

UNION GAP CITY COUNCIL REGULAR MEETING
UNION GAP COUNCIL CHAMBERS
Union Gap, Washington
April 27, 2026, Regular Meeting
MINUTES

<u>Call to Order</u>	Mayor Hodkinson called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.
<u>Council Members Present</u>	Council Members Dailey, Sewell, Galloway, Schilling, and Fredrickson were present.
<u>Staff Present</u>	City Manager Cobb, City Attorney Plant, Police Chief Soptich, Fire Chief Lamoureux, Public Works Director Cavanaugh, Civil Engineer Dominguez, and Finance & Administration Director Bisconer were present.
<u>Audience Present</u>	See attached list.
<u>Pledge of Allegiance</u>	Council Member Schilling led the pledge of allegiance.
<u>Excuse Council Member</u>	Motion by Council Member Galloway, second by Council Member Sewell to excuse Council Member Wentz. Motion carried unanimously.
<u>Consent Agenda</u>	<p>Motion by Council Member Fredrickson, second by Council Member Sewell to approve the consent agenda as follows:</p> <p>Regular Council Meeting Minutes, dated April 13, 2026, as attached to the Agenda and maintained in electronic format</p> <p>Claims Vouchers – EFT’s, and Check No’s. 112133 through 112206, in the amount of \$1,045,347.96</p> <p>Payroll Vouchers – Check No. 112126 through 112132 for March 2026 in the amount of \$545,399.01</p> <p>Motion carried unanimously.</p>
<u>City Manager</u>	
Ordinance No. – 3146 – Remote Attendance	City Manager Cobb presented an ordinance regarding remote attendance for Council meetings, intended to formalize existing practices by establishing clear guidelines. Motion by Council

Member Dailey, second by Council Member Fredrickson to approve Ordinance No. – 3146 – Related to the City Council meeting, establishing provision for remote attendance by Councilmembers. Schilling inquired if the policy should reference HIPAA regarding medical privacy. City Attorney Plant clarified that HIPAA does not apply, as the City is not a healthcare provider and the policy does not require the disclosure of private medical information.

Voting on the motion – Ayes – Fredrickson, Dailey, Hodkinson, Galloway, and Sewell. Nays – Schilling. Motion passes.

Ordinance No.- 3147 –
Repealing Ordinance No.
1261

City Manager Cobb explained the necessity of repealing Ordinance No. 1261, which governs portions of the personnel policy handbook. While administrative updates were previously authorized, this specific section must be repealed because it is codified as an ordinance. Motion by Council Member Dailey, second by Council Member Galloway to approve Ordinance No. - 3147 – Repealing Ordinance No. 1261. Motion carried unanimously.

Finance & Administration

Ordinance No. – 3148 – 2026
Budget Amendment – ICI
Change Order

Motion by council Member Dailey, second by Council Member Fredrickson to approve Ordinance No. - 3148 – 2026 Budget Amendment – ICI Change Order #6. Motion carried unanimously.

Public Works & Community
Development

Resolution No. – 26 – 36 –
Public Works Surplus
Vehicles & Equipment

Motion by Council Member Galloway, second by Council Member Sewell to approve Resolution No. – 26 – 36 – Declaring Public Works Department vehicles and equipment surplus and providing for disposition of the same. Motion carried unanimously.

Resolution No. – 26 – 37 –
RCO Grant – Applicant
Authorization / Resolution

Public Works & Community Development Director Cavanaugh gave an overview of an available RCO parks grants for improvements at Loudon Park. The project would involve resurfacing the existing tennis court and adding four pickleball courts. The City intends to submit an application for approximately \$380,000, with a 20% match requirement of approximately \$76,000. Motion by Council Member Dailey, second by Council Member Galloway to approve Resolution No. – 26 – 37 – Authorizing the City Manager to sign the Resolution and Conservation Office (RCO) Applicant Resolution / Authorization and Electronic Signature document attached hereto. Motion carried unanimously.

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Resolution No. – 26 – 38 –
Set Public Hearing; UG
Investment LLC; Proposed
Vacation & Merger

Public Works & Community Development Director Cavanaugh presented a resolution to set a public hearing for May 11, 2026, regarding a proposed easement vacation and parcel merger for Union Gap Investments LLC. Motion by Council Member Sewell, second by Council Member Dailey to approve Resolution No. – 26 – 38 – setting a public hearing regarding a proposal to vacate a utility easement on West Ahtanum Ridge Drive. Motion carried unanimously.

City Council

Discussion – Utility Billing

Council Member Schilling initiated a discussion regarding billing practices and late fees following a resident’s concern about mail delays. Resident April Campeau suggested extending due dates or adopting bi-monthly billing due to postal reliability issues. City Manager Cobb explained that the due date was recently moved to the 15th and highlighted available online and drop-box payment options. Staff expressed concern that further deadline extensions could complicate administrative billing cycles, noting that approximately 16% of accounts are late monthly. Council acknowledged broader concerns with postal reliability and indicated staff would follow up with the resident regarding her specific situation.

Items from the Audience

Resident Antonio Rivera addressed Council expressed concerns regarding code enforcement on his property. Police Chief Soptich clarified that enforcement was part of a broader effort in the area and confirmed that Mr. Rivera’s vehicles were not being unfairly targeted.

Committee Reports

Council Member Sewell reported on the Greenway Foundation meeting, where volunteers repaired 600 fishing poles and discussed funding needs to repair a damaged boat launch, trail maintenance, and irrigation issues; Council Member Schilling shared information regarding the Multi Care Community listening event in which Council Member Hodkinson plans to attend.

City Manager Report

City Manager reported on the successful return of the Fire Department’s spaghetti feed and noted that the Deputy Fire Chief also met with new staff to share department history and expectations; Cobb provided an update on Old Town Days, stating the event will proceed this year, but larger additions such as concerts and fireworks are postponed due to funding and staffing limitations; an informational flyer was shared on America’s 250th celebration,

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noting there is currently no budget for additional activities, including a battle reenactment; Cobb informed Council that Basin Disposal will implement a temporary 2.55% fuel surcharge due to rising diesel costs.

Communications/Questions/
Comments

Council Member Fredrickson stated that she had attended the Association of Washington Cities (AWC) small cities meeting in White Salmon, WA. And it was great to meet some of the mother people from small cities.


Development of Next Agenda

None

Adjournment of Meeting

Mayor Hodkinson adjourned the regular meeting at 6:57 p.m.

ATTEST:


Lynette Bisconer, City Clerk


Gregory Cobb, City Manager

