

**UNION GAP CITY COUNCIL
REGULAR MEETING AGENDA**

MONDAY, FEBRUARY 10, 2025 – 6:00 P.M.

CIVIC CAMPUS, 102 W. AHTANUM ROAD, UNION GAP

COUNCIL VALUES

*As a Council with a community centered approach, we are committed to
fiscal responsibility, transparency, and professionalism.*

The public will be allowed to comment on agenda items as they are presented during the meeting. Please signal the chair if you wish to comment on any items. Each speaker will have three (3) minutes to address the city council.

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

II. CONSENT AGENDA: There will be no separate discussion of these items unless a Council Member requests, in which event the item will be removed from the Consent Agenda and considered immediately following the Consent Agenda. All items listed are considered to be routine by the Union Gap City Council and will be enacted by one motion

A. Approval of Minutes:

Regular Council Meeting Minutes, dated January 27, 2025, as attached to the Agenda and maintained in electronic format

B. Approve Vouchers:

Claim Vouchers – EFT's, and Check No's 109843 through 109898 for February 10, 2025 in the amount of \$328,730.83

III. GENERAL ITEMS

City Council

1. Resolution No. _____ - Appointing Yakima Valley Conference of Governments (YVCOG) voting representative elected official, alternate elected voting representative, and planning Commission Member as an additional alternate

City Manager

1. Resolution No. _____ - Delegate Yakima Valley Conference of Governments to operate a local homeless housing program

Finance & Administration

1. Ordinance No. _____ - 2025 Budget Amendment – Lodging Tax Advisory Committee (LTAC) – Refinishing project for Yakima Valley SunDome Basketball courts, and Bandwango for advertising.
2. Ordinance No. _____ - 2025 Budget Amendment – Lodging Tax Advisory Committee (LTAC) – Rock and Mineral Club event advertisement

IV. COMMITTEE REPORTS

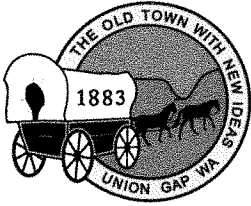
- V. ITEMS FROM THE AUDIENCE: - Final Opportunity** - The City Council will allow comments under this section on items NOT already on the agenda. Each speaker will have three (3) minutes to address the City Council. Any handouts provided must also be provided to the City Clerk and are considered a matter of public record

VI. CITY MANAGER REPORT

VII. COMMUNICATIONS/QUESTIONS/COMMENTS

VIII. DEVELOPMENT OF NEXT AGENDA

IX. ADJOURN REGULAR MEETING



City Council Communication

Meeting Date: February 10, 2025
From: Sharon Bounds, City Manager
Topic/Issue: Resolution - Appointing YVCOG General Membership Members and Alternate

SYNOPSIS: The city is asked each year to appoint a Delegate and Alternate for YVCOG as well as a Planning Commission representative. The former representative for Planning Commission has changed so the Planning Commission voted to recommend Aubrey Reeves. The attached Resolution makes that change.

RECOMMENDATION: Approve a resolution appointing General Membership Members. Alternate and Planning Commission Representative.

LEGAL REVIEW: The City Attorney has reviewed the resolution.

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: For 2024 the General Membership Member was Jack Galloway, with Julie Schilling as Alternate and Jeff Shoemaker as Planning Commission Member. Since this is a two year assignment the Councilmembers assigned will stay the same and it has been recommended that Aubrey Reeves be appointed as the Representative for the Planning Commission.

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: Resolution

CITY OF UNION GAP, WASHINGTON

RESOLUTION NO. _____

A **RESOLUTION** appointing _____, to serve on Yakima Valley Conference of Governments (YVCOG) as the City of Union Gap’s voting representative elected official and appointing _____, as an alternate elected voting representative, and Planning Commission Member _____ as an additional alternate.

WHEREAS, Yakima Valley Conference of Governments is a group of business owners, non-profit organizations and elected officials from upper Yakima Valley cities, Yakima County, and State government, whose focus is to encourage economic vitality for the upper Yakima County region through transportation system improvements;

WHEREAS, the City of Union Gap, can appoint one elected official to serve as a voting member on YVCOG and can appoint two alternates;

WHEREAS, Jack Galloway has been serving as the City of Union Gap’s appointed delegate with Julie Schilling as an alternate and Jeff Shoemaker as Planning Commission Member:

NOW, TEREFORE, THE CITY COUNCIL OF THE CITY OF UNION GAP, WASHINTON, HEREBY RESOLVES as follows:

Section 1. The Council hereby appoints _____, to serve as the City of Union Gap’s elected delegate for Yakima Valley Conference of Governments for 2025.

Section 2. The Council hereby appoints _____, to serve as an alternate for 2025.

Section 3. The Council hereby appoints Planning Commission member _____, as recommended by the Planning Commission for 2025.

PASSED this 10th day of February, 2025.

John Hodkinson
City Mayor

ATTEST:

Lynette Bisconer, City Clerk

Jessica Foltz, City Attorney



City Council Communication

Meeting Date: February 10, 2025

From: Sharon Bounds, City Manager

Topic / Issue: Resolution – Homeless Dollars

SYNOPSIS: City Council recently discussed approaching the County about declaring the city's intention to delegate YVCOG to operate the local homeless housing program on its behalf as was done several years ago. City Council was favorable of the idea so a Resolution is being included for consideration at the meeting.

RECOMMENDATION: Approve Resolution declaring the City's intention and commitment to delegate YVCOG to operate a local homeless housing program on its behalf.

LEGAL REVIEW: Reviewed by the City Attorney

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: Yakima County currently administers the homeless funds on behalf of the cities. City Council recently discussed approaching the County about declaring the city's intention to delegate YVCOG to operate the local homeless housing program on its behalf as was done several years ago and were favorable of the idea so a Resolution is being included for consideration at the meeting.

ADDITIONAL OPTIONS:

ATTACHMENTS: Resolution

**CITY OF UNION GAP, WASHINGTON
RESOLUTION NO. _____**

A RESOLUTION of the City of Union Gap, Washington, declaring the City's intention and commitment to delegate Yakima Valley Conference of Governments to operate a local homeless housing program on its behalf.

WHEREAS, pursuant to chapters 36.22 and 43.185C of the Revised Code of Washington ("RCW"), as amended by Chapter 277, Laws of 2023 (Substitute Senate Bill 5386) (effective July 23, 2023) (the "Homeless Housing and Assistance Act" or "HHAA"), county auditors have authority to collect homeless housing and assistance surcharges for each document they record, subject to specified exemptions; and

WHEREAS, counties retain a percentage of the total funds they collect pursuant to this surcharge (the "HHAA Local Surcharge Funds"), which the counties must then apply to eligible homeless housing and assistance activities as defined in chapter 36.22 RCW; and

WHEREAS, Yakima County currently collects HHAA Local Surcharge Funds, and applies these funds to such eligible homeless housing and assistance activities; and

WHEREAS, pursuant to RCW 43.185C.080, a city may assert responsibility for homeless housing within its borders by forwarding a resolution to the legislative authority of the county stating its intention and commitment to operate a separate homeless housing program; and

WHEREAS, if a city provides such resolution stating its intention and commitment, such city shall then receive a percentage of the HHAA Local Surcharge Funds collected under the HHAA equal to the percentage of the city's local portion of the real estate excise tax collected by the county; and

WHEREAS, if a city so obligates itself, it must satisfy all applicable legal and regulatory requirements for operating a homeless housing program, including those set forth in chapter 43.185C RCW and established by the State of Washington (the "State") Department of Commerce; and

WHEREAS, RCW 185C.080(2) allows Local governments applying for homeless housing funds to subcontract with other local government organizations for the execution of programs contributing to the overall goal of ending homelessness within a defined service area; and

WHEREAS, the City of Union Gap entered into a Governance Agreement with the Yakima Valley Conference of Governments in 2017; and

WHEREAS, Yakima Valley Conference of Governments was established in 1966 and has served as a regional agency serving the individual and collective interests of participating

member cities, towns, communities and political subdivisions within Yakima County, Washington as authorized by RCW 36.64.080; and

WHEREAS, the Governance Agreement authorizes Yakima Valley Conference of Governments to work to reduce homelessness in the Yakima Valley and to develop, implement, and update as needed a comprehensive countywide five-year homeless plan; and

WHEREAS, the City Council has determined that it is in the best interests of the City and its residents, including those experiencing homelessness, to assert responsibility for homeless housing within the City's borders by making such intention and commitment as set forth herein.

NOW, THEREFORE, BE IT RESOLVED BY THE UNION GAP CITY COUNCIL AS FOLLOWS:

Section 1. Declaration of Intention and Commitment. The City hereby declares its intention and commitment to contract with Yakima Valley Conference of Governments to operate a homeless housing program on the City's behalf, and to meet all applicable legal and regulatory requirements therefor, including those set forth in chapter 43.185C RCW and established by the State Department of Commerce, in order to be a direct recipient of HHAA Local Surcharge Funds.

The appropriate City officials, including but not limited to the City Manager and designees, are hereby authorized to execute such documents, and to take such action as is necessary to carry out the terms of this resolution.

Section 2. Effective Date. This resolution shall be effective immediately upon passage and signatures hereto.

PASSED this 10th day of February, 2025.

John Hodkinson, City Mayor

ATTEST:

APPROVAL AS TO FORM:

Lynette Bisconer, City Clerk

Jessica Foltz, City Attorney



City Council Communication

Meeting Date: February 10, 2025
From: Lynette Bisconer, Director of Finance & Administration
Topic/Issue: Ordinance - 2025 Budget Amendment - Lodging Tax Advisory Committee (LTAC) – Big Foot Convention sponsorship

SYNOPSIS: At their January 25, 2025 meeting, the Lodging Tax Advisory Committee (LTAC) voted to amend the 2025 Lodging Tax Fund (107) to provide \$7,500 for the refinishing project for both Yakima Valley SunDome Basketball courts, and the 2025 Tourism Promotion Area Fund (108) to provide \$5,500 for Bandwango for advertising multiple upcoming events.

RECOMMENDATION: Adopt an ordinance approving a 2025 budget amendment as follows:

Fund	Amount	For
Lodging Tax fund (107)	\$7,500	Refinishing both Yakima Valley SunDome Basketball Courts
Fund	Amount	For
Tourism Promotion Area (108)	\$5,500	Refinishing both Yakima Valley SunDome Basketball Courts

LEGAL REVIEW: The City Attorney has reviewed this ordinance.

FINANCIAL REVIEW: There is \$738,163 remaining in the Lodging Tax Fund (107), and \$388,218 remaining in the Tourism Promotion Area Fund (108).

BACKGROUND INFORMATION: This was discussed at the February 3, 2025 Study Session.

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: 1. Ordinance
2. LTAC Minutes of the January 28, 2025 Meeting

CITY OF UNION GAP, WASHINGTON
ORDINANCE NO. _____

AN ORDINANCE amending the 2025 budget authorizing an expenditure of \$7,500 from the Lodging Tax Fund (107), for the refinishing project for both Yakima Valley SunDome Basketball courts, and the 2025 Tourism Promotion Area Fund (108) to provide \$5,500 for Bandwango for advertising multiple upcoming events.

WHEREAS, the Lodging Tax Advisory Committee believes this will bring additional tourism from outside of the valley; and

WHEREAS, the committee would like to provide \$7,500 out of the Lodging Tax Fund, and \$5,500 out of the Tourism Promotion Area Fund for repairs and advertisement; and

WHEREAS, a 2025 budget amendment is required to cover these expenditures.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNION GAP DO ORDAIN as follows:

Section 1. The 2025 Budget is hereby amended to increase the Lodging Tax Fund (107) by \$7,500, the refinishing project for both Yakima Valley SunDome Basketball courts, and the Tourism Promotion Area Fund (108) by \$5,500 for advertising multiple upcoming events.

Section 2. Expenditure of \$7,500 is approved, from the Lodging Tax Fund (107), for the refinishing project for both Yakima Valley SunDome Basketball courts, and \$5,500 from the Tourism Promotion Area Fund for advertising multiple upcoming events.

ORDAINED this 26th day of August 2024.

John Hodkinson, City Mayor

ATTEST:

APPROVED AS TO FORM:

Lynette Bisconer, City Clerk

Jessica Foltz, City Attorney



City Council Communication

Meeting Date: February 10, 2025
From: Lynette Bisconer, Director of Finance & Administration
Topic/Issue: Ordinance - 2025 Budget Amendment - Lodging Tax Advisory Committee (LTAC) – Rock and Mineral Club Contribution

SYNOPSIS: At their October 22, 2024 meeting, the Lodging Tax Advisory Committee (LTAC) voted to approve the 2025 TPA (108) to provide \$1,000 to the Rock and Mineral Club towards advertisement for an event that will be held at the Central Washington State Fair Park & Event Center on April 26 – 28, 2025.

RECOMMENDATION: Adopt an ordinance approving a 2025 budget amendment as follows:

Fund	Amount	For
TPA fund (108)	\$1,000	Rock and Mineral Club Advertisement

LEGAL REVIEW: The City Attorney has reviewed this ordinance.

FINANCIAL REVIEW: There is \$388,218 remaining in the Tourism Promotion Area Fund (108).

BACKGROUND INFORMATION: This was discussed at the February 3, 2025 Study Session.

ADDITIONAL OPTIONS: N/A

ATTACHMENTS:

1. Ordinance
2. 2025 Proposed Budget
2. LTAC Minutes of the October 22, 2024 Meeting

CITY OF UNION GAP, WASHINGTON
ORDINANCE NO. _____

AN ORDINANCE amending the 2025 budget authorizing an expenditure of \$1,000 from the Tourism Promotion Area Fund (108), for a contribution to the Rock and Mineral Club for advertisement.

WHEREAS, the Lodging Tax Advisory Committee believes that this advertisement will bring additional tourism from outside the Yakima valley; and

WHEREAS, the committee would like to provide \$1,000 out of the Tourism and Promotion Area Fund (108), for advertisement to the Rock and Mineral Club; and

WHEREAS, a 2025 budget amendment is required to cover this expenditure.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNION GAP DO ORDAIN as follows:

Section 1. The 2025 Budget is hereby amended to increase the Tourism and Promotion Area Fund (108) by \$1,000, for a contribution to the Rock and Mineral Club for advertisement.

Section 2. Expenditure of \$1,000 is approved, from the Tourism Promotion Area Fund (108), for the Rock and Mineral Club advertisement

ORDAINED this 10th day of February 2025.

John Hodkinson, City Mayor

ATTEST:

APPROVED AS TO FORM:

Lynette Bisconer, City Clerk

Jessica Foltz, City Attorney

2025 Proposed Budget (DRAFT)			
Purpose	Lodging	TPA	Proposal
Central Washington Agricultural Museum	147,000.00	6,000.00 3,000.00	\$150,000.00 \$153,000.00
Grant J. Hunt Co.	57,000.00	4,000.00	\$ 61,000.00
Sozo Sports of Central Washington	30,500.00	7,000.00	\$ 37,500.00
State Fair Park	39,200.00	13,300.00	\$ 52,500.00
Yakima Valley Sport Commission	75,000.00	5,000.00	\$ 80,000.00
Yakima Valley Tourism	44,000.00	131,000.00	\$ 175,000.00
Greater Yakima Chamber of Commerce	5,000.00		\$ 5,000.00
Valley Mall / CenterCal properties	-	5000.00	\$ 5,000.00
Vintiques Car Club	5,000.00	2,500.00	\$ 7,500.00
Rock & Mineral Club	2,000.00	1,000.00	\$ 3,000.00
City of Union Gap	14,654.00 \$ 4374	2,000.00 \$10,596 \$500.00	\$ 16,654.00 \$15,470.00
Total	404,074.00 409,074.00	185,896.00 \$182,896.00	
Total			\$ 594,970.00 \$ 591,970.00

Approval by LTAC Committee on: October 22, 2024

2025 Lodging & TPA Tax Proposed Budget - DRAFT

	Lodging	TPA	Total
Central Washington AG Museum			
Prof Service	\$ 80,000		
Utilities	\$ 33,000		
Supplies	\$ 6,000		
Museum Upgrades	\$ 10,000		
Educational	\$ 18,000		
Advertisement		\$ 6,000 \$3,000	
			\$153,000.00
			\$150,000.00

Grant J. Hunt Co.			
Prof Service	\$ 48,000		
Supplies	\$ 2,500		
Travel	\$ 6,500		
Advertisement		\$4,000	
			\$ 61,000.00

Sozo Sports of Central Washington			
Prof Service	\$ 24,500		
Supplies	\$ 6,000		
Other (Business Development)	\$ 7,000		
Advertisement		\$7,000.00	
			\$ 37,500.00

State Fair Park			
Prof Service	\$ 39,200		
Advertisement		\$ 13,300	
			\$ 52,500.00

Yakima Valley Sports Commission & WIAA			
Prof Service	\$ 52,000		
Supplies	\$ 13,000		
Travel	\$ 4,000		
Operating rentals	\$ 6,000		
Advertising		\$ 5,000	
			\$80,000.00

	Lodging	TPA	Total
Yakima Valley Tourism			

Prof service	\$ 44,000		
Advertisement		\$ 131,000	
			\$ 175,000.00

Greater Yakima Chamber of Commerce			
Prof services	5,000.00		
			\$ 5,000.00

Valley Mall / CenterCal Properties			
Prof Service		5,000.00	
			5,000.00

Vintiques Car Club			
Supplies	\$ 500		
Travel	\$ 1,000		
Operating rentals	\$ 3,500		
Advertisement		\$ 2,500	
			\$7,500.00

Rock and Mineral Club			
Operating rentals	\$ 2,000		
Advertisement		\$ 1,000	
			\$ 3,000.00

City of Union Gap			
Admin svc	\$14,654 \$4,374.00	\$10,596.00	
Advertisement		\$2,000 \$500.00	
			\$ 16,654.00
			\$15,470.00

Total	\$ 419,354 \$409,074.00	\$ 171,800 \$182,896.00	\$ 591,154.00 \$591,970.00
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LODGING TAX COMMITTEE MEETING
October 22, 2024
MINUTES

Call to Order John Hodkinson called the meeting at 1:33 p.m.

LTAC Members Present John Hodkinson, Chair, Union Gap City Mayor, Marissa Contreras, Administrator Holiday Inn, Rich Austin, Yakima Valley Sport Commission and Linda DiLembo, Yakima Valley Mall and Paul Strater, Administrator WA Ag Museum., and Marlo McCrea, State Fair Park

Excuse Member Tom Denlea, Best Western Ahtanum

Staff Present Teresa Lopez, Deputy City Clerk

Audience Present Jennifer Martinkus, and John Cooper from Yakima Valley Tourism., Nick Schultz and Rob Gallion from Central WA Agriculture Museum., Steve Sires, Sozo Sports of Central Washington., Marti Sondgeroth, Yakima Rock & Mineral Club., Bill Wallace Vintiques Car Club.

Minutes Motion by Paul Strater, second by Linda DiLembo to approve August and September minutes. The motion carried unanimously.

Fund Balance

Hotel / Motel	July 2023	747,824.24	July 2024	784,014.43
	August 2023	772,325.27	August 2024	799,118.44
TPA	July 2023	270,748.35	July 2024	302,546.87
	August 2023	275,787.86	August 2024	300,607.38

Motion by Marlo McCrea, second by Marissa Contreras to approve the July and August fund balance. The motion carried unanimously.

Items from the Audience Updates from, Jennifer Martinkus, Yakima Valley Toursim., Marlo McCrea, State Fair Park., Paul Stater, CWAG., Rich Austin, Yakima Valley Sport Commission., Steve Sires, Sozo Sport of Central Washington., Bill Wallace, Vintiques Car Club., Marti Sondgeroth, Yakima Rock & Mineral and Linda DiLembo on behalf of Greater Chamber of Commerce.

Funding request John Hodkinson, the committee chair, read an email from committee member Tom Denlea including suggestions for the 2025 budget request. (attached email)

Budget Request for 2025

- Central Washington Agriculture Museum - \$ 150,000.00
- Grant J. Hunt Co. - \$61,000.00
- Sozo Sport of Central Washington - \$ 37,500.00
- State Fair Park- \$ 52,500.00
- Yakima Valley Sports Commission & WIAA – \$80,000.00


- Yakima Valley Toursim - \$175,000.00
 - Greater Yakima Chamber of Commerce - \$5,000.00
 - Valley Mall/CneterCal Properties - \$5,000.00
 - Vintiques Car Club - \$7,500.00
 - Rock and Mineral Club - \$3,000.00
 - City of Union Gap - \$15,470.00
- Total - \$ 591,970.000

Motions

Motion by Paul Strater, second by Marissa Contreras to approve the 2025 Budget request in the total amount of \$591,970.00 to be presented to the Union Gap Council.

Adjournment of Meeting

Chair, John Hodkinson adjourned the update meeting at 3:56 p.m.


John Hodkinson, Chairman

ATTEST



Teresa Lopez, Deputy City Clerk

CONSENT AGENDA

UNION GAP CITY COUNCIL REGULAR MEETING
UNION GAP COUNCIL CHAMBERS
Union Gap, Washington
January 27, 2025, Regular Meeting
MINUTES

Call to Order Mayor Hodkinson called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.

Council Members Present Council Members Sewell, Wentz, Galloway, Schilling, Fredrickson and Dailey were present.

Staff Present City Manager Bounds, City Attorney Foltz, Police Chief Cobb, Fire Chief Markham, Public Works & Community Development Director Cavanaugh, Civil Engineer Dominguez, and Finance & Administration Director Bisconer were present.

Audience Present See attached list.

Pledge of Allegiance Council Member Wentz led the pledge of allegiance.

Consent Agenda Motion by Council Member Wentz, second by Council Member Galloway to approve the consent agenda as follows:

Regular Council Meeting Minutes, dated January 13, 2025, as attached to the Agenda and maintained in electronic format

Claims Vouchers – EFT’s, and Check No’s 109738 through 109782 for December 31, 2024 in the amount of \$455,783.20

Claims Vouchers – EFT’s, and Check No’s 109651, Check No’s 109723 through 109737 and Check No’s 109783 through 109842 for January 27, 2025 in the amount of \$1,162,721.46

Motion carried unanimously.

Public Hearing

Proposed Amendments Regarding Zones 2-5 of the Airport Safety Overlay (ASO) At 6:02 p.m., Mayor Hodkinson opened a Public Hearing regarding proposed amendments regarding Zones 2-5 of the Airport Safety Overlay (ASO). Albert Miller of Yakima Valley Conference of Governments gave an overview of the staff report and informed that they have received no comments and they are recommending approval of the proposed amendments. Potential new property

CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – January 27, 2025

owner, Dr. Brent Martin informed he is potentially purchasing a lot in Union Gap for a new dental office and if the proposed amendments do not get approved, he would not be able to proceed with his plans to purchase therefore he fully supports the proposed amendments. With no written or further public testimony, Mayor Hodkinson closed the Public Hearing at 6:09 p.m.

Public Works

Ordinance No. – 3113 –
Amending City of Union Gap
Titles 17.20. Airport Safety
Overlay Zones (ASO)

Motion by Council Member Wentz, second by Council Member Galloway to approve Ordinance No. – 3113 – an Ordinance for the City of Union Gap, Washington to approve amendments made to Titles 17.20. The amendments would align non-residential land uses with those recommended in the 2011 WSDOT Airports and Compatible Land Use Guidebook. Motion carried unanimously.

Resolution No. – 25-12 –
Sign a Purchase Agreement
with Caterpillar, Inc.

Motion by Council Member Wentz, second by Council Member Sewell to approve Resolution No. – 25-12 – authorizing the City Manager to sign a purchasing agreement with Caterpillar, Inc. for the Public Works Department. Motion carried unanimously.

Resolution No. – 25-13 –
HLA Task Order 2025-01 –
Design and Construction
Standards Update

Public Works & Community Development Director Cavanaugh gave a detailed overview of HLA Task Order No. 2025-01. Motion by Council Member Wentz, second by Council Member Sewell to approve Resolution No. – 25-13 – authorizing the City Manager to sign Task Order No. 2025-01 with HLA Engineering and Land Surveying, Inc. related to the Design and Construction Standards Update. Motion carried unanimously.

Resolution No. – 25-14 –
HLA Task Order 2025-02 –
Water System Plan Update

Public Works & Community Development Director Cavanaugh gave a detailed overview of HLA Task Order No. 2025-02. Motion by Council Member Wentz, second by Council Member Sewell to approve Resolution No. – 25-14 – authorizing the City Manager to sign Task Order No. 2025-02 with HLA Engineering and Land Surveying, Inc. related to the Water System Plan Update. Motion carried unanimously.

City Council

Resolution No. – 25-15 –
Appointing Elected Official
to the Yakima Valley
Tourism Board

Motion made by Council Member Wentz, second by Council Member Dailey to approve Resolution No. – 25-15 – appointing Council Member Roger Wentz to serve on the Yakima Valley Tourism Board. Motion carried unanimously.

CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – January 27, 2025

City Manager

Resolution No. – 25-16 –
Transfer of Franchise
Agreement from Ziplly Fiber
to BCE Holding

City Manager Bounds explained that City Council had previously approved Ordinance No. 2910 and 3039 authorizing Franchise Agreements with Noel Communications, Inc. and Ziplly Fiber Pacific, LLC; however, the City has been notified that they are being bought out by BCE Holdings and therefore are requesting consent to transfer the Franchise Agreements after the merger is complete. Motion by Council Member Wentz, second by Council Member Galloway to approve Resolution No. – 25-16 – authorizing the City Manager to sign a letter of consent to the transfer of the Franchise Agreement from Ziplly Fiber to BCE Holding. Motion carried unanimously.

Committee Reports

None.

Items from the Audience

None.

City Manager Report

None.

Communications/Questions/
Comments

None.

Development of Next Agenda

None.

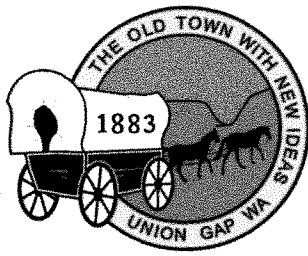
Adjournment of Meeting

Mayor Hodkinson adjourned the regular meeting at 6:16 p.m.

Sharon Bounds, City Manager

ATTEST:

Lynette Bisconer, City Clerk



City Council Communication

Meeting Date: February 10, 2025
From: Lynette Bisconer, Director of Finance and Administration
Topic/Issue: Claim Vouchers – February 10, 2025

SYNOPSIS: Claim Vouchers Dated February 10, 2025

RECOMMENDATION: Request Council to approve EFTs and Voucher Nos. 109843 through 109898 in the amount of \$328,730.83.

LEGAL REVIEW: N/A

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: 1. Claim Voucher Register
2. Detailed Claim Voucher Register

WARRANT/CHECK REGISTER

CITY OF UNION GAP

Time: 14:32:02 Date: 02/05/2025

01/01/2025 To: 02/28/2025

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
551	02/03/2025	Claims	2	EFT	PATHPOINT MERCHANT SERVICES LLC	2.50	ONLINE PAYMENTS FEE - 01/2025
579	02/04/2025	Claims	2	EFT	CHASE PAYMENTECH	1,975.91	ONLINE CREDIT CARD PAYMENTS FEE - 01/2025
601	02/10/2025	Claims	2	EFT	CENTURY LINK	783.44	PUBLIC WORKS - 01/2025; CIVIC CENTER TRUNK SVC - 01/2025
602	02/10/2025	Claims	2	EFT	OFFICE DEPOT-CITY HALL	23.41	PACK OF SCISSORS, LETTER OPENER, & DESKTOP COMPUTER SPEAKER
603	02/10/2025	Claims	2	EFT	US BANK CARDMEMBER SVC	465.15	METALLIC PURE GOLD SPRAY PAINT & NTOA MEMBERSHIP RENEWAL 2025 - M. SUTTON
604	02/10/2025	Claims	2	EFT	VERIZON WIRELESS - PW #542075407	423.30	PW & BLDG/PLANNING CELL SERVICE - 01/2025
509	01/29/2025	Claims	2	109843	WA STATE DEPT OF AGRICULTURE	75.00	WSDA PESTICIDE LICENSE EXAM FEE 01/30/2025 - R. THERKELSON
605	02/10/2025	Claims	2	109844	AMAZON CAPITAL SERVICES, INC	271.42	AA BATTERIES, BALL PRO BLUE INK PENS, SELF INK STAMP, & WHITE OUT TAPES; RETURN OF PD TRACTION CLEATS; 952 XL INK CATRIDGES COMBO PACK (2X); 4 TIER PAPER TRAY ORGANIZER, LETTER SIZE TRAY & 1.5 INCH LET
606	02/10/2025	Claims	2	109845	AT&T MOBILITY	270.66	PD MODEMS - 01/2025
607	02/10/2025	Claims	2	109846	CANON FINACIAL SERVICES	241.94	PD COPIER - 01/2025
608	02/10/2025	Claims	2	109847	CASCADE VALLEY LUBE	53.01	BASIC SERVICE - VEH # 1023
609	02/10/2025	Claims	2	109848	CENTRAL WA AG MUSEUM	1,322.65	AG MUSEUM UTILITIES - 12/2024
610	02/10/2025	Claims	2	109849	CENTRAL WASHINGTON FAIR ASSOC.	766.67	SPF SALES/MARKETING - 01/2025
611	02/10/2025	Claims	2	109850	CHRISTENSEN, INC.	2,307.93	PD FUEL - 01/16/2025 - 01/31/2025
612	02/10/2025	Claims	2	109851	CINTAS CORP #605	377.61	CIVIC CENTER & PD MAT SERVICE - 01/24/2025; PD NITRILLE GLOVES - LARGE & X-LARGE
613	02/10/2025	Claims	2	109852	CLASSIC CAR WASH	84.50	PD CAR WASHES - 12/2024
614	02/10/2025	Claims	2	109853	COLEMAN OIL COMPANY	2,759.69	YVCRU FUEL - 01/2025; PW FUEL/CED FUEL - 01/2025
615	02/10/2025	Claims	2	109854	E3 SOLUTIONS, INC	32.46	SECURITY ALARM SYSTEM MONITORING - 3007 2ND STREET - PD IMPOUND BLDG - 01/2025
616	02/10/2025	Claims	2	109855	EDGE CONSTRUCTION SUPPLY	73.58	NITROLE GLOVES BLACK
617	02/10/2025	Claims	2	109856	ENGRAVINGS UNLIMITED INC	90.43	C.FREDRICKSON - NAME PLATE, NAME BADGE & COUNCIL NAME PLATE
618	02/10/2025	Claims	2	109857	FRANK'S POINT S	237.88	TRAILER TIRES REPLACEMENT - TS01181
619	02/10/2025	Claims	2	109858	FUTURELINK COMMUNICATIONS	173.12	TROUBLESHOOT MAIN PHONE LINE - DIRECT TO EXT #1007
620	02/10/2025	Claims	2	109859	KODYE GRAHAM	6.25	OVERPAYMENT REFUND - UB ACCT # 14750 - 4115 2ND STREET #1
621	02/10/2025	Claims	2	109860	HYUNDAI OF YAKIMA	60.04	LUBE/OIL/FILTER & MULTI POINT INSPECTION - VEH# 121
622	02/10/2025	Claims	2	109861	IIMC	135.00	ANNUAL MEMBERSHIP RENEWAL THROUGH 03/31/2026 - G. WALTMAN
623	02/10/2025	Claims	2	109862	DEBBIE IRVING	165.12	OVERPAYMENT REFUND - UB ACCT# 2751 - 1927 CORNELL AVENUE

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624	02/10/2025	Claims	2	109863	NOBELS ELECTRIC INC	1,492.95	INSTALL & REMOVE SEASON'S GREETING SIGN
625	02/10/2025	Claims	2	109864	LOWES COMPANY INC	68.89	HONEYWELL THERMOSTAT & 10X3-IN WOOD SCREWS
626	02/10/2025	Claims	2	109865	LTI INC	6,184.74	DEICER SALT - NON CORROSION INHIBITED - 69,240 LBS
627	02/10/2025	Claims	2	109866	MENKE JACKSON BEYER LLP	165.00	GENERAL LEGAL SERVICE - 12/19/2024
628	02/10/2025	Claims	2	109867	MINUTEMAN PRESS	192.90	UB STATEMENTS - 01/2025
629	02/10/2025	Claims	2	109868	MORTON & SONS	303.80	SAWDUST FOR WATER DEPT
630	02/10/2025	Claims	2	109869	NC MACHINERY	117,043.97	MINI EXCAVATOR
631	02/10/2025	Claims	2	109870	ROBERT R NORTHCOTT	1,050.00	PUBLIC DEFENDER
632	02/10/2025	Claims	2	109871	OFFICE SOLUTIONS NORTHWEST	520.29	AVERY ADDRESS LABELS; LEGAL SIZE FILE FOLDERS STRAIGHT CUT; COPY PAPER, HAND SANITIZER, WITE OUT, INDEX DIVIDERS, FILE FOLDERS, CORRECTION TAPE, & RECEIPT PAPER; BUSINESS COVER LETTERS
633	02/10/2025	Claims	2	109872	ONE CALL CONCEPTS INC	23.40	UTILITY LOCATES - 01/2025
634	02/10/2025	Claims	2	109873	DANIEL B. POLAGE	8,400.00	PUBLIC DEFENDER SERVICE - 01/2025
635	02/10/2025	Claims	2	109874	QUADIANT LEASING USA, INC.	666.28	POSTAGE MACHINE LEASE - 02/13/2025 - 05/12/2025
636	02/10/2025	Claims	2	109875	REPUBLIC PUBLISHING CO	159.60	SUMMARY OF ORDINANCES PASSED - NO. 3112; SUMMARY OF ORDINANCES PASSED - NO. 3113
637	02/10/2025	Claims	2	109876	RIO FOLTZ PLLC	8,755.00	CITY ATTORNEY - 01/2025
638	02/10/2025	Claims	2	109877	DON C. SMITH	3,136.51	LEOFF 1 RETIREE 2024 YAKIMA ATHLETIC CLUB GYM MEMBERSHIP; LEOFF 1 RETIREE MEDICARE PREMIUM - 02/01/2025 - 04/30/2025; LEOFF 1 RETIREE - MESSAGE THERAPY - 12/23/2024 & 12/26/2024; LEOFF 1 RETIREE RX; L
639	02/10/2025	Claims	2	109878	PATRICK THOMPSON	259.00	MEDICARE PREMIUM - 02/2025
640	02/10/2025	Claims	2	109879	THRYV, INC.	116.64	MARKETING CENTER PRO - DIGITAL PARK AD - 01/21/2025-02/21/2025
641	02/10/2025	Claims	2	109880	U.S. LINEN & UNIFORM	1,184.60	PW UNIFORM SERVICE - 01/2025
642	02/10/2025	Claims	2	109881	UNION GAP WATER FUND & SEWER	3,855.42	FIRE DEPT - 01/2025; CIVIC CAMPUS - 01/2025; LIBRARY & COMMUNITY CENTER - 01/2025; PARKS - 01/2025 & CITY SHOP - 01/2025
643	02/10/2025	Claims	2	109882	UNUM LIFE INSURANCE	164.40	LEOFF 1 LONG TERM CARE - 02/2025
644	02/10/2025	Claims	2	109883	UPS	9.05	PD SHIPPING - 01/2025
645	02/10/2025	Claims	2	109884	VALLEY LOCK & KEY SERVICE	249.40	SERVICE CALL - 01/07/2025 - SHOP LABOR & REKEY LOCKS - AHTANUM YOUTH PARK
646	02/10/2025	Claims	2	109885	WA STATE DEPT OF HEALTH	2,682.10	2025 WA SYSTEM OPERATING PERMIT & OPERATOR CERTIFICATION SYSTEM FEE
647	02/10/2025	Claims	2	109886	WA STATE DEPT OF LICENSING	126.00	CPLS - JANUARY 2025
648	02/10/2025	Claims	2	109887	WA STATE DEPT OF TRANSPORTATION	42.53	SIGNAL MAINTENANCE, REPAIR, & ADDITIONS - 12/2024

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649	02/10/2025	Claims	2	109888	WA STATE PATROL	24.00	BACKGROUND CHECKS - 01/2025
650	02/10/2025	Claims	2	109889	YAKIMA CO DEVELOPMENT ASSN	10,000.00	YCDA 2024-2028 PLEDGE
651	02/10/2025	Claims	2	109890	YAKIMA CO PUBLIC SERVICES	16.79	YARD WASTE & GARBAGE DISPOSAL - 01/28/25 - .73 TONS
652	02/10/2025	Claims	2	109891	YAKIMA CO TREASURER	7,974.02	YAKCORPS - 2025 - 1ST HALF
653	02/10/2025	Claims	2	109892	YAKIMA COOPERATIVE ASSN	1,352.70	PD FUEL; BULK PROPANE - 329.9000 GALLONS - ACTIVITIES BLDG
654	02/10/2025	Claims	2	109893	YAKIMA HUMANE SOCIETY	2,500.00	ANIMAL CONTROL INTAKE SERVICES - 01/2025
655	02/10/2025	Claims	2	109894	YAKIMA VALLEY SPORTS COMMISSION	13,000.00	2025 YAKIMA VALLEY SPORTS COMMISSION ADMINISTRATIVE FEE - 1ST QTR 2025
656	02/10/2025	Claims	2	109895	YAKIMA VALLEY TOURISM	11,000.00	2025 TOURISM PROMOTION CONTRACT ADMINISTRATIVE FEE - 1ST QTR 2025
657	02/10/2025	Claims	2	109896	YAKIMA VALLEY VISITOR INFORMATION CENTER	25,000.00	2025 VISITOR INFO CENTER KIOSK SPONSORSHIP
661	02/05/2025	Claims	2	109897	TRAILER STATION OF YAKIMA	11,073.67	UTILITY TRAILER FOR UG PW - 2025 SOUTHLAND 7X22 16K
662	02/06/2025	Claims	2	109898	MEDSTAR CABULANCE, INC.	76,758.51	DIAL A RIDE/FIXED ROUTE - 01/2025
001 Current Expense Fund						53,745.16	
101 Street Fund						8,970.27	
107 Lodging Tax Fund						26,089.32	
108 Tourism Promotion Area Fund						25,000.00	
128 Transit System Fund						77,014.11	
130 Community Policing Fund						156.93	
312 Public Works Equipment Reserve Fund						128,117.64	
401 Water Fund						5,198.56	
402 Garbage Fund						1,056.75	
403 Sewer Fund						2,652.42	
630 General State/County-Shared Rev Fund						126.00	
650 YVCRU Fund						603.67	
						328,730.83	Claims: 328,730.83
						328,730.83	

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551	02/03/2025	Claims	2	EFT	PATHPOINT MERCHANT SERVICES LLC	2.50	ONLINE PAYMENTS FEE - 01/2025
					401 - 534 50 49 00 - MISCELLANEOUS	0.83	
					403 - 535 50 49 00 - MISCELLANEOUS	0.83	
					402 - 537 50 49 00 - MISCELLANEOUS	0.84	
579	02/04/2025	Claims	2	EFT	CHASE PAYMENTECH	1,975.91	ONLINE CREDIT CARD PAYMENTS FEE - 01/2025
					001 - 524 20 49 00 - MISCELLANEOUS-BUILDING	70.87	
					401 - 534 50 49 00 - MISCELLANEOUS	587.77	
					403 - 535 50 49 00 - MISCELLANEOUS	587.77	
					402 - 537 50 49 00 - MISCELLANEOUS	587.76	
					001 - 558 60 49 00 - MISCELLANEOUS	70.87	
					001 - 576 80 49 00 - MISCELLANEOUS	70.87	
601	02/10/2025	Claims	2	EFT	CENTURY LINK	783.44	PUBLIC WORKS - 01/2025; CIVIC CENTER TRUNK SVC - 01/2025
					001 - 513 10 47 00 - CIVIC CAMPUS UTILITIES - EXEC	30.85	
					001 - 514 23 47 00 - CIVIC CAMPUS UTILITIES-FINAN	43.03	
					001 - 514 30 47 00 - CIVIC CAMPUS UTILITIES - CLER	38.69	
					001 - 515 31 47 00 - CIVIC CAMPUS UTILITIES-LEGAL	18.72	
					001 - 521 50 47 00 - PD FACILITIES CIVIC CAMP UTIL	391.80	
					001 - 524 10 47 01 - CIVIC CAMPUS UTILITY-BUILDIN	19.76	
					401 - 534 50 42 00 - COMMUNICATION	42.86	
					401 - 534 50 47 01 - CIVIC CAMPUS UTILITIES-WATEI	17.92	
					403 - 535 50 42 00 - COMMUNICATION	42.86	
					403 - 535 50 47 01 - CIVIC CAMPUS UTILITIES-SEWEI	13.05	
					402 - 537 50 42 00 - COMMUNICATION	42.86	
					402 - 537 50 47 01 - CIVIC CAMPUS UTILITES - GARB	1.36	
					101 - 542 30 47 01 - CIVIC CAMPUS UTILITIES-STREE	2.46	
					101 - 543 30 42 00 - COMMUNICATION	42.86	
					101 - 543 30 47 01 - CIVIC CAMPUS UTILITIES-STREE	6.58	
					128 - 547 10 47 01 - CIVIC CAMPUS UTILITIES-TRAN	5.51	
					001 - 558 60 47 01 - CIVIC CAMPUS UTILITIES-PLAN	17.14	
					001 - 576 80 47 01 - CIVIC CAMPUS UTILITIES-PARKS	5.13	
602	02/10/2025	Claims	2	EFT	OFFICE DEPOT-CITY HALL	23.41	PACK OF SCISSORS, LETTER OPENER, & DESKTOP COMPUTER
					001 - 513 10 31 00 - SUPPLIES	9.73	
					001 - 513 10 31 00 - SUPPLIES	0.40	
					001 - 514 23 31 00 - SUPPLIES	0.40	
					001 - 514 30 31 00 - SUPPLIES	9.72	
					001 - 514 30 31 00 - SUPPLIES	0.40	
					001 - 524 20 31 00 - SUPPLIES-BUILDING	0.40	
					401 - 534 50 31 00 - SUPPLIES	0.40	
					403 - 535 50 31 00 - SUPPLIES	0.40	
					402 - 537 50 31 00 - SUPPLIES	0.40	
					101 - 542 30 31 00 - SUPPLIES	0.40	
					001 - 558 60 31 00 - SUPPLIES	0.40	
					001 - 576 80 31 00 - SUPPLIES	0.36	
603	02/10/2025	Claims	2	EFT	US BANK CARDMEMBER SVC	465.15	METALLIC PURE GOLD SPRAY PAINT & NTOA MEMBERSHIP RENEWAL 2025 - M. SUTTON
					650 - 589 30 31 00 - OPERATIONS - SUPPLIES	15.15	
					650 - 589 30 49 00 - OPERATIONS - MISCELLANEOU	450.00	
604	02/10/2025	Claims	2	EFT	VERIZON WIRELESS - PW #542075407	423.30	PW & BLDG/PLANNING CELL SERVICE - 01/2025
					001 - 524 20 42 00 - COMMUNICATION-BUILDING	8.45	
					401 - 534 50 42 00 - COMMUNICATION	81.28	
					403 - 535 50 42 00 - COMMUNICATION	81.28	
					402 - 537 50 42 00 - COMMUNICATION	81.28	
					101 - 542 30 42 00 - COMMUNICATIONS	81.28	
					001 - 558 60 42 00 - COMMUNICATION	8.46	

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			001 - 576 80 42 00 -		COMMUNICATION	81.27	
509	01/29/2025	Claims	2	109843	WA STATE DEPT OF AGRICULTURE	75.00	WSDA PESTICIDE LICENSE EXAM FEE 01/30/2025 - R. THERKELSON
			101 - 542 70 49 00 -		MISCELLANEOUS	75.00	
605	02/10/2025	Claims	2	109844	AMAZON CAPITAL SERVICES, INC	271.42	AA BATTERIES, BALL PRO BLUE INK PENS, SELF INK STAMP, & WHITE OUT TAPES; RETURN OF PD TRACTION CLEATS; 952 XL INK CATRIDGES COMBO PACK (2X); 4 TIER PAPER TRAY ORGANIZER, LETTER SIZE TRAY & 1.5 INCH LET
			001 - 511 60 31 01 -		SUPPLIES	21.62	
			001 - 513 10 31 00 -		SUPPLIES	2.69	
			001 - 513 10 31 00 -		SUPPLIES	7.79	
			001 - 513 10 31 00 -		SUPPLIES	26.60	
			001 - 513 10 48 01 -		CIVIC CAMPUS MAINTENANCE-	1.94	
			001 - 514 23 31 00 -		SUPPLIES	2.69	
			001 - 514 23 31 00 -		SUPPLIES	26.60	
			001 - 514 23 31 00 -		SUPPLIES	13.68	
			001 - 514 23 31 00 -		SUPPLIES	8.60	
			001 - 514 23 31 00 -		SUPPLIES	14.06	
			001 - 514 23 31 00 -		SUPPLIES	11.20	
			001 - 514 23 48 01 -		CIVIC CAMPUS MAINTENANCE-	2.70	
			001 - 514 30 31 00 -		SUPPLIES	2.69	
			001 - 514 30 31 00 -		SUPPLIES	7.78	
			001 - 514 30 31 00 -		SUPPLIES	26.61	
			001 - 514 30 31 00 -		SUPPLIES	13.67	
			001 - 514 30 31 00 -		SUPPLIES	8.60	
			001 - 514 30 31 00 -		SUPPLIES	14.06	
			001 - 514 30 48 01 -		CIVIC CAMPUS MAINTENANCE-	2.43	
			001 - 515 31 48 00 -		CIVIC CAMPUS MAINTENANCE-	1.18	
			001 - 517 91 31 00 -		SUPPLIES	12.20	
			001 - 521 22 31 00 -		PATROL SUPPLIES	-120.49	
			001 - 521 22 31 00 -		PATROL SUPPLIES	57.25	
			001 - 521 50 48 01 -		PD FACILITIES CIVIC CAMPUS M	24.63	
			001 - 524 20 31 00 -		SUPPLIES-BUILDING	2.69	
			001 - 524 20 48 01 -		CIVIC CAMPUS MAINTENANCE-	1.24	
			401 - 534 50 31 00 -		SUPPLIES	2.69	
			401 - 534 50 31 00 -		SUPPLIES	18.75	
			401 - 534 50 48 01 -		CIVIC CAMPUS MAINTENANCE-	1.13	
			403 - 535 50 31 00 -		SUPPLIES	2.69	
			403 - 535 50 31 00 -		SUPPLIES	18.75	
			403 - 535 50 48 01 -		CIVIC CAMPUS MAINTENANCE-	0.82	
			402 - 537 50 31 00 -		SUPPLIES	2.66	
			402 - 537 50 31 00 -		SUPPLIES	18.75	
			402 - 537 50 48 01 -		CIVIC CAMPUS MAINTENANCE-	0.09	
			101 - 542 30 31 00 -		SUPPLIES	2.69	
			101 - 542 30 48 01 -		CIVIC CAMPUS MAINTENANCE-	0.15	
			101 - 543 30 48 01 -		CIVIC CAMPUS MAINTENANCE-	0.41	
			128 - 547 10 48 01 -		CIVIC CAMPUS MAINTENANCE-	0.35	
			001 - 558 60 31 00 -		SUPPLIES	2.69	
			001 - 558 60 48 01 -		CIVIC CAMPUS MAINTENANCE-	1.08	
			001 - 576 80 31 00 -		SUPPLIES	2.69	
			001 - 576 80 48 01 -		CIVIC CAMPUS MAINTENANCE	0.32	
606	02/10/2025	Claims	2	109845	AT&T MOBILITY	270.66	PD MODEMS - 01/2025
			001 - 521 10 42 00 -		PD ADMIN COMMUNICATIONS	270.66	
607	02/10/2025	Claims	2	109846	CANON FINACIAL SERVICES	241.94	PD COPIER - 01/2025
			001 - 591 21 71 09 -		SBITA TECH LEASE - POLICE CLE	241.94	
608	02/10/2025	Claims	2	109847	CASCADE VALLEY LUBE	53.01	BASIC SERVICE - VEH # 1023

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			401 - 534 50 48 00		REPAIRS & MAINTENANCE	53.01	
609	02/10/2025	Claims	2	109848	CENTRAL WA AG MUSEUM	1,322.65	AG MUSEUM UTILITIES - 12/2024
			107 - 571 00 47 00		UTILITIES-AG MUSEUM	1,322.65	
610	02/10/2025	Claims	2	109849	CENTRAL WASHINGTON FAIR ASSOC.	766.67	SPF SALES/MARKETING - 01/2025
			107 - 557 30 41 02		STATE FAIR PARK	766.67	
611	02/10/2025	Claims	2	109850	CHRISTENSEN, INC.	2,307.93	PD FUEL - 01/16/2025 - 01/31/2025
			001 - 521 10 32 00		PD ADMIN FUEL	342.76	
			001 - 521 21 32 00		INVESTIGATION FUEL	103.90	
			001 - 521 22 32 00		PATROL FUEL	1,745.06	
			001 - 524 60 32 00		CODE ENFORCEMENT FUEL	58.10	
			001 - 554 30 32 00		FUEL - ANIMAL CONTROL	58.11	
612	02/10/2025	Claims	2	109851	CINTAS CORP #605	377.61	CIVIC CENTER & PD MAT SERVICE - 01/24/2025; PD NITRILE GLOVES - LARGE & X-LARGE
			001 - 513 10 48 01		CIVIC CAMPUS MAINTENANCE-	3.84	
			001 - 514 23 48 01		CIVIC CAMPUS MAINTENANCE-	5.35	
			001 - 514 30 48 01		CIVIC CAMPUS MAINTENANCE-	4.82	
			001 - 515 31 48 00		CIVIC CAMPUS MAINTENANCE-	2.33	
			001 - 521 22 31 00		PATROL SUPPLIES	301.45	
			001 - 521 50 48 01		PD FACILITIES CIVIC CAMPUS M	48.76	
			001 - 524 20 48 01		CIVIC CAMPUS MAINTENANCE-	2.46	
			401 - 534 50 48 01		CIVIC CAMPUS MAINTENANCE-	2.23	
			403 - 535 50 48 01		CIVIC CAMPUS MAINTENANCE-	1.61	
			402 - 537 50 48 01		CIVIC CAMPUS MAINTENANCE-	0.17	
			101 - 542 30 48 01		CIVIC CAMPUS MAINTENANCE-	0.31	
			101 - 543 30 48 01		CIVIC CAMPUS MAINTENANCE-	0.82	
			128 - 547 10 48 01		CIVIC CAMPUS MAINTENANCE-	0.69	
			001 - 558 60 48 01		CIVIC CAMPUS MAINTENANCE-	2.13	
			001 - 576 80 48 01		CIVIC CAMPUS MAINTENANCE	0.64	
613	02/10/2025	Claims	2	109852	CLASSIC CAR WASH	84.50	PD CAR WASHES - 12/2024
			001 - 521 22 48 00		PATROL REPAIRS & MAINT	84.50	
614	02/10/2025	Claims	2	109853	COLEMAN OIL COMPANY	2,759.69	YVCRU FUEL - 01/2025; PW FUEL/CED FUEL - 01/2025
			001 - 524 20 32 00		FUEL-BUILDING	113.68	
			001 - 524 20 32 00		FUEL-BUILDING	-0.35	
			403 - 531 30 32 00		STORMWATER FUEL	76.80	
			403 - 531 30 32 00		STORMWATER FUEL	-0.44	
			401 - 534 50 32 00		FUEL	810.66	
			401 - 534 50 32 00		FUEL	-4.89	
			403 - 535 50 32 00		FUEL	573.09	
			403 - 535 50 32 00		FUEL	-3.44	
			402 - 537 50 32 00		FUEL	90.38	
			402 - 537 50 32 00		FUEL	-0.54	
			101 - 542 30 32 00		FUEL	338.98	
			101 - 542 30 32 00		FUEL	-2.06	
			101 - 542 66 32 00		FUEL	164.38	
			101 - 542 66 32 00		FUEL	-0.95	
			101 - 542 67 32 00		FUEL	52.20	
			101 - 542 67 32 00		FUEL	-0.32	
			101 - 542 70 32 00		FUEL	197.06	
			101 - 542 70 32 00		FUEL	-1.20	
			128 - 547 10 32 00		FUEL CONSUMED	89.56	
			128 - 547 10 32 00		FUEL CONSUMED	-0.54	
			001 - 558 60 32 00		FUEL	-0.34	
			001 - 576 80 32 00		FUEL	130.23	
			001 - 576 80 32 00		FUEL	-0.78	
			650 - 589 30 32 00		OPERATIONS - FUEL	138.52	

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615	02/10/2025	Claims	2	109854	E3 SOLUTIONS, INC	32.46	SECURITY ALARM SYSTEM MONITORING - 3007 2ND STREET - PD IMPOUND BLDG - 01/2025
					001 - 521 50 41 00 - PD FACILITIES PROFESSIONAL S	32.46	
616	02/10/2025	Claims	2	109855	EDGE CONSTRUCTION SUPPLY	73.58	NITROLE GLOVES BLACK
					403 - 535 50 31 00 - SUPPLIES	73.58	
617	02/10/2025	Claims	2	109856	ENGRAVINGS UNLIMITED INC	90.43	C.FREDRICKSON - NAME PLATE, NAME BADGE & COUNCIL NAME PLATE
					001 - 511 60 31 01 - SUPPLIES	90.43	
618	02/10/2025	Claims	2	109857	FRANK'S POINT S	237.88	TRAILER TIRES REPLACEMENT - TS01181
					001 - 576 80 48 00 - REPAIRS & MAINTENANCE	237.88	
619	02/10/2025	Claims	2	109858	FUTURELINK COMMUNICATIONS	173.12	TROUBLESHOOT MAIN PHONE LINE - DIRECT TO EXT #1007
					001 - 524 20 41 00 - PROFESSIONAL SERVICES-BUILT	173.12	
620	02/10/2025	Claims	2	109859	KODYE GRAHAM	6.25	OVERPAYMENT REFUND - UB ACCT # 14750 - 4115 2ND STREET #1
					401 - 582 10 04 01 - 210-10) WATER REFUNDS	6.25	
621	02/10/2025	Claims	2	109860	HYUNDAI OF YAKIMA	60.04	LUBE/OIL/FILTER & MULTI POINT INSPECTION - VEH# 121
					001 - 521 22 48 00 - PATROL REPAIRS & MAINT	60.04	
622	02/10/2025	Claims	2	109861	IIMC	135.00	ANNUAL MEMBERSHIP RENEWAL THROUGH 03/31/2026 - G. WALTMAN
					001 - 514 30 49 00 - MISCELLANEOUS	135.00	
623	02/10/2025	Claims	2	109862	DEBBIE IRVING	165.12	OVERPAYMENT REFUND - UB ACCT# 2751 - 1927 CORNELL AVENUE
					401 - 582 10 04 01 - 210-10) WATER REFUNDS	165.12	
624	02/10/2025	Claims	2	109863	KNOBELS ELECTRIC INC	1,492.95	INSTALL & REMOVE SEASON'S GREETING SIGN
					101 - 542 30 41 00 - PROFESSIONAL SERVICES	1,492.95	
625	02/10/2025	Claims	2	109864	LOWES COMPANY INC	68.89	HONEYWELL THERMOSTAT & 10X3-IN WOOD SCREWS
					401 - 534 50 31 00 - SUPPLIES	13.38	
					403 - 535 50 31 00 - SUPPLIES	13.38	
					402 - 537 50 31 00 - SUPPLIES	13.38	
					101 - 542 30 31 00 - SUPPLIES	13.38	
					001 - 576 80 31 00 - SUPPLIES	15.37	
626	02/10/2025	Claims	2	109865	LTI INC	6,184.74	DEICER SALT - NON CORROSION INHIBITED - 69,240 LBS
					101 - 542 66 31 00 - SUPPLIES	6,184.74	
627	02/10/2025	Claims	2	109866	MENKE JACKSON BEYER LLP	165.00	GENERAL LEGAL SERVICE - 12/19/2024
					001 - 515 41 41 00 - EXTERNAL LEGAL SERVICES	165.00	
628	02/10/2025	Claims	2	109867	MINUTEMAN PRESS	192.90	UB STATEMENTS - 01/2025
					401 - 534 50 41 00 - PROFESSIONAL SERVICES	64.30	
					403 - 535 50 41 00 - PROFESSIONAL SERVICES	64.30	
					402 - 537 50 41 00 - PROFESSIONAL SERVICES	64.30	
629	02/10/2025	Claims	2	109868	MORTON & SONS	303.80	SAWDUST FOR WATER DEPT
					401 - 534 50 31 00 - SUPPLIES	303.80	
630	02/10/2025	Claims	2	109869	NC MACHINERY	117,043.97	MINI EXCAVATOR
					312 - 594 34 64 12 - MACHINERY & EQUIP - WATER	69,543.97	
					312 - 594 35 64 12 - MACHINERY & EQUIP-SEWER	25,000.00	

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			312 - 594 37 64 12		MACHINERY & EQUIP-GARBAGI	15,000.00	
			312 - 594 47 64 12		MACHINERY & EQUIP-TRANSIT	7,500.00	
631	02/10/2025	Claims	2	109870	ROBERT R NORTHCOTT	1,050.00	PUBLIC DEFENDER
			001 - 515 91 41 03		LEGAL SERVICES-PUBLIC DEFEN	1,050.00	
632	02/10/2025	Claims	2	109871	OFFICE SOLUTIONS NORTHWEST	520.29	AVERY ADDRESS LABELS; LEGAL SIZE FILE FOLDERS STRAIGHT CUT; COPY PAPER, HAND SANITIZER, WITE OUT, INDEX DIVIDERS, FILE FOLDERS, CORRECTION TAPE, & RECEIPT PAPER; BUSINESS COVER LETTERS
			001 - 511 60 31 01		SUPPLIES	1.63	
			001 - 513 10 31 00		SUPPLIES	1.04	
			001 - 514 23 31 00		SUPPLIES	19.95	
			001 - 514 23 31 00		SUPPLIES	51.09	
			001 - 514 23 31 00		SUPPLIES	16.02	
			001 - 514 23 31 00		SUPPLIES	29.01	
			001 - 514 23 31 00		SUPPLIES	14.80	
			001 - 514 23 31 00		SUPPLIES	9.67	
			001 - 514 23 31 00		SUPPLIES	29.36	
			001 - 514 30 31 00		SUPPLIES	19.95	
			001 - 514 30 31 00		SUPPLIES	51.09	
			001 - 514 30 31 00		SUPPLIES	16.03	
			001 - 514 30 31 00		SUPPLIES	14.79	
			001 - 514 30 31 00		SUPPLIES	23.10	
			001 - 514 30 31 00		SUPPLIES	29.37	
			001 - 521 10 31 00		PD ADMIN SUPPLIES	0.90	
			001 - 524 20 31 00		SUPPLIES-BUILDING	11.66	
			401 - 534 50 31 00		SUPPLIES	34.06	
			401 - 534 50 31 00		SUPPLIES	25.27	
			401 - 534 50 31 00		SUPPLIES	0.87	
			403 - 535 50 31 00		SUPPLIES	34.06	
			403 - 535 50 31 00		SUPPLIES	25.27	
			403 - 535 50 31 00		SUPPLIES	0.87	
			402 - 537 50 31 00		SUPPLIES	34.07	
			402 - 537 50 31 00		SUPPLIES	25.28	
			402 - 537 50 31 00		SUPPLIES	0.87	
			001 - 576 80 31 00		SUPPLIES	0.21	
633	02/10/2025	Claims	2	109872	ONE CALL CONCEPTS INC	23.40	UTILITY LOCATES - 01/2025
			401 - 534 50 41 00		PROFESSIONAL SERVICES	11.70	
			403 - 535 50 41 00		PROFESSIONAL SERVICES	11.70	
634	02/10/2025	Claims	2	109873	DANIEL B. POLAGE	8,400.00	PUBLIC DEFENDER SERVICE - 01/2025
			001 - 515 91 41 03		LEGAL SERVICES-PUBLIC DEFEN	8,400.00	
635	02/10/2025	Claims	2	109874	QUADIENT LEASING USA, INC.	666.28	POSTAGE MACHINE LEASE - 02/13/2025 - 05/12/2025
			001 - 591 11 70 09		SBITA TECH LEASE - LEGISLATIV	21.91	
			001 - 591 13 70 09		SBITA TECH LEASE - EXECUTIVE	14.03	
			001 - 591 14 70 09		SBITA TECH LEASE - FINANCE	309.63	
			001 - 591 14 77 09		SBITA TECH LEASE - CLERK	126.41	
			001 - 591 17 70 09		SBITA TECH LEASE - WELLNESS	0.02	
			001 - 591 21 70 09		SBITA TECH LEASE - POLICE ADI	12.06	
			130 - 591 30 70 09		SBITA TECH LEASE - COMMUNI'	156.93	
			401 - 591 34 70 01		SBITA TECH LEASE - WATER	8.40	
			402 - 591 37 70 09		SBITA TECH LEASE - GARBAGE	8.40	
			403 - 591 50 70 04		SBITA TECH LEASE - SEWER	8.40	
			001 - 591 76 70 09		SBITA TECH LEASE - PARKS	0.09	
636	02/10/2025	Claims	2	109875	REPUBLIC PUBLISHING CO	159.60	SUMMARY OF ORDINANCES PASSED - NO. 3112; SUMMARY OF ORDINANCES PASSED - NO. 3113

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			001 - 511 60 44 00		OFFICIAL PUBLICATIONS	78.40	
			001 - 511 60 44 00		OFFICIAL PUBLICATIONS	81.20	
637	02/10/2025	Claims	2	109876	RIO FOLTZ PLLC	8,755.00	CITY ATTORNEY - 01/2025
			001 - 515 31 41 01		LEGAL SERVICES-CIVIL - CITY AT	8,755.00	
638	02/10/2025	Claims	2	109877	DON C. SMITH	3,136.51	LEOFF 1 RETIREE 2024 YAKIMA ATHLETIC CLUB GYM MEMBERSHIP; LEOFF 1 RETIREE MEDICARE PREMIUM - 02/01/2025 - 04/30/2025; LEOFF 1 RETIREE - MESSAGE THERAPY - 12/23/2024 & 12/26/2024; LEOFF 1 RETIREE RX; L
			001 - 521 10 22 00		LEOFF 1 BENEFITS	714.84	
			001 - 521 10 22 00		LEOFF 1 BENEFITS	565.30	
			001 - 521 10 22 00		LEOFF 1 BENEFITS	1,596.37	
			001 - 521 10 22 00		LEOFF 1 BENEFITS	260.00	
639	02/10/2025	Claims	2	109878	PATRICK THOMPSON	259.00	MEDICARE PREMIUM - 02/2025
			001 - 521 10 22 00		LEOFF 1 BENEFITS	259.00	
640	02/10/2025	Claims	2	109879	THRYV, INC.	116.64	MARKETING CENTER PRO - DIGITAL PARK AD - 01/21/2025-02/21/2025
			001 - 576 80 44 00		ADVERTISING	116.64	
641	02/10/2025	Claims	2	109880	U.S. LINEN & UNIFORM	1,184.60	PW UNIFORM SERVICE - 01/2025
			401 - 534 50 21 00		UNIFORMS & EQUIPMENT	248.78	
			403 - 535 50 21 00		UNIFORMS & EQUIPMENT	248.78	
			402 - 537 50 21 00		UNIFORMS & EQUIPMENT	82.93	
			101 - 542 30 21 00		UNIFORMS & EQUIPMENT	248.80	
			128 - 547 10 21 00		UNIFORMS & EQUIPMENT	153.92	
			001 - 576 80 21 00		UNIFORMS & EQUIPMENT	201.39	
642	02/10/2025	Claims	2	109881	UNION GAP WATER FUND & SEWER	3,855.42	FIRE DEPT - 01/2025; CIVIC CAMPUS - 01/2025; LIBRARY & COMMUNITY CENTER - 01/2025; PARKS - 01/2025 & CITY SHOP - 01/2025
			001 - 513 10 47 00		CIVIC CAMPUS UTILITIES - EXEC	34.24	
			001 - 514 23 47 00		CIVIC CAMPUS UTILITIES-FINAN	47.76	
			001 - 514 30 47 00		CIVIC CAMPUS UTILITIES - CLER	42.95	
			001 - 515 31 47 00		CIVIC CAMPUS UTILITIES-LEGAL	20.78	
			001 - 521 50 47 00		PD FACILITIES CIVIC CAMP UTIL	434.88	
			001 - 522 50 47 00		FD FACILITIES - UTILITIES	300.11	
			001 - 524 10 47 01		CIVIC CAMPUS UTILITY-BUILDIN	21.93	
			401 - 534 50 47 01		CIVIC CAMPUS UTILITIES-WATEI	19.89	
			403 - 535 50 47 00		UTILITIES	761.51	
			403 - 535 50 47 01		CIVIC CAMPUS UTILITIES-SEWEI	14.50	
			402 - 537 50 47 01		CIVIC CAMPUS UTILITES - GARB	1.51	
			101 - 542 30 47 01		CIVIC CAMPUS UTILITIES-STREE	2.73	
			101 - 543 30 47 01		CIVIC CAMPUS UTILITIES-STREE	7.30	
			128 - 547 10 47 01		CIVIC CAMPUS UTILITIES-TRAN	6.11	
			001 - 558 60 47 01		CIVIC CAMPUS UTILITIES-PLAN	19.02	
			001 - 571 22 47 00		UTILITIES	140.21	
			001 - 575 50 47 01		UTILITIES - COMM CTR	140.20	
			001 - 576 80 47 00		UTILITIES	1,834.10	
			001 - 576 80 47 01		CIVIC CAMPUS UTILITIES-PARKS	5.69	
643	02/10/2025	Claims	2	109882	UNUM LIFE INSURANCE	164.40	LEOFF 1 LONG TERM CARE -
			001 - 521 10 22 00		LEOFF 1 BENEFITS	164.40	
644	02/10/2025	Claims	2	109883	UPS	9.05	PD SHIPPING - 01/2025
			001 - 521 10 42 00		PD ADMIN COMMUNICATIONS	9.05	
645	02/10/2025	Claims	2	109884	VALLEY LOCK & KEY SERVICE	249.40	SERVICE CALL - 01/07/2025 - SHOP LABOR & REKEY LOCKS - AHTANUM YOUTH PARK
			001 - 576 80 31 00		SUPPLIES	249.40	

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646	02/10/2025	Claims	2	109885	WA STATE DEPT OF HEALTH	2,682.10	2025 WA SYSTEM OPERATING PERMIT & OPERATOR CERTIFICATION SYSTEM FEE
					401 - 534 50 41 02 - INTERGOVERNMENTAL PROFES	2,682.10	
647	02/10/2025	Claims	2	109886	WA STATE DEPT OF LICENSING	126.00	CPLS - JANUARY 2025
					630 - 589 30 02 01 - WEAPONS PERMIT STATE SHAR	126.00	
648	02/10/2025	Claims	2	109887	WA STATE DEPT OF TRANSPORTATION	42.53	SIGNAL MAINTENANCE, REPAIR, & ADDITIONS - 12/2024
					101 - 542 64 31 00 - SUPPLIES	42.53	
649	02/10/2025	Claims	2	109888	WA STATE PATROL	24.00	BACKGROUND CHECKS - 01/2025
					001 - 521 10 41 00 - PD ADMIN PROFESSIONAL SER	24.00	
650	02/10/2025	Claims	2	109889	YAKIMA CO DEVELOPMENT ASSN	10,000.00	YCDA 2024-2028 PLEDGE
					001 - 511 60 49 12 - YAKIMA COUNTY DEVELOPME	10,000.00	
651	02/10/2025	Claims	2	109890	YAKIMA CO PUBLIC SERVICES	16.79	YARD WASTE & GARBAGE DISPOSAL - 01/28/25 - .73 TONS
					101 - 542 30 49 00 - MISCELLANEOUS	16.79	
652	02/10/2025	Claims	2	109891	YAKIMA CO TREASURER	7,974.02	YAKCORPS - 2025 - 1ST HALF
					001 - 521 20 41 00 - INTERGOV PROF SVCS-PD DISP.	7,974.02	
653	02/10/2025	Claims	2	109892	YAKIMA COOPERATIVE ASSN	1,352.70	PD FUEL; BULK PROPANE - 329.9000 GALLONS - ACTIVITIES BLDG
					001 - 521 10 32 00 - PD ADMIN FUEL	160.90	
					001 - 521 22 32 00 - PATROL FUEL	340.61	
					001 - 524 60 32 00 - CODE ENFORCEMENT FUEL	33.67	
					001 - 554 30 32 00 - FUEL - ANIMAL CONTROL	33.68	
					001 - 576 80 32 00 - FUEL	783.84	
654	02/10/2025	Claims	2	109893	YAKIMA HUMANE SOCIETY	2,500.00	ANIMAL CONTROL INTAKE SERVICES - 01/2025
					001 - 554 30 41 00 - PROF SERVICES-ANIMAL CONTI	2,500.00	
655	02/10/2025	Claims	2	109894	YAKIMA VALLEY SPORTS COMMISSION	13,000.00	2025 YAKIMA VALLEY SPORTS COMMISSION ADMINISTRATIVE FEE - 1ST QTR 2025
					107 - 557 30 41 07 - YAKIMA VALLEY SPORTS COMM	13,000.00	
656	02/10/2025	Claims	2	109895	YAKIMA VALLEY TOURISM	11,000.00	2025 TOURISM PROMOTION CONTRACT ADMINISTRATIVE FEE - 1ST QTR 2025
					107 - 557 30 41 00 - YAKIMA VALLEY TOURISM	11,000.00	
657	02/10/2025	Claims	2	109896	YAKIMA VALLEY VISITOR INFORMATION CENTER	25,000.00	2025 VISITOR INFO CENTER KIOSK SPONSORSHIP
					108 - 557 30 44 08 - ADVERTISING-YAK VALLEY TOU	25,000.00	
661	02/05/2025	Claims	2	109897	TRAILER STATION OF YAKIMA	11,073.67	UTILITY TRAILER FOR UG PW - 2025 SOUTHLAND 7X22 16K
					312 - 594 34 64 12 - MACHINERY & EQUIP - WATER	11,073.67	
662	02/06/2025	Claims	2	109898	MEDSTAR CABULANCE, INC.	76,758.51	DIAL A RIDE/FIXED ROUTE - 01/2025
					128 - 547 10 49 00 - TRANSIT SERVICE PAYMENT	76,758.51	

001 Current Expense Fund	53,745.16
101 Street Fund	8,970.27
107 Lodging Tax Fund	26,089.32
108 Tourism Promotion Area Fund	25,000.00
128 Transit System Fund	77,014.11
130 Community Policing Fund	156.93

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		312			Public Works Equipment Reserve Fund	128,117.64	
		401			Water Fund	5,198.56	
		402			Garbage Fund	1,056.75	
		403			Sewer Fund	2,652.42	
		630			General State/County-Shared Rev Fund	126.00	
		650			YVCRU Fund	603.67	
						<u>328,730.83</u>	Claims: 328,730.83