

UNION GAP CITY COUNCIL REGULAR MEETING
UNION GAP COUNCIL CHAMBERS
Union Gap, Washington
July 28, 2025, Regular Meeting
MINUTES

Call to Order

Mayor Hodkinson called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.

Council Members Present

Council Members Wentz, Galloway, Fredrickson, Schilling and Dailey were present.

Staff Present

City Manager Cobb, City Attorney Foltz, Interim Police Chief Santucci, Fire Chief Markham, Public Works & Community Development Director Cavanaugh, Finance & Administration Director Bisconer and Civil Engineer Dominguez were present.

See attached list.

Audience Present

Council Member Wentz led the Pledge of Allegiance.

Pledge of Allegiance

Consent Agenda

Motion by Council Member Wentz, second by Council Member Galloway to approve the consent agenda as follows:

Regular Council Meeting Minutes, dated July 14, 2025, as attached to the agenda and maintained in electronic format

Claims Vouchers – EFT's, and Check No's 110665 through 110761 for July 28, 2025, in the amount of \$1,378,266.91

Motion carried unanimously.

Excuse Council Member

Motion by Council Member Wentz, second by Galloway to excuse Council Member Sewell. Motion carried unanimously.

Public Works & Community Development

Resolution No. – 25-55 –
HLA Task Order 2022-02
Amendment No. 3; Regional
Beltway Area Utilities
Extension

Motion by Council Member Wentz, second by Council Member Galloway to approve Resolution 25-55 – Authorizing the City Manager to sign Amendment No. 3 to Task Order No. 2022-02 with HLA Engineering and Land Surveying, Inc. as it relates to service to the Regional Beltway Area Utilities Extension project. Motion carried unanimously.

CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – July 28, 2025

Resolution No. 25-56 – HLA
Task Order 2025-06 – Main
Street Downtown
Revitalization Phase 2 – Civic
Core

Motion by Council Member Wentz, second by Council Member Fredrickson to approve Resolution 25-56 – Authorizing the City Manager to sign Task Order No. 2025-06 with HLA Engineering and Land Surveying, Inc. related to the Main Street Downtown Revitalization Phase 2 – Civic Core (HLA Project No. 25137E). Motion carried unanimously.

Resolution No. 25-57 –
Public Works Board Funding
Application – Meter
Replacement Project

Motion by Council Member Wentz, second by Council Member Galloway to approve Resolution 25-57 – Authorizing the City Manager to sign and submit two (2) Washington State Public Works Board Funding Application related to the City's Service Meter Replacement Project and Main Street Transmission Main Replacement Project. Motion carried unanimously.

Resolution No. 25-58 – City
Right of Way Procedure

Motion by Council Member Dailey, second by Council Member Galloway to approve Resolution 25-58 – Authorizing the City Manager to sign the City Right-of-Way Procedures. Motion carried unanimously.

Resolution No. 25-59 – Set
Public Hearing – Proposed
Update UGMC 17.04, Land
Use Table

Motion by Council Member Wentz, second by Council Member Galloway to approve Resolution 25-59 – Setting a public hearing regarding a proposed update to Union Gap Municipal Code (UGMC) 17.04 Land Use Table. A public hearing will be held on August 11, 2025. Motion carried unanimously.

Resolution No. 25-60 – Set
Public Hearing – Six-Year
Transit Development Plan
2025-2031

Motion by Council Member Wentz, second by Council Member Galloway to approve Resolution 25-60 – Setting a public hearing regarding the Six-Year Transit Development Plan 2025-2031. A public hearing will be held on August 11, 2025. Motion carried unanimously.

Committee Reports

Council Member Schilling attended a 911 board meeting and reviewed a new 911 system capable of translating into 33 different languages. The cost of this new system varies depending on the municipality.

Mayor Hodkinson reported that HLA built and installed a new sign for the Central Washington Agriculture Museum at their own expense.

Items from the Audience

None.

CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – July 28, 2025

City Manager Report

City Manager Cobb advised the council that Council Member Frederickson and Sewell, Public Works Director Cavanaugh, and City Manager Cobb are scheduled to attend the AWC Municipal Budget workshop in Wenatchee on August 6th and 7th. Interim Chief Santucci will host National Night Out on Tuesday, August 5th, from 5 PM to 7 PM. The initial review for police chief candidates is underway, with panel interviews concluding and a final decision anticipated around August 20th. Travel expenses are being considered for two out-of-state finalists, a standard procedure to allow them to visit the community.

Communications/Questions/
Comments

Council Member Galloway inquired about the prevalence of panhandling appearing at roundabouts, raising questions about existing ordinances and safety concerns. City Manager Cobb informed that a conversation with panhandlers in a dangerous intersection is usually enough to get them to move.

Development of Next Agenda

None.


Recess to 10-Minute
Executive Session


At 6:25 p.m., Mayor Hodkinson adjourned to a 10-minute Executive Session to consider the minimum offering price for sale or lease or real estate; pursuant to RCW 42.30.110(b). However, final action price or leasing of public property shall be taken in a meeting open to the public. Council Members, City Manager Cobb, and City Attorney Foltz attended.

Reconvened & Adjournment
of Meeting

Mayor Hodkinson reconvened and adjourned the regular meeting at 6:35 p.m.

ATTEST:


Lynette Bisconer, City Clerk


Gregory Cobb, City Manager