

UNION GAP CITY COUNCIL
AMENDED REGULAR MEETING AGENDA
MONDAY JANUARY 8, 2018 – 6:00 P.M.
CITY HALL ANNEX, 3103 2ND STREET, UNION GAP

- I. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- II. SWEARING IN OF NEW COUNCIL MEMBERS**
- III. SELECTION OF MAYOR**
- IV. SELECTION OF DEPUTY MAYOR**
- V. SELECTION OF CO-CHAIRS FOR COUNCIL COMMITTEES**

VI. CONSENT AGENDA: There will be no separate discussion of these items unless a Council Member requests in which event the item will be removed from the Consent Agenda and considered immediately following the Consent Agenda. All items listed are considered to be routine by the Union Gap City Council and will be enacted by one motion

A. Approval of Minutes:

Regular Council Meeting Minutes, dated December 11, 2018, as attached to the Agenda and maintained in electronic format

B. Approve Vouchers:

Claims Vouchers – EFT's, and Voucher Nos. 96182 through 96246 for December 26, 2017, in the amount of \$356,847.83

Claims Vouchers – EFT's, and Voucher Nos. 96247 through 96286 for January 8, 2018, in the amount of \$132,565.84

VII. ITEMS FROM THE AUDIENCE: - First Opportunity -The City Council will allow comments under this section on items NOT already on the agenda. Where appropriate, the public will be allowed to comment on agenda items as they are addressed during the meeting. Please signal staff or the chair if you wish to take advantage of this opportunity. Each speaker will have three (3) minutes to address the City Council. Any handouts provided must also be provided to the City Clerk and are considered a matter of public record

VIII. GENERAL ITEMS

Council

Approve Legislative Agenda for 2018 AWC City Action Days in Olympia

Finance & Administration

1. Resolution No. - _____ - 2018 Public Defender Contract
2. Resolution No. - _____ - Interlocal Bidding/Purchase Agreement

Public Works & Community Development

1. Resolution No. - _____ - Agreement for Services - CWA Consultants
2. Resolution No. - _____ - Selection of Consulting Firm – Valley Mall Boulevard Resurfacing Project
3. Resolution No. - _____ - 2018 YVCOG Governance Agreement
4. Resolution No. - _____ - Appointing YVCOG General Membership Members and Alternates
5. Award Bid - LED Streetlight Conversion Project

IV. ITEMS FROM THE AUDIENCE: - Final Opportunity - The City Council will allow comments under this section on items NOT already on the agenda. Each speaker will have three (3) minutes to address the City Council. Any handouts provided must also be provided to the City Clerk and are considered a matter of public record

X. CITY MANAGER REPORT

XI. COMMUNICATIONS/QUESTIONS/COMMENTS

XII. DEVELOPMENT OF NEXT AGENDA

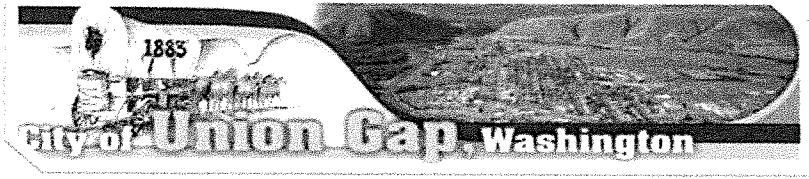
XIII. ADJOURN REGULAR MEETING

SWEARING IN OF NEW COUNCIL MEMBERS

SELECTION OF MAYOR

**SELECTION OF
DEPUTY MAYOR**

**SELECTION OF
CO-CHAIRS FOR
COUNCIL COMMITTEES**



City Council Communication

Meeting Date: January 8, 2018
From: Council Members
Topic/Issue: Resolution – Appointment of Committee Chairs

SYNOPSIS: Council needs to appoint chairs for the Council committees. The previous committee Co-Chairs were as follows:

Public Works and Community Development: Co-Chairs Olson and Matson

Public Safety: Co-Chairs Schilling and Carney

Finance and Administration: Co-Chairs Lenz and Butler

RECOMMENDATION: Approve a resolution appointing committee chairs.

LEGAL REVIEW: N/A

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: Previous Committee Co-Chair Appointments are as follows:

<u>Committee</u>	<u>2015</u>	<u>2016</u>
Pub. Works/Comm. Dev:	Olson and Butler	Olson and Matson
Public Safety:	Carney and Matson	Schilling and Carney
Finance/Administration:	Lenz and Murr	Lenz and Butler

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: Resolution

CITY OF UNION GAP, WASHINGTON
RESOLUTION NO. _____

A **RESOLUTION** appointing committee chairs for the Public Works & Community Development, Public Safety, and Finance & Administration committees.

WHEREAS, The change of Council makes it necessary to appoint committee chairs for the Public Works & Community Development, Public Safety, and Finance & Administration committees.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNION GAP, WASHINGTON, HEREBY RESOLVES as follows:

The Council hereby appoints committee chairs as follows:

Public Works & Community Development Committee:

<u>Previous Chairs</u>	<u>New Chairs</u>
1. Dan Olson	1. _____
2. Dave Matson	2. _____

Public Safety Committee:

<u>Previous Chairs</u>	<u>New Chairs</u>
1. Julie Schilling	1. _____
2. Mark Carney	2. _____

Finance & Administration Committee:

<u>Previous Chairs</u>	<u>New Chairs</u>
1. Chad Lenz	1. _____
2. Dave Butler	2. _____

PASSED this 8th day of January, 2018.

City Mayor

ATTEST:

Karen Clifton, City Clerk

Bronson Brown, City Attorney



City Council Communication

Meeting Date: January 8, 2018
From: City Council
Topic/Issue: Approve Legislative Agenda for AWC City Action Days in Olympia

SYNOPSIS: The Draft Legislative Agenda for AWC City Action Days is presented for Council approval.

RECOMMENDATION: Discuss and approve the draft agenda.

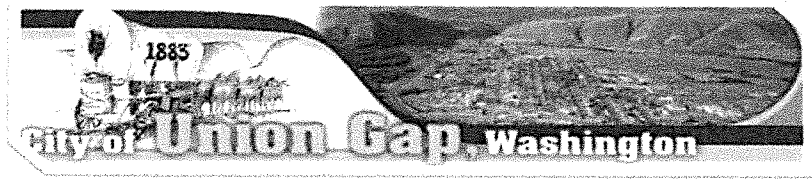
LEGAL REVIEW: N/A

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: The AWC Conference is January 24th – 25th in Olympia.

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: N/A



City Council Communication

Meeting Date: January 8, 2018

From: Arlene Fisher, City Manager

Topic / Issue: Resolution - Public Defender Contract

SYNOPSIS: The City has contracted with Attorney Barry Woodard for indigent defense. That contract has expired and needs to be replaced.

RECOMMENDATION: Approve a resolution authorizing the City Manager to sign a contract with Barry Woodward for indigent defense services.

LEGAL REVIEW: Reviewed by City Attorney

FINANCIAL REVIEW:

BACKGROUND INFORMATION: The previous contract provided for compensation well below comparable rates. This contract alleviates those concerns. The City also received and accepted a grant from the Office of Public Defense specifically to help the City offset the cost of raises for public defenders.

ADDITIONAL OPTIONS:

ATTACHMENTS: 1. Resolution
2. Contract

CITY OF UNION GAP, WASHINGTON
RESOLUTION NO. _____

A **RESOLUTION** authorizing the City Manager to sign a contract with the Barry Woodard for public defense services.

WHEREAS, Barry Woodard is an experienced attorney in criminal defense who has been contracted with the City to provide indigent defense services; and

WHEREAS, the current contract with Barry Woodard is expiring and there is a need to enter into a new contract so that Mr. Woodard will continue to provide these services;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNION GAP, WASHINGTON, HEREBY RESOLVES as follows:

The City Manager is authorized to sign a contract with Barry Woodard for public defense services.

PASSED this 8th day of January, 2018.

City Mayor

ATTEST:

APPROVED AS TO FORM:

Karen Clifton, City Clerk

Bronson Brown, City Attorney

CONTRACT FOR INDIGENT DEFENSE SERVICES

WHEREAS, the City of Union Gap, Washington (hereinafter "City") provides public defense services pursuant to contract with attorney Barry Woodard (hereinafter "Public Defender"), and

WHEREAS, a decision by the Federal Court for the Western District of Washington, the Honorable Robert Lasnik, in a case styled Wilbur, et al. v. Mt. Vernon, et al (hereinafter the "Decision") emphasizes the need for the City to provide indigent defense services to misdemeanor clients in municipal and district courts in a manner which fully complies with the City's obligations under the Sixth and Fourteenth Amendments to the United States Constitution, and

WHEREAS, the Washington Supreme Court has adopted standards regarding the caseload of Public Defenders and the Washington State Office of Public Defense has provided guidance regarding case weighting System, and

WHEREAS, the City has conducted an evaluation of its public defense system, including the court system and appointment process, and

WHEREAS, the City desires to amend its contract to bring it into compliance with the guidance of the Decision, Supreme Court Standards and the standards for the provision of indigent defense services adopted by the City. NOW THEREFORE,

In consideration of the mutual benefits to be derived and the promises contained herein, the City and the Public Defender have entered into this Agreement.

1. Scope of Services, Standards and Warranties. The Public Defender will provide indigent defense services in misdemeanor cases in accordance with the standards adopted by the City in Resolution 14-37 as the same exists or is hereafter amended (hereinafter "Standards") and the Decision. The Public Defender individually warrants that he/she, and every Public Defender and/or intern employed by the Public Defender to perform services under this contract, has read and is fully familiar with the provisions of the Standards adopted by the City and the Decision. Compliance with these Standards and the Decision goes to the essence of this Agreement.

1.1 The Public Defender, and every attorney and/or intern performing services under this Agreement shall certify compliance with Supreme Court Rule and governing case load standards quarterly with the Yakima County District/Union Gap Municipal Court on the form established for that purpose by court rule. A copy of each and every such certification shall be provided to the City contemporaneously with filing. The Public Defender and every attorney and/or intern warrants that he/she shall conform to the case load limitations not only with respect to services under this Agreement but also with respect to his/her practice as a whole, including other contracts for public defense and/or private practice.

1.2 Public Defender will maintain contemporaneous records on a daily basis documenting all work performed on each assigned case. Public Defender will maintain and provide to the City a quarterly report detailing:

1.2.1 the number of cases assigned during the period and the time spent on each case;

1.2.2 the disposition of cases assigned indicating the number of cases dismissed, the number of cases in which charges were reduced, the number of cases tried, and the number of cases disposed of by plea;

1.2.3 the number of cases in which a motion was brought with the Court as well as cases in which a motion was filed with the prosecutor and a reduced sentence or dismissal was negotiated;

1.2.4 the number of cases in which an investigator was utilized;

1.2.5 the number of cases which were set for trial including cases in which the defendant failed to appear;

1.2.6 the number and type of criminal cases handled outside of this contract (including cases assigned by another public entity); and

1.2.7 the percentage of the Public Defender's practice spent on civil or non criminal matters.

1.3 The Public Defender further warrants that his/her proposal, reflected in Section 2, Compensation, reflects all infrastructure, Support, administrative services, routine investigation, and systems necessary to comply with the Decision and Standards except as provided in Section 2.4 below.

1.4 The Public Defender promises that he/she will promptly notify the City if any circumstance, including change in rule or law, renders it difficult or impossible to provide service in compliance with the Decision and/or the Standards.

2. Compensation. The City shall pay to the Public Defender for services rendered under this Contract \$6,500.00 per month not to exceed 275 cases per year. The Public Defender shall receive an additional \$100 per hour for reasonable trial preparation and trial time should a case go to trial.

The compensation amount represents the salary and benefits necessary to provide Public Defense services through the undersigned counsel as supplemented in Section 2.2 below, along with all infrastructure, support, and systems necessary to comply with the Standards and Decision including by way of illustration and not limitation, training, research, secretarial and office facilities. As provided in Section 2.3, the parties will periodically review staffing in light of changes in court rule and case load in order to adjust staffing based on experience. The parties

believe that they have provided sufficient capacity to ensure that, in all respects and at all times, public defense service will comply with the Standards and Decision with an adequate reserve capacity for each attorney. The Public Defender additionally agrees and promises that he/she will devote his/her full effort to the performance of this agreement and will undertake no private practice of law or other public contract that would impede his/her ability to perform under this agreement or reduce the case count available to each Attorney. **The Public Defender additionally represents that he has Spanish-language translation available at his cost to communicate with clients in either Spanish or English as may be necessary.**

2.1 Base Compensation. Except as expressly provided in Section 2.4, the cost of all infrastructure, administrative, support and systems as well as standard overhead services necessary to comply with the established standards are included in the base payment provided in Section 2.1 above.

2.2 Payments in Addition to the Base Compensation. The City shall pay for the following case expenses when reasonably incurred and approved by the Court from funds available for that purpose:

2.2.1 Discovery. Discovery shall be provided in accordance with law and court rule by the City Prosecutor. For post-conviction relief cases, discovery includes the cost to obtain a copy of the defense, prosecuting attorneys making any charge or court files pertaining to the underlying case.

2.2.2 Preauthorized Expenses. Case expenses may be requested by the Public Defender and preauthorized by order of the Court. Unless the services are performed by Public Defender's staff or subcontractors, such expenses include, but are not limited to:

- (i) investigation expenses;
- (ii) medical and psychiatric evaluations;
- (iii) expert witness fees and expenses;
- (iv) interpreters;
- (v) polygraph, forensic and other scientific tests;
- (vi) unusually extensive computerized legal research; and
- (vii) any other non-routine expenses the Court finds necessary and proper for the investigation, preparation, and presentation of a case. In the event any expense is found by the Court to be outside of its authority to approve, the Public Defender may apply to the Contract Administrator for approval, such approval not to be unreasonably withheld.

2.2.3 Lay Witness Fees. Lay witness fees and mileage incurred in bringing defense witnesses to court, but not including salary or expenses of law enforcement officers required to accompany incarcerated witnesses;

2.2.4 Copying Clients' Files. The cost, if it exceeds \$25, of providing one copy of a client's or former client's case file upon client's or client's appellate, postconviction relief or habeas corpus attorney's request, or at the request of counsel appointed to represent the client when the client has been granted a new trial;

2.2.5 Copying Direct Appeal Transcripts Supreme Court Rules for the Administration of Courts of Limited Jurisdiction RALJ Appeals. The cost, if it exceeds \$25, of making copies of direct appeal transcripts for representation in post-conviction relief cases. Public Defender is limited to no more than two copies;

2.2.6 Records. To the extent such materials are not provided through discovery, medical, school, birth, DMV, and other similar records, and 911 and

emergency communication recordings and logs, when the cost of an individual item does not exceed \$75; and

2.2.7. Process Service. The normal, reasonable cost for the service of a Subpoena.

2.3 Review and Renegotiation. Due to Change in Rule or Standard. This contract may be renegotiated at the option of either party if the Washington State Supreme Court, the Washington State Bar or the City significantly modifies the Standards for Indigent Defense adopted pursuant to the Court rule or City Ordinance/Resolution.

3. Term. The term of this agreement shall be for three years from January 1, 2018, through December 31, 2020, unless sooner terminated as provided herein. The Agreement may be extended for two additional one year terms at the mutual agreement of the parties. If the Agreement is extended the Public Defender shall receive an annual CPI increase not to exceed 5% each year in addition to the base rate.

3.1 For Cause. This agreement may be terminated for good cause for violation of any material term of this agreement. "Material term" shall include any violation indicating a failure to provide representation in accordance with the rules of court, the ethical obligations established by the Washington State Bar Association, the willful disregard of the rights and best interests of the client, a willful violation of the Standards or the Decision, the provisions of Section 6 relating to insurance, conviction of a criminal charge, and/or a finding that the license of the Attorney or any Public Defender providing service under this agreement, has been suspended or revoked. Any violation of the other provisions of this Contract shall be subject to cure. Written notice of contract violation shall be provided to the Public Defender who shall have thirty (30) business days to cure the violation. Failure to correct the violation will give rise to termination for cause at the City's discretion. In lieu of terminating this contract, the City may agree in writing to alternative corrective measures.

3.2 Termination on Mutual Agreement. The parties may agree in Writing to terminate this contract at any time. Unless otherwise agreed to in writing, termination or expiration of this contract does not affect any existing obligation or liability of either party.

3.3 Obligations Survive Termination. In the event of termination of this agreement, the following obligations shall survive and continue:

3.3.1 Representation. The compensation established in this agreement compensates Public Defender for services relating to each and every assigned case. Therefore, in the event this agreement is terminated, the Public Defender will continue to represent clients on assigned cases until a case is concluded on the trial court level.

3.3.2. The provisions of sections 1 and 5, as well as this subsection 3.3 survive termination as to the Public Defender. The City shall remain bound by the provisions of section 2.2 with respect to additional costs incurred with respect to cases concluded after the termination of this contract.

4. Nondiscrimination. Neither the Public Defender nor any person acting on behalf of the Public Defender, shall, by reason of race, creed, color, national origin, sex, sexual orientation, honorably discharged doctrine or military status, or the presence of any sensory, mental, or physical disability or the use of a trained guide dog or service animal by a person with a disability, discriminate against any person who is qualified and available to perform the work to which the employment relates, or in the provision of services under this agreement.

5. Indemnification. The Public Defender agrees to hold harmless and indemnify the City, its officers, officials, agents, employees, and representatives from and against any and all claims, costs, judgments, losses, or suits including Public Defender's fees or awards, and including claims by Public Defender's own employees to which Public Defender might otherwise be immune under Title 51 arising out of or in connection with any willful misconduct or negligent error, or omission of the Public Defender, his/her officers or agents.

It is specifically and expressly understood that the indemnification provided herein constitutes the waiver of the Public Defender's waiver of immunity under Title 51 RCW solely for the purposes of this indemnification. The parties have mutually negotiated this waiver.

The City agrees to hold harmless and indemnify the Public Defender, his/her officers, officials, agents, employees, and representatives from and against any and all claims, costs, judgments, losses, or suits including Public Defender's fees or awards, arising out of or in connection with any willful misconduct or negligent error or omission of the City, its officers or agents.

This clause shall survive the termination or expiration of this agreement and shall continue to be in effect for any claims or causes of action arising hereunder.

6. Insurance. The Public Defender shall procure and maintain for the duration of this agreement insurance against claims for injuries to persons or property which may arise from or in connection with the performance of work hereunder by the Public Defender, or the agents, representatives, employees, or subcontractors of the Public Defender.

7. Work Performed by Public Defender. In addition to compliance with the Standards, in the performance of work under this Agreement, Public Defendershall comply with all federal, state and municipal laws, ordinances, rules and regulations which are applicable to Public Defender's business, equipment, and personnel engaged in operations covered by this Agreement or accruing out of the performance of such operations.

8. Work Performed at Public Defender's Risk. Public Defender shall be responsible for the safety of its employees, agents, and subcontractors in the performance of work hereunder, and shall take all protections reasonably necessary for that purpose. All work shall be done at the Attorney's own risk, and the Public Defender shall be responsible for any loss or damage to materials, tools, or other articles used or held in connection with the work. Public Defender shall also pay its employees all wages, salaries and benefits required by law and provide for taxes, withholding and all

other employment related charges, taxes or fees in accordance with law and IRS regulations.

9. Personal Services, no Subcontracting. This Agreement has been entered into in consideration of the Public Defender's particular skills, qualifications, experience, and ability to meet the Standards incorporated in this Agreement. Therefore, the Public Defender has personally signed this Agreement below to indicate that he/she is bound by its terms. This Agreement shall not be subcontracted without the express written consent of the City and refusal to subcontract may be withheld at the City's sole discretion. Any assignment of this Agreement by the Public Defender without the express written consent of the City shall be void.

10. Modification. No waiver, alteration or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by the duly authorized representatives of the City and the Public Defender. An additional attorney may be added to this Agreement by adding his or her signature to these agreements.

11. Entire Agreement, Prior Agreement Superseded. The Written provisions in terms of this Agreement, together with any exhibit attached hereto, shall supersede all prior verbal statements of any officer or other representative of the City, and such statement(s) shall not be effective or construed as entering into or forming a part of, or altering in any manner whatsoever, this Agreement. Upon execution, this Agreement shall Supersede any and all prior agreements between the parties.

12. Written Notice. All communications regarding this Agreement shall be sent to the parties at the addresses listed below, unless notified to the contrary. Any written notice hereunder shall become effective as of the date of mailing by registered or certified mail, and shall be deemed sufficiently given if sent to the addressee at the address stated in the Agreement or such other address as may be hereinafter specified in writing:

CITY:

City Manager

City of Union Gap

107 W. Ahtanum Rd

Union Gap, WA 98903

PUBLIC DEFENDER:

Jarrey Woodruff

U.S. 2nd St. Suite 201

Yakima, WA 98901

13. Non-waiver of Breach. The failure of the City to insist upon strict performance of any of the covenants and agreements contained herein or to exercise any option herein conferred in one or more instances shall not be construed to be a waiver or relinquishment of such covenants, agreements, or options and the same shall be and remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Agreement on the 18
Day of December, 20 17.

CITY OF UNION GAP

By: _____

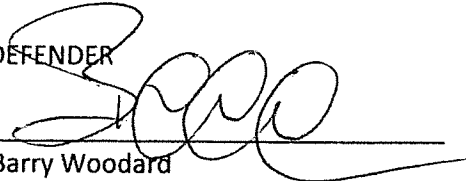
Arlene Fisher, City Manager

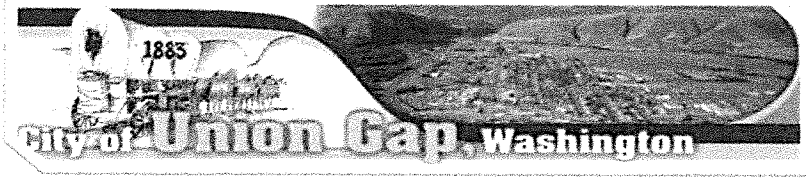
ATTEST/AUTHENTICATED:

By _____
Karen Clifton, City Clerk

APPROVED AS TO FORM
OFFICE OF CITY ATTORNEY

By: _____
Bronson Brown, City Attorney
Waived

PUBLIC DEFENDER
By: 
Barry Woodard



City Council Communication

Meeting Date: January 8, 2018
From: Karen Clifton, Director of Finance & Administration
Topic/Issue: Resolution – Interlocal Bidding/Purchase Agreement

SYNOPSIS: The City needs to purchase furniture, equipment, goods and services for the City Civic Campus Project. It has been determined that it would be in the best interest of the City to purchase these items by Piggybacking with U.S. Communities Government Purchasing Alliance (USG-GPA).

RECOMMENDATION: Approve a resolution authorizing the City Manager to sign an Interlocal Bidding/Purchasing Agreement with USG-GPA for the purchase of furniture, equipment, goods and services for the City Civic Campus Project.

LEGAL REVIEW: The City Attorney has reviewed the Interlocal Agreement and the resolution.

FINANCIAL REVIEW: These costs are included in the Civic Campus budget.

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: 1. Resolution
2. Interlocal Bidding/Purchasing Agreement with USG-GPA

CITY OF UNION GAP, WASHINGTON
RESOLUTION NO. _____

A RESOLUTION authorizing the City Manager to sign an Interlocal Bidding/Purchasing Agreement with U.S. Communities Government Purchasing Alliance (USG-GPA).

WHEREAS; the City needs to purchase furniture, equipment, goods and services for the City Civic Campus;

WHEREAS, it has been determined that it would be in the best interest of the City to purchase these items through a Piggybacking bidding process, which is a process where one jurisdiction is able to make purchases from contracts awarded by other jurisdictions or cooperatives via an interlocal agreement per RCW 39.34.30.;

WHEREAS; USG-GPA provides an opportunity to Piggyback on their contract, utilizing their subsidiary vendor, Knoll Corporation;

NOW, THEREFORE, BE IT RESOLVED BY THE UNION GAP CITY COUNCIL as follows:

The City Manager is authorized to sign the Interlocal Bidding/Purchasing Agreement with U.S. Communities Government Purchasing Alliance to purchase furniture, equipment, goods and services for the Civic Campus Project.

PASSED this 8th day of January, 2018.

City Mayor

ATTEST:

APPROVED AS TO FORM:

Karen Clifton, City Clerk

Bronson Brown, City Attorney

**INTERLOCAL BIDDING/PURCHASING AGREEMENT
BETWEEN CITY OF UNION GAP AND U.S. COMMUNITIES
GOVERNMENT PURCHASING ALLIANCE**

This Agreement, made and entered into by and the City of Union Gap, state of Washington, a municipal corporation (hereinafter referred to as "*City of Union Gap*") and U.S. Communities Government Purchasing Alliance, (hereinafter referred to as "*USG-GPA*") and, (collectively "Parties").

WITNESSETH that:

A. The Parties maintain, for the benefit of the citizens of their respective jurisdictions, an organized and standard bidding structure charged with the function of securing furniture, equipment, goods and services within the limits of all appropriate bidding laws of the state of Washington and the individual jurisdictions; and

B. The Master Contracts Usage Agreement is a one-time agreement necessary to meet statutory requirements allowing qualifying organizations (City of Union Gap) to use Master Contracts under the Piggybacking on purchases. Piggybacking refers to one jurisdiction making purchases from contracts awarded by other jurisdictions or cooperatives (such as GSA and US Communities) via an interlocal agreement or contract per RCW 39.34.030. The subsidiary vendor under the U.S. Communities Master Contract is Knoll Corporation represented by Rich Cummings, Vice President, Western Office, Seattle, WA.

C. It has been determined by each of the Parties hereto that it would be in the best interests of the City to purchase furniture, equipment, goods and services through a Piggybacking bidding process.

D. The Parties hereto desire and by this agreement enter into an Interlocal Cooperative Bidding/Purchasing Agreement ("Agreement") wherein the Parties can utilize each other's contracts where it is lawful and in their best interest to do so and may establish yearly bidding/purchasing for furniture, equipment, goods and services.

WHEREAS, the Parties hereto desire to set forth their rights, duties and responsibilities with respect to applicable laws, ordinances, procedures as established by the Parties hereto and the State of Washington. The Parties may elect not to exercise their right under this Agreement every year but may do so at any time the Agreement remains in effect; and

NOW, THEREFORE, for and in consideration of the procedures contained herein performed and to be performed, the Parties hereto agree as follows:

1. Cooperative Purchases. The Parties hereto, pursuant to Chapters 35 and 39 bidding laws, Revised Code of Washington, and pursuant to Chapter 39.34 of the Revised Code of Washington do hereby contract to cooperatively purchase furniture, equipment, goods, and services as a result of competitive bidding and within the specifications.

This Agreement is offered to allow the Parties the capability to purchase furniture, equipment, goods, and services designed specifically for their use and to take advantage of prices achieved by group participation.

2. This Agreement shall take effect immediately and shall continue in effect until terminated. It may be terminated by either party by giving thirty (30) days written notice to the other; provided, however, that termination shall not affect or impair joint purchases of the Parties that are agreed to on or before the date of termination.

3. Compliance with Laws. Each party accepts responsibility for compliance with federal, state, or local laws and regulations including, in particular, that party's bidding requirements applicable to the acquisition of any goods, services, furniture and equipment obtained through the cooperative process agreed to herein.

4. Indemnification.

The City Union Gap agrees to indemnify, defend and hold the its elected officials, officers, employees, agents, and volunteers harmless from any and all tort claims, demands, losses, actions and liabilities (including costs and all attorney fees) to or by any and all persons or entities, including, without limitation, their respective agents, licensees, or representatives, arising from, resulting from, or connected with this Agreement

5. Contact Persons. The Parties stipulate that the following persons shall be the contact person for their respective jurisdiction.

- a. CITY OF UNION GAP
- b. Contact: Arlene Fisher, City Manager
P.O. Box 3008
107 West Ahtanum Road
Union Gap, WA 98903

U.S. Communities
Contact: Michelle Phelps, Program Manager
<http://www.uscommunities.org>.

Knoll, Inc/Western Office
Contact: Rich Cummings, Vice President, Western Office
2125 Western Avenue
Seattle, WA 98121

6. Administration. No separate legal or administrative entity is created by this Agreement. This Agreement shall be administered by: Arlene Fisher, US Communities and Knoll Corporation.

7. General Provisions. This Agreement contains all of the agreements of the Parties with respect to any matter covered or mentioned in this Agreement. No provision of this Agreement may be amended or modified except by written agreement signed by the Parties.

8. This Agreement shall be binding upon and inure to the benefit of the Parties' successors in interest, heirs and assigns.

Any provision of this Agreement which is declared invalid or illegal shall in no way affect or invalidate any other provision. In the event either of the Parties defaults on the performance of any terms of this Agreement or either Party places the enforcement of this Agreement in the hands of an attorney, or files a lawsuit, each Party shall pay all its own attorneys' fees, costs and expenses. The venue for any dispute related to this Agreement shall be in Yakima County. Time is of the essence of this Agreement and each and all of its provisions in which performance is a factor.

Agreed to on this ____ day of January, 2018.

_____ Date: _____

KNOLL INC.
Rich Cummings, Vice President

_____ Date: _____

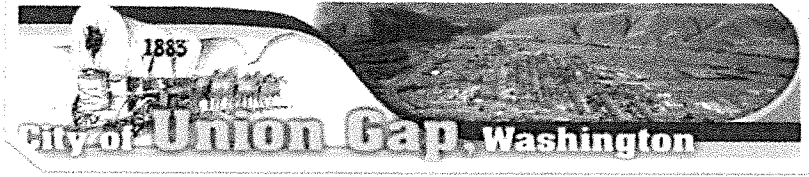
APPROVING OFFICIAL
Arlene Fisher, City Manager, City of Union Gap

_____ Date: _____

Bronson Brown, City Attorney

_____ Date: _____

Karen Clifton, City Clerk



City Council Communication

Meeting Date: January 8, 2018
From: Dennis Henne; Director of Public Works & Community Development
Topic/Issue: Resolution – Agreement for Services - CWA Consultants

SYNOPSIS: From time to time the City has needs for a Consultant to provide structural and non-structural building plan reviews on residential and commercial building permits. CWA Consultants is qualified, willing and able to provide plan review services meeting the City's needs.

The City entered into an agreement with CWA Consultants in April 2017; CWA has been very receptive and professional to the City's needs.

Services to be performed are on a one year basis, renewed every year during the month of January.

RECOMMENDATION: Adopt a resolution authorizing the City Manager to sign an agreement with CWA Consultants of Port Orchard, WA for the following services: structural and non-structural building plan review on residential and commercial building permits.

LEGAL REVIEW: City Attorney has reviewed this resolution.

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: 1. Resolution
2. CWA Consultants; Agreement for Services

CITY OF UNION GAP, WASHINGTON
RESOLUTION NO. _____

A **RESOLUTION** authorizing the City Manager to sign an agreement with CWA Consultants of Port Orchard, WA.

WHEREAS, the City desires to retain the services of a consultant to provide structural and non-structural building plan reviews on residential and commercial building permits; and

WHEREAS, CWA Consultants is qualified, willing and able to provide plan review services as described in this agreement; and

WHEREAS, the Services to be performed are on a one-year basis, renewed every year during the month of January;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNION GAP, WASHINGTON, HEREBY RESOLVES as follows:

The City Manager is authorized to sign an agreement with CWA Consultants of Port Orchard, WA for the following services; structural and non-structural building plan review on residential and commercial building permits.

PASSED this 8th day of January, 2018.

City Mayor

ATTEST:

Karen Clifton, City Clerk

Bronson Brown, City Attorney

CWA CONSULTANTS SERVICES AGREEMENT

DATE: December 21, 2017

THIS AGREEMENT, entered into this 21st day of December 2017, is between **The City of Union Gap**, a municipal corporation, hereinafter referred to as "City", and **CWA Consultants**, 8675 East Caraway Road; Port Orchard, Washington 98366, hereinafter referred to as the "Consultant".

WHEREAS, the City desires to retain the services of a consultant to provide structural and non-structural building plan review on residential and commercial building permits; and

WHEREAS, the Consultant is qualified, willing and able to provide said services as described in this Agreement; and

WHEREAS, the services to be performed by the Consultant are on a one year basis, renewed every year during the month of January;

NOW, THEREFORE, in consideration of the mutual promises and covenants herein contained, to be kept, performed and fulfilled by the respected parties hereto, it is agreed as follows:

1. SERVICES BY CONSULTANT

- A. The Consultant shall perform the services described in Attachment A, on an as needed basis.
- B. Said services, and all duties incidental or necessary thereto, shall be performed in a manner consistent with that level of care ordinarily exercised by members of the profession currently practicing in the same location under the same general conditions.

- C. If, during the course of the Agreement, the services rendered do not meet the requirements as set forth in Attachment A, the Consultant will correct, modify, and/or remodel the required work.

2. TIME OF PERFORMANCE

- A. The term of this Agreement is through December 31, 2018 unless such term is properly amended pursuant to the provisions of this Agreement.

3. COMPENSATION

- A. The City shall pay the Consultant an amount not to exceed amounts established in Attachment A. Such payment shall constitute full and complete payment by the City under this Agreement, and shall include payment for costs and out-of-pocket expenses.
- B. The Consultant shall submit invoices to the City upon conclusion of each complete initial plan review or, for plan review entailing more than a calendar month of timeline, may submit monthly invoices during the progress of work for payment for work completed to the date of the invoice. Invoices shall be in a format acceptable to the City and contain a complete report of work performed for each project by major work element or, in the case of projects extending beyond a one-month timeframe, a progress report of work performed.
- C. The City shall have the right to withhold payment to the Consultant for any work which is not completed in accordance with Attachment A until such time as consultant modifies such work so that it is in accordance with Attachment A.
- D. The City shall pay all invoices from the Consultant within thirty (30) days of actual receipt of a properly completed and accepted invoice. The City shall notify

Consultant within twenty (20) days from receipt of any disputed invoices. Extra services shall be negotiated on a lump sum fee.

4. EXTRA CONSULTING SERVICES

A. The City may desire to have the Consultant perform work or render services in connection with the project other than that provided for by the express intent of this Agreement. Such will be considered "Extra Work", supplemental to this Agreement, and subject to change orders setting forth the nature, scope, and compensation therefore. Work under such change orders shall not proceed unless and until so authorized in writing by the City.

5. OBLIGATIONS

A. The City shall furnish applicable manuals of procedures, and appropriate City policy directions concerning procedures and project information.

6. INDEPENDENT CONTRACTOR

A. The Consultant is and shall be at all times during the term of this Agreement an independent contractor.

7. HOLD HARMLESS

A. The Consultant shall hold the City and its officers, agents, and employees harmless from all suits, claims or liabilities of any nature, including attorney's fees, costs and expenses for or on account of injuries or damages sustained by any persons or property resulting from the negligent activities or omissions of the Consultant, its agents or employees pursuant to this Agreement, or on account of any unpaid wages or other remuneration for services; and if a suit as described

above be filed, the consultant shall appear and defend the same at its own cost and expense, and if judgment be rendered or settlement made requiring payment by the City, the Consultant shall pay the same. This paragraph survives termination of this agreement.

8. INSURANCE

A. Consultant shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Consultant, his agents, representatives, employees or subconsultants. The cost of such insurance shall be paid by the Consultant.

Consultant shall maintain limits no less than:

Comprehensive General Liability: \$1,000,000 combined single limit per occurrence.

Comprehensive Professional Liability: \$1,000,000 combined single limit per occurrence.

Consultant shall furnish the City with certificates of insurance affecting coverage required by this clause. The City shall be named a primary non-contributory additional insured on said policies.

9. OWNERSHIP OF DOCUMENTS

A. Upon payment to the Consultant by the City of all compensation due under this Agreement, all finished or unfinished documents and material prepared by the Consultant with funds provided by this Agreement shall become the property of the City and shall be forwarded to the City at its request.

- B. Any records, reports, information, data, or other documents or materials given to or prepared or assembled by the Consultant under this Agreement which the City requests to be kept as confidential shall not be made available to any individual or organization by the Consultant without prior written approval of the City.

10. CHANGE OF SCOPE

- A. All parties may request changes in the scope of services, performance or reporting standards to be performed or provided under this Agreement. Such changes, including any increase or decrease in the amount of the consultant's compensation, which are mutually agreed upon by the consultant and the City, shall be incorporated in written amendments to this Agreement.

11. COMPLIANCE WITH LAWS

- A. The Consultant will comply with all applicable state, federal and City laws and safety regulations, including the procurement of a City Business License within forty five (45) days of contract execution.

12. RESERVATION OF RIGHTS

- A. Payment by the City or performance and acceptance of payment by the Consultant shall not be construed to waive any party's rights or remedies against the other. Failure to require full and timely performance of any provisions at any time shall not waive or reduce the right to insist upon timely performance of such provision thereafter.

13. NON-EXCLUSIVITY

- A. The City reserves the right to enter into or maintain contracts with other firms that provide similar services/products.

14. ASSIGNMENT

- A. Neither party hereto may assign its rights or obligations under this Agreement without the prior written consent of the other.

15. AMENDMENT

- A. Neither this Agreement nor any term, provision, or condition hereof may be changed, supplemented, waived, or discharged orally, but only by an instrument in writing signed by both parties

16. GOVERNING LAW / FORUM FOR DISPUTE

- A. The Parties hereto agree that this Agreement shall be governed by the laws of the State of Washington. In the event there is an action or proceeding arising in connection with this Agreement it shall be brought and litigated Yakima County Superior Court, Washington. The prevailing Party in a dispute brought in connection with this Agreement shall be entitled to an award of reasonable attorneys' fees and costs.

17. SEVERABILITY

- A. If any provisions of this Agreement are held invalid, the remainder of this Agreement shall not be affected thereby if such remainder would then continue to serve the purposes and objectives of the contemplated project as determined by the City.

18. TERMINATION OR SUSPENSION OF AGREEMENT

- A. The right is reserved by the City and Consultant to terminate or suspend this Agreement at any time by giving thirty (30) days' written notice to the other party. In that event, all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs and reports, or other material prepared by the Consultant pursuant to this Agreement, shall be submitted to the City, and the Consultant shall be entitled to receive just and equitable compensation for any satisfactory work completed on the project prior to the date of suspension or termination.
- B. In the event that the City requests termination of the work prior to completion, Consultant reserves the right to complete such analyses and records as may be necessary to place their files in order.


19. INTEGRATED DOCUMENT

- A. This Agreement embodies the agreement between the City and the Consultant. No verbal agreements or conversation with any officer, agent or employee of the City prior to the execution of this Agreement shall affect or modify any of the terms or obligations contained in any documents comprising this Agreement. Any such verbal contract shall be considered as unofficial information and in no way binding upon the City.

EXECUTED this 21st day of December, 2017.

CONSULTANT

CITY OF UNION GAP

By 
Charles J. Williams
CWA Consultants

By _____
Roger Wentz, Mayor

ATTACHMENT A

1. PLAN REVIEW

- A. CWA Consultants (Consultant) will review plans submitted with building permit applications for structural and non-structural code compliance in accordance with the currently adopted Washington State Building Code with Amendments and the Union Gap Municipal Code. The Consultant will confer with the Building Official and his/her agent on any portion of the review.
- B. The Consultant will not design for the applicant, make any change on the plans that are structural in nature, or make any changes that directly contradict other information on the plans. These changes must be made by or under the direction of the applicant. All notes and details must be on the approved permit set of plans.
- C. If corrections or additions are required, the Consultant will write or send a review letter addressed to the Building Official and will send a copy to the review contact person for the applicant. The correction letter will indicate to the applicant that they are required to submit the revisions / additions to the City of Union Gap per the submittal requirements for the permit type under review.
- D. The Consultant will indicate that the plans have been reviewed and found to be in substantial compliance with applicable codes and ordinances. The Consultant's company name, plan reviewer's signature, and date of compliance will be affixed to each plan.

2. FEES

- A. The City of Union Gap shall pay CWA Consultants no more than the fee calculated using the methods outlined below.

B. Upon completion of an initial plan review, a billing statement will be issued by CWA Consultants to the City of Union Gap. Each billing statement will include the application number and the address of the plan reviewed, along with the fee.

C. The Consultants shall provide monthly statements, by the end of the first five working days of a month, showing paid invoices and pending invoices to the Building Official.

D. Valuation figures used to determine the plan review fees will be determined by the City of Union Gap. This valuation number will be used by CWA Consultants to determine the appropriate plan review fee, as specified below (Permit fee based on Table 1-A of the 1997 UBC):

- Both Non-Structural and Structural review: 50% of the Permit Fee
- Non-Structural only: 33% of the Permit Fee for the entire building
- Structural only: 33% of the Permit Fee for the entire building
- Plumbing reviews will be billed at \$90 per hour.
- Fire Code reviews will be billed at \$150 per hour, or a set fee arranged with the City of Union Gap.
- All other services will be billed at \$90 per hour.
- There is a minimum charge of \$180 (2 hours) for all reviews.

Building Permit Fees (Based on 1997 UBC Table 1-A)

Total Valuation	Fee
\$1 to \$500	\$23.50
\$501 to \$2,000	\$23.50 for the first \$500 plus \$3.05 for each additional \$100, or fraction thereof, to and including \$2,000
\$2,001 to \$25,000	\$69.25 for the first \$2,000 plus \$14 for each additional \$1,000, or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	\$391.25 for the first \$25,000 plus \$10.10 for each additional \$1,000, or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	\$643.75 for the first \$50,000 plus \$7 for each additional \$1,000, or fraction thereof, to and including \$100,000
\$100,001 to \$500,000	\$993.75 for the first \$100,000 plus \$5.60 for each additional \$1,000, or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$3,233.75 for the first \$500,000 plus \$4.75 for each additional \$1,000, or fraction thereof, to and including \$1,000,000
\$1,000,001 and up	\$5,608.75 for the first \$1,000,000 plus \$3.65 for each additional \$1,000, or fraction thereof

3. PROCESS

A. The City will determine which plans are to be reviewed by the Consultant.

B. The City will intake, track and process the permit applications and all revisions per current building and permit Administration procedures.

C. The Consultant will be responsible for the transportation of plans and revisions to and from the City. The Consultant will pick up and deliver as needed.

D. The Consultant will do the initial review and will have either approved the application and notified the City of approval and the City with corrections within the time frames listed below:

- New Single-Family 10 days (2 weeks)
- Multi-Family Units 15 days (3 weeks)
- Commercial 20 days (4 weeks)
- High Rise Buildings 25 days (5 weeks)
- Turn-around for all other types of permit applications is to be negotiated.

E. The Consultant will review any revisions or additional information and will either indicate compliance with the code(s) against which it was checked and notified the City of compliance, or if the plans are still not complete, the City with additional revision requests within the time frames specified above.

F. The plan review fee will include a maximum of two rechecks. If the plans require more than two rechecks, an hourly fee of \$90.00 per hour will be accessed to the applicant.

G. The review time may be negotiated based on the number and complexity of plans to be reviewed. The Consultant will not be held responsible for delays beyond the Consultant's control.



City Council Communication

Meeting Date: January 08, 2018
From: Dennis Henne; Director of Public Works & Community Development
Topic/Issue: Resolution – Selection of Consulting Firm – Valley Mall Boulevard Resurfacing Project

SYNOPSIS: The City received National Highway System (NHS) Asset Management funding in the amount of \$1,900,288 to resurface Valley Mall Boulevard, from 4th Street to S. 3rd Avenue. As required, the City advertised a "*Request for Proposals*" from interested firms to provide professional engineering and construction services for the Valley Mall Boulevard Resurfacing Project.

The Public Works Committee reviewed and ranked all proposals received; the Committee recommends Council authorize the City Manager to negotiate an agreement with the highest ranking proposal, HLA Engineering and Land Surveying, Inc.

To follow is the order of ranking:

- HLA Engineering and Land Surveying, Inc. – score 96
- RH2 Engineers – score 93

RECOMMENDATION: Authorize the City Manager to negotiate a Local Agency Standard Consultant Agreement for Professional Engineering and Construction Services for the Valley Mall Boulevard Resurfacing Project with HLA Engineering and Land Surveying, Inc.

LEGAL REVIEW: This resolution has been reviewed by City Attorney.

FINANCIAL REVIEW:	NHS Asset Management funding	\$1,900,288.00
	City match -304 Fund	<u>\$ 475,072.00</u>
	Project Total	\$2,375,360.00

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: 1. Resolution
2. RFP Advertisement

CITY OF UNION GAP, WASHINGTON
RESOLUTION NO. _____

A **RESOLUTION** awarding a Professional Engineering and Construction Services Contract to HLA Engineering and Land Surveying, Inc.,

WHEREAS, the City of Union Gap has identified certain road construction and improvement projects within its Six-Year Transportation Improvement Program (TIP) as necessary for the continuing growth of the City and the well being of its citizenry;

WHEREAS, the City Council wishes to recognize and acknowledge that the Valley Mall Boulevard Resurfacing Project is of critical importance to the City's infrastructure and, therefore, should be regarded as a top priority for the City;

WHEREAS the City 2017 budget authorizing an expenditure of \$475,072 from the Valley Mall Boulevard Fund (304) for match associated with a National Highway System (NHS) Asset Management grant in the amount of \$1,900,288 to resurface Valley Mall Boulevard, from 4th Street to S. 3rd Avenue;

NOW, THEREFORE, BE IT RESOLVED BY THE UNION GAP CITY COUNCIL as follows:

The City advertised a Request for Proposals from interested firms to provide professional engineering and construction services for the Valley Mall Boulevard Resurfacing Project. A review and selection committee recommends Council award service contract to HLA Engineering and Land Surveying, Inc.

IT IS HEREBY FURTHER RESOLVED:

The City Manager is Authorize to negotiate a Local Agency Standard Consultant Agreement for Professional Engineering and Construction Services for the Valley Mall Boulevard Resurfacing Project with HLA Engineering and Land Surveying, Inc.

PASSED this 8th day of January, 2018.

City Mayor

ATTEST:

APPROVED AS TO FORM:

Karen Clifton, City Clerk

Bronson Brown, City Attorney

**CITY OF UNION GAP
REQUEST FOR PROPOSALS (RFP)
ENGINEERING SERVICES**

PROPOSAL TITLE: Valley Mall Boulevard Resurfacing
PROPOSAL DUE DATE: December 8, 2017

The City of Union Gap, Washington (“City”) is requesting qualified engineers to submit proposals for providing professional engineering and construction services from consulting firms with expertise in Civil Design. Consultants will be considered for the following project. The City reserves the right to amend terms of this “Request for Proposal” (RFP) to circulate various addenda, or to withdraw the RFP at any time, regardless of how much time and effort consultants have spent on their responses.

Project Description

The work to be performed by the CONSULTANT consists of providing professional services to prepare Plans, Specifications and Estimate (PS&E), construction administration and observation, environmental documentation and permit preparation, surveying, project management, and geometrics and hydraulics engineering for the Valley Mall Boulevard Resurfacing Project. This project has a mandatory 9% UDBE goal. The proposed resurfacing project is being funded through the National Highway System (NHS) Asset Management program and consists of grind and overlay of approximately 7,550 lineal feet (65’-59’W) of Valley Mall Boulevard from South 3rd Avenue to 4th Street including paving fabric, HMA, new striping and installation of signal detection loops.

Construction of proposed project is expected to start spring of 2018.

Specific project cost estimates shall not be requested until a consultant has been selected.

Evaluation Criteria

Submittals will be evaluated and ranked based on the following criteria:

- 1) Qualification of Proposed Project Manager
- 2) Qualifications/Expertise of Firm
- 3) Ability to meet schedule
- 4) Approach to project
- 5) Familiarity with WSDOT/FHWA standards
- 6) Past Performance/References.
- 7) Approach to meet the UDBE goal (UDBE Participation Plan). UDBE goal determination set to 9%.

Submittal

Submittals should include the following information: Firm name, phone and fax numbers; Name of Principal-in-Charge and Project Manager; and Number of employees in each firm proposed to project.

Please submit FIVE copies of your Proposal to: *Karen Clifton, 107 W. Ahtanum Road, Union Gap WA 98903*, **no later than 11:00 a.m. on December 8, 2017**. Submittals will not be accepted after that time and date. Any questions regarding this project should be directed to David Dominguez, david.dominguez@uniongapwa.gov

Americans with Disabilities Act (ADA) Information

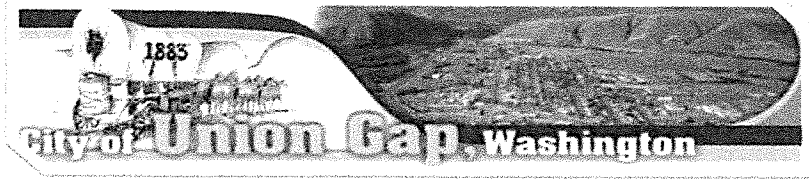
This material can be made available in an alternate format by emailing david.dominguez@uniongapwa.gov or by calling 509.225.3524.

Title VI Statement

The City of Union Gap in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, subtitle A, Office of the Secretary, Part 21, nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

All prospective consultants must be advised that federally funded projects will be held to Federal EEO requirements. Consultants will also be held to ADA and Civil Rights language for the employing Agency.

Dates of Publication: November 17, 2017 and November 24, 2017



City Council Communication

Meeting Date: January 8, 2018
From: Dennis Henne, Director of Public Works & Community Development
Topic/Issue: Resolution – 2018 YVCOG Governance Agreement

SYNOPSIS: The attached Governance Agreement with Yakima Valley Conference of Governments (YVCOG) establishes the City of Union Gap and other local jurisdictions membership. The Conference shall be governed by its membership in accordance with its Articles of Association and Bylaws, as revised; Exhibits A and B) in this agreement. Membership in the Conference shall include representatives of the participating members with its representative being the elected chief executive or designated official by the governing body of the member.

RECOMMENDATION: Adopt a Resolution authorizing the City Manager to sign a Governance Agreement with the Yakima Valley Conference of Governments.

LEGAL REVIEW: Has been reviewed by City Attorney

FINANCIAL REVIEW: The YVCOG assessment costs are included in the 2018 Budget

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: 1. Resolution
2. 2018 YVCOG Governance Agreement

CITY OF UNION GAP, WASHINGTON
RESOLUTION NO. _____

A RESOLUTION authorizing the City Manager to sign a 2018 Governance Agreement with the Yakima Valley Conference of Governments (YVCOG).

WHEREAS, This Interlocal Cooperation Agreement is made by and between Yakima Valley Conference of Governments (YVCOG) and its Members for the purpose of confirming, organizing and maintaining a regional agency known as Yakima Valley Conference of Governments; and

WHEREAS, Yakima Valley Conference of Governments was established in 1966 and has served as a regional agency serving the individual and collective interests of participating member cities, towns, communities and political subdivisions within Yakima County, Washington; and

WHEREAS, RCW 36.64.080 authorizes counties, cities, towns and other participating political subdivisions to establish a regional agency (i.e. "Conference"), for the purpose of studying, coordinating, assisting and managing matters of regional or governmental interest and concern, including but not limited to transportation, land use planning, codes and ordinances, comprehensive facility and land use planning, government finances, air and water quality, regional and local social services, and other matters of local and regional interest or significance; and

WHEREAS the City of Union Gap wishes to continue our membership in Yakima Valley Conference of Governments (YVCOG) and hereby enter into a Governance Agreement with YVCOG for professional assistance;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNION GAP, WASHINGTON, HEREBY RESOLVES as follows:

The City Manager is authorized to sign a 2018 Governance Agreement with the Yakima Valley Conference of Governments (YVCOG) establishing membership.

PASSED this 8th day of January, 2018.

City Mayor

ATTEST:

APPROVED AS TO FORM:

Karen Clifton, City Clerk

Bronson Brown, City Attorney

**YAKIMA VALLEY CONFERENCE OF GOVERNMENTS
GOVERNANCE AGREEMENT**

This Interlocal Cooperation Agreement is made by and between Yakima Valley Conference of Governments (YVCOG) Yakima County, City of Grandview, City of Granger, Town of Harrah, City of Mabton, City of Moxee, Town of Naches, City of Selah, City of Sunnyside, City of Tieton, City of Toppenish, City of Union Gap, City of Wapato, City of Yakima, City of Zillah, and the Confederated Tribes and Bands of the Yakama Nation, (each hereafter referred to as a "Member" or collectively, as "Members") for the purpose of confirming, organizing and maintaining a regional agency known as Yakima Valley Conference of Governments.

This agreement terminates and supersedes in all respects the Yakima Valley Conference of Governments Interlocal Cooperation Agreement dated February 7, 1994. The YVCOG's Articles of Association and Bylaws remain in full effect. In the event of conflicting provisions, the Articles and Bylaws shall prevail.

RECITALS:

WHEREAS, Yakima Valley Conference of Governments was established in 1966 and has served as a regional agency serving the individual and collective interests of participating member cities, towns, communities and political subdivisions within Yakima County, Washington; and

WHEREAS, RCW 36.64.080 authorizes counties, cities, towns and other participating political subdivisions to establish a regional agency (i.e. "Conference"), for the purpose of studying, coordinating, assisting and managing matters of regional or governmental interest and concern, including but not limited to transportation, land use planning, codes and ordinances, comprehensive facility and land use planning, government finances, air and water quality, regional and local social services, and other matters of local and regional interest or significance; and

WHEREAS, Federal transportation legislation (23 U.S.C. 134 and 49 U.S.C. 5303) requires the designation, by agreement between the Governor of the State of Washington and units of general purpose local government, of a Metropolitan Planning Organization (MPO) which, in cooperation with the State of Washington is to develop transportation plans and programs for urbanized areas of Washington State; and

WHEREAS, YVCOG has been designated as MPO for Yakima County with responsibility for implementing national policy set forth in 23 CFR §§450.300-.338 the local urbanized area including a continuing, cooperative, and comprehensive performance-based multimodal transportation planning process, together with development of a metropolitan transportation plan and a transportation improvement program (TIP); and

WHEREAS, State of Washington authorizes formation of a Regional Transportation Planning Organization (RTPO) through the voluntary association of local governments within a county (RCW 47.80.020); provided each RTPO shall encompass at least one complete county, have a population of at least 100,000 and have as members all counties within the region and at least sixty percent of the cities and towns collectively representing a minimum of seventy-five percent of the population of all incorporated municipalities; and

WHEREAS, each RTPO formed by local governments is required to create a transportation policy board in accordance with RCW 47.80.040 which board shall provide policy advice to the RTPO and shall allow representatives of major employers within the region, the department of transportation, transit districts, port districts, and member cities, towns, and counties within the region to participate in policy making; and

WHEREAS, RCW 47.80.020 provides that the RTPPO in an urbanized area shall be the same as the MPO designated for federal transportation planning purposes; and

WHEREAS, in accordance with applicable federal and state laws, the Members affirm and ratify the formation and continuation of a unified metropolitan and regional transportation planning program to carry out the responsibilities of the MPO and RTPPO, as well as other responsibilities determined by YVCOG (Articles of Association and Bylaws, attached as Exhibits A and B); and

WHEREAS, Yakima Valley Conference of Governments (YVCOG) has been designated as the lead planning agency and fiscal agent for the Metropolitan Planning Organization and the Regional Transportation Planning Organization; and

WHEREAS, the Washington State Growth Management Act, Chapter 36.70A RCW, requires the coordinated countywide planning by counties, cities, towns and other political subdivisions that develops and implements policies for contiguous and orderly growth, provision of urban services, siting of capital facilities, transportation, planning, consideration of needs for affordable housing, economic development and employment, and other comprehensive planning matters; and

WHEREAS, the Members executing this Agreement confirm and represent that each of the Members has adopted one or more resolutions authorizing the execution of this Agreement, and that such resolutions are in all ways valid and binding; and

WHEREAS, the Yakima Valley Conference of Governments has been and may be named as a subrecipient on federal and state transportation planning grant funds; and

WHEREAS, the Yakima County Commissioners authorized the execution of this Agreement by Resolution No. 2017-AA, adopted on December, 2017;

WHEREAS, the Confederated Tribes and Bands of the Yakama Nation Tribal Council authorized the execution of this Agreement by Resolution No. 2017-BB adopted on December, 2017;

WHEREAS, the City of Grandview Council authorized the execution of this Agreement by Resolution No. 2017-CC adopted on December, 2017;

WHEREAS, the City of Granger Council authorized the execution of this Agreement by Resolution No. 2017-DD adopted on December, 2017;

WHEREAS, the Town of Harrah Council authorized the execution of this Agreement by Resolution No. 2017-EE adopted on December, 2017;

WHEREAS, the City of Mabton Council authorized the execution of this Agreement by Resolution No. 2017-FF adopted on December, 2017;

WHEREAS, the City of Moxee Council authorized the execution of this Agreement by Resolution No. 2017-GG adopted on December, 2017;

WHEREAS, the Town of Naches Council authorized the execution of this Agreement by Resolution No. 2017-HH adopted on December, 2017;

WHEREAS, the City of Selah Council authorized the execution of this Agreement by Resolution No. 2017-II adopted on December, 2017;

WHEREAS, the City of Sunnyside Council authorized the execution of this Agreement by Resolution No. 2017-JJ adopted on December, 2017;

WHEREAS, the City of Tieton Council authorized the execution of this Agreement by Resolution No. 2017-KK adopted on December, 2017;

WHEREAS, the City of Toppenish Council authorized the execution of this Agreement by Resolution No. 2017-LL adopted on December, 2017;

WHEREAS, the City of Union Gap Council authorized the execution of this Agreement by Resolution No. 2017-MM adopted on December, 2017;

WHEREAS, the City of Wapato Council authorized the execution of this Agreement by Resolution No. 2017-MM adopted on December, 2017;

WHEREAS, the City of Yakima Council authorized the execution of this Agreement by Resolution No. 2017-NN adopted on December, 2017;

WHEREAS, the City of Zillah Council authorized the execution of this Agreement by Resolution No. 2017-PP adopted on December, 2017;

NOW, THEREFORE, pursuant to the above recitals that are incorporated into this Interlocal Cooperation Agreement as if included below, and in consideration of the terms and conditions set forth below, it is hereby agreed as follows:

**Section 1
PURPOSES**

This Interlocal Cooperation Agreement is authorized by Interlocal Cooperation Act (RCW Ch. 39.34) for the following purposes:

- A. To establish, organize and maintain a regional agency pursuant to RCW 36.64.080 for the purpose of implementing study of regional and governmental issues of mutual interest and concern including transportation study and planning;
- B. To implement and perform the function and duties of a Regional Transportation Planning Organization (RTPO) for Yakima County as set forth in RCW 47.80.023 and WAC Ch. 468-86, as currently adopted or hereafter amended;
- C. To implement and perform the duties and functions of a Metropolitan Planning Organization (MPO) for the Yakima Valley Urbanized Area as such Area's boundaries are defined now or in the future, and as set forth in 23 U.S.C. 134 and 49 U.S.C. 5303 as currently adopted or hereafter amended and 23 CFR Parts 450 and 500 and 40 CFR Part 613, as currently adopted or as amended;
- D. To carry out the purposes outlined in its Articles of Association, as amended, attached as Exhibit A and fully incorporated herein;
- E. To assist in the planning and coordination of projects and programs which may involve federal and/or state financial participation and to assist in review of such projects and programs to assure compliance with area wide comprehensive plans;
- F. To contract or hire technical and administrative staff to provide and perform services with respect to conference programs, plans and activities including planning, grant administration and other services.

Section 2
FUNCTIONS AND AUTHORITIES

A. Transportation. YVCOG shall perform the duties and responsibilities of an RTPO and MPO as prescribed in applicable federal and state laws and regulations and serve as a conference pursuant to RCW 36.64.080. Transportation planning and responsibilities are specifically delegated to the Transportation Policy Board. Such responsibilities with respect to transportation shall include but not be limited to the following:

1. Prepare and periodically update a transportation strategy for the region. The strategy shall address alternative transportation modes and transportation demand management measures in regional quarters and shall recommend preferred transportation policies to implement adopted growth strategies. The strategy shall serve as a guide in preparation of the regional transportation plan.
2. Prepare a Regional Transportation Plan ("RTP") that is consistent with countywide planning policies, county, city and town comprehensive plans, and state transportation plans. The RTP will be developed in accordance with RCW 47.80.030 and will establish planning direction and strategies for regionally significant transportation projects, as defined in state law and shall be consistent with the regional growth management strategy, including but not limited to:
 - a. Certify that transportation elements of local comprehensive plans are consistent with the regional transportation plan.
 - b. Certify that all transportation projects within the region that have a significant impact upon regional facilities or services are consistent with the RTP.
3. Develop in cooperation with WSDOT, local governments and operators of public transportation services a six-year regional transportation improvement plan.
4. Carry out Metropolitan Planning Organization (MPO) functions as prescribed in Title 23 USC §134 and 49 USC §5303 for federally funded projects in the region and /or as required by federal and/or state laws and regulations that are applicable to the MPO, now or in the future. These functions include preparation of a RTP, an annual Unified Planning Work Program (UPWP), and a four-year capital plan (with an annual element).
5. Develop, coordinate, collect and maintain transportation related databases and transportation-related information for the members.
6. Develop and review transportation system level of service methodologies and standards, and work with cities, county, WSDOT and transit agencies on level of service standards and alternative transportation performance measures.
7. Perform such other transportation planning related functions as the Policy Board may hereinafter determine to be in the best interests of the Members.

B. Homelessness.

The Conference shall work with member agencies to reduce homelessness within the Yakima Valley. The Conference shall develop and update as needed a strategic plan to reduce homelessness. The Conference shall participate with the Continuum of Care (CoC), as defined by the Department of Housing and Urban Development (HUD), for Yakima County. The Conference shall also work with agencies seeking to aid homeless individuals and families and other community stakeholders, where appropriate, on the following:

1. Develop, implement, and update as needed a comprehensive countywide five-year homeless plan with input and participation from the CoC, the Homeless Network of Yakima, the HPPC and other community stakeholders;
2. Regularly review and evaluate homeless and housing data to determine the effectiveness of the local strategies and objectives identified in the five year plan and bring data to the CoC and HPPC for review and comment;
3. Establish performance outcomes and targets to measure and evaluate the effectiveness of funded programs tailored to those programs funded through the YVCOG process;
4. Establish and publish a transparent funding distribution process to solicit, screen, review, score and rank potential projects to equitably distribute federal, state and local funding to programs addressing homelessness and homeless individuals in Yakima County.
5. Support or serve as the "Collaborative Applicant" for the HUD Continuum of Care program by annually reviewing, scoring and prioritizing new and renewal projects.
6. Additional purposes of the HUD Continuum of Care program (as may be administered by YVCOG or another HUD-approved entity) are to:
 - a. Serve as the annual homeless assistance application to HUD for funding to support housing and services targeted for homeless sub-populations;
 - b. Serve as a strategic planning body for addressing homelessness in our region, through the Homeless Policy and Planning Committee (HPPC), consisting of stakeholders and service providers;
 - c. Coordinate the annual Point in Time count of the homeless;
 - d. Maintain the Homeless Management Information System (HMIS) and provide training to service providers when necessary;
 - e. Maintain the Coordinated Entry and Referral System;

C. Research and Planning. The Conference may act as a research and fact-finding agency of the members. To that end, it may make such surveys, analyses, studies and reports as authorized or requested by the Executive Committee. The Conference upon such authority or request may also:

1. Make inquiries, investigations, and surveys concerning the resources of Yakima County.
2. Assemble and analyze obtained data and develop systematic utilization thereof.
3. Cooperate with other commissions and public and private agencies of Yakima County, Washington, State, and the United States in planning endeavors.
4. Develop programs of Intergovernmental cooperation for the benefit of members.

D. Technical Assistance. The Conference may provide technical assistance to local, state and federal governments through regional data collection and forecasting services, consistent with the purpose, functions, and budget of the agency. In addition, the Conference may provide technical assistance with respect to transportation, economic development, land use and other planning and program functions as authorized by the Executive Committee. The Conference may also provide technical assistance to other agencies not listed herein, provided such agency is an approved Associate Member in good standing per the Articles of Association.

E. Discussion Forum. The Conference may provide a forum for discussion among local, state and federal officials together with other interested parties on issues or matters of common regional interest or significance.

F. Other Functions. The Conference shall, insofar as possible:

1. Coordinate general planning among and for the participating members;
2. Provide a written report to the members each year;
3. Prepare, approve and administer an annual budget, which includes setting the amount Voting Members' and non-voting Members' dues; hire an Executive Director (who shall hire and supervise employees); hire consultants; engage professional accounting, legal and other services as needed; sue and be sued; and
4. Other such additional, modified or removed functions and authorities as shall be authorized by the Executive Committee.

Section 3

BYLAWS

The authority to make, amend, or repeal bylaws is vested in the Conference so long as such bylaws are consistent with the provisions of the Articles of Association and applicable laws. Bylaws for the Conference, as revised, are included in Exhibit B, attached hereto and fully incorporated herein.

Section 4

JURISDICTIONAL BOUNDARY

The Regional Transportation Planning Organization (RTPO) boundaries include all of Yakima County, which area is designated as the Yakima Valley Metropolitan Statistical Area (MSA) by the federal Office of Management and Budget Office. The Metropolitan Planning Area (MPA) boundary consists of the Urbanized Area ("UZA") as defined by the US Census, the contiguous geographic areas likely to become urbanized in the next 20 years, plus the adopted Urban Growth Areas of Selah, Moxee, Naches, Yakima and Union Gap. The MPO was established in 1974 by the Governor of the State of Washington. The RTPO was established in 1991. All references to the "region" or "Valley" in this agreement shall mean the political boundaries of Yakima County unless changed by the Policy Board.

Section 5

MEMBERSHIP, EXECUTIVE COMMITTEE AND POLICY BOARDS.

A. Governing Body – Members. The Conference shall be governed by its membership in accordance with its organizational documents (the Articles of Association and Bylaws, as revised; Exhibits A and B) in this agreement. Membership in the Conference shall include representatives of the participating members including the county, cities, towns, ports or other municipal corporations and Tribal governments with its representative being the elected chief executive or designated official by the governing body of the member.

B. Executive Committee. The internal administration, programming, procedures and practices of the Conference, together with any other duties and responsibilities as delegated by the general membership, shall be vested in an Executive Committee. The Executive Committee shall not, however, exercise authority or responsibilities with respect to MPO and RTPPO functions and authorities which shall be the responsibility of the Transportation Policy Board.

C. Transportation Policy Board. The Transportation Policy Board (also referred to herein as "Policy Board") is established by the Conference with authority to carry out (1) the RTPPO functions set forth in RCW Ch. 47.80 and WAC Ch. 468-86, as currently adopted or hereafter amended, and (2) the MPO functions for the Yakima Valley Urbanized Area as set forth in 23 USC 134, 49 USC 5303, 23 CFR Parts and 450 and 50, and 40 CFR Part 613, as currently adopted or hereafter amended. The composition of the Policy Board shall remain consistent with federal and state law as currently adopted or amended. Should such state or federal law change, the composition of the Policy Board shall be automatically adjusted to comply with such changes without requiring this agreement to be amended or approval by the membership.

1. Designation of Policy Board Representative. The Transportation Policy Board shall consist of the seven (7) members of the YVCOG Executive Committee plus three (3) additional voting members as described below. Each participating member shall be represented by its duly elected chief executive or by an official designated by the governing body of the member. The member-at-large shall be a resident of Yakima County. The representative of the major employer group will be recommended by the governing board of the Yakima County Development Association (YCDA, or New Vision), or a Chamber of Commerce, and shall be confirmed and appointed by the Policy Board. WSDOT shall designate a high-level staff person to serve on the Policy Board. WSDOT shall designate its representative appointment in January of each year.
2. Ex Officio Members. Any member of the Washington State House of Representatives or Senate whose districts are wholly or partly within the boundaries of the regional transportation planning organization shall be an ex officio, nonvoting member of the Transportation Policy Board.
3. Voting and Ex Officio Members. Each such membership shall either be a Voting Membership or an Ex-Officio Membership as set forth below.

a. Voting representation on the Policy Board of the MPO/RTPPO shall be as follows:

Table 1 - Transportation Policy Board Representation

Member/Agency	Policy Board
YVCOG Executive Committee	7
WSDOT	1
YCDA/Major Employer Representative	1
Transit or Paratransit Provider	1
Legislative Delegation	Ex officio
Total	10

b. At the Policy Board's discretion, ex-officio membership shall also be open to other governmental and non-governmental entities when elected to membership by a majority of the Policy Board, and shall be effective upon their delivery of their written assurance that they will comply with this Agreement and the YVCOG bylaws. Ex-Officio members of the Organization are non-voting.

4. Purpose. The purpose of the Transportation Policy Board shall be to exercise on behalf of and in association with the Yakima Valley Conference of Governments the authority pursuant to this Agreement and under federal and state laws as the Yakima Valley Metropolitan Planning Organization and the Regional Transportation Planning Organization for Yakima County.

5. Duties. The Policy Board has the powers, duties, authority, functions and responsibilities set forth

herein and otherwise prescribed by law, including but not limited to the following:

- a. To approve the transportation work program (Unified Planning Work Program);
- b. To approve consultant contracts consistent with the Unified Planning Work Program;
- c. To certify local comprehensive plans are consistent with the Regional Transportation Plan;
- d. To select projects in Yakima County to be funded with regionally managed funds, except those projects seeking Transportation Alternative Program Funds;
- e. To manage the transportation improvement program for projects within Yakima County as per state and federal law;
- f. To elect a Transportation Policy Board Chairperson and Vice-Chairperson
- g. To establish committees consistent with Section 9 above;
- h. To perform transportation planning activities for members as described in the approved work program

6. Transportation Work Program and Budget. The Policy Board shall prepare, adopt, and amend as necessary a proposed work program and budget for each fiscal year beginning July 1 of every year. The detailed Unified Planning Work Program shall list specific work projects to be undertaken by the MPO/RTPO in keeping with the requirements of the biennial Metropolitan/Regional Transportation Planning Organization Agreement with WSDOT. The Executive Director shall confer with and inform members concerning the preparation of and progress on the implementation of work programs and projects.

MPO/RTPO administration and operations shall be funded through such federal, state, local and/or private funding as may become available and as appropriated therefore by statute, resolution or ordinance. The biennial appropriation from WSDOT to carry out the regional transportation planning program shall be distributed to the YVCOG, the RTPO's lead planning agency.

Section 6

INDEMNIFICATION INSURANCE AND LIABILITY

A. The Conference shall defend, indemnify, and hold harmless all employees. No member representative shall be personally liable for any monetary damages for conduct, action, or inaction as a member representative, unless such conduct involves intentional misconduct or a knowing violation of law. The Council shall obtain and keep in force third party liability insurance related to its activities with commercially reasonable liability limits and deductibles. To the extent practicable, the Conference shall cause its members to be named as insured under such policy(ies).

B. No Member or Member Representative shall be personally liable for any monetary damages for conduct, action, or inaction as a member representative, unless such conduct involved intentional misconduct or a knowing or willful violation of law.

Section 7

GENERAL PROVISIONS

A. Adoption and Effective Date. The effective date of this Agreement shall be as of the date last signed by the County and, at least sixty percent (60%) of the cities and towns within the Conference boundaries that represent seventy-five percent (75%) of the cities' and towns' population. This Agreement shall be binding upon the members who have executed this Agreement, their successors and assigns; provided, that upon such execution, all prior agreements relating to the formation of the YVCOG or its predecessors shall be deemed terminated and replaced herewith. Thereafter, no city, town, tribe or special district shall be a member of the YVCOG or the Yakima Valley Transportation Policy Board until its governing body shall have approved this Agreement.

B. Amendment. This Agreement may not be amended, supplemented or otherwise modified unless expressly set forth in a written agreement executed by all members and adopted by resolution of each member's legislative authority or governing body.

C. Savings. If any portion of this Agreement, or its application to any person or circumstances, is held or determined to be invalid, such holding or determination shall not affect the validity or enforceability of any other term or provision and the application of this Agreement to other persons or circumstances shall not be affected.

D. Counterparts. This Agreement may be executed by the members using duplicate counterparts.

Exhibits

Exhibit A. YVCOG Articles of Association, as revised

Exhibit B. YVCOG Bylaws, as revised

ARTICLES OF ASSOCIATION
of the
YAKIMA VALLEY CONFERENCE OF GOVERNMENTS

WHEREAS, the parties to this agreement recognize that the orderly growth and development of Yakima County, its cities and towns, and governmental subdivisions are matters of mutual concern to all parties hereto, and

WHEREAS, the parties to this agreement recognize an existing need for frequent communication and cooperation among themselves as matters common to, and affecting the public governed and served by the various parties to this agreement so that the best interests of the public may be served by coordinated plans and programs resulting in efficiency and economy in local governments, and

WHEREAS, the parties to this agreement recognize the need to make technical services in the areas of planning, administration of programs and grants, and other services available to their jurisdictions in a cost effective manner, now, therefore,

IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:

Pursuant to Sections 36.70.060, as amended, and Sections 36.64.080 through 36.64.110, all of the Revised Code of Washington, be it resolved that the Cities of Yakima, Sunnyside, Toppenish, Grandview, Wapato, Granger, Harrah, Mabton, Moxee, Naches, Selah, Tieton, Union Gap, Zillah, the County of Yakima and the Tribal Council of the Confederated Bands and Tribes of the Yakama Indian Nation do hereby organize and establish a regional agency, hereinafter referred to as the "Conference." Be it further resolved that the aforementioned Sections of the Revised Code of Washington provide the basis for defining activities of the Conference, but are not intended to limit the Conference's ability to conduct any activity on behalf of the member jurisdictions that can be legally assigned or contracted by the jurisdiction. In this regard, the Conference may be designated by all or some of the member jurisdictions as the legal and administrative entity described in RCW 39.34.030 to perform projects of mutual concern under the Interlocal Cooperation Act, provided these activities are in keeping with the intent of these Articles of Association.

ARTICLE I

Name

The name of the regional agency so organized and established shall be the "Yakima Valley Conference of Governments."

ARTICLE II

Purpose

The Conference shall generally concern itself with the orderly growth and development of Yakima County and the cities, towns, communities and other governmental subdivisions within Yakima County, and shall serve as a liaison committee to develop and promote communication, understanding, and cooperation among the Conference participants on matters common to, and affecting the public served by the participants in the Conference so as to assure the coordination of plans and programs of participants in the Conference. In addition, the Conference will provide technical services to aid the administration of grants and programs and to provide other services to enable the coordination of multi-jurisdictional programs in a manner that provides greater expertise and lower costs to the member jurisdictions.

Among other things, the Conference shall specifically serve its participants with respect to the following subjects:

(a) To suggest and assist in establishing long range planning goals for Yakima County, the urbanizing area in and around the City of Yakima, and for other cities, towns, communities and other governmental subdivisions within Yakima County, and to engage in a continuing and cooperative planning effort and program in order to serve the best interests of the people of Yakima County.

(b) To assist in the preparation of plans relating to land use, transportation, sewer and water, parks and recreation, human services, housing and other community development activities in the urbanizing area in and around the City of Yakima, and for other cities, towns, communities and other governmental subdivisions within Yakima County.

(c) To assist in the planning and coordination of proposed projects which may involve Federal or State financial participation, and to assist in the review of such project plans so as to assure compliance with areawide comprehensive plans.

(d) To contract or hire technical and administrative staff to perform the work program of the Conference, including planning, grant administration, and other services whereby the Conference as a whole or the individual members can receive increased expertise or reduced costs.

The Conference shall further consider other specific subjects of mutual concern to the various participants in the Conference when requested to do so from time to time by participants in the Conference or when, in the opinion of the representatives of the Conference, it appears that other plans and programs should be developed as being in the best interests of the public served by the participants in the Conference.

ARTICLE III

Boundaries

The boundaries of the jurisdiction of the Conference shall be coterminous with the boundaries of Yakima County.

ARTICLE IV-A
Associate Membership

Associate Membership of the Yakima Valley Conference of Governments shall be composed as follows:

The opportunity for the designation of Associate Member of the Yakima Valley Conference of Governments shall be made available to governmental organizations, agencies and special service districts upon making written application to the YVCOG office. Following the submission of an application(s), the YVCOG Executive Committee, at its next regular meeting, will review the Associate Membership application(s). The Executive Committee will base its approval or disapproval of applications on the need for the services provided by YVCOG, and the overall benefits the specific membership application will have on the Yakima Valley Conference of Governments' purposes and goals.

Associate Membership Privileges

The Associate Member will receive notification of all YVCOG meetings, conferences, work sessions, and will be included in all general membership activities. The Associate Member will also receive the YVCOG monthly newsletter and other YVCOG publications which are developed by any members or the YVCOG staff. Associate Members will have the opportunity to contract with the YVCOG for technical planning assistance at the prevailing rate.

The Associate Member does not retain voting privileges in the YVCOG. The authority to make motions, seconds, and hold Executive Committee positions is not provided.

Associate Member Fees

A yearly fee to be determined by the budget subcommittee and approved by the General Membership in October will be mandatory for accepted non-profit applicants to retain their Associate Membership status in the subsequent year.

The failure of any Associate Member to keep current their yearly fees will result in forfeiture of Membership status and require reapplication.

ARTICLE V

Officers

The officers of the Conference shall consist of a Chairman and Vice-Chairman who shall also serve respectively as Chairman and Vice-Chairman of the Executive Committee.

ARTICLE VI

Executive Committee

The internal administration, programming, procedures and practices of the Conference, and any other duties and responsibilities as may be delegated by the general membership of the Conference shall be vested in an Executive Committee which shall be composed of the following:

Jurisdiction/Area	Number of Representatives on Executive Committee
Area 1 (Selah, Naches, Union Gap, Moxee, Tieton)	1
Area 2 (Toppenish, Zillah, Wapato, Harrah)	1
Area 3 (Grandview, Granger, Mabton)	1
City of Sunnyside	1
City of Yakima	1
Yakima County	1
Member At Large	1
TOTAL EXECUTIVE COMMITTEE MEMBERS	7

The Member at Large position may be filled by any person who resides within Yakima County. The Executive Committee shall be selected in the manner set forth in the Bylaws for the Conference.

ARTICLE VII

Meetings

Meetings of the Conference and the Executive Committee shall be held at such times and places as the Conference shall determine and specify in its Bylaws.

ARTICLE VIII

Finances

The sources of funding for operation of the Conference shall be the following:

- (a) Annual assessment to member agencies.
- (b) Contracted fees.
- (c) Grants, donations, or other sources.

The Executive Committee shall annually, prior to October 1, prepare a recommended balanced budget for the ensuing calendar year in the form provided for County budgets. The budget shall include income from recommended assessment of member agencies, anticipated contract fees, grants, donations and other sources.

The budget shall be submitted to each representative of the member jurisdictions within seven days of the Executive Committee's action for the purpose of preliminary review.

At the October General Membership meeting a balanced budget will be adopted, by Resolution, by the Conference and recommended back to the member jurisdictions within seven days. After reviewing the work program and the assessments, each member jurisdiction shall notify the Conference in writing by December 31 of their intent to continue participation in the Conference at the specified assessment or to terminate their participation.

The financial operation of the Conference shall be subject to all applicable State statutes governing budgeting and auditing procedures.

ARTICLE IX

Contracts and Contractual Services

The Conference may employ any consultants deemed necessary to carry out the purposes and functions of the Conference.

The Conference may contract generally and enter into contract or reasonable agreement with the Federal Government, the State, any municipal corporation and/or other governmental agency for the purpose of providing technical services, administration, planning and/or conducting studies of problems of mutual concern and may receive grants and gifts in furtherance of such programs.

ARTICLE X

Bylaws

The Conference shall adopt Bylaws to carry out the purposes and objectives set forth in the Articles of Association.

ARTICLE XI

Amendments

Amendments to the Articles of Association will be recommended by a two-thirds majority of the members present at any regular or special meeting of the General Membership as outlined in Section I, Paragraph I of the Bylaws. Recommended amendments will be forwarded to the legislative body for each member jurisdiction for approval. Approval by two-thirds of the member jurisdictions is sufficient to ratify any amendment to these Articles of Association.

Revised: February 21, 1984
January 1985
September 20, 1989
December 17, 1997
September 19, 2001
May 19, 2004
December 13, 2006
September 15, 2010
December 09, 2015
March 15, 2017

Exhibit #B

BYLAWS

of the

YAKIMA VALLEY CONFERENCE OF GOVERNMENTS

SECTION I - MEETINGS. Business portion of the General Membership will begin at 7:30 p.m., on the third Wednesday of January, March, May, September, October, and the second Wednesday of December at alternating locations throughout the County. The meeting held in January of each year shall be considered as the annual meeting. Special meetings of the general membership may be called by action of the Executive Committee. Written notice of any special meeting shall be given to each member at least seven (7) days prior to said meeting.

Meetings of the Executive Committee each year shall be held at 1:30 p.m. on the third Wednesday of January and February and on the third Monday of each month thereafter at a place to be agreed upon by members of the Executive Committee. If at any time any regular meeting falls on a holiday, such regular meeting shall be held on the next business day. All meetings of the Executive Committee shall be open to members of the Conference and all other interested persons. A copy of the agenda shall be sent to all members of the Conference at least seven (7) days prior to the meeting. Any regular meeting of the Executive Committee canceled due to lack of a quorum will be rescheduled for the following week, with adequate notice provided to all concerned.

SECTION II - QUORUM.

a. Executive Committee

Unless otherwise specified herein, a majority of the voting members of the Executive Committee shall constitute a quorum for the transaction of any business that may come before any meeting of the Executive Committee.

b. General Membership

Unless otherwise specified herein, seven (7) voting members of the General Membership of the Conference shall constitute a quorum for any transaction of business that may come before any General Membership meeting of the Conference.

SECTION III - VOTING.

a. Executive Committee

Each member of the Executive Committee shall be entitled to one (1) vote on any matter that comes before the Executive Committee. A vote of the majority of the quorum present at any of the Executive Committee meetings shall be required to decide any question.

b. General Membership

Each member of the Conference shall be entitled to one (1) vote on any matter which comes before the General Membership. A vote of at least seven (7) members of the quorum present at any General Membership meeting of the Conference shall be required to decide any question; provided, that when fourteen (14) or more members of the Conference are present, a majority shall be required to decide any question.

A list of all names of the members and appointed alternates of each governmental unit shall be submitted to the Chair ten (10) days prior to the January annual meeting each year. At that annual meeting only appointed members or alternates shall vote.

Each General Membership member shall be entitled to have an alternate appointed by the respective legislative body which they represent; provided, that the alternate shall be an elected or appointed official. The legislative body of towns/code cities with population under 3,000 shall be entitled to appoint an employee of the city empowered to vote by proxy in the event their regular representative or alternate cannot attend a meeting, provided that said employee may not sit or vote on the Executive Committee.

SECTION IV - ELECTION OF EXECUTIVE COMMITTEE OFFICERS.

A nominating committee shall be appointed by the Chair at the December meeting of odd-numbered years. The nominating committee shall meet prior to the annual meeting to nominate candidates for the Executive Committee, choosing from names of officials as specified in Article VI of the Articles of Association. At the annual meeting of even-numbered years, which is the January meeting of each year, the Conference shall elect seven (7) members of the Executive Committee as specified in Article VI of the Articles of Association. Executive Committee members shall serve for a two-year term. Each of these seats for the Executive Committee will be decided by individual ballot or voice vote dependent upon the wishes of the Chair. After the nominating committee gives its report, nominations for the position will be opened from the floor. After all nominations are received a vote will be taken. Chair and Vice Chair will be selected by the newly seated Executive Committee at their first meeting as the first order of business. All persons considered for Chair or Vice-Chair must be members of the newly seated Executive Committee.

SECTION V - VACANCIES. In the event of a vacancy in the office of Chair, the Vice-Chair shall succeed to said office. In the event of a vacancy in the office of Vice-Chair, the Executive Committee shall elect a new Vice-Chair from the Executive Committee. In the event of a vacancy in the Executive Committee, the Executive Committee shall elect a new member from the Conference membership in whatever manner the Executive Committee shall determine.

SECTION VI - DUTIES OF OFFICERS, EXECUTIVE COMMITTEE, AND GENERAL MEMBERSHIP. The duties of the officers shall be those usually pertaining to their respective offices.

The Executive Committee shall have the authority to decide upon all matters affecting the internal administration, procedures, practices and programming of the Conference; processing and review of all programs or projects which may be submitted to the Conference for comment and recommendations; and coordination of intergovernmental relations and activities including the interchange or exchange of information among the governmental units or agencies concerned. These duties include:

(a) The Executive Committee is authorized to accept and/or authorize contracts and contract revisions in line with the annual budget and the Conference's work program, including allocating revenue made available through new or revised contracts.

(b) The Executive Committee is responsible to direct staff activities.

(c) The Executive Committee is responsible for developing an annual balanced budget for recommendation to the General Membership and is authorized to make routine revisions to any budget category within the adopted balanced budget, so long as individual expenditure and/or revenue revisions are in keeping with the overall work program of the Conference.

(d) The Executive Committee may assume other responsibilities in keeping with their station and the efficient day to day operation of the Conference.

All matters relating to fiscal policy, organization or re-organization and/or public policy, as distinguished from matters of internal administration, shall be processed through the Executive Committee for their review and recommendation to the Conference. All matters of public policy as distinguished from matter of internal administration, procedures, practices and programming, shall have consent of member legislative bodies affected by such policy. The General Membership will be responsible for adopting, by Resolution, an annual budget and work program and setting forth appropriate policies to guide the Executive Committee's activities.

SECTION VII - COMMITTEES. Committees may be established and appointed by the Chair of the Conference to assist the Conference in the performance of its functions. Committees may be composed of Conference members, other elected or appointed official governmental employees or citizens with particular knowledge or talent to contribute to the work of the committee.

SECTION VIII - AMENDMENTS. These Bylaws may be amended at any regular or special meeting of the General Membership by a majority vote of members constituting a quorum; provided, however, that a copy of the proposed amendment has been mailed to each member at least fourteen (14) days prior to the meeting at which the vote to amend is taken.

Revised January 18, 1989
Revised September 20, 1989
Revised December 17, 1997
Revised December 13, 2000
Revised September 19, 2001
Revised March 20, 2002
Revised December 13, 2006
Revised October 17, 2007
Revised December 12, 2012

PARTICIPANTS. Participants in this agreement shall be whichever of the parties ratify this agreement. In the event any party fails to ratify this agreement, such action shall not affect this agreement as it pertains to the remaining parties.

IN WITNESS WHEREOF, the parties hereto have set their hands.

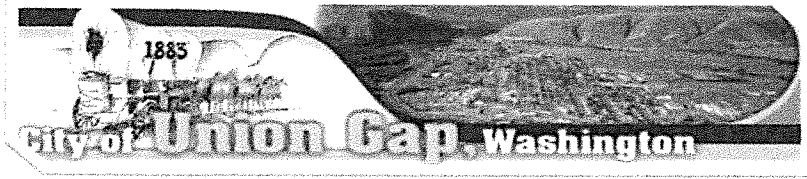
CITY OF UNION GAP

By: _____

Attest: _____

Title: _____ Date: _____

Title: _____ Date: _____



City Council Communication

Meeting Date: January 8, 2018
From: Dennis Henne, Director of Public Works & Community Development
Topic/Issue: Resolution - Appointing YVCOG General Membership Members and Alternates

SYNOPSIS: Each year the City is required to appoint General Membership Members and Alternates for YVCOG.

RECOMMENDATION: Approve a resolution appointing General Membership Members and Alternates.

LEGAL REVIEW: The City Attorney has reviewed the resolution.

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: For 2016 the General Membership Member was Roger Wentz and Mark Carney and Sandra Dailey were Alternates

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: 1. Resolution
2. YVCOG General Membership Form

CITY OF UNION GAP, WASHINGTON
RESOLUTION NO. _____

A **RESOLUTION** appointing _____ to serve on Yakima Valley Conference of Governments (YVCOG) as the City of Union Gap's voting representative elected official and appointing _____, to serve as an alternate, and _____ to serve as an alternate.

WHEREAS, Yakima Valley Conference of Governments is a group of business owners and non-profit organizations and a elected officials from upper Yakima Valley cities, Yakima County, and State government, whose focus is to encourage economic vitality for the upper Yakima County region through transportation system improvements;

WHEREAS, the City of Union Gap, can appoint one elected official to serve as a voting member on YVCOG and can appoint two alternates;

WHEREAS, Roger Wentz has been serving as the City of Union Gap's appointed delegate with Mark Carney and Sandra Dailey serving as alternates:

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNION GAP, WASHINGTON, HEREBY RESOLVES as follows:

Section 1. The Council hereby appoints _____ to serve as the City of Union Gap's elected delegate for Yakima Valley Conference of Governments.

Section 2. The Council hereby appoints _____, and _____ to serve as alternates.

PASSED this 8th day of January, 2018.

City Mayor

ATTEST:

Karen Clifton, City Clerk

Bronson Brown, City Attorney

CITY OF UNION GAP

2018 YVCOG GENERAL MEMBERSHIP MEMBERS AND ALTERNATES

As outlined in the cover letter, please list below the name, Mailing Address and phone number(s) and email Mailing Address of the members and alternates appointed to represent your community in the YVCOG in 2018. Mail, email or Fax this form to us by **January 5, 2018**:

Yakima Valley Conference of Governments
311 North 4th Street, Suite 204
Yakima, WA 98901
FAX 574-1551 - EMAIL: tamara.hayward@yvcog.org

VOTING REPRESENTATIVE (Elected Official):

1) _____
Name Mailing Address

Phone (work and home) City/Town Zip

Email

VOTING ALTERNATE (Elected or Appointed Official):

1) _____
Name Mailing Address

Phone (work and home) City/Town Zip

Email

PLANNING COMMISSION MEMBER:

1) _____
Name Mailing Address

Phone (work and home) City/Town Zip

Email



City Council Communication

Meeting Date: January 08, 2018
From: David Dominguez; Civil Engineer
Topic/Issue: Award Bid - LED Streetlight Conversion Project

SYNOPSIS: The City has received bids for the LED Streetlight Conversion Project from various electricians. Department of Labor and Industries has minimum installation requirements which must meet national electrical codes. The awarded electrician will determine if our infrastructure complies with these codes. If the electrical system does not comply with current electrical codes additional cost could be associated with the project.

RECOMMENDATION: Motion to accept the most qualified, lowest responsible bidder, Knobel's Electric, Inc. in the amount of \$51,120.00 for the LED Streetlight Conversion Project.

LEGAL REVIEW: N/A

FINANCIAL REVIEW:	Pacific Power Incentive	\$ 4,789.00
	Requested TIB Funds	\$ 46,224.00
	101 Street Funds	\$ <u>107.00</u>
	Total Funding/Incentive/101 Street Funds	\$ 51,120.00

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: N/A

CONSENT AGENDA

UNION GAP CITY COUNCIL SPECIAL MEETING
UNION GAP COUNCIL CHAMBERS
Union Gap, Washington
December 11, 2017 Regular Meeting
MINUTES

Call to Order Mayor Wentz called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.

Council Members Present Council Members Lenz, Carney, Matson and Schilling were present. Council Member Olson attended telephonically.

Staff Present City Manager Fisher, City Attorney Bronson, Police Chief Cobb, Finance & Administration Director Clifton, Deputy Clerk Treasurer Bisconer, Public Works/Community Development Director Henne, Civil Engineer Dominguez and Fire Chief Stewart.

Audience Present See attached list.

Excuse Council Member Motion by Council Member Lenz, second by Council Member Carney to excuse Council Member Butler. Motion carried unanimously.

Consent Agenda Motion by Council Member Carney, second by Council Member Lenz to approve the consent agenda as follows:

Regular Council Meeting Minutes, dated November 27, 2017, as attached to the Agenda and maintained in electronic format.

Payroll Vouchers – EFT’s and Voucher Nos. 41619 and 96169 through 96181 for December 11, 2017, in the amount of \$386,282.49.

Claims Vouchers – EFT’s and Voucher Nos. 96096 through 96168 for December 11, 2017, in the amount of \$1,985,484.90.

Motion carried unanimously.

Items from the Audience None.

General Items

Request to add item to Agenda Motion by Council Member Carney, second by Council Member Olson to add discussion of Term Limits to the Agenda. Voting on the motion, Ayes – Carney, Olson, and Schilling; Nays – Lenz, Matson and Wentz. Motion failed.

Finance & Administration

Ordinance No. – 2935 – Motion by Council Member Lenz, second by Council Member Carney to

CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – December 11, 2017

2017 Inter-fund Loan –
Civic Campus Project

adopt Ordinance No. 2935 amending the 2017 Budget authorizing the expenditure of funds for the Civic Campus Project and an inter-fund loan of up to \$300,000 from the Current Expense Fund (001) to the City Gall Building Reserve Fund (116) for costs relating to the Civic Campus Project. Motion carried unanimously.

Ordinance No. – 2936 –
2017 Budget Amendment –
Grant Funds – South 14th
Street Improvement
Program

Motion by Council Member Carney, second by Council Member Olson to adopt Ordinance No. 2936 amending the 2017 Budget authorizing an expenditure of up to \$1,033,224 from the Infrastructure Reserve Fund (124) for grant funds for the South 14th Street Improvement Project. Motion carried unanimously.

Ordinance No. – 2937 –
2017 Year-End Budget
Amendment

Motion by Council Member Lenz, second by Council Member Carney to adopt Ordinance No. 2937 amending the 2017 Budget, adjusting certain funds for unforeseen expenditures not included in the 2017 budget. Motion carried unanimously.

Resolution No. – 17-66 –
Probation Services
Agreement

Motion by Council Member Carney, second by Council Member Matson to adopt Resolution No. 17-66 authorizing the City Manager to sign an Agreement with Yakima County for probation services for 2018 - 2021. Motion carried unanimously.

Resolution No. – 17-67 –
Interlocal Municipal Court
Services

Motion by Council Member Carney, second by Council Member Lenz to approve Resolution No. 17-67 authorizing the City Manager to sign an Inter-Local Agreement with Yakima County District Court for Municipal Court Services for 2018 - 2021. Motion carried unanimously.

Public Works &
Community Development

Resolution No. – 17-68 –
Declare Project Complete
and Approve Acceptance –
South 14th Street
Improvements Project

Motion by Council Member Olson, second by Council Member Carney to adopt Resolution No. 17-68 authorizing final acceptance and authorizing close-out to the City's contract agreement related to the Main Street Stormwater Improvements Phase 2 Project. Motion carried unanimously.

Resolution No. – 17-69 –
Declare Project Complete
and Approve Acceptance –
Main Street Stormwater
Improvements Phase 2
Project

Motion by Council Member Carney, second by Council Member Matson to adopt Resolution No. 17-69 authorizing final acceptance and authorizing close-out to the City's contract agreement related to the Main Street Stormwater Improvements Phase 2 Project. Voting on the motion, Ayes – Lenz, Carney, Matson, and Schilling; Nays – Olson. Motion passes.

Resolution No. – 17-70 –
Declare Project Complete

Motion by Council Member Olson, second by Council Member Matson to adopt Resolution No. 17- 70 authorizing final acceptance and

CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – December 11, 2017

and Approve Acceptance – authorizing close-out to the City’s contract agreement related to the Borton Packing Center Utility Extension Project. Motion carried unanimously.

Resolution No. – 17-71 –
HLA Task Order 2017-03;
Water Rights
Administration Project

Motion by Council Member Olson, second by council Member Carney to adopt Resolution No. 17-71 authorizing the City Manager to sign Task Order No. 2017-03 with HLA Engineering and Land Surveying, Inc. as it relates to the Water Rights Administration project. Motion carried unanimously.

Items from the Audience

None.

City Manager Report

City Manager Fisher stated that a PP&L Representative has been contacted in regards to street lights and will be the contact for the City of Union Gap; MRSC handouts have been distributed to each Council Member with notations made by Fisher highlighting pertinent information; Inquired which Council Members would be interested in attending the upcoming City action Days and NLC Conferences; Thanked the outgoing Council Members for their service as Council Members.

Cancellation of Council Meeting

Motion by Council Member Olson, second by Council Member Carney to cancel the Regular Council Meeting December 26, 2017. Motion carried unanimously.

Communications/Questions /Comments

Deputy Mayor Schilling gave an update on the Holiday Parade and thanked staff for their help. Shilling stated that there were over 40 floats who participated in the parade. Mayor Wentz expressed his appreciation to those involved in making the Holiday Parade a success.

Development of Next Agenda

Selection of YVCOG Voting Member and City of Union Gap Committee members.

Adjournment of Meeting

Mayor Wentz adjourned the December 11, 2017 Regular Council Meeting at 6:26 p.m.

Arlene Fisher-Maurer, City Manager

ATTEST:

Karen Clifton, City Clerk



City Council Communication

Meeting Date: December 26, 2017
From: Karen Clifton, Director of Finance and Administration
Topic/Issue: Claim Vouchers – December 26, 2017

SYNOPSIS: Claim Vouchers Dated December 26, 2017

RECOMMENDATION: Request Council to approve EFTs and Voucher No. 96182 through 96246 in the amount of \$356,847.83.

LEGAL REVIEW: N/A

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: 1. Claim Voucher Register
2. Detailed Claim Voucher Register

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

01/01/2017 To: 12/31/2017

Time: 16:56:36 Date: 12/26/2017

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
7094	12/07/2017	Claims	2	EFT	US BANK - CHECKING	22.00	INV. MAINT FEE - 11/2017
7122	11/14/2017	Claims	2	EFT	WA STATE DEPT OF REVENUE	18,633.79	EXCISE TAX - 10/2017
7247	12/26/2017	Claims	2	EFT	US BANK CARDMEMBER SVC	4,971.88	MICROSOFT 360 - 11/2017; 9627 AUTODESK AUTOCAD CIVIL 3D 2018 GOVERNMENT NEW SINGLE-USER ELD ANNUAL SUBSCRIPTION; 9627 HENNE CONF RESERVATIONS; CMC CERTIFICATION-K.CLIFTON; #9627 WSU PESTICIDE EDUCATI
7251	12/26/2017	Claims	2	EFT	CENTURY LINK - LD	28.17	CH LONG DISTANCE-11/04/17-12/03/2017; PHONES NOV 2017
7252	12/26/2017	Claims	2	EFT	CENTURY LINK	120.01	CH FAX - 12/2017; FD-12/2017
7253	12/26/2017	Claims	2	EFT	OFFICE DEPOT-CITY HALL	838.91	MOUSE; TONER CARTRIDGES & YEARLY CALENDARS
7254	12/26/2017	Claims	2	EFT	OFFICE DEPOT-PD	116.99	PENS/FOLDERS/MEMO PADS/MARKERS/NITRILE GLOVES/BATTERIES/SANITIZING WIPES
7073	12/12/2017	Claims	2	96182	JONDERFIN, LLC	337.50	NEWSLETTER DESIGN & LAYOUT-11/2017
7255	12/26/2017	Claims	2	96183	APOLLO INC	2,090.49	PROG EST 6 & FINAL; S 14TH STREET IMPROVEMENTS
7256	12/26/2017	Claims	2	96184	ATLAS STAFFING INC	1,136.96	SEASONAL PARKS WK ENDING-12/03/17; SEASONAL PARKS WK ENDING-12/10/2017
7257	12/26/2017	Claims	2	96185	BASIN DISPOSAL OF YAKIMA LLC	79,064.11	GA/RCY-11/22/2017-12/21/2017
7258	12/26/2017	Claims	2	96186	BURROWS TRACTOR COMPANY	34.83	RUBBER BUMP 5G4D
7259	12/26/2017	Claims	2	96187	CANON SOLUTIONS AMERICA	323.94	COPIER MAINTENANCE NOV 2017
7260	12/26/2017	Claims	2	96188	JAMES & DELIA CANTER	82.76	OVERPAYMENT REFUND
7261	12/26/2017	Claims	2	96189	CAREY MOTORS	1,224.11	LOF VEH 15/REPLACE THERMOSTAT/GASKETS/REAR BRAKE PADS/SHOES ROTORS/DRUMS VEH 22; NEW WIPER BLADE FOR VEH 15
7262	12/26/2017	Claims	2	96190	CASCADE ANALYTICAL INC	2,387.14	WASTEWATER & WATER SAMPLING
7263	12/26/2017	Claims	2	96191	CASCADE NATURAL GAS CORP	1,588.69	CH/FD-11/02/17-12/04/2017; 4401 MAIN STREET-11/02/17-12/04/17
7264	12/26/2017	Claims	2	96192	CENTRAL WA AG MUSEUM	1,111.00	AG MUSEUM COORDINATORS-11/2017
7265	12/26/2017	Claims	2	96193	CENTRAL WA OCCUPATIONAL MEDICINE	85.00	DOT PHYSICAL; BUNTING, CRAIG 11.07.17
7266	12/26/2017	Claims	2	96194	CI SHRED	69.16	SHRED SERVICES NOV 17
7267	12/26/2017	Claims	2	96195	CINTAS CORP #605	844.66	CH MAT SERVICE; MAT SERVICE NOV 2017
7268	12/26/2017	Claims	2	96196	CITY OF UNION GAP	25.67	OVERPAYMENT REFUND ACCT#6360
7269	12/26/2017	Claims	2	96197	CLASSIC PRINTING INC	165.16	UB STATEMENTS-11/2017
7270	12/26/2017	Claims	2	96198	COLEMAN OIL COMPANY	111.23	CED FUEL- 11/17

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

01/01/2017 To: 12/31/2017

Time: 16:56:36 Date: 12/26/2017
Page: 2

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
7271	12/26/2017	Claims	2	96199	CUMMINGS NORTHWEST	48,797.91	CUMMINS GENERATOR S/N # L170286568
7272	12/26/2017	Claims	2	96200	DEXYP	305.55	PARKS AD-12/01/2017-12/31/2017
7273	12/26/2017	Claims	2	96201	EDUCATIONAL SERVICE DISTRICT 105	10,000.00	SUMMER YOUTH PROGRAM-2017
7274	12/26/2017	Claims	2	96202	ENTERTAINMENT PLUS	200.00	DISC JOCKEY FOR LIGHTED PARADE
7275	12/26/2017	Claims	2	96203	JESSICA EVERT	150.00	Refund Utility Deposit
7276	12/26/2017	Claims	2	96204	FRED SEALS CONSTRUCTION	170.44	OVERPAYMENT REFUND
7277	12/26/2017	Claims	2	96205	GAP AUTO PARTS	0.02	BILLING CORRECTION
7278	12/26/2017	Claims	2	96206	GRANT J HUNT CO	3,750.00	DESIGN & MARKETING-11/2017
7279	12/26/2017	Claims	2	96207	BUD HOLLINGBERRY	300.00	CLEANING DEPOSIT REFUND
7280	12/26/2017	Claims	2	96208	INTERSTATE BATTERIES	143.74	#1020 BATTERY & CORE
7281	12/26/2017	Claims	2	96209	LAW OFFICES OF MARGITA DORNAY	10,000.00	PROSECUTING ATTORNEY-12/2017
7282	12/26/2017	Claims	2	96210	ERNESTO MENDOZA	43.95	OVERPAYMENT REFUND
7283	12/26/2017	Claims	2	96211	MENKE JACKSON BEYER LLP	5,607.53	PRR SUIT
7284	12/26/2017	Claims	2	96212	MARTHA LAURA MUNGUIA	36.76	OVERPAYMENT REFUND
7285	12/26/2017	Claims	2	96213	NEOFUNDS BY NEOPOST	1,000.00	POSTAGE-12/2017
7286	12/26/2017	Claims	2	96214	NOB HILL BOWL, INC.	433.59	WELLNESS - XMAS EVENT
7287	12/26/2017	Claims	2	96215	ROBERT R NORTHCOTT	435.00	PUBLIC DEFENDER-12/17/17-12/18/17
7288	12/26/2017	Claims	2	96216	OFFICE SOLUTIONS NORTHWEST	14.04	LEDGER COPY PAPER
7289	12/26/2017	Claims	2	96217	PACIFIC POWER	6,490.22	CH/FD-11/2017; LIFT STATION-11/2017; TRAFFIC LIGHTS-11/2017; WELLS-11/2017; POWER PD NOV 2017; AG MUSEUM-11/2017
7290	12/26/2017	Claims	2	96218	PACIFIC POWER	1,285.00	S 14TH STREET IMPROVEMENTS; SERVICE COST FOR STREET LIGHTS
7291	12/26/2017	Claims	2	96219	PEPSI COLA - YAKIMA	59.50	WATER/RENT NOV 2017
7292	12/26/2017	Claims	2	96220	PROTECTION ONE	34.18	ALARM MONITORING-12/01/17-12/31/17
7293	12/26/2017	Claims	2	96221	REPUBLIC PUBLISHING CO	1,403.67	GIL, KAUZLARICH, AVILEZ CLASS 2 REVIEWS; PUBLIC WORKS MAINTANCE AD; NTC OF LTAC MEETING CANCELLATION; SUMMARY OF ORD#2935, 2936 & 2937
7294	12/26/2017	Claims	2	96222	PATSY ROBBINS	99.99	OVERPAYMENT REFUND
7295	12/26/2017	Claims	2	96223	SAFELITE AUTOGLASS	497.11	#1023 WINDSHIELD REPAIR
7296	12/26/2017	Claims	2	96224	SCI DOOR	291.87	RESET LIMITS DORR 2 SOUTH SIDE
7297	12/26/2017	Claims	2	96225	SHRED-IT	46.76	SHRED SVC-11/01/2017-11/30/2017
7298	12/26/2017	Claims	2	96226	STAR RENTALS	27.22	CAUTION TAPE
7299	12/26/2017	Claims	2	96227	THE PRINT GUYS INC.	1,538.48	2017 WINTER NEWSLETTER
7300	12/26/2017	Claims	2	96228	TRUE LAW GROUP, PS	3,700.00	PUBLIC DEFENDER
7301	12/26/2017	Claims	2	96229	TTC CONSTRUCTION	1,050.86	Refund Utility Deposit
7302	12/26/2017	Claims	2	96230	UNION GAP WATER FUND & SEWER	2,023.09	PARKS-12/2017; 4401 MAIN STREET-12/2017; CH/FD-12/2017
7303	12/26/2017	Claims	2	96231	UNITED PARCEL SERVICE	6.80	SHIPPING NOV 2017

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

01/01/2017 To: 12/31/2017

Time: 16:56:36 Date: 12/26/2017

Page: 3

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
7304	12/26/2017	Claims	2	96232	UNITED STATES POSTMASTER	768.29	UB POSTAGE-12/2017
7305	12/26/2017	Claims	2	96233	WA ASSOC OF BUILDING OFFICIALS	95.00	2018 MEMBERSHIP RENEWAL
7306	12/26/2017	Claims	2	96234	WA STATE ASSOC OF PERMIT TECHS	35.00	2018 WSAPT MEMBERSHIP- J.VALLE
7307	12/26/2017	Claims	2	96235	WA STATE PATROL	120.00	BACKGROUNDS NOV 2017
7308	12/26/2017	Claims	2	96236	WA STATE TREASURER	17,333.20	CJRS-11/2017
7309	12/26/2017	Claims	2	96237	WAPATO POLICE DEPT	22,135.00	INMATE HOUSING/TRANSPORT NOV 2017
7310	12/26/2017	Claims	2	96238	WASHINGTON STATE PATROL	274.43	OVERPAYMENT REFUND
7311	12/26/2017	Claims	2	96239	WHITE GLOVE CLEANING SERVICES	3,640.00	PRE/POST EVENT CLEANING-11/3/17-11/19/17; PRE/POST EVENT CLEANING-10/01/2017-10/31/2 017; PRE/POST CLEANING - 09/01/17-09/30/2017
7312	12/26/2017	Claims	2	96240	YAKIMA CO DISTRICT COURT	21,255.67	MUNICIPAL COURT OPERATIONS-12/2017
7313	12/26/2017	Claims	2	96241	YAKIMA CO PRINTING DEPT	65.35	BUSINESS CARDS BROWNELL/WAY
7314	12/26/2017	Claims	2	96242	YAKIMA CO TREAS PROSECUTING	288.61	CVC - 11/2017
7315	12/26/2017	Claims	2	96243	YAKIMA COOPERATIVE ASSN	68.73	JANITOR FUEL-11/17
7316	12/26/2017	Claims	2	96244	YAKIMA VALLEY CONFERENCE	4,424.51	TECHNICAL ASSISTANCE CONTRACT-11/2017
7317	12/26/2017	Claims	2	96245	YAKIMA WASTE SYSTEMS INC	1,305.53	WASTE-11/01/2017-11/30/2017
7318	12/26/2017	Claims	2	96246	MEDSTAR CABULANCE,	69,681.07	DIAL A RIDE/FIXED ROUTE-11/2017
001 Current Expense Fund						107,208.61	
101 Street Fund						2,329.92	
107 Convention Center Reserve Fund						4,861.00	
113 Fire Truck Reserve Fund						291.87	
123 Criminal Justice Fund						48,950.18	
124 Infrastructure Reserve Fund						3,375.49	
128 Transit System Fund						69,688.24	
130 Community Policing Fund						607.50	
131 Drug Seizure Forfeiture Fund						22.19	
132 Community Events Fund						1,049.35	
133 Marijuana Excise Tax Fund						10,000.00	
401 Water Fund						10,203.18	
402 Garbage Fund						88,269.95	
403 Sewer Fund						8,532.00	
404 Water Improvement Reserve						160.45	
405 Sewer Improvement Reserve						97.04	
414 Water Deposits						1,200.86	
						356,847.83	Claims: 356,847.83
						356,847.83	

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

01/01/2017 To: 12/31/2017

Time: 16:56:52 Date: 12/26/2017
Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
7094	12/07/2017	Claims	2	EFT	US BANK - CHECKING	22.00	INV. MAINT FEE - 11/2017
			001 - 514 23 49 00 - MISCELLANEOUS			22.00	
7122	11/14/2017	Claims	2	EFT	WA STATE DEPT OF REVENUE	18,633.79	EXCISE TAX - 10/2017
			001 - 511 60 53 00 - EXTERNAL TAXES			0.23	
			001 - 521 10 21 00 - PD ADMIN UNIFORMS & E			6.69	
			001 - 521 10 31 00 - PD ADMIN SUPPLIES			24.22	
			001 - 521 21 21 00 - INVESTIGATION UNIFORM			50.40	
			001 - 521 21 31 00 - INVESTIGATION SUPPLIES			48.44	
			123 - 521 22 21 23 - CJ UNIFORMS & EQUIP			152.27	
			001 - 521 22 31 00 - PATROL SUPPLIES			8.50	
			131 - 521 30 21 31 - UNIFORMS & EQUIPMENT			22.19	
			130 - 521 30 31 30 - SUPPLIES			607.50	
			001 - 524 20 53 00 - EXTERNAL TAXES			28.91	
			001 - 528 80 31 00 - OFFICE & OPERATING SUP			2.02	
			001 - 528 80 49 00 - MISCELLANEOUS			5.41	
			401 - 534 50 53 00 - EXTERNAL TAXES			6,366.83	
			404 - 534 50 53 04 - EXTERNAL TAXES			160.45	
			403 - 535 50 31 00 - SUPPLIES			46.06	
			403 - 535 50 53 00 - EXTERNAL TAXES			3,021.20	
			405 - 535 50 53 05 - EXTERNAL TAX - SEWER I			97.04	
			402 - 537 50 53 00 - EXTERNAL TAXES			5,557.61	
			101 - 542 30 31 00 - SUPPLIES			348.28	
			001 - 576 80 31 00 - SUPPLIES			49.50	
			001 - 576 80 53 00 - EXTERNAL TAXES			2,030.04	
7247	12/26/2017	Claims	2	EFT	US BANK CARDMEMBER SVC	4,971.88	MICROSOFT 360 - 11/2017; 9627 AUTODESK AUTOCAD CIVIL 3D 2018 GOVERNMENT NEW SINGLE-USER ELD ANNUAL SUBSCRIPTION; 9627 HENNE CONF RESERVATIONS; CMC CERTIFICATION-K.CLIFTON; #9627 WSU PESTICIDE EDUCATI
			001 - 511 60 43 00 - TRAVEL			25.00	
			001 - 511 60 49 00 - MISCELLANEOUS			8.92	
			001 - 511 60 49 00 - MISCELLANEOUS			90.00	
			001 - 514 30 31 00 - SUPPLIES			40.00	
			001 - 514 30 49 00 - MISCELLANEOUS			115.00	
			001 - 514 30 49 00 - MISCELLANEOUS			50.00	
			001 - 521 21 31 00 - INVESTIGATION SUPPLIES			27.98	
			001 - 521 21 31 00 - INVESTIGATION SUPPLIES			28.96	
			001 - 521 22 31 00 - PATROL SUPPLIES			17.17	
			001 - 521 40 43 00 - PD TRAINING TRAVEL			764.16	
			001 - 521 40 43 00 - PD TRAINING TRAVEL			401.97	
			001 - 524 20 31 00 - SUPPLIES			106.97	
			001 - 524 20 49 00 - MISCELLANEOUS			361.31	
			401 - 534 50 49 00 - MISCELLANEOUS			361.31	
			403 - 535 50 49 00 - MISCELLANEOUS			361.31	
			101 - 542 30 43 00 - TRAVEL			22.89	
			101 - 542 30 49 00 - MISCELLANEOUS			361.31	
			101 - 542 70 49 00 - MISCELLANEOUS			240.00	
			101 - 543 30 49 00 - MISCELLANEOUS			150.00	
			001 - 558 60 31 00 - SUPPLIES			106.96	
			001 - 558 60 49 00 - MISCELLANEOUS			361.31	
			132 - 573 94 31 32 - HOLIDAY PARADE SUPPLI			849.35	
			001 - 576 80 49 00 - MISCELLANEOUS			120.00	
7251	12/26/2017	Claims	2	EFT	CENTURY LINK - LD	28.17	CH LONG DISTANCE-11/04/17-12/03/2017; PHONES NOV 2017
			001 - 511 60 42 01 - COMMUNICATION			1.39	
			001 - 513 10 42 01 - COMMUNICATION			4.02	

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

01/01/2017 To: 12/31/2017

Time: 16:56:52 Date: 12/26/2017

Page: 2

Trans Date	Type	Acct #	War #	Claimant	Amount	Memo
		001 - 514 23 42 00 -		COMMUNICATIONS	1.39	
		001 - 514 30 42 00 -		COMMUNICATIONS	1.39	
		001 - 524 20 42 00 -		COMMUNICATION	1.39	
		001 - 528 80 42 00 -		COMMUNICATION	1.39	
		001 - 528 80 42 00 -		COMMUNICATION	10.75	
		401 - 534 50 42 00 -		COMMUNICATION	1.26	
		403 - 535 50 42 00 -		COMMUNICATION	1.25	
		402 - 537 50 42 00 -		COMMUNICATION	1.39	
		101 - 543 30 42 00 -		COMMUNICATION	1.25	
		001 - 558 60 42 00 -		COMMUNICATION	1.30	
7252	12/26/2017	Claims	2	EFT CENTURY LINK		120.01 CH FAX - 12/2017; FD-12/2017
		001 - 511 60 42 01 -		COMMUNICATION	5.99	
		001 - 511 60 42 01 -		COMMUNICATION	6.02	
		001 - 513 10 42 01 -		COMMUNICATION	5.44	
		001 - 513 10 42 01 -		COMMUNICATION	5.47	
		001 - 514 23 42 00 -		COMMUNICATIONS	3.65	
		001 - 514 23 42 00 -		COMMUNICATIONS	3.67	
		001 - 514 30 42 00 -		COMMUNICATIONS	3.65	
		001 - 514 30 42 00 -		COMMUNICATIONS	3.67	
		001 - 524 20 42 00 -		COMMUNICATION	7.54	
		001 - 524 20 42 00 -		COMMUNICATION	7.58	
		401 - 534 50 42 00 -		COMMUNICATION	5.99	
		401 - 534 50 42 00 -		COMMUNICATION	6.01	
		403 - 535 50 42 00 -		COMMUNICATION	5.99	
		403 - 535 50 42 00 -		COMMUNICATION	6.01	
		402 - 537 50 42 00 -		COMMUNICATION	7.54	
		402 - 537 50 42 00 -		COMMUNICATION	7.58	
		101 - 543 30 42 00 -		COMMUNICATION	5.99	
		101 - 543 30 42 00 -		COMMUNICATION	6.01	
		001 - 558 60 42 00 -		COMMUNICATION	8.09	
		001 - 558 60 42 00 -		COMMUNICATION	8.12	
7253	12/26/2017	Claims	2	EFT OFFICE DEPOT-CITY HALL		838.91 MOUSE; TONER CARTRIDGES & YEARLY CALENDARS
		001 - 524 20 31 00 -		SUPPLIES	19.91	
		401 - 534 50 31 00 -		SUPPLIES	159.82	
		403 - 535 50 31 00 -		SUPPLIES	159.82	
		402 - 537 50 31 00 -		SUPPLIES	159.82	
		101 - 542 30 31 00 -		SUPPLIES	159.82	
		001 - 558 60 31 00 -		SUPPLIES	19.90	
		001 - 576 80 31 00 -		SUPPLIES	159.82	
7254	12/26/2017	Claims	2	EFT OFFICE DEPOT-PD		116.99 PENS/FOLDERS/MEMO PADS/MARKERS/NITRILE GLOVES/BATTERIES/SANITIZING WIPES
		001 - 528 80 31 00 -		OFFICE & OPERATING SUP	116.99	
7073	12/12/2017	Claims	2	96182 JONDERFIN, LLC		337.50 NEWSLETTER DESIGN & LAYOUT-11/2017
		001 - 511 60 41 01 -		PROFESSIONAL SERVICES	337.50	
7255	12/26/2017	Claims	2	96183 APOLLO INC		2,090.49 PROG EST 6 & FINAL; S 14TH STREET IMPROVEMENTS
		124 - 595 30 64 30 -		S 14TH ST IMPR-PLACEHOI	2,090.49	
7256	12/26/2017	Claims	2	96184 ATLAS STAFFING INC		1,136.96 SEASONAL PARKS WK ENDING-12/03/17; SEASONAL PARKS WK ENDING-12/10/2017
		001 - 576 80 41 00 -		PROFESSIONAL SERVICES	468.16	
		001 - 576 80 41 00 -		PROFESSIONAL SERVICES	668.80	
7257	12/26/2017	Claims	2	96185 BASIN DISPOSAL OF YAKIMA LLC		79,064.11 GA/RCY-11/22/2017-12/21/2017
		402 - 537 60 49 00 -		CONTRACTED SERVICES	79,064.11	

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

01/01/2017 To: 12/31/2017

Time: 16:56:52 Date: 12/26/2017
Page: 3

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
7258	12/26/2017	Claims	2	96186	BURROWS TRACTOR COMPANY	34.83	RUBBER BUMP 5G4D
					401 - 534 50 31 00 - SUPPLIES	34.83	
7259	12/26/2017	Claims	2	96187	CANON SOLUTIONS AMERICA	323.94	COPIER MAINTENANCE NOV 2017
					001 - 528 80 48 00 - REPAIRS & MAINTENANCE	323.94	
7260	12/26/2017	Claims	2	96188	JAMES & DELIA CANTER	82.76	OVERPAYMENT REFUND
					402 - 589 10 04 02 - 210-10	82.76	
7261	12/26/2017	Claims	2	96189	CAREY MOTORS	1,224.11	LOF VEH 15/REPLACE THERMOSTAT/GASKETS/REA R BRAKE PADS/SHOES ROTORS/DRUMS VEH 22; NEW WIPER BLADE FOR VEH 15
					001 - 521 10 48 00 - PD ADMIN REPAIRS & MAI	1,159.06	
					001 - 521 22 48 00 - PATROL REPAIRS & MAIN	27.00	
					001 - 521 22 48 00 - PATROL REPAIRS & MAIN	38.05	
7262	12/26/2017	Claims	2	96190	CASCADE ANALYTICAL INC	2,387.14	WASTEWATER & WATER SAMPLING
					401 - 534 50 41 00 - PROFESSIONAL SERVICES	341.66	
					403 - 535 50 41 00 - PROFESSIONAL SERVICES	2,045.48	
7263	12/26/2017	Claims	2	96191	CASCADE NATURAL GAS CORP	1,588.69	CH/FD-11/02/17-12/04/2017; 4401 MAIN STREET-11/02/17-12/04/17
					001 - 518 20 47 00 - UTILITIES/CITY HALL	374.01	
					001 - 522 20 47 00 - PUBLIC UTILITY SERVICES	186.63	
					403 - 535 50 47 00 - UTILITIES	141.46	
					402 - 537 50 47 00 - UTILITIES	886.59	
7264	12/26/2017	Claims	2	96192	CENTRAL WA AG MUSEUM	1,111.00	AG MUSEUM COORDINATORS-11/2017
					107 - 571 10 41 00 - PROF SVCS-AG MUSEUM	1,111.00	
7265	12/26/2017	Claims	2	96193	CENTRAL WA OCCUPATIONAL MEDICINE	85.00	DOT PHYSICAL; BUNTING, CRAIG 11.07.17
					401 - 534 50 41 00 - PROFESSIONAL SERVICES	21.25	
					403 - 535 50 41 00 - PROFESSIONAL SERVICES	21.25	
					402 - 537 50 41 00 - PROFESSIONAL SERVICES	21.25	
					101 - 542 30 41 00 - PROFESSIONAL SERVICES	21.25	
7266	12/26/2017	Claims	2	96194	CI SHRED	69.16	SHRED SERVICES NOV 17
					001 - 528 80 41 00 - PROF SERVICES	69.16	
7267	12/26/2017	Claims	2	96195	CINTAS CORP #605	844.66	CH MAT SERVICE; MAT SERVICE NOV 2017
					001 - 518 31 45 00 - OPERATING RENTALS & LI	600.52	
					001 - 521 50 45 00 - PD FACILITIES OPERATION	244.14	
7268	12/26/2017	Claims	2	96196	CITY OF UNION GAP	25.67	OVERPAYMENT REFUND ACCT#6360
					402 - 589 10 04 02 - 210-10	25.67	
7269	12/26/2017	Claims	2	96197	CLASSIC PRINTING INC	165.16	UB STATEMENTS-11/2017
					401 - 534 50 41 00 - PROFESSIONAL SERVICES	55.05	
					403 - 535 50 41 00 - PROFESSIONAL SERVICES	55.05	
					402 - 537 50 41 00 - PROFESSIONAL SERVICES	55.06	
7270	12/26/2017	Claims	2	96198	COLEMAN OIL COMPANY	111.23	CED FUEL- 11/17
					001 - 524 20 32 00 - FUEL	14.17	
					001 - 524 20 32 00 - FUEL	20.18	
					401 - 534 50 32 00 - FUEL	14.17	

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

01/01/2017 To: 12/31/2017

Time: 16:56:52 Date: 12/26/2017
Page: 4

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
			403 - 535 50 32 00 - FUEL			14.17	
			101 - 542 30 32 00 - FUEL			14.17	
			001 - 558 60 32 00 - FUEL			14.19	
			001 - 558 60 32 00 - FUEL			20.18	
7271	12/26/2017	Claims	2	96199	CUMMINGS NORTHWEST	48,797.91	CUMMINS GENERATOR S/N # L170286568
			123 - 594 21 62 01 - POLICE DEPT BLDG RESER			48,797.91	
7272	12/26/2017	Claims	2	96200	DEXYP	305.55	PARKS AD-12/01/2017-12/31/2017
			001 - 576 80 44 00 - ADVERTISING			305.55	
7273	12/26/2017	Claims	2	96201	EDUCATIONAL SERVICE DISTRICT 105	10,000.00	SUMMER YOUTH PROGRAM-2017
			133 - 571 22 41 33 - SUMMER YOUTH - PROF S'			10,000.00	
7274	12/26/2017	Claims	2	96202	ENTERTAINMENT PLUS	200.00	DISC JOCKEY FOR LIGHTED PARADE
			132 - 573 94 31 32 - HOLIDAY PARADE SUPPLI			200.00	
7275	12/26/2017	Claims	2	96203	JESSICA EVERT	150.00	Refund Utility Deposit
			414 - 586 00 04 14 - DEPOSIT REFUND			150.00	Refund Utility Deposit
7276	12/26/2017	Claims	2	96204	FRED SEALS CONSTRUCTION	170.44	OVERPAYMENT REFUND
			402 - 589 10 04 02 - 210-10			170.44	
7277	12/26/2017	Claims	2	96205	GAP AUTO PARTS	0.02	BILLING CORRECTION
			001 - 576 80 31 00 - SUPPLIES			0.02	
7278	12/26/2017	Claims	2	96206	GRANT J HUNT CO	3,750.00	DESIGN & MARKETING-11/2017
			107 - 557 30 41 01 - GRANT J. HUNT COL			3,750.00	
7279	12/26/2017	Claims	2	96207	BUD HOLLINGBERRY	300.00	CLEANING DEPOSIT REFUND
			001 - 589 00 00 03 - PARK DEPOSIT REFUND			300.00	
7280	12/26/2017	Claims	2	96208	INTERSTATE BATTERIES	143.74	#1020 BATTERY & CORE
			401 - 534 50 48 00 - REPAIRS & MAINTENANCE			57.51	
			403 - 535 50 48 00 - REPAIRS & MAINTENANCE			21.56	
			101 - 542 30 48 00 - REPAIRS & MAINTENANCE			21.56	
			101 - 542 66 48 00 - REPAIRS & MAINTENANCE			7.19	
			101 - 542 67 48 00 - REPAIRS & MAINTENANCE			7.19	
			101 - 542 70 48 00 - REPAIRS & MAINTENANCE			21.56	
			128 - 547 60 48 00 - REPAIRS & MAINTENANCE			7.17	
7281	12/26/2017	Claims	2	96209	LAW OFFICES OF MARGITA DORNAY	10,000.00	PROSECUTING ATTORNEY-12/2017
			001 - 515 30 41 02 - PROF SERVICES - PROS. AT			10,000.00	
7282	12/26/2017	Claims	2	96210	ERNESTO MENDOZA	43.95	OVERPAYMENT REFUND
			402 - 589 10 04 02 - 210-10			43.95	
7283	12/26/2017	Claims	2	96211	MENKE JACKSON BEYER LLP	5,607.53	PRR SUIT
			001 - 515 30 41 00 - PROFESSIONAL SERVICES			5,607.53	
7284	12/26/2017	Claims	2	96212	MARTHA LAURA	36.76	OVERPAYMENT REFUND
			402 - 589 10 04 02 - 210-10			36.76	
7285	12/26/2017	Claims	2	96213	NEOFUNDS BY NEOPOST	1,000.00	POSTAGE-12/2017
			001 - 511 60 42 01 - COMMUNICATION			167.52	
			001 - 514 23 42 00 - COMMUNICATIONS			166.75	
			001 - 514 30 42 00 - COMMUNICATIONS			116.00	
			001 - 521 10 42 00 - PD ADMIN COMMUNICATI			32.83	
			001 - 524 20 42 00 - COMMUNICATION			46.70	
			401 - 534 50 42 00 - COMMUNICATION			117.53	
			403 - 535 50 42 00 - COMMUNICATION			117.53	

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

01/01/2017 To: 12/31/2017

Time: 16:56:52 Date: 12/26/2017
Page: 5

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
			402 - 537 50 42 00 - COMMUNICATION			117.53	
			101 - 543 30 42 00 - COMMUNICATION			117.53	
			001 - 576 80 42 00 - COMMUNICATION			0.08	
7286	12/26/2017	Claims	2	96214	NOB HILL BOWL, INC.	433.59	WELLNESS - XMAS EVENT
			001 - 517 91 31 00 - SUPPLIES			433.59	
7287	12/26/2017	Claims	2	96215	ROBERT R NORTHCOTT	435.00	PUBLIC DEFENDER-12/17/17-12/18/17
			001 - 515 91 41 03 - PROF SERVICES-PUBLIC D			435.00	
7288	12/26/2017	Claims	2	96216	OFFICE SOLUTIONS NORTHWEST	14.04	LEDGER COPY PAPER
			001 - 514 23 31 00 - SUPPLIES			7.02	
			001 - 514 30 31 00 - SUPPLIES			7.02	
7289	12/26/2017	Claims	2	96217	PACIFIC POWER	6,490.22	CH/FD-11/2017; LIFT STATION-11/2017; TRAFFIC LIGHTS-11/2017; WELLS-11/2017; POWER PD NOV 2017; AG MUSEUM-11/2017
			001 - 518 20 47 00 - UTILITIES/CITY HALL			1,322.65	
			001 - 521 50 47 00 - PD FACILITIES UTILITIES			386.56	
			401 - 534 50 47 00 - UTILITIES			1,810.97	
			403 - 535 50 47 00 - UTILITIES			1,988.41	
			101 - 542 64 47 00 - UTILITIES			527.35	
			001 - 576 80 47 00 - UTILITIES			454.28	
7290	12/26/2017	Claims	2	96218	PACIFIC POWER	1,285.00	S 14TH STREET IMPROVEMENTS; SERVICE COST FOR STREET LIGHTS
			124 - 595 30 64 30 - S 14TH ST IMPR-PLACEHOI			1,285.00	
7291	12/26/2017	Claims	2	96219	PEPSI COLA - YAKIMA	59.50	WATER/RENT NOV 2017
			001 - 521 22 31 00 - PATROL SUPPLIES			47.50	
			001 - 521 22 45 00 - PATROL OPERATING RENT			12.00	
7292	12/26/2017	Claims	2	96220	PROTECTION ONE	34.18	ALARM MONITORING-12/01/17-12/31/17
			001 - 518 31 41 00 - PROFESSIONAL SERVICES			17.80	
			001 - 524 20 41 00 - PROFESSIONAL SERVICES			2.33	
			401 - 534 50 41 00 - PROFESSIONAL SERVICES			2.33	
			403 - 535 50 41 00 - PROFESSIONAL SERVICES			2.33	
			402 - 537 50 41 00 - PROFESSIONAL SERVICES			2.40	
			101 - 542 30 41 00 - PROFESSIONAL SERVICES			2.33	
			001 - 558 60 41 00 - PROFESSIONAL SERVICES			2.33	
			001 - 576 80 41 00 - PROFESSIONAL SERVICES			2.33	
7293	12/26/2017	Claims	2	96221	REPUBLIC PUBLISHING CO	1,403.67	GIL, KAUZLARICH, AVILEZ CLASS 2 REVIEWS; PUBLIC WORKS MAINTANCE AD; NTC OF LTAC MEETING CANCELLATION; SUMMARY OF ORD#2935, 2936 & 2937
			001 - 511 60 44 01 - ADVERTISING			52.75	
			001 - 511 60 44 01 - ADVERTISING			110.78	
			401 - 534 50 49 00 - MISCELLANEOUS			91.89	
			403 - 535 50 49 00 - MISCELLANEOUS			91.89	
			402 - 537 50 49 00 - MISCELLANEOUS			91.89	
			101 - 542 30 49 00 - MISCELLANEOUS			91.89	
			001 - 558 60 42 00 - COMMUNICATION			780.70	
			001 - 576 80 49 00 - MISCELLANEOUS			91.88	
7294	12/26/2017	Claims	2	96222	PATSY ROBBINS	99.99	OVERPAYMENT REFUND
			402 - 589 10 04 02 - 210-10			99.99	
7295	12/26/2017	Claims	2	96223	SAFELITE AUTOGLASS	497.11	#1023 WINDSHIELD REPAIR
			401 - 534 50 48 00 - REPAIRS & MAINTENANCE			497.11	
7296	12/26/2017	Claims	2	96224	SCI DOOR	291.87	RESET LIMITS DORR 2 SOUTH SIDE

WARRANT/CHECK REGISTER

CITY OF UNION GAP
 MCAG #: 0853

01/01/2017 To: 12/31/2017

Time: 16:56:52 Date: 12/26/2017
 Page: 6

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
			113 - 522 20 48 13		REPAIRS & MAINTENANCE	291.87	
7297	12/26/2017	Claims	2	96225	SHRED-IT	46.76	SHRED SVC-11/01/2017-11/30/2017
			001 - 511 60 41 01		PROFESSIONAL SERVICES	7.81	
			001 - 513 10 41 01		PROFESSIONAL SERVICES	7.81	
			001 - 514 23 41 00		PROFESSIONAL SERVICES	7.81	
			001 - 514 30 41 00		PROFESSIONAL SERVICES	7.81	
			001 - 524 20 41 00		PROFESSIONAL SERVICES	3.90	
			401 - 534 50 41 00		PROFESSIONAL SERVICES	1.56	
			403 - 535 50 41 00		PROFESSIONAL SERVICES	1.56	
			402 - 537 50 41 00		PROFESSIONAL SERVICES	1.56	
			101 - 542 30 41 00		PROFESSIONAL SERVICES	1.56	
			001 - 558 60 41 00		PROFESSIONAL SERVICES	3.90	
			001 - 576 80 41 00		PROFESSIONAL SERVICES	1.48	
7298	12/26/2017	Claims	2	96226	STAR RENTALS	27.22	CAUTION TAPE
			101 - 542 30 31 00		SUPPLIES	27.22	
7299	12/26/2017	Claims	2	96227	THE PRINT GUYS INC.	1,538.48	2017 WINTER NEWSLETTER
			001 - 511 60 41 01		PROFESSIONAL SERVICES	1,538.48	
7300	12/26/2017	Claims	2	96228	TRUE LAW GROUP, PS	3,700.00	PUBLIC DEFENDER
			001 - 515 91 41 03		PROF SERVICES-PUBLIC D	3,700.00	
7301	12/26/2017	Claims	2	96229	TTC CONSTRUCTION	1,050.86	Refund Utility Deposit
			414 - 586 00 04 14		DEPOSIT REFUND	1,050.86	Refund Utility Deposit
7302	12/26/2017	Claims	2	96230	UNION GAP WATER FUND & SEWER	2,023.09	PARKS-12/2017; 4401 MAIN STREET-12/2017; CH/FD-12/2017
			001 - 518 20 47 00		UTILITIES/CITY HALL	431.86	
			403 - 535 50 47 00		UTILITIES	173.57	
			101 - 543 30 47 00		UTILITIES	173.57	
			001 - 576 80 47 00		UTILITIES	1,244.09	
7303	12/26/2017	Claims	2	96231	UNITED PARCEL SERVICE	6.80	SHIPPING NOV 2017
			001 - 521 10 41 00		PD ADMIN PROFESSIONAL	6.80	
7304	12/26/2017	Claims	2	96232	UNITED STATES POSTMASTER	768.29	UB POSTAGE-12/2017
			401 - 534 50 42 00		COMMUNICATION	256.10	
			403 - 535 50 42 00		COMMUNICATION	256.10	
			402 - 537 50 42 00		COMMUNICATION	256.09	
7305	12/26/2017	Claims	2	96233	WA ASSOC OF BUILDING OFFICIALS	95.00	2018 MEMBERSHIP RENEWAL
			001 - 524 20 49 00		MISCELLANEOUS	47.50	
			001 - 558 60 49 00		MISCELLANEOUS	47.50	
7306	12/26/2017	Claims	2	96234	WA STATE ASSOC OF PERMIT TECHS	35.00	2018 WSAPT MEMBERSHIP- J.VALLE
			001 - 524 20 49 00		MISCELLANEOUS	17.50	
			001 - 558 60 49 00		MISCELLANEOUS	17.50	
7307	12/26/2017	Claims	2	96235	WA STATE PATROL	120.00	BACKGROUNDS NOV 2017
			001 - 521 10 51 00		PD ADMIN INTERGOV PRO	120.00	
7308	12/26/2017	Claims	2	96236	WA STATE TREASURER	17,333.20	CJRS-11/2017
			001 - 586 00 01 00		STATE BUILDING CODE FE	36.00	
			001 - 586 00 04 00		PSEA 1 STATE SHARE	8,037.20	
			001 - 586 00 05 00		PSEA 2 STATE SHARE	4,634.17	
			001 - 586 00 06 00		PSEA 3 STATE SHARE	133.82	
			001 - 586 00 07 00		CRIME LAB/BREATH ST SH	71.03	
			001 - 586 00 08 00		JIS STATE SHARE	2,335.17	
			001 - 586 00 09 00		SCH ZONE SAFETY ST SHA	797.24	
			001 - 586 00 10 00		TRAUMA CARE STATE SH/	524.92	

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

01/01/2017 To: 12/31/2017

Time: 16:56:52 Date: 12/26/2017
Page: 7

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
			001 - 586 00 13 00 -		AUTO THEFT PREVENTION	761.75	
			001 - 586 00 14 00 -		CRIME LAB ANALYSIS FEE	1.90	
7309	12/26/2017	Claims	2	96237	WAPATO POLICE DEPT	22,135.00	INMATE HOUSING/TRANSPORT NOV 2017
			001 - 523 20 51 00 -		DETENTION & CORRECTIC	21,135.00	
			001 - 523 20 51 01 -		TRANSPORT OF PRISONER	1,000.00	
7310	12/26/2017	Claims	2	96238	WASHINGTON STATE PATROL	274.43	OVERPAYMENT REFUND
			402 - 589 10 04 02 -		210-10	274.43	
7311	12/26/2017	Claims	2	96239	WHITE GLOVE CLEANING SERVICES	3,640.00	PRE/POST EVENT CLEANING-11/3/17-11/19/17; PRE/POST EVENT CLEANING-10/01/2017-10/31/2017 ; PRE/POST CLEANING - 09/01/17-09/30/2017
			001 - 576 80 41 01 -		PROF SVC- VENUE MANAC	560.00	
			001 - 576 80 41 01 -		PROF SVC- VENUE MANAC	1,260.00	
			001 - 576 80 41 01 -		PROF SVC- VENUE MANAC	1,820.00	
7312	12/26/2017	Claims	2	96240	YAKIMA CO DISTRICT COURT	21,255.67	MUNICIPAL COURT OPERATIONS-12/2017
			001 - 512 50 51 01 -		INTERGOVERNMENTAL PF	21,255.67	
7313	12/26/2017	Claims	2	96241	YAKIMA CO PRINTING DEPT	65.35	BUSINESS CARDS BROWNELL/WAY
			001 - 521 22 31 00 -		PATROL SUPPLIES	65.35	
7314	12/26/2017	Claims	2	96242	YAKIMA CO TREAS PROSECUTING	288.61	CVC - 11/2017
			001 - 586 00 03 00 -		CRIME VICTIMS COMP CN'	288.61	
7315	12/26/2017	Claims	2	96243	YAKIMA COOPERATIVE ASSN	68.73	JANITOR FUEL-11/17
			001 - 518 31 32 00 -		FUEL	68.73	
7316	12/26/2017	Claims	2	96244	YAKIMA VALLEY CONFERENCE	4,424.51	TECHNICAL ASSISTANCE CONTRACT-11/2017
			001 - 558 60 41 00 -		PROFESSIONAL SERVICES	4,424.51	
7317	12/26/2017	Claims	2	96245	YAKIMA WASTE SYSTEMS INC	1,305.53	WASTE-11/01/2017-11/30/2017
			402 - 537 60 49 00 -		CONTRACTED SERVICES	1,305.53	
7318	12/26/2017	Claims	2	96246	MEDSTAR CABULANCE, INC.	69,681.07	DIAL A RIDE/FIXED ROUTE-11/2017
			128 - 547 60 49 00 -		TRANSIT SERVICE PAYME	69,681.07	
			001 Current Expense Fund			107,208.61	
			101 Street Fund			2,329.92	
			107 Convention Center Reserve Fund			4,861.00	
			113 Fire Truck Reserve Fund			291.87	
			123 Criminal Justice Fund			48,950.18	
			124 Infrastructure Reserve Fund			3,375.49	
			128 Transit System Fund			69,688.24	
			130 Community Policing Fund			607.50	
			131 Drug Seizure Forfeiture Fund			22.19	
			132 Community Events Fund			1,049.35	
			133 Marijuana Excise Tax Fund			10,000.00	
			401 Water Fund			10,203.18	
			402 Garbage Fund			88,269.95	

WARRANT/CHECK REGISTER

CITY OF UNION GAP

Time: 16:56:52 Date: 12/26/2017

MCAG #: 0853

01/01/2017 To: 12/31/2017

Page: 8

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
		403 Sewer Fund				8,532.00	
		404 Water Improvement Reserve				160.45	
		405 Sewer Improvement Reserve				97.04	
		414 Water Deposits				1,200.86	
						<hr/>	
						356,847.83	Claims: 356,847.83



City Council Communication

Meeting Date: January 8, 2018
From: Karen Clifton, Director of Finance and Administration
Topic/Issue: Claim Vouchers – January 8, 2018

SYNOPSIS: Claim Vouchers Dated January 8, 2018

RECOMMENDATION: Request Council to approve EFTs and Voucher No. 96247 through 96286 in the amount of \$132,565.84.

LEGAL REVIEW: N/A

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: 1. Claim Voucher Register
2. Detailed Claim Voucher Register

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

Time: 10:27:34 Date: 01/04/2018

12/31/2017 To: 12/31/2017

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
7351	12/31/2017	Claims	2	EFT	XPRESS BILL PAY	375.20	UB ONLINE PAYMENT FEES - 12/2017
7352	12/31/2017	Claims	2	EFT	MERCHANT SERVICES	508.65	CREDIT CARD PAYMENTS FEE - 12/2017
7353	12/31/2017	Claims	2	EFT	WA STATE DEPT OF REVENUE	12,951.19	EXCISE TAX - 12/2017
7354	12/31/2017	Claims	2	EFT	US BANK CARDMEMBER SVC	1,534.74	CRAIGSLIST AD - PW MAINTENANCE PERSONNEL; #1023 WINDSHIELD REPAIR; NWLS SEMINAR COBB/TOWLE/ JACKET SHELL/ WRENCH; 2012/2015 BUILDING CODES & STANDARDS QUIZ-CAVANAUGH
7357	12/31/2017	Claims	2	EFT	US BANK CARDMEMBER SVC	1,726.22	9627 HENNE 12.04.17 HOTEL RESERVATIONS; HOLIDAY PARADE SUPPLIES; LIGHTED PARADE SUPPLIES; RECORDS TRAINING - MOORE; SCHOOL SAFETY MEETING - COBB; SCHOOL SAFETY MEETING - COBB; IMPLEMENTING SOCIAL MEDI
7379	12/31/2017	Claims	2	EFT	OFFICE DEPOT-CITY HALL	220.62	BINDERS, FILE FOLDERS & INK CTG'S
7380	12/31/2017	Claims	2	EFT	OFFICE DEPOT-PD	148.84	DESK CALENDARS/PENS/PAPER
7360	12/31/2017	Claims	2	96247	AMERESCO SOLAR, LLC	55.48	REGULATOR 12 AMP 12V SHUNT
7361	12/31/2017	Claims	2	96248	BLUMENTHAL UNIFORMS	97.24	COMMENDATIONS BAR PINS
7362	12/31/2017	Claims	2	96249	CANON FINACIAL SERVICES	313.66	COPIER LEASE NOV 2017
7363	12/31/2017	Claims	2	96250	CASCADE NATURAL GAS CORP	272.31	NATURAL GAS NOV 2017
7364	12/31/2017	Claims	2	96251	CENTRAL WA AG MUSEUM	100.00	AG MUSEUM COORDINATOR-11/17 & 12/17
7365	12/31/2017	Claims	2	96252	CLASSIC CAR WASH	49.50	CAR WASHES NOV 2017
7366	12/31/2017	Claims	2	96253	DAY WIRELESS	40.04	REPLACE BATTERY CONTACTS
7367	12/31/2017	Claims	2	96254	FRANK'S TIRE FACTORY	114.45	TIRE
7368	12/31/2017	Claims	2	96255	GAP AUTO PARTS	83.19	BILLING CORRECTION; PARK SUPPLIES
7369	12/31/2017	Claims	2	96256	GEARJAMMER	3,217.79	FUEL NOV 2017
7370	12/31/2017	Claims	2	96257	GRANITE CONSTRUCTION CO	382.83	INVOICE REVISED TO INCLUDE TAX; REFERENCE ORIG INV 1274823; 1/2" HMA 64-28 (1028) 3.09 TON
7371	12/31/2017	Claims	2	96258	GRANT J HUNT CO	4,677.31	TRANSIT BUS PROMOTION-WINTER; DESIGN & MARKETING SVC-10/2017; SCENIC WA PRO
7372	12/31/2017	Claims	2	96259	GW INC	171.11	SAFARILAND MAG POUCH/HOLSTER/DUTY BELT/HANDCUFF CASE/SPRAY POUCH
7373	12/31/2017	Claims	2	96260	HACH CO	337.54	REPAIR OF FLO STATION FLO DAR WITH DISPLAY MODEL 1204-100

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAAG #: 0853

Time: 10:27:34 Date: 01/04/2018

12/31/2017 To: 12/31/2017

Page: 2

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
7374	12/31/2017	Claims	2	96261	KEEGAN - BATTERIES PLUS BULBS	20.70	CLOCK BATTER & 2 PK 3V LITHIUM COIN
7375	12/31/2017	Claims	2	96262	KNOBELS ELECTRIC INC	198.06	WW TREATMENT - REPLACE RELAY ON GENERATOR FOR LOUVERS
7376	12/31/2017	Claims	2	96263	LOWES COMPANY INC	297.69	SUPPLIES; CLEANING SUPPLIES, TRASH CAN, LIGHT BULBS, BATTERIES; CH - LIGHT BULB
7377	12/31/2017	Claims	2	96264	MEDSTAR CABULANCE,	72,681.62	DIAL A RIDE/FIXED ROUTE-12/2017
7378	12/31/2017	Claims	2	96265	MUNICIPAL CODE CORPORATION	700.00	ANNUAL WEB HOSTING 12/2017-11/2018
7400	12/31/2017	Claims	2	96266	BELL, BROWN & RIO	7,500.00	CITY ATTORNEY-2/2017
7401	12/31/2017	Claims	2	96267	SPRINT ACCT #929468397	81.98	SR CTR INTERNET-12/2017
7381	12/31/2017	Claims	2	96268	OXARC INC	610.16	CHLORINE ZONE B RQ
7382	12/31/2017	Claims	2	96269	ERIC PATRICK	60.00	FACEBOOK AD'S FOR UNION GAP'S HAUNTED OCTOBER
7383	12/31/2017	Claims	2	96270	PETTY CASH	11.54	MISC RECEIPTS - 12/2017
7384	12/31/2017	Claims	2	96271	RONALD PHILLIPS	100.00	SAFETY BOOTS REIMBURSEMENT 2017
7385	12/31/2017	Claims	2	96272	REPUBLIC PUBLISHING CO	835.56	ADVERTISEMENT; RFP VMB RESURFACING
7386	12/31/2017	Claims	2	96273	RWC GROUP	2,372.18	#2007 REPAIR; GLASS KIT
7387	12/31/2017	Claims	2	96274	SAN DIEGO POLICE EQUIPMENT CO INC	291.78	AMMO
7388	12/31/2017	Claims	2	96275	JULIE SCHILLING	9.10	EMS & MAYORS MEETING
7389	12/31/2017	Claims	2	96276	SOZO SPORTS OF CENTRAL WA	5,000.00	LTAC REIMBURSEMENT FOR 2017 MARKETING
7390	12/31/2017	Claims	2	96277	SUPPLYWORKS	958.29	DISINFECTANT/FLOOR CLEANER/GARBAGE BAGS/TOWELS/KLEENEX/PAPER ROLLS; SUPPLIES
7391	12/31/2017	Claims	2	96278	WA STATE CRIMINAL JUSTICE	85.00	EVIDENCE TRAINING MOORE
7392	12/31/2017	Claims	2	96279	YAKIMA BINDERY	30.62	SUPPLIES
7393	12/31/2017	Claims	2	96280	YAKIMA CO DEPT OF CORRECTIONS	8,742.93	INMATE BILLING/MEDICAL NOV 2017
7394	12/31/2017	Claims	2	96281	YAKIMA CO PUBLIC SERVICES	162.71	BILL #34; STORMWATER ILA; NOVEMBER 2017
7395	12/31/2017	Claims	2	96282	YAKIMA CO PUBLIC SERVICES	1,114.02	STORMWATER PERMIT #WAR046014 WSDOE; SW UTILITY - CITY REIMB
7396	12/31/2017	Claims	2	96283	YAKIMA CO PUBLIC SERVICES	166.95	LEAF BAGS COLLECTED; YARD WASTE DUMPINGS
7397	12/31/2017	Claims	2	96284	YAKIMA HUMANE SOCIETY	2,912.00	ANIMAL CONTROL SERVICES NOV 2017
7398	12/31/2017	Claims	2	96285	YAKIMA REGIONAL MEDICAL & CARDIAC CENTER	102.35	BLOOD DRAW FOR SUSPECTED DUI
7399	12/31/2017	Claims	2	96286	YAKIMA WATERMILL, INC	142.69	LIQUID CHLORINE 12.5% 4X1 GAL; LIQUID CHLORINE 12.5%
						28,021.10	
001 Current Expense Fund						28,021.10	
101 Street Fund						2,635.38	
107 Convention Center Reserve Fund						4,008.22	

WARRANT/CHECK REGISTER

CITY OF UNION GAP

Time: 10:27:34 Date: 01/04/2018

MCAG #: 0853

12/31/2017 To: 12/31/2017

Page: 3

Trans Date	Type	Acct #	War #	Claimant	Amount	Memo
				108 Tourism Promotion Area Fund	5,060.00	
				123 Criminal Justice Fund	320.00	
				128 Transit System Fund	73,566.99	
				132 Community Events Fund	603.66	
				401 Water Fund	5,935.64	
				402 Garbage Fund	6,040.57	
				403 Sewer Fund	5,312.26	
				404 Water Improvement Reserve	1,062.02	
					<hr/>	
					132,565.84	Claims: 132,565.84

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

12/31/2017 To: 12/31/2017

Time: 10:28:02 Date: 01/04/2018
Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
7351	12/31/2017	Claims	2	EFT	XPRESS BILL PAY	375.20	UB ONLINE PAYMENT FEES - 12/2017
					401 - 534 50 49 00 - MISCELLANEOUS	125.07	
					403 - 535 50 49 00 - MISCELLANEOUS	125.07	
					402 - 537 50 49 00 - MISCELLANEOUS	125.06	
7352	12/31/2017	Claims	2	EFT	MERCHANT SERVICES	508.65	CREDIT CARD PAYMENTS FEE - 12/2017
					401 - 534 50 49 00 - MISCELLANEOUS	169.55	
					403 - 535 50 49 00 - MISCELLANEOUS	169.55	
					402 - 537 50 49 00 - MISCELLANEOUS	169.55	
7353	12/31/2017	Claims	2	EFT	WA STATE DEPT OF REVENUE	12,951.19	EXCISE TAX - 12/2017
					001 - 511 60 53 00 - EXTERNAL TAXES	0.08	
					001 - 521 21 31 00 - INVESTIGATION SUPPLIES	2.35	
					001 - 524 20 53 00 - EXTERNAL TAXES	2.32	
					401 - 534 50 53 00 - EXTERNAL TAXES	3,667.62	
					404 - 534 50 53 04 - EXTERNAL TAXES	1,062.02	
					403 - 535 50 53 00 - EXTERNAL TAXES	2,463.28	
					402 - 537 50 53 00 - EXTERNAL TAXES	5,523.18	
					101 - 542 64 31 00 - SUPPLIES	29.08	
					001 - 576 80 53 00 - EXTERNAL TAXES	201.26	
7354	12/31/2017	Claims	2	EFT	US BANK CARDMEMBER SVC	1,534.74	CRAIGSLIST AD - PW MAINTENANCE PERSONNEL; #1023 WINDSHIELD REPAIR; NWLS SEMINAR COBB/TOWLE/ JACKET SHELL/ WRENCH; 2012/2015 BUILDING CODES & STANDARDS QUIZ-CAVANAUGH
					123 - 521 22 21 23 - CJ UNIFORMS & EQUIP	320.00	
					001 - 521 22 31 00 - PATROL SUPPLIES	48.63	
					001 - 521 40 49 00 - PD TRAINING MISCELLAN	590.00	
					001 - 524 20 49 00 - MISCELLANEOUS	34.50	
					401 - 534 50 48 00 - REPAIRS & MAINTENANCE	497.11	
					401 - 534 50 49 00 - MISCELLANEOUS	2.00	
					403 - 535 50 49 00 - MISCELLANEOUS	2.00	
					402 - 537 50 49 00 - MISCELLANEOUS	2.00	
					101 - 542 30 49 00 - MISCELLANEOUS	2.00	
					001 - 558 60 49 00 - MISCELLANEOUS	34.50	
					001 - 576 80 49 00 - MISCELLANEOUS	2.00	
7357	12/31/2017	Claims	2	EFT	US BANK CARDMEMBER SVC	1,726.22	9627 HENNE 12.04.17 HOTEL RESERVATIONS; HOLIDAY PARADE SUPPLIES; LIGHTED PARADE SUPPLIES; RECORDS TRAINING - MOORE; SCHOOL SAFETY MEETING - COBB; SCHOOL SAFETY MEETING - COBB; IMPLEMENTING SOCIAL MEDI
					001 - 521 10 43 00 - PD ADMIN TRAVEL	34.98	
					001 - 521 10 43 00 - PD ADMIN TRAVEL	20.56	
					001 - 521 21 31 00 - INVESTIGATION SUPPLIES	91.73	
					001 - 521 40 43 00 - PD TRAINING TRAVEL	773.12	
					001 - 521 40 43 00 - PD TRAINING TRAVEL	54.66	
					101 - 543 30 43 00 - TRAVEL	147.51	
					132 - 573 94 31 32 - HOLIDAY PARADE SUPPLI	108.96	
					132 - 573 94 31 32 - HOLIDAY PARADE SUPPLI	494.70	
7379	12/31/2017	Claims	2	EFT	OFFICE DEPOT-CITY HALL	220.62	BINDERS, FILE FOLDERS & INK CTG'S
					001 - 514 23 31 00 - SUPPLIES	220.62	

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

12/31/2017 To: 12/31/2017

Time: 10:28:02 Date: 01/04/2018
Page: 2

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
7380	12/31/2017	Claims	2	EFT	OFFICE DEPOT-PD	148.84	DESK CALENDARS/PENS/PAPER
					001 - 528 80 31 00 - OFFICE & OPERATING SUP	148.84	
7360	12/31/2017	Claims	2	96247	AMERESCO SOLAR, LLC	55.48	REGULATOR 12 AMP 12V SHUNT
					403 - 535 50 31 00 - SUPPLIES	55.48	
7361	12/31/2017	Claims	2	96248	BLUMENTHAL UNIFORMS	97.24	COMMENDATIONS BAR PINS
					001 - 521 22 21 00 - PATROL UNIFORMS & EQU	97.24	
7362	12/31/2017	Claims	2	96249	CANON FINACIAL SERVICES	313.66	COPIER LEASE NOV 2017
					001 - 528 80 45 00 - OPERATING RENTALS & LI	313.66	
7363	12/31/2017	Claims	2	96250	CASCADE NATURAL GAS CORP	272.31	NATURAL GAS NOV 2017
					001 - 521 50 47 00 - PD FACILITIES UTILITIES	272.31	
7364	12/31/2017	Claims	2	96251	CENTRAL WA AG MUSEUM	100.00	AG MUSEUM COORDINATOR-11/17 & 12/17
					107 - 571 10 41 00 - PROF SVCS-AG MUSEUM	100.00	
7365	12/31/2017	Claims	2	96252	CLASSIC CAR WASH	49.50	CAR WASHES NOV 2017
					001 - 521 21 48 00 - INVESTIGATION REPAIRS	5.50	
					001 - 521 22 48 00 - PATROL REPAIRS & MAIN	44.00	
7366	12/31/2017	Claims	2	96253	DAY WIRELESS	40.04	REPLACE BATTERY CONTACTS
					001 - 521 22 48 00 - PATROL REPAIRS & MAIN	40.04	
7367	12/31/2017	Claims	2	96254	FRANK'S TIRE FACTORY	114.45	TIRE
					001 - 576 80 31 00 - SUPPLIES	114.45	
7368	12/31/2017	Claims	2	96255	GAP AUTO PARTS	83.19	BILLING CORRECTION; PARK SUPPLIES
					001 - 576 80 31 00 - SUPPLIES	0.02	
					001 - 576 80 31 00 - SUPPLIES	83.17	
7369	12/31/2017	Claims	2	96256	GEARJAMMER	3,217.79	FUEL NOV 2017
					001 - 521 10 32 00 - PD ADMIN FUEL	165.56	
					001 - 521 21 32 00 - INVESTIGATION FUEL	589.79	
					001 - 521 22 32 00 - PATROL FUEL	2,462.44	
7370	12/31/2017	Claims	2	96257	GRANITE CONSTRUCTION CO	382.83	INVOICE REVISED TO INCLUDE TAX; REFERENCE ORIG INV 1274823; 1/2" HMA 64-28 (1028) 3.09 TON
					401 - 534 50 31 00 - SUPPLIES	266.73	
					101 - 542 64 31 00 - SUPPLIES	116.10	
7371	12/31/2017	Claims	2	96258	GRANT J HUNT CO	4,677.31	TRANSIT BUS PROMOTION-WINTER; DESIGN & MARKETING SVC-10/2017; SCENIC WA PRO
					128 - 547 60 44 00 - ADVERTISING	769.09	
					107 - 557 30 41 01 - GRANT J. HUNT COL	3,908.22	
7372	12/31/2017	Claims	2	96259	GW INC	171.11	SAFARILAND MAG POUCH/HOLSTER/DUTY BELT/HANDCUFF CASE/SPRAY POUCH
					001 - 521 22 21 00 - PATROL UNIFORMS & EQU	171.11	
7373	12/31/2017	Claims	2	96260	HACH CO	337.54	REPAIR OF FLO STATION FLO DAR WITH DISPLAY MODEL 1204-100
					403 - 535 50 48 00 - REPAIRS & MAINTENANCE	337.54	

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

12/31/2017 To: 12/31/2017

Time: 10:28:02 Date: 01/04/2018
Page: 3

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
7374	12/31/2017	Claims	2	96261	KEEGAN - BATTERIES PLUS BULBS	20.70	CLOCK BATTER & 2 PK 3V LITHIUM COIN
					403 - 535 50 31 00 - SUPPLIES	20.70	
7375	12/31/2017	Claims	2	96262	NOBELS ELECTRIC INC	198.06	WW TREATMENT - REPLACE RELAY ON GENERATOR FOR LOUVERS
					403 - 535 50 41 00 - PROFESSIONAL SERVICES	198.06	
7376	12/31/2017	Claims	2	96263	LOWES COMPANY INC	297.69	SUPPLIES; CLEANING SUPPLIES, TRASH CAN, LIGHT BULBS, BATTERIES; CH - LIGHT BULB
					001 - 518 31 31 00 - SUPPLIES	6.21	
					001 - 524 20 31 00 - SUPPLIES	5.14	
					401 - 534 50 31 00 - SUPPLIES	51.31	
					403 - 535 50 31 00 - SUPPLIES	134.14	
					101 - 542 30 31 00 - SUPPLIES	5.12	
					001 - 558 60 31 00 - SUPPLIES	5.13	
					001 - 576 80 31 00 - SUPPLIES	90.64	
7377	12/31/2017	Claims	2	96264	MEDSTAR CABULANCE, INC.	72,681.62	DIAL A RIDE/FIXED ROUTE-12/2017
					128 - 547 60 49 00 - TRANSIT SERVICE PAYME	72,681.62	
7378	12/31/2017	Claims	2	96265	MUNICIPAL CODE CORPORATION	700.00	ANNUAL WEB HOSTING 12/2017-11/2018
					001 - 511 60 49 00 - MISCELLANEOUS	107.66	
					001 - 513 10 49 01 - MISCELLANEOUS	53.83	
					001 - 514 23 49 00 - MISCELLANEOUS	53.83	
					001 - 514 30 49 00 - MISCELLANEOUS	53.83	
					001 - 518 88 49 00 - MISCELLANEOUS	53.83	
					001 - 524 20 49 00 - MISCELLANEOUS	53.83	
					401 - 534 50 49 00 - MISCELLANEOUS	53.83	
					403 - 535 50 49 00 - MISCELLANEOUS	53.83	
					402 - 537 50 49 00 - MISCELLANEOUS	53.83	
					101 - 543 30 49 00 - MISCELLANEOUS	53.83	
					001 - 558 60 49 00 - MISCELLANEOUS	53.83	
					001 - 576 80 49 00 - MISCELLANEOUS	54.04	
7400	12/31/2017	Claims	2	96266	BELL, BROWN & RIO	7,500.00	CITY ATTORNEY-2/2017
					001 - 515 30 41 01 - PROF SERVICES-CIVIL - CI	7,500.00	
7401	12/31/2017	Claims	2	96267	SPRINT ACCT #929468397	81.98	SR CTR INTERNET-12/2017
					001 - 571 21 42 00 - COMMUNICATION	81.98	
7381	12/31/2017	Claims	2	96268	OXARC INC	610.16	CHLORINE ZONE B RQ
					401 - 534 50 31 00 - SUPPLIES	610.16	
7382	12/31/2017	Claims	2	96269	ERIC PATRICK	60.00	FACEBOOK AD'S FOR UNION GAP'S HAUNTED OCTOBER
					108 - 557 30 44 08 - YAK VALLEY TOURISM-AI	60.00	
7383	12/31/2017	Claims	2	96270	PETTY CASH	11.54	MISC RECEIPTS - 12/2017
					001 - 514 23 31 00 - SUPPLIES	2.56	
					001 - 514 30 31 00 - SUPPLIES	2.55	
					001 - 517 91 42 00 - COMMUNICATION	4.33	
					401 - 534 50 42 00 - COMMUNICATION	0.70	
					101 - 542 30 42 00 - COMMUNICATIONS	0.70	
					001 - 576 80 42 00 - COMMUNICATION	0.70	
7384	12/31/2017	Claims	2	96271	RONALD PHILLIPS	100.00	SAFETY BOOTS REIMBURSEMENT 2017
					403 - 535 50 21 00 - UNIFORMS & EQUIPMENT	50.00	
					101 - 542 30 21 00 - UNIFORMS & EQUIPMENT	50.00	

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

12/31/2017 To: 12/31/2017

Time: 10:28:02 Date: 01/04/2018
Page: 4

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
7385	12/31/2017	Claims	2	96272	REPUBLIC PUBLISHING CO	835.56	ADVERTISEMENT; RFP VMB RESURFACING
					101 - 543 30 41 00 - PROFESSIONAL SERVICES	835.56	
7386	12/31/2017	Claims	2	96273	RWC GROUP	2,372.18	#2007 REPAIR; GLASS KIT
					401 - 534 50 48 00 - REPAIRS & MAINTENANCE	348.87	
					403 - 535 50 31 00 - SUPPLIES	46.39	
					403 - 535 50 48 00 - REPAIRS & MAINTENANCE	348.87	
					101 - 542 66 48 00 - REPAIRS & MAINTENANCE	1,162.90	
					101 - 542 70 48 00 - REPAIRS & MAINTENANCE	232.58	
					128 - 547 60 48 00 - REPAIRS & MAINTENANCE	116.28	
					001 - 576 80 48 00 - REPAIRS & MAINTENANCE	116.29	
7387	12/31/2017	Claims	2	96274	SAN DIEGO POLICE EQUIPMENT CO INC	291.78	AMMO
					001 - 521 40 31 00 - PS TRAINING SUPPLIES	291.78	
7388	12/31/2017	Claims	2	96275	JULIE SCHILLING	9.10	EMS & MAYORS MEETING
					001 - 511 60 43 00 - TRAVEL	9.10	
7389	12/31/2017	Claims	2	96276	SOZO SPORTS OF CENTRAL WA	5,000.00	LTAC REIMBURSEMENT FOR 2017 MARKETING
					108 - 557 30 44 09 - SOZO SPORTS-ADVERTISIN	5,000.00	
7390	12/31/2017	Claims	2	96277	SUPPLYWORKS	958.29	DISINFECTANT/FLOOR CLEANER/GARBAGE BAGS/TOWELS/KLEENEX/PAPER ROLLS; SUPPLIES
					001 - 521 50 31 00 - PD FACILITIES SUPPLIES	590.97	
					001 - 576 80 31 00 - SUPPLIES	367.32	
7391	12/31/2017	Claims	2	96278	WA STATE CRIMINAL JUSTICE	85.00	EVIDENCE TRAINING MOORE
					001 - 521 40 49 00 - PD TRAINING MISCELLANI	85.00	
7392	12/31/2017	Claims	2	96279	YAKIMA BINDERY	30.62	SUPPLIES
					403 - 535 50 31 00 - SUPPLIES	30.62	
7393	12/31/2017	Claims	2	96280	YAKIMA CO DEPT OF CORRECTIONS	8,742.93	INMATE BILLING/MEDICAL NOV 2017
					001 - 523 20 51 00 - DETENTION & CORRECTIC	746.34	
					001 - 523 20 51 00 - DETENTION & CORRECTIC	7,996.59	
7394	12/31/2017	Claims	2	96281	YAKIMA CO PUBLIC SERVICES	162.71	BILL #34; STORMWATER ILA; NOVEMBER 2017
					403 - 531 30 51 03 - STORMWATER-INTERGOV	162.71	
7395	12/31/2017	Claims	2	96282	YAKIMA CO PUBLIC SERVICES	1,114.02	STORMWATER PERMIT #WAR046014 WSDOE; SW UTILITY - CITY REIMB
					403 - 531 30 51 03 - STORMWATER-INTERGOV	1,114.02	
7396	12/31/2017	Claims	2	96283	YAKIMA CO PUBLIC SERVICES	166.95	LEAF BAGS COLLECTED; YARD WASTE DUMPINGS
					402 - 537 50 49 00 - MISCELLANEOUS	22.44	
					402 - 537 50 49 00 - MISCELLANEOUS	144.51	
7397	12/31/2017	Claims	2	96284	YAKIMA HUMANE SOCIETY	2,912.00	ANIMAL CONTROL SERVICES NOV 2017
					001 - 554 30 41 00 - PROF SERVICES-ANIMAL C	2,912.00	
7398	12/31/2017	Claims	2	96285	YAKIMA REGIONAL MEDICAL & CARDIAC CENTER	102.35	BLOOD DRAW FOR SUSPECTED DUI

WARRANT/CHECK REGISTER

CITY OF UNION GAP
 MCAG #: 0853

12/31/2017 To: 12/31/2017

Time: 10:28:02 Date: 01/04/2018
 Page: 5

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo	
			001 - 523 20 51 00 -		DETENTION & CORRECTIC	102.35		
7399	12/31/2017	Claims	2	96286	YAKIMA WATERMILL, INC	142.69	LIQUID CHLORINE 12.5% 4X1 GAL; LIQUID CHLORINE 12.5%	
			401 - 534 50 31 00 -		SUPPLIES	95.13		
			401 - 534 50 31 00 -		SUPPLIES	47.56		
			001 Current Expense Fund			28,021.10		
			101 Street Fund			2,635.38		
			107 Convention Center Reserve Fund			4,008.22		
			108 Tourism Promotion Area Fund			5,060.00		
			123 Criminal Justice Fund			320.00		
			128 Transit System Fund			73,566.99		
			132 Community Events Fund			603.66		
			401 Water Fund			5,935.64		
			402 Garbage Fund			6,040.57		
			403 Sewer Fund			5,312.26		
			404 Water Improvement Reserve			1,062.02		
						132,565.84	Claims: 132,565.84	