

UNION GAP CITY COUNCIL

REGULAR MEETING AGENDA

MONDAY MARCH 9, 2026 – 6:00 P.M.

CIVIC CAMPUS, 102 W. AHTANUM ROAD, UNION GAP

COUNCIL VALUES

As a Council with a community centered approach, we are committed to fiscal responsibility, transparency, and professionalism.

The public will be allowed to comment on agenda items as they are presented during the meeting. Please signal the chair if you wish to comment on any items. Each speaker will have three (3) minutes to address the city council.

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

II. CONSENT AGENDA: There will be no separate discussion of these items unless a Council Member requests in which event the item will be removed from the Consent Agenda and considered immediately following the Consent Agenda. All items listed are considered to be routine by the Union Gap City Council and will be enacted by one motion

A. Approval of Minutes:

Regular Council Meeting Minutes, dated February 23, 2026, as attached to the Agenda and maintained in electronic format

B. Approve Vouchers:

Claim Vouchers – EFT's, and Check No's 111882 through 111948 for March 9, 2026 in the amount of \$266,488.74.

Petty Cash Vouchers – Check No. 1945 for February 2026 in the amount of \$90.00.

Advance Travel Vouchers - Check No's 1379 through 1383 for February 2026, in the amount of \$891.15.

III. GENERAL ITEMS

City Manager

1. Resolution No. _____ - Contract for Professional Services with Yakima Valley Tourism

2. Resolution No. _____ - Contract for Services with Price Ford of Yakima Valley
3. Resolution No. _____ - Censuring Councilmember Julie Schilling

Public Works & Community Development

1. Resolution No. _____ - Regional Beltway Utilities Extension; Sewer Lift Station; HLA 22038A-C; Project Final Acceptance
2. Resolution No. _____ - Award of Bid - Regional Beltway Area Utility Extension Sewer Lift Station; HLA 22038B (Re-Bid)

IV. COMMITTEE REPORTS

- V. ITEMS FROM THE AUDIENCE: - Final Opportunity** - The City Council will allow comments under this section on items NOT already on the agenda. Each speaker will have three (3) minutes to address the City Council. Any handouts provided must also be provided to the City Clerk and are considered a matter of public record

VI. CITY MANAGER REPORT

VII. COMMUNICATIONS/QUESTIONS/COMMENTS

VIII. DEVELOPMENT OF NEXT AGENDA

IX. ADJOURN REGULAR MEETING



City Council Communication

Meeting Date: March 9, 2026
From: Gregory Cobb, City Manager
Topic/Issue: LTAC – TPA Committee Recommendation Regarding Tourism Promotion

SYNOPSIS: The LTAC-TPA committee is recommending that the City contract with Yakima Valley Tourism to provide tourism promotion services.

RECOMMENDATION: Approve resolution authorizing the City Manager to sign a Professional Service Contract with Yakima Valley Tourism for Tourism Promotion Services.

LEGAL REVIEW: City Attorney has reviewed the agreement

FINANCIAL REVIEW: Tourism tax revenue is dedicated for tourism promotion.

BACKGROUND INFORMATION:

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: 1. Resolution.
2. Contract for Professional Services with Yakima Valley Tourism.

CITY OF UNION GAP, WASHINGTON
RESOLUTION NO. _____

A **RESOLUTION** authorizing the City Manager to sign a Professional Services Contract between the City of Union Gap and Yakima Valley Tourism for Tourism Promotion services.

WHEREAS, the City imposes a lodging tax pursuant to the provisions of Revised Code of Washington, Title 67, Chapter 28; and

WHEREAS, the City can utilize the revenue collected through the lodging tax for the purpose or promoting tourism within the City of Union Gap; and

WHEREAS, the City of Union Gap desires to contract with Yakima Valley Tourism for tourism promotion and marketing services for the 2026 calendar year; and

WHEREAS, the proposed agreement outlines the scope of services to be provided, compensation, and the term of the agreement for the 2026 calendar year; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNION GAP, WASHINGTON, HEREBY RESOLVES as follows:

The City Manager is authorized to sign a Professional Services Contract with Yakima Valley Tourism for tourism promotion services.

PASSED this 9th day of March, 2026.

John Hodkinson, Mayor

ATTEST:

APPROVED AS TO FORM:

Lynette Bisconer, City Clerk

Jessica Foltz, City Attorney

**CONTRACT FOR PROFESSIONAL SERVICES
City of Union Gap and Yakima Valley Tourism**

This Agreement is entered into by and between the City of Union Gap, Washington, hereinafter referred to as "the City," and Yakima Valley Tourism hereinafter referred to as "the Contractor."

WHEREAS, the City imposes a lodging tax pursuant to the provisions of Revised Code of Washington, Title 67, Chapter 28;

WHEREAS, the City can utilize the revenue collected through the lodging tax for the purpose or promoting tourism within the City of Union Gap;

WHEREAS, the City desires to have the Contractor perform services directed toward promoting tourism within the City pursuant to certain terms and conditions;

NOW, THEREFORE, IN CONSIDERATION OF the mutual benefits and conditions set forth below, the parties hereto agree as follows:

1. **Scope of Services to be Performed by Contractor.** The Contractor shall perform those services directed toward promoting tourism with the City.
2. **Compensation and Method of Payment.** The City shall pay the Contractor for services rendered per year through 12 equal monthly payments as approved each year as included in the Lodging Tax Advisory Board Budget.
3. **Duration of Agreement.** This Agreement shall be in full force and effect unless terminated in writing 60 days prior to the termination date and agreed upon by the Lodging Tax Advisory board and contractor.
4. **Ownership and Use of Documents.** All documents, drawings, and other materials produced by the Contractor in connection with the services rendered under this Agreement shall be the property of the City.
5. **Independent Contractor.** The Contractor and the City agree that the Contractor is an independent contractor with respect to the services provided pursuant to this Agreement. Nothing in this Agreement shall be considered to create the relationship of employer and employee between the parties hereto. Neither the Contractor nor any employee of the Contractor shall be entitled to any benefits accorded City employees by virtue of the services provided under this Agreement. The City shall not be responsible for paying, withholding, or otherwise deducting any customary state or federal payroll deductions, including but not limited to FICA, FUTA, state industrial insurance, state workers compensation, or otherwise assuming the duties of an employer with respect to the Contractor or any employee of the Contractor.
6. **Indemnification.** The Contractor shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the acts, errors or omissions of Contractor in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.
7. **Insurance.** Contractor's maintenance of insurance as required by the Agreement shall not be construed to limit the liability of Contractor to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.
 - a. Contractor shall obtain insurance of the types and coverage described below:
 - i. Commercial General Liability insurance shall be at least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop-gap independent

Contractors and personal injury and advertising injury. The City shall be named as an additional insured under Contractor's Commercial General Liability insurance policy with respect to the work performed for the City using an additional insured endorsement at least as broad as ISO endorsement form CG 20 26.

- ii. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
 - b. Contractor's Commercial General Liability insurance shall be written with limits no less than \$2,000,000 each occurrence, \$2,000,000 general aggregate.
 - c. Contractor's Commercial General Liability insurance policy is to contain, or be endorsed to contain that they shall be primary insurance as respect the City. Any insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of Contractor's insurance and shall not contribute with it.
 - d. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.
 - e. Contractor shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Agreement before commencement of the work.
 - f. Contractor shall provide the City with written notice of any policy cancellation within two business days of their receipt of such notice.
 - g. Failure on the part of Contractor to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five business days notice to Contractor to correct the breach, immediately terminate the Agreement or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due Contractor from the City.
 - h. If Contractor maintains higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by Contractor, irrespective of whether such limits maintained by Contractor are greater than those required by this Agreement or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by Contractor.
8. **Termination.** This Agreement may at any time be terminated by either party upon giving sixty (60) days written notice of the party's intention to terminate the same.
 9. **Discrimination Prohibited.** The Contractor shall not discriminate against any employee, applicant for employment, or any person seeking the services of the Contractor under this Agreement on the basis of race, color, religion, creed, sex, age, national origin, marital status, or presence of any sensory, mental, or physical handicap.
 10. **Assignment and Subcontract.** The Contractor shall not assign or subcontract any portion of the services contemplated by this Agreement without the prior written consent of the City.
 11. **Entire Agreement.** This Agreement contains the entire agreement between the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or bind any of the parties hereto. Either party may request changes to the Agreement. Proposed changes which are mutually agreed upon shall be incorporated by written amendments to this Agreement.
 12. **Notices.** Notices to the City shall be sent to the following address:

Gregory Cobb, City Manager

P.O. Box 3008
102 West Ahtanum Rd.
Union Gap, WA 98903

Notices to the Contractor shall be sent to the following address:

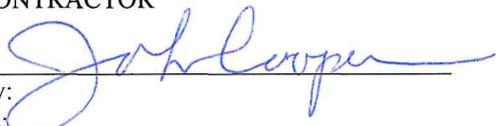
John A. Cooper, President & CEO
Yakima Valley Tourism
10 North 8th Street
Yakima, WA 98901

13. **Applicable Law; Venue; Attorneys' Fees.** This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. In the event any suit, arbitration, or other proceeding is instituted to enforce any term of this Agreement, the parties specifically understand and agree that venue shall be exclusively in Yakima County, Washington. The prevailing party in any such action shall be entitled to its attorneys' fees and costs of suit.

CITY OF UNION GAP

CONTRACTOR

City Manager

By: 
Its: _____

Date: _____

Date: 2-4-26

Attest/Authenticated:

Lynette Bisconer, City Clerk



NON PROFIT INSURANCE PROGRAM

CERTIFICATE OF COVERAGE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE NPIP COVERAGE AGREEMENT BELOW. THIS CERTIFICATE OF COVERAGE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: IF THE CERTIFICATE HOLDER IS AN ADDITIONAL COVERED PARTY, THE COVERAGE AGREEMENT MUST BE ENDORSED. IF SUBROGATION IS WAIVED, SUBJECT TO THE TERMS AND CONDITIONS OF THE COVERAGE AGREEMENT, CERTAIN COVERAGE MAY REQUIRE AN ENDORSEMENT. A STATEMENT ON THIS CERTIFICATE DOES NOT CONFER RIGHTS TO THE CERTIFICATE HOLDER IN LIEU OF SUCH ENDORSEMENT(S).

PROGRAM ADMINISTRATOR	COMPANIES AFFORDING COVERAGE	
Clear Risk Solutions 159 Basin Street SW PMB #206 Ephrata, WA 98823	GENERAL LIABILITY: AUTOMOBILE LIABILITY PROPERTY CRIME WRONGFUL ACT LIABILITY MISCELLANEOUS PROFESSIONAL LIABILITY	NPIP / Munich Re. et al. NPIP / Munich Re. et al.
COVERED PARTY		
Yakima Valley Visitors & Convention Bureau Yakima Valley Tourism, Yakima Valley Sports Comm, Yakima Valley Information Ctr 10 North 8th Street Yakima, WA 98901		

COVERAGES
 THIS IS TO CERTIFY THAT THE COVERAGES LISTED BELOW HAVE BEEN ISSUED TO THE COVERED MEMBER NAMED ABOVE FOR THE COVERAGE PERIOD INDICATED, NOT WITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE COVERAGE AFFORDED BY THE NPIP COVERAGE AGREEMENT DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS, AND CONDITIONS OF SUCH COVERAGE AGREEMENT. LIMITS SHOWN BELOW MAY HAVE BEEN REDUCED BY PAID CLAIMS.

LINE OF COVERAGE	COVERAGE NUMBER	EFF DATE	EXP DATE	DESCRIPTION	LIMITS
GENERAL LIABILITY					
COMMERCIAL GENERAL LIABILITY (OCCURRENCE FORM)	NPIP252635517	6/1/2025	6/1/2026	PER OCCURRENCE	\$5,000,000
INCLUDES STOP GAP – EMPLOYERS LIABILITY				PER MEMBER AGGREGATE	\$10,000,000
MEMBER DEDUCTIBLE: \$0 (LIABILITY IS SUBJECT TO A \$500,000 SIR PAYABLE FROM PROGRAM FUNDS)				PRODUCT-COMP/OP	\$5,000,000
				PERSONAL & ADV. INJURY	\$5,000,000
				ANNUAL POOL AGGREGATE	\$50,000,000
AUTOMOBILE LIABILITY					
COMMERCIAL AUTOMOBILE LIAB. (ANY AUTO)	NPIP252635517	6/1/2025	6/1/2026	COMBINED SINGLE LIMIT	\$5,000,000
(LIABILITY IS SUBJECT TO A \$500,000 SIR PAYABLE FROM PROGRAM FUNDS)				ANNUAL POOL AGGREGATE	NONE
PROPERTY					
COMMERCIAL PROPERTY	NPIP252635517	6/1/2025	6/1/2026	ALL RISK PER OCC EXCL EQ & FL	\$100,000,000
EQ AND FLOOD COVERAGE MAY BE EXCLUDED FOR INDIVIDUAL LOCATIONS (PROPERTY IS SUBJECT TO A \$500,000 SIR PAYABLE FROM PROGRAM FUNDS)				EARTHQUAKE PER OCC	Excluded
				FLOOD PER OCC	Excluded
				ANNUAL POOL AGGREGATE	NONE
CRIME					
COMMERCIAL CRIME	NPIP252635517	6/1/2025	6/1/2026	PER OCCURRENCE	Excluded
INCLUDES EMPLOYEE THEFT/DISHONESTY & ERISA COVERAGE				PER MEMBER AGGREGATE	Excluded
MEMBER DEDUCTIBLE: \$1,000 (CRIME IS SUBJECT TO A \$500,000 SIR PAYABLE FROM PROGRAM FUNDS)				ANNUAL POOL AGGREGATE	\$5,000,000
WRONGFUL ACT LIABILITY (INCLUDES E&O / D&O)					
WRONGFUL ACT LIABILITY (CLAIMS MADE)	NPIP252635517	6/1/2025	6/1/2026	PER CLAIM	\$5,000,000
MEMBER DEDUCTIBLE: \$2,500 (LIABILITY IS SUBJECT TO A \$500,000 SIR PAYABLE FROM PROGRAM FUNDS)				PER MEMBER AGGREGATE	\$5,000,000
				ANNUAL POOL AGGREGATE	\$40,000,000
MISCELLANEOUS PROFESSIONAL LIABILITY					
MISC. PROFESSIONAL LIABILITY (CLAIMS MADE)	NPIP252635517	6/1/2025	6/1/2026	PER CLAIM	\$5,000,000
MEMBER DEDUCTIBLE: \$1,000 (LIABILITY IS SUBJECT TO A \$500,000 SIR PAYABLE FROM PROGRAM FUNDS)				PER MEMBER AGGREGATE	\$5,000,000
				ANNUAL POOL AGGREGATE	\$40,000,000

CANCELLATION NOTICE: SHOULD ANY OF THE ABOVE-DESCRIBED COVERAGES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE NPIP COVERAGE AGREEMENT PROVISIONS.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / SPECIAL ITEMS
Regarding contract for providing destination marketing services. The City of Union Gap, its officers, officials, employees, and volunteers are named as Additional Covered Parties as respects General Liability regarding this contract only and are subject to coverage terms, conditions, and exclusions. Additional Covered Party endorsement is attached.

CERTIFICATE HOLDER	AUTHORIZED REPRESENTATIVE
City of Union Gap PO Box 3008 102 W Ahtanum Rd Union Gap, WA 98903	

ADDITIONAL COVERED PARTY AMENDMENT – DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies coverage provided under the following:

GENERAL LIABILITY COVERAGE PART

This endorsement changes the Coverage Agreement effective on the inception date of the Coverage Agreement unless another date is indicated above. Providing the certificate of coverage that this endorsement is attached to has been issued by and is on file with the Company, the following applies.

SCHEDULE

Person or Organization (Additional Covered Party):

City of Union Gap
PO Box 3008 102 W Ahtanum Rd
Union Gap, WA 98903

Description of Activities / Operations / Designated Premises:

Regarding contract for providing destination marketing services. The City of Union Gap, its officers, officials, employees, and volunteers are named as Additional Covered Parties as respects General Liability regarding this contract only and are subject to coverage terms, conditions, and exclusions. Additional Covered Party endorsement is attached.

With respect to coverage under the General Liability Coverage Part:

- A. The Definition of **Covered Party** in the LIABILITY COVERAGES – COMMON CONDITIONS, DEFINITIONS AND EXCLUSIONS section of this Coverage Agreement is amended to add as a **Covered Party** the person or organization shown in the above Declarations with whom you have agreed in a written contract, written agreement, or permit that such person or organization be added as an additional **Covered Party** in your Coverage Agreement. Such person or organization is a **Covered Party** only with respect to their liability assumed by you that would be otherwise imposed by law in the absence of any contract, agreement, or permit relating to or arising out of the specified activity(ies) or operations described in the above Declarations.

However, this coverage only applies with respect to liability for **Bodily Injury, Property Damage, or Personal and Advertising Injury** caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

1. In performance of your ongoing operations; or
2. In connection with your premises owned or rented to you.

The following provisions also apply:

- (1) The written contract, written agreement, or permit must be in effect at the inception of the **Coverage Period** or become effective during the **Coverage Period**; and
- (2) The written contract, written agreement, or permit must be executed prior to the **Bodily Injury** or **Property Damage**.

Subject to the paragraphs above, any such person's or organization's status as an additional **Covered Party** ends when any of the following first occurs:

- (1) This Coverage Agreement terminates;
- (2) The written contract, written agreement, or permit terminates; or
- (3) The specified activity(ies) or operations described in the above Declarations terminate.

B. The following is added to Condition D. Other Insurance in the LIABILITY COVERAGES – COMMON CONDITIONS, DEFINITIONS AND EXCLUSIONS section of the Coverage Agreement, and supersedes any provision to the contrary:

For the additional **Covered Party** under your Coverage Agreement shown in the above schedule, and subject to Paragraph A. above, this coverage is primary to and will not seek contribution from any other insurance available to such additional **Covered Party** provided that:

- (1) The additional **Covered Party** is a Named Insured under such other insurance; and
- (2) You have agreed in writing in a contract, agreement, or permit that this Coverage would be primary and would not seek contribution from any other insurance available to the additional **Covered Party** for amounts payable under the coverage provided by this endorsement.

C. The Limits of Coverage applicable to the additional **Covered Party** is the lesser of those limits specified in either the:

- Written contract, written agreement, or permit; or
- Declarations for this Coverage Agreement,

In no case will the limits of coverage provided under this General Liability endorsement exceed the limits as required in the contract or agreement, or the limit of liability available under this Coverage Agreement. These Limits of Coverage are part of and not in addition to the Limits of Coverage shown in the Declarations.

Except with respect to the Limits of Coverage, and any rights or duties specifically assigned in this Coverage Part to the **Covered Member**, this coverage applies:

- a. As if each **Covered Member** were the only **Covered Member**; and
- b. Separately to each **Covered Party** against whom claim is made or **Suit** is brought.

All other terms and conditions remain unchanged



City Council Communication

Meeting Date: March 9, 2026
From: Gregory Cobb, City Manager
Topic/Issue: Resolution – Proposal and Contract for Vehicle Maintenance and Lube & Oil Services

SYNOPSIS: The City advertised for a request of Professional Services and received one proposal.

RECOMMENDATION: Approve a resolution authorizing the City Manager to sign a contract with Price Ford of Yakima Valley for Vehicle Maintenance and Lube & Oil Services.

LEGAL REVIEW: This resolution has been reviewed by the City Attorney.

FINANCIAL REVIEW:

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS:

1. Resolution
2. Contract for Services

CITY OF UNION GAP, WASHINGTON
RESOLUTION NO. _____

A **RESOLUTION** authorizing the City Manager to sign a contract with Price Ford of Yakima Valley for Vehicle Maintenance and Lube & Oil Services.

WHEREAS, the City advertised for a request of Professional services;

WHEREAS, Price Ford of Yakima Valley agrees to furnish the services as requested by the City in connection with Vehicle Maintenance and Lube & Oil Services;

WHEREAS, the City desires to enter into a contract with Price Ford of Yakima Valley for those services;

NOW, THEREFORE, BE IT RESOLVED BY THE UNION GAP CITY COUNCIL as follows:

That the City Manager is authorized to sign a contract with Price Ford of Yakima Valley for Vehicle Maintenance and Lube & Oil Services.

PASSED this 9th day of March, 2026.

John Hodkinson, Mayor

ATTEST:

APPROVED AS TO FORM:

Lynette Bisconer, City Clerk

Jessica Foltz, City Attorney

AGREEMENT
CITY OF Union Gap
Vehicle Maintenance and Lube & Oil Services

THIS AGREEMENT, entered into on the date of last execution, between the City of Union Gap, a Washington municipal corporation ("City"), and Price Ford of Yakima Valley "Contractor").

WITNESSETH: The parties, in consideration of the terms and conditions herein, do hereby covenant and agree as follows:

1. Statement of Work

The Contractor shall perform all work and service(s) and furnish all tools, materials, labor and equipment (collectively referred to as "Services") according to the procedure outlined in the proposal submitted by Price Ford Yakima Valley dated February 10, 2026 for Vehicle Maintenance and Lube & Oil Services. Specifications which are attached as Exhibit A.

The Contractor shall provide and bear the expense of all equipment; work and labor of any sort whatsoever that may be required for the transfer of materials and completing the work provided for in this Contract and every part thereof, except such as are mentioned in the specifications to be furnished by the City of Union Gap.

2. Compensation

The City agrees to pay the Contractor according to Exhibit A, attached hereto and incorporated herein, which Exhibit includes the deliverables and payment schedule of itemized prices as listed in the Contractor's Quote submittal at the time and in the manner and upon the conditions provided for the Contract.

3. Contract Term

The period of this Contract shall be for a period of one (1) year from its effective date. The City may, at its option, extend the Contract on a year-to-year basis for up to three (3) additional years. Contract extensions shall be automatic, and shall go into effect without written confirmation, unless the City provides advance notice of the intention to not renew or unless the Services have been completed to the City's satisfaction prior to any automatic renewal.

4. Agency Relationship between City and Contractor

Contractor shall, at all times, be an independent Contractor and not an agent or representative of City with regard to performance of the Services. Contractor shall not represent that it is, or hold itself out as, an agent or representative of City. In no event shall Contractor be authorized to enter into any agreement or undertaking for, or on, behalf of City.

5. Successors and Assigns

- a. Neither the City, nor the Contractor, shall assign, transfer, or encumber any rights, duties, or interests accruing from this Contract without the prior written consent of the other.
- b. The Contractor for itself, and for its heirs, executors, administrators, successors, and assigns, does hereby agree to the full performance of all the covenants herein contained upon the part of the Contractor.

6. Property Rights

All records or papers of any sort relating to the City and to the project will at all times be the property of the City and shall be surrendered to the City upon demand. All information concerning the City and said project which is not

otherwise a matter of public record or required by law to be made public, is confidential, and the Contractor will not, in whole or part, now or at any time disclose that information without the express written consent of the City.

7. Records

- a. The records relating to the Services shall, at all times, be subject to inspection by and with the approval of the City, but the making of (or failure or delay in making) such inspection or approval shall not relieve Contractor of responsibility for performance of the Services in accordance with this Contract, notwithstanding the City's knowledge of defective or non-complying performance, its substantiality or the ease of its discovery. Contractor shall provide the City sufficient, safe, and proper facilities, and/or send copies of the requested documents to the City. Contractor's records relating to the Services will be provided to the City upon the City's request.
- b. Contractor shall promptly furnish the City with such information and records which are related to the Services of this Contract as may be requested by the City. Until the expiration of six (6) years after final payment of the compensation payable under this Contract, or for a longer period if required by law or by the Washington Secretary of State's record retention schedule, Contractor shall retain and provide the City access to (and the City shall have the right to examine, audit and copy) all of Contractor's books, documents, papers and records which are related to the Services performed by Contractor under this Contract. If any litigation, claim, or audit is started before the expiration of the six-year period, or for the required period outlined by the Washington Secretary of State's record retention period if longer, the records shall be retained until all litigation, claims or audit findings involving the records have been resolved.
- c. All records relating to Contractor's services under this Contract must be made available to the City, and the records relating to the Services are City of Union Gap records. They must be produced to third parties, if required pursuant to the Washington State Public Records Act, Chapter 42.56 RCW, or by law. All records relating to Contractor's services under this Contract must be retained by Contractor for the minimum period of time required pursuant to the Washington Secretary of State's records retention schedule.
- d. The terms of this section shall survive any expiration or termination of this Contract.

8. Work Made for Hire

All work the Contractor performs under this Contract shall be considered work made for hire, and shall be the property of the City. The City shall own any and all data, documents, plans, copyrights, specifications, working papers, and any other materials the Contractor produces in connection with this Contract. On completion or termination of the Contract, the Contractor shall deliver these materials to the City.

9. Warranty

Unless otherwise specifically stated by the Bidder, all goods and services furnished shall be warranted against defects or faulty workmanship and materials by the Contractor for one (1) year following inspection and acceptance of the products by the City. Warranty shall include all costs incurred, including shipping, for repair or replacement except that which is damaged by misuse or abuse. This one-(1) year warranty shall in no way affect normal extended or manufacturer's warranty exceeding this one (1) year period. Contractor warrants that all goods and services furnished under this Agreement are new, conform strictly to the specifications herein, are merchantable, good workmanship, free from defect, comply with all applicable safety and health standards established for such products, all goods are properly packaged, and all appropriate instructions or warnings are supplied. If a defect is found, a component failure occurs, or workmanship is found to cause failure, the Vendor shall replace the product at their own expense, including shipping charges. Any replacement product will be warranted for one (1) year from the date it is delivered. All implied and expressed warranty provisions of the Uniform Commercial Code are incorporated into this Agreement. Contractor further warrants that no violation of any federal, state or local law, statute, rule, regulation, ordinance or order will result from the manufacturer, production, sale, shipment, installation or use of any other goods. Contractor's warranties (and any more favorable warranties, service policies, or similar undertaking of Contractor) shall survive delivery, inspection, and acceptance of the goods or services.

10. Compliance with Law

Contractor agrees to perform all Services under and pursuant to this Contract in full compliance with any and all applicable laws, rules, and regulations adopted or promulgated by any governmental agency or regulatory body, whether federal, state, local, or otherwise. Contractor shall procure and have all applicable and necessary permits, licenses and approvals of any federal, state, and local government or governmental authority or this project, pay all charges and fees, and give all notices necessary and incidental to the due and lawful execution of the work.

- a. Contractor must provide proof of a valid Washington State Contractor Registration number.
- b. Contractor must provide proof of a valid Washington department of Revenue state excise tax registration number, as required in Title 82 RCW.
- c. Contractor must provide proof of a valid Washington Unified Business Identification (UBI) number. Contractor must have a current UBI number and not be disqualified from bidding on any public works contract under RCW 39.06.010 or 39.12.065(3).
- d. Contractor must provide proof of a valid Washington Employment Security Department number as required by Title 50 RCW.
- e. Foreign (Non-Washington) Corporations: Although the City does not require foreign corporate proposers to qualify in the City, County or State prior to submitting a proposal, it is specifically understood and agreed that any such corporation will promptly take all necessary measures to become authorized to conduct business in the City of Yakima at their own expense, without regard to whether such corporation is actually awarded the contract, and in the event that the award is made, prior to conducting any business in the City.

11. Nondiscrimination Provision

During the performance of this Contract, the Contractor agrees as follows:

The Contractor shall not discriminate against any person on the grounds of race, creed, color, religion, national origin, sex, age, marital status, sexual orientation, gender identity, pregnancy, veteran's status, political affiliation or belief, or the presence of any sensory, mental or physical handicap in violation of the Washington State Law Against Discrimination (RCW chapter 49.60) or the Americans with Disabilities Act (42 USC 12101 et seq.).

This provision shall include but not be limited to the following: employment, upgrading, demotion, transfer, recruitment, advertising, layoff or termination, rates of pay or other forms of compensation, selection for training, and the provision of Services under this Agreement. Contractor agrees to comply with the applicable provisions of State and Federal Equal Employment Opportunity and Nondiscrimination statutes and regulations.

In the event of the Contractor's noncompliance with the non-discrimination clause of this contract or with any such rules, regulations, or orders, this Contract may be cancelled, terminated, or suspended in whole or in part and the Contractor may be declared ineligible for any future City contracts.

No provision of this Contract shall require or prohibit action or inaction by either party, or the agent(s) or subcontractor(s) of either party, that would violate Federal, State, or local law or that would affect the City's eligibility for any federal program or receipt of federal funds. The following provisions are included as required by Washington State law for any public work or improvement exceeding the sum of \$10,000.00, or \$15,000.00 for construction of water mains.

RCW 35.22.650: Contractor agrees that the Contractor shall actively solicit the employment of minority group members. Contractor

further agrees that the Contractor shall actively solicit bids for the subcontracting of goods or services from qualified minority businesses. Contractor shall furnish evidence of the Contractor's compliance with these requirements of minority employment and solicitation. Contractor further agrees to consider the grant of subcontracts to said minority bidders on the basis of substantially equal proposals in the light most favorable to said minority businesses. The Contractor shall be required to submit evidence of compliance with this section as part of the bid.

Nothing in this Agreement shall require Contractor or any of its subcontractor(s) to take action that would be deemed discrimination or preferential treatment in violation of RCW 49.60.400. Pursuant to RCW 49.60.400(6), this Section does not prohibit action that must be taken to establish or maintain the City's eligibility for any federal program, if ineligibility would result in a loss of federal funds to the City.

12. Pay Transparency Nondiscrimination Provision:

The Contractor will not discharge or in any other manner discriminate against employees or applicants because they have inquired about, discussed, or disclosed their own pay or the pay of another employee or applicant. However, employees who have access to the compensation information of other employees or applicants as a part of their essential job functions cannot disclose the pay of other employees or applicants to individuals who do not otherwise have access to compensation information, unless the disclosure is (a) in response to a formal complaint or charge, (b) in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or (c) consistent with the contractor's legal duty to furnish information.

13. Indemnification and Hold Harmless

- a. Contractor shall take all necessary precautions in performing the Services to prevent injury to persons or property. The Contractor agrees to release, indemnify, defend, and hold harmless the City, its elected and appointed officials, officers, employees, agents, representatives, insurers, attorneys, and volunteers from all liabilities, losses, damages, and expenses related to all claims, suits, arbitration actions, investigations, and regulatory or other governmental proceedings arising from or in connection with this Agreement or the acts, failures to act, errors or omissions of the Contractor, or any Contractor's agent or subcontractor, in performance of this Agreement.
- b. Industrial Insurance Act Waiver. It is specifically and expressly understood that the Contractor waives any immunity that may be granted to it under the Washington State industrial insurance act, Title 51 RCW, solely for the purposes of this indemnification. Contractor's indemnification shall not be limited in any way by any limitation on the amount of damages, compensation or benefits payable to or by any third party under workers' compensation acts, disability benefit acts or any other benefits acts or programs. Contractor shall require that its subcontractors, and anyone directly or indirectly employed or hired by Contractor, and anyone for whose acts Contractor may be liable in connection with its performance of this Agreement, comply with the terms of this paragraph, waive any immunity granted under Title 51 RCW, and assume all potential liability for actions brought by their respective employees. The Parties acknowledge that they have mutually negotiated this waiver.
- c. Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Contractor and the City, the Contractor's liability, including the duty and cost to defend, shall be only to the extent of the Contractor's negligence.
- d. Nothing contained in this Section or this Contract shall be construed to create a liability or a right of indemnification in any third party.
- e. The terms of this Section shall survive any expiration or termination of this Contract.

14. Contractor's Liability Insurance

At all times during performance of the Services and this Contract, Contractor shall secure and maintain in effect insurance to protect the City and Contractor from and against any and all claims, damages, losses, and expenses arising out of or resulting from the performance of this Contract. If Contractor carries higher coverage limits than the limits stated below, such higher limits shall be shown on the Certificate of Insurance and Endorsements and the City shall be named as an additional insured for such higher limits.

Vehicle Maintenance and Lube & Oil Services

Contractor shall provide and maintain in force insurance in limits no less than that stated below, as applicable. The City reserves the right to require higher limits should it deem it necessary in the best interest of the public.

Contractor shall provide a Certificate of Insurance to the City as evidence of coverage for each of the policies and outlined herein. A copy of the additional insured endorsement attached to the policy shall be included with the certificate. This Certificate of insurance shall be provided to the City, prior to commencement of work. Failure to provide the City with proof of insurance and/or to maintain such insurance outlined herein shall be a material breach of this agreement and a basis for termination.

Failure of City to demand such verification of coverage with these insurance requirements or failure of City to identify a deficiency from the insurance documentation provided shall not be construed as a waiver of Contractor's obligation to maintain such insurance.

Contractor's insurance coverage shall be primary insurance with respect to those who are Additional Insureds under this Agreement, and any insurance, self-insurance or insurance pool coverage maintained by the City shall be in excess of the Contractor's insurance and neither the City nor its insurance providers shall contribute to any settlements, defense costs, or other payments made by Contractor's insurance. All additional insured endorsements required by this Section shall include an explicit waiver of subrogation.

The following insurance is required:

a. Commercial Liability Insurance

Before this Contract is fully executed by the parties, Contractor shall provide the City with a certificate of insurance and additional insured endorsements as proof of commercial liability insurance with a minimum liability limit of Two Million Dollars (\$2,000,000.00) per occurrence, combined single limit bodily injury and property damage, and Two Million Dollars (\$2,000,000.00) general aggregate. If Contractor carries higher coverage limits, such limits shall be shown on the Certificate of Insurance and Endorsements and the City, its elected and appointed officials, employees, agents, attorneys and volunteers shall be named as additional insureds for such higher limits. The certificate shall clearly state who the provider is, the coverage amount, the policy number, and when the policy and provisions provided are in effect. Said policy shall be in effect for the duration of this Contract. The certificate of insurance and additional insured endorsements shall name the City of Union Gap, its elected and appointed officials, employees, agents, attorneys and volunteers as additional insureds, and shall contain a clause that the insurer will not cancel or change the insurance without first giving the City prior written notice. The insurance shall be with an insurance company or companies rated A-VII or higher in Best's Guide and admitted in the State of Washington. The requirements contained herein, as well as City of Union Gap's review or acceptance of insurance maintained by Contractor is not intended to and shall not in any manner limit or qualify the liabilities or obligations assumed by Contractor under this contract.

b. Automobile Liability Insurance

Before this Contract is fully executed by the parties, Contractor shall provide the City with a certificate of insurance as proof of automobile liability insurance with a minimum liability limit of Two Million Dollars (\$2,000,000.00) per occurrence. If Contractor carries higher coverage limits, such limits shall be shown on the Certificate of Insurance and Endorsements and the City, its elected and appointed officials, employees, agents, attorneys and volunteers shall be named as additional insureds for such higher limits. The certificate shall clearly state who the provider is, the coverage amount, the policy number, and when the policy and provisions provided are in effect. Said policy shall be in effect for the duration of this Contract. The certificate of insurance and additional insured endorsements shall name the City of Union Gap, its elected and appointed officials, employees, agents, attorneys and volunteers as additional insureds, and shall contain a clause that the insurer will not cancel or change the insurance without first giving the City prior written notice. The insurance shall be with an insurance company or companies rated A-VII or higher in Best's Guide and admitted in the State of Washington. The requirements contained herein, as well as City of Union Gap's review or acceptance of insurance maintained by Contractor is not intended to and shall not in any manner limit or qualify the liabilities or obligations assumed by Contractor under this contract. The business auto liability shall include Hired and Non-Owned coverage if necessary.

c. Employer's Liability (Stop Gap)

Vehicle Maintenance and Lube & Oil Services

Contractor and all subcontractor(s) shall at all times comply with all applicable workers' compensation, occupational disease, and occupational health and safety laws, statutes, and regulations to the full extent applicable, and shall maintain Employer's Liability insurance with a limit of no less than \$1,000,000.00. The City shall not be held responsible in any way for claims filed by Contractor or its employees for services performed under the terms of this Contract. Contractor agrees to assume full liability for all claims arising from this Contract including claims resulting from negligent acts of all subcontractor(s). Contractor is responsible to ensure subcontractor(s) have insurance as needed. Failure of subcontractors(s) to comply with insurance requirements does not limit Contractor's liability or responsibility.

Contractor's insurance coverage shall be primary insurance with respect to those who are Additional Insureds under this Contract. Any insurance, self-insurance or insurance pool coverage maintained by the City shall be in excess of the Contractor's insurance and neither the City nor its insurance providers shall contribute to any settlements, defense costs, or other payments made by Contractor's insurance.

If at any time during the life of the Contract, or any extension, Contractor fails to maintain the required insurance in full force and effect, all work under the contract shall be discontinued immediately. Any failure to maintain the required insurance may be sufficient cause for the City to terminate the Contract. All additional insured endorsements required by this Section shall include an explicit waiver of subrogation.

15. Severability

If any term or condition of this Contract or the application thereof to any person(s) or circumstances is held invalid, such invalidity shall not affect other terms, conditions or applications which can be given effect without the invalid term, condition or application. To this end, the terms and conditions of this Contract are declared severable.

16. Contract Documents

This Contract, the Invitation for proposal, Scope of Work, conditions, addenda, and modifications and Contractor's proposal (to the extent consistent with City of Union Gap documents) constitute the Contract Documents and are complementary. Specific Federal and State laws and the terms of this Contract, in that order respectively, supersede other inconsistent provisions. These Contract Documents are on file in the Office of the Purchasing Manager, 102 W. Ahtanum Rd., Union Gap, WA, 98903, and are hereby incorporated by reference into this Contract.

17. Termination

Termination for Cause

In the event the Contractor breaches this Contract, the City may terminate the Contract at its sole discretion in such event that it provides the Contractor with written notice of Contractor's breach and the Contractor fails to cure its breach within 30 days of this notice.

In the event of the City breaches this Contract, the Contractor may terminate the Contract at its sole discretion in such event that it provides the City with written notice of City's breach and the City fails to cure its breach of the Contract within 60 days of this notice.

The following represents a non-exclusive, illustrative list of instances that shall be considered a breach by the Contractor:

- a. Defaults on an obligation under the Contract;
- b. Fails to perform any material obligation required under the Contract;
- c. Files a petition in bankruptcy, becomes insolvent, or otherwise takes action to dissolve as a legal entity;
- d. Allows any final judgment not to be satisfied or a lien not to be disputed after a legally-imposed, 30-day notice;
- e. Makes an assignment for the benefit of creditors;
- f. Fails to follow the sales and use tax certification requirements of the State of Washington;
- g. Incurs a delinquent Washington tax liability;

Vehicle Maintenance and Lube & Oil Services

- h. Becomes a State or Federally debarred Contractor;
- i. Is excluded from federal procurement and non-procurement Contracts;
- j. Fails to maintain and keep in force all required insurance, permits and licenses as provided in the Contract;
- k. Fails to maintain the confidentiality of the City information that is considered to be Confidential Information, proprietary, or containing Personally Identifiable Information;
- l. Contractor performance threatens the health or safety of a City, County or municipal employee; or

Termination for Convenience

The City may terminate the Contract, without cause, by providing 30 days written notice of termination.

In the event of termination for convenience, the Contractor shall be entitled to receive compensation for any fees owed under the Contract. The Contractor shall also be compensated for partially completed services. In this event, compensation for such partially completed services shall be no more than the percentage of completion of the services requested, at the sole discretion of the City, multiplied by the corresponding payment for completion of such services as set forth in the Contract. Alternatively, at the sole discretion of the City, the Contractor may be compensated for the actual service hours provided. The City shall be entitled to a refund for goods or services paid for but not received or implemented, such refund to be paid within 30 days of written notice to the Contractor requesting the refund.

Change in Funding

In addition to the above termination provisions, if the funds upon which the City relied to establish this Contract are withdrawn, reduced, or limited, or if additional or modified conditions are placed on such funding, the City may terminate this Contract by providing at least five business days written notice to the Contractor. The termination shall be effective on the date specified in the notice of termination.

18. Dispute Resolution

In the event that any dispute shall arise as to the interpretation of this agreement, or in the event of a notice of default as to whether such default does constitute a breach of the contract, and if the parties hereto cannot mutually settle such differences, then the parties shall first pursue mediation as a means to resolve the dispute. If the afore mentioned methods are either not successful then any dispute relating to this Agreement shall be decided in the courts of Yakima County, in accordance with the laws of Washington. If both parties consent in writing, other available means of dispute resolution may be implemented.

19. Re-Award

When the contract is terminated by the Contractor upon providing the written notice as herein required, the City, pursuant to City ordinance, may re-award the contract to the next most responsible Proposer within 120 days from original award.

When a Contractor is unable to supply goods and/or services to the City and is in breach of the contract, or when the contract is terminated by the City for cause as herein provided, the City reserves the right to re-award the contract to the next most responsible Proposer within 120 days from original award.

20. Force Majeure

Contractor will not be responsible for delays in delivery due to acts of God, fire, strikes, epidemics/pandemics, war, riot, delay in transportation or railcar transport shortages, provided Contractor notifies the City immediately in writing of such pending or actual delay. Normally, in the event or any such delays (acts or God, etc.) the date of delivery will be extended for a period equal to the time lost due to the reason for delay.

21. Governing Law

This Contract shall be governed by and construed in accordance with the laws of the State of Washington.

22. Venue

The venue for any judicial action to enforce or interpret this Contract shall lie in a court of competent jurisdiction in Yakima County, Washington.

Vehicle Maintenance and Lube & Oil Services

23. Authority

The person executing this Contract, on behalf of Contractor, represents and warrants that they have been fully authorized by Contractor to execute this Contract on its behalf and to legally bind Contractor to all the terms, performances and provisions of this Contract.

24. Notice of Change in Financial Condition

If, during the Contract Term, the Contractor experiences a change in its financial condition that may affect its ability to perform under the Contract, or experiences a change of ownership or control, the Contractor shall immediately notify the City in writing. Failure to notify the City of such a change in financial condition or change of ownership or control shall be sufficient grounds for Contract termination.

25. Change or Notice

Any alterations, including changes to the nature of the service, made to the Contract shall be rendered in writing and signed by both responsible parties; no changes without such signed documentation shall be valid. No alterations outside of the general scope and intent of the original Request for Proposals or in excess of allowable and accepted price changes shall be made.

In no event shall the Contractor be paid or be entitled to payment for services that are not authorized herein or any properly executed amendment.

Notice of Business Changes: Contractor shall notify the City in writing within three (3) business days of any change in ownership of the facilities of the Contractor or of the facilities of any subcontractor. The Contractor shall notify the City in writing as soon as possible, and in no event later than three (3) business days, after any decision by the Contractor to change or discontinue service that will affect services provided to the City under this Contract.

The City shall have the right to renegotiate the terms and conditions of this Contract to the extent required to accommodate a change in governing law or policy that, in the sole discretion of the City, either substantially and unreasonably enlarges the Contractor's duties hereunder, or renders performance, enforcement or compliance with the totality of the Contract impossible, patently unreasonable, or unnecessary. Notices and demands under and related to this Contract shall be in writing and sent to the parties at their addresses as follows:

TO CITY:
Lynette Bisconer
Director of Finance & Administration
P.O. Box 3008
Union Gap, WA. 98903

TO CONTRACTOR:
Sergio Martinez
Price Ford of Yakima Valley
910 South 1st Street
Yakima, WA. 98901

26. Survival

The foregoing sections of this Contract, 1-24 inclusive, shall survive the expiration or termination of this Contract in accordance with their terms.

IN WITNESS WHEREOF, the parties hereto execute this Contract as of the day and year first above written.

CITY OF UNION GAP

Price Ford of Yakima Valley

City Manager

By: _____

Date: _____

Date: _____

Attest: _____ (Print name)

City Clerk

List of Exhibits attached to this contract

Exhibit A – Specifications

Exhibit B – Contractor's Proposal

EXHIBIT A

CITY OF UNION GAP
REQUEST FOR PROPOSAL – VEHICLE MAINTENANCE

The City of Union Gap is soliciting proposals from qualified and experienced firms to provide Vehicle Maintenance and Repair for the City's fleet of Ford vehicles. Service will be provided on an as-needed basis in accordance with this Request for Proposal (RFP). The purpose of this RFP is to select a reliable and qualified Ford repair, service and warranty provider to perform routine vehicle maintenance and repairs that ensure safety, reliability, and longevity of the City's fleet while maintaining cost efficiency and timely service. The selected provider should offer comprehensive vehicle maintenance and repair services, including, but not limited to, lube, oil, and filter services. Battery testing and replacement. Bulb replacement. Air, cabin, and fuel filter replacement. Fluid flushes. Windshield wiper replacement. Tire rotation, tune-up. Engine and transmission repair, brake, suspension repair and if free pickup and delivery is available. Proposals must include a cover letter, business profile, and details of experience and qualifications. Service approach, description of service procedures, turnaround times, and ability to accommodate emergencies or priority requests. Pricing, detailed price schedule for services, labor rates, parts rate and any applicable fees. The City of Union Gap assumes no obligation of any kind for expenses incurred by any respondent to this solicitation. The City reserves the right to reject any and all submittals. Please submit your proposal to: Lynette Bisconer, Director of Finance & Administration, City of Union Gap 102 W. Ahtanum Rd., Union Gap, Washington 98903. Submittals should be clearly marked "Request For

Proposals – Vehicle Maintenance” and be submitted no later than 4:00 p.m.,
February 13, 2026.


Lynette Bisconer, City Clerk

Publish: February 5, 2026

EXHIBIT B

2/10/2026

Subject: Proposal for Vehicle Maintenance and Lube & Oil Services for City of Union Gap Municipal Fleet and the City of Union Gap Police Department

On behalf of **Price Ford of Yakima Valley**, I am pleased to submit our proposal to provide comprehensive vehicle maintenance and lube & oil (LOF) services for the **City of Union Gap's municipal fleet**, including the **City of Union Gap Police Department** and all other city-owned vehicles.

We recognize the essential role your fleet plays in maintaining public safety and city operations, and we are committed to providing **reliable, cost-effective, and high-quality service** tailored to your specific operational needs.

Labor Rates

- **Maintenance Services: \$79/hour labor rate** (which is **60.50% discounted** from our standard labor rate of \$200/hour)
- **Mechanical Repairs: \$159/hour labor rate** (which is **20.5% discounted** from our standard labor rate of \$200/hour)
- **Vehicle Diagnosis: \$159** (flat rate, charged as one hour of labor)

All labor rates exclude Washington State sales tax, which will be applied as required.

Flat-Rate Oil Change Program

To provide predictable and cost-controlled maintenance, Price Ford of Yakima Valley offers the **City of Union Gap** and the **City of Union Gap Police Department** a **flat-rate oil change program** for all their fleet vehicles.

- **\$50 flat rate** (up to 5 quarts of oil, plus applicable taxes)
- Oil exceeding 5 quarts will be billed as follows:
 - **\$4.69/qt.** – Conventional Oil
 - **\$6.69/qt.** – Synthetic Blend Oil
 - **\$8.69/qt.** – Full Synthetic Oil

We utilize high-quality Motorcraft oils to ensure consistent, reliable performance.

Definition of Maintenance Services

For this proposal, “**maintenance services**” include:

- Lube, oil, and filter (LOF) service
- Battery testing and replacement
- Bulb replacement
- Air, cabin, and fuel filter replacement
- Fluid flushes
- Windshield wiper replacement
- Tire rotation, replacement, mounting, and balancing
- Tune-ups (provided no check engine light is present)

All other services are classified as **mechanical repairs** and billed at the **standard \$159/hour rate**.

Parts Pricing and Options

We understand the City’s need for both **cost efficiency** and **quality assurance**. Therefore, we offer two flexible parts options for all maintenance and repair work:

1. **OEM Factory Parts** – Genuine components ensuring original equipment quality and performance.
2. **Aftermarket Parts** – Quality-tested components providing a cost-effective alternative.

For **parts**, our pricing structure is **cost plus 25%**

Please see next page for Sample Maintenance Service Prices with Aftermarket or with OEM Parts

Sample Pricing – Aftermarket Parts

(All pricing based on \$79/hour maintenance labor rate)

Service Type	Labor Hours	Labor Cost	Parts Cost (Aftermarket)	Total Cost
Transmission Service	1.0	\$79.00	\$160.76	\$239.76
Engine Tune-Up	2.0	\$158.00	\$59.85	\$217.85
Brake Repair (including wheel pack)	2.0	\$158.00	\$362.48	\$520.48
Turn Rotors (2)	1.5	\$118.50	—	\$118.50
Turn Rear Drums (2)	1.5	\$118.50	—	\$118.50
Front-End Alignment (front only)	1.4	\$114.00	—	\$114.00
Lube, Oil & Filter	0.5	—	—	\$50.00 flat (up to 5 quarts)
A/C Recharge	1.4	\$110.60	\$60.00	\$170.60
Mount, Balance & Rotate 2 Snow Tires	1.0	\$79.00	—	\$79.00

Sample Pricing – OEM Factory Parts

(All pricing based on \$79/hour maintenance labor rate)

Service Type	Labor Hours	Labor Cost	Parts Cost (OEM)	Total Cost
Transmission Service	1.0	\$79.00	\$154.66	\$233.66
Engine Tune-Up	2.0	\$158.00	\$110.41	\$268.41
Brake Repair (including wheel pack)	2.0	\$158.00	\$453.75	\$612.50
Turn Rotors (2)	1.5	\$118.50	—	\$118.50
Turn Rear Drums (2)	1.5	\$118.50	—	\$118.50
Front-End Alignment (front only)	1.4	\$114.00	—	\$114.00
Lube, Oil & Filter (up to 5 quarts)**	0.5	—	—	\$50.00 flat (up to 5 quarts)
A/C Recharge	1.4	\$110.60	\$60.00	\$170.60
Mount, Balance & Rotate 2 Snow Tires	1.0	\$79.00	—	\$79.00

Complimentary Pickup and Delivery Value-Added Services

To minimize downtime and maintain city operations without interruption, **Price Ford of Yakima Valley** offers **complimentary pickup and delivery** for all maintenance and repair services within a **15-mile radius of our dealerships 98901 Zip Code** at no additional cost.

This ensures the **City of Union Gap** and the **City of Union Gap Police Department** can maintain workflow efficiency while our certified technicians handle all service needs off-site, safely and conveniently.

Service Locations

- **Yakima Location:** 910 South 1st Street, Yakima, WA 98901
- **Selah Location:** 102 West Naches Avenue, Selah, WA 98942

Both facilities feature state-of-the-art diagnostic technology, and **certified technicians** dedicated to delivering dependable, high-quality fleet maintenance.

At **Price Ford of Yakima Valley**, our mission is to deliver dependable service with integrity, transparency, and community focus. We are proud to offer the **City of Union Gap** and the **City of Union Gap Police Department** a pricing structure that reflects a **60.50% discount on all maintenance labor** and a commitment to earning your business through superior service and reliability.

Thank you for your time and consideration.

Please feel free to contact me directly at **509-902-3784** with any questions or to discuss this proposal further.

Sincerely,



Sergio Martinez
General Manager
Price Ford of Yakima Valley



City Council Communication

Meeting Date: March 9, 2026

From: Jessica Foltz, City Attorney

Topic / Issue: Resolution Censuring Councilmember Julie Schilling

SYNOPSIS: Council will consider whether to pass a resolution censuring Councilmember Julie Schilling for conduct she engaged in on behalf of the Friends of the Union Gap Library and Community Center in seeking funding for a fireplace for the Community Center. The resolution formally censures Councilmember Schilling, removes her from all Council-appointed boards and commission appointments, and bars her from any Council appointments to boards or committees through December 31, 2027. The allegations underlying the resolution are that Councilmember Schilling violated the Union Gap Council Code of Conduct, specifically Union Gap Municipal Code (UGMC) section 2.14.015(g)(1), by failing to conduct herself in a way that brought credit upon the City as a whole, by failing to set an example of good ethical conduct for citizens, and by engaging in actions benefiting a special interest group at the expense of the City.

RECOMMENDATION: None. Staff prepared this resolution at the direction of the Mayor based upon the request of individual councilmembers.

LEGAL REVIEW: Reviewed by the City Attorney

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: Funding applications and Memorandum of City Manager Cobb.

ADDITIONAL OPTIONS: Admonishment, no action.

ATTACHMENTS: Resolution

CITY OF UNION GAP, WASHINGTON
RESOLUTION NO. _____

A RESOLUTION FORMALLY CENSURING COUNCILMEMBER JULIE SCHILLING, REMOVING HER FROM ALL COUNCIL-APPOINTED BOARDS AND COMMISSIONS, AND BARRING HER FROM APPOINTMENT IN HER CAPACITY AS A COUNCILMEMBER TO BOARDS OR COMMISSIONS THROUGH DECEMBER 31, 2027.

WHEREAS, on December 10, 2012, the City Council of the City of Union Gap adopted Ordinance No. 2806, adopting a new Union Gap Municipal Code Section 2.04.015, entitled “City Council Code of Conduct” (hereinafter “Code of Conduct”); and

WHEREAS, the stated purpose of the Code of Conduct is to enable the Council to hold its members “accountable to certain principles and code of conduct when engaging in city business, when interacting with one another, when interacting with city staff, and when interacting with the public”; and

WHEREAS, the Code of Conduct, in section 2.14.015(g) “Code of Ethics”, requires Councilmembers to conduct themselves in a manner that brings credit upon the City as a whole, and that sets an example of good ethical conduct for all citizens of the community; and

WHEREAS, the Code of Ethics also requires Councilmembers to refrain from taking actions benefiting any individual or special interest group at the expense of the city as a whole; and

WHEREAS, in mid-December 2025, City Manager Cobb had a conversation with Councilmember Schilling regarding a gas insert fireplace for the Community Center. During that conversation, Councilmember Schilling relayed that she, as Vice Chair of the Friends of the Union Gap Library and Community Center, a 501(c)(3) non-profit (hereinafter “Friends”), had found a funding source the Friends could apply for to fund the fireplace; and

WHEREAS, Councilmember Schilling did not reveal the funding source to City Manager Cobb but stated the City would not be eligible to apply. City Manager Cobb mentioned the City’s donation policy and told Councilmember Schilling that he would discuss the topic with Public Works Director Cavanaugh. After discussion with Public Works Director Cavanaugh, it was determined that the funds referenced by the Friends could not be accepted as a donation. City Manager Cobb relayed this information to Councilmember Schilling in late December; and

WHEREAS, after additional conversation with City Attorney Foltz, City Manager Cobb realized that application for and acceptance of the funding would be governed by UGMC 3.160 “Partnership with and Acceptance of Funds from Outside Organizations”; and

WHEREAS, City Manager Cobb relayed this information to Councilmember Schilling via email on January 7, 2026. His email included the text of UGMC 3.160.020 with the following language from Section(c)(2) highlighted: “[t]he city submits all funding applications. In the event that the city is not eligible to submit the application, the city must review and approve the funding application prior to the submittal and must be listed as the recipient of the funds with the funding agency”; and

WHEREAS, recalling that Councilmember Schilling had specifically told him that the City wouldn’t be eligible for the funding when they initially spoke, City Manager Cobb ended the email by asking Councilmember Schilling if she was intending to submit the application and list the City as the recipient of the funds. City Manager Cobb expressed in the email that if that was not the path the Friends were taking he did not believe there was a path forward for the project. Councilmember Schilling replied to City Manager Cobb’s inquiry by stating that the Friends would discuss his question at their meeting the following Thursday (January 15th, 2026); and

WHEREAS, after this email exchange, City Manager Cobb followed up with Councilmember Schilling several times about the funding source but didn’t receive a response. At the Tuesday, January 20, 2026 study session, City Manager Cobb asked Councilmember Schilling in front of the Council who the funding source was, and she did not give a specific answer; and

WHEREAS, on January 21st, 2026, City Manager Cobb emailed Councilmember Schilling to request the identity of the funding source and explained that without that information the City wouldn’t be able to proceed in partnering with the Friends in regard to the funds for the fireplace; and

WHEREAS, on January 22nd, 2026 Councilmember Schilling came to City Hall and provided a document that City Manager Cobb believed to be a draft funding request for the fireplace in the amount of \$144,200. The funding request was titled “2026 Legislative Session Member Requested Local Community Project Information Form” and listed the sponsor as Senator Curtis King. The project contact organization was listed as “Friends of Union Gap Library and Community Center 501c3” with the contact listed as “Julie Schilling, Vice Chair/VP”; and

WHEREAS, City Manager Cobb was surprised to find out that the funding source Councilmember Schilling had been referring to was an earmark request to a state senator given that the City would be eligible to apply for this funding contrary to what she had initially told him; and

WHEREAS, in an effort to work with Councilmember Schilling and the Friends to get the project to a point where it could be presented to the City Council to determine how to move forward, City Manager Cobb reviewed the funding application received. City Manager Cobb noted that the application identified the City as a partner to the Friends on the project but was concerned to see that the application listed the Friends as both the applicant and the recipient of the funds. Of additional concern was that the application also stated falsely that the project site (Community Center) was “owned or being purchased” by the project contact (Friends); and

WHEREAS, City Manager Cobb made notes about the corrections the City would require to the application and sent the draft back to Councilmember Schilling for correction. Councilmember Schilling told City Manager Cobb that she was meeting with the Friends over the weekend to revise the draft application; and

WHEREAS, on Friday, January 23rd, 2026 the council packet was sent for the Council Meeting on January 26, 2026. City Manager Cobb received an inquiry from Councilmember Schilling about why the resolution to approve the Friends’ funding application wasn’t on the agenda. City Manager Cobb explained that because he hadn’t seen a final draft of the application that incorporated his required changes, he couldn’t take the application to the Council. Councilmember Schilling then informed City Manager Cobb that the funding request was due on January 27th, 2026. City Manager Cobb advised Councilmember Schilling to send him the final draft with his changes first thing Monday and indicated that he would ask Mayor Hodkinson to add the resolution to the agenda once the meeting was called to order.

WHEREAS, later that day, Councilmember Schilling sent City Manager Cobb a text asking if he had submitted a request to Senator King on behalf of the City. City Manager Cobb responded in the negative, confused about why Councilmember Schilling would ask him that if she believed, as she had previously told him, that the City would not be eligible to apply. This exchange, combined with Councilmember Schilling’s earlier reluctance to disclose the funding source, caused City Manager Cobb concern that Councilmember Schilling knew that the City was eligible to make a request to Senator King but told him otherwise to ensure the funds would be under the control of the Friends rather than the City; and

WHEREAS, because of this concern, City Manager Cobb asked Mayor Hodkinson to call Senator King to determine whether his office had had any contact with Councilmember Schilling regarding the funding request; and

WHEREAS, on Monday January 26, 2026, Councilmember Schilling contacted City Manager Cobb at City Hall and provided what he assumed was an updated draft application reflecting the changes he had requested. In addition to the changes being made, City Manager Cobb noticed that the request amount had been reduced to \$87,550. When he asked for an explanation, Councilmember Schilling told City Manager Cobb that the request would be more competitive if it weren’t for the full amount; and

WHEREAS, a short time later, City Manager Cobb was informed by Mayor Hodkinson that the Mayor had spoken with Senator King and learned that Councilmember Schilling had already submitted two funding applications to his office. City Manager Cobb asked the Mayor to send him copies of the applications, which he did; and

WHEREAS, upon review, City Manager Cobb observed that both funding requests that the Friends submitted were for the Community Center fireplace. The first application appeared identical to the first “draft” Councilmember Schilling gave to City Manager Cobb on January 21, 2026. The second application appeared identical to the corrected “draft” Councilmember Schilling had provided earlier that morning. City Manager Cobb sent an email to Senator King’s office requesting the submission dates of the applications – he was informed that the first request was submitted on December 31, 2025, and the second was submitted on January 25, 2026; and

WHEREAS, City Manager Cobb, concerned that Councilmember Schilling may have knowingly violated UGMC 3.160, called the co-chairs of the Finance and Administration Committee, Deputy Mayor Wentz and Councilmember Fredrickson, and asked them to meet with him prior to the January 26, 2026 Council meeting; and

WHEREAS, at this meeting, which was also attended by Mayor Hodkinson and City Attorney Foltz, it was determined that City Manager Cobb would speak with Councilmember Schilling and Friends Chair Mark Crochet before the council meeting to inform them that the resolution wouldn’t go before the Council that night; and

WHEREAS, at approximately 5:45 p.m. on January 26, 2026, City Manager Cobb spoke with Council Member Schilling and Mark Crochet outside Council chambers. During this conversation, Councilmember Schilling admitted that the first application was submitted on December 30th, 2025. City Manager Cobb informed Councilmember Schilling and Mark Crochet that he believed that they had violated UGMC 3.160.020 on at least two occasions and was also concerned about them submitting a funding request to a State senator that contained false information. City Manager Cobb explained that because of these issues, he wouldn’t be taking the resolution to partner with the Friends for the community center fireplace funding to the Council that night. Councilmember Schilling then stated that she didn’t submit the funding request, to which City Manager Cobb responded that she was listed as the contact on the application and that as vice president and president of the Friends, she and Mark Crochet were responsible for the actions of the organization; and

WHEREAS, Councilmember Schilling then directed City Manager Cobb to submit the application to Senator King’s Office on the City’s behalf, to which City Manager Cobb responded that that action would need to be approved by Council and would raise questions about why the City was now submitting the request as opposed to the Friends. City Manager Cobb informed Councilmember Schilling and Mark Crochet that to answer those questions, he would have to disclose his concerns about what occurred with the

Friends applications for the first time to the entire Council at an open public meeting, and asked them if they really wanted him to do that. Mark Crochet responded “No, we are done”. When Councilmember Schilling told him this would mean not getting the fireplace until next year, he said that was okay, and then left City Hall; and

WHEREAS, on Wednesday, January 28, 2026 at 8:30 a.m. City Manager Cobb met with Councilmembers Dailey, Galloway, and Sewel and informed them of what had occurred with Councilmember Schilling regarding the community center fireplace funding applications; and

WHEREAS, after meeting with the Councilmembers, City Manager Cobb called Mark Crochet and asked him to contact Senator King’s office and withdraw the funding requests. He stated he would, and a short time later City Manager Cobb received confirmation from Mark Crochet that the requests had been withdrawn; and

WHEREAS, Councilmember Schilling knew or should have known that the funding applications would be subject to UGMC 3.160 given that the applications listed the City as the Friends’ partner on the project; and

WHEREAS, Councilmember Schilling either submitted or was aware of the submission of a funding application that would implicate UGMC 3.160, and was aware that that funding application was submitted without City approval or review in violation of UGMC 3.160; and

WHEREAS, the funding application submitted to Senator King contained false information indicating that the Friends owned or were purchasing the Community Center; and

WHEREAS, Councilmember Schilling was less than forthright if not dishonest with City Manager Cobb in: 1) refusing to reveal the funding source despite several requests to do so, 2) telling City Manager Cobb that the City would not be eligible to apply for the funding source, and 3) failing to tell City Manager Cobb that the application she sent him for review on January 22, 2026 had been submitted to Senator King’s office three weeks prior; and

WHEREAS, the City Council finds that Councilmember Schilling’s actions regarding the Community Center fireplace funding applications violated the Union Gap City Council Code of Conduct – specifically section 2.14.015(g) “Code of Ethics”, which requires Councilmembers to conduct themselves in a manner that brings credit upon the City as a whole, and that sets an example of good ethical conduct for all citizens of the community:

WHEREAS, Councilmember Schilling’s actions regarding the Community Center fireplace funding applications also violated section 2.14.015(g) in that she took action benefiting a special interest group (the Friends) at the expense of the City as

a whole; and

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF UNION GAP:

Based on the recitals above which are incorporated herein and per Union Gap Municipal Code 2.04.015(n) the City Council finds that Council Member Julie Schilling has committed violations of the City Council Code of Conduct and is hereby publicly censured. The City Council also hereby removes City Council Member Julie Schilling from participation in all City Council Board and Committee assignments, including and not limited to: Yakima Basin Fish & Wildlife Recovery Board, the Union Gap Public Safety Committee, and any other City committees, boards and commission assignments through December 31, 2027.

ADOPTED BY THE CITY COUNCIL this 9th day of March, 2026

John Hodkinson, City Mayor

ATTEST:

Lynette Bisconer, City Clerk

Jessica Foltz, City Attorney



City Council Communication

Meeting Date: March 9, 2026
From: Jason Cavanaugh, Director of Public Works & Community Development
Topic/Issue: Resolution – Regional Beltway Utilities Extension; Sewer Lift Station; HLA 22038A-C; Project Final Acceptance

SYNOPSIS: On January 13, 2025, the Regional Beltway Utilities Extension; Sewer Lift Station Project was awarded to CR Construction, LLC of North Bend. The work performed by CR Construction, LLC has been completed. The City's Consulting Engineers, HLA Engineers and Land Surveying, Inc. are recommending the City accept this project as complete with final acceptance.

RECOMMENDATION: Adopt a resolution authorizing final acceptance of the Regional Beltway Utilities Extension; Sewer Lift Station as complete and authorize retainage release, after all required conditions are met with the State of Washington.

LEGAL REVIEW: Reviewed by the City Attorney.

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION:

ADDITIONAL OPTIONS: N/A

ATTACHMENTS:

1. Resolution
2. Letter dated February 17, 2026, from HLA Engineering & Land Surveying, Inc

CITY OF UNION GAP, WASHINGTON
RESOLUTION NO. _____

A **RESOLUTION** authorizing final acceptance and authorizing close-out to the City's contract agreement related to the Regional Beltway Area Utility Extension – Sewer Lift Station Project.

WHEREAS, CR Construction, LLC entered into a Contract Agreement with the City for the Regional Beltway Area Utility Extension - Sewer Lift Station Project; and

WHEREAS, all additions and changes to the City's infrastructure have been completed and City Staff is recommending the project is now ready for final acceptance; and

WHEREAS, the City is authorized to release retainage (\$22,731.56), to CR Construction, LLC., after all required conditions are met with the State of Washington.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNION GAP, WASHINGTON, HEREBY RESOLVES as follows:

The work performed by CR Construction, LLC has been completed and is hereby accepted as final and completed to the City's satisfaction.

PASSED this 9th day of March, 2026.

John Hodkinson, Mayor

ATTEST:

APPROVED AS TO FORM:

Lynette Bisconer, City Clerk

Jessica Foltz, City Attorney

February 17, 2026

City of Union Gap
102 W Ahtanum Road
P.O. Box 3008
Union Gap, WA 98903

Attn: Jason Cavanaugh, Public Works Director

Re: City of Union Gap
Regional Beltway Area Utilities Extension – Sewer Lift Station
HLA Project No. 22038A-C
Final Progress Estimate and Project Acceptance Recommendation

Dear Jason:

The above referenced Contract is being terminated for public convenience. Enclosed, please find Progress Estimate No. 07, designated as the Final, for work completed by CR Construction, LLC (CR), through January 31, 2026. The amount due to the contractor is \$5,000.00, per the contract documents. We recommend approval of the progress estimate by the City of Union Gap.

This letter serves as our recommendation for Union Gap City Council acceptance of the project. Once the project is accepted as complete by City Council, the required "Notice of Completion of Public Works Contract" will be completed by our office and sent to the Department of Revenue (DOR), Department of Labor and Industries (L&I), and Employment Security Department (ESD). If the City prefers to submit the Notice of Completion, please notify our office.

Retainage in the amount of \$22,731.56 shall be paid to CR after acceptance of the project, when lien releases have been received from DOR, L&I, and ESD, and when the City has confirmed no liens have been received related to this project.

The City will receive final project documents from HLA Engineering and Land Surveying, Inc. (HLA) in a One Drive Link for download. We will retain an electronic copy of the project files should the City need them in the future.

Please forward a copy of your Council Resolution authorizing project acceptance and release of retainage to our office for inclusion in the project file.

City of Union Gap
February 17, 2026
Page 2

If you have any questions or we may provide additional information, please contact our office.

Sincerely,

Jacob R. Sevigny, PE

JRS/jld

Enclosures

Copy: David Dominguez (City of Union Gap)
Sara Slatten, Rocky Morgan (CR Construction, LLC)
Michael Uhlman, PE, Taylor Denny, Angie Ringer (HLA)

CONSTRUCTION PROGRESS ESTIMATE

Regional Beltway Area Utilities Extension - Sewer Lift Station

CITY OF UNION GAP

102 W AHTANUM

UNION GAP, WA

TO: CR Construction, LLC

45127 SE 140th St

North Bend, WA 98045

HLA PROJECT NO. 22038A-C

PROGRESS ESTIMATE NO.: 7 & Final

FROM: Nov. 01, 2025

TO: Jan. 31, 2026



BID ITEM NO.	SCH. OF WORK	DESCRIPTION	UNIT	CONTRACT TOTAL (Contract + COs)			TOTAL WORK TO DATE		PREVIOUS PAID		AMOUNT DUE NOW (Total - Previous)		PERCENT CONTRACT COMPLETE
				QTY	UNIT PRICE	COST	QTY	COST	QTY	COST	QTY	COST	
1	A	Minor Change	FA	1	\$ 10,000.00	\$ 10,000.00	1.37	\$ 13,728.93	1.37	\$ 13,728.93	0	\$ -	137%
2	A	SPPC Plan	LS	1	\$ 500.00	\$ 500.00	1	\$ 500.00	1	\$ 500.00	0	\$ -	100%
3	A	Mobilization	LS	1	\$ 30,000.00	\$ 30,000.00	1	\$ 30,000.00	1	\$ 30,000.00	0	\$ -	100%
4	A	Project Temporary Traffic Control	LS	1	\$ 12,000.00	\$ 12,000.00	1	\$ 12,000.00	1	\$ 12,000.00	0	\$ -	100%
5	A	Clearing and Grubbing	LS	1	\$ 6,500.00	\$ 6,500.00	1	\$ 6,500.00	1	\$ 6,500.00	0	\$ -	100%
6	A	Site Grading and Surfacing	LS	1	\$ 2,500.00	\$ 2,500.00	0	\$ -	0	\$ -	0	\$ -	0%
7	A	Crushed Surfacing Base Course	TON	150	\$ 80.00	\$ 12,000.00	110	\$ 8,800.00	110	\$ 8,800.00	0	\$ -	73%
8	A	Replace Cement Concrete Panel	SY	55	\$ 155.00	\$ 8,525.00	45.53	\$ 7,057.15	45.53	\$ 7,057.15	0	\$ -	83%
9	A	HMA for Pavement Repair Cl. 1/2-Inch PG 64H-28	TON	35	\$ 250.00	\$ 8,750.00	41.85	\$ 10,462.50	41.85	\$ 10,462.50	0	\$ -	120%
10	A	96 In. Diam. Wetwell Manhole, In Place	EA	1	\$ 22,030.00	\$ 22,030.00	1	\$ 22,030.00	1	\$ 22,030.00	0	\$ -	100%
11	A	Doghouse Manhole 48 In. Diam.	EA	1	\$ 9,091.00	\$ 9,091.00	1	\$ 9,091.00	1	\$ 9,091.00	0	\$ -	100%
12	A	Precast Concrete Vault	EA	1	\$ 19,210.00	\$ 19,210.00	1	\$ 19,210.00	1	\$ 19,210.00	0	\$ -	100%
13	A	Shoring or Extra Excavation	LF	1,200	\$ 3.00	\$ 3,600.00	1,015	\$ 3,045.00	1,015	\$ 3,045.00	0	\$ -	85%
14	A	Select Backfill, as Directed	CY	140	\$ 60.00	\$ 8,400.00	3.70	\$ 222.00	3.70	\$ 222.00	0	\$ -	3%
15	A	Gate Valve 6 In.	EA	1	\$ 2,765.00	\$ 2,765.00	1	\$ 2,765.00	1	\$ 2,765.00	0	\$ -	100%
16	A	Sewer Cleanout	EA	1	\$ 4,325.00	\$ 4,325.00	1	\$ 4,325.00	1	\$ 4,325.00	0	\$ -	100%
17	A	Trenchless Steel Casing Pipe 24 In. Diam. (Incl. Bore Pits)	LF	0	\$ 1,335.00	\$ -	0	\$ -	0	\$ -	0	\$ -	0%
18	A	Casing Vent Assembly	EA	0	\$ 4,309.00	\$ -	0	\$ -	0	\$ -	0	\$ -	0%
19	A	Submersible Sewer Pumps	LS	0	\$ 110,500.00	\$ -	0	\$ -	0	\$ -	0	\$ -	0%
20	A	Site Piping, Valves, and Fittings, In Place	LS	1	\$ 38,260.00	\$ 38,260.00	1	\$ 38,260.00	1	\$ 38,260.00	0	\$ -	100%
21	A	Sewer Force Main and Fittings, 6 In. Diam.	LF	1,015	\$ 110.00	\$ 111,650.00	1,015	\$ 111,650.00	1,015	\$ 111,650.00	0	\$ -	100%
22	A	Spare Sewer Force Main and Fittings, 6 In. Diam.	LF	350	\$ 65.00	\$ 22,750.00	0	\$ -	0	\$ -	0	\$ -	0%
23	A	Dewatering	LS	1	\$ 5,000.00	\$ 5,000.00	0.75	\$ 3,750.00	0.75	\$ 3,750.00	0	\$ -	75%
24	A	Landscape Restoration	FA	1	\$ 5,000.00	\$ 5,000.00	0	\$ -	0	\$ -	0	\$ -	0%
25	A	Chain Link Security Fence	LF	0	\$ 62.00	\$ -	0	\$ -	0	\$ -	0	\$ -	0%
26	A	Chain Link Security Gate	EA	0	\$ 1,550.00	\$ -	0	\$ -	0	\$ -	0	\$ -	0%
27	A	Electrical and Control System Improvements, Complete	LS	0	\$ -	\$ -	0	\$ -	0	\$ -	0	\$ -	0%
28	A	Controlled Density Fill	CY	50	\$ 250.00	\$ 12,500.00	0	\$ -	0	\$ -	0	\$ -	0%
29	CO1	*CTPC Modified Item 10 - 96 In. Diam. Wetwell Manhole, In Place Credits	LS	1	\$ (13,000.00)	\$ (13,000.00)	1	\$ (13,000.00)	1	\$ (13,000.00)	0	\$ -	100%
30	CO1	*CTPC Modified Item 15 - Gate Valve 6 In. Material Cost	LS	1	\$ 4,181.76	\$ 4,181.76	1	\$ 4,181.76	1	\$ 4,181.76	0	\$ -	100%
31	CO1	*CTPC Modified Item 16 - Sewer Cleanout Material Cost	LS	1	\$ 3,400.70	\$ 3,400.70	1	\$ 3,400.70	1	\$ 3,400.70	0	\$ -	100%
32	CO1	*CTPC Modified Item 17 - Trenchless Steel Casing Pipe 24 In. Diam. Material Cost	LS	1	\$ 30,452.84	\$ 30,452.84	1	\$ 30,452.84	1	\$ 30,452.84	0	\$ -	100%
33	CO1	*CTPC Modified Item 18 - Casing Vent Assembly Material Cost	LS	1	\$ 2,105.04	\$ 2,105.04	1	\$ 2,105.04	1	\$ 2,105.04	0	\$ -	100%

CONSTRUCTION PROGRESS ESTIMATE

Regional Beltway Area Utilities Extension - Sewer Lift Station

CITY OF UNION GAP

102 W AHTANUM

UNION GAP, WA

TO: CR Construction, LLC
 45127 SE 140th St
 North Bend, WA 98045

HLA PROJECT NO. 22038A-C



PROGRESS ESTIMATE NO.: 7 & Final

FROM: Nov. 01, 2025 TO: Jan. 31, 2026

BID ITEM NO.	SCH. OF WORK	DESCRIPTION	UNIT	CONTRACT TOTAL (Contract + COs)			TOTAL WORK TO DATE		PREVIOUS PAID		AMOUNT DUE NOW (Total - Previous)		PERCENT CONTRACT COMPLETE
				QTY	UNIT PRICE	COST	QTY	COST	QTY	COST	QTY	COST	
34	CO1	*CTPC Modified Item 19 - Submersible Sewer Pumps Material Cost	LS	1	\$ 103,195.00	\$ 103,195.00	1	\$ 103,195.00	1	\$ 103,195.00	0	\$ -	100%
35	CO1	*CTPC Modified Item 21 - Sewer Force Main and Fittings, 6 In. Diam. Material Cost	LS	1	\$ 4,438.36	\$ 4,438.36	1	\$ 4,438.36	1	\$ 4,438.36	0	\$ -	100%
36	CO1	*CTPC Modified Item 25 - Chain Link Security Fence Material Cost	LS	1	\$ 4,360.38	\$ 4,360.38	1	\$ 4,360.38	1	\$ 4,360.38	0	\$ -	100%
37	CO1	*CTPC Modified Item 26 - Chain Link Security Gate Material Cost	LS	1	\$ 2,133.03	\$ 2,133.03	1	\$ 2,133.03	1	\$ 2,133.03	0	\$ -	100%
38	CO1	*CTPC Modified Item 27 - Electrical and Control System Improvements Material Cost	LS	1	\$ 9,967.50	\$ 9,967.50	1	\$ 9,967.50	1	\$ 9,967.50	0	\$ -	100%

Schedule A Subtotal	\$ 355,356.00	\$ 303,396.58	\$ 303,396.58	\$ -	85%
8.2% Sales Tax - Schedule A	\$ 29,139.19	\$ 24,878.52	\$ 24,878.52	\$ -	
8.4% Sales Tax Eff. 1/1/2026 - Schedule A		\$ -		\$ -	
Project Total	\$ 384,495.19	\$ 328,275.10	\$ 328,275.10	\$ -	
<i>*CTPC = Contract Termination for Public Convenience</i>					
Schedule CO1 Subtotal	\$ 151,234.61	\$ 151,234.61	\$ 151,234.61	\$ -	
8.2% Sales Tax - Schedule CO1	\$ 12,401.24	\$ 12,401.24	\$ 12,401.24	\$ -	
8.4% Sales Tax Eff. 1/1/2026 - Schedule CO1		\$ -		\$ -	
SCHEDULE CO1 - TOTAL	\$ 163,635.85	\$ 163,635.85	\$ 163,635.85	\$ -	
Project Total (Including Sales Tax)	\$ 548,131.04	\$ 491,910.95	\$ 491,910.95	\$ -	90%
Retainage Withheld 5%		\$ (22,731.56)	\$ (22,731.56)	\$ -	
Payment Deferral for Outstanding McCann Trucking Affidavit		\$ -	\$ (5,000.00)	\$ 5,000.00	
Amount Due Progress Estimate No. 7 & Final		\$ 469,179.39	\$ 464,179.39	\$ 5,000.00	

I hereby certify that the foregoing is a true and correct statement of the work performed under this contract.

 Jacob R. Sevigny, PE

I hereby accept the Final Progress Estimate and Final Contract Voucher Certification, in accordance with Section 1-09.9 of the WSDOT Standard Specifications.

Sara Slatten

 CR Construction, LLC

CONSTRUCTION PROGRESS ESTIMATE - SCHEDULE OF VALUES

City of Union Gap

Regional Beltway Area Utilities Extension - Sewer Lift Station

TO: CR Construction, LLC
 45127 SE 140th St
 North Bend, WA 98045

HLA PROJECT NO. 22038A-C



BID ITEM NO.	BID ITEM NAME	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE	PERCENT OF ITEM COMPLETE
2	SPCC Plan	2.01 - SPCC Plan	1	LS	\$ 500.00	\$ 500.00	100%
3	Mobilization	3.01 - Mobilization - 50% Payment at 5% Project Completion	1	LS	\$ 15,000.00	\$ 15,000.00	100%
3	Mobilization	3.02 - Mobilization - 100% Payment at 10% Project Completion	1	LS	\$ 15,000.00	\$ 15,000.00	100%
4	Project Temporary Traffic Control	4.01 - Traffic Control Set Up	1	LS	\$ 3,000.00	\$ 3,000.00	100%
4	Project Temporary Traffic Control	4.02 - Daily Traffic Control	15	Day	\$ 400.00	\$ 6,000.00	100%
4	Project Temporary Traffic Control	4.03 - Traffic Control Take Down	1	LS	\$ 3,000.00	\$ 3,000.00	100%
5	Clearing and Grubbing	5.01 - 50% Complete	1	LS	\$ 3,250.00	\$ 3,250.00	100%
5	Clearing and Grubbing	5.02 - 100% Complete	1	LS	\$ 3,250.00	\$ 3,250.00	100%
6	Site Grading and Surfacing	6.01 - 50% Complete	1	LS	\$ 1,250.00	\$ 1,250.00	0%
6	Site Grading and Surfacing	6.02 - 100% Complete	1	LS	\$ 1,250.00	\$ 1,250.00	0%
20	Site Piping, Valves, and Fittings, In Place	20.01 - 50% Complete	1	LS	\$ 19,130.00	\$ 19,130.00	100%
20	Site Piping, Valves, and Fittings, In Place	20.02 - 100% Complete	1	LS	\$ 19,130.00	\$ 19,130.00	100%
23	Dewatering	23.01 - Ponds Complete, Dewatering Equipment in Place	1	LS	\$ 1,250.00	\$ 1,250.00	100%
23	Dewatering	23.02 - Month 1 Dewatering	1	LS	\$ 1,250.00	\$ 1,250.00	100%
23	Dewatering	23.03 - Month 2 Dewatering	1	LS	\$ 1,250.00	\$ 1,250.00	100%
23	Dewatering	23.04 - Dewatering Complete	1	LS	\$ 1,250.00	\$ 1,250.00	0%
27	Electrical and Control System Improvements, Complete	27.01 - 50% Complete	1	LS	\$ 83,685.00	\$ 83,685.00	0%
27	Electrical and Control System Improvements, Complete	27.02 - 100% Complete	1	LS	\$ 83,685.00	\$ 83,685.00	0%
29	*CTPC Modified Item 10 - 96 In. Diam. Wetwell Manhole, In Place Credits	29.01 - Credit to City for Pump Brackets, Hoist Socket, and Hoist for Pumps, Not Installed	1	LS	\$ (3,000.00)	\$ (3,000.00)	100%
29	*CTPC Modified Item 10 - 96 In. Diam. Wetwell Manhole, In Place Credits	29.02 - Credit to City for Wet Well Manhole Insert, Not Installed	1	LS	\$ (10,000.00)	\$ (10,000.00)	100%
30	*CTPC Modified Item 15 - Gate Valve 6 In. Material Cost	30.01 - 100% of Material Invoice Cost	1	LS	\$ 4,181.76	\$ 4,181.76	100%
31	*CTPC Modified Item 16 - Sewer Cleanout Material Cost	31.01 - 100% of Material Invoice Cost	1	LS	\$ 3,400.70	\$ 3,400.70	100%
32	*CTPC Modified Item 17 - Trenchless Steel Casing Pipe 24 In. Diam. Material Cost	32.01 - 100% of Material Invoice Cost	1	LS	\$ 30,452.84	\$ 30,452.84	100%
33	*CTPC Modified Item 18 - Casing Vent Assembly Material Cost	33.01 - 100% of Material Invoice Cost	1	LS	\$ 2,105.04	\$ 2,105.04	100%
34	*CTPC Modified Item 19 - Submersible Sewer Pumps Material Cost	34.01 - 100% of Material Invoice Cost	1	LS	\$ 103,195.00	\$ 103,195.00	100%
35	*CTPC Modified Item 21 - Sewer Force Main and Fittings, 6 In. Diam. Material Cost	35.01 - 100% of Material Invoice Cost	1	LS	\$ 4,438.36	\$ 4,438.36	100%
36	*CTPC Modified Item 25 - Chain Link Security Fence Material Cost	36.01 - 100% of Material Invoice Cost	1	LS	\$ 4,360.38	\$ 4,360.38	100%
37	*CTPC Modified Item 26 - Chain Link Security Gate Material Cost	37.01 - 100% of Material Invoice Cost	1	LS	\$ 2,133.03	\$ 2,133.03	100%
38	*CTPC Modified Item 27 - Electrical and Control System Improvements Material Cost	38.01 - 100% of Material Invoice Cost	1	LS	\$ 9,967.50	\$ 9,967.50	100%



CITY OF
UNION GAP
1883

Final Contract
Voucher Certification
City of Union Gap

PROJECT NAME: Regional Beltway Area Utilities Extension – Sewer Lift Station

PROJECT NUMBER: 22038A-C

Contract ended for Public Convenience by the City of Union Gap: October 31, 2025

Final Contract Amount: \$491,910.95

All work associated with the above referenced project has been completed in accordance with the Contract Documents as modified and resolved through the Conditional Termination Agreement, and the final inspection has been completed for the work authorized and accepted thereunder, including all required project documentation applicable to that agreement.

I, the undersigned, certify and declare, under penalty of perjury under the laws of the State of Washington, that the foregoing is true and correct: I am authorized to sign for the claimant; that in connection with the work performed and, to the best of my knowledge, no loan, gratuity or gift in any form whatsoever has been extended to any employee of the City of Union Gap; nor have I rented or purchased any equipment or materials from any employee of the City of Union Gap; that the attached final estimate is a true and correct statement showing all the monies due the claimant from the City of Union Gap for work performed and material furnished pursuant to the Contract Documents as modified and resolved through the Conditional Termination Agreement; that I have carefully examined said final estimate and understand the same and; that I, on behalf of the claimant, hereby release and forever discharge the City of Union Gap from any and all claims of whatsoever nature which I or the claimant may have, arising out of the performance of said Contract, which are not set forth in said final estimate.

The undersigned, CR Construction, LLC, also hereby certifies that all subcontractors, suppliers, and employees have been paid in accordance with the Contract Documents and all applicable laws, except for Retainage, if any, remaining to be paid.

Contractor: CR Construction, LLC

Address: 45127 SE 140th Street
North Bend, WA 98045

Authorized Official: Sara Slatten Date: 2/17/2026
Contractor Signature

Print Name: _____ Title: _____



City Council Communication

Meeting Date: March 9, 2026
From: Jason Cavanaugh, Director of PW & Community Development
Topic/Issue: Award of Bid – Regional Beltway Area Utility Extension Sewer Lift Station; HLA 22038B (Re-Bid)

SYNOPSIS: On March 3, 2026 a bid opening was held in the City Council Chambers for the Regional Beltway Area Utility Extension; Sewer Lift Station (HLA 22038B) re-bid project.

Four (4) bids were received; with the low bid of \$665,929.38 being offered by TTC Construction, Inc. of Yakima, WA.

This low bid is approximately 13% (thirteen percent) **below** the Engineer's Estimate of \$761,596.72. Documents have been reviewed and checked by HLA with a recommendation to award a construction contract to TTC Construction, Inc.

RECOMMENDATION: Motion to accept the most qualified, lowest responsible bidder, TTC Construction, Inc. of Yakima, WA in the amount of \$665,929.38, for the Regional Beltway Area Utilities Extension Sewer Lift Station (Re-Bid).

LEGAL REVIEW: City Attorney has reviewed.

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: 1. HLA Engineering and Land Surveying Inc. "*Recommendation of Award*" letter
2. Bid Summary



March 3, 2026

City of Union Gap
102 W Ahtanum Road
P.O. Box 3008
Union Gap, WA 98903

Attn: Jason Cavanaugh, Public Works Director

Re: City of Union Gap
Regional Beltway Area Utilities Extension – Sewer Lift Station (Re-bid)
HLA Project No. 22038B
Recommendation of Award

Dear Jason:

The bid opening for the above-referenced project was held at City Council Chambers at 10:00 a.m. on Tuesday, March 3, 2026. A total of four (4) bids were received with the low bid of \$665,929.38, being offered by TTC Construction, Inc., of Yakima, Washington. This low bid is approximately thirteen (13) percent below the Engineer's Estimate of \$761,596.72.

We have reviewed and checked the bid proposals of all bidders and recommend the City of Union Gap award a construction contract to TTC Construction, Inc., in the amount of \$665,929.38. Please send us a copy of the City of Union Gap Council meeting minutes authorizing the award of this project.

Enclosed please find the project Bid Summary for your review. Please advise if we may answer any questions or provide additional information.

Sincerely,

Jacob R. Sevigny, PE

JRS/jld

Enclosures

Copy: David Dominguez, Jo Linder (City of Union Gap)
Michael Uhlman, Taylor Denny, Angie Ringer (HLA)

BID SUMMARY						BIDDER NO. 1		BIDDER NO. 2		BIDDER NO. 3	
Contracting Agency: City of Union Gap Project: Regional Beltway Area Utilities Extension - Sewer Lift Station (Re-Bid) HLA Project No. 22038B Bid Opening Date: March 3, 2026						TTC Construction, Inc. 12871 Summitview Road Yakima, WA 98908		Current Electric N.W., LLC 2003 Ahtanum Road Yakima, WA 98903		Interwest Construction, Inc. 609 North Hill Blvd. Burlington, WA 98233	
ITEM NO.	DESCRIPTION	QTY.	UNIT	ENGINEER'S ESTIMATE		UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
				UNIT PRICE	AMOUNT						
1	Minor Change	Est.	FA	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
2	SPCC Plan	---	LS	\$ 1,000.00	\$ 1,000.00	\$ 1,250.00	\$ 1,250.00	\$ 500.00	\$ 500.00	\$ 1,000.00	\$ 1,000.00
3	Mobilization	---	LS	\$ 52,000.00	\$ 52,000.00	\$ 27,000.00	\$ 27,000.00	\$ 50,000.00	\$ 50,000.00	\$ 150,000.00	\$ 150,000.00
4	Clearing and Grubbing	---	LS	\$ 1,000.00	\$ 1,000.00	\$ 5,100.00	\$ 5,100.00	\$ 4,800.00	\$ 4,800.00	\$ 5,000.00	\$ 5,000.00
5	Site Grading	---	LS	\$ 5,000.00	\$ 5,000.00	\$ 19,670.00	\$ 19,670.00	\$ 19,000.00	\$ 19,000.00	\$ 20,000.00	\$ 20,000.00
6	Crushed Surfacing Base Course	60	TON	\$ 100.00	\$ 6,000.00	\$ 60.00	\$ 3,600.00	\$ 55.00	\$ 3,300.00	\$ 74.00	\$ 4,440.00
7	96 In. Diam. Wetwell Manhole, In Place	1	EA	\$ 15,000.00	\$ 15,000.00	\$ 38,200.00	\$ 38,200.00	\$ 42,000.00	\$ 42,000.00	\$ 23,500.00	\$ 23,500.00
8	Shoring or Extra Excavation	185	LF	\$ 2.00	\$ 370.00	\$ 108.00	\$ 19,980.00	\$ 104.00	\$ 19,240.00	\$ 1.00	\$ 185.00
9	Gate Valve 6 In.	2	EA	\$ 500.00	\$ 1,000.00	\$ 1,240.00	\$ 2,480.00	\$ 1,500.00	\$ 3,000.00	\$ 815.00	\$ 1,630.00
10	Sewer Cleanout	2	EA	\$ 500.00	\$ 1,000.00	\$ 5,100.00	\$ 10,200.00	\$ 5,050.00	\$ 10,100.00	\$ 1,950.00	\$ 3,900.00
11	Trenchless Steel Casing Pipe 24 In. Diam. (Incl. Bore Pits)	165	LF	\$ 1,600.00	\$ 264,000.00	\$ 1,400.00	\$ 231,000.00	\$ 1,569.00	\$ 258,885.00	\$ 3,100.00	\$ 511,500.00
12	Casing Vent Assembly	2	EA	\$ 500.00	\$ 1,000.00	\$ 671.00	\$ 1,342.00	\$ 700.00	\$ 1,400.00	\$ 1,200.00	\$ 2,400.00
13	Sewer Force Main and Fittings, 6 In. Diam.	318	LF	\$ 20.00	\$ 6,360.00	\$ 85.50	\$ 27,189.00	\$ 76.00	\$ 24,168.00	\$ 48.00	\$ 15,264.00
14	Spare Sewer Force Main and Fittings, 6 In. Diam.	350	LF	\$ 5.00	\$ 1,750.00	\$ 28.00	\$ 9,800.00	\$ 32.00	\$ 11,200.00	\$ 44.00	\$ 15,400.00
15	Dewatering	---	LS	\$ 100,000.00	\$ 100,000.00	\$ 36,000.00	\$ 36,000.00	\$ 35,600.00	\$ 35,600.00	\$ 110,981.00	\$ 110,981.00
16	Landscape Restoration	Est.	FA	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
17	Chain Link Security Fence	140	LF	\$ 40.00	\$ 5,600.00	\$ 32.50	\$ 4,550.00	\$ 34.00	\$ 4,760.00	\$ 70.00	\$ 9,800.00
18	Chain Link Security Gate	1	EA	\$ 1,500.00	\$ 1,500.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 1,500.00	\$ 1,500.00
19	Electrical and Control System Improvements, Complete	---	LS	\$ 200,000.00	\$ 200,000.00	\$ 136,565.00	\$ 136,565.00	\$ 136,565.00	\$ 136,565.00	\$ 135,000.00	\$ 135,000.00
Bid Subtotal					\$ 702,580.00		\$ 614,326.00		\$ 664,918.00		\$ 1,051,500.00
8.4% Sales Tax					\$ 59,016.72		\$ 51,603.38		\$ 55,853.11		\$ 88,326.00
BID TOTAL					\$ 761,596.72		\$ 665,929.38		\$ 720,771.11		\$ 1,139,826.00
ENGINEER'S REPORT						ADDITIONAL BID TOTALS					
Competitive bids were opened March 3, 2026. All bids have been reviewed by this office. We recommend the contract be awarded to: TTC Construction, Inc.						BIDDER		BID TOTAL			
						DW Excavating, Inc.		\$		1,214,204.66	
_____ Project Engineer						_____ Date					
*Bid results can be found at: hlacivil.com						*Highlighted amounts have been corrected.					

CONSENT AGENDA

UNION GAP CITY COUNCIL REGULAR MEETING
UNION GAP COUNCIL CHAMBERS
Union Gap, Washington
February 23, 2026, Regular Meeting
MINUTES

Call to Order Mayor Hodkinson called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.

Council Members Present Council Members Wentz, Sewell, Galloway, Schilling, Fredrickson, and Dailey were present.

Staff Present City Manager Cobb, City Attorney Foltz, Police Chief Soptich, Fire Chief Lamoureux, Public Works & Community Development Director Cavanaugh, Civil Engineer Dominguez, and Finance & Administration Director Bisconer were present.

Audience Present See attached list.

Pledge of Allegiance Council Member Dailey led the pledge of allegiance.

Consent Agenda Motion by Council Member Dailey, second by Council Member Galloway to approve the consent agenda as follows:

Regular Council Meeting Minutes, dated February 9, 2026, as attached to the Agenda and maintained in electronic format

Claims Vouchers – EFT’s, and Check No. 111802 and Check No’s. 111804 through 111881, in the amount of \$684,472.34

Payroll Vouchers – EFT’s, and Check No’s. 111622 through 111626, Check No. 111727 and Check No’s 111795 through 111803, in the amount of \$566,805.49

Motion carried unanimously.

City Manager

Resolution No. – 26 – 16 – Appointing Civil Service Commissioner
Motion by Council Member Wentz, second by Council Member Sewell to approve Resolution No. – 26 – 16 – appointing Shawna Reser to serve as a Civil Service Commissioner, Position #2, for Union Gap. Motion carried unanimously. City Manager Cobb administered Shawna Reser’s Oath of Office.

CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – February 23, 2026

Resolution No. – 26 – 17 –
Accepting Donation

City Manager Cobb introduced a resolution accepting a donation from the Friends of the Library and Community Center 501c3. Motion by Council Member Galloway, second by Council Member Sewell to approved Resolution No. – 26 – 17 – Accepting Donation. Motion carried unanimously.

Public Works & Community
Development

Resolution No. – 26 – 18 –
Parks and Recreation Plan
Update

Public Works & Community Development Director Cavanaugh gave an overview of the Parks and Recreation Plan Update resolution. Motion by Council Member Wentz, second by Council Member Galloway to approve Resolution No. 26 – 18 – Parks and Recreation Plan Update. Motion carried unanimously.

Resolution NO. – 26 – 19 –
Table Tennis Group
Agreement

Motion by Council Member Wentz, second by Council member Galloway to approve Resolution No. 26 – 19 – Authorizing the City Manager to sign a facility Use Agreement with the Table Tennis Group for use of the Ahtanum Youth Activities Park for Table Tennis Group practice and games for 2026 Recreational and Club play. Motion carried unanimously.

Resolution No. – 26 – 20 –
Yakima Youth Rugby (YJR)
Agreement

Motion by Council Member Schilling, second by Council Member Fredrickson to approve Resolution No. 26 – 20 – Authorizing the City Manager to sign a facility Use Agreement with the Yakima Youth Rugby League for use of part of the Ahtanum Youth Activities Park for rugby practice and games for 2026 League play. Motion carried unanimously.

Police

Resolution No. – 26 – 21 – In
support of the lawful use of
ALPR

Police Chief Soptich gave an overview of the in support of the lawful use of automated license plate reader resolution. Motion by Council Member Dailey, second by Council Member Wentz to approve Resolution No. 26 – 21 – urging the Washington State Legislature to support and protect the lawful use of automated license plate reader technology for the enforcement of all applicable laws of the State of Washington. Motion carried unanimously.

Committee Reports

Council Member Schilling reported on updates from the 911 Advisory Committee, noting that work is underway on several items, including the annual legislatively required report. She also noted that upcoming soccer tournaments are expected to increase activity in the area, with the potential for increased emergency room visits.

CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – February 23, 2026

Council Member Dailey reported that she attended the general YVCOG meeting, noting it was the first meeting for the newly appointed representative. She stated that it was a valuable opportunity to reconnect with regional partners and participate in new initiatives. Council Member Fredrickson added that she also attended and found the meeting informative and beneficial.

Items from the Audience

Fire Chief Lamoureux provided an update on the new ladder truck, stating that it is currently in Spokane, WA, undergoing a final inspection and is expected to arrive by the end of the week. Lamoureux introduced B-Shift staff Battalion Chief Keith Schrank.

City Manager Report

City Manager Cobb reported that Public Works Director Cavanaugh and consultants at HLA have been preparing a Build Grant application due by the end of this month and is in review with consultants back in Washington DC. The grant request is for more than 20 million in support of the Beltway overpass project. Numerous letters of support have been secured, which include Yakima County Commissioners, the City of Yakima, and the Local Department of Transportation.

Communications/Questions/
Comments

Council Member Schilling inquired about the temporary closure of the City of Yakima Lions Pool and whether the City could assist residents who utilize the facility. City Manager Cobb responded that no funds are currently earmarked for this purpose in the Parks budget but stated that staff would respond to Council's direction if funding were considered.

Development of Next Agenda

None.

Adjournment of Meeting

Mayor Hodkinson adjourned the regular meeting at 6:17 p.m.


Gregory Cobb, City Manager

ATTEST:


Lynette Bisconer, City Clerk



City Council Communication

Meeting Date: March 09, 2026
From: Lynette Bisconer, Director of Finance and Administration
Topic/Issue: Claim Vouchers – March 09, 2026

SYNOPSIS: Claim Vouchers Dated March 09, 2026

RECOMMENDATION: Request Council to approve EFTs and Vouchers Nos. 111882 through 111948 in the amount of \$266,488.74.

LEGAL REVIEW: N/A

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: 1. Claim Voucher Register
2. Detailed Claim Voucher Register

WARRANT/CHECK REGISTER

CITY OF UNION GAP

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1137	02/23/2026	Claims	2	EFT	WA STATE DEPT OF REVENUE	16,257.44	
1232	02/10/2026	Claims	2	EFT	AWC EMPLOYEE BENEFIT TRUST	-0.20	LEOFF 1 RETIREE - MEDICAL BENEFITS CORRERCTION
1255	03/03/2026	Claims	2	EFT	PATHPOINT MERCHANT SERVICES LLC	2.50	ONLINE PAYMENT FEE - 02/2026
1279	03/09/2026	Claims	2	EFT	CENTURY LINK	1,333.62	FIRE DEPT - 02/2026; SENIOR CENTER - 02/2026; CIVIC CENTER PHONE & FAX LINE - 02/2026; PUBLIC WORKS - 02/2026; CIVIC CENTER TRUNK SVC - 02/2026
1280	03/09/2026	Claims	2	EFT	OFFICE DEPOT-CITY HALL	882.16	SMEAD COLOR CODED YEAR LABELS; WIRELESS MOUSE, ADVIL, & TYLENOL; HP218 A INK TONER - BLK, YLW, & MAGENTA; HP 218A INK - CYAN; SPIRAL BOUND BOOKS - 2026 FINAL BUDGET DOC
1281	03/09/2026	Claims	2	EFT	US BANK CARDMEMBER SVC	594.00	CALIFORNIA AUTO SHINE -BLDG INSPECTOR VEHICLE - COLOR SAND
1282	03/09/2026	Claims	2	EFT	VERIZON WIRELESS - CH #742100945-0001	436.64	CITY HALL CELL SERVICE - 02/2026
1283	03/09/2026	Claims	2	EFT	VERIZON WIRELESS - PD2#672326319	840.82	PD MODEMS - 02/2026
1284	03/09/2026	Claims	2	EFT	VERIZON WIRELESS - PW #542075407	508.90	PW & BLDG/PLANNING CELL SERVICE - 02/2026
1285	03/09/2026	Claims	2	111882	ABSOLUTE COMFORT TECHNOLOGY LLC	3,172.30	BI-ANNUAL 2026 SPRING SERVICE MAINTENANCE - ACTIVITIES BLDG & YOUTH BARN; QUARTERLY SPRING 2026 MAINTENANCE - CIVIC CENTER
1286	03/09/2026	Claims	2	111883	ADVANCED DIGITAL IMAGING LLC	833.91	GRAFICS FOR STREET SWEEPER & WATER TANKER; DECALS FOR PW BRONCO VEH
1287	03/09/2026	Claims	2	111884	AMAZON CAPITAL SERVICES, INC	682.26	4GB USB FLASH DRIVE 10PK; LITHIUM BATTERY 3V 1632 BATTERIES; IPHONE 16 CASES WITH SCREEN PROTECTOR; IPAD CASE, SCREEN PROTECTOR, & IPHONE 17 PRO MAX CAR CHARGER; UPS BATTERY BACKUP & SURGE PROTECTORS;
1288	03/09/2026	Claims	2	111885	AMB TOOLS & EQUIPMENT	79.04	DODGE LOCKNUT SOCKET & IMPACT ADAPTER - VEH # 1010
1289	03/09/2026	Claims	2	111886	ATS AUTOMATION, INC	3,078.56	HVAC UNION GAP CIVIC CENTER COMPLEX AGREEMENT - 03/01/2026 - 05/31/2026
1290	03/09/2026	Claims	2	111887	BLUELINE EQUIPMENT CO. LLC	71.92	OIL SEAL - PARKS
1291	03/09/2026	Claims	2	111888	BURROWS TRACTOR COMPANY	330.62	BEARING & SNAP RING - PARKS
1292	03/09/2026	Claims	2	111889	CENTRAL WASHINGTON AGRICULTURAL MUSEUM	1,899.10	AG MUSEUM UTILITIES - 01/2026
1293	03/09/2026	Claims	2	111890	CHRISTENSEN, INC.	1,930.47	PD FUEL - 02/16/2026 - 02/28/2026
1294	03/09/2026	Claims	2	111891	CINTAS CORP #605	79.72	CIVIC CENTER & PD MAT SERVICE - 02/20/2026
1295	03/09/2026	Claims	2	111892	SINGH AND PARKS LLC COCO'S MINI MART	164.40	PD FUEL

WARRANT/CHECK REGISTER

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1296	03/09/2026	Claims	2	111893	COLEMAN OIL COMPANY	3,517.77	YVCRU FUEL - 02/2026; PW FUEL/CED FUEL - 02/2026
1297	03/09/2026	Claims	2	111894	CR CONSTRUCTION, LLC	5,000.00	REGIONAL BELTWAY AREA UTILITIES EXTENSION - SEWER LIFT STATION - HLA PROJECT NO. 22038A-C - PROG. ESTIMATE NO. 07
1298	03/09/2026	Claims	2	111895	EDGE CONSTRUCTION SUPPLY	58.28	IGLOO ICE PACKS
1299	03/09/2026	Claims	2	111896	ENVIRO-CLEAN EQUIPMENT, INC.	11,451.73	STREET SWEEPER PARTS - BROOM, WEED CUTTER, & WANDERHOSE KIT
1300	03/09/2026	Claims	2	111897	LISA ESCOBAR	500.00	CLEANING/DAMAGE DEPOSIT REFUND - ACTIVITIES BLDG RENTAL - 02/21/2026
1301	03/09/2026	Claims	2	111898	FEDEX	42.08	PW SEWER DEPT SHIPPING - 02/24/2026
1302	03/09/2026	Claims	2	111899	GOLDSTAR PRODUCTS INC.	786.25	ROOT REMOVER - 50 LBS
1303	03/09/2026	Claims	2	111900	GOVWELL TECHNOLOGIES INC.	10,000.00	DEPLOYMENT SERVICES AND DATA MIGRATION FEES & ANNUAL SUBSCRIPTION - 01/13/2026 - 01/12/2027
1304	03/09/2026	Claims	2	111901	GRANT J HUNT COMPANY	4,000.00	DESIGN & MARKETING - 02/2026
1305	03/09/2026	Claims	2	111902	HB SPRAGUE, LLC	465.07	WORKSURFACE 84X36 TOP - CITY MANAGER
1306	03/09/2026	Claims	2	111903	INLAND ASPHALT COMPANY INC	739.16	1910-COLD MIX MC - 5.44 TONS - 02/12/2026
1307	03/09/2026	Claims	2	111904	JOHN DEERE FINANCIAL	40.03	PROPANE GAS - 3.70GL - CRACK SEALING; MENS GLOVES TAN 3XL FOR TRUCK # 1027
1308	03/09/2026	Claims	2	111905	JUB ENGINEERS INC	86,184.84	REGIONAL BELTWAY CONNECTOR PHASE 2 - PROJ # 07-23-041 - STAGE 2A 01/01/2026 - 01/31/2026; REGIONAL BELTWAY CONNECTOR PHASE 2 - PROJ # 07-23-041 - STAGE 2B 01/01/2026 - 01/31/2026; UNION GAP SHOP BRIDG
1309	03/09/2026	Claims	2	111906	KELLER SUPPLY CO	115.71	1 1/4 SEMICAST PTRAP 17G; VALVE REPAIR KIT - PARKS
1310	03/09/2026	Claims	2	111907	KINGS ONLY LLC	50.00	BUSINESS LICENSE REFUND - LICENSE # 12691
1311	03/09/2026	Claims	2	111908	LOWES COMPANY INC	129.85	PLASTIC PUTTY KNIFE, LIQUID NAILS CONSTRUCTION ADHESIVE, & VINYL WALL BASE FLOOR; PLASTIC FENCE POSTS; OXI CLEAN CLEANERS FOR THE SHOP; CORD GRIP CONNECTOR, COUPLING CONDUIT FITTING, & STEEL ELBOW CON
1312	03/09/2026	Claims	2	111909	MALLORY SAFETY & SUPPLY LLC	14.66	FINANCE CHARGE FOR INV # 6292769
1313	03/09/2026	Claims	2	111910	MENKE JACKSON BEYER LLP	2,735.50	GENERAL LEGAL SERVICE - 01/2026; RE PROPERTY PURCHASE & 10TH AVE BRIDGE REPLACEMENT - 01/2026
1314	03/09/2026	Claims	2	111911	MINUTEMAN PRESS	456.19	#10 WINDOW ENVELOPES - JOB # 114525 & REGULAR ENVELOPES, NO PERMIT, BNW LOGO ONLY - JOB # 114524; UB STATEMENTS - 02/2026

WARRANT/CHECK REGISTER

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1315	03/09/2026	Claims	2	111912	McILRATH PROPERTIES 1, LLC	3,570.85	OVERPAYMENT REFUND - UB ACCT # 2216 - 106 W ROSE STREET
1316	03/09/2026	Claims	2	111913	NC MACHINERY	81.15	BORTON BOOSTER SERVICE
1317	03/09/2026	Claims	2	111914	ROBERT R NORTHCOTT	875.00	PUBLIC DEFENDER
1318	03/09/2026	Claims	2	111915	NOVOLEX SHEILDS, LLC	1,425.36	GARBAGE BAGS FOR PARKS - BLACK 40X46 & CLEAR 38X65
1319	03/09/2026	Claims	2	111916	OFFICE SOLUTIONS NORTHWEST	679.74	SELF ADHESIVE FASTENERS 2"; LAWTON NAVITABS JAN - DEC; COPY PAPER & RECEIPT PAPER; SMEAD ETS COLOR-CODED YEAR LABELS; HP 952X CYAN & YELLOW INK, STICKY NOTES, & MEDIUM BINDER CLIPS; SELF-STICK SMALL F
1320	03/09/2026	Claims	2	111917	ONE CALL CONCEPTS INC	34.75	UTILITY LOCATES - 02/2026
1321	03/09/2026	Claims	2	111918	PNW CONSULTING	8,000.00	STATE POLITICAL ADVOCACY
1322	03/09/2026	Claims	2	111919	DANIEL B. POLAGE	8,820.00	PUBLIC DEFENDER SERVICE - 03/2026
1323	03/09/2026	Claims	2	111920	POWERDMS, INC.	14,496.86	PAYROLL SETUP & SUBSCRIPTION - 01/13/2026 - 01/12/2027
1324	03/09/2026	Claims	2	111921	PRICE FORD OF YAKIMA VALLEY LLC	2,404.45	LUBE,OIL, FILTER, BATTERY REPLACEMENT, REPLACE SPARK PLUGS, & TIRE ROTATION; LUBE,OIL, FILTER, TIRE ROTATION, REPLACE CABIN AIR FILTER, & TRANS DRAIN & REFILL
1325	03/09/2026	Claims	2	111922	RACOM CORPORATION	162.30	PROGRAM MOTOROLA APX8500 IN NEW PATROL CAR
1326	03/09/2026	Claims	2	111923	REPUBLIC PUBLISHING CO	940.80	NOTICE OF APP & NOTICE OF COMPLETENESS; NOTICE OFF APP & NOTICE OF COMPLETENESS - 02/13/2026; NOTICE OF APP, COMPLETENESS, ENVIRONMENTAL REVIEW, & NOTICE OF HEARING - 04/15/2026
1327	03/09/2026	Claims	2	111924	RH2 ENGINEERING, INC.	6,167.96	MAIN ST PEDESTRIAN CROSSING - PROJ # 0240032 - SVCS THROUGH 01/25/2026; MAIN ST PEDESTRIAN CROSSING - PROJ # 0230195 - SVCS THROUGH 01/25/2026
1328	03/09/2026	Claims	2	111925	RIO FOLTZ PLLC	9,017.65	CITY ATTORNEY - 02/2026
1329	03/09/2026	Claims	2	111926	SPACE EXPLORATION TECHNOLOGIES CORP	65.00	LOCAL PRIORITY TERMINAL ACCESS FEES & 50 GB DATA BLOCK - 03/03/2026 - 04/03/2026
1330	03/09/2026	Claims	2	111927	SPRINGBROOK HOLDING CO. LLC	4,419.16	PAYROLL PLUS SUBSCRIPTION
1331	03/09/2026	Claims	2	111928	SUSAN STONEMAN	197.52	OVERPAYMENT REFUND - UB ACCT # 10965 - 2230 LANDON AVENUE
1332	03/09/2026	Claims	2	111929	THE BUNKER RICHLAND	315.21	BLAUER 6PK WOOL BLEND TROUSERS DARK NAVY
1333	03/09/2026	Claims	2	111930	THE STOP TRAFFICKING PROJECT	2,000.00	BE ALERT PRESENTATION - 03/12/2026
1334	03/09/2026	Claims	2	111931	RYAN JAMES THERKELSEN	338.50	2026 SAFETY BOOT REIMBURSEMENT - R. THERKELSON
1335	03/09/2026	Claims	2	111932	PATRICK THOMPSON	284.10	MEDICARE PREMIUM - 03/2026

WARRANT/CHECK REGISTER

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1336	03/09/2026	Claims	2	111933	THRYV, INC.	125.86	MARKETING CENTER PRO - DIGITAL PARK AD - 02/21/2026 - 03/21/2026
1337	03/09/2026	Claims	2	111934	U.S. LINEN & UNIFORM	582.46	PW UNIFORM SERVICE - 02/2026
1338	03/09/2026	Claims	2	111935	UNION GAP WATER FUND & SEWER	3,626.12	FIRE DEPT - 02/2026; LIBRARY & COMMUNITY CENTER - 02/2026; CIVIC CAMPUS - 02/2026; PARKS - 02/2026 & CITY SHOP - 02/2026
1339	03/09/2026	Claims	2	111936	UNUM LIFE INSURANCE	164.40	LEOFF 1 LONG TERM CARE - 03/2026
1340	03/09/2026	Claims	2	111937	VALLEY FARM & HOME	81.46	BLASTER GRAPHITE DRY LUBE SPRAY FOR FIRE SAFETY BOX KEYS; HOSE CLAMPS 2- 1/2" - 4"; 5 GALLON GAS CANS
1341	03/09/2026	Claims	2	111938	VALLEY SEPTIC SERVICE	350.00	FULLBRIGHT & AHTANUM YOUTH PARK TOILET RENTAL - 01/20/2026 - 02/19/2026
1342	03/09/2026	Claims	2	111939	VIC'S AUTO & SUPPLY UNION GAP - PW	734.01	MOTOR TUNE UP 16OZ; NAPA FLEET DISC BRAKE PADS - VEH # 1010; BRAKE PAD SPREADER - VEH # 1010; WINDSHIELD WASH WITH ANTI FROST; PERFORMANCE TOOL 7" 2/3 JAW GEAR
1343	03/09/2026	Claims	2	111940	WA STATE DEPT OF TRANSPORTATION	1,702.41	MANUFACTURE & SHIP SIGNS - ORDER # E148885/WORK ORDER # JE5972 01; SIGNAL, MAINTENANCE, REPAIR, & ADDITIONS - 01/2026
1344	03/09/2026	Claims	2	111941	WA STATE PATROL	24.00	BACKGROUND CHECKS - 02/2026
1345	03/09/2026	Claims	2	111942	WA STATE TREASURER	11,801.92	REMITTANCE 01/2026 - INVOICE CJRS
1346	03/09/2026	Claims	2	111943	BARRY M WOODARD	20,079.00	PUBLIC DEFENDER - 02/2026
1347	03/09/2026	Claims	2	111944	YAKIMA CO PUBLIC SERVICES	12.00	GARBAGE DISPOSAL - 02/25/2026 - .25 TONS
1348	03/09/2026	Claims	2	111945	YAKIMA CO TREAS PROSECUTING	151.13	REMITTANCE - 01/2026
1349	03/09/2026	Claims	2	111946	YAKIMA COOPERATIVE ASSN	510.99	#2 DIESEL DYED - 120.9000 GALLONS - YOUTH BARN
1350	03/09/2026	Claims	2	111947	YAKIMA HUMANE SOCIETY	2,500.00	ANIMAL CONTROL INTAKE SERVICES - 02/2026
1351	03/09/2026	Claims	2	111948	YORKS PEST CONTROL, LLC	281.32	GENERAL PEST CONTROL - CIVIC CENTER - 03/03/2026; GENERAL PEST CONTROL - LIBRARY & COMMUNITY CENTER - 03/03/2026

001 Current Expense Fund	93,715.09
101 Street Fund	13,853.48
107 Lodging Tax Fund	5,899.10
128 Transit System Fund	1,604.36
133 Marijuana Excise Tax Fund	2,000.00
305 Regional Beltway Connector Fund	54,356.02
321 Street Development Reserve Fund	33,510.32
324 Infrastructure Reserve Fund	6,167.96
401 Water Fund	13,079.63
402 Garbage Fund	9,680.10
403 Sewer Fund	15,447.79
405 Sewer Improvement Reserve	5,000.00
630 General State/County-Shared Rev Fund	126.00
633 Crime Victims Comp Cnty Share	151.13

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		640 Court Revenue Fund				11,675.92	
		650 YVCRU Fund				221.84	
						<u>266,488.74</u>	Claims: 266,488.74

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1137	02/23/2026	Claims	2	EFT	WA STATE DEPT OF REVENUE	16,257.44	
					001 - 511 60 49 02 - YAKIMA VALLEY C.O.G.	2,733.56	
					001 - 511 60 49 10 - EXTERNAL TAXES	2.11	
					001 - 524 20 49 01 - EXTERNAL TAXES-BUILDING	9.06	
					401 - 534 50 49 01 - EXTERNAL TAXES	5,426.58	
					403 - 535 50 49 00 - MISCELLANEOUS	-579.58	
					403 - 535 50 49 00 - MISCELLANEOUS	-579.58	
					402 - 537 50 49 00 - MISCELLANEOUS	-579.58	
					402 - 537 50 49 01 - EXTERNAL TAXES	9,426.33	
					001 - 591 94 70 09 - ZOOM MEETING PLATFORM - LI	398.54	
1232	02/10/2026	Claims	2	EFT	AWC EMPLOYEE BENEFIT TRUST	-0.20	LEOFF 1 RETIREE - MEDICAL BENEFITS CORRRECTION
					001 - 521 10 22 00 - LEOFF 1 BENEFITS	-0.20	
1255	03/03/2026	Claims	2	EFT	PATHPOINT MERCHANT SERVICES LLC	2.50	ONLINE PAYMENT FEE - 02/2026
					001 - 514 23 49 00 - MISCELLANEOUS	2.50	
1279	03/09/2026	Claims	2	EFT	CENTURY LINK	1,333.62	FIRE DEPT - 02/2026; SENIOR CENTER - 02/2026; CIVIC CENTER PHONE & FAX LINE - 02/2026; PUBLIC WORKS - 02/2026; CIVIC CENTER TRUNK SVC - 02/2026
					001 - 513 10 47 00 - CIVIC CAMPUS UTILITIES - EXEC	18.28	
					001 - 513 10 47 00 - CIVIC CAMPUS UTILITIES - EXEC	30.90	
					001 - 514 23 47 00 - CIVIC CAMPUS UTILITIES-FINAN	25.50	
					001 - 514 23 47 00 - CIVIC CAMPUS UTILITIES-FINAN	43.11	
					001 - 514 30 47 00 - CIVIC CAMPUS UTILITIES - CLER	22.93	
					001 - 514 30 47 00 - CIVIC CAMPUS UTILITIES - CLER	38.76	
					001 - 515 31 47 00 - CIVIC CAMPUS UTILITIES-LEGAL	11.09	
					001 - 515 31 47 00 - CIVIC CAMPUS UTILITIES-LEGAL	18.76	
					001 - 521 50 47 00 - PD FACILITIES CIVIC CAMP UTIL	232.18	
					001 - 521 50 47 00 - PD FACILITIES CIVIC CAMP UTIL	392.51	
					001 - 522 10 42 00 - COMMUNICATION	87.54	
					001 - 524 10 47 01 - CIVIC CAMPUS UTILITY-BUILDIN	11.71	
					001 - 524 10 47 01 - CIVIC CAMPUS UTILITY-BUILDIN	19.80	
					401 - 534 50 42 00 - COMMUNICATION	46.26	
					401 - 534 50 47 01 - CIVIC CAMPUS UTILITIES-WATEI	10.62	
					401 - 534 50 47 01 - CIVIC CAMPUS UTILITIES-WATEI	17.95	
					403 - 535 50 42 00 - COMMUNICATION	46.26	
					403 - 535 50 47 01 - CIVIC CAMPUS UTILITIES-SEWEF	7.72	
					403 - 535 50 47 01 - CIVIC CAMPUS UTILITIES-SEWEF	13.05	
					402 - 537 50 42 00 - COMMUNICATION	46.26	
					402 - 537 50 47 01 - CIVIC CAMPUS UTILITES - GARB	0.81	
					402 - 537 50 47 01 - CIVIC CAMPUS UTILITES - GARB	1.37	
					101 - 542 30 47 01 - CIVIC CAMPUS UTILITIES-STREE	1.46	
					101 - 542 30 47 01 - CIVIC CAMPUS UTILITIES-STREE	2.47	
					101 - 543 30 42 00 - COMMUNICATION	46.26	
					101 - 543 30 47 01 - CIVIC CAMPUS UTILITIES-STREE	3.90	
					101 - 543 30 47 01 - CIVIC CAMPUS UTILITIES-STREE	6.59	
					128 - 547 10 47 01 - CIVIC CAMPUS UTILITIES-TRANS	3.26	
					128 - 547 10 47 01 - CIVIC CAMPUS UTILITIES-TRANS	5.52	
					001 - 558 60 47 01 - CIVIC CAMPUS UTILITIES-PLANN	10.16	
					001 - 558 60 47 01 - CIVIC CAMPUS UTILITIES-PLANN	17.17	
					001 - 571 21 42 00 - COMMUNICATION	85.28	
					001 - 576 80 47 01 - CIVIC CAMPUS UTILITIES-PARKS	3.04	
					001 - 576 80 47 01 - CIVIC CAMPUS UTILITIES-PARKS	5.14	
1280	03/09/2026	Claims	2	EFT	OFFICE DEPOT-CITY HALL	882.16	SMEAD COLOR CODED YEAR LABELS; WIRELESS MOUSE, ADVIL, & TYLENOL; HP218 A INK TONER - BLK, YLW, & MAGENTA; HP 218A INK - CYAN; SPIRAL BOUND BOOKS - 2026 FINAL BUDGET DOC

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			001 - 513 10 31 00 - SUPPLIES			12.46	
			001 - 514 23 31 00 - SUPPLIES			226.26	
			001 - 514 23 31 00 - SUPPLIES			79.59	
			001 - 514 23 31 00 - SUPPLIES			495.04	
			001 - 514 30 31 00 - SUPPLIES			12.46	
			001 - 517 91 31 00 - WELLNESS - SUPPLIES			39.68	
			001 - 524 20 31 00 - SUPPLIES-BUILDING			8.34	
			001 - 558 60 31 00 - SUPPLIES			8.33	
1281	03/09/2026	Claims	2	EFT	US BANK CARDMEMBER SVC	594.00	CALIFORNIA AUTO SHINE -BLDG INSPECTOR VEHICLE - COLOR SAND
			001 - 524 20 48 00 - REPAIRS & MAINTENANCE-BUIL			297.00	
			001 - 558 60 48 00 - REPAIRS & MAINTENANCE			297.00	
1282	03/09/2026	Claims	2	EFT	VERIZON WIRELESS - CH #742100945-0001	436.64	CITY HALL CELL SERVICE - 02/2026
			001 - 511 60 42 01 - COMMUNICATION			332.26	
			001 - 514 23 42 00 - COMMUNICATIONS			26.10	
			001 - 514 30 42 00 - COMMUNICATIONS			26.09	
			401 - 534 50 42 00 - COMMUNICATION			52.19	
1283	03/09/2026	Claims	2	EFT	VERIZON WIRELESS - PD2#672326319	840.82	PD MODEMS - 02/2026
			001 - 521 10 42 00 - PD ADMIN COMMUNICATIONS			840.82	
1284	03/09/2026	Claims	2	EFT	VERIZON WIRELESS - PW #542075407	508.90	PW & BLDG/PLANNING CELL SERVICE - 02/2026
			001 - 524 20 42 00 - COMMUNICATION-BUILDING			8.46	
			401 - 534 50 42 00 - COMMUNICATION			98.39	
			403 - 535 50 42 00 - COMMUNICATION			98.39	
			402 - 537 50 42 00 - COMMUNICATION			98.39	
			101 - 542 30 42 00 - COMMUNICATIONS			98.39	
			001 - 558 60 42 00 - COMMUNICATION			8.47	
			001 - 576 80 42 00 - COMMUNICATION			98.41	
1285	03/09/2026	Claims	2	111882	ABSOLUTE COMFORT TECHNOLOGY LLC	3,172.30	BI-ANNUAL 2026 SPRING SERVICE MAINTENANCE - ACTIVITIES BLDG & YOUTH BARN; QUARTERLY SPRING 2026 MAINTENANCE - CIVIC CENTER
			001 - 513 10 48 01 - CIVIC CAMPUS MAINTENANCE-			76.73	
			001 - 514 23 48 01 - CIVIC CAMPUS MAINTENANCE-			107.03	
			001 - 514 30 48 01 - CIVIC CAMPUS MAINTENANCE-			96.25	
			001 - 515 31 48 00 - CIVIC CAMPUS MAINTENANCE-			46.57	
			001 - 521 50 48 01 - PD FACILITIES CIVIC CAMPUS M			974.55	
			001 - 524 20 48 01 - CIVIC CAMPUS MAINTENANCE-			49.15	
			401 - 534 50 48 01 - CIVIC CAMPUS MAINTENANCE-			44.57	
			403 - 535 50 48 01 - CIVIC CAMPUS MAINTENANCE-			32.42	
			402 - 537 50 48 01 - CIVIC CAMPUS MAINTENANCE-			3.39	
			101 - 542 30 48 01 - CIVIC CAMPUS MAINTENANCE-			6.13	
			101 - 543 30 48 01 - CIVIC CAMPUS MAINTENANCE-			16.37	
			128 - 547 10 48 01 - CIVIC CAMPUS MAINTENANCE-			13.70	
			001 - 558 60 48 01 - CIVIC CAMPUS MAINTENANCE-			42.63	
			001 - 576 80 48 00 - REPAIRS & MAINTENANCE			1,650.05	
			001 - 576 80 48 01 - CIVIC CAMPUS MAINTENANCE			12.76	
1286	03/09/2026	Claims	2	111883	ADVANCED DIGITAL IMAGING LLC	833.91	GRAFICS FOR STREET SWEEPER & WATER TANKER; DECALS FOR PW BRONCO VEH
			401 - 534 50 41 00 - PROFESSIONAL SERVICES			238.26	
			401 - 534 50 41 00 - PROFESSIONAL SERVICES			54.15	
			403 - 535 50 41 00 - PROFESSIONAL SERVICES			54.15	
			402 - 537 50 41 00 - PROFESSIONAL SERVICES			54.15	

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			101 - 542 30 41 00 -		PROFESSIONAL SERVICES	324.90	
			101 - 542 70 41 00 -		PROFESSIONAL SERVICES	54.15	
			001 - 576 80 41 03 -		PROFESSIONAL SERVICES	54.15	
1287	03/09/2026	Claims	2	111884	AMAZON CAPITAL SERVICES, INC	682.26	4GB USB FLASH DRIVE 10PK; LITHIUM BATTERY 3V 1632 BATTERIES; IPHONE 16 CASES WITH SCREEN PROTECTOR; IPAD CASE, SCREEN PROTECTOR, & IPHONE 17 PRO MAX CAR CHARGER; UPS BATTERY BACKUP & SURGE PROTECTORS;
			001 - 513 10 31 00 -		SUPPLIES	33.80	
			001 - 514 23 31 00 -		SUPPLIES	135.20	
			001 - 514 23 31 00 -		SUPPLIES	24.39	
			001 - 514 30 31 00 -		SUPPLIES	33.80	
			001 - 514 30 31 00 -		SUPPLIES	135.20	
			001 - 514 30 31 00 -		SUPPLIES	24.39	
			001 - 521 10 31 00 -		PD ADMIN SUPPLIES	31.25	
			001 - 521 22 31 00 -		PATROL SUPPLIES	40.08	
			001 - 521 22 31 00 -		PATROL SUPPLIES	54.16	
			001 - 521 22 31 00 -		PATROL SUPPLIES	82.36	
			001 - 521 22 31 00 -		PATROL SUPPLIES	-82.36	
			001 - 521 22 31 00 -		PATROL SUPPLIES	21.78	
			001 - 524 20 31 00 -		SUPPLIES-BUILDING	40.31	
			401 - 534 50 31 00 -		SUPPLIES	22.53	
			403 - 535 50 31 00 -		SUPPLIES	22.53	
			402 - 537 50 31 00 -		SUPPLIES	22.54	
			001 - 558 60 31 00 -		SUPPLIES	40.30	
1288	03/09/2026	Claims	2	111885	AMB TOOLS & EQUIPMENT	79.04	DODGE LOCKNUT SOCKET & IMPACT ADAPTER - VEH # 1010
			101 - 542 30 31 00 -		SUPPLIES	23.71	
			101 - 542 66 31 00 -		SUPPLIES	23.71	
			101 - 542 70 31 00 -		SUPPLIES	23.71	
			001 - 576 80 31 00 -		SUPPLIES	7.91	
1289	03/09/2026	Claims	2	111886	ATS AUTOMATION, INC	3,078.56	HVAC UNION GAP CIVIC CENTER COMPLEX AGREEMENT - 03/01/2026 - 05/31/2026
			001 - 513 10 48 01 -		CIVIC CAMPUS MAINTENANCE-	155.18	
			001 - 514 23 48 01 -		CIVIC CAMPUS MAINTENANCE-	216.46	
			001 - 514 30 48 01 -		CIVIC CAMPUS MAINTENANCE-	194.65	
			001 - 515 31 48 00 -		CIVIC CAMPUS MAINTENANCE-	94.18	
			001 - 521 50 48 01 -		PD FACILITIES CIVIC CAMPUS M	1,970.90	
			001 - 524 20 48 01 -		CIVIC CAMPUS MAINTENANCE-	99.40	
			401 - 534 50 48 01 -		CIVIC CAMPUS MAINTENANCE-	90.14	
			403 - 535 50 48 01 -		CIVIC CAMPUS MAINTENANCE-	65.57	
			402 - 537 50 48 01 -		CIVIC CAMPUS MAINTENANCE-	6.86	
			101 - 542 30 48 01 -		CIVIC CAMPUS MAINTENANCE-	12.39	
			101 - 543 30 48 01 -		CIVIC CAMPUS MAINTENANCE-	33.10	
			128 - 547 10 48 01 -		CIVIC CAMPUS MAINTENANCE-	27.71	
			001 - 558 60 48 01 -		CIVIC CAMPUS MAINTENANCE-	86.22	
			001 - 576 80 48 01 -		CIVIC CAMPUS MAINTENANCE	25.80	
1290	03/09/2026	Claims	2	111887	BLUELINE EQUIPMENT CO, LLC	71.92	OIL SEAL - PARKS
			001 - 576 80 31 00 -		SUPPLIES	71.92	
1291	03/09/2026	Claims	2	111888	BURROWS TRACTOR COMPANY	330.62	BEARING & SNAP RING - PARKS
			001 - 576 80 31 00 -		SUPPLIES	330.62	
1292	03/09/2026	Claims	2	111889	CENTRAL WASHINGTON AGRICULTURAL MUSEUM	1,899.10	AG MUSEUM UTILITIES - 01/2026
			107 - 571 00 47 00 -		UTILITIES-AG MUSEUM	1,899.10	
1293	03/09/2026	Claims	2	111890	CHRISTENSEN, INC.	1,930.47	PD FUEL - 02/16/2026 - 02/28/2026

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			001 - 521 21 32 00 - INVESTIGATION FUEL			124.07	
			001 - 521 22 32 00 - PATROL FUEL			1,696.56	
			001 - 524 60 32 00 - CODE ENFORCEMENT FUEL			54.92	
			001 - 554 30 32 00 - FUEL - ANIMAL CONTROL			54.92	
1294	03/09/2026	Claims	2	111891	CINTAS CORP #605	79.72	CIVIC CENTER & PD MAT SERVICE - 02/20/2026
			001 - 513 10 48 01 - CIVIC CAMPUS MAINTENANCE-			4.02	
			001 - 514 23 48 01 - CIVIC CAMPUS MAINTENANCE-			5.61	
			001 - 514 30 48 01 - CIVIC CAMPUS MAINTENANCE-			5.04	
			001 - 515 31 48 00 - CIVIC CAMPUS MAINTENANCE-			2.44	
			001 - 521 50 48 01 - PD FACILITIES CIVIC CAMPUS M			51.04	
			001 - 524 20 48 01 - CIVIC CAMPUS MAINTENANCE-			2.57	
			401 - 534 50 48 01 - CIVIC CAMPUS MAINTENANCE-			2.33	
			403 - 535 50 48 01 - CIVIC CAMPUS MAINTENANCE-			1.69	
			402 - 537 50 48 01 - CIVIC CAMPUS MAINTENANCE-			0.18	
			101 - 542 30 48 01 - CIVIC CAMPUS MAINTENANCE-			0.32	
			101 - 543 30 48 01 - CIVIC CAMPUS MAINTENANCE-			0.86	
			128 - 547 10 48 01 - CIVIC CAMPUS MAINTENANCE-			0.72	
			001 - 558 60 48 01 - CIVIC CAMPUS MAINTENANCE-			2.23	
			001 - 576 80 48 01 - CIVIC CAMPUS MAINTENANCE			0.67	
1295	03/09/2026	Claims	2	111892	SINGH AND PARKS LLC COCO'S MINI MART	164.40	PD FUEL
			001 - 521 10 32 00 - PD ADMIN FUEL			55.18	
			001 - 521 22 32 00 - PATROL FUEL			109.22	
1296	03/09/2026	Claims	2	111893	COLEMAN OIL COMPANY	3,517.77	YVCRU FUEL - 02/2026; PW FUEL/CED FUEL - 02/2026
			001 - 524 20 32 00 - FUEL-BUILDING			108.62	
			001 - 524 20 32 00 - FUEL-BUILDING			-0.31	
			403 - 531 30 32 00 - STORMWATER FUEL			142.85	
			403 - 531 30 32 00 - STORMWATER FUEL			-0.74	
			401 - 534 50 32 00 - FUEL			825.24	
			401 - 534 50 32 00 - FUEL			-4.26	
			403 - 535 50 32 00 - FUEL			754.88	
			403 - 535 50 32 00 - FUEL			-3.93	
			402 - 537 50 32 00 - FUEL			43.10	
			402 - 537 50 32 00 - FUEL			-0.14	
			101 - 542 30 32 00 - FUEL			448.34	
			101 - 542 30 32 00 - FUEL			-2.27	
			101 - 542 66 32 00 - FUEL			262.16	
			101 - 542 66 32 00 - FUEL			-1.34	
			101 - 542 67 32 00 - FUEL			37.00	
			101 - 542 67 32 00 - FUEL			-0.20	
			101 - 542 70 32 00 - FUEL			270.70	
			101 - 542 70 32 00 - FUEL			-1.44	
			128 - 547 10 32 00 - FUEL CONSUMED			129.00	
			128 - 547 10 32 00 - FUEL CONSUMED			-0.67	
			001 - 558 60 32 00 - FUEL			-0.30	
			001 - 576 80 32 00 - FUEL			291.14	
			001 - 576 80 32 00 - FUEL			-1.50	
			650 - 589 40 02 00 - OPERATIONS - FUEL			221.84	
1297	03/09/2026	Claims	2	111894	CR CONSTRUCTION, LLC	5,000.00	REGIONAL BELTWAY AREA UTILITIES EXTENSION - SEWER LIFT STATION - HLA PROJECT NO. 22038A-C - PROG. ESTIMATE NO. 07
			405 - 594 35 67 56 - BELTWAY SEWER LIFT STATION			5,000.00	
1298	03/09/2026	Claims	2	111895	EDGE CONSTRUCTION SUPPLY	58.28	IGLOO ICE PACKS
			403 - 535 50 31 00 - SUPPLIES			58.28	
1299	03/09/2026	Claims	2	111896	ENVIRO-CLEAN EQUIPMENT, INC.	11,451.73	STREET SWEEPER PARTS - BROOM, WEED CUTTER, & WANDERHOSE KIT

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			403 - 594 35 64 20 - MACHINERY & EQUIP - STREET			11,451.73	
1300	03/09/2026	Claims	2	111897	LISA ESCOBAR	500.00	CLEANING/DAMAGE DEPOSIT REFUND - ACTIVITIES BLDG RENTAL - 02/21/2026
			001 - 582 10 00 03 - RESERVATION DEPOSIT REFUND			500.00	
1301	03/09/2026	Claims	2	111898	FEDEX	42.08	PW SEWER DEPT SHIPPING - 02/24/2026
			403 - 535 50 49 00 - MISCELLANEOUS			42.08	
1302	03/09/2026	Claims	2	111899	GOLDSTAR PRODUCTS INC.	786.25	ROOT REMOVER - 50 LBS
			403 - 535 50 31 00 - SUPPLIES			786.25	
1303	03/09/2026	Claims	2	111900	GOVWELL TECHNOLOGIES INC.	10,000.00	DEPLOYMENT SERVICES AND DATA MIGRATION FEES & ANNUAL SUBSCRIPTION - 01/13/2026 - 01/12/2027
			001 - 518 88 49 01 - SOFTWARE LICENSING			10,000.00	
1304	03/09/2026	Claims	2	111901	GRANT J HUNT COMPANY	4,000.00	DESIGN & MARKETING - 02/2026
			107 - 557 30 41 01 - PROF SERVICES-GRANT J HUNT			4,000.00	
1305	03/09/2026	Claims	2	111902	HB SPRAGUE, LLC	465.07	WORKSURFACE 84X36 TOP - CITY MANAGER
			001 - 513 10 31 00 - SUPPLIES			465.07	
1306	03/09/2026	Claims	2	111903	INLAND ASPHALT COMPANY INC	739.16	1910-COLD MIX MC - 5.44 TONS - 02/12/2026
			401 - 534 50 31 00 - SUPPLIES			147.83	
			403 - 535 50 31 00 - SUPPLIES			147.83	
			402 - 537 50 31 00 - SUPPLIES			147.83	
			101 - 542 30 31 00 - SUPPLIES			147.83	
			001 - 576 80 31 00 - SUPPLIES			147.84	
1307	03/09/2026	Claims	2	111904	JOHN DEERE FINANCIAL	40.03	PROPANE GAS - 3.70GL - CRACK SEALING; MENS GLOVES TAN 3XL FOR TRUCK # 1027
			403 - 531 30 31 00 - STORMWATER - SUPPLIES			1.57	
			401 - 534 50 31 00 - SUPPLIES			6.51	
			403 - 535 50 31 00 - SUPPLIES			5.20	
			101 - 542 30 31 00 - SUPPLIES			14.01	
			101 - 542 30 31 00 - SUPPLIES			3.90	
			101 - 542 66 31 00 - SUPPLIES			1.30	
			101 - 542 70 31 00 - SUPPLIES			1.82	
			128 - 547 10 31 00 - OFFICE & OPERATING SUPPLIES			1.82	
			001 - 576 80 31 00 - SUPPLIES			3.90	
1308	03/09/2026	Claims	2	111905	JUB ENGINEERS INC	86,184.84	REGIONAL BELTWAY CONNECTOR PHASE 2 - PROJ # 07-23-041 - STAGE 2A 01/01/2026 - 01/31/2026; REGIONAL BELTWAY CONNECTOR PHASE 2 - PROJ # 07-23-041 - STAGE 2B 01/01/2026 - 01/31/2026; UNION GAP SHOP BRIDG
			305 - 595 10 41 26 - REGIONAL BELTWAY-PE STAGE			48,710.58	
			321 - 595 10 41 48 - SHOP BRIDGE-PE			23,566.15	
			321 - 595 10 41 56 - AHTANUM RD PEDESTRIAN CRC			7,951.74	
			321 - 595 10 41 56 - AHTANUM RD PEDESTRIAN CRC			310.93	
			305 - 595 30 65 26 - REGIONAL BELTWAY - CONSTRI			5,645.44	
1309	03/09/2026	Claims	2	111906	KELLER SUPPLY CO	115.71	1 1/4 SEMICAST PTRAP 17G; VALVE REPAIR KIT - PARKS
			001 - 576 80 31 00 - SUPPLIES			39.62	
			001 - 576 80 31 00 - SUPPLIES			76.09	
1310	03/09/2026	Claims	2	111907	KINGS ONLY LLC	50.00	BUSINESS LICENSE REFUND - LICENSE # 12691
			001 - 514 81 49 00 - LICENSING EXPENDITURES			50.00	

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1311	03/09/2026	Claims	2	111908	LOWES COMPANY INC	129.85	PLASTIC PUTTY KNIFE, LIQUID NAILS CONSTRUCTION ADHESIVE, & VINYL WALL BASE FLOOR; PLASTIC FENCE POSTS; OXI CLEAN CLEANERS FOR THE SHOP; CORD GRIP CONNECTOR, COUPLING CONDUIT FITTING, & STEEL ELBOW CON
					001 - 513 10 31 00 - SUPPLIES	1.00	
					001 - 514 23 31 00 - SUPPLIES	1.39	
					001 - 514 30 31 00 - SUPPLIES	1.25	
					001 - 515 31 31 00 - LEGAL SUPPLIES	0.61	
					001 - 521 50 31 00 - PD FACILITIES SUPPLIES	12.70	
					001 - 524 20 31 00 - SUPPLIES-BUILDING	0.64	
					001 - 524 20 31 00 - SUPPLIES-BUILDING	3.62	
					401 - 534 50 31 00 - SUPPLIES	0.58	
					401 - 534 50 31 00 - SUPPLIES	6.59	
					401 - 534 50 31 00 - SUPPLIES	8.24	
					403 - 535 50 31 00 - SUPPLIES	0.42	
					403 - 535 50 31 00 - SUPPLIES	6.59	
					403 - 535 50 31 00 - SUPPLIES	17.46	
					403 - 535 50 31 00 - SUPPLIES	8.24	
					402 - 537 50 31 00 - SUPPLIES	0.04	
					402 - 537 50 31 00 - SUPPLIES	6.59	
					402 - 537 50 31 00 - SUPPLIES	8.24	
					101 - 542 30 31 00 - SUPPLIES	0.08	
					101 - 542 30 31 00 - SUPPLIES	6.59	
					101 - 542 30 31 00 - SUPPLIES	8.24	
					101 - 542 30 31 00 - SUPPLIES	11.18	
					101 - 543 30 31 00 - SUPPLIES	0.21	
					128 - 547 10 31 00 - OFFICE & OPERATING SUPPLIES	0.18	
					001 - 558 60 31 00 - SUPPLIES	0.56	
					001 - 558 60 31 00 - SUPPLIES	3.61	
					001 - 576 80 31 00 - SUPPLIES	0.17	
					001 - 576 80 31 00 - SUPPLIES	6.58	
					001 - 576 80 31 00 - SUPPLIES	8.25	
1312	03/09/2026	Claims	2	111909	MALLORY SAFETY & SUPPLY LLC	14.66	FINANCE CHARGE FOR INV # 6292769
					001 - 522 10 49 00 - MISCELLANEOUS	14.66	
1313	03/09/2026	Claims	2	111910	MENKE JACKSON BEYER LLP	2,735.50	GENERAL LEGAL SERVICE - 01/2026; RE PROPERTY PURCHASE & 10TH AVE BRIDGE REPLACEMENT - 01/2026
					001 - 515 41 41 00 - EXTERNAL LEGAL SERVICES	227.00	
					128 - 547 10 41 00 - PROFESSIONAL SERVICES	827.00	
					321 - 595 20 63 44 - S 10TH AVENUE BRIDGE - ROW	1,681.50	
1314	03/09/2026	Claims	2	111911	MINUTEMAN PRESS	456.19	#10 WINDOW ENVELOPES - JOB # 114525 & REGULAR ENVELOPES, NO PERMIT, BNW LOGO ONLY - JOB # 114524; UB STATEMENTS - 02/2026
					001 - 513 10 31 00 - SUPPLIES	27.14	
					001 - 514 23 31 00 - SUPPLIES	27.14	
					001 - 514 30 31 00 - SUPPLIES	27.14	
					001 - 524 20 31 00 - SUPPLIES-BUILDING	27.14	
					401 - 534 50 31 00 - SUPPLIES	27.14	
					401 - 534 50 41 00 - PROFESSIONAL SERVICES	61.60	
					403 - 535 50 31 00 - SUPPLIES	27.14	
					403 - 535 50 41 00 - PROFESSIONAL SERVICES	61.60	
					402 - 537 50 31 00 - SUPPLIES	27.14	
					402 - 537 50 41 00 - PROFESSIONAL SERVICES	61.61	
					101 - 542 30 31 00 - SUPPLIES	27.14	
					001 - 558 60 31 00 - SUPPLIES	27.14	
					001 - 576 80 31 00 - SUPPLIES	27.12	

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1315	03/09/2026	Claims	2	111912	McILRATH PROPERTIES 1, LLC	3,570.85	OVERPAYMENT REFUND - UB ACCT # 2216 - 106 W ROSE STREET
					401 - 582 10 04 01 - 210-10) WATER REFUNDS	3,570.85	
1316	03/09/2026	Claims	2	111913	NC MACHINERY	81.15	BORTON BOOSTER SERVICE
					401 - 534 50 41 00 - PROFESSIONAL SERVICES	81.15	
1317	03/09/2026	Claims	2	111914	ROBERT R NORTHCOTT	875.00	PUBLIC DEFENDER
					001 - 515 91 41 03 - LEGAL SERVICES-PUBLIC DEFEN	875.00	
1318	03/09/2026	Claims	2	111915	NOVOLEX SHEILDS, LLC	1,425.36	GARBAGE BAGS FOR PARKS - BLACK 40X46 & CLEAR 38X65
					001 - 576 80 31 00 - SUPPLIES	1,425.36	
1319	03/09/2026	Claims	2	111916	OFFICE SOLUTIONS NORTHWEST	679.74	SELF ADHESIVE FASTENERS 2"; LAWTON NAVITABS JAN - DEC; COPY PAPER & RECEIPT PAPER; SMEAD ETS COLOR-CODED YEAR LABELS; HP 952X CYAN & YELLOW INK, STICKY NOTES, & MEDIUM BINDER CLIPS; SELF-STICK SMALL F
					001 - 511 60 31 01 - SUPPLIES	2.90	
					001 - 511 60 31 01 - SUPPLIES	5.89	
					001 - 513 10 31 00 - SUPPLIES	1.05	
					001 - 513 10 31 00 - SUPPLIES	2.07	
					001 - 514 23 31 00 - SUPPLIES	9.91	
					001 - 514 23 31 00 - SUPPLIES	2.03	
					001 - 514 23 31 00 - SUPPLIES	70.69	
					001 - 514 23 31 00 - SUPPLIES	3.73	
					001 - 514 23 31 00 - SUPPLIES	15.61	
					001 - 514 23 31 00 - SUPPLIES	7.36	
					001 - 514 23 31 00 - SUPPLIES	39.22	
					001 - 514 23 31 00 - SUPPLIES	19.25	
					001 - 514 30 31 00 - SUPPLIES	21.73	
					001 - 514 30 31 00 - SUPPLIES	2.03	
					001 - 514 30 31 00 - SUPPLIES	70.69	
					001 - 514 30 31 00 - SUPPLIES	3.73	
					001 - 514 30 31 00 - SUPPLIES	15.61	
					001 - 514 30 31 00 - SUPPLIES	39.22	
					001 - 514 30 31 00 - SUPPLIES	44.07	
					001 - 521 10 31 00 - PD ADMIN SUPPLIES	0.90	
					001 - 521 10 31 00 - PD ADMIN SUPPLIES	1.83	
					001 - 524 20 31 00 - SUPPLIES-BUILDING	11.29	
					001 - 524 20 31 00 - SUPPLIES-BUILDING	2.03	
					001 - 524 20 31 00 - SUPPLIES-BUILDING	6.93	
					001 - 524 20 31 00 - SUPPLIES-BUILDING	23.26	
					401 - 534 50 31 00 - SUPPLIES	8.46	
					401 - 534 50 31 00 - SUPPLIES	15.62	
					401 - 534 50 31 00 - SUPPLIES	0.99	
					401 - 534 50 31 00 - SUPPLIES	2.03	
					401 - 534 50 31 00 - SUPPLIES	7.21	
					401 - 534 50 31 00 - SUPPLIES	45.03	
					401 - 534 50 31 00 - SUPPLIES	1.73	
					403 - 535 50 31 00 - SUPPLIES	8.46	
					403 - 535 50 31 00 - SUPPLIES	15.62	
					403 - 535 50 31 00 - SUPPLIES	0.99	
					403 - 535 50 31 00 - SUPPLIES	2.03	
					403 - 535 50 31 00 - SUPPLIES	7.21	
					403 - 535 50 31 00 - SUPPLIES	45.03	
					403 - 535 50 31 00 - SUPPLIES	1.73	
					402 - 537 50 31 00 - SUPPLIES	8.46	
					402 - 537 50 31 00 - SUPPLIES	15.63	
					402 - 537 50 31 00 - SUPPLIES	0.99	
					402 - 537 50 31 00 - SUPPLIES	2.03	

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			402 - 537 50 31 00 - SUPPLIES			7.21	
			402 - 537 50 31 00 - SUPPLIES			45.04	
			402 - 537 50 31 00 - SUPPLIES			1.74	
			101 - 542 30 31 00 - SUPPLIES			2.03	
			001 - 558 60 31 00 - SUPPLIES			2.03	
			001 - 558 60 31 00 - SUPPLIES			6.92	
			001 - 576 80 31 00 - SUPPLIES			0.17	
			001 - 576 80 31 00 - SUPPLIES			2.06	
			001 - 576 80 31 00 - SUPPLIES			0.26	
1320	03/09/2026	Claims	2	111917	ONE CALL CONCEPTS INC	34.75	UTILITY LOCATES - 02/2026
			401 - 534 50 41 00 - PROFESSIONAL SERVICES			17.38	
			403 - 535 50 41 00 - PROFESSIONAL SERVICES			17.37	
1321	03/09/2026	Claims	2	111918	PNW CONSULTING	8,000.00	STATE POLITICAL ADVOCACY
			101 - 542 30 41 00 - PROFESSIONAL SERVICES			8,000.00	
1322	03/09/2026	Claims	2	111919	DANIEL B. POLAGE	8,820.00	PUBLIC DEFENDER SERVICE - 03/2026
			001 - 515 91 41 03 - LEGAL SERVICES-PUBLIC DEFEN			8,820.00	
1323	03/09/2026	Claims	2	111920	POWERDMS, INC.	14,496.86	PAYROLL SETUP & SUBSCRIPTION - 01/13/2026 - 01/12/2027
			001 - 511 60 49 08 - POWER DMS			116.82	
			001 - 513 10 49 02 - POWER DMS			658.85	
			001 - 514 23 49 01 - POWER DMS			1,292.05	
			001 - 514 30 49 01 - POWER DMS			492.87	
			001 - 518 20 49 01 - POWER DMS			35.23	
			001 - 521 10 49 03 - POWER DMS			1,604.36	
			001 - 521 22 49 01 - POWER DMS			4,903.35	
			001 - 521 80 49 01 - POWER DMS			383.16	
			001 - 524 20 49 02 - POWER DMS			337.21	
			001 - 524 60 49 01 - POWER DMS			102.37	
			403 - 531 30 49 01 - POWER DMS			274.26	
			401 - 534 50 49 02 - POWER DMS			1,236.62	
			403 - 535 50 49 01 - POWER DMS			856.51	
			402 - 537 50 49 02 - POWER DMS			130.44	
			101 - 542 30 49 01 - POWER DMS			875.92	
			101 - 543 10 49 00 - POWER DMS			177.05	
			128 - 547 10 49 01 - POWER DMS			384.06	
			001 - 558 60 49 01 - POWER DMS			508.47	
			001 - 576 80 49 01 - POWER DMS			127.26	
1324	03/09/2026	Claims	2	111921	PRICE FORD OF YAKIMA VALLEY LLC	2,404.45	LUBE,OIL, FILTER, BATTERY REPLACEMENT, REPLACE SPARK PLUGS, & TIRE ROTATION; LUBE,OIL, FILTER, TIRE ROTATION, REPLACE CABIN AIR FILTER, & TRANS DRAIN & REFILL
			001 - 521 22 48 00 - PATROL REPAIRS & MAINT			1,681.77	
			001 - 521 22 48 00 - PATROL REPAIRS & MAINT			722.68	
1325	03/09/2026	Claims	2	111922	RACOM CORPORATION	162.30	PROGRAM MOTOROLA APX8500 IN NEW PATROL CAR
			001 - 521 22 48 00 - PATROL REPAIRS & MAINT			162.30	
1326	03/09/2026	Claims	2	111923	REPUBLIC PUBLISHING CO	940.80	NOTICE OF APP & NOTICE OF COMPLETENESS; NOTICE OFF APP & NOTICE OF COMPLETENESS - 02/13/2026; NOTICE OF APP, COMPLETENESS, ENVIRONMENTAL REVIEW, & NOTICE OF HEARING - 04/15/2026
			001 - 558 60 44 00 - ADVERTISING			319.20	
			001 - 558 60 44 00 - ADVERTISING			285.60	
			001 - 558 60 44 00 - ADVERTISING			336.00	

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1327	03/09/2026	Claims	2	111924	RH2 ENGINEERING, INC.	6,167.96	MAIN ST PEDESTRIAN CROSSING - PROJ # 0240032 - SVCS THROUGH 01/25/2026; MAIN ST PEDESTRIAN CROSSING - PROJ # 0230195 - SVCS THROUGH 01/25/2026
					324 - 595 10 41 32 - MAIN ST REVIT PEDESTRIAN CR	1,347.43	
					324 - 595 10 41 32 - MAIN ST REVIT PEDESTRIAN CR	4,820.53	
1328	03/09/2026	Claims	2	111925	RIO FOLTZ PLLC	9,017.65	CITY ATTORNEY - 02/2026
					001 - 515 31 41 01 - LEGAL SERVICES-CIVIL - CITY AT	9,017.65	
1329	03/09/2026	Claims	2	111926	SPACE EXPLORATION TECHNOLOGIES CORP	65.00	LOCAL PRIORITY TERMINAL ACCESS FEES & 50 GB DATA BLOCK - 03/03/2026 - 04/03/2026
					401 - 534 50 42 00 - COMMUNICATION	10.83	
					403 - 535 50 42 00 - COMMUNICATION	10.83	
					402 - 537 50 42 00 - COMMUNICATION	10.83	
					101 - 542 30 42 00 - COMMUNICATIONS	10.83	
					128 - 547 10 41 00 - PROFESSIONAL SERVICES	10.83	
					001 - 576 80 42 00 - COMMUNICATION	10.85	
1330	03/09/2026	Claims	2	111927	SPRINGBROOK HOLDING CO. LLC	4,419.16	PAYROLL PLUS SUBSCRIPTION
					001 - 511 60 49 08 - POWER DMS	35.61	
					001 - 513 10 49 02 - POWER DMS	200.84	
					001 - 514 23 49 01 - POWER DMS	393.86	
					001 - 514 30 49 01 - POWER DMS	150.24	
					001 - 518 20 49 01 - POWER DMS	10.74	
					001 - 521 10 49 03 - POWER DMS	489.07	
					001 - 521 22 49 01 - POWER DMS	1,494.71	
					001 - 521 80 49 01 - POWER DMS	116.80	
					001 - 524 20 49 02 - POWER DMS	102.79	
					001 - 524 60 49 01 - POWER DMS	31.20	
					403 - 531 30 49 01 - POWER DMS	83.61	
					401 - 534 50 49 02 - POWER DMS	376.97	
					403 - 535 50 49 01 - POWER DMS	261.09	
					402 - 537 50 49 02 - POWER DMS	39.76	
					101 - 542 30 49 01 - POWER DMS	267.01	
					101 - 543 10 49 00 - POWER DMS	53.97	
					128 - 547 10 49 01 - POWER DMS	117.08	
					001 - 558 60 49 01 - POWER DMS	155.00	
					001 - 576 80 49 01 - POWER DMS	38.81	
1331	03/09/2026	Claims	2	111928	SUSAN STONEMAN	197.52	OVERPAYMENT REFUND - UB ACCT # 10965 - 2230 LANDON AVENUE
					401 - 582 10 04 01 - 210-10) WATER REFUNDS	197.52	
1332	03/09/2026	Claims	2	111929	THE BUNKER RICHLAND	315.21	BLAUER 6PK WOOL BLEND TROUSERS DARK NAVY
					001 - 521 10 31 00 - PD ADMIN SUPPLIES	315.21	
1333	03/09/2026	Claims	2	111930	THE STOP TRAFFICKING PROJECT	2,000.00	BE ALERT PRESENTATION - 03/12/2026
					133 - 571 22 41 34 - UG SCHOOL TRAININGS	2,000.00	
1334	03/09/2026	Claims	2	111931	RYAN JAMES THERKELSEN	338.50	2026 SAFETY BOOT REIMBURSEMENT - R. THERKELSON
					401 - 534 50 21 00 - UNIFORMS & EQUIPMENT	112.83	
					403 - 535 50 21 00 - UNIFORMS & EQUIPMENT	112.84	
					101 - 542 30 21 00 - UNIFORMS & EQUIPMENT	112.83	
1335	03/09/2026	Claims	2	111932	PATRICK THOMPSON	284.10	MEDICARE PREMIUM - 03/2026
					001 - 521 10 22 00 - LEOFF 1 BENEFITS	284.10	
1336	03/09/2026	Claims	2	111933	THRYV, INC.	125.86	MARKETING CENTER PRO - DIGITAL PARK AD - 02/21/2026 - 03/21/2026

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			001 - 576 80 44 00 - ADVERTISING			125.86	
1337	03/09/2026	Claims	2	111934	U.S. LINEN & UNIFORM	582.46	PW UNIFORM SERVICE - 02/2026
			401 - 534 50 21 00 - UNIFORMS & EQUIPMENT			122.33	
			403 - 535 50 21 00 - UNIFORMS & EQUIPMENT			122.32	
			402 - 537 50 21 00 - UNIFORMS & EQUIPMENT			40.77	
			101 - 542 30 21 00 - UNIFORMS & EQUIPMENT			122.33	
			128 - 547 10 21 00 - UNIFORMS & EQUIPMENT			75.68	
			001 - 576 80 21 00 - UNIFORMS & EQUIPMENT			99.03	
1338	03/09/2026	Claims	2	111935	UNION GAP WATER FUND & SEWER	3,626.12	FIRE DEPT - 02/2026; LIBRARY & COMMUNITY CENTER - 02/2026; CIVIC CAMPUS - 02/2026; PARKS - 02/2026 & CITY SHOP - 02/2026
			001 - 513 10 47 00 - CIVIC CAMPUS UTILITIES - EXEC			40.59	
			001 - 514 23 47 00 - CIVIC CAMPUS UTILITIES-FINAN			56.61	
			001 - 514 30 47 00 - CIVIC CAMPUS UTILITIES - CLER			50.91	
			001 - 515 31 47 00 - CIVIC CAMPUS UTILITIES-LEGAL			24.63	
			001 - 521 50 47 00 - PD FACILITIES CIVIC CAMP UTIL			515.48	
			001 - 522 50 47 00 - FD FACILITIES - UTILITIES			362.83	
			001 - 524 10 47 01 - CIVIC CAMPUS UTILITY-BUILDIN			26.00	
			401 - 534 50 47 01 - CIVIC CAMPUS UTILITIES-WATEI			23.58	
			403 - 535 50 47 00 - UTILITIES			877.51	
			403 - 535 50 47 01 - CIVIC CAMPUS UTILITIES-SEWEF			17.14	
			402 - 537 50 47 01 - CIVIC CAMPUS UTILITES - GARB			1.79	
			101 - 542 30 47 01 - CIVIC CAMPUS UTILITIES-STREE			3.24	
			101 - 543 30 47 01 - CIVIC CAMPUS UTILITIES-STREE			8.66	
			128 - 547 10 47 01 - CIVIC CAMPUS UTILITIES-TRAN			7.25	
			001 - 558 60 47 01 - CIVIC CAMPUS UTILITIES-PLAN			22.55	
			001 - 572 50 47 00 - UTILITIES - LIBRARY			154.01	
			001 - 575 50 47 01 - UTILITIES - COMM CTR			154.00	
			001 - 576 80 47 01 - CIVIC CAMPUS UTILITIES-PARKS			6.75	
			001 - 576 80 47 01 - CIVIC CAMPUS UTILITIES-PARKS			1,272.59	
1339	03/09/2026	Claims	2	111936	UNUM LIFE INSURANCE	164.40	LEOFF 1 LONG TERM CARE - 03/2026
			001 - 521 10 22 00 - LEOFF 1 BENEFITS			164.40	
1340	03/09/2026	Claims	2	111937	VALLEY FARM & HOME	81.46	BLASTER GRAPHITE DRY LUBE SPRAY FOR FIRE SAFETY BOX KEYS; HOSE CLAMPS 2- 1/2" - 4"; 5 GALLON GAS CANS
			001 - 522 50 48 00 - FD FACILITIES - REPAIRS & MAI			8.66	
			401 - 534 50 31 00 - SUPPLIES			32.51	
			403 - 535 50 31 00 - SUPPLIES			7.78	
			403 - 535 50 31 00 - SUPPLIES			32.51	
1341	03/09/2026	Claims	2	111938	VALLEY SEPTIC SERVICE	350.00	FULLBRIGHT & AHTANUM YOUTH PARK TOILET RENTAL - 01/20/2026 - 02/19/2026
			001 - 576 80 45 00 - OPERATING RENTALS & LEASES			350.00	
1342	03/09/2026	Claims	2	111939	VIC'S AUTO & SUPPLY UNION GAP - PW	734.01	MOTOR TUNE UP 16OZ; NAPA FLEET DISC BRAKE PADS - VEH # 1010; BRAKE PAD SPREADER - VEH # 1010; WINDSHIELD WASH WITH ANTI FROST; PERFORMANCE TOOL 7" 2/3 JAW GEAR
			001 - 524 20 31 00 - SUPPLIES-BUILDING			2.44	
			401 - 534 50 31 00 - SUPPLIES			28.59	
			101 - 542 30 31 00 - SUPPLIES			179.28	
			101 - 542 30 31 00 - SUPPLIES			17.23	
			101 - 542 66 31 00 - SUPPLIES			179.28	
			101 - 542 66 31 00 - SUPPLIES			17.23	
			101 - 542 70 31 00 - SUPPLIES			179.28	
			101 - 542 70 31 00 - SUPPLIES			17.24	

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			001 - 558 60 31 00 - SUPPLIES			2.43	
			001 - 576 80 31 00 - SUPPLIES			59.75	
			001 - 576 80 31 00 - SUPPLIES			5.74	
			001 - 576 80 31 00 - SUPPLIES			45.52	
1343	03/09/2026	Claims	2	111940	WA STATE DEPT OF TRANSPORTATION	1,702.41	MANUFACTURE & SHIP SIGNS - ORDER # E148885/WORK ORDER # JE5972 01: SIGNAL, MAINTENANCE, REPAIR, & ADDITIONS - 01/2026
			101 - 542 64 31 00 - SUPPLIES			108.94	
			101 - 542 64 41 00 - INTERGOVERNMENTAL PROFES			1,593.47	
1344	03/09/2026	Claims	2	111941	WA STATE PATROL	24.00	BACKGROUND CHECKS - 02/2026
			001 - 521 10 41 00 - PD ADMIN PROFESSIONAL SER\			24.00	
1345	03/09/2026	Claims	2	111942	WA STATE TREASURER	11,801.92	REMITTANCE 01/2026 - INVOICE CJRS
			640 - 586 00 09 01 - SCH ZONE SAFETY ST SHARE			322.85	
			640 - 586 00 26 01 - DOL TECH SUPPORT			435.70	
			630 - 589 30 01 01 - STATE BUILDING CODE FEE			126.00	
			640 - 589 30 04 01 - PSEA 1 STATE SHARE			4,506.12	
			640 - 589 30 05 01 - PSEA 2 STATE SHARE			2,699.73	
			640 - 589 30 06 01 - PSEA 3 STATE SHARE			51.81	
			640 - 589 30 07 01 - CRIME LAB/BREATH ST SHARE			14.97	
			640 - 589 30 08 01 - JIS STATE SHARE			1,795.80	
			640 - 589 30 09 01 - ST GEN FUND 93 - WA AUTO TR			742.78	
			640 - 589 30 09 02 - TRAUMA CARE STATE SHARE			1,106.16	
1346	03/09/2026	Claims	2	111943	BARRY M WOODARD	20,079.00	PUBLIC DEFENDER - 02/2026
			001 - 515 91 41 03 - LEGAL SERVICES-PUBLIC DEFEN			20,079.00	
1347	03/09/2026	Claims	2	111944	YAKIMA CO PUBLIC SERVICES	12.00	GARBAGE DISPOSAL - 02/25/2026 - .25 TONS
			101 - 542 30 49 00 - MISCELLANEOUS			12.00	
1348	03/09/2026	Claims	2	111945	YAKIMA CO TREAS PROSECUTING	151.13	REMITTANCE - 01/2026
			633 - 586 00 00 00 - CRIME VICTIMS COMP CNTY SH			151.13	
1349	03/09/2026	Claims	2	111946	YAKIMA COOPERATIVE ASSN	510.99	#2 DIESEL DYED - 120.9000 GALLONS - YOUTH BARN
			001 - 576 80 32 00 - FUEL			510.99	
1350	03/09/2026	Claims	2	111947	YAKIMA HUMANE SOCIETY	2,500.00	ANIMAL CONTROL INTAKE SERVICES - 02/2026
			001 - 554 30 41 00 - PROF SERVICES-ANIMAL CONTI			2,500.00	
1351	03/09/2026	Claims	2	111948	YORKS PEST CONTROL, LLC	281.32	GENERAL PEST CONTROL - CIVIC CENTER - 03/03/2026; GENERAL PEST CONTROL - LIBRARY & COMMUNITY CENTER - 03/03/2026
			001 - 513 10 48 01 - CIVIC CAMPUS MAINTENANCE-			6.82	
			001 - 514 23 48 01 - CIVIC CAMPUS MAINTENANCE-			9.51	
			001 - 514 30 48 01 - CIVIC CAMPUS MAINTENANCE-			8.55	
			001 - 515 31 48 00 - CIVIC CAMPUS MAINTENANCE-			4.14	
			001 - 521 50 48 01 - PD FACILITIES CIVIC CAMPUS M			86.59	
			001 - 524 20 48 01 - CIVIC CAMPUS MAINTENANCE-			4.37	
			401 - 534 50 48 01 - CIVIC CAMPUS MAINTENANCE-			3.96	
			403 - 535 50 48 01 - CIVIC CAMPUS MAINTENANCE-			2.88	
			402 - 537 50 48 01 - CIVIC CAMPUS MAINTENANCE-			0.30	
			101 - 542 30 48 01 - CIVIC CAMPUS MAINTENANCE-			0.54	
			101 - 543 30 48 01 - CIVIC CAMPUS MAINTENANCE-			1.45	
			128 - 547 10 48 01 - CIVIC CAMPUS MAINTENANCE-			1.22	
			001 - 558 60 48 01 - CIVIC CAMPUS MAINTENANCE-			3.79	
			001 - 572 50 48 00 - REPAIRS & MAINTENANCE - LIB			73.03	
			001 - 575 50 48 01 - REPAIRS & MAINT - COMM CTR			73.04	
			001 - 576 80 48 01 - CIVIC CAMPUS MAINTENANCE			1.13	

WARRANT/CHECK REGISTER

CITY OF UNION GAP

Time: 14:46:02 Date: 03/03/2026

01/01/2026 To: 03/31/2026

Page: 12

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
			001		Current Expense Fund	93,715.09	
			101		Street Fund	13,853.48	
			107		Lodging Tax Fund	5,899.10	
			128		Transit System Fund	1,604.36	
			133		Marijuana Excise Tax Fund	2,000.00	
			305		Regional Beltway Connector Fund	54,356.02	
			321		Street Development Reserve Fund	33,510.32	
			324		Infrastructure Reserve Fund	6,167.96	
			401		Water Fund	13,079.63	
			402		Garbage Fund	9,680.10	
			403		Sewer Fund	15,447.79	
			405		Sewer Improvement Reserve	5,000.00	
			630		General State/County-Shared Rev Fund	126.00	
			633		Crime Victims Comp Cnty Share	151.13	
			640		Court Revenue Fund	11,675.92	
			650		YVCRU Fund	221.84	
						266,488.74	Claims:
						266,488.74	266,488.74



City Council Communication

Meeting Date: March 9, 2026
From: Lynette Bisconer, Director of Finance and Administration
Topic/Issue: Petty Cash Vouchers – February, 2026

SYNOPSIS: Petty Cash Vouchers for February, 2026

RECOMMENDATION: Request Council to approve Voucher No. 1945, in the amount of \$90.00 for the month of February, 2026.

LEGAL REVIEW: N/A

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: Petty Cash Voucher Register

WARRANT/CHECK REGISTER

CITY OF UNION GAP

Time: 09:48:30 Date: 03/02/2026

01/01/2026 To: 02/28/2026

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1230	02/17/2026	Claims	637	1945	STACI'S CATERING	90.00	YVCOG MTG - JC, SD, CF
		637 Petty Cash Fund				90.00	
		* Transaction Has Mixed Revenue And Expense Accounts				90.00	Claims: 90.00



City Council Communication

Meeting Date: March 9, 2026
From: Lynette Bisconer, Director of Finance and Administration
Topic/Issue: Advance Travel Vouchers – February, 2026

SYNOPSIS: Advance Travel Vouchers for the month of February, 2026

RECOMMENDATION: Request Council to approve Check No's. 1379 through 1383 in the amount \$891.15

LEGAL REVIEW: N/A

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: 1. Advance Travel Voucher Register

WARRANT/CHECK REGISTER

CITY OF UNION GAP

Time: 09:16:39 Date: 03/02/2026

01/01/2026 To: 02/28/2026

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
674	02/02/2026	Claims	638	1379	GREGORY SCOTT COBB	120.00	ATR# 1250
678	02/02/2026	Claims	638	1380	JASON GRIFFITH CAVANAUGH	120.00	ATR# 1251
681	02/02/2026	Claims	638	1381	GREGORY A SEWELL	120.00	ATR # 1252
683	02/02/2026	Claims	638	1382	JACK L GALLOWAY	120.00	ATR# 1254
684	02/02/2026	Claims	638	1383	JULIE SCHILLING	411.15	ATR # 1253
638 Advance Travel Fund						891.15	
* Transaction Has Mixed Revenue And Expense Accounts						891.15	Claims: 891.15