

UNION GAP CITY COUNCIL

REGULAR MEETING AGENDA

MONDAY April 28, 2025 – 6:00 P.M.

CIVIC CAMPUS, 102 W. AHTANUM ROAD, UNION GAP

COUNCIL VALUES

As a Council with a community centered approach, we are committed to fiscal responsibility, transparency, and professionalism.

The public will be allowed to comment on agenda items as they are presented during the meeting. Please signal the chair if you wish to comment on any items. Each speaker will have three (3) minutes to address the city council.

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

- II. CONSENT AGENDA:** There will be no separate discussion of these items unless a Council Member requests in which event the item will be removed from the Consent Agenda and considered immediately following the Consent Agenda. All items listed are considered to be routine by the Union Gap City Council and will be enacted by one motion

A. Approval of Minutes:

Regular Council Meeting Minutes, dated April 14, 2025, as attached to the Agenda and maintained in electronic format

B. Approve Vouchers:

Claim Vouchers – EFT's, and Check No's 110214 through 110288 for April 28, 2025 in the amount of \$926,437.74

III. GENERAL ITEMS

Finance & Administration

1. Donation Presentation – Friends of the Union Gap Library & Community Center
2. Ordinance No. _____ - 2025 Budget Amendment – Valley Mall Boulevard Improvement Fund (304)

Public Works & Community Development

1. Resolution No. _____ - Set Public Hearing – Regional Beltway Utility Benefit Area

2. Resolution No. _____ - Set Public Hearing – Six-Year Transportation Improvement Program (2026-2031)
3. Resolution No. _____ - Interlocal Agreement – Town of Harrah Building Plan Review/Inspection Services
4. Resolution No. _____ - Facility Use Agreement – Yakima Youth Rugby (YYR)
5. Resolution No. _____ - Facility Use Agreement – Hop Country Cornhole League
6. Resolution No. _____ - Facility Use Agreement – Yakima Valley Grid Kids League
7. Resolution No. _____ - Facility Use Agreement – Table Tennis Group

Police

1. Ordinance No. _____ - 2025 Budget Amendment From Criminal Justice Fund (123)
2. Resolution No. _____ - Contract Addendum with Yakima Humane Society for altering feral cats

IV. COMMITTEE REPORTS

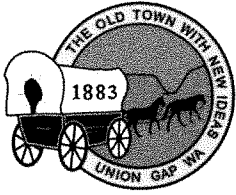
- V. ITEMS FROM THE AUDIENCE: - Final Opportunity** - The City Council will allow comments under this section on items NOT already on the agenda. Each speaker will have three (3) minutes to address the City Council. Any handouts provided must also be provided to the City Clerk and are considered a matter of public record

VI. CITY MANAGER REPORT

VII. COMMUNICATIONS/QUESTIONS/COMMENTS

VIII. DEVELOPMENT OF NEXT AGENDA

IX. ADJOURN REGULAR MEETING



City Council Communication

Meeting Date: March 24, 2025
From: Lynette Bisconer, Director of Finance & Administration
Topic/Issue: Ordinance - 2025 Budget Amendment – VMB Improvement Fund

SYNOPSIS: The Valley Mall Blvd. Improvement Project is complete and the funds are no longer needed for the project. Staff is recommending the remaining funds be moved from Fund (304) to the city prioritized Beltway Project Fund (305) to cover the cost of rocking the swells.

RECOMMENDATION: Adopt an Ordinance closing Fund 304 and the transferring the funds to Fund 305:

Fund	Amount	For
VMB Improvement Fund (304)	\$202,638.23	Regional Beltway Project

LEGAL REVIEW: The City Attorney has reviewed this ordinance.

FINANCIAL REVIEW: There is \$202,638.23 remaining in the VMB Improvement Fund (304).

BACKGROUND INFORMATION: VMB Improvement project is complete and the remaining funds can be used to fund the city prioritized Beltway Project.

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: 1. Ordinance

CITY OF UNION GAP, WASHINGTON
ORDINANCE NO. _____

AN ORDINANCE FOR THE CITY OF UNION GAP, WASHINGTON PROVIDING FOR THE CLOSURE OF FUND 304 AND AUTHORIZING THE TRANSFER OF MONEY FROM THE CLOSED FUND TO FUND 305.

WHEREAS, on March 22, 2010, City Council approved Ordinance No. 2666 creating fund number 304 for revenues and expenditures related to the Valley Mall Blvd. Phase IV Project; and,

WHEREAS, the Valley Mall Blvd. Phase IV Project is complete and the funds are no longer needed for the project; and,

WHEREAS, as authorized by RCW 35A.33.120(5) the City now finds it necessary to close out Fund 304 and transfer the remaining funds to the recently prioritized Regional Beltway project - Fund 305.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNION GAP, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Findings. It is in the best interests of the City to close Fund 304 and to transfer the moneys in that fund to Fund 305:

Section 2. Effective Date. This ordinance shall take effect five days after its publication.

PASSED BY THE CITY COUNCIL this 28th day of April 2025.

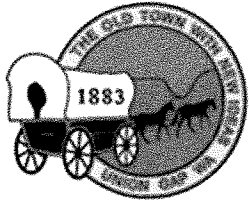
John Hodkinson, Mayor

ATTEST:

APPROVED AS TO FORM:

Lynette Bisconer, City Clerk

Jessica Foltz, City Attorney



City Council Communication

Meeting Date: April 28, 2025
From: Jason Cavanaugh, Director of Public Works and Community Development
Topic/Issue: Resolution - Set Public Hearing – Regional Beltway Utility Benefit Area

SYNOPSIS: A Public Hearing, to consider oral and written comments, for the Regional Beltway Utility Benefit Area is required, prior to the City adopting the plan.

RECOMMENDATION: Approve a resolution setting a public hearing to consider the Regional Beltway Utility Benefit Area, on May 27, 2025 at 6:00 p.m.

LEGAL REVIEW: The City Attorney has reviewed this resolution.

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION:

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: 1. Resolution
2. Public Hearing Notice

CITY OF UNION GAP, WASHINGTON
RESOLUTION NO. _____

A RESOLUTION setting a public hearing to consider the Regional Beltway Utility Benefit Area;

WHEREAS, the City Council for the City of Union Gap is considering adopting the Regional Beltway Utility Benefit Area;

WHEREAS, the City Council desires to set a public hearing to consider adopting the Regional Beltway Utility Benefit Area;

NOW, THEREFORE, BE IT RESOLVED BY THE UNION GAP CITY COUNCIL as follows:

Section 1. That there shall be a public hearing to consider adopting the Regional Beltway Utility Benefit Area before the City Council of the City of Union Gap, Washington, at its regularly scheduled meeting to be held on the 27^h day of May, 2025 at 6:00 p.m.

Section 2. This resolution shall be in effect immediately upon approval.

PASSED this 28th day of April, 2025.

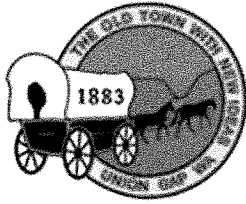
John Hodkinson, City Mayor

ATTEST:

APPROVED AS TO FORM:

Lynette Bisconer, City Clerk

Jessica Foltz, City Attorney



City Council Communication

Meeting Date: April 28, 2025
From: Jason Cavanaugh, Director of Public Works and Community Development
Topic/Issue: Resolution - Set Public Hearing – Six-Year Transportation Improvement Program (2026-2031)

SYNOPSIS: A Public Hearing, to consider oral and written comments, for the Six-Year Transportation Improvement Program (T.I.P.) is required, prior to the City amending and adopting the T.I.P.

RECOMMENDATION: Approve a resolution setting a public hearing to consider the Six-Year (2026-2031) Transportation Improvement Plan, on May 27, 2025 at 6:00 p.m.

LEGAL REVIEW: The City Attorney has reviewed this resolution.

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION:

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: 1. Resolution
2. Public Hearing Notice

CITY OF UNION GAP, WASHINGTON
RESOLUTION NO. _____

A **RESOLUTION** setting a public hearing to consider the Six-Year (2026-2031) Transportation Improvement Plan;

WHEREAS, the City Council for the City of Union Gap is considering adopting the Six-Year (2026-2031) Transportation Improvement Plan;

WHEREAS, the City Council desires to set a public hearing to consider adopting the Six-Year (2026-2031) Transportation Improvement Plan;

NOW, THEREFORE, BE IT RESOLVED BY THE UNION GAP CITY COUNCIL
as follows:

Section 1. That there shall be a public hearing to consider adopting the Six-Year (2026-2031) Transportation Improvement Plan before the City Council of the City of Union Gap, Washington, at its regularly scheduled meeting to be held on the 27th day of May, 2025 at 6:00 p.m.

Section 2. This resolution shall be in effect immediately upon approval.

PASSED this 28th day of April, 2025.

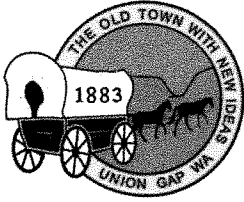
John Hodkinson, City Mayor

ATTEST:

APPROVED AS TO FORM:

Lynette Bisconer, City Clerk

Jessica Foltz, City Attorney



City Council Communication

Meeting Date: April 28, 2025
From: Jason Cavanaugh; Director of Public Works & Community Development
Topic/Issue: Resolution – Interlocal Agreement; Town of Harrah Building Plan Review / Inspection Services

SYNOPSIS: The Town of Harrah is in need of building plan review & inspection services for a remodel / new construction of the current fire station (YC Fire District No. 5) and to make sure the building is in compliance with the plans, specifications and applicable building codes. The City is able to provide the necessary services.

RECOMMENDATION: Approve a resolution authorizing the City Manager to enter into an Interlocal Agreement with the Town of Harrah for Building Plan Review & Inspection Services.

LEGAL REVIEW: This resolution has been reviewed by the City Attorney.

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: 1. Resolution
2. Town of Harrah Interlocal Agreement

CITY OF UNION GAP, WASHINGTON
RESOLUTION NO. _____

A **RESOLUTION** authorizing the City Manager to enter into an Interlocal Agreement with the Town of Harrah for Building Plan Review and Inspection Services.

WHEREAS, Harrah is in need of a building plan review and inspector to inspect a remodel / new construction of the current fire station in the Town of Harrah by the Yakima County Fire District No. 5 and to make sure the building is in compliance with the plans, specifications and applicable building codes; and,

WHEREAS, the City is able to provide the necessary services and therefore desires to enter into an Interlocal Agreement; and,

WHEREAS, the parties may enter into this Agreement under the Interlocal Cooperation Act, Chapter 39.34 RCW,

NOW, THEREFORE, BE IT RESOLVED BY THE UNION GAP CITY COUNCIL as follows:

The City Manager is authorized to enter into an Interlocal Agreement with the Town of Harrah for Building Plan Review and Inspection Services.

PASSED this 28th day of April, 2025.

John Hodkinson, City Mayor

ATTEST:

APPROVED AS TO FORM:

Lynette Bisconer, City Clerk

Jessica Foltz, City Attorney

**INTERLOCAL AGREEMENT FOR BUILDING INSPECTION AND PLAN REVIEW BETWEEN
THE CITY OF UNION GAP AND THE TOWN OF HARRAH**

THIS AGREEMENT is entered into between the City of Union Gap, Washington and the Town of Harrah, Washington,

WHEREAS, Harrah is in need of a building inspector to inspect a remodel/new construction of the current fire station in the Town of Harrah by Yakima County Fire District No. 5 and to make sure the building is in compliance with the plans, specifications and applicable building codes, and,

WHEREAS, Union Gap is willing and able to provide that service, and,

WHEREAS, the parties may enter into this Agreement under the Interlocal Cooperation Act, Chapter 39.34 RCW,

NOW THEREFORE, in consideration of the mutual promises herein contained, the parties agree as follows:

1. **TERM OF AGREEMENT:** The term of this agreement shall commence on the date of adoption of approval of from each respective City (Town) council and shall terminate upon the completion of the building project set forth above and the receipt of an occupancy permit for such structure, or, upon earlier termination as is set forth in this agreement as is provided in section 10.
2. **SERVICES PROVIDED:** Union Gap shall provide a qualified building inspector to inspect all stages of construction of the Yakima County Fire District No. 5 fire station to be remodeled in the Town of Harrah. The building inspector provided by Union Gap shall work with the architects, contractors, engineers and Yakima County Fire District No. 5 and the responsible Harrah personnel. These services provided by Union Gap may include, but are not limited to the following: construction document plan review, civil plan review, building inspection services, plumbing inspection services, utilities inspections, including water and sewer extensions and frontage improvement inspections for jurisdictional compliance.
3. **COMPENSATION:** During the term of this agreement, as payment, Union Gap will collect directly from the contractor and/or permit holder 100 % of the plan review and permit fees for the project. These fees will be based on the City of Union Gap's adopted fee schedule. Payments of these fees will be paid by the contractor upon completion of plan reviews and inspections.
4. **WORK RULES:** During the term of this agreement, the Union Gap building inspector providing the services will remain an employee of Union Gap and not Harrah for purposes of supervision, evaluation, determining salary, benefits, and all other terms and conditions of employment, as provided in the City of Union Gap Personnel policies, or the current collective bargaining agreement covering the employee.
5. **CONTACTS:** The main point of contact for Harrah shall be the Mayor or her designee. The main contact for Union Gap shall be the current City Manager.
6. **DISPUTE RESOLUTION:**
 - a. Whenever any dispute arises between the parties which is not resolved by routine meetings or communications, the parties agree to seek resolution of such dispute by the process described in this section.
 - b. The parties shall first seek in good faith to resolve any such dispute or concern by meeting, as soon as feasible. The initial meeting shall include the building inspector, the Harrah mayor or his or her designee and the Union Gap City Manager or his or her designee.

c. If the parties do not come to an agreement on the dispute or concern after the meetings described above, either party may request mediation through a process to be mutually agreed to in good faith between the parties within 15 days. The mediator(s) shall be mutually agreed upon and shall be skilled in the legal and business aspects of the subject matter of this Agreement. The parties shall share equally the costs of mediation. If mutual agreement is not reached through mediation, either party may initiate litigation to enforce any rights under this agreement.

7. INDEMNIFICATION AND HOLD HARMLESS: Harrah shall protect, defend indemnify and save harmless Union Gap, its officers, employees and agents from any and all costs, claims, judgments or awards of damages, arising out of or resulting from the acts or omissions of Union Gap staff while performing duties for or acting under the control of Harrah, except for those acts or omissions resulting from the sole negligence of Union Gap, its officers employees or agents.

Harrah further agrees to protect, defend, indemnify and save harmless Union Gap, its officers, employees and agents from any and all costs, claims, judgments or awards of damages arising of or resulting from the negligent acts or omissions of Harrah, its officers, employees or agents under, resulting from, or arising out of this agreement. Harrah agrees that its obligations under this section extend to any claim, demand, and/or cause of action brought by, or for, its own employees or agents. For this purpose, Harrah, by mutual negotiation, waives, as respects Union Gap only, any immunity that would otherwise be available against such claims under the Industrial Insurance act provisions of Title 51 RCW. If Union Gap incurs any judgment, award, and/or cost arising therefrom including attorneys' fees to enforce this article, all such fees expenses and costs shall be recoverable from Harrah.

Union Gap agrees to protect, defend, indemnify and save harmless Harrah, its officers, employees and agents from any and all costs, claims, judgments or awards of damages, arising out of or resulting from the negligent acts or omissions of Union Gap, its officers, employees or agents under, resulting from or arising out of Union Gaps staff's performance of this agreement. Union Gap agrees that its obligation under this section extend to any claim, demand, and/or cause of action brought by, or for, its own employees or agents. For this purpose, Union Gap by mutual negotiation waives, as respects Harrah only, any immunity that would otherwise be available against such claims under the Industrial Insurance provisions or Title 51 RCW. If Harrah incurs any judgment, award, and/or cost arising therefrom including attorney's fees to enforce this article, all such fees, expenses and costs shall be recoverable from Union Gap.

8. INSURANCE: Harrah and Union Gap shall each maintain insurance or self-insurance sufficient to protect against all applicable risks arising out of this Agreement. Union Gap and Harrah agree to provide each other with evidence of insurance coverage with minimum liability limits of TWO MILLION DOLLARS (\$2,000,000) for its liability exposure under this agreement, including comprehensive general liability and, to the extent applicable, errors and omissions and auto liability.

9. NATURE OF RELATIONSHIP: This agreement shall not be interpreted or construed as creating or evidencing any separate entity, including but not limited to an association, joint venture, partnership, or creating any franchise relationship between the parties or as imposing any obligation or liability on the parties hereto.

10. TERMINATION: This agreement may be terminated by mutual agreement upon such terms and conditions as the parties may agree. This Agreement may also be terminated by either party without cause by written notification to the other party at least one (1) month prior to the effective date of termination. This agreement may also be terminated for material breach by either party, provided, such termination shall require written notice to the other to cure the alleged breach within one week, and

the parties shall meet to discuss how the breach might be cured and the time in which to cure the breach. If the breach is not cured within such time period, the non-breaching party may immediately terminate the agreement by written notice of termination.

11. COUNTERPARTS: This agreement may be signed in counterparts, each of which shall be deemed an original, and all of which, taken together, shall be deemed one and the same document.

12. FORCE MAJEURE: Neither party shall be deemed in default and neither shall be liable to the other if either cannot perform its obligations by any fire, earthquake, flood, hurricane, epidemic, accident, explosion, strike, riot, civil disturbance, act of public enemy, embargo, war, military necessity or operations, act of God, any municipal, county, state or federal ordinance or law, any executive order or judicial order, or similar event beyond such party's control.

13. SEVERABILITY: If any provision of this Agreement is held to be invalid or unenforceable, the remaining provision will continue in full force without being impaired or invalidated if both parties continue to receive the anticipated benefits of this agreement. The parties agree to replace an invalid provision with a valid provision that most closely approximated the intent and economic effect of the invalid provisions.

14. POSTING OF FILING: A copy of this agreement shall be posted on the party's website or filed with the County Auditor, as required by Chapter 39.34 RCW.

15. ADMINISTRATION AND BUDGET: The current or any replacement City Manager of the City of Union Gap shall be the administrator of this agreement. No special budget or funds are anticipated nor shall any be created. The parties do not intend to acquire, hold, or dispose of any real or personal property pursuant to this agreement.

16. ASSIGNMENT AND SUBCONTRACTING: No portion of this agreement may be assigned or subcontracted to any other individual or firm or entity without the prior written consent of the other party.

Town of Harrah

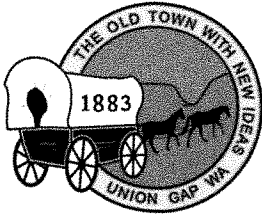
City of Union Gap

Mayor

City Manager

Date_____

Date_____



City Council Communication

Meeting Date: April 28, 2025
From: Jason Cavanaugh; Director of Public Works & Community Development
Topic/Issue: Resolution - Yakima Youth Rugby (YJR) Agreement

SYNOPSIS: The Yakima Youth Rugby (YJR) "The Griffins" League would like to enter into an agreement with the City, for the purpose of using areas at the Ahtanum Youth Activities Park for the 2025 Rugby season.

RECOMMENDATION: Adopt a Resolution authorizing the City Manager to sign a Facility Use Agreement with Yakima Youth Rugby (YJR) "The Griffins" Rugby League for the use of part of the Ahtanum Youth Activities Park for rugby practices and games for 2025 League play.

LEGAL REVIEW: City Attorney has reviewed this resolution.

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: 1. Resolution
2. Facility Use Agreement

CITY OF UNION GAP, WASHINGTON
RESOLUTION NO. _____

A RESOLUTION authorizing the City Manager to sign a Facility Use Agreement with the Yakima Youth Rugby League for use of part of the Ahtanum Youth Activities Park for rugby practices and games for 2025 League play.

WHEREAS, the City of Union Gap owns and operates Ahtanum Youth Activities Park;

WHEREAS, the Yakima Youth Rugby League – “The Griffins” wishes to utilize the Ahtanum Youth Activities Park for rugby purposes for its league play and practice;

WHEREAS, it is the desire of the City Council to permit Yakima Youth Rugby League to use the Ahtanum Youth Activities Park subject to certain terms and conditions;

NOW, THEREFORE, BE IT RESOLVED BY THE UNION GAP CITY COUNCIL as follows:

That the City Manager is authorized to sign a Facility Use Agreement with Yakima Youth Rugby League – “The Griffins” for use of part of the Ahtanum Youth Activities Park for rugby practices and games for Yakima Youth Rugby League 2025 play.

PASSED this 28th day of April, 2025.

John Hodkinson, Mayor

ATTEST:

APPROVED AS TO FORM:

Lynette Bisconer, City Clerk

Jessica Foltz, City Attorney

CITY OF UNION GAP
and
YAKIMA YOUTH RUGBY (YYR) "The Griffins"
2025 Rugby Season
Facility Use Agreement

THIS AGREEMENT is made and dated this ____ day of April, 2025, by and between the CITY OF UNION GAP, hereinafter called the CITY, and the YAKIMA YOUTH RUGBY (YYR) "THE GRIFFINS," hereinafter called the LEAGUE, upon the following terms and conditions:

1. PREMISES:

Upon approval of this agreement, the LEAGUE shall have the right to use the area of the Youth Activities Park designated on the attached map (Attachment "A") as Rugby fields. The LEAGUE shall also have use of the designated restrooms, as well as all roads necessary for ingress and egress and those parking lots identified in Attachment "A".

2. DURATION:

The LEAGUE shall have the right of use of the premises from April 29, 2025 thru December 7, 2025 on all dates designated in Attachment B. These dates are subject to change upon written approval of both parties.

a. The LEAGUE shall have the right to conduct Rugby games together with all activities, incidental thereto. The LEAGUE is permitted and encouraged to use "home field" when mentioning and referring to the area licensed for use under this Agreement.

b. The LEAGUE shall vacate the fields and park by dusk on each day of use. All field and parking areas shall be cleaned of garbage and returned to their original condition prior to that time.

3. CITY RESPONSIBILITIES:

a. The CITY shall supply sufficient litter receptacles for the disposal of all litter and garbage.

4. MOWING:

The City will make all reasonable attempts to ensure that athletic fields shall be mowed no earlier than Monday and no later than Friday, before the scheduled event. If the LEAGUE requests an extra mowing the CITY shall mow the fields for the rate of \$60.00 per hour of mowing, to cover the labor and equipment costs.

5. IRRIGATION:

Irrigation shall be done, as needed, between the hours of 6:00 p.m. and 6:00 a.m. prior to the days of Rugby play.

6. TOILET & HAND WASHING FACILITIES:

The CITY shall designate toilet facilities (Attachment "A") adjacent to the athletic fields for the LEAGUE's use; said facilities shall be clean and stocked prior to the commencement of that day's play.

7. RECREATION VEHICLE (RV) PARKING / CAMPING:

RV camping is not authorized under this agreement.

8. DUMPSTERS / LITTER PICKUP:

The CITY will furnish garbage receptacles next to the designated athletic fields, parking lots and adjacent areas. The LEAGUE will be required to supply an additional garbage dumpster if the need arises. Cost of servicing one dumpster, used exclusively for Rugby, shall be borne by the LEAGUE. If the LEAGUE's volunteers fail to pick up the litter around the associated athletic fields and parking areas, the CITY shall pick up the litter. This extra service shall be charged at a rate of \$38.00 per hour and billed directly to the LEAGUE.

9. DONATIONS:

The LEAGUE may accept donations, provided the proceeds are used for the sole purpose of conducting the events contemplated in this Agreement and necessary expenses incident thereto.

10. CONCESSION FEES:

Concessions sites operated by the LEAGUE are not authorized under this agreement with the exception of items sold pursuant to Section 11.

11. FUNDRAISING:

The LEAGUE shall be allowed to utilize an area within the identified boundaries of Attachment "A", to engage in the sale of local health district compliant *non*-potentially hazardous food items (as specified here: <https://www.yakimacounty.us/DocumentCenter/View/25339/Exempt-from-Permit-Application>) and merchandise items for the purpose of fundraising, provided the proceeds are used for the sole purpose of conducting the events contemplated in this Agreement and necessary expenses incident thereto. All sales tax must be coded to the City of Union Gap.

12. LIABILITY:

The LEAGUE shall secure public liability and employee insurance covering bodily injury and property damage in the sum of not less than \$2,000,000 single limit liability coverage. Said policies of insurance shall name the City of Union Gap and their officers and employees as an additional insured. A binder of the original said policy shall be delivered to the Director of Public Works and Community Development of the CITY, or his designee no later than fourteen (14) days prior to the event. If the coverage runs out, or is cancelled, this agreement is therewith cancelled.

13. INSURANCE:

The LEAGUE shall procure and maintain for the duration of the use or rental period insurance against claims for injuries to persons or damage to property which may arise from or in connection with the use of the Premises and the activities of the LEAGUE and his or her guests, representatives, volunteers and employees.

A. No Limitation

The LEAGUE's maintenance of insurance as required by the Agreement shall not be construed to limit the liability of the LEAGUE to the coverage provided by such insurance, or otherwise limit the CITY's recourse to any remedy available at law or in equity.

B. Required Insurance

LEAGUE's required insurance shall be as follows:

General Liability insurance shall be at least as broad as Insurance Services Office (ISO) occurrence form CG 00 01 covering premises, operations, products-completed operations,

participant liability, and contractual liability. The CITY shall be named as an additional insured on LEAGUE's General Liability insurance policy using ISO Additional Insured-Managers or Lessors of Premises Form CG 20 11 or an endorsement providing at least as broad coverage. The General Liability insurance shall be written with limits no less than \$2,000,000 each occurrence, \$2,000,000 general aggregate.

The insurance policy shall contain, or be endorsed to contain that the LEAGUE's insurance coverage shall be primary insurance as respect the CITY. Any insurance, self-insurance, or self-insured pool coverage maintained by the CITY shall be excess of the LEAGUE's insurance and shall not contribute with it.

C. City Full Availability of League Limits

If the LEAGUE maintains higher insurance limits than the minimums shown above, the CITY shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the LEAGUE, irrespective of whether such limits maintained by the LEAGUE are greater than those required by this Agreement or whether any certificate of insurance furnished to the CITY evidences limits of liability lower than those maintained by the LEAGUE.

D. Certificate of Insurance and Acceptability of Insurers

The LEAGUE shall provide a certificate of insurance evidencing the required insurance before using the Premises.

Insurance is to be placed with insurers with a current A.M. Best rating of not less than A: VII.

14. NON-DISCRIMINATION POLICY:

The CITY does not discriminate against any person on the basis of gender in the operation, conduct or administration of community athletic programs or sports facilities. The LEAGUE shall uphold the CITY's policy concerning community athletic programs conducted on or in the CITY's parks and recreation facilities. The City's "Non-Discrimination in Community Athletics Programs Policy" (Attachment "C") was created for the purpose of providing equal access to public community athletic programs, and sports facilities, by prohibiting discrimination on the basis of gender.

15. PAYMENT:

a. The LEAGUE shall pay to the CITY the sum of **\$928.00** per Attachment "B" no later than seven (7) days prior to the beginning of the annual season; said fee is non-refundable. Annual fees are to be based on the actual schedule provided by the LEAGUE prior to the annual season.

b. The LEAGUE shall provide to the City a schedule of use prior to the City no later than seven (7) days prior to the beginning of the annual season. Said schedule shall include dates, times and type of event.

16. DAMAGES:

If any repair or restoration work is needed, on the fields, as a result of use allowable within this agreement, the work shall be charged at a rate of \$38.00 per hour, and billed directly to the LEAGUE as an extra cost.

17. ASSIGNMENT-SUBLETTING:

This agreement shall be for the exclusive use and benefit of the LEAGUE for use of the rugby fields, adjacent areas, designated parking and restrooms. It cannot be transferred, shared or assigned without the expressed written consent of the CITY.

18. ADDITIONAL CONSIDERATION:

- a. The LEAGUE has the use of the designated parking area (Attachment "A"). It is the responsibility of the LEAGUE to keep LEAGUE members from using undesignated parking area.
- b. If the LEAGUE desires to schedule additional events that are not part of the schedule on Attachment "B", the LEAGUE must make application with the City as outlined in Chapter 10 of the Union Gap Municipal Code.
- c. The LEAGUE is responsible for advising all members, of the park rules and regulations; a complete copy is on file with the LEAGUE. Specific attention must be given to the 10 M.P.H. speed limits, no parking on the grass rule. Participants, and spectators, must park in designated parking areas only. The LEAGUE will repeatedly encourage participants, spectators, and guests to park in LEAGUE designated parking areas.
- d. The LEAGUE is responsible for advising and keeping, all members, coaches, parents, and spectators under control. Any type of nuisance is not permitted in City parks. If there shall be an unresolvable or emergency issue, the LEAGUE must contact 911 and have all individuals involved immediately removed from park premises.
- e. Anyone associated with the LEAGUE that moves or removes tables, barbecues, etc., from any area in the park reserved for another group, or anyone associated with rugby who takes over any area of the park reserved for another group shall cause the LEAGUE to be charged an extra cost. The cost shall include the fee for the reservation area plus the reservation area set-up costs and paperwork fees involved to reserve the area for another group.
- f. A designated storage facility existing (Attachment "A") within the Ahtanum Youth Activities Park is authorized for use and rental under this agreement. Fees associated with said storage facility will be per Attachment "B".
- f. The LEAGUE is authorized to rent per the fees outlined in Attachment "B", a City owned storage container. Said storage container is identified in Attachment "A" of this agreement. The LEAGUE shall be responsible for securing.
- g. The LEAGUE shall re-assess and make every effort to schedule games as to mitigate high flows of traffic exiting the park at one time. In the event that traffic flows exiting the park become a safety concern, the CITY will exercise the right to require the LEAGUE to hire a contractor licensed in Flagging Services & Traffic Control Plans. Any and all costs shall be borne by the LEAGUE.
- h. Any additional use of athletic fields beyond what is detailed in Attachment "B" of this agreement by the LEAGUE shall be scheduled through the CITY's park reservation process and billed in accordance with Chapter 10 of the Union Gap Municipal Code. Additional use must be reserved within five (5) business days prior to such use.
- i. The LEAGUE is responsible for abiding by all applicable laws and regulations.

19. OBSERVANCE OF TERMS:

All dates specified within this Agreement shall be strictly observed. All terms, conditions and provision of this Agreement are specifically conditioned upon all plans, reports, agreements and approvals being obtained and provided as set forth in this Agreement. The failure of the LEAGUE to obtain or provide any of the plans, reports, agreements or approvals required by this Agreement shall constitute full and adequate cause for the City to immediately terminate this Agreement. In this circumstance, the notice contemplated in Section 20, supra, is not required.

20. TERMINATION:

The LEAGUE or the City shall have the right to cancel and terminate this Agreement by notice in writing to the other party sixty (60) days in advance of actual termination.

21. GOVERNING LAW AND FORUM SELECTION:

Unless otherwise controlled by federal law, the interpretation and enforcement of this Agreement shall be governed by the laws of the State of Washington. The parties agree that Yakima County is the appropriate venue for the filing of any civil action arising out of this Agreement.

22. EXIT INTERVIEW:

The CITY shall contact the LEAGUE as soon as possible, and no later than thirty (30) days following the last approved date of facility use, to review each season, any additional charges, and to prepare for subsequent events. Following the 2025 season, the CITY and LEAGUE shall be able to construct Addendums to this agreement for the purpose of correcting serious concerns.

23. NOTICES:

All official notices required under this agreement shall be given as follows:

YAKIMA YOUTH RUGBY

Attn: _____

Yakima, WA _____

City of Union Gap

Attn: Jason Cavanaugh, PW Director


102 W. Ahtanum, PO Box 3008

Union Gap, WA 98903

24. VERBAL AGREEMENT

No alteration or variation of terms of this agreement shall be valid unless made in writing and signed by the parties hereto. Oral understandings or agreements, not incorporated herein, shall not be binding, this writing constitutes the complete and final agreement of the parties with respect to the subject matter hereof.

Yakima Youth Rugby League

DocuSigned by:

404BB8180282459
Director

Name, Position

4/24/2025

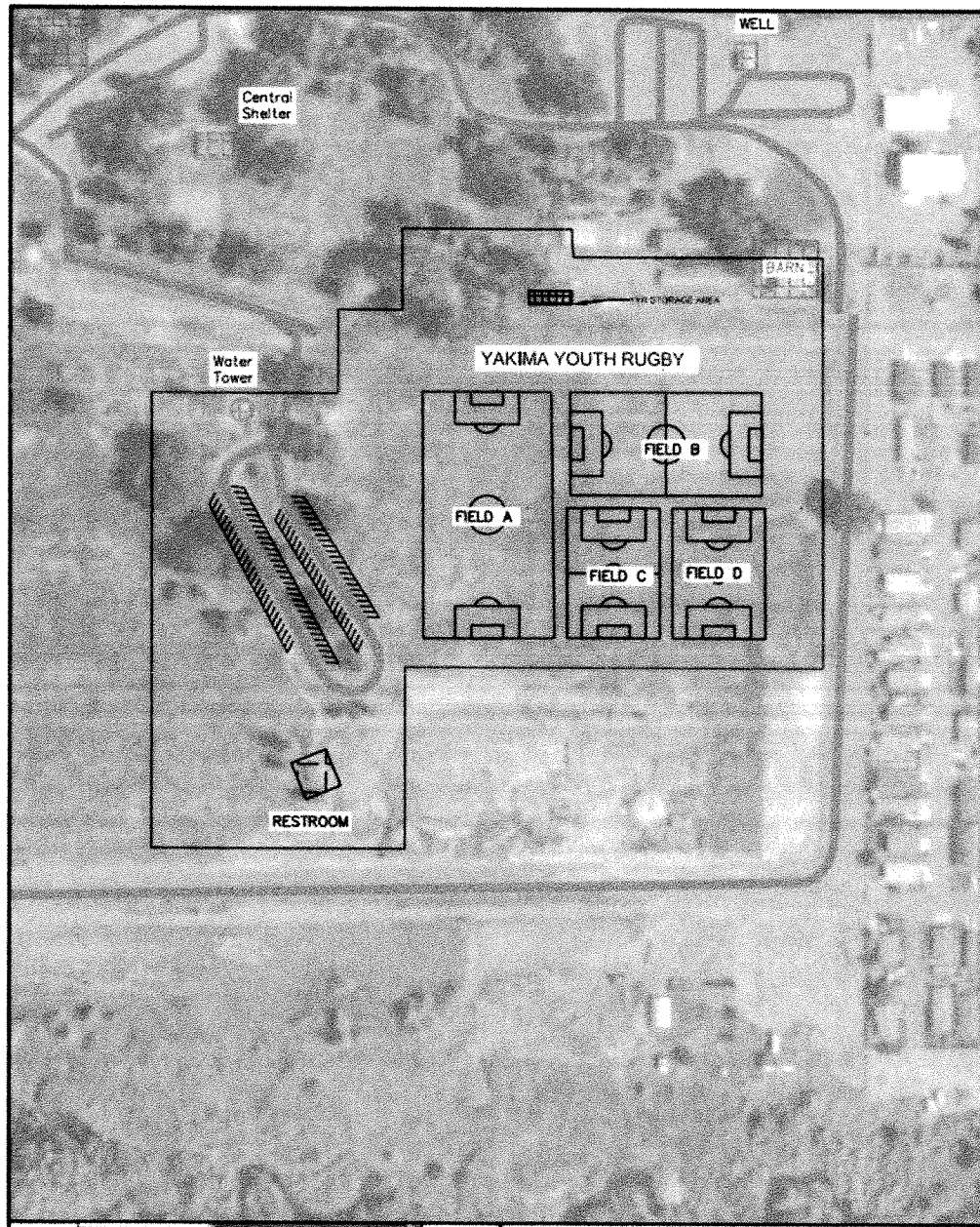
Date

City of Union Gap

Sharon Bounds, City Manager

Date

ATTACHMENT A
YAKIMA YOUTH RUGBY LEAGUE
April 29, 2025 through December 7, 2025
Map of Designated Fields, Restrooms, Parking Area & Storage



ATTACHMENT B
YAKIMA YOUTH RUGBY LEAGUE
April 29, 2025 through December 7, 2025
Detail of Schedule

April 29	5pm-7pm	Practice 1 field
April 30	5pm-7pm	Practice 3 fields
May 2	5pm-7pm	Practice 1 field
May 4	11am-1pm	Practice 1 field
May 5	5pm-7pm	Practice 3 fields
May 6	5pm-7pm	Practice 1 field
May 7	5pm-7pm	Practice 3 fields
May 9	5pm-7pm	Practice 1 field
May 11	11am-1pm	Practice 1 field
May 12	5pm-7pm	Practice 3 fields
May 13	5pm-7pm	Practice 1 field
May 14	5pm-7pm	Practice 3 fields
May 16	5pm-7pm	Practice 1 field
May 18	11am-1pm	Practice 1 field
May 19	5pm-7pm	Practice 3 fields
May 20	5pm-7pm	Practice 1 field
May 21	5pm-7pm	Practice 3 fields
May 25	11am-1pm	Practice 1 field
May 26	5pm-7pm	Practice 2 fields
May 28	5pm-7pm	Practice 2 fields
June 1	11am-1pm	Practice 1 field
June 2	5pm-7pm	Practice 2 fields
June 4	5pm-7pm	Practice 2 fields
June 8	11am-1pm	Practice 1 field
June 9	5pm-7pm	Practice 2 fields
June 11	5pm-7pm	Practice 2 fields
June 15	11am-1pm	Practice 1 field
June 22	11am-1pm	Practice 1 field
June 29	11am-1pm	Practice 1 field
July 6	11am-1pm	Practice 1 field
July 13	11am-1pm	Practice 1 field
July 20	11am-1pm	Practice 1 field
July 27	11am-1pm	Practice 1 field
July 28	9am-12pm	Camp 3 fields
July 29	9am-12pm	Camp 3 fields
July 30	9am-12pm	Camp 3 fields

ATTACHMENT B (cont.)
YAKIMA YOUTH RUGBY LEAGUE
April 29, 2025 through December 7, 2025
Detail of Schedule

Aug 3	11am-1pm	Practice 1 field
Aug 10	1am-1pm	Practice 1 field
Aug 11	5pm-7pm	Practice 2 fields
Aug 13	5pm-7pm	Practice 2 fields
Aug 17	11am-1pm	Practice 1 field
Aug 18	5pm-7pm	Practice 2 fields
Aug 20	5pm-7pm	Practice 2 fields
Aug 24	11am-1pm	Practice 1 field
Aug 25	5pm-7pm	Practice 2 fields
Aug 27	5pm-7pm	Practice 2 fields
Aug 31	11am-1pm	Practice 1 field
Sept 1	5pm-7pm	Practice 2 fields
Sept 3	5pm-7pm	Practice 2 fields
Sept 6	9am-12pm	Match 1 field
Sept 7	11am-1pm	Practice 1 field
Sept 8	5pm-7pm	Practice 2 fields
Sept 10	5pm-7pm	Practice 2 fields
Sept 14	11am-1pm	Practice 1 field
Sept 15	5pm-7pm	Practice 2 fields
Sept 17	5pm-7pm	Practice 2 fields
Sept 20	9am-12pm	Match 1 field
Sept 21	11am-1pm	Practice 1 field
Sept 22	5pm-7pm	Practice 2 fields
Sept 24	5pm-7pm	Practice 2 fields
Sept 28	11am-1pm	Practice 1 field
Sept 29	5pm-7pm	Practice 2 fields
Oct 1	5pm-7pm	Practice 2 fields
Oct 4	9am-12pm	Match 1 field
Oct 5	11am-1pm	Practice 1 field
Oct 6	5pm-7pm	Practice 2 fields
Oct 8	5pm-7pm	Practice 2 fields
Oct 12	11am-1pm	Practice 1 field
Oct 13	5pm-7pm	Practice 2 fields
Oct 15	5pm-7pm	Practice 2 fields
Oct 19	11am-1pm	Practice 1 field
Oct 26	11am-1pm	Practice 1 field

Nov 2	11am-1pm	Practice 1 field
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ATTACHMENT B (cont.)
YAKIMA YOUTH RUGBY LEAGUE
April 29, 2025 through December 7, 2025
Detail of Schedule

Nov 9	11am-1pm	Practice 1 field
Nov 16	11am-1pm	Practice 1 field
Nov 23	11am-1pm	Practice 1 field
Nov 30	11am-1pm	Practice 1 field
Dec 7	11am-1pm	Practice 1 field

CALCULATION OF USE FEES:

1ea Storage Container Rental - \$50/month for 9 months = \$450.00

Athletic Field Usage - 255 combined hours x \$5.50 = 1402.50

Designated Parking (per Attachment A) for 2025 season = \$950.00

SUB-TOTAL \$2802.50

LESS DONATIONS (\$1874.50)

TOTAL \$928.00

Note: combined hours means, the total scheduled hours times the number of times a field(s) are used per the season.

ATTACHMENT C
CITY OF UNION GAP PARKS DEPARTMENT
Adopted 10.22.13 by Resolution No. 1023

The City of Union Gap, in compliance with the mandates of RCW 49.60.505, adopts the following as its official policy concerning community athletics programs conducted on or in City of Union Gap parks and recreation facilities:

Purpose:

To establish policy and procedure to provide equal access to public community athletic programs, and sports facilities, by prohibiting discrimination on the basis of gender.

Policy:

The City of Union Gap does not discriminate against any person on the basis of gender in the operation, conduct or administration of community athletic programs or sports facilities.

Definitions:

Community Athletic Programs - Any athletic program that is organized for the purpose of training for and engaging in athletic activity and competition that is in any way operated, conducted, administered or supported by the City of Union Gap.

Sports Facilities – Any property owned, operated or administered by the City of Union Gap for the purpose of training for and/or engaging in athletic activity and competition.

Procedures:

1. Community Athletic Programs administered by the City of Union Gap Parks Department (a part of the Public Works Department) will be operated in a manner that promotes equal opportunities for females and males.
2. The City of Union Gap Parks Department will allocate and schedule Sports Facilities in a manner that provides equal access to all Community Athletic Programs.
3. This policy will be added as a provision of all lease or use agreements administered by the City of Union Gap Parks Department.
4. The City of Union Gap will not issue a lease or permit for use of any Sports Facility to a third party that discriminates against any person on the basis of gender in the operation, conduct or administration of a Community Athletic Program.
5. The policy will be posted on the City of Union Gap's website, along with the name, office address and office telephone number of any employee responsible for carrying out compliance with this policy.
6. This policy and the name, office address and office telephone number of any employee responsible for carrying out compliance with this policy will be included in all City of Union Gap publications that contain information about athletic programs or facilities operated or administered by the City of Union Gap.
7. If discrimination is determined, the City of Union Gap should take the appropriate corrective action.

REPORTING

Any citizen who feels she or he has been the victim of discriminatory treatment in violation of this policy should report this concern to the Director of Public Works & Community Development or City Manager for appropriate investigation.

Employees Responsible for Carrying out Compliance

Sharon Bounds, City Manager

102 W. Ahtanum Road

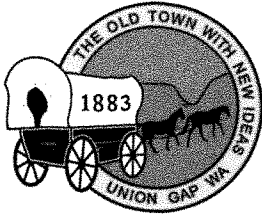
509.248.0432

Jason Cavanaugh, Director Public Works & Community Development

102 W. Ahtanum Road

509-249-9206

Jason.cavanaugh@uniongapwa.gov



City Council Communication

Meeting Date: April 28, 2025
From: Jason Cavanaugh; Director of Public Works & Community Development
Topic/Issue: Resolution – Hop Country Cornhole League Agreement

SYNOPSIS: The Hop Country Cornhole League would like to enter into an agreement with the City, for the purpose of using areas at the Ahtanum Youth Activities Building for cornhole open play and league play.

RECOMMENDATION: Adopt a Resolution authorizing the City Manager to sign a Facility Use Agreement with the Hop Country Cornhole League for the use of part of the Ahtanum Youth Activities Building for practices, games and tournaments for 2025.

LEGAL REVIEW: City Attorney has reviewed this resolution.

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS:

1. Resolution
2. Facility Use Agreement

CITY OF UNION GAP, WASHINGTON
RESOLUTION NO. _____

A RESOLUTION authorizing the City Manager to sign a Facility Use Agreement with the Hop Country Cornhole League for use of part of the Ahtanum Youth Activities Building for Cornhole League practices and games for 2025 play.

WHEREAS, the City of Union Gap owns and operates Ahtanum Youth Activities Building;

WHEREAS, the Hop Country Cornhole League wishes to utilize the Ahtanum Youth Activities Building for Cornhole League purposes for its play and practice;

WHEREAS, it is the desire of the City Council to permit Hop Country Cornhole League to use the Ahtanum Youth Activities Building subject to certain terms and conditions;

NOW, THEREFORE, BE IT RESOLVED BY THE UNION GAP CITY COUNCIL as follows:

That the City Manager is authorized to sign a Facility Use Agreement with Hop Country Cornhole League for use of part of the Ahtanum Youth Activities Building for Cornhole League practices and games for year 2025.

PASSED this 28th day of April, 2025.

John Hodgkinson, Mayor

ATTEST:

APPROVED AS TO FORM:

Lynette Bisconer, City Clerk

Jessica Foltz, City Attorney

RECURRING FACILITY USE AGREEMENT FOR THE UNION GAP ACTIVITIES BUILDING [Hop Country Cornhole]

This Agreement is made and entered into by and between the CITY OF UNION GAP, hereinafter referred to as “City,” a political subdivision of the State of Washington, and [Hop Country Cornhole], hereinafter referred to as “Sponsor.”

WITNESSETH:

WHEREAS, the City permits civic organizations or public entities to conduct non-profit, civic, community, cultural, or educational activities at the Union Gap Activities Building (hereinafter “Activities Building”); and

WHEREAS, the Sponsor has applied to the City for the right to conduct [weekly corn hole open play and league play] event using portions of the Activities Building; and

WHEREAS, this activity is presented by the Sponsor for the benefit of the general public and is consistent with the intended use of the Activities Building;

NOW, THEREFORE, in consideration of the covenants and agreements herein contained and the terms and conditions hereof, the parties agree as follows:

SECTION 1. TERMS, RENEWAL AND TERMINATION

1.1 Permission to Conduct Event. The City grants permission to the Sponsor to conduct the [cornhole open play and league play], in those portions of the Activities Building as described in Exhibit 1, which is attached hereto and incorporated herein by reference, as follows:

- (a) The {portion of} the Activities Building, labeled “Event Site” as outlined in Exhibit 1, may be used for a term of [33] days as follows:
 - i. Beginning [May 7, 2025, the sponsor may use] the {identified portion of the} Activities Building and may be used {exclusively} from [5pm to 10pm each Wednesday, beginning May 7, 2025 and ending on December 17, 2025].
- (b) The City’s permission to conduct the event is conditioned upon the Sponsor complying with all of the terms and conditions contained within this Agreement and upon availability of the Activities Building. The City reserves the right to reschedule use of the facility under this Agreement if the Activities Building is needed by the City on one of the dates/times in this Agreement.

1.2 List of Permitted Activities.

- (a) Event – a [cornhole open play and league play] event may be conducted, within the leased area labeled “Event Site” in Exhibit 1, in accordance with all provisions of this Agreement.

- (b) Food – Food preparation, service, and consumption shall be permitted within the leased area labeled “Event Site” on Exhibit 1 in conformance with the provisions of Yakima Health Department.
- (c) Tobacco/Drugs – Use of Tobacco and drugs on the premises is prohibited.
- (d) Alcohol – Use of Alcohol must be approved in writing by the City prior to each event. When approved, Alcohol service and consumption shall be permitted within the leased area labeled “Event Site” on Exhibit 1 in conformance with Sections 2.4 and 2.5 of this Agreement. The Sponsor shall ensure that they or the Alcohol vendor obtain the requisite liquor license(s) and permit(s) necessary to authorize possession of alcohol within the facility.
- (e) Parking – Non-exclusive parking is allowed within the parking lot adjacent to the Activities Building.

1.3 Fees Due to City. For the event granted hereunder, the Sponsor shall make payment to the City as follows, any fees not paid by the due dates shall be assessed a late fee of thirty dollars (\$30.00) for payments up to fourteen (14) days late and a delinquent penalty fee of seventy dollars (\$70.00) for payments fifteen (15) days or more past due:

- (a) Fees – In exchange for {exclusive} use of the Activities Building shown in Exhibit 1, and to cover the costs for use of the building the Sponsor shall pay a fee in the amount of: **\$2,475.00**, as outlined in Exhibit “2”. Said amount shall be paid by the Sponsor to the City at least fourteen (14) days prior to the first event of each month.
- (b) Special Considerations – All aspects of approval and permitting for any other event shall be completed a minimum of thirty (30) calendar days prior to the first day of the permitted event.
- (c) Security/Damage Deposit – The Sponsor shall deposit with the City a sum of \$150.00 as security to assure compliance with the terms of this Agreement and to cover any damages to Activities Building property. The security deposit shall be paid to the City at least fifteen (15) calendar days prior to the start of the first event allowed under this Agreement. In the event there are no damages, violations of the terms and conditions of this Agreement, or remaining unpaid fees, the full amount deposited shall be returned to the Sponsor within thirty (30) calendar days after the last event date contemplated in this agreement. If damages are assessed or violations are corrected by the City with costs involved, only the remaining amount of the deposit shall be returned to the Sponsor. In the event the cost of the damage and/or aforementioned City corrections exceeds the Sponsor’s \$150.00 deposit, the Sponsor shall pay the excess amount to the City within thirty (30) calendar days of notification by the City of the excess amount. The Sponsor’s compliance with provisions of this article shall in no way alter, affect, modify or limit any of the covenants, conditions or provisions of Section 2.7 regarding Indemnification/Hold Harmless, or Insurance.
 - i. Security/Damage deposits will be kept on file by the City for the duration of the agreement.
 - ii. The City will notify in writing, the Sponsor a detailed notice of dollars used from said deposit whether in part, or in full.

- iii. The Sponsor will then have ten (10) calendar days of the written detailed notice of the expenditure(s) of said deposit, to return the security/damage deposit account to the full \$150.00 balance.
- (d) Cancellation Policy – Cancellation of an approved event by the Sponsor must be received in writing by the City.
 - iv. If cancellation is received on a regular working day at least thirty (30) calendar days prior to the first day of the event date noted in Section 1.1(a), the City will credit the group with an amount equal to the per use fee for another date that is yet unpaid.
 - v. Events canceled within thirty (30) calendar days of the activity will forfeit all fees. Any damage deposit received will be refunded in accordance with this section.
 - vi. Refunds may take up to thirty (30) calendar days to process.
- (e) Alterations/Changes – Any alterations or changes from what is expressly permitted within Sections 1.1 and 1.2 above may result in additional fees or charges to the Sponsor by the City. The City reserves the right to bill for, after the event, any fees that would have otherwise been payable had the alterations or changes been made known to the City prior to the execution of this Agreement.

- 1.4 Termination.** All dates specified within this Agreement shall be strictly observed. Timely and full performance of all terms and conditions of this Agreement is of the essence. In the event the Sponsor fails to keep or perform any term or condition required herein to be kept or performed by it, the City shall have the right to promptly notify the Sponsor of such failure and request that the Sponsor take immediate action to correct such failure. If the Sponsor fails to take the appropriate corrective action in a reasonable period of time, the City may, at its option, take such action as is reasonably necessary to correct the failure and charge the cost thereof to the Sponsor, or declare this Agreement forfeited and resume possession of the premises.

SECTION 2. STANDARD CONDITIONS

- 2.1 Anti-Discrimination.** The Sponsor shall not discriminate against any person or persons because of race, religion, color, sex, national origin, or any other protected class status in the conduct of its operation hereunder.
- 2.2 Assignment.** The Sponsor shall not assign this Agreement or any portion hereof without the prior written consent of the City.
- 2.3 Indemnification/Hold Harmless, Insurance.** The Sponsor shall defend, indemnify and hold the City, its officers, officials, employees, and volunteers harmless from any and all claims, injuries, damages, losses, or suits including attorney's fees, arising out of or in connection with the performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

The Sponsor shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the event hereunder by the Sponsor, its guests, agents, representatives,

volunteers, or employees.

- (a) No Limitation. Sponsor's maintenance of insurance as required by the Agreement shall not be construed to limit the liability of the Sponsor to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.
- (b) Minimum Scope of Insurance. The Sponsor shall obtain insurance of the types described below and maintain them for the duration of the Agreement:
 - i. Automobile Liability insurance covering all owned, non-owned, hired, and leased vehicles. Coverage shall be at least as broad as Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage. If the Sponsor will not be operating any owned, non-owned, hired, or leased vehicles during this event but will have volunteers operating personal vehicles, Sponsor shall ensure that all vehicles driven onto park property by volunteers have Automobile Liability insurance in accordance with RCW 46.30.020.
 - ii. Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, products-completed operations, contractual liability, participant liability, independent contractors, personal injury, and advertising injury. The City shall be named as an additional insured under the Sponsor's Commercial General Liability insurance policy using ISO Additional Insured-Managers or Lessors of Premises Form CG 20 11 or an endorsement providing at least as broad coverage.
 - iii. The Sponsor shall require all vendors and organizations contracted with to provide activities, services, or events not otherwise identified within this section to provide proof of General Liability Insurance coverage. The City is to be named as additional insured on all policies. Sponsor is solely responsible for verification of vendors' insurance and shall furnish proof of such insurance and required endorsement if requested by the City.
- (c) Minimum Amounts of Insurance. Sponsor shall maintain the following insurance limits:
 - i. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of one million dollars (\$1,000,000) per accident if operating owned, non-owned, hired, and leased vehicles.
 - ii. Commercial General Liability insurance shall be written with limits no less than one million dollars (\$1,000,000) each occurrence and two million dollars (\$2,000,000) general aggregate.
 - iii. Sponsor shall require vendors or organizations contracted to provide activities, services, or events not otherwise identified within this section to provide Commercial General Liability insurance in an amount not less than one million dollars (\$1,000,000) per occurrence and two million dollars (\$2,000,000) general aggregate for any liability related to the event or activity, in addition to insurance that is specific to the vendors' services, e.g. products completed operation for food vendors, auto liability for food trucks, etc.

- (d) Other Insurance Provisions. All insurance policies are to contain, or be endorsed to contain, the provision that the Sponsor's insurance coverage shall be primary insurance as respect the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of the Sponsor's insurance and shall not contribute with it.

If the Sponsor or vendors maintain higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Sponsor and/or vendors, irrespective of whether such limits maintained by the Sponsor or vendors are greater than those required by this contract or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Sponsor or vendors.

The above specified Commercial General Liability and Automobile Liability insurance requirements and limits may be satisfied through any combination of Commercial General Liability, Automobile Liability and Excess/Umbrella insurance that achieves the overall required limits. Excess or Umbrella Liability insurance shall be excess over and at least as broad in coverage as the Provider's Commercial General Liability and Automobile Liability insurance. The City shall be named as an additional insured on the Provider's Excess or Umbrella Liability insurance policy. The Excess or Umbrella insurance coverage will drop down when underlying policy aggregate limits are exhausted.

The Sponsor shall provide the City with written notice of any policy cancellation within two business days of their receipt of such notice.

- (e) Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.
- (f) Verification of Coverage. Sponsor shall furnish the City with original certificates of insurance and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Sponsor and all vendors before commencement of the initial event. Upon request by the City, the Sponsor shall furnish certified copies of all required insurance policies, including endorsements, required in this contract and evidence of required coverage for any vendors. Receipt by the City of copies of the Certificates of Insurance evidencing the foregoing insurance coverage obtained by the Sponsor, or as requested by the City, must occur no later than fifteen (15) calendar days prior to the event.

2.4 Alcohol Provisions - *not approved under this agreement*. If approved in writing by the City, the consumption of alcoholic beverages is permitted within the Activities Building in accordance with Section 1.2(d) of this Agreement and the conditions set forth below, if the Sponsor secures and provides proof of Liquor Liability insurance, and has obtained a temporary license through the Washington State Liquor and Cannabis Board (WSLCB).

Special conditions which the Sponsor must adhere to in order to allow alcohol use:

- (a) Alcohol will only be served and consumed from [TIME] on [DATE]. Alcohol can only be served and consumed within the leased areas labeled as "Event Site" as shown on Exhibit 1 of this Agreement.
- (b) All WSLCB rules must be followed and alcohol may only be served and consumed in accordance with the license or permit obtained for the event.
- (c) The vendor or company providing and serving the alcohol at the event must be licensed and provide and maintain liquor liability insurance as required in Section 2.7 of this Agreement. All servers must either be licensed or have a current Mandatory Alcohol Server Training Permit.
- (d) All attendees consuming alcohol must remain within the leased area while consuming their alcoholic beverage. No alcoholic beverages are allowed outside of the Event Site shown in Exhibit 1 of this Agreement.

Non-compliance of any of the above conditions or associated conditions required by the City and the WSLCB will be cause for immediate permit revocation and closure of the activity.

- 2.5 Laws, Licenses and Permits.** The Sponsor shall comply with all Federal, State and City laws and regulations with regard to licenses or permits to do business, and all other matters. The Sponsor shall further comply with standards and recommendations of the State and local health departments in all matters concerning health and sanitation.
- 2.6 Utilities.** In consideration of the Special Use Area Fees paid by the Sponsor, the City shall provide water, light, power and all other existing utilities at no cost.
- 2.7 Public Disclosure.** The parties to this Agreement understand and acknowledge that the City is subject to the Public Records Act, RCW 42.56 et seq. The parties understand and acknowledge that if this agreement and/or documents or materials provided to the City under this agreement are responsive records to a public records request received by the City, said records will be disclosed and provided to the requester unless an exemption applies or an injunction is granted pursuant to RCW 42.56.540.

SECTION 3. SPECIAL CONDITIONS

- 3.1** The areas of the Activities Building as defined in Section 1.1(a) may be closed by the Sponsor to the general public no earlier than 5pm each scheduled Wednesday and ending at 10:00pm the same day.

The Sponsor may begin set-up for the event starting at 4pm. Access to all elements of the Activities Building must remain open to the public until the time and date set forth in paragraph one of Section 3.1. The provisions related to general liability found in Section 2.7 regarding Indemnification/Hold Harmless and Insurance shall become effective no later than the time and date allowed for the Sponsor to begin set-up and remain in force until all elements of the event have been removed and all facilities restored to their original condition. The Sponsor shall restore the premises to its original condition at the end of each Wednesday by 10:30pm.
- 3.2** The Sponsor may accept donations, provided the proceeds are used for the sole purpose of

conducting the permitted event at the Activities Building and necessary expenses incident thereto. The City must grant prior approval to any capital improvement donations for use in the Activities Building.

- 3.3 The City will review all signs, banners and other identifying postings to determine whether they are approved. The City retains approval authority for all signs, banners, and identifying postings.
- 3.4 Any notice or communication from one party to the other shall be mailed postage prepaid, addressed to PO Box 3008, Union Gap, WA 98903 and to Hop Country Cornhole, attn.: Casey Feist, 3907 ½ West Birchfield Rd, Yakima WA 98901, or such other address as the parties may establish by written notice to each other.

SECTION 4. MISCELLANEOUS PROVISIONS

- 4.1 **Complete Agreement.** This Agreement represents and contains the entire understanding between the parties in connection with the events. The Agreement shall not be altered or varied except in writing signed by the parties. The parties acknowledge that no other oral or written collateral agreements, understandings, or representations exist outside of this document, with the exception of any documents expressly incorporated by reference in this Agreement. Any such prior agreements are specifically terminated.
- 4.2 **Governing Law and Forum Selection.** Unless otherwise controlled by federal law, the interpretation and enforcement of this Agreement shall be governed by the laws of the State of Washington. The parties agree that Yakima County is the appropriate venue for the filing of any civil action arising out of this Agreement.
- 4.3 **Severability.** It is understood and agreed that if any of the provisions of this Agreement are held to be invalid or unenforceable, the remaining provisions shall nevertheless continue to be valid and enforceable.

HOP COUNTRY CORN HOLE

By:  4-24-25
Casey Feist
Sponsor

CITY OF UNION GAP

By: _____
Sharon Bounds
City Manager

Approved as to form:

Jessica Foltz, City Attorney

Exhibit 1

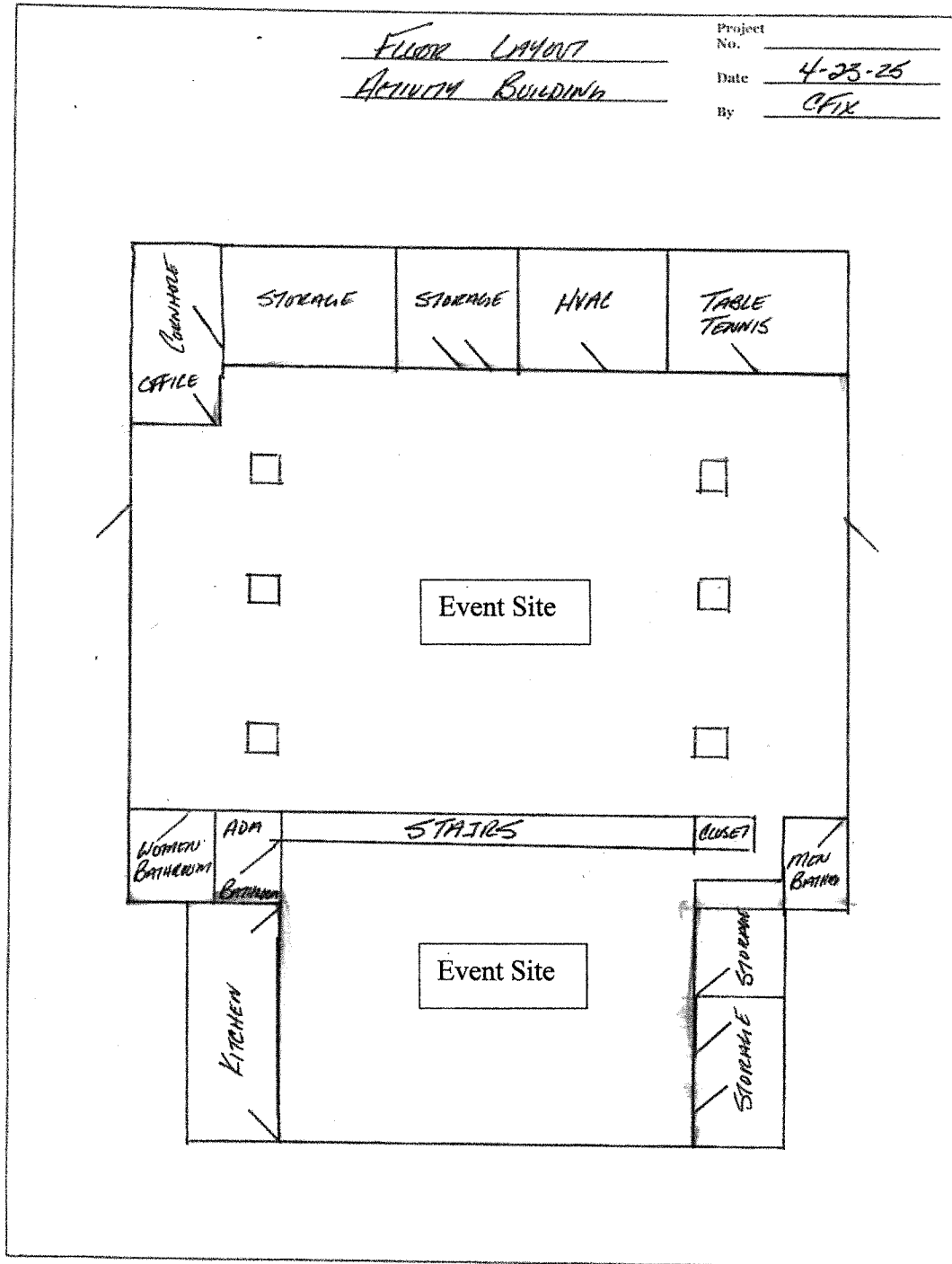


Exhibit 2

Hop Country Corn Hole Schedule

May 7	5pm-10pm	Sept. 3	5pm-10pm
May 14	5pm-10pm	Sept. 10	5pm-10pm
May 21	5pm-10pm	Sept. 17	5pm-10pm
May 28	5pm-10pm	Sept. 24	5pm-10pm
June 4	5pm-10pm	Oct. 1	5pm-10pm
June 11	5pm-10pm	Oct. 8	5pm-10pm
June 18	5pm-10pm	Oct. 15	5pm-10pm
June 25	5pm-10pm	Oct. 22	5pm-10pm
July 2	5pm-10pm	Oct. 29	5pm-10pm
July 9	5pm-10pm	Nov. 5	5pm-10pm
July 16	5pm-10pm	Nov. 12	5pm-10pm
July 23	5pm-10pm	Nov. 19	5pm-10pm
July 30	5pm-10pm	Nov. 26	5pm-10pm
August 6	5pm-10pm	Dec. 3	5pm-10pm
August 13	5pm-10pm	Dec. 10	5pm-10pm
August 20	5pm-10pm	Dec. 17	5pm-10pm
August 27	5pm-10pm		

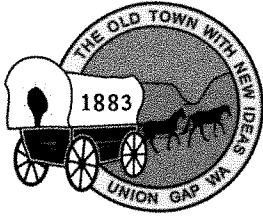
Per Chapter 10 of the Union Gap Municipal Code, the dates listed above are at a rate of \$75.00 per day.

FEES:

Thirty three (33) events @ \$75.00/event, made in eight (8) equal payments (per month) of:

\$309.38

(Total fees \$2,475.00)



City Council Communication

Meeting Date: April 28, 2025
From: Jason Cavanaugh; Director of Public Works & Community Development
Topic/Issue: Resolution - Yakima Valley Grid Kids League Agreement

SYNOPSIS: The Yakima Valley Grid Kids (YVGK), League would like to enter into an agreement with the City, for the purpose of using areas at the Ahtanum Youth Activities Park for the 2025 season.

RECOMMENDATION: Adopt a Resolution authorizing the City Manager to sign a Facility Use Agreement with Yakima Valley Grid Kids (YVGK), League for the use of part of the Ahtanum Youth Activities Park for football practices and games for 2025 League play.

LEGAL REVIEW: City Attorney has reviewed this resolution.

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: 1. Resolution
2. Facility Use Agreement

CITY OF UNION GAP, WASHINGTON
RESOLUTION NO. _____

A RESOLUTION authorizing the City Manager to sign a Facility Use Agreement with the Yakima Valley Grid Kids League for use of part of the Ahtanum Youth Activities Park for football practices and games for 2025 League play.

WHEREAS, the City of Union Gap owns and operates Ahtanum Youth Activities Park;

WHEREAS, the Yakima Valley Grid Kids League wishes to utilize the Ahtanum Youth Activities Park for football purposes for its league play and practice;

WHEREAS, it is the desire of the City Council to permit the Yakima Valley Grid Kids League to use the Ahtanum Youth Activities Park subject to certain terms and conditions;

NOW, THEREFORE, BE IT RESOLVED BY THE UNION GAP CITY COUNCIL as follows:

That the City Manager is authorized to sign a Facility Use Agreement with the Yakima Valley Grid Kids League for use of part of the Ahtanum Youth Activities Park for football practices and games for 2025 league play.

PASSED this 28th day of April, 2025.

John Hodkinson, Mayor

ATTEST:

APPROVED AS TO FORM:

Lynette Bisconer, City Clerk

Jessica Foltz, City Attorney

CITY OF UNION GAP
and
YAKIMA VALLEY GRID KIDS
2025 Football Season
Facility Use Agreement

THIS AGREEMENT is made and dated this ____ day of April, 2025, by and between the CITY OF UNION GAP, hereinafter called the CITY, and the YAKIMA VALLEY GRID KIDS (YVGK), hereinafter called the LEAGUE, upon the following terms and conditions:

1. PREMISES:

Upon approval of this agreement, the LEAGUE shall have the right to use the area of the Youth Activities Park designated on the attached map (Attachment "A") as Grid Kids. The LEAGUE shall also have use of the designated restrooms, as well as all roads necessary for ingress and egress and those parking lots identified in Attachment "A".

2. DURATION:

The LEAGUE shall have the right of use of the premises from May 2, 2025 thru November 16, 2025 as per Attachment "B"; these dates are subject to change upon written approval of both parties.

a. The LEAGUE shall have the right to conduct football games together with all activities incidental thereto. The LEAGUE is permitted and encouraged to use "home field" when mentioning and referring to the area licensed for use under this Agreement.

b. The LEAGUE shall vacate the fields and park by dusk on each day of use. All field and parking areas shall be cleaned of garbage and returned to their original condition prior to that time.

3. CITY RESPONSIBILITIES:

a. The CITY shall supply sufficient litter receptacles for the disposal of all litter and garbage.

4. MOWING:

The athletic fields shall be mowed no earlier than Monday and no later than Friday, before the scheduled event. If the LEAGUE requests an extra mowing the CITY shall mow the fields for the rate of \$60.00 per hour of mowing, to cover the labor and equipment costs.

5. IRRIGATION:

Irrigation shall be done, as needed, between the hours of 6:00 p.m. and 6:00 a.m. prior to the days of play. The CITY will make all reasonable attempts to ensure that irrigation does NOT occur after 7am on Thursdays and Fridays in May, June, July, and not until after 9pm on July 25th. Additionally, the CITY will make all reasonable attempts to ensure that irrigation does NOT occur until after dusk on scheduled August dates and Saturdays in September through November 8, 2025.

6. TOILET & HAND WASHING FACILITIES:

The CITY shall designate toilet facilities (Attachment "A") adjacent to the athletic fields for the LEAGUE's use; said facilities shall be clean and stocked prior to the commencement of that day's play.

7. RECREATION VEHICLE (RV) PARKING / CAMPING:
RV camping is not authorized under this agreement.

8. DUMPSTERS / LITTER PICKUP:

The CITY will furnish garbage receptacles next to the designated athletic fields, parking lots and adjacent areas. The LEAGUE will be required to supply an additional garbage dumpster if the need arises. Cost of servicing one dumpster, used exclusively for Football, shall be borne by the LEAGUE. If the LEAGUE's volunteers fail to pick up the litter around the associated athletic fields and parking areas, the CITY shall pick up the litter. This extra service shall be charged at a rate of \$38.00 per hour and billed directly to the LEAGUE.

9. DONATIONS:

The LEAGUE may accept donations, provided the proceeds are used for the sole purpose of conducting the events contemplated in this Agreement and necessary expenses incident thereto.

10. CONCESSIONS:

Concessions sites operated by the LEAGUE are not authorized under this agreement with the exception of items sold pursuant to Section 11.

11. FUNDRAISING:

The LEAGUE shall be allowed to utilize an area within the identified boundaries of Attachment "A", to engage in the sale of local health district compliant *non*-potentially hazardous food items (as specified here: <https://www.yakimacounty.us/DocumentCenter/View/25339/Exempt-from-Permit-Application>) and merchandise items for the purpose of fundraising, provided the proceeds are used for the sole purpose of conducting the events contemplated in this Agreement and necessary expenses incident thereto. All sales tax must be coded to the City of Union Gap.

12. INDEMNIFICATION:

The LEAGUE shall defend, indemnify and hold harmless the City of Union Gap, its agents and employees, from any and all liability, litigation, damage, loss, injury, expense or cost arising out of this agreement to any property, person or persons.

13. INSURANCE:

The LEAGUE shall procure and maintain for the duration of the use or rental period insurance against claims for injuries to persons or damage to property which may arise from or in connection with the use of the Premises and the activities of the LEAGUE and his or her guests, representatives, volunteers and employees.

a. No Limitation

The LEAGUE's maintenance of insurance as required by the Agreement shall not be construed to limit the liability of the LEAGUE to the coverage provided by such insurance, or otherwise limit the CITY's recourse to any remedy available at law or in equity.

b. Required Insurance

LEAGUE's required insurance shall be as follows: General Liability insurance shall be at least as broad as Insurance Services Office (ISO) occurrence form CG 00 01 covering premises, operations, products-completed operations, participant liability, and contractual liability. The CITY shall be named as an additional insured on LEAGUE's General Liability insurance policy using ISO Additional Insured-Managers or Lessors of Premises Form CG 20 11 or an

endorsement providing at least as broad coverage. The General Liability insurance shall be written with limits no less than \$2,000,000 each occurrence, \$2,000,000 general aggregate.

The insurance policy shall contain, or be endorsed to contain that the LEAGUE's insurance coverage shall be primary insurance as respect the CITY. Any insurance, self-insurance, or self-insured pool coverage maintained by the CITY shall be excess of the LEAGUE's insurance and shall not contribute with it.

c. City Full Availability of League Limits

If the LEAGUE maintains higher insurance limits than the minimums shown above, the CITY shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the LEAGUE, irrespective of whether such limits maintained by the LEAGUE are greater than those required by this Agreement or whether any certificate of insurance furnished to the CITY evidences limits of liability lower than those maintained by the LEAGUE.

d. Certificate of Insurance and Acceptability of Insurers

The LEAGUE shall provide a certificate of insurance evidencing the required insurance before using the Premises.

Insurance is to be placed with insurers with a current A.M. Best rating of not less than A: VII.

14. NON-DISCRIMINATION POLICY:

The CITY does not discriminate against any person on the basis of gender in the operation, conduct or administration of community athletic programs or sports facilities. The LEAGUE shall uphold the CITY's policy concerning community athletic programs conducted on or in the CITY's parks and recreation facilities. The City's "Non-Discrimination in Community Athletics Programs Policy" (Attachment "C") was created for the purpose of providing equal access to public community athletic programs, and sports facilities, by prohibiting discrimination on the basis of gender.

15. PAYMENT:

a. The LEAGUE shall pay to the CITY the sum of **\$11,480.00** per attachment "B", no later than seven (7) days prior to the beginning of the annual season; said fee is non-refundable. Annual fees are to be based on the actual schedule provided by the LEAGUE prior to the annual season.

b. The LEAGUE shall provide to the City a schedule of use prior to the City no later than seven (7) days prior to the beginning of the annual season. Said schedule shall include dates, times and type of event.

16. DAMAGES:

If any repair or restoration work is needed, on the fields, as a result of use allowable within this agreement, the work shall be charged at a rate of \$38.00 per hour, and billed directly to the LEAGUE as an extra cost.

17. ASSIGNMENT-SUBLETTING:

This agreement shall be for the exclusive use and benefit of the LEAGUE for use of the athletic fields, adjacent areas, designated parking and restrooms. It cannot be transferred, shared or assigned without the expressed written consent of the CITY.

18. ADDITIONAL CONSIDERATION:

a. The LEAGUE has the use of the designated parking area (Attachment "A"). It is the responsibility of the LEAGUE to take reasonable efforts to keep LEAGUE members from using undesignated parking area.

b. If the LEAGUE desires to schedule additional events that are not part of the schedule on Attachment "B", the LEAGUE must make application with the City as outlined in Chapter 10 of the Union Gap Municipal Code.

c. The LEAGUE is responsible for advising all members, of the park rules and regulations; a complete copy is on file with the LEAGUE. Specific attention must be given to the 10 M.P.H. speed limits, no parking on the grass rule. Participants, and spectators, must park in designated parking areas only. The LEAGUE will repeatedly encourage participants, spectators, and guests to park in LEAGUE designated parking areas.

d. The LEAGUE is responsible for advising and keeping, all members, coaches, parents, and spectators under control. Any type of nuisance is not permitted in City parks. If there shall be an unresolvable or emergency issue, the LEAGUE must contact 911 and have all individuals involved immediately removed from park premises.

e. Anyone associated with the LEAGUE that moves or removes tables, barbecues, etc., from any area in the park reserved for another group, or anyone associated with the LEAGUE who takes over any area of the park reserved for another group shall cause the LEAGUE to be charged an extra cost. The cost shall include the fee for the reservation area plus the reservation area set-up costs and paperwork fees involved to reserve the area for another group.

f. The LEAGUE is authorized to place one 8'W x 40'L portable storage container per this agreement. Said container must be of new or like new condition, neutral in color and placed in a location approved by the City. The LEAGUE shall be responsible for any and all related expenses to the storage container including but not limited to; placement, relocation, removal, rental/lease and or purchase, and securing. The container may bear the marketing logo of the donor/owner if the unit is provided to the LEAGUE as a means of in kind donation. Said marketing materials must first be approved by the City prior to any placement to ensure compliant with City codes in regard to signs.

g. The LEAGUE shall re-assess and make every effort to schedule games as to mitigate high flows of traffic exiting the park at one time. In the event that traffic flows exiting the park become a safety concern, the CITY will exercise the right to require the LEAGUE to hire a contractor licensed in Flagging Services & Traffic Control Plans. Any and all costs shall be borne by the LEAGUE.

h. Any additional use of athletic fields beyond what is detailed in Attachment "B" of this agreement by the LEAGUE shall be scheduled through the CITY's park reservation process and billed in accordance with Chapter 10 of the Union Gap Municipal Code. Additional use must be reserved within five (5) business days prior to such use.

i. The LEAGUE is responsible for abiding by all applicable laws and regulations.

19. OBSERVANCE OF TERMS:

All dates specified within this Agreement shall be strictly observed. All terms, conditions and provision of this Agreement are specifically conditioned upon all plans, reports, agreements and approvals being obtained and provided as set forth in this Agreement. The failure of the LEAGUE to obtain or provide any of the plans, reports, agreements or approvals required by this Agreement shall constitute full and adequate cause for the City to immediately terminate this Agreement. In this circumstance, the notice contemplated in Section 20, supra, is not required.

20. TERMINATION:

The LEAGUE or the City shall have the right to cancel and terminate this Agreement by notice in writing to the other party sixty (60) days in advance of actual termination.

21. GOVERNING LAW AND FORUM SELECTION:

Unless otherwise controlled by federal law, the interpretation and enforcement of this Agreement shall be governed by the laws of the State of Washington. The parties agree that Yakima County is the appropriate venue for the filing of any civil action arising out of this Agreement.

22. EXIT INTERVIEW:

The CITY shall contact the LEAGUE as soon as possible, and no later than thirty (30) days following the facility use, to review each season, additional charges, and to prepare for subsequent events. Following the 2025 season, the CITY and LEAGUE shall be able to construct Addendums to this agreement for the purpose of correcting serious concerns.

23. NOTICES:

All official notices required under this agreement shall be given as follows:

YAKIMA VALLEY GRID KIDS

Attn: PO Box 2072

Yakima, WA 98907

City of Union Gap

Attn: Jason Cavanaugh, PW Director

102 W. Ahtanum, PO Box 3008

Union Gap, WA 98903

24. VERBAL AGREEMENT

No alteration or variation of terms of this agreement shall be valid unless made in writing and signed by the parties hereto. Oral understandings or agreements, not incorporated herein, shall not be binding, this writing constitutes the complete and final agreement of the parties with respect to the subject matter hereof.

Yakima Valley Grid Kids

City of Union Gap

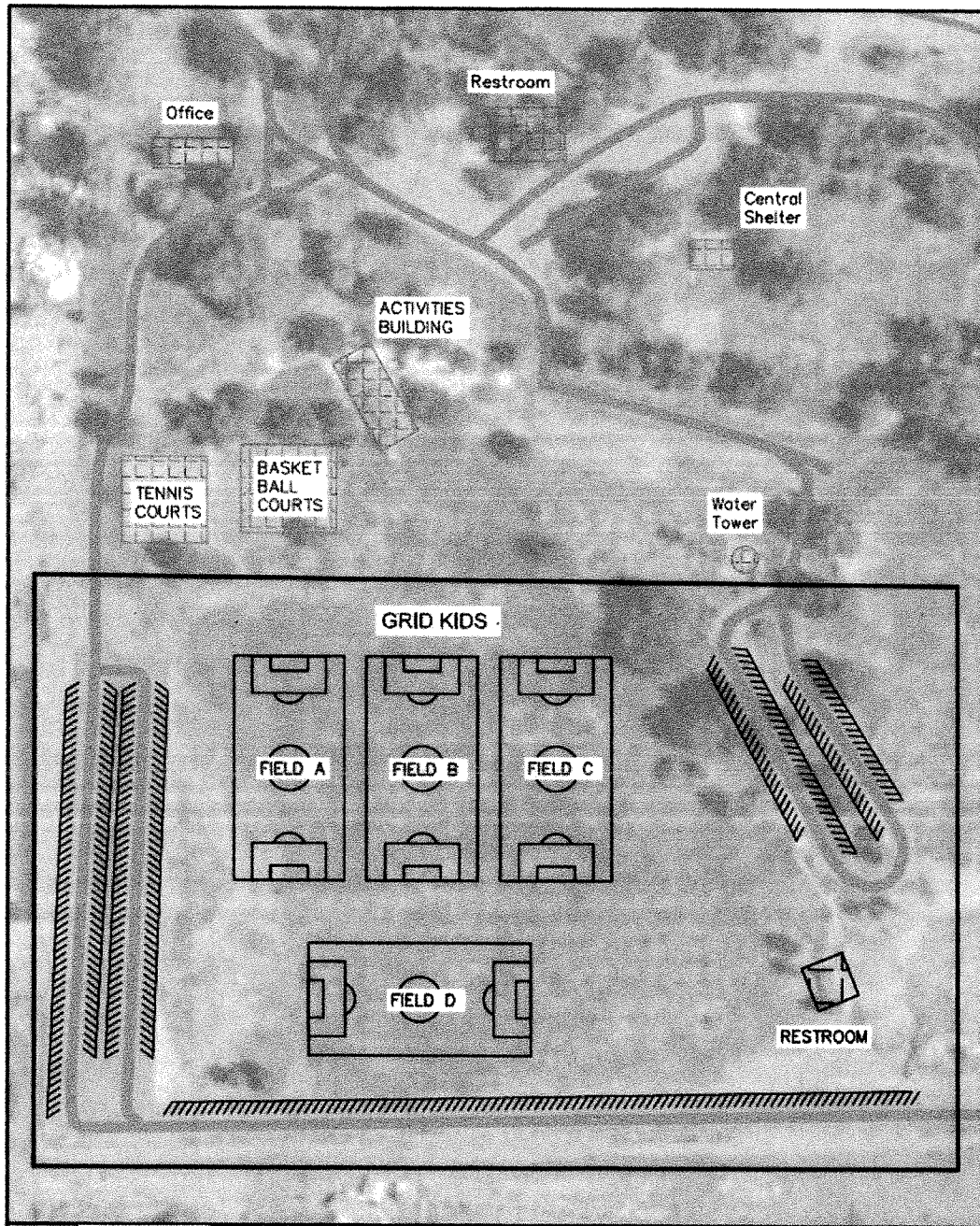
Adam Cavanaugh, President
Name, Position

Sharon Bounds, City Manager

April 24th, 2025
Date

Date

ATTACHMENT A
YAKIMA VALLEY GRID KIDS
May 2, 2025 through November 16, 2025
Map of Designated Fields, Restrooms, & Parking



ATTACHMENT B
YAKIMA VALLEY GRID KIDS
May 2, 2025 through November 16, 2025
Detail of Schedule

Football Fields:

July 7-10	5-8pm	Conditioning Week
July 11	2-9pm	Conditioning Week
July 21-24	5-8pm	Sports Camp
July 25	11 am-9pm	Final Day

Seasonal KickOff – 1 or 2 days, dates yet to be determined

May 2	4-8:30pm	Flag Football Seasonal Games, Week 1
May 3	7am-8pm	"
May 9	4-8:30pm	Flag Football Seasonal Games, Week 2
May 10	7am-8pm	"
May 16	4-8:30pm	Flag Football Seasonal Games, Week 3
May 17	7am-8pm	"
May 23	4-8:30pm	Flag Football Seasonal Games, Week 4
May 24	7am-8pm	"
May 30	4-8:30pm	Flag Football Seasonal Games, Week 5
May 31	7am-8pm	"
June 6	4-8:30pm	Flag Football Seasonal Games, Week 6
June 7	7am-8pm	"
June 13	4-8:30pm	Flag Football Seasonal Games, Week 7
June 14	7am-8pm	"
June 27	7am-8pm	Flag Tournament Weekend
June 28	7am-8pm	"
August 15	4:30-8pm	Jamboree Scrimmages
August 19	4:30-8pm	Jamboree Scrimmages
August 22	4:30-8pm	Jamboree Scrimmages
August 30	7am-8pm	All Day Jamboree

ATTACHMENT B (cont.)
YAKIMA VALLEY GRID KIDS
May 2, 2025 through November 16, 2025
Detail of Schedule

September 6	7am-9pm	Tackle Football Season Opening Games
September 13	7am-9pm	Tackle Football Season Games (2)
September 20	7am-9pm	Tackle Football Season Games (3)
September 27	7am-9pm	Tackle Football Season Games (4)
October 4	7am-9pm	Tackle Football Season Games (5)
October 11	7am-9pm	Tackle Football Season Games (6)
October 18	7am-9pm	Tackle Football Season Games (7)
October 25	7am-9pm	Tackle Football Season Games (8)
November 1	7am-9pm	Tackle Football Playoffs
November 8	7am-9pm	Tackle Football Championships

CALCULATION OF USE FEES:

1 ea 8' W x 40' L Storage Container @ \$50/month	=	\$ 350.00
Athletic Field Usage 1,484 combined hours x \$5.50	=	\$ 8162.00
Designated Parking (per Attachment A) for 2025 season	=	\$ 2968.00

TOTAL \$11,480.00

Note: combined hours means, the total scheduled hours times the number of times a field(s) are used per the season.

ATTACHMENT C
CITY OF UNION GAP PARKS DEPARTMENT
Adopted 10.22.13 by Resolution No. 1023

The City of Union Gap, in compliance with the mandates of RCW 49.60.505, adopts the following as its official policy concerning community athletics programs conducted on or in City of Union Gap parks and recreation facilities:

Purpose: To establish policy and procedure to provide equal access to public community athletic programs, and sports facilities, by prohibiting discrimination on the basis of gender.

Policy: The City of Union Gap does not discriminate against any person on the basis of gender in the operation, conduct or administration of community athletic programs or sports facilities.

Definitions: Community Athletic Programs - Any athletic program that is organized for the purpose of training for and engaging in athletic activity and competition that is in any way operated, conducted, administered or supported by the City of Union Gap.

Sports Facilities – Any property owned, operated or administered by the City of Union Gap for the purpose of training for and/or engaging in athletic activity and competition.

Procedures:

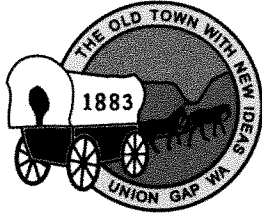
1. Community Athletic Programs administered by the City of Union Gap Parks Department (a part of the Public Works Department) will be operated in a manner that promotes equal opportunities for females and males.
2. The City of Union Gap Parks Department will allocate and schedule Sports Facilities in a manner that provides equal access to all Community Athletic Programs.
3. This policy will be added as a provision of all lease or use agreements administered by the City of Union Gap Parks Department.
4. The City of Union Gap will not issue a lease or permit for use of any Sports Facility to a third party that discriminates against any person on the basis of gender in the operation, conduct or administration of a Community Athletic Program.
5. The policy will be posted on the City of Union Gap's website, along with the name, office address and office telephone number of any employee responsible for carrying out compliance with this policy.
6. This policy and the name, office address and office telephone number of any employee responsible for carrying out compliance with this policy will be included in all City of Union Gap publications that contain information about athletic programs or facilities operated or administered by the City of Union Gap.
7. If discrimination is determined, the City of Union Gap should take the appropriate corrective action.

REPORTING: Any citizen who feels she or he has been the victim of discriminatory treatment in violation of this policy should report this concern to the Director of Public Works & Community Development or City Manager for appropriate investigation.

Employees Responsible for Carrying out Compliance

Sharon Bounds, City Manager 509.248.0432

Jason Cavanaugh, Director Public Works & Community Development
102 W. Ahtanum Road; 509.249.9206 Jason.cavanaugh@uniongapwa.gov



City Council Communication

Meeting Date: April 28, 2025
From: Jason Cavanaugh; Director of Public Works & Community Development
Topic/Issue: Resolution – Table Tennis Group Agreement

SYNOPSIS: The Table Tennis Group would like to enter into an agreement with the City, for the purpose of using areas at the Ahtanum Youth Activities Building for the 2025 Table Tennis Group season.

RECOMMENDATION: Adopt a Resolution authorizing the City Manager to sign a Facility Use Agreement with the Table Tennis Group for the use of part of the Ahtanum Youth Activities Building for Table Tennis Group practices and games for 2025.

LEGAL REVIEW: City Attorney has reviewed this resolution.

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: 1. Resolution
2. Facility Use Agreement

CITY OF UNION GAP, WASHINGTON
RESOLUTION NO. _____

A RESOLUTION authorizing the City Manager to sign a Facility Use Agreement with the Table Tennis Group for use of part of the Ahtanum Youth Activities Park for Table Tennis Group practices and games for 2025 Recreational and Club play.

WHEREAS, the City of Union Gap owns and operates Ahtanum Youth Activities Park;

WHEREAS, the Table Tennis Group wishes to utilize the Ahtanum Youth Activities Park for Table Tennis Group purposes for its league play and practice;

WHEREAS, it is the desire of the City Council to permit Table Tennis Group to use the Ahtanum Youth Activities Park subject to certain terms and conditions;

NOW, THEREFORE, BE IT RESOLVED BY THE UNION GAP CITY COUNCIL as follows:

That the City Manager is authorized to sign a Facility Use Agreement with Table Tennis Group for use of part of the Ahtanum Youth Activities Building for Table Tennis Group practices and games for year 2025.

PASSED this 28th day of April, 2025.

John Hodkinson, Mayor

ATTEST:

APPROVED AS TO FORM:

Lynette Bisconer, City Clerk

Jessica Foltz, City Attorney

**RECURRING FACILITY USE AGREEMENT FOR THE UNION GAP ACTIVITIES BUILDING
[Yakima Table Tennis Club]**

This Agreement is made and entered into by and between the CITY OF UNION GAP, hereinafter referred to as “City,” a political subdivision of the State of Washington, and [Yakima Table Tennis Club], hereinafter referred to as “Sponsor.”

WITNESSETH:

WHEREAS, the City permits civic organizations or public entities to conduct non-profit, civic, community, cultural, or educational activities at the Union Gap Activities Building (hereinafter “Activities Building”); and

WHEREAS, the Sponsor has applied to the City for the right to conduct [weekly table tennis open play and club play] event using portions of the Activities Building; and

WHEREAS, this activity is presented by the Sponsor for the benefit of the general public and is consistent with the intended use of the Activities Building;

NOW, THEREFORE, in consideration of the covenants and agreements herein contained and the terms and conditions hereof, the parties agree as follows:

SECTION 1. TERMS, RENEWAL AND TERMINATION

1.1 Permission to Conduct Event. The City grants permission to the Sponsor to conduct the [play of table tennis], in those portions of the Activities Building as described in Exhibit 1, which is attached hereto and incorporated herein by reference, as follows:

- (a) The {portion of} the Activities Building, labeled “Event Site” as outlined in Exhibit 1, may be used for a term of [68] days as follows:
 - i. Beginning [May 1, 2025, the sponsor may use] the {identified portion of the} Activities Building and may be used {exclusively} from [6:30pm to 9:30pm each Tuesday and Thursday, beginning May 1, 2025 and ending on December 30, 2025].
- (b) The City’s permission to conduct the event is conditioned upon the Sponsor complying with all of the terms and conditions contained within this Agreement and upon availability of the Activities Building. The City reserves the right to reschedule use of the facility under this Agreement if the Activities Building is needed by the City on one of the dates/times in this Agreement.

1.2 List of Permitted Activities.

- (a) Event – a [table tennis open play and club play] event may be conducted, within the leased area labeled “Event Site” in Exhibit 1, in accordance with all provisions of this Agreement.

- (b) Food – Food preparation, service, and consumption shall be permitted within the leased area labeled “Event Site” on Exhibit 1 in conformance with the provisions of Yakima Health Department.
- (c) Tobacco/Drugs – Use of Tobacco and drugs on the premises is prohibited.
- (d) Alcohol – Use of Alcohol must be approved in writing by the City prior to each event. When approved, Alcohol service and consumption shall be permitted within the leased area labeled “Event Site” on Exhibit 1 in conformance with Sections 2.4 and 2.5 of this Agreement. The Sponsor shall ensure that they or the Alcohol vendor obtain the requisite liquor license(s) and permit(s) necessary to authorize possession of alcohol within the facility.
- (e) Parking – Non-exclusive parking is allowed within the parking lot adjacent to the Activities Building.

1.3 Fees Due to City. For the event granted hereunder, the Sponsor shall make payment to the City as follows, any fees not paid by the due dates shall be assessed a late fee of thirty dollars (\$30.00) for payments up to fourteen (14) days late and a delinquent penalty fee of seventy dollars (\$70.00) for payments fifteen (15) days or more past due:

- (a) Fees – In exchange for {exclusive} use of the Activities Building shown in Exhibit 1, and to cover the costs for use of the building the Sponsor shall pay a fee in the amount of: **\$340.00**, as described in Exhibit “2”. Said amount shall be paid by the Sponsor to the City at least fourteen (14) days prior to the first event of each month.
- (b) Special Considerations – All aspects of approval and permitting for any other event shall be completed a minimum of thirty (30) calendar days prior to the first day of the permitted event.
- (c) Security/Damage Deposit – The Sponsor shall deposit with the City a sum of \$150.00 as security to assure compliance with the terms of this Agreement and to cover any damages to Activities Building property. The security deposit shall be paid to the City at least fifteen (15) calendar days prior to the start of the first event allowed under this Agreement. In the event there are no damages, violations of the terms and conditions of this Agreement, or remaining unpaid fees, the full amount deposited shall be returned to the Sponsor within thirty (30) calendar days after the last event date contemplated in this agreement. If damages are assessed or violations are corrected by the City with costs involved, only the remaining amount of the deposit shall be returned to the Sponsor. In the event the cost of the damage and/or aforementioned City corrections exceeds the Sponsor’s \$150.00 deposit, the Sponsor shall pay the excess amount to the City within thirty (30) calendar days of notification by the City of the excess amount. The Sponsor’s compliance with provisions of this article shall in no way alter, affect, modify or limit any of the covenants, conditions or provisions of Section 2.7 regarding Indemnification/Hold Harmless, or Insurance.
 - i. Security/Damage deposits will be kept on file by the City for the duration of the agreement.
 - ii. The City will notify in writing, the Sponsor a detailed notice of dollars used from said deposit whether in part, or in full.

- iii. The Sponsor will then have ten (10) calendar days of the written detailed notice of the expenditure(s) of said deposit, to return the security/damage deposit account to the full \$150.00 balance.
- (d) Cancellation Policy – Cancellation of an approved event by the Sponsor must be received in writing by the City.
 - iv. If cancellation is received on a regular working day at least thirty (30) calendar days prior to the first day of the event date noted in Section 1.1(a), the City will credit the group with an amount equal to the per use fee for another date that is yet unpaid.
 - v. Events canceled within thirty (30) calendar days of the activity will forfeit all fees. Any damage deposit received will be refunded in accordance with this section.
 - vi. Refunds may take up to thirty (30) calendar days to process.
- (e) Alterations/Changes – Any alterations or changes from what is expressly permitted within Sections 1.1 and 1.2 above may result in additional fees or charges to the Sponsor by the City. The City reserves the right to bill for, after the event, any fees that would have otherwise been payable had the alterations or changes been made known to the City prior to the execution of this Agreement.

1.4 Termination. All dates specified within this Agreement shall be strictly observed. Timely and full performance of all terms and conditions of this Agreement is of the essence. In the event the Sponsor fails to keep or perform any term or condition required herein to be kept or performed by it, the City shall have the right to promptly notify the Sponsor of such failure and request that the Sponsor take immediate action to correct such failure. If the Sponsor fails to take the appropriate corrective action in a reasonable period of time, the City may, at its option, take such action as is reasonably necessary to correct the failure and charge the cost thereof to the Sponsor, or declare this Agreement forfeited and resume possession of the premises.

SECTION 2. STANDARD CONDITIONS

- 2.1 Anti-Discrimination.** The Sponsor shall not discriminate against any person or persons because of race, religion, color, sex, national origin, or any other protected class status in the conduct of its operation hereunder.
- 2.2 Assignment.** The Sponsor shall not assign this Agreement or any portion hereof without the prior written consent of the City.
- 2.3 Indemnification/Hold Harmless, Insurance.** The Sponsor shall defend, indemnify and hold the City, its officers, officials, employees, and volunteers harmless from any and all claims, injuries, damages, losses, or suits including attorney's fees, arising out of or in connection with the performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

The Sponsor shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the event hereunder by the Sponsor, its guests, agents, representatives,

volunteers, or employees.

- (a) No Limitation. Sponsor's maintenance of insurance as required by the Agreement shall not be construed to limit the liability of the Sponsor to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.
- (b) Minimum Scope of Insurance. The Sponsor shall obtain insurance of the types described below and maintain them for the duration of the Agreement:
 - i. Automobile Liability insurance covering all owned, non-owned, hired, and leased vehicles. Coverage shall be at least as broad as Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage. If the Sponsor will not be operating any owned, non-owned, hired, or leased vehicles during this event but will have volunteers operating personal vehicles, Sponsor shall ensure that all vehicles driven onto park property by volunteers have Automobile Liability insurance in accordance with RCW 46.30.020.
 - ii. Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, products-completed operations, contractual liability, participant liability, independent contractors, personal injury, and advertising injury. The City shall be named as an additional insured under the Sponsor's Commercial General Liability insurance policy using ISO Additional Insured-Managers or Lessors of Premises Form CG 20 11 or an endorsement providing at least as broad coverage.
 - iii. The Sponsor shall require all vendors and organizations contracted with to provide activities, services, or events not otherwise identified within this section to provide proof of General Liability Insurance coverage. The City is to be named as additional insured on all policies. Sponsor is solely responsible for verification of vendors' insurance and shall furnish proof of such insurance and required endorsement if requested by the City.
- (c) Minimum Amounts of Insurance. Sponsor shall maintain the following insurance limits:
 - i. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of one million dollars (\$1,000,000) per accident if operating owned, non-owned, hired, and leased vehicles.
 - ii. Commercial General Liability insurance shall be written with limits no less than one million dollars (\$1,000,000) each occurrence and two million dollars (\$2,000,000) general aggregate.
 - iii. Sponsor shall require vendors or organizations contracted to provide activities, services, or events not otherwise identified within this section to provide Commercial General Liability insurance in an amount not less than one million dollars (\$1,000,000) per occurrence and two million dollars (\$2,000,000) general aggregate for any liability related to the event or activity, in addition to insurance that is specific to the vendors' services, e.g. products completed operation for food vendors, auto liability for food trucks, etc.

- (d) Other Insurance Provisions. All insurance policies are to contain, or be endorsed to contain, the provision that the Sponsor's insurance coverage shall be primary insurance as respect the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of the Sponsor's insurance and shall not contribute with it.

If the Sponsor or vendors maintain higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Sponsor and/or vendors, irrespective of whether such limits maintained by the Sponsor or vendors are greater than those required by this contract or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Sponsor or vendors.

The above specified Commercial General Liability and Automobile Liability insurance requirements and limits may be satisfied through any combination of Commercial General Liability, Automobile Liability and Excess/Umbrella insurance that achieves the overall required limits. Excess or Umbrella Liability insurance shall be excess over and at least as broad in coverage as the Provider's Commercial General Liability and Automobile Liability insurance. The City shall be named as an additional insured on the Provider's Excess or Umbrella Liability insurance policy. The Excess or Umbrella insurance coverage will drop down when underlying policy aggregate limits are exhausted.

The Sponsor shall provide the City with written notice of any policy cancellation within two business days of their receipt of such notice.

- (e) Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.
- (f) Verification of Coverage. Sponsor shall furnish the City with original certificates of insurance and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Sponsor and all vendors before commencement of the initial event. Upon request by the City, the Sponsor shall furnish certified copies of all required insurance policies, including endorsements, required in this contract and evidence of required coverage for any vendors. Receipt by the City of copies of the Certificates of Insurance evidencing the foregoing insurance coverage obtained by the Sponsor, or as requested by the City, must occur no later than fifteen (15) calendar days prior to the event.

2.4 Alcohol Provisions - *not approved under this agreement.* If approved in writing by the City, the consumption of alcoholic beverages is permitted within the Activities Building in accordance with Section 1.2(d) of this Agreement and the conditions set forth below, if the Sponsor secures and provides proof of Liquor Liability insurance, and has obtained a temporary license through the Washington State Liquor and Cannabis Board (WSLCB).

Special conditions which the Sponsor must adhere to in order to allow alcohol use:

- (a) Alcohol will only be served and consumed from [TIME] on [DATE]. Alcohol can only be served and consumed within the leased areas labeled as "Event Site" as shown on Exhibit 1 of this Agreement.
- (b) All WSLCB rules must be followed and alcohol may only be served and consumed in accordance with the license or permit obtained for the event.
- (c) The vendor or company providing and serving the alcohol at the event must be licensed and provide and maintain liquor liability insurance as required in Section 2.7 of this Agreement. All servers must either be licensed or have a current Mandatory Alcohol Server Training Permit.
- (d) All attendees consuming alcohol must remain within the leased area while consuming their alcoholic beverage. No alcoholic beverages are allowed outside of the Event Site shown in Exhibit 1 of this Agreement.

Non-compliance of any of the above conditions or associated conditions required by the City and the WSLCB will be cause for immediate permit revocation and closure of the activity.

- 2.5 Laws, Licenses and Permits.** The Sponsor shall comply with all Federal, State and City laws and regulations with regard to licenses or permits to do business, and all other matters. The Sponsor shall further comply with standards and recommendations of the State and local health departments in all matters concerning health and sanitation.
- 2.6 Utilities.** In consideration of the Special Use Area Fees paid by the Sponsor, the City shall provide water, light, power and all other existing utilities at no cost.
- 2.7 Public Disclosure.** The parties to this Agreement understand and acknowledge that the City is subject to the Public Records Act, RCW 42.56 et seq. The parties understand and acknowledge that if this agreement and/or documents or materials provided to the City under this agreement are responsive records to a public records request received by the City, said records will be disclosed and provided to the requester unless an exemption applies or an injunction is granted pursuant to RCW 42.56.540.

SECTION 3. SPECIAL CONDITIONS

- 3.1** The areas of the Activities Building as defined in Section 1.1(a) may be closed by the Sponsor to the general public no earlier than 6:00pm each scheduled Tuesday and Thursday and ending at 10:00pm the same day.

The Sponsor may begin set-up for the event starting at 6:00pm. Access to all elements of the Activities Building must remain open to the public until the time and date set forth in paragraph one of Section 3.1. The provisions related to general liability found in Section 2.7 regarding Indemnification/Hold Harmless and Insurance shall become effective no later than the time and date allowed for the Sponsor to begin set-up and remain in force until all elements of the event have been removed and all facilities restored to their original condition. The Sponsor shall restore the premises to its original condition at the end of each scheduled day by 10:00pm.

- 3.2** The Sponsor may accept donations, provided the proceeds are used for the sole purpose of

conducting the permitted event at the Activities Building and necessary expenses incident thereto. The City must grant prior approval to any capital improvement donations for use in the Activities Building.

- 3.3 The City will review all signs, banners and other identifying postings to determine whether they are approved. The City retains approval authority for all signs, banners, and identifying postings.
- 3.4 Any notice or communication from one party to the other shall be mailed postage prepaid, addressed to PO Box 3008, Union Gap, WA 98903 and to Yakima Table Tennis Club, attn.: Lynn Simpson, 1750 S. 68th Ave. Yakima, WA 98908, or such other address as the parties may establish by written notice to each other.

SECTION 4. MISCELLANEOUS PROVISIONS

- 4.1 **Complete Agreement.** This Agreement represents and contains the entire understanding between the parties in connection with the events. The Agreement shall not be altered or varied except in writing signed by the parties. The parties acknowledge that no other oral or written collateral agreements, understandings, or representations exist outside of this document, with the exception of any documents expressly incorporated by reference in this Agreement. Any such prior agreements are specifically terminated.
- 4.2 **Governing Law and Forum Selection.** Unless otherwise controlled by federal law, the interpretation and enforcement of this Agreement shall be governed by the laws of the State of Washington. The parties agree that Yakima County is the appropriate venue for the filing of any civil action arising out of this Agreement.
- 4.3 **Severability.** It is understood and agreed that if any of the provisions of this Agreement are held to be invalid or unenforceable, the remaining provisions shall nevertheless continue to be valid and enforceable.

YAKIMA TABLE TENNIS CLUB

CITY OF UNION GAP

By: _____
Lynn Simpson date
Sponsor

By: _____ date _____
Sharon Bounds
City Manager

Approved as to form:

Jessica Foltz, City Attorney

Exhibit 1

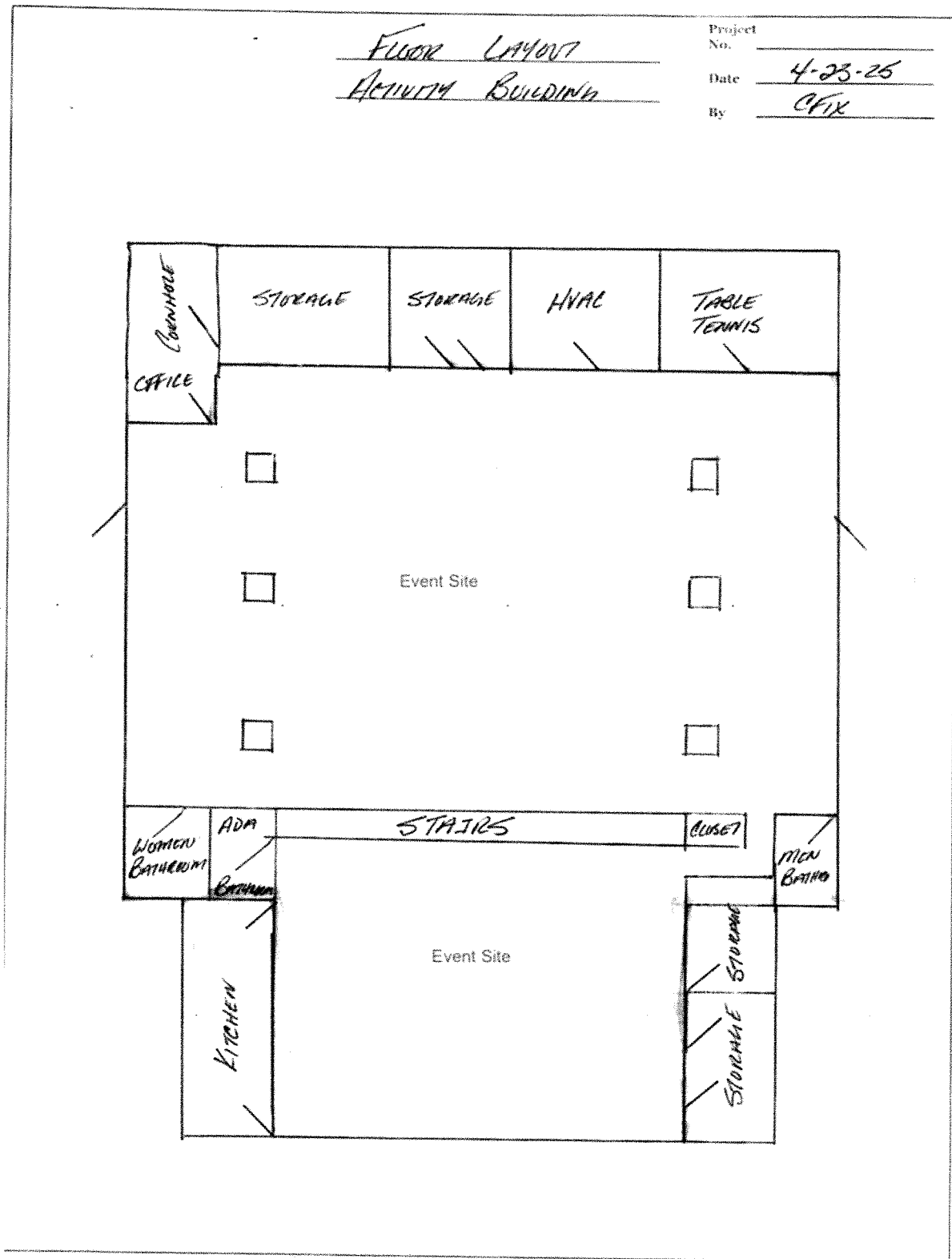


Exhibit 2

Yakima Table Tennis Club Schedule

May 1	6:30pm-9:30pm	Sept. 2	6:30pm-9:30pm
May 6	6:30pm-9:30pm	Sept. 4	6:30pm-9:30pm
May 8	6:30pm-9:30pm	Sept. 9	6:30pm-9:30pm
May 13	6:30pm-9:30pm	Sept. 11	6:30pm-9:30pm
May 15	6:30pm-9:30pm	Sept. 16	6:30pm-9:30pm
May 20	6:30pm-9:30pm	Sept. 18	6:30pm-9:30pm
May 22	6:30pm-9:30pm	Sept. 23	6:30pm-9:30pm
May 27	6:30pm-9:30pm	Sept. 25	6:30pm-9:30pm
May 29	6:30pm-9:30pm	Sept. 30	6:30pm-9:30pm
June 3	6:30pm-9:30pm	Oct. 2	6:30pm-9:30pm
June 5	6:30pm-9:30pm	Oct. 7	6:30pm-9:30pm
June 10	6:30pm-9:30pm	Oct. 9	6:30pm-9:30pm
June 12	6:30pm-9:30pm	Oct. 14	6:30pm-9:30pm
June 17	6:30pm-9:30pm	Oct. 16	6:30pm-9:30pm
June 19	6:30pm-9:30pm	Oct. 21	6:30pm-9:30pm
June 24	6:30pm-9:30pm	Oct. 23	6:30pm-9:30pm
June 26	6:30pm-9:30pm	Oct. 28	6:30pm-9:30pm
July 1	6:30pm-9:30pm	Oct. 30	6:30pm-9:30pm
July 3	6:30pm-9:30pm	Nov. 4	6:30pm-9:30pm
July 8	6:30pm-9:30pm	Nov. 6	6:30pm-9:30pm
July 10	6:30pm-9:30pm	Nov. 11	6:30pm-9:30pm
July 15	6:30pm-9:30pm	Nov. 13	6:30pm-9:30pm
July 17	6:30pm-9:30pm	Nov. 18	6:30pm-9:30pm
July 22	6:30pm-9:30pm	Nov. 20	6:30pm-9:30pm
July 24	6:30pm-9:30pm	Nov. 25	6:30pm-9:30pm
July 31	6:30pm-9:30pm	Dec. 2	6:30pm-9:30pm
Aug. 5	6:30pm-9:30pm	Dec. 4	6:30pm-9:30pm
Aug. 7	6:30pm-9:30pm	Dec. 9	6:30pm-9:30pm
Aug. 12	6:30pm-9:30pm	Dec. 11	6:30pm-9:30pm
Aug. 14	6:30pm-9:30pm	Dec. 16	6:30pm-9:30pm
Aug. 19	6:30pm-9:30pm	Dec. 18	6:30pm-9:30pm
Aug. 21	6:30pm-9:30pm	Dec. 23	6:30pm-9:30pm
Aug. 26	6:30pm-9:30pm	Dec. 30	6:30pm-9:30pm
Aug. 28	6:30pm-9:30pm		

Exhibit 2
Yakima Table Tennis Club Schedule
(Continued)

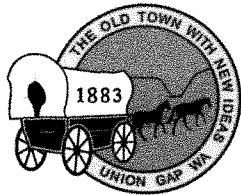
Per Chapter 10 of the Union Gap Municipal Code, the dates listed above are at a rate of \$5.00 per day.

FEES:

Sixty Eight (68) events @ \$5.00/event, made in eight (8) equal payments (per month) of:

\$42.50

(Total fees \$340.00)



City Council Communication

Meeting Date: April 28, 2025

From: Gregory Cobb, Chief of Police

Topic / Issue: Budget Amendment

SYNOPSIS: The police department wants to purchase additional pursuit intervention devices as required by RCW 10.116.060. Our current pursuit intervention device is the Stinger Spike Strip. The spike strips have limitations and can cause an unacceptable level of danger to the deploying officer. StarChase manufactures a vehicle mounted tracking device that allows officers to track a suspect who is attempting to elude a pursuing officer. StarChase is safer to deploy than spike stripes or other devices or techniques that require the officer's vehicle to come into contact with the suspect's vehicle. The total cost to equip two vehicles is \$24,202.96. This includes the launch systems, software licensing, vehicle installations, and training.

RECOMMENDATION: Approve Ordinance amending the 2025 budget to allow the Police Department to purchase two StarChase vehicle launch tracking systems for \$24,202.96 from the 123 Fund.

LEGAL REVIEW:

FINANCIAL REVIEW: The 123 fund has the capacity to fund this request.

BACKGROUND INFORMATION:

ADDITIONAL OPTIONS:

ATTACHMENTS: 1. Ordinance

CITY OF UNION GAP, WASHINGTON
ORDINANCE NO. _____

AN ORDINANCE amending the 2025 budget authorizing an expenditure of \$24,202.96 from the Criminal Justice Fund (123), additional funding for two StarChase vehicle launch tracking systems.

WHEREAS, the Police department wants to purchase additional pursuit intervention devices as required by RCW 10.116.060; and

WHEREAS, StarChase is a safer to deploy than spike strips or other devices or techniques; and

WHEREAS, the total cost to equip two vehicles is \$24,202.96, which includes the launch systems, software licensing, vehicle installations, and training; and

WHEREAS, a 2025 budget amendment is required to cover these expenditures.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNION GAP DO ORDAIN as follows:

Section 1. The 2025 Budget is hereby amended to increase the Criminal Justice fund (123), for additional funding for two StarChase vehicle launch tracking systems.

Section 2. Expenditure of \$24,202.96 is approved, from the Criminal Justice Fund (123), for two StarChase vehicle launch tracking systems.

ORDAINED this 28th day of April 2025.

John Hodkinson, City Mayor

ATTEST:

APPROVED AS TO FORM:

Lynette Bisconer, City Clerk

Jessica Foltz, City Attorney



City Council Communication

Meeting Date: April 28, 2025

From: Gregory Cobb, Chief of Police

Topic / Issue: Yakima County Humane Society Contract Addendum

SYNOPSIS: The Police Department has received numerous complaints about feral cat problems in our residential neighborhoods. The City's contract with the Humane Society doesn't allow for the sheltering of cats. To provide our citizens relief from this problem, the police department is proposing we partner with the Humane Society's capture, spay/neuter, and release program. This program will reduce the number of feral cats and help stop the spread of disease.

RECOMMENDATION: Approve Resolution and authorize the City Manager to sign the contract addendum with the Yakima Humane Society for altering feral cats.

LEGAL REVIEW: Reviewed by City Attorney

FINANCIAL REVIEW: The cost for the remainder of 2025 will be approximately. \$2,600.00. The current approved budget can absorb this.

BACKGROUND INFORMATION:

ADDITIONAL OPTIONS:

ATTACHMENTS: 1. Resolution
2. Agreement

CITY OF UNION GAP, WASHINGTON
RESOLUTION NO. _____

A RESOLUTION authorizing the City Manager to sign a contract addendum with the Yakima Humane Society for altering feral cats.

WHEREAS, the Police department has received numerous complaints about feral cats;

WHEREAS, the City's contract with the Humane Society doesn't allow for the sheltering of cats;

WHEREAS, it is the desire of the Police department to partner with the Humane Society's capture, spay/neuter, and release program;

NOW, THEREFORE, BE IT RESOLVED BY THE UNION GAP CITY COUNCIL as follows:

That the City Manager is authorized to sign a contract addendum with the Yakima Humane Society for altering feral cats.

PASSED this 28th day of April, 2025.

John Hodkinson, Mayor

ATTEST:

APPROVED AS TO FORM:

Lynette Bisconer, City Clerk

Jessica Foltz, City Attorney



CONTRACT ADDENDUM

This Addendum is made and entered into by and between the Yakima Humane Society ("YHS") and the City of Union Gap ("City") and is intended to supplement and amend the existing agreement between the parties regarding animal sheltering services.

Purpose:

This Addendum outlines the terms and conditions under which the City may utilize the Yakima Humane Society's Spay and Neuter Clinic for the alteration of feral cats.

Terms:

1. Feral Cat Alterations:

The City shall be permitted to bring up to four (4) feral cats per month to the Yakima Humane Society Spay and Neuter Clinic for spay or neuter services.

2. Delivery Requirements:

- All feral cats must be delivered by a designated employee of the City.
- Each feral cat must be transported in its own humane trap.
- Delivery must occur on a designated "feral day" at the Clinic and/or be prearranged with the Clinic in advance.

3. Fees:

- The fee for alteration services is \$45 per feral cat.
- The total monthly fee of \$180 will be added to the City's regular monthly sheltering invoice.
- In the event that the City does not bring in four (4) cats in a given month, the City is still responsible for the full payment of \$180 to accommodate the holding of those clinic surgical appointments.

All other provisions of the original agreement between YHS and the City of Union Gap shall remain in full force and effect unless specifically amended herein.

IN WITNESS WHEREOF, the parties have executed this Addendum as of the date set forth below.

City of Union Gap

By: _____

Date: _____

Yakima Humane Society

By:  _____
Kelli Peal, Director of Shelter Operations

Date: 4-9-25

CONSENT AGENDA

UNION GAP CITY COUNCIL REGULAR MEETING
UNION GAP COUNCIL CHAMBERS
Union Gap, Washington
April 14, 2025, Regular Meeting
MINUTES

<u>Call to Order</u>	Mayor Hodkinson called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.
<u>Council Members Present</u>	Council Members Sewell, Wentz, Galloway, Fredrickson, Schilling and Dailey were present.
<u>Staff Present</u>	City Manager Bounds, City Attorney Foltz, Police Chief Cobb, Fire Chief Markham, Public Works & Community Development Director Cavanaugh and Finance & Administration Director Bisconer were present.
<u>Audience Present</u>	See attached list.
<u>Pledge of Allegiance</u>	Council Member Dailey led the pledge of allegiance.
<u>Consent Agenda</u>	<p>Motion by Council Member Wentz, second by Council Member Dailey to approve the consent agenda as follows:</p> <p>Regular Council Meeting Minutes, dated March 24, 2025, as attached to the Agenda and maintained in electronic format</p> <p>Claims Vouchers – EFT’s, and Check No’s 110119 and Check No’s 110128 through 110213 for April 14, 2025 in the amount of \$1,074,367.42</p> <p>Payroll Vouchers – EFT’s, and Check No’s 41665 and Check No’s 110120 through 110127 for the month of March 2025, in the amount of \$573,440.65</p> <p>Petty Cash Vouchers – Check No’s 1938 through 1939, in the amount of \$270.00</p> <p>Advance Travel Vouchers – Check No’s 1338 through 1343, in the amount of \$1,035.96</p> <p>USDA Voucher – EFT for April 01, 2025 in the amount of \$114,307.00</p>

CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – April 14, 2025

Motion carried unanimously.

Public Works & Community
Development

Ordinance No. – 3117 –
Amending UGMC Title 10 -
Parks

Public Works & Community Development Director Cavanaugh gave a detailed overview of amendments to Union Gap Municipal Code Title 10 “Parks”. Motion by Council Member Wentz, second by Council Member Galloway to approve Ordinance No. – 3117 – repealing and replacing Title 10 “Parks” of the Union Gap Municipal Code. Motion carried unanimously.

Resolution No. – ____ –
Facility Use Agreement –
Yakima Youth Rugby League

Public Works & Community Development Director Cavanaugh reported that the Facility Use Agreement with Yakima Youth Rugby has been pulled from the Agenda due to some potential language revisions that need to be addressed but should hopefully be back before Council at the next meeting.

Committee Reports

Council Member Schilling reported that after the Fish and Wildlife meeting, they went for a walk along the creek and thanked the Public Works Department for cleaning up the area.

Items from the Audience

Jorge Tapia, resident at 2116 Cornell Avenue, Union Gap, Washington reported that he recently purchased a UTV and did his due diligence to ensure it was street legal and was informed it was street legal in Yakima and Union Gap. Mr. Tapia further reported he obtained a license and registration from DMV in order to drive the UTV to and from work, however it has been brought to his attention that they are not allowed in Union Gap and would like to inquire how to get that changed. Police Chief Cobb apologized that Mr. Tapia had received incorrect information when making his purchase and reported that the City of Union Gap has never adopted the law to allow UTV’s. Mayor Hodkinson reported that the issue has been brought before Council numerous times and the City has chosen not to allow them within the City of Union Gap.

City Manager Report

City Manager Bounds distributed to Council a copy of the Business View Magazine article that highlighted the City of Union Gap in their April 2025 publication.

Communications/Questions/
Comments

Council Member Fredrickson inquired about her missing name plaque. Finance & Administration Director Bisconer informed that some of the letters were falling off so they are in the process of

CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – April 14, 2025

finding a new vendor to replace it or all of the name plaques so they are in uniform.

Development of Next Agenda None.

Adjournment of Meeting Mayor Hodkinson adjourned the regular meeting at 6:19 p.m.

Sharon Bounds, City Manager

ATTEST:

Lynette Bisconer, City Clerk

6:00 P.M. – April 14, 2025

ADDRESS

Jeanna Hernandez	Yakima
Lidia Galloway	2711-5 th St. 2
Marahyn Kilborn	108 Pine
Paul Shum	Yakima
Jorge	Union Ave



City Council Communication

Meeting Date: April 28, 2025
From: Lynette Bisconer, Director of Finance and Administration
Topic/Issue: Claim Vouchers – April 28, 2025

SYNOPSIS: Claim Vouchers Dated April 28, 2025

RECOMMENDATION: Request Council to approve EFTs and Voucher Nos. 110214 through 110288 in the amount of \$926,437.74.

LEGAL REVIEW: N/A

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: 1. Claim Voucher Register
2. Detailed Claim Voucher Register

WARRANT/CHECK REGISTER

CITY OF UNION GAP

Time: 13:36:41 Date: 04/23/2025

01/01/2025 To: 04/30/2025

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
2214	04/14/2025	Claims	2	EFT	WA STATE DEPT OF REVENUE	19,520.11	EXCISE TAX - 03/2025
2232	04/14/2025	Claims	2	EFT	US BANK - CHECKING	275.70	ANALYSIS FEE - 03/2025
2366	04/28/2025	Claims	2	EFT	CENTURY LINK - LD	74.99	LONG DISTANCE - 04/2025
2367	04/28/2025	Claims	2	EFT	CENTURY LINK	428.46	SENIOR CENTER - 04/2025; CIVIC CENTER PHONE & FAX LINE - 04/2025
2368	04/28/2025	Claims	2	EFT	OFFICE DEPOT-CITY HALL	424.79	SPIRAL BOUND BOOKS - 2025 FINAL BUDGET DOC
2369	04/28/2025	Claims	2	EFT	SPECTRUM ENTERPRISE	342.21	CIVIC CENTER TV SERVICE - 03/2025; LIBRARY & COMMUNITY CENTER TV SERVICE - 04/2025
2370	04/28/2025	Claims	2	EFT	US BANK CARDMEMBER SVC	8,066.91	LRI REGISTRATION - BISCONER; ICC BUILDING PLANS EXAM - C. JOHNSON; AWC ANNUAL CONFERENCE 2025 - REGISTRATION JULIE SCHILLING; SUPER GLUE; POLICE RECORDS MANAGEMENT REGISTRATION - 04/10/25 - S. HUBERT,
2371	04/28/2025	Claims	2	110214	ADVANCED DIGITAL IMAGING LLC	779.76	PD REFLECTIVE GRAPHICS - VEH # 324
2372	04/28/2025	Claims	2	110215	ADVANCED TRAVEL EXP. FUND	55.44	REIMBURSE # 1214 - 2025 WA 911 AC MEETING - 03/20/2025 - ELLENSBURG, WA - J. SCHILLING
2373	04/28/2025	Claims	2	110216	AMAZON CAPITAL SERVICES, INC	835.90	3 RING BINDERS & DIVIDERS; UV PROTECTION SUN HATS, POST IT NOTES, & STICKY PADS; STEEL ORGANIZER & WALL MOUNTING BRACKET; 5-TIER METAL SHELVES FOR PD; STEREO 2.0 SPEAKERS FOR PC
2374	04/28/2025	Claims	2	110217	ATLAS STAFFING INC	6,465.52	SEASONAL PARKS - WEEK WORKED -04/05/2025 T. CARLS, R. RAMIREZ & A. ROMERO; SEASONAL PARKS - WEEK WORKED - 04/12/2025 - T. CARLS, R. RAMIREZ, & A. ROMERO
2375	04/28/2025	Claims	2	110218	AWESOME GRASS	34.32	OVERPAYMENT REFUND - UB ACCT # 15217 - 38 ADELYN WAY
2376	04/28/2025	Claims	2	110219	BRUCKNER TRUCK SALES, INC.	226.35	GENERAL TRANSMISSION REPAIR - UPDATE PARAMETERS ON TRANSMISSION
2377	04/28/2025	Claims	2	110220	BUD CLARY FORD/HYUNDAI (W403)	54,069.92	NEW PD VEHICLE - 2025 FORD AWD - VIN# 1FM5K8AB6SGB59593
2378	04/28/2025	Claims	2	110221	BURROWS TRACTOR COMPANY	24.35	2 GAL OIL - VEH # 1027
2379	04/28/2025	Claims	2	110222	CANON FINACIAL SERVICES	241.94	PD COPIER - 04/2025
2380	04/28/2025	Claims	2	110223	CASCADE NATURAL GAS CORP	2,153.99	FIRE DEPT - 03/2025 & PD ANNEX BLDG - 03/2025; CIVIC CAMPUS - 03/2025; LIBRARY & COMMUNITY CENTER - 03/2025; 4401 1/2 MAIN STREET - 03/2025 & 4401 MAIN STREET #2 - 03/2025
2381	04/28/2025	Claims	2	110224	CASCADE VALLEY LUBE	53.55	BASIC SERVICE - VEH # 1027
2382	04/28/2025	Claims	2	110225	CENTRAL PRE-MIX CONCRETE CO.	747.30	5/8" TOP COURSE - SHOP 44.64 TONS
2383	04/28/2025	Claims	2	110226	CENTRAL WA AG MUSEUM	6,896.29	GENERAL MGR SVC - 03/2025 - P. STRATER & C. REESE; AG MUSEUM UTILITIES - 03/2025

WARRANT/CHECK REGISTER

CITY OF UNION GAP

Time: 13:36:41 Date: 04/23/2025

01/01/2025 To: 04/30/2025

Page: 2

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
2384	04/28/2025	Claims	2	110227	CHRISTENSEN, INC.	2,558.27	PD FUEL - 04/01/2025 - 04/15/2025
2385	04/28/2025	Claims	2	110228	CI INFORMATION MANAGEMENT	206.50	PD SHRED SERVICE - 03/2025; CITY HALL SHRED SERVICE - 03/2025
2386	04/28/2025	Claims	2	110229	CINTAS CORP #605	76.16	CIVIC CENTER & PD MAT SERVICE - 04/18/2025
2387	04/28/2025	Claims	2	110230	CITY OF YAKIMA	80,195.27	WHOLESALE SEWER 3 PARTY AGREEMENT - 03/2025
2388	04/28/2025	Claims	2	110231	CLASSIC CAR WASH	80.75	PD CAR WASHES - 03/2025
2389	04/28/2025	Claims	2	110232	COUNTRY FARM AND GARDEN	26.52	3/8X7/8X16 SS BRAID FLEX & ANGLE VALVE
2390	04/28/2025	Claims	2	110233	CR CONSTRUCTION, LLC	42,136.56	REGIONAL BELTWAY AREA UTILITIES EXTENSION - SEWER LIFT STATION - HLA PROJECT NO. 22038A-C - PROGRESS ESTIMATE NO. 02
2391	04/28/2025	Claims	2	110234	MARGITA A. DORNAY	19,500.00	PROSECUTING ATTORNEY - 04/2025
2392	04/28/2025	Claims	2	110235	E3 SOLUTIONS, INC	2,110.66	CEILING CONDENSER MICROPHONE INSTALL - PD TRAINING ROOM
2393	04/28/2025	Claims	2	110236	FRANK'S POINT S	263.83	SERVICE CALL - REAR TRACTOR WHEEL FLAT; REPAIR ON RIGHT TIRE - TRACTOR # 3013
2394	04/28/2025	Claims	2	110237	G.S. LONG CO., INC.	2,787.75	GENESIS 90 - 2.5 GALLONS; GLYPHOSATE GEN-PRO, DEEP SHARDA, & BROMACIL
2395	04/28/2025	Claims	2	110238	DANIELLE HAMM	500.00	CLEANING/DAMAGE DEPOSIT REFUND - BARN BLDG RENTAL - 04/19/2025
2396	04/28/2025	Claims	2	110239	HYUNDAI OF YAKIMA	72.45	LUBE/OIL/FILTER & MULTI POINT INSPECTION - VEH# 124
2397	04/28/2025	Claims	2	110240	IIMC	270.00	ANNUAL MEMBERSHIP FEE - BISCONER; ANNUAL MEMBERSHIP FEE THROUGH - 06/30/2026
2398	04/28/2025	Claims	2	110241	INTERWEST CONSTRUCTION INC	1,189.61	WATER DEPOSIT REFUND - UB ACCT # 13963 - HYDRANT METER
2399	04/28/2025	Claims	2	110242	INTERWEST CONSTRUCTION,	74,112.85	PROGRESS PAYMENT # 12 - REGIONAL BELTWAY CONNECTOR STAGE 2A
2400	04/28/2025	Claims	2	110243	JL3 LLC	83.24	OVERPAYMENT REFUND - UB ACCT # 15204 - 2901 3RD STREET
2401	04/28/2025	Claims	2	110244	JOHN DEERE FINANCIAL	595.64	BACKPACK GAS BLOWER
2402	04/28/2025	Claims	2	110245	JUB ENGINEERS INC	32,961.76	AHTANUM RD PEDESTRIAN RAILROAD CROSSING - PROJ # 07-23-089 - 03/02/2025 - 03/29/2025; UNION GAP SHOP BRIDGE # 2 REPLACEMENT - PROJ # 07-24-044 - 03/02/2025 - 03/29/2025
2403	04/28/2025	Claims	2	110246	KELLER SUPPLY CO	67.13	SCREW DRIVER STOP REPAIR KIT; SCREW DRIVER STOP REPAIR KITS & HEX BUSHING BRONZE NL; 1-1/2 SPUD WASHER & HDL REPAIR KITS
2404	04/28/2025	Claims	2	110247	KELLEY CREATE	54.10	CONTRACT BASE FEE - 04/14/2025 - 05/13/2025
2405	04/28/2025	Claims	2	110248	LETS CORP	2,490.00	LAW ENFORCEMENT TECHNOLOGIES SERVICE - 2025 RENEWAL

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2406	04/28/2025	Claims	2	110249	LS NETWORK	945.84	WATER DEPOSIT REFUND - UB ACCT # 15377 - 2809 RUDKIN RD - HYDRANT METER
2407	04/28/2025	Claims	2	110250	MALLORY SAFETY & SUPPLY LLC	1,681.16	AIR COMPRESSOR FOR FIRE DEPT
2408	04/28/2025	Claims	2	110251	MASS X CONSTRUCTION, LLC	3,828.23	S. BROADWAY AREA SEWER EXT (GSP PHASE 3) HLA PROJ #20058B-C - PROG ESTIMATE NO. 6 & FINAL
2409	04/28/2025	Claims	2	110252	MENKE JACKSON BEYER LLP	6,862.90	GENERAL LEGAL SERVICE - 03/2025; WHEELER PROPERTY; UG RE QUIET TITLE
2410	04/28/2025	Claims	2	110253	MINUTEMAN PRESS	129.96	GRAYSCALE LOGO ENVELOPES - JOB # 111178
2411	04/28/2025	Claims	2	110254	ELMER MORA ALVAREZ	45.81	WATER DEPOSIT REFUND - UB ACCT # 15486 - 2511 S 3RD AVENUE
2412	04/28/2025	Claims	2	110255	NC MACHINERY	75.72	COUPLER-QDIS PARTS
2413	04/28/2025	Claims	2	110256	NOB HILL WATER ASSOCIATION	240.00	ASBESTOS PIPE CLASS - C.PERDOMO
2414	04/28/2025	Claims	2	110257	OFFICE SOLUTIONS NORTHWEST	264.15	LEGAL COPY PAPER; COPY PAPER & ADHESIVE STICKY NOTES; UB STATEMENT PAPER
2415	04/28/2025	Claims	2	110258	PACIFIC POWER	30,217.47	FIRE DEPT - 04/2025 & PD ANNEX BLDG - 04/2025; AREA LIGHTS - 03/2025 & WELLS - 03/2025; STREET LIGHTS/BOOSTER PUMPS - 03/2025; TRAFFIC LIGHTS - 03/2025; LIBRARY/COMMUNITY CENTER - 03/2025; LIFT STATIO
2416	04/28/2025	Claims	2	110259	PARTY CITY CORPORATION	332.92	OVERPAYMENT REFUND - UB ACCT # 15340 - 17 E VALLEY MALL BLVD
2417	04/28/2025	Claims	2	110260	PEOPLE FOR PEOPLE	2,429.87	SENIOR NUTRITION TEMPORARY SITE MANAGER - 03/2025 & REIMBURSEMENT FOR UNION GAP SENIOR CENTER SUPPLIES
2418	04/28/2025	Claims	2	110261	QUADIENT FINANCE USA, INC.	1,500.00	POSTAGE - 04/2025
2419	04/28/2025	Claims	2	110262	QUADIENT LEASING USA, INC.	666.28	POSTAGE MACHINE LEASE - 05/13/2025 - 08/12/2025
2420	04/28/2025	Claims	2	110263	REPUBLIC PUBLISHING CO	61.60	SUMMARY OF ORDINANCES PASSED - NO 3117
2421	04/28/2025	Claims	2	110264	RH2 ENGINEERING, INC.	932.21	MAIN ST PEDESTRIAN CROSSING - PROJ #0240032 - SVCS THROUGH 03/30/25
2422	04/28/2025	Claims	2	110265	RIDDCO CONSTRUCTION	498.11	WATER DEPOSIT REFUND - UB ACCT # 12823 - 2604 PLEASANT AVE - HYDRANT METER
2423	04/28/2025	Claims	2	110266	S.C.I. DOOR	1,669.53	FIRE DEPT - SERVICE CALLS TO RECABLE AND SECURE OVERHEAD DOOR & REPLACE PANEL AND RESET OPERATOR
2424	04/28/2025	Claims	2	110267	SEARS TENT AND AWNING	671.46	TOP BOX COVER INSTALLED & SIDE HOSE LAY END COVERS INSTALLED
2425	04/28/2025	Claims	2	110268	SIRCHIE ACQUISITION COMPANY, LLC	81.96	SPIT SOCK HOOD 5PK
2426	04/28/2025	Claims	2	110269	LIZ SMITH	500.00	CLEANING/DAMAGE DEPOSIT REFUND - ACTIVITIES BLDG RENTAL 04/12/2025
2427	04/28/2025	Claims	2	110270	THE JANITOR'S CLOSET	474.28	CIVIC CENTER SUPPLIES - TISSUE PAPER, TOWELS, SEAT COVERS, & SOAP

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2214	04/14/2025	Claims	2	EFT	WA STATE DEPT OF REVENUE	19,520.11	EXCISE TAX - 03/2025
					001 - 511 60 49 10 - EXTERNAL TAXES	15.10	
					001 - 514 30 49 00 - MISCELLANEOUS	8.22	
					001 - 524 20 49 01 - EXTERNAL TAXES-BUILDING	43.02	
					401 - 534 50 49 01 - EXTERNAL TAXES	6,759.94	
					404 - 534 50 49 04 - EXTERNAL TAXES	93.92	
					403 - 535 50 49 02 - EXTERNAL TAXES	1,909.41	
					402 - 537 50 49 01 - EXTERNAL TAXES	9,989.30	
					101 - 542 50 49 01 - EXTERNAL TAXES	9.65	
					001 - 576 80 53 00 - EXTERNAL TAXES	691.55	
2232	04/14/2025	Claims	2	EFT	US BANK - CHECKING	275.70	ANALYSIS FEE - 03/2025
					001 - 514 23 49 00 - MISCELLANEOUS	275.70	
2366	04/28/2025	Claims	2	EFT	CENTURY LINK - LD	74.99	LONG DISTANCE - 04/2025
					001 - 513 10 47 00 - CIVIC CAMPUS UTILITIES - EXEC	3.78	
					001 - 514 23 47 00 - CIVIC CAMPUS UTILITIES-FINAN	5.27	
					001 - 514 30 47 00 - CIVIC CAMPUS UTILITIES - CLER	4.74	
					001 - 515 31 47 00 - CIVIC CAMPUS UTILITIES-LEGAL	2.29	
					001 - 521 50 47 00 - PD FACILITIES CIVIC CAMP UTIL	48.01	
					001 - 524 10 47 01 - CIVIC CAMPUS UTILITY-BUILDIN	2.42	
					401 - 534 50 47 01 - CIVIC CAMPUS UTILITIES-WATEI	2.20	
					403 - 535 50 47 01 - CIVIC CAMPUS UTILITIES-SEWEI	1.59	
					402 - 537 50 47 01 - CIVIC CAMPUS UTILITES - GARB	0.17	
					101 - 542 30 47 01 - CIVIC CAMPUS UTILITIES-STREE	0.30	
					101 - 543 30 47 01 - CIVIC CAMPUS UTILITIES-STREE	0.81	
					128 - 547 10 47 01 - CIVIC CAMPUS UTILITIES-TRAN	0.68	
					001 - 558 60 47 01 - CIVIC CAMPUS UTILITIES-PLAN	2.10	
					001 - 576 80 47 01 - CIVIC CAMPUS UTILITIES-PARKS	0.63	
2367	04/28/2025	Claims	2	EFT	CENTURY LINK	428.46	SENIOR CENTER - 04/2025; CIVIC CENTER PHONE & FAX LINE - 04/2025
					001 - 513 10 47 00 - CIVIC CAMPUS UTILITIES - EXEC	17.64	
					001 - 514 23 47 00 - CIVIC CAMPUS UTILITIES-FINAN	24.60	
					001 - 514 30 47 00 - CIVIC CAMPUS UTILITIES - CLER	22.12	
					001 - 515 31 47 00 - CIVIC CAMPUS UTILITIES-LEGAL	10.70	
					001 - 521 50 47 00 - PD FACILITIES CIVIC CAMP UTIL	224.00	
					001 - 524 10 47 01 - CIVIC CAMPUS UTILITY-BUILDIN	11.30	
					401 - 534 50 47 01 - CIVIC CAMPUS UTILITIES-WATEI	10.25	
					403 - 535 50 47 01 - CIVIC CAMPUS UTILITIES-SEWEI	7.45	
					402 - 537 50 47 01 - CIVIC CAMPUS UTILITES - GARB	0.78	
					101 - 542 30 47 01 - CIVIC CAMPUS UTILITIES-STREE	1.41	
					101 - 543 30 47 01 - CIVIC CAMPUS UTILITIES-STREE	3.76	
					128 - 547 10 47 01 - CIVIC CAMPUS UTILITIES-TRAN	3.15	
					001 - 558 60 47 01 - CIVIC CAMPUS UTILITIES-PLAN	9.80	
					001 - 571 21 42 00 - COMMUNICATION	78.57	
					001 - 576 80 47 01 - CIVIC CAMPUS UTILITIES-PARKS	2.93	
2368	04/28/2025	Claims	2	EFT	OFFICE DEPOT-CITY HALL	424.79	SPIRAL BOUND BOOKS - 2025 FINAL BUDGET DOC
					001 - 514 23 31 00 - SUPPLIES	424.79	
2369	04/28/2025	Claims	2	EFT	SPECTRUM ENTERPRISE	342.21	CIVIC CENTER TV SERVICE - 03/2025; LIBRARY & COMMUNITY CENTER TV SERVICE - 04/2025
					001 - 513 10 47 00 - CIVIC CAMPUS UTILITIES - EXEC	7.84	
					001 - 514 23 47 00 - CIVIC CAMPUS UTILITIES-FINAN	10.94	
					001 - 514 30 47 00 - CIVIC CAMPUS UTILITIES - CLER	9.84	
					001 - 515 31 47 00 - CIVIC CAMPUS UTILITIES-LEGAL	4.76	
					001 - 521 50 47 00 - PD FACILITIES CIVIC CAMP UTIL	99.63	
					001 - 524 10 47 01 - CIVIC CAMPUS UTILITY-BUILDIN	5.02	
					401 - 534 50 47 01 - CIVIC CAMPUS UTILITIES-WATEI	4.56	
					403 - 535 50 47 01 - CIVIC CAMPUS UTILITIES-SEWEI	3.32	
					402 - 537 50 47 01 - CIVIC CAMPUS UTILITES - GARB	0.35	

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					101 - 542 30 47 01 - CIVIC CAMPUS UTILITIES-STREE	0.63	
					101 - 543 30 47 01 - CIVIC CAMPUS UTILITIES-STREE	1.67	
					128 - 547 10 47 01 - CIVIC CAMPUS UTILITIES-TRAN	1.40	
					001 - 558 60 47 01 - CIVIC CAMPUS UTILITIES-PLAN	4.36	
					001 - 572 50 47 00 - UTILITIES - LIBRARY	93.30	
					001 - 575 50 47 01 - UTILITIES - COMM CTR	93.29	
					001 - 576 80 47 01 - CIVIC CAMPUS UTILITIES-PARKS	1.30	
2370	04/28/2025	Claims	2	EFT	US BANK CARDMEMBER SVC	8,066.91	LRI REGISTRATION - BISCONER; ICC BUILDING PLANS EXAM - C. JOHNSON; AWC ANNUAL CONFERENCE 2025 - REGISTRATION JULIE SCHILLING; SUPER GLUE; POLICE RECORDS MANAGEMENT REGISTRATION - 04/10/25 - S. HUBERT,
					001 - 511 60 43 00 - TRAVEL	185.35	
					001 - 511 60 49 00 - MISCELLANEOUS	585.00	
					001 - 511 60 49 00 - MISCELLANEOUS	350.00	
					001 - 513 10 31 00 - SUPPLIES	5.95	
					001 - 514 23 49 00 - MISCELLANEOUS	450.00	
					001 - 514 23 49 00 - MISCELLANEOUS	140.00	
					001 - 514 30 31 00 - SUPPLIES	31.40	
					001 - 514 30 43 00 - TRAVEL	747.15	
					001 - 517 91 43 00 - TRAVEL	330.26	
					001 - 517 91 43 00 - TRAVEL	41.31	
					001 - 517 91 43 00 - TRAVEL	330.26	
					001 - 521 10 31 00 - PD ADMIN SUPPLIES	156.99	
					001 - 521 10 31 00 - PD ADMIN SUPPLIES	140.57	
					001 - 521 10 31 00 - PD ADMIN SUPPLIES	35.74	
					001 - 521 10 43 00 - PD ADMIN TRAVEL	37.65	
					001 - 521 10 44 00 - PD ADMIN ADVERTISING	27.72	
					001 - 521 10 49 00 - PD ADMIN MISCELLANEOUS	199.00	
					001 - 521 10 49 01 - PD CLERICAL MISCELLANEOUS	179.00	
					001 - 521 22 31 00 - PATROL SUPPLIES	9.08	
					001 - 521 40 43 00 - PD TRAINING TRAVEL	332.84	
					001 - 521 40 43 00 - PD TRAINING TRAVEL	332.84	
					001 - 521 80 49 00 - PD EVIDENCE MISCELLANEOUS	279.00	
					001 - 524 20 49 00 - MISCELLANEOUS-BUILDING	152.50	
					401 - 534 50 31 00 - SUPPLIES	335.95	
					401 - 534 50 49 00 - MISCELLANEOUS	106.00	
					401 - 534 50 49 00 - MISCELLANEOUS	185.74	
					401 - 534 50 49 00 - MISCELLANEOUS	17.40	
					403 - 535 50 43 00 - TRAVEL	519.70	
					403 - 535 50 49 00 - MISCELLANEOUS	430.00	
					403 - 535 50 49 00 - MISCELLANEOUS	17.40	
					402 - 537 50 49 00 - MISCELLANEOUS	185.74	
					402 - 537 50 49 00 - MISCELLANEOUS	17.40	
					101 - 542 30 49 00 - MISCELLANEOUS	185.75	
					101 - 542 30 49 00 - MISCELLANEOUS	17.40	
					101 - 543 30 43 00 - TRAVEL	197.35	
					001 - 558 60 49 00 - MISCELLANEOUS	152.50	
					001 - 576 80 49 00 - MISCELLANEOUS	17.40	
					650 - 589 40 04 00 - OPERATIONS - PROFESSIONAL :	340.02	
					650 - 589 40 09 00 - OPERATIONS - MISCELLANEOU:	2.00	
					001 - 594 14 64 14 - MACHINERY & EQUIP-FIN/ADM	259.55	
2371	04/28/2025	Claims	2	110214	ADVANCED DIGITAL IMAGING LLC	779.76	PD REFLECTIVE GRAPHICS - VEH # 324
					123 - 594 21 64 23 - MACHINERY & EQUIPMENT	779.76	
2372	04/28/2025	Claims	2	110215	ADVANCED TRAVEL EXP. FUND	55.44	REIMBURSE # 1214 - 2025 WA 911 AC MEETING - 03/20/2025 - ELLENSBURG, WA - J. SCHILLING
					001 - 511 60 43 00 - TRAVEL	55.44	

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2373	04/28/2025	Claims	2	110216	AMAZON CAPITAL SERVICES, INC	835.90	3 RING BINDERS & DIVIDERS; UV PROTECTION SUN HATS, POST IT NOTES, & STICKY PADS; STEEL ORGANIZER & WALL MOUNTING BRACKET; 5-TIER METAL SHELVES FOR PD; STEREO 2.0 SPEAKERS FOR PC
					001 - 514 23 31 00 - SUPPLIES	41.69	
					001 - 521 10 31 01 - PD CLERICAL SUPPLIES	74.66	
					001 - 521 22 31 00 - PATROL SUPPLIES	452.96	
					001 - 521 22 31 00 - PATROL SUPPLIES	24.86	
					001 - 521 80 31 00 - PD EVIDENCE SUPPLIES	166.62	
					001 - 524 20 31 00 - SUPPLIES-BUILDING	4.26	
					401 - 534 50 31 00 - SUPPLIES	4.29	
					403 - 535 50 31 00 - SUPPLIES	4.29	
					402 - 537 50 31 00 - SUPPLIES	4.29	
					402 - 537 50 31 00 - SUPPLIES	24.70	
					101 - 542 30 31 00 - SUPPLIES	4.29	
					128 - 547 10 31 00 - OFFICE & OPERATING SUPPLIES	24.70	
					001 - 576 80 31 00 - SUPPLIES	4.29	
2374	04/28/2025	Claims	2	110217	ATLAS STAFFING INC	6,465.52	SEASONAL PARKS - WEEK WORKED -04/05/2025 T. CARLS, R. RAMIREZ & A. ROMERO; SEASONAL PARKS - WEEK WORKED - 04/12/2025 - T. CARLS, R. RAMIREZ, & A. ROMERO
					001 - 576 80 41 00 - PROFESSIONAL SERVICES-ATLA	3,232.76	
					001 - 576 80 41 00 - PROFESSIONAL SERVICES-ATLA	3,232.76	
2375	04/28/2025	Claims	2	110218	AWESOME GRASS	34.32	OVERPAYMENT REFUND - UB ACCT # 15217 - 38 ADELYN WAY
					401 - 582 10 04 01 - 210-10) WATER REFUNDS	34.32	
2376	04/28/2025	Claims	2	110219	BRUCKNER TRUCK SALES, INC.	226.35	GENERAL TRANSMISSION REPAIR - UPDATE PARAMETERS ON TRANSMISSION
					650 - 589 40 08 00 - OPERATIONS - REPAIRS & MAINT	226.35	
2377	04/28/2025	Claims	2	110220	BUD CLARY FORD/HYUNDAI (W403)	54,069.92	NEW PD VEHICLE - 2025 FORD AWD - VIN# 1FM5K8AB65GB59593
					315 - 594 21 64 15 - MACHINERY & EQUIPMENT	54,069.92	
2378	04/28/2025	Claims	2	110221	BURROWS TRACTOR	24.35	2 GAL OIL - VEH # 1027
					403 - 531 30 31 00 - STORMWATER - SUPPLIES	1.47	
					401 - 534 50 31 00 - SUPPLIES	6.09	
					403 - 535 50 31 00 - SUPPLIES	4.87	
					101 - 542 30 31 00 - SUPPLIES	3.65	
					101 - 542 66 31 00 - SUPPLIES	1.22	
					101 - 542 70 31 00 - SUPPLIES	1.70	
					128 - 547 10 31 00 - OFFICE & OPERATING SUPPLIES	1.70	
					001 - 576 80 31 00 - SUPPLIES	3.65	
2379	04/28/2025	Claims	2	110222	CANON FINACIAL SERVICES	241.94	PD COPIER - 04/2025
					001 - 591 21 71 09 - SBITA TECH LEASE - POLICE CLE	241.94	
2380	04/28/2025	Claims	2	110223	CASCADE NATURAL GAS CORP	2,153.99	FIRE DEPT - 03/2025 & PD ANNEX BLDG - 03/2025; CIVIC CAMPUS - 03/2025; LIBRARY & COMMUNITY CENTER - 03/2025; 4401 1/2 MAIN STREET - 03/2025 & 4401 MAIN STREET #2 - 03/2025
					001 - 513 10 47 00 - CIVIC CAMPUS UTILITIES - EXEC	35.33	
					001 - 514 23 47 00 - CIVIC CAMPUS UTILITIES-FINAN	49.28	
					001 - 514 30 47 00 - CIVIC CAMPUS UTILITIES - CLER	44.32	
					001 - 515 31 47 00 - CIVIC CAMPUS UTILITIES-LEGAL	21.44	
					001 - 521 50 47 00 - PD FACILITIES CIVIC CAMP UTIL	21.20	

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					001 - 521 50 47 00 - PD FACILITIES CIVIC CAMP UTIL	448.72	
					001 - 522 50 47 00 - FD FACILITIES - UTILITIES	299.24	
					001 - 524 10 47 01 - CIVIC CAMPUS UTILITY-BUILDIN	22.63	
					401 - 534 50 47 01 - CIVIC CAMPUS UTILITIES-WATEI	20.52	
					403 - 535 50 47 00 - UTILITIES	330.84	
					403 - 535 50 47 01 - CIVIC CAMPUS UTILITIES-SEWEI	14.94	
					402 - 537 50 47 00 - UTILITIES	685.76	
					402 - 537 50 47 01 - CIVIC CAMPUS UTILITES - GARB	1.56	
					101 - 542 30 47 01 - CIVIC CAMPUS UTILITIES-STREE	2.82	
					101 - 543 30 47 01 - CIVIC CAMPUS UTILITIES-STREE	7.54	
					128 - 547 10 47 01 - CIVIC CAMPUS UTILITIES-TRAN	6.31	
					001 - 558 60 47 01 - CIVIC CAMPUS UTILITIES-PLAN	19.63	
					001 - 572 50 47 00 - UTILITIES - LIBRARY	47.50	
					001 - 575 50 47 01 - UTILITIES - COMM CTR	68.54	
					001 - 576 80 47 01 - CIVIC CAMPUS UTILITIES-PARKS	5.87	
2381	04/28/2021	Claims	2	110224	CASCADE VALLEY LUBE	53.55	BASIC SERVICE - VEH # 1027
					403 - 531 30 48 00 - STORMWATER REPAIRS & MAIN	3.21	
					401 - 534 50 48 00 - REPAIRS & MAINTENANCE	13.39	
					403 - 535 50 48 00 - REPAIRS & MAINTENANCE	10.71	
					101 - 542 30 48 00 - REPAIRS & MAINTENANCE	8.03	
					101 - 542 66 48 00 - REPAIRS & MAINTENANCE	2.68	
					101 - 542 70 48 00 - REPAIRS & MAINTENANCE	3.75	
					128 - 547 10 48 00 - REPAIRS & MAINTENANCE	3.75	
					001 - 576 80 48 00 - REPAIRS & MAINTENANCE	8.03	
2382	04/28/2021	Claims	2	110225	CENTRAL PRE-MIX CONCRETE CO.	747.30	5/8" TOP COURSE - SHOP 44.64 TONS
					401 - 534 50 31 00 - SUPPLIES	149.46	
					403 - 535 50 31 00 - SUPPLIES	149.46	
					402 - 537 50 31 00 - SUPPLIES	149.46	
					101 - 542 30 31 00 - SUPPLIES	149.46	
					001 - 576 80 31 00 - SUPPLIES	149.46	
2383	04/28/2021	Claims	2	110226	CENTRAL WA AG MUSEUM	6,896.29	GENERAL MGR SVC - 03/2025 - P. STRATER & C. REESE; AG MUSEUM UTILITIES - 03/2025
					107 - 571 00 47 00 - UTILITIES-AG MUSEUM	1,396.29	
					107 - 571 10 41 00 - PROF SVCS-AG MUSEUM	5,500.00	
2384	04/28/2021	Claims	2	110227	CHRISTENSEN, INC.	2,558.27	PD FUEL - 04/01/2025 - 04/15/2025
					001 - 521 10 32 00 - PD ADMIN FUEL	275.26	
					001 - 521 21 32 00 - INVESTIGATION FUEL	136.65	
					001 - 521 22 32 00 - PATROL FUEL	1,992.56	
					001 - 524 60 32 00 - CODE ENFORCEMENT FUEL	76.90	
					001 - 554 30 32 00 - FUEL - ANIMAL CONTROL	76.90	
2385	04/28/2021	Claims	2	110228	CI INFORMATION MANAGEMENT	206.50	PD SHRED SERVICE - 03/2025; CITY HALL SHRED SERVICE - 03/2025
					001 - 511 60 41 01 - PROFESSIONAL SERVICES	17.43	
					001 - 513 10 41 01 - PROFESSIONAL SERVICES	17.43	
					001 - 514 23 41 00 - PROFESSIONAL SERVICES	17.43	
					001 - 514 30 41 00 - PROFESSIONAL SERVICES	17.43	
					001 - 521 50 41 00 - PD FACILITIES PROFESSIONAL S	102.10	
					001 - 524 20 41 00 - PROFESSIONAL SERVICES-BUILD	8.72	
					401 - 534 50 41 00 - PROFESSIONAL SERVICES	3.49	
					403 - 535 50 41 00 - PROFESSIONAL SERVICES	3.49	
					402 - 537 50 41 00 - PROFESSIONAL SERVICES	3.49	
					101 - 542 30 41 00 - PROFESSIONAL SERVICES	3.49	
					001 - 558 60 41 00 - PROFESSIONAL SERVICES	8.72	
					001 - 576 80 41 03 - PROFESSIONAL SERVICES	3.28	
2386	04/28/2021	Claims	2	110229	CINTAS CORP #605	76.16	CIVIC CENTER & PD MAT SERVICE - 04/18/2025

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			001 - 513 10 48 01 - CIVIC CAMPUS MAINTENANCE-			3.84	
			001 - 514 23 48 01 - CIVIC CAMPUS MAINTENANCE-			5.35	
			001 - 514 30 48 01 - CIVIC CAMPUS MAINTENANCE-			4.82	
			001 - 515 31 48 00 - CIVIC CAMPUS MAINTENANCE-			2.33	
			001 - 521 50 48 01 - PD FACILITIES CIVIC CAMPUS M			48.76	
			001 - 524 20 48 01 - CIVIC CAMPUS MAINTENANCE-			2.46	
			401 - 534 50 48 01 - CIVIC CAMPUS MAINTENANCE-			2.23	
			403 - 535 50 48 01 - CIVIC CAMPUS MAINTENANCE-			1.61	
			402 - 537 50 48 01 - CIVIC CAMPUS MAINTENANCE-			0.17	
			101 - 542 30 48 01 - CIVIC CAMPUS MAINTENANCE-			0.31	
			101 - 543 30 48 01 - CIVIC CAMPUS MAINTENANCE-			0.82	
			128 - 547 10 48 01 - CIVIC CAMPUS MAINTENANCE-			0.69	
			001 - 558 60 48 01 - CIVIC CAMPUS MAINTENANCE-			2.13	
			001 - 576 80 48 01 - CIVIC CAMPUS MAINTENANCE			0.64	
2387	04/28/2025	Claims	2	110230	CITY OF YAKIMA	80,195.27	WHOLESALE SEWER 3 PARTY AGREEMENT - 03/2025
			403 - 535 50 41 03 - INTERGOVERNMENTAL PROFES			80,195.27	
2388	04/28/2025	Claims	2	110231	CLASSIC CAR WASH	80.75	PD CAR WASHES - 03/2025
			001 - 521 22 48 00 - PATROL REPAIRS & MAINT			80.75	
2389	04/28/2025	Claims	2	110232	COUNTRY FARM AND GARDEN	26.52	3/8X7/8X16 SS BRAID FLEX & ANGLE VALVE
			001 - 576 80 31 00 - SUPPLIES			26.52	
2390	04/28/2025	Claims	2	110233	CR CONSTRUCTION, LLC	42,136.56	REGIONAL BELTWAY AREA UTILITIES EXTENSION - SEWER LIFT STATION - HLA PROJECT NO. 22038A-C - PROGRESS ESTIMATE
			405 - 594 35 67 56 - BELTWAY SEWER LIFT STATEION			42,136.56	
2391	04/28/2025	Claims	2	110234	MARGITA A. DORNAY	19,500.00	PROSECUTING ATTORNEY - 04/2025
			001 - 515 31 41 02 - LEGAL SERVICES - PROS. ATTN			19,500.00	
2392	04/28/2025	Claims	2	110235	E3 SOLUTIONS, INC	2,110.66	CEILING CONDENSER MICROPHONE INSTALL - PD TRAINING ROOM
			001 - 521 50 41 00 - PD FACILITIES PROFESSIONAL S			2,110.66	
2393	04/28/2025	Claims	2	110236	FRANK'S POINT S	263.83	SERVICE CALL - REAR TRACTOR WHEEL FLAT; REPAIR ON RIGHT TIRE - TRACTOR # 3013
			001 - 576 80 48 00 - REPAIRS & MAINTENANCE			200.59	
			001 - 576 80 48 00 - REPAIRS & MAINTENANCE			63.24	
2394	04/28/2025	Claims	2	110237	G.S. LONG CO., INC.	2,787.75	GENESIS 90 - 2.5 GALLONS; GLYPHOSATE GEN-PRO, DEEP SHARDA, & BROMACIL
			101 - 542 70 31 00 - SUPPLIES			604.84	
			101 - 542 70 31 00 - SUPPLIES			2,182.91	
2395	04/28/2025	Claims	2	110238	DANIELLE HAMM	500.00	CLEANING/DAMAGE DEPOSIT REFUND - BARN BLDG RENTAL - 04/19/2025
			001 - 582 10 00 03 - RESERVATION DEPOSIT REFUND			500.00	
2396	04/28/2025	Claims	2	110239	HYUNDAI OF YAKIMA	72.45	LUBE/OIL/FILTER & MULTI POINT INSPECTION - VEH# 124
			001 - 521 22 48 00 - PATROL REPAIRS & MAINT			72.45	
2397	04/28/2025	Claims	2	110240	IIMC	270.00	ANNUAL MEMBERSHIP FEE - BISCONER; ANNUAL MEMBERSHIP FEE THROUGH - 06/30/2026
			001 - 514 30 49 00 - MISCELLANEOUS			135.00	
			001 - 514 30 49 00 - MISCELLANEOUS			135.00	
2398	04/28/2025	Claims	2	110241	INTERWEST CONSTRUCTION INC	1,189.61	WATER DEPOSIT REFUND - UB ACCT # 13963 - HYDRANT METER
			414 - 582 10 04 14 - DEPOSIT REFUND			1,189.61	Refund Utility Deposit

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2399	04/28/2025	Claims	2	110242	INTERWEST CONSTRUCTION, INC.	74,112.85	PROGRESS PAYMENT # 12 - REGIONAL BELTWAY CONNECTOR STAGE 2A
					305 - 595 30 65 26 - REGIONAL BELTWAY - CONSTRI	74,112.85	
2400	04/28/2025	Claims	2	110243	JL3 LLC	83.24	OVERPAYMENT REFUND - UB ACCT # 15204 - 2901 3RD STREET
					401 - 582 10 04 01 - 210-10) WATER REFUNDS	83.24	
2401	04/28/2025	Claims	2	110244	JOHN DEERE FINANCIAL	595.64	BACKPACK GAS BLOWER
					101 - 542 30 31 00 - SUPPLIES	119.13	
					128 - 595 63 64 00 - MACHINERY & EQUIPMENT	476.51	
2402	04/28/2025	Claims	2	110245	JUB ENGINEERS INC	32,961.76	AHTANUM RD PEDESTRIAN RAILROAD CROSSING - PROJ # 07-23-089 - 03/02/2025 - 03/29/2025; UNION GAP SHOP BRIDGE # 2 REPLACEMENT - PROJ # 07-24-044 - 03/02/2025 - 03/29/2025
					321 - 595 10 41 48 - SHOP BRIDGE-PE	23,934.95	
					321 - 595 10 41 56 - AHTANUM RD PEDESTRIAN CRG	9,026.81	
2403	04/28/2025	Claims	2	110246	KELLER SUPPLY CO	67.13	SCREW DRIVER STOP REPAIR KIT; SCREW DRIVER STOP REPAIR KITS & HEX BUSHING BRONZE NL; 1-1/2 SPUD WASHER & HDL REPAIR KITS
					001 - 576 80 31 00 - SUPPLIES	19.53	
					001 - 576 80 31 00 - SUPPLIES	19.53	
					001 - 576 80 31 00 - SUPPLIES	14.91	
					001 - 576 80 31 00 - SUPPLIES	13.16	
2404	04/28/2025	Claims	2	110247	KELLEY CREATE	54.10	CONTRACT BASE FEE - 04/14/2025 - 05/13/2025
					001 - 514 23 48 00 - REPAIRS & MAINTENANCE	27.05	
					001 - 514 30 48 00 - REPAIRS & MAINTENANCE	27.05	
2405	04/28/2025	Claims	2	110248	LETS CORP	2,490.00	LAW ENFORCEMENT TECHNOLOGIES SERVICE - 2025 RENEWAL
					650 - 589 40 04 00 - OPERATIONS - PROFESSIONAL :	2,490.00	
2406	04/28/2025	Claims	2	110249	LS NETWORK	945.84	WATER DEPOSIT REFUND - UB ACCT # 15377 - 2809 RUDKIN RD - HYDRANT METER
					414 - 582 10 04 14 - DEPOSIT REFUND	945.84	Refund Utility Deposit
2407	04/28/2025	Claims	2	110250	MALLORY SAFETY & SUPPLY LLC	1,681.16	AIR COMPRESSOR FOR FIRE DEPT
					001 - 522 50 48 00 - FD FACILITIES - REPAIRS & MAII	1,681.16	
2408	04/28/2025	Claims	2	110251	MASS X CONSTRUCTION, LLC	3,828.23	S. BROADWAY AREA SEWER EXT (GSP PHASE 3) HLA PROJ #20058B-C - PROG ESTIMATE NO. 6 & FINAL
					404 - 594 34 67 04 - S BROADWAY AREA WATER EXT	3,828.23	
2409	04/28/2025	Claims	2	110252	MENKE JACKSON BEYER LLP	6,862.90	GENERAL LEGAL SERVICE - 03/2025; WHEELER PROPERTY; UG RE QUIET TITLE
					001 - 515 41 41 00 - EXTERNAL LEGAL SERVICES	6,862.90	
2410	04/28/2025	Claims	2	110253	MINUTEMAN PRESS	129.96	GRAYSCALE LOGO ENVELOPES - JOB # 111178
					001 - 511 60 31 01 - SUPPLIES	11.81	
					001 - 513 10 31 00 - SUPPLIES	11.81	
					001 - 514 23 31 00 - SUPPLIES	11.81	
					001 - 514 30 31 00 - SUPPLIES	11.81	
					001 - 524 20 31 00 - SUPPLIES-BUILDING	11.81	

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					401 - 534 50 31 00 - SUPPLIES	11.81	
					403 - 535 50 31 00 - SUPPLIES	11.81	
					402 - 537 50 31 00 - SUPPLIES	11.81	
					101 - 542 30 31 00 - SUPPLIES	11.81	
					001 - 558 60 31 00 - SUPPLIES	11.81	
					001 - 576 80 31 00 - SUPPLIES	11.86	
2411	04/28/2025	Claims	2	110254	ELMER MORA ALVAREZ	45.81	WATER DEPOSIT REFUND - UB ACCT # 15486 - 2511 S 3RD AVENUE
					414 - 582 10 04 14 - DEPOSIT REFUND	45.81	Refund Utility Deposit
2412	04/28/2025	Claims	2	110255	NC MACHINERY	75.72	COUPLER-QDIS PARTS
					401 - 534 50 31 00 - SUPPLIES	75.72	
2413	04/28/2025	Claims	2	110256	NOB HILL WATER ASSOCIATION	240.00	ASBESTOS PIPE CLASS - C.PERDOMO
					401 - 534 50 49 00 - MISCELLANEOUS	240.00	
2414	04/28/2025	Claims	2	110257	OFFICE SOLUTIONS NORTHWEST	264.15	LEGAL COPY PAPER; COPY PAPER & ADHESIVE STICKY NOTES; UB STATEMENT PAPER
					001 - 511 60 31 01 - SUPPLIES	9.78	
					001 - 511 60 31 01 - SUPPLIES	1.67	
					001 - 513 10 31 00 - SUPPLIES	9.78	
					001 - 513 10 31 00 - SUPPLIES	1.06	
					001 - 514 23 31 00 - SUPPLIES	9.78	
					001 - 514 23 31 00 - SUPPLIES	10.06	
					001 - 514 23 31 00 - SUPPLIES	9.67	
					001 - 514 30 31 00 - SUPPLIES	9.78	
					001 - 514 30 31 00 - SUPPLIES	23.16	
					001 - 514 30 31 00 - SUPPLIES	9.68	
					001 - 521 10 31 00 - PD ADMIN SUPPLIES	0.59	
					001 - 524 20 31 00 - SUPPLIES-BUILDING	9.78	
					001 - 524 20 31 00 - SUPPLIES-BUILDING	11.71	
					401 - 534 50 31 00 - SUPPLIES	9.78	
					401 - 534 50 31 00 - SUPPLIES	0.82	
					401 - 534 50 31 00 - SUPPLIES	28.81	
					403 - 535 50 31 00 - SUPPLIES	9.78	
					403 - 535 50 31 00 - SUPPLIES	0.82	
					403 - 535 50 31 00 - SUPPLIES	28.81	
					402 - 537 50 31 00 - SUPPLIES	9.78	
					402 - 537 50 31 00 - SUPPLIES	0.82	
					402 - 537 50 31 00 - SUPPLIES	28.81	
					101 - 542 30 31 00 - SUPPLIES	9.78	
					001 - 558 60 31 00 - SUPPLIES	9.78	
					001 - 576 80 31 00 - SUPPLIES	9.75	
					001 - 576 80 31 00 - SUPPLIES	0.11	
2415	04/28/2025	Claims	2	110258	PACIFIC POWER	30,217.47	FIRE DEPT - 04/2025 & PD ANNEX BLDG - 04/2025; AREA LIGHTS - 03/2025 & WELLS - 03/2025; STREET LIGHTS/BOOSTER PUMPS - 03/2025; TRAFFIC LIGHTS - 03/2025; LIBRARY/COMMUNITY CENTER - 03/2025; LIFT STATIO
					001 - 513 10 47 00 - CIVIC CAMPUS UTILITIES - EXEC	99.85	
					001 - 514 23 47 00 - CIVIC CAMPUS UTILITIES-FINAN	139.28	
					001 - 514 30 47 00 - CIVIC CAMPUS UTILITIES - CLER	125.25	
					001 - 515 31 47 00 - CIVIC CAMPUS UTILITIES-LEGAL	60.60	
					001 - 521 50 47 00 - PD FACILITIES CIVIC CAMP UTIL	41.15	
					001 - 521 50 47 00 - PD FACILITIES CIVIC CAMP UTIL	1,268.20	
					001 - 522 50 47 00 - FD FACILITIES - UTILITIES	441.68	
					001 - 524 10 47 01 - CIVIC CAMPUS UTILITY-BUILDIN	63.96	
					401 - 534 50 47 00 - UTILITIES	11,581.80	
					401 - 534 50 47 00 - UTILITIES	391.48	

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			401 - 534 50 47 01 - CIVIC CAMPUS UTILITIES-WATEI			58.00	
			403 - 535 50 47 00 - UTILITIES			2,827.34	
			403 - 535 50 47 01 - CIVIC CAMPUS UTILITIES-SEWEI			42.20	
			402 - 537 50 47 01 - CIVIC CAMPUS UTILITES - GARB			4.41	
			101 - 542 30 47 01 - CIVIC CAMPUS UTILITIES-STREE			7.98	
			101 - 542 63 47 00 - UTILITIES			8,551.37	
			101 - 542 64 47 00 - UTILITIES			540.64	
			101 - 543 30 47 01 - CIVIC CAMPUS UTILITIES-STREE			21.30	
			128 - 547 10 47 01 - CIVIC CAMPUS UTILITIES-TRANI			17.83	
			001 - 558 60 47 01 - CIVIC CAMPUS UTILITIES-PLANI			55.48	
			001 - 572 50 47 00 - UTILITIES - LIBRARY			843.03	
			001 - 575 50 47 01 - UTILITIES - COMM CTR			843.02	
			001 - 576 80 47 00 - UTILITIES			2,175.02	
			001 - 576 80 47 01 - CIVIC CAMPUS UTILITIES-PARKS			16.60	
2416	04/28/2025	Claims	2	110259	PARTY CITY CORPORATION	332.92	OVERPAYMENT REFUND - UB ACCT # 15340 - 17 E VALLEY MALL BLVD
			401 - 582 10 04 01 - 210-10) WATER REFUNDS			332.92	
2417	04/28/2025	Claims	2	110260	PEOPLE FOR PEOPLE	2,429.87	SENIOR NUTRITION TEMPORARY SITE MANAGER - 03/2025 & REIMBURSEMENT FOR UNION GAP SENIOR CENTER SUPPLIES
			114 - 571 21 31 14 - SUPPLIES-SENIOR CENTER			29.87	
			001 - 571 21 41 00 - PROF SERVICES - PEOPLE FOR P			2,400.00	
2418	04/28/2025	Claims	2	110261	QUADIENT FINANCE USA, INC.	1,500.00	POSTAGE - 04/2025
			001 - 511 60 42 01 - COMMUNICATION			3.72	
			001 - 514 23 42 00 - COMMUNICATIONS			279.82	
			001 - 514 30 42 00 - COMMUNICATIONS			295.78	
			001 - 521 10 42 00 - PD ADMIN COMMUNICATIONS			59.02	
			001 - 524 20 42 00 - COMMUNICATION-BUILDING			111.00	
			401 - 534 50 42 00 - COMMUNICATION			250.22	
			403 - 535 50 42 00 - COMMUNICATION			250.22	
			402 - 537 50 42 00 - COMMUNICATION			250.22	
2419	04/28/2025	Claims	2	110262	QUADIENT LEASING USA, INC.	666.28	POSTAGE MACHINE LEASE - 05/13/2025 - 08/12/2025
			001 - 591 11 70 09 - SBITA TECH LEASE - LEGISLATIV			1.65	
			001 - 591 14 70 09 - SBITA TECH LEASE - FINANCE			131.38	
			001 - 591 14 77 09 - SBITA TECH LEASE - CLERK			124.29	
			001 - 591 21 70 09 - SBITA TECH LEASE - POLICE ADI			26.22	
			001 - 591 24 70 09 - SBITA TECH LEASE - BUILDING			49.30	
			401 - 591 34 70 09 - SBITA TECH LEASE - WATER			111.14	
			403 - 591 35 70 09 - SBITA TECH LEASE - SEWER			111.14	
			402 - 591 37 70 09 - SBITA TECH LEASE - GARBAGE			111.16	
2420	04/28/2025	Claims	2	110263	REPUBLIC PUBLISHING CO	61.60	SUMMARY OF ORDINANCES PASSED - NO 3117
			001 - 511 60 44 00 - OFFICIAL PUBLICATIONS			61.60	
2421	04/28/2025	Claims	2	110264	RH2 ENGINEERING, INC.	932.21	MAIN ST PEDESTRIAN CROSSING - PROJ #0240032 - SVCS THROUGH 03/30/25
			324 - 595 10 41 32 - MAIN ST REVIT PEDESTRIAN CR			932.21	
2422	04/28/2025	Claims	2	110265	RIDDCO CONSTRUCTION	498.11	WATER DEPOSIT REFUND - UB ACCT # 12823 - 2604 PLEASANT AVE - HYDRANT METER
			414 - 582 10 04 14 - DEPOSIT REFUND			498.11	Refund Utility Deposit
2423	04/28/2025	Claims	2	110266	S.C.I. DOOR	1,669.53	FIRE DEPT - SERVICE CALLS TO RECABLE AND SECURE OVERHEAD DOOR & REPLACE PANEL AND RESET OPERATOR
			001 - 522 50 48 00 - FD FACILITIES - REPAIRS & MAI			1,669.53	
2424	04/28/2025	Claims	2	110267	SEARS TENT AND AWNING	671.46	TOP BOX COVER INSTALLED & SIDE HOSE LAY END COVERS INSTALLED

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			001 - 522 20 48 00 - FD SUPPRESSION - REPAIRS & I			671.46	
2425	04/28/2025	Claims	2	110268	SIRCHIE ACQUISITION COMPANY, LLC	81.96	SPIT SOCK HOOD SPK
			001 - 521 22 31 00 - PATROL SUPPLIES			81.96	
2426	04/28/2025	Claims	2	110269	LIZ SMITH	500.00	CLEANING/DAMAGE DEPOSIT REFUND - ACTIVITIES BLDG RENTAL 04/12/2025
			001 - 582 10 00 03 - RESERVATION DEPOSIT REFUND			500.00	
2427	04/28/2025	Claims	2	110270	THE JANITOR'S CLOSET	474.28	CIVIC CENTER SUPPLIES - TISSUE PAPER, TOWELS, SEAT COVERS, & SOAP
			001 - 513 10 41 02 - CIVIC CAMPUS JANITORIAL			23.91	
			001 - 514 23 41 03 - CIVIC CAMPUS JANITORIAL-FIN			33.35	
			001 - 514 30 41 02 - CIVIC CAMPUS JANITORIAL - CL			29.99	
			001 - 515 31 41 05 - CIVIC CAMPUS JANITORIAL - LEC			14.51	
			001 - 521 50 41 01 - PD FACILITIES CIVIC CAMPUS JA			303.63	
			001 - 524 20 41 02 - CIVIC CAMPUS JANITORIAL-BUI			15.31	
			401 - 534 50 41 03 - CIVIC CAMPUS JANITORIAL-WA			13.89	
			403 - 535 50 41 04 - CIVIC CAMPUS JANITORIAL-SEV			10.10	
			402 - 537 50 41 03 - CIVIC CAMPUS JANITORIAL-GAI			1.06	
			101 - 542 30 41 03 - CIVIC CAMPUS JANITORIAL-STF			1.91	
			101 - 543 30 41 02 - CIVIC CAMPUS JANITORIAL-STF			5.10	
			128 - 547 10 41 03 - CIVIC CAMPUS JANITORIAL-TR/			4.27	
			001 - 558 60 41 02 - CIVIC CAMPUS JANITORIAL-PLA			13.28	
			001 - 576 80 41 02 - CIVIC CAMPUS JANITORIAL-PAF			3.97	
2428	04/28/2025	Claims	2	110271	THE REAL YELLOW PAGES	211.04	PARK AD - WHITE & YELLOW PAGES - 04/2025
			001 - 576 80 44 00 - ADVERTISING			211.04	
2429	04/28/2025	Claims	2	110272	TIETON VILLAGE DRUG INC	60.00	VACCINE ADMINISTRATION - A. BRYANT, C. DAHL, C. PERDOMO
			401 - 534 50 41 00 - PROFESSIONAL SERVICES			20.00	
			403 - 535 50 41 00 - PROFESSIONAL SERVICES			20.00	
			101 - 542 30 41 00 - PROFESSIONAL SERVICES			20.00	
2430	04/28/2025	Claims	2	110273	U.S. CELLULAR	961.60	PD PHONE SERVICE - 03/2025
			001 - 521 10 42 00 - PD ADMIN COMMUNICATIONS			961.60	
2431	04/28/2025	Claims	2	110274	UNITED STATES POSTMASTER	1,011.16	UB POSTAGE - 04/2025
			401 - 534 50 42 00 - COMMUNICATION			337.05	
			403 - 535 50 42 00 - COMMUNICATION			337.05	
			402 - 537 50 42 00 - COMMUNICATION			337.06	
2432	04/28/2025	Claims	2	110275	VIC'S AUTO & SUPPLY UNION GAP - PW	17.85	NAPA OE QUALITY STOPLIGHT BULB - VEH # 1012; REAR TURN SIGNAL BULB; ASSORTED RING TERM
			401 - 534 50 31 00 - SUPPLIES			3.24	
			401 - 534 50 31 00 - SUPPLIES			0.28	
			403 - 535 50 31 00 - SUPPLIES			1.22	
			403 - 535 50 31 00 - SUPPLIES			0.28	
			402 - 537 50 31 00 - SUPPLIES			0.26	
			101 - 542 30 31 00 - SUPPLIES			1.22	
			101 - 542 30 31 00 - SUPPLIES			0.28	
			101 - 542 66 31 00 - SUPPLIES			0.41	
			101 - 542 67 31 00 - SUPPLIES			0.41	
			101 - 542 70 31 00 - SUPPLIES			1.22	
			128 - 547 10 31 00 - OFFICE & OPERATING SUPPLIES			0.38	
			001 - 576 80 31 00 - SUPPLIES			8.65	
2433	04/28/2025	Claims	2	110276	WA STATE TREASURER	12,700.68	CJRS - 03/2025
			640 - 586 00 09 01 - SCH ZONE SAFETY ST SHARE			497.97	
			640 - 586 00 26 01 - DOL TECH SUPPORT			336.59	

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			630 - 589 30 01 01 - STATE BUILDING CODE FEE			170.50	
			640 - 589 30 04 01 - PSEA 1 STATE SHARE			5,247.40	
			640 - 589 30 05 01 - PSEA 2 STATE SHARE			3,172.49	
			640 - 589 30 06 01 - PSEA 3 STATE SHARE			195.66	
			640 - 589 30 07 01 - CRIME LAB/BREATH ST SHARE			63.49	
			640 - 589 30 08 01 - JIS STATE SHARE			1,706.11	
			640 - 589 30 09 01 - ST GEN FUND 93 - WA AUTO TI			663.27	
			640 - 589 30 09 02 - TRAUMA CARE STATE SHARE			647.20	
2434	04/28/2025	Claims	2	110277	WEAVER DISTRIBUTING	53.30	RAVENS XX-LARGE NITRILE DISPOSABLE GLOVES
			101 - 542 70 31 00 - SUPPLIES			53.30	
2435	04/28/2025	Claims	2	110278	GENE E. WEINMANN	102.02	CDBG COORDINATOR, SUPPLIES, & POSTAGE
			170 - 559 30 31 00 - SUPPLIES			12.02	
			170 - 559 30 41 01 - PROFESSIONAL SERVICES - HOL			90.00	
2436	04/28/2025	Claims	2	110279	WELLS FARGO VENDOR FIN SERV	1,185.70	KYOCERA TASKALFA 6054C1 LEASE - 04/2025
			001 - 511 60 49 00 - MISCELLANEOUS			19.40	
			001 - 513 10 49 01 - MISCELLANEOUS			12.01	
			001 - 514 23 49 00 - MISCELLANEOUS			107.87	
			001 - 514 30 49 00 - MISCELLANEOUS			267.24	
			001 - 517 91 49 00 - MISCELLANEOUS			0.02	
			001 - 521 10 49 01 - PD CLERICAL MISCELLANEOUS			10.22	
			001 - 524 20 49 00 - MISCELLANEOUS-BUILDING			136.33	
			401 - 534 50 49 00 - MISCELLANEOUS			7.62	
			403 - 535 50 49 00 - MISCELLANEOUS			7.62	
			402 - 537 50 49 00 - MISCELLANEOUS			7.62	
			001 - 576 80 49 00 - MISCELLANEOUS			0.08	
			001 - 591 11 70 09 - SBITA TECH LEASE - LEGISLATIV			20.53	
			001 - 591 13 70 09 - SBITA TECH LEASE - EXECUTIVE			12.72	
			001 - 591 14 70 09 - SBITA TECH LEASE - FINANCE			114.17	
			001 - 591 14 77 09 - SBITA TECH LEASE - CLERK			282.85	
			001 - 591 21 70 09 - SBITA TECH LEASE - POLICE ADI			10.82	
			001 - 591 24 70 09 - SBITA TECH LEASE - BUILDING			144.29	
			401 - 591 34 70 01 - SBITA TECH LEASE - WATER			8.07	
			402 - 591 37 70 09 - SBITA TECH LEASE - GARBAGE			8.07	
			403 - 591 50 70 04 - SBITA TECH LEASE - SEWER			8.07	
			001 - 591 76 70 09 - SBITA TECH LEASE - PARKS			0.08	
2437	04/28/2025	Claims	2	110280	YAKIMA AIR COMPRESSOR	149.32	SERVICE FIRE DEPT AIR COMPRESSOR
			001 - 522 20 48 00 - FD SUPPRESSION - REPAIRS & I			149.32	
2438	04/28/2025	Claims	2	110281	YAKIMA CO DISTRICT COURT	5,322.56	YAKIMA CO DISTRICT COURT PROBATION SERVICES - 1ST QTR 2025
			001 - 523 20 41 06 - PROBATION SERVICES			5,322.56	
2439	04/28/2025	Claims	2	110282	YAKIMA CO DISTRICT COURT	99,883.79	YAKIMA CO DISTRICT COURT MUNICIPAL COURT OPERATIONS - 1ST QTR 2025
			001 - 512 52 41 00 - COURT SERVICE COSTS			99,883.79	
2440	04/28/2025	Claims	2	110283	YAKIMA CO PUBLIC SERVICES	1,223.30	FIRE PLAN REVIEWS - 1ST QTR 2025
			001 - 524 20 41 01 - INTERGOV PROF SERVICES-BUIL			1,223.30	
2441	04/28/2025	Claims	2	110284	YAKIMA CO TREASURER	378,524.62	SIED LOAN FISCAL YEAR 2025
			405 - 591 35 70 05 - S BROADWAY SEWER SIED DEB			78,024.56	
			405 - 591 35 70 06 - REGIONAL BELTWAY - PRINCIPL			13,964.77	
			324 - 591 95 79 00 - SIED LOAN PRINCIPAL			119,186.69	
			405 - 592 35 80 05 - S BROADWAY SEWER SIED DEB			21,647.99	
			405 - 592 35 80 06 - REGIONAL BELTWAY - INTEREST			122,851.94	
			324 - 592 95 89 00 - SIED LOAN INTEREST			22,848.67	

WARRANT/CHECK REGISTER

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2442	04/28/2025	Claims	2	110285	YAKIMA COOPERATIVE ASSN	681.62	BULK PROPANE - 280.5000 GALLONS - ACTIVITIES BLDG
					001 - 576 80 32 00 - FUEL	681.62	
2443	04/28/2025	Claims	2	110286	YAKIMA HUMANE SOCIETY	90.00	ANIMAL CONTROL SERVICES - FERAL CAT PACKAGE - 03/2025
					001 - 554 30 41 01 - PROF SERVICES - FERAL CAT CC	90.00	
2444	04/28/2025	Claims	2	110287	YAKIMA VALLEY CONFERENCE	5,072.70	LAND USE PLANNING & GIS/MAPPING SERVICES - 03/2025
					001 - 558 60 41 01 - INTERGOVERNMENTAL PROFES	5,072.70	
2445	04/28/2025	Claims	2	110288	YAKIMA WASTE SYSTEMS INC	1,020.17	WASTE SERVICE - 03/2025
					402 - 537 60 49 00 - CONTRACTED SERVICES	1,020.17	
						178,896.21	
						12,742.10	
						6,896.29	
						29.87	
						779.76	
						541.37	
						102.02	
						74,112.85	
						54,069.92	
						32,961.76	
						142,967.57	
						21,221.72	
						12,854.42	
						87,275.49	
						3,922.15	
						278,625.82	
						2,679.37	
						170.50	
						12,530.18	
						3,058.37	
						926,437.74	Claims:
						926,437.74	926,437.74