

UNION GAP CITY COUNCIL REGULAR MEETING
UNION GAP COUNCIL CHAMBERS
Union Gap, Washington
January 12, 2026, Regular Meeting
MINUTES

<u>Call to Order</u>	Mayor Hodkinson called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.
<u>Council Members Present</u>	Council Members Sewell, Wentz, Galloway, Schilling, Fredrickson, and Dailey were present.
<u>Staff Present</u>	City Manager Cobb, City Attorney Foltz, Police Chief Soptich, Fire Chief Lamoureux, Public Works & Community Development Director Cavanaugh, Civil Engineer Dominguez, and Finance & Administration Director Bisconer were present.
<u>Audience Present</u>	See attached list.
<u>Pledge of Allegiance</u>	Council Member Fredrickson led the pledge of allegiance.
<u>Consent Agenda</u>	<p>Motion by Council Member Wentz, second by Council Member Galloway to approve the consent agenda as follows:</p> <p>Regular Council Meeting Minutes, dated December 8, 2025, as attached to the Agenda and maintained in electronic format</p> <p>Claims Vouchers – EFT’s, and Voucher No’s 111459 through 111492 and Vouchers No’s through 111557 for December 22, 2025, in the amount of \$1,419,121.87.</p> <p>Claims Vouchers – EFT’s, and Check No’s 111558 through 111612 for December 31, 2025, in the amount of \$688,857.65</p> <p>Payroll Vouchers – EFT’s, and Check No’s 111493 through 111499 for the month of November 2025, in the amount of \$542,820.89.</p> <p>Petty Cash Vouchers – Check No. 1943 through 1944, in the amount of \$275.00</p> <p>Advance Travel Vouchers – Check No. 1376 through 1378, in the amount of \$1,078.00</p> <p>Motion carried unanimously.</p>

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Voting on the motion – Ayes – Dailey, Galloway, Wentz, Hodkinson, Fredrickson, and Sewell. Nays – Schilling. Motion passes

City Manager

Resolution No. – 26 - 5 –
Contract for Services with
CFM Advocates

City Manager Cobb, gave a detailed overview of the proposed contract services with CFM Advocates. Motion by Council Member Wentz, second by Council Member Fredrickson to approve Resolution No. – 26 - 5 – authorizing the City Manager to sign a professional services agreement with CFM Advocates.

Voting on the motion – Ayes – Dailey, Galloway, Wentz, Hodkinson, Fredrickson, and Sewell. Nays – Schilling. Motion passes

Public Works

Resolution No. – 26 – 6 – All
Phase Electric, Inc.; Regional
Beltway Utilities Extension;
Sewer Lift Station

Motion by Council Member Wentz, second by Council Member Sewell to approve Resolution No. – 26 - 6 – authorizing the City Manager sign a single source contract between the City of Union Gap and All Phase Electric, Inc. Motion carried unanimously.

Resolution No. – 26 – 7 –
GovWell Technologies, Inc.
Agreement – Fire Inspection
Software

Public Works & Community Development Director Cavanaugh gave an overview of the proposed purchase agreement with GovWell Technologies Inc. and explained the interest of the East Valley Fire District #4 to be part of the program as well and will provide a check of \$2,500 towards the purchase of the software. An interlocal agreement will be brought forward for Council's approval at a later date. Motion by Council Member Wentz, seconded by Council Member Galloway, to approve Resolution No. – 26 - 7 – authorizing the City Manager to sign a subscription agreement with GovWell Technologies Inc. Motion carried unanimously.

Resolution No. – 26 – 8 –
Letter of Tribal Engagement
to the Yakima Nation

Motion by Council Member Fredrickson, second by Council Member Galloway to approve Resolution No. – 26 – 8 – authorizing the City Manager to sign a letter of Tribal Engagement to the Yakima Nation in compliance with House Bill 1717 and the Washington State Growth Management Act.

Police

Ordinance No. – 3140 –
Amending UGMC Title 9 –
Vehicles

Police Chief Soptich gave an overview of the proposed Amendment to UGMC Title 9 - Vehicles. Motion by Council Member Fredrickson, second by Council Member Schilling to approve Ordinance No. – 3140 – Amending UGMC Title 9 – Vehicles. Motion carried unanimously.

Resolution No. – 26 – 9 –
Professional Service Contract
- PowerDMS

Police Chief Soptich gave an overview of the proposed Professional Service Contract with PowerDMS a document management service company highlighting that the program will help with accreditation and timecards. Motion by Council Member Sewell, second by Council Member Schilling to approve Resolution No. – 26 – 9 – authorizing the City manager to sign a Professional Service Contract with PowerDMS. Motion carried unanimously.

Committee Reports

None.

Items from the Audience

Mark Crochet addressed the Council to congratulate the Council on the appointment of the Mayor, Deputy Mayor, and Committee Members; Council Member Schilling inquired about the recent fires in Union Gap. Fire Chief Lamoureux then gave an overview on the recent fires. Police Chief Soptich gave an update on the investigation pertaining to the fires as allowed by the law; Council Member Galloway thanked City Manager Cobb for the notification to Council Members in regards to the fires; Fire Chief Lamoureux gave an overview of the Ladder Truck completion and mentioned that dispatchers from SunComm were the first to respond to the gas station fire by using an extinguisher.

City Manager Report

City Manager Cobb made comment on the recent fires emphasizing the value of outside resource partnerships as well as inter-governmental relationships; Cobb reminded Council that the next study session meeting will be on Tuesday due to the holiday.

Communications/Questions/
Comments

None.

Development of Next Agenda

None.

Adjournment of Meeting

Mayor Hodkinson adjourned the regular meeting at 6:38 p.m.

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Gregory Cobb, City Manager

ATTEST:



Lynette Bisconer, City Clerk

6:00 P.M. – December 8, 2025

ADDRESS

Lodia Galloway
Maralyn Killorn

2715TH ST. UG.
108 Pine St