

UNION GAP CITY COUNCIL REGULAR MEETING
UNION GAP COUNCIL CHAMBERS
Union Gap, Washington
July 13, 2026, Regular Meeting
MINUTES

<u>Call to Order</u>	Mayor Hodkinson called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.
<u>Council Members Present</u>	Council Members Wentz, Dailey, Sewell, Galloway, Schilling, and Fredrickson were present.
<u>Staff Present</u>	City Manager Cobb, City Attorney Mumford, Police Chief Soptich, Fire Chief Lamoureux, Civil Engineer Dominguez, and Finance & Administration Director Bisconer were present.
<u>Audience Present</u>	See attached list.
<u>Pledge of Allegiance</u>	Council Member Hodkinson led the pledge of allegiance.
<u>Consent Agenda</u>	Motion by Council Member Dailey, second by Council Member Galloway to approve the consent agenda as follows: Regular Council Meeting Minutes, dated June 22, 2026, as attached to the Agenda and maintained in electronic format Claims Vouchers – EFT’s, and Check No’s. 112499 through 112580, in the amount of \$920,002.25 Advance Travel Vouchers – Check No’s. 1398 through 1402 for June 2026 in the amount of \$1,808.76 Motion carried unanimously.
<u>Public Hearing</u>	
Six-Year Transportation Improvement Plan 2027 - 2032	At 6:02 p.m. Mayor Hodkinson opened a Public Hearing to consider oral and written comments, for the Six-Year Transportation Improvement Plan 2027 – 2032. Civil Engineer Dominguez presented the annual update to the City’s Six-Year Transportation Improvement Program (TIP). Dominguez explained that the program is a state-mandated planning document that identifies local transportation projects eligible for future state and federal funding. During the public comment portion of the presentation, Yakima

County resident Jan Shuel expressed support for the Beltway project. Ms. Shuel also raised inquiries regarding proposed roadway improvements, anticipated traffic impacts, project timelines, and specific widening and signalization projects included within the updated TIP. Mayor Hodgkinson closed the Public Hearing at 6:18 p.m.

Public Works & Community
Development

Resolution No. – 26 – 51 –
Adopting the 2027 – 2032
Six-Year Transportation
Improvement Program
(Comprehensive Street
Program) for the City of
Union Gap

Motion by Council Member Wentz, second by Council Member Galloway to approve Resolution No. – 26 – 51 – Adopting the 2027 – 2032 Six-Year Transportation Improvement Program (Comprehensive Street Program) for the City of Union Gap. Motion carried unanimously.

Ordinance No. – 3156 –
Amending Union Gap
Municipal Code Chapter 9.44
– Parking to prohibit parking
along certain portions of
South 5th Avenue.

Civil Engineer Dominguez introduced an ordinance amending City Parking Code Section 9.44.019 to prohibit parking on the west side of the 2300 block of South 5th Avenue. Dominguez explained that following a staff evaluation of the corridor, it was determined that parking along the west side creates significant traffic safety concerns. Motion by Council Member Wentz, second by Council Member Galloway to adopt Ordinance No. – 3156 – Amending Union Gap Municipal Code Chapter 9.44 – Parking to prohibit parking along certain portions of South 5th Avenue. Motion carried unanimously.

Resolution No. – 26 – 52 –
Authoring HLA Task Order
NO. 26148 as it pertains to
the Safety Action Plan and
ADA Self-Evaluation and
Transition Plan; HLA Project
No. 26148

Civil Engineer Dominguez presented a task order with HLA Engineering to administer the city's U.S. Department of Transportation Safe Streets and Roads for All (SS4A) grant, which was awarded late last year. Dominguez explained that the grant requires the development of a comprehensive Safety Action Plan and the completion of an ADA Self-Evaluation. HLA will assist city staff in executing both of these mandatory components. Motion by Council Member Dailey, second by Council Member Sewell to approve Resolution No. – 26 – 52 – Authoring HLA Task Order NO. 26148 as it pertains to the Safety Action Plan and ADA Self-Evaluation and Transition Plan; HLA Project No. 26148. Motion carried unanimously.

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City Manager

Resolution No. – 26 – 53 –
Proclamation Policy

City Manager Cobb presented the final draft of the City's Proclamation Policy, noting that the document incorporates feedback from several previous Council discussions. Cobb recommended that the Council adopt the resolution formally approving the policy. Motion by Council Member Wentz, second by Council Member Sewell to approve Resolution No. – 26 – 53 – Proclamation Policy. Motion carried unanimously.

Finance and Administration

Ordinance No. 3157 –
Amending the 2026 budget
authorizing an expenditure of
up to \$75,000 from the Public
Works Equipment Reserve
Fund (312), for the purchase
of a Telehandler

Finance and Administration Director Bisconer presented a budget amendment request for \$75,000 to purchase a telehandler for the Public Works Department. Bisconer explained that the purchase would be funded using approximately \$43,000 generated from recent surplus equipment sales, with the remaining \$32,000 sourced from the Equipment Reserve Fund. City Manager Cobb described the utility of the telehandler, noting that the machinery will be used to hang banners and flags, support the city's tree maintenance program, and assist with other public works operations. Motion by Council Member Wentz, second by Council Member Galloway to adopt Ordinance No. 3157 – Amending the 2026 budget authorizing an expenditure of up to \$75,000 from the Public Works Equipment Reserve Fund (312), for the purchase of a Telehandler. Motion carried unanimously.

Police

Ordinance No. 3158 – Of the
City of Union Gap,
Washington, enacting an
additional sales and use tax of
one-tenth of one percent as
authorized by RCW
82.14.345

Police Chief Soptich presented an ordinance authorizing a one-tenth of one percent (0.1%) sales and use tax for public safety, as permitted under state law. Soptich noted that the dedicated revenue would establish a sustainable funding source for future law enforcement staffing, training, and equipment. Motion by Council Member Galloway, second by Council Member Sewell to adopt Ordinance No. 3158 – Of the City of Union Gap, Washington, enacting an additional sales and use tax of one-tenth of one percent as authorized by RCW 82.14.345. Motion carried unanimously.

Committee Reports

Council Members Fredrickson and Dailey reported on their recent attendance at the Association of Washington Cities (AWC) annual conference in Spokane. Both noted that the conference was exceptionally well-organized and informative, featuring professional presenters who covered key municipal topics, including

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homelessness initiatives, municipal budgeting, municipal leadership, and community development.

Items from the Audience

None

City Manager Report

City Manager Cobb reported that the City has completed the purchase of the property adjacent to City Hall for the future transit center. The next phases of the project include hazardous materials testing, demolition of the existing structure, foundation removal, and site preparation while the City continues to pursue grant funding for construction; Cobb informed the Council that the Yakima County landfill transition project is expected to result in increased tipping fees, noting that the county's original cost estimates were significantly underestimated; Cobb advised residents that the City's annual water system chlorination is currently underway. This routine maintenance may temporarily cause a noticeable chlorine odor in the municipal water supply over the next few weeks.

Communications/Questions/
Comments

None

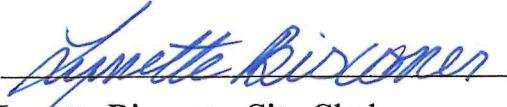
Development of Next Agenda

None

Adjournment of Meeting

Mayor Hodkinson adjourned the regular meeting at 6:31 p.m.

ATTEST:


Lynette Bisconer, City Clerk


Gregory Cobb, City Manager

6:00 P.M. – July 13, 2026

ADDRESS

[illegible]