

# UNION GAP CITY COUNCIL

## REGULAR MEETING AGENDA

MONDAY FEBRUARY 14TH, 2022 – 6:00 P.M.

CIVIC CAMPUS, 102 W. AHTANUM ROAD, UNION GAP

### I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

II. **CONSENT AGENDA:** There will be no separate discussion of these items unless a Council Member requests in which event the item will be removed from the Consent Agenda and considered immediately following the Consent Agenda. All items listed are considered to be routine by the Union Gap City Council and will be enacted by one motion

A. *Approval of Minutes:*

Regular Council Meeting Minutes, dated January 24, 2022, as attached to the Agenda and maintained in electronic format

B. *Approve Vouchers:*

Payroll Vouchers – EFT's, and Voucher No. 104114 through 104120 for January 2022, in the amount of \$460,524.02

Claims Vouchers – EFT's, and Voucher No. 104113 and Voucher Nos. 104121 through Voucher No. 104216 for February 14, 2022, in the amount of \$388,069.95

USDA Loan – EFT for February 14, 2022, in the amount of \$114,307.00

III. **ITEMS FROM THE AUDIENCE: - First Opportunity** -The City Council will allow comments under this section on items NOT already on the agenda. Where appropriate, the public will be allowed to comment on agenda items as they are addressed during the meeting. Please signal staff or the chair if you wish to take advantage of this opportunity. Each speaker will have three (3) minutes to address the City Council. Any handouts provided must also be provided to the City Clerk and are considered a matter of public record

### IV. GENERAL ITEMS

#### Public Safety

1. Ordinance No. - \_\_\_\_\_ - Police Department Recruitment

2. Resolution No. - \_\_\_\_\_ - Yakima Valley Office of Emergency Management Agreement

**Public Works & Community Development**

1. Resolution No. - \_\_\_\_\_ - Agreement for Services - CWA Consultants
2. Resolution No. - \_\_\_\_\_ - HLA Task Order 2022-01 – Longfibre Road Resurfacing
3. Resolution No. - \_\_\_\_\_ - HLA Task Order 2022-02 Regional Beltway Area Utilities Extension Project
4. Resolution No. - \_\_\_\_\_ - Amendment to Hearing Examiner Professional Services Contract

**V. ITEMS FROM THE AUDIENCE: - Final Opportunity** - The City Council will allow comments under this section on items NOT already on the agenda. Each speaker will have three (3) minutes to address the City Council. Any handouts provided must also be provided to the City Clerk and are considered a matter of public record

**VI. CITY MANAGER REPORT**

**VII. COMMUNICATIONS/QUESTIONS/COMMENTS**

**VIII. DEVELOPMENT OF NEXT AGENDA**

**IX. ADJOURN REGULAR MEETING**



## City Council Communication

**Meeting Date:** February 14, 2022

**From:** Gregory Cobb, Chief of Police

**Topic / Issue:** Ordinance - Police Department Recruitment

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**SYNOPSIS:** Due to the expense of hiring entry-level personnel, the Police Department is requesting permission to authorize a signing bonus to qualified lateral police officer candidates.

**RECOMMENDATION:** Adopt an Ordinance authorizing the City Manager to approve \$15,000 bonus to qualified lateral police officer candidates.

**LEGAL REVIEW:** City Attorney reviewed the ordinance.

**FINANCIAL REVIEW:** This expense is already allocated in the 2022 Budget.

**BACKGROUND INFORMATION:** Due to the current back-log at the state police academy the cost of hiring entry level personnel is excessive. The City can save approx. \$72,000.00 by hiring qualified lateral police officers. In order to attract such candidates the City must change the amount it currently offers for a sign on bonus. As proposed at the Public Safety Committee Meeting on February 7, 2022 the Police Department recommends the City offer lateral applicants a signing bonus of \$15,000 to be paid out over the probationary period of successful qualified lateral officers.

**ADDITIONAL OPTIONS:** N/A

**ATTACHMENTS:** Ordinance

**CITY OF UNION GAP, WASHINGTON**  
**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE** creating additional benefits for lateral police officer new hires for the benefit of recruiting qualified experienced police officers.

**WHEREAS**, City of Union Gap is from time to time in need of hiring police officers; and

**WHEREAS**, the current cost to hire and train a new police officer without any prior experience is approximately \$72,000; and

**WHEREAS**, the cost to hire a lateral police officer is much less since they do not need to attend the police academy or require much additional training; and

**WHEREAS**, it has become increasingly difficult to recruit good, qualified, experienced officers because of the lack of number of available applicants and therefore the alternatives have been to hire new officers and put them through training;

**WHEREAS**, there is a significant benefit including a significant savings to the City to successfully recruit and hire experienced lateral police officers.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNION GAP, WASHINGTON does hereby ordain as follows:**

**Section 1. Police Lateral Hire.** The appointing authority for the City is authorized to offer a new hire, that is defined as a lateral police officer and not a new officer hire, up to a \$15,000.00 signing bonus.

**Section 2. Severability.** Should any section, paragraph, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

**Section 3. Effective Date.** This ordinance shall be published in the official newspaper of the City and shall take effect and be in full force five (5) days after the date of publication.

ORDAINED this 14th day of February 2022.

\_\_\_\_\_  
John Hodkinson, City Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Karen Clifton, City Clerk

\_\_\_\_\_  
Bronson Brown, City Attorney



## City Council Communication

**Meeting Date:** February 14, 2022

**From:** Gregory Cobb, Chief of Police

**Topic / Issue:** Resolution – Yakima Valley Office of Emergency Management Agreement

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**SYNOPSIS:** Yakima Valley Office Emergency Management requires that a new agreement be approved by the City of Union Gap.

**RECOMMENDATION:** Approve a resolution authorizing the acting City Manager to sign an agreement with Yakima Valley Office Emergency Management for emergency services.

**LEGAL REVIEW:** City Attorney reviewed this resolution and agreement.

**FINANCIAL REVIEW:** This expenditure is already allocated in the 2022 Budget.

**BACKGROUND INFORMATION:** The City has been a member of the joint operation of emergency management for many years.

**ADDITIONAL OPTIONS:** N/A

**ATTACHMENTS:**

1. Resolution
2. Yakima Valley Office of Emergency Management Agreement

**CITY OF UNION GAP, WASHINGTON**  
**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION** authorizing the Acting City Manager to sign an Agreement with Yakima Valley Office of Emergency Management for emergency management services.

**WHEREAS**, Yakima County and incorporated cities within the county have agreed to the joint operation of the emergency management organization as provided by RCW 38.52;

**WHEREAS**, the Council wishes to continue the joint operation with the Yakima Valley Office of Emergency Management;

**WHEREAS**, it is necessary to approve and new contract agreement with Yakima Valley Office of Emergency Management.

**NOW, THEREFORE, BE IT RESOLVED BY THE UNION GAP CITY COUNCIL as follows:**

The Acting City Manager is authorized to sign an agreement with Yakima Valley Office of Emergency Management for emergency management services.

**PASSED** this 14th day of February, 2022.

\_\_\_\_\_  
John Hodkinson, City Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Karen Clifton, City Clerk

\_\_\_\_\_  
Bronson Brown, City Attorney

## **AGREEMENT FOR YAKIMA VALLEY OFFICE OF EMERGENCY MANAGEMENT**

The Washington State RCW 38.52.070 provides for the establishment of a local organization for emergency management in which two or more political subdivisions may join for the establishment and operation thereof; and,

WHEREAS, the Board of County Commissioners of Yakima County, Washington and the executive heads of incorporated cities and towns within Yakima County, Washington have agreed to the joint operation of the emergency management organization as provided by the R.C.W. 38.52; and,

WHEREAS, the declared purposes of this agreement are to provide for the preparation and carrying out of plans, including mock or practice drills, for responding to and the protecting of persons and property within this county in the event of a disaster or public safety incident, and to provide for the coordination of the emergency management functions of this county with other public agencies and affected private persons, corporations, and organizations; and,

WHEREAS, any expenditures made in connection with such emergency management activities, including mutual aid activities, and mock or practice drills, shall be deemed conclusively to be for the direct protection and benefit of the inhabitants and property of Yakima County and its participating, incorporated cities and towns; and,

WHEREAS, "emergency management" denotes the preparation for and the carrying out of emergency functions other than functions for which the military forces are primarily responsible, and the activities necessary or incidental to the preparation and for carrying out of these activities; now, therefore

BE IT HEREBY AGREED as follows:

### **OFFICE AND FUNDING**

(A) A joint local organization pursuant to RCW 38.52.070 for emergency services was created in 1984 (terminology then changed to emergency management), to be composed of Yakima County, Washington and its participating incorporated cities and towns, to be known as the "Yakima Valley Office of Emergency Management" to be administrated by the Yakima County Emergency Management Council.

(B) This joint organization shall continue its existence upon the approval of this agreement by the County Commissioners of Yakima County and the Council of any city or town. Thereafter any incorporated city or town may become a participating member upon the adoption of a resolution by its legislative body to that effect and agreeing to the provisions hereof and the deposit with the Director of Emergency Management of a duly executed copy of this agreement.

(C) There is hereby established a special pooled fund to be administered by the Treasurer of Yakima County, which fund shall be known as the "Yakima County Emergency Management Fund", into which shall be deposited funds received for the account of this joint organization and from which shall be paid all proper claims. The Director of Emergency Management is empowered to authorize the payment of claims and expenses which are properly budgeted. The participating members' contributions to the Emergency Management Fund shall be based upon a per capita charge of that portion of the Emergency Management Budget that is not reimbursed by the Federal Government through the State agency. The

charges, determined by the Emergency Management Executive Board (EMEB), shall be payable by the 1st day of February of each calendar year, or made in four equal quarterly payments. The per capita charge shall be based on the latest official population estimates of the State Office of Financial Management. In the event of an emergency resulting in the necessity for the carrying out of emergency functions for the preservation and protection of lives and/or property, the cost of emergency functions above and beyond the permanent staff and facilities of the Office of Emergency Management shall be borne by the participating member or members affected by such emergency and promptly remitted to the Emergency Management Fund, provided that the Director shall obtain approval from the executive head or his designee of the affected political subdivision prior to providing the services. In any case the YVOEM Emergency Management Council cannot agree upon the proper division of cost, the matter shall be referred to the State Emergency Management Council for arbitration; its decision shall be binding.

(D) An annual budget shall be prepared by the Director and approved by the Emergency Management Executive Board.

(E) The board shall review and approve proposed amendments to the annual agency budget including value(s) for contributed service(s), if any, and contracted Scopes of Work submitted by the Director.

(F) The Emergency Management Executive Board shall be required to vote on any charge assessed on a member jurisdiction other than the annual per-capita budget.

(G) The Office of Emergency Management may enter into contracts, accept gifts, grants or loans of money, equipment or services from any lawful source and perform functions authorized by law to be performed by emergency management organizations.

## **EMERGENCY MANAGEMENT ORGANIZATION**

### **Definitions:**

**Executive head:** the county executive in those charter counties with an elective office of county executive, however designated, and, in the case of other counties, the county legislative authority. In the case of cities and towns, it means the mayor in those cities and towns with mayor-council or commission forms of government, where the mayor is directly elected, and it means the city manager in those cities and towns with council manager forms of government. Cities and towns may also designate an executive head for the purposes of this chapter by ordinance. (RCW 38.52.010)

**Chair:** The chair shall preside over the meetings of the Board and has the full right to have one equal vote recorded in all deliberations of the Board. The Chair is responsible for reviewing and approving all grant agreements and signing all new contracts awarded to the agency.

**Secretary:** The Yakima Valley Emergency Management Financial Specialist, shall keep a record of all meetings of the Board and those records shall remain the property of the Board and be retained at such office as the Board may direct. In the absence of the Secretary from any meeting, the YVEM planner shall fill the position, or a Pro Tempore alternate shall be appointed by the chair.

**YVEM Director:** The Director or designee shall lead all board meetings and is responsible for creating and disseminating an agenda for each Board meeting after consultation, as necessary, with the Chair and distributed by the Director with the minutes of the preceding Board meeting, to be received by the Board members at least five working days prior to the scheduled meeting date.



## **EMERGENCY MANAGEMENT EXECUTIVE BOARD (EMEB)**

Membership and positions. An executive board shall be formed consisting of one County Commissioner, the executive head or appointed representative from the member city/town with the largest population, and three executive heads or appointed representatives from other member cities/towns. The YVEM Director will be ex-officio, non-voting members of the board. Board Members and a Chairman will be elected at the first meeting of the year and will serve a two-year term. Members of the board shall select an alternate member(s) as stipulated by their jurisdiction's policy/protocols and notify YVEM of their appointees. A list of board positions and their alternates will be kept in Appendix A of this document.

- (A) Powers and Duties. The EMEB shall assist the director in preparation of the duties described herein. The EMEB shall review and approve the annual budget, and organizational/strategic plans. The EMEB shall be responsible for approving the process to hire the Emergency Management Director. The EMEB shall be responsible for making decisions on termination of the Emergency Management Director in coordination with Yakima County Human Resources. Establish a process for YVEOM contract and grant approvals.
- (B) Quorum and Meetings. The EMEB shall meet at least quarterly. A quorum of the EMEB shall be a simple majority of the voting members. Members shall be considered present at the meeting if calling in through video/audio conference calling. Meeting date and time will be published by the Emergency Management Director or designee prior to the meeting. Other meetings of the EMEB shall be called by the Chairman or Vice-Chairman or by a majority of the members of the EMEB.

## **DIRECTOR OF EMERGENCY MANAGEMENT, POWERS AND DUTIES**

The Director shall be selected by a majority vote of the EMC. The Director of Emergency Management shall be responsible for the coordination and development of overall emergency management planning and regular training exercises. The Emergency Management Director shall report activities to the EMEB.

- (A) Subject to the direction of the EMC, the Director is hereby empowered and directed:
  - (1) To provide an emergency management operating plan for Yakima County and its participating cities and towns, conforming to the state emergency management plan and program.
  - (2) To coordinate the effort of the emergency management organization for the accomplishment of the purposes of this resolution.
  - (3) To direct coordination and cooperation between divisions, services, and staff of the joint emergency management jurisdiction.
  - (4) To present the emergency management organizations of these cities in dealings with public or private agencies pertaining to emergency management and disasters.
  - (5) To keep and maintain an inventory of goods, supplies and equipment of the Office of Emergency Management or in its custody including federal excess property on loan to the department with said inventory to specify the location of each item listed thereon.
- (B) In the event of a disaster, the Director shall be empowered:
  - (1) To coordinate matters reasonably related to the protection of life and property as affected by such disaster.

- (2) To obtain vital supplies, equipment and such other properties found to be lacking and needed for the protection of the life and property of the people and bind the participating members thereof and if required immediately, to commandeer the same for public use.
- (3) To execute the special powers conferred upon the position by this agreement or by resolution adopted pursuant thereto, by powers conferred upon the position by statute, or by agreement approved by the EMC or other lawful authorities.
- (4) To request necessary personnel or material of any county, city or town department or agency. Officers and employees of these counties, cities, and towns with those volunteer forces enrolls to aid them during a disaster, and groups, organizations, and persons who, by agreement or operation of law may be charged with duties incident to the protection of life and property in these counties, cities, and towns during disaster, shall constitute the emergency management organization of the counties, cities, and towns.
- (5) Per RCW 38.52.070, The Director or his designee may enter into contracts and incur obligations necessary to combat such disaster, protecting the health and safety of persons and property, and providing emergency assistance to the victims of such disaster.
- (6) To make emergency purchases in any amount following the guidance of Yakima County Resolution No. 328-2006 with approval from the Emergency Operations Center Executive/Policy Group. The Director will alert member jurisdictions and the board of any purchases in excess of the thresholds identified in county procurement manual and YVEM budget.

#### **SERVICES TO BE PROVIDED TO PARTICIPATING SUBDIVISIONS**

The Yakima Valley Office of Emergency Management shall provide service, equipment, and personnel to participating political subdivisions to assist them in effecting emergency operational plans and programs, to include the following:

- A. To provide an emergency management organization to coordinate operational activities and to minimize death, injury, and damages for periods before, during and after a natural disaster or man-caused disaster.
- B. To coordinate local emergency management planning with the federal government, State of Washington, neighboring counties, military organizations, and other support agencies.
- C. To provide for the effective utilization of resources within or from outside these jurisdictions to minimize the effects of disaster and to request assistance as needed through established emergency management channels, county to state, to federal.
- D. To recruit, register and identify personnel and to seek compensation coverage for volunteers who suffer injury or equipment loss as a result of emergency management duty.
- E. To establish and maintain training and public information programs.
- F. To identify protection for the population against all hazards.
- G. To provide emergency disaster control and coordination through the County Emergency Management Office.
- H. To develop a system for warning the general public, and to provide for information and guidance to the general public.
- I. To provide support for search and rescue operations.
- J. To perform normal office procedures, correspondence, and inventories.
- K. To provide excess property support functions to the participating agencies.

**DURATION**

This agreement shall remain in full force and effects from date of adoption by the Yakima County Board of Commissioners and each respective incorporated city or town within Yakima County.

**AGREEMENT UPDATES**

YVEM will be responsible for updating the terminology, responsibilities, and authorities of this agreement as needed and will review and re-adopt the agreement at the same time as the Comprehensive Emergency Management Plan update (every 5 years).

**WITHDRAWAL**

Any participating party to this agreement shall have the right to withdraw from this agreement by giving 180 days' notice in writing to the other parties.

**PROPERTY DISPOSAL UPON MEMBER WITHDRAWAL OR AGREEMENT CANCELLATION**

- (A) No real property ownership or acquisition is anticipated. Property, for the purpose of this section, refers to personal property only.
- (B) Federal or state-owned properties shall be disbursed in accordance with appropriate federal or state guidelines.
- (C) Items loaned to the Office of Emergency Management by a participating member shall be returned to that member upon that member's withdrawal from this agreement, upon this agreement's cancellation or upon the expirations of this agreement.
- (D) Items owned by the Office of Emergency Management and financed through per capita quarterly billings of serving members, or through federal or state funding shall be dispensed of as follows:
  - (1) Upon agreement of cancellation or expiration of the entire agreement, unspent funds shall be distributed on a current per capita basis to members.
  - (2) Upon the withdrawal of any or all cities or towns, such city or town shall be refunded any funds unspent from the preceding per capita billings. Properties owned by the Office of Emergency Management will remain with Office of Emergency Management and shall not be subject to disbursement.

Yakima County and the following incorporated towns and cities are Equal Opportunity Employers.

*Appendix A: Board Members, Alternates, & Positions*

Position	Elected Board Member	Alternate Board Member	Date Elected
<b>Board Chair</b>	Amanda McKinney Yakima County Commissioner	OPEN	-
<b>YVEM Director</b>	Tony Miller Director of Emergency Services	Mike McMullen Planner	N/A
<b>Board Secretary</b>	Pamela Brooks Financial Specialist	N/A	N/A
<b>Board Position #1</b>	Janice Deccio Mayor, City of Yakima	OPEN	-
<b>Board Position #2</b>	Sherry Raymond Mayor, City of Selah	OPEN	-
<b>Board Position #3</b>	Jose Trevino Mayor, City of Granger	OPEN	-
<b>Board Position #4</b>	Yakima Sheriff's Office	OPEN	-

**AGREEMENT FOR YAKIMA VALLEY  
OFFICE OF EMERGENCY MANAGEMENT**

IN WITNESS WHEREOF, the parties to the Agreement for Yakima Valley Office of Emergency Management by their respective proper officers duly authorized by respective resolutions of the governing bodies. This agreement is signed and executed this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

**CITY OF GRANDVIEW**

\_\_\_\_\_  
Mayor

**CITY OF GRANGER**

\_\_\_\_\_  
Mayor

**TOWN OF HARRAH**

\_\_\_\_\_  
Mayor

**CITY OF MABTON**

\_\_\_\_\_  
Mayor

**CITY OF MOXEE**

\_\_\_\_\_  
Mayor

**TOWN OF NACHES**

\_\_\_\_\_  
Mayor

**CITY OF SELAH**

\_\_\_\_\_  
Mayor

**CITY OF SUNNYSIDE**

\_\_\_\_\_  
Mayor

**CITY OF TIETON**

\_\_\_\_\_  
Mayor

**CITY OF TOPPENISH**

\_\_\_\_\_  
Mayor

**CITY OF UNION GAP**

\_\_\_\_\_  
Mayor

**CITY OF WAPATO**

\_\_\_\_\_  
Mayor

**CITY OF YAKIMA**

\_\_\_\_\_  
Mayor

**CITY OF ZILLAH**

\_\_\_\_\_  
Mayor

**BOARD OF YAKIMA COUNTY COMMISSIONERS**

\_\_\_\_\_  
Chairman



## City Council Communication

**Meeting Date:** February 14, 2022  
**From:** Dennis Henne; Director of Public Works & Community Development  
**Topic/Issue:** Resolution – Agreement for Services - CWA Consultants

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**SYNOPSIS:** From time to time the City has needs for a Consultant to provide structural and non-structural building plan reviews on residential and commercial building permits. CWA Consultants is qualified, willing and able to provide plan review services meeting the City's needs.

The City entered into an agreement with CWA Consultants in April 2017; CWA has been very receptive and professional to the City's needs.

Services performed are on a one-year basis, renewed every year.

**RECOMMENDATION:** Adopt a resolution authorizing the City Manager to sign an agreement with CWA Consultants of Port Orchard, WA for the following services: structural and non-structural building plan review on residential and commercial building permits.

**LEGAL REVIEW:** City Attorney has reviewed this resolution.

**FINANCIAL REVIEW:** N/A

**BACKGROUND INFORMATION:** N/A

**ADDITIONAL OPTIONS:** N/A

**ATTACHMENTS:** 1. Resolution  
2. Agreement for Services; CWA Consultants

**CITY OF UNION GAP, WASHINGTON**  
**RESOLUTION NO. \_\_\_\_\_**

A **RESOLUTION** authorizing the City Manager to sign an agreement with CWA Consultants of Port Orchard, WA for the 2022 calendar year.

**WHEREAS**, the City desires to retain the services of a consultant to provide structural and non-structural building plan reviews on residential and commercial building permits; and

**WHEREAS**, CWA Consultants is qualified, willing and able to provide plan review services as described in this agreement; and

**WHEREAS**, the services to be performed are on a one-year basis, renewed every year;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNION GAP, WASHINGTON, HEREBY RESOLVES as follows:**

The City Manager is authorized to sign an agreement with CWA Consultants of Port Orchard, WA for the following services; structural and non-structural building plan review on residential and commercial building permits.

**PASSED** this 14<sup>th</sup> day of February, 2022.

\_\_\_\_\_  
John Hodkinson, Mayor

ATTEST:

\_\_\_\_\_  
Karen Clifton, City Clerk

\_\_\_\_\_  
Bronson Brown, City Attorney

# CWA CONSULTANTS SERVICES AGREEMENT

DATE: \_\_\_\_\_

THIS AGREEMENT is between **The City of Union Gap**, a municipal corporation, hereinafter referred to as "City", and **CWA Consultants**, PO Box 219 Manchester, Washington 98353, hereinafter referred to as the "Consultant".

WHEREAS, the City desires to retain the services of a consultant to provide structural and non-structural building plan review on residential and commercial building permits; and

WHEREAS, the Consultant is qualified, willing and able to provide said services as described in this Agreement; and

WHEREAS, the services to be performed by the Consultant are on a one year basis, renewed every year during the month of January;

NOW, THEREFORE, in consideration of the mutual promises and covenants herein contained, to be kept, performed and fulfilled by the respected parties hereto, it is agreed as follows:

## 1. SERVICES BY CONSULTANT

- A. The Consultant shall perform the services described in Attachment A, on an as needed basis.
- B. Said services, and all duties incidental or necessary thereto, shall be performed in a manner consistent with that level of care ordinarily exercised by members of the profession currently practicing in the same location under the same general conditions.
- C. If, during the course of the Agreement, the services rendered do not meet the requirements as set forth in Attachment A, the Consultant will correct, modify, and/or remodel the required work.



2. TIME OF PERFORMANCE

- A. The term of this Agreement is through December 31, 2022 unless such term is properly amended pursuant to the provisions of this Agreement.

3. COMPENSATION

- A. The City shall pay the Consultant an amount not to exceed amounts established in Attachment A. Such payment shall constitute full and complete payment by the City under this Agreement and shall include payment for costs and out-of-pocket expenses.
- B. The Consultant shall submit invoices to the City upon conclusion of each complete initial plan review or, for plan review entailing more than a calendar month of timeline, may submit monthly invoices during the progress of work for payment for work completed to the date of the invoice. Invoices shall be in a format acceptable to the City and contain a complete report of work performed for each project by major work element or, in the case of projects extending beyond a one-month timeframe, a progress report of work performed.
- C. The City shall have the right to withhold payment to the Consultant for any work which is not completed in accordance with Attachment A until such time as consultant modifies such work so that it is in accordance with Attachment A.
- D. The City shall pay all invoices from the Consultant within thirty (30) days of actual receipt of a properly completed and accepted invoice. The City shall notify Consultant within twenty (20) days from receipt of any disputed invoices. Extra services shall be negotiated on a lump sum fee.

4. EXTRA CONSULTING SERVICES

A. The City may desire to have the Consultant perform work or render services in connection with the project other than that provided for by the express intent of this Agreement. Such will be considered "Extra Work", supplemental to this Agreement, and subject to change orders setting forth the nature, scope, and compensation therefore. Work under such change orders shall not proceed unless and until so authorized in writing by the City.

5. OBLIGATIONS

A. The City shall furnish applicable manuals of procedures, and appropriate City policy directions concerning procedures and project information.

6. INDEPENDENT CONTRACTOR

A. The Consultant is and shall be at all times during the term of this Agreement an independent contractor.

7. HOLD HARMLESS

A. The Consultant shall hold the City and its officers, agents, and employees harmless from all suits, claims or liabilities of any nature, including attorney's fees, costs and expenses for or on account of injuries or damages sustained by any persons or property resulting from the negligent activities or omissions of the Consultant, its agents or employees pursuant to this Agreement, or on account of any unpaid wages or other remuneration for services; and if a suit as described above be filed, the consultant shall appear and defend the same at its own cost and expense, and if judgment be rendered or settlement made requiring payment

by the City, the Consultant shall pay the same. This paragraph survives termination of this agreement.

## 8. INSURANCE

A. Consultant shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Consultant, his agents, representatives, employees or subconsultants. The cost of such insurance shall be paid by the Consultant.

Consultant shall maintain limits no less than:

Comprehensive General Liability: \$1,000,000 combined single limit per occurrence.

Comprehensive Professional Liability: \$1,000,000 combined single limit per occurrence.

Consultant shall furnish the City with certificates of insurance affecting coverage required by this clause. The City shall be named a primary non-contributory additional insured on said policies.

## 9. OWNERSHIP OF DOCUMENTS

A. Upon payment to the Consultant by the City of all compensation due under this Agreement, all finished or unfinished documents and material prepared by the Consultant with funds provided by this Agreement shall become the property of the City and shall be forwarded to the City at its request.

B. Any records, reports, information, data, or other documents or materials given to or prepared or assembled by the Consultant under this Agreement which the City

requests to be kept as confidential shall not be made available to any individual or organization by the Consultant without prior written approval of the City.

#### 10. CHANGE OF SCOPE

- A. All parties may request changes in the scope of services, performance or reporting standards to be performed or provided under this Agreement. Such changes, including any increase or decrease in the amount of the consultant's compensation, which are mutually agreed upon by the consultant and the City, shall be incorporated in written amendments to this Agreement.

#### 11. COMPLIANCE WITH LAWS

- A. The Consultant will comply with all applicable state, federal and City laws and safety regulations, including the procurement of a City Business License within forty five (45) days of contract execution.

#### 12. RESERVATION OF RIGHTS

- A. Payment by the City or performance and acceptance of payment by the Consultant shall not be construed to waive any party's rights or remedies against the other. Failure to require full and timely performance of any provisions at any time shall not waive or reduce the right to insist upon timely performance of such provision thereafter.

#### 13. NON-EXCLUSIVITY

- A. The City reserves the right to enter into or maintain contracts with other firms that provide similar services/products.

14. ASSIGNMENT

- A. Neither party hereto may assign its rights or obligations under this Agreement without the prior written consent of the other.

15. AMENDMENT

- A. Neither this Agreement nor any term, provision, or condition hereof may be changed, supplemented, waived, or discharged orally, but only by an instrument in writing signed by both parties

16. GOVERNING LAW / FORUM FOR DISPUTE

- A. The Parties hereto agree that this Agreement shall be governed by the laws of the State of Washington. In the event there is an action or proceeding arising in connection with this Agreement it shall be brought and litigated Yakima County Superior Court, Washington. The prevailing Party in a dispute brought in connection with this Agreement shall be entitled to an award of reasonable attorneys' fees and costs.

17. SEVERABILITY

- A. If any provisions of this Agreement are held invalid, the remainder of this Agreement shall not be affected thereby if such remainder would then continue to serve the purposes and objectives of the contemplated project as determined by the City.

18. TERMINATION OR SUSPENSION OF AGREEMENT

- A. The right is reserved by the City and Consultant to terminate or suspend this Agreement at any time by giving thirty (30) days' written notice to the other party.

In that event, all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs and reports, or other material prepared by the Consultant pursuant to this Agreement, shall be submitted to the City, and the Consultant shall be entitled to receive just and equitable compensation for any satisfactory work completed on the project prior to the date of suspension or termination.

- B. In the event that the City requests termination of the work prior to completion, Consultant reserves the right to complete such analyses and records as may be necessary to place their files in order.


19. INTEGRATED DOCUMENT

- A. This Agreement embodies the agreement between the City and the Consultant. No verbal agreements or conversation with any officer, agent or employee of the City prior to the execution of this Agreement shall affect or modify any of the terms or obligations contained in any documents comprising this Agreement. Any such verbal contract shall be considered as unofficial information and in no way binding upon the City.

EXECUTED this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

CONSULTANT

CITY OF UNION GAP

By   
Charles J. Williams  
CWA Consultants

By \_\_\_\_\_  
Arlene Fisher, City Manager

## ATTACHMENT A

### 1. PLAN REVIEW

A. CWA Consultants (Consultant) will review plans submitted with building permit applications for structural and non-structural code compliance in accordance with the currently adopted Washington State Building Code with Amendments and the Union Gap Municipal Code. The Consultant will confer with the Building Official and his/her agent on any portion of the review.

B. The Consultant will not design for the applicant, make any change on the plans that are structural in nature, or make any changes that directly contradict other information on the plans. These changes must be made by or under the direction of the applicant. All notes and details must be on the approved permit set of plans.

C. If corrections or additions are required, the Consultant will write or send a review letter addressed to the Building Official and will send a copy to the review contact person for the applicant. The correction letter will indicate to the applicant that they are required to submit the revisions / additions to the City of Union Gap per the submittal requirements for the permit type under review.

D. The Consultant will indicate that the plans have been reviewed and found to be in substantial compliance with applicable codes and ordinances. The Consultant's company name, plan reviewer's signature, and date of compliance will be affixed to each plan.

### 2. FEES

A. The City of Union Gap shall pay CWA Consultants no more than the fee calculated using the methods outlined below.

B. Upon completion of an initial plan review, a billing statement will be issued by CWA Consultants to the City of Union Gap. Each billing statement will include the application number and the address of the plan reviewed, along with the fee.

C. The Consultants shall provide monthly statements, by the end of the first five working days of a month, showing paid invoices and pending invoices to the Building Official.

D. Valuation figures used to determine the plan review fees will be determined by the City of Union Gap. CWA Consultants will use the following percentages to determine our fees:

<b>Commercial Plan Review – FULL REVIEW</b>	
<b>Total Valuation</b>	<b>Fee</b>
\$1 to \$500,000	80% of the City of Union Gap <b>Plan Review Fee</b>
\$500,001 to \$2,500,000	70% of the City of Union Gap <b>Plan Review Fee</b>
\$2,500,001 and Up	60% of the City of Union Gap <b>Plan Review Fee</b>
<b>Commercial Plan Review – PARTIAL REVIEW (Structural or Non-Structural)</b>	
<b>Total Valuation</b>	<b>Fee</b>
\$1 to \$500,000	60% of the City of Union Gap <b>Plan Review Fee</b>
\$501,001 to \$2,500,000	50% of the City of Union Gap <b>Plan Review Fee</b>
\$2,500,001 and Up	40% of the City of Union Gap <b>Plan Review Fee</b>
<b>Residential Plan Review</b>	
\$1 to \$250,000	Reviewed at an hourly rate of \$100/Hour
\$250,001 and Up	75% of the City of Union Gap <b>Plan Review Fee</b>

- Fire Code reviews will be billed at \$150 per hour, or a set fee arranged with the City of Union Gap.
- All other services will be billed at \$100 per hour.
- There is a minimum charge of \$200 (2 hours) for all reviews.
- If more than two rechecks are required, an additional hourly fee will apply.



3. PROCESS

A. The City will determine which plans are to be reviewed by the Consultant.

B. The City will intake, track and process the permit applications and all revisions per current building and permit Administration procedures.

C. The Consultant will be responsible for the transportation of plans and revisions to and from the City. The Consultant will pick up and deliver as needed.

D. The Consultant will do the initial review and will have either approved the application and notified the City of approval and the City with corrections within the time frames listed below:

- New Single-Family 10 days (2 weeks)
- Multi-Family Units 15 days (3 weeks)
- Commercial 20 days (4 weeks)
- High Rise Buildings 25 days (5 weeks)
- Turn-around for all other types of permit applications is to be negotiated.

E. The Consultant will review any revisions or additional information and will either indicate compliance with the code(s) against which it was checked and notified the City of compliance, or if the plans are still not complete, the City with additional revision requests within the time frames specified above.

F. The plan review fee will include a maximum of two rechecks. If the plans require more than two rechecks, an hourly fee of \$100.00 per hour will be assessed to the applicant.

G. The review time may be negotiated based on the number and complexity of plans to be reviewed. The Consultant will not be held responsible for delays beyond the Consultant's control.



## City Council Communication

**Meeting Date:** February 14, 2022  
**From:** Dennis Henne, Public Works Director  
**Topic/Issue:** Resolution - HLA Task Order 2022-01 – Longfibre Road Resurfacing

---

**SYNOPSIS:** HLA Engineering and Land Surveying, Inc. Task Order No. 2022-01 addresses funding received from the Transportation Improvement Board (TIB) Urban Arterial Preservation Program for resurfacing a portion of Longfibre Road.

Design Engineering \$35,900  
Construction Engineering \$44,190

The portion of work is covered by a 90% TIB grant with 10% City match.

**RECOMMENDATION:** Approve a resolution authorizing the City Manager to sign Task Order 2022-01 with HLA Engineering and Land Surveying, Inc. as it relates to the Longfibre Road Resurfacing project.

**LEGAL REVIEW:** City Attorney has reviewed this resolution.

**FINANCIAL REVIEW:** N/A

**BACKGROUND INFORMATION:** N/A

**ADDITIONAL OPTIONS:** N/A

**ATTACHMENTS:**

1. Resolution
2. HLA Task Order No. 2022-01

**CITY OF UNION GAP, WASHINGTON**  
**RESOLUTION NO. \_\_\_\_\_**

A **RESOLUTION** authorizing the City Manager to sign Task Order No. 2022-01 with HLA Engineering and Land Surveying, Inc. as it relates to professional services for the Longfibre Road Resurfacing project.

**WHEREAS**, the City received funding from the Transportation Improvement Board (TIB) Urban Arterial Preservation Program; and

**WHEREAS**, the City contracts with HLA Engineering and Land Surveying, Inc. (HLA) for general engineering services; and

**WHEREAS**, HLA Engineering and Land Surveying, Inc. Task Order No. 2022-01 addresses professional services for the Longfibre Road Resurfacing project.

**NOW, THEREFORE, BE IT RESOLVED BY THE UNION GAP CITY COUNCIL as follows:**

The City Manager is authorized to sign Task Order No. 2022-01 with HLA Engineering and Land Surveying, Inc. for professional services as it relates to the Longfibre Road Resurfacing project.

**PASSED** this 14<sup>th</sup> day of February, 2022.

\_\_\_\_\_  
John Hodkinson, City Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Karen Clifton, City Clerk

\_\_\_\_\_  
Bronson Brown, City Attorney

**TASK ORDER NO. 2022-01**

REGARDING GENERAL AGREEMENT BETWEEN CITY OF UNION GAP

AND

HLA ENGINEERING AND LAND SURVEYING, INC.

**PROJECT DESCRIPTION:**

**Longfibre Road Resurfacing**  
**HLA Project No. 22037E**

The City of Union Gap (CITY) received funding from the Transportation Improvement Board (TIB) Urban Arterial Preservation Program for resurfacing a portion of Longfibre Road. The Project will grind and overlay 0.17 feet of travel lanes, repair pavement sections, apply crack seal, and apply a coating of emulsified asphalt to the center turn lane. A radar detection system and pavement markings will also be installed. This portion of work is covered by a 90% TIB grant with 10% City match.

**SCOPE OF SERVICES:**

At the direction of the CITY, HLA Engineering and Land Surveying, Inc. (HLA), shall provide the following professional services for the Longfibre Road Resurfacing project (PROJECT):

**1.0 Design Engineering**

- 1.1 Conduct a topographic survey of the PROJECT area as required to complete design, plans, and specifications, including call for utility locates.
- 1.2 Prepare site topographic survey in AutoCAD format showing field-located existing features, improvements, and utilities.
- 1.3 Assist the CITY in the preparation of a SEPA Checklist for the PROJECT.
- 1.4 Perform field investigations necessary to design the PROJECT, including field checking topographic survey.
- 1.5 Perform preliminary design and submit 60% plans to the CITY.
- 1.6 Attend a 60% design review meeting with CITY staff.
- 1.7 Following receipt of 60% review comments by the CITY, prepare 90% design plans and submit to CITY for review.
- 1.8 Attend a 90% design review meeting with CITY staff.
- 1.9 Following receipt of 90% plan review comments by the CITY, perform final design and prepare complete plans and specifications for publicly bid improvements, as authorized by the CITY.
- 1.10 Prepare the final engineer's estimate of construction cost.
- 1.11 Furnish the CITY electronic copies of the final plans and specifications for bidding and construction. It is anticipated HLA will prepare one (1) complete set of plans and specifications for one bid call. Additional bid packages will be considered additional services.
- 1.12 Transmit plans and specifications to dry utility companies, including power, cable, natural gas, and telephone, to advise of upcoming construction.

- 1.13 Prepare advertisement for bids and transmit to newspapers for publication as selected by the CITY. Advertising fees to be paid by the CITY.
- 1.14 Provide contract documents to potential bidders as requested and maintain planholder list.
- 1.15 Answer and supply information as requested by prospective bidders.
- 1.16 Prepare and issue addenda to contract documents, if necessary.
- 1.17 Attend bid opening and participate in the evaluation process.
- 1.18 Prepare summary of bids received and review bidder's qualifications and responsiveness.
- 1.19 Prepare and submit the Updated Cost Estimate (UCE) to TIB and request concurrence of award.
- 1.20 Make recommendation of award to the CITY for construction contract.

## **2.0 Construction Engineering**

- 2.1 Following Council award authorization, prepare Notice of Award to the Contractor, assemble construction contracts, and coordinate execution with CITY and Contractor.
- 2.2 Review Contractor's submission of certificate of insurance and contract bond.
- 2.3 Coordinate and conduct preconstruction conference followed by issuance of Notice to Proceed.
- 2.4 Furnish a field survey crew to set necessary horizontal and vertical control for the PROJECT, including construction staking.
- 2.5 Furnish a qualified resident engineer (inspector) to observe construction at the PROJECT site during all significant work. The resident engineer shall provide surveillance of PROJECT construction for substantial compliance with plans and specifications.
- 2.6 Interpret plans and specifications when necessary.
- 2.7 Review Contractor's submission of samples and shop drawings for general compliance with the PROJECT plans and specifications when necessary.
- 2.8 Prepare daily PROJECT progress reports.
- 2.9 Prepare weekly statements of working days.
- 2.10 Administer construction meetings when necessary.
- 2.11 Consult and advise the CITY during construction and make final review and report of the completed work with CITY representatives.
- 2.12 Review acceptance sampling of construction materials and testing results for general compliance with the PROJECT plans and specifications.
- 2.13 Perform measurement and computation of pay items.
- 2.14 Provide monthly progress estimates to the CITY and recommend progress payments for the Contractor.
- 2.15 Prepare and submit proposed contract change orders when necessary.
- 2.16 Conduct final inspection and prepare punchlist of items to be addressed by the Contractor and provide to the CITY.

- 2.17 Prepare and furnish reproducible record drawings and field notes of all completed work in accordance with PROJECT field records furnished by the resident engineer.
- 2.18 Prepare administrative documents for the appropriate agencies which have jurisdiction over funding, design, and construction of the PROJECT.
- 2.19 Monitor the Contractor's compliance with the contract documents labor standards and review Statements of Intent to Pay Prevailing Wages and Affidavits of Wages Paid.

### **3.0 Additional Services**

- 3.1 Provide professional engineering services for additional work requested by the CITY that is not included in this Task Order.

### **4.0 Items to be Furnished and Responsibility of CITY**

- 4.1 Provide full information as to CITY project requirements.
- 4.2 Assist HLA by providing all available information pertinent to the PROJECT, including previous reports, drawings, plats, surveys, utility records, and any other data relative to design and construction.
- 4.3 Examine all studies, reports, sketches, estimates, specifications, drawings, proposals, and other documents presented by HLA, and provide written decisions within a reasonable time, as not to delay the work of HLA.
- 4.4 Obtain approval of all governmental authorities having jurisdiction over the PROJECT, and approvals and consents from other individuals or bodies as necessary for completion. Pay all review fees and costs associated with obtaining such approvals.
- 4.5 Pay for PROJECT bid advertisement costs.
- 4.6 Pay for all necessary testing costs not paid by the Contractor.
- 4.7 Pay for all necessary permit fees not paid by the Contractor.

#### **TIME OF PERFORMANCE:**

Following receipt of signed Task Order, HLA will diligently pursue completion of the PROJECT as listed below:

#### **1.0 Design Engineering**

Design engineering will commence immediately following receipt of signed Task Order and authorization from the CITY. A complete bid package will be prepared within ninety (90) working days of authorization to proceed.

#### **2.0 Construction Engineering**

Construction engineering will begin upon construction contract award by the CITY and will extend through the completion of construction. It is anticipated construction will take up to twenty (20) working days. Should the Contractor be granted time extensions for construction completion due to recognized delays, requested additional work, and/or change orders, construction engineering services beyond the twenty (20) working days shall be considered additional services.

**FEE FOR SERVICE:**

For the scope of services identified in this Task Order, the CITY agrees to pay HLA the fees as set forth herein. The amounts listed below may be revised only by written agreement of both parties.

**1.0 Design Engineering**


All work described in this phase shall be performed for the lump sum fee of \$35,900.

**2.0 Construction Engineering**

All work described in this phase shall be performed on a time-spent basis at the normal hourly billing rates included in our General Agreement, plus reimbursement for direct non-salary expenses such as printing expenses, vehicle mileage, out-of-town travel costs, and outside consultants, for an estimated maximum fee of \$44,190.

**3.0 Additional Services**

Additional work requested by the CITY not included in this Task Order shall be authorized by the CITY and agreed upon by HLA in writing prior to proceeding with services. HLA will perform additional services as directed/authorized by the CITY on a time-spent basis at the hourly billing rates included in our General Agreement, plus reimbursement for direct non-salary expenses such as laboratory testing, printing expenses, vehicle mileage, out-of-town travel costs, and outside consultants.

**Proposed:**  \_\_\_\_\_ 1/4/2022  
HLA Engineering and Land Surveying, Inc. Date  
Michael T. Battle, PE, President

**Approved:** \_\_\_\_\_ \_\_\_\_\_  
City of Union Gap Date  
Arlene Fisher, City Manager



## City Council Communication

**Meeting Date:** February 14, 2022  
**From:** Dennis Henne, Public Works Director  
**Topic/Issue:** Resolution - HLA Task Order 2022-02 Regional Beltway Area Utilities Extension Project

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**SYNOPSIS:** HLA Engineering and Land Surveying, Inc. Task Order No. 2022-02 addresses funding received from the Yakima County Supporting Investments in Economic Diversification (SIED) Program. The Regional Beltway Area Utility Extension Project provides for the construction of certain infrastructure improvements in coordination with the Roadway project.

Alignment Study \$18,100  
Gravity Sewer Design Engineering \$153,200  
Lift Station Design Engineering \$123,800  
Sewer Construction Engineering \$180,300  
Lift Station Construction Engineering \$114,800

SIED Fund; \$1,000,000 to be in the form of a loan and \$1,000,000 to be in the form of a grant.

**RECOMMENDATION:** Approve a resolution authorizing the City Manager to sign Task Order 2022-02 with HLA Engineering and Land Surveying, Inc. as it relates to the Regional Beltway Area Utilities Extension.

**LEGAL REVIEW:** City Attorney has reviewed this resolution.

**FINANCIAL REVIEW:** N/A

**BACKGROUND INFORMATION:** N/A

**ADDITIONAL OPTIONS:** N/A

**ATTACHMENTS:**

1. Resolution
2. HLA Task Order No. 2022-02



**CITY OF UNION GAP, WASHINGTON**  
**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION** authorizing the City Manager to sign Task Order No. 2022-02 with HLA Engineering and Land Surveying, Inc. as it relates to services the Regional Beltway Area Utilities Extension project.

**WHEREAS**, the City secured funding from the Supporting Investments in Economic Development (SIED) Board; and

**WHEREAS**, the funding use is to construct public infrastructure in support of the larger Regional Beltway Connector currently under design; and

**WHEREAS**, the funding will be a \$1,000,000 grant, \$1,000,000 loan,; and

**WHEREAS**, the City contracts with HLA Engineering and Land Surveying, Inc. (HLA) for general engineering services; and

**NOW, THEREFORE, BE IT RESOLVED BY THE UNION GAP CITY COUNCIL as follows:**

The City Manager is authorized to sign Task Order No. 2022-02 with HLA Engineering and Land Surveying, Inc. for engineering services as it relates to the Regional Beltway Area Utilities Extension project.

**PASSED** this 14<sup>th</sup> day of February, 2022.

\_\_\_\_\_  
John Hodkinson, City Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Karen Clifton, City Clerk

\_\_\_\_\_  
Bronson Brown, City Attorney

**TASK ORDER NO. 2022-02**

REGARDING GENERAL AGREEMENT BETWEEN CITY OF UNION GAP

AND

HLA ENGINEERING AND LAND SURVEYING, INC. (HLA)

**PROJECT DESCRIPTION:**

**Regional Beltway Area Utilities Extension (PROJECT)**  
**HLA Project No. 20038E**

The City of Union Gap (CITY) secured funding from the Supporting Investments in Economic Development (SIED) Board to construct public infrastructure in support of the larger Regional Beltway Connector Stage 2A project (Beltway) currently under design. The funding will be a \$1,000,000 grant, \$1,000,000 loan, and \$557,000 local funds.

Proposed public infrastructure improvements will include extension of approximately 6,000 linear feet of gravity sewer main, a sanitary sewer lift station at Fullbright Park, and approximately 1,300 linear feet of force main within the Regional Beltway area. The PROJECT vicinity is currently undeveloped property; however, right of way has been established for the Beltway between the Longfibre Road roundabout and Highway 97 interchange. An alignment study is needed to determine the preferred gravity sewer main location that best serves the CITY's overall service needs. Water main improvements have not been included in this Task Order.

**SCOPE OF SERVICES:**

At the direction of the CITY, HLA shall provide professional services for the following:

**1.0 Alignment Study**

- 1.1 Consider up to two (2) separate alignments for the new gravity sewer main for the CITY's review and selection. The study will consider the system's ability to gravity flow to the new lift station, determine optimal location for the lift station near Fullbright Park, provide largest possible service area, and associated environmental processes.
- 1.2 Meet with CITY staff to establish preferred alignment locations for consideration.
- 1.3 Review existing plans (by others) to determine ability of sewer to gravity flow.
- 1.4 Obtain spot elevation survey in project area to determine ability of sewer to gravity flow.
- 1.5 Identify the service area associated with each alignment.
- 1.6 Identify environmental processes that may be required by each alignment (including proposed dewatering methods).
- 1.7 Prepare cost estimates for each alignment to confirm the cost of construction.
- 1.8 Present the alignment study information to the CITY for review and selection of the final alignment.

**2.0 Gravity Sewer – Environmental and Engineering Design**

This phase of work will commence following selection of the final sewer main alignment by the CITY.

- 2.1 Assist CITY with State Environmental Review Process (SERP) requirements, including preparation of a SEPA checklist for transmittal to lead agency for review and action. It is anticipated the following environmental permits and processes will not be required for this PROJECT: Shoreline Permit, JARPA application, Hydraulic Project Approval (HPA), and Corp of Engineers permit or Environmental Impact Statement (EIS). Should it be determined during the environmental review process that any of these items must be prepared, they will be completed as additional services and directed by the CITY.
- 2.2 Perform topographic survey of the proposed PROJECT area as required to complete design, plans, and specifications for publicly bid improvements.
- 2.3 Prepare preliminary design plans (30%) for CITY review and comment. Review and discuss preliminary design plans with CITY staff.
- 2.4 Prepare design plans (60%) for CITY review and comment. Review and discuss preliminary design plans with CITY staff.
- 2.5 Incorporate CITY review comments and prepare design plans, specifications, and estimate (90% PS&E) for review and approval by CITY.
- 2.6 Prepare final design PS&E for publicly bid improvements. One (1) bid packages is anticipated for gravity sewer improvements; additional bid packages will be considered additional services.
- 2.7 Following receipt of authorization from CITY, prepare advertisement for bids and transmit to newspaper(s) as selected by the CITY. Advertising fees to be paid by the CITY.
- 2.8 Furnish one (1) electronic and two (2) paper copies of final plans and specifications for CITY use.
- 2.9 Transmit plans to dry utility companies, including power, cable, natural gas, and telephone, to advise them of upcoming construction.
- 2.10 Provide contract documents to potential bidders, as requested, and maintain plan holders list.
- 2.11 Answer and supply such information as is requested by prospective bidders.
- 2.12 Prepare and issue addenda, as necessary.
- 2.13 Attend bid opening and participate in prospective bidder evaluation process.
- 2.14 Prepare tabulation of all bids received by the CITY and review bidder's qualifications.
- 2.15 Make recommendation to the CITY of construction contract award to the lowest responsible bidder.

### **3.0 Lift Station – Environmental, BNSF Permitting, and Engineering Design**

This phase of work will commence following selection of the final sewer main alignment by the CITY.

- 3.1 Assist CITY with State Environmental Review Process (SERP) requirements, including preparation of a SEPA checklist for transmittal to lead agency for review and action. It is anticipated the following environmental permits and processes will not be required for this PROJECT: Shoreline Permit, JARPA application, Hydraulic Project Approval (HPA), and Corp of Engineers permit or Environmental Impact Statement (EIS). Should it be determined during the environmental review process that any of these items must be prepared, they will be completed as additional services and directed by the CITY.
- 3.2 Perform topographic survey of the proposed PROJECT area as required to complete design, plans, and specifications for publicly bid improvements.

- 3.3 Utility design will be in accordance with Burlington Northern Santa Fe (BNSF) Utility Accommodation Policy.
- 3.4 Coordinate BNSF Railway Permitting through online portal. Application and permitting related fees to be paid by the CITY.
- 3.5 Prepare preliminary design plans (30%) for CITY review and comment. Review and discuss preliminary design plans with CITY staff.
- 3.6 Prepare design plans (60%) for CITY review and comment. Review and discuss preliminary design plans with CITY staff.
- 3.7 Incorporate CITY review comments and prepare design plans, specifications, and estimate (90% PS&E) for review and approval by CITY.
- 3.8 Once all comments and crossing permit have been received from BNSF, final design PS&E for publicly bid improvements will be provided. One (1) bid package is anticipated for force main and lift station improvements; additional bid packages will be considered additional services.
- 3.9 Following receipt of authorization from CITY, prepare advertisement for bids and transmit to newspaper(s) as selected by the CITY. Advertising fees to be paid by the CITY.
- 3.10 Transmit plans to dry utility companies, including power, cable, natural gas, and telephone, to advise them of upcoming construction.
- 3.11 Furnish one (1) electronic and two (2) paper copies of final plans and specifications for CITY use.
- 3.12 Provide contract documents to potential bidders, as requested, and maintain plan holders list.
- 3.13 Answer and supply such information as is requested by prospective bidders.
- 3.14 Prepare and issue addenda, as necessary.
- 3.15 Attend bid opening and participate in prospective bidder evaluation process.
- 3.16 Prepare tabulation of all bids received by the CITY and review bidder's qualifications.
- 3.17 Make recommendation to the CITY of construction contract award to the lowest responsible bidder.

#### **4.0 Gravity Sewer – Construction Services**

- 4.1 Following award of the Contract by the CITY, prepare Notice of Award to the Contractor.
- 4.2 Assist in reviewing the contract bond and insurance and prepare contracts for execution by both the CITY and Contractor.
- 4.3 Coordinate and conduct a preconstruction conference followed by issuance of Notice to Proceed.
- 4.4 Provide survey crew necessary to establish the horizontal and vertical control for the PROJECT.
- 4.5 Provide survey crew necessary for construction staking, including alignment and locations of structures.

- 4.6 Provide submittal review for PROJECT materials as provided by the Contractor per the PROJECT specifications.
- 4.7 Attend construction meetings anticipated once per week during the duration of the improvements.
- 4.8 Furnish a qualified resident engineer (inspector) to observe construction and be at the PROJECT site during all significant work. The resident engineer shall provide surveillance of construction for substantial compliance with plans and specifications.
- 4.9 Prepare construction progress reports for days the resident engineer is present.
- 4.10 Recommend progress payments for the Contractor to the CITY.
- 4.11 Prepare and submit proposed contract change orders when applicable.
- 4.12 Conduct final inspection and prepare punchlist of items to be corrected by the Contractor and provide to the CITY.
- 4.13 Prepare record drawings of improvements based on the Contractor's as-built plans.
- 4.14 Prepare administrative documents for the appropriate agencies which have jurisdiction over funding, design, and construction of the PROJECT.
- 4.15 Monitor Contractor's compliance with the Contract documents for labor standards and review Statements of Intent to pay Prevailing Wages and Affidavits of Wages Paid.

#### **5.0 Lift Station – Construction Services**

- 5.1 Following award of the Contract by the CITY, prepare Notice of Award to the Contractor.
- 5.2 Assist in reviewing the contract bond and insurance and prepare contracts for execution by both the CITY and Contractor.
- 5.3 Coordinate and conduct a preconstruction conference followed by issuance of Notice to Proceed.
- 5.4 Provide survey crew necessary to establish the horizontal and vertical control for the PROJECT.
- 5.5 Provide survey crew necessary for construction staking, including alignment and locations of structures.
- 5.6 Provide submittal review for PROJECT materials as provided by the Contractor per the PROJECT specifications.
- 5.7 Attend construction meetings anticipated once per week during the duration of the improvements.
- 5.8 Furnish a qualified resident engineer (inspector) to observe construction and be at the PROJECT site during all significant work. The resident engineer shall provide surveillance of construction for substantial compliance with plans and specifications.
- 5.9 Prepare construction progress reports for days the resident engineer is present.
- 5.10 Recommend progress payments for the Contractor to the CITY.
- 5.11 Prepare and submit proposed contract change orders when applicable.

- 5.12 Conduct final inspection and prepare punchlist of items to be corrected by the Contractor and provide to the CITY.
- 5.13 Prepare record drawings of improvements based on the Contractor's as-built plans.
- 5.14 Prepare administrative documents for the appropriate agencies which have jurisdiction over funding, design, and construction of the PROJECT.
- 5.15 Monitor Contractor's compliance with the Contract documents for labor standards and review Statements of Intent to pay Prevailing Wages and Affidavits of Wages Paid.
- 5.16 Coordinate with BNSF as required to construct new improvements.

## **6.0 Additional Services**

- 6.1 Provide professional engineering and land surveying services for additional work requested by the CITY that is not included above.

## **7.0 Items to be Furnished and Responsibility of CITY**

- 7.1 Provide full information as to CITY requirements of the work items.
- 7.2 Assist HLA by placing at their disposal all available information pertinent to the site of the work items, including design documents, previous reports, drawings, plats, surveys, utility records, and any other data relative to design and construction. This includes all existing design documents for the Regional Beltway Connector Stage 2A Project.
- 7.3 Examine all studies, reports, sketches, estimates, specifications, drawings, proposals, and other documents presented by HLA, and provide written decisions within a reasonable time as not to delay the work of HLA.
- 7.4 Obtain approval of all governmental authorities having jurisdiction over work items, approvals, and consents from other individuals or bodies as necessary for completion. Pay all review fees and costs associated with obtaining approvals.
- 7.5 Coordinate acquisition of all right of way and/or easements required for the PROJECT.
- 7.6 Negotiate and enter into a SIED loan repayment agreement with the developer.
- 7.7 Negotiate any development agreement or associated landowner agreement required for the project
- 7.8 Pay for project advertisement costs.

### **TIME OF PERFORMANCE:**

The services described under the various phases of this Task Order shall be completed as follows:

#### **1.0 Alignment Study**

All work necessary to complete this phase will be completed within sixty (60) calendar days following determination of CITY's preliminary alignment locations.

## **2.0 Gravity Sewer – Environmental and Engineering Design**

Following selection of the preferred alignment by the CITY, the environmental, permitting information, and preliminary engineering design shall be prepared and submitted to the controlling authority/authorities within sixty (60) calendar days. Final plans, specifications, and cost estimate for gravity sewer project elements shall be provided within one hundred twenty (120) calendar days.

## **3.0 Lift Station – Environmental, BNSF Permitting, and Engineering Design**

Following selection of preferred alignment by the CITY, the environmental, permitting information, and preliminary engineering design shall be prepared and submitted to the controlling authority/authorities within ninety (90) calendar days. Final plans, specifications, and cost estimate for the lift station and force main will be completed within one hundred fifty (150) calendar days (or 30 days from approval from BNSF). Advertisement for bids will occur within thirty (30) calendar days following BNSF permit approval.

## **4.0 Gravity Sewer – Construction Services**

Engineering services during gravity sewer construction shall begin upon construction contract award by the CITY and shall extend through construction contract completion. It is anticipated no more than eighty (80) working days will be allowed for completion of improvements. If the CITY grants additional contract time to the Contractor beyond the eighty (80) working days, a supplemental agreement to this Task Order will be executed to allow HLA to complete work.

## **5.0 Lift Station – Construction Services**

Engineering services during lift station construction shall begin upon construction contract award by the CITY and shall extend through construction contract completion. It is anticipated no more than fifty (50) working days will be allowed for completion of improvements. If the CITY grants additional contract time to the Contractor beyond the fifty (50) working days, a supplemental agreement to this Task Order will be executed to allow HLA to complete work.

## **6.0 Additional Services**

Additional work requested by the CITY shall be performed on a time spent basis in accordance with hourly rates identified in the General Agreement, plus reimbursement for direct non-salary expenses such as laboratory testing, printing expenses, out of town travel costs, and outside consultants.

### **FEE FOR SERVICE:**

For the services furnished by HLA, as described under this Task Order, the CITY agrees to pay HLA the fees as set forth herein. The amounts listed below may be revised only by written agreement of both parties.

### **1.0 Alignment Study**

All work described in this phase shall be performed for the lump sum fee of \$18,100.

### **2.0 Gravity Sewer – Environmental and Engineering Design**

All work described in this phase shall be performed for the lump sum fee of \$153,200.

### **3.0 Lift Station – Environmental, BNSF Permitting, and Engineering Design**

All work described in this phase shall be performed for the lump sum fee of \$123,800.

### **4.0 Gravity Sewer – Construction Services**

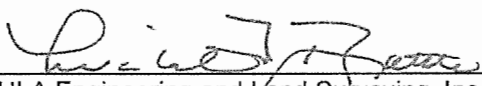
All work shall be performed on a time-spent basis at the normal hourly billing rates included in our General Agreement plus reimbursement for non-salary expenses for an estimated maximum fee of \$180,300, based on a contract-specified time of completion of eighty (80) working days.

**5.0 Lift Station – Construction Services**

All work shall be performed on a time-spent basis at the normal hourly billing rates included in our General Agreement plus reimbursement for non-salary expenses for an estimated maximum fee of \$114,800, based on a contract-specified time of completion of fifty (50) working days.

**6.0 Additional Services**

Additional work requested by the CITY not included in this Task Order shall be authorized by the CITY and agreed upon by HLA in writing prior to proceeding with services. HLA shall perform additional services as directed/authorized by the CITY on a time-spent basis at the hourly billing rates included in our General Agreement, plus reimbursement for direct non-salary expenses such as laboratory testing, printing expenses, out of town travel costs, and outside consultants.

**Proposed:**  1/4/2022  
HLA Engineering and Land Surveying, Inc. Date  
Michael T. Battle, PE, President

**Approved:** \_\_\_\_\_ Date \_\_\_\_\_  
City of Union Gap  
Arlene Fisher, City Manager





## City Council Communication

**Meeting Date:** February 14, 2022  
**From:** Dennis Henne, Director of Public Works & Community Development  
**Topic/Issue:** Resolution – Amendment to Hearing Examiner Professional Services Contract

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**SYNOPSIS:** The City's Municipal Code provides that certain land use appeals and hearings be conducted before a Hearing Examiner; the City has been using the services of Gary M. Cuillier and wishes to continue using his services. At this time the Hearing Examiner would like to amend the hourly rate of the Professional Services Contract.

**RECOMMENDATION:** Adopt a Resolution authorizing the City Manager to sign a Professional Services Contract for Hearing Examiner with Gary M. Cuillier.

**LEGAL REVIEW:** City Attorney has reviewed this resolution.

**FINANCIAL REVIEW:**

**BACKGROUND INFORMATION:** N/A

**ADDITIONAL OPTIONS:** N/A

**ATTACHMENTS:** 1. Resolution  
2. Amendment to Hearing Examiner Professional Services Contract

**CITY OF UNION GAP, WASHINGTON**  
**RESOLUTION NO. \_\_\_\_\_**

A **RESOLUTION** authorizing the City Manager to sign an amendment to the Professional Services Contract for Hearing Examiner with Gary Cuillier.

**WHEREAS**, the City's Municipal Code provides that certain land use appeals and hearings be conducted before a Hearing Examiner;

**WHEREAS**, the City has been using the services of Gary Cuillier as its Hearing Examiner and desires to continue to use his services;

**WHEREAS**, paragraph 6 of said contract shall be amended to read as follows: The Examiner shall be paid by the City for professional services rendered under this contract at the rate of One Hundred Fifty-Five Dollars (\$155.00) per hour. Such payment shall be full compensation for services rendered, including all labor, materials, supplies, equipment, and necessary incidentals; and

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNION GAP, WASHINGTON, HEREBY RESOLVES as follows:**

The City Manager is authorized to sign an amendment to the Professional Services Contract with Gary Cuillier for Hearing Examiner services.

**PASSED** this 14<sup>th</sup> day of February, 2022.

\_\_\_\_\_  
John Hodkinson, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Karen Clifton, City Clerk

\_\_\_\_\_  
Bronson Brown, City Attorney

**AMENDMENT TO THE CITY OF UNION GAP  
PROFESSIONAL SERVICES CONTRACT  
FOR HEARING EXAMINER SERVICES**

WHEREAS the City of Union Gap (City) and Gary M. Cuillier (“the Hearing Examiner”) have a Contract for Hearing Examiner Services, and

WHEREAS the Hearing Examiner’s Contract started in 2003 for hourly compensation of \$130.00 per hour which was increased to \$140.00 per hour in 2008; and

WHEREAS the most recent Contract dated October 16, 2016, which terminates upon agreement by both parties provides that the \$140.00 per hour rate will be renegotiated after 2018; and

WHEREAS the Hearing Examiner’s current rate for the other municipalities he serves is \$155.00 per hour with a significantly higher rate being paid by his private clients;

NOW THEREFORE, in consideration of the mutual benefits to be derived, the parties agree as follows:

A. Paragraph 6 of said Contract shall be amended to read as follows:

6. **Professional Fees.** The Examiner shall be paid by the City for professional services rendered under this contract at the rate of One Hundred Fifty-Five Dollars (\$155.00) per hour. Such payment shall be full compensation for services rendered, including all labor, materials, supplies, equipment, and necessary incidentals.

B. The effective date of this Amendment shall be upon the date of its signing by the last party to sign.

C. All other provisions of said Contract remain unchanged.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

City of Union Gap:

Hearing Examiner:

\_\_\_\_\_

\_\_\_\_\_

**CITY OF UNION GAP**  
**HEARING EXAMINER PROFESSIONAL SERVICES CONTRACT**  
**FOR**  
**JANUARY 1, 2016 – DECEMBER 31, 2018**

**PARTIES:**

The parties to this contract are CITY OF UNION GAP, ("City" herein), and Gary Cuillier, ("Cuillier" or "Hearing Examiner" herein).

**RECITALS:**

1. The City has adopted a Hearing Examiner system for certain land use matters.

2. Cuillier has experience in land use matters, having appeared before the local hearing examiner, and has represented and advised local municipalities concerning land use matters.

**AGREEMENT:**

1. **Engagement of Hearing Examiner.** The City hereby hires Cuillier, and Cuillier agrees to serve, as Hearing Examiner for the purposes set forth herein.

2. **Character and Extent of Services.** When requested in writing by the City Manager or his designee, or the City Council or as designated by ordinance or resolution, the Hearing Examiner shall preside over and conduct public hearings or meetings concerning land use matters, or such other proceedings as may be designated by the City.

3. **Liaison.** The City Manager, or his designee, shall serve as the City's liaison with the Hearing Examiner.

4. **Additional Duties.** The Examiner shall be primarily responsible for assigning cases in the event a Pro Tem is utilized, and shall coordinate with any Pro Tems in order to insure consistency of analysis in decision making. Assignments shall particularly consider actual or apparent conflicts of interest and the need for timely decisions. The Examiner and City Manager, or his designee, shall mutually consult on all assignments of cases of Pro Tems.

Coordination with the Pro Tem and Planning Staff shall include access to existing files maintained by the Examiner. The Examiner shall select Pro Tems as may be necessary, subject to approval of the selection by the City Manager or his designee.

**5. Independent Contract.** The relationship of the Hearing Examiner to the City shall be that of an independent contractor rendering professional services. The Hearing Examiner shall have no authority to execute contracts or to make commitments on behalf of the City, and nothing contained herein shall be deemed to create the relationship of employer and employee or principal or agent between the City and the Hearing Examiner.

**6. Professional Fees.** The Examiner shall be paid by the City for professional services rendered under this contract at the rate of One Hundred Forty Dollars (\$140.00) per hour. Such payment shall be full compensation for services rendered, including all labor, materials, supplies, equipment, and necessary incidentals, except that the City shall provide at its expense Hearing Examiner stationery and reproduction services.

The hourly rate annual minimum shall be renegotiated in the fourth quarter of each year for the subsequent calendar year. This initial rate shall control for calendar years 2016 through 2018.

**7. Itemized Statements.** By the 10<sup>th</sup> day of each month the Hearing Examiner will provide monthly-itemized statements to the City reflecting services rendered for administrative matters, and for each matter processed by the Hearing Examiner.

**8. Payment Schedule.** The City will process for payment by the 10<sup>th</sup> day of each month all statements received for work done from the 1<sup>st</sup> day of the prior month. All statements not paid within 30 days of the date of billing shall be subject to service charges of one and one-half percent per month from the date of the statement.

**9. Facilities to be Furnished by Hearing Examiner.** The Hearing Examiner shall furnish and maintain an office, equipment, library, and clerical staff suitable and adequate for performing the services to be rendered pursuant to this contract. The City shall be responsible for providing, at its expense, hearing rooms, recording equipment, court reporters, and related supplies.

The City at its discretion may make available computer related equipment for use by the Examiner, including but not limited to potential connection with the City's computer network.

**10. Ownership of Documents.** The record developed before the Hearing Examiner, including proposed findings and conclusions, is the property of the City. The Hearing Examiner's work product, consisting of notes, research, and preliminary drafts, is the property of the Hearing Examiner.

**11. Right to Terminate Contract.** The contract may be terminated by the City for cause, in the event that the City Council determines that the Hearing Examiner is not giving due consideration to proper procedure or is not conducting hearings in a prudent manner, giving due regard to the appearance of fairness doctrine, laws regarding conflicts of interest, and all laws, procedures, and regulations dealing with the subject matter under consideration.

**12. No Personal Liability.** The Hearing Examiner is relieved from any personal liability whatsoever from any injury to persons or property as a result of his acts or omissions in good faith discharge of his responsibilities under this contract. If the Hearing Examiner is sued for any acts or omissions occurring in discharge of his responsibilities, the City shall defend and provide legal representation of the Hearing Examiner until final disposition of the proceedings. The City shall reimburse the Hearing Examiner for any costs he incurs in defending against alleged liability for the acts or omissions of the Hearing Examiner in the performance of his duties herein. This defense and indemnity agreement does not preclude personal liability in the event of bad faith or malicious performance by the Hearing Examiner of his duties herein.

**13. Non-Assignment.** This contract is personal to the Hearing Examiner and is not assignable by the Hearing Examiner to any other individual.

**14. Amendment.** This Professional Services Contract can only be amended or revised by the written agreement of all parties.

**15. Interest of Public Officials.** No member of the City Council and no officer, employee, or agent of the City shall have any personal financial interest, direct or indirect, in this contract; the Hearing Examiner shall take appropriate steps to assure compliance.

**16. Interest of Hearing Examiner.** The Hearing Examiner covenants that he presently has no interest and shall not acquire an interest, direct or indirect, in any property, which is the subject of a proceeding before the Hearing Examiner, which would conflict in any manner or degree with the performance of his services hereunder.

**17. Term.** This contract shall commence January 1, 2016 and shall terminate upon agreement by both parties..

EXECUTED this 10<sup>th</sup> day of October, 2016.

CITY OF UNION GAP

Arlen Fisher  
Arlen Fisher, City Manager

ATTEST:

APPROVED AS TO FORM:

Karen Clifton  
Karen Clifton, City Clerk

Bronson Brown  
Bronson Brown, City Attorney

EXECUTED this 10<sup>th</sup> day of October, 2016.

HEARING EXAMINER

By: Gary Cuillier  
Gary Cuillier

# CONSENT AGENDA



**UNION GAP CITY COUNCIL REGULAR MEETING  
UNION GAP COUNCIL CHAMBERS  
Union Gap, Washington  
January 24, 2022, Regular Meeting  
MINUTES**

<u>Call to Order</u>	Mayor Hodkinson called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.
<u>Council Members Present</u>	Council Members Murr, Wentz, Galloway, Hansen, Schilling and Dailey were present.
<u>Staff Present</u>	Acting City Manager Cobb, City Attorney Brown, Fire Chief Markham, Civil Engineer Dominguez, Finance and Administration Director Clifton, City Attorney Brown, and Deputy Clerk Treasurer Bisconer were present.
<u>Audience Present</u>	See attached list.
<u>Pledge of Allegiance</u>	Council Member Wentz led the pledge of allegiance.
<u>Additional Information</u>	<b><i>Due to the content of the meeting, the services of Tina Steinmetz were utilized for the entire meeting. See attached transcription.</i></b>
<u>Consent Agenda</u>	<b><i>See attached transcription.</i></b>  Motion by Council Member Wentz, second by Council Member Murr to approve the consent agenda as follows:  Regular Council Meeting Minutes dated January 10, 2022 as attached to the Agenda and maintained in electronic format.  Payroll Vouchers – EFT’s and Voucher Nos. 41645 through 41647 for January 2022, in the amount of \$2,068.27.  Claims Vouchers – EFT’s and Voucher No. 104009 through 104080 for December 31, 2021, in the amount of \$822,380.64.  Claims Vouchers – EFT’s and Voucher No. 103943 through 103956 and Voucher Nos. 104081 through 104112 for January 24, 2022, in the amount of \$599,999.85.  Council Member Schilling asked why an item about a complaint wasn’t on the agenda that was in the minutes as okayed by the Mayor but not put

on the agenda, and asked about an item paid from the 111 library fund. Public Works and Community Development Director replied that the invoices from BORArchitecture and can take several months to show up on the packet. Mayor Hodkinson asked the Council if they wanted to put the complaint on the agenda or not. With no responses, Council Member Schilling stated that there was three complaints from citizens in Union Gap and the Council isn't giving them the time of day. Mayor Hodkinson replied again it's up to the Council if they want to put it on the agenda and there's been no action taken. Acting City Manager stated that the Council did give them time, they all presented at the podium, so this has already been heard. Schilling stated that the Council did not discuss it, we need to be fair. Mayor Hodkinson replied that it was the Councils choice and no one spoke up.

Voting on the motion – Ayes – Murr, Wentz, Galloway, Dailey, Hansen and Hodkinson. Nays - Schilling. Motion passes.

Items from the Audience

***See attached transcription.***

Mark Crouchet and Benine McDonnell addressed the Council.

General Items

Finance & Administration

***See attached transcription.***

Ordinance No. – 3019 –  
2022 Budget Amendment –  
Lodging Tax Advisory  
Committee – Union Gap  
Travel Guides

Motion by Council Member Wentz, second by Council Member Galloway to adopt Ordinance No. – 3019 – amending the 2022 budget authorizing an expenditure of up to \$14,000.00 from the Tourism Promotion Fund (108) for production of the Union Gap Travel Guides. Motion carried unanimously.

City Council

***See attached transcription.***

Resolution No. – 22-06 –  
Appointing Elected Officials  
to the Yakima Greenway  
Master Planning Committee;  
Lodging Tax Advisory  
Committee, and Yakima  
Valley Tourism Board

Motion by Council Member Wentz, second by Council Member Galloway to approve Resolution No. – 22-06 – appointing Sandy Dailey to serve on the Yakima Greenway Master Planning Committee. Motion carried unanimously; Motion by Council Member Wentz, second by Council Member Galloway appointing John Hodkinson to serve on the Lodging Tax Advisory Committee. Motion carried unanimously; Motion by Council Member Galloway, second by Council Member Dailey appointing Roger Wentz to serve on the Yakima Valley Tourism Board. Motion carried unanimously; Motion by Council Member Wentz, second by Council Member Galloway appointing Dave Hansen for consideration for nomination to serve on the Yakima Basin Fish & Wildlife Recovery Board. Motion carried unanimously.

Public Works & Community  
Development

*See attached transcription.*

Resolution No. – 22-07 –  
Authorizing to Execute SIED  
Contract YC-RB-22  
Regional Beltway Area  
Utility Extension Project

Motion by Council Member Wentz, second by Council Member Murr to approve Resolution No. – 22-07 authorizing the City Manager to sign Contract #YC-RB-22 with Yakima County regarding a Yakima County Development Association SIED (Supporting Investments In Economic Development) grant and loan for the Regional Beltway Area Utility Extension Project. Council Member Schilling asked when Ahtanum Road would go from two lanes to four lanes, and if this project will help with that at all. Public Works and Community Development Director Henne responded that the Beltway Project is not related to the Ahtanum widening project specifically. Schilling asked if we are working on grants for the Ahtanum Road widening. Henne replied currently we are not, but are preparing to bring it back to Council at a Study Session mid spring.

Voting on the motion – Ayes – Murr, Wentz, Galloway, Dailey, Hansen and Hodkinson. Nays - Schilling. Motion passes.

City Manager

*See attached transcription.*

Confirm Appointment to  
Planning Commission  
Position No. 4

Acting City Manager Cobb made a recommendation to appoint Aubrey Reeves to the Planning Commission based of his years of experience being on the Planning Commission before, his years as the Mayor of The City of Union Gap and his years of being a Council Member of The City of Union Gap. We will reach out to the other two candidates to let them know that should the need arise in the future, we will give them an opportunity to be appointed. Motion by Council Member Wentz, second by Council Member Murr to appoint Aubrey Reeves to Planning Commission Position No. 4. Motion carried unanimously.

Items from the Audience

*See attached transcription.*

Terry Schilling addressed the Council in regards to the Library and Community Center and committee.

City Manager Report

*See attached transcription.*

Acting City Manager stated they had notified those library and community center committee members of their expiration of appointments, and those who had city iPads were asked to return them today; in the 2022 budget there was money set aside for a new accounts payable clerk. Happy to report that we did appoint somebody to that position internally, we also appointed someone to the utility billing clerk

*CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES –January 24, 2022*

position internally, which left an open position in our reception that we made a hire for this week. Proud to have the skillset within the existing staff to do that; Stormwater Project has about 6 weeks to completion; reminded everyone of the consistency of the process in regards to the Library and Community Center. Staff continues to be in discussions with The Department of Commerce and have established monthly meetings with them to make sure they are getting regular updates and we are continuing to follow their processes, having been told during a meeting between Mayor Hodkinson and Senator Honeyford, we are following guidance that we have until June of 2023. So we have time for funds to be raised or construction costs to fall, and should wait until fall of 2022 to see if either of those two things happen. If at that time our architects don't believe that we'll be within budget, then we've discussed the mechanisms of changing the scope of the project to insure that at minimum we are able to build the library. We will make sure the Council has the information necessary to at a minimum should everything else fail that a library is built before we lose that money. Council Member Schilling stated that the group can't get more money until they have a date. Cobb replied that the Mayor briefed the Council and community that we will sit and wait a year, which was in the fall of 2021. Schilling requested that Cobb come to the meetings to update the committee. Cobb replied that updates are not necessary since the Mayor made the timeline very clear and staff is not accountable to the 501c3. Council Member Wentz requested that City Attorney Brown research who was proclaimed the job of oversight, the committee or 501c3. Mark Crouchet addressed the Council via ZOOM but was inaudible. Benine McDonell addressed the Council stating that they need a date in order to get money. The Mayor, Council and Staff agreed that the date will be the Fall of 2022.

Communications/Questions/  
Comments

*None.*

Development of next Agenda

*None.*

Recess to 20 Minute  
Executive Session

At 7:12 p.m. Mayor Hodkinson announced recess to 20 minute executive session for Labor Negotiations Pursuant to RCW 42.30.140(4)(a); the Council does intend on taking action. Mayor Hodkinson, Council Members, Acting City Manager Cobb, City Attorney Brown, Public Works and Community Development Director Henne, and Finance and Administration Director Clifton attended.

Reconvened meeting

At 7:32 p.m. Mayor Hodkinson reconvened the regular meeting. Motion by Council Member Wentz, second by Council Member Galloway to adopt the contract for Public works employees. Motion carried unanimously; Motion by Council Member Wentz, second by Council

*CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES –January 24, 2022*

Member Murr to adopt the contract for the Office Clerical staff. Motion carried unanimously; Motion by Council Member Wentz, second by Council Member Schilling to adopt the contract for the police clerical staff. Motion carried unanimously

Adjournment of Meeting

At 7:34 p.m., Mayor Hodkinson adjourned the January 24, 2022 regular Council Meeting.

\_\_\_\_\_  
Gregory Cobb, Acting City Manager

ATTEST:

\_\_\_\_\_  
Karen Clifton, City Clerk



1           COUNCIL MEMBER SCHILLING:       -- asking about  
2 why -- I asked at the meeting for something to be put  
3 on the agenda and it was not put that you okayed it  
4 and it's in the minutes that you okayed it. And why  
5 it was not put on the agenda.

6           MAYOR HODKINSON:       What -- what did I okay?

7           COUNCIL MEMBER SCHILLING:       I said that we had  
8 some complaints, and could we put those complaints on  
9 the agenda and you okayed that and it's in the minutes.  
10 And so, I'm wondering why it's not on the agenda.

11          MAYOR HODKINSON:       Okay.

12          COUNCIL MEMBER SCHILLING:       Okay. And then the  
13 other one was the 111 Library fund, and there was  
14 \$1,676.29 spent. So, I was wondering where that came  
15 from.

16          MAYOR HODKINSON:       Where the bill came from or  
17 where the money came from? It would come out of the  
18 Library fund.

19          COUNCIL MEMBER SCHILLING:       What we're doing.  
20 Because we're not getting -- when -- when our City  
21 Manager came to the meeting, she would have Karen send  
22 us kind of an expense budget sheet so that we would  
23 take that off of the \$2,000,000.00. And we haven't  
24 been getting that. And so, we've been checking to see  
25 what the City is spending money on. And so, I'm just

1 asking what -- what was it spent on?

2 MAYOR HODKINSON: Okay. Can you answer that,  
3 Karen? Or Dennis?

4 MR. HENNE: Yes. That was invoices from Bora  
5 Architects, our architects on site. If you recall,  
6 what was it, back in like September, we were reviewing  
7 whether we divide the Community Center away from the  
8 Library and by the time they invoice us, it gets into  
9 the -- the packet, it's several months. So, that's  
10 what it was for. Bora Architects.

11 COUNCIL MEMBER SCHILLING: Okay. Thank you.

12 COUNCIL MEMBER HANSEN: [Inaudible - muffled].

13 MAYOR HODKINSON: Okay.

14 COUNCIL MEMBER SCHILLING: Okay. And then the  
15 complaint.

16 MAYOR HODKINSON: And -- well, I'll ask the  
17 Council if they want to put the complaint on the -- on  
18 the agenda or not. Hearing nothing.

19 COUNCIL MEMBER SCHILLING: Well, you have  
20 three complaints and it's from citizens in Union Gap  
21 and our Council is not giving them the time of day.

22 MAYOR HODKINSON: Well, again, it's -- it's up  
23 to the Council --

24 COUNCIL MEMBER SCHILLING: Okay.

25 MAYOR HODKINSON: -- whether they want to put



1 that on the agenda and there's been no action taken.

2 CHIEF COBB: Mr. Mayor, if -- if the Council  
3 recalls, the Council did give them time. They all  
4 presented at the podium.

5 MAYOR HODKINSON: Right.

6 CHIEF COBB: What their complaint was. So,  
7 this has already been heard.

8 MAYOR HODKINSON: Okay.

9 COUNCIL MEMBER SCHILLING: But it has not been  
10 discussed. The Council did not discuss it.

11 MAYOR HODKINSON: And that was the Council --

12 COUNCIL MEMBER SCHILLING: We need to be fair.

13 MAYOR HODKINSON: -- that was the Council's  
14 choice.

15 COUNCIL MEMBER SCHILLING: You need to be  
16 fair.

17 MAYOR HODKINSON: Fair as I know how to be.  
18 They -- nobody spoke up. So, we'll go to the approval  
19 of the minutes of the last meeting of January 10<sup>th</sup>,  
20 2022 and the payroll vouchers, as corrected, which you  
21 have a new copy of Numbers 41645 through 41647 for  
22 January 2022 in the amount of \$2,000,068.27 [sic] and  
23 the claims vouchers 104009 through 104080 for December  
24 31<sup>st</sup>, 2021 in the amount of \$822,380.64, plus the claims  
25 vouchers 103943 through vouchers number 103956 and

1 vouchers number 104081 through vouchers 1040 -- 104112  
2 for January 24<sup>th</sup>, 2022 in the amount of \$405,692.85.

3 COUNCIL MEMBER HANSEN: I have a question. Did  
4 you read -- did you read that number, payroll voucher,  
5 \$2,000,000.00 or is it \$2,000.00?

6 MAYOR HODKINSON: \$2,068.27.

7 COUNCIL MEMBER HANSEN: Yes.

8 MAYOR HODKINSON: Okay. Good. Thank you.

9 DEPUTY MAYOR WENTZ: So moved.

10 COUNCIL MEMBER MURR: Second.

11 MAYOR HODKINSON: I have a motion made and se-  
12 conded to approve the minutes and the claims vouchers.  
13 Any discussion? Hearing none, all those in favor?

14 MULTIPLE RESPONSES: Aye.

15 MAYOR HODKINSON: Opposed?

16 COUNCIL MEMBER SCHILLING: Oppose.

17 MAYOR HODKINSON: Motion carried. Items from  
18 the audience, anything that's not on the agenda? Yes,  
19 sir?

20 MR. KELSEY: Rick Kelsey. 3006 1<sup>st</sup>. I'd first  
21 like to thank the Mayor and the rest of the City Coun-  
22 cil. I have two questions. I'll guess I could --

23 COUNCIL MEMBER MURR: Hey Rick, could you  
24 speak into the microphone?

25 COUNCIL MEMBER SCHILLING: We can't hear you.

1 MR. KELSEY: -- oh. Let me turn this a little.  
2 Okay. I have -- better?

3 MAYOR HODKINSON: Yeah.

4 COUNCIL MEMBER SCHILLING: Yes.

5 MR. KELSEY: Okay. I have two questions. The  
6 first one's directed towards Director Henne, and I just  
7 wanted to ask you, on the drainage program going up  
8 Ahtanum, about how far are you going up and about how  
9 long do we need to make sure we do not hit the workers  
10 that are there?

11 MR. HENNE: Acting City Manager was going to  
12 speak on this a little bit tonight. But --

13 MR. KELSEY: Okay, good. Then I'll leave it to  
14 that. I'll leave it to that. Okay. Yeah.

15 MR. HENNE: -- and if you need more infor-  
16 mation, after he's done, we'll -- we can talk after  
17 he's done.

18 MR. KELSEY: Okay. Yeah. Yeah. Well, Acting  
19 City Manager Cobbs [sic] knows the questions I ask.  
20 He can answer them at that time. I guess my next  
21 question is directed toward Acting City Manager Cobbs.  
22 [sic]. Oh, yes, on the bonds and levies, I read the  
23 thing in my voter's pamphlet and I -- I understood it  
24 a little bit, but I would please, rather get a more  
25 detailed account on how that works.

1 CHIEF COBB: So, the bond and levy that you're  
2 referring to is -- is being run by the School District.

3 MR. KELSEY: Mmm hmm. [Affirmative].

4 CHIEF COBB: So, what I would do is I would take  
5 it up with the School District because it -- I don't  
6 know that it's appropriate for me.

7 MR. KELSEY: Oh, no. I just want to understand  
8 how the procedure works is all.

9 CHIEF COBB: Yeah. So, the -- the bond that  
10 they're putting forward is a replacement bond and the  
11 levy they're putting forward is a replacement levy.  
12 So, it'll -- it should not affect your property taxes  
13 any more than they're currently being affected.

14 MR. KELSEY: Okay.

15 CHIEF COBB: A bond is generally for building  
16 projects. Levies are typically for learning projects.  
17 So, --

18 MR. KELSEY: Okay. I understand.

19 CHIEF COBB: -- yeah.

20 MR. KELSEY: Okay. So, thank you very much,  
21 Assistant -- well, --

22 MAYOR HODKINSON: Yeah. But if you do have  
23 further questions, why contact the school. I'm sure  
24 they could [inaudible - muffled] for you.

25 MR. KELSEY: -- oh, no, no, I'll -- this is just

1 a curiosity question is all.

2 MAYOR HODKINSON: Okay. Karen?

3 MS. CLIFTON: I'm sorry. Were you finished, Mr.  
4 Kelsey?

5 MR. KELSEY: Oh, yes.

6 MS. CLIFTON: Okay.

7 MR. KELSEY: I'm -- I thought you were going to  
8 ask me.

9 MS. CLIFTON: Oh, no. Thank you. We do have  
10 somebody on the line that would like to speak.

11 MAYOR HODKINSON: Okay.

12 MR. CROUCHET: Can you hear me?

13 MAYOR HODKINSON: Yes.

14 COUNCIL MEMBER GALLOWAY: Yes.

15 MR. CROUCHET: Okay. Mark Crouchet. Friends of  
16 the Union Gap Library and Community Center 501(c)(3).  
17 I'd just like to apologize for going off the rails at  
18 the last meeting; but -- I never [inaudible - muf-  
19 fled/tinny sound] --

20 MAYOR HODKINSON: We lost you, Mark.

21 MR. CROUCHET: -- ... excused from the committee  
22 nine months earlier than my term. You cut out. You  
23 cut out.

24 MAYOR HODKINSON: I'm not following. You --  
25 you're cutting out, Mark.

1 MR. CROUCHET: Okay. I received a -- okay. I  
2 rece --

3 MAYOR HODKINSON: It sounds like we have a  
4 problem that we keep working on.

5 MR. CROUCHET: ... Acting City Manager that I was  
6 removed from the Library and Community Center and I -  
7 - [inaudible - muffled/tinny] -- just like to bring  
8 that to your attention.

9 MAYOR HODKINSON: Okay.

10 MR. CROUCHET: Thank you.

11 MAYOR HODKINSON: Yes, sir.

12 COUNCIL MEMBER SCHILLING: Can I ask him a  
13 question?

14 MAYOR HODKINSON: Yes.

15 MS. McDONNELL: Benine McDonnell, Yakima. I be-  
16 lieve what Mark Crouchet is talking about is a letter  
17 dated today to him regarding the Library and Community  
18 Center Committee.

19 Dear Mr. Crouchet:

20 Your term has expired on the Library and Community  
21 Center Committee. The City of Union Gap wishes to  
22 thank you for your service on the Committee and the  
23 City cho -- choose to reappoint people to the Library  
24 and Community Center Committee in the future and you  
25 are interested in serving, please send your letter of

- 9 -

Tina M. Steinmetz, PO Box 1806, Moses Lake, WA 98837  
(509) 660-0691

1 interest to Karen Clifton, City Clerk, at her email.

2 Thank you again for your willingness to serve the  
3 citizens of Union Gap.

4 Signed, Gregory Cobb, Acting City Manager.

5 I am assuming that there was a mistype in the  
6 letter and that possibly it was supposed to say and if  
7 the City chooses to reappoint people to the Library  
8 and Community Center Committee in the future. I mean,  
9 it was a horrible long, run-on sentence. But anyway,  
10 it says and the City choose to reappoint people.

11 I -- that is the letter to which he is referring,  
12 and I believe that he's very upset about being removed  
13 from that committee and so, that's for clarification  
14 for -- of the --

15 MAYOR HODKINSON: Okay.

16 MS. McDONNELL: -- the City Council.

17 MAYOR HODKINSON: Thank you. Yes?

18 MS. REITMIRE: So, Georgia Reitmire, 314 White  
19 Street. I am here this evening to talk about the feral  
20 cat problem in my neighborhood. Oiy. We have -- I  
21 have a neighbor who's got probably about fifteen cats  
22 and they run around in the alley and they -- then they  
23 proceed to have kittens and then we have more cats and  
24 then they have -- and then those kittens get pregnant  
25 and then we have more cats, plus the feral cats that

1 are in the neighborhood too.

2 So, we have a real problem. They love my yard,  
3 and I don't feed them and I don't encourage them to  
4 come and visit but they do love to use my yard as a  
5 bathroom. So, that's a problem. And so, I was hoping  
6 that maybe we could have Animal Control come out a  
7 little bit more and maybe try to do some catching and  
8 maybe my neighbors could get a -- a talking to? Be-  
9 cause I don't want to talk to them. They're nice and  
10 I don't want to make them mad.

11 But it's -- it's a big deal. It's -- we have a  
12 really big problem.

13 MAYOR HODKINSON: So, it's -- so, it's a cat  
14 problem?

15 MS. REITMIRE: It's a cat problem.

16 MAYOR HODKINSON: Yeah. I --

17 CHIEF COBB: So, Mayor, if I --

18 MAYOR HODKINSON: -- if you'd like to address  
19 that? But cats are not covered under the law.

20 CHIEF COBB: -- so, yeah. I can address it a  
21 little -- a little -- a little bit here. So one,  
22 offline, let me get the address that concerns you. And  
23 then we can address it somewhat. So, Animal Control  
24 put out traps for us but understand that they won't  
25 take them away. The process that they have to follow,



1 since they don't have a cat shelter, *per se*, and our  
2 contract doesn't cover that, is what they will do is  
3 they will take the animals in, they will spay or neuter  
4 them but then they have to release them where they  
5 were found.

6 MS. REITMIRE: Sure.

7 CHIEF COBB: So, it's a partial solution. It's  
8 not a complete solution. We'll do our best.

9 MS. REITMIRE: Okay. Yeah. Because my neighbor,  
10 those cats, they're not getting them fixed and they're  
11 feeding them, and they are procreating at a high rate  
12 of return.

13 CHIEF COBB: So, if -- and if they have more  
14 than four animals, four domestic animals, -- so, any  
15 combination of four -- of -- of over four is a viola-  
16 tion of muni code and we can act on that. So, --

17 MS. REITMIRE: Okay.

18 CHIEF COBB: -- you can have four dogs, you can  
19 have one dog, three cats, you know?

20 MS. REITMIRE: Right.

21 CHIEF COBB: Any combination that goes over  
22 four is a violation. So, --

23 MS. REITMIRE: Okay.

24 CHIEF COBB: -- we'll be happy to deal with  
25 that. But what I'll do is -- is I'll get with you

1 offline and -- and get some addresses.

2 MS. REITMIRE: Great. Thank you, very much.

3 MAYOR HODKINSON: Yes?

4 MR. SCHILLING: On that complaint you were talking  
5 about -- what Julie was talking about, let me read  
6 35A.13.080, paragraph 4. City Manager powers and du-  
7 ties. The powers and duties of the City Manager shall  
8 be paren four, to see that all laws and ordinances are  
9 faithfully executed.

10 Now, doesn't that -- why is Council getting in-  
11 volved when the ordinance has been passed and isn't  
12 that Greg's responsibility to -- to clear up a com-  
13 plaint against Roger? Isn't it your responsibility?

14 MAYOR HODKINSON: Council's responsibility.

15 MR. SCHILLING: No, you're wrong. It says powers  
16 and duties of the City Manager shall be to see that  
17 all laws and ordinances are faithfully executed.  
18 That's an RCW. That has nothing to do with you Coun-  
19 cils.

20 MAYOR HODKINSON: Okay.

21 CHIEF COBB: So, I think what Mr. Schilling is  
22 referring to is the Council Code of Conduct. And the  
23 clue on whose responsibility it is to enforce the Coun-  
24 cil Code of Conduct is -- and I don't have it right in  
25 front of me, so I may be paraphrasing slightly, but it

1 -- it reads something to the effect of it is the desire  
2 of the City Council to hold themselves accountable.  
3 So, in this particular case, if there's an allegation  
4 of the Council Code of Conduct, it is up to the City  
5 Council to hold themselves accountable. And we've  
6 discussed at length the process that -- that you go  
7 through to do that.

8 MAYOR HODKINSON: Right.

9 CHIEF COBB: And so, I think that's what he's  
10 referring to. It would not be appropriate for an  
11 employee of the City Council to admonish them or -- or  
12 to -- to find fault with them. The City Council, by  
13 ordinance, chooses to hold themselves accountable via  
14 the Council Code of Conduct.

15 MR. SCHILLING: You're saying it's in the Code of  
16 Conduct? You're saying the Code of Conduct says that?

17 CHIEF COBB: Yes.

18 MR. SCHILLING: So, why is it -- if it's a City  
19 Manager and Council form of government -- if it's a  
20 City Manager/Council form of government, doesn't the  
21 City Manager have the responsibility to -- to enforce  
22 the ordinances? I'm asking.

23 MAYOR HODKINSON: The ordinances, yes.

24 MR. SCHILLING: Ordinances.

1           MAYOR HODKINSON:     But in this particular in-  
2           stance, it's the Council's responsibility, not an em-  
3           ployee.

4           MR. SCHILLING: So, you did that to Julie, right,  
5           you did censure here, and you held her accountable  
6           under the R -- the act of conduct?

7           MAYOR HODKINSON:     Yeah.

8           MR. SCHILLING: You did. Okay. So, if I want to  
9           go to the Superior Court and I say discrimination. Do  
10          I file it under Julie sex discrimination? Do I file  
11          it under Dave age discrimination? Do I file it under  
12          ADA Disabilities discrimination and then maybe pull in  
13          the VFW and the --

14          MAYOR HODKINSON:     I'd -- I'd direct that to  
15          talk to your attorney.

16          MR. SCHILLING: -- okay. That's alright.

17          MAYOR HODKINSON:     Karen?

18          MS. CLIFTON: It looks like Mr. Crouchet would  
19          -- has his hand raised once again. We've spoke to  
20          Mike Brown, and he said that it doesn't look like it's  
21          a problem with our system, maybe it's Mark's phone.  
22          But if he would like to try to speak again, that would  
23          be -- if that's okay with you?

24          MAYOR HODKINSON:     Okay. Are you still on,  
25          Mark?

1           MR. CROUCHET: I -- I just wanted to say that --  
2 the -- the reason that it is a November date that my  
3 three years started was because I was only an outside  
4 advisor and I'm -- I was the one that was responsible  
5 for the signage for the proposition and I didn't get  
6 involved until Jack was ready to - to leave to go to  
7 the -- just before he went -- the first of the year  
8 when he went into office.

9           MAYOR HODKINSON:     Okay.

10          MR. CROUCHET: So, just for clarification there.

11          MAYOR HODKINSON:     Thank you, Mark.

12          MR. CROUCHET: That's it. Thank you.

13          MAYOR HODKINSON:     You bet. Any other items  
14 from the audience?

15          MS. McDONNELL: Benine McDonnell, Yakima. I tried  
16 to attend the study session. My name was listed as  
17 being on Zoom, but I could not hear anything. I tried  
18 to --

19          MAYOR HODKINSON:     Understood.

20          MS. McDONNELL: -- text you, as well as Julie  
21 Schilling, because there was no telephone number given  
22 in the Notice of -- it says telephonic and in-person  
23 study session. There was no telephone number given  
24 that could be contacted during the meeting. And I  
25 would hope that to correct this in the future there

1 would be some way that if somebody is on, that nobody  
2 could hear me. Apparently, I was asked to unmute and  
3 -- and told I could speak; but I don't know if you  
4 would have even heard me because I couldn't hear back  
5 from you.

6 MAYOR HODKINSON: Well, we're -- we're ending  
7 up with some glitches even after IT has -- has been  
8 working on the system. And we're trying to figure  
9 that out. We're having him back in again to try to  
10 solve this issue. But it was a new system that they  
11 installed and we're -- we're coming up with strange  
12 bugs. And we don't have an answer. So, it's very  
13 frustrating for us also because we don't want that to  
14 happen.

15 MS. McDONNELL: Yeah. So, I made sure that I was  
16 here in person so that I could speak.

17 One of the things I wanted to say last time, and  
18 all of you received a copy of this, was -- and -- and  
19 dated January 10<sup>th</sup>, and I have no way of knowing because  
20 there's no minutes or notes or anything that come from  
21 the study sessions, but I wanted to speak about -- my  
22 subject is the possible censure of Councilman Wentz.  
23 It was sent to the Union Gap City Council, City Man-  
24 ager, and attorney.

25 I thought by sending it to the -- to the City

1 Manager that it would get forwarded to the Acting City  
2 Manager. But it apparently didn't. That email came  
3 back.

4 I attended via Zoom the Union Gap City Council  
5 Meeting of December 13<sup>th</sup>, 2021. I was appalled at the  
6 rude comments made by Councilman Wentz to Councilman  
7 Hansen. Councilman Hansen was simply asking for an  
8 updated report on the status of the City Council's top  
9 employee, the City Manager. She has been off work for  
10 some time on the Family Medical Leave Act and it has  
11 not been announced when she might return.

12 Any employer should know the status of one of  
13 their employees for their working relationship. Per-  
14 haps a status report on the City Manager should be an  
15 agenda item at each meeting. Maybe there will be a  
16 need for a more permanent replacement of the position.

17 Councilman Wentz said to Councilman Hansen, and  
18 I quote, "Would you like to share all your medical  
19 history and information currently right now with eve-  
20 rybody in public?" close quote. There is a code of  
21 conduct by which the Union Gap City Council is to  
22 abide. When Theresa Charvet said quote "Manners mat-  
23 ter." Close quote. She was absolutely correct. That  
24 is why there is a code of conduct. Possibly this  
25 comment and others made afterwards are a breach of the

1 code of conduct and should result in a censure of  
2 Councilman Wentz.

3 So, that is one of the complaints that --

4 MAYOR HODKINSON: We -- we had that read in  
5 Council. So, everybody was aware.

6 MS. McDONNELL: -- okay. Thank you. I also had  
7 some notes about B & O Tax discussion, as well as a  
8 grant writer contract and -- that I'd be happy to  
9 share, because I couldn't share them at the -- at the  
10 study session.

11 MAYOR HODKINSON: So, that was discussed also.

12 MS. McDONNELL: Pardon?

13 MAYOR HODKINSON: That was discussed also.

14 MS. McDONNELL: Okay. But I don't know that you  
15 had my comments.

16 MAYOR HODKINSON: Probably not.

17 MS. McDONNELL: Pardon?

18 MAYOR HODKINSON: Probably not.

19 MS. McDONNELL: Okay. I -- would just like to  
20 maybe share with the -- with the Council that in re-  
21 gards to the B & O Tax discussion, I did some research.  
22 I talked with someone from the Downtown Selah Associ-  
23 ation, her name is Katrina. She is a contact for a  
24 presentation that will make -- be made about his sub-  
25 ject at a Selah Chamber Meeting on January 26<sup>th</sup> at 11:30



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a.m.

She told me that obtaining these funds for the City from the B & O Tax is part of state law. For an entity to get these funds they must be a member of the Washington Main Street Association. To become a member of the Washington Main Street Association you must apply and meet certain criteria. There are sun -- twenty-six such organizations statewide. In Yakima County we have Yakima and Selah. In Eastern Washington there's Ellensburg, Cle Elum, Prosser, Kennewick, Pasco, Moses Lake, and Colville and this is not a complete list. They are known by the name of the Downtown Association of their city.

Once the city becomes a member of a Union Gap Downtown Association, any business in the State, not just in Union Gap, but any business in the State can log into their Department of Revenue portal and designate any Washington Main Street Association member to get a donation from them. This must be done by March 31<sup>st</sup> of each year. The entire donation would be considered a charitable deduction, according to the Internal Revenue Se -- Service.

Seventy-five percent of the donation would become a credit on that business's next year's B & O Taxes. The business must make the donation directly to the

1 Washington Main Street Association member by November  
2 15<sup>th</sup> each year. This is then verified with the Depart-  
3 ment of Revenue by the -- by the Downtown Association  
4 receiving the money from the business.

5 Cities can designate public utility taxes for  
6 this as well. Katrina's offered to come and speak to  
7 you about this. A business member of Union Gap is a  
8 past president of the Selah Downtown Association and  
9 could also be helpful and an energetic resource for  
10 helping the City of Union Gap to improve itself by  
11 using these funds in this way.

12 So, I'm hoping that that's helpful. I would be  
13 willing to write up something to be sent to you, if  
14 you would like that.

15 MAYOR HODKINSON: I don't know that that's nec-  
16 essary.

17 MS. McDONNELL: Okay. Alrightie. Thank you very  
18 much for your time.

19 MAYOR HODKINSON: Thank you. We had discussed  
20 this back in the past. It's been a while since that  
21 first came up and -- and so far, is information that  
22 we received, it gets very involved for the City. And  
23 at this present time, we don't have an -- a Downtown  
24 Association. So, --

25 DEPUTY MAYOR WENTZ: Nor do we have a utility tax.

1           MAYOR HODKINSON:     -- yeah.  So, we -- we really  
2           don't qualify.  Okay.  Anything else?  Okay.

3           Moving on to Finance and Administration, Ordi-  
4           nance Number whatever - 2022 Budget Amendment - Lodging  
5           and Tax Committee and Travel Guide.

6           MS. CLIFTON:     Good evening, Council and Mayor.  
7           As you recall, I spoke about this at the last study  
8           session.  It's an expenditure for the Union Gap Travel  
9           Guide of nearly \$14,000.00.  It's something that we -  
10          - the Lodging Tax Advisory Committee has done in the  
11          past, but due to COVID, it was taken off of the 2021  
12          budget and it - it inadvertently didn't make it onto  
13          the 2022 budget.

14          So, the Lodging Tax TPA Fund, the Tourism Promo-  
15          tion Fund could afford to pay this \$14,000.00, and  
16          they -- because they have an outstanding remaining  
17          balance of \$272,000.00 on that budget --

18          DEPUTY MAYOR WENTZ:  So moved.

19          MS. CLIFTON:     -- if you're interested in passing  
20          that.

21          MAYOR HODKINSON:   Okay.  I have a motion made  
22          by Roger.

23          COUNCIL MEMBER GALLOWAY:  Second.

24          MAYOR HODKINSON:   I have a second.  Any further  
25          discussion?  All those in favor?

1           MULTIPLE RESPONSES: Aye.

2           MAYOR HODKINSON:     Opposed?     Motion carried.

3           And now we go to City Council Resolutions Appointing  
4           Elected Officials to the Yakima Greenway Master Plan-  
5           ning Committee. We'll take that one first. Who would  
6           like to serve on that?

7           MS. CLIFTON:     So, the -- if I may ask -- add,  
8           the Greenway Master Planning Committee, if you recall,  
9           at the end of last year we -- you had nominated Sandy  
10          Dailey on that, and she's not been able to attend a  
11          meeting. I mean, there has not been a meeting yet for  
12          her to attend. So, if you would like to re --

13          COUNCIL MEMBER DAILEY:     Actually, there was a  
14          meeting today, Karen.

15          MS. CLIFTON:     -- pardon me?

16          COUNCIL MEMBER DAILEY:     Actually, there was a  
17          meeting today.

18          MS. CLIFTON:     Oh, there was a meeting today.  
19          Okay. Sorry about that. So, if you would like to  
20          reappoint Sandy at this time, we could do that.

21          MAYOR HODKINSON:     Okay.

22          DEPUTY MAYOR WENTZ: Sandy, do you want to?

23          COUNCIL MEMBER DAILEY:     Yeah, that's fine.

24          DEPUTY MAYOR WENTZ: So moved.

25          COUNCIL MEMBER GALLOWAY: Second.

1           MAYOR HODKINSON:     Motion made and seconded ap-  
2           pointing Sandy to the Greenway Master Planning Commit-  
3           tee. Any discussion? All those in favor?

4           MULTIPLE RESPONSES: Aye.

5           MAYOR HODKINSON:     Opposed?     Motion carried.  
6           We'll go to Lodging Tax Advisory Committee, the LTAC  
7           committee. I would like to stay on that committee. I  
8           think it -- it has a necessity there to keep the con-  
9           tinuity and it takes a while to figure this stuff out  
10          also.

11          DEPUTY MAYOR WENTZ: So moved.

12          COUNCIL MEMBER GALLOWAY: Second.

13          COUNCIL MEMBER SCHILLING:     I have a question.  
14          John?

15          MAYOR HODKINSON:     I have a motion made and se-  
16          conded to appoint John Hodkinson to the Lodging Tax  
17          Committee. Discussion?

18          COUNCIL MEMBER SCHILLING:     Okay. I am wonder-  
19          ing if you couldn't bring somebody in underneath you  
20          because you've done it, I was told, for years before  
21          you and Dan kind of traded off apparently?

22          MAYOR HODKINSON:     Well, I was appointed -- it  
23          has to have a Council appointment. So, it had to be  
24          after I was elected to Council.

25          COUNCIL MEMBER SCHILLING:     Right. But could

1 you bring somebody in so that you have somebody trained  
2 so that there's other people?

3 MAYOR HODKINSON: It's -- it's open for anybody  
4 to attend.

5 COUNCIL MEMBER SCHILLING: Okay.

6 MAYOR HODKINSON: So, if someone has an inter-  
7 est.

8 COUNCIL MEMBER SCHILLING: I'm -- I'm just  
9 asking can you do that?

10 MAYOR HODKINSON: Open to the public.

11 COUNCIL MEMBER SCHILLING: Okay. Thank you.

12 MAYOR HODKINSON: Any further discussion? All  
13 those in favor?

14 MULTIPLE RESPONSES: Aye.

15 MAYOR HODKINSON: Opposed? Motion carried.  
16 Yakima Valley Tourism. Roger, I think you had men-  
17 tioned before that you wanted to be on --

18 DEPUTY MAYOR WENTZ: Yeah, I would.

19 MAYOR HODKINSON: -- the committee?

20 DEPUTY MAYOR WENTZ: And John Cooper, the director  
21 has expressed a request that I remain.

22 MAYOR HODKINSON: Do I have a motion?

23 COUNCIL MEMBER GALLOWAY: So moved.

24 COUNCIL MEMBER DAILEY: I'll second.

25 COUNCIL MEMBER MURR: Second.

1           MAYOR HODKINSON:    I have a motion made and --  
2 by Jack, seconded by Sandy --

3           COUNCIL MEMBER SCHILLING:    And shouldn't we  
4 have some discussion on this because --

5           MAYOR HODKINSON:    -- discussion?

6           COUNCIL MEMBER SCHILLING:    -- we have a com-  
7 plaint. So, until we deal with the complaint, should  
8 we put somebody on there? My question.

9           MAYOR HODKINSON:    Any further discussion? All  
10 in favor?

11          MULTIPLE RESPONSES: Aye.

12          MAYOR HODKINSON:    Opposed?

13          COUNCIL MEMBER SCHILLING:    Aye.

14          MAYOR HODKINSON:    Motion carried. [Inaudible  
15 - muffled] and Public Works.

16          MS. CLIFTON:    Actually, I'm sorry.

17          MAYOR HODKINSON:    Oh, we have another one?

18          MS. CLIFTON:    Yes. Yakima Basin Fish and Wild-  
19 life Recovery Board, now --

20          MAYOR HODKINSON:    Oh, we didn't have that one  
21 on?

22          MS. CLIFTON:    -- that is one that they appoint  
23 themselves, but they said that they would be willing  
24 to take one of our Council members under consideration  
25 for a nomination. If you'd like to appoint someone,

1 I -- in order to be put up for a nomination, we could  
2 do that. It's up to you. Currently we have Jack  
3 Galloway on there. He was put on there at the same  
4 time Sandy was put on the Greenway Committee. If you  
5 would like to retain him on there, it's up to you.

6 MAYOR HODKINSON: Would you like to run for  
7 that office?

8 COUNCIL MEMBER GALLOWAY: No.

9 MAYOR HODKINSON: No?

10 COUNCIL MEMBER GALLOWAY: No.

11 MAYOR HODKINSON: Okay. Do we have anybody  
12 else that would like to run for that position?

13 COUNCIL MEMBER MURR: Dave, are you inter-  
14 ested in that?

15 MAYOR HODKINSON: Pardon me, James?

16 COUNCIL MEMBER MURR: I was asking Dave if he  
17 was interested in that.

18 COUNCIL MEMBER HANSEN: Do we get a fishing  
19 pole?

20 COUNCIL MEMBER SCHILLING: No.

21 COUNCIL MEMBER HANSEN: Oh, okay. I'll take it.

22 MS. CLIFTON: What was that?

23 COUNCIL MEMBER HANSEN: I'll take it.

24 DEPUTY MAYOR WENTZ: So moved.

25 COUNCIL MEMBER GALLOWAY: Second.



1 COUNCIL MEMBER MURR: Second.

2 MAYOR HODKINSON: We have a motion made and se-  
3 conded to appoint Dave to run for that position. Any  
4 further discussion? Hearing none, all those in favor?

5 MULTIPLE RESPONSES: Aye.

6 MAYOR HODKINSON: Opposed? Motion carried.  
7 Anything else, Karen?

8 MS. CLIFTON: That's all I have. Thank you.

9 MAYOR HODKINSON: Okay.

10 COUNCIL MEMBER MURR: I didn't see the [inau-  
11 dible - muffled] --

12 MAYOR HODKINSON: Acting City Manager.

13 COUNCIL MEMBER HANSEN: Public Works?

14 MAYOR HODKINSON: Oh. I missed the resolution  
15 on the Beltway.

16 MR. HENNE: Mayor, Council, good evening. Be-  
17 fore you tonight is a resolution authorizing, in this  
18 case, the Acting City Manager to assign a SEID con-  
19 tract. It's Contract Number YC-RB-22 with Yakima  
20 County. This contract will finance infrastructure im-  
21 provements within the Regional Beltway Corridor. And,  
22 as we all understand, the corridor is a regional sig-  
23 nificant project, and it will add over four hundred  
24 shovel ready acres to Yakima County's developable site

1 inventory, that's the interest of Yakima County fund-  
2 ing this project.

3 The contract will be for \$2,000.00.00.  
4 \$1,000,000.00 will be grant, \$1,000,000.00 will be a  
5 low interest loan. We will enter into a -- a repayment  
6 agreement with the property owner on the \$1,000,000.00  
7 loan.

8 MAYOR HODKINSON: Okay.

9 DEPUTY MAYOR WENTZ: What -- can you be more spe-  
10 cific what they're actually putting in?

11 MR. HENNE: Ninety percent of it is gonna be  
12 sewer. So, there'll be a list station involved, sewer  
13 lines under the road rights of way and then there may  
14 be, once we get going through the design and every-  
15 thing, most of our water system already exists out  
16 there, however, there will be some street crossings  
17 with the new beltway running through there that this  
18 money can finance if that's the scenario that we run  
19 across. So, --

20 DEPUTY MAYOR WENTZ: Okay. So moved.

21 COUNCIL MEMBER MURR: Second.

22 COUNCIL MEMBER SCHILLING: Question.

23 MAYOR HODKINSON: We have a motion made and se-  
24 conded to approve the -- or authorize the execution of

1 the SEID grant for the Beltway Utility Extension Pro-  
2 ject. Discussion?

3 COUNCIL MEMBER SCHILLING: I was looking at  
4 some of the videos of 2019, and I noticed that a lot  
5 of the people that live along Ahtanum had asked when  
6 it was going to go from two lanes to four lanes. And  
7 I'm wondering if any of this will help with that at  
8 all?

9 MR. HENNE: Not really. They're both two sep-  
10 arate projects. So, the Ahtanum Widening is not re-  
11 lated to this project specifically. I mean, --

12 COUNCIL MEMBER SCHILLING: Ahtanum what?

13 MR. HENNE: -- Ahtanum is not really related  
14 to the Beltway project, specifically.

15 COUNCIL MEMBER SCHILLING: But if your traf-  
16 fic -- where is your traffic going to go?

17 MR. HENNE: The freeway brings in traffic.  
18 All of our arterials bring in traffic. This particular  
19 project is financed for this particular project and  
20 the money cannot be moved to the Ahtanum Road project.

21 COUNCIL MEMBER SCHILLING: Okay. And then are  
22 we working on grants for the Ahtanum Road Widening?

23 MR. HENNE: Currently we are not. We do have  
24 some conceptional layouts for Ahtanum Road that we have  
25 been needing to bring to Council. With COVID and --

1 we were not meeting in person for a year plus, that's  
2 kind of been tabled. We have been in conversation  
3 with HLA Engineering, the City's consultants, and we  
4 are bringing all that information and dusting it off  
5 and we are preparing to bring it back to Council at a  
6 study session now that we're meeting in person. So,  
7 you should see that before mid-spring, probably.

8 COUNCIL MEMBER SCHILLING: Okay. Thank you.

9 MAYOR HODKINSON: Well, and the object was to  
10 get Ahtanum four laned, out to connect to the existing  
11 four laned.

12 MR. HENNE: It is.

13 MAYOR HODKINSON: Right?

14 MR. HENNE: And the scenarios we will be  
15 bringing you will show the -- the -- the -- I guess  
16 layout of how that may look and the impacts to adjoining  
17 property owners and residential units and all that.  
18 So, that'll all be part of the discussion.

19 MAYOR HODKINSON: Good. Look forward to seeing  
20 that. Any other discussion? All those in favor?

21 MULTIPLE RESPONSES: Aye.

22 MAYOR HODKINSON: Opposed? Motion carried.

23 COUNCIL MEMBER SCHILLING: Can we have a roll  
24 call on this one, please?

25 MR. HENNE: Thank you.

1 MAYOR HODKINSON: Sure.

2 COUNCIL MEMBER SCHILLING: Thank you.

3 MAYOR HODKINSON: Karen, would you do that?

4 MS. CLIFTON: Yes.

5 MAYOR HODKINSON: I'll start it off with an  
6 aye.

7 COUNCIL MEMBER MURR: Aye.

8 COUNCIL MEMBER HANSEN: Aye.

9 DEPUTY MAYOR WENTZ: Aye.

10 MS. CLIFTON: Schilling?

11 COUNCIL MEMBER SCHILLING: No.

12 COUNCIL MEMBER DAILEY: Aye.

13 COUNCIL MEMBER GALLOWAY: Aye.

14 MAYOR HODKINSON: What -- what was your vote,  
15 Julie?

16 COUNCIL MEMBER SCHILLING: No.

17 MAYOR HODKINSON: Okay.

18 COUNCIL MEMBER SCHILLING: I think we have to  
19 --

20 MAYOR HODKINSON: Alright. Motion passes.

21 COUNCIL MEMBER SCHILLING: -- I want to clar-  
22 ify my vote. I think we have to have a little bit  
23 more stuff done because I'm afraid with more traffic  
24 on Ahtanum, we're already having wrecks and I'm getting  
25 people that are saying we need to do something. And

1 I -- I agree with them.

2 MAYOR HODKINSON: My guess would be the traffic  
3 probably isn't going to be a whole lot different on  
4 Ahtanum than it is now, plus we get that Beltway done,  
5 we get the traffic off in front of and through the  
6 school zone. And that's been important for as long as  
7 I can remember, back in the '70s.

8 COUNCIL MEMBER MURR: Mmm hmm. [Affirma-  
9 tive].

10 MAYOR HODKINSON: That's always been a problem  
11 with the truck traffic there and we need to get them  
12 off of there. Okay. Moving on. Planning Commission  
13 appointment.

14 DEPUTY MAYOR WENTZ: Going to be interesting.

15 CHIEF COBB: Good evening, Mayor, Council.  
16 What you have before you is staff's recommendation to  
17 appoint Aubrey Reeves to the Planning Commission. This  
18 is based -- this recommendation is based off Aubrey's  
19 years of experience as being on the Planning Commission  
20 before. His years of experience as the Mayor of the  
21 City of Union Gap and as a Council Member of the City  
22 of Union Gap.

23 Now, this isn't taking away anything from the  
24 other two folks who -- who applied. As a matter of  
25 fact, there's -- there's a consistent level of turnover

1 on this -- on this Commission. And so, our intention  
2 would be just to create a list, Aubrey, obviously, as  
3 our primary recommendation and reach out to those other  
4 two that applied to make sure that they understand  
5 that -- that -- should -- should the need arise in the  
6 future, that -- that we will reach out to them and  
7 give them an opportunity to -- to be appointed as well.

8 But for now, we just -- we couldn't turn around  
9 from Mr. Reeves' extensive experience. And so, that  
10 is our recommendation.

11 DEPUTY MAYOR WENTZ: So moved.

12 UNKNOWN: Second.

13 COUNCIL MEMBER SCHILLING: Greg, who is on the  
14 Planning Commission currently? What are the Planning  
15 members' names?

16 CHIEF COBB: I don't know all of the Commis-  
17 sioners' names right at the moment.

18 COUNCIL MEMBER SCHILLING: Dennis probably  
19 does because he works with them.

20 MR. HENNE: We can send you the list of eve-  
21 rybody on there.

22 CHIEF COBB: We'll send you the list was his  
23 reply.

24 COUNCIL MEMBER SCHILLING: Well, I see that  
25 he's Position Number 4. Aren't there five positions

1 on there? So, are we -- have we filled all of those?

2 CHIEF COBB: Yeah. There's no other vacancies  
3 right now. This is the -- for Position 4. So 1, 2,  
4 3, and 5 are already filled.

5 COUNCIL MEMBER SCHILLING: That's -- that was  
6 my question. Thank you.

7 MAYOR HODKINSON: Okay. I have a motion made  
8 and seconded to appoint Aubrey to the Planning Commis-  
9 sion. Any further discussion? All those in favor?

10 MULTIPLE RESPONSES: Aye.

11 MAYOR HODKINSON: Opposed? Motion carried.  
12 We'll go back to items from the audience. Yes, sir?

13 MR. SCHILLING: Terry Schilling. 26 Eagle Crest  
14 Drive. Before you guys, I know you've already killed  
15 the Commission in your own viewpoint, not the Commis-  
16 sion, the Committee for the Library. I'd like to read  
17 a couple of the letters from past history.

18 The -- date June 14<sup>th</sup>, 2019 - Mr. Roger Wentz,  
19 City Hall, 102 West Ahtanum Road, Union Gap, Washing-  
20 ton.

21 COUNCIL MEMBER SCHILLING: Terry, talk into  
22 the microphone. Thank you.

23 MR. SCHILLING: During the last Legisla -- I am  
24 very -- very concerned, excuse me. I am very concerned  
25 about the disharmony between the Administration on the



1 Library Board. During this past legislative session,  
2 Council Woman Julie Schilling was -- Olympia office  
3 and made a request for funding for a library and com-  
4 munity center building. I told her that I thought it  
5 was too late in the session to accomplish the funding,  
6 but later, an opportunity to request the funding oc-  
7 curred and I placed it on the budget.

8 The senate [inaudible - muffled] that the Depart-  
9 ment of Commerce was to follow enlisted Councilman  
10 Julie Schilling as the contact person. The Department  
11 of Commerce failed to check this form when they sent  
12 out letters regarding the funding. In order to define  
13 the duties and obligations of the City and the Library  
14 Board, I have asked Commerce to hold the funding until  
15 such time as there are written guidelines detailing  
16 the responsibilities of all parties. I sincerely hope  
17 that this can be quickly resolved for the benefit of  
18 the citizens of Union Gap.

19 Okay. And after all was -- all of the paperwork  
20 -- erroneous paperwork was filed with -- with the De-  
21 partment of Commerce, the second -- the last letter.

22 Ms. Fisher, Union Gap City Manager, PO Box 3608,  
23 3008, excuse me. On June 28<sup>th</sup>, 2019.

24 Dear Ms. Fisher:

25 Thank you for your letter of 25 June and a copy

1 of Resolution 1929. As the ranking member of the  
2 capital budget committee and one who recommends pro-  
3 jects to be funded in the budget, I have a -- have  
4 both a fiduciary responsibility and one that ensures  
5 that the citizens are represented.

6 Resolution 1929 delineates the responsibilities  
7 of the Library Board and at the same time the Board  
8 can see the responsibilities of the administration.  
9 This should remove any misunderstanding of duties and  
10 responsibilities of both parties. I am enclosing a  
11 copy of the letter to the Department of Commerce asking  
12 them to release the funds and proceed with the project.

13 I stated these because both deal with the citizens  
14 are represented. Both -- both letters.

15 And then I go to the actual -- the actual Depart-  
16 ment of Commerce letters filed by the City Manager.  
17 Item -- if construction has not begun, when is the  
18 estimated project construction start date? 10/1/2019.  
19 When is the estimated projection -- construction com-  
20 pletion date? 6/30/2021.

21 So, you can see that by dissolving the committee,  
22 you have - you have dissolved something that represents  
23 the citizens of the Union Gap. And I don't think that  
24 was your intent when you said the - the cons -- and  
25 you guys signed this. You approved the whole thing,

1 that's why it's erroneous I imagine. It's kind of  
2 like those minutes the other day.

3 But what I suspect is going to have to happen is  
4 we're going to have to get together with our repre-  
5 sentatives again and -- and talk through this again.  
6 I'm afraid of what's going to happen at that point in  
7 time, but I don't see any -- I don't see any resolution  
8 because you guys are dead set against that committee,  
9 which makes no sense to me since they are supposed to  
10 be the representatives, fiduciary redu - representa-  
11 tives, to our community at large.

12 So, if that's what you want to do, we have only  
13 one option and that's to meet with our representatives.

14 MAYOR HODKINSON: And by doing that you will  
15 probably kill the whole deal.

16 MR. SCHILLING: No, you will.

17 MAYOR HODKINSON: No, you will.

18 MR. SCHILLING: You're preventing the committee.  
19 You're preventing the representation of the community.

20 MAYOR HODKINSON: I've spent time with them.

21 MR. SCHILLING: I don't really care, John. It  
22 don't matter to me what you did. You're killing --

23 MAYOR HODKINSON: Well, do you want a library  
24 built, or don't you? That's the bottom line.

25 MR. SCHILLING: -- I don't think it will be built,

1 the way you guys are doing it.

2 MAYOR HODKINSON: Oh, I believe it will be  
3 built.

4 MR. SCHILLING: You have no City Manager. You  
5 have no Project Manager. You have nothing going on  
6 except you said you --

7 MAYOR HODKINSON: None of those things are  
8 true.

9 MR. SCHILLING: -- you have no City Manager.

10 MAYOR HODKINSON: We have an Acting City Man-  
11 ager that's perfectly capable. We have the same crew  
12 that built this City Hall.

13 MR. SCHILLING: You appointed Arlene in the De-  
14 partment of Agr -- in the Department of Commerce. You  
15 appointed Arlene to both positions.

16 MAYOR HODKINSON: And we are in full compliance  
17 with the Department of Commerce.

18 MR. SCHILLING: That's what I'm saying.

19 MAYOR HODKINSON: We have that letter also.

20 MR. SCHILLING: John, we're going to argue here  
21 until the day we die.

22 MAYOR HODKINSON: Probably.

23 MR. SCHILLING: So, there's only one way to do --  
24 well, I invite you to go with us.

25 MAYOR HODKINSON: No.

1 MR. SCHILLING: Okay.

2 MAYOR HODKINSON: I have been told --

3 MR. SCHILLING: Okay.

4 MAYOR HODKINSON: -- don't bother me, go build  
5 your City Hall, or --

6 COUNCIL MEMBER GALLOWAY: Library.

7 MAYOR HODKINSON: -- go build your Library.

8 MR. SCHILLING: I think you're probably --

9 MAYOR HODKINSON: And also by the Department of  
10 Commerce. Carry on. Everything that we have done has  
11 been done in public.

12 MR. SCHILLING: -- there's no committee to repre-  
13 sent the people.

14 MAYOR HODKINSON: Who are these people?

15 MR. SCHILLING: You're not representing the Li-  
16 brary and the Community Center. Or the -- you're not  
17 representing them.

18 MAYOR HODKINSON: We represent everyone in the  
19 City in all the projects.

20 MR. SCHILLING: That's all I've got.

21 MAYOR HODKINSON: City Manager?

22 CHIEF COBB: Good evening, once again. On be-  
23 half of City Manager, Arlene Fisher, I have a -- a  
24 couple of things to report.

25 As you've already known that we did notify those

1 Library and Community Center Committee Members of  
2 their expiration of their appointments. And those that  
3 had City owned iPads were asked to return them today.

4 Also, in the 2022 budget there was money set aside  
5 for a new accounts payable clerk. Those we interviewed  
6 -- or -- or made it open for existing personnel to  
7 apply for that position. Happy to report that we did  
8 appoint somebody to that position internally. We also  
9 appointed somebody to the utility billing clerk posi-  
10 tion internally, which left an open position in our  
11 reception that we -- made a hire this week.

12 So, you'll see some new faces, some different  
13 responsibilities. And it's really good to cultivate  
14 the next -- the next level of employees within and two  
15 people stepped up and took new positions and we're --  
16 we're really proud of that that we had the skill set  
17 within the existing staff to be able to do that.

18 Stormwater Project, Mr. Kelsey, that project  
19 originally had a hundred days for completion. There's  
20 about six weeks left of that, or thereabouts. So,  
21 you'll consee -- continue to see some traffic revisions  
22 and some delays along Ahtanum Road, probably about the  
23 next six weeks or so until that project is complete.

24 MR. KELSEY: How far [inaudible - muffled]?

25 CHIEF COBB: I think it's Fourth, Dennis is

1           that -- Third?

2           MR. HENNE:       The railroad tracks to First  
3           Street.

4           MR. KELSEY:      Oh.

5           CHIEF COBB:     Okay. Yeah. A little bit further  
6           than Fourth.

7           MR. KELSEY:     [Inaudible - muffled]?

8           CHIEF COBB:     Yes. Yeah. Also, I do want to  
9           chime in on -- on Mr. Schilling's comments, briefly,  
10          just to remind the Council.

11          So, as I've been to most every Council meeting,  
12          I think the Council has been very consistent with the  
13          process. And the process has always been that the  
14          Council didn't feel it was their responsibility to  
15          build a library necessarily, or to fund a library and  
16          that if the citizens wanted a library, they'd have to  
17          vote to annex in. And then the Council was very clear  
18          that if the citizens voted to annex into the Library  
19          District, the Council would ensure that there was a  
20          building in the city limits of Union Gap for them to  
21          go to.

22          I don't think any of that's changed. I think the  
23          commitment is still there. Furthermore, as we moved,  
24          and we're -- you know, you got to -- you've got to  
25          remember staff didn't know this was coming. All of

1 the sudden we received notice that the State had  
2 awarded the City \$1.9 million and change to build a  
3 building. And staff has done whatever they could to  
4 ensure that that happen.

5 But it can't be lost that we have a finite budget,  
6 and we did go to bid. Don't forget that. We went to  
7 bid. And at no control of this Council or staff, that  
8 bid came in \$700,000.00 over what our engineers orig-  
9 inally estimated. Okay? There's a lot of things at  
10 play here. COVID, the cost of building materials. All  
11 of that went -- just skyrocketed. OSB went from about  
12 \$8.00 a sheet to \$84.00 a sheet. So, all outside of  
13 the control of -- of the project managers.

14 The other thing that needs to be noted is during  
15 that time period we have people who want to micromanage  
16 this process. And twice, on two occasions, that mi-  
17 cromanaging and interfering jeopardized that funding.  
18 Twice City Manager Arlene Fisher went to the Department  
19 of Commerce and resecured that funding, on two occa-  
20 sions.

21 So, since then we had the bid, it came in  
22 \$700,000.00 over budget. What Mr. Schilling and the  
23 others don't know is that staff continues to be in --  
24 in discussions with Department of Commerce. We've  
25 established monthly meetings with them to make sure



1 that they're getting regular updates and that we're  
2 continuing to follow their processes, which, as John's  
3 meeting with Senator Honeyford happened some months  
4 ago.

5 If you recall the Senator's guidance to the City  
6 at that point, was you have additional time. We don't  
7 have to be -- we don't lose that money unless people  
8 interfere with the process. We don't lose that money  
9 until June of 2023. So, we have time in hopes that  
10 money comes in via donations, which is the responsi-  
11 bility of the 501(c)(3), as annotated in that report  
12 of the responsibilities. Or construction costs fall.  
13 Okay?

14 At any time, those two things happen, we can move  
15 forward. But Senator Honeyford said since you have  
16 time, why don't you sit on it until the fall, being  
17 the fall of 2022, to see if either of those two things  
18 happen. If at that time our -- architects don't be-  
19 lieve that we'll be within budget, then we've discussed  
20 the mechanisms to changing the scope of the project to  
21 ensure that at -- at minimum, we are able to build the  
22 library. Okay?

23 This all comes down to power and control. Who  
24 has the power and control? We have a group of indi-  
25 viduals that want to have power and control over this

1 project. Unfortunately, the State has designated the  
2 City of Union Gap to build this project. And we will  
3 go through and make sure that the Council has the  
4 information necessary to, at a minimum, should every-  
5 thing else fail, that a library is built before we  
6 lose that money.

7 We may not get everything we want. But the cit-  
8 izens voted into the Library District, they deserve a  
9 library that they don't have to travel four miles up  
10 the road to go to. And the Council has been very  
11 consistent with that position.

12 So, I guess my challenge to everybody is stay the  
13 course. We're on top of this. If you decide that you  
14 want to exercise power and control that you don't have,  
15 I suspect there -- if we lose this money a third time,  
16 because of interference, we're not going to get it  
17 back.

18 MAYOR HODKINSON: Right.

19 CHIEF COBB: And I can promise you staff and  
20 Council have done everything they can to ensure that  
21 we build the Library. If we lose that money for a  
22 third time, I can promise you it's not because staff  
23 wasn't doing their job, or the Council wasn't providing  
24 the proper oversight.

25 So, anybody can get up here with their conspiracy

1 theories and yada, yada, yada all they want. The fact  
2 of the matter is we have a plan going forward. Please  
3 don't mess it up.

4 UNKNOWN: Yeah.

5 CHIEF COBB: And that concludes my report.

6 COUNCIL MEMBER GALLOWAY: Thank you.

7 COUNCIL MEMBER SCHILLING: Greg? Greg? While  
8 you're there, come back to the podium because I've got  
9 a question for you.

10 CHIEF COBB: Go ahead.

11 COUNCIL MEMBER SCHILLING: Okay. While you  
12 have been our Acting City Manager you have been invited  
13 to this group's meetings and you have not shown. And  
14 luckily, we asked James Murr to come, we asked the  
15 Mayor to come. He didn't show, but James was there.  
16 Are we a wild --

17 COUNCIL MEMBER MURR: You were pretty mellow.

18 COUNCIL MEMBER SCHILLING: -- yeah, pretty  
19 mellow. And what the whole focus is is to get the  
20 Library and Community Center going, get it done. And  
21 what we had found out, and the reason why we have a  
22 focus towards this is construction, the rates dropped,  
23 and so the costs of things have gone down. And we  
24 can't get more money if we don't have -- because this  
25 has been put on hold for a long time, so people are

1 saying well, have you broke ground yet? No, we ha-  
2 ven't. So they're not allowing us to apply for things  
3 until we have a date. And you're giving me two years  
4 out.

5 CHIEF COBB: So, Mayor briefed the Council af-  
6 ter -- and the community, after his last meeting with  
7 the Senator. And he was very clear that this sit and  
8 wait, in hopes that building materials have come down  
9 enough to complete the entire project. Okay? He said  
10 in the fall that we were looking at a year. Okay? So,  
11 I don't understand where this question is that we don't  
12 even know anything. It couldn't be further from the  
13 truth.

14 COUNCIL MEMBER SCHILLING: But you're not  
15 coming to the meeting is what I'm saying.

16 CHIEF COBB: Okay. What does me coming to the  
17 meeting --

18 COUNCIL MEMBER SCHILLING: Because --

19 CHIEF COBB: -- and telling you the exact same  
20 thing that the Mayor told you --

21 COUNCIL MEMBER SCHILLING: -- that's --  
22 that's what --

23 CHIEF COBB: -- have -- make it better?

24 COUNCIL MEMBER SCHILLING: -- that's what Ar-  
25 lene, our City Manager, would come to the meeting and

1 she would give us updates. And I think that's kind of  
2 the rub is nobody is coming to the meeting; nobody  
3 thinks they're important enough to come to the meeting  
4 and give us some updates of -- all these different  
5 little committees are going on. They're all doing  
6 their stuff and they're working really hard, and  
7 they're not being paid. They're the volunteers.

8 And so, I think that it's kind of, you know, you  
9 send out things and that's the first thing that they  
10 heard from you. And that's not --

11 CHIEF COBB: I -- I think -- I think our opinion  
12 and our -- our legal opinion was made very clear in an  
13 open public meeting. So, no. I mean, everybody knows  
14 where we stand on this, in terms of participation with  
15 a committee that --

16 COUNCIL MEMBER SCHILLING: So, the committee  
17 and the 501(c)(3), you are not coming to any of those  
18 meetings.

19 CHIEF COBB: -- yeah. I'm not accountable to  
20 a non-profit. Okay? Staff is not accountable to a  
21 non-profit that has no direct ties to the City. Staff  
22 is accountable in two fash -- in two ways to the cit-  
23 izens. Okay? Staff is accountable to the citizens  
24 via the City Council. Staff is also accountable to  
25 the citizens via the State Auditor and how we spend

1 that money.

2 COUNCIL MEMBER SCHILLING: Right.

3 CHIEF COBB: Making sure that it's appropriate.  
4 We're not accountable to a 501(c)(3) that has no direct  
5 official link to the City. We're not.

6 COUNCIL MEMBER SCHILLING: In the June 24<sup>th</sup>,  
7 2019 -- in that whole Proclamation thing that was put  
8 together, it says that the 501(c)(3) and the committee  
9 have the job of being the oversight. And so, you --  
10 you guys just throwing that away, I don't think that's  
11 legal, but I don't know.

12 DEPUTY MAYOR WENTZ: I'd like to see that language  
13 because I don't -- I'm pretty sure --

14 CHIEF COBB: Yeah. The -- the oversight was  
15 through --

16 DEPUTY MAYOR WENTZ: -- that the 501(c)(3) was  
17 specifically received [inaudible - muffled] --

18 CHIEF COBB: -- the committee, not through the  
19 501(c)(3).

20 DEPUTY MAYOR WENTZ: -- yeah. It was very spe-  
21 cific.

22 CHIEF COBB: So, -- yes.

23 DEPUTY MAYOR WENTZ: And it was deliberate in that  
24 -- in its writing.

1 COUNCIL MEMBER SCHILLING: No, it's [inaudi-  
2 ble - muffled].

3 DEPUTY MAYOR WENTZ: It -- it -- I'm very certain.  
4 Bronson, can you research that for us?

5 MR. BROWN: Yes. I'll do that.

6 DEPUTY MAYOR WENTZ: Thank you.

7 MAYOR HODKINSON: Okay. Karen?

8 MS. CLIFTON: Mark Crouchet has his hand up  
9 again. Can he speak?

10 MAYOR HODKINSON: Sure.

11 MR. CROUCHET; Mr. Mayor and Council, through  
12 you, through the -- the Acting City Manager, you need  
13 to stop using that conspiracy theory. There is no  
14 proof of that and we need to investigate it ourself.  
15 So, -- it wasn't anybody on our committee's fault that  
16 this happened. So, it needs to stop. That's all I  
17 have.

18 MAYOR HODKINSON: I'm not sure that we got all  
19 that, Mark. You're breaking up. Okay. Mark has now  
20 left has he, Karen?

21 DEPUTY MAYOR WENTZ: It looks like it.

22 MAYOR HODKINSON: Okay.

23 MS. McDONNELL: Mr. Mayor and Council, Benine  
24 McDonnell, a member of the 501(c)(3). I can't pretend  
25 to know what Mark wanted to say, but it might have

1           been something to the effect that the Acting City Man-  
2           ager told us that two things have to happen in order  
3           to build the Library and Community Center. The prices  
4           need to come down or we need to get more money.

5           And he says that the non-profit, the 501(c)(3)  
6           isn't to communicate with the staff and the Council.  
7           I'm paraphrasing. The 501(c)(3), in order to get  
8           money, needs to apply for grants. In order to complete  
9           a grant application, we need to know the date that it  
10          starts and the date that it ends.

11          I know that construction projects tend to go  
12          longer than estimated and we can't start something in  
13          the fall of '22 and have it done by June 23<sup>rd</sup> -- June  
14          of -- of -- of '23. I -- I don't think that that's  
15          feasible, besides the fact of winter weather.

16          DEPUTY MAYOR WENTZ: This building was built on  
17          that schedule.

18          MS. McDONNELL: Okay. Well, --

19          CHIEF COBB: So, actually --

20          MS. McDONNELL: -- who -- who knows -- who knows  
21          if something else is going to happen?

22          CHIEF COBB: -- so, it wasn't -- it wasn't ex-  
23          actly that --

24          MS. McDONNELL: I'm just -- I'm just saying that  
25          -- that --



1 DEPUTY MAYOR WENTZ: Similar.

2 MS. McDONNELL: -- that -- that -- that the comm  
3 -- the committee has -- the 501(c)(3) has asked for -  
4 - for -- for dates from the City Council. We want to  
5 do your bidding, but in order to get the money, we  
6 need to have those dates. So, by your not giving us  
7 those dates, it precludes us getting the money and  
8 therefore, the -- the Library and Community Center  
9 won't get built.

10 MAYOR HODKINSON: That has to go to bid before  
11 you can give a date. And approved.

12 MS. McDONNELL: Okay. Well, we don't have -- we  
13 don't have a date that it's going to bid to tell our  
14 potential grant donors what that is. We need to have  
15 a date.

16 DEPUTY MAYOR WENTZ: We -- I believe we --

17 MS. McDONNELL: If you want to give us a date now,  
18 fine.

19 DEPUTY MAYOR WENTZ: -- did we not -- did we not  
20 -- I thought we forecast for October of 2022?

21 CHIEF COBB: Correct. And I said that earlier.  
22 Fall of 2022.

23 MS. McDONNELL: Okay. So, October --

24 CHIEF COBB: Based upon Senator --

25 MS. McDONNELL: -- October what of 2022?

1 CHIEF COBB: -- based upon Senator Honeyford's  
2 recommendation to the City of Union Gap that he rec-  
3 ommended that we sit on this project until the fall of  
4 2022 to see if bids -- if construction costs have come  
5 down enough to meet our budget. If at that time,  
6 either we haven't raised \$700,000.00, or construction  
7 costs haven't come down, that would be the point at  
8 which staff comes to Council and says our recommenda-  
9 tion is to request to change the scope of the project,  
10 which would be the Library. So that our citizens can  
11 have a library since that's what they're paying for.

12 MS. McDONNELL: It's my understanding that the  
13 money was given because the community center was added  
14 and that's why we got the almost \$2,000,000.00. I  
15 could be wrong.

16 CHIEF COBB: Like I said before, there's going  
17 to be tough choices. If construction costs don't come  
18 down --

19 DEPUTY MAYOR WENTZ: The alternative is we just  
20 go, based on what we have, and the numbers we have  
21 today and go out to bid for just the library. Have  
22 the construction architects draw it up --

23 CHIEF COBB: -- right. Our -- our -- our belief  
24 right now --

25 DEPUTY MAYOR WENTZ: -- and do it.

1 CHIEF COBB: -- some of those -- some of those  
2 costs that you continually see from Bora are staff  
3 occasionally asking them please look at construction  
4 costs. Do you believe that things have come down far  
5 enough to go out to bid? Those conversations occur  
6 all the time. Just as we've expressed previously.

7 MS. McDONNELL: Well, we --

8 CHIEF COBB: And --

9 MS. McDONNELL: -- we'd sure like communication  
10 with the 501(c)(3) about that.

11 CHIEF COBB: -- and -- okay.

12 MAYOR HODKINSON: Well, it's been in public  
13 meeting. Everything that's been said tonight was --  
14 has been done in a public meeting.

15 MS. McDONNELL: Yes.

16 MAYOR HODKINSON: The conversation that I've  
17 had with -- with the Senator was relayed in public  
18 meeting.

19 MS. McDONNELL: But it was very general, and very  
20 -- I mean, -- I mean, -- I mean, --

21 MAYOR HODKINSON: And he did not --

22 MS. McDONNELL: -- we need a date.

23 MAYOR HODKINSON: -- specify --

24 MS. McDONNELL: Should we say October 1<sup>st</sup> '22?

25 MAYOR HODKINSON: -- a date.

1 DEPUTY MAYOR WENTZ: You're asking something we  
2 don't have.

3 COUNCIL MEMBER GALLOWAY: Can't give you a date -  
4 -

5 MS. McDONNELL: Well, we can't get money unless we  
6 have a date.

7 DEPUTY MAYOR WENTZ: We can't give you something  
8 that we can't have. Then we're in a catch-22. So,  
9 like I said, the alternative is we move forward with  
10 just the library, spend the money we've got and give  
11 the citizens what we promised.

12 CHIEF COBB: Right.

13 DEPUTY MAYOR WENTZ: I mean, that's the alterna-  
14 tive that I can see, as opposed to waiting and hoping  
15 and -- and working this through until October. As we  
16 spelled out from the beginning.

17 MS. McDONNELL: Okay.

18 MAYOR HODKINSON: And we have approval from  
19 Commerce to do that.

20 MS. McDONNELL: To do just the library, and not  
21 the community center?

22 CHIEF COBB: Well, point --

23 MAYOR HODKINSON: If it became necessary.

24 MS. McDONNELL: Okay. And that hasn't been --  
25 that hasn't -- okay.

1 CHIEF COBB: -- that -- that is, we can -- we  
2 can ask Commerce to go to the Legislature on our be-  
3 half. They indicated that this was not an insurmount-  
4 able problem, should we get to the point that we need  
5 to do this. But once again, go back to Senator Honey-  
6 ford's recommendation.

7 Our original build schedule, if you recall, was  
8 breaking ground in the fall, being complete in June of  
9 that year, of 2020 -- maybe it was fall of '19, being  
10 done in the -- in the summer of 2020. Okay? So,  
11 that's -- all we're doing is sitting on that same  
12 timeline, hoping that prices come down enough that we  
13 can be within budget. That's what we're trying to do.  
14 So you can get the whole project.

15 If people are being impatient and saying we --  
16 where's the library, we've got to have our library,  
17 what are you doing? Then staff's recommendation will  
18 change. And staff's recommendation will be well, we  
19 have -- we know we have enough money to build the  
20 library, let's get permission to build the library and  
21 then people can raise money over the next couple of  
22 years to build the other half.

23 But if you want the whole project, our best bet  
24 right now is to wait, just as Senator Honeyford sug-  
25 gested, --

1 MS. McDONNELL: Okay.

2 CHIEF COBB: -- in hopes that building costs  
3 come down.

4 MS. McDONNELL: So, -- so, what we'll do on the -  
5 - on the -- on the grant applications is say fall of  
6 2020? [sic]

7 CHIEF COBB: Yes.

8 MS. McDONNELL: Is when we plan to break ground?

9 CHIEF COBB: That's the best information we  
10 have available to you now.

11 MS. McDONNELL: And -- and we plan to have it com-  
12 pleted by June 30, 2023.

13 MAYOR HODKINSON: Fall of 2021.

14 COUNCIL MEMBER GALLOWAY: Fall of '22.

15 MAYOR HODKINSON: Or '22 rather.

16 CHIEF COBB: Yeah.

17 MS. McDONNELL: Yeah. I'm sorry. I'm sorry.

18 MAYOR HODKINSON: That's okay.

19 MS. McDONNELL: Yeah. Yeah. Fall of 2022, to be  
20 completed by June 30, 2023. We'll use those dates.  
21 Thank you.

22 MAYOR HODKINSON: Okay. We'll go to communi-  
23 cations, questions, and comments. Council? Develop-  
24 ment of the next agenda.

25 COUNCIL MEMBER SCHILLING: I have something

1 that I would like to see on there and that's about our  
2 insurance ratings.

3 MAYOR HODKINSON: Our insurance what?

4 COUNCIL MEMBER SCHILLING: Insurance ratings.  
5 I've been reading where insurance is going up and so,  
6 I'm wondering, us, as a City, how are we doing with  
7 our insurance ratings?

8 CHIEF COBB: So, the only insurance rating I'm  
9 aware of is WSRB, and that's related to fire protec-  
10 tion.

11 MAYOR HODKINSON: Right.

12 COUNCIL MEMBER SCHILLING: Mmm hmm. [Affirm-  
13 ative].

14 CHIEF COBB: And that has not changed.

15 COUNCIL MEMBER SCHILLING: So, we're at the  
16 same as what -- Yakima is?

17 CHIEF COBB: No, we're at the same as what we  
18 were rated to five years ago, which is a four.

19 COUNCIL MEMBER SCHILLING: Okay.

20 CHIEF COBB: Which was a significant benefit to  
21 our citizens at that time.

22 COUNCIL MEMBER SCHILLING: Thank you.

23 MAYOR HODKINSON: Okay. Anything else? Then  
24 we will recess to a twenty-minute executive session  
25 for labor negotiations, pursuant to RCW

1 42.30.140(4)(a). Council does not -- or does, excuse  
2 me, does intend to take action. And with that, we'll  
3 adjourn to executive.

4 **EXECUTIVE SESSION FOR TWENTY MINUTES**

5 MAYOR HODKINSON: We are back in session for  
6 the second time.

7 DEPUTY MAYOR WENTZ: I'll make the motion we adopt  
8 the contract for public works --

9 MR. BROWN: Public works.

10 COUNCIL MEMBER GALLOWAY: Second.

11 MAYOR HODKINSON: I have a motion made and se-  
12 conded to adopt the ordinance for the public works  
13 contract --

14 DEPUTY MAYOR WENTZ: Contract negotiations.  
15 Yeah.

16 MAYOR HODKINSON: -- any further discussion?  
17 All those in favor?

18 MULTIPLE RESPONSES: Aye.

19 MAYOR HODKINSON: Opposed? Motion carried.  
20 Next?

21 DEPUTY MAYOR WENTZ: I'll make a motion we approve  
22 the contract negotiations with the City Hall clerical  
23 union --

24 MAYOR HODKINSON: Exempt.

25 COUNCIL MEMBER MURR: Second.



1 DEPUTY MAYOR WENTZ: -- exempt. Yeah.

2 MAYOR HODKINSON: Okay. I have a motion made  
3 and seconded to approve the exempt employees' con-  
4 tract.

5 MR. BROWN: No, not exempt. Just the --

6 MAYOR HODKINSON: Any further discussion?

7 MR. BROWN: -- just the office clerical.

8 CHIEF COBB: City Hall -- City Hall clerks,  
9 clerical staff.

10 MAYOR HODKINSON: Okay. City Hall clerks and  
11 staff.

12 MR. BROWN: Yeah.

13 MAYOR HODKINSON: Okay. Discussion? Hearing  
14 none. All in favor?

15 MULTIPLE RESPONSES: Aye.

16 MAYOR HODKINSON: Opposed? Motion carried.

17 DEPUTY MAYOR WENTZ: And I make a motion to adopt  
18 the -- or pass the negotiations -- adopt the negotia-  
19 tions with the police clerical staff.

20 MAYOR HODKINSON: Okay.

21 COUNCIL MEMBER GALLOWAY: Second.

22 COUNCIL MEMBER SCHILLING: Second.

23 MAYOR HODKINSON: I have a motion made and se-  
24 conded to adopt the police clerical staff contract.  
25 Any discussion? All those in favor?

1  
2  
3  
4  
5  
6

MULTIPLE RESPONSES: Aye.

MAYOR HODKINSON: Opposed? Motion carried.

And with that, we are adjourned.

UNKNOWN: [Inaudible -- muffled].

MAYOR HODKINSON: Yes, sir.

**(End of Recording)**

CERTIFICATE

STATE OF WASHINGTON )  
                                  )       ss.  
County of Grant        )

I, Tina M. Steinmetz, do hereby certify under the laws of the State of Washington that the following is true and correct:

1. That I am an authorized transcriptionist.
2. I received the electronic recording directly from the City of Union Gap website, pursuant to the request from Deputy Clerk Treasurer.
3. This transcript is a true and correct record of the proceedings to the best of my ability, including any changes made by the Deputy Clerk Treasurer reviewing the transcript.
4. I am in no way related to or employed by any party in this matter, nor any counsel in the matter; and
5. I have no financial interest in the litigation.

01/31/2022 - Moses Lake, WA  
(Date and Place)

s/Tina M. Steinmetz  
(Signature)

**CITY OF UNION GAP**  
**REGULAR UNION GAP COUNCIL MEETING**  
**SIGN IN SHEET**

6:00 P.M. – January 24, 2022

NAME (Please Print)

(Date)

ADDRESS

Melvin Canaday	655	1/24/22	402 W. Adams
Morgan Schuly	1800	1/24/2022	26 Eaglecrest Drive
Terry Schilling		1-24-2022	26 Eaglecrest Dr
Rick Kelsey	3806 1st		
Georgia Reimire	314 White St	1/24/22	
Stephanie Marr	2214 S 3rd Ave	1/24/22	
Lidia Balloway		1-24-22	2711-5th St
Ben McDonnell		1/24/22	Yakima

## **01/24/2022 Council Meeting Zoom Attendees**

### **Attendees**

Maralyn Killorn

Lynette Bisconer

Kathy Cluck

Mark Crouchet

Michael Uhlman



## City Council Communication

**Meeting Date:** February 14, 2022  
**From:** Karen Clifton, Director of Finance and Administration  
**Topic/Issue:** Payroll Vouchers – January 2022

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**SYNOPSIS:** Payroll Vouchers for the month of January 2022

**RECOMMENDATION:** Request Council to approve EFTs and Voucher Nos. 104114 through 104120 in the amount of \$460,524.02.

**LEGAL REVIEW:** N/A

**FINANCIAL REVIEW:** N/A

**BACKGROUND INFORMATION:** N/A

**ADDITIONAL OPTIONS:** N/A

**ATTACHMENTS:** Payroll Voucher Register

# WARRANT/CHECK REGISTER

CITY OF UNION GAP

Time: 09:34:22 Date: 02/09/2022

01/01/2022 To: 02/28/2022

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
508	02/10/2022	Payroll	2	EFT	LYNETTE BISCONER	4,681.75	January 2022 Payroll
509	02/10/2022	Payroll	2	EFT	RYAN L BONSEN	7,645.16	January 2022 Payroll
510	02/10/2022	Payroll	2	EFT	JABAN R BROWNELL	6,393.21	January 2022 Payroll
511	02/10/2022	Payroll	2	EFT	ANTHONY T BRYANT	3,127.10	January 2022 Payroll
512	02/10/2022	Payroll	2	EFT	CRAIG G BUNTING	6,127.99	January 2022 Payroll
513	02/10/2022	Payroll	2	EFT	JASON G CAVANAUGH	5,662.61	January 2022 Payroll
514	02/10/2022	Payroll	2	EFT	NEREDIHT E CHAVEZ	2,988.08	January 2022 Payroll
515	02/10/2022	Payroll	2	EFT	KAREN CLIFTON	5,998.24	January 2022 Payroll
516	02/10/2022	Payroll	2	EFT	GREGORY COBB	7,341.31	January 2022 Payroll
517	02/10/2022	Payroll	2	EFT	CHRIS DAHL	4,455.24	January 2022 Payroll
518	02/10/2022	Payroll	2	EFT	SANDY L DAILEY	545.00	January 2022 Payroll
519	02/10/2022	Payroll	2	EFT	ERICK MICHAEL DELP	5,055.31	January 2022 Payroll
520	02/10/2022	Payroll	2	EFT	DAVID DOMINGUEZ	6,591.78	January 2022 Payroll
521	02/10/2022	Payroll	2	EFT	DAMON A DUNSMORE	4,366.84	January 2022 Payroll
522	02/10/2022	Payroll	2	EFT	TRAVIS FISCUS	3,702.20	January 2022 Payroll
523	02/10/2022	Payroll	2	EFT	ARLENE F FISHER-MAURER	8,989.88	January 2022 Payroll
524	02/10/2022	Payroll	2	EFT	JACK L GALLOWAY	545.00	January 2022 Payroll
525	02/10/2022	Payroll	2	EFT	DAVID O HANSEN	545.00	January 2022 Payroll
526	02/10/2022	Payroll	2	EFT	DENNIS HENNE	6,601.51	January 2022 Payroll
527	02/10/2022	Payroll	2	EFT	ROBERT M HENNESSY	92.52	January 2022 Payroll
528	02/10/2022	Payroll	2	EFT	JOHN P HODKINSON JR	545.00	January 2022 Payroll
529	02/10/2022	Payroll	2	EFT	RUDY M JIMENEZ	3,784.49	January 2022 Payroll
530	02/10/2022	Payroll	2	EFT	ALBA L LEVESQUE	6,862.31	January 2022 Payroll
531	02/10/2022	Payroll	2	EFT	JO LINDER	3,228.00	January 2022 Payroll
532	02/10/2022	Payroll	2	EFT	TERESA LOPEZ	4,519.03	January 2022 Payroll
533	02/10/2022	Payroll	2	EFT	VALENTINA MARTINEZ	2,873.80	January 2022 Payroll
534	02/10/2022	Payroll	2	EFT	HOWARD L MASON	3,718.20	January 2022 Payroll
535	02/10/2022	Payroll	2	EFT	STACEY J MCKINLEY	3,590.25	January 2022 Payroll
536	02/10/2022	Payroll	2	EFT	ROBERT MCRAE	3,883.29	January 2022 Payroll
537	02/10/2022	Payroll	2	EFT	CASEY M MORFIN	3,411.64	January 2022 Payroll
538	02/10/2022	Payroll	2	EFT	JAMES E MURR	521.25	January 2022 Payroll
539	02/10/2022	Payroll	2	EFT	MICHAEL R NORTH	4,273.46	January 2022 Payroll
540	02/10/2022	Payroll	2	EFT	SERGIO E OCHOA	3,806.81	January 2022 Payroll
541	02/10/2022	Payroll	2	EFT	REBECCA R PINA	3,036.26	January 2022 Payroll
542	02/10/2022	Payroll	2	EFT	CARY D PITTACK	3,455.22	January 2022 Payroll
543	02/10/2022	Payroll	2	EFT	HECTOR A RIVERA	6,292.09	January 2022 Payroll
544	02/10/2022	Payroll	2	EFT	PAUL K SANDERS	6,450.15	January 2022 Payroll
545	02/10/2022	Payroll	2	EFT	CURTIS J SANTUCCI	4,735.78	January 2022 Payroll
546	02/10/2022	Payroll	2	EFT	KURT W SCHELHAMMER	4,148.26	January 2022 Payroll
547	02/10/2022	Payroll	2	EFT	JULIE SCHILLING	548.00	January 2022 Payroll
548	02/10/2022	Payroll	2	EFT	COLEMAN D SHOGREN	1,253.32	January 2022 Payroll
549	02/10/2022	Payroll	2	EFT	MICHAEL STILLWAUGH	4,643.98	January 2022 Payroll
550	02/10/2022	Payroll	2	EFT	RAYMUNDO V SUAREZ	4,647.14	January 2022 Payroll
551	02/10/2022	Payroll	2	EFT	AMANDA L TOWLE	4,121.79	January 2022 Payroll
552	02/10/2022	Payroll	2	EFT	ERIC B TURLEY	5,242.13	January 2022 Payroll
553	02/10/2022	Payroll	2	EFT	JENNY V VALLE	3,176.79	January 2022 Payroll
554	02/10/2022	Payroll	2	EFT	JOSEPH VANICEK	6,025.35	January 2022 Payroll
555	02/10/2022	Payroll	2	EFT	CHAD VANOVER	5,070.52	January 2022 Payroll
556	02/10/2022	Payroll	2	EFT	GLORIA A WALTMAN	3,516.80	January 2022 Payroll
557	02/10/2022	Payroll	2	EFT	ANNISA M WARD	435.29	January 2022 Payroll
558	02/10/2022	Payroll	2	EFT	TERRYL D WAY	5,577.85	January 2022 Payroll
559	02/10/2022	Payroll	2	EFT	ROGER E WENTZ	524.25	January 2022 Payroll
567	02/10/2022	Payroll	2	EFT	AFLAC	254.20	Pay Cycle(s) 02/01/2022 To 02/28/2022 - AFLAC; Pay Cycle(s) 02/01/2022 To 02/28/2022 - AFLAC Pre Tax

# WARRANT/CHECK REGISTER

CITY OF UNION GAP

Time: 09:34:22 Date: 02/09/2022

01/01/2022 To: 02/28/2022

Page: 2

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
568	02/10/2022	Payroll	2	EFT	AWC EMPLOYEE BENEFIT TRUST	90,618.16	LEOFF 1 RETIREE MEDICAL BENEFITS - 01/2022; Pay Cycle(s) 02/01/2022 To 02/28/2022 - Medical
569	02/10/2022	Payroll	2	EFT	ICMA RETIREMENT TRUST #302189 ROTH	5,736.95	Pay Cycle(s) 02/01/2022 To 02/28/2022 - ICMA ROTH - Catch-up; Pay Cycle(s) 02/01/2022 To 02/28/2022 - ICMA 457 ROTH
570	02/10/2022	Payroll	2	EFT	ICMA RETIREMENT TRUST#108800	2,019.74	Pay Cycle(s) 02/01/2022 To 02/28/2022 - ICMA MNGT Trust
571	02/10/2022	Payroll	2	EFT	ICMA RETIREMENT TRUST#302189	13,631.22	Pay Cycle(s) 02/01/2022 To 02/28/2022 - ICMA Retirement Trust
572	02/10/2022	Payroll	2	EFT	INTERNAL REVENUE SERVICE	82,625.06	941 Deposit for Pay Cycle(s) 02/10/2022 - 02/10/2022
573	02/10/2022	Payroll	2	EFT	WA STATE DEPT OF SOCIAL	300.00	Pay Cycle(s) 02/01/2022 To 02/28/2022 - WSDCS
574	02/10/2022	Payroll	2	EFT	WA STATE DRS - DCP	50.00	Pay Cycle(s) 02/01/2022 To 02/28/2022 - DRS - DCP - 902B71
575	02/10/2022	Payroll	2	EFT	WA STATE EMPLOYMENT SECURITY DEPT-PFML	1,427.45	Pay Cycle(s) 02/01/2022 To 02/28/2022 - WPFML
576	02/10/2022	Payroll	2	EFT	WA STATE LAW ENFORCEMENT	20,737.66	Pay Cycle(s) 02/01/2022 To 02/28/2022 - LEOFF II - B040
577	02/10/2022	Payroll	2	EFT	WA STATE PUBLIC EMPLOYEES	25,487.25	Pay Cycle(s) 01/01/2022 To 01/31/2022 - PERS II - 5591; Pay Cycle(s) 02/01/2022 To 02/28/2022 - PERS II - 5591; Pay Cycle(s) 02/01/2022 To 02/28/2022 - PERS III - 5591
578	02/10/2022	Payroll	2	EFT	WESTERN CONFERENCE OF	3,805.00	Pay Cycle(s) 02/01/2022 To 02/28/2022 - Teamster's Pension
579	02/10/2022	Payroll	2	104114	EMPLOYEE FUND	204.00	Pay Cycle(s) 02/01/2022 To 02/28/2022 - Employee Fund
580	02/10/2022	Payroll	2	104115	TEAMSTERS LOCAL 760	788.00	Pay Cycle(s) 02/01/2022 To 02/28/2022 - Teamsters Dues
581	02/10/2022	Payroll	2	104116	UNION GAP POLICE OFFICERS ASSN	1,500.00	Pay Cycle(s) 02/01/2022 To 02/28/2022 - UGPOA Dues
582	02/10/2022	Payroll	2	104117	USABLE LIFE	77.70	Pay Cycle(s) 02/01/2022 To 02/28/2022 - USable Life
583	02/10/2022	Payroll	2	104118	WA STATE COUNCIL OF CNTY	722.40	Pay Cycle(s) 02/01/2022 To 02/28/2022 - AFCSME Dues
584	02/10/2022	Payroll	2	104119	WA STATE COUNCIL OF	187.50	Pay Cycle(s) 02/01/2022 To 02/28/2022 - WSCOPO Dues
585	02/10/2022	Payroll	2	104120	WESTERN STATES POLICE MEDICAL TRUST	977.50	Pay Cycle(s) 02/01/2022 To 02/28/2022 - WSPMT

001 Current Expense Fund	357,252.84
101 Street Fund	33,435.69
128 Transit System Fund	6,310.45
401 Water Fund	33,366.14
402 Garbage Fund	3,424.87
403 Sewer Fund	26,734.03

460,524.02 Payroll: 460,524.02



**WARRANT/CHECK REGISTER**

CITY OF UNION GAP

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
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## City Council Communication



**Meeting Date:** February 14, 2022  
**From:** Karen Clifton, Director of Finance and Administration  
**Topic/Issue:** Claim Vouchers – February 14, 2022

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**SYNOPSIS:** Claim Vouchers Dated February 14, 2022

**RECOMMENDATION:** Request Council to approve EFTs and Vouchers Nos. 104113 and Voucher Nos. 104121 through Voucher Nos. 104216, in the amount of \$ 388,069.95.

**LEGAL REVIEW:** N/A

**FINANCIAL REVIEW:** N/A

**BACKGROUND INFORMATION:** N/A

**ADDITIONAL OPTIONS:** N/A

**ATTACHMENTS:** 1. Claim Voucher Register  
2. Detailed Claim Voucher Register

# WARRANT/CHECK REGISTER

CITY OF UNION GAP

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
284	01/21/2022	Claims	2	EFT	WA STATE DEPT OF LICENSING	13.00	DRIVING RECORD REQUEST
417	02/07/2022	Claims	2	EFT	XPRESS BILL PAY	516.40	ONLINE PAYMENTS FEE - 01/2022
423	02/01/2022	Claims	2	EFT	MERCHANT SERVICES	752.12	CREDIT CARD PAYMENTS FEE - 01/2022
430	02/02/2022	Claims	2	EFT	PATHPOINT MERCHANT SERVICES LLC	2.50	ONLINE PAYMENTS FEE - 01/2022
456	02/03/2022	Claims	2	EFT	CHASE PAYMENTECH	872.31	ONLINE PAYMENTS FEE - 01/2022
502	02/07/2022	Claims	2	EFT	US BANK - CHECKING	24.00	INV MAINT FEE - 01/2022
588	02/14/2022	Claims	2	EFT	CENTURY LINK	1,178.88	CIVIC CENTER FAX & PHONE LINE - 01/2022; SENIOR CENTER - 01/2022; FIRE DEPT - 01/2022; PUBLIC WORKS - 01/2022; CIVIC CENTER TRUNK SVC - 01/2022
589	02/14/2022	Claims	2	EFT	OFFICE DEPOT-CITY HALL	1,295.01	FILE FOLDER; GEL PENS, ENVELOPES, LABELS, HP INK COMBO CARTRIDGES, POST IT POP-UPS, NOTEBOOK, DRY ERASE MARKER & PACKAGING TAPE; OATH OF OFFICE PAPER; CREDIT ON 11X8 JOSELYN WALL CALENDAR; 727 PHOTO B
590	02/14/2022	Claims	2	EFT	OFFICE DEPOT-PD	90.40	MULTI-USE PAPER OD BLUE TOP 96B 11" 10RM CTN, GEL 07 BLACK PENS 12 PK; CERTIFICATE KIT, FOIL & SEAL
591	02/14/2022	Claims	2	EFT	US BANK CARDMEMBER SVC	6,749.91	SNOW REMOVAL BRUSH FOR CITY CAR; 2022 ZOOM STANDARD PRO ANNUAL & WEBINAR 500 ANNUAL; 2018 CHEVY SILVERADO 1500 PU 265/70R-17 115 T PINZA AT TIRES, WHEEL SPIN BALANCE, VS20 STEM TIRE PRESSURE
592	02/14/2022	Claims	2	EFT	VERIZON WIRELESS - CH #742100945-0001	423.98	CH - 01/2022
593	02/14/2022	Claims	2	EFT	VERIZON WIRELESS - PD2#672326319	440.20	MODEMS - JAN 2021
594	02/14/2022	Claims	2	EFT	VERIZON WIRELESS - PW #542075407	307.99	PW CELL SERVICE - 01/2022
379	01/31/2022	Claims	2	104113	UNITED STATES POSTMASTER	774.94	UB POSTAGE - 01/2022
595	02/14/2022	Claims	2	104121	ABSOLUTE COMFORT TECHNOLOGY	1,060.36	WO#12046 - YOUTH BARN - 1002 W. AHTANUM RD; WO#12002 & WO #12043 - 4401 MAIN STREET; WO#12042 - 102 W. AHTANUM ROAD
596	02/14/2022	Claims	2	104122	AMB TOOLS & EQUIPMENT	176.19	3/4" DRIVE RATCHET KNURLED GRIP - 24"
597	02/14/2022	Claims	2	104123	AMERIFUEL	4,485.08	FUEL - 01/01/2022 - 01/15/2022; FUEL - 01/16/2022 - 01/31/2022
598	02/14/2022	Claims	2	104124	ARC DBPROP001, LLC	51.53	UTILITY DEPOSIT REFUND - 2513 MAIN STREET
599	02/14/2022	Claims	2	104125	AT&T MOBILITY	270.66	MODEMS - JAN 2022
600	02/14/2022	Claims	2	104126	ATLAS STAFFING INC	3,658.00	WEEK WORKED 01.15.22; TEMP SEC (SCHULER); WEEK WORKED 01.22.22; TEMP SEC (SCHULER); WEEK WORKDED - 01-29-2022 - TEMP SEC (SCHULER)
601	02/14/2022	Claims	2	104127	BASIN DISPOSAL OF YAKIMA LLC	97,402.19	GA/RCY - 01-2022
602	02/14/2022	Claims	2	104128	BELL, BROWN & RIO	7,500.00	CITY ATTORNEY - 01/2022
603	02/14/2022	Claims	2	104129	BISHOP RED ROCK INC	1,019.24	RED CINDER / STREET PRODUCT

# WARRANT/CHECK REGISTER

CITY OF UNION GAP

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604	02/14/2022	Claims	2	104130	BURROWS TRACTOR COMPANY	1,392.02	#3013 PTO SWITCH; BLADES, BELT, SIDE MOUNT & FILTER ELEM FOR HUSTLER 2; HUSTLER 2 PARTS - BUSHING PL, BUSHING ID, CS 312-18X, FW 0.343SAE, NT 0.312-18, FUEL GAUGE & IDLER GUILD; PARTS & LABOR - PARKS
605	02/14/2022	Claims	2	104131	CANON FINACIAL SERVICES	186.28	COPIER CONTRACT - JAN 2022
606	02/14/2022	Claims	2	104132	CASCADE NATURAL GAS CORP	2,898.27	3007 2ND STREET - FINAL BILL; 107 W. AHTANUM ROAD - 01/2022; 102 W. AHTANUM ROAD - 01/2022; 4401 1/2 MAIN STREET - 01/2022; 4401 MAIN STREET #2 - 01/2022
607	02/14/2022	Claims	2	104133	CENTRAL WA AG MUSEUM	1,187.61	AG MUSEUM UTILITIES - 01/2022
608	02/14/2022	Claims	2	104134	CENTRAL WASHINGTON FAIR ASSOC.	11,500.00	MARKETING & ADVERTISING; AFP SALES/MARKETING - 02/2022
609	02/14/2022	Claims	2	104135	CINTAS CORP #605	65.44	CIVIC CENTER & PD MAT SVC - 01/28/2022
610	02/14/2022	Claims	2	104136	CITY OF YAKIMA	526.40	TR - ADVERTISING 2022 WINTER/SPRING BUS BOOK
611	02/14/2022	Claims	2	104137	CLASSIC CAR WASH	60.50	CAR WASHES - 01/2021
612	02/14/2022	Claims	2	104138	CLIFF'S SEPTIC SERVICE	270.00	RENT-HANDICAP @ AHTANUM YOUTH PARK & FULLBRIGHT PARK - 01/2022
613	02/14/2022	Claims	2	104139	SINGH AND PARKS LLC COCO'S MINI MART	56.48	PATROL FUEL - 01/31/2022
614	02/14/2022	Claims	2	104140	COLEMAN OIL COMPANY	4,897.94	PW/ CED FUEL-01/22; FUEL THRU 01.31.22
615	02/14/2022	Claims	2	104141	CONCRETE SPECIAL TIES, INC.	366.67	SIDEWALK REPAIR (TRUCKS PLUS LOCATION); INVERTED MARKING PAINT - BLUE & GREEN
616	02/14/2022	Claims	2	104142	COPIERS NORTHWEST	209.19	COPIER LEASE - 01/2022
617	02/14/2022	Claims	2	104143	CORE & MAIN LP	9,887.00	METER SETTERS; WA STOCK - 6 TJ D1 PIPE; 12 TJ DI PIPE; CONCRETE HYD BASE BLKS; 1 PVC PIPE SWB 20"; 860-54-01088-16 4 HYMAX 2 FLIP CPLG; 3/4" SL MACH 10 CF R9001 V4 EU1D2F1, R1620859 BRKFLG KIT 5-1/4 M
618	02/14/2022	Claims	2	104144	EUROFINS MICROBIOLOGY LABORATOIRES, INC	217.00	1260 TOTAL COLIFORM COLILERT
619	02/14/2022	Claims	2	104145	FASTENAL	204.87	3/4"W 201/301 S/S BAND EAR LOCK BANDING BUCKLES
620	02/14/2022	Claims	2	104146	FUTURELINK COMMUNICATIONS	292.14	EXTENSION #1002 PHONE ISSUES
621	02/14/2022	Claims	2	104147	GOV FINANCE OFFICERS ASSOC.	170.00	2022 MEMBERSHIP - K. CLIFTON
622	02/14/2022	Claims	2	104148	GRANT J HUNT CO	3,750.00	DESIGN & MARKETING - 02/2022
623	02/14/2022	Claims	2	104149	ERIK GRAY	58.91	OVERPAYMENT REFUND - 306 W. YAKIMA STREET - UB ACCT #9947
624	02/14/2022	Claims	2	104150	HUMAN RESOURCE SYSTEMS	9,500.00	2022 POLICE SERGEANT ASSESSMENT CENTER DEVELOPMENT & ADMINISTRATION
625	02/14/2022	Claims	2	104151	IIMC	140.00	ANNUAL MEMBERSHIP & CONTINUING PROFESSIONAL DEVELOPMENT - WALTMAN
626	02/14/2022	Claims	2	104152	KNOBEL'S ELECTRIC, INC.	1,998.47	TROUBLE SHOOT/REPAIR SEWER DEPT GENERATOR ROOM HEATER
627	02/14/2022	Claims	2	104153	KNOBELS ELECTRIC INC	554.25	SEASON'S GREETINGS SIGN REMOVAL - 12/30/2021

# WARRANT/CHECK REGISTER

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628	02/14/2022	Claims	2	104154	EVA LAMAS	300.00	CLEANING/DAMAGE DEPOSIT REFUND - 02/05/2022 AB
629	02/14/2022	Claims	2	104155	LOWES COMPANY INC	261.30	WORTH 2-CT 16-OZ PROP CYL; 4 INCH WHITE PVC S AND D CA; 20A 250V SINGLE RECEP; HANDY BOX COVER SINGLE; BOX 2-1/8 " DEEP T; 400-AMP TRMS CLAMP MET & 5 -GAL BUCKETS; FLAGS/FLAG POLE SUPPLIES - 1/4X2-1/2
630	02/14/2022	Claims	2	104156	LOWES COMPANY INC	169.45	ICE MELT; SWAGING TOOL, ROPE, KEROSENE, SPARK PLUG, ETC FOR SNOW REMOVAL
631	02/14/2022	Claims	2	104157	LTI INC	6,315.79	NON CORROSION INHIBITED PNS CATEGORY 8A-R (K&S) STANDARD GRADATION ROAD SALT - 68,080 LBS
632	02/14/2022	Claims	2	104158	WENDY MALONE	7.87	OVERPAYMENT REFUND - UB ACCT #9188 - 2802 S. 5TH AVE #22
633	02/14/2022	Claims	2	104159	MEDSTAR CABULANCE, INC.	71,603.56	DIAL A RIDE / FIXED ROUTE - 01/2022
634	02/14/2022	Claims	2	104160	MISSIONSQUARE RETIREMENT	250.00	ANNUAL PLAN FEE #108800 01/22 - 03/22
635	02/14/2022	Claims	2	104161	MORTON & SONS	124.20	SAWDUST; WATER METER INSULATION
636	02/14/2022	Claims	2	104162	MORTONS SUPPLY	333.89	3" SCH 80 PVC & COUPLER
637	02/14/2022	Claims	2	104163	MUNICIPAL CODE	1,021.72	SUPPLEMENT PAGES #35, IMAGES, GRAPHS & TABULAR MATTER
638	02/14/2022	Claims	2	104164	ROBERT R NORTHCOTT	1,400.00	PUBLIC DEFENDER
639	02/14/2022	Claims	2	104165	OFFICE SOLUTIONS NORTHWEST	1,224.48	TOMBOW CORRECTION TAPE, WESTCOTT STAINLESS STEEL RULER; AVERY 8160 ADDRESS LABELS, AVERY 5161 ADDRESS LABELS, COPY PAPER, BUSINESS SOURCE HEAVYDUTY 2-HOLE PUNCH; FYI RED INK STAMP; SMD17110 - GREEN S
640	02/14/2022	Claims	2	104166	ONE CALL CONCEPTS INC	27.82	UTILITY LOCATES - 01/2022
641	02/14/2022	Claims	2	104167	OWEN EQUIPMENT CO	1,195.39	SB SEGMENT SET; SHIPPING & HANDLING
642	02/14/2022	Claims	2	104168	PACIFIC POWER	1,701.29	CIVIC CENTER - 12/2021
643	02/14/2022	Claims	2	104169	PAPÉ MATERIAL HANDLING	90.37	AUTO BATTERY - TRUCK #1025
644	02/14/2022	Claims	2	104170	POWERPLAN	1,011.96	#3012 COOL GARD; VEH #2014 - CUTTING EDGE, 48" EDGE & INBOUND FREIGHT
645	02/14/2022	Claims	2	104171	QUADIENT FINANCE USA, INC.	500.00	POSTAGE - 01/2022
646	02/14/2022	Claims	2	104172	REAL SMITH, LLC	62.32	OVERPAYMENT REFUND - UB ACCT #12683 - 3009 5TH STREET
647	02/14/2022	Claims	2	104173	REPUBLIC PUBLISHING CO	1,943.04	SUMMARY OF ORDINANCE NO. 3018; NOTICE OF ZOOM & IN-PERSON STUDY SESSION MEETING - 01-18-2022; CLASS 3 REVIEW APPLICATION - FALCON RIDGE INVESTMENT; NOTICE OF LTAC TELEPHONIC MEETING - 01/25/2022, NOTI
648	02/14/2022	Claims	2	104174	ALMA DELIA RIVERA MADRIGAL	22.19	UTILITY DEPOSIT REFUND - 2905 2ND STREET
649	02/14/2022	Claims	2	104175	RUSSELL CRANE SERVICE INC	10,652.29	HOUSE DEMOLITION - 3007 2ND STREET

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650	02/14/2022	Claims	2	104176	SANTANDER LEASING LLC	28,720.96	PO# 4EN6AAA87C1007107 - CONTRACT #004-0001263-001
651	02/14/2022	Claims	2	104177	SHUELS WHOLESALE LUMBER	59.13	FLAG POLES - 1 5/16 FULL ROUND HEMLOCK - R/6 CROOKED
652	02/14/2022	Claims	2	104178	SIRCHIE FINGER PRINT	64.10	APPLICATOR SHIELDS
653	02/14/2022	Claims	2	104179	DON C. SMITH	547.90	LEOFF 1 RETIREE MEDICARE /RX
654	02/14/2022	Claims	2	104180	SMITTY'S OUTDOOR POWER EQUIPMENT INC	55.79	FLINK COVER-AIR CLEANER & FILTER-AIR CLEANER CA
655	02/14/2022	Claims	2	104181	TINA M. STEINMETZ	273.00	01/24/2022 COUNCIL MEETING TRANSCRIPTION
656	02/14/2022	Claims	2	104182	SUNSHINE SPA	25.00	BUSINESS LICENSE REFUND - LICENSE #11588
657	02/14/2022	Claims	2	104183	THE ROTARY CLUB OF YAKIMA	120.00	DUES - JANUARY, FEBRUARY, MARCH 2022
658	02/14/2022	Claims	2	104184	THERMO KING NORTHWEST, INC.	564.37	OVERPAYMENT REFUND - UB ACCT #8969 - 1220 INDUSTRIAL WAY
659	02/14/2022	Claims	2	104185	PATRICK THOMPSON	2,971.00	MEDICARE PREMIUMS - 2021; MEDICARE PREMIUMS - 01/22 - 02/22
660	02/14/2022	Claims	2	104186	TRI-VALLEY CONSTRUCTION INC	3,617.22	ASBESTOS ABATEMENT - CRAWL SPACE DUCTING - 3007 2ND STREET
661	02/14/2022	Claims	2	104187	TTC CONSTRUCTION INC.	3,579.45	PRIME WINDOWS WATERLINE REPAIR
662	02/14/2022	Claims	2	104188	U.S. CELLULAR	841.75	PHONE SVC - 02/2022
663	02/14/2022	Claims	2	104189	U.S. LINEN & UNIFORM	669.84	UNIFORM SERVICE - 01/03/2022 THRU 01/24/2022
664	02/14/2022	Claims	2	104190	UNION GAP WATER FUND & SEWER	2,645.05	4401 MAIN STREET - 01/2022; PARKS - 01/2022; FIRE DEPT - 01/2022; CIVIC CENTER - 01/2022; 3007 2ND STREET - FINAL BILLING STATMENT
665	02/14/2022	Claims	2	104191	UNITED STATES POSTAL SERVICE	265.00	2022 USPS MARKETING MAIL - ANNUAL MAILING FEE 03/23/2022 - 03/23/2023
666	02/14/2022	Claims	2	104192	UNUM LIFE INSURANCE	111.30	LEOF 1 LONG TERM CARE - 02/2022
667	02/14/2022	Claims	2	104193	VALLEY FORD SALES	86.31	VEHICLE #121 - NEW BELLY PAN
668	02/14/2022	Claims	2	104194	VALLEY LOCK & KEY SERVICE	992.24	WATER PADLOCKS MASTER & CYLINDER
669	02/14/2022	Claims	2	104195	VIC'S AUTO & SUPPLY UNION GAP - PW	578.05	FLINK FLUX, BUTANE; #1022 DISC PAD, BRAKLEEN; COOLANT LEAK REPAIR, POWER SVC DIESEL, GLASS CLN, DE-ICER, WIPERS, WINDSHIELD WASHER FLUID; NAPAGOLD AIR FILTERS, OIL FILTERS, FUEL FILTER & FEDERATED 20
670	02/14/2022	Claims	2	104196	WA ASSN OF SHERIFFS &	180.00	ACTIVE DUES CATEGORY C - G. COBB
671	02/14/2022	Claims	2	104197	WA STATE DEPT OF HEALTH	2,653.50	2022 OPERATING PERMIT & OPERATOR CERTIFICATION SYSTEM
672	02/14/2022	Claims	2	104198	WA STATE DEPT OF LICENSING	54.00	CPLS - JANUARY 2022

# WARRANT/CHECK REGISTER

CITY OF UNION GAP

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673	02/14/2022	Claims	2	104199	WA STATE DEPT OF TRANSPORTATION	1,331.08	SIGNAL MAINT, REPAIR & ADDITIONS - DECEMBER 2021
674	02/14/2022	Claims	2	104200	WA STATE PATROL	47.50	BACKGROUND CHECKS - JAN 2022
675	02/14/2022	Claims	2	104201	WA STATE TREASURER	8,832.75	CJRS - 12/2021
676	02/14/2022	Claims	2	104202	WELLS FARGO VENDOR FIN SERV	743.37	TASKLFA LEASE - 01/2022
677	02/14/2022	Claims	2	104203	BARRY M WOODARD	17,500.00	PUBLIC DEFENDER - 01/2022
678	02/14/2022	Claims	2	104204	YAKIMA CO AUDITOR	208.50	SEWER EASEMENT - RECORDING FEE - PARCEL #181336-43036 - ROBERT QUINLIVAN - FILE #8133533
679	02/14/2022	Claims	2	104205	YAKIMA CO FINANCIAL SERVICES	1,268.92	LIQUOR BOARD PROFITS - 2ND QTR - 4TH QTR 2019
680	02/14/2022	Claims	2	104206	YAKIMA CO PUBLIC SERVICES	4,306.26	GRAVEL ROAD SURFACE STABILIZATION 2021
681	02/14/2022	Claims	2	104207	YAKIMA CO PUBLIC SERVICES	2,929.15	FIRE PLAN REVIEWS - 4TH QTR 2021
682	02/14/2022	Claims	2	104208	YAKIMA CO PUBLIC SERVICES	1,365.00	REGIONAL STORMWATER PROJECT; JULY 2021-DECEMBER 2021 #46
683	02/14/2022	Claims	2	104209	YAKIMA CO TREAS PROSECUTING	136.16	CVC - 12/2021
684	02/14/2022	Claims	2	104210	YAKIMA DRY CLEANERS	31.90	DRY CLEANING - CHIEF COBB
685	02/14/2022	Claims	2	104211	YAKIMA HUMANE SOCIETY	3,000.00	ANIMAL CONTROL SVC - 01/2022
686	02/14/2022	Claims	2	104212	YAKIMA PRINTING COMPANY	27.05	BUSINESS CARDS - DUNSMORE
687	02/14/2022	Claims	2	104213	YAKIMA REG.CLEAN AIR AUTHORITY	2,542.00	2022 PRO RATA SHARE
688	02/14/2022	Claims	2	104214	YAKIMA VALLEY CONFERENCE	6,699.00	2022 MEMBERSHIP ASSESSMENT
689	02/14/2022	Claims	2	104215	YAKIMA VALLEY OFFICE OF	6,430.00	2022 ANNUAL EMERGENCY MANAGEMENT PER CAPITA ASSESSMENT
690	02/14/2022	Claims	2	104216	YAKIMA COOPERATIVE ASSN	1,323.09	CREDIT ON TWINE PURCHASE; BULK PROPANE - 306.6000 GALLONS - ACTIVITIES; BULK PROPANE - 277.3000 GALLONS - AG MUSEUM; 284.9000 GALLONS - YOUTH BARN; PROPANE - 11.1000 GALLONS

001 Current Expense Fund	96,123.24
101 Street Fund	17,793.77
107 Convention Center Reserve Fund	7,937.61
108 Tourism Promotion Area Fund	8,832.33
109 Contingency Fund - "Aqility Fund"	273.00
113 Fire Truck Reserve Fund	28,720.96
123 Criminal Justice Fund	14,269.51
128 Transit System Fund	72,459.42
401 Water Fund	23,182.79
402 Garbage Fund	99,936.95
403 Sewer Fund	9,443.74
414 Water Deposits	73.72
630 General State/County-Shared Rev Fund	54.00
633 Crime Victims Comp Cnty Share	136.16
640 Court Revenue Fund	8,832.75
	388,069.95

Claims: 388,069.95

\* Transaction Has Mixed Revenue And Expense Accounts 388,069.95

# WARRANT/CHECK REGISTER

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<b>284</b>	<b>01/21/2022</b>	<b>Claims</b>	<b>2</b>	<b>EFT</b>	<b>WA STATE DEPT OF LICENSING</b>	<b>13.00</b>	<b>DRIVING RECORD REQUEST</b>
			001 - 514 23 49 00 - MISCELLANEOUS			6.50	
			001 - 514 30 49 00 - MISCELLANEOUS			6.50	
<b>417</b>	<b>02/07/2022</b>	<b>Claims</b>	<b>2</b>	<b>EFT</b>	<b>XPRESS BILL PAY</b>	<b>516.40</b>	<b>ONLINE PAYMENTS FEE - 01/2022</b>
			001 - 524 20 49 00 - MISCELLANEOUS-BUILDING			86.07	
			401 - 534 50 49 00 - MISCELLANEOUS			86.07	
			403 - 535 50 49 00 - MISCELLANEOUS			86.07	
			402 - 537 50 49 00 - MISCELLANEOUS			86.07	
			001 - 558 60 49 00 - MISCELLANEOUS			86.05	
			001 - 576 80 49 00 - MISCELLANEOUS			86.07	
<b>423</b>	<b>02/01/2022</b>	<b>Claims</b>	<b>2</b>	<b>EFT</b>	<b>MERCHANT SERVICES</b>	<b>752.12</b>	<b>CREDIT CARD PAYMENTS FEE - 01/2022</b>
			401 - 534 50 49 00 - MISCELLANEOUS			250.71	
			403 - 535 50 49 00 - MISCELLANEOUS			250.71	
			402 - 537 50 49 00 - MISCELLANEOUS			250.70	
<b>430</b>	<b>02/02/2022</b>	<b>Claims</b>	<b>2</b>	<b>EFT</b>	<b>PATHPOINT MERCHANT SERVICES LLC</b>	<b>2.50</b>	<b>ONLINE PAYMENTS FEE - 01/2022</b>
			001 - 524 20 49 00 - MISCELLANEOUS-BUILDING			0.42	
			401 - 534 50 49 00 - MISCELLANEOUS			0.42	
			403 - 535 50 49 00 - MISCELLANEOUS			0.42	
			402 - 537 50 49 00 - MISCELLANEOUS			0.42	
			001 - 558 60 49 00 - MISCELLANEOUS			0.40	
			001 - 576 80 49 00 - MISCELLANEOUS			0.42	
<b>456</b>	<b>02/03/2022</b>	<b>Claims</b>	<b>2</b>	<b>EFT</b>	<b>CHASE PAYMENTECH</b>	<b>872.31</b>	<b>ONLINE PAYMENTS FEE - 01/2022</b>
			001 - 524 20 49 00 - MISCELLANEOUS-BUILDING			16.64	
			401 - 534 50 49 00 - MISCELLANEOUS			274.13	
			403 - 535 50 49 00 - MISCELLANEOUS			274.13	
			402 - 537 50 49 00 - MISCELLANEOUS			274.13	
			001 - 558 60 49 00 - MISCELLANEOUS			16.64	
			001 - 576 80 49 00 - MISCELLANEOUS			16.64	
<b>502</b>	<b>02/07/2022</b>	<b>Claims</b>	<b>2</b>	<b>EFT</b>	<b>US BANK - CHECKING</b>	<b>24.00</b>	<b>INV MAINT FEE - 01/2022</b>
			001 - 514 23 49 00 - MISCELLANEOUS			24.00	
<b>588</b>	<b>02/14/2022</b>	<b>Claims</b>	<b>2</b>	<b>EFT</b>	<b>CENTURY LINK</b>	<b>1,178.88</b>	<b>CIVIC CENTER FAX &amp; PHONE LINE - 01/2022; SENIOR CENTER - 01/2022; FIRE DEPT - 01/2022; PUBLIC WORKS - 01/2022; CIVIC CENTER TRUNK SVC - 01/2022</b>
			001 - 513 10 47 00 - CIVIC CAMPUS UTILITIES - EXEC			30.90	
			001 - 513 10 47 00 - CIVIC CAMPUS UTILITIES - EXEC			14.66	
			001 - 514 23 47 00 - CIVIC CAMPUS UTILITIES-FINAN			43.10	
			001 - 514 23 47 00 - CIVIC CAMPUS UTILITIES-FINAN			20.44	
			001 - 514 30 47 00 - CIVIC CAMPUS UTILITIES - CLER			38.75	
			001 - 514 30 47 00 - CIVIC CAMPUS UTILITIES - CLER			18.38	
			001 - 515 31 47 00 - CIVIC CAMPUS UTILITIES-LEGAL			18.75	
			001 - 515 31 47 00 - CIVIC CAMPUS UTILITIES-LEGAL			8.90	
			001 - 521 50 47 00 - PD FACILITIES CIVIC CAMP UTIL			392.41	
			001 - 521 50 47 00 - PD FACILITIES CIVIC CAMP UTIL			186.15	
			001 - 522 10 42 00 - COMMUNICATION			65.81	
			001 - 524 10 47 01 - CIVIC CAMPUS UTILITY-BUILDIN			19.79	
			001 - 524 10 47 01 - CIVIC CAMPUS UTILITY-BUILDIN			9.39	
			401 - 534 50 42 00 - COMMUNICATION			35.76	
			401 - 534 50 47 01 - CIVIC CAMPUS UTILITIES-WATE			17.95	
			401 - 534 50 47 01 - CIVIC CAMPUS UTILITIES-WATE			8.51	
			403 - 535 50 42 00 - COMMUNICATION			35.76	
			403 - 535 50 47 01 - CIVIC CAMPUS UTILITIES-SEWEI			13.03	
			403 - 535 50 47 01 - CIVIC CAMPUS UTILITIES-SEWEI			6.19	
			402 - 537 50 42 00 - COMMUNICATION			35.76	
			402 - 537 50 47 01 - CIVIC CAMPUS UTILITES - GARB			1.37	
			402 - 537 50 47 01 - CIVIC CAMPUS UTILITES - GARB			0.65	



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			101 - 542 30 47 01		- CIVIC CAMPUS UTILITIES-STREE	2.47	
			101 - 542 30 47 01		- CIVIC CAMPUS UTILITIES-STREE	1.17	
			101 - 543 30 42 00		- COMMUNICATION	35.75	
			101 - 543 30 47 01		- CIVIC CAMPUS UTILITIES-STREE	6.59	
			101 - 543 30 47 01		- CIVIC CAMPUS UTILITIES-STREE	3.13	
			128 - 547 60 47 01		- CIVIC CAMPUS UTILITIES-TRAN!	5.52	
			128 - 547 60 47 01		- CIVIC CAMPUS UTILITIES-TRAN!	2.62	
			001 - 558 60 47 01		- CIVIC CAMPUS UTILITIES-PLAN!	17.17	
			001 - 558 60 47 01		- CIVIC CAMPUS UTILITIES-PLAN!	8.14	
			001 - 571 21 42 00		- COMMUNICATION	66.33	
			001 - 576 80 47 01		- CIVIC CAMPUS U TILITIES-PARK	5.14	
			001 - 576 80 47 01		- CIVIC CAMPUS U TILITIES-PARK	2.44	
<b>589</b>	<b>02/14/2022</b>	<b>Claims</b>	<b>2</b>	<b>EFT</b>	<b>OFFICE DEPOT-CITY HALL</b>	<b>1,295.01</b>	<b>FILE FOLDER; GEL PENS, ENVELOPES, LABELS, HP INK COMBO CARTRIDGES, POST IT POP-UPS, NOTEBOOK, DRY ERASE MARKER &amp; PACKAGING TAPE; OATH OF OFFICE PAPER; CREDIT ON 11X8 JOSELYN WALL CALENDAR; 727 PHOTO B</b>
			001 - 514 23 31 00		- SUPPLIES	16.42	
			001 - 514 23 49 00		- MISCELLANEOUS	251.80	
			001 - 514 30 31 00		- SUPPLIES	25.98	
			001 - 514 30 31 00		- SUPPLIES	-11.24	
			001 - 514 30 49 00		- MISCELLANEOUS	251.80	
			001 - 524 20 31 00		- SUPPLIES-BUILDING	116.41	
			001 - 524 20 31 00		- SUPPLIES-BUILDING	29.35	
			401 - 534 50 31 00		- SUPPLIES	116.41	
			401 - 534 50 31 00		- SUPPLIES	29.35	
			401 - 534 50 31 00		- SUPPLIES	15.73	
			403 - 535 50 31 00		- SUPPLIES	116.41	
			403 - 535 50 31 00		- SUPPLIES	29.35	
			101 - 542 30 31 00		- SUPPLIES	116.40	
			101 - 542 30 31 00		- SUPPLIES	29.36	
			101 - 542 30 31 00		- SUPPLIES	15.72	
			001 - 558 60 31 00		- SUPPLIES	116.41	
			001 - 558 60 31 00		- SUPPLIES	29.35	
<b>590</b>	<b>02/14/2022</b>	<b>Claims</b>	<b>2</b>	<b>EFT</b>	<b>OFFICE DEPOT-PD</b>	<b>90.40</b>	<b>MULTI-USE PAPER OD BLUE TOP 96B 11" 10RM CTN, GEL 07 BLACK PENS 12 PK; CERTIFICATE KIT, FOIL</b>
			001 - 521 10 31 00		- PD ADMIN SUPPLIES	11.36	
			001 - 521 10 31 01		- PD CLERICAL SUPPLIES	79.04	
<b>591</b>	<b>02/14/2022</b>	<b>Claims</b>	<b>2</b>	<b>EFT</b>	<b>US BANK CARDMEMBER SVC</b>	<b>6,749.91</b>	<b>SNOW REMOVAL BRUSH FOR CITY CAR; 2022 ZOOM STANDARD PRO ANNUAL &amp; WEBINAR 500 ANNUAL; 2018 CHEVY SILVERADO 1500 PU 265/70R-17 115 T PINZA AT TIRES, WHEEL SPIN BALANCE, VS20 STEM TIRE PRESSURE MONITORIN</b>
			001 - 511 60 31 01		- SUPPLIES	56.28	
			001 - 511 60 49 00		- MISCELLANEOUS	8.91	
			001 - 513 10 31 00		- SUPPLIES	315.16	
			001 - 514 23 31 00		- SUPPLIES	21.64	
			001 - 514 23 49 00		- MISCELLANEOUS	5.50	
			001 - 514 30 31 00		- SUPPLIES	16.98	
			001 - 514 30 49 00		- MISCELLANEOUS	35.00	
			001 - 514 30 49 00		- MISCELLANEOUS	5.50	
			001 - 514 30 49 00		- MISCELLANEOUS	217.00	
			001 - 517 91 31 00		- SUPPLIES	26.00	
			001 - 517 91 31 00		- SUPPLIES	151.46	
			001 - 521 10 31 00		- PD ADMIN SUPPLIES	394.62	
			001 - 521 10 31 00		- PD ADMIN SUPPLIES	22.39	
			001 - 521 10 31 00		- PD ADMIN SUPPLIES	16.47	
			001 - 521 10 31 00		- PD ADMIN SUPPLIES	124.08	
			001 - 521 10 31 00		- PD ADMIN SUPPLIES	110.60	

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			001 - 521 21 32 01		LEAD TASK FORCE - FUEL	393.07	
			001 - 521 21 48 01		LEAD REPAIRS & MAINT	1,105.34	
			001 - 521 22 31 00		PATROL SUPPLIES	28.12	
			001 - 521 40 32 00		PD TRAINING FUEL	67.95	
			001 - 521 40 43 00		PD TRAINING TRAVEL	376.67	
			001 - 521 50 31 00		PD FACILITIES SUPPLIES	70.38	
			401 - 534 50 35 00		SMALL TOOLS & EQUIPMENT	184.06	
			401 - 534 50 49 00		MISCELLANEOUS	42.00	
			401 - 534 50 49 00		MISCELLANEOUS	975.00	
			001 - 594 11 64 00		ZOOM MEETING PLATFORM	1,979.73	
<b>592</b>	<b>02/14/2022</b>	<b>Claims</b>	<b>2</b>	<b>EFT</b>	<b>VERIZON WIRELESS - CH #742100945-0001</b>	<b>423.98</b>	<b>CH - 01/2022</b>
			001 - 511 60 42 01		COMMUNICATION	320.08	
			001 - 513 10 42 01		COMMUNICATION	51.95	
			001 - 514 23 42 00		COMMUNICATIONS	25.98	
			001 - 514 30 42 00		COMMUNICATIONS	25.97	
<b>593</b>	<b>02/14/2022</b>	<b>Claims</b>	<b>2</b>	<b>EFT</b>	<b>VERIZON WIRELESS - PD2#672326319</b>	<b>440.20</b>	<b>MODEMS - JAN 2021</b>
			001 - 521 10 42 00		PD ADMIN COMMUNICATIONS	440.20	
<b>594</b>	<b>02/14/2022</b>	<b>Claims</b>	<b>2</b>	<b>EFT</b>	<b>VERIZON WIRELESS - PW #542075407</b>	<b>307.99</b>	<b>PW CELL SERVICE - 01/2022</b>
			401 - 534 50 42 00		COMMUNICATION	61.60	
			403 - 535 50 42 00		COMMUNICATION	61.60	
			402 - 537 50 42 00		COMMUNICATION	61.60	
			101 - 542 30 42 00		COMMUNICATIONS	61.60	
			001 - 576 80 42 00		COMMUNICATION	61.59	
<b>379</b>	<b>01/31/2022</b>	<b>Claims</b>	<b>2</b>	<b>104113</b>	<b>UNITED STATES POSTMASTER</b>	<b>774.94</b>	<b>UB POSTAGE - 01/2022</b>
			401 - 534 50 42 00		COMMUNICATION	258.31	
			403 - 535 50 42 00		COMMUNICATION	258.31	
			402 - 537 50 42 00		COMMUNICATION	258.32	
<b>595</b>	<b>02/14/2022</b>	<b>Claims</b>	<b>2</b>	<b>104121</b>	<b>ABSOLUTE COMFORT TECHNOLOGY</b>	<b>1,060.36</b>	<b>WO#12046 - YOUTH BARN - 1002 W. AHTANUM RD; WO#12002 &amp; WO #12043 - 4401 MAIN STREET; WO#12042 - 102 W. AHTANUM ROAD</b>
			001 - 513 10 48 01		CIVIC CAMPUS MAINTENANCE-	8.73	
			001 - 514 23 48 01		CIVIC CAMPUS MAINTENANCE-	12.17	
			001 - 514 30 48 01		CIVIC CAMPUS MAINTENANCE-	10.95	
			001 - 515 31 48 00		CIVIC CAMPUS MAINTENANCE-	5.30	
			001 - 521 50 48 00		PD FACILITIES REPAIRS & MAIN	110.84	
			001 - 524 20 48 01		CIVIC CAMPUS MAINTENANCE-	5.59	
			401 - 534 50 48 00		REPAIRS & MAINTENANCE	178.53	
			401 - 534 50 48 01		CIVIC CAMPUS MAINTENANCE-	5.07	
			403 - 535 50 48 00		REPAIRS & MAINTENANCE	178.53	
			403 - 535 50 48 01		CIVIC CAMPUS MAINTENANCE-	3.66	
			402 - 537 50 48 01		CIVIC CAMPUS MAINTENANCE-	0.39	
			101 - 542 30 48 00		REPAIRS & MAINTENANCE	178.53	
			101 - 542 30 48 01		CIVIC CAMPUS MAINTENANCE-	0.70	
			101 - 543 30 48 01		CIVIC CAMPUS MAINTENANCE-	1.86	
			128 - 547 60 48 01		CIVIC CAMPUS MAINTENANCE-	1.56	
			001 - 558 60 48 01		CIVIC CAMPUS MAINTENANCE-	4.85	
			001 - 576 80 48 00		REPAIRS & MAINTENANCE	173.12	
			001 - 576 80 48 00		REPAIRS & MAINTENANCE	178.53	
			001 - 576 80 48 01		CIVIC CAMPUS MAINTENANCE	1.45	
<b>596</b>	<b>02/14/2022</b>	<b>Claims</b>	<b>2</b>	<b>104122</b>	<b>AMB TOOLS &amp; EQUIPMENT</b>	<b>176.19</b>	<b>3/4" DRIVE RATCHET KNURLED GRIP - 24"</b>
			403 - 535 50 35 00		SMALL TOOLS & EQUIPMENT	176.19	

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597	02/14/2022	Claims	2	104123	AMERIFUEL	4,485.08	FUEL - 01/01/2022 - 01/15/2022; FUEL - 01/16/2022 - 01/31/2022
					001 - 521 10 32 00 - PD ADMIN FUEL	234.43	
					001 - 521 10 32 00 - PD ADMIN FUEL	143.63	
					001 - 521 21 32 00 - INVESTIGATION FUEL	210.16	
					001 - 521 21 32 00 - INVESTIGATION FUEL	248.65	
					001 - 521 21 32 01 - LEAD TASK FORCE - FUEL	141.55	
					001 - 521 22 32 00 - PATROL FUEL	1,485.95	
					001 - 521 22 32 00 - PATROL FUEL	1,953.43	
					001 - 554 30 32 00 - FUEL - ANIMAL CONTROL	67.28	
598	02/14/2022	Claims	2	104124	ARC DBPROP001, LLC	51.53	UTILITY DEPOSIT REFUND - 2513 MAIN STREET
					414 - 582 10 04 14 - DEPOSIT REFUND	51.53	Refund Utility Deposit
599	02/14/2022	Claims	2	104125	AT&T MOBILITY	270.66	MODEMS - JAN 2022
					001 - 521 10 42 00 - PD ADMIN COMMUNICATIONS	270.66	
600	02/14/2022	Claims	2	104126	ATLAS STAFFING INC	3,658.00	WEEK WORKED 01.15.22; TEMP SEC (SCHULER); WEEK WORKED 01.22.22; TEMP SEC (SCHULER); WEEK WORKDED - 01-29-2022 - TEMP SEC (SCHULER)
					001 - 513 10 41 01 - PROFESSIONAL SERVICES	1,209.00	
					001 - 513 10 41 01 - PROFESSIONAL SERVICES	1,209.00	
					001 - 513 10 41 01 - PROFESSIONAL SERVICES	496.00	
					001 - 521 10 41 00 - PD ADMIN PROFESSIONAL SER'	744.00	
601	02/14/2022	Claims	2	104127	BASIN DISPOSAL OF YAKIMA LLC	97,402.19	GA/RCY - 01-2022
					402 - 537 60 49 00 - CONTRACTED SERVICES	97,402.19	
602	02/14/2022	Claims	2	104128	BELL, BROWN & RIO	7,500.00	CITY ATTORNEY - 01/2022
					001 - 515 31 41 01 - LEGAL SERVICES-CIVIL - CITY AT	7,500.00	
603	02/14/2022	Claims	2	104129	BISHOP RED ROCK INC	1,019.24	RED CINDER / STREET PRODUCT
					101 - 542 66 31 00 - SUPPLIES	1,019.24	
604	02/14/2022	Claims	2	104130	BURROWS TRACTOR	1,392.02	#3013 PTO SWITCH; BLADES, BELT, SIDE MOUNT & FILTER ELEM FOR HUSTLER 2; HUSTLER 2 PARTS - BUSHING PL, BUSHING ID, CS 312-18X, FW 0.343SAE, NT 0.312-18, FUEL GAUGE & IDLER GUILD; PARTS & LABOR - PARKS
					001 - 576 80 48 00 - REPAIRS & MAINTENANCE	48.69	
					001 - 576 80 48 00 - REPAIRS & MAINTENANCE	285.63	
					001 - 576 80 48 00 - REPAIRS & MAINTENANCE	463.86	
					001 - 576 80 48 00 - REPAIRS & MAINTENANCE	593.84	
605	02/14/2022	Claims	2	104131	CANON FINACIAL SERVICES	186.28	COPIER CONTRACT - JAN 2022
					001 - 521 10 45 01 - PD CLERICAL RENTALS & LEASE	186.28	
606	02/14/2022	Claims	2	104132	CASCADE NATURAL GAS CORP	2,898.27	3007 2ND STREET - FINAL BILL; 107 W. AHTANUM ROAD - 01/2022; 102 W. AHTANUM ROAD - 01/2022; 4401 1/2 MAIN STREET - 01/2022; 4401 MAIN STREET #2 - 01/2022
					001 - 513 10 47 00 - CIVIC CAMPUS UTILITIES - EXEC	55.51	
					001 - 514 23 47 00 - CIVIC CAMPUS UTILITIES-FINAN	77.44	
					001 - 514 30 47 00 - CIVIC CAMPUS UTILITIES - CLER	69.63	
					001 - 515 31 47 00 - CIVIC CAMPUS UTILITIES-LEGAL	33.69	
					001 - 521 50 47 00 - PD FACILITIES CIVIC CAMP UTIL	705.07	
					001 - 522 50 47 00 - FD FACILITIES - UTILITIES	5.30	
					001 - 522 50 47 00 - FD FACILITIES - UTILITIES	508.13	
					001 - 524 10 47 01 - CIVIC CAMPUS UTILITY-BUILDIN	35.56	
					401 - 534 50 47 01 - CIVIC CAMPUS UTILITIES-WATE	32.25	
					403 - 535 50 47 00 - UTILITIES	341.89	

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			403 - 535 50 47 01		- CIVIC CAMPUS UTILITIES-SEWEI	23.47	
			402 - 537 50 47 00		- UTILITIES	941.63	
			402 - 537 50 47 01		- CIVIC CAMPUS UTILITES - GARB	2.45	
			101 - 542 30 47 01		- CIVIC CAMPUS UTILITIES-STREE	4.43	
			101 - 543 30 47 01		- CIVIC CAMPUS UTILITIES-STREE	11.84	
			128 - 547 60 47 01		- CIVIC CAMPUS UTILITIES-TRAN:	9.91	
			001 - 558 60 47 01		- CIVIC CAMPUS UTILITIES-PLANI	30.84	
			001 - 576 80 47 01		- CIVIC CAMPUS U TILITIES-PARK	9.23	
<b>607</b>	<b>02/14/2022</b>	<b>Claims</b>	<b>2</b>	<b>104133</b>	<b>CENTRAL WA AG MUSEUM</b>	<b>1,187.61</b>	<b>AG MUSEUM UTILITIES - 01/2022</b>
			107 - 571 00 42 00		- COMMUNICATION-AG MUSEUM	169.42	
			107 - 571 00 47 00		- UTILITIES-AG MUSEUM	1,018.19	
<b>608</b>	<b>02/14/2022</b>	<b>Claims</b>	<b>2</b>	<b>104134</b>	<b>CENTRAL WASHINGTON FAIR ASSOC.</b>	<b>11,500.00</b>	<b>MARKETING &amp; ADVERTISING; AFP SALES/MARKETING - 02/2022</b>
			107 - 557 30 31 06		- SUPPLIES-STATE FAIR PARK	3,000.00	
			108 - 557 30 44 01		- ADVERTISING-STATE FAIR PARK	2,500.00	
			108 - 557 30 44 11		- ADVERTISING-STATE FAIR PARK	6,000.00	
<b>609</b>	<b>02/14/2022</b>	<b>Claims</b>	<b>2</b>	<b>104135</b>	<b>CINTAS CORP #605</b>	<b>65.44</b>	<b>CIVIC CENTER &amp; PD MAT SVC - 01/28/2022</b>
			001 - 513 10 48 01		- CIVIC CAMPUS MAINTENANCE-	3.30	
			001 - 514 23 48 01		- CIVIC CAMPUS MAINTENANCE-	4.60	
			001 - 514 30 48 01		- CIVIC CAMPUS MAINTENANCE-	4.14	
			001 - 515 31 48 00		- CIVIC CAMPUS MAINTENANCE-	2.00	
			001 - 521 50 48 00		- PD FACILITIES REPAIRS & MAIN	41.90	
			001 - 524 20 48 01		- CIVIC CAMPUS MAINTENANCE-	2.11	
			401 - 534 50 48 01		- CIVIC CAMPUS MAINTENANCE-	1.92	
			403 - 535 50 48 01		- CIVIC CAMPUS MAINTENANCE-	1.39	
			402 - 537 50 48 01		- CIVIC CAMPUS MAINTENANCE-	0.15	
			101 - 542 30 48 01		- CIVIC CAMPUS MAINTENANCE-	0.26	
			101 - 543 30 48 01		- CIVIC CAMPUS MAINTENANCE-	0.70	
			128 - 547 60 48 01		- CIVIC CAMPUS MAINTENANCE-	0.59	
			001 - 558 60 48 01		- CIVIC CAMPUS MAINTENANCE-	1.83	
			001 - 576 80 48 01		- CIVIC CAMPUS MAINTENANCE	0.55	
<b>610</b>	<b>02/14/2022</b>	<b>Claims</b>	<b>2</b>	<b>104136</b>	<b>CITY OF YAKIMA</b>	<b>526.40</b>	<b>TR - ADVERTISING 2022 WINTER/SPRING BUS BOOK</b>
			128 - 547 60 49 00		- TRANSIT SERVICE PAYMENT	526.40	
<b>611</b>	<b>02/14/2022</b>	<b>Claims</b>	<b>2</b>	<b>104137</b>	<b>CLASSIC CAR WASH</b>	<b>60.50</b>	<b>CAR WASHES - 01/2021</b>
			001 - 521 21 48 01		- LEAD REPAIRS & MAINT	5.50	
			001 - 521 22 48 00		- PATROL REPAIRS & MAINT	55.00	
<b>612</b>	<b>02/14/2022</b>	<b>Claims</b>	<b>2</b>	<b>104138</b>	<b>CLIFF'S SEPTIC SERVICE</b>	<b>270.00</b>	<b>RENT-HANDICAP @ AHTANUM YOUTH PARK &amp; FULLBRIGHT PARK - 01/2022</b>
			001 - 576 80 45 00		- OPERATING RENTALS & LEASES	270.00	
<b>613</b>	<b>02/14/2022</b>	<b>Claims</b>	<b>2</b>	<b>104139</b>	<b>SINGH AND PARKS LLC COCO'S MINI MART</b>	<b>56.48</b>	<b>PATROL FUEL - 01/31/2022</b>
			001 - 521 22 32 00		- PATROL FUEL	56.48	
<b>614</b>	<b>02/14/2022</b>	<b>Claims</b>	<b>2</b>	<b>104140</b>	<b>COLEMAN OIL COMPANY</b>	<b>4,897.94</b>	<b>PW/ CED FUEL-01/22; FUEL THRU 01.31.22</b>
			001 - 524 20 32 00		- FUEL-BUILDING	17.46	
			403 - 531 30 32 00		- STORMWATER FUEL	119.46	
			401 - 534 50 32 00		- FUEL	17.46	
			401 - 534 50 32 00		- FUEL	1,161.00	
			403 - 535 50 32 00		- FUEL	17.46	
			403 - 535 50 32 00		- FUEL	995.14	
			402 - 537 50 32 00		- FUEL	99.12	
			101 - 542 30 32 00		- FUEL	17.45	
			101 - 542 30 32 00		- FUEL	387.12	
			101 - 542 66 32 00		- FUEL	1,151.45	
			101 - 542 67 32 00		- FUEL	37.77	

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			101 - 542 70 32 00 - FUEL			337.15	
			128 - 547 60 32 00 - FUEL CONSUMED			197.04	
			001 - 558 60 32 00 - FUEL			17.46	
			001 - 576 80 32 00 - FUEL			325.40	
<b>615</b>	<b>02/14/2022</b>	<b>Claims</b>	<b>2</b>	<b>104141</b>	<b>CONCRETE SPECIAL TIES, INC.</b>	<b>366.67</b>	<b>SIDEWALK REPAIR (TRUCKS PLUS LOCATION); INVERTED MARKING PAINT - BLUE &amp; GREEN</b>
			401 - 534 50 31 00 - SUPPLIES			127.47	
			403 - 535 50 31 00 - SUPPLIES			139.06	
			101 - 542 70 31 00 - SUPPLIES			100.14	
<b>616</b>	<b>02/14/2022</b>	<b>Claims</b>	<b>2</b>	<b>104142</b>	<b>COPIERS NORTHWEST</b>	<b>209.19</b>	<b>COPIER LEASE - 01/2022</b>
			001 - 521 10 45 01 - PD CLERICAL RENTALS & LEASE			209.19	
<b>617</b>	<b>02/14/2022</b>	<b>Claims</b>	<b>2</b>	<b>104143</b>	<b>CORE &amp; MAIN LP</b>	<b>9,887.00</b>	<b>METER SETTERS; WA STOCK - 6 TJ D1 PIPE; 12 TJ DI PIPE; CONCRETE HYD BASE BLKS; 1 PVC PIPE SWB 20'; 860-54-01088-16 4 HYMAX 2 FLIP CPLG; 3/4" SL MACH 10 CF R9001 V4 EU1D2F1, R1620859 BRKFLG KIT 5-1/4 M</b>
			401 - 534 50 31 00 - SUPPLIES			1,789.54	
			401 - 534 50 31 00 - SUPPLIES			8,097.46	
<b>618</b>	<b>02/14/2022</b>	<b>Claims</b>	<b>2</b>	<b>104144</b>	<b>EUROFINS MICROBIOLOGY LABORATOIRES, INC</b>	<b>217.00</b>	<b>1260 TOTAL COLIFORM COLILERT</b>
			401 - 534 50 41 00 - PROFESSIONAL SERVICES			217.00	
<b>619</b>	<b>02/14/2022</b>	<b>Claims</b>	<b>2</b>	<b>104145</b>	<b>FASTENAL</b>	<b>204.87</b>	<b>3/4"W 201/301 S/S BAND EAR LOCK BANDING BUCKLES</b>
			101 - 542 70 31 00 - SUPPLIES			204.87	
<b>620</b>	<b>02/14/2022</b>	<b>Claims</b>	<b>2</b>	<b>104146</b>	<b>FUTURELINK COMMUNICATIONS</b>	<b>292.14</b>	<b>EXTENSION #1002 PHONE ISSUES</b>
			001 - 514 30 41 00 - PROFESSIONAL SERVICES			292.14	
<b>621</b>	<b>02/14/2022</b>	<b>Claims</b>	<b>2</b>	<b>104147</b>	<b>GOV FINANCE OFFICERS ASSOC.</b>	<b>170.00</b>	<b>2022 MEMBERSHIP - K. CLIFTON</b>
			001 - 514 23 49 00 - MISCELLANEOUS			170.00	
<b>622</b>	<b>02/14/2022</b>	<b>Claims</b>	<b>2</b>	<b>104148</b>	<b>GRANT J HUNT CO</b>	<b>3,750.00</b>	<b>DESIGN &amp; MARKETING - 02/2022</b>
			107 - 557 30 41 01 - PROF SERVICES-GRANT J HUNT			3,750.00	
<b>623</b>	<b>02/14/2022</b>	<b>Claims</b>	<b>2</b>	<b>104149</b>	<b>ERIK GRAY</b>	<b>58.91</b>	<b>OVERPAYMENT REFUND - 306 W. YAKIMA STREET - UB ACCT #9947</b>
			401 - 589 10 04 01 - 210-10) WATER REFUNDS			58.91	
<b>624</b>	<b>02/14/2022</b>	<b>Claims</b>	<b>2</b>	<b>104150</b>	<b>HUMAN RESOURCE SYSTEMS</b>	<b>9,500.00</b>	<b>2022 POLICE SERGEANT ASSESSMENT CENTER DEVELOPMENT &amp;</b>
			001 - 521 10 41 00 - PD ADMIN PROFESSIONAL SER			9,500.00	
<b>625</b>	<b>02/14/2022</b>	<b>Claims</b>	<b>2</b>	<b>104151</b>	<b>IIMC</b>	<b>140.00</b>	<b>ANNUAL MEMBERSHIP &amp; CONTINUING PROFESSIONAL DEVELOPMENT - WALTMAN</b>
			001 - 514 30 49 00 - MISCELLANEOUS			140.00	
<b>626</b>	<b>02/14/2022</b>	<b>Claims</b>	<b>2</b>	<b>104152</b>	<b>KNOBEL'S ELECTRIC, INC.</b>	<b>1,998.47</b>	<b>TROUBLE SHOOT/REPAIR SEWER DEPT GENERATOR ROOM HEATER</b>
			403 - 535 50 41 00 - PROFESSIONAL SERVICES			1,998.47	
<b>627</b>	<b>02/14/2022</b>	<b>Claims</b>	<b>2</b>	<b>104153</b>	<b>KNOBELS ELECTRIC INC</b>	<b>554.25</b>	<b>SEASON'S GREETINGS SIGN REMOVAL - 12/30/2021</b>
			101 - 542 30 41 00 - PROFESSIONAL SERVICES			554.25	
<b>628</b>	<b>02/14/2022</b>	<b>Claims</b>	<b>2</b>	<b>104154</b>	<b>EVA LAMAS</b>	<b>300.00</b>	<b>CLEANING/DAMAGE DEPOSIT REFUND - 02/05/2022 AB</b>
			001 - 582 10 00 03 - PARK DEPOSIT REFUND			300.00	

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629	02/14/2022	Claims	2	104155	LOWES COMPANY INC	261.30	WORTH 2-CT 16-OZ PROP CYL; 4 INCH WHITE PVC S AND D CA; 20A 250V SINGLE RECEP; HANDY BOX COVER SINGLE; BOX 2-1/8 " DEEP T; 400-AMP TRMS CLAMP MET & 5 -GAL BUCKETS; FLAGS/FLAG POLE SUPPLIES - 1/4X2-1/2
					401 - 534 50 31 00 - SUPPLIES	49.30	
					401 - 534 50 48 00 - REPAIRS & MAINTENANCE	2.48	
					403 - 535 50 31 00 - SUPPLIES	3.08	
					403 - 535 50 31 00 - SUPPLIES	71.97	
					403 - 535 50 48 00 - REPAIRS & MAINTENANCE	2.48	
					402 - 537 50 48 00 - REPAIRS & MAINTENANCE	2.46	
					101 - 542 30 48 00 - REPAIRS & MAINTENANCE	2.48	
					101 - 542 70 31 00 - SUPPLIES	124.57	
					001 - 576 80 48 00 - REPAIRS & MAINTENANCE	2.48	
630	02/14/2022	Claims	2	104156	LOWES COMPANY INC	169.45	ICE MELT; SWAGING TOOL, ROPE, KEROSENE, SPARK PLUG, ETC FOR SNOW REMOVAL
					001 - 521 50 31 00 - PD FACILITIES SUPPLIES	112.85	
					001 - 521 50 31 00 - PD FACILITIES SUPPLIES	56.60	
631	02/14/2022	Claims	2	104157	LTI INC	6,315.79	NON CORROSION INHIBITED PNS CATEGORY 8A-R (K&S) STANDARD GRADATION ROAD SALT - 68,080 LBS
					101 - 542 66 31 00 - SUPPLIES	6,315.79	
632	02/14/2022	Claims	2	104158	WENDY MALONE	7.87	OVERPAYMENT REFUND - UB ACCT #9188 - 2802 S. 5TH AVE #22
					401 - 589 10 04 01 - 210-10) WATER REFUNDS	7.87	
633	02/14/2022	Claims	2	104159	MEDSTAR CABULANCE, INC.	71,603.56	DIAL A RIDE / FIXED ROUTE - 01/2022
					128 - 547 60 49 00 - TRANSIT SERVICE PAYMENT	71,603.56	
634	02/14/2022	Claims	2	104160	MISSIONSQUARE RETIREMENT	250.00	ANNUAL PLAN FEE #108800 01/22 - 03/22
					001 - 513 10 49 01 - MISCELLANEOUS	250.00	
635	02/14/2022	Claims	2	104161	MORTON & SONS	124.20	SAWDUST; WATER METER INSULATION
					401 - 534 50 31 00 - SUPPLIES	124.20	
636	02/14/2022	Claims	2	104162	MORTONS SUPPLY	333.89	3" SCH 80 PVC & COUPLER
					401 - 534 50 48 00 - REPAIRS & MAINTENANCE	333.89	
637	02/14/2022	Claims	2	104163	MUNICIPAL CODE CORPORATION	1,021.72	SUPPLEMENT PAGES #35, IMAGES, GRAPHS & TABULAR MATTER
					001 - 511 60 49 00 - MISCELLANEOUS	102.17	
					001 - 513 10 49 01 - MISCELLANEOUS	102.17	
					001 - 514 23 49 00 - MISCELLANEOUS	102.17	
					001 - 514 30 49 00 - MISCELLANEOUS	102.17	
					001 - 524 20 49 00 - MISCELLANEOUS-BUILDING	102.17	
					401 - 534 50 49 00 - MISCELLANEOUS	102.17	
					403 - 535 50 49 00 - MISCELLANEOUS	102.17	
					402 - 537 50 49 00 - MISCELLANEOUS	102.17	
					101 - 543 30 49 00 - MISCELLANEOUS	102.17	
					001 - 558 60 49 00 - MISCELLANEOUS	102.19	
638	02/14/2022	Claims	2	104164	ROBERT R NORTHCOTT	1,400.00	PUBLIC DEFENDER
					001 - 515 91 41 03 - LEGAL SERVICES-PUBLIC DEFEN	1,400.00	

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<b>639</b>	<b>02/14/2022</b>	<b>Claims</b>	<b>2</b>	<b>104165</b>	<b>OFFICE SOLUTIONS NORTHWEST</b>	<b>1,224.48</b>	<b>TOMBOW CORRECTION TAPE, WESTCOTT STAINLESS STEEL RULER; AVERY 8160 ADDRESS LABELS, AVERY 5161 ADDRESS LABELS, COPY PAPER, BUSINESS SOURCE HEAVYDUTY 2-HOLE PUNCH; FYI RED INK STAMP; SMD17110 - GREEN S</b>
					001 - 511 60 31 01 - SUPPLIES	1.01	
					001 - 511 60 31 01 - SUPPLIES	1.05	
					001 - 513 10 31 00 - SUPPLIES	1.79	
					001 - 513 10 31 00 - SUPPLIES	1.80	
					001 - 513 10 31 00 - SUPPLIES	22.74	
					001 - 514 23 31 00 - SUPPLIES	11.22	
					001 - 514 23 31 00 - SUPPLIES	220.04	
					001 - 514 23 31 00 - SUPPLIES	161.58	
					001 - 514 23 31 00 - SUPPLIES	10.46	
					001 - 514 30 31 00 - SUPPLIES	68.34	
					001 - 514 30 31 00 - SUPPLIES	17.49	
					001 - 514 30 31 00 - SUPPLIES	95.54	
					001 - 514 30 31 00 - SUPPLIES	92.57	
					001 - 514 30 31 00 - SUPPLIES	17.73	
					001 - 514 30 31 00 - SUPPLIES	22.75	
					001 - 514 30 31 00 - SUPPLIES	37.31	
					001 - 521 10 31 00 - PD ADMIN SUPPLIES	0.02	
					001 - 521 10 31 00 - PD ADMIN SUPPLIES	0.16	
					001 - 524 20 31 00 - SUPPLIES-BUILDING	4.21	
					001 - 524 20 31 00 - SUPPLIES-BUILDING	8.87	
					401 - 534 50 31 00 - SUPPLIES	10.35	
					401 - 534 50 31 00 - SUPPLIES	1.10	
					401 - 534 50 31 00 - SUPPLIES	10.63	
					401 - 534 50 31 00 - SUPPLIES	114.09	
					401 - 534 50 31 00 - SUPPLIES	1.06	
					401 - 534 50 31 00 - SUPPLIES	3.96	
					403 - 535 50 31 00 - SUPPLIES	10.35	
					403 - 535 50 31 00 - SUPPLIES	1.10	
					403 - 535 50 31 00 - SUPPLIES	10.63	
					403 - 535 50 31 00 - SUPPLIES	114.09	
					403 - 535 50 31 00 - SUPPLIES	1.06	
					403 - 535 50 31 00 - SUPPLIES	3.96	
					402 - 537 50 31 00 - SUPPLIES	10.35	
					402 - 537 50 31 00 - SUPPLIES	1.10	
					402 - 537 50 31 00 - SUPPLIES	10.64	
					402 - 537 50 31 00 - SUPPLIES	114.09	
					402 - 537 50 31 00 - SUPPLIES	1.06	
					402 - 537 50 31 00 - SUPPLIES	3.97	
					001 - 558 60 31 00 - SUPPLIES	4.21	
<b>640</b>	<b>02/14/2022</b>	<b>Claims</b>	<b>2</b>	<b>104166</b>	<b>ONE CALL CONCEPTS INC</b>	<b>27.82</b>	<b>UTILITY LOCATES - 01/2022</b>
					401 - 534 50 41 00 - PROFESSIONAL SERVICES	13.91	
					403 - 535 50 41 00 - PROFESSIONAL SERVICES	13.91	
<b>641</b>	<b>02/14/2022</b>	<b>Claims</b>	<b>2</b>	<b>104167</b>	<b>OWEN EQUIPMENT CO</b>	<b>1,195.39</b>	<b>SB SEGMENT SET; SHIPPING &amp; HANDLING</b>
					403 - 531 30 48 00 - STORMWATER REPAIRS & MAINT	1,195.39	
<b>642</b>	<b>02/14/2022</b>	<b>Claims</b>	<b>2</b>	<b>104168</b>	<b>PACIFIC POWER</b>	<b>1,701.29</b>	<b>CIVIC CENTER - 12/2021</b>
					001 - 513 10 47 00 - CIVIC CAMPUS UTILITIES - EXEC	85.76	
					001 - 514 23 47 00 - CIVIC CAMPUS UTILITIES-FINAN	119.62	
					001 - 514 30 47 00 - CIVIC CAMPUS UTILITIES - CLER	107.57	
					001 - 515 31 47 00 - CIVIC CAMPUS UTILITIES-LEGAL	52.05	
					001 - 521 50 47 00 - PD FACILITIES CIVIC CAMP UTIL	1,089.16	
					001 - 524 10 47 01 - CIVIC CAMPUS UTILITY-BUILDIN	54.93	
					401 - 534 50 47 01 - CIVIC CAMPUS UTILITIES-WATE	49.82	

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			403 - 535 50 47 01		CIVIC CAMPUS UTILITIES-SEWEI	36.23	
			402 - 537 50 47 01		CIVIC CAMPUS UTILITES - GARB	3.79	
			101 - 542 30 47 01		CIVIC CAMPUS UTILITIES-STREE	6.85	
			101 - 543 30 47 01		CIVIC CAMPUS UTILITIES-STREE	18.29	
			128 - 547 60 47 01		CIVIC CAMPUS UTILITIES-TRAN:	15.31	
			001 - 558 60 47 01		CIVIC CAMPUS UTILITIES-PLANT	47.65	
			001 - 576 80 47 01		CIVIC CAMPUS UTILITIES-PARK	14.26	
<b>643</b>	<b>02/14/2022</b>	<b>Claims</b>	<b>2</b>	<b>104169</b>	<b>PAPÉ MATERIAL HANDLING</b>	<b>90.37</b>	<b>AUTO BATTERY - TRUCK #1025</b>
			403 - 531 30 48 00		STORMWATER REPAIRS & MAINT	4.51	
			401 - 534 50 48 00		REPAIRS & MAINTENANCE	22.59	
			403 - 535 50 48 00		REPAIRS & MAINTENANCE	18.07	
			101 - 542 30 48 00		REPAIRS & MAINTENANCE	13.56	
			101 - 542 66 48 00		REPAIRS & MAINTENANCE	4.52	
			101 - 542 67 48 00		REPAIRS & MAINTENANCE	4.52	
			101 - 542 70 48 00		REPAIRS & MAINTENANCE	4.52	
			128 - 547 60 48 00		REPAIRS & MAINTENANCE	4.52	
			001 - 576 80 48 00		REPAIRS & MAINTENANCE	13.56	
<b>644</b>	<b>02/14/2022</b>	<b>Claims</b>	<b>2</b>	<b>104170</b>	<b>POWERPLAN</b>	<b>1,011.96</b>	<b>#3012 COOL GARD; VEH #2014 - CUTTING EDGE, 48" EDGE &amp; INBOUND FREIGHT</b>
			401 - 534 50 48 00		REPAIRS & MAINTENANCE	54.53	
			403 - 535 50 48 00		REPAIRS & MAINTENANCE	27.27	
			101 - 542 30 48 00		REPAIRS & MAINTENANCE	5.45	
			101 - 542 66 48 00		REPAIRS & MAINTENANCE	21.81	
			101 - 542 66 48 00		REPAIRS & MAINTENANCE	902.90	
<b>645</b>	<b>02/14/2022</b>	<b>Claims</b>	<b>2</b>	<b>104171</b>	<b>QUADIENT FINANCE USA, INC.</b>	<b>500.00</b>	<b>POSTAGE - 01/2022</b>
			001 - 513 10 42 01		COMMUNICATION	1.43	
			001 - 514 23 42 00		COMMUNICATIONS	64.17	
			001 - 514 30 42 00		COMMUNICATIONS	104.99	
			001 - 521 10 42 00		PD ADMIN COMMUNICATIONS	11.97	
			001 - 524 20 42 00		COMMUNICATION-BUILDING	21.54	
			401 - 534 50 42 00		COMMUNICATION	92.62	
			403 - 535 50 42 00		COMMUNICATION	92.62	
			402 - 537 50 42 00		COMMUNICATION	92.62	
			001 - 558 60 42 00		COMMUNICATION	18.04	
<b>646</b>	<b>02/14/2022</b>	<b>Claims</b>	<b>2</b>	<b>104172</b>	<b>REAL SMITH, LLC</b>	<b>62.32</b>	<b>OVERPAYMENT REFUND - UB ACCT #12683 - 3009 5TH STREET</b>
			401 - 589 10 04 01		210-10) WATER REFUNDS	62.32	
<b>647</b>	<b>02/14/2022</b>	<b>Claims</b>	<b>2</b>	<b>104173</b>	<b>REPUBLIC PUBLISHING CO</b>	<b>1,943.04</b>	<b>SUMMARY OF ORDINANCE NO. 3018; NOTICE OF ZOOM &amp; IN-PERSON STUDY SESSION MEETING - 01-18-2022; CLASS 3 REVIEW APPLICATION - FALCON RIDGE INVESTMENT; NOTICE OF LTAC TELEPHONIC MEETING - 01/25/2022, NOTI</b>
			001 - 511 60 44 00		OFFICIAL PUBLICATIONS	58.03	
			001 - 511 60 44 00		OFFICIAL PUBLICATIONS	63.30	
			001 - 511 60 44 01		ADVERTISING	322.83	
			001 - 511 60 44 01		ADVERTISING	322.83	
			001 - 514 23 44 00		ADVERTISING	274.16	
			001 - 514 30 44 00		ADVERTISING	274.16	
			108 - 557 30 44 14		ADVERTISING-GENERAL (LTAC	332.33	
			001 - 558 60 44 00		ADVERTISING	295.40	
<b>648</b>	<b>02/14/2022</b>	<b>Claims</b>	<b>2</b>	<b>104174</b>	<b>ALMA DELIA RIVERA MADRIGAL</b>	<b>22.19</b>	<b>UTILITY DEPOSIT REFUND - 2905 2ND STREET</b>
			414 - 582 10 04 14		DEPOSIT REFUND	22.19	Refund Utility Deposit
<b>649</b>	<b>02/14/2022</b>	<b>Claims</b>	<b>2</b>	<b>104175</b>	<b>RUSSELL CRANE SERVICE INC</b>	<b>10,652.29</b>	<b>HOUSE DEMOLITION - 3007 2ND STREET</b>



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			123 - 594 21 62 01 - POLICE DEPT BUILDING RESERV			10,652.29	
650	02/14/2022	Claims	2	104176	SANTANDER LEASING LLC	28,720.96	PO# 4EN6AAA87C1007107 - CONTRACT #004-0001263-001
			113 - 594 22 70 00 - CAPITALIZED LEASES - PRINCIP			28,720.96	
651	02/14/2022	Claims	2	104177	SHUELS WHOLESALE LUMBER	59.13	FLAG POLES - 1 5/16 FULL ROUND HEMLOCK - R/6 CROOKED
			101 - 542 70 31 00 - SUPPLIES			59.13	
652	02/14/2022	Claims	2	104178	SIRCHIE FINGER PRINT	64.10	APPLICATOR SHIELDS
			001 - 521 21 31 00 - INVESTIGATION SUPPLIES			64.10	
653	02/14/2022	Claims	2	104179	DON C. SMITH	547.90	LEOFF 1 RETIREE MEDICARE /RX
			001 - 521 10 22 00 - LEOFF 1 BENEFITS			547.90	
654	02/14/2022	Claims	2	104180	SMITTY'S OUTDOOR POWER EQUIPMENT INC	55.79	FLINK COVER-AIR CLEANER & FILTER-AIR CLEANER CA
			101 - 542 66 48 00 - REPAIRS & MAINTENANCE			55.79	
655	02/14/2022	Claims	2	104181	TINA M. STEINMETZ	273.00	01/24/2022 COUNCIL MEETING TRANSCRIPTION
			109 - 511 60 41 00 - INTERGOVERNMENTAL PROFES			273.00	
656	02/14/2022	Claims	2	104182	SUNSHINE SPA	25.00	BUSINESS LICENSE REFUND - LICENSE #11588
			001 - 321 99 00 00 - BUSINESS LICENSES - STATE REI			-25.00	
657	02/14/2022	Claims	2	104183	THE ROTARY CLUB OF YAKIMA	120.00	DUES - JANUARY, FEBRUARY, MARCH 2022
			001 - 513 10 49 01 - MISCELLANEOUS			120.00	
658	02/14/2022	Claims	2	104184	THERMO KING NORTHWEST, INC.	564.37	OVERPAYMENT REFUND - UB ACCT #8969 - 1220 INDUSTRIAL WAY
			401 - 589 10 04 01 - 210-10) WATER REFUNDS			564.37	
659	02/14/2022	Claims	2	104185	PATRICK THOMPSON	2,971.00	MEDICARE PREMIUMS - 2021; MEDICARE PREMIUMS - 01/22 - 02/22
			001 - 521 10 22 00 - LEOFF 1 BENEFITS			2,494.80	
			001 - 521 10 22 00 - LEOFF 1 BENEFITS			476.20	
660	02/14/2022	Claims	2	104186	TRI-VALLEY CONSTRUCTION INC	3,617.22	ASBESTOS ABATEMENT - CRAWL SPACE DUCTING - 3007 2ND STREET
			123 - 594 21 62 01 - POLICE DEPT BUILDING RESERV			3,617.22	
661	02/14/2022	Claims	2	104187	TTC CONSTRUCTION INC.	3,579.45	PRIME WINDOWS WATERLINE REPAIR
			401 - 534 50 48 00 - REPAIRS & MAINTENANCE			3,579.45	
662	02/14/2022	Claims	2	104188	U.S. CELLULAR	841.75	PHONE SVC - 02/2022
			001 - 521 10 42 00 - PD ADMIN COMMUNICATIONS			841.75	
663	02/14/2022	Claims	2	104189	U.S. LINEN & UNIFORM	669.84	UNIFORM SERVICE - 01/03/2022 THRU 01/24/2022
			401 - 534 50 21 00 - UNIFORMS & EQUIPMENT			140.67	
			403 - 535 50 21 00 - UNIFORMS & EQUIPMENT			140.67	
			402 - 537 50 21 00 - UNIFORMS & EQUIPMENT			46.89	
			101 - 542 30 21 00 - UNIFORMS & EQUIPMENT			140.67	
			128 - 547 60 21 00 - UNIFORMS & EQUIPMENT			87.07	
			001 - 576 80 21 00 - UNIFORMS & EQUIPMENT			113.87	
664	02/14/2022	Claims	2	104190	UNION GAP WATER FUND & SEWER	2,645.05	4401 MAIN STREET - 01/2022; PARKS - 01/2022; FIRE DEPT - 01/2022; CIVIC CENTER - 01/2022; 3007 2ND STREET - FINAL BILLING STATEMENT

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			001 - 513 10 47 00 -		CIVIC CAMPUS UTILITIES - EXEC	25.05	
			001 - 514 23 47 00 -		CIVIC CAMPUS UTILITIES-FINAN	34.94	
			001 - 514 30 47 00 -		CIVIC CAMPUS UTILITIES - CLER	31.42	
			001 - 515 31 47 00 -		CIVIC CAMPUS UTILITIES-LEGAL	15.20	
			001 - 521 50 47 00 -		PD FACILITIES CIVIC CAMP UTIL	318.14	
			001 - 522 50 47 00 -		FD FACILITIES - UTILITIES	240.61	
			001 - 522 50 47 00 -		FD FACILITIES - UTILITIES	30.68	
			001 - 524 10 47 01 -		CIVIC CAMPUS UTILITY-BUILDIN	16.04	
			401 - 534 50 47 01 -		CIVIC CAMPUS UTILITIES-WATE	14.55	
			403 - 535 50 47 00 -		UTILITIES	686.11	
			403 - 535 50 47 01 -		CIVIC CAMPUS UTILITIES-SEWEI	10.60	
			402 - 537 50 47 01 -		CIVIC CAMPUS UTILITES - GARB	1.11	
			101 - 542 30 47 01 -		CIVIC CAMPUS UTILITIES-STREE	2.00	
			101 - 543 30 47 01 -		CIVIC CAMPUS UTILITIES-STREE	5.34	
			128 - 547 60 47 01 -		CIVIC CAMPUS UTILITIES-TRAN:	4.47	
			001 - 558 60 47 01 -		CIVIC CAMPUS UTILITIES-PLANF	13.92	
			001 - 576 80 47 00 -		UTILITIES	1,190.71	
			001 - 576 80 47 01 -		CIVIC CAMPUS U TILITIES-PARK	4.16	
<b>665</b>	<b>02/14/2022</b>	<b>Claims</b>	<b>2</b>	<b>104191</b>	<b>UNITED STATES POSTAL SERVICE</b>	<b>265.00</b>	<b>2022 USPS MARKETING MAIL - ANNUAL MAILING FEE 03/23/2022 - 03/23/2023</b>
					001 - 514 23 42 00 - COMMUNICATIONS	56.60	
					001 - 521 10 42 00 - PD ADMIN COMMUNICATIONS	2.51	
					001 - 521 10 42 00 - PD ADMIN COMMUNICATIONS	4.53	
					001 - 524 20 42 00 - COMMUNICATION-BUILDING	47.73	
					401 - 534 50 42 00 - COMMUNICATION	51.21	
					403 - 535 50 42 00 - COMMUNICATION	51.21	
					402 - 537 50 42 00 - COMMUNICATION	51.21	
<b>666</b>	<b>02/14/2022</b>	<b>Claims</b>	<b>2</b>	<b>104192</b>	<b>UNUM LIFE INSURANCE</b>	<b>111.30</b>	<b>LEOF 1 LONG TERM CARE - 02/2022</b>
					001 - 521 10 22 00 - LEOFF 1 BENEFITS	111.30	
<b>667</b>	<b>02/14/2022</b>	<b>Claims</b>	<b>2</b>	<b>104193</b>	<b>VALLEY FORD SALES</b>	<b>86.31</b>	<b>VEHICLE #121 - NEW BELLY PAN</b>
					001 - 521 22 48 00 - PATROL REPAIRS & MAINT	86.31	
<b>668</b>	<b>02/14/2022</b>	<b>Claims</b>	<b>2</b>	<b>104194</b>	<b>VALLEY LOCK &amp; KEY SERVICE</b>	<b>992.24</b>	<b>WATER PADLOCKS MASTER &amp; CYLINDER</b>
					401 - 534 50 31 00 - SUPPLIES	992.24	
<b>669</b>	<b>02/14/2022</b>	<b>Claims</b>	<b>2</b>	<b>104195</b>	<b>VIC'S AUTO &amp; SUPPLY UNION GAP - PW</b>	<b>578.05</b>	<b>FLINK FLUX, BUTANE; #1022 DISC PAD, BRAKLEEN; COOLANT LEAK REPAIR, POWER SVC DIESEL, GLASS CLN, DE-ICER, WIPERS, WINDSHIELD WASHER FLUID; NAPAGOLD AIR FILTERS, OIL FILTERS, FUEL FILTER &amp; FEDERATED 20</b>
					401 - 534 50 48 00 - REPAIRS & MAINTENANCE	62.34	
					401 - 534 50 48 00 - REPAIRS & MAINTENANCE	6.75	
					403 - 535 50 31 00 - SUPPLIES	62.99	
					403 - 535 50 48 00 - REPAIRS & MAINTENANCE	62.34	
					403 - 535 50 48 00 - REPAIRS & MAINTENANCE	2.53	
					402 - 537 50 48 00 - REPAIRS & MAINTENANCE	62.34	
					101 - 542 30 48 00 - REPAIRS & MAINTENANCE	62.33	
					101 - 542 30 48 00 - REPAIRS & MAINTENANCE	2.53	
					101 - 542 66 48 00 - REPAIRS & MAINTENANCE	17.05	
					101 - 542 66 48 00 - REPAIRS & MAINTENANCE	0.84	
					101 - 542 67 48 00 - REPAIRS & MAINTENANCE	0.84	
					101 - 542 70 48 00 - REPAIRS & MAINTENANCE	2.53	
					128 - 547 60 48 00 - REPAIRS & MAINTENANCE	0.85	
					001 - 576 80 48 00 - REPAIRS & MAINTENANCE	43.74	
					001 - 576 80 48 00 - REPAIRS & MAINTENANCE	188.05	
<b>670</b>	<b>02/14/2022</b>	<b>Claims</b>	<b>2</b>	<b>104196</b>	<b>WA ASSN OF SHERIFFS &amp; COBB</b>	<b>180.00</b>	<b>ACTIVE DUES CATEGORY C - G. COBB</b>

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			001 - 521 10 49 00		PD ADMIN MISCELLANEOUS	180.00	
671	02/14/2022	Claims	2	104197	WA STATE DEPT OF HEALTH	2,653.50	2022 OPERATING PERMIT & OPERATOR CERTIFICATION SYSTEM
			401 - 534 50 41 02		INTERGOVERNMENTAL PROFES	2,653.50	
672	02/14/2022	Claims	2	104198	WA STATE DEPT OF LICENSING	54.00	CPLS - JANUARY 2022
			630 - 589 30 02 01		WEAPONS PERMIT STATE SHAR	54.00	
673	02/14/2022	Claims	2	104199	WA STATE DEPT OF TRANSPORTATION	1,331.08	SIGNAL MAINT, REPAIR & ADDITIONS - DECEMBER 2021
			101 - 542 64 41 00		INTERGOVERNMENTAL PROFES	1,331.08	
674	02/14/2022	Claims	2	104200	WA STATE PATROL	47.50	BACKGROUND CHECKS - JAN 2022
			001 - 521 10 41 00		PD ADMIN PROFESSIONAL SER	47.50	
675	02/14/2022	Claims	2	104201	WA STATE TREASURER	8,832.75	CJRS - 12/2021
			640 - 586 00 04 01		PSEA 1 STATE SHARE	3,932.47	
			640 - 586 00 05 01		PSEA 2 STATE SHARE	2,294.40	
			640 - 586 00 06 01		PSEA 3 STATE SHARE	68.58	
			640 - 586 00 07 01		CRIME LAB/BREATH ST SHARE	182.87	
			640 - 586 00 08 01		JIS STATE SHARE	1,286.79	
			640 - 586 00 09 01		SCH ZONE SAFETY ST SHARE	190.99	
			640 - 586 00 10 01		TRAUMA CARE STATE SHARE	432.05	
			640 - 586 00 13 01		AUTO THEFT PREVENTION	442.51	
			640 - 586 00 15 01		DOM VIOLENCE PREV ACCT	2.09	
676	02/14/2022	Claims	2	104202	WELLS FARGO VENDOR FIN SERV	743.37	TASKLFA LEASE - 01/2022
			001 - 511 60 45 00		OPERATING RENTALS & LEASES	18.00	
			001 - 513 10 45 00		OPERATING RENTALS & LEASES	30.94	
			001 - 514 23 45 00		OPERATING RENTALS & LEASES	179.70	
			001 - 514 30 45 00		OPERATING RENTALS & LEASES	304.74	
			001 - 521 10 45 00		PD ADMIN RENTALS & LEASES	2.85	
			001 - 524 20 45 00		OPERATING RENTALS & LEASES	152.54	
			401 - 534 50 45 00		OPERATING RENTALS & LEASES	18.20	
			403 - 535 50 45 00		OPERATING RENTALS & LEASES	18.20	
			402 - 537 50 45 00		OPERATING RENTALS & LEASES	18.20	
677	02/14/2022	Claims	2	104203	BARRY M WOODARD	17,500.00	PUBLIC DEFENDER - 01/2022
			001 - 515 91 41 03		LEGAL SERVICES-PUBLIC DEFEN	17,500.00	
678	02/14/2022	Claims	2	104204	YAKIMA CO AUDITOR	208.50	SEWER EASEMENT - RECORDING FEE - PARCEL #181336-43036 - ROBERT QUINLIVAN - FILE #8133533
			403 - 535 50 49 00		MISCELLANEOUS	208.50	
679	02/14/2022	Claims	2	104205	YAKIMA CO FINANCIAL SERVICES	1,268.92	LIQUOR BOARD PROFITS - 2ND QTR - 4TH QTR 2019
			001 - 562 00 49 00		2% ALCOHOL DISTRIBUTION	1,268.92	
680	02/14/2022	Claims	2	104206	YAKIMA CO PUBLIC SERVICES	4,306.26	GRAVEL ROAD SURFACE STABILIZATION 2021
			101 - 542 30 41 00		PROFESSIONAL SERVICES	4,306.26	
681	02/14/2022	Claims	2	104207	YAKIMA CO PUBLIC SERVICES	2,929.15	FIRE PLAN REVIEWS - 4TH QTR 2021
			001 - 522 10 49 01		FIRE PROTECTION SERVICES	2,929.15	
682	02/14/2022	Claims	2	104208	YAKIMA CO PUBLIC SERVICES	1,365.00	REGIONAL STORMWATER PROJECT; JULY 2021-DECEMBER 2021 #46
			403 - 531 30 41 03		STORMWATER-INTERGOV PROI	1,365.00	
683	02/14/2022	Claims	2	104209	YAKIMA CO TREAS PROSECUTING	136.16	CVC - 12/2021
			633 - 586 00 00 00		CRIME VICTIMS COMP CNTY SF	136.16	

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684	02/14/2022	Claims	2	104210	YAKIMA DRY CLEANERS	31.90	DRY CLEANING - CHIEF COBB
					001 - 521 10 21 00 - PD ADMIN UNIFORMS & EQUIF	31.90	
685	02/14/2022	Claims	2	104211	YAKIMA HUMANE SOCIETY	3,000.00	ANIMAL CONTROL SVC - 01/2022
					001 - 554 30 41 00 - PROF SERVICES-ANIMAL CONTI	3,000.00	
686	02/14/2022	Claims	2	104212	YAKIMA PRINTING COMPANY LLC	27.05	BUSINESS CARDS - DUNSMORE
					001 - 521 22 31 00 - PATROL SUPPLIES	27.05	
687	02/14/2022	Claims	2	104213	YAKIMA REG.CLEAN AIR AUTHORITY	2,542.00	2022 PRO RATA SHARE
					001 - 553 70 49 00 - POLLUTION CONTROL	2,542.00	
688	02/14/2022	Claims	2	104214	YAKIMA VALLEY CONFERENCE	6,699.00	2022 MEMBERSHIP ASSESSMENT
					001 - 511 60 49 02 - YAKIMA VALLEY C.O.G.	6,699.00	
689	02/14/2022	Claims	2	104215	YAKIMA VALLEY OFFICE OF	6,430.00	2022 ANNUAL EMERGENCY MANAGEMENT PER CAPITA ASSESSMENT
					001 - 525 60 49 02 - FD EMERGENCY MANAGEMENT	6,430.00	
690	02/14/2022	Claims	2	104216	YAKIMA COOPERATIVE ASSN	1,323.09	CREDIT ON TWINE PURCHASE; BULK PROPANE - 306.6000 GALLONS - ACTIVITIES; BULK PROPANE - 277.3000 GALLONS - AG MUSEUM; 284.9000 GALLONS - YOUTH BARN; PROPANE - 11.1000 GALLONS
					107 - 571 00 32 00 - FUEL-AG MUSEUM	608.78	
					107 - 571 00 32 00 - FUEL-AG MUSEUM	-608.78	
					001 - 576 80 31 00 - SUPPLIES	-6.61	
					001 - 576 80 32 00 - FUEL	673.10	
					001 - 576 80 32 00 - FUEL	625.46	
					001 - 576 80 32 00 - FUEL	31.14	
001 Current Expense Fund						96,123.24	
101 Street Fund						17,793.77	
107 Convention Center Reserve Fund						7,937.61	
108 Tourism Promotion Area Fund						8,832.33	
109 Contingency Fund - "Agility Fund"						273.00	
113 Fire Truck Reserve Fund						28,720.96	
123 Criminal Justice Fund						14,269.51	
128 Transit System Fund						72,459.42	
401 Water Fund						23,182.79	
402 Garbage Fund						99,936.95	
403 Sewer Fund						9,443.74	
414 Water Deposits						73.72	
630 General State/County-Shared Rev Fund						54.00	
633 Crime Victims Comp Cnty Share						136.16	
640 Court Revenue Fund						8,832.75	
* Transaction Has Mixed Revenue And Expense Accounts						388,069.95	Claims: 388,069.95



## City Council Communication

**Meeting Date:** February 14, 2022  
**From:** Karen Clifton, Director of Finance and Administration  
**Topic/Issue:** USDA Voucher – January 2022

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**SYNOPSIS:** USDA Voucher for the month of January 2022

**RECOMMENDATION:** Request Council to approve an EFT in the amount of \$114,307.00.

**LEGAL REVIEW:** N/A

**FINANCIAL REVIEW:** N/A

**BACKGROUND INFORMATION:** N/A

**ADDITIONAL OPTIONS:** N/A

**ATTACHMENTS:** USDA Voucher Register

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21	01/03/2022	Claims	50	EFT	USDA LOAN	114,307.00	CIVIC CENTER CAMPUS - 1ST QTR 2022
		001 Current Expense Fund				68,964.00	
		101 Street Fund				1,689.00	
		123 Criminal Justice Fund				36,590.00	
		128 Transit System Fund				1,029.00	
		401 Water Fund				3,347.00	
		402 Garbage Fund				254.00	
		403 Sewer Fund				2,434.00	
						<hr/>	
							Claims: 114,307.00
						114,307.00	