

UNION GAP CITY COUNCIL

REGULAR MEETING AGENDA

MONDAY FEBRUARY 23, 2026 – 6:00 P.M.

CIVIC CAMPUS, 102 W. AHTANUM ROAD, UNION GAP

COUNCIL VALUES

As a Council with a community centered approach, we are committed to fiscal responsibility, transparency, and professionalism.

The public will be allowed to comment on agenda items as they are presented during the meeting. Please signal the chair if you wish to comment on any items. Each speaker will have three (3) minutes to address the city council.

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

II. CONSENT AGENDA: There will be no separate discussion of these items unless a Council Member requests in which event the item will be removed from the Consent Agenda and considered immediately following the Consent Agenda. All items listed are considered to be routine by the Union Gap City Council and will be enacted by one motion

A. Approval of Minutes:

Regular Council Meeting Minutes, dated February 9, 2026, as attached to the Agenda and maintained in electronic format

B. Approve Vouchers:

Claim Vouchers – EFT's, and Check No. 111802 and Check No's. 111804 through 111881 for February 23, 2026 in the amount of \$684,472.34

Payroll Vouchers – EFT's, and Check No's 111622 through 111626, Check No. 111727 and Check No's. 111795 through 111803 for the month of January 2026, in the amount of \$566,805.49

III. GENERAL ITEMS

City Manager

1. Resolution No. ____ - Appointing Civil Service Commissioner
2. Resolution No. ____ - Accepting Donations

Public Works & Community Development

1. Resolution No. ____ - Parks and Recreation Plan Update
2. Resolution No. ____ - Table Tennis Group Agreement
3. Resolution No. ____ - Yakima Youth Rugby (YYR) Agreement

Police

1. Resolution No. ____ - In support of the lawful use of ALPR

IV. COMMITTEE REPORTS

- V. ITEMS FROM THE AUDIENCE: - Final Opportunity** - The City Council will allow comments under this section on items NOT already on the agenda. Each speaker will have three (3) minutes to address the City Council. Any handouts provided must also be provided to the City Clerk and are considered a matter of public record

VI. CITY MANAGER REPORT

VII. COMMUNICATIONS/QUESTIONS/COMMENTS

VIII. DEVELOPMENT OF NEXT AGENDA

IX. ADJOURN REGULAR MEETING



City Council Communication

Meeting Date: February 23, 2026
From: Gregory Cobb, City Manager
Topic/Issue: Resolution – Appointing Civil Service Commissioner

SYNOPSIS: There has been a vacancy on the Civil Service Commission and the city recently received an application from Shawna Reser to fill the position. The application has been reviewed and Shawna Reser has met the requirements of Union Gap Municipal Code 2.12.010 which requires at least three (3) years of residency immediately preceding her application and of being a registered voter. A recommendation is being made to appoint her to fill the vacancy.

RECOMMENDATION: Approve Resolution appointing Shawna Reser to serve as Civil Service Commissioner, Position #2.

LEGAL REVIEW: Reviewed by the City Attorney

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: This item was discussed at the Study Session on Tuesday, February 17, 2026.

ADDITIONAL OPTIONS:

ATTACHMENTS: 1) Resolution

CITY OF UNION GAP, WASHINGTON
RESOLUTION NO. _____

A **RESOLUTION** appointing Shawna Reser to serve as a Civil Service Commissioner, Position #2, for Union Gap.

WHEREAS, Shawna Reser recently applied for vacant Position #2 on the Civil Service Commission; and,

WHEREAS, the application has been reviewed and a recommendation is being made by the City Manager to appoint Shawna Reser to serve as a Civil Service Commissioner.

NOW, THEREFORE, BE IT RESOLVED BY THE UNION GAP CITY COUNCIL as follows:

The City Council hereby appoints Shawna Reser to serve as a Civil Service Commissioner, Position #2 for Union Gap effective February 23, 2026.

PASSED this 23rd day of February 2026.

John Hodkinson, City Mayor

ATTEST:

APPROVED AS TO FORM:

Lynette Bisconer, City Clerk

Jessica Foltz, City Attorney



City Council Communication

Meeting Date: February 23, 2026
From: Gregory Cobb, City Manager
Topic/Issue: Resolution – Accepting Donations

SYNOPSIS: The Friends of the Union Gap Library & Community Center would like to make a monetary donation to the City for non-construction related items for the Union Gap Library and Community Center, to include patio furniture, exterior lighting and door alarm, in the amount of \$45,199.47. The documentation for the donation pursuant to UGMC 3.161 is attached to the Resolution for your consideration.

RECOMMENDATION: Approve Resolution accepting the donation from the Friends of the Union Gap Library & Community Center.

LEGAL REVIEW: Reviewed by the City Attorney

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: The Union Gap Friends of the Library & Community Center asked the City if they could donate money to go towards expenses for the Union Gap Library & Community Center patio furniture, exterior lighting and door alarm in the amount of \$45,199.47. A Resolution has been drafted authorizing the City Manager to accept said donation on behalf of the city.

ADDITIONAL OPTIONS:

ATTACHMENTS: Resolution
Donation Form

**CITY OF UNION GAP, WASHINGTON
RESOLUTION NO.**

A RESOLUTION accepting a donation from the Friends of the Union Gap Library & Community Center.

WHEREAS, the Friends of the Union Gap Library & Community Center, a Washington nonprofit corporation and 501(c)(3) organization, has recently expressed a desire to make a monetary donation in the amount of \$45,199.47 to the City and have requested that the donation be used for patio furniture, outdoor lighting and a door alarm not related to construction for the Union Gap Library & Community Center building; and,

WHEREAS, the City previously approved UGMC 3.161, an ordinance that provides guidelines for the City to accept donations and adopted a Donation Form for potential donors to complete; and,

WHEREAS, the Friends of the Union Gap Library & Community Center have completed the Donation Form, herein attached as Attachment A; and,

WHEREAS, City Staff verified invoicing that the City paid for patio furniture, lighting and alarm system services not related to construction for the Union Gap Library & Community Center in the amounts of \$45,199.47 and,

WHEREAS, the City Council has determined that accepting the proposed donation for the intended purpose is consistent with the goals of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE UNION GAP CITY COUNCIL AS FOLLOWS:

The City Manager is authorized to accept the donation in the amounts outlined in Attachment A from the Friends of the Union Gap Library & Community Center for patio furniture not related to construction for the Union Gap Library & Community Center.

PASSED this 23rd day of February, 2026.

John Hodkinson, City Mayor

ATTEST:

APPROVAL AS TO FORM:

Lynette Bisconer, City Clerk

Jessica Foltz, City Attorney

ATTACHMENT

A

CITY OF UNION GAP DONATION FORM

Donor Information -----

A. *Name/Organization Union Gap Library & Community Center 501-e3
*Address P.O. Box 3137 Union Gap State Wa Zip Code 98903
*Phone (253) 224-7333 Email jwp2308@aol.com

I wish to remain anonymous.

(The City will make every effort to honor your request for anonymity for the purpose of public recognition; however, state public records laws require disclosure of donor identity in the event of a public records request. If you wish the source of your donation to remain anonymous, please use an identifiable third party to represent you to the City regarding the donation, including completion of this form)

B. *Description of Donation (including estimated value)

\$ 45,199.47 For Misc. Table Furniture, Exterior
lighting and DR108 Alarm.
with approved Disposal

C. Do you wish your donation to be used for a specific purpose?

Acknowledgement -----

By submitting this form, I acknowledge that if the City of Union Gap accepts this donation, the donation becomes the property of the City of Union Gap, and the donation will be utilized and/or disposed of as determined appropriate by the City.


Donor Signature 46200-501-e3

Please Return this Form to:

City Manager's Office
102 West Atahnum Road
Union Gap, WA 98903

THANK YOU FOR YOUR SUPPORT OF THE CITY OF UNION GAP!

*NOTE: This document and any attachments are subject to public disclosure. Certain information is exempt from disclosure. Refer to RCW 42.56 for information on state law regarding public records and certain records that are exempt from public disclosure.



City Council Communication

Meeting Date: February 23, 2026
From: Jason Cavanaugh; Director of Public Works & Community Development
Topic/Issue: Resolution – Parks and Recreation Plan Update

SYNOPSIS: The City has updated our current Parks and Recreation Plan to reflect current community needs and future priorities for the City's park and recreation system.

The update supports the City's long-range planning efforts and ensures consistency with the Growth Management Act (GMA) and the City's Comprehensive Plan.

RECOMMENDATION: Resolution authorizing the City Manager to sign the Parks and Recreation Plan Project No. 25055E as prepared by HLA Engineering and Land Surveying, Inc.

LEGAL REVIEW: City Attorney has reviewed.

FINANCIAL REVIEW:

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS:

1. Resolution
2. UG Parks & Recreation Plan

CITY OF UNION GAP, WASHINGTON
RESOLUTION NO. _____

A **RESOLUTION** authorizing the City Manager to sign the City’s Parks and Recreation Plan - Project No. 25055E prepared by HLA Engineering and Land Surveying, Inc.

WHEREAS, the City contracts with HLA Engineering and Land Surveying, Inc. for general engineering services; and

WHEREAS, the City’s existing Parks and Recreation Plan (2019) has been updated to reflect current community needs and future priorities for the City’s park and recreation system; and

WHEREAS, the update supports the City’s long-range planning efforts and ensures consistency with the Growth Management Act (GMA) and the City’s Comprehensive Plan; and

WHEREAS, the updated Parks and Recreation Plan has been prepared in accordance with the requirements of the Washington State Recreation and Conservation Office (RCO) to maintain eligibility for state and federal grant funding; and

WHEREAS, to be eligible for RCO funding six required elements must be addressed in the City’s Parks and Recreation Plan; and

WHEREAS, the document is intended to function as a stand-alone planning tool that guides capital investment decisions, supports grant applications, and informs future updates to the City’s Comprehensive Plan, including the upcoming 2026 update.

NOW, THEREFORE, BE IT RESOLVED BY THE UNION GAP CITY COUNCIL as follows:

That the City Manager is authorized to sign the City’s Parks and Recreation Plan - Project No. 25055E prepared by HLA Engineering and Land Surveying, Inc.

PASSED this 23rd day of February, 2026.

John Hodkinson, City Mayor

ATTEST:

APPROVED AS TO FORM:

Lynette Bisconer, City Clerk

Jessica Foltz, City Attorney

CITY OF UNION GAP

PARKS AND RECREATION PLAN



CITY OF
UNION GAP
1883



TABLE OF CONTENTS

CHAPTER 1 – INTRODUCTION	1-1
1.1 PURPOSE.....	1-1
1.2 GEOGRAPHY	1-1
1.3 SELF CERTIFICATION.....	1-3
1.4 RELATIONSHIP TO OTHER PLANS AND STUDIES.....	1-3
1.5 ALIGNMENT WITH REGIONAL AND STATE PLANS	1-4
CHAPTER 2 – INVENTORY.....	2-1
2.1 OVERVIEW.....	2-1
2.2 CITY FACILITIES AND PROPERTIES.....	2-2
2.3 RECREATION PROGRAMS AND FACILITY USE	2-6
2.4 TRAILS, OPEN SPACE, AND NATURAL AREAS	2-6
2.5 OTHER PUBLIC AND PRIVATE RECREATIONAL FACILITIES.....	2-7
CHAPTER 3 – DEMAND AND NEED ANALYSIS.....	3-1
3.1 LEVEL OF SERVICE CONSIDERATIONS.....	3-1
CHAPTER 4 – CAPITAL IMPROVEMENTS PROGRAM.....	4-1
4.1 PRIORITY CAPITAL PROJECTS	4-1
CHAPTER 5 – GOALS AND OBJECTIVES	5-1
5.1 GOALS AND OBJECTIVES.....	5-1
CHAPTER 6 – PUBLIC INVOLVEMENT	6-1
6.1 INTRODUCTION.....	6-1
6.2 COMMUNITY ENGAGEMENT	6-1
6.3 SUBCOMMITTEE WORKSHOP.....	6-1
6.4 SUMMARY	6-1
CHAPTER 7 - APPENDIX	7-1
7.1 APPENDIX DOCUMENTS INDEX.....	7-1





LIST OF TABLES

TABLE 1-1 2026-2031 TRANSPORTATION IMPROVEMENT PROGRAM	1-4
TABLE 3-1 DISTANCE AND ACREAGE	3-1
TABLE 3-2 PARK AND TRAIL ACCESS	3-2
TABLE 3-3 ATHLETIC AND RECREATION FACILITY CAPACITY	3-2
TABLE 3-4 FACILITY QUALITY, AMENITIES, AND COMFORT	3-2
TABLE 3-5 ADA ACCESSIBILITY AND SAFETY	3-3
TABLE 4-1 PRIORITY CAPITAL PROJECTS (SUMMARY)	4-2

LIST OF FIGURES

FIGURE 1-1 WASHINGTON STATE VICINITY MAP	1-2
FIGURE 2-1 EXISTING PARKS AND RECREATIONAL FACILITIES	2-2



CHAPTER 1

INTRODUCTION



CITY OF
UNION GAP
1883





CHAPTER 1 – INTRODUCTION

1.1 PURPOSE

The City of Union Gap is updating its 2019 Parks and Recreation Plan to reflect current community needs and future priorities for the City's park and recreation system. The update supports the City's long-range planning efforts and ensures consistency with the Growth Management Act (GMA) and the City's Comprehensive Plan.

This Parks and Recreation Plan is being prepared in accordance with the requirements of the Washington State Recreation and Conservation Office (RCO) to maintain eligibility for state and federal grant funding. The document is intended to function as a stand-alone planning tool that guides capital investment decisions, supports grant applications, and informs future updates to the City's Comprehensive Plan, including the upcoming 2026 update.

To be eligible for RCO funding, the Plan must address six required elements. Each of these elements is included in this document:

- Goals and objectives
- Inventory
- Public Involvement
- Demand and Needs Analysis
- Capital Improvement Program
- Adoption

The elements in this Parks and Recreation Plan appear in a different order than listed above; however, all are included.

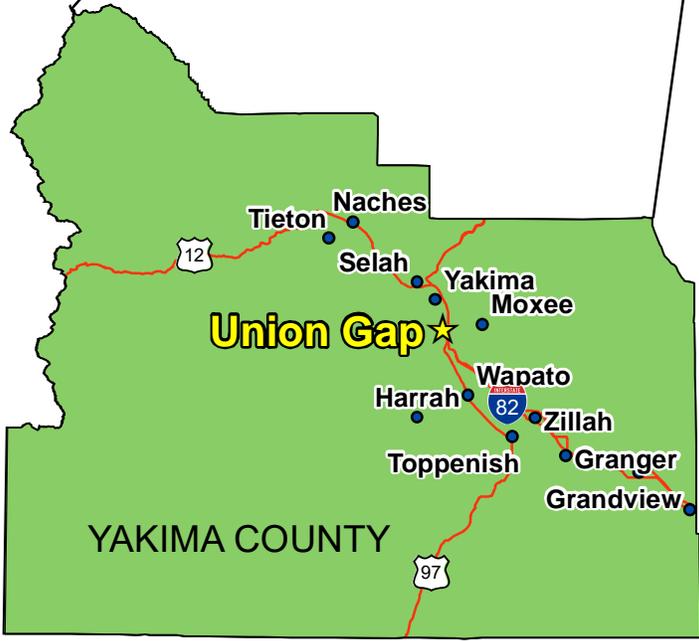
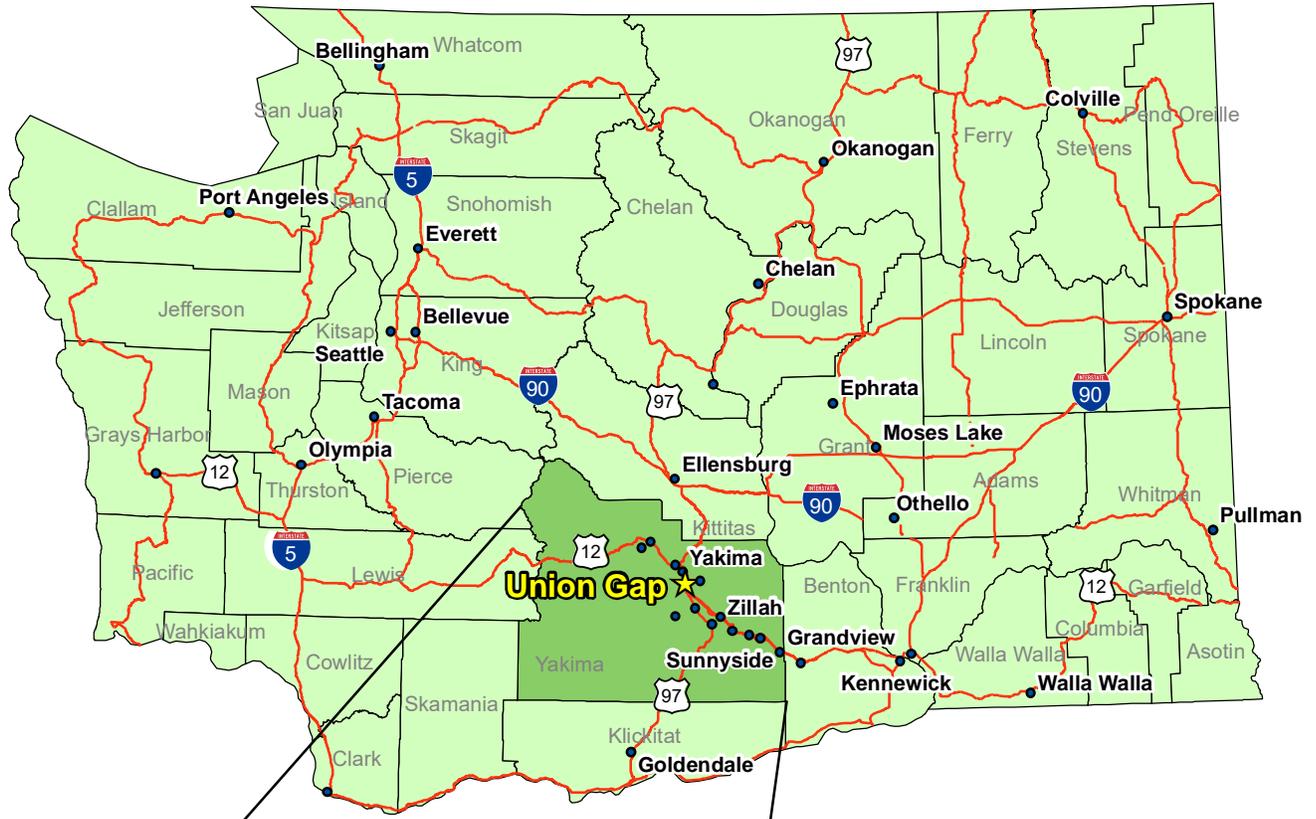
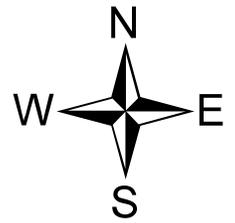
1.2 GEOGRAPHY

The City of Union Gap is located in south-central Yakima County at the southern edge of the City of Yakima. The City is situated along the Yakima River corridor and is bordered by Interstate 82, U.S. Highway 97, and State Route 24, making it a key transportation gateway within the Yakima Valley.

Union Gap's landscape includes urban commercial areas, residential neighborhoods, agricultural lands, and natural corridors associated with Ahtanum Creek and the Yakima River. The City experiences a semi-arid climate typical of the Yakima Valley, with warm summers, mild winters, and low annual precipitation.

Union Gap was incorporated in 1883 and has historically served as a regional crossroads for commerce, agriculture, and transportation. Today, the City continues to grow as a commercial and employment center while maintaining a strong focus on neighborhood livability, access to recreation, and community gathering spaces. Parks and recreational facilities play an important role in supporting quality of life for residents, workers, and visitors.





**WASHINGTON STATE
VICINITY MAP
FIGURE 1-1**



1.3 SELF CERTIFICATION

The RCO Planning Manual identifies six required elements for an eligible Parks and Recreation Plan. The final requirement being formal adoption by the local governing body. RCO requires each jurisdiction to adopt its plan by resolution and submit a Self-Certification confirming that the plan and its associated projects were developed through an appropriate and documented public planning process.

A draft version of this Parks and Recreation Plan was submitted to RCO for review in January 2026. Comments received from RCO were addressed and incorporated into the final document.

The Parks and Recreation Plan was formally adopted by the Union Gap City Council on February 23, 2026, by resolution. The signed RCO Self-Certification form is included in Appendix A.

1.4 RELATIONSHIP TO OTHER PLANS AND STUDIES

The City of Union Gap's 2017 Comprehensive Plan includes parks and recreation planning within the Capital Facilities Element, identifying City-owned parks, school facilities, and shared-use opportunities. This Parks and Recreation Plan update expands on that framework by providing a detailed inventory, Level of Service analysis, and prioritized capital improvement strategy.

Union Gap's 2026-2031 Six Year Transportation Improvement Program (TIP) includes several transportation projects that support pedestrian safety, trail connectivity, and access to parks and community facilities. These projects complement the Capital Improvement Program identified in Chapter 4 and help address Level of Service priorities related to access, safety, and connectivity.

Union Gap School District facilities also serve as important recreation assets. Continued coordination with the School District supports shared use of fields, courts, and indoor facilities while maximizing public benefit and avoiding duplication of services.

Table 1-1 summarizes Union Gap transportation projects that support parks, trails, and pedestrian access.



TABLE 1-1 2026-2031 TRANSPORTATION IMPROVEMENT PROGRAM Projects Supporting Parks & Recreation		
Number	Project Name	Parks & Recreation Relevance
1	South 10th Avenue North - South Connector (Two Stages)	Improves multimodal access and safety near parks and community facilities; includes pedestrian and bicycle facilities.
2	Ahtanum Road Reconstruction - Stage 2	Adds sidewalks, lighting, and ADA improvements supporting safe access to parks and schools.
3	Goodman Road Improvements	Provides new sidewalks and illumination improving access to nearby neighborhoods and recreation areas.
4	South 12th Avenue Reconstruction	Improves pedestrian infrastructure and ADA connectivity to parks and community destinations.
5	Citywide Rehabilitation and Overlay Projects	Requires ADA curb ramp upgrades and improves pedestrian safety on arterial routes.
6	Ahtanum Road Railroad Crossing Improvements	Enhances pedestrian safety with ADA curb ramps, refuge island, and warning systems.
7	Main Street Pavement Preservation	Includes curb ramp upgrades improving walkability to downtown parks and civic spaces.
8	Regional Beltway Connector - Phase 2	Provides new pedestrian and bicycle pathways improving access to Fullbright Park and regional facilities.
9	Main Street Pedestrian Crossing Improvements	Adds enhanced crossings and ADA facilities improving access to parks and trails.
10	Pathway and Sidewalk Projects (Citywide)	Expands sidewalk and pathway connections between neighborhoods, schools, and parks.
11	School Safety Projects (Citywide)	Improves crossings, sidewalks, and signage supporting safe routes to parks and schools.
12	Complete Streets Improvements	Repairs sidewalks and installs curb ramps and bulb-outs enhancing park access and safety.

1.5 ALIGNMENT WITH REGIONAL AND STATE PLANS

The Yakima County Trails Plan (2020) establishes a regional framework for non-motorized connectivity throughout Yakima County. The plan identifies the Yakima Greenway and associated trail corridors as key regional assets that connect communities, parks, and natural areas across the Yakima Valley, including portions of Union Gap. The County’s plan emphasizes coordination among jurisdictions, ADA accessibility, safe crossings of major roadways, and long-term maintenance of shared trail facilities.

Union Gap’s Parks and Recreation Plan supports these regional objectives by prioritizing improvements to pedestrian and bicycle connections between parks, schools, neighborhoods, and the Yakima Greenway. Planned investments in trails, pathways, crossings, and wayfinding are intended to improve access to existing recreation. Continued coordination with Yakima County, the City of Yakima, and regional partners such as the Yakima Greenway Foundation will be important to advancing these shared goals.





At the state level, the Washington State Recreation and Conservation Office (RCO) provides funding to support the development and stewardship of parks, trails, and recreational facilities. This Plan aligns with RCO priorities by emphasizing equitable access, safety, connectivity, and the preservation and enhancement of community recreation resources. Adoption of this Plan positions the City of Union Gap to pursue funding through RCO-administered programs.



CHAPTER 2

INVENTORY



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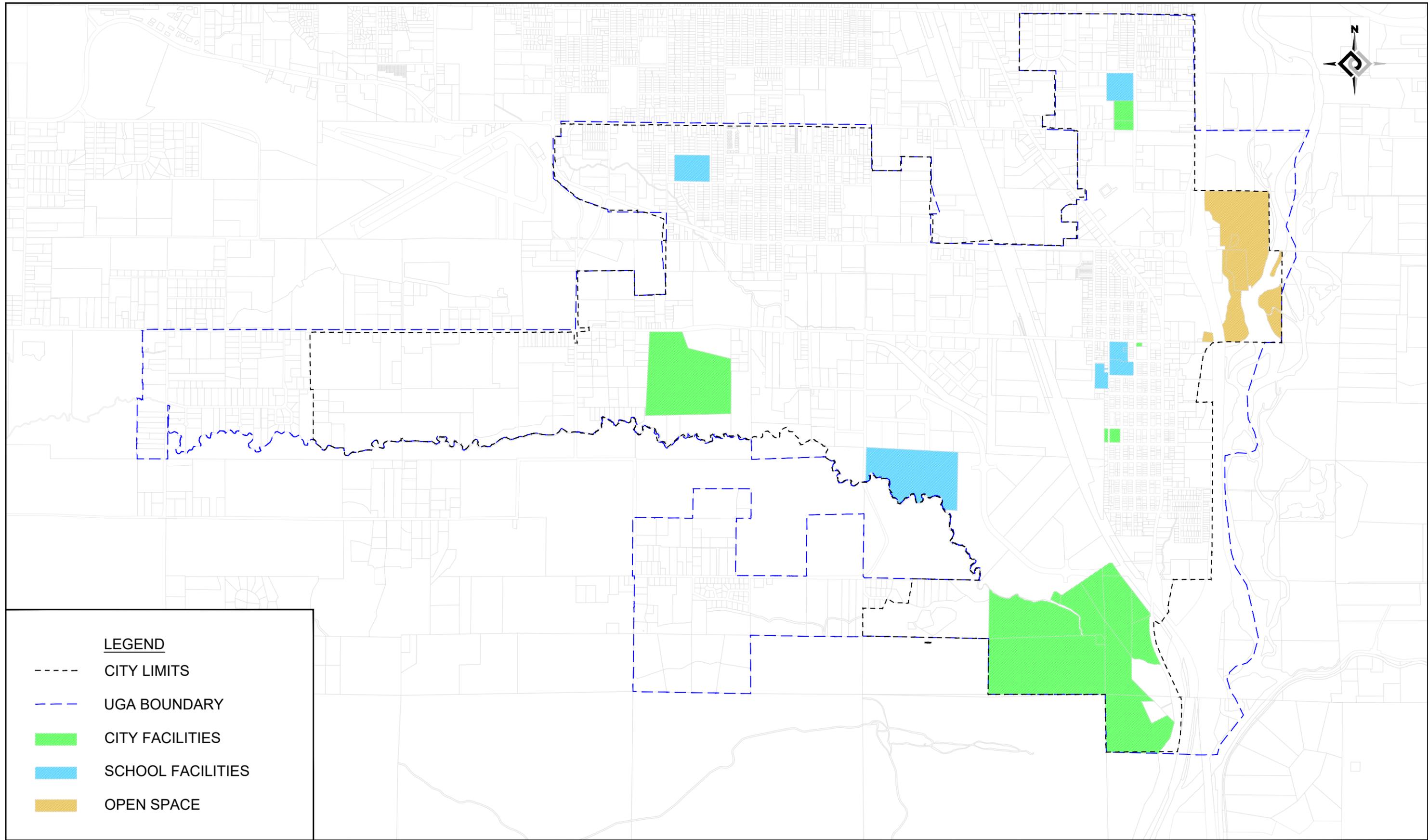
CHAPTER 2 – INVENTORY

2.1 OVERVIEW

This chapter summarizes the City's existing parks, recreational activities, and related assets and describes current conditions across the park system. The inventory establishes a baseline for evaluating service levels, identifying needs, and informing future capital improvements.

Union Gap's park system consists of four City-managed parks, including two regional parks and two neighborhood parks. The regional parks are Fullbright Park and Ahtanum Youth Activities Park. The neighborhood parks are Loudon Park and Cahalan Park.

These parks provide a mix of active recreation, passive open space, community gathering areas, and special-use facilities. An inventory of amenities, access features, estimated annual maintenance, and operational considerations is provided in Appendix B.



LEGEND

- CITY LIMITS
- - - - - UGA BOUNDARY
- CITY FACILITIES
- SCHOOL FACILITIES
- OPEN SPACE



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 www.hlacivil.com



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JOB NUMBER: 25055	DATE: 01-26-26
FILE NAMES: DRAWING: FIGURES.dwg	
DRAWN BY:	MEM
CHECKED BY:	MEM

CITY OF UNION GAP
 EXISTING PARKS AND RECREATIONAL FACILITIES
 FIGURE 2-1



2.2 CITY FACILITIES AND PROPERTIES

Ahtanum Youth Activities Park (69.9 acres)

Ahtanum Youth Activities Park is Union Gap's primary regional recreation facility. Located along Ahtanum Road, the park accommodates large-scale activities and multiple user groups simultaneously. The site includes a combination of athletic fields, indoor and outdoor event spaces, and supporting amenities. Ahtanum Youth Activities Park functions as the City's primary hub for athletic programming and large community events.

Existing Facilities and Amenities

- Multiple athletic fields supporting organized sports
- Indoor activity building and youth barn used for events and rentals
- Playground equipment
- Basketball, volleyball, and tennis courts
- Picnic areas and shelters
- Parking areas and internal circulation roads
- Restroom facilities

Access and Condition Overview

- Primary access is from Ahtanum Road; internal circulation and parking are largely unpaved.
- Athletic fields and courts experience high seasonal use, particularly for organized sports.
- Hard courts, restrooms, and lighting systems are aging and require upgrades.
- ADA access is present but inconsistent between parking, buildings, and activity areas.
- Irrigation and site infrastructure vary in age and condition.





Fullbright Park (238.5 acres)

Fullbright Park is a large, primarily passive recreation area located near the Union Gap “Gap” and Ahtanum Creek corridor. The park provides open space, natural areas, and event hosting opportunities and is home to the Central Washington Agricultural Museum.

Existing Facilities and Amenities

- Playground area
- Picnic areas and open lawn spaces
- Disc golf course
- Stage and event space
- Restroom facilities
- Drinking fountains
- Limited RV parking
- Trail segments and informal walking paths
- Agricultural Museum facilities (partner-managed)

Access and Condition Overview

- Primary access is currently limited.
- Pedestrian and bicycle access is constrained by surrounding transportation corridors.
- Large portions of the park remain undeveloped or used seasonally.
- Natural areas provide environmental and scenic value.

Fullbright Park serves as a key regional open space and event venue, with long-term potential for expanded access and connectivity.





Cahalan Park (6.6 acres)

Cahalan Park is located adjacent to Martin Luther King Jr. Elementary School and near the Valley Mall area. The park supports neighborhood recreation as well as community and school-related activities.

Existing Facilities and Amenities

- Baseball field
- Skate park
- Picnic tables
- Restroom facility
- Parking area shared with adjacent school
- Open lawn space

Access and Condition Overview

- Good proximity to schools and commercial areas.
- Amenities are functional but limited in shade, seating, and gathering space.
- Irrigated turf and maintained open space.
- Opportunities exist for expanded shade and gathering amenities.

Cahalan Park functions as both a neighborhood park and a community-oriented activity space.





Loudon Park (2.2 acres)

Loudon Park is a historic neighborhood park located near 4th Street and Pine Street. The park provides small-scale recreation opportunities and serves nearby residential areas.

Existing Facilities and Amenities

- Playground equipment
- Basketball court
- Tennis court
- Picnic tables and barbecues
- Restroom building
- Drinking fountain
- Historic fireplace feature
- Open lawn area

Access and Condition Overview

- The park primarily serves nearby neighborhoods and relies on on-street parking.
- Courts, restrooms, and site furnishings are aging but remain operational.
- Demand exists for upgraded amenities and improved accessibility.

Loudon Park provides important neighborhood-level recreation but has limited capacity for expansion.





2.3 RECREATION PROGRAMS AND FACILITY USE

Union Gap supports recreation through facility rentals, partnerships with local organizations, and coordination with schools and community groups. Existing uses of City facilities include organized sports such as soccer, rugby, and table tennis, as well as community events and informal recreation.

The City recently completed construction of the Library and Community Center, which serves as a central indoor gathering space for community programming. The facility houses the Yakima Valley Libraries and provides space for meetings, senior programming, educational activities, and community events, expanding opportunities for year-round recreation and social connection.

Senior services, including nutrition programs administered by People for People, are coordinated through the Community Center. These services support the health, independence, and quality of life of older adults and complement the City's broader parks and recreation system.

The City is in the process of establishing a Parks and Recreation Planning Committee to support long-term coordination, community involvement, and implementation of this Plan. Continued partnerships and efficient use of existing facilities will be essential to expanding recreation opportunities while avoiding duplication of services.



2.4 TRAILS, OPEN SPACE, AND NATURAL AREAS

Union Gap includes trail corridors and open space areas that contribute to recreation and non-motorized connectivity. The Yakima Greenway Trail passes through portions of the City and provides regional trail access. Additional open space areas include wetlands and natural corridors associated with Ahtanum Creek, Spring Creek, and the Yakima River.

The City may wish to acquire sites unsuitable for development that have high habitat value. Some of these areas may be able to accommodate passive forms of recreation such as walking on trails and viewing wildlife and could provide the framework for an integrated system of parks, open spaces, and greenways. Consideration could also be given to opportunities to connect Union Gap with existing regional trails and bikeways.





2.5 OTHER PUBLIC AND PRIVATE RECREATIONAL FACILITIES

Several schools within the City have outdoor and recreational facilities. These facilities are owned and maintained by the Union Gap School District, Yakima School District, and may be available for use by all Union Gap residents.

Martin Luther King Jr. Elementary School (K-5)

Martin Luther King Jr. Elementary School is located on South 18th Street adjacent to Cahalan Park. The school grounds are separated from the park by a chain-link fence and provide complementary recreation space that supports neighborhood use. The proximity of this school to Cahalan Park creates opportunities for coordinated use and shared access during non-school hours. Recreation amenities include:

- Playground equipment and swings for multiple age groups
- Half basketball courts
- Mini soccer fields
- Softball backstop and grass play area

Union Gap School (K-8)

Union Gap School is located on 4th Street and includes several outdoor athletic facilities that support organized youth sports and school programming. These facilities represent important recreation assets for the community and provide opportunities for continued coordination between the City and the Union Gap School District. Recreation amenities include:

- Outdoor basketball courts
- Baseball fields with backstops and bleachers
- Playground equipment
- Bud Laidler Field, located across the street, with football goal posts and supporting facilities

Yakima School District Technology Center

The former Stanton School site, located in the South Broadway area, is no longer used as an educational or recreational facility and now serves as a Yakima School District information technology and administrative operations building. As a result, the site does not currently provide public recreation amenities.

The South Broadway area remains underserved by developed park facilities. Opportunities to improve recreation access in this area may include partnerships with the school district, use of surplus or underutilized land, or development of future neighborhood-scale parks as identified in the Capital Improvement Program.

La Salle High School (Private School)

La Salle High School is a private Catholic high school located on a 40-acre campus along Ahtanum Creek in Union Gap. The campus includes indoor and outdoor athletic and event facilities such as a gymnasium, stadium, baseball field, grass fields, and supporting amenities. Public access is limited and occurs primarily through scheduled facility rentals. These facilities are not part of the City's public park system but contribute to the broader recreational and event-serving capacity within Union Gap.



CHAPTER 3

DEMAND AND NEED ANALYSIS



CITY OF
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1883





CHAPTER 3 – DEMAND AND NEED ANALYSIS

3.1 LEVEL OF SERVICE CONSIDERATIONS

Based on staff observations, community survey results, and workshop input, Union Gap’s current Level of Service (LOS) performance varies across service areas.

Overall, Union Gap performs strongest in park acreage and availability of open space, particularly at Fullbright Park and Ahtanum Youth Activities Park. However, access, connectivity, and facility condition represent the most significant challenges across the system.

Current LOS Summary (Qualitative):

- Distance and Acreage: LOS B
Adequate park acreage exists, though proximity varies by neighborhood.
- Park and Trail Access: LOS C
Gaps in sidewalks, crossings, and trail connections limit safe access.
- Athletic and Recreation Facility Capacity: LOS C
Facilities are heavily used and generally functional but require upgrades to meet demand.
- Facility Quality, Amenities, and Comfort: LOS C
Aging restrooms, limited shade, and inconsistent amenities affect usability.
- ADA Accessibility and Safety: LOS C
Partial compliance and lighting deficiencies exist at several locations.

The Capital Improvement Program in Chapter 4 is designed to address these LOS deficiencies by prioritizing projects that improve access, safety, facility condition, and equity across the park system.

TABLE 3-1 DISTANCE AND ACREAGE					
METRIC	LOS A	LOS B	LOS C	LOS D	LOS E
Population within 1/4-mile radius of park	> 75%	61-75%	46-60%	30-45%	<30%
Population within 1 mile radius of park	> 50%	41-50%	31-40%	20-30%	<20%
Number of Parks/1000 population	1	0.75	0.5	0.25	0.1
Park Acreage/1000 population	10	8	5	2	1





TABLE 3-2 PARK AND TRAIL ACCESS					
METRIC	LOS A	LOS B	LOS C	LOS D	LOS E
Safe pedestrian/ bicycle access to parks	Continuous, ADA- compliant routes	Mostly connected with minor gaps	Partial routes with gaps	Limited or unsafe access	No safe access
Trail connectivity	Fully connected local & regional network	Connected in most areas	Partial network	Fragmented	No connections
Crossings & barriers	Signalized/ controlled crossings	Improved crossings	Marked but unimproved	Unsafe crossings	No crossings

TABLE 3-3 ATHLETIC AND RECREATION FACILITY CAPACITY					
METRIC	LOS A	LOS B	LOS C	LOS D	LOS E
Athletic field availability & condition	New or recently improved	Good condition	Usable, moderate wear	Poor condition	Not available
Court availability	Meets demand	Minor shortages	Occasional shortages	Frequent shortages	Not available
Ability to meet program demand	>75% demand met	61-75%	46-60%	30-45%	<30%

TABLE 3-4 FACILITY QUALITY, AMENITIES, AND COMFORT					
METRIC	LOS A	LOS B	LOS C	LOS D	LOS E
Restrooms	Year-round, ADA, excellent	Seasonal, ADA, good	Seasonal, limited access	Portable/event- only	None
Drinking water	Year-round	3 seasons	2 seasons	Nearby only	None
Shade & seating	Abundant & well- distributed	Adequate	Limited	Minimal	None
Playgrounds	New, ADA, nature-based	Good condition	Outdated but usable	Poor condition	None





TABLE 3-5 ADA ACCESSIBILITY AND SAFETY					
METRIC	LOS A	LOS B	LOS C	LOS D	LOS E
ADA access	Fully compliant	Minor gaps	Partial compliance	Major gaps	Not accessible
Lighting & visibility	Well-lit throughout	Mostly lit	Limited lighting	Poor lighting	None
Perceived safety	High confidence	Generally safe	Mixed	Safety concerns	Avoided areas

Based on community survey results, staff observations, and workshop discussion, Union Gap’s park system currently provides a moderate level of service overall. Large regional parks such as Fullbright Park and Ahtanum Youth Activities Park contribute positively to park acreage and availability. However, gaps in pedestrian access, aging facilities, limited shade, and inconsistent ADA accessibility affect usability across the system.

Priority needs identified through the LOS evaluation include improved pedestrian and trail connectivity, upgrades to athletic facilities, enhanced comfort amenities, and targeted ADA and safety improvements. These needs directly inform the Capital Improvement Program presented in Chapter 4.



CHAPTER 4

CAPITAL IMPROVEMENTS PROGRAM



CITY OF
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1883





CHAPTER 4 – CAPITAL IMPROVEMENTS PROGRAM

4.1 PRIORITY CAPITAL PROJECTS

The City of Union Gap identified and prioritized park and recreation capital improvements based on community survey feedback, existing conditions, and a facilitated public workshop conducted as part of the 2026 Parks and Recreation Plan update. This process builds upon previous planning efforts, including the 2019 Parks and Recreation Plan, while reflecting current community needs, growth patterns, and funding considerations.

Proposed projects were evaluated and discussed during the workshop using qualitative criteria, including:

- Alignment with proposed Level of Service (LOS) priorities,
- Community benefit and demand,
- Safety and accessibility improvements,
- Feasibility and potential for phased implementation, and
- Opportunities to leverage grants, partnerships, or other funding sources.

Workshop participants reviewed and ranked projects into short-term, mid-term, and long-term timeframes. The resulting rankings were used to establish priority projects. Detailed ranking results and scoring summaries are provided in Appendix E. Planning-level cost estimates, concept exhibits, and park-specific improvements are provided in Appendix C.

Short-term projects focus on addressing immediate safety, accessibility, and facility condition needs, particularly improvements that enhance ADA access, trail connectivity, and comfort amenities. Mid-term projects emphasize expansion of recreational opportunities and programming capacity, including athletic facilities and neighborhood park enhancements. Long-term projects reflect larger-scale investments intended to meet future demand, support regional use, and improve system-wide equity and sustainability.

The Capital Improvement Program is intended to be a flexible planning tool. Project timing and sequencing may be adjusted over time to respond to funding availability, grant opportunities, partnerships, and evolving community priorities. Projects identified as high priority are recommended to advance further planning, including concept development, cost estimating, and funding strategy.





TABLE 4-1 PRIORITY CAPITAL PROJECTS (SUMMARY)

Location	Project	LOS Addressed	Relative Cost	Timeframe
Ahtanum Youth Activities Park	Improve ADA parking and accessible routes	ADA Accessibility & Safety	\$	Short
Ahtanum Youth Activities Park	Athletic field, court, and facility upgrades	Athletic & Recreation Facility Capacity	\$	Short
Fullbright Park	Begin site planning for soccer complex expansion	Athletic & Recreation Facility Capacity	\$	Short
Loudon Park	Upgrade restroom lighting, accessibility, and reconstruct tennis court	ADA Accessibility & Safety; Facility Quality, Amenities, & Comfort	\$\$	Short
Citywide / Trails	Begin feasibility and alignment study to extend trail and pathway connections between parks, schools, and neighborhoods	Park & Trail Access	\$	Short
Citywide	Increase community events and programming using existing facilities	Athletic & Recreation Facility Capacity	\$	Mid
Loudon Park	Expand playground and add inclusive, ADA-accessible equipment	ADA Accessibility & Safety; Facility Quality, Amenities, & Comfort	\$\$	Mid
Cahalan Park	Add trees, shade, and small gathering area improvements	Facility Quality, Amenities, & Comfort	\$	Mid
Loudon Park	Develop an outdoor water feature that may include splash facilities	Facility Quality, Amenities, & Comfort	\$\$	Mid
Ahtanum Youth Activities Park	Install court lighting for basketball, tennis, and pickleball	ADA Accessibility & Safety; Facility Quality, Amenities, & Comfort	\$\$	Long
Fullbright Park	Expand soccer complex for regional tournaments and add amenities	Athletic & Recreation Facility Capacity	\$\$\$	Long
Fullbright Park	Construct indoor community recreation / sports center	Athletic & Recreation Facility Capacity	\$\$\$	Long
Cahalan Park	Add new playground, pavilion, and landscape enhancements	Facility Quality, Amenities, & Comfort	\$\$\$	Long
Citywide	Acquire land for new neighborhood parks in underserved areas	Distance and Acreage	\$\$\$	Long
Cost Ranges: \$ = Less than \$100,000; \$\$ = \$100,000 - \$1,000,000; \$\$\$ = Greater than \$1,000,000 Timeframe Ranges: Short-Term: 0-3 years; Mid-Term: 3-6 years; Long-Term: 6+ years				



CHAPTER 5

GOALS AND OBJECTIVES



CITY OF
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CHAPTER 5 – GOALS AND OBJECTIVES

5.1 GOALS AND OBJECTIVES

The following goals and objectives were developed as part of the 2025 Union Gap Parks and Recreation Plan update and build upon the 2019 Union Gap Comprehensive Park and Recreation Plan.

The goals describe broad aspirations for the future of Union Gap's park and recreation system. The objectives outline measurable actions to guide investment decisions, promote community partnerships, and support future grant applications.

Goal 1. Maintain and enhance a system of parks and open spaces that serve the entire community.

- Objective 1.01 Prepare and maintain master plans for each City park addressing vision, capital improvements, maintenance standards, and management needs.
- Objective 1.02 Regularly assess the condition of existing parks and facilities to identify upgrades, safety needs, and underserved areas.
- Objective 1.03 Install pedestrian-supportive amenities such as benches, bike racks, and pedestrian-scale lighting to improve comfort and safety.
- Objective 1.04 Repair or replace aging infrastructure such as irrigation, turf, lighting, and restrooms.
- Objective 1.05 Construct shelters, gazebos, and shaded areas to support community gatherings and year-round use.
- Objective 1.06 Implement consistent maintenance and lifecycle planning to protect the City's investment in parks.
- Objective 1.07 Preserve and enhance wetlands, riparian corridors, and open-space lands that provide habitat and natural buffers.
- Objective 1.08 Maintain and monitor the Yakima Greenway and Ahtanum Creek corridors for safety, cleanliness, and environmental health through routine inspection and volunteer support.

Goal 2. Expand recreational opportunities for residents of all ages and abilities.

- Objective 2.01 Develop an outdoor water feature that may include splash facilities at Cahalan Park or Loudon Park.
- Objective 2.02 Construct a dog park at Fullbright Park.
- Objective 2.03 Reconstruct tennis courts at Ahtanum Youth Activities Park and Loudon Park.
- Objective 2.04 Develop pickleball and sand-volleyball courts to meet emerging recreation demand.
- Objective 2.05 Construct a disc-golf course at Ahtanum Youth Activities Park.
- Objective 2.06 Continue phased development of Ahtanum Youth Activities Park as Union Gap's primary community recreation complex.
- Objective 2.07 Add ADA-accessible play areas and inclusive amenities throughout the park system.





Goal 3. Promote connectivity, walkability, and trail access linking parks, neighborhoods, and regional destinations.

- Objective 3.01 Develop and implement a citywide pathway and trail plan consistent with the Transportation Element.
- Objective 3.02 Extend pedestrian and bicycle routes connecting downtown, schools, parks, and residential areas.
- Objective 3.03 Pursue linkages to the Yakima River Greenway and regional trail network.
- Objective 3.04 Plan and construct a pedestrian/bicycle corridor along Ahtanum Creek to facilitate non-motorized circulation.
- Objective 3.05 Install wayfinding, lighting, benches, and bicycle racks along primary pedestrian routes and park entrances.

Goal 4. Encourage community partnerships, stewardship, and funding strategies that sustain Union Gap's park system.

- Objective 4.01 Collaborate with the Union Gap School District on shared-use facilities and youth programming.
- Objective 4.02 Engage community organizations, nonprofits, and local businesses to preserve open space and improve amenities.
- Objective 4.03 Pursue grant funding and private contributions to support park development and renovations.
- Objective 4.04 Encourage volunteer involvement through adopt-a-park programs, community clean-ups, and service projects.
- Objective 4.05 Evaluate the potential for a Metropolitan Park District or other dedicated funding mechanisms for long-term sustainability.
- Objective 4.06 Consider maintenance and lifecycle costs in all new park development decisions.

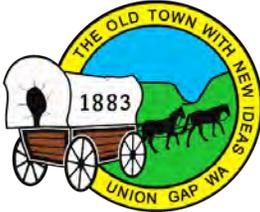
Goal 5. Foster vibrant community life through recreation programming, events, and cultural activities.

- Objective 5.01 Promote parks as venues for concerts, tournaments, markets, and cultural events that strengthen community identity.
- Objective 5.02 Encourage year-round programming and multi-season facility use through lighting, covered areas, and partnerships.
- Objective 5.03 Incorporate public art, interpretive signage, and landscaping that celebrate Union Gap's agricultural and cultural heritage.
- Objective 5.04 Support coordination among City departments and community groups to streamline event scheduling and permitting.
- Objective 5.05 Provide interpretive signage and environmental education features that highlight Union Gap's natural and cultural resource.



CHAPTER 6

PUBLIC INVOLVEMENT



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CHAPTER 6 – PUBLIC INVOLVEMENT

6.1 INTRODUCTION

Public involvement was conducted as part of the 2025 Union Gap Parks and Recreation Plan update to gather input on existing park conditions, identify needs, and help prioritize future improvements. Engagement activities were designed to capture feedback from residents and stakeholders and inform plan recommendations.

Public engagement for the Plan included the following:

- Community survey – available online and in paper format.
- Old Town Lighted Christmas Parade outreach booth – in-person engagement and survey promotion.
- Subcommittee workshop – collaborative project review and prioritization.

6.2 COMMUNITY ENGAGEMENT

A bilingual community survey was used as the primary tool to gather input on park use, existing conditions, desired improvements, and future priorities. The survey was provided in both online and paper formats to ensure accessibility for a broad range of participants.

The survey was open from October 17 through November 10, 2025, and was later reopened in mid-December to support additional outreach. Promotion included distribution at City Hall and the Library/Community Center, posting on the City’s website, and in-person outreach at Union Gap’s Old Lighted Christmas Parade, where residents were encouraged to learn about the plan and participate.

A total of 33 survey responses were received, including both English and Spanish. While the response count was limited, the feedback provided consistent direction regarding park safety, accessibility, desired amenities, and opportunities to improve connections between parks and neighborhoods. A summary of survey results is included in Appendix D.

6.3 SUBCOMMITTEE WORKSHOP

The City hosted a workshop on December 15, 2025, with participation from City Council members, school staff, recreation organizations, and community members. The workshop included a review of survey results, discussion of Level of Service priorities, and a project ranking exercise. Ranking results are included in Appendix E.

6.4 SUMMARY

Survey feedback and workshop input helped identify priorities related to park access, safety, facility condition, and desired amenities. This input informed the Plan’s Goals and Objectives, Level of Service framework, and Capital Improvement Program.



CHAPTER 7

APPENDIX



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CHAPTER 7 - APPENDIX

7.1 APPENDIX DOCUMENTS INDEX

- A. Self-Certification Form
- B. Inventory
- C. Capital Project Estimates and Exhibits
- D. Community Survey Results
- E. Subcommittee Workshop Agenda and Project Ranking





APPENDIX A

Self-Certification Form



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APPENDIX B

Inventory



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City of Union Gap Parks and Recreation Inventory

Amenities	Sports Parks	Community Parks			Facilities	Open Areas
	Ahtanum Youth Activities Park	Fullbright Park	Loudon Park	Cahalan Park	Pioneer Graveyard	Open Area
Total Site Acreage	69.9	238.5	2.19	6.61	1.11	77.2
Condition (Poor, Fair, Good, Excellent)	Good	Good	Fair	Fair	N/A	N/A
Capacity (Very Low, Low, Moderate, High, Very High)	High	High	Moderate	Moderate	N/A	N/A
Estimated Annual Maintenance Budget	\$158,000	\$60,000	\$41,000	\$51,000	N/A	N/A
Active Recreation Amenities	Playground, 2 Basketball Courts, 2 Tennis Courts, Soccer Fields, 4-H Ropes Course	Disk Golf Course, 1 Playground, 2 Tetherball Courts, 1 Volleyball Court, Pathways	1 Playground, 1 Basketball Court, 4 Horseshoe Pits, 1 Tennis Court,	Skatepark, Baseball Field	N/A	Walking Paths, Trails
Passive Recreation Amenities	Picnic Tables, Covered Barbeque Area, Benches	Park Stage, 3 Picnic Tables, 1 Barbeque	2 Barbeques, 12 Picnic tables, Benches	6 Picnic Tables	N/A	N/A
Site Furnishings	Trash Cans, Lighting, Signage	Trash Cans, Signage	Trash Cans, Signage, Lighting	Trash Cans, Lighting	Signage	Trash Cans
Restrooms (Y/N)	Yes (Permanent)	Yes (Permanent)	Yes (Permanent)	Yes (Permanent)	Yes (Permanent)	Yes (Permanent)
Parking Spaces (Onsite)	822	72	6	38	18	33
Parking Nearby (Y/N)	Yes	Yes	Yes	Yes	Yes	Yes
Accessibility						
Predominately Greenspace (Y/N)	Yes	Yes	Yes	Yes	Yes	No
Capacity / Condition Notes	High utilization; aging infrastructure and unpaved circulation areas limit functionality and accessibility during peak use and events.	Large acreage with significant capacity; limited access, circulation, and amenities constrain day-to-day usability and organized programming.	Moderate capacity neighborhood park; aging courts, restrooms, and limited space reduce comfort and long-term usability.	Moderate use community park; limited shade, gathering space, and amenities constrain comfort and flexibility for events and daily use.		
Notes	Senior Center Building, Youth Barn	Central Washington Agricultural Museum	Historic Furnace, Snack Bar, Pump House	Potential lighting and signage upgrades	Community Heritage Site	Connection to Yakima greenway and other paths
Desired Amenities	Disc Golf Course, Athletic Facilities	Soccer Complex, Dog Park	Pickleball/ Tennis court, Splash pad	Splash Pad		Boardwalk

Example Desired Amenities: Skatepark, Soccer Field, Splash Pads, Exercise/Fitness Equipment, Water Access, Pump Track

Capacity	Condition
Very Low – Rarely used; under capacity almost all the time	Excellent – New or like-new condition; no repairs needed. Fully functional and visually appealing.
Low – Light use; often under capacity	Good – Well-maintained and fully operational with minor signs of wear.
Moderate – Regular use; comfortably supports average use	Fair – Functional but shows noticeable wear, aging, or minor damage; may need some repairs or upgrades.
High – Frequently used; near or at capacity during peak times	Poor – Deteriorated or significantly worn; may not be fully functional or safe; likely needs major repairs or replacement.
Very High – Overcrowded or overused; exceeds ideal capacity often	



APPENDIX C

Capital Project Estimates and Exhibits



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Ahtanum Youth Activities Park Improvements

Item	Description	Amount
1	Mobilization	\$25,000
2	ADA Parking and Access Improvements	\$35,000
3	Soccer Field Upgrades	\$50,000
4	Tennis Courts Reconstruction	\$200,000
5	Pickleball Courts Construction	\$400,000
6	Restroom and Lighting Upgrades	\$40,000
7	Disc Golf Course Installation	\$20,000

Construction Total	\$770,000
Contingency (10%)	\$77,000
Design Engineering (14%)	\$107,800
Construction Engineering (16%)	\$123,200
Project Total	\$1,078,000

Fullbright Park Improvements

Item	Description	Amount
1	Mobilization	\$50,000
2	Soccer Field Complex	\$1,365,000
3	RV Park	\$1,275,000
4	Parking Improvements	\$900,000
5	Indoor Facilities Building	\$100,000
6	Dog Park	\$75,000
7	Pathway	\$80,000
8	Observation Decks	\$45,000
9	Restroom and Lighting Upgrades	\$40,000
10	Pedestrian Amenities	\$75,000
11	Trees and Landscaping Enhancements	\$60,000

Construction Total	\$4,065,000
Contingency (20%)	\$813,000
Design Engineering (14%)	\$569,100
Construction Engineering (16%)	\$650,400
Project Total	\$6,097,500

Loudon Park Improvements

Item	Description	Amount
1	Mobilization	\$25,000
2	Splash Pad Construction	\$700,000
3	Inclusive Playground Equipment	\$180,000
4	Tennis Court Reconstruction	\$150,000
5	Pickleball Courts Construction	\$110,000
6	Restroom and Lighting Upgrades	\$40,000
7	Shade Sails	\$25,000

Construction Total	\$1,230,000
Contingency (10%)	\$123,000
Design Engineering (14%)	\$172,200
Construction Engineering (16%)	\$196,800
Project Total	\$1,722,000

Cahalan Park Improvements

Item	Description	Amount
1	Mobilization	\$25,000
2	Existing Field Upgrades	\$50,000
3	Inclusive Playground Equipment	\$180,000
4	Park Sign	\$15,000
5	Restroom and Lighting Upgrades	\$40,000
6	Pedestrian Amenities	\$80,000
7	Trees and Landscaping Enhancements	\$60,000

Construction Total	\$450,000
Contingency (10%)	\$45,000
Design Engineering (14%)	\$63,000
Construction Engineering (16%)	\$72,000
Project Total	\$630,000



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FILE NAMES: DRAWING: FIGURES.dwg	
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CHECKED BY:	MEM

CITY OF UNION GAP
 AHTANUM YOUTH ACTIVITIES PARK IMPROVEMENTS



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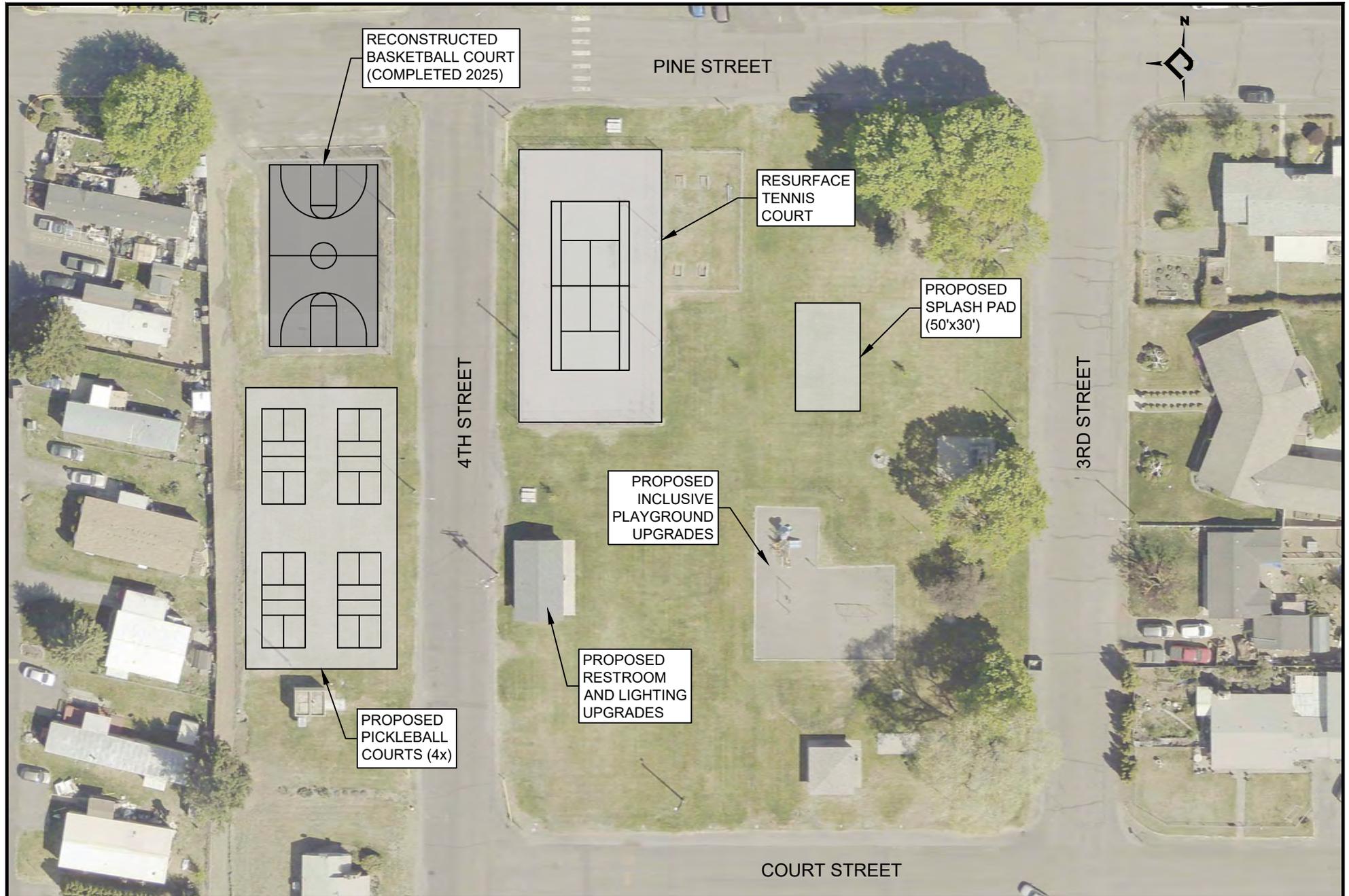


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FULLBRIGHT PARK IMPROVEMENTS



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LOUDON PARK IMPROVEMENTS



ADD PAVILIONS,
BENCHES, AND
TRASH RECEPTACLES

ADD TREES AND
LANDSCAPING
ENHANCEMENTS

PROPOSED
RESTROOM
AND LIGHTING
UPGRADES

IMPROVE AND
MAINTAIN
EXISTING FIELD

EXISTING
SKATEPARK

PROPOSED
INCLUSIVE
PLAYGROUND

PROPOSED
PARK SIGN

E WASHINGTON AVENUE

S 18TH STREET



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JOB NUMBER: 25055 DATE: 01-29-26

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CAHALAN PARK IMPROVEMENTS

APPENDIX D

Community Survey Results



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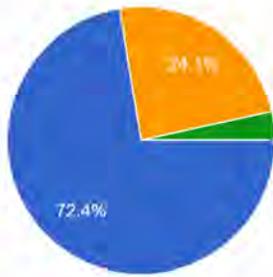


Union Gap Survey Results (English)

Demographics

Which of the following best describes where you live?

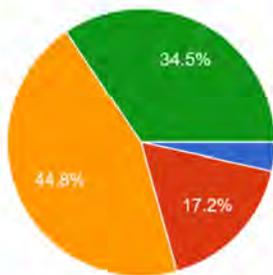
29 responses



- I live within the Union Gap city limits
- I live outside of the City of Union Gap, but within the Union Gap School District
- I do not live in Union Gap, but I enjoy City's parks, trails, and recreational activities
- I rent facilities in Union gap parks

Including yourself, how many individuals currently reside in your household?

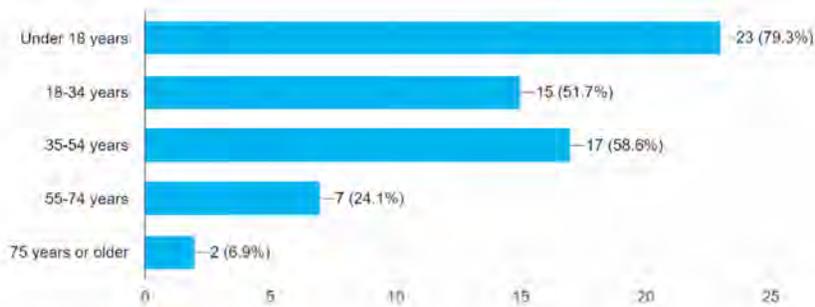
29 responses



- 1
- 2
- 3-4
- 5 or more

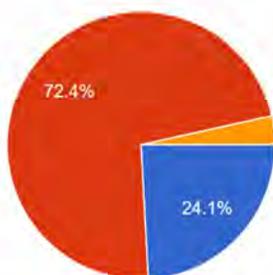
Please select all age groups represented in your household: (check all boxes that apply)

29 responses



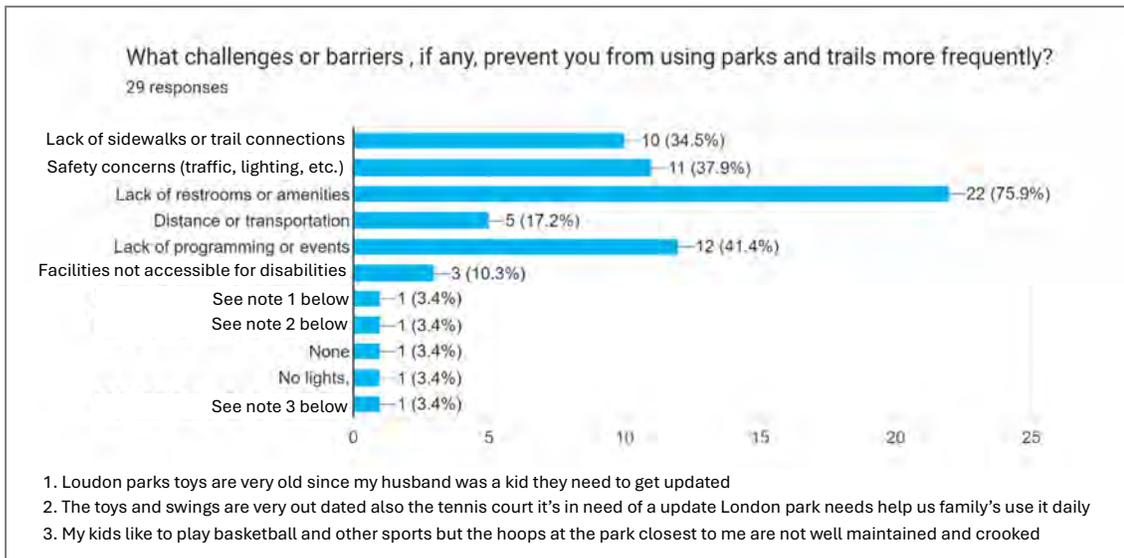
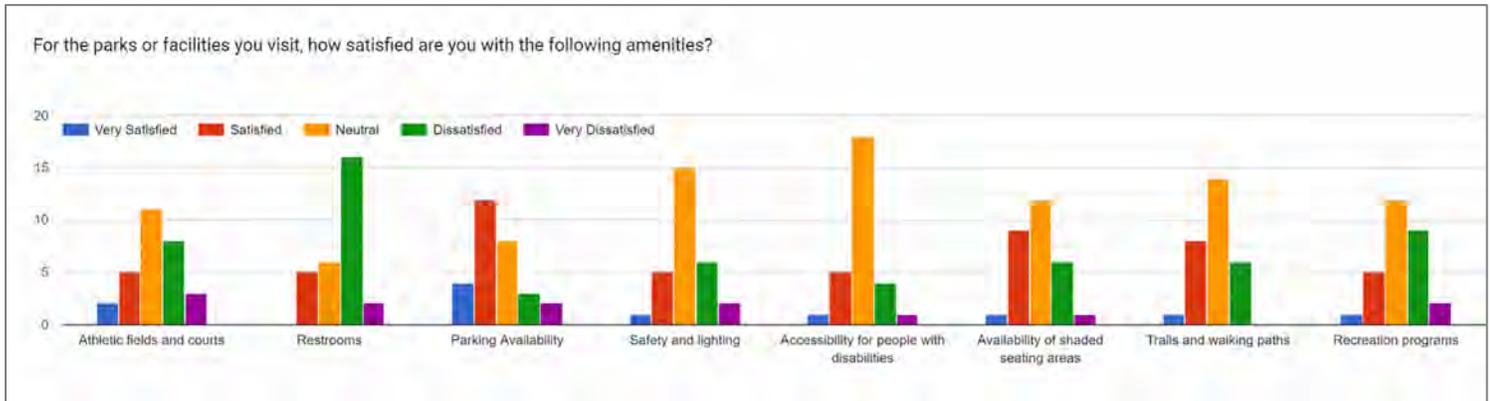
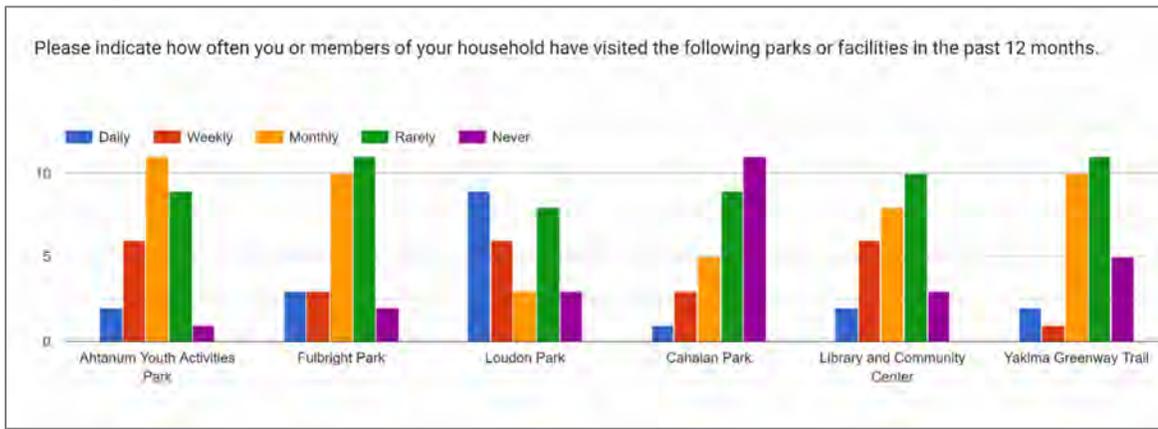
Do you own or rent your residence?

29 responses



- Rent
- Own
- Rent lot space, own manufactured home

Existing Parks and Recreational Opportunities



Is there anything you would like to see added or improved at the existing parks?

17 responses

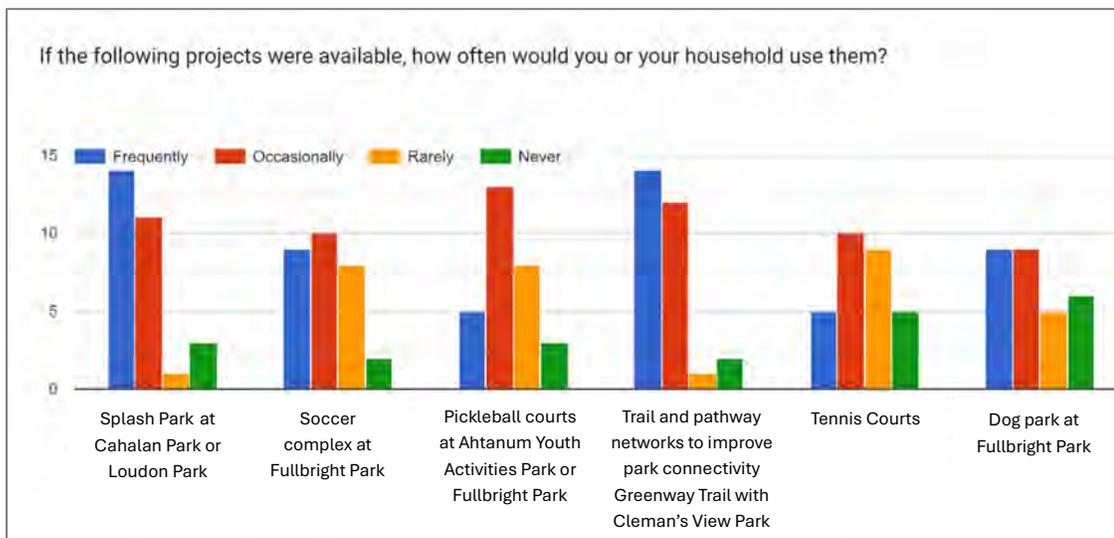
- Updated bathrooms, more to do
- Walkable trails or bike trails
- Toys, remove tennis area..make a track.. better bathrooms
- More lighting
- It would be nice to have a flyer of all the parks in Union Gap with all the information like if it has restrooms, tables, etc. for families to have at home. Some families don't have access to a printer to be able to print it. Also have the contact information for if they wish to make any reservations too.
- The swings need help for sure and the bathrooms are awful for family's the toys are super out dated.
- We have been pleased with the improvement of the Youth Park year-over-year. We look forward to continued improvement this year.
- Keep them family friendly.

- Pickleball and Tennis courts and safety on the greenway
- More seating, more equipment, walking trails, lights for evening walks or playing especial after daylight savings. Volley ball nets, basket ball courts, mor
- The youth activity barn lacks enough parking, handicapped parking, and is poorly lighted especially parking areas. I have attended functions there and not been able to park close enough so that I could actually walk to the building. Plus, the surfaces are very uneven and difficult for someone my age who walks with a cane.
- Better play structure for elementary aged kids
- If the floors were mopped after an event takes places at the Senior Center at Ahtanum Youth Park would help.
- More camera's and safety
- London park needs stall doors, bathroom lights and toilet paper. A gazebo would be nice for shade and eating under and the tennis court is fun but needs paved badly I'm worried I'll trip on a crack when playing I love using it more if it was repaired.

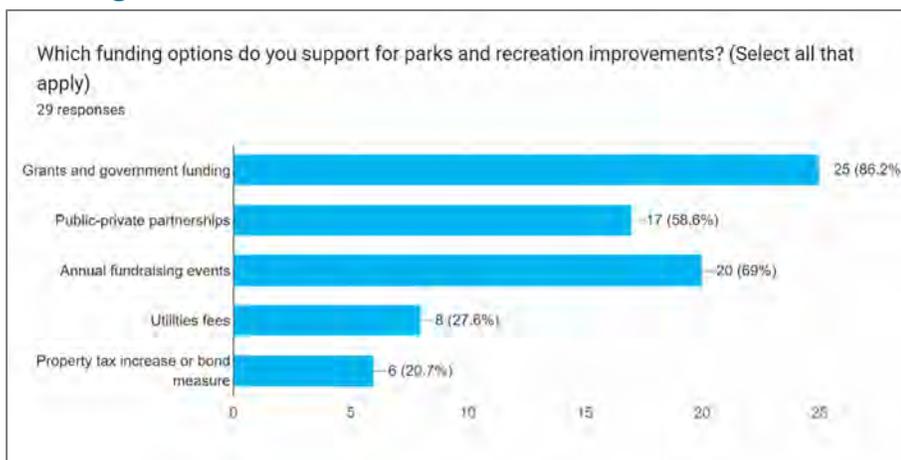
Fullbright needs shade badly at the bleachers where the civil war reenactment is the sun is so bad and every year we get way to much sun watching on the hot bleachers. A covered area or sun shade sails would be much appreciated The greenway trails were inaccessible due to large trees blocking paths and trash and evidence of people staying down in the bushes leaving clothes and having fires it makes me uncomfortable not knowing if people are living there or what's going on. I'd use it more if it was maintained better and maybe even incentivize trash pick up by having places to toss debris and have grabbers to pick up garbage

- More shade/seating, fences for security with little kids running around, more garbage cans so it stays cleaner, better restroom maintenance including toilet paper and soap readily available
- New play ground, more shade, updated tennis court, updated bathroom

Proposed Projects



Funding and Additional Comments



Please share any comments, suggestions, or ideas for parks and recreation projects you would like to see in Union Gap:

13 responses

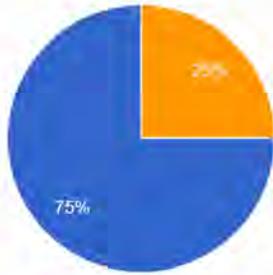
- New toys are London park and a track
- The tennis court in one of the park is not being used can it turn into a basketball court and that way parents don't have smaller kids cross the street to play basketball. Or a small water park would also be nice
- Loudon is a very used park by so many. There are family's there daily. The kids love to play ball and soccer there. It would help if people picked up there dog poor. The swings are way out dated as well as the toys. the bathrooms are very scary. Also would help for them to be locked at night to make it less accessible to homeless due to the amount of kids at this park. Please save this park for the kids to feel safe
- a family/community recreational center ran by the parks department which has basketball courts, swimming pool with lessons, pickle ball court and lessons, tennis courts and lessons, ice skating, hockey, exercise classes, dance classes and bridge. Families can then exercise their bodies and their minds.
- Either a skate park or BMX track. There also needs to be more programming for youth to keep busy and out of troublesome situations
- I think there is demand for an indoor facility similar to "Southridge" in Kennewick. I am in this facility with a lot of Yakima people each week for basketball. Indoor winter practices for outdoor sports, basketball, soccer, etc.
- We totally enjoy working with the Staff of Union Gap City Hall in getting to rent the Senior Center to play Table Tennis twice a week. We have a mix of players that enjoy getting together twice a week to play. We invite new players to come join us and offer coaching on playing. It is a wonderful venue to play and we Thank Union Gap for working with us to make it work.
- Safety at any of the facilities
- Gardens, like a rose garden or other flowers, art installations. Maybe a water feature or gazebo that might attract people to come and take pictures at the park
- When I was a child Loudon park had a small hut that kids were able to borrow games and equipment to use in the park. It was a long time ago, but those are fond memories. Maybe a summer program at Loudon park would help kids in the community.
- Fitness stations
- Repair tennis courts and bathrooms and water fountains
- I would like to see updated parks welcoming families to come together to spend quality time there.

Union Gap Survey Results (Spanish)

Datos Demográficos

¿Cuál de las siguientes opciones describe mejor dónde vive usted?

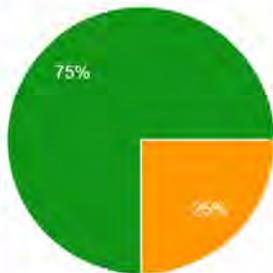
4 respuestas



- Vivo dentro de los límites de la Ciudad de Union Gap
- Vivo fuera de la Ciudad de Union Gap, pero dentro del Distrito Escolar de Union Gap
- No vivo en Union Gap, pero disfruto de sus parques, senderos y actividades recreativas

Incluyéndose a usted, ¿cuántas personas viven actualmente en su hogar?

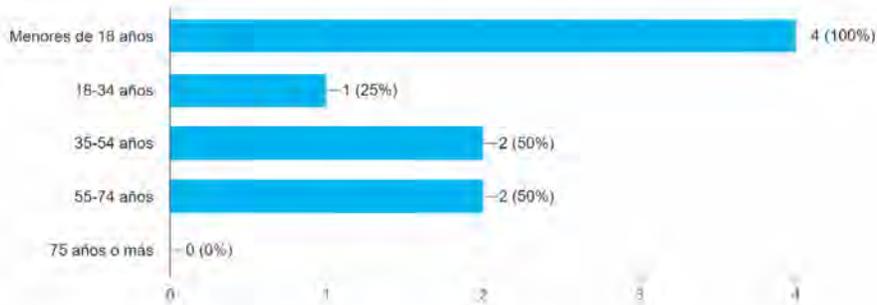
4 respuestas



- 1
- 2
- 3-4
- 5 o más

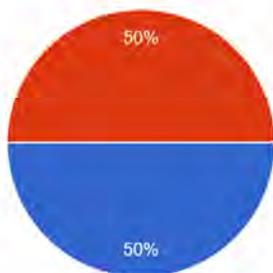
Por favor, seleccione todos los grupos de edad representados en su hogar:

4 respuestas



¿Su vivienda es propia o rentada?

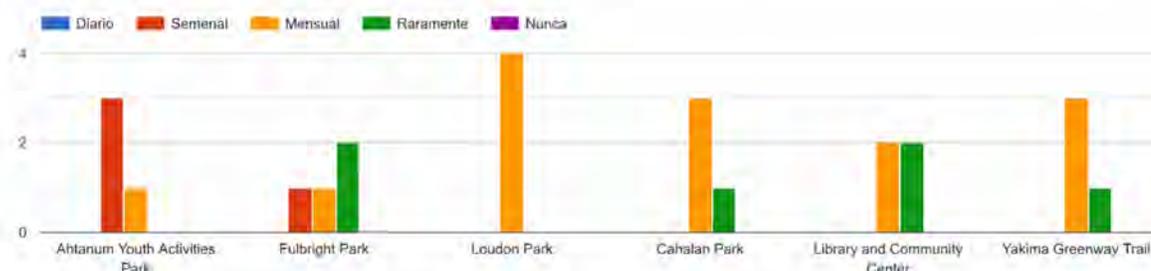
4 respuestas



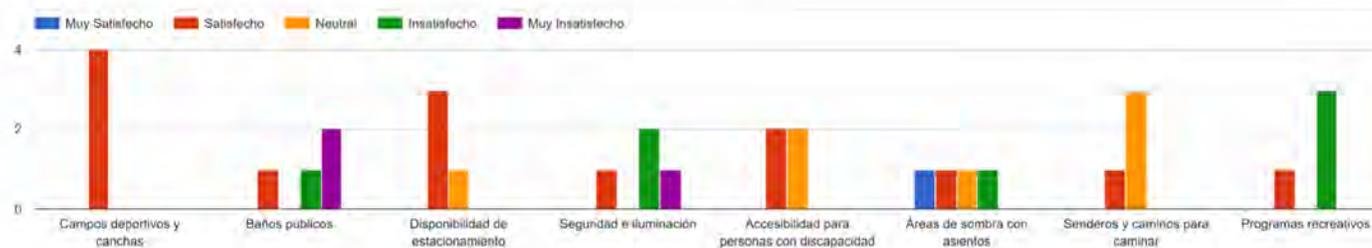
- Propia
- Rentada

Parques Existentes y Oportunidades Recreativas

Por favor, indique con qué frecuencia usted o los miembros de su hogar han visitado los siguientes parques o instalaciones en los últimos 12 meses:

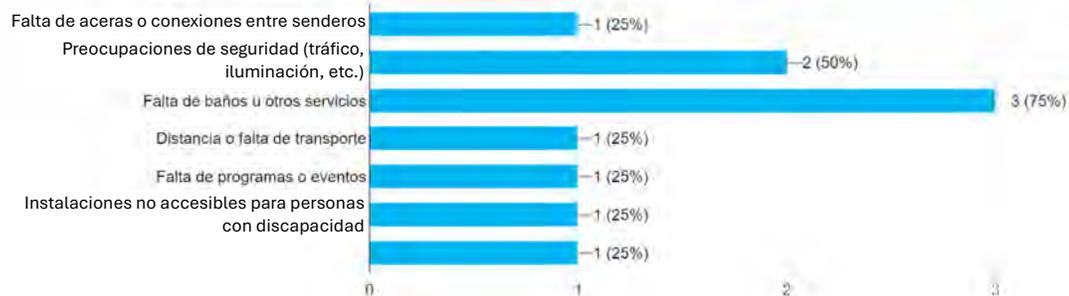


Para los parques o instalaciones que visita, ¿qué tan satisfecho está con los siguientes servicios?



¿Qué desafíos o barreras, si existen, le impiden usar los parques y senderos con más frecuencia?

4 respuestas

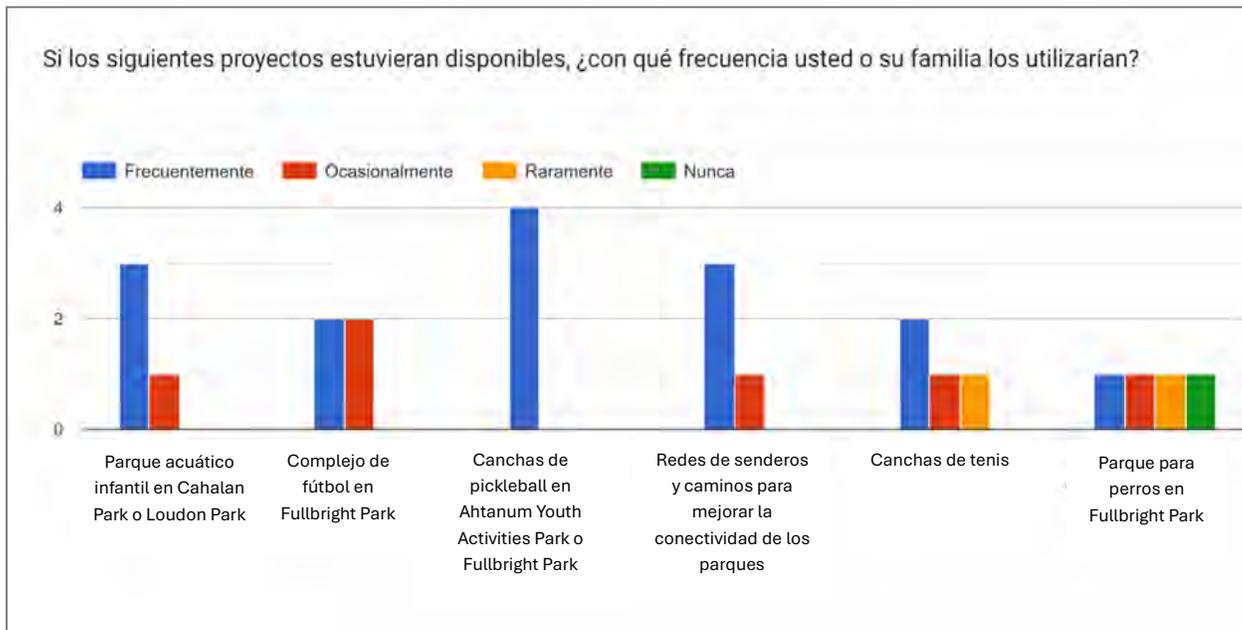


¿Hay algo que le gustaría que se agregara o mejorara en los parques existentes?

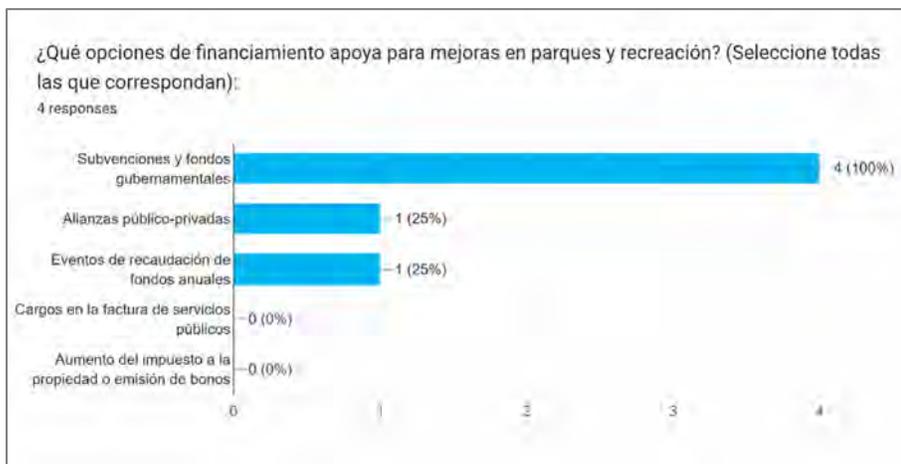
1 response

- Más y mejores juegos para los niños
- Al final del parque existen desechos Donde es nido de ratas y víboras. Esto es en el parque de la Ahtanum
- Sería una buena idea poner algunos juegos en los que los niños, jóvenes y adultos puedan realizar algún tipo de ejercicio físico.

Proyectos Propuestos



Financiamiento y Comentarios Adicionales



Por favor, comparta cualquier comentario, sugerencia o idea sobre proyectos de parques y recreación que le gustaría ver en Union Gap:

1 respuestas

- Más juegos, iluminación, seguridad Y tienda dentro del parque. Eso sería genial

APPENDIX E

Subcommittee Workshop Agenda and Project Ranking



CITY OF
UNION GAP
1883





Union Gap Parks and Recreation Plan LOS and Project Ranking Workshop

Date: December 15, 2025 @ 1:30 p.m.

Project No.: 25055E

Re: City of Union Gap
Union Gap Parks and Recreation Plan
LOS and Project Ranking Workshop

Location: City Hall

Attendees

- Jason Cavanaugh (Director)
 - Greg Sewell (Council Member)
 - Sandy Dailey (Council Member)
 - Lodia Galloway (Planning Member)
 - Theresa Sewell (Planning Member)
 - Maralyn Killorn (Planning Member)
 - Patrick Vincent (Union Gap School)
 - Tony Silver (Union Gap School)
 - Troy Elliott (Rugby)
 - Lynn Simpson (Table Tennis Club)
 - Thomas Sudbury (Soccer)
 - Marty Lackey (CWS)
 - Marla Meza (HLA)
 - Michael Uhlman (HLA)
-

Agenda Items

<u>Topic</u>	<u>Time allotted</u>
<input type="checkbox"/> Welcome, Introductions, and Purpose	5 min
<input type="checkbox"/> Review Survey Results	15 min
<input type="checkbox"/> Review Goals and Objectives	15 min
<input type="checkbox"/> Evaluate Proposed Level of Service (LOS) Items	10 min
<input type="checkbox"/> Present the Draft Project List (Short/Mid/Long)	10 min
<input type="checkbox"/> Ranking Activity – Main Workshop Task	30 min
<input type="checkbox"/> Closing and Next Steps	5 min

Other Information

Please refer to the attached Workshop Packet which includes:

- Purpose/Background
- Community Survey Summary (Questions 5–11)
- Draft Goals & Objectives
- Proposed Level of Service (LOS) Categories
- Draft Short-, Mid-, and Long-Term Project Lists (Ranking Sheets)

Printed materials will be provided at the meeting.

Special notes:

- Workshop revisions will be incorporated into the Draft Parks & Recreation Plan prior to staff and Council review.
- City Staff and the Council may adjust project ranking based on factors such as funding availability, feasibility, and previously vetted priorities.
- HLA will provide initial scoring results with the workshop group and staff. Proposed projects will be ranked by raw score.
- Final priorities will guide development of project cost estimates and exhibits for inclusion in the Parks & Recreation Plan.

Thank you for your time!

Short-term Improvements

Item No.	Location	Proposal	Ranking	Scorer									Total Raw Score	Ranking
				#1	#2	#3	#4	#5	#6	#7	#8	#9		
1	Ahtanum Youth Activities Park	Improve ADA parking and accessible routes			1	3		2		1			7	1
2		Construct pickleball courts		5		1	1		2	2	5	5	21	7
3	Fullbright Park	Add shaded bleachers or structures near event/spectator areas				5	1		5		2		13	6
4		Begin site planning for soccer complex expansion		3		4		5	1		1		14	2
5	Loudon Park	Develop an outdoor water feature that may include splash facilities		1						2	4		7	
6		Upgrade restroom lighting and accessibility				2	4		4		1		11	4
7		Resurface tennis court						4	3	4	5		16	5
8	Cahalan Park	Develop an outdoor water feature that may include splash facilities		4					5		3		12	
9		Add gazebo or picnic shelter with shaded seating												
10		Improve athletic field conditions				2							2	
11	Citywide/Trails	Extend and improve trail and pathway connections between parks, schools, and neighborhoods		2		5	3	3	3			3	19	3
12		Add signage, crosswalks, and lighting along key pedestrian routes for safe access to parks					4						4	

Rank your top 5 priorities (1 = most important)

Additional Comments:

Mid-term Improvements

Item No.	Location	Proposal	Ranking	Scorer									Total Raw Score	Ranking
				#1	#2	#3	#4	#5	#6	#7	#8	#9		
1	Ahtanum Youth Activities Park	Install disc-golf course		4	5	1	3	4	5	4	4		30	4
2	Fullbright Park	Develop new soccer complex (fields, irrigation, lighting)		1	1	3	4	1	1	3	1	2	17	1
3		Construct a dedicated dog park									2	4	6	
4	Loudon Park	Expand playground and add inclusive, ADA-accessible equipment		2			1		3	2			8	3
5		Add shade trees and perimeter fencing for comfort and safety				5	2	5	2		5	3	22	5
6	Cahalan Park	Add trees/shade and small gathering area improvements		5		4		5	4	5	3	5	31	6
7	Citywide/Trails	Increase community events/programming using existing facilities		3	1	5	2	3	2	1		1	18	2

Rank your top 5 priorities (1 = most important)

Additional Comments:

Long-term Improvements

Item No.	Location	Proposal	Ranking	Scorer #1	Scorer #2	Scorer #3	Scorer #4	Scorer #5	Scorer #6	Scorer #7	Scorer #8	Scorer #9	Total Raw Score	Ranking
				Ranking										
1	Ahtanum Youth Activities Park	Develop athletic field complex if required by future demand		3	1				5	2			11	
2		Install court lighting for basketball/tennis/pickleball to extend use			5	1	1	3	4	1	1	4	20	1
3	Fullbright Park	Construct an indoor community recreation/sports center			5		5			3	4	3	20	6
4		Expand soccer complex for regional tournaments and add amenities		2	1	5		1	1	5	2		17	2
5	Loudon Park	Upgrade restroom building, paths, and parking		1	1		4	4	2			2	14	3
6		Add small amphitheater or community-event space			5	2	2			4	5	1	19	5
7	Cahalan Park	Add new playground, pavilion, and landscape enhancements.		4	1	3			3		3		14	4
8	Citywide/Trails	Community gardens, landscaped plazas, and public art features						5				5	10	7
9		Acquire land for new neighborhood parks in underserved areas			3	4		2					9	
10		Major lifecycle safety/ADA upgrades as facilities age		5	2		3						10	

Rank your top 5 priorities (1 = most important)

Additional Comments:

Self-Certification Form

Self Certification Form

Fill out the information on the first three lines. On the fourth line indicate if you are seeking eligibility for recreation grants, conservation grants, or both recreation and conservation grants.

Initial each plan element that will be provided to RCO with this form. In the right column, enter information that will enable RCO staff to quickly locate each item initialed.

Certify the accuracy of the information on the form by completing the signature line and submit all material to RCO according to the submission requirements for final plans.

Planning Eligibility Self-Certification Form

Use this form to certify that the need for any grant projects have been developed through an appropriate planning process. Provide the completed form with the subject plans and adoption documentation to RCO via e-mail or other means of electronic access (i.e. Web link, Box.com, etc.).

Organization Name:

Contact Name:

Adoption Date of Submitted Documents:

Seeking Eligibility for: Recreation Grants Conservation Grants Both

Initial Each to Certify Completion	Plan Element Certification	Document and Page Number Location of Information
	<p>1. Goals, objectives: The attached plan supports our project with broad statements of intent (goals) <i>and</i> measures that describe when these intents will be attained (objectives). Goals may include a higher level of service.</p>	
	<p>2. Inventory: The plan includes a description of the service area's facilities, lands, programs, and their condition. <i>(This may be done in a quantitative format or in a qualitative/narrative format.)</i></p>	
	<p>3. Public involvement: The planning process gave the public ample opportunity to be involved in plan development and adoption.</p>	
	<p>4a. Demand and need analysis: In the plans:</p> <ul style="list-style-type: none"> • An analysis defines priorities, as appropriate, for acquisition, development, preservation, enhancement, management, etc., and explains why these actions are needed. • The process used in developing the analysis assessed community desires for parks, recreation, open space, and/or habitat, as appropriate, in a manner appropriate for the service area (personal observation, informal talks, formal survey(s), workshops, etc.). 	
	<p>4b. Level of Service assessment (optional): An assessment of the criterion appropriate to your community. Possibly establish a higher level of service as a plan goal (above).</p>	
	<p>5. Capital Improvement Program: The plan includes a capital improvement/facility program that lists land acquisition, development, and renovation projects by year of anticipated implementation; include funding source. The program includes any capital project submitted to the Recreation and Conservation Funding Board for funding.</p>	
	<p>6. Adoption: The plan and process has received formal governing body approval (<i>that is, city/county department head, district ranger, regional manager/supervisor, etc., as appropriate</i>). Attach signed resolution, letter, or other adoption instrument.</p>	

Certification Signature

I certify that this information is true and complete to the best of my knowledge.

Print/Type Name: _____

Signature (Hand Written or Digital): _____

Title: _____

Date: _____



City Council Communication

Meeting Date: February 23, 2026
From: Jason Cavanaugh; Director of Public Works & Community Development
Topic/Issue: Resolution – Table Tennis Group Agreement

SYNOPSIS: The Table Tennis Group would like to enter into an agreement with the City, for the purpose of using areas at the Ahtanum Youth Activities Building for the 2026 Table Tennis Group season.

RECOMMENDATION: Adopt a Resolution authorizing the City Manager to sign a Facility Use Agreement with the Table Tennis Group for the use of part of the Ahtanum Youth Activities Building for Table Tennis Group practices and games for 2026.

LEGAL REVIEW: City Attorney has reviewed this resolution.

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: 1. Resolution
2. Facility Use Agreement

CITY OF UNION GAP, WASHINGTON
RESOLUTION NO. _____

A RESOLUTION authorizing the City Manager to sign a Facility Use Agreement with the Table Tennis Group for use of part of the Ahtanum Youth Activities Park for Table Tennis Group practices and games for 2026 Recreational and Club play.

WHEREAS, the City of Union Gap owns and operates Ahtanum Youth Activities Park;

WHEREAS, the Table Tennis Group wishes to utilize the Ahtanum Youth Activities Park for Table Tennis Group purposes for its league play and practice;

WHEREAS, it is the desire of the City Council to permit Table Tennis Group to use the Ahtanum Youth Activities Park subject to certain terms and conditions;

NOW, THEREFORE, BE IT RESOLVED BY THE UNION GAP CITY COUNCIL as follows:

That the City Manager is authorized to sign a Facility Use Agreement with Table Tennis Group for use of part of the Ahtanum Youth Activities Building for Table Tennis Group practices and games for year 2026.

PASSED this 23rd day of February, 2026.

John Hodkinson, Mayor

ATTEST:

APPROVED AS TO FORM:

Lynette Bisconer, City Clerk

Jessica Foltz, City Attorney

**RECURRING FACILITY USE AGREEMENT FOR THE UNION GAP ACTIVITIES BUILDING
[Yakima Table Tennis Club]**

This Agreement is made and entered into by and between the CITY OF UNION GAP, hereinafter referred to as “City,” a political subdivision of the State of Washington, and Yakima Table Tennis Club, a Washington nonprofit corporation, hereinafter referred to as “Sponsor.”

WITNESSETH:

WHEREAS, the City permits civic organizations or public entities to conduct non-profit, civic, community, cultural, or educational activities at the Union Gap Activities Building (hereinafter “Activities Building”); and

WHEREAS, the Sponsor has applied to the City for the right to conduct weekly table tennis open play and club play event using portions of the Activities Building; and

WHEREAS, this activity is presented by the Sponsor for the benefit of the public and is consistent with the intended use of the Activities Building;

NOW, THEREFORE, in consideration of the covenants and agreements contained herein and the terms and conditions hereof, the parties agree as follows:

SECTION 1. TERMS, RENEWAL AND TERMINATION

1.1 Permission to Conduct Event. The City grants permission to the Sponsor to conduct the [play of table tennis], in those portions of the Activities Building as described in Exhibit 1, which is attached hereto and incorporated herein by reference, as follows:

- (a) The portion of the Activities Building, labeled “Event Site” as outlined in Exhibit 1, may be used as follows:
 - i. Beginning January 6, 2026, the sponsor may use the identified portion of the Activities Building and may be used exclusively from 6:30pm to 9:30pm each Tuesday and Thursday, beginning January 6, 2026, and ending on December 30, 2026.
- (b) The City’s permission to conduct the event is conditioned upon the Sponsor complying with all the terms and conditions contained within this Agreement and upon availability of the Activities Building. The City reserves the right to reschedule use of the facility under this Agreement if the Activities Building is needed by the City on one of the dates/times in this Agreement.

1.2 List of Permitted Activities.

- (a) Event – a table tennis open play and club play event may be conducted, within the leased area labeled “Event Site” in Exhibit 1, in accordance with all provisions of this Agreement.

- (b) Food – Food preparation, service, and consumption shall be permitted within the leased area labeled “Event Site” on Exhibit 1 in conformance with the provisions of Yakima Health Department.
- (c) Tobacco/Drugs – Use of Tobacco and drugs on the premises is prohibited.
- (d) Parking – Non-exclusive parking is allowed within the parking lot adjacent to the Activities Building.

1.3 Fees Due to City. For the event granted hereunder, the Sponsor shall make payment to the City as follows, any fees not paid by the due dates shall be assessed a late fee of thirty dollars (\$30.00) for payments up to fourteen (14) days late and a delinquent penalty fee of seventy dollars (\$70.00) for payments fifteen (15) days or more past due:

- (a) Fees – In exchange for exclusive use of the Activities Building shown in Exhibit 1, and to cover the costs for use of the building the Sponsor shall pay a fee in the amount of: **five hundred and five dollars (\$505.00)**, as described in Exhibit “2”. Said amount shall be paid in full by the Sponsor to the City at least fourteen (14) days in advance of the first event.
- (b) Special Considerations – All aspects of approval and permitting for any other event shall be completed a minimum of thirty (30) calendar days prior to the first day of the permitted event.
- (c) Security/Damage Deposit – The Sponsor shall deposit with the City a sum of \$150.00 as security to assure compliance with the terms of this Agreement and to cover any damages to Activities Building property. The security deposit shall be paid to the City at least fifteen (15) calendar days prior to the start of the first event allowed under this Agreement. In the event there are no damages, violations of the terms and conditions of this Agreement, or remaining unpaid fees, the full amount deposited shall be returned to the Sponsor within thirty (30) calendar days after the last event date contemplated in this agreement. If damages are assessed or violations are corrected by the City with costs involved, only the remaining amount of the deposit shall be returned to the Sponsor. In the event the cost of the damage and/or aforementioned City corrections exceed the Sponsor’s \$150.00 deposit, the Sponsor shall pay the excess amount to the City within thirty (30) calendar days of notification by the City of the excess amount. The Sponsor’s compliance with provisions of this article shall in no way alter, affect, modify or limit any of the covenants, conditions or provisions of Section 2.7 regarding Indemnification/Hold Harmless, or Insurance.
 - i. Security/Damage deposits will be kept on file by the City for the duration of the agreement.
 - ii. The City will notify the Sponsor in writing a detailed notice of dollars used from said deposit whether in part, or in full.
 - iii. The Sponsor will then have ten (10) calendar days of the written detailed notice of the expenditure(s) of said deposit, to return the security/damage deposit account to the full \$150.00 balance.
- (d) Cancellation Policy – Cancellation of an approved event by the Sponsor must be received in writing by the City.

- iv. If cancellation is received on a regular working day at least thirty (30) calendar days prior to the first day of the event date noted in Section 1.1(a), the City will credit the group with an amount equal to the per use fee for another date that is yet unpaid.
 - v. Events canceled within thirty (30) calendar days of the activity will forfeit all fees. Any damage deposit received will be refunded in accordance with this section.
 - vi. Refunds may take up to thirty (30) calendar days to process.
- (e) Alterations/Changes – Any alterations or changes from what is expressly permitted within Sections 1.1 and 1.2 above may result in additional fees or charges to the Sponsor by the City. The City reserves the right to bill for, after the event, any fees that would have otherwise been payable had the alterations or changes been made known to the City prior to the execution of this Agreement.

1.4 Termination. All dates specified within this Agreement shall be strictly observed. Timely and full performance of all terms and conditions of this Agreement is of the essence. In the event the Sponsor fails to keep or perform any term or condition required herein to be kept or performed by it, the City shall have the right to promptly notify the Sponsor of such failure and request that the Sponsor take immediate action to correct such failure. If the Sponsor fails to take the appropriate corrective action in a reasonable period of time, the City may, at its option, take such action as is reasonably necessary to correct the failure and charge the cost thereof to the Sponsor, or declare this Agreement forfeited and resume possession of the premises.

SECTION 2. STANDARD CONDITIONS

- 2.1 Anti-Discrimination.** The Sponsor shall not discriminate against any person or persons because of race, religion, color, sex, national origin, or any other protected class status in the conduct of its operation hereunder.
- 2.2 Assignment.** The Sponsor shall not assign this Agreement or any portion hereof without the prior written consent of the City.
- 2.3 Indemnification/Hold Harmless, Insurance.** The Sponsor shall defend, indemnify and hold the City, its officers, officials, employees, and volunteers harmless from any and all claims, injuries, damages, losses, or suits including attorney’s fees, arising out of or in connection with the performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

The Sponsor shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the event hereunder by the Sponsor, its guests, agents, representatives, volunteers, or employees.

- (a) No Limitation. Sponsor’s maintenance of insurance as required by the Agreement shall not be construed to limit the liability of the Sponsor to the coverage provided by such insurance or otherwise limit the City’s recourse to any remedy available at law or in equity.

- (b) Minimum Scope of Insurance. The Sponsor shall obtain insurance of the types described below and maintain them for the duration of the Agreement:
- i. Automobile Liability insurance covering all owned, non-owned, hired, and leased vehicles. Coverage shall be at least as broad as Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage. If the Sponsor will not be operating any owned, non-owned, hired, or leased vehicles during this event but will have volunteers operating personal vehicles, Sponsor shall ensure that all vehicles driven onto park property by volunteers have Automobile Liability insurance in accordance with RCW 46.30.020.
 - ii. Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, products-completed operations, contractual liability, participant liability, independent contractors, personal injury, and advertising injury. The City shall be named as an additional insured under the Sponsor's Commercial General Liability insurance policy using ISO Additional Insured-Managers or Lessors of Premises Form CG 20 11 or an endorsement providing at least as broad coverage.
 - iii. The Sponsor shall require all vendors and organizations contracted with to provide activities, services, or events not otherwise identified within this section to provide proof of General Liability Insurance coverage. The City is to be named as additional insured on all policies. Sponsor is solely responsible for verification of vendors' insurance and shall furnish proof of such insurance and required endorsement if requested by the City.
- (c) Minimum Amounts of Insurance. Sponsor shall maintain the following insurance limits:
- i. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of one million dollars (\$1,000,000) per accident if operating owned, non-owned, hired, and leased vehicles.
 - ii. Commercial General Liability insurance shall be written with limits no less than one million dollars (\$1,000,000) each occurrence and two million dollars (\$2,000,000) general aggregate.
 - iii. Sponsor shall require vendors or organizations contracted to provide activities, services, or events not otherwise identified within this section to provide Commercial General Liability insurance in an amount not less than one million dollars (\$1,000,000) per occurrence and two million dollars (\$2,000,000) general aggregate for any liability related to the event or activity, in addition to insurance that is specific to the vendors' services, e.g. products completed operation for food vendors, auto liability for food trucks, etc.
- (d) Other Insurance Provisions. All insurance policies are to contain, or be endorsed to contain, the provision that the Sponsor's insurance coverage shall be primary insurance as respect the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of the Sponsor's insurance and shall not contribute with it.

If the Sponsor or vendors maintain higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or

Umbrella liability maintained by the Sponsor and/or vendors, irrespective of whether such limits maintained by the Sponsor or vendors are greater than those required by this contract or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Sponsor or vendors.

The above specified Commercial General Liability and Automobile Liability insurance requirements and limits may be satisfied through any combination of Commercial General Liability, Automobile Liability and Excess/Umbrella insurance that achieves the overall required limits. Excess or Umbrella Liability insurance shall be excess over and at least as broad in coverage as the Provider's Commercial General Liability and Automobile Liability insurance. The City shall be named as an additional insured on the Provider's Excess or Umbrella Liability insurance policy. The Excess or Umbrella insurance coverage will drop down when underlying policy aggregate limits are exhausted.

The Sponsor shall provide the City with written notice of any policy cancellation within two business days of their receipt of such notice.

- (e) Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A: VII.
- (f) Verification of Coverage. Sponsor shall furnish the City with original certificates of insurance and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Sponsor and all vendors before commencement of the initial event. Upon request by the City, the Sponsor shall furnish certified copies of all required insurance policies, including endorsements required in this contract and evidence of required coverage for any vendors. Receipt by the City of copies of the Certificates of Insurance evidencing the foregoing insurance coverage obtained by the Sponsor, or as requested by the City, must occur no later than fifteen (15) calendar days prior to the event.

- 2.4 Laws, Licenses and Permits.** The Sponsor shall comply with all Federal, State and City laws and regulations regarding licenses or permits to do business, and all other matters. The Sponsor shall further comply with standards and recommendations of the State and local health departments in all matters concerning health and sanitation.
- 2.5 Utilities.** In consideration of the Special Use Area Fees paid by the Sponsor, the City shall provide water, light, power and all other existing utilities at no cost.
- 2.6 Public Disclosure.** The parties to this Agreement understand and acknowledge that the City is subject to the Public Records Act, RCW 42.56 et seq. The parties understand and acknowledge that if this agreement and/or documents or materials provided to the City under this agreement are responsive records to a public records request received by the City, said records will be disclosed and provided to the requester unless an exemption applies or an injunction is granted pursuant to RCW 42.56.540.

SECTION 3. SPECIAL CONDITIONS

- 3.1** The areas of the Activities Building as defined in Section 1.1(a) may be closed by the Sponsor to the public no earlier than 6:00pm each scheduled Tuesday and Thursday and ending at 10:00pm the same day.
- The Sponsor may begin setting up for the event starting at 6:00pm. Access to all elements of the Activities Building must remain open to the public until the time and date set forth in paragraph one of Section 3.1. The provisions related to general liability found in Section 2.7 regarding Indemnification/Hold Harmless and Insurance shall become effective no later than the time and date allowed for the Sponsor to begin set-up and remain in force until all elements of the event have been removed and all facilities restored to their original condition. The Sponsor shall restore the premises to their original condition at the end of each scheduled day by 10:00pm.
- 3.2** The Sponsor may accept donations, provided the proceeds are used for the sole purpose of conducting the permitted event at the Activities Building and necessary expenses incident thereto. The City must grant prior approval to any capital improvement donations for use in the Activities Building.
- 3.3** The City will review all signs, banners and other identifying postings to determine whether they are approved. The City retains approval authority for all signs, banners, and identifying postings.
- 3.4** Any notice or communication from one party to the other shall be mailed postage prepaid, addressed to PO Box 3008, Union Gap, WA 98903 and to Yakima Table Tennis Club, attn.: Lynn Simpson, 1750 S. 68th Ave. Yakima, WA 98908, or such other addresses as the parties may establish by written notice to each other.

SECTION 4. MISCELLANEOUS PROVISIONS

- 4.1 Complete Agreement.** This Agreement represents and contains the entire understanding between the parties in connection with the events. The Agreement shall not be altered or varied except in writing signed by the parties. The parties acknowledge that no other oral or written collateral agreements, understandings, or representations exist outside of this document, with the exception of any documents expressly incorporated by reference in this Agreement. Any such prior agreements are specifically terminated.
- 4.2 Governing Law and Forum Selection.** Unless otherwise controlled by federal law, the interpretation and enforcement of this Agreement shall be governed by the laws of the State of Washington. The parties agree that Yakima County is the appropriate venue for the filing of any civil action arising out of this Agreement.
- 4.3 Severability.** It is understood and agreed that if any of the provisions of this Agreement are held to be invalid or unenforceable, the remaining provisions shall nevertheless continue to be valid and enforceable.

FLOOR LAYOUT
ACTIVITY BUILDING

Project No. _____
Date 4-23-25
By CFIX

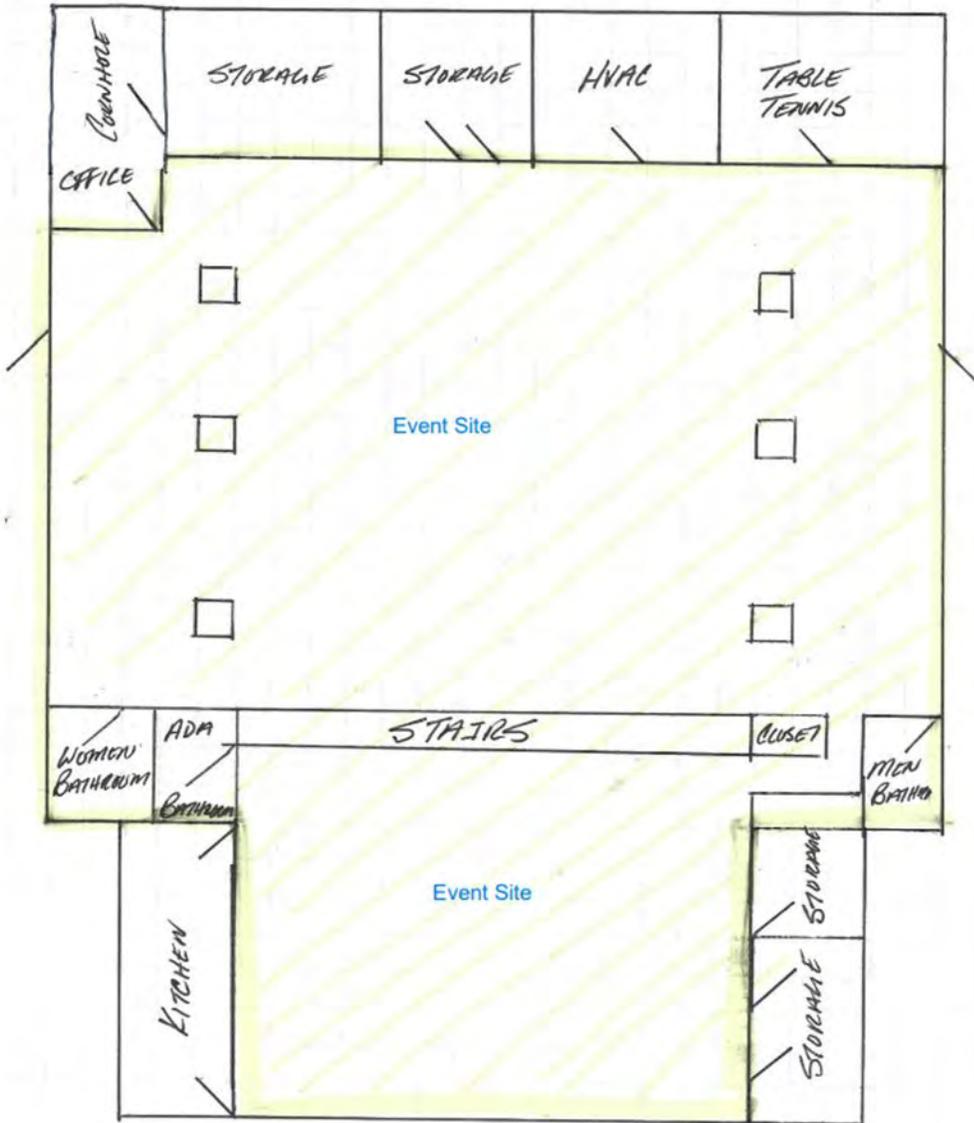


Exhibit 2

Yakima Table Tennis Club Schedule

Beginning January 6, 2026, Yakima Table Tennis Club will utilize the Activities Building every Tuesday and Thursday from 6:30pm-9:30pm, excluding holidays and other prescheduled dates listed below.

The total number of events is one hundred, one (101).

Holiday dates no use will take place are November 26th, December 24th, and December 31st.

Per Chapter 10 of the Union Gap Municipal Code, the dates listed above are at a rate of \$5.00 per day.

FEES:

One hundred, one (101) events @ \$5.00/event = \$505.00 total fees



City Council Communication

Meeting Date: February 23, 2026
From: Jason Cavanaugh; Director of Public Works & Community Development
Topic/Issue: Resolution - Yakima Youth Rugby (YJR) Agreement

SYNOPSIS: The Yakima Youth Rugby (YJR) "The Griffins" League would like to enter into an agreement with the City, for the purpose of using areas at the Ahtanum Youth Activities Park for the 2026 Rugby season.

RECOMMENDATION: Adopt a Resolution authorizing the City Manager to sign a Facility Use Agreement with Yakima Youth Rugby (YJR) "The Griffins" Rugby League for the use of part of the Ahtanum Youth Activities Park for rugby practices and games for 2026 League play.

LEGAL REVIEW: City Attorney has reviewed this resolution.

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS:

1. Resolution
2. Facility Use Agreement

CITY OF UNION GAP, WASHINGTON
RESOLUTION NO. _____

A RESOLUTION authorizing the City Manager to sign a Facility Use Agreement with the Yakima Youth Rugby League for use of part of the Ahtanum Youth Activities Park for rugby practices and games for 2026 League play.

WHEREAS, the City of Union Gap owns and operates Ahtanum Youth Activities Park;

WHEREAS, the Yakima Youth Rugby League – “The Griffins” wishes to utilize the Ahtanum Youth Activities Park for rugby purposes for its league play and practice;

WHEREAS, it is the desire of the City Council to permit Yakima Youth Rugby League to use the Ahtanum Youth Activities Park subject to certain terms and conditions;

NOW, THEREFORE, BE IT RESOLVED BY THE UNION GAP CITY COUNCIL as follows:

That the City Manager is authorized to sign a Facility Use Agreement with Yakima Youth Rugby League – “The Griffins” for use of part of the Ahtanum Youth Activities Park for rugby practices and games for Yakima Youth Rugby League 2026 play.

PASSED this 23rd day of February 2026.

John Hodkinson, Mayor

ATTEST:

APPROVED AS TO FORM:

Lynette Bisconer, City Clerk

Jessica Foltz, City Attorney

CITY OF UNION GAP
and
YAKIMA YOUTH RUGBY (YYR) “The Griffins”

2026 Rugby Season
Facility Use Agreement

THIS AGREEMENT is made and dated this 23rd day of February, 2026, by and between the CITY OF UNION GAP, hereinafter called the CITY, and the YAKIMA YOUTH RUGBY (YYR) “THE GRIFFINS,” hereinafter called the LEAGUE, upon the following terms and conditions:

1. **PREMISES:**

Upon approval of this agreement, the LEAGUE shall have the right to use the area of the Youth Activities Park designated on the attached map (Attachment "A") as Rugby fields. The LEAGUE shall also have use of the designated restrooms, as well as all roads necessary for ingress and egress and those parking lots identified in Attachment “A”.

2. **DURATION:**

The LEAGUE shall have the right of use of the premises from February 2, 2026 thru December 6, 2026 on all dates designated in Attachment B. These dates are subject to change upon written approval of both parties.

a. The LEAGUE shall have the right to conduct Rugby games together with all activities, incidental thereto. The LEAGUE is permitted and encouraged to use “home field” when mentioning and referring to the area licensed for use under this Agreement.

b. The LEAGUE shall vacate the fields and park by dusk on each day of use. All field and parking areas shall be cleaned of garbage and returned to their original condition prior to that time.

3. **CITY RESPONSIBILITIES:**

a. The CITY shall supply sufficient litter receptacles for the disposal of all litter and garbage.

4. **MOWING:**

The City will make all reasonable attempts to ensure that athletic fields shall be mowed no earlier than Monday and no later than Friday, before the scheduled event. If the LEAGUE requests an extra mowing the CITY shall mow the fields for the rate of \$60.00 per hour of mowing, to cover the labor and equipment costs.

5. **IRRIGATION:**

Irrigation shall be done, as needed, between the hours of 6:00 p.m. and 6:00 a.m. prior to the days of Rugby play.

6. **TOILET & HAND WASHING FACILITIES:**

The CITY shall designate toilet facilities (Attachment "A") adjacent to the athletic fields for the LEAGUE’s use; said facilities shall be clean and stocked prior to the commencement of that day’s play.

7. **RECREATION VEHICLE (RV) PARKING / CAMPING:**

RV camping is not authorized under this agreement.

8. DUMPSTERS / LITTER PICKUP:

The CITY will furnish garbage receptacles next to the designated athletic fields, parking lots and adjacent areas. The LEAGUE will be required to supply an additional garbage dumpster if the need arises. Cost of servicing one dumpster, used exclusively for Rugby, shall be borne by the LEAGUE. If the LEAGUE's volunteers fail to pick up the litter around the associated athletic fields and parking areas, the CITY shall pick up the litter. This extra service shall be charged at a rate of \$38.00 per hour and billed directly to the LEAGUE.

9. DONATIONS:

The LEAGUE may accept donations, provided the proceeds are used for the sole purpose of conducting the events contemplated in this Agreement and necessary expenses incident thereto.

10. CONCESSION FEES:

Concessions sites operated by the LEAGUE are not authorized under this agreement with the exception of items sold pursuant to Section 11.

11. FUNDRAISING:

The LEAGUE shall be allowed to utilize an area within the identified boundaries of Attachment "A", to engage in the sale of local health district compliant *non*-potentially hazardous food items (as specified here: <https://www.yakimacounty.us/DocumentCenter/View/25339/Exempt-from-Permit-Application>) and merchandise items for the purpose of fundraising, provided the proceeds are used for the sole purpose of conducting the events contemplated in this Agreement and necessary expenses incident thereto. All sales tax must be coded to the City of Union Gap.

12. LIABILITY:

The LEAGUE shall secure public liability and employee insurance covering bodily injury and property damage in the sum of not less than \$2,000,000 single limit liability coverage. Said policies of insurance shall name the City of Union Gap and their officers and employees as an additional insured. A binder of the original said policy shall be delivered to the Director of Public Works and Community Development of the CITY, or his designee no later than fourteen (14) days prior to the event. If the coverage runs out, or is cancelled, this agreement is therewith cancelled.

13. INSURANCE:

The LEAGUE shall procure and maintain for the duration of the use or rental period insurance against claims for injuries to persons or damage to property which may arise from or in connection with the use of the Premises and the activities of the LEAGUE and his or her guests, representatives, volunteers and employees.

A. No Limitation

The LEAGUE's maintenance of insurance as required by the Agreement shall not be construed to limit the liability of the LEAGUE to the coverage provided by such insurance, or otherwise limit the CITY's recourse to any remedy available at law or in equity.

B. Required Insurance

LEAGUE's required insurance shall be as follows:

General Liability insurance shall be at least as broad as Insurance Services Office (ISO) occurrence form CG 00 01 covering premises, operations, products-completed operations, participant liability, and contractual liability. The CITY shall be named as an additional insured on LEAGUE's

General Liability insurance policy using ISO Additional Insured-Managers or Lessors of Premises Form CG 20 11 or an endorsement providing at least as broad coverage. The General Liability insurance shall be written with limits no less than \$2,000,000 each occurrence, \$2,000,000 general aggregate.

The insurance policy shall contain, or be endorsed to contain that the LEAGUE's insurance coverage shall be primary insurance as respect the CITY. Any insurance, self-insurance, or self-insured pool coverage maintained by the CITY shall be excess of the LEAGUE's insurance and shall not contribute with it.

C. City Full Availability of League Limits

If the LEAGUE maintains higher insurance limits than the minimums shown above, the CITY shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the LEAGUE, irrespective of whether such limits maintained by the LEAGUE are greater than those required by this Agreement or whether any certificate of insurance furnished to the CITY evidences limits of liability lower than those maintained by the LEAGUE.

D. Certificate of Insurance and Acceptability of Insurers

The LEAGUE shall provide a certificate of insurance evidencing the required insurance before using the Premises.

Insurance is to be placed with insurers with a current A.M. Best rating of not less than A: VII.

14. NON-DISCRIMINATION POLICY:

The CITY does not discriminate against any person on the basis of gender in the operation, conduct or administration of community athletic programs or sports facilities. The LEAGUE shall uphold the CITY's policy concerning community athletic programs conducted on or in the CITY's parks and recreation facilities. The City's "Non-Discrimination in Community Athletics Programs Policy" (Attachment "C") was created for the purpose of providing equal access to public community athletic programs, and sports facilities, by prohibiting discrimination on the basis of gender.

15. PAYMENT:

a. The LEAGUE shall pay to the CITY the sum of **\$1906.50** per Attachment "B" no later than seven (7) days prior to the beginning of the annual season; said fee is non-refundable. Annual fees are to be based on the actual schedule provided by the LEAGUE prior to the annual season.

b. The LEAGUE shall provide to the City a schedule of use prior to the City no later than seven (7) days prior to the beginning of the annual season. Said schedule shall include dates, times and type of event.

16. DAMAGES:

If any repair or restoration work is needed, on the fields, as a result of use allowable within this agreement, the work shall be charged at a rate of \$38.00 per hour, and billed directly to the LEAGUE as an extra cost.

17. ASSIGNMENT-SUBLETTING:

This agreement shall be for the exclusive use and benefit of the LEAGUE for use of the rugby fields, adjacent areas, designated parking and restrooms. It cannot be transferred, shared or assigned without the expressed written consent of the CITY.

18. ADDITIONAL CONSIDERATION:

- a. The LEAGUE has the use of the designated parking area (Attachment "A"). It is the responsibility of the LEAGUE to keep LEAGUE members from using undesignated parking area.
- b. If the LEAGUE desires to schedule additional events that are not part of the schedule on Attachment "B", the LEAGUE must make application with the City as outlined in Chapter 10 of the Union Gap Municipal Code.
- c. The LEAGUE is responsible for advising all members, of the park rules and regulations; a complete copy is on file with the LEAGUE. Specific attention must be given to the 10 M.P.H. speed limits, no parking on the grass rule. Participants, and spectators, must park in designated parking areas only. The LEAGUE will repeatedly encourage participants, spectators, and guests to park in LEAGUE designated parking areas.
- d. The LEAGUE is responsible for advising and keeping, all members, coaches, parents, and spectators under control. Any type of nuisance is not permitted in City parks. If there shall be an unresolvable or emergency issue, the LEAGUE must contact 911 and have all individuals involved immediately removed from park premises.
- e. Anyone associated with the LEAGUE that moves or removes tables, barbecues, etc., from any area in the park reserved for another group, or anyone associated with rugby who takes over any area of the park reserved for another group shall cause the LEAGUE to be charged an extra cost. The cost shall include the fee for the reservation area plus the reservation area set-up costs and paperwork fees involved to reserve the area for another group.
- f. A designated storage facility existing (Attachment "A") within the Ahtanum Youth Activities Park is authorized for use and rental under this agreement. Fees associated with said storage facility will be per Attachment "B".
- f. The LEAGUE is authorized to rent per the fees outlined in Attachment "B", a City owned storage container. Said storage container is identified in Attachment "A" of this agreement. The LEAGUE shall be responsible for securing.
- g. The LEAGUE shall re-assess and make every effort to schedule games as to mitigate high flows of traffic exiting the park at one time. In the event that traffic flows exiting the park become a safety concern, the CITY will exercise the right to require the LEAGUE to hire a contractor licensed in Flagging Services & Traffic Control Plans. Any and all costs shall be borne by the LEAGUE.
- h. Any additional use of athletic fields beyond what is detailed in Attachment "B" of this agreement by the LEAGUE shall be scheduled through the CITY's park reservation process and billed in accordance with Chapter 10 of the Union Gap Municipal Code. Additional use must be reserved within five (5) business days prior to such use.
- i. The LEAGUE is responsible for abiding by all applicable laws and regulations.

19. OBSERVANCE OF TERMS:

All dates specified within this Agreement shall be strictly observed. All terms, conditions and provision of this Agreement are specifically conditioned upon all plans, reports, agreements and approvals being obtained and provided as set forth in this Agreement. The failure of the LEAGUE to obtain or provide any of the plans, reports, agreements or approvals required by this Agreement shall constitute full and adequate cause for the City to immediately terminate this Agreement. In this circumstance, the notice contemplated in Section 20, supra, is not required.

20. TERMINATION:

The LEAGUE or the City shall have the right to cancel and terminate this Agreement by notice in writing to the other party sixty (60) days in advance of actual termination.

21. GOVERNING LAW AND FORUM SELECTION:

Unless otherwise controlled by federal law, the interpretation and enforcement of this Agreement shall be governed by the laws of the State of Washington. The parties agree that Yakima County is the appropriate venue for the filing of any civil action arising out of this Agreement.

22. EXIT INTERVIEW:

The CITY shall contact the LEAGUE as soon as possible, and no later than thirty (30) days following the last approved date of facility use, to review each season, any additional charges, and to prepare for subsequent events. Following the 2026 season, the CITY and LEAGUE shall be able to construct Addendums to this agreement for the purpose of correcting serious concerns.

23. NOTICES:

All official notices required under this agreement shall be given as follows:

YAKIMA YOUTH RUGBY
Attn: Troy Elliott
10709 Estes Rd
Yakima, WA 98908

City of Union Gap
Attn: Jason Cavanaugh, PW Director
102 W. Ahtanum, PO Box 3008
Union Gap, WA 98903

24. VERBAL AGREEMENT

No alteration or variation of terms of this agreement shall be valid unless made in writing and signed by the parties hereto. Oral understandings or agreements, not incorporated herein, shall not be binding, this writing constitutes the complete and final agreement of the parties with respect to the subject matter hereof.

Yakima Youth Rugby League

City of Union Gap

Name, Position

Gregory Cobb, City Manager

Date

Date

ATTACHMENT A
YAKIMA YOUTH RUGBY LEAGUE
February 2, 2026 through December 6, 2026
Map of Designated Fields, Restrooms, Parking Area & Storage



ATTACHMENT B
 YAKIMA YOUTH RUGBY LEAGUE
 February 2, 2026 through December 6, 2026
 Detail of Schedule and Fees

Yakima Youth and Mens Rugby 2026 Schedule							
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
2/2/2026	Practice 5		Practice 2		Practice 2		
2/9/2026			Practice 2		Practice 2		
2/16/2026	Practice 5		Practice 2		Practice 2		
2/23/2026			Practice 2		Practice 2		
3/1/2026	Practice 5		Practice 1		Practice 1		Jamboree
3/8/2026			Practice 1		Practice 1		
3/15/2026	Practice 5		Practice 1		Practice 1		
3/22/2026			Practice 1	Practice 3	Practice 1		Jamboree
3/29/2026			Practice 1	Practice 3	Practice 1		
4/5/2026			Practice 1	Practice 3	Practice 1		
4/12/2026			Practice 1	Practice 3	Practice 1		
4/19/2026			Practice 1	Practice 3	Practice 1	Practice 2	Jamboree
4/26/2026			Practice 1	Practice 3	Practice 1	Practice 2	
5/3/2026			Practice 1	Practice 3	Practice 1	Practice 2	
5/10/2026			Practice 1		Practice 1		
5/17/2026			Practice 1		Practice 1		
5/24/2026			Practice 1		Practice 1		
5/31/2026			Practice 4		Practice 4		
6/7/2026			Practice 4		Practice 4		
6/14/2026							
6/21/2026	Practice 5						
6/28/2026							
7/5/2026	Practice 5						
7/12/2026							
7/19/2026	Practice 5						
7/26/2026							
8/2/2026	Practice 5						
8/9/2026							
8/16/2026							
8/23/2026			Practice 2		Practice 2		
8/30/2026	Practice 5		Practice 2		Practice 2		
9/6/2026			Practice 2		Practice 2		
9/13/2026	Practice 5		Practice 2		Practice 2		Match
9/20/2026			Practice 2		Practice 2		
9/27/2026	Practice 5		Practice 2		Practice 2		Match
10/4/2026			Practice 2		Practice 2		
10/11/2026	Practice 5		Practice 2		Practice 2		Match
10/18/2026			Practice 2		Practice 2		
10/25/2026	Practice 5		Practice 2		Practice 2		
11/1/2026			Practice 2		Practice 2		
11/8/2026	Practice 5		Practice 2		Practice 2		
11/15/2026							
11/22/2026							
11/29/2026							
12/6/2026							

ATTACHMENT B
YAKIMA YOUTH RUGBY LEAGUE
February 2, 2026 through December 6, 2026
Detail of Schedule and Fees

	Group	Hours	Fields	Events	Total Hours	Rate	Total
Practice 1	All Teams	2	3	26	156	\$ 5.50	\$ 858.00
Practice 2	HS/Men	2	1	35	70	\$ 5.50	\$ 385.00
Practice 3	U14	2	1	7	14	\$ 5.50	\$ 77.00
Practice 4	JBoys + Girls	2	2	4	16	\$ 5.50	\$ 88.00
Practice 5	All Teams	2	1	14	28	\$ 5.50	\$ 154.00
Jamboree	All Teams	6	3	3	54	\$ 5.50	\$ 297.00
Match	Mens	3	1	3	9	\$ 5.50	\$ 49.50
Camp	All Teams	3	2	0	0	\$ 5.50	\$ -
Total				92	347		\$1,908.50
Parking		Hours	Lots	Events	Total Hours	Rate	Total
Practice 1		2	0.5	26	26	\$ 8.00	\$ 208.00
Practice 2		2	0.5	35	35	\$ 8.00	\$ 280.00
Practice 3		2	0.5	7	7	\$ 8.00	\$ 56.00
Practice 4		2	0.5	4	4	\$ 8.00	\$ 32.00
Practice 5		2	0.5	14	14	\$ 8.00	\$ 112.00
Jamboree		6	2	3	36	\$ 8.00	\$ 288.00
Match		3	1	3	9	\$ 8.00	\$ 72.00
Camp		3	1	0	0	\$ 8.00	\$ -
Total				92	131		\$1,048.00
Storage Rental		Months				Rate	Total
		9				\$50	\$450
Sub-Total				lbs	Value		\$3,406.50
Donation	Seed &Pesticides			1200	\$1.25		(\$1,500.00)
Total Due							\$1,906.50
Practice 1: All Teams							
Practice 2: Youth or Girls Only							
Practice 3: Skills and Conditioning, volunteer							
Practice 4: Mens or High School Only OR set up crew for weekend event							
Practice 5: Unofficial, touch rugby gathering							
Match: Mens or High School Event							
Jamboree: Youth through High School multi-Team event							

ATTACHMENT C
CITY OF UNION GAP PARKS DEPARTMENT
Adopted 10.22.13 by Resolution No. 1023

The City of Union Gap, in compliance with the mandates of RCW 49.60.505, adopts the following as its official policy concerning community athletics programs conducted on or in City of Union Gap parks and recreation facilities.

Purpose:

To establish policy and procedure to provide equal access to public community athletic programs, and sports facilities, by prohibiting discrimination on the basis of gender.

Policy:

The City of Union Gap does not discriminate against any person on the basis of gender in the operation, conduct or administration of community athletic programs or sports facilities.

Definitions:

Community Athletic Programs - Any athletic program that is organized for the purpose of training for and engaging in athletic activity and competition that is in any way operated, conducted, administered or supported by the City of Union Gap.

Sports Facilities – Any property owned, operated or administered by the City of Union Gap for the purpose of training for and/or engaging in athletic activity and competition.

Procedures:

1. Community Athletic Programs administered by the City of Union Gap Parks Department (a part of the Public Works Department) will be operated in a manner that promotes equal opportunities for females and males.
2. The City of Union Gap Parks Department will allocate and schedule Sports Facilities in a manner that provides equal access to all Community Athletic Programs.
3. This policy will be added as a provision of all lease or use agreements administered by the City of Union Gap Parks Department.
4. The City of Union Gap will not issue a lease or permit for use of any Sports Facility to a third party that discriminates against any person on the basis of gender in the operation, conduct or administration of a Community Athletic Program.
5. The policy will be posted on the City of Union Gap's website, along with the name, office address and office telephone number of any employee responsible for carrying out compliance with this policy.
6. This policy and the name, office address and office telephone number of any employee responsible for carrying out compliance with this policy will be included in all City of Union Gap publications that contain information about athletic programs or facilities operated or administered by the City of Union Gap.
7. If discrimination is determined, the City of Union Gap should take the appropriate corrective action.

Reporting:

Any citizen who feels she or he has been the victim of discriminatory treatment in violation of this policy should report this concern to the Director of Public Works & Community Development or City Manager for appropriate investigation.

Employees Responsible for Carrying out Compliance
Gregory Cobb, City Manager / 102 W. Ahtanum Road / 509.248.0432

Jason Cavanaugh, Director Public Works & Community Development
102 W. Ahtanum Road / 509-249-9206 / Jason.cavanaugh@uniongapwa.gov



City Council Communication

Meeting Date: February 23, 2026
From: Dustin Soptich, Chief of Police
Topic/Issue: Resolution – In support of the lawful use of ALPR

SYNOPSIS: As previously discussed in the study session, I am requesting the council sign a resolution indicating that the City of Union Gap currently uses Automatic License Plate Readers (ALPR) to help keep the community safe and solve crime, and that the resolution be sent to the various entities, indicating the city believes the use of ALPR should be allowed for all crimes.

RECOMMENDATION: Approve the mayor to sign the resolution.

LEGAL REVIEW: Reviewed by City Attorney

FINANCIAL REVIEW: no cost.

BACKGROUND INFORMATION:

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: 1. Resolution

CITY OF UNION GAP, WASHINGTON
RESOLUTION NO. _____

A RESOLUTION urging the Washington State Legislature to support and protect the lawful use of automated license plate reader technology for the enforcement of all applicable laws of the State of Washington

WHEREAS, the City of Union Gap is committed to promoting the health, safety, and welfare of its residents, businesses, and visitors; and,

WHEREAS, the Union Gap Police Department currently utilizes Automated License Plate Reader (ALPR) technology as a lawful investigative and public safety tool; and,

WHEREAS, ALPR systems assist in the enforcement of criminal statutes, vehicle theft laws, missing and endangered persons alerts, court orders, and other duly enacted laws of the State of Washington; and,

WHEREAS, ALPR technology enhances the ability of law enforcement to identify vehicles associated with violations of state law, locate individuals with outstanding warrants, recover stolen property, and support criminal investigations; and,

WHEREAS, , the Police Department has adopted policies governing the responsible use of ALPR systems, including data access controls, retention limitations, audit procedures, and protections for civil liberties consistent with the Constitution of the State of Washington and the Constitution of the United States; and,

WHEREAS, clear, consistent, and balanced statutory guidance from the State of Washington is necessary to ensure the continued lawful and effective use of public safety technologies by local governments; and,

WHEREAS, the City Council finds that properly regulated ALPR use serves a legitimate governmental interest in enforcing all applicable laws of the State of Washington while respecting individual rights and privacy protections.

NOW, THEREFORE, BE IT RESOLVED BY THE UNION GAP CITY COUNCIL as follows:

Section 1. Legislative Support Requested.

The City Council respectfully urges the Washington State Legislature to enact and support legislation and policies that:

1. Affirm the authority of local law enforcement agencies to utilize Automated License Plate Reader technology for the enforcement of all applicable laws of the State of Washington;
2. Provide uniform statewide standards governing data collection, retention, access, sharing, and auditing;
3. Protect against unlawful, discriminatory, or unconstitutional uses of ALPR technology;
4. Preserve the ability of municipalities to operate and maintain ALPR systems without undue restrictions that would impair public safety operations; and
5. Avoid unfunded mandates that would disproportionately burden small and mid-sized jurisdictions.

Section 2. Recognition of Public Safety Value.

The City Council affirms that ALPR technology is a critical tool in enforcing state criminal statutes, traffic regulations, vehicle licensing and registration laws, warrant service, protection orders, and other laws duly enacted by the State of Washington.

Section 3. Preservation of Local Authority.

The City Council requests that the Legislature preserve reasonable local discretion and operational flexibility in implementing and managing public safety technologies consistent with state and federal law.

Section 4. Transmission.

The City Clerk is directed to transmit a certified copy of this Resolution to members of the Washington State Legislature representing the 15th Legislative District, the leadership of both chambers, and the Office of the Governor.

Section 5. Effective Date.

This Resolution shall take effect immediately upon adoption.

PASSED this 23rd day of February 2026.

John Hodkinson, City Mayor

ATTEST:

APPROVED AS TO FORM:

Lynette Bisconer, City Clerk

Jessica Foltz, City Attorney

CONSENT AGENDA

UNION GAP CITY COUNCIL REGULAR MEETING
UNION GAP COUNCIL CHAMBERS
Union Gap, Washington
February 9, 2026, Regular Meeting
MINUTES

<u>Call to Order</u>	Deputy Mayor Wentz called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.
<u>Council Members Present</u>	Council Members Sewell, Galloway, Schilling, Fredrickson, and Dailey were present.
<u>Staff Present</u>	City Manager Cobb, City Attorney Foltz, Police Chief Soptich, Fire Chief Lamoureux, Public Works & Community Development Director Cavanaugh, Civil Engineer Dominguez, and Finance & Administration Director Bisconer were present.
<u>Audience Present</u>	See attached list.
<u>Pledge of Allegiance</u>	Council Member Sewell led the pledge of allegiance.
<u>Excuse Council Member</u>	Motion by Council Member Schilling, second by Council Member Sewell to excuse Mayor Hodkinson. Motion carried unanimously.
<u>Consent Agenda</u>	<p>Motion by Council Member Dailey, second by Council Member Galloway to approve the consent agenda as follows:</p> <p>Regular Council Meeting Minutes, dated January 26, 2026, as attached to the Agenda and maintained in electronic format</p> <p>Claims Vouchers – EFT’s, and Voucher No. 111728 through 111794, in the amount of \$214,978.78</p> <p>Payroll Vouchers – EFT’s, and Check No’s. 41672 through 41683, and Check No’s 111613 through 111619, in the amount of \$526,003.50</p> <p>USDA Vouchers – EFT for January 2026 in the amount of \$114,307.00</p> <p>Motion carried unanimously.</p>
<u>Public Works</u>	
Resolution No. – 26 – 13 –	Director of Public Works & Community Development Cavanaugh

CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – February 9, 2026

Amendment to Hearing Examiner Professional Service Contract

gave a detailed overview of a resolution that would increase a Hearing Examiner Professional Service contract from \$140 to \$185 an hour. Motion by Council Member Dailey, second by Council Member Fredrickson to approve Resolution No. 26 – 13 – Authorizing the City Manager to sign an amendment to the Professional Services Contract for Hearing Examiner with Gary Cuillier. Motion carried unanimously.

Resolution No. – 26 – 14 – HLA Task Order 26033 – Water Service Meter Improvements

Public Works & Community Development Director Cavanaugh gave an overview of the HLA Task Order 26033. Motion by Council Member Galloway, second by Council Member Dailey to approve Resolution No. 26 – 14 – Authorizing the City Manager to sign Task Order No. 26033 with HLA Engineering and Land Surveying, Inc. as it relates to Water Service Meter Improvements. Motion carried unanimously.

Resolution No. – 26 – 15 – JUB Engineers, Inc., Supplemental Agreement Number 1; UG Shop Bridge #2 Replacement

Public Works & Community Development Director Cavanaugh gave an overview of the JUB Engineers, Inc. Supplemental Agreement Number 1. Motion by Council Member Dailey, second by Council Member Galloway to approve Resolution No. 26 – 15 – Authorizing the City Manager to sign Supplemental Agreement Number 1 with JUB Engineers, Inc. as it relates to the Union Gap Shop Bridge #2 Replacement. Motion carried unanimously.

Committee Reports

Council Member Schilling reported that she and the Yakima Basin Fish & Wildlife Recovery Board attended a two-day event in Olympia, which had 88 participants and was well attended.

Items from the Audience

Mark Crochet of the Friends of the Library and Community Center 501c3 presented a donation check to the City of Union Gap, in the amount of \$45,199.47 for reimbursement of patio furniture for the Library and Community Center; Fire Chief Lamoureux introduced the A-Shift Fire Department staff; Brianna Latham announced that the Friends of the Library and Community Center will hold a book sale at LaSalle High School on February 21, 2026 from 9:00 a.m. to 2:00 p.m.

City Manager Report

City Manager Cobb reported on the recent trip to Olympia, where meetings were held with state legislators to discuss funding priorities. Council Member Sewell and Galloway reported the trip was productive and thanked City Manager Cobb and Public Works & Community Development Director Cavanaugh for putting together a great presentation; Cobb announced that the Council

CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – February 9, 2026

Communications/Questions/Comments retreat is scheduled for April 20 - 21, 2026, with additional information to be provided as the agenda is developed.

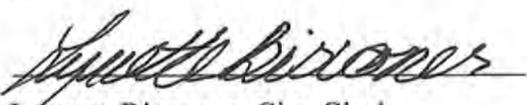
Development of Next Agenda None.

Adjournment of Meeting Deputy Mayor Wentz adjourned the regular meeting at 6:12 p.m.



Gregory Cobb, City Manager

ATTEST:


Lynette Bisconer, City Clerk



City Council Communication

Meeting Date: February 23, 2026
From: Lynette Bisconer, Director of Finance and Administration
Topic/Issue: Claim Vouchers – February 23, 2026

SYNOPSIS: Claim Vouchers Dated February 23, 2026

RECOMMENDATION: Request Council to approve EFTs and Voucher No. 111802 & Vouchers Nos. 111804 through 111881 in the amount of \$684,472.34.

LEGAL REVIEW: N/A

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: 1. Claim Voucher Register
2. Detailed Claim Voucher Register

WARRANT/CHECK REGISTER

CITY OF UNION GAP

Time: 10:01:23 Date: 02/19/2026

01/01/2026 To: 02/28/2026

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
817	02/09/2026	Claims	2	EFT	US BANK - CHECKING	32.00	INV MAINT FEE - 01/2026
925	02/10/2026	Claims	2	EFT	WA STATE DEPT OF LICENSING	15.00	DRIVER LICENSE CHECK
968	02/13/2026	Claims	2	EFT	US BANK - CHECKING	376.34	ANALYSIS FEE - 01/2026
1013	02/23/2026	Claims	2	EFT	CENTURY LINK - LD	55.48	LONG DISTANCE - 02/2026
1014	02/23/2026	Claims	2	EFT	OFFICE DEPOT-CITY HALL	231.85	INK HP910-910XL 4PK COMBO; HP 923 BLACK INK & WHITE 3" BINDER; DRY ERASE BOARDS, 2026 WALL CALENDAR, SCOTT TAPE WITH DISPENSER, STAPLER, & POST-IT FLAGS
1015	02/23/2026	Claims	2	EFT	OFFICE DEPOT-PD	43.30	BINDER 2" WHITE; GL SERIES RETRACTABLE GEL PENS
1016	02/23/2026	Claims	2	EFT	UPS	45.27	PD SHIPPING - 01/2026
1017	02/23/2026	Claims	2	EFT	US BANK CARDMEMBER SVC	16,768.03	WFOA MEMBERSHIP - BISCONER; WAPRO - MEMBERSHIP RENEWAL-TLOPEZ 12/2026-11/2026; 1099 FORMS; COUNCIL WATER; FRIGIDAIRE RETRO 15-CAN FRIDGE; MARRIOTT HOTEL & HERTZ CAR RENTAL FEES; WSTOA ADVANCED SWAT RE
1065	02/23/2026	Claims	2	EFT	SPECTRUM ENTERPRISE	346.50	LIBRARY & COMMUNITY CENTER TV SERVICE - 02/2026; CIVIC CENTER TV SERVICE - 01/2026
898	02/09/2026	Claims	2	111802	FIDELITY TITLE COMPANY	15,000.00	LAND ACQUISITION - TRANSIT
947	02/12/2026	Claims	2	111804	DESIGN 47 LLC	2,636.55	PW HOODIES, LONG SLEEVE TEE, T-SHIRTS, & HATS
948	02/12/2026	Claims	2	111805	ROGER WENTZ	706.41	WA D.C. TRIP - LEG - R.WENTZ - FLIGHT
1002	02/18/2026	Claims	2	111806	MEDSTAR CABULANCE, INC.	76,758.51	DIAL A RIDE/FIXED ROUTE - 01/2026
1018	02/23/2026	Claims	2	111807	ADVANCED TRAVEL EXP. FUND	891.15	REIMBURSE # 1252 - OLYMPIA MEETING - G. SEWELL; REIMBURSE # 1254 - OLYMPIA MEETING - J. GALLOWAY; REIMBURSE # 1253 - YAK BFW SRB OUTREACH - OLYMPIA, WA - J. SCHILLING; REIMBURSE # 1250 - OLYMPIA MEETI
1019	02/23/2026	Claims	2	111808	ALL PHASE ELECTRIC, INC.	71,074.63	JOB # 55204 - BELTWAY LIFT STATION
1020	02/23/2026	Claims	2	111809	AMAZON CAPITAL SERVICES, INC	182.16	IPHONE 16 CASE; COIN HOLDERS & SMEAD FILE FOLDERS; 3-RING BINDER & DRY ERASE MARKERS
1021	02/23/2026	Claims	2	111810	ANATEK LABS, INC.	294.00	DRINKING WATER BACTERIA SAMPLING - YGB0149
1022	02/23/2026	Claims	2	111811	BASIN DISPOSAL OF YAKIMA, LLC	151,042.06	GARBAGE/RECYCLING SERVICE - 02/2026
1023	02/23/2026	Claims	2	111812	CANON FINACIAL SERVICES	242.39	PD COPIERS - 02/2026
1024	02/23/2026	Claims	2	111813	CASCADE NATURAL GAS CORP	4,178.93	CIVIC CAMPUS - 01/2026; FIRE DEPT - 01/2026 & PD ANNEX BLDG - 01/2026; LIBRARY & COMMUNITY CENTER - 01/2026; 4401 1/2 MAIN STREET & 4401 MAIN STREET #2 - 01/2026
1025	02/23/2026	Claims	2	111814	CENTRAL PRE-MIX CONCRETE CO.	643.97	5/8" TOP COURSE - STREETS - 36.07 TONS
1026	02/23/2026	Claims	2	111815	CENTRAL WASHINGTON FAIR ASSOC.	3,266.67	SPF SALES/ MARKETING - 02/2026

WARRANT/CHECK REGISTER

CITY OF UNION GAP

Time: 10:01:23 Date: 02/19/2026

01/01/2026 To: 02/28/2026

Page: 2

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1027	02/23/2026	Claims	2	111816	CHRISTENSEN, INC.	2,110.54	PD FUEL - 02/01/2026 - 02/15/2026
1028	02/23/2026	Claims	2	111817	CI INFORMATION MANAGEMENT	206.50	PD SHRED SERVICE - 01/2026; CITY HALL SHRED SERVICE - 01/2026
1029	02/23/2026	Claims	2	111818	CINTAS CORP #605	79.72	CIVIC CENTER & PD MAT SERVICE - 02/06/2026
1030	02/23/2026	Claims	2	111819	CITY OF SUNNYSIDE	5,089.70	INMATE HOUSING & MEDICAL - 01/2026
1031	02/23/2026	Claims	2	111820	CITY OF YAKIMA	81,261.20	WHOLESALE SEWER 3 PARTY AGREEMENT - 01/2026
1032	02/23/2026	Claims	2	111821	CLASSIC CAR WASH	84.50	PD CAR WASHES - 01/2026
1033	02/23/2026	Claims	2	111822	CONCRETE SPECIAL TIES, INC.	80.99	NOX-CRETE 5 GALLON CURE & SEAL FOR CIVIC CENTER
1034	02/23/2026	Claims	2	111823	COPIERS NORTHWEST	256.66	PD COPIERS LEASE - 01/2026
1035	02/23/2026	Claims	2	111824	MARGITA A. DORNAY	20,104.50	PROSECUTING ATTORNEY - 02/2026
1036	02/23/2026	Claims	2	111825	FEDEX	28.98	PD SHIPPING - 02/06/2026
1037	02/23/2026	Claims	2	111826	FEI INC	100.61	SPRAY TIP CAPS
1038	02/23/2026	Claims	2	111827	FLORES LIVING TRUST	35.93	OVERPAYMENT REFUND - UB ACCT # 4390 - 809 PIONEER LANE
1039	02/23/2026	Claims	2	111828	G.S. LONG CO., INC.	7,334.12	SPRAY CHEMICALS - BROMACIL, GLYSTAR ORIGINAL, DIREX, & GENESIS 90
1040	02/23/2026	Claims	2	111829	GRANT J HUNT COMPANY	4,000.00	DESIGN & MARKETING - 01/2026
1041	02/23/2026	Claims	2	111830	BEVERLY GROVE	196.51	OVERPAYMENT REFUND - UB ACCT # 3467 - 2214 LONDON AVE
1042	02/23/2026	Claims	2	111831	HLA ENGINEERING & LAND SURVEYING INC	73,307.67	PROFESSIONAL ENGINEER SERVICES - 01/2026
1043	02/23/2026	Claims	2	111832	KELLEY CREATE	59.63	CONTRACT BASE FEE - 02/14/2026 - 03/13/2026
1044	02/23/2026	Claims	2	111833	THE KNOX COMPANY	2,207.02	LOCK CORE, SHORT TENON, FXFG, - FIRE DEPT
1045	02/23/2026	Claims	2	111834	LETS CORP	2,564.70	LAW ENFORCEMENT TECHNOLOGIES SERVICE - 2026 RENEWAL
1046	02/23/2026	Claims	2	111835	MANSFIELD ALARM CO INC	538.13	CIVIC CENTER - 102 W AHTANUM RD - FIRE ALARM & SECURITY ALARM MONITORING - 03/01/2026 - 05/31/2026; FIRE DEPT - 107 W. AHTANUM RD - AES RADIO MONITORING - 03/01/2026 - 05/31/2026
1047	02/23/2026	Claims	2	111836	MASS X CONSTRUCTION, LLC	400.00	S. BROADWAY AREA SEWER EXT (GSP PHASE 3) HLA PROJ #20058B-C - PROG ESTIMATE NO. 7 & FINAL
1048	02/23/2026	Claims	2	111837	DAVID & DEBRA MATSON	65.35	OVERPAYMENT REFUND - UB ACCT # 15895 - 2210 S 5TH AVENUE
1049	02/23/2026	Claims	2	111838	MINUTEMAN PRESS	40.15	BADGE WITH MAGNETIC FASTENER - CITY MANAGER
1050	02/23/2026	Claims	2	111839	SERGIO ESCARENO OCHOA	206.14	2026 SAFETY BOOT REIMBURSEMENT - S. OCHOA
1051	02/23/2026	Claims	2	111840	OFFICE SOLUTIONS NORTHWEST	473.89	CALCULATOR RIBBON, INDEX DIVIDERS, UB STATEMENT PAPER, & BINDERS; FLAGS, FELT TIP MARKERS, & HP 952XL INK CARTRIDGE BLACK; STAPLES, RECEIPT PAPER, COPY PAPER, & HP 962XL INK - CYAN

WARRANT/CHECK REGISTER

CITY OF UNION GAP

Time: 10:01:23 Date: 02/19/2026

01/01/2026 To: 02/28/2026

Page: 3

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1052	02/23/2026	Claims	2	111841	PACIFIC POWER	34,427.72	FIRE DEPT - 02/2026 & PD ANNEX BLDG - 02/2026; CIVIC CAMPUS - 02/2026; LIFT STATION - 02/2026; LIBRARY/COMMUNITY CENTER - 01/2026; STREET LIGHTS/BOOSTER PUMPS - 01/2026; TRAFFIC LIGHTS - 01/2026; AREA
1053	02/23/2026	Claims	2	111842	PARIS DE LA PAZ MICELANEA	50.00	BUSINESS LICENSE REFUND - LICENSE # 12685
1054	02/23/2026	Claims	2	111843	PETTY CASH (CK ACCT)	90.00	STACI'S CATERING FOR 02-18-2026 YCOG MEETING - JC, SD, & CF
1055	02/23/2026	Claims	2	111844	PETTY CASH	5.41	MISC RECEIPTS - 02/2026
1056	02/23/2026	Claims	2	111845	PNW CONSULTING	4,000.00	STATE POLITICAL ADVOCACY
1057	02/23/2026	Claims	2	111846	POWERPLAN	196.89	NOZZLE KITS, INBOUND FREIGHT, & SEALING WAS - BACK HO #3009; NOZZLE KIT, SEALING WAS, & INBOUND FREIGHT - #3009
1058	02/23/2026	Claims	2	111847	PROCOM, LLC	78.00	DOT PRE-EMPLOYMENT ALCOHOL & DRUG SCREENING - B. CORT
1059	02/23/2026	Claims	2	111848	PUMPING SOLUTIONS, INC	4,194.25	INJECTION QUILL, 1/2" PVC & INJECTION PUMP WITH SUCTION
1060	02/23/2026	Claims	2	111849	QUADIENT FINANCE USA, INC.	500.00	POSTAGE - 02/2026
1061	02/23/2026	Claims	2	111850	JOSE RAMOS	500.00	CLEANING/DAMAGE DEPOSIT REFUND - ACTIVITIES BLDG RENTAL - 02/07/2026
1062	02/23/2026	Claims	2	111851	REPUBLIC PUBLISHING CO	764.40	SUMMARY OF ORDINANCES PASSED - NO. 3140 - RELATING TO ABANDONED, UNAUTHORIZED & JUNK VEHICLES; REQUEST FOR PROPOSAL - VEHICLE MAINTENANCE; NOTICE OF APP, ENVIRONMENTAL REVIEW, & PUBLIC HEARING
1063	02/23/2026	Claims	2	111852	SHUEL'S LUMBER CO.	362.92	12- 4X4-12FT PRE TREATED POSTS
1064	02/23/2026	Claims	2	111853	SPACE EXPLORATION TECHNOLOGIES CORP	65.00	LOCAL PRIORITY TERMINAL ACCESS FEES & 50 GB DATA BLOCK - 02/03/2026 - 03/03/2026
1066	02/23/2026	Claims	2	111855	STATE OF WASHINGTON TOURISM	500.00	2026 BASIC MEMBERSHIP
1067	02/23/2026	Claims	2	111856	THE JANITOR'S CLOSET	124.67	CIVIC CENTER SUPPLIES - TOWELS
1068	02/23/2026	Claims	2	111857	THE REAL YELLOW PAGES	211.00	PARK AD - WHITE & YELLOW PAGES - 02/2026
1069	02/23/2026	Claims	2	111858	TRI-CITY GLASS, INC.	433.60	TRAVEL & SERVICE FEES FOR DOOR REPAIRS - LIBRARY & COMMUNITY CENTER
1070	02/23/2026	Claims	2	111859	U.S. CELLULAR	1,508.30	PD PHONE SERVICE - 01/2026
1071	02/23/2026	Claims	2	111860	UNITED STATES POSTMASTER	1,054.87	UB POSTAGE - 02/2026
1072	02/23/2026	Claims	2	111861	VALLEY FARM & HOME	895.25	FLEX ALL PURPOSE WATERPROOF TAPE - CITY HALL; GORILLA MOUNTAIN TAPE, RUBER WINDOW SQUEEGEE, STEEL SCRAPER, & GOOF OFF REMOVER; 1/2"RTC COUPLING, GALVANIZED STEEL CONDUIT, 1/2" EMT 1 HOLE STRAP 3PK, &;

WARRANT/CHECK REGISTER

CITY OF UNION GAP

Time: 10:01:23 Date: 02/19/2026

01/01/2026 To: 02/28/2026

Page: 4

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1073	02/23/2026	Claims	2	111862	VALLEY LOCK & KEY SERVICE	1,736.57	INSTALLATION & PROGRAMMING OF ALARM LOCK - FIRE STATION
1074	02/23/2026	Claims	2	111863	VIC'S AUTO & SUPPLY UNION GAP - PW	59.03	BRAKE FLUID - 1 GALLON; SIL-GLYDE LUBRICATES, SHOP TOWELS ROLL, & BRAKE CLEANER
1075	02/23/2026	Claims	2	111864	WA ASSN OF SHERIFFS &	245.00	ACTIVE DUES CATEGORY - D. SOPTICH
1076	02/23/2026	Claims	2	111865	WA STATE DEPT OF ENTERPRISE SVC	400.00	2026 LESO/1033 PROGRAM ANNUAL PARTICIPATION FEE - 01/01/2026 - 12/31/2026
1077	02/23/2026	Claims	2	111866	WA STATE DEPT OF HEALTH	3,160.01	2026 WA SYSTEM OPERATING PERMIT & OPERATOR CERTIFICATION SYSTEM FEE
1078	02/23/2026	Claims	2	111867	WEAVER DISTRIBUTING	1.96	15/16 X 3/32 O-RINGS - PARKS
1079	02/23/2026	Claims	2	111868	GENE E. WEINMANN	101.25	CDBG COORDINATOR - 02/2026
1080	02/23/2026	Claims	2	111869	WELLS FARGO VENDOR FIN SERV	776.91	KYOCERA TASKALFA 6054C1 LEASE - 02/2026
1081	02/23/2026	Claims	2	111870	WILBERT PRECAST	32.46	2" GRADE RINGS
1082	02/23/2026	Claims	2	111871	BARRY M WOODARD	20,079.00	PUBLIC DEFENDER INTERPRETING SVC - 01/2026
1083	02/23/2026	Claims	2	111872	YAKIMA CO AUDITOR	10,480.78	2025 VOTER REGISTRATION & MISCELLANEOUS ELECTION COSTS
1084	02/23/2026	Claims	2	111873	YAKIMA CO DEPT OF CORRECTIONS	43,308.29	INMATE HOUSING & MEDICAL - 01/2026
1085	02/23/2026	Claims	2	111874	YAKIMA CO FINANCIAL SERVICES	447.93	LIQUOR BOARD PROFITS - 4TH QTR 2025
1086	02/23/2026	Claims	2	111875	YAKIMA CO PUBLIC SERVICES	557.55	GARBAGE DISPOSAL - 01/07/2026 - 01/23/2026 - 9.32 TONS
1087	02/23/2026	Claims	2	111876	YAKIMA CO TREASURER	1,342.62	2026 MOSQUITO ASSESSMENT
1088	02/23/2026	Claims	2	111877	YAKIMA ECO, LLC	87.86	OVERPAYMENT REFUND - UB ACCT # 8503 - 1250 W ALDER STREET
1089	02/23/2026	Claims	2	111878	YAKIMA ECO, LLC	45.93	OVERPAYMENT REFUND - UB ACCT # 11205 - 1200 W ALDER STREET
1090	02/23/2026	Claims	2	111879	YAKIMA PRINTING COMPANY LLC	630.89	BUSINESS CARDS - HINZE, KINCAID, SEDGE & CUSTOM PRINTING - NOTICES FOR IMPOUDMENT
1091	02/23/2026	Claims	2	111880	YAKIMA VALLEY CONFERENCE	5,247.00	LAND USE PLANNING & GIS/MAPPING SERVICE - 01/2026
1092	02/23/2026	Claims	2	111881	YAKIMA WASTE SYSTEMS INC	104.68	WASTE SERVICE - 01/2026

001 Current Expense Fund	136,888.24
101 Street Fund	30,488.28
107 Lodging Tax Fund	4,000.00
108 Tourism Promotion Area Fund	3,766.67
123 Criminal Justice Fund	6,076.58
128 Transit System Fund	91,820.92
170 Housing Rehabilitation Fund	101.25
306 Park Development Reserve Fund	5,000.00
321 Street Development Reserve Fund	28,016.30
401 Water Fund	24,989.85
402 Garbage Fund	154,015.96
403 Sewer Fund	96,915.39
404 Water Improvement Reserve	12,878.37
405 Sewer Improvement Reserve	83,315.13
650 YVCRU Fund	6,199.40

WARRANT/CHECK REGISTER

CITY OF UNION GAP

Time: 10:01:23 Date: 02/19/2026

01/01/2026 To: 02/28/2026

Page: 5

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
						684,472.34	Claims:
						684,472.34	684,472.34

WARRANT/CHECK REGISTER

CITY OF UNION GAP

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01/01/2026 To: 02/28/2026

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
817	02/09/2026	Claims	2	EFT	US BANK - CHECKING	32.00	INV MAINT FEE - 01/2026
			001 - 514 23 49 00 - MISCELLANEOUS			32.00	
925	02/10/2026	Claims	2	EFT	WA STATE DEPT OF LICENSING	15.00	DRIVER LICENSE CHECK
			401 - 534 50 49 00 - MISCELLANEOUS			5.00	
			403 - 535 50 49 00 - MISCELLANEOUS			5.00	
			402 - 537 50 49 00 - MISCELLANEOUS			5.00	
968	02/13/2026	Claims	2	EFT	US BANK - CHECKING	376.34	ANALYSIS FEE - 01/2026
			001 - 514 23 49 00 - MISCELLANEOUS			376.34	
1013	02/23/2026	Claims	2	EFT	CENTURY LINK - LD	55.48	LONG DISTANCE - 02/2026
			001 - 513 10 47 00 - CIVIC CAMPUS UTILITIES - EXEC			2.80	
			001 - 514 23 47 00 - CIVIC CAMPUS UTILITIES-FINAN			3.90	
			001 - 514 30 47 00 - CIVIC CAMPUS UTILITIES - CLER			3.51	
			001 - 515 31 47 00 - CIVIC CAMPUS UTILITIES-LEGAL			1.70	
			001 - 521 50 47 00 - PD FACILITIES CIVIC CAMP UTIL			35.52	
			001 - 524 10 47 01 - CIVIC CAMPUS UTILITY-BUILDIN			1.79	
			401 - 534 50 47 01 - CIVIC CAMPUS UTILITIES-WATEI			1.62	
			403 - 535 50 47 01 - CIVIC CAMPUS UTILITIES-SEWEF			1.19	
			402 - 537 50 47 01 - CIVIC CAMPUS UTILITES - GARB			0.12	
			101 - 542 30 47 01 - CIVIC CAMPUS UTILITIES-STREE			0.22	
			101 - 543 30 47 01 - CIVIC CAMPUS UTILITIES-STREE			0.60	
			128 - 547 10 47 01 - CIVIC CAMPUS UTILITIES-TRAN			0.50	
			001 - 558 60 47 01 - CIVIC CAMPUS UTILITIES-PLAN			1.55	
			001 - 576 80 47 01 - CIVIC CAMPUS UTILITIES-PARKS			0.46	
1014	02/23/2026	Claims	2	EFT	OFFICE DEPOT-CITY HALL	231.85	INK HP910-910XL 4PK COMBO; HP 923 BLACK INK & WHITE 3" BINDER; DRY ERASE BOARDS, 2026 WALL CALENDAR, SCOTT TAPE WITH DISPENSER, STAPLER, & POST-IT FLAGS
			001 - 511 60 31 01 - SUPPLIES			14.61	
			001 - 513 10 31 00 - SUPPLIES			58.97	
			001 - 513 10 31 00 - SUPPLIES			1.95	
			001 - 513 10 31 00 - SUPPLIES			6.30	
			001 - 513 10 31 00 - SUPPLIES			9.79	
			001 - 514 23 31 00 - SUPPLIES			1.95	
			001 - 514 30 31 00 - SUPPLIES			58.96	
			001 - 514 30 31 00 - SUPPLIES			1.95	
			001 - 514 30 31 00 - SUPPLIES			9.79	
			001 - 524 20 31 00 - SUPPLIES-BUILDING			26.96	
			001 - 524 20 31 00 - SUPPLIES-BUILDING			1.95	
			401 - 534 50 31 00 - SUPPLIES			1.95	
			403 - 535 50 31 00 - SUPPLIES			1.95	
			402 - 537 50 31 00 - SUPPLIES			1.95	
			101 - 542 30 31 00 - SUPPLIES			1.95	
			001 - 558 60 31 00 - SUPPLIES			26.97	
			001 - 558 60 31 00 - SUPPLIES			1.95	
			001 - 576 80 31 00 - SUPPLIES			1.95	
1015	02/23/2026	Claims	2	EFT	OFFICE DEPOT-PD	43.30	BINDER 2" WHITE; GL SERIES RETRACTABLE GEL PENS
			001 - 521 10 31 00 - PD ADMIN SUPPLIES			6.41	
			001 - 521 22 31 00 - PATROL SUPPLIES			36.89	
1016	02/23/2026	Claims	2	EFT	UPS	45.27	PD SHIPPING - 01/2026
			001 - 521 10 42 00 - PD ADMIN COMMUNICATIONS			45.27	

WARRANT/CHECK REGISTER

CITY OF UNION GAP

Time: 10:01:47 Date: 02/19/2026

01/01/2026 To: 02/28/2026

Page: 2

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1017	02/23/2026	Claims	2	EFT	US BANK CARDMEMBER SVC	16,768.03	WFOA MEMBERSHIP - BISCONER; WAPRO - MEMBERSHIP RENEWAL-TLOPEZ 12/2026-11/2026; 1099 FORMS; COUNCIL WATER; FRIGIDAIRE RETRO 15-CAN FRIDGE; MARRIOTT HOTEL & HERTZ CAR RENTAL FEES; WSTOA ADVANCED SWAT RE
					001 - 511 60 31 01 - SUPPLIES	29.24	
					001 - 511 60 43 00 - TRAVEL	186.86	
					001 - 511 60 43 00 - TRAVEL	169.77	
					001 - 511 60 43 00 - TRAVEL	169.77	
					001 - 511 60 43 00 - TRAVEL	36.35	
					001 - 511 60 49 00 - MISCELLANEOUS	108.33	
					001 - 513 10 43 01 - TRAVEL	181.13	
					001 - 513 10 43 01 - TRAVEL	340.55	
					001 - 513 10 49 01 - MISCELLANEOUS	108.33	
					001 - 514 23 31 00 - SUPPLIES	21.69	
					001 - 514 23 31 00 - SUPPLIES	28.20	
					001 - 514 23 31 00 - SUPPLIES	35.54	
					001 - 514 23 31 00 - SUPPLIES	3.07	
					001 - 514 23 49 00 - MISCELLANEOUS	75.00	
					001 - 514 23 49 00 - MISCELLANEOUS	112.80	
					001 - 514 23 49 00 - MISCELLANEOUS	75.00	
					001 - 514 23 49 00 - MISCELLANEOUS	75.00	
					001 - 514 30 31 00 - SUPPLIES	3.07	
					001 - 514 30 49 00 - MISCELLANEOUS	25.00	
					001 - 514 30 49 00 - MISCELLANEOUS	108.33	
					001 - 521 10 42 00 - PD ADMIN COMMUNICATIONS	34.76	
					001 - 521 10 43 00 - PD ADMIN TRAVEL	178.28	
					001 - 521 22 31 00 - PATROL SUPPLIES	401.14	
					001 - 521 22 31 00 - PATROL SUPPLIES	214.32	
					001 - 521 22 32 00 - PATROL FUEL	28.52	
					001 - 521 22 32 00 - PATROL FUEL	37.16	
					001 - 521 40 43 00 - PD TRAINING TRAVEL	618.85	
					001 - 521 80 31 00 - PD EVIDENCE SUPPLIES	117.18	
					001 - 524 20 31 00 - SUPPLIES-BUILDING	3.07	
					001 - 524 20 48 00 - REPAIRS & MAINTENANCE-BUIL	306.21	
					001 - 524 20 48 00 - REPAIRS & MAINTENANCE-BUIL	135.38	
					001 - 524 20 49 00 - MISCELLANEOUS-BUILDING	25.00	
					001 - 524 20 49 00 - MISCELLANEOUS-BUILDING	160.00	
					001 - 524 20 49 00 - MISCELLANEOUS-BUILDING	54.50	
					001 - 524 20 49 00 - MISCELLANEOUS-BUILDING	160.00	
					401 - 534 50 31 00 - SUPPLIES	3.07	
					401 - 534 50 31 00 - SUPPLIES	2.57	
					401 - 534 50 31 00 - SUPPLIES	104.72	
					401 - 534 50 32 00 - FUEL	24.65	
					401 - 534 50 42 00 - COMMUNICATION	13.00	
					401 - 534 50 43 00 - TRAVEL	56.59	
					401 - 534 50 49 00 - MISCELLANEOUS	443.00	
					401 - 534 50 49 00 - MISCELLANEOUS	108.33	
					403 - 535 50 31 00 - SUPPLIES	3.07	
					403 - 535 50 31 00 - SUPPLIES	2.57	
					403 - 535 50 31 00 - SUPPLIES	104.72	
					403 - 535 50 32 00 - FUEL	24.65	
					403 - 535 50 42 00 - COMMUNICATION	13.00	
					403 - 535 50 43 00 - TRAVEL	56.59	
					403 - 535 50 49 00 - MISCELLANEOUS	108.33	
					402 - 537 50 31 00 - SUPPLIES	3.07	
					402 - 537 50 31 00 - SUPPLIES	2.57	
					402 - 537 50 31 00 - SUPPLIES	104.72	
					402 - 537 50 42 00 - COMMUNICATION	13.00	
					402 - 537 50 49 00 - MISCELLANEOUS	108.33	
					101 - 542 30 31 00 - SUPPLIES	3.07	

WARRANT/CHECK REGISTER

CITY OF UNION GAP

Time: 10:01:47 Date: 02/19/2026

01/01/2026 To: 02/28/2026

Page: 3

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
			101 - 542 30 31 00 - SUPPLIES			2.57	
			101 - 542 30 31 00 - SUPPLIES			104.72	
			101 - 542 30 32 00 - FUEL			24.65	
			101 - 542 30 42 00 - COMMUNICATIONS			13.00	
			101 - 542 30 43 00 - TRAVEL			56.59	
			001 - 558 60 31 00 - SUPPLIES			3.07	
			001 - 558 60 48 00 - REPAIRS & MAINTENANCE			306.20	
			001 - 558 60 48 00 - REPAIRS & MAINTENANCE			135.37	
			001 - 558 60 49 00 - MISCELLANEOUS			25.00	
			001 - 558 60 49 00 - MISCELLANEOUS			160.00	
			001 - 558 60 49 00 - MISCELLANEOUS			54.50	
			001 - 558 60 49 00 - MISCELLANEOUS			160.00	
			001 - 558 60 49 00 - MISCELLANEOUS			108.33	
			001 - 576 80 31 00 - SUPPLIES			3.10	
			001 - 576 80 31 00 - SUPPLIES			2.58	
			001 - 576 80 31 00 - SUPPLIES			104.70	
			001 - 576 80 42 00 - COMMUNICATION			13.00	
			001 - 576 80 49 00 - MISCELLANEOUS			108.35	
			650 - 589 40 03 00 - TRAINING - SUPPLIES			43.25	
			650 - 589 40 04 00 - OPERATIONS - PROFESSIONAL :			5.00	
			650 - 589 40 04 00 - OPERATIONS - PROFESSIONAL :			120.90	
			650 - 589 40 05 00 - OPERATIONS - SMALL TOOLS &			92.06	
			650 - 589 40 06 00 - MACHINERY & EQUIPMENT			237.40	
			650 - 589 40 07 00 - TRAINING - TRAVEL			2,636.09	
			650 - 589 40 09 01 - TRAINING - MISCELLANEOUS			500.00	
			123 - 594 21 64 23 - MACHINERY & EQUIPMENT			5,695.17	
			123 - 594 21 64 23 - MACHINERY & EQUIPMENT			381.41	
1065	02/23/2026	Claims	2		EFT SPECTRUM ENTERPRISE	346.50	LIBRARY & COMMUNITY CENTER TV SERVICE - 02/2026; CIVIC CENTER TV SERVICE - 01/2026
			001 - 513 10 47 00 - CIVIC CAMPUS UTILITIES - EXEC			7.81	
			001 - 514 23 47 00 - CIVIC CAMPUS UTILITIES-FINAN			10.90	
			001 - 514 30 47 00 - CIVIC CAMPUS UTILITIES - CLER			9.80	
			001 - 515 31 47 00 - CIVIC CAMPUS UTILITIES-LEGAL			4.74	
			001 - 521 50 47 00 - PD FACILITIES CIVIC CAMP UTIL			99.25	
			001 - 524 10 47 01 - CIVIC CAMPUS UTILITY-BUILDIN			5.01	
			401 - 534 50 47 01 - CIVIC CAMPUS UTILITIES-WATEI			4.54	
			403 - 535 50 47 01 - CIVIC CAMPUS UTILITIES-SEWEF			3.30	
			402 - 537 50 47 01 - CIVIC CAMPUS UTILITES - GARB			0.35	
			101 - 542 30 47 01 - CIVIC CAMPUS UTILITIES-STREE			0.62	
			101 - 543 30 47 01 - CIVIC CAMPUS UTILITIES-STREE			1.67	
			128 - 547 10 47 01 - CIVIC CAMPUS UTILITIES-TRANS			1.40	
			001 - 558 60 47 01 - CIVIC CAMPUS UTILITIES-PLANF			4.34	
			001 - 572 50 47 00 - UTILITIES - LIBRARY			95.74	
			001 - 575 50 47 01 - UTILITIES - COMM CTR			95.73	
			001 - 576 80 47 01 - CIVIC CAMPUS UTILITIES-PARKS			1.30	
898	02/09/2026	Claims	2	111802	FIDELITY TITLE COMPANY	15,000.00	LAND ACQUISITION - TRANSIT
			128 - 594 47 01 28 - PROPERTY ACQUISITION - TRAN			15,000.00	
947	02/12/2026	Claims	2	111804	DESIGN 47 LLC	2,636.55	PW HOODIES, LONG SLEEVE TEE, T-SHIRTS, & HATS
			401 - 534 50 31 00 - SUPPLIES			527.31	
			403 - 535 50 31 00 - SUPPLIES			527.31	
			402 - 537 50 31 00 - SUPPLIES			527.31	
			101 - 542 30 31 00 - SUPPLIES			527.31	
			001 - 576 80 31 00 - SUPPLIES			527.31	
948	02/12/2026	Claims	2	111805	ROGER WENTZ	706.41	WA D.C. TRIP - LEG - R.WENTZ - FLIGHT
			001 - 511 60 43 00 - TRAVEL			706.41	
1002	02/18/2026	Claims	2	111806	MEDSTAR CABULANCE, INC.	76,758.51	DIAL A RIDE/FIXED ROUTE - 01/2026
			128 - 547 10 49 00 - TRANSIT SERVICE PAYMENT			76,758.51	

WARRANT/CHECK REGISTER

CITY OF UNION GAP

Time: 10:01:47 Date: 02/19/2026

01/01/2026 To: 02/28/2026

Page: 4

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1018	02/23/2026	Claims	2	111807	ADVANCED TRAVEL EXP. FUND	891.15	REIMBURSE # 1252 - OLYMPIA MEETING - G. SEWELL; REIMBURSE # 1254 - OLYMPIA MEETING - J. GALLOWAY; REIMBURSE # 1253 - YAK BFW SRB OUTREACH - OLYMPIA, WA - J. SCHILLING; REIMBURSE # 1250 - OLYMPIA MEETI
		001 - 511 60 43 00 - TRAVEL				120.00	
		001 - 511 60 43 00 - TRAVEL				120.00	
		001 - 511 60 43 00 - TRAVEL				411.15	
		001 - 513 10 43 01 - TRAVEL				120.00	
		401 - 534 50 43 00 - TRAVEL				40.00	
		403 - 535 50 43 00 - TRAVEL				40.00	
		101 - 542 30 43 00 - TRAVEL				40.00	
1019	02/23/2026	Claims	2	111808	ALL PHASE ELECTRIC, INC.	71,074.63	JOB # 55204 - BELTWAY LIFT STATION
		405 - 594 35 67 56 - BELTWAY SEWER LIFT STATION				71,074.63	
1020	02/23/2026	Claims	2	111809	AMAZON CAPITAL SERVICES, INC	182.16	IPHONE 16 CASE; COIN HOLDERS & SMEAD FILE FOLDERS; 3-RING BINDER & DRY ERASE MARKERS
		001 - 514 23 31 00 - SUPPLIES				109.92	
		001 - 521 22 31 00 - PATROL SUPPLIES				27.08	
		401 - 534 50 31 00 - SUPPLIES				31.44	
		401 - 534 50 31 00 - SUPPLIES				5.50	
		403 - 535 50 31 00 - SUPPLIES				2.74	
		101 - 542 30 31 00 - SUPPLIES				2.74	
		001 - 576 80 31 00 - SUPPLIES				2.74	
1021	02/23/2026	Claims	2	111810	ANATEK LABS, INC.	294.00	DRINKING WATER BACTERIA SAMPLING - YGB0149
		401 - 534 50 41 00 - PROFESSIONAL SERVICES				294.00	
1022	02/23/2026	Claims	2	111811	BASIN DISPOSAL OF YAKIMA, LLC	151,042.06	GARBAGE/RECYCLING SERVICE - 02/2026
		402 - 537 60 49 00 - CONTRACTED SERVICES				151,042.06	
1023	02/23/2026	Claims	2	111812	CANON FINACIAL SERVICES	242.39	PD COPIERS - 02/2026
		001 - 591 21 71 09 - SBITA TECH LEASE - POLICE CLE				242.39	
1024	02/23/2026	Claims	2	111813	CASCADE NATURAL GAS CORP	4,178.93	CIVIC CAMPUS - 01/2026; FIRE DEPT - 01/2026 & PD ANNEX BLDG - 01/2026; LIBRARY & COMMUNITY CENTER - 01/2026; 4401 1/2 MAIN STREET & 4401 MAIN STREET #2 - 01/2026
		001 - 513 10 47 00 - CIVIC CAMPUS UTILITIES - EXEC				72.98	
		001 - 514 23 47 00 - CIVIC CAMPUS UTILITIES-FINAN				101.80	
		001 - 514 30 47 00 - CIVIC CAMPUS UTILITIES - CLER				91.54	
		001 - 515 31 47 00 - CIVIC CAMPUS UTILITIES-LEGAL				44.29	
		001 - 521 50 47 00 - PD FACILITIES CIVIC CAMP UTIL				926.88	
		001 - 521 50 47 00 - PD FACILITIES CIVIC CAMP UTIL				82.98	
		001 - 522 50 47 00 - FD FACILITIES - UTILITIES				573.77	
		001 - 524 10 47 01 - CIVIC CAMPUS UTILITY-BUILDIN				46.74	
		401 - 534 50 47 01 - CIVIC CAMPUS UTILITIES-WATEI				42.39	
		403 - 535 50 47 00 - UTILITIES				332.80	
		403 - 535 50 47 01 - CIVIC CAMPUS UTILITIES-SEWEF				30.83	
		402 - 537 50 47 00 - UTILITIES				1,392.18	
		402 - 537 50 47 01 - CIVIC CAMPUS UTILITES - GARB				3.23	
		101 - 542 30 47 01 - CIVIC CAMPUS UTILITIES-STREE				5.83	
		101 - 543 30 47 01 - CIVIC CAMPUS UTILITIES-STREE				15.57	
		128 - 547 10 47 01 - CIVIC CAMPUS UTILITIES-TRANS				13.03	
		001 - 558 60 47 01 - CIVIC CAMPUS UTILITIES-PLAN				40.55	
		001 - 572 50 47 00 - UTILITIES - LIBRARY				110.43	

WARRANT/CHECK REGISTER

CITY OF UNION GAP

Time: 10:01:47 Date: 02/19/2026

01/01/2026 To: 02/28/2026

Page: 5

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
			001 - 575 50 47 01 - UTILITIES - COMM CTR			238.98	
			001 - 576 80 47 01 - CIVIC CAMPUS UTILITIES-PARKS			12.13	
1025	02/23/2026	Claims	2	111814	CENTRAL PRE-MIX CONCRETE CO.	643.97	5/8" TOP COURSE - STREETS - 36.07 TONS
			101 - 542 70 31 00 - SUPPLIES			643.97	
1026	02/23/2026	Claims	2	111815	CENTRAL WASHINGTON FAIR ASSOC.	3,266.67	SPF SALES/ MARKETING - 02/2026
			108 - 557 30 44 11 - ADVERTISING-STATE FAIR PARK			3,266.67	
1027	02/23/2026	Claims	2	111816	CHRISTENSEN, INC.	2,110.54	PD FUEL - 02/01/2026 - 02/15/2026
			001 - 521 10 32 00 - PD ADMIN FUEL			59.49	
			001 - 521 21 32 00 - INVESTIGATION FUEL			155.21	
			001 - 521 22 32 00 - PATROL FUEL			1,828.83	
			001 - 524 60 32 00 - CODE ENFORCEMENT FUEL			33.51	
			001 - 554 30 32 00 - FUEL - ANIMAL CONTROL			33.50	
1028	02/23/2026	Claims	2	111817	CI INFORMATION MANAGEMENT	206.50	PD SHRED SERVICE - 01/2026; CITY HALL SHRED SERVICE - 01/2026
			001 - 511 60 41 01 - PROFESSIONAL SERVICES			17.43	
			001 - 513 10 41 01 - PROFESSIONAL SERVICES			17.43	
			001 - 514 23 41 00 - PROFESSIONAL SERVICES			17.43	
			001 - 514 30 41 00 - PROFESSIONAL SERVICES			17.43	
			001 - 521 50 41 00 - PD FACILITIES PROFESSIONAL S			102.10	
			001 - 524 20 41 00 - PROFESSIONAL SERVICES-BUIL			8.72	
			401 - 534 50 41 00 - PROFESSIONAL SERVICES			3.49	
			403 - 535 50 41 00 - PROFESSIONAL SERVICES			3.49	
			402 - 537 50 41 00 - PROFESSIONAL SERVICES			3.49	
			101 - 542 30 41 00 - PROFESSIONAL SERVICES			3.49	
			001 - 558 60 41 00 - PROFESSIONAL SERVICES			8.72	
			001 - 576 80 41 03 - PROFESSIONAL SERVICES			3.28	
1029	02/23/2026	Claims	2	111818	CINTAS CORP #605	79.72	CIVIC CENTER & PD MAT SERVICE - 02/06/2026
			001 - 513 10 48 01 - CIVIC CAMPUS MAINTENANCE-			4.02	
			001 - 514 23 48 01 - CIVIC CAMPUS MAINTENANCE-			5.61	
			001 - 514 30 48 01 - CIVIC CAMPUS MAINTENANCE-			5.04	
			001 - 515 31 48 00 - CIVIC CAMPUS MAINTENANCE-			2.44	
			001 - 521 50 48 01 - PD FACILITIES CIVIC CAMPUS M			51.04	
			001 - 524 20 48 01 - CIVIC CAMPUS MAINTENANCE-			2.57	
			401 - 534 50 48 01 - CIVIC CAMPUS MAINTENANCE-			2.33	
			403 - 535 50 48 01 - CIVIC CAMPUS MAINTENANCE-			1.69	
			402 - 537 50 48 01 - CIVIC CAMPUS MAINTENANCE-			0.18	
			101 - 542 30 48 01 - CIVIC CAMPUS MAINTENANCE-			0.32	
			101 - 543 30 48 01 - CIVIC CAMPUS MAINTENANCE-			0.86	
			128 - 547 10 48 01 - CIVIC CAMPUS MAINTENANCE-			0.72	
			001 - 558 60 48 01 - CIVIC CAMPUS MAINTENANCE-			2.23	
			001 - 576 80 48 01 - CIVIC CAMPUS MAINTENANCE			0.67	
1030	02/23/2026	Claims	2	111819	CITY OF SUNNYSIDE	5,089.70	INMATE HOUSING & MEDICAL - 01/2026
			001 - 523 20 41 04 - DETENTION & CORRECTION CC			4,978.35	
			001 - 523 20 41 07 - DETENTION & CORRECTION-MI			111.35	
1031	02/23/2026	Claims	2	111820	CITY OF YAKIMA	81,261.20	WHOLESALE SEWER 3 PARTY AGREEMENT - 01/2026
			403 - 535 50 41 03 - INTERGOVERNMENTAL PROFES			81,261.20	
1032	02/23/2026	Claims	2	111821	CLASSIC CAR WASH	84.50	PD CAR WASHES - 01/2026
			001 - 521 22 48 00 - PATROL REPAIRS & MAINT			84.50	
1033	02/23/2026	Claims	2	111822	CONCRETE SPECIAL TIES, INC.	80.99	NOX-CRETE 5 GALLON CURE & SEAL FOR CIVIC CENTER
			001 - 513 10 31 00 - SUPPLIES			4.08	

WARRANT/CHECK REGISTER

CITY OF UNION GAP

Time: 10:01:47 Date: 02/19/2026

01/01/2026 To: 02/28/2026

Page: 6

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
			001 - 514 23 31 00 - SUPPLIES			5.69	
			001 - 514 30 31 00 - SUPPLIES			5.12	
			001 - 515 31 31 00 - LEGAL SUPPLIES			2.48	
			001 - 521 50 31 00 - PD FACILITIES SUPPLIES			51.85	
			001 - 524 20 31 00 - SUPPLIES-BUILDING			2.61	
			401 - 534 50 31 00 - SUPPLIES			2.37	
			403 - 535 50 31 00 - SUPPLIES			1.73	
			402 - 537 50 31 00 - SUPPLIES			0.18	
			101 - 542 30 31 00 - SUPPLIES			0.33	
			101 - 543 30 31 00 - SUPPLIES			0.87	
			128 - 547 10 31 00 - OFFICE & OPERATING SUPPLIES			0.73	
			001 - 558 60 31 00 - SUPPLIES			2.27	
			001 - 576 80 31 00 - SUPPLIES			0.68	
1034	02/23/2026	Claims	2	111823	COPIERS NORTHWEST	256.66	PD COPIERS LEASE - 01/2026
			001 - 521 10 48 01 - PD CLERICAL REPAIRS & MAINT			256.66	
1035	02/23/2026	Claims	2	111824	MARGITA A. DORNAY	20,104.50	PROSECUTING ATTORNEY - 02/2026
			001 - 515 31 41 02 - LEGAL SERVICES - PROS. ATTN			20,104.50	
1036	02/23/2026	Claims	2	111825	FEDEX	28.98	PD SHIPPING - 02/06/2026
			001 - 521 10 42 00 - PD ADMIN COMMUNICATIONS			28.98	
1037	02/23/2026	Claims	2	111826	FEI INC	100.61	SPRAY TIP CAPS
			101 - 542 30 31 00 - SUPPLIES			100.61	
1038	02/23/2026	Claims	2	111827	FLORES LIVING TRUST	35.93	OVERPAYMENT REFUND - UB ACCT # 4390 - 809 PIONEER LANE
			401 - 582 10 04 01 - 210-10) WATER REFUNDS			35.93	
1039	02/23/2026	Claims	2	111828	G.S. LONG CO., INC.	7,334.12	SPRAY CHEMICALS - BROMACIL, GLYSTAR ORIGINAL, DIREX, & GENESIS 90
			101 - 542 70 31 00 - SUPPLIES			7,334.12	
1040	02/23/2026	Claims	2	111829	GRANT J HUNT COMPANY	4,000.00	DESIGN & MARKETING - 01/2026
			107 - 557 30 41 01 - PROF SERVICES-GRANT J HUNT			4,000.00	
1041	02/23/2026	Claims	2	111830	BEVERLY GROVE	196.51	OVERPAYMENT REFUND - UB ACCT # 3467 - 2214 LANDON AVE
			401 - 582 10 04 01 - 210-10) WATER REFUNDS			196.51	
1042	02/23/2026	Claims	2	111831	HLA ENGINEERING & LAND SURVEYING INC	73,307.67	PROFESSIONAL ENGINEER SERVICES - 01/2026
			403 - 531 30 41 23 - STORMWATER - PROFESSIONAL			528.30	
			401 - 534 50 41 00 - PROFESSIONAL SERVICES			1,320.75	
			404 - 534 50 41 07 - WATER SYST PLAN UPDATE-PRC			8,830.25	
			404 - 534 50 41 08 - PROF SERVICES - S BROADWAY			3,648.12	
			403 - 535 50 41 00 - PROFESSIONAL SERVICES			7,733.25	
			403 - 535 50 41 00 - PROFESSIONAL SERVICES			1,085.95	
			101 - 542 30 41 00 - PROFESSIONAL SERVICES			4,105.50	
			101 - 543 30 41 00 - PROFESSIONAL SERVICES			798.75	
			306 - 576 80 41 06 - PROFESSIONAL SERVICES - PAR			5,000.00	
			405 - 594 35 67 56 - BELTWAY SEWER LIFT STATION			12,240.50	
			321 - 595 10 41 53 - MAIN ST GRIND AND OVERLAY			5,030.30	
			321 - 595 30 41 52 - MAIN ST REVITALIZATION - PE			22,986.00	
1043	02/23/2026	Claims	2	111832	KELLEY CREATE	59.63	CONTRACT BASE FEE - 02/14/2026 - 03/13/2026
			001 - 514 23 48 00 - REPAIRS & MAINTENANCE			29.81	
			001 - 514 30 48 00 - REPAIRS & MAINTENANCE			29.82	
1044	02/23/2026	Claims	2	111833	THE KNOX COMPANY	2,207.02	LOCK CORE, SHORT TENON, FXFG, - FIRE DEPT
			001 - 522 50 48 00 - FD FACILITIES - REPAIRS & MAINT			2,207.02	

WARRANT/CHECK REGISTER

CITY OF UNION GAP

Time: 10:01:47 Date: 02/19/2026

01/01/2026 To: 02/28/2026

Page: 7

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1045	02/23/2026	Claims	2	111834	LETS CORP	2,564.70	LAW ENFORCEMENT TECHNOLOGIES SERVICE - 2026 RENEWAL
					650 - 589 40 04 00 - OPERATIONS - PROFESSIONAL !	2,564.70	
1046	02/23/2026	Claims	2	111835	MANSFIELD ALARM CO INC	538.13	CIVIC CENTER - 102 W AHTANUM RD - FIRE ALARM & SECURITY ALARM MONITORING - 03/01/2026 - 05/31/2026; FIRE DEPT - 107 W. AHTANUM RD - AES RADIO MONITORING - 03/01/2026 - 05/31/2026
					001 - 513 10 48 01 - CIVIC CAMPUS MAINTENANCE-	14.46	
					001 - 514 23 48 01 - CIVIC CAMPUS MAINTENANCE-	20.17	
					001 - 514 30 48 01 - CIVIC CAMPUS MAINTENANCE-	18.14	
					001 - 515 31 48 00 - CIVIC CAMPUS MAINTENANCE-	8.78	
					001 - 521 50 48 01 - PD FACILITIES CIVIC CAMPUS M	183.69	
					001 - 522 50 41 00 - FD FACILITIES - PROFESSIONAL	251.21	
					001 - 524 20 48 01 - CIVIC CAMPUS MAINTENANCE-	9.26	
					401 - 534 50 48 01 - CIVIC CAMPUS MAINTENANCE-	8.40	
					403 - 535 50 48 01 - CIVIC CAMPUS MAINTENANCE-	6.11	
					402 - 537 50 48 01 - CIVIC CAMPUS MAINTENANCE-	0.64	
					101 - 542 30 48 01 - CIVIC CAMPUS MAINTENANCE-	1.16	
					101 - 543 30 48 01 - CIVIC CAMPUS MAINTENANCE-	3.09	
					128 - 547 10 48 01 - CIVIC CAMPUS MAINTENANCE-	2.58	
					001 - 558 60 48 01 - CIVIC CAMPUS MAINTENANCE-	8.04	
					001 - 576 80 48 01 - CIVIC CAMPUS MAINTENANCE	2.40	
1047	02/23/2026	Claims	2	111836	MASS X CONSTRUCTION, LLC	400.00	S. BROADWAY AREA SEWER EXT (GSP PHASE 3) HLA PROJ #20058B-C - PROG ESTIMATE NO. 7 & FINAL
					404 - 594 34 67 04 - S BROADWAY AREA WATER EXT	400.00	
1048	02/23/2026	Claims	2	111837	DAVID & DEBRA MATSON	65.35	OVERPAYMENT REFUND - UB ACCT # 15895 - 2210 S 5TH AVENUE
					401 - 582 10 04 01 - 210-10) WATER REFUNDS	65.35	
1049	02/23/2026	Claims	2	111838	MINUTEMAN PRESS	40.15	BADGE WITH MAGNETIC FASTENER - CITY MANAGER
					001 - 513 10 31 00 - SUPPLIES	40.15	
1050	02/23/2026	Claims	2	111839	SERGIO ESCARENO OCHOA	206.14	2026 SAFETY BOOT REIMBURSEMENT - S. OCHOA
					403 - 535 50 21 00 - UNIFORMS & EQUIPMENT	206.14	
1051	02/23/2026	Claims	2	111840	OFFICE SOLUTIONS NORTHWEST	473.89	CALCULATOR RIBBON, INDEX DIVIDERS, UB STATEMENT PAPER, & BINDERS; FLAGS, FELT TIP MARKERS, & HP 952XL INK CARTRIDGE BLACK; STAPLES, RECEIPT PAPER, COPY PAPER, & HP 962XL INK - CYAN
					001 - 511 60 31 01 - SUPPLIES	2.96	
					001 - 513 10 31 00 - SUPPLIES	1.00	
					001 - 514 23 31 00 - SUPPLIES	57.10	
					001 - 514 23 31 00 - SUPPLIES	5.41	
					001 - 514 23 31 00 - SUPPLIES	9.69	
					001 - 514 30 31 00 - SUPPLIES	57.10	
					001 - 514 30 31 00 - SUPPLIES	5.42	
					001 - 514 30 31 00 - SUPPLIES	22.01	
					001 - 521 10 31 00 - PD ADMIN SUPPLIES	0.92	
					001 - 524 20 31 00 - SUPPLIES-BUILDING	11.55	
					401 - 534 50 31 00 - SUPPLIES	67.97	
					401 - 534 50 31 00 - SUPPLIES	31.34	
					401 - 534 50 31 00 - SUPPLIES	0.86	
					403 - 535 50 31 00 - SUPPLIES	67.97	
					403 - 535 50 31 00 - SUPPLIES	31.34	

WARRANT/CHECK REGISTER

CITY OF UNION GAP

Time: 10:01:47 Date: 02/19/2026

01/01/2026 To: 02/28/2026

Page: 8

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
			403 - 535 50 31 00 - SUPPLIES			0.86	
			402 - 537 50 31 00 - SUPPLIES			67.97	
			402 - 537 50 31 00 - SUPPLIES			31.35	
			402 - 537 50 31 00 - SUPPLIES			0.86	
			001 - 576 80 31 00 - SUPPLIES			0.21	
1052	02/23/2026	Claims	2	111841	PACIFIC POWER	34,427.72	FIRE DEPT - 02/2026 & PD ANNEX BLDG - 02/2026; CIVIC CAMPUS - 02/2026; LIFT STATION - 02/2026; LIBRARY/COMMUNITY CENTER - 01/2026; STREET LIGHTS/BOOSTER PUMPS - 01/2026; TRAFFIC LIGHTS - 01/2026; AREA
			001 - 513 10 47 00 - CIVIC CAMPUS UTILITIES - EXEC			113.44	
			001 - 514 23 47 00 - CIVIC CAMPUS UTILITIES-FINAN			158.24	
			001 - 514 30 47 00 - CIVIC CAMPUS UTILITIES - CLER			142.29	
			001 - 515 31 47 00 - CIVIC CAMPUS UTILITIES-LEGAL			68.85	
			001 - 521 50 47 00 - PD FACILITIES CIVIC CAMP UTIL			41.52	
			001 - 521 50 47 00 - PD FACILITIES CIVIC CAMP UTIL			1,440.78	
			001 - 522 50 47 00 - FD FACILITIES - UTILITIES			686.42	
			001 - 524 10 47 01 - CIVIC CAMPUS UTILITY-BUILDIN			72.66	
			401 - 534 50 47 00 - UTILITIES			809.56	
			401 - 534 50 47 00 - UTILITIES			12,301.12	
			401 - 534 50 47 01 - CIVIC CAMPUS UTILITIES-WATEI			65.90	
			403 - 535 50 47 00 - UTILITIES			3,978.52	
			403 - 535 50 47 01 - CIVIC CAMPUS UTILITIES-SEWEF			47.93	
			402 - 537 50 47 01 - CIVIC CAMPUS UTILITES - GARB			5.01	
			101 - 542 30 47 01 - CIVIC CAMPUS UTILITIES-STREE			9.06	
			101 - 542 63 47 00 - UTILITIES			9,728.19	
			101 - 542 64 47 00 - UTILITIES			615.42	
			101 - 543 30 47 01 - CIVIC CAMPUS UTILITIES-STREE			24.20	
			128 - 547 10 47 01 - CIVIC CAMPUS UTILITIES-TRANS			20.26	
			001 - 558 60 47 01 - CIVIC CAMPUS UTILITIES-PLAN			63.03	
			001 - 572 50 47 00 - UTILITIES - LIBRARY			736.58	
			001 - 575 50 47 01 - UTILITIES - COMM CTR			736.58	
			001 - 576 80 47 00 - UTILITIES			2,543.30	
			001 - 576 80 47 01 - CIVIC CAMPUS UTILITIES-PARKS			18.86	
1053	02/23/2026	Claims	2	111842	PARIS DE LA PAZ MICELANEA	50.00	BUSINESS LICENSE REFUND - LICENSE # 12685
			001 - 514 81 49 00 - LICENSING EXPENDITURES			50.00	
1054	02/23/2026	Claims	2	111843	PETTY CASH (CK ACCT)	90.00	STACI'S CATERING FOR 02-18-2026 YCOG MEETING - JC, SD, & CF
			001 - 511 60 49 00 - MISCELLANEOUS			60.00	
			401 - 534 50 49 00 - MISCELLANEOUS			6.00	
			403 - 535 50 49 00 - MISCELLANEOUS			6.00	
			402 - 537 50 49 00 - MISCELLANEOUS			6.00	
			101 - 542 30 49 00 - MISCELLANEOUS			6.00	
			001 - 576 80 49 00 - MISCELLANEOUS			6.00	
1055	02/23/2026	Claims	2	111844	PETTY CASH	5.41	MISC RECEIPTS - 02/2026
			001 - 514 30 31 00 - SUPPLIES			5.41	
1056	02/23/2026	Claims	2	111845	PNW CONSULTING	4,000.00	STATE POLITICAL ADVOCACY
			101 - 542 30 41 00 - PROFESSIONAL SERVICES			4,000.00	
1057	02/23/2026	Claims	2	111846	POWERPLAN	196.89	NOZZLE KITS, INBOUND FREIGHT, & SEALING WAS - BACK HO #3009; NOZZLE KIT, SEALING WAS, & INBOUND FREIGHT - #3009
			401 - 534 50 31 00 - SUPPLIES			76.75	
			401 - 534 50 31 00 - SUPPLIES			31.54	
			403 - 535 50 31 00 - SUPPLIES			6.98	
			403 - 535 50 31 00 - SUPPLIES			2.87	
			101 - 542 30 31 00 - SUPPLIES			13.96	
			101 - 542 30 31 00 - SUPPLIES			5.73	

WARRANT/CHECK REGISTER

CITY OF UNION GAP

Time: 10:01:47 Date: 02/19/2026

01/01/2026 To: 02/28/2026

Page: 9

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
			101 - 542 66 31 00 - SUPPLIES			34.89	
			101 - 542 66 31 00 - SUPPLIES			14.33	
			128 - 547 10 31 00 - OFFICE & OPERATING SUPPLIES			6.97	
			128 - 547 10 31 00 - OFFICE & OPERATING SUPPLIES			2.87	
1058	02/23/2026	Claims	2	111847	PROCOM, LLC	78.00	DOT PRE-EMPLOYMENT ALCOHOL & DRUG SCREENING - B. CORT
			401 - 534 50 41 00 - PROFESSIONAL SERVICES			26.00	
			403 - 535 50 41 00 - PROFESSIONAL SERVICES			26.00	
			101 - 542 30 41 00 - PROFESSIONAL SERVICES			26.00	
1059	02/23/2026	Claims	2	111848	PUMPING SOLUTIONS, INC	4,194.25	INJECTION QUILL, 1/2" PVC & INJECTION PUMP WITH SUCTION
			401 - 534 50 31 00 - SUPPLIES			4,194.25	
1060	02/23/2026	Claims	2	111849	QUADIENT FINANCE USA, INC.	500.00	POSTAGE - 02/2026
			001 - 514 23 42 00 - COMMUNICATIONS			373.55	
			001 - 514 30 42 00 - COMMUNICATIONS			94.33	
			001 - 521 10 42 00 - PD ADMIN COMMUNICATIONS			8.69	
			001 - 524 20 42 00 - COMMUNICATION-BUILDING			23.43	
1061	02/23/2026	Claims	2	111850	JOSE RAMOS	500.00	CLEANING/DAMAGE DEPOSIT REFUND - ACTIVITIES BLDG RENTAL - 02/07/2026
			001 - 582 10 00 03 - RESERVATION DEPOSIT REFUND			500.00	
1062	02/23/2026	Claims	2	111851	REPUBLIC PUBLISHING CO	764.40	SUMMARY OF ORDINANCES PASSED - NO. 3140 - RELATING TO ABANDONED, UNAUTHORIZED & JUNK VEHICLES; REQUEST FOR PROPOSAL - VEHICLE MAINTENANCE; NOTICE OF APP, ENVIRONMENTAL REVIEW, & PUBLIC HEARING
			001 - 511 60 44 00 - OFFICIAL PUBLICATIONS			75.60	
			001 - 521 22 44 00 - PATROL ADVERTISING			28.80	
			001 - 524 20 44 00 - ADVERTISING-BUILDING			28.80	
			401 - 534 50 44 00 - ADVERTISING			28.80	
			403 - 535 50 44 00 - ADVERTISING			28.80	
			402 - 537 50 44 00 - ADVERTISING			28.80	
			101 - 543 30 44 00 - ADVERTISING			28.80	
			001 - 558 60 44 00 - ADVERTISING			487.20	
			001 - 576 80 44 00 - ADVERTISING			28.80	
1063	02/23/2026	Claims	2	111852	SHUEL'S LUMBER CO.	362.92	12- 4X4-12FT PRE TREATED POSTS
			101 - 542 30 31 00 - SUPPLIES			362.92	
1064	02/23/2026	Claims	2	111853	SPACE EXPLORATION TECHNOLOGIES CORP	65.00	LOCAL PRIORITY TERMINAL ACCESS FEES & 50 GB DATA BLOCK - 02/03/2026 - 03/03/2026
			401 - 534 50 42 00 - COMMUNICATION			10.83	
			403 - 535 50 42 00 - COMMUNICATION			10.83	
			402 - 537 50 42 00 - COMMUNICATION			10.83	
			101 - 542 30 42 00 - COMMUNICATIONS			10.83	
			128 - 547 10 41 00 - PROFESSIONAL SERVICES			10.85	
			001 - 576 80 42 00 - COMMUNICATION			10.83	
1066	02/23/2026	Claims	2	111855	STATE OF WASHINGTON TOURISM	500.00	2026 BASIC MEMBERSHIP
			108 - 557 30 44 10 - ADVERTISING-GRANT J HUNT			500.00	
1067	02/23/2026	Claims	2	111856	THE JANITOR'S CLOSET	124.67	CIVIC CENTER SUPPLIES - TOWELS
			001 - 513 10 41 02 - CIVIC CAMPUS JANITORIAL			6.28	
			001 - 514 23 41 03 - CIVIC CAMPUS JANITORIAL-FIN			8.77	
			001 - 514 30 41 02 - CIVIC CAMPUS JANITORIAL - CL			7.88	
			001 - 515 31 41 05 - CIVIC CAMPUS JANITORIAL -LEC			3.81	
			001 - 521 50 41 01 - PD FACILITIES CIVIC CAMPUS JA			79.81	

WARRANT/CHECK REGISTER

CITY OF UNION GAP

Time: 10:01:47 Date: 02/19/2026

01/01/2026 To: 02/28/2026

Page: 10

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
			001 - 524 20 41 02 - CIVIC CAMPUS JANITORIAL-BUI			4.03	
			401 - 534 50 41 03 - CIVIC CAMPUS JANITORIAL-WA			3.65	
			403 - 535 50 41 04 - CIVIC CAMPUS JANITORIAL-SEV			2.67	
			402 - 537 50 41 03 - CIVIC CAMPUS JANITORIAL-GAI			0.28	
			101 - 542 30 41 03 - CIVIC CAMPUS JANITORIAL-STR			0.50	
			101 - 543 30 41 02 - CIVIC CAMPUS JANITORIAL-STR			1.34	
			128 - 547 10 41 03 - CIVIC CAMPUS JANITORIAL-TRAF			1.12	
			001 - 558 60 41 02 - CIVIC CAMPUS JANITORIAL-PLA			3.49	
			001 - 576 80 41 02 - CIVIC CAMPUS JANITORIAL-PAF			1.04	
1068	02/23/2026	Claims	2	111857	THE REAL YELLOW PAGES	211.00	PARK AD - WHITE & YELLOW PAGES - 02/2026
			001 - 576 80 44 00 - ADVERTISING			211.00	
1069	02/23/2026	Claims	2	111858	TRI-CITY GLASS, INC.	433.60	TRAVEL & SERVICE FEES FOR DOOR REPAIRS - LIBRARY & COMMUNITY CENTER
			001 - 572 50 48 00 - REPAIRS & MAINTENANCE - LIB			216.80	
			001 - 575 50 48 01 - REPAIRS & MAINT - COMM CTR			216.80	
1070	02/23/2026	Claims	2	111859	U.S. CELLULAR	1,508.30	PD PHONE SERVICE - 01/2026
			001 - 513 10 42 01 - COMMUNICATION			50.69	
			001 - 521 10 42 00 - PD ADMIN COMMUNICATIONS			1,457.61	
1071	02/23/2026	Claims	2	111860	UNITED STATES POSTMASTER	1,054.87	UB POSTAGE - 02/2026
			401 - 534 50 42 00 - COMMUNICATION			351.62	
			403 - 535 50 42 00 - COMMUNICATION			351.62	
			402 - 537 50 42 00 - COMMUNICATION			351.63	
1072	02/23/2026	Claims	2	111861	VALLEY FARM & HOME	895.25	FLEX ALL PURPOSE WATERPROOF TAPE - CITY HALL; GORILLA MOUNTAIN TAPE, RUBER WINDOW SQUEEGEE, STEEL SCRAPER, & GOOF OFF REMOVER; 1/2"RTC COUPLING, GALVANIZED STEEL CONDUIT, 1/2" EMT 1 HOLE STRAP 3PK, &;
			001 - 513 10 31 00 - SUPPLIES			1.63	
			001 - 513 10 31 00 - SUPPLIES			4.55	
			001 - 514 23 31 00 - SUPPLIES			1.63	
			001 - 514 23 31 00 - SUPPLIES			4.55	
			001 - 514 30 31 00 - SUPPLIES			1.63	
			001 - 514 30 31 00 - SUPPLIES			4.55	
			001 - 524 20 31 00 - SUPPLIES-BUILDING			1.63	
			001 - 524 20 31 00 - SUPPLIES-BUILDING			4.55	
			001 - 524 20 31 00 - SUPPLIES-BUILDING			75.87	
			401 - 534 50 31 00 - SUPPLIES			1.63	
			401 - 534 50 31 00 - SUPPLIES			4.55	
			401 - 534 50 31 00 - SUPPLIES			116.95	
			403 - 535 50 31 00 - SUPPLIES			1.63	
			403 - 535 50 31 00 - SUPPLIES			4.55	
			403 - 535 50 31 00 - SUPPLIES			3.45	
			403 - 535 50 31 00 - SUPPLIES			29.63	
			403 - 535 50 31 00 - SUPPLIES			116.95	
			402 - 537 50 31 00 - SUPPLIES			1.63	
			402 - 537 50 31 00 - SUPPLIES			4.55	
			402 - 537 50 31 00 - SUPPLIES			116.95	
			101 - 542 30 31 00 - SUPPLIES			1.58	
			101 - 542 30 31 00 - SUPPLIES			4.55	
			101 - 542 30 31 00 - SUPPLIES			9.75	
			101 - 542 30 31 00 - SUPPLIES			130.07	
			101 - 542 30 31 00 - SUPPLIES			116.95	
			001 - 558 60 31 00 - SUPPLIES			1.63	
			001 - 558 60 31 00 - SUPPLIES			4.55	
			001 - 576 80 31 00 - SUPPLIES			1.63	
			001 - 576 80 31 00 - SUPPLIES			4.53	
			001 - 576 80 31 00 - SUPPLIES			116.95	

WARRANT/CHECK REGISTER

CITY OF UNION GAP

Time: 10:01:47 Date: 02/19/2026

01/01/2026 To: 02/28/2026

Page: 11

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1073	02/23/2026	Claims	2	111862	VALLEY LOCK & KEY SERVICE	1,736.57	INSTALLATION & PROGRAMMING OF ALARM LOCK - FIRE STATION
					001 - 522 50 41 00 - FD FACILITIES - PROFESSIONAL	1,736.57	
1074	02/23/2026	Claims	2	111863	VIC'S AUTO & SUPPLY UNION GAP - PW	59.03	BRAKE FLUID - 1 GALLON; SIL-GLYDE LUBRICATES, SHOP TOWELS ROLL, & BRAKE CLEANER
					401 - 534 50 31 00 - SUPPLIES	6.29	
					401 - 534 50 31 00 - SUPPLIES	15.18	
					403 - 535 50 31 00 - SUPPLIES	6.29	
					403 - 535 50 31 00 - SUPPLIES	1.38	
					402 - 537 50 31 00 - SUPPLIES	6.29	
					101 - 542 30 31 00 - SUPPLIES	6.29	
					101 - 542 30 31 00 - SUPPLIES	2.76	
					101 - 542 66 31 00 - SUPPLIES	6.90	
					128 - 547 10 31 00 - OFFICE & OPERATING SUPPLIES	1.38	
					001 - 576 80 31 00 - SUPPLIES	6.27	
1075	02/23/2026	Claims	2	111864	WA ASSN OF SHERIFFS &	245.00	ACTIVE DUES CATEGORY - D. SOPTICH
					001 - 521 10 49 00 - PD ADMIN MISCELLANEOUS	245.00	
1076	02/23/2026	Claims	2	111865	WA STATE DEPT OF ENTERPRISE SVC	400.00	2026 LESO/1033 PROGRAM ANNUAL PARTICIPATION FEE - 01/01/2026 - 12/31/2026
					001 - 521 10 49 00 - PD ADMIN MISCELLANEOUS	400.00	
1077	02/23/2026	Claims	2	111866	WA STATE DEPT OF HEALTH	3,160.01	2026 WA SYSTEM OPERATING PERMIT & OPERATOR CERTIFICATION SYSTEM FEE
					401 - 534 50 41 02 - INTERGOVERNMENTAL PROFES	3,160.01	
1078	02/23/2026	Claims	2	111867	WEAVER DISTRIBUTING	1.96	15/16 X 3/32 O-RINGS - PARKS
					001 - 576 80 31 00 - SUPPLIES	1.96	
1079	02/23/2026	Claims	2	111868	GENE E. WEINMANN	101.25	CDBG COORDINATOR - 02/2026
					170 - 559 30 41 01 - PROFESSIONAL SERVICES - HOL	101.25	
1080	02/23/2026	Claims	2	111869	WELLS FARGO VENDOR FIN SERV	776.91	KYOCERA TASKALFA 6054C1 LEASE - 02/2026
					001 - 511 60 49 00 - MISCELLANEOUS	9.31	
					001 - 513 10 49 01 - MISCELLANEOUS	3.14	
					001 - 514 23 49 00 - MISCELLANEOUS	28.29	
					001 - 514 30 49 00 - MISCELLANEOUS	67.83	
					001 - 517 91 49 00 - WELLNESS - MISCELLANEOUS	0.13	
					001 - 517 91 49 00 - WELLNESS - MISCELLANEOUS	0.03	
					001 - 521 10 49 01 - PD CLERICAL MISCELLANEOUS	2.89	
					001 - 524 20 49 00 - MISCELLANEOUS-BUILDING	36.09	
					401 - 534 50 49 00 - MISCELLANEOUS	2.27	
					403 - 535 50 49 00 - MISCELLANEOUS	2.27	
					402 - 537 50 49 00 - MISCELLANEOUS	2.27	
					001 - 576 80 49 00 - MISCELLANEOUS	0.16	
					001 - 591 11 70 09 - SBITA TECH LEASE - LEGISLATIV	37.50	
					001 - 591 13 70 09 - SBITA TECH LEASE - EXECUTIVE	12.66	
					001 - 591 14 70 09 - SBITA TECH LEASE - FINANCE	113.93	
					001 - 591 14 77 09 - SBITA TECH LEASE - CLERK	273.15	
					001 - 591 21 70 09 - SBITA TECH LEASE - POLICE ADI	11.64	
					001 - 591 24 70 09 - SBITA TECH LEASE - BUILDING	145.32	
					401 - 591 34 70 01 - SBITA TECH LEASE - WATER	9.13	
					403 - 591 35 70 04 - SBITA TECH LEASE - SEWER	9.13	
					402 - 591 37 70 09 - SBITA TECH LEASE - GARBAGE	9.13	
					001 - 591 76 70 09 - SBITA TECH LEASE - PARKS	0.64	
1081	02/23/2026	Claims	2	111870	WILBERT PRECAST	32.46	2" GRADE RINGS

WARRANT/CHECK REGISTER

CITY OF UNION GAP

Time: 10:01:47 Date: 02/19/2026

01/01/2026 To: 02/28/2026

Page: 12

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
			403 - 535 50 31 00 - SUPPLIES			32.46	
1082	02/23/2026	Claims	2	111871	BARRY M WOODARD	20,079.00	PUBLIC DEFENDER INTERPRETING SVC - 01/2026
			001 - 515 91 41 03 - LEGAL SERVICES-PUBLIC DEFEN			20,079.00	
1083	02/23/2026	Claims	2	111872	YAKIMA CO AUDITOR	10,480.78	2025 VOTER REGISTRATION & MISCELLANEOUS ELECTION COSTS
			001 - 514 23 49 03 - ELECTION COSTS			10,480.78	
1084	02/23/2026	Claims	2	111873	YAKIMA CO DEPT OF CORRECTIONS	43,308.29	INMATE HOUSING & MEDICAL - 01/2026
			001 - 523 20 41 04 - DETENTION & CORRECTION CC			40,798.39	
			001 - 523 20 41 07 - DETENTION & CORRECTION-MI			2,509.90	
1085	02/23/2026	Claims	2	111874	YAKIMA CO FINANCIAL SERVICES	447.93	LIQUOR BOARD PROFITS - 4TH QTR 2025
			001 - 562 00 49 00 - 2% ALCOHOL DISTRIBUTION			447.93	
1086	02/23/2026	Claims	2	111875	YAKIMA CO PUBLIC SERVICES	557.55	GARBAGE DISPOSAL - 01/07/2026 - 01/23/2026 - 9.32 TONS
			401 - 534 50 49 00 - MISCELLANEOUS			59.35	
			401 - 534 50 49 00 - MISCELLANEOUS			129.70	
			403 - 535 50 49 00 - MISCELLANEOUS			59.35	
			402 - 537 50 49 00 - MISCELLANEOUS			59.35	
			101 - 542 30 49 00 - MISCELLANEOUS			59.35	
			101 - 542 30 49 00 - MISCELLANEOUS			131.11	
			001 - 576 80 49 00 - MISCELLANEOUS			59.34	
1087	02/23/2026	Claims	2	111876	YAKIMA CO TREASURER	1,342.62	2026 MOSQUITO ASSESSMENT
			101 - 543 30 49 00 - MISCELLANEOUS			1,342.62	
1088	02/23/2026	Claims	2	111877	YAKIMA ECO, LLC	87.86	OVERPAYMENT REFUND - UB ACCT # 8503 - 1250 W ALDER STREET
			401 - 582 10 04 01 - 210-10) WATER REFUNDS			87.86	
1089	02/23/2026	Claims	2	111878	YAKIMA ECO, LLC	45.93	OVERPAYMENT REFUND - UB ACCT # 11205 - 1200 W ALDER STREET
			401 - 582 10 04 01 - 210-10) WATER REFUNDS			45.93	
1090	02/23/2026	Claims	2	111879	YAKIMA PRINTING COMPANY LLC	630.89	BUSINESS CARDS - HINZE, KINCAID, SEDGE & CUSTOM PRINTING - NOTICES FOR IMPOUDMENT
			001 - 521 22 31 00 - PATROL SUPPLIES			130.08	
			001 - 524 60 31 00 - CODE ENFORCEMENT SUPPLIES			500.81	
1091	02/23/2026	Claims	2	111880	YAKIMA VALLEY CONFERENCE	5,247.00	LAND USE PLANNING & GIS/MAPPING SERVICE - 01/2026
			001 - 558 60 41 01 - INTERGOVERNMENTAL PROFES			5,247.00	
1092	02/23/2026	Claims	2	111881	YAKIMA WASTE SYSTEMS INC	104.68	WASTE SERVICE - 01/2026
			402 - 537 60 49 00 - CONTRACTED SERVICES			104.68	
			001 Current Expense Fund			136,888.24	
			101 Street Fund			30,488.28	
			107 Lodging Tax Fund			4,000.00	
			108 Tourism Promotion Area Fund			3,766.67	
			123 Criminal Justice Fund			6,076.58	
			128 Transit System Fund			91,820.92	
			170 Housing Rehabilitation Fund			101.25	
			306 Park Development Reserve Fund			5,000.00	
			321 Street Development Reserve Fund			28,016.30	
			401 Water Fund			24,989.85	
			402 Garbage Fund			154,015.96	
			403 Sewer Fund			96,915.39	
			404 Water Improvement Reserve			12,878.37	

WARRANT/CHECK REGISTER

CITY OF UNION GAP

Time: 10:01:47 Date: 02/19/2026

01/01/2026 To: 02/28/2026

Page: 13

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
		405 Sewer Improvement Reserve				83,315.13	
		650 YVCRU Fund				6,199.40	
						<u>684,472.34</u>	Claims: 684,472.34



City Council Communication

Meeting Date: February 23, 2026
From: Lynette Bisconer, Director of Finance and Administration
Topic/Issue: Payroll Vouchers – January 2026

SYNOPSIS: Payroll Vouchers for the month of January 2026

RECOMMENDATION: Request Council to approve EFT's, and Check No's. 111622 through 111626, Check No. 111727 and Check No's 111795 through 111803 in the amount of \$566,805.49.

LEGAL REVIEW: N/A

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: Payroll Voucher Register

WARRANT/CHECK REGISTER

CITY OF UNION GAP

Time: 09:17:37 Date: 02/18/2026

01/01/2026 To: 02/28/2026

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
238	01/13/2026	Payroll	2	EFT	WA STATE DEPT OF L&I		Incorrect date
272	01/14/2026	Payroll	2	EFT	INTERNAL REVENUE SERVICE	419.28	941 Deposit for Pay Cycle(s) 01/10/2026 - 01/10/2026
273	01/14/2026	Payroll	2	EFT	WA STATE EMPLOYMENT SECURITY DEPT- LTC	12.72	Pay Cycle(s) 01/10/2026 To 01/10/2026 - LTC
274	01/14/2026	Payroll	2	EFT	WA STATE EMPLOYMENT SECURITY DEPT-PFML	25.22	Pay Cycle(s) 01/10/2026 To 01/10/2026 - WPFML
396	01/22/2026	Payroll	2	EFT	DYLAN CONNER EAGY	3,554.64	Vacation Cash Out
397	01/22/2026	Payroll	2	EFT	INTERNAL REVENUE SERVICE	611.34	941 Deposit for Pay Cycle(s) 01/22/2026 - 01/22/2026
398	01/22/2026	Payroll	2	EFT	MISSION SQUARE RETIREMENT #302189 ROTH	79.91	Pay Cycle(s) 01/22/2026 To 01/22/2026 - 457 ROTH
399	01/22/2026	Payroll	2	EFT	WA STATE EMPLOYMENT SECURITY DEPT- LTC	23.17	Pay Cycle(s) 01/22/2026 To 01/22/2026 - LTC
400	01/22/2026	Payroll	2	EFT	WA STATE EMPLOYMENT SECURITY DEPT-PFML	45.16	Pay Cycle(s) 01/22/2026 To 01/22/2026 - WPFML
823	02/10/2026	Payroll	2	EFT	JESUS ULISES ADAME RANGEL	4,438.59	January 2026 Payroll
824	02/10/2026	Payroll	2	EFT	LYNETTE BISCONER	10,185.27	January 2026 Payroll
825	02/10/2026	Payroll	2	EFT	RYAN LYNN BONSEN	7,660.70	January 2026 Payroll
826	02/10/2026	Payroll	2	EFT	ANTHONY THOMAS BRYANT	4,244.51	January 2026 Payroll
827	02/10/2026	Payroll	2	EFT	CRAIG GERALD BUNTING	5,554.55	January 2026 Payroll
828	02/10/2026	Payroll	2	EFT	JASON GRIFFITH CAVANAUGH	8,888.04	January 2026 Payroll
829	02/10/2026	Payroll	2	EFT	NEREDIHT ESMERALDA CHAVEZ	3,909.65	January 2026 Payroll
830	02/10/2026	Payroll	2	EFT	GREGORY SCOTT COBB	10,777.39	January 2026 Payroll
831	02/10/2026	Payroll	2	EFT	BRENT EDWARD CORT	4,562.36	January 2026 Payroll
832	02/10/2026	Payroll	2	EFT	ELAINA CROW	3,544.24	January 2026 Payroll
833	02/10/2026	Payroll	2	EFT	SANDY L DAILEY	503.85	January 2026 Payroll
834	02/10/2026	Payroll	2	EFT	DAVID DOMINGUEZ	8,331.14	January 2026 Payroll
835	02/10/2026	Payroll	2	EFT	MATT DRUMHELLER	5,049.95	January 2026 Payroll
836	02/10/2026	Payroll	2	EFT	CASEY L FEIST	3,908.34	January 2026 Payroll
837	02/10/2026	Payroll	2	EFT	CHRISTOPHER JAMES FIX	6,544.83	January 2026 Payroll
838	02/10/2026	Payroll	2	EFT	CAROL L FREDRICKSON	538.85	January 2026 Payroll
839	02/10/2026	Payroll	2	EFT	JACK L GALLOWAY	538.85	January 2026 Payroll
840	02/10/2026	Payroll	2	EFT	ALEXIS GONZALEZ	7,981.03	January 2026 Payroll
841	02/10/2026	Payroll	2	EFT	AMANDA MAE GRAHAM	4,046.05	January 2026 Payroll
842	02/10/2026	Payroll	2	EFT	JOHN P HODKINSON JR	538.85	January 2026 Payroll
843	02/10/2026	Payroll	2	EFT	AMBER MARIE HOYT	4,628.77	January 2026 Payroll
844	02/10/2026	Payroll	2	EFT	STEPHANIE LYNN HUBERT	4,483.21	January 2026 Payroll
845	02/10/2026	Payroll	2	EFT	ORLANDO IBARRA	3,345.66	January 2026 Payroll
846	02/10/2026	Payroll	2	EFT	RUDY MICHAEL JIMENEZ	4,872.69	January 2026 Payroll
847	02/10/2026	Payroll	2	EFT	CHAD MICHAEL JOHNSON	4,465.88	January 2026 Payroll
848	02/10/2026	Payroll	2	EFT	HAILEY R KINCAID	4,259.21	January 2026 Payroll
849	02/10/2026	Payroll	2	EFT	ALBA LUCINA LEVESQUE	7,876.77	January 2026 Payroll
850	02/10/2026	Payroll	2	EFT	JO LINDER	4,111.76	January 2026 Payroll
851	02/10/2026	Payroll	2	EFT	TERESA LOPEZ	5,599.11	January 2026 Payroll
852	02/10/2026	Payroll	2	EFT	LAURIE ANN MARTINEZ	4,851.94	January 2026 Payroll
853	02/10/2026	Payroll	2	EFT	VALENTINA MARTINEZ	3,813.87	January 2026 Payroll
854	02/10/2026	Payroll	2	EFT	HOWARD LESLIE MASON	4,420.87	January 2026 Payroll
855	02/10/2026	Payroll	2	EFT	ROBERT WARREN MCRAE	4,671.88	January 2026 Payroll
856	02/10/2026	Payroll	2	EFT	MICHAEL RAY NORTH	7,131.69	January 2026 Payroll
857	02/10/2026	Payroll	2	EFT	BANEZA NUNEZ	4,812.07	January 2026 Payroll
858	02/10/2026	Payroll	2	EFT	SERGIO ESCARENO OCHOA	5,127.95	January 2026 Payroll
859	02/10/2026	Payroll	2	EFT	CARLOS JAVIER PERDOMO	4,247.29	January 2026 Payroll

WARRANT/CHECK REGISTER

CITY OF UNION GAP

Time: 09:17:37 Date: 02/18/2026

01/01/2026 To: 02/28/2026

Page: 2

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
860	02/10/2026	Payroll	2	EFT	REBECCA REGINA PINA	4,277.57	January 2026 Payroll
861	02/10/2026	Payroll	2	EFT	ADRIAN RAMIREZ	6,656.52	January 2026 Payroll
862	02/10/2026	Payroll	2	EFT	CURTIS JOSEPH SANTUCCI	7,257.86	January 2026 Payroll
863	02/10/2026	Payroll	2	EFT	JULIE SCHILLING	538.85	January 2026 Payroll
864	02/10/2026	Payroll	2	EFT	BRETT SEDGE	4,265.35	January 2026 Payroll
865	02/10/2026	Payroll	2	EFT	GREGORY A SEWELL	538.85	January 2026 Payroll
866	02/10/2026	Payroll	2	EFT	KEVIN MIKELL SIGLER	3,770.46	January 2026 Payroll
867	02/10/2026	Payroll	2	EFT	SEAN C SNYDER	5,663.73	January 2026 Payroll
868	02/10/2026	Payroll	2	EFT	DUSTIN SOPTICH	8,126.22	January 2026 Payroll
869	02/10/2026	Payroll	2	EFT	RYAN JAMES THERKELSEN	2,969.00	January 2026 Payroll
870	02/10/2026	Payroll	2	EFT	AMANDA LEE TOWLE	5,423.96	January 2026 Payroll
871	02/10/2026	Payroll	2	EFT	ERIC BRANDON TURLEY	8,999.13	January 2026 Payroll
872	02/10/2026	Payroll	2	EFT	JENNY VANEZZA VALLE	4,110.31	January 2026 Payroll
873	02/10/2026	Payroll	2	EFT	CHAD VANOVER	6,263.54	January 2026 Payroll
874	02/10/2026	Payroll	2	EFT	GLORIA ANN WALTMAN	3,870.95	January 2026 Payroll
875	02/10/2026	Payroll	2	EFT	ROGER E WENTZ	541.85	January 2026 Payroll
879	02/10/2026	Payroll	2	EFT	AFLAC	150.16	Pay Cycle(s) 02/01/2026 To 02/28/2026 - AFLAC; Pay Cycle(s) 02/01/2026 To 02/28/2026 - AFLAC Pre Tax
880	02/10/2026	Payroll	2	EFT	AWC EMPLOYEE BENEFIT TRUST	113,110.88	LEOFF 1 RETIREE - MEDICAL BENEFITS; Pay Cycle(s) 02/01/2026 To 02/28/2026 - Medical
881	02/10/2026	Payroll	2	EFT	INTERNAL REVENUE SERVICE	102,014.12	941 Deposit for Pay Cycle(s) 02/01/2026 - 02/28/2026
882	02/10/2026	Payroll	2	EFT	MISSION SQUARE RETIREMENT #302189 ROTH	4,945.24	Pay Cycle(s) 02/01/2026 To 02/28/2026 - 457 ROTH
883	02/10/2026	Payroll	2	EFT	MISSION SQUARE RETIREMENT #302189	16,365.29	Pay Cycle(s) 02/01/2026 To 02/28/2026 - Retirement Trust
884	02/10/2026	Payroll	2	EFT	WA STATE DEPT OF SOCIAL	1,753.15	Pay Cycle(s) 02/01/2026 To 02/28/2026 - WSDCS
885	02/10/2026	Payroll	2	EFT	WA STATE EMPLOYMENT SECURITY DEPT- LTC	1,181.42	Pay Cycle(s) 02/01/2026 To 02/28/2026 - LTC
886	02/10/2026	Payroll	2	EFT	WA STATE EMPLOYMENT SECURITY DEPT-PFML	4,421.40	Pay Cycle(s) 12/11/2025 To 12/31/2025 - WPFML; Pay Cycle(s) 02/01/2026 To 02/28/2026 - WPFML
887	02/10/2026	Payroll	2	EFT	WA STATE LAW ENFORCEMENT	22,069.02	Pay Cycle(s) 02/01/2026 To 02/28/2026 - LEOFF II - B040
888	02/10/2026	Payroll	2	EFT	WA STATE PUBLIC EMPLOYEES	22,709.96	Pay Cycle(s) 02/01/2026 To 02/28/2026 - PERS II - 5591; Pay Cycle(s) 02/01/2026 To 02/28/2026 - PERS III - 5591
889	02/10/2026	Payroll	2	EFT	WESTERN CONFERENCE OF	6,152.50	Pay Cycle(s) 02/01/2026 To 02/28/2026 - Teamster's Pension #414793; Pay Cycle(s) 02/01/2026 To 02/28/2026 - Teamster's Pension #415517
210	01/10/2026	Payroll	2	111622	AMANDA MAE GRAHAM	500.00	22026 Uniform Allowance
211	01/10/2026	Payroll	2	111623	AMBER MARIE HOYT	500.00	22026 Uniform Allowance
212	01/10/2026	Payroll	2	111624	STEPHANIE LYNN HUBERT	500.00	22026 Uniform Allowance
213	01/10/2026	Payroll	2	111625	REBECCA REGINA PINA	500.00	22026 Uniform Allowance
214	01/10/2026	Payroll	2	111626	AMANDA LEE TOWLE	500.00	22026 Uniform Allowance
548	01/27/2026	Payroll	2	111727	MATT DRUMHELLER	1,300.00	2026 UNIFORM ALLOWANCE
890	02/10/2026	Payroll	2	111795	EMPLOYEE FUND	32.00	Pay Cycle(s) 02/01/2026 To 02/28/2026 - Employee Fund

WARRANT/CHECK REGISTER

CITY OF UNION GAP

Time: 09:17:37 Date: 02/18/2026

01/01/2026 To: 02/28/2026

Page: 3

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
891	02/10/2026	Payroll	2	111796	TEAMSTERS LOCAL 760	1,177.00	Pay Cycle(s) 02/01/2026 To 02/28/2026 - Teamsters Dues
892	02/10/2026	Payroll	2	111797	UNION GAP POLICE OFFICERS ASSN	1,300.00	Pay Cycle(s) 02/01/2026 To 02/28/2026 - UGPOA Dues
893	02/10/2026	Payroll	2	111798	USABLE LIFE	64.40	Pay Cycle(s) 02/01/2026 To 02/28/2026 - USable Life
894	02/10/2026	Payroll	2	111799	WA STATE COUNCIL OF CNTY	829.20	Pay Cycle(s) 02/01/2026 To 02/28/2026 - AFCSME Dues
895	02/10/2026	Payroll	2	111800	WA STATE COUNCIL OF	162.50	Pay Cycle(s) 02/01/2026 To 02/28/2026 - WSCOPO Dues
896	02/10/2026	Payroll	2	111801	WESTERN STATES POLICE MEDICAL TRUST	754.00	Pay Cycle(s) 02/01/2026 To 02/28/2026 - WSPMT
928	02/10/2026	Payroll	2	111803	JARED HINZE D	1,300.00	2026 UNIFORM ALLOWANCE
						415,044.71	001 Current Expense Fund
						36,941.90	101 Street Fund
						14,699.80	128 Transit System Fund
						48,272.49	401 Water Fund
						5,020.29	402 Garbage Fund
						46,826.30	403 Sewer Fund
						566,805.49	Payroll:
							566,805.49