropped upon, parking lot debates will be watched, and comments between individuals before and after public meetings is noticed.

## **K. Councilmember Conduct with City Staff and City Attorney.**

1. Governance of the City of Union Gap relies on the cooperative efforts of all Councilmembers, who set policy, and City Staff who implement and administer the Council's policies. Therefore, every effort should be made to be cooperative and show mutual respect for the contributions made by each individual for the good of the community.
2. City Councilmembers must treat all City Staff as professionals. Clear honest communication that respects the abilities, experience, and dignity of each individual is expected. Poor behavior towards Staff is not acceptable.
3. Councilmembers must direct administrative and operational questions to the City Manager. Questions of City Staff and/or requests for additional information that would be of interest to all Councilmembers should be directed to the City Manager. The City Manager should be copied on any request. Materials supplied to a Councilmember in response to a request will be made available to all members of the Council so that all have equal access to information.
4. Councilmembers must, when possible, keep communications with City Staff short, to the point and should strive to make any communications at the best possible time. Every effort should be made to limit disruption to the work of City Staff. Councilmembers should avoid making requests to Staff who are in meetings, on the phone, or engrossed in performing their job functions. Extended visitation with City Staff reduces work productivity. Visitations shall be limited in time and occurrence.
5. Councilmembers should refrain from publicly criticizing a Staff member. Councilmembers should refrain from expressing concerns about the performance of a City employee in public or to the employee directly. Comments about staff performance should only be made to the City Manager through private correspondence or conversation.
6. Councilmembers cannot get involved in administrative functions. Councilmembers shall not attempt to unethically influence or coerce the City Manager or department heads concerning either their actions or recommendations to Council about personnel, purchasing, awarding contracts, selection of consultants, processing of development applications, or the granting of city licenses and permits.
7. Councilmembers should check with City Staff concerning correspondence before taking any action. Before sending correspondence, Councilmembers should check with the City Manager to see if an official city response has already been sent or is in progress.
8. Councilmembers should not attend City Staff meetings unless requested by Staff. Even if a Councilmember does not say anything, a Councilmember's presence implies support, or may show partiality, may intimidate Staff, and may hamper Staff's ability to do their jobs objectively.

9. **Legal Advice.** Before requesting research or other action by the City Attorney, Councilmembers should consult first with the City Manager. Outside of a Council meeting, Councilmembers should make any requests of the City Attorney through the City Manager.

#### **L. Councilmembers Conduct with the Public.**

1. Making the public feel welcome is an important part of the democratic process. No signs of partiality, prejudice, or disrespect should be evident on the part of individual Councilmembers toward an individual participating in a public forum. Every effort should be made to be fair and impartial in listening to public testimony.

2. In Public Meetings City Councilmembers should be welcoming to speakers and should them with care and gentleness. Because personal concerns are often the issue of those who come to present to the Council, Councilmembers should remember that how they treat the speaker will either help them relax or it may push their emotions to a higher level of intensity.

3. Councilmembers should give the appearance of active listening. It is disconcerting to speakers to have Councilmembers not look at them when they are speaking. It is fine to look down at documents or to make notes, but reading for a long period of time or gazing around the room gives the appearance of disinterest. Be aware of facial expressions, especially those that could be interpreted as "smirking," disbelief, anger, or boredom.

4. Councilmembers may ask for clarification from a member of the public speaking to the Council but Councilmembers should not debate or engage in argument with the public. Only the Mayor (and not individual Councilmembers) may interrupt a speaker during a presentation. However, a Councilmember may ask the Mayor for a "point of order" if the speaker is off the topic or exhibiting behavior or language the Councilmember finds disturbing.

5. If speakers become flustered or defensive by Council questions, it is the responsibility of the Mayor to calm and focus the speaker and to maintain the order and decorum of the meeting. Questions by Councilmembers to members of the public should seek to clarify or expand information. It is never appropriate to belligerently challenge or belittle the speaker. Councilmember's personal opinions or inclinations about upcoming votes should not be revealed until after the public hearing.

6. Councilmembers shall never engage in personal attacks of any kind, under any circumstances. Councilmembers should be aware that their body language and tone of voice, as well as the words they use, can appear to be intimidating or aggressive.

#### **M. Conduct in Unofficial Meetings.**

1. Councilmembers should make no promises on behalf of the Council or Staff. It is inappropriate to overtly or implicitly promise Council action, or to promise City Staff will do something specific (i.e. fix a pothole, replace flowers, fix a leak, etc.) When approached by the public to correct a situation, Councilmembers should refer them to the City Manager.

2. The City Council should strive to speak with one voice. Councilmembers will frequently be asked to explain a Council action or to give their opinion about an issue as they meet and talk with constituents in the community. It is appropriate to give a brief overview of the facts or City policies as they relate to Council action. Objectively present the Council's collective decision or direction, even

when you may not agree. If you feel the need to express your own opinion, state it in terms such as; "I would have preferred "x" but the Council wanted "y", so that's what we will be doing." Explaining Council decisions, without giving your personal criticism of the Council's actions, will serve to strengthen the community's image of the City Council.


3. Councilmembers should not make personal comments about other Councilmembers. It is acceptable to publicly disagree about an issue, but it is unacceptable to make derogatory comments about other Councilmembers, their opinions, and their actions. Honesty and respect for the dignity of each individual should be reflected in every word and action taken by Councilmembers. It is a serious and continuous responsibility.

**N. More than Guidelines.**

The Code of Conduct set forth in this section are more than mere guidelines. City Councilmembers expected to be aware of and adhere to the standards set forth in this section. In the event of violation, any penalties, remedies, or punishments available under equity or at law may be imposed as the Council may deem appropriate.

**Section 2. Effective Date.** This ordinance shall take effect five days after its publication.

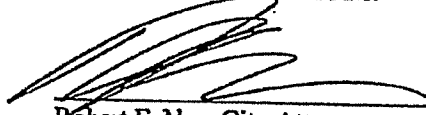
**PASSED BY THE CITY COUNCIL** this 10<sup>th</sup> day of December, 2012.

  
Chris Jensen, Interim City Manager

ATTEST:

  
Acting City Clerk

APPROVED AS TO FORM:

  
Robert F. Noe, City Attorney

completed;

- (E) An agreement by the person responsible for the violation that the city may abate the violation and recover its costs and expenses and a monetary penalty pursuant to this chapter from the person responsible for the violation if terms of the voluntary correction agreement are not met; and
- (F) An agreement that by entering into the voluntary correction agreement the person responsible for the violation waives the right to an administrative appeal of the violation and/or the required corrective action.
- (2) Right to a Hearing Waived. The person responsible for the violation waives the right to an administrative appeal of the violation and the required corrective action upon entering into a voluntary correction agreement.
- (3) Extension—Modification. An extension of the time limit for correction or a modification of the required corrective action may be granted by the mayor if the person responsible for the violation has shown due diligence and/or substantial progress in correcting the violation but unforeseen circumstances rendered correction under the original conditions unattainable.
- (4) Abatement by the City. The city may abate the violation if the terms of the voluntary correction agreement are not met.
- (5) Collection of Costs. If the terms of the voluntary correction agreement are not met, the person responsible for the violation shall be assessed a monetary penalty commencing on the date set for correction and thereafter, in accordance with Section 1.18.100(a)(2)(A) of this chapter, plus all costs and expenses of abatement, as set forth in Section 1.18.100(b) of this chapter.

(Ord. 2511 § 2 (part), 2006)

## Title 2 - ADMINISTRATION AND PERSONNEL

### Footnotes:

— (1) —

*Editor's note— Ord. No. 2838, authorizing restructuring of city departments and approving department head appointments, adopted Nov. 12, 2013; and Ord. No. 2842, establishing job descriptions for the previously created positions of public works and community development director, finance and administrative services director, and public safety director, and establishing the position of deputy director of public works and community development and the job description for that position, adopted Jan. 13, 2014, did not expressly amend the code. Both said ordinances affect administration and personnel, but, without specific instruction to amend the code, have not been codified in Title 2.*

### Chapter 2.04 - CITY COUNCIL

#### 2.04.010 - Meetings.

The city council shall hold regular meetings beginning at the hour of seven o'clock p.m. and continuing no later than nine o'clock p.m. on the second and fourth Mondays of each month. The city council shall hold study session meetings beginning at the hour of six o'clock p.m. on the second and fourth Mondays of each month, at city hall; provided; that whenever the day falls on a legal holiday the regular meeting and study session shall be held on the next Tuesday following the Monday at the same hour.

(Ord. 2374 § 1, 2003; Ord. 2336 § 1, 2002; Ord. 2080 § 1, 1998; Ord. 2001 § 1, 1996; Ord. 1608 § 1, 1992; Ord. 1556 § 1, 1992; Ord. 500 § 1, 1973; Ord. 240 § 1, 1952; Ord. 74 § 1, 1910)

#### 2.04.015 - City council code of conduct.

- (a) ~~Purpose. The Union Gap City Council desires to hold themselves accountable to certain principles and code of conduct when engaging in city business, when interacting with one another, when interacting with city staff and when interacting with the public and, as a result, have created this section, "City council code of conduct."~~
- (b) **Councilmember Conduct with One Another.** The council is composed of individuals with a wide variety of backgrounds, personalities, values, opinions and goals. Despite this diversity, each councilmember has chosen to serve in public office in order to preserve and protect the present and the future of the City of Union Gap. This common goal should be acknowledged even as councilmembers may "agree to disagree" on contentious issues.
- (c) **Civility and Decorum in Discussions and Debate.**
- (1) Difficult questions, tough challenges to a particular point of view, and criticism of ideas and information are legitimate elements of a free democracy in action. This does not allow, however, councilmembers to make belligerent, personal, impertinent, slanderous, threatening, abusive, or disparaging comments. No shouting or physical actions that could be construed as threatening will be tolerated.
  - (2) Councilmembers shall preserve order and decorum during council meetings, and shall not, by conversation or other actions, delay or interrupt the proceedings or refuse to obey the orders of the presiding mayor or this code of conduct. ~~Councilmembers shall, when addressing staff or members of the public, confine themselves to questions or issues then under discussion, shall not engage in personal attacks, shall not impugn the motives of any speaker, and shall at all times, while in session or otherwise, conduct themselves in a manner appropriate to the dignity of their office.~~
- (d) **Honor the Role of the Presiding Mayor in Maintaining Order.** It is the responsibility of the presiding mayor to keep the comments of the councilmembers on track during all meetings. Councilmembers should honor the efforts of the presiding mayor to focus discussions on current agenda items. If there is a disagreement about the agenda or the presiding mayor's actions, those objections should be voiced politely and with reason, following a procedure consistent with parliamentary process.
- (e) **Avoid Personal Comments that could Offend other Councilmembers.** If a councilmember is personally offended by remarks of another councilmember, the offended councilmember should make notes of the actual words used and call for a "point of personal privilege" that challenges the other councilmember to justify or apologize for the language used. The right of councilmember to address the council on a question of personal privilege shall be limited to cases in which his or her integrity, character or motives are assailed, questioned, or impugned. The mayor will maintain control of this discussion.
- (f) **Demonstrate Effective Problem Solving Approaches.** Councilmembers have a public stage to show how individuals with disparate points of view can find common ground and seek a compromise that benefits the community as a whole.
- (g) **Code of Ethics.**
- (1) ~~Councilmembers shall conduct themselves so as to bring credit upon the city as a whole and to set an example of good ethical conduct for all citizens of the community.~~ Councilmembers should constantly

bear in mind these responsibilities to the entire electorate, and refrain from actions benefiting any individual or special interest group at the expense of the city as a whole. Councilmembers should likewise do everything in their power to ensure impartial application of the law to all citizens, and equal treatment of each citizen without regard to race, national origin, sex, social station, or economic position.

- (2) ~~Councilmembers must keep in mind and be compliant with the provisions of RCW 42.20, Misconduct of Public Officers, RCW 42.23, Code of Ethics for Municipal Officers—Contract Interests, and any other federal, state, or local law addressing council member conduct.~~
- (h) Private Encounters. Councilmembers should remain respectful in private encounters. The same level of respect and consideration of differing points of view that is deemed appropriate for public discussions should be maintained in private conversations.
- (i) Awareness of Public Nature of Communications. Technology allows words written or said without much forethought to be distributed wide and far. Councilmembers should keep in mind that written notes, voicemail messages, and email should be treated as potentially "public" communication and that such communications can potentially be subject to disclosure under the Public Records Act, RCW 42.56.
- (j) Private Conversations can have Public Presence. Elected officials are always on display— their actions, mannerisms, and language are monitored by people around them that they may or may not know. Casual conversations will be eavesdropped upon, parking lot debates will be watched, and comments between individuals before and after public meetings is noticed.
- (k) Councilmember Conduct with City Staff and City Attorney.
- (1) Governance of the City of Union Gap relies on the cooperative efforts of all councilmembers, who set policy, and city staff who implement and administer the council's policies. Therefore, every effort should be made to be cooperative and show mutual respect for the contributions made by each individual for the good of the community.
- (2) ~~City councilmembers must treat all city staff as professionals. Clear, honest communication that respects the abilities, experience, and dignity of each individual is expected. Poor behavior towards staff is not acceptable.~~
- (3) ~~Councilmembers must direct administrative and operational questions to the city manager. Questions of city staff and/or requests for additional information that would be of interest to all councilmembers should be directed to the city manager. The city manager should be copied on any request. Materials supplied to a councilmember in response to a request will be made available to all members of the council so that all have equal access to information.~~
- (4) Councilmembers must, when possible, keep communications with city staff short, to the point and should strive to make any communications at the best possible time. Every effort should be made to limit disruption to the work of city staff. ~~Councilmembers should avoid making requests to staff who are in meetings, on the phone, or engrossed in performing their job functions. Extended visitation with city staff reduces work productivity. Visitations shall be limited in time and occurrence.~~
- (5) ~~Councilmembers should refrain from publicly criticizing a staff member. Councilmembers should refrain from expressing concerns about the performance of a city employee in public or to the employee directly. Comments about staff performance should only be made to the city manager through private correspondence or conversation.~~
- (6) Councilmembers cannot get involved in administrative functions. Councilmembers shall not attempt to

unethically influence or coerce the city manager or department heads concerning either their actions or recommendations to council about personnel, purchasing, awarding contracts, selection of consultants, processing of development applications, or the granting of city licenses and permits.

- (7) Councilmembers should check with city staff concerning correspondence before taking any action. Before sending correspondence, councilmembers should check with the city manager to see if an official city response has already been sent or is in progress.
  - (8) Councilmembers should not attend city staff meetings unless requested by staff. Even if a councilmember does not say anything, a councilmember's presence implies support, or may show partiality, may intimidate staff, and may hamper staff's ability to do their jobs objectively.
  - (9) ~~Legal Advice: Before requesting research or other action by the city attorney, councilmembers should consult first with the city manager. Outside of a council meeting, councilmembers should make any requests of the city attorney through the city manager.~~
- (l) Councilmembers Conduct with the Public.

- (1) Making the public feel welcome is an important part of the democratic process. No signs of partiality, prejudice, or disrespect should be evident on the part of individual councilmembers toward an individual participating in a public forum. Every effort should be made to be fair and impartial in listening to public testimony.
- (2) In public meetings, city councilmembers should be welcoming to speakers and should listen with care and gentleness. Because personal concerns are often the issue of those who come to present to the council, councilmembers should remember that how they treat the speaker will either help them relax or it may push their emotions to a higher level of intensity.
- (3) Councilmembers should give the appearance of active listening. It is disconcerting to speakers to have councilmembers not look at them when they are speaking. It is fine to look down at documents or to make notes, but reading for a long period of time or gazing around the room gives the appearance of disinterest. Be aware of facial expressions, especially those that could be interpreted as "smirking," disbelief, anger, or boredom.
- (4) Councilmembers may ask for clarification from a member of the public speaking to the council but councilmembers should not debate or engage in argument with the public. Only the mayor (and not individual councilmembers) may interrupt a speaker during a presentation. However, a councilmember may ask the mayor for a "point of order" if the speaker is off the topic or exhibiting behavior or language the councilmember finds disturbing.
- (5) If speakers become flustered or defensive by council questions, it is the responsibility of the mayor to calm and focus the speaker and to maintain the order and decorum of the meeting. Questions by councilmembers to members of the public should seek to clarify or expand information. It is never appropriate to belligerently challenge or belittle the speaker. Councilmembers' personal opinions or inclinations about upcoming votes should not be revealed until after the public hearing.
6. ~~Councilmembers shall never engage in personal attacks of any kind under any circumstances. Councilmembers should be aware that their body language and tone of voice, as well as the words they use, can appear to be intimidating or aggressive.~~

(m) Conduct in Unofficial Meetings.

- (1) Councilmembers should make no promises on behalf of the council or staff. It is inappropriate to overtly



or implicitly promise council action, or to promise city staff will do something specific (i.e., fix a pothole, replace flowers, fix a leak, etc.). When approached by the public to correct a situation, councilmembers should refer them to the city manager.

- (2) The city council should strive to speak with one voice. Councilmembers will frequently be asked to explain a council action or to give their opinion about an issue as they meet and talk with constituents in the community. It is appropriate to give a brief overview of the facts or city policies as they relate to council action. Objectively present the council's collective decision or direction, even when you may not agree. If you feel the need to express your own opinion, state it in terms such as; "I would have preferred "x" but the council wanted "y," so that's what we will be doing." Explaining council decisions, without giving your personal criticism of the council's actions, will serve to strengthen the community's image of the city council.
- (3) Councilmembers should not make personal comments about other councilmembers. It is acceptable to publicly disagree about an issue, but it is unacceptable to make derogatory comments about other councilmembers, their opinions, and their actions. Honesty and respect for the dignity of each individual should be reflected in every word and action taken by councilmembers. It is a serious and continuous responsibility.
- (n) More than Guidelines. The code of conduct set forth in this section are more than mere guidelines. City councilmembers expected to be aware of and adhere to the standards set forth in this section. In the event of violation, any penalties, remedies, or punishments available under equity or at law may be imposed as the council may deem appropriate.

(Ord. No. 2806, § 1, 12-10-12)

#### 2.04.020 - Actions as final and conclusive.

An action of the council on all matters shall be final and conclusive unless, within fifteen days from the date of the council's action, an applicant or an aggrieved party makes an application to the superior court of Yakima County for a writ of certiorari, a writ of prohibition, or a writ of mandamus. If other limitation periods are set forth in these ordinances concerning specific council actions, those specific limitation periods shall apply, but only in those limited circumstances.

(Ord. 1309 § 1, 1989)

#### 2.04.030 - City council salary.

- (a) The compensation for the city council is set at six hundred dollars (\$600.00) per month. City councilmembers also shall be reimbursed for travel at the current rate established by the Internal Revenue Service for travel, if a council member is required to use his or her own vehicle consistent with city policies on vehicle use.
- (b) Biennially at the first meeting of the year, starting in January 2013, members of the city council shall choose a chair from among their number. The chair of the council shall have the title of mayor and shall preside at meetings of the council. In addition to the powers conferred upon him or her as mayor, he or she shall continue to have all the rights, privileges, and immunities of a member of the council. The mayor shall be recognized as the head of the city for ceremonial purposes and by the governor for purposes of military law. He or she shall have no regular administrative duties, but in time of public danger or emergency, if so authorized by ordinance, shall take command of the police, maintain law, and enforce order.

# **CONSENT AGENDA**

**UNION GAP CITY COUNCIL REGULAR MEETING**  
**UNION GAP COUNCIL CHAMBERS**  
**Union Gap, Washington**  
**September 27, 2021, Regular Meeting**  
**MINUTES**

Call to Order Mayor Hodkinson called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.

Council Members Present Council Members Murr, Galloway, Hansen, Schilling, and Dailey were present. Council Member Wentz attended via phone.

Staff Present City Manager Fisher, Police Chief Cobb, Public Works and Community Development Director Henne, Civil Engineer Dominguez, Finance and Administration Director Clifton, City Attorney Brown, and Fire Chief Markham were present.

Audience Present See attached list.

Pledge of Allegiance Mayor Hodkinson led the pledge of allegiance.

Consent Agenda Motion by Council Member Hansen, second by Council Member Dailey to approve the consent agenda as follows:

Regular Council Meeting Minutes dated September 13, 2021 as attached to the Agenda and maintained in electronic format.

Claims Vouchers – EFT’s and Voucher No. 103420 through 103482 for September 27, 2021, in the amount of \$333,659.84.

Motion carried unanimously.

Items from the Audience Mark Crouchet from the Library Community Center 501c3 stated that they put on the book sale at LaSalle, didn’t have a very good turnout but still brought in over \$300.00. Asked everyone to come out to the next one to help support them.

General Items

City Attorney

Resolution No. - \_\_\_\_ -  
Censure of Council Member Julie Schilling

City Attorney Bronson Brown stated that he had been in contact with a representative for Mrs. Schilling, staff requesting that this matter be continued to the next regular Council meeting, which would be the October 11<sup>th</sup> meeting. Motion made by Council Member Wentz, second by Council Member Galloway. Motion carried unanimously.

Public Works & Community  
Development

Ordinance No. – 3012 –  
Amending UGMC Title 9 –  
VEHICLES AND TRAFFIC

Public Works and Community Development Director Henne explained that as discussed during the last study session, semi-trucks or tractors have been stored along Rudkin road for as long as up to a month and has caused unsafe situations or creates a public nuisance, therefore he requests an amendment to Municipal Code Chapter 9. Motion by Council Member Murr, second by Council Member Galloway to adopt Ordinance No. - 3012 – amending Chapter 9.44 – PARKING, by adding a new section 9.44.014 Limited Parking along North Rudkin Road of the Union Gap Municipal Code (UGMC). Council Member Dailey asked if signs would be posted. Henne replied that they have the sign configuration figured out but are waiting for Council approval of the Ordinance. Rick Kelsey complimented Mr. Henne on the city sidewalk repairs, road repairs and upgrades he's been making. Motion carried unanimously.

Award of Bid – Storm  
Drainage Improvements  
Project

Public Works and Community Development Director Henne stated that on September 22, 2021 a bid opening was held at City Hall for the City of Union Gap's Storm Drainage Improvements Project. Six bids had been received and reviewed by the City's engineers, and a recommendation of award letter had been submitted to Council for review. Motion by Council Member Galloway, second by Council Member Murr to accept the most qualified, lowest responsible bidder for the City of Union Gap – Storm Drainage Improvements Project – Total Site services of Richland, Washington in the amount of: \$1,856,299.02 including taxes. Motion carried unanimously.

Finance & Administration

Resolution No. – 21-26 –  
Approval of Council  
Chambers Virtual Upgrade  
Bid

Finance & Administration Director Clifton explained that part of Governor Inslee's COVID mandate states that we need to have a virtual component with our in person meetings, therefore following our procurement policy Clifton requested bids for equipment upgrades to enable future use of Zoom. Three bids had been received, and Clifton recommended accepting the lowest responsible bidder. Motion by Council Member Wentz, second by Council Member Murr to approve Resolution No. – 21-26 – authorizing the City Manager to accept the lowest proposal received by Sousley Sound for the Council Chambers Virtual Upgrade Project. Council Member Wentz asked if the upgrade will ensure the sound will be piped directly into the phone system so we're not relying on the speaker system being used now, because it's not working as is. Clifton replied that it won't use the phone at all, it'll be an additional computer to be used by her assistant operating the software, keeping an eye on people that call in. City Manager Fisher stated that she

would follow up with Sousley Sound, and is very sensitive to that, we are currently following the Governors order for having an electronic component, although not the best because we've had people have to call in, but were hopeful within the next couple of weeks we can get the system upgraded, so we can not only see one another but hear one another very clearly. Council Member Schilling asked if they should add a component that if there is a need that Sousley can adjust, that \$2,000 is not a lot, so if there is a need he can go up to \$3000.00. City Manager Fisher replied that Andy and Karen spent a couple hours going through the system thoroughly, if for some reason he comes back needing an additional \$500.00 part, we will ensure that this system is able to be heard clearly. Motion carried unanimously.

Resolution No. – 21-27 –  
OIC of Washington Vendor  
Agreement for COVID-19  
Utility Payment Assistance  
to Low-Income Residents

Finance & Administration Director Clifton stated that OIC Washington had contacted us about an assistance program for low income citizens who have been adversely effected by COVID-19 in helping them pay their delinquent utilities, and will be no cost to us but will enable them to work with our customers. Motion by Council Member Galloway, second by council Member Murr to approve Resolution No. – 21-27 - authorizing the City Manager to sign the Vendor Agreement with OIC of Washington, to allow for utility payment assistance to low-income households that have been adversely affected by the coronavirus pandemic. Motion carried unanimously.

City Manager

Resolution No. – 21-28 –  
City of Union Gap Public  
Defender Contract

City Manager Fisher explained that Public Defender, Robert Northcott has worked for the City for about seven years and has not had an increase in those seven years. Fisher explained that he, as well as all of the other Public Defenders are paid per case, not by the hour. Motion by Council Member Murr, second by Council Member Galloway to approve Resolution No. – 21-28 – authorizing the City Manager to sign a contract with Robert R. Northcott for public defense services. Motion carried unanimously.

Items from the audience

Bernine McDonal asked if she could ask a question about the item continued to the next agenda, specifically regarding the Censure of Council Member Schilling. Mayor Hodkinson stated that he would prefer she wait until the next meeting, and will have a full discussion then.

Mark Crouchet thanked the Mayor for considering the communication item because this is terrible, and that he feels sorry for all of the people calling in, as well as the Mayor because he's not able to relay the message to them.

*CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – September 27, 2021*

Helen Canatsey stated that she had something to say but she will wait until next week. Mayor Hodkinson reminded her that it would be two weeks from tonight.

City Manager Report None.

Communications/Questions/Comments None.

Development of Next Agenda None.

Recess to 15 Minutes Executive Session At 6:25 p.m. Mayor Hodkinson recessed to an Executive Session to discuss potential litigation per RCW 42.30.110(i) and stated that the Council would not be taking action after the Executive Session. Mayor, Council, City Manager Fisher, City Attorney Bronson Brown and Public Works and Community Development Director Henne attended.

At 6:40 p.m. Mayor Hodkinson announced a 10 minute extension to the Executive Session.

Adjournment of Meeting At 6:50 p.m., Mayor Hodkinson reconvened and adjourned the September 27, 2021 regular Council Meeting.

\_\_\_\_\_  
Arlene Fisher-Maurer, City Manager

ATTEST:

\_\_\_\_\_  
Karen Clifton, City Clerk





## City Council Communication

**Meeting Date:** October 11, 2021  
**From:** Karen Clifton, Director of Finance and Administration  
**Topic/Issue:** Payroll Vouchers – September 2021

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**SYNOPSIS:** Payroll Vouchers for the month of September 2021

**RECOMMENDATION:** Request Council to approve EFTs and Voucher Nos. 103542 through 103548 in the amount of \$464,277.64.

**LEGAL REVIEW:** N/A

**FINANCIAL REVIEW:** N/A

**BACKGROUND INFORMATION:** N/A

**ADDITIONAL OPTIONS:** N/A

**ATTACHMENTS:** Payroll Voucher Register



# WARRANT/CHECK REGISTER

CITY OF UNION GAP

Time: 12:55:47 Date: 10/06/2021

01/01/2021 To: 10/31/2021

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
5632	09/30/2021	Payroll	2	EFT	WA STATE DEPT OF L&I	19,542.10	3RD Quarter 07/01/2021 - 09/30/2021
5757	10/08/2021	Payroll	2	EFT	LYNETTE BISCONER	4,475.60	September 2021 Payroll
5758	10/08/2021	Payroll	2	EFT	RYAN L BONSEN	5,911.93	September 2021 Payroll
5759	10/08/2021	Payroll	2	EFT	JABAN R BROWNELL	5,409.22	September 2021 Payroll
5760	10/08/2021	Payroll	2	EFT	ANTHONY T BRYANT	2,990.64	September 2021 Payroll
5761	10/08/2021	Payroll	2	EFT	CRAIG G BUNTING	4,426.95	September 2021 Payroll
5762	10/08/2021	Payroll	2	EFT	JASON G CAVANAUGH	5,022.82	September 2021 Payroll
5763	10/08/2021	Payroll	2	EFT	NEREDIHT E CHAVEZ	2,749.73	September 2021 Payroll
5764	10/08/2021	Payroll	2	EFT	KAREN CLIFTON	5,724.63	September 2021 Payroll
5765	10/08/2021	Payroll	2	EFT	GREGORY COBB	6,455.19	September 2021 Payroll
5766	10/08/2021	Payroll	2	EFT	CHRIS DAHL	4,199.04	September 2021 Payroll
5767	10/08/2021	Payroll	2	EFT	SANDY L DAILEY	546.11	September 2021 Payroll
5768	10/08/2021	Payroll	2	EFT	ERICK MICHAEL DELP	6,731.31	September 2021 Payroll
5769	10/08/2021	Payroll	2	EFT	DAVID DOMINGUEZ	6,291.90	September 2021 Payroll
5770	10/08/2021	Payroll	2	EFT	DAMON A DUNSMORE	3,736.96	September 2021 Payroll
5771	10/08/2021	Payroll	2	EFT	TRAVIS FISCUS	3,530.02	September 2021 Payroll
5772	10/08/2021	Payroll	2	EFT	ARLENE F FISHER-MAURER	8,593.23	September 2021 Payroll
5773	10/08/2021	Payroll	2	EFT	JACK L GALLOWAY	546.11	September 2021 Payroll
5774	10/08/2021	Payroll	2	EFT	DAVID O HANSEN	546.11	September 2021 Payroll
5775	10/08/2021	Payroll	2	EFT	DENNIS HENNE	6,316.14	September 2021 Payroll
5776	10/08/2021	Payroll	2	EFT	ROBERT M HENNESSY	3,661.15	September 2021 Payroll
5777	10/08/2021	Payroll	2	EFT	JOHN P HODKINSON JR	546.11	September 2021 Payroll
5778	10/08/2021	Payroll	2	EFT	SHAWN R JAMES	4,517.34	September 2021 Payroll
5779	10/08/2021	Payroll	2	EFT	RUDY M JIMENEZ	4,101.64	September 2021 Payroll
5780	10/08/2021	Payroll	2	EFT	CHASE KELLOGG	4,353.42	September 2021 Payroll
5781	10/08/2021	Payroll	2	EFT	ALBA L LEVESQUE	4,471.21	September 2021 Payroll
5782	10/08/2021	Payroll	2	EFT	JO LINDER	3,091.44	September 2021 Payroll
5783	10/08/2021	Payroll	2	EFT	TERESA LOPEZ	4,318.60	September 2021 Payroll
5784	10/08/2021	Payroll	2	EFT	VALENTINA MARTINEZ	2,750.80	September 2021 Payroll
5785	10/08/2021	Payroll	2	EFT	HOWARD L MASON	2,987.93	September 2021 Payroll
5786	10/08/2021	Payroll	2	EFT	STACEY J MCKINLEY	3,252.59	September 2021 Payroll
5787	10/08/2021	Payroll	2	EFT	ROBERT MCRAE	3,692.56	September 2021 Payroll
5788	10/08/2021	Payroll	2	EFT	CASEY M MORFIN	3,477.69	September 2021 Payroll
5789	10/08/2021	Payroll	2	EFT	JAMES E MURR	519.03	September 2021 Payroll
5790	10/08/2021	Payroll	2	EFT	MICHAEL R NORTH	3,465.52	September 2021 Payroll
5791	10/08/2021	Payroll	2	EFT	SERGIO E OCHOA	3,638.33	September 2021 Payroll
5792	10/08/2021	Payroll	2	EFT	REBECCA R PINA	3,014.53	September 2021 Payroll
5793	10/08/2021	Payroll	2	EFT	CARY D PITACK	3,269.69	September 2021 Payroll
5794	10/08/2021	Payroll	2	EFT	HECTOR A RIVERA	6,132.50	September 2021 Payroll
5795	10/08/2021	Payroll	2	EFT	PAUL K SANDERS	4,657.58	September 2021 Payroll
5796	10/08/2021	Payroll	2	EFT	CURTIS J SANTUCCI	4,515.60	September 2021 Payroll
5797	10/08/2021	Payroll	2	EFT	KURT W SCHELHAMMER	3,982.96	September 2021 Payroll
5798	10/08/2021	Payroll	2	EFT	JULIE SCHILLING	549.11	September 2021 Payroll
5799	10/08/2021	Payroll	2	EFT	MICHAEL STILLWAUGH	4,428.62	September 2021 Payroll
5800	10/08/2021	Payroll	2	EFT	RAYMUNDO V SUAREZ	3,848.72	September 2021 Payroll
5801	10/08/2021	Payroll	2	EFT	AMANDA L TOWLE	4,019.57	September 2021 Payroll
5802	10/08/2021	Payroll	2	EFT	ERIC B TURLEY	4,808.24	September 2021 Payroll
5803	10/08/2021	Payroll	2	EFT	JENNY V VALLE	3,050.83	September 2021 Payroll
5804	10/08/2021	Payroll	2	EFT	JOSEPH VANICEK	4,421.54	September 2021 Payroll
5805	10/08/2021	Payroll	2	EFT	CHAD VANOVER	5,793.56	September 2021 Payroll
5806	10/08/2021	Payroll	2	EFT	GLORIA A WALTMAN	3,173.65	September 2021 Payroll
5807	10/08/2021	Payroll	2	EFT	TERRYL D WAY	5,810.37	September 2021 Payroll
5808	10/08/2021	Payroll	2	EFT	ROGER E WENTZ	522.03	September 2021 Payroll

## WARRANT/CHECK REGISTER

CITY OF UNION GAP

Time: 12:55:47 Date: 10/06/2021

01/01/2021 To: 10/31/2021

Page: 2

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
5809	10/08/2021	Payroll	2	EFT	AFLAC	254.20	Pay Cycle(s) 10/01/2021 To 10/31/2021 - AFLAC; Pay Cycle(s) 10/01/2021 To 10/31/2021 - AFLAC Pre Tax
5810	10/08/2021	Payroll	2	EFT	AWC EMPLOYEE BENEFIT TRUST	84,714.67	Pay Cycle(s) 10/01/2021 To 10/31/2021 - Medical
5811	10/08/2021	Payroll	2	EFT	ICMA RETIREMENT TRUST #302189 ROTH	5,665.94	Pay Cycle(s) 10/01/2021 To 10/31/2021 - ICMA ROTH - Catch-up; Pay Cycle(s) 10/01/2021 To 10/31/2021 - ICMA 457 ROTH
5812	10/08/2021	Payroll	2	EFT	ICMA RETIREMENT TRUST#108800	1,936.66	Pay Cycle(s) 10/01/2021 To 10/31/2021 - ICMA MNGT Trust
5813	10/08/2021	Payroll	2	EFT	ICMA RETIREMENT TRUST#302189	13,471.75	Pay Cycle(s) 10/01/2021 To 10/31/2021 - ICMA Retirement Trust
5814	10/08/2021	Payroll	2	EFT	INTERNAL REVENUE SERVICE	79,859.42	941 Deposit for Pay Cycle(s) 10/01/2021 - 10/31/2021
5815	10/08/2021	Payroll	2	EFT	WA STATE DEPT OF SOCIAL	300.00	Pay Cycle(s) 10/01/2021 To 10/31/2021 - WSDCS
5816	10/08/2021	Payroll	2	EFT	WA STATE DRS - DCP	50.00	Pay Cycle(s) 10/01/2021 To 10/31/2021 - DRS - DCP - 902B71
5817	10/08/2021	Payroll	2	EFT	WA STATE EMPLOYMENT SECURITY DEPT-PFML	1,258.58	Pay Cycle(s) 10/01/2021 To 10/31/2021 - WPFML
5818	10/08/2021	Payroll	2	EFT	WA STATE LAW ENFORCEMENT	20,412.32	Pay Cycle(s) 10/01/2021 To 10/31/2021 - LEOFF II - B040
5819	10/08/2021	Payroll	2	EFT	WA STATE PUBLIC EMPLOYEES	24,103.74	Pay Cycle(s) 10/01/2021 To 10/31/2021 - PERS II - 5591; Pay Cycle(s) 10/01/2021 To 10/31/2021 - PERS III - 5591
5820	10/08/2021	Payroll	2	EFT	WESTERN CONFERENCE OF	2,499.88	Pay Cycle(s) 10/01/2021 To 10/31/2021 - Teamster's Pension
5828	10/08/2021	Payroll	2	EFT	AWC EMPLOYEE BENEFIT TRUST	2,612.32	LEOFF 1 RETIREE MEDICAL BENEFITS - 09/2021
5821	10/08/2021	Payroll	2	103542	EMPLOYEE FUND	204.00	Pay Cycle(s) 10/01/2021 To 10/31/2021 - Employee Fund
5822	10/08/2021	Payroll	2	103543	TEAMSTERS LOCAL 760	734.00	Pay Cycle(s) 10/01/2021 To 10/31/2021 - Teamsters Dues
5823	10/08/2021	Payroll	2	103544	UNION GAP POLICE OFFICERS ASSN	1,600.00	Pay Cycle(s) 10/01/2021 To 10/31/2021 - UGPOA Dues
5824	10/08/2021	Payroll	2	103545	USABLE LIFE	75.96	Pay Cycle(s) 10/01/2021 To 10/31/2021 - USable Life
5825	10/08/2021	Payroll	2	103546	WA STATE COUNCIL OF CNTY	699.00	Pay Cycle(s) 10/01/2021 To 10/31/2021 - AFCSME Dues
5826	10/08/2021	Payroll	2	103547	WA STATE COUNCIL OF	200.00	Pay Cycle(s) 10/01/2021 To 10/31/2021 - WSCOPO Dues
5827	10/08/2021	Payroll	2	103548	WESTERN STATES POLICE MEDICAL TRUST	1,035.00	Pay Cycle(s) 10/01/2021 To 10/31/2021 - WSPMT
001 Current Expense Fund						353,075.53	
101 Street Fund						22,467.33	
128 Transit System Fund						5,733.06	
401 Water Fund						48,564.52	
402 Garbage Fund						2,934.58	
403 Sewer Fund						31,502.62	

**WARRANT/CHECK REGISTER**

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						464,277.64	Payroll: 464,277.64



## City Council Communication

**Meeting Date:** October 11, 2021  
**From:** Karen Clifton, Director of Finance and Administration  
**Topic/Issue:** Claim Vouchers – October 11, 2021

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**SYNOPSIS:** Claim Vouchers Dated October 11, 2021

**RECOMMENDATION:** Request Council to approve EFTs and Vouchers Nos. 103483 through Voucher Nos. 103541, in the amount of \$366,282.72.

**LEGAL REVIEW:** N/A

**FINANCIAL REVIEW:** N/A

**BACKGROUND INFORMATION:** N/A

**ADDITIONAL OPTIONS:** N/A

**ATTACHMENTS:** 1. Claim Voucher Register  
2. Detailed Claim Voucher Register

## WARRANT/CHECK REGISTER

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5602	09/29/2021	Claims	2	EFT	WA STATE DEPT OF REVENUE	1,250.82	UNCLAIMED PROPERTY 2021
5647	10/01/2021	Claims	2	EFT	MERCHANT SERVICES	1,056.29	CREDIT CARD PAYMENTS FEE - 09/2021
5648	10/06/2021	Claims	2	EFT	XPRESS BILL PAY	548.61	ONLINE PAYMENTS FEE - 09/2021
5665	10/11/2021	Claims	2	EFT	WA STATE DEPT OF REVENUE	17,713.30	EXCISE TAX - 09/2021
5690	10/06/2021	Claims	2	EFT	CHASE PAYMENTECH	857.44	ONLINE CREDIT CARD PAYMENTS FEE - 09/2021
5692	10/11/2021	Claims	2	EFT	CENTURY LINK	1,221.88	CIVIC CENTER FAX LINE & PHONE LINE - 09/2021; PUBLIC WORKS - 09/2021; FIRE DEPT. - 09/2021; SENIOR CENTER - 09/2021; CIVIC CENTER TRUNK SVC - 09/2021
5693	10/11/2021	Claims	2	EFT	OFFICE DEPOT-CITY HALL	492.39	ENVELOPES - 9X12 & LAMINATING POUCH; INK CTG'S & FILE FOLDERS; BINDERS & INK'D STAMP; BINDER & INK CTG'S; INK CTG'S, TYLENOL & CALC. TAPE
5694	10/11/2021	Claims	2	EFT	US BANK CARDMEMBER SVC	73.41	RETURN / MEN'S TACTICAL BOOTS; FACE SHIELDS; ADVIL; MICROSOFT 365 - 08/19 - 09/18/21; IIMC - CMC CERTIFICATE & PLAQUE -TL; EVIDENCE PICK-UP - MORFIN; HNG STRIPS, STICKY DOTS, FOAM BOARDS
5695	10/11/2021	Claims	2	EFT	VERIZON WIRELESS - CH #742100945-0001	423.66	CH - 09/2021
5696	10/11/2021	Claims	2	EFT	VERIZON WIRELESS - PD2#672326319	440.23	MODEMS - SEPT 2021
5697	10/11/2021	Claims	2	EFT	VERIZON WIRELESS - PW #542075407	341.82	PW CELL SERVICE - 09/2021
5698	10/11/2021	Claims	2	103483	ABSOLUTE COMFORT TECHNOLOGY	1,152.87	QUARTERLY - FALL MAINTENANCE
5699	10/11/2021	Claims	2	103484	NAYOMI ALVAREZ	300.00	DEPOSIT REFUND - 08/28/2021 AB
5700	10/11/2021	Claims	2	103485	AMERIFUEL	2,161.95	FUEL - 09/16 - 09/30/2021
5701	10/11/2021	Claims	2	103486	AMERITITLE LLC	324.90	CDBG FILING FEES - DARNELL / GUTIERREZ
5702	10/11/2021	Claims	2	103487	AT&T MOBILITY	270.66	MODEMS - SEPT 2021
5703	10/11/2021	Claims	2	103488	ATLAS STAFFING INC	5,403.63	SEASONAL PARKS; WEEK WORKED 09.11.21; 09.18.21; 09.25.21
5704	10/11/2021	Claims	2	103489	ATS AUTOMATION, INC	1,971.74	HVAC CIVIC CENTER - 09/2021-11/30/2021
5705	10/11/2021	Claims	2	103490	BASIN DISPOSAL OF YAKIMA LLC	97,779.35	GA / RCY - 09/2021
5706	10/11/2021	Claims	2	103491	BELL, BROWN & RIO	7,500.00	CITY ATTORNEY - 09/2021
5707	10/11/2021	Claims	2	103492	YASMIIN BRITO	300.00	DEPOSIT REFUND - 09/25/2021 BARN
5708	10/11/2021	Claims	2	103493	BROADVIEW APPRAISAL INC	4,500.00	TWO EAGLES PROPERTY APPRAISAL
5709	10/11/2021	Claims	2	103494	CASCADE VALLEY LUBE	49.76	#1021 FULL SERVICE
5710	10/11/2021	Claims	2	103495	CENTRAL PAVING	1,054.77	Refund Utility Deposit
5711	10/11/2021	Claims	2	103496	CENTRAL PRE-MIX CONCRETE CO.	1,137.18	COMPLETE STREETS PROJECT SUPPLIES
5712	10/11/2021	Claims	2	103497	CENTRAL WA AG MUSEUM	2,413.38	AG MUSEUM UTILITIES - 09/2021
5713	10/11/2021	Claims	2	103498	CINTAS CORP #605	65.44	CIVIC CENTER & PD MAT SVC - 09/24/2021

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5714	10/11/2021	Claims	2	103499	CITY OF YAKIMA	76,879.41	751088 WHOLESAL SEWER 3 PARTY AGREEMENT; AUGUST 2021
5715	10/11/2021	Claims	2	103500	CONCRETE SPECIAL TIES, INC.	140.91	PEARL; WET OR DRY ASPHALT BLADE; WATER PROJECT
5716	10/11/2021	Claims	2	103501	COPIERS NORTHWEST	238.53	COPIER LEASE - 09/2021
5717	10/11/2021	Claims	2	103502	CORE & MAIN LP	7,312.49	SETTER REPLACE MUFFIT; 8X2 SADDLES; 8X2 IP SADDLES; 2" CUTTER / PILOT; 2" METER REPLACE MUFFIT; WATER STOCK; NUT BOLT MUFFIT SERVICE; CREDIT
5718	10/11/2021	Claims	2	103503	COLBY CREWS	99.81	OVERPAYMENT REFUND - UTILITES @ 2005 S. 10TH AVE
5719	10/11/2021	Claims	2	103504	NICOLE CREWS	110.69	OVERPAYMENT REFUND - UTILITIES
5720	10/11/2021	Claims	2	103505	KALEB CURTICE	23.85	Refund Utility Deposit
5721	10/11/2021	Claims	2	103506	D & G CLEANING,LLC	9,956.00	CIVIC CENTER & PD CLEANING - 07/2021 & 08/2021; AB / BARN CLEANING SVC - 07/2021 & 08/2021
5722	10/11/2021	Claims	2	103507	DEXYP	310.05	PARK AD - 09/2021
5723	10/11/2021	Claims	2	103508	DTG ENTERPRISES INC.	91.17	COMPLETE STREETS PROJECT
5724	10/11/2021	Claims	2	103509	EDGE CONSTRUCTION SUPPLY	39.81	FLAP DISC TYPE; BUCKETS
5725	10/11/2021	Claims	2	103510	EUROFINS MICROBIOLOGY LABORATOIRES, INC	217.00	WATER SAMPLING 080421 BATCH 126610
5726	10/11/2021	Claims	2	103511	FASTENAL	30.57	ALUM SLEEVE3/16 HG; FIRE HYDRANT MAINTENANCE
5727	10/11/2021	Claims	2	103512	MARY FULLER	93.47	OVERPAYMENT REFUND
5728	10/11/2021	Claims	2	103513	GAP AUTO PARTS - PW	71.28	SPRAYWAY; NO TOUCH TIRE CARE; TURN SIGNAL FLASHERS
5729	10/11/2021	Claims	2	103514	GRANITE CONSTRUCTION CO	845.42	WATER PROJECT
5730	10/11/2021	Claims	2	103515	H & V CONSTRUCTION COMPANY	26,682.95	CONCRETE WORK; COMPLETE STREETS PROJECT
5731	10/11/2021	Claims	2	103516	HLA ENGINEERING & LAND SURVEYING INC	34,094.81	PROF SVC THRU 08.31.21
5732	10/11/2021	Claims	2	103517	ENRIQUE & CAROLE JEVONS	35.71	OVERPAYMENT REFUND
5733	10/11/2021	Claims	2	103518	SHAWN KELLEY	27.74	OVERPAYMENT REFUND
5734	10/11/2021	Claims	2	103519	JIM KESSINGER	70.93	UTILITY REFUND
5735	10/11/2021	Claims	2	103520	NICOLLE LEACH	18.17	OVERPAYMENT REFUND
5736	10/11/2021	Claims	2	103521	ROBERT LOUNDSBURY	300.00	DEPOSIT REFUND - 09/18/2021 AB
5737	10/11/2021	Claims	2	103522	LOWES COMPANY INC	67.27	SUPPLIES FOR HYDRANT MAINTENANCE; LIFT STATION #2; SEWER SUPPLIES; GLUES & PTFE TAPE FOR COUNTER TOP
5738	10/11/2021	Claims	2	103523	NOVOLEX SHEILDS, LLC	52.93	BEAUTIFICATION; GARBAGE BAGS; CITY CLEAN UP
5739	10/11/2021	Claims	2	103524	OFFICE SOLUTIONS NORTHWEST	276.95	INK CTG'S & 2-HOLE PUNCH HEAD; GEL PENS; COPY PAPER & STOCK PAPER; COMPUTER GEL WRIST; RETURN - COMPUTER GEL WRIST
5740	10/11/2021	Claims	2	103525	ONE CALL CONCEPTS INC	46.01	UTILITY LOCATES - 09/2021
5741	10/11/2021	Claims	2	103526	PACIFIC POWER	5,257.06	STREET LIGHTS & TRAFFIC LIGHTS - 09/2021
5742	10/11/2021	Claims	2	103527	AVELARDO PEREZ	300.00	DEPOSIT REFUND - 09/18/2021 BARN
5743	10/11/2021	Claims	2	103528	QUADIENT FINANCE USA, INC.	500.00	POSTAGE - 09/2021

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5744	10/11/2021	Claims	2	103529	JOSE JUAN RAMIREZ	275.00	RESERVATION CANCELLATION REFUND - 10/02/2021
5745	10/11/2021	Claims	2	103530	REPUBLIC PUBLISHING CO	2,067.82	AD FOR BIDS; STORM DRAINAGE IMPROVEMENTS; NOTICE OF PUBLIC HEARING; DEV AGREEMENT TWOEAGLES PROPERTIES LLC; PUBLIC NOTICE; SOUTH BROADWAY AREA SE EXTENSION GPS PHASE 3; NTC OF LTAC MEETING - 09/21/202
5746	10/11/2021	Claims	2	103531	SHUELS WHOLESALE LUMBER	235.94	2X4X8 LUMBER; COMPLETE STREETS; PLYWOOD; FOR WINDOWS & DOORS AT SHOP
5747	10/11/2021	Claims	2	103532	TINA M. STEINMETZ	97.00	TRANSCRIPT SVC 9/13/2021 SESSION
5748	10/11/2021	Claims	2	103533	THE PRINT GUYS INC.	1,694.84	2021 FALL NEWSLETTER
5749	10/11/2021	Claims	2	103534	ESTRELLA TORRES	300.00	DEPOSIT REFUND - 09/25/2021 AB
5750	10/11/2021	Claims	2	103535	UNION GAP WATER FUND & SEWER	14,991.10	STREETS - 09/2021; PARKS - 09/2021; CIVIC CENTER - 09/201; FIRE DEPT. - 09/2021; 4401 MAIN STREET
5751	10/11/2021	Claims	2	103536	UNUM LIFE INSURANCE	111.30	LEOFF 1 LONG TERM CARE - 10/2021
5752	10/11/2021	Claims	2	103537	BARRY M WOODARD	12,065.00	PUBLIC DEFENDER & INTERPRETING SERVICE - 09/2021
5753	10/11/2021	Claims	2	103538	YAKIMA CO AUDITOR	39.00	UTILITY LIEN RELEASE - GONZALEZ
5754	10/11/2021	Claims	2	103539	YAKIMA VALLEY SPORTS COMMISSION	7,500.00	3RD QTR SPORT MANAGEMENT 2021
5755	10/11/2021	Claims	2	103540	YAKIMA VALLEY TOURISM	11,774.00	3RD QTR 2021 TOURISM CONTRACT; NORTHWEST TRAVEL - SEP/OCT 2021
5756	10/11/2021	Claims	2	103541	YORKS PEST CONTROL, LLC	135.25	PEST CONTROL - CIVIC CENTER
						61,121.40	001 Current Expense Fund
						8,872.31	101 Street Fund
						19,288.38	107 Convention Center Reserve Fund
						2,731.33	108 Tourism Promotion Area Fund
						97.00	109 Contingency Fund - "Agility Fund"
						30,320.33	121 Street Development Reserve Fund
						149.15	128 Transit System Fund
						324.90	170 Housing Rehabilitation Fund
						19,324.49	401 Water Fund
						105,107.58	402 Garbage Fund
						88,374.48	403 Sewer Fund
						8,607.77	404 Water Improvement Reserve
						20,367.45	405 Sewer Improvement Reserve
						1,576.15	414 Water Deposits
						20.00	637 Petty Cash Fund
						366,282.72	Claims:
* Transaction Has Mixed Revenue And Expense Accounts						366,282.72	366,282.72

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<b>5602</b>	<b>09/29/2021</b>	<b>Claims</b>	<b>2</b>	<b>EFT</b>	<b>WA STATE DEPT OF REVENUE</b>	<b>1,250.82</b>	<b>UNCLAIMED PROPERTY 2021</b>
					001 - 321 99 00 00 - BUSINESS LICENSES - STATE REI	-50.00	
					637 - 389 30 00 37 - PETTY CASH	-20.00	
					401 - 534 50 43 00 - TRAVEL	0.47	
					401 - 534 50 49 00 - MISCELLANEOUS	0.30	
					403 - 535 50 31 00 - SUPPLIES	551.31	
					403 - 535 50 43 00 - TRAVEL	0.48	
					403 - 535 50 49 00 - MISCELLANEOUS	0.18	
					402 - 537 50 43 00 - TRAVEL	0.48	
					101 - 542 30 31 00 - SUPPLIES	94.65	
					101 - 542 30 43 00 - TRAVEL	0.47	
					101 - 542 70 49 00 - MISCELLANEOUS	20.50	
					001 - 576 80 43 00 - TRAVEL	0.48	
					402 - 582 10 04 02 - 210-10	84.90	
					414 - 582 10 04 14 - DEPOSIT REFUND	426.60	
<b>5647</b>	<b>10/01/2021</b>	<b>Claims</b>	<b>2</b>	<b>EFT</b>	<b>MERCHANT SERVICES</b>	<b>1,056.29</b>	<b>CREDIT CARD PAYMENTS FEE - 09/2021</b>
					401 - 534 50 49 00 - MISCELLANEOUS	352.10	
					403 - 535 50 49 00 - MISCELLANEOUS	352.09	
					402 - 537 50 49 00 - MISCELLANEOUS	352.10	
<b>5648</b>	<b>10/06/2021</b>	<b>Claims</b>	<b>2</b>	<b>EFT</b>	<b>XPRESS BILL PAY</b>	<b>548.61</b>	<b>ONLINE PAYMENTS FEE - 09/2021</b>
					001 - 524 20 49 00 - MISCELLANEOUS	109.73	
					401 - 534 50 49 00 - MISCELLANEOUS	109.72	
					403 - 535 50 49 00 - MISCELLANEOUS	109.72	
					402 - 537 50 49 00 - MISCELLANEOUS	109.72	
					001 - 558 60 49 00 - MISCELLANEOUS	109.72	
<b>5665</b>	<b>10/11/2021</b>	<b>Claims</b>	<b>2</b>	<b>EFT</b>	<b>WA STATE DEPT OF REVENUE</b>	<b>17,713.30</b>	<b>EXCISE TAX - 09/2021</b>
					001 - 511 60 49 10 - EXTERNAL TAXES	0.88	
					001 - 521 21 31 00 - INVESTIGATION SUPPLIES	1.81	
					001 - 524 20 49 01 - EXTERNAL TAXES	21.43	
					401 - 534 50 49 01 - EXTERNAL TAXES	7,495.98	
					404 - 534 50 49 04 - EXTERNAL TAXES	32.27	
					403 - 535 50 49 02 - EXTERNAL TAXES	3,566.27	
					402 - 537 50 49 01 - EXTERNAL TAXES	6,105.69	
					101 - 542 50 49 01 - EXTERNAL TAXES	10.03	
					001 - 576 80 49 02 - EXTERNAL TAXES	478.94	
<b>5690</b>	<b>10/06/2021</b>	<b>Claims</b>	<b>2</b>	<b>EFT</b>	<b>CHASE PAYMENTECH</b>	<b>857.44</b>	<b>ONLINE CREDIT CARD PAYMENTS FEE - 09/2021</b>
					001 - 524 20 49 00 - MISCELLANEOUS	15.16	
					401 - 534 50 49 00 - MISCELLANEOUS	275.70	
					403 - 535 50 49 00 - MISCELLANEOUS	275.70	
					402 - 537 50 49 00 - MISCELLANEOUS	275.71	
					001 - 558 60 49 00 - MISCELLANEOUS	15.17	
<b>5692</b>	<b>10/11/2021</b>	<b>Claims</b>	<b>2</b>	<b>EFT</b>	<b>CENTURY LINK</b>	<b>1,221.88</b>	<b>CIVIC CENTER FAX LINE &amp; PHONE LINE - 09/2021; PUBLIC WORKS - 09/2021; FIRE DEPT. - 09/2021; SENIOR CENTER - 09/2021; CIVIC CENTER TRUNK SVC - 09/2021</b>
					001 - 513 10 47 00 - CIVIC CAMPUS UTILITIES - EXEC	15.62	
					001 - 513 10 47 00 - CIVIC CAMPUS UTILITIES - EXEC	30.90	
					001 - 514 23 47 00 - CIVIC CAMPUS UTILITIES-FINAN	21.79	
					001 - 514 23 47 00 - CIVIC CAMPUS UTILITIES-FINAN	43.10	
					001 - 514 30 47 00 - CIVIC CAMPUS UTILITIES - CLER	19.59	
					001 - 514 30 47 00 - CIVIC CAMPUS UTILITIES - CLER	38.75	
					001 - 515 31 47 00 - CIVIC CAMPUS UTILITIES-LEGAL	9.48	
					001 - 515 31 47 00 - CIVIC CAMPUS UTILITIES-LEGAL	18.75	
					001 - 521 50 47 00 - PD FACILITIES CIVIC CAMP UTIL	198.37	
					001 - 521 50 47 00 - PD FACILITIES CIVIC CAMP UTIL	392.41	
					001 - 522 10 42 00 - COMMUNICATION	78.68	
					001 - 524 10 47 01 - CIVIC CAMPUS UTILITY-BUILDIN	10.00	



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			001 - 524 10 47 01		CIVIC CAMPUS UTILITY-BUILDIN	19.79	
			401 - 534 50 42 00		COMMUNICATION	35.26	
			401 - 534 50 47 01		CIVIC CAMPUS UTILITIES-WATE	9.07	
			401 - 534 50 47 01		CIVIC CAMPUS UTILITIES-WATE	17.95	
			403 - 535 50 42 00		COMMUNICATION	35.26	
			403 - 535 50 47 01		CIVIC CAMPUS UTILITIES-SEWEI	6.60	
			403 - 535 50 47 01		CIVIC CAMPUS UTILITIES-SEWEI	13.03	
			402 - 537 50 42 00		COMMUNICATION	35.26	
			402 - 537 50 47 01		CIVIC CAMPUS UTILITES - GARB	0.69	
			402 - 537 50 47 01		CIVIC CAMPUS UTILITES - GARB	1.37	
			101 - 542 30 47 01		CIVIC CAMPUS UTILITIES-STREE	1.25	
			101 - 542 30 47 01		CIVIC CAMPUS UTILITIES-STREE	2.47	
			101 - 543 30 42 00		COMMUNICATION	35.27	
			101 - 543 30 47 01		CIVIC CAMPUS UTILITIES-STREE	3.33	
			101 - 543 30 47 01		CIVIC CAMPUS UTILITIES-STREE	6.59	
			128 - 547 60 47 01		CIVIC CAMPUS UTILITIES-TRAN:	2.79	
			128 - 547 60 47 01		CIVIC CAMPUS UTILITIES-TRAN:	5.52	
			001 - 558 60 47 01		CIVIC CAMPUS UTILITIES-PLANI	8.68	
			001 - 558 60 47 01		CIVIC CAMPUS UTILITIES-PLANI	17.17	
			001 - 571 21 42 00		COMMUNICATION	79.35	
			001 - 576 80 47 01		CIVIC CAMPUS U TILITIES-PARK	2.60	
			001 - 576 80 47 01		CIVIC CAMPUS U TILITIES-PARK	5.14	
<b>5693</b>	<b>10/11/2021</b>	<b>Claims</b>	<b>2</b>	<b>EFT</b>	<b>OFFICE DEPOT-CITY HALL</b>		<b>492.39</b> ENVELOPES - 9X12 & LAMINATING POUCH; INK CTG'S & FILE FOLDERS; BINDERS & INK'D STAMP; BINDER & INK CTG'S; INK CTG'S, TYLENOL & CALC. TAPE
			001 - 513 10 31 00		SUPPLIES	6.47	
			001 - 513 10 31 00		SUPPLIES	36.52	
			001 - 513 10 31 00		SUPPLIES	107.04	
			001 - 514 23 31 00		SUPPLIES	6.47	
			001 - 514 23 31 00		SUPPLIES	91.32	
			001 - 514 23 31 00		SUPPLIES	15.38	
			001 - 514 23 31 00		SUPPLIES	55.30	
			001 - 514 30 31 00		SUPPLIES	6.47	
			001 - 514 30 31 00		SUPPLIES	54.79	
			001 - 514 30 31 00		SUPPLIES	55.30	
			001 - 517 91 31 00		SUPPLIES	12.00	
			001 - 524 20 31 00		SUPPLIES	6.47	
			401 - 534 50 31 00		SUPPLIES	6.48	
			403 - 535 50 31 00		SUPPLIES	6.48	
			402 - 537 50 31 00		SUPPLIES	6.48	
			101 - 542 30 31 00		SUPPLIES	6.48	
			001 - 558 60 31 00		SUPPLIES	6.47	
			001 - 576 80 31 00		SUPPLIES	6.47	
<b>5694</b>	<b>10/11/2021</b>	<b>Claims</b>	<b>2</b>	<b>EFT</b>	<b>US BANK CARDMEMBER SVC</b>		<b>73.41</b> RETURN / MEN'S TACTICAL BOOTS; FACE SHIELDS; ADVIL; MICROSOFT 365 - 08/19 - 09/18/21; IIMC - CMC CERTIFICATE & PLAQUE -TL; EVIDENCE PICK-UP - MORFIN; HNG STRIPS, STICKY DOTS, FOAM BOARDS
			001 - 511 60 31 01		SUPPLIES	21.64	
			001 - 511 60 31 01		SUPPLIES	44.92	
			001 - 511 60 49 00		MISCELLANEOUS	8.91	
			001 - 514 30 31 00		SUPPLIES	5.40	
			001 - 514 30 49 00		MISCELLANEOUS	115.00	
			001 - 517 91 31 00		SUPPLIES	24.14	
			001 - 521 22 21 00		PATROL UNIFORMS & EQUIPMI	-219.62	
			001 - 521 80 32 00		PD EVIDENCE FUEL	50.86	
			001 - 521 80 43 00		PD EVIDENCE TRAVEL	18.16	
			001 - 521 80 49 00		PD EVIDENCE MISCELLANEOUS	4.00	

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5695	10/11/2021	Claims	2	EFT	VERIZON WIRELESS - CH #742100945-0001	423.66	CH - 09/2021
					001 - 511 60 42 01 - COMMUNICATION	321.94	
					001 - 513 10 42 01 - COMMUNICATION	51.86	
					001 - 514 23 42 00 - COMMUNICATIONS	23.93	
					001 - 514 30 42 00 - COMMUNICATIONS	25.93	
5696	10/11/2021	Claims	2	EFT	VERIZON WIRELESS - PD2#672326319	440.23	MODEMS - SEPT 2021
					001 - 521 10 42 00 - PD ADMIN COMMUNICATIONS	440.23	
5697	10/11/2021	Claims	2	EFT	VERIZON WIRELESS - PW #542075407	341.82	PW CELL SERVICE - 09/2021
					401 - 534 50 42 00 - COMMUNICATION	68.36	
					403 - 535 50 42 00 - COMMUNICATION	68.36	
					402 - 537 50 42 00 - COMMUNICATION	68.36	
					101 - 542 30 42 00 - COMMUNICATIONS	68.36	
					001 - 576 80 42 00 - COMMUNICATION	68.38	
5698	10/11/2021	Claims	2	103483	ABSOLUTE COMFORT TECHNOLOGY	1,152.87	QUARTERLY - FALL MAINTENANCE
					001 - 513 10 48 01 - CIVIC CAMPUS MAINTENANCE-	58.11	
					001 - 514 23 48 01 - CIVIC CAMPUS MAINTENANCE-	81.06	
					001 - 514 30 48 01 - CIVIC CAMPUS MAINTENANCE-	72.89	
					001 - 515 31 48 00 - CIVIC CAMPUS MAINTENANCE-	35.27	
					001 - 521 50 48 00 - PD FACILITIES REPAIRS & MAIN	738.07	
					001 - 524 20 48 01 - CIVIC CAMPUS MAINTENANCE-	37.22	
					401 - 534 50 48 01 - CIVIC CAMPUS MAINTENANCE-	33.76	
					403 - 535 50 48 01 - CIVIC CAMPUS MAINTENANCE-	24.55	
					402 - 537 50 48 01 - CIVIC CAMPUS MAINTENANCE-	2.57	
					101 - 542 30 48 01 - CIVIC CAMPUS MAINTENANCE-	4.64	
					101 - 543 30 48 01 - CIVIC CAMPUS MAINTENANCE-	12.40	
					128 - 547 60 48 01 - CIVIC CAMPUS MAINTENANCE-	10.38	
					001 - 558 60 48 01 - CIVIC CAMPUS MAINTENANCE-	32.29	
					001 - 576 80 48 01 - CIVIC CAMPUS MAINTENANCE	9.66	
5699	10/11/2021	Claims	2	103484	NAYOMI ALVAREZ	300.00	DEPOSIT REFUND - 08/28/2021 AB
					001 - 582 10 00 03 - PARK DEPOSIT REFUND	300.00	
5700	10/11/2021	Claims	2	103485	AMERIFUEL	2,161.95	FUEL - 09/16 - 09/30/2021
					001 - 521 10 32 00 - PD ADMIN FUEL	115.86	
					001 - 521 21 32 00 - INVESTIGATION FUEL	252.54	
					001 - 521 21 32 01 - LEAD TASK FORCE - FUEL	185.43	
					001 - 521 22 32 00 - PATROL FUEL	1,608.12	
5701	10/11/2021	Claims	2	103486	AMERITITLE LLC	324.90	CDBG FILING FEES - DARNELL / GUTIERREZ
					170 - 559 30 49 00 - MISCELLANEOUS	324.90	
5702	10/11/2021	Claims	2	103487	AT&T MOBILITY	270.66	MODEMS - SEPT 2021
					001 - 521 10 42 00 - PD ADMIN COMMUNICATIONS	270.66	
5703	10/11/2021	Claims	2	103488	ATLAS STAFFING INC	5,403.63	SEASONAL PARKS; WEEK WORKED 09.11.21; 09.18.21; 09.25.21
					001 - 576 80 41 00 - PROFESSIONAL SERVICES-ATLA	5,403.63	
5704	10/11/2021	Claims	2	103489	ATS AUTOMATION, INC	1,971.74	HVAC CIVIC CENTER - 09/2021-11/30/2021
					001 - 513 10 48 01 - CIVIC CAMPUS MAINTENANCE-	99.39	
					001 - 514 23 48 01 - CIVIC CAMPUS MAINTENANCE-	138.64	
					001 - 514 30 48 01 - CIVIC CAMPUS MAINTENANCE-	124.67	
					001 - 515 31 48 00 - CIVIC CAMPUS MAINTENANCE-	60.32	
					001 - 521 50 48 00 - PD FACILITIES REPAIRS & MAIN	1,262.31	
					001 - 524 20 48 01 - CIVIC CAMPUS MAINTENANCE-	63.66	
					401 - 534 50 48 01 - CIVIC CAMPUS MAINTENANCE-	57.73	
					403 - 535 50 48 01 - CIVIC CAMPUS MAINTENANCE-	42.00	

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			402 - 537 50 48 01		CIVIC CAMPUS MAINTENANCE-	4.39	
			101 - 542 30 48 01		CIVIC CAMPUS MAINTENANCE-	7.94	
			101 - 543 30 48 01		CIVIC CAMPUS MAINTENANCE-	21.20	
			128 - 547 60 48 01		CIVIC CAMPUS MAINTENANCE-	17.75	
			001 - 558 60 48 01		CIVIC CAMPUS MAINTENANCE-	55.22	
			001 - 576 80 48 01		CIVIC CAMPUS MAINTENANCE	16.52	
<b>5705</b>	<b>10/11/2021</b>	<b>Claims</b>	<b>2</b>	<b>103490</b>	<b>BASIN DISPOSAL OF YAKIMA LLC</b>	<b>97,779.35</b>	<b>GA / RCY - 09/2021</b>
			402 - 537 60 49 00		CONTRACTED SERVICES	97,779.35	
<b>5706</b>	<b>10/11/2021</b>	<b>Claims</b>	<b>2</b>	<b>103491</b>	<b>BELL, BROWN &amp; RIO</b>	<b>7,500.00</b>	<b>CITY ATTORNEY - 09/2021</b>
			001 - 515 31 41 01		LEGAL SERVICES-CIVIL - CITY AT	7,500.00	
<b>5707</b>	<b>10/11/2021</b>	<b>Claims</b>	<b>2</b>	<b>103492</b>	<b>YASMIN BRITO</b>	<b>300.00</b>	<b>DEPOSIT REFUND - 09/25/2021 BARN</b>
			001 - 582 10 00 03		PARK DEPOSIT REFUND	300.00	
<b>5708</b>	<b>10/11/2021</b>	<b>Claims</b>	<b>2</b>	<b>103493</b>	<b>BROADVIEW APPRAISAL INC</b>	<b>4,500.00</b>	<b>TWO EAGLES PROPERTY APPRAISAL</b>
			403 - 535 50 41 00		PROFESSIONAL SERVICES	4,500.00	
<b>5709</b>	<b>10/11/2021</b>	<b>Claims</b>	<b>2</b>	<b>103494</b>	<b>CASCADE VALLEY LUBE</b>	<b>49.76</b>	<b>#1021 FULL SERVICE</b>
			403 - 531 30 48 00		STORMWATER REPAIRS & MAIN	7.46	
			403 - 535 50 48 00		REPAIRS & MAINTENANCE	4.25	
			101 - 542 30 48 00		REPAIRS & MAINTENANCE	38.05	
<b>5710</b>	<b>10/11/2021</b>	<b>Claims</b>	<b>2</b>	<b>103495</b>	<b>CENTRAL PAVING</b>	<b>1,054.77</b>	<b>Refund Utility Deposit</b>
			414 - 582 10 04 14		DEPOSIT REFUND	1,054.77	Refund Utility Deposit
<b>5711</b>	<b>10/11/2021</b>	<b>Claims</b>	<b>2</b>	<b>103496</b>	<b>CENTRAL PRE-MIX CONCRETE CO.</b>	<b>1,137.18</b>	<b>COMPLETE STREETS PROJECT SUPPLIES</b>
			121 - 595 61 61 46		COMPLETE STREETS-CONSTRUC	1,137.18	
<b>5712</b>	<b>10/11/2021</b>	<b>Claims</b>	<b>2</b>	<b>103497</b>	<b>CENTRAL WA AG MUSEUM</b>	<b>2,413.38</b>	<b>AG MUSEUM UTILITIES - 09/2021</b>
			107 - 571 00 42 00		COMMUNICATION-AG MUSEUM	169.88	
			107 - 571 00 47 00		UTILITIES-AG MUSEUM	2,243.50	
<b>5713</b>	<b>10/11/2021</b>	<b>Claims</b>	<b>2</b>	<b>103498</b>	<b>CINTAS CORP #605</b>	<b>65.44</b>	<b>CIVIC CENTER &amp; PD MAT SVC - 09/24/2021</b>
			001 - 513 10 48 01		CIVIC CAMPUS MAINTENANCE-	3.30	
			001 - 514 23 48 01		CIVIC CAMPUS MAINTENANCE-	4.60	
			001 - 514 30 48 01		CIVIC CAMPUS MAINTENANCE-	4.14	
			001 - 515 31 48 00		CIVIC CAMPUS MAINTENANCE-	2.00	
			001 - 521 50 48 00		PD FACILITIES REPAIRS & MAIN	41.89	
			001 - 524 20 48 01		CIVIC CAMPUS MAINTENANCE-	2.11	
			401 - 534 50 48 01		CIVIC CAMPUS MAINTENANCE-	1.92	
			403 - 535 50 48 01		CIVIC CAMPUS MAINTENANCE-	1.40	
			402 - 537 50 48 01		CIVIC CAMPUS MAINTENANCE-	0.15	
			101 - 542 30 48 01		CIVIC CAMPUS MAINTENANCE-	0.26	
			101 - 543 30 48 01		CIVIC CAMPUS MAINTENANCE-	0.70	
			128 - 547 60 48 01		CIVIC CAMPUS MAINTENANCE-	0.59	
			001 - 558 60 48 01		CIVIC CAMPUS MAINTENANCE-	1.83	
			001 - 576 80 48 01		CIVIC CAMPUS MAINTENANCE	0.55	
<b>5714</b>	<b>10/11/2021</b>	<b>Claims</b>	<b>2</b>	<b>103499</b>	<b>CITY OF YAKIMA</b>	<b>76,879.41</b>	<b>751088 WHOLESALE SEWER 3 PARTY AGREEMENT; AUGUST 2021</b>
			403 - 535 50 41 03		INTERGOVERNMENTAL PROFES	76,879.41	
<b>5715</b>	<b>10/11/2021</b>	<b>Claims</b>	<b>2</b>	<b>103500</b>	<b>CONCRETE SPECIAL TIES, INC.</b>	<b>140.91</b>	<b>PEARL; WET OR DRY ASPHALT BLADE; WATER PROJECT</b>
			401 - 534 50 31 00		SUPPLIES	140.91	
<b>5716</b>	<b>10/11/2021</b>	<b>Claims</b>	<b>2</b>	<b>103501</b>	<b>COPIERS NORTHWEST</b>	<b>238.53</b>	<b>COPIER LEASE - 09/2021</b>
			001 - 521 10 45 01		PD CLERICAL RENTALS & LEASE	238.53	

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5717	10/11/2021	Claims	2	103502	CORE & MAIN LP	7,312.49	SETTER REPLACE MUFFIT; 8X2 SADDLES; 8X2 IP SADDLES; 2" CUTTER / PILOT; 2" METER REPLACE MUFFIT; WATER STOCK; NUT BOLT MUFFIT SERVICE; CREDIT
					401 - 534 50 31 00 - SUPPLIES	1,748.54	
					401 - 534 50 31 00 - SUPPLIES	2,172.94	
					401 - 534 50 31 00 - SUPPLIES	3,383.09	
					401 - 534 50 31 00 - SUPPLIES	7.95	
					401 - 534 50 31 00 - SUPPLIES	-0.03	
5718	10/11/2021	Claims	2	103503	COLBY CREWS	99.81	OVERPAYMENT REFUND - UTILITES @ 2005 S. 10TH AVE
					401 - 589 10 04 01 - 210-10) WATER REFUNDS	99.81	
5719	10/11/2021	Claims	2	103504	NICOLE CREWS	110.69	OVERPAYMENT REFUND - UTILITIES
					401 - 589 10 04 01 - 210-10) WATER REFUNDS	110.69	
5720	10/11/2021	Claims	2	103505	KALEB CURTICE	23.85	Refund Utility Deposit
					414 - 582 10 04 14 - DEPOSIT REFUND	23.85	Refund Utility Deposit
5721	10/11/2021	Claims	2	103506	D & G CLEANING,LLC	9,956.00	CIVIC CENTER & PD CLEANING - 07/2021 & 08/2021; AB / BARN CLEANING SVC - 07/2021 & 08/2021
					001 - 513 10 41 02 - CIVIC CAMPUS JANITORIAL	421.20	
					001 - 514 23 41 03 - CIVIC CAMPUS JANITORIAL-FIN	587.52	
					001 - 514 30 41 02 - CIVIC CAMPUS JANITORIAL - CL	528.32	
					001 - 515 31 41 05 - CIVIC CAMPUS JANITORIAL -LE	255.63	
					001 - 521 50 41 01 - PD FACILITIES CIVIC CAMPUS JA	5,349.53	
					001 - 524 20 41 02 - CIVIC CAMPUS JANITORIAL-BUI	269.79	
					401 - 534 50 41 03 - CIVIC CAMPUS JANITORIAL-WA	244.67	
					403 - 535 50 41 04 - CIVIC CAMPUS JANITORIAL-SEV	177.97	
					402 - 537 50 41 03 - CIVIC CAMPUS JANITORIAL-GAI	18.62	
					101 - 542 30 41 03 - CIVIC CAMPUS JANITORIAL-STF	33.64	
					101 - 543 30 41 02 - CIVIC CAMPUS JANITORIAL-STF	89.85	
					128 - 547 60 41 03 - CIVIC CAMPUS JANITORIAL-TR/	75.22	
					001 - 558 60 41 02 - CIVIC CAMPUS JANITORIAL-PLA	234.02	
					001 - 576 80 41 01 - PROF SVC- WHITE GLOVE CLEA	1,600.00	
					001 - 576 80 41 02 - CIVIC CAMPUS JANITORIAL-PAF	70.02	
5722	10/11/2021	Claims	2	103507	DEXYP	310.05	PARK AD - 09/2021
					001 - 576 80 44 00 - ADVERTISING	310.05	
5723	10/11/2021	Claims	2	103508	DTG ENTERPRISES INC.	91.17	COMPLETE STREETS PROJECT
					121 - 595 61 61 46 - COMPLETE STREETS-CONSTRUC	91.17	
5724	10/11/2021	Claims	2	103509	EDGE CONSTRUCTION SUPPLY	39.81	FLAP DISC TYPE; BUCKETS
					401 - 534 50 31 00 - SUPPLIES	39.81	
5725	10/11/2021	Claims	2	103510	EUROFINS MICROBIOLOGY LABORATOIRES, INC	217.00	WATER SAMPLING 080421 BATCH 126610
					401 - 534 50 41 00 - PROFESSIONAL SERVICES	217.00	
5726	10/11/2021	Claims	2	103511	FASTENAL	30.57	ALUM SLEEVE3/16 HG; FIRE HYDRANT MAINTENANCE
					401 - 534 50 31 00 - SUPPLIES	30.57	
5727	10/11/2021	Claims	2	103512	MARY FULLER	93.47	OVERPAYMENT REFUND
					401 - 589 10 04 01 - 210-10) WATER REFUNDS	93.47	
5728	10/11/2021	Claims	2	103513	GAP AUTO PARTS - PW	71.28	SPRAYWAY; NO TOUCH TIRE CARE; TURN SIGNAL FLASHERS
					401 - 534 50 31 00 - SUPPLIES	23.76	
					403 - 535 50 31 00 - SUPPLIES	23.76	
					101 - 542 30 31 00 - SUPPLIES	23.76	
5729	10/11/2021	Claims	2	103514	GRANITE CONSTRUCTION CO	845.42	WATER PROJECT

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			401 - 534 50 31 00 - SUPPLIES			845.42	
<b>5730</b>	<b>10/11/2021</b>	<b>Claims</b>	<b>2</b>	<b>103515</b>	<b>H &amp; V CONSTRUCTION COMPANY</b>	<b>26,682.95</b>	<b>CONCRETE WORK; COMPLETE STREETS PROJECT</b>
			121 - 595 61 61 46 - COMPLETE STREETS-CONSTRUC			26,682.95	
<b>5731</b>	<b>10/11/2021</b>	<b>Claims</b>	<b>2</b>	<b>103516</b>	<b>HLA ENGINEERING &amp; LAND SURVEYING INC</b>	<b>34,094.81</b>	<b>PROF SVC THRU 08.31.21</b>
			401 - 534 50 41 00 - PROFESSIONAL SERVICES			1,319.22	
			404 - 534 50 49 49 - MISCELLANEOUS-WATER RIGH			8,575.50	
			101 - 543 30 41 00 - PROFESSIONAL SERVICES			1,825.00	
			405 - 594 35 63 42 - S BROADWAY AREA SEWER EXT			2,190.00	
			405 - 594 38 64 25 - AHTANUM/MAIN ST STORMWA			17,787.10	
			121 - 595 10 41 08 - W. AHTANUM RD-GOODMAN T			1,797.43	
			121 - 595 30 63 28 - TIB-MAIN ST PHASE 1-CN			600.56	
<b>5732</b>	<b>10/11/2021</b>	<b>Claims</b>	<b>2</b>	<b>103517</b>	<b>ENRIQUE &amp; CAROLE JEVONS</b>	<b>35.71</b>	<b>OVERPAYMENT REFUND</b>
			401 - 589 10 04 01 - 210-10) WATER REFUNDS			35.71	
<b>5733</b>	<b>10/11/2021</b>	<b>Claims</b>	<b>2</b>	<b>103518</b>	<b>SHAWN KELLEY</b>	<b>27.74</b>	<b>OVERPAYMENT REFUND</b>
			401 - 589 10 04 01 - 210-10) WATER REFUNDS			27.74	
<b>5734</b>	<b>10/11/2021</b>	<b>Claims</b>	<b>2</b>	<b>103519</b>	<b>JIM KESSINGER</b>	<b>70.93</b>	<b>UTILITY REFUND</b>
			414 - 582 10 04 14 - DEPOSIT REFUND			70.93	
<b>5735</b>	<b>10/11/2021</b>	<b>Claims</b>	<b>2</b>	<b>103520</b>	<b>NICOLLE LEACH</b>	<b>18.17</b>	<b>OVERPAYMENT REFUND</b>
			401 - 589 10 04 01 - 210-10) WATER REFUNDS			18.17	
<b>5736</b>	<b>10/11/2021</b>	<b>Claims</b>	<b>2</b>	<b>103521</b>	<b>ROBERT LOUNDSBURY</b>	<b>300.00</b>	<b>DEPOSIT REFUND - 09/18/2021 AB</b>
			001 - 582 10 00 03 - PARK DEPOSIT REFUND			300.00	
<b>5737</b>	<b>10/11/2021</b>	<b>Claims</b>	<b>2</b>	<b>103522</b>	<b>LOWES COMPANY INC</b>	<b>67.27</b>	<b>SUPPLIES FOR HYDRANT MAINTENANCE; LIFT STATION #2; SEWER SUPPLIES; GLUES &amp; PTFE TAPE FOR COUNTER TOP</b>
			001 - 513 10 31 00 - SUPPLIES			1.20	
			001 - 514 23 31 00 - SUPPLIES			1.21	
			001 - 514 30 31 00 - SUPPLIES			1.21	
			001 - 524 20 31 00 - SUPPLIES			1.20	
			401 - 534 50 31 00 - SUPPLIES			49.60	
			401 - 534 50 31 00 - SUPPLIES			1.20	
			403 - 535 50 31 00 - SUPPLIES			5.64	
			403 - 535 50 31 00 - SUPPLIES			1.20	
			402 - 537 50 31 00 - SUPPLIES			1.20	
			101 - 542 30 31 00 - SUPPLIES			1.20	
			001 - 558 60 31 00 - SUPPLIES			1.21	
			001 - 576 80 31 00 - SUPPLIES			1.20	
<b>5738</b>	<b>10/11/2021</b>	<b>Claims</b>	<b>2</b>	<b>103523</b>	<b>NOVOLEX SHEILDS, LLC</b>	<b>52.93</b>	<b>BEAUTIFICATION; GARBAGE BAGS; CITY CLEAN UP</b>
			402 - 537 50 31 00 - SUPPLIES			26.47	
			128 - 547 60 31 00 - OFFICE & OPERATING SUPPLIES			26.46	
<b>5739</b>	<b>10/11/2021</b>	<b>Claims</b>	<b>2</b>	<b>103524</b>	<b>OFFICE SOLUTIONS NORTHWEST</b>	<b>276.95</b>	<b>INK CTG'S &amp; 2-HOLE PUNCH HEAD; GEL PENS; COPY PAPER &amp; STOCK PAPER; COMPUTER GEL WRIST; RETURN - COMPUTER GEL WRIST</b>
			001 - 511 60 31 01 - SUPPLIES			1.79	
			001 - 513 10 31 00 - SUPPLIES			3.23	
			001 - 513 10 31 00 - SUPPLIES			4.34	
			001 - 513 10 31 00 - SUPPLIES			-4.34	
			001 - 514 23 31 00 - SUPPLIES			22.11	
			001 - 514 23 31 00 - SUPPLIES			10.88	
			001 - 514 23 31 00 - SUPPLIES			-10.88	
			001 - 514 30 31 00 - SUPPLIES			59.94	

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			001 - 514 30 31 00		SUPPLIES	6.53	
			001 - 514 30 31 00		SUPPLIES	-6.53	
			001 - 521 10 31 00		PD ADMIN SUPPLIES	0.01	
			001 - 524 20 31 00		SUPPLIES	7.77	
			401 - 534 50 31 00		SUPPLIES	50.63	
			401 - 534 50 31 00		SUPPLIES	5.35	
			401 - 534 50 31 00		SUPPLIES	2.13	
			403 - 535 50 31 00		SUPPLIES	50.63	
			403 - 535 50 31 00		SUPPLIES	5.35	
			403 - 535 50 31 00		SUPPLIES	2.13	
			402 - 537 50 31 00		SUPPLIES	50.62	
			402 - 537 50 31 00		SUPPLIES	5.36	
			402 - 537 50 31 00		SUPPLIES	2.13	
			001 - 558 60 31 00		SUPPLIES	7.77	
<b>5740</b>	<b>10/11/2021</b>	<b>Claims</b>	<b>2</b>	<b>103525</b>	<b>ONE CALL CONCEPTS INC</b>		<b>46.01 UTILITY LOCATES - 09/2021</b>
			401 - 534 50 41 00		PROFESSIONAL SERVICES	23.01	
			403 - 535 50 41 00		PROFESSIONAL SERVICES	23.00	
<b>5741</b>	<b>10/11/2021</b>	<b>Claims</b>	<b>2</b>	<b>103526</b>	<b>PACIFIC POWER</b>		<b>5,257.06 STREET LIGHTS &amp; TRAFFIC LIGHTS - 09/2021</b>
			101 - 542 63 47 00		UTILITIES	5,016.02	
			101 - 542 64 47 00		UTILITIES	241.04	
<b>5742</b>	<b>10/11/2021</b>	<b>Claims</b>	<b>2</b>	<b>103527</b>	<b>AVELARDO PEREZ</b>		<b>300.00 DEPOSIT REFUND - 09/18/2021 BARN</b>
			001 - 582 10 00 03		PARK DEPOSIT REFUND	300.00	
<b>5743</b>	<b>10/11/2021</b>	<b>Claims</b>	<b>2</b>	<b>103528</b>	<b>QUADIENT FINANCE USA, INC.</b>		<b>500.00 POSTAGE - 09/2021</b>
			001 - 514 23 42 00		COMMUNICATIONS	70.94	
			001 - 514 30 42 00		COMMUNICATIONS	112.16	
			001 - 521 10 42 00		PD ADMIN COMMUNICATIONS	12.95	
			001 - 524 20 42 00		COMMUNICATION	19.70	
			401 - 534 50 42 00		COMMUNICATION	89.40	
			403 - 535 50 42 00		COMMUNICATION	89.40	
			402 - 537 50 42 00		COMMUNICATION	89.40	
			001 - 558 60 42 00		COMMUNICATION	16.05	
<b>5744</b>	<b>10/11/2021</b>	<b>Claims</b>	<b>2</b>	<b>103529</b>	<b>JOSE JUAN RAMIREZ</b>		<b>275.00 RESERVATION CANCELLATION REFUND - 10/02/2021</b>
			001 - 582 10 00 03		PARK DEPOSIT REFUND	275.00	
<b>5745</b>	<b>10/11/2021</b>	<b>Claims</b>	<b>2</b>	<b>103530</b>	<b>REPUBLIC PUBLISHING CO</b>		<b>2,067.82 AD FOR BIDS; STORM DRAINAGE IMPROVEMENTS; NOTICE OF PUBLIC HEARING; DEV AGREEMENT TWOEAGLES PROPERTIES LLC; PUBLIC NOTICE; SOUTH BROADWAY AREA SE EXTENSION GPS PHASE 3; NTC OF LTAC MEETING - 09/21/202</b>
			001 - 511 60 44 01		ADVERTISING	313.34	
			001 - 511 60 44 01		ADVERTISING	294.35	
			001 - 511 60 44 01		ADVERTISING	94.95	
			001 - 511 60 44 01		ADVERTISING	294.35	
			001 - 511 60 44 01		ADVERTISING	63.30	
			108 - 557 30 44 14		ADVERTISING-GENERAL	332.33	
			403 - 594 35 64 42		S BROADWAY AREA SEWER IMF	284.85	
			405 - 594 38 64 25		AHTANUM/MAIN ST STORMW/F	390.35	
<b>5746</b>	<b>10/11/2021</b>	<b>Claims</b>	<b>2</b>	<b>103531</b>	<b>SHUELS WHOLESALE LUMBER</b>		<b>235.94 2X4X8 LUMBER; COMPLETE STREETS; PLYWOOD; FOR WINDOWS &amp; DOORS AT SHOP</b>
			401 - 534 50 48 00		REPAIRS & MAINTENANCE	44.98	
			403 - 535 50 48 00		REPAIRS & MAINTENANCE	44.98	
			402 - 537 50 48 00		REPAIRS & MAINTENANCE	44.98	
			101 - 542 30 48 00		REPAIRS & MAINTENANCE	44.98	
			001 - 576 80 48 00		REPAIRS & MAINTENANCE	44.98	
			121 - 595 61 61 46		COMPLETE STREETS-CONSTRUC	11.04	

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5747	10/11/2021	Claims	2	103532	TINA M. STEINMETZ	97.00	TRANSCRIPT SVC 9/13/2021 SESSION
					109 - 511 60 41 00 - INTERGOVERNMENTAL PROFES	97.00	
5748	10/11/2021	Claims	2	103533	THE PRINT GUYS INC.	1,694.84	2021 FALL NEWSLETTER
					001 - 511 60 41 01 - PROFESSIONAL SERVICES	1,694.84	
5749	10/11/2021	Claims	2	103534	ESTRELLA TORRES	300.00	DEPOSIT REFUND - 09/25/2021 AB
					001 - 582 10 00 03 - PARK DEPOSIT REFUND	300.00	
5750	10/11/2021	Claims	2	103535	UNION GAP WATER FUND & SEWER	14,991.10	STREETS - 09/2021; PARKS - 09/2021; CIVIC CENTER - 09/201; FIRE DEPT. - 09/2021; 4401 MAIN STREET
					001 - 513 10 47 00 - CIVIC CAMPUS UTILITIES - EXEC	51.63	
					001 - 514 23 47 00 - CIVIC CAMPUS UTILITIES-FINAN	72.02	
					001 - 514 30 47 00 - CIVIC CAMPUS UTILITIES - CLER	64.76	
					001 - 515 31 47 00 - CIVIC CAMPUS UTILITIES-LEGAL	31.33	
					001 - 521 50 47 00 - PD FACILITIES CIVIC CAMP UTIL	655.74	
					001 - 522 50 47 00 - FD FACILITIES - UTILITIES	264.33	
					001 - 524 10 47 01 - CIVIC CAMPUS UTILITY-BUILDIN	33.07	
					401 - 534 50 47 01 - CIVIC CAMPUS UTILITIES-WATE	29.99	
					403 - 535 50 47 00 - UTILITIES	1,196.31	
					403 - 535 50 47 01 - CIVIC CAMPUS UTILITIES-SEWEI	21.83	
					402 - 537 50 47 01 - CIVIC CAMPUS UTILITES - GARB	2.28	
					101 - 542 30 47 00 - UTILITIES	1,245.11	
					101 - 542 30 47 01 - CIVIC CAMPUS UTILITIES-STREE	4.12	
					101 - 543 30 47 01 - CIVIC CAMPUS UTILITIES-STREE	11.01	
					128 - 547 60 47 01 - CIVIC CAMPUS UTILITIES-TRAN:	9.22	
					001 - 558 60 47 01 - CIVIC CAMPUS UTILITIES-PLANI	28.69	
					001 - 576 80 47 00 - UTILITIES	11,261.08	
					001 - 576 80 47 01 - CIVIC CAMPUS U TILITIES-PARK	8.58	
5751	10/11/2021	Claims	2	103536	UNUM LIFE INSURANCE	111.30	LEOFF 1 LONG TERM CARE -
					001 - 521 10 22 00 - LEOFF 1 BENEFITS	111.30	
5752	10/11/2021	Claims	2	103537	BARRY M WOODARD	12,065.00	PUBLIC DEFENDER & INTERPRETING SERVICE - 09/2021
					001 - 515 91 41 03 - LEGAL SERVICES-PUBLIC DEFEN	12,000.00	
					001 - 517 91 41 00 - PROFESSIONAL SERVICES	65.00	
5753	10/11/2021	Claims	2	103538	YAKIMA CO AUDITOR	39.00	UTILITY LIEN RELEASE - GONZALEZ
					402 - 537 50 49 00 - MISCELLANEOUS	39.00	
5754	10/11/2021	Claims	2	103539	YAKIMA VALLEY SPORTS COMMISSION	7,500.00	3RD QTR SPORT MANAGEMENT 2021
					107 - 557 30 44 00 - ADVERTISING-YAK VALLEY SPO	7,500.00	
5755	10/11/2021	Claims	2	103540	YAKIMA VALLEY TOURISM	11,774.00	3RD QTR 2021 TOURISM CONTRACT; NORTHWEST TRAVEL - SEP/OCT 2021
					107 - 557 30 41 00 - YAKIMA VALLEY TOURISM	9,375.00	
					108 - 557 30 44 08 - ADVERTISING-YAK VALLEY TOU	2,399.00	
5756	10/11/2021	Claims	2	103541	YORKS PEST CONTROL, LLC	135.25	PEST CONTROL - CIVIC CENTER
					001 - 513 10 48 01 - CIVIC CAMPUS MAINTENANCE-	6.82	
					001 - 514 23 48 01 - CIVIC CAMPUS MAINTENANCE-	9.51	
					001 - 514 30 48 01 - CIVIC CAMPUS MAINTENANCE-	8.55	
					001 - 515 31 48 00 - CIVIC CAMPUS MAINTENANCE-	4.14	
					001 - 521 50 48 00 - PD FACILITIES REPAIRS & MAIN	86.59	
					001 - 524 20 48 01 - CIVIC CAMPUS MAINTENANCE-	4.37	
					401 - 534 50 48 01 - CIVIC CAMPUS MAINTENANCE-	3.96	
					403 - 535 50 48 01 - CIVIC CAMPUS MAINTENANCE-	2.88	
					402 - 537 50 48 01 - CIVIC CAMPUS MAINTENANCE-	0.30	
					101 - 542 30 48 01 - CIVIC CAMPUS MAINTENANCE-	0.54	

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	101 - 543 30 48 01 - CIVIC CAMPUS MAINTENANCE-				1.45	
	128 - 547 60 48 01 - CIVIC CAMPUS MAINTENANCE-				1.22	
	001 - 558 60 48 01 - CIVIC CAMPUS MAINTENANCE-				3.79	
	001 - 576 80 48 01 - CIVIC CAMPUS MAINTENANCE				1.13	
	001 Current Expense Fund				61,121.40	
	101 Street Fund				8,872.31	
	107 Convention Center Reserve Fund				19,288.38	
	108 Tourism Promotion Area Fund				2,731.33	
	109 Contingency Fund - "Aqility Fund"				97.00	
	121 Street Development Reserve Fund				30,320.33	
	128 Transit System Fund				149.15	
	170 Housing Rehabilitation Fund				324.90	
	401 Water Fund				19,324.49	
	402 Garbage Fund				105,107.58	
	403 Sewer Fund				88,374.48	
	404 Water Improvement Reserve				8,607.77	
	405 Sewer Improvement Reserve				20,367.45	
	414 Water Deposits				1,576.15	
	637 Petty Cash Fund				20.00	
					Claims:	366,282.72
	* Transaction Has Mixed Revenue And Expense Accounts				366,282.72	