

# UNION GAP CITY COUNCIL

## REGULAR MEETING AGENDA

MONDAY JANUARY 13, 2025 – 6:00 P.M.

CIVIC CAMPUS, 102 W. AHTANUM ROAD, UNION GAP

### COUNCIL VALUES

*As a Council with a community centered approach, we are committed to fiscal responsibility, transparency, and professionalism.*

*The public will be allowed to comment on agenda items as they are presented during the meeting. Please signal the chair if you wish to comment on any items. Each speaker will have three (3) minutes to address the city council.*

### I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

**II. CONSENT AGENDA:** There will be no separate discussion of these items unless a Council Member requests in which event the item will be removed from the Consent Agenda and considered immediately following the Consent Agenda. All items listed are considered to be routine by the Union Gap City Council and will be enacted by one motion

*A. Approval of Minutes:*

Regular Council Meeting Minutes, dated December 9, 2024, as attached to the Agenda and maintained in electronic format

*B. Approve Vouchers:*

Claim Vouchers – EFT's, and Check No's 109565 through 109650 for December 23, 2024 in the amount of \$413,823.14

Claim Vouchers – EFT's, and Check No's 109652 through 109715 for December 31, 2024 in the amount of \$311,541.50

Payroll Vouchers – EFT's, and Check No's 109558 through 109564 for the month of November 2024, in the amount of \$523,907.90

Payroll Vouchers – EFT's, and Check No's 109716 through 109722 for the month of December 2024, in the amount of \$544,861.42

Petty Cash Vouchers – Check No. 1937, in the amount of \$140.00

Advance Travel Vouchers – Check No. 1333, in the amount of \$138.25

USDA Voucher – EFT for January 08, 2025 in the amount of \$114,307.00

### **III. GENERAL ITEMS**

#### **City Council**

1. Oath of Office – Carol Fredrickson
2. Resolution No. \_\_\_\_\_ - Appointment of Council Committee Co-Chairs
3. Resolution No. \_\_\_\_\_ - Appointment of YVCOG General Membership Members and Alternate.

#### **City Manager**

1. Resolution No. - \_\_\_\_\_ - Interlocal Agreement with Yakima County District Court for Consolidated Probation Services

#### **RECESS TO 10 MINUTE CLOSED SESSION**

For Labor Negotiations Pursuant to RCW 42.30.140(4)(b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress; the Council **MAY** be taking action.

2. Resolution No. - \_\_\_\_\_ - Approving Collective Bargaining Teamsters Non-Uniformed Employees 2025 - 2027
3. Resolution No. - \_\_\_\_\_ - Approving Collective Bargaining Office Clerical Agreement 2025 – 2027
4. Ordinance No. - \_\_\_\_\_ - Cost of Living Raises for Exempt Employees 2025 – 2027
5. Resolution No. - \_\_\_\_\_ - Accepting a donation from the Friends of the Union Gap Library & Community center
6. Resolution No. - \_\_\_\_\_ - Recurring Facility Use Agreement with Friends of the Union Gap Library & Community Center 501c3
7. Resolution No. - \_\_\_\_\_ - License Agreement with the Central Washington Agricultural Museum

8. Resolution No. - \_\_\_\_\_ - Adopting a 2025 Legislative Agenda for the City of Union Gap, Washington

**Public Works & Community Development**

1. Award of Bid – Regional Beltway Area Utility Extension; Sewer Lift Station; HLA 22038A
2. Award of Bid - Sport Court Resurfacing; HLA 24012
3. Resolution No. - \_\_\_\_\_ - Set Public Hearing – Proposed Amendments regarding Zones 2-5 of the Airport Safety Overlay (ASO)
4. Resolution No. - \_\_\_\_\_ - Purchase and installation of gas furnaces for the Youth Activities Park Barn Building

**Police**

1. Resolution No. - \_\_\_\_\_ - Interlocal Agreement with the LEAD Task Force

**IV. COMMITTEE REPORTS**

- V. ITEMS FROM THE AUDIENCE: - Final Opportunity** - The City Council will allow comments under this section on items NOT already on the agenda. Each speaker will have three (3) minutes to address the City Council. Any handouts provided must also be provided to the City Clerk and are considered a matter of public record

**VI. CITY MANAGER REPORT**

**VII. COMMUNICATIONS/QUESTIONS/COMMENTS**

**VIII. DEVELOPMENT OF NEXT AGENDA**

**IX. ADJOURN REGULAR MEETING**



## City Council Communication

**Meeting Date:** January 13, 2025  
**From:** Council Members  
**Topic/Issue:** Resolution – Appointment of Council Committee Co-Chairs

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**SYNOPSIS:** Council needs to appoint co-chairs for the Council committees. The previous committee Co-Chairs were as follows:

Public Works and Community Development: Co-Chairs - Galloway and Wentz

Public Safety: Co-Chairs - Dailey and Sewell

Finance and Administration: Co-Chairs – Schilling and Gonzalez

**RECOMMENDATION:** Approve a resolution appointing committee co-chairs.

**LEGAL REVIEW:** N/A

**FINANCIAL REVIEW:** N/A

**BACKGROUND INFORMATION:** Previous Committee Co-Chair Appointments are as follows:

<b>Committee</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
Pub. Works/Comm. Dev:	Galloway/Wentz	Galloway/Wentz	Galloway/Wentz
Public Safety:	Galloway/Murr	Galloway/Sewell	Dailey/Sewell
Finance/Administration:	Hansen/Dailey	Hansen/Dailey	Gonzalez/Schilling

**ADDITIONAL OPTIONS:** N/A

**ATTACHMENTS:** Resolution

**CITY OF UNION GAP, WASHINGTON**

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION** appointing committee co-chairs for the Public Works & Community Development, Public Safety, and Finance & Administration committees.

**WHEREAS,** The appointment of Council members makes it necessary to appoint committee co-chairs for the Public Works & Community Development, Public Safety, and Finance & Administration committees.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNION GAP, WASHINGTON, HEREBY RESOLVES** as follows:

The Council hereby appoints committee co-chairs for 2025 as follows:

**Public Works & Community Development Committee:**

Previous Co-Chairs

- 1. Jack Galloway
- 2. Roger Wentz

New Co-Chairs

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_

**Public Safety Committee:**

Previous Co-Chairs

- 1. Sandy Dailey
- 2. Greg Sewell

New Co-Chairs

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_

**Finance & Administration Committee:**

Previous Co-Chairs

- 1. Maira Gonzalez
- 2. Julie Schilling

New Co-Chairs

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_

**PASSED** this 13<sup>th</sup> day of January, 2025

\_\_\_\_\_  
City Mayor

ATTEST:

\_\_\_\_\_  
Lynette Bisconer, City Clerk

\_\_\_\_\_  
Jessica Foltz, City Attorney



## City Council Communication

**Meeting Date:** January 13, 2025  
**From:** Sharon Bounds, City Manager  
**Topic/Issue:** Resolution - Appointing YVCOG General Membership Members and Alternate

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**SYNOPSIS:** Each year the City is required to appoint General Membership Members and an Alternate for YVCOG.

**RECOMMENDATION:** Approve a resolution appointing General Membership Members and Alternate.

**LEGAL REVIEW:** The City Attorney has reviewed the resolution.

**FINANCIAL REVIEW:** N/A

**BACKGROUND INFORMATION:** For 2025 the General Membership Member was Jack Galloway, with Julie Schilling as Alternate and Jeff Shoemaker as Planning Commission Member.

**ADDITIONAL OPTIONS:** N/A

**ATTACHMENTS:** Resolution

**CITY OF UNION GAP, WASHINGTON**

**RESOLUTION NO. \_\_\_\_\_**

A **RESOLUTION** appointing \_\_\_\_\_, to serve on Yakima Valley Conference of Governments (YVCOG) as the City of Union Gap’s voting representative elected official and appointing \_\_\_\_\_, as an alternate elected voting representative, and appointing one Planning Commission Member as an additional alternate.

**WHEREAS**, Yakima Valley Conference of Governments is a group of business owners, non-profit organizations and elected officials from upper Yakima Valley cities, Yakima County, and State government, whose focus is to encourage economic vitality for the upper Yakima County region through transportation system improvements;

**WHEREAS**, the City of Union Gap, can appoint one elected official to serve as a voting member on YVCOG and can appoint two alternates;

**WHEREAS**, Jack Galloway has been serving as the City of Union Gap’s appointed delegate with Sandy Dailey as an alternate and Jeff Shoemaker as Planning Commission Member:

**NOW, TEREFORE, THE CITY COUNCIL OF THE CITY OF UNION GAP, WASHINTON, HEREBY RESOLVES** as follows:

**Section 1.** The Council hereby appoints \_\_\_\_\_, to serve as the City of Union Gap’s elected delegate for Yakima Valley Conference of Governments.

**Section 2.** The Council hereby appoints \_\_\_\_\_, to serve as an alternate.

**Section 3.** Planning Commission Member will be appointed by members of the Planning Commission.

**PASSED** this 13<sup>th</sup> day of January, 2025.

\_\_\_\_\_  
John Hodkinson  
City Mayor

ATTEST:

\_\_\_\_\_  
Lynette Bisconer, City Clerk

\_\_\_\_\_  
Jessica Foltz, City Attorney



## City Council Communication

**Meeting Date:** January 13, 2025  
**From:** Sharon Bounds, City Manager  
**Topic/Issue:** Resolution – Interlocal Agreement with Yakima County District Court for Consolidated Probation Services

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**SYNOPSIS:** The city received a revised agreement for Consolidated Probation Services from Yakima County. The reason for the changes are outlined in the letter from Alfred Schweppe the District Court Judge. Therese Murphy, the District Court Administrator will be at the meeting to provide information relating to the new proposed agreement.

**RECOMMENDATION:** Approve the Resolution that authorizes the City Manager to sign the Interlocal Agreement with Yakima County District Court for Consolidated Probation Services.

**LEGAL REVIEW:** The City Attorney has reviewed this.

**FINANCIAL REVIEW:**

**BACKGROUND INFORMATION:** The current agreement with Yakima County for Probation services expires on 12/31/2025. The agreement contains a clause that allows for review of the cost assessed if it's determined that it's not adequate to cover costs associated with supervision. They are proposing a new agreement with language relating to review and budgetary constraints. Therese Murphy-Yakima County District Court Administrator, will be at the meeting to provide information relating to the new proposed agreement.

**ADDITIONAL OPTIONS:** N/A

**ATTACHMENTS:** Resolution  
Interlocal Agreement for Consolidated Probation Services





**Yakima County District Court**  
128 North Second Street, Room 225  
Yakima, WA 98901  
Phone: (509) 574-1804  
Fax: (509) 574-1801

**Judges**  
Donald W. Engel  
Brian K. Sanderson  
Alfred G. Schweppe  
Gary H. Hintze  
**Court Commissioner**  
Kevin Eilmes

July 17, 2023

Sharon Bounds  
City Manager  
City of Union Gap  
PO Box 3008  
Union Gap, WA 98903

RE: Probation Services Contract

Dear Mrs. Bounds:

Yakima County Probation Services entered into an agreement with the City of Union Gap in January 2018. Since our original negotiations, the agreement has renewed one time on January 1, 2022 and is set to expire on December 31, 2025. The terms of the current agreement are as they existed when we first negotiated. The agreement contains a clause that allows for a review of the cost assessed if it is determined that it is not adequate to cover the costs associated with supervision. At this time, we wish to invoke the review clause and discuss the budgetary constraints that we continue to have in Probation Services.

Originally our negotiations were focused on addressing the continual financial shortfall that Probation experienced. At that time, it was estimated that charging the City, and all the other cities who use Probation for supervision, a flat cost per case referred would address the need to overcome the continual deficit.

While the allocation of funds from the City of Union Gap, and other cities, have been helpful to meet the budgetary needs of Probation Services we continue to experience significant unpredictability in our revenue stream such that we have had to supplement Probation's budget from other District Court funds. Probation's budget is funded on the fees we collect from probation clients. Some pay their probation fees and some do not. We do not have an ability to reliably predict when or if payment will be received. To add to the complexity, as you might expect, the cost to operate Probation Services has increased.

Because our revenue is not sufficient to cover expenses, as has often been the case, we move expenses (i.e. parts of positions) into District Court. For 2023 if all expenses were in Probation Services, it is estimated that it would be a total cost of \$1,677,044.<sup>1</sup> As of May 2023, we have projected the revenue to be \$1,526,899. This includes funds we receive from the cities, the Mental Health Sales Tax, and the one-time infusion of funds from the Board of County

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<sup>1</sup> Projected 2023 expense as of May is \$1,458,741. This figure reflects the transfer of Probation positions from their budget to District Court in 2022 into 2023. In April of 2023 all positions except for a fraction of the court administrator salary and .5 of an FTE attached to DUI Court is in Probation Services.

Commissioners <sup>2</sup> and does not include the reserve fund. <sup>3</sup> As you can see, if we had not made the modifications to the budget in 2022 into 2023, and had not successfully secured additional funds from the BOCC we would have depleted our reserve which at the beginning of 2023 was \$179,701.

To assess the financial impact in Probation the following is a calculation of cost applicable to the City of Union Gap based on the actual percentage of City of Union Gap Cases supervised by Probation.

Below are the average daily cases (warrant and active) supervised by Probation Services by court for 2021, 2022 and a projection for 2023.

	Avg. 2021	% of Cases By Court		Avg. 2022	% of Cases By Court		Avg. 2023	% of Cases By Court
YKM	972	43.69%	YKM	1080	46.51%	YKM	1155	48.46%
YDC	952	42.79%	YDC	822	35.40%	YDC	740	31.03%
UGM	75	3.37%	UGM	102	4.39%	UGM	99	4.16%
MAM	1	0.04%	MAM	0	0.00%	MAM	0	0.00%
SEM	28	1.26%	SEM	48	2.07%	SEM	50	2.10%
SUM	65	2.92%	SUM	75	3.23%	SUM	123	5.16%
WAM	11	0.49%	WAM	14	0.60%	WAM	13	0.57%
YSC	56	2.52%	YSC	42	1.81%	YSC	38	1.61%
ZIM	5	0.22%	ZIM	7	0.30%	ZIM	8	0.33%
GAM	1	0.04%	GAM	2	0.09%	GAM	5	0.20%
GRM	45	2.02%	GRM	98	4.22%	GRM	106	4.45%
TOP	9	0.40%	TOP	32	1.38%	TOP	46	1.95%
MXP	5	0.22%	MXP	0	0.00%	MXP	0	0.00%
TID	0	0.00%	TID	0	0.00%	TID	0	0.00%
<b>Total</b>	<b>2225</b>	<b>100.00%</b>	<b>Total</b>	<b>2322</b>	<b>100.00%</b>	<b>Total</b>	<b>2383</b>	<b>100.00%</b>

The true budget<sup>4</sup> for Probation Services which reflects the actual cost to operate the department is as follows:

2021: **1,542,760**  
 2022: **1,591,963**  
 2023: **1,677,044**

<sup>2</sup> City Revenue = \$94,780, MH Sales Tax - \$47,441, BOCC = \$170,364, Reserve Fund as of 12.31.2022 = \$179,701. It is our intent to carry a minimum of a 2 months of average expense in reserve in Probation which amounts to approximately \$250,000.

<sup>3</sup> Reserve Fund (ending fund balance) as of 12.31.2022 was \$179,701. It is our intent to carry a minimum of a 2 months of average expense in reserve in Probation which amounts to approximately \$250,000. We not able to maintain that amount of reserve.

<sup>4</sup> "True Budget" refers to the budget that reflects all expenses attributable to the operation of Probation Services. Not the mitigated budget, which involves the splitting of positions into other District Court funds to meet the budgetary needs of probation.

The actual cost of managing the City of Union Gap probationers for 2021, 2022 and the expected cost for 2023 is as follows:

	<b>Total Actual Cost</b>	<b>% of City Cases</b>	<b>City of Union Gap Cost</b>
<b>2021</b>	1,542,760	3.37%	\$51,991.01
<b>2022</b>	1,591,963	4.39%	\$69,887.18
<b>2023</b>	1,677,044	4.16%	\$69,765.03

Revenue collected from City of Union Gap probationers in 2021, 2022 and expected in 2023 is as follows:

	<b>Revenue from Probationers</b>	<b>Revenue from City Contract</b>	<b>Total Revenue</b>
<b>2021</b>	\$36,155.12	\$9,940.00	\$46,095.12
<b>2022</b>	\$35,639.79	\$7,840.00	\$43,479.79
<b>2023</b>	\$39,225.58	\$6,790.00	\$46,015.58

Revenue to cost comparison:

	<b>Total Revenue</b>	<b>Total Cost</b>	<b>Difference</b>
<b>2021</b>	\$46,095.12	\$51,991.01	(\$5,895.89)
<b>2022</b>	\$43,479.79	\$69,887.18	(\$26,407.39)
<b>2023</b>	\$46,015.58	\$69,765.03	(\$23,749.45)

As you can see, the budget deficit is significant. We are aware of the budget challenge this could cause the City of Union Gap. However, we need the City of Union Gap to pay more for the supervision services provided by Probation. We have enjoyed our working relationship with the City and hope to continue. We recognize the value that our partnership has to the citizens of our community. At its core, Probation Services is a necessary and important component to our community's criminal justice response. We look forward to hearing from you.

Sincerely,

Alfred G. Schweppe  
District Court Judge, Presiding

Enclosures.

Cc: Kyle Curtis, Yakima County Commissioner  
Gary Hintze, District Court Judge  
Donald Engel, District Court Judge  
Brian Sanderson, District Court Judge  
Don Loen, Administrative Supervisor – Probation Services  
Therese Murphy, District Court Administrator

**CITY OF UNION GAP, WASHINGTON  
RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION** authorizing the City Manager to sign an Interlocal Agreement with Yakima County District Court for Consolidated Probation Services.

**WHEREAS**, historically, Yakima County District Court (the "Court") has provided Probation Services for Union Gap defendants; and,

**WHEREAS**, the purpose of the attached Agreement is to set forth the terms and conditions upon which the parties agree to continue Probation Services and to enumerate other related provisions that contribute to their mutual benefit; and,

**WHEREAS**, the City Council has determined that it is the best interest of the city to authorize the City Manager to sign the agreement.

**NOW, THEREFORE, BE IT RESOLVED BY THE UNION GAP CITY COUNCIL AS FOLLOWS:**

The City Manager is authorized to sign the Interlocal Agreement by and between Yakima County and the City of Union Gap regarding Consolidated Probation Services as attached herein as Exhibit A.

**PASSED** this 13<sup>th</sup> day of January, 2025.

\_\_\_\_\_  
John Hodkinson, City Mayor

ATTEST:

APPROVAL AS TO FORM:

\_\_\_\_\_  
Lynette Bisconer, City Clerk

\_\_\_\_\_  
Jessica Foltz, City Attorney

# Exhibit A

# Yakima County District Court Probation Services Interlocal Agreement City of Union Gap

**THIS PROBATION SERVICES INTERLOCAL AGREEMENT** (“Agreement”) is entered into by and between the City of Union Gap (“City”), a Washington State municipal corporation and its Municipal Court (“Municipal Court”); and the County of Yakima (“County”) a Washington State political subdivision and its District Court (“District Court”) under the authority and in conformance with RCW 39.34, the Interlocal Cooperation Act.

**WHEREAS**, The purpose of this Agreement is to set forth the terms and conditions upon which the parties agree to continue Probation Services and to enumerate other related provisions that contribute to their mutual benefit.

**WHEREAS**, This Agreement is established pursuant to RCW 39.34.180(6). Additionally, ARLJ 11 provides that the “... Method of providing these services (referring to probation supervision) shall be established by the presiding judge for the local court to meet the specific needs of the court.” Each court shall continue to have exclusive original jurisdiction of all criminal law violations committed within the jurisdiction of that court as authorized by statute or ordinance.

**NOW, THEREFORE**, in consideration of mutual promises and conditions contained herein, the parties hereto mutually agree as follows:

- 1. DURATION**: This Agreement shall be effective from January 1, 2025, and shall remain in effect until midnight on December 31, 2029. This Agreement shall automatically renew annually after the initial four-year term expiring on December 31, 2029, subject to the **TERMINATION** clause herein.
  
- 2. COMPENSATION**: No later than September 1 of each year the County shall provide the City with the anticipated cost for supervision services for the upcoming year. The County will bill the City quarterly. The determination of cost to the City will consist of a caseload calculation, expense calculation and revenue calculation.

**A. Caseload Calculation:**

The caseload calculation consists of the 4-year daily average number of cases referred to the County for supervision divided into the total number of cases supervised by Probation Services over those four years to obtain a caseload percentage.

Case count adjustments will be made for those probationers supervised by the Behavioral Health Supervision Unit (BHSU) which is fully funded by the Mental Health Sales Tax. Probationers who are court ordered by the City to be supervised by Probation Services, and who are screened by the County and determined to be appropriate for BHSU will not be included in the daily average cases. Additionally, should Probation Services build out additional programs that are fully funded by other sources, the cases assigned to these programs would not be included in the daily average cases.

For the 2025 budget and all future cost determinations, the caseload calculation is as follows:

For 2024 the daily average case count is projected through the end of year using data through July of 2024. For the 2026 budget calculation which would be prepared in September of 2025, the County will “true up” the 2024 daily average case count with the actual daily average case count. Based on four years of daily case count data, the total daily case count for active cases is 255. The total department daily case count for the same four years is 7206. The City’s caseload represents 3.50% of the department caseload (255/7295).

**2025**

<b>Daily Average Cases - 7295</b>	
2021 Daily Average Cases	37
2022 Daily Average Cases	82
2023 Daily Average Cases	72
2024 Daily Average Cases(Projection based on cases through August)	64
<b>Total Average</b>	<b>255</b>
<b>% of Total Average Cases</b>	<b>3.50%</b>

**B. Expense Calculation:**

Each year the County develops an expense budget for Probation Services that is reflective of all operating costs. To calculate the City’s portion of the expense budget, the County will use the total projected operating expense for the incoming year, multiplied by the caseload calculation percentage. For 2025, the projected expense budget is detailed below and totals \$1,685,242.00.

If there are dedicated grants or other revenue sources that are received by Probation Services, those would be deducted proportionately from the total expense budget. For 2025, the County expects to receive \$52,061 in revenue from Mental Health Sales

Tax money that supports a Probation Officer participating on the Mental Health Court team, as well as \$10,000 in Alcohol Excise Tax funds to offset the costs related to drug screens. If this revenue is realized, the total expense budget would be reduced by \$62,061, resulting in an adjusted expense budget of \$1,623,242.00. It should be noted that none of the expenses related to the BHSU are included in the expense budget.

<b>Expenditures</b>		
<b>Spend Category</b>	<b>Description</b>	<b>2025 Actual Expenses</b>
1001	Salaries & Wages	1,321,921.00
1002	Salaries--Overtime	3,500.00
2002	Benefits	
<b>Total Salary and Benefits</b>		<b>1,325,421</b>
3106	Operating Supplies	500.00
3101	Office Supplies	10,000
3104	Print Items	2,500
3135	Water for Customers	1,500
3501	Big Electronica Equipment & Office Phones	1,500
3590	Small & Attractive	2,000
3107	Training Supplies	2,000
<b>Total Supplies</b>		<b>17,500</b>
4111	Interpreter Services	500
4101	Contracts Consulted	1000
4118	Audit Costs	1,000
4125	Indirect Costs Internal	21,346
4182	Drug Screening	10,000
4184	Messenger Service	750
4191	Purchasing Services Internal	1,051
4192	Technology Services Internal	137,851
4199	Dept. of Security Internal	42,998
4202	Postage	2,500
4301	Travel Employee	2,500
4401	Advertising Newspapers	500
4504	Interfund Facility	58,433
4690	Insurance-Interfund	25,453
4911	Training Tution	15,000
4902	Dues	1,500
4110	Software Agreements	15,000
4890	Repair and Maintenance	5,000
<b>OTHER SERVICES &amp; CHARGES</b>		<b>342,382</b>
<b>101 Probation Expenditures</b>		<b>1,685,303</b>
Less Grant Funds:		
BOCC - Alcohol Excise Tax Drug Screenshot		(10,000)
Mental Health Court - Mental Health Sales Tax		(52,061)
		<b>1,623,242.00</b>

**C. Revenue Calculation:**

Like the 4-year daily average case calculation, the County will use a 4-year average of revenue to set an expected amount for the year being budgeted for. The 2024



amount is a projection that will be “trued up” for the projected 2026 budget. For 2025, the County anticipates receiving \$21,290.22 in revenue from City probationers.

<b>Revenue Collection:</b>	
2021	\$39,395.12
2022	\$37,439.79
2023	\$34,088.88
2024 (Projection based on rev thru August)	\$30,879.95
<b>4 Year Average Revenue Collection</b>	<b>\$35,450.93</b>

The final step in the budget calculation is to subtract the revenue calculation from the expense calculation.

## 2025

<b>Daily Average Cases – 7295</b>	
2021 Daily Average Cases	37
2022 Daily Average Cases	82
2023 Daily Average Cases	72
2024 Daily Average Cases(Projection based on cases thru August)	64
<b>Total Average</b>	<b>255</b>
<b>% of Total Average Cases</b>	<b>3.50%</b>
2025 Budget	\$1,623,242.00
<b>City of Union Gap Cost</b>	<b>\$56,741.15</b>
<b>Revenue Collection:</b>	
2021	\$39,395.12
2022	\$37,439.79
2023	\$34,088.88
2024 (Projection based on rev thru August)	\$30,879.95
<b>4 Year Average Revenue Collection</b>	<b>\$35,450.93</b>
<b>2025 Total Cost to the City of Union Gap</b>	<b>\$21,290.22</b>

For 2025, the cost calculated as being owed by the City for supervision services is \$21,290.22.

If the projected average revenue based on the 4-year average formula exceeds expense, there will be no billing for the year in which we are budgeting. At the end of the year the County will conduct a reconciliation of the actual revenue collected and the actual daily average case count. If it is determined from the reconciliation that there is a deficit owed to the County

because the revenue did not meet expense, the County will bill the City for the amount owed. If it is determined that the revenue exceeded expenses, then the County will apply the credit to what is owed by the City for the next budget year.

**2. REVIEW:** If the City determines during the time of this Agreement that they will no longer assess probation fees, the parties agree that the projected cost related to supervision services can be reviewed mid-agreement.

**3. ADMINISTRATION:** The County shall supervise the conditions of sentence imposed by the Municipal Court pursuant to the probation department's established practices and procedures. Nothing herein changes the authority of the City or probation department to determine its own practices and to follow its own procedures.

The County will coordinate a quarterly meeting with the cities who contract for supervision services to review areas of interest to the parties (i.e caseload size, new initiatives or procedures, current case review, best practices related to community supervision, etc.).

**4. SUPERVISION SERVICES:** The parties agree that the most effective way to continue consolidated Probation Services to reduce costs and provide better services is for District Court to continue providing probation supervision services to all individuals subject to probation supervision by order of the Municipal Court.

- a. The City shall continue to refer applicable probationers to Probation Services. However, nothing herein shall preclude the Municipal Court from conducting bench reviews in lieu of active probation on cases it deems appropriate.
- b. The County shall provide all necessary personnel, equipment, and facilities to perform the supervision services in the manner required by law and court rule. The County shall provide the City with notice of any changes that may impact the staffing and service levels applicable to City probationers.
- c. The County will supervise City probationers consistent with the judgment and sentence or other supervision order. This will include the collection of probation fees, if ordered, as the law allows.

**5. NO THIRD-PARTY RIGHTS.** This Agreement is entered into for the sole benefit of the District Court and the Municipal Court. It shall confer no benefits or rights, direct or indirect, on any third persons or entities. No person or entity other than the parties themselves may rely upon or enforce any provision of this Agreement. The decision to assert or waive any provision of this Agreement is solely that of each party.

**6. IMPLEMENTATION.** The Presiding Judge of the Municipal Court and the Presiding Judge of the District Court shall be jointly responsible for implementation and proper administration of this Agreement.

**7. INDEPENDENT CONTRACTOR.** The District Court and the County understand and expressly agree that the County, the District Court and its employees, officials, and agents are not City or Municipal Court employees and shall make no claim of City or Municipal Court employment nor shall claim against the City or the Municipal Court any employment benefits, social security, and/or retirement benefits.

**8. COMPLIANCE WITH LAW.** All parties to this Agreement shall comply with all applicable federal, state and local laws, rules and regulations in carrying out the terms and conditions of this Agreement, including Administrative Rule for Courts of Limited Jurisdiction (ARLJ) 11 regarding Misdemeanant Probation Departments.

**9. LIABILITY.**

- a. The City agrees to hold harmless, indemnify, and defend the County, its officers, elected officials, employees, and agents from and against any and all suits, actions, claims, liability, damages, judgments, costs and expenses (including costs and reasonable attorney's fees) which result from or arise out of any intentional or negligent act or omission of the City, its officers, elected officials, employees, and agents in connection with or incidental to the performance of this Agreement.
- b. The County agrees to hold harmless, indemnify, and defend the City, its officers, elected officials, employees, and agents from and against any and all suits, actions, claims, liability, damages, judgments, costs and expenses (including costs and reasonable attorney's fees) which result from or arise out of any intentional or negligent act and/or omission of the County, its officers, elected officials, employees, and agents in connection with or incidental to the performance of this Agreement.
- c. In the event that both the County and the City are negligent in a matter arising out of the activities of the parties pursuant to this Agreement, each part shall be liable for its contributory share of negligence for any resulting suits, actions, claims, liability, damages, judgments, costs and expenses including costs and reasonable attorney's fees.
- d. Nothing contained in this section of this Agreement shall be construed to create a liability or a right of indemnification in any third party.
- e. Notwithstanding any provision to the Agreement, the terms of this section shall survive any expiration or termination of this Agreement.

**10. TERMINATION.** Termination of this Agreement by either party may be accomplished upon one year's written notice of the intent to terminate to the other party. At the termination of the Agreement, all pending probation cases, together with all relevant and necessary case files and records associated therewith, shall be transferred to the City.

**11. INSURANCE.** The County is insured by the Washington Counties Risk Pool. The City is a member in the Washington Cities Insurance Authority (WCIA), a self-insured municipal insurance pool.

- a. At all times during provision of the supervision services by Probation Services for Municipal Court probationers, Yakima County shall secure and maintain in effect insurance to protect the City from and against all claims, damages, losses, and expenses arising out of or resulting from the negligent performance or non-performance of this Agreement by Yakima County officials or employees. Yakima County shall provide and maintain in force insurance in limits no less than that stated below, as applicable. The City reserves the right to require higher limits should it deem it necessary in the best interest of the public.
- b. **Commercial General Liability Insurance.** Before this Agreement is fully executed by the parties, the County shall provide the City with a certificate of insurance as proof of commercial liability insurance and commercial umbrella liability insurance with a total minimum liability limit of Two Million Dollars (\$2,000,000.00) per occurrence combined single limit bodily injury and property damage, and Two Million Dollars (\$2,000,000.00) general aggregate (per project). The policy shall include employer's liability (Washington Stop Gap). The certificate shall clearly state who the provider is, the coverage amount, the policy number, and when the policy and provisions provided are in effect. Said policy shall be in effect for the duration of this Agreement.
- c. **Professional Liability Coverage.** Before this Agreement is fully executed by the parties, the County shall provide the City with a certificate of insurance as proof of professional liability coverage with a total minimum liability limit of Two Million Dollars (\$2,000,000.00) per claim combined single limit bodily injury and property damage, and Two Million Dollars (\$2,000,000.00) aggregate. The certificate shall clearly state who the provider is, the coverage amount, the policy number, and when the policy and provisions provided are in effect. The insurance shall be with an insurance company or companies rated A-VII or higher in Best's Guide. If the policy is written on a claims made basis the coverage will continue in force for an additional two years after the completion of this Agreement.

**12. INTEGRATION, SUPERSESSION AND MODIFICATION.** This Agreement sets forth all of the terms, conditions and agreements of the parties relative to the subject matter hereof and

supersedes any and all prior negotiations, discussions, agreements and understandings between the parties as to the subject matter hereof. There are no terms, conditions, or agreements with respect thereto, except as herein provided and no amendment or modification of this Agreement shall be effective unless reduce to writing and executed by the parties.

13. SEPARATE LEGAL OR ADMINISTRATIVE AGENCY. No separate legal or administrative agency is created by this Agreement.

14. SEVERABILITY.

- a. If a court of competent jurisdiction holds any part, term or provision of this Agreement to be illegal, or invalid in whole or in part, the validity of the remaining provisions shall not be affected, and the parties' rights and obligations shall be construed and enforced as if the Agreement did not contain the provision held to be invalid.
- b. If any provision of this Agreement is in direct conflict with any statutory provision of the State of Washington, that provision which may conflict shall be deemed inoperative and null and void insofar as it may conflict, and shall be deemed modified to conform to such statutory provision.

15. NON-WAIVER. The waiver by the County or the City of the breach of any provision of this Agreement by the other party shall not operate or be construed as a waiver of any subsequent breach by either party or prevent either party from thereafter enforcing any such provision.

16. NOTICES. Unless stated otherwise herein, all notices and demands shall be in writing and sent to the parties to their addresses as follows:

TO CITY/MUNICIPAL COURT: Sharon Bounds, City Manager  
City of Union Gap  
P.O. Box 3008  
Union Gap, Wa. 98903

TO COUNTY/DISTRICT COURT: Alfred G. Schweppe, Presiding Judge  
Yakima County District Court  
128 N. 2<sup>nd</sup> Street Room 225  
Yakima, Wa. 98901

Or to such addresses as the parties may hereafter designate in writing. Notices and/or demands shall be sent by registered or certified mail, postage prepaid or hand delivered.

Such notices shall be deemed effective when mailed or hand delivered to the addresses specified above.

**17. SURVIVAL.** Any provision of this Agreement that imposes an obligation after termination or expiration of this Agreement shall survive the term or expiration of this Agreement and shall be binding on the parties to this Agreement.

**18. GOVERNING LAW.** This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

**19. BINDING AUTHORITY.** As presiding judges of the heretofore mentioned courts, the parties signing hereto have the power and authority to execute this agreement for consolidation of Probation Services and to bind the City of Union Gap and the Yakima County District Court in performance thereof.

**CITY OF UNION GAP**

By: \_\_\_\_\_  
Sharon Bounds, City Manager

Date: \_\_\_\_\_

Attest:

By: \_\_\_\_\_  
Lynette Bisconer, City Clerk

Date: \_\_\_\_\_

**YAKIMA COUNTY**

By: \_\_\_\_\_  
Alfred G. Schweppe, Presiding Judge

Date: \_\_\_\_\_

Approved as to Form:

\_\_\_\_\_  
Deputy Prosecuting Attorney,  
WSBA # \_\_\_\_\_  
Date: \_\_\_\_\_

\_\_\_\_\_  
Jessica Foltz, City Attorney  
WSBA# \_\_\_\_\_  
Date: \_\_\_\_\_



## City Council Communication

**Meeting Date:** January 13, 2025  
**From:** Sharon Bounds, City Manager  
**Topic/Issue:** Resolution – 2025 – 2027 Teamsters Local 760 Non-Uniformed Employees - Bargaining Agreement

---

**SYNOPSIS:** The 2025 – 2027 Teamsters Local 760 Non-Uniformed Employees Agreement has been negotiated and is now being brought to Council for consideration.

**RECOMMENDATION:** Approve a resolution authorizing the City Manager to sign the January 1, 2025 – December 31, 2027 Teamsters Local 760 Non-Uniformed Employees Bargaining Agreement.

**LEGAL REVIEW:** The City Attorney has reviewed the resolution.

**FINANCIAL REVIEW:** 2025 Wages and benefits outlined in the agreement are included in the 2025 budget.

**BACKGROUND INFORMATION:** Staff has been negotiating the CBA's this year for 2025-2027 and is now bringing them to you for consideration.

**ADDITIONAL OPTIONS:** N/A

**ATTACHMENTS:** Resolution

**CITY OF UNION GAP, WASHINGTON**  
**RESOLUTION NO. \_\_\_\_\_**

A **RESOLUTION** authorizing the City Manager to sign the 2025 – 2027 Teamsters Non-Uniformed Employees Bargaining Agreement.

**WHEREAS**, the City has successfully negotiated with the Teamsters Non-Uniformed Employees group for the years 2025 through 2027; and

**WHEREAS**, it is necessary for the City Manager to sign the contract;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNION GAP, WASHINGTON, HEREBY RESOLVES** as follows:

The City Manager is authorized to sign the 2025 – 2027 Teamsters Non-Uniformed Employees Bargaining Agreement.

**PASSED** this 13<sup>th</sup> day of January, 2025.

\_\_\_\_\_  
John Hodkinson, City Mayor

ATTEST:

\_\_\_\_\_  
Lynette Bisconer, City Clerk

\_\_\_\_\_  
Jessica Foltz, City Attorney





## City Council Communication

**Meeting Date:** January 13, 2025  
**From:** Sharon Bounds, City Manager  
**Topic/Issue:** Resolution – 2025 – 2027 Teamsters Local 760 – Office Clerical Agreement - Bargaining Agreement

---

**SYNOPSIS:** The 2025 – 2027 Teamsters Local 760 – Office Clerical Bargaining Agreement has been negotiated and is ready to be signed by the City Manager.

**RECOMMENDATION:** Approve a resolution authorizing the City Manager to sign the January 1, 2025 – December 31, 2027 Teamsters Local 760 – Office Clerical Bargaining Agreement.

**LEGAL REVIEW:** The City Attorney has reviewed the resolution.

**FINANCIAL REVIEW:** 2025 Wages and benefits outlined in the agreement are included in the 2025 budget.

**BACKGROUND INFORMATION:** Staff has been negotiating the CBA's this year for 2025-2027 and is now bringing them to you for consideration.

**ADDITIONAL OPTIONS:** N/A

**ATTACHMENTS:** Resolution

**CITY OF UNION GAP, WASHINGTON**  
**RESOLUTION NO. \_\_\_\_\_**

A **RESOLUTION** authorizing the City Manager to sign the 2025 – 2027 Office Clerical agreement.

**WHEREAS**, the City has successfully negotiated with the Office Clerical for the years 2025 through 2027; and

**WHEREAS**, it is necessary for the City Manager to sign the contract;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNION GAP, WASHINGTON, HEREBY RESOLVES** as follows:

The City Manager is authorized to sign the 2025 – 2027 Teamsters Local 760 – Office Clerical Agreement.

**PASSED** this 13<sup>th</sup> day of January, 2025.

\_\_\_\_\_  
John Hodkinson, City Mayor

ATTEST:

\_\_\_\_\_  
Lynette Bisconer, City Clerk

\_\_\_\_\_  
Jessica Foltz, City Attorney



## City Council Communication

**Meeting Date:** January 13, 2025

**From:** Lynette Bisconer, Director of Finance & Administration

**Topic / Issue:** Ordinance – 2025 - 2027 Cost-of-Living Raises for Exempt Employees

---

**SYNOPSIS:** The collective bargaining units have recently negotiated their contracts. Past practice has been to offer the same increases in pay to the exempt positions. Those positions include City Manager, Director of Public Works and Community Development, Civil Engineer, Director of Finance and Administration, Police Chief, Police Lieutenant, and Operations Manager.

**RECOMMENDATION:** Adopt an ordinance authorizing 2025 - 2027 cost-of-living raises to the exempt employees, consistent with the union employees.

**LEGAL REVIEW:** Reviewed by City Attorney.

**FINANCIAL REVIEW:** These costs are included in the 2025 budget.

**BACKGROUND INFORMATION:** N/A

**ADDITIONAL OPTIONS:** N/A

**ATTACHMENTS:** Ordinance

**CITY OF UNION GAP, WASHINGTON**  
**ORDINANCE NO. \_\_\_\_\_**

AN ORDINANCE authorizing salaries and wages for the City Manager, Director of Public Works and Community Development, Civil Engineer, Director of Finance and Administration, Police Chief, Police Lieutenant, and Operations Manager for 2025 - 2027.

WHEREAS, it is the desire of the City to provide the following exempt positions with cost-of-living increases, consistent with the union employees: City Manager, Director of Public Works and Community Development, Civil Engineer, Director of Finance and Administration, Police Chief, Police Lieutenant, and Operations Manager for 2025 - 2027;

WHEREAS, these cost-of-living increases are included in the 2025 budget;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF UNION GAP DOES ORDAIN as follows:

**SECTION 1. Salary and Wage Increases.** The salaries and wages for the City Manager, Director of Public Works and Community Development, Civil Engineer, Director of Finance and Administration, Police Chief, Police Lieutenant, and Operations Manager shall be adjusted to reflect the 2025 cost of living increase, which is consistent with the union employees. The new salaries are included on the worksheet attached hereto as Exhibit "A".

**SECTION 2. Effective Date.** This increase shall be effective January 1, 2025.

ORDAINED this 13th day of January, 2025.

\_\_\_\_\_  
John Hodkinson, City Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Lynette Bisconer, City Clerk

\_\_\_\_\_  
Jessica Foltz, City Attorney

**Exhibit "A"**

<b>Position</b>	<b>2025 9%</b>	<b>2026 4%</b>	<b>2027 2%</b>
City Manager	\$158,747.98	\$165,097.90	\$168,399.86
Director of Public Works & Community Devel.	\$124,903.54	\$129,899.68	\$132,497.67
Civil Engineer	\$109,614.35	\$113,998.92	\$116,278.90
Director of Finance & Administration	\$124,903.54	\$129,899.68	\$132,497.67
Police Chief	\$131,922.84	\$137,199.76	\$139,943.75
Police Lieutenant	\$122,675.49	\$127,582.51	\$130,134.16
Operations Manager	\$106,168.13	\$110,414.85	\$112,623.15



## City Council Communication

**Meeting Date:** January 13, 2025  
**From:** Sharon Bounds, City Manager  
**Topic / Issue:** Resolution – Accepting a Donation

---

**SYNOPSIS:** The Friends of the Union Gap Library & Community Center would like to make a monetary donation to the city for furniture, equipment and other items not related to construction for the Union Gap Library & Community Center in the amount of \$46,640.22. All of the documentation is attached to the Resolution for your consideration.

**RECOMMENDATION:** Approve Resolution accepting donation from the Friends of the Union Gap Library & Community Center.

**LEGAL REVIEW:** Reviewed by the City Attorney

**FINANCIAL REVIEW:** N/A

**BACKGROUND INFORMATION:** The Union Gap Friends of the Library & Community Center asked the city if they could donate money to go towards expenses for the Union Gap Library & Community Center that are for furniture, equipment and other items not related to construction in the amount of \$46,640.22. A Resolution has been drafted authorizing the City Manager to accept said donation on behalf of the city.

**ADDITIONAL OPTIONS:**

**ATTACHMENTS:** Resolution  
Donation Form and receipts

**CITY OF UNION GAP, WASHINGTON  
RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION** accepting a donation from the Friends of the Union Gap Library & Community Center.

**WHEREAS**, the Friends of the Union Gap Library & Community Center, a Washington nonprofit corporation and 501(c)(3) organization, has recently expressed a desire to make a monetary donation in the amount of \$46,640.22 to the City and have requested that the donation be used for furniture, equipment, and other items not related to construction for the Union Gap Library & Community Center building; and,

**WHEREAS**, the City previously approved an ordinance that provides guidelines for the city to accept donations and a Donation Form for potential donors to complete; and,

**WHEREAS**, the Friends of the Union Gap Library & Community Center have completed the Donations Form, herein attached as Attachment A; and

**WHEREAS**, City Staff compiled a list of items the city paid for furniture, equipment, and other items not related to construction for the Union Gap Library & Community Center in the amount of \$46,640.22; and,

**WHEREAS**, the City Council has determined that accepting the proposed donation for the intended purpose is consistent with the goals of the City.

**NOW, THEREFORE, BE IT RESOLVED BY THE UNION GAP CITY COUNCIL AS FOLLOWS:**

The City Manager is authorized to accept the donation in the amount outlined in Attachment A from the Friends of the Union Gap Library & Community Center for furniture, equipment, and other items not related to construction for the Union Gap Library & Community Center.

**PASSED** this 13<sup>th</sup> day of January, 2025.

\_\_\_\_\_  
John Hodkinson, City Mayor

ATTEST:

APPROVAL AS TO FORM:

\_\_\_\_\_  
Lynette Bisconer, City Clerk

\_\_\_\_\_  
Jessica Foltz, City Attorney

# ATTACHMENT A



# CITY OF UNION GAP DONATION FORM

## Donor Information -----

A. \*Name/Organization Friends of Union Gap Library and Community Center 50103  
\*Address PO Box 3132 Union Gap State WA Zip Code 98903  
\*Phone 253-224-7833 <sup>mark</sup> Crouchet Email pwp2308@aol.com  
Chairman/Pres. Elect

I wish to remain anonymous.

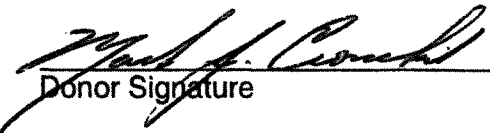
(The City will make every effort to honor your request for anonymity for the purpose of public recognition; however, state public records laws require disclosure of donor identity in the event of a public records request. If you wish the source of your donation to remain anonymous, please use an identifiable third party to represent you to the City regarding the donation, including completion of this form)

B. \*Description of Donation (including estimated value)  
Library Community Center Furniture, Technology Etc. \$46,640.22

C. Do you wish your donation to be used for a specific purpose?  
Furniture, Technology, Kitchen Etc.

## Acknowledgement -----

By submitting this form, I acknowledge that if the City of Union Gap accepts this donation, the donation becomes the property of the City of Union Gap, and the donation will be utilized and/or disposed of as determined appropriate by the City.

  
Donor Signature

Please Return this Form to:

City Manager's Office  
102 West Atahnum Road  
Union Gap, WA 98903

**THANK YOU FOR YOUR SUPPORT OF THE CITY OF UNION GAP!**

\*NOTE: This document and any attachments are subject to public disclosure. Certain information is exempt from disclosure. Refer to RCW 42.56 for information on state law regarding public records and certain records that are exempt from public disclosure.

Vendor	Date	Invoice Number	Amount	Budget Line Item	City of Union Gap
The Seattle Restaurant Store	1/16/2024	44099	32,045.91	appliances	32,045.91
Bemis Appliance	3/11/2024	SA00085125	3,232.96	appliances	3,232.96
MBI Systems, Inc.	7/22/2024	62514-I	29,235.86	furniture	14,235.86
City of Union Gap	9/22/2023	1696106	3,996.91	other furniture & fixtures and miscellaneous	3,996.91
CDW Government	2/2/2024	1CCP0Y9	1,616.21	equipment	1,616.21
<b>Total</b>			<b>194,852.47</b>		<b>55,127.85</b>
Applicant Contribution			(30,000.00)		(8,487.63)
Net Proceeds to Grant Recipients			164,852.47		46,640.22



City of Union Gap  
 PO Box 3008  
 Union Gap, WA 98903  
 (509)248-0432  
 www.ci.union-gap.wa.us

**PURCHASE ORDER**

THE SEATTLE RESTAURANT STORE  
 ATTN: WILLIAM GREEN  
 14910 AURORA AVENUE N.  
 SHORELINE, WA 98133-6528

<b>Total</b>	<b>\$ 32,045.92</b>
<b>Memo:</b>	UNION GAP LIBRARY/COMMUNITY CENTER APPLIANCES
No:	00050437
Vendor:	00014527
Received:	01/16/2024
Due:	01/22/2024
By:	Gloria

**Invoices**

Invoice	Description	Amount	PO
44099	UNION GAP LIBRARY/COMMUNITY CENTER APPLIANCES	32,045.92	

**Payment Distribution**

Account	Description	Job	Contract	Available	Amount	Use Tax
111 - 594 72 60 43	COMMERCE - LIBRARY/COMM CE			1,172,360.57	16,022.96	No
111 - 594 72 60 50	ARPA - LIBRARY/COMMUNITY CE			-67,033.26	16,022.96	No

Approved By:

*G. Baernd*  
 CITY MANAGER

*[Signature]*  
 DEPARTMENT HEAD

Gloria - 1/22/24  
 Can I also  
 get a copy  
 Thx /Shaun

\*Copy to K. Clifford  
 03.12.24

**Seattle Restaurant Store**14910 Aurora Ave. N.  
Shoreline, WA 98133Phone: 206-362-4900  
Fax: 206-362-4902  
www.srscooks.com**Invoice:****44099**

2/1/2024 1:25PM

Date Due: 3/1/2024

Station: 26

Account: 15311 Code: S095753638

W: 509 575-3638

Terms: 30  
Billy Green

PO #50437

By:

Page 1

**Bill To:****Jason Cavanaugh  
City Of Union Gap  
102 West Ahtanum Rd  
Union Gap, WA 98903****Ship To:****Jason Cavanaugh  
Union Gap Community Center  
102 West Ahtanum Rd  
Union Gap, WA 98903**

SKU	Description	Quantity	B'rdr	Price	Discount	Total T
BES17SC	CONVECTION OVEN ELECTRIC	1.00	0.00	4928.00	0.00	4928.00 Y
CASTERS	CASTERS	1.00	0.00	229.00	0.00	229.00 Y
T-49DT-4-HC	REFRIG/FREEZE REACH IN 2 DR TRUE	1.00	0.00	10425.30	0.00	10425.30 Y
SOEQ	SPECIAL ORDER COMMERCIAL EQUIP Curtis Coffee Brewer	1.00	0.00	1799.00	0.00	1799.00 Y
	Model: GEM-12D-10 220V/50/60/1ph					
ACCESSORY	ACCESSORY Water Filtration System	1.00	0.00	139.00	0.00	139.00 Y
	Model: CSC10AC00					
ACCESSORY	ACCESSORY Water Filtration Replacement Cartridge	1.00	0.00	98.00	0.00	98.00 Y
	Model: CSC10CC00					
201HT-70	DISHWASHER UC HIGH TEMP Serial No. =	1.00	0.00	4395.00	0.00	4395.00 Y
17RS	DISHWASHER STAND	1.00	0.00	1267.00	0.00	1267.00 Y
CNF0201A	ICE MAKER WATER DISPENSER	1.00	0.00	4915.00	0.00	4915.00 Y
AR-10000-P	WATER FILTER SYSTEM	1.00	0.00	229.00	0.00	229.00 Y
K00453	ICE MACHINE STAND	1.00	0.00	604.00	0.00	604.00 Y
FREIGHT	FREIGHT	1.00	0.00	589.00	0.00	589.00 Y

Freight amount includes liftgate fees for equipment being drop shipped to end user.

**Seattle Restaurant Store**

14910 Aurora Ave. N.  
Shoreline, WA 98133

Phone: 206-362-4900  
Fax: 206-362-4902  
www.srscooks.com

**Invoice:**

**44099**

2/01/2024 1:25PM

Date Due: 3/01/2024

Station: 26

Account: 15311 Code: 5095753638

W: 509 575-3638

Terms: 30

Billy Green

By:

PO #50437

Page 2

Bill To:

**Jason Cavanaugh  
City Of Union Gap  
102 West Ahtanum Rd  
Union Gap, WA 98903**

Ship To:

**Jason Cavanaugh  
Union Gap Community Center  
102 West Ahtanum Rd  
Union Gap, WA 98903**

SubTotal:	29,617.30
3911:	2,428.61
<b>TOTAL:</b>	<b>32,045.91</b>
Total Paid:	0.00
Change Due:	0.00
<b>Remaining Balance:</b>	<b>32,045.91</b> ✓

I agree to pay the above amount to the terms of my card holder agreement: \_\_\_\_\_

Received: \_\_\_\_\_ Date \_\_\_\_\_

Payment in full required on all special orders unless otherwise approved.

All special order sales are final. No Exceptions.

Merchandise left after 30 days will be at customers risk.

Not responsible for items left over 90 days.

Seller will retain title to goods until merchandise purchased is paid in full.

No merchandise released without proof of purchase.

\$30 NSF check fee.

All USED equipment sales final. No exceptions.

Equipment is held for 7 days after date of purchase. Unless other arrangements have been made and listed a 1% per month charge will be accrued for storage.

All Returns must be in it's original packaging, UNUSED.

I hereby agree to all of these conditions.

Accepted by: \_\_\_\_\_ Date \_\_\_\_\_

X


  
**SEATTLE**  
**RESTAURANT**  
**S · T · O · R · E**


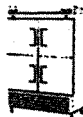

Quote



01/09/2024

Project:  
Union Gap Library & Community Center

From:  
The Seattle Restaurant Store  
William Green  
14910 Aurora Ave. N.  
Shoreline, WA 98133-6528

Job Reference Number: 15030

Item	Qty	Description	Sell	Sell Total
1	1 ea	<b>CONVECTION OVEN, ELECTRIC</b>  Southbend (Middleby) Model No. 8ES/17SC Bronze Convection Oven, electric, single-deck, standard depth, solid state controls & 60 minute cook timer, dependent glass doors, (5) wire racks, 11-position rack glides, 2-speed fans, interior light, porcelain interior, stainless steel front, top & sides, 26" painted steel triangular legs, 7.5kW, 1/2 HP, cCSAus, NSF, ENERGY STAR®	\$4,928.00	\$4,928.00
	1 ea	Domestic Shipping, inside of North America		
	1 ea	1 years limited parts and labor warranty (contact factory for details)		
	1 ea	208v/60/3-ph, 25 amps		
	1 ea	6" Casters		
			\$229.00	\$229.00
			<b>ITEM TOTAL:</b>	<b>\$5,157.00</b>
2	1 ea	<b>REACH-IN DUAL TEMP CABINET</b>  True Mfg. - General Foodservice Model No. T-49DT-4-HC Refrigerator/Freezer, reach-in, two-section, (4) stainless steel half doors, (6) PVC coated adjustable wire shelves, interior lighting, stainless steel front, aluminum sides, aluminum interior with stainless steel floor, 4" stem castors (2 with brakes), refrigerator 1/4 HP, freezer 1/2 HP, 115v/60/1-ph, 6.4 amps, NEMA 5-15P, cULus, UL EPH Classified, Made in USA	\$10,425.30	\$10,425.30
	1 ea	Self-contained refrigeration standard		
	1 ea	7 year compressor warranty, 6 years parts warranty, 5 year labor warranty standard. Please visit <a href="http://www.truemfg.com">www.truemfg.com</a> for specifics standard		
	1 ea	Left door hinged left, right door hinged right standard		
	1 ea	4" stem castors, standard (adds 5" to OA height)		
			<b>ITEM TOTAL:</b>	<b>\$10,425.30</b>
3	1 ea	<b>COFFEE BREWER</b>  Curtis Model No. GEM-12D-10 Gemini® Coffee Brewer, twin, 1-1/2 gallon capacity, automatic, ADS digital, brews 36 cups per head (72 total), 17-1/2 gallons per hour, 5.2 gallon tank volume, fresh brew, hot water faucet, plastic brew basket, stainless steel, 220v/50/60/1-ph, 6300 watts, 29 amps, 2 GPM, 3W+G, 20-90 psi, 3/8" flare fitting, UL, cULus, NSF. Dispensers are listed as separate line items.	\$1,799.00	\$1,799.00
	2 ea	GEM-3 Gemini® Coffee Satellite Dispenser, 1.5 gallon capacity, regular faucet, brew through locking lid, double wall insulation, stainless steel, cUus, NSF		
	1 ea	CSC10AC00 Water Filtration System, 10" filter, 10,000 gallon rated life, 35°-100°F temperature range, HydroBlend™ technology, chlorine/sediment/taste/odor removal, scale prevention, quick disconnect filter head, 10 micron, 1.7 GPM, 35-125 psi, 3/8" FNPT, NSF	\$139.00	\$139.00
	1 ea	CSC10CC00 Water Filtration Replacement Cartridge, 10" filter, 10,000 gallon rated life, 35°-100°F temperature range, HydroBlend™ technology, chlorine/sediment/taste/odor removal, scale prevention, 10 micron, 1.7 GPM, 35-125 psi, NSF	\$98.00	\$98.00
			<b>ITEM TOTAL:</b>	<b>\$2,036.00</b>

Item	Qty	Description	Sell	Sell Total
4	1 ea	<b>DISHWASHER, UNDERCOUNTER</b> Moyer Diebel Model No. 201HT-70  Dishwasher, undercounter, 24"W, high temperature sanitizing with built-in electric booster heater, configured for 180° final rinse, approximately (25) racks/hour capacity, 15-3/4"H door clearance, digital temperature monitoring. Multi-Power allows infield electrical conversion, Soft Start, Rinse Sentry & Scrub feature, de-lime cycle, fresh water wash & pumped rinse, interchangeable upper & lower spray arms, built-in detergent & rinse-aid dispensing pumps, advance service diagnostics, counter balanced door, 2 kW wash tank heater, pumped drain, includes (1) flat & (1) peg rack, stainless steel construction, 1 HP wash pump, cETLus, NSF	\$4,395.00	\$4,395.00
	1 ea	1 year parts and labor warranty, standard		
	1 ea	6 kW booster, built-in, 70° rise booster, standard		
	1 ea	208v/60/1-ph, 3-wire + ground		
	1 ea	17RS Rack Stand, 17"H, (2) open glass rack shelves underneath, stainless steel construction, for use with undercounter dishwasher models	\$1,267.00	\$1,267.00
			<b>ITEM TOTAL:</b>	<b>\$5,662.00</b>
5	1 ea	<b>ICE &amp; WATER DISPENSER</b> Manitowoc Model No. CNF0201A  Ice Maker & Water Dispenser, 16-1/4"W x 24"D x 35"H, countertop, nugget style, air-cooled, self-contained condenser, production capacity up to 315 lb/24 hours at 70°/50° (222 lb at 90°/70°), 10 lb bin storage capacity, touchless dispensing, Duratech™ exterior, R404A, 1/3 HP, NSF, cULus	\$4,915.00	\$4,915.00
	1 ea	WARRANTY-CNF-0201/0202 2 year parts & labor (Machine), 5 parts (Compressor), standard		
	1 ea	(-161) 115v/60/1-ph, 10.3 amps, cord with NEMA 5-15P, standard		
	1 ea	AR-10000-P Arctic Pure® Plus Primary Water Filter Assembly, includes head, shroud, hardware, mounting assembly, & (1) filter cartridge, 15,000 gallon capacity, 0-600 lbs./ice per day	\$229.00	\$229.00
	1 ea	WARRANTY-ARCPURE 3 year parts & labor warranty on cap, housing, hardware, & mounting assembly (does not refer to filter cartridge), standard		
	1 ea	K00453 Equipment Stand, 22.2"W x 29.2"D x 36"H, 430 stainless steel, 6" legs, top opening to conceal drain connections, load capacity 850 lbs., available storage inside	\$604.00	\$604.00
	1 ea	1 year parts & labor warranty, standard		
			<b>ITEM TOTAL:</b>	<b>\$5,748.00</b>
			Merchandise	\$29,028.30
			Freight	\$589.00
			Tax 8.2%	\$2,428.62
			<b>Total</b>	<b>\$32,045.92</b>

Washington State sales tax, freight & Delivery, if applicable, will be applied to your order/invoice.

**Terms & Conditions: All terms and conditions applicable unless stated otherwise above.**

**Special Order/Custom Items:** All special-order items must be paid in full and may not be returned or exchanged without the approval. All special order items may be subject to a minimum 50% restocking fee plus freight. Customer will be responsible for verifying all specifications, measurements, electrical and plumbing requirements for equipment.

**Delivery:** All deliveries require clear unabated access. Customer will be responsible for providing ample parking and agrees to make reasonable accommodations for deliveries to occur during regular business hours unless prior arrangements are made. The customer or designated representative must be present during deliveries to inspect and accept deliveries. Equipment will not be delivered into a residential dwelling. Excessive waiting time or delays to delivery may result in additional charges. All equipment must be paid in full prior to delivery.

**IMPORTANT:** Customer or a designated representative present at delivery, is responsible for inspecting all packages and packing materials, as well as equipment and items inside the packaging materials, BEFORE signing for deliveries or freight shipments.

**Storage:** Equipment must be delivered or picked up by customer within 24hrs of sale unless prior storage arrangements are made and authorized. Equipment left over this period may be subject to a minimum \$10.00 per day storage fee. All related storage fees and open balances must be paid prior to the release of equipment.

**Payments:** All equipment must be paid for in full prior to equipment being ordered or released to customer.

**Warranty:** All warranties are provided by the manufacturer directly to the end user. Dealer/service company is not responsible for any warranty or non-warranty related issues due to improper use/abuse, maintenance, and or equipment failure.

**IMPORTANT:** Customer is responsible for reading and understanding specific manufacturer's warranty guidelines. Failure to follow warranty guidelines may result in voiding manufacturer's warranty.

Acceptance: Sharon Bounds Date: 1/9/2024  
Printed Name: Sharon Bounds  
Project Grand Total: \$32,045.92





City of Union Gap  
 PO Box 3008  
 Union Gap, WA 98903  
 (509)248-0432  
 www.ci.union-gap.wa.us

2024

**PURCHASE ORDER**

BEMIS APPLIANCE  
 1423 SOUTH 1ST STREET  
 YAKIMA, WA 98901

<b>Total</b>	<b>\$ 3,232.96</b>		
<b>Memo:</b>	UG LIBRARY/COMMUNITY CENTER STACKED WASHER/DRYER & UNIVERSAL WASHER HOSE		
No:	00050438		
Vendor:	00011150		09/11/2024
Received:	01/16/2024	Due:	01/22/2024
By:	Gloria		

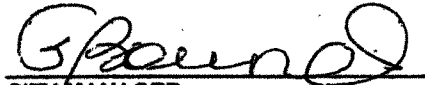
**Invoices**

Invoice	Description	Amount	PO
SA00085125	UG LIBRARY/COMMUNITY CENTER STACKED WASHER/DRYER & UNIVERSA	3,232.96	

**Payment Distribution**

Account	Description	Job	Contract	Available	Amount	Use Tax
111 - 594 72 60 43	COMMERCE - LIBRARY/COMM CE			1,170,744.09	1,616.48	No
111 - 594 72 60 50	ARPA - LIBRARY/COMMUNITY CEI			-68,649.74	1,616.48	No

Approved By:

  
 CITY/MANAGER

  
 DEPARTMENT HEAD

y.b.

\*Copy to K. Clifton  
 03.12.2024

# BEMIS Appliance

*Always the finest quality...  
A BEMIS Tradition!*

1423 South 1st Street  
Yakima, WA 98901  
Phone: (509) 453-6543  
Fax: (509) 453-6109

## --Invoice--

2024

INVOICE #: SA00085125  
Date Ordered: 1/9/2024  
Date Finished:  
Date Purchased:  
Reference #: JASON  
PO #:  
Job #: WILLCALL  
Page: 1 SB  
Date Printed: Jan 11, 2024  
4:17:42PM

Bill To: 5092480432  
CITY OF UNION GAP  
PO BOX 3008  
UNION GAP, WA 98903

Ship To: 5092480432  
CITY OF UNION GAP  
102 W AHTANUM RD  
UNION GAP, WA 98903

Phone: (509) 248-0432

Phone: (509) 248-0432

<i>Not</i> Tax Exemption #s: 3911:			
Delivery Date:	Friday, January 26, 2024	Map/Zone:	/ DEL
Payment Type:	COD	Inv Type:	TAX SALES
Salesperson:	SCOTT BERNARD	Tax Code:	8.2% UNION GAP
Description	Qty	Unit Cost	Extended Cost
CGT9100GQ GAS STACKED COMMERCIAL WASHER DRYER NON COIN WHIRLPOOL, WASHER	1	2,963.00	2,963.00
WX14X10005 2PK-SS W/ POLYMER COATING UNIV. WASHER HOSE	1	24.95	24.95
DELIVERY	1		
WE CAN DELIVER BUT WE DO NOT MAKE GAS CONNECTIONS ON APPLIANCES			
	<b>Sub Total</b>		<b>2,987.95</b>
	<b>8.2% 911 tax on</b>	<b>2,987.95</b>	<b>245.01</b>
	<b>Invoice Total</b>		<b>3,232.96</b>
	<b>Payment</b>		<b>0.00</b>
	<b>Balance</b>		<b>3,232.96</b>
<p>BUYER OFFERS TO PURCHASE THE ABOVE DESCRIBED GOODS AND/OR SERVICES ON THE TERMS AND CONDITIONS SET. ALL WARRANTIES HAVE BEEN EXPLAINED TO ME. 1.5% WILL BE CHARGED ON OVERDUE ACCOUNTS. THERE WILL BE A 25% RESTOCKING FEE ON ALL SPECIAL ORDER PRODUCTS THAT ARE CANCELLED OR RETURNED. THANK YOU FOR SHOPPING BEMIS APPLIANCE.</p> <p>X _____</p>			
Thank you for your business.			



City of Union Gap  
 PO Box 3008  
 Union Gap, WA 98903  
 (509)248-0432  
 www.ci.union-gap.wa.us

**PURCHASE ORDER**

MBI SYSTEMS, INC.  
 600 STEWART STREET  
 SUITE #1350  
 SEATTLE, WA 98101-1298

<b>Total</b>	<b>\$ 29,235.86</b>
<b>Memo:</b>	50% DEPOSIT INVOICE FOR LIBRARY/COMMUNITY CENTER FURNITURE
No:	00052167
Vendor:	00014256
Received:	07/15/2024
Due:	07/22/2024
By:	Gloria

**Invoices**

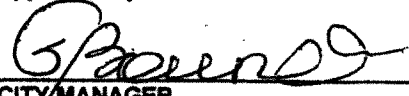
Invoice	Description	Amount	PO
62514-1	50% DEPOSIT INVOICE FOR LIBRARY/COMMUNITY CENTER FURNITURE	29,235.86	

**Payment Distribution**

Account	Description	Job	Contract	Available	Amount	Use Tax
111 - 594 72 60 43	COMMERCE - LIBRARY/COMM CE			950,244.86	14,617.93	No
111 - 594 72 60 50	ARPA - LIBRARY/COMMUNITY CEI			-278,124.19	14,617.93	No

*Handwritten notes: 15,000 (above Available), 14,255.86 (below Amount)*

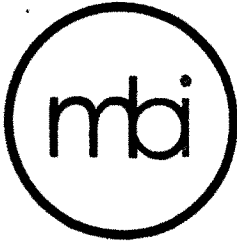
Approved By:

  
 CITY MANAGER

  
 DEPARTMENT HEAD

*J.D.*

\*Copy K. Clifton / L. Biscain  
 07/23/24



# DEPOSIT INVOICE

Remit to:  
**MBI SYSTEMS**  
600 STEWART STREET  
SUITE #1350  
SEATTLE WA 98101-1298

Invoice Number	62514-I
Invoice Date	04/16/2024
Customer PO Number	TO FOLLOW
Order Number	62514
Sales Associate	Carey Miller
Due Date	UPON RECEIPT
Page	1 of 1

B CITY OF UNION GAP  
 I 102 WEST AHTANUM ROAD  
 L UNION GAP, WA 98903  
 L  
 T  
 O

S CITY OF UNION GAP  
 H NEW LIBRARY / COMMUNITY CNTR  
 I 102 WEST AHTANUM ROAD  
 P UNION GAP, WA 98903  
 T  
 O ATTN: CECILIA ARROYO

Line	Quantity	Catalog Number/Description	Unit Price	Extended Amount
1	1.00 EACH	50% DEPOSIT ORDER #62514 Library Commons	\$29,235.86	\$29,235.86
Sub-Total :				\$29,235.86
Please Pay This Amount :				\$29,235.86 ✓

Credit card payments can be made online via our secure payment link: [www.mbi-seattle.com/contact-us](http://www.mbi-seattle.com/contact-us).  
 Please note a 3% Convenience Fee is added to all credit card payments



# Proposal

**MBI SYSTEMS, INC.**  
 PO BOX 84986  
 SEATTLE, WA 98124-6286  
 Phone: (206) 343-5800  
 WWW.MBISEATTLE.COM

Quote/Order No	62514
Date	04/16/2024
Customer PO No	50% DEPOSIT
Customer Account	CITY OF UNION GAP
Sales Associate	Carey Miller
Project Number	
Page	1 of 6

T CITY OF UNION GAP  
 O 102 WEST AHTANUM ROAD  
 UNION GAP, WA 98903  
  
 ATTN: KAREN CLIFTON (A/P)  
 Phone: 209.249.9216  
 Email: karen.clifton@uniongapwa.gov

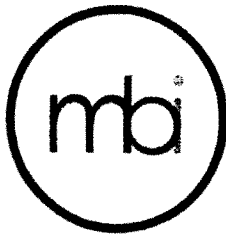
S CITY OF UNION GAP  
 H NEW LIBRARY / COMMUNITY CNTR  
 I 102 WEST AHTANUM ROAD  
 P UNION GAP, WA 98903  
 T  
 O ATTN: CECILIA ARROYO - 509.454.3299

Prepared for : CECILIA ARROYO (Designer)

Library Commons

Group		Extended Amount		
01. LOBBY 105		5,871.39		
Line	Quantity	Catalog Number/Description	Unit Price	Extended Amount
1	5.00 Yards	K22521--- Knoll Textiles Its Complicated/Praline Yardage :Its Complicated :Praline	116.88	584.40
2	2.00 Each	.ID3629RD.L3--- Hi5 Island Table with Round Disc base on levelers. 36" diameter x 29" high, HPL Round top with PVC edges. :36" :10776-60 Kensington Maple :Silver SV	959.75	1,919.50
3	4.00 Each	2SCNXGL-4-GY Knoll MultiGeneration by Knoll stacking chair, armless, glides 4:FRAME- Silver GY:SHELL- Grey	154.31	617.24
4	1.00 Each	5577BL Safco Onyx Rotating Mesh Magazine Stand, Black	250.25	250.25
5	2.00 Each	H-7238GR--- Uline Doubled Recycled Plastic Trash Can :64 gallon :Grey  H-3687GR - ULINE TRASH CAN - 32 GALLON, GRAY H-7238F-GR - RECYCLED DOUBLE RECEPACLE FRAME - GRAY	1,250.00	2,500.00

Group		Extended Amount		
02. OFFICE 105		3,356.83		
Line	Quantity	Catalog Number/Description	Unit Price	Extended Amount
6	1.00 Each	H-8343GR---	806.67	806.67



# Proposal

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Quote/Order No	62514
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Customer PO No	50% DEPOSIT
Customer Account	CITY OF UNION GAP
Sales Associate	Carey Miller
Project Number	
Page	2 of 6

		Uline 4 Tier Locker		
		:Grey		
		:12		
7	1.00 Each	441HA2SXHCASM--DK-09-USF--(GEN)-RU01 Knoll ReGeneration by Knoll flex back net task chair, height adjustable arms, plastic base, standard cylinder, no lumbar, hard casters, fully assembled DK:FINISH- Dark 09:BACK- Onyx USF:SEAT- Ultra Seat Foam --:Standard Textile or Leather (GEN):TEX- Generation Fabric RU01:COL- Storm	557.28	557.28
8	1.00 Each	DD2SL7230G--(CORE)-125-(CORE)-125-(CORE TX)-115T-(KEYALIKE)- (LOCK) Knoll Series 2 Single Pedestal Desk with lock, 72Wx30D, with grommet (CORE):Core Laminates 125:LAM- Natural Maple. (CORE):Core Edgebands 125:EDGE- Natural Maple (CORE TX):Textured Core Paints 115T:PAINT- Medium Grey (Textured) (KEYALIKE):LOCK- Keyed Alike (LOCK):Specify lock core & key separately	935.24	935.24
9	1.00 Each	DD2E4224G--(CORE)-125-(CORE)-125-(CORE TX)-115T Knoll Series 2 End Panel Return, 42Wx24D, with grommet (CORE):Core Laminates 125:LAM- Natural Maple (CORE):Core Edgebands 125:EDGE- Natural Maple (CORE TX):Textured Core Paints 115T:PAINT- Medium Grey (Textured)	441.63	441.63
10	1.00 Each	C4B3936--S-S-115-- Knoll Calibre Bookcase, 3-high, 36Wx14-7/8Dx39H, two shelves S:TOP- Steel S:SHELVES- Steel 115:PAINT- Medium Grey ~:no top finish necessary ~:no edge finish necessary	616.01	616.01

<b>Group</b>	<b>Extended Amount</b>
03. COMMUNITY RM 104	39,032.34

Line	Quantity	Catalog Number/Description	Unit Price	Extended Amount
11	1.00		1,230.40	1,230.40



# Proposal

**MBI SYSTEMS, INC.**  
 PO BOX 84986  
 SEATTLE, WA 98124-6286  
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Quote/Order No	62514
Date	04/16/2024
Customer PO No	50% DEPOSIT
Customer Account	CITY OF UNION GAP
Sales Associate	Carey Miller
Project Number	
Page	3 of 6

	Each	CYL3FC-X-6-N-B-S Enwork Zori Lectern with back panel , 26"D x 29"W top, 32"W overall (including casters), fixed height X:Wilsonart/Formica Non - Premium, Premium 6: Laminate, Formica Storm (912-58) N:Standard Foot B:Black Casters S:Silver		
12	8.00 Each	GY.T2N6029RD.L3— H15 Gateway Beam Nesting Table with double column "T" bases on locking casters. 60" diameter x 29" High Round HPL top with PVC edges. :5034-38 Handspun Dove :Casters, Locking :Silver SV	3,404.50	27,236.00
13	60.00 Each	2SCNXGL-4-GY Knoll MultiGeneration by Knoll stacking chair, armless, glides 4:FRAME- Silver GY:SHELL- Grey	154.31	9,258.60
14	6.00 Each	2SDOLLY Stacking Dolly for up to 10 MultiGeneration stacking chairs	217.89	1,307.34

**Group** **Extended Amount**  
**FREIGHT** 355.75

Line	Quantity	Catalog Number/Description	Unit Price	Extended Amount
15	1.00 Each	FREIGHT Uline - Freight	105.00	105.00
16	1.00 Each	FREIGHT Knoll Textiles - Freight	63.25	63.25
17	1.00 Each	FREIGHT Enwork - Freight	187.50	187.50

**Individual Items** 5,532.00

Line	Quantity	Catalog Number/Description	Unit Price	Extended Amount
18	8.00 Hours	DESIGN PRODUCT SPECIFICATION, PLAN GENERATION, PRODUCT LIST GENERATION. INCLUDES ANY DESIGN MEETINGS. HOURS TO DATE.	89.00	712.00
19	8.00 Hours	PROJECT MANAGEMENT Project Management, Order Implementation, Vendor Coordination, Delivery and Installation Scheduling	89.00	712.00
20	1.00 Each	RDI	4,108.00	4,108.00



## Proposal

MBI SYSTEMS, INC.  
PO BOX 84986  
SEATTLE, WA 98124-6286  
Phone: (206) 343-5800  
WWW.MBISEATTLE.COM

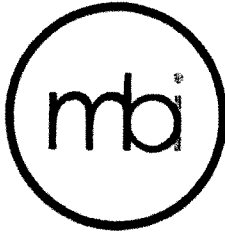
Quote/Order No	62514
Date	04/16/2024
Customer PO No	50% DEPOSIT
Customer Account	CITY OF UNION GAP
Sales Associate	Carey Miller
Project Number	
Page	4 of 6

Receiving, Delivery & Installation To Be Completed, per Plan, During Normal Business Hours.

<b>TOTAL:</b>	<b>\$54,148.31</b>
8.2000%-UNION GAP-98903-1806-YAKIMA SALES TAX:	\$4,323.40
<b>GRAND TOTAL:</b>	<b>\$58,471.71</b>
Required Deposit 50.0% :	<b>\$29,235.86</b> ✓

Credit card payments can be made online via our secure payment link: [www.mbi-seattle.com/contact-us](http://www.mbi-seattle.com/contact-us).  
Please note a 3% Convenience Fee is added to all credit card payments





## Proposal

MBI SYSTEMS, INC.  
PO BOX 84986  
SEATTLE, WA 98124-8286  
Phone: (206) 343-5800  
WWW.MBISEATTLE.COM

Quote/Order No	62514
Date	04/16/2024
Customer PO No	50% DEPOSIT
Customer Account	CITY OF UNION GAP
Sales Associate	Carey Miller
Project Number	
Page	5 of 6

### TERMS AND CONDITIONS OF SALE

**Taxes** – Prices do not include sales, use, excise or other tax. Applicable taxes will be added to invoice. Buyers exempt from taxes will furnish Certificates of Exemption at time of execution of this agreement.

**Freight** – Freight charges are invoiced separately, if freight is not included in product pricing.

**Cancellation and Changes** – Upon receipt of an order by MBI, it is understood and agreed that it cannot be cancelled except by mutual consent. Restocking charges may be incurred if applicable. No C.O.M. items will be accepted for return.

The seller's order confirmation is final and binding and any subsequent changes are subject to seller's ability to conform and are dependent upon factory approval. Changes in quantity or specifications are subject to approval by seller and manufacturer. Resulting additional charges from the manufacturer shall be paid by the buyer. All requests for changes in quantity or specifications shall be delivered to the seller in writing.

**Condition of Job Site** – The job site shall be clean, accessible and free of debris prior to installation.

**Job Site Services** – Electric current, heat, hoisting and/or elevator service will be furnished without charge to the seller. Adequate facilities for off-loading, staging, moving and handling of merchandise shall be provided.

**Special Packaging or Handling** – If special packaging or handling is required that is not contained in the specifications, it will be subject to extra charge to the buyer.

**Delivery During Normal Business Hours** – Delivery and installation will be made during normal working hours. Installation will be charged on a per man hour or a fee basis. Additional labor costs resulting from overtime work performed at the buyer's request will be paid by the buyer. Charges for local delivery, receiving and handling shall be charged on a per man hour basis.

**Installation and Assembly** – MBI's ability to install or assemble furniture knocked-down or to permanently attach, affix, or bolt in place movable furniture is dependent on jurisdictional agreement. If trade regulations enforced at the time of installation require the use of tradesmen at the site other than MBI's own installation personnel, resulting additional costs will be paid by buyer. MBI installation delays caused by unfinished work by other tradesmen (e.g. electrical, carpet installation) will necessitate additional charges.

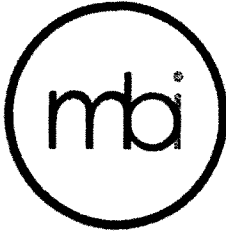
**Insurance** – Public Liability, Workmen's Compensation, Property Damage, Automotive and Occupational Disease Insurance are carried by the seller and certificates will be delivered upon request. Fire, Tornado, Flood and other insurance at the site will be provided and paid for by the buyer.

**Claims** – Claims for products received by the seller for concealed or apparent freight damage will be processed by the seller for the benefit of the buyer.

**Drop Ship** – When product is received at buyer's location, buyer accepts responsibility for inspecting and noting freight damage on bill of lading and filing freight claim(s) with carrier. Payment of invoices shall not be withheld due to concealed or apparent damage.

**Limited Warranty** – MBI will support the limited warranties of the manufacturers of the products purchased from MBI. No other warranty is expressed or implied.

**Delays** – In the event that construction delays or other causes not within seller's control force postponement of the installation, the furnishing will be stored until installation can be resumed, and will be considered accepted by the buyer for purposes of payment. In such event, transfer and storage charges incurred shall be paid by the buyer.



### Proposal

MBI SYSTEMS, INC.  
PO BOX 84986  
SEATTLE, WA 98124-6286  
Phone: (206) 343-5600  
WWW.MBISEATTLE.COM

Quote/Order No	62514
Date	04/16/2024
Customer PO No	50% DEPOSIT
Customer Account	CITY OF UNION GAP
Sales Associate	Carey Miller
Project Number	
Page	6 of 6

**Storage Space** – Provided the merchandise does not arrive at the site earlier than the date requested, safe and adequate storage space will be provided by the buyer. If the space provided is inadequate and requires excessive sorting or storage cost, such excess cost will be reimbursed by the buyer. If the space provided is inconveniently located or on another floor or off-site, the extra cost of transporting to and from storage will be reimbursed by the buyer. If the merchandise must be moved due to progress of other trades or other reason, the extra cost of such moving will be reimbursed by the buyer.

**Powered Panels** – Prior to the installation of powered panels, buyer assumes responsibility for hardware hook-up from building electrical source by licensed electrician.

**Damage** – After arrival at the site, any loss or damage by weather, other trades, fire or other elements, shall be the responsibility of the buyer, and the buyer agrees to hold the seller harmless from loss for such reasons.

**Payment** – A 50% deposit is required upon order placement. Merchandise will be invoiced upon delivery. The buyer agrees to pay each invoice within twenty (20) days of the invoice date or within twenty (20) days after installation date specified as part of this agreement.

Acceptance of delivery constitutes acceptance of the merchandise as delivered.

No payment shall be withheld on any invoice because of partial delivery of the entire order.

The buyer agrees to pay a finance charge of 1-1/2% per month at the annual percentage rate of 18% on all delinquent invoices as well as expenses, attorney fees and court costs which seller incurs by reason of buyer's default.

Title to the subject merchandise will pass from the seller to the buyer when the full purchase price and all other charges due under this agreement are paid in full.

Thank you for the opportunity to be of service to you and your organization!

I accept the terms and conditions of sale above.

Signed Sharon Bounds  
Printed Name Sharon Bounds  
Date 4/17/2024

Company City of Union Gap  
Title City Manager



City of Union Gap  
 PO Box 3008  
 Union Gap, WA 98903  
 (509)248-0432  
 www.ci.union-gap.wa.us

**PURCHASE ORDER**

YAKIMA CITY TREASURER  
 129 N 2ND ST  
 YAKIMA, WA 98901

<b>Total</b>	<b>\$ 3,996.91</b>
<b>Memo:</b>	LIBRARY/COMMUNITY CENTER CISCO NETWORK SWITCHES - W.O. #67818
<b>No:</b>	00049349
<b>Vendor:</b>	00001099
<b>Received:</b>	09/25/2023
<b>Due:</b>	10/09/2023
<b>By:</b>	Gloria

**Invoices**

Invoice	Description	Amount	PO
751363-1696106	LIBRARY/COMMUNITY CENTER CISCO NETWORK SWITCHES - W.O. #67818	3,996.91	

**Payment Distribution**

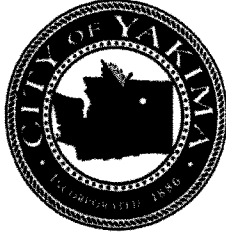
Account	Description	Job	Contract	Available	Amount	Use Tax
<del>110-594-10-41-01</del>	<del>REET LIBRARY/COM CENTER - PR</del>			<del>-7,869.41</del>	<del>-3,996.91</del>	No

Approved By:

*[Signature]*  
 CITY MANAGER

*[Signature]*  
 DEPARTMENT HEAD

\*  
 111.594.10.41.43 1638.73  
 Commerce - Library/Comm Center - Prof services  
 111.594.10.41.51 919.29  
 CDBG - Prof services  
 111.594.10.41.50 799.38  
 Yak county ARPA - Prof services  
 111.594.10.41.01 639.51  
 REET Library/Com Center - Prof services  
 \$ 3996.91 ✓



City of Yakima  
Accounts Receivable  
129 N 2nd Street  
Yakima, WA 98901-2521  
(509)-575-6080  
(509)-576-6649 (fax)  
Tax ID - Number - 91-6001293  
Pay Online: <https://css.yakimawa.gov>  
Pay By Phone: 1-888-508-8653

CITY OF UNION GAP  
KAREN CLIFTON/GREGORY COBB  
PO Box 3228  
YAKIMA, WA 98903

**ACCOUNT NO:** 751363  
**INVOICE NO:** 1696106  
**INVOICE DATE:** 09/22/2023

SUMMARY OF CURRENT CHARGES		
Description	Rate	Amount
Items for Resale CISCO NETWORK SWITCHES WO #67818		\$3,996.91
AMOUNT DUE		\$3,996.91
PREVIOUS BALANCE TO Pay 10-9-23 - AP# 49328		\$19,895.03 ✓
AMOUNT DUE		<del>\$23,891.94</del>

3,996.91 ✓

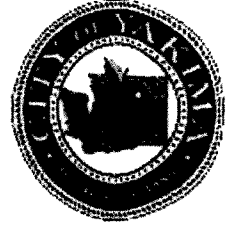
Delinquent 30 days past invoice date  
Please make checks payable to City of Yakima

If you would like to receive this invoice via email in the future, please email [utilities@yakimawa.gov](mailto:utilities@yakimawa.gov)

# IT Services

C I T Y O F Y A K I M A

129 N Second Street  
Yakima, WA 98901



## REQUISITION FOR BILLING

September 19, 2023

**TO:** Direct Billing Center, City Hall

**From:** IT Services Division

**Contact:** Alejandra Rodriguez

**Phone:** 509-575-6003

**Please Bill:**

<b>Company</b>	City of Union Gap
<b>Attention</b>	Community Center/Jason Cavanaugh
<b>Address</b>	102 West Ahtanum Rd
<b>City, State, Zip</b>	Union Gap, WA 98903

**Description of Billing: Cisco Network Switches WO # 67818**

CDW-G \$ 192.67

CDW-G \$3,804.24

**TOTAL \$ 3,996.91**

One-shot billing

Backup Information Attached

**Expenditure Acct #: IT Services 001.351.3400 \$ 3,996.91**

Providing Information Services to the City of Yakima

Business Phone: 509.575.6056

Business Fax: 509.249.6835

8/17/23, 4:18 PM

Invoice Details

CDW PART #      DESCRIPTION

QUANTITY  
ORD / SHP / B.O

ITEM PRICE

ITEM TOTAL

ISO 9001 and ISO 14001 Certified  
CDW DERICT  
FEIN 36-4530079

Subtotal	\$177.90
Shipping	\$0.00
Tax	\$14.77
Invoice Amount	\$192.67

AMOUNT DUE	PAID
------------	------

9/19/23, 12:40 PM

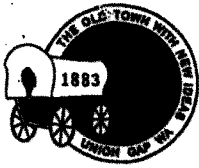
Invoice Details

CDW PART #	DESCRIPTION	QUANTITY ORD / SHP / B.O	ITEM PRICE	ITEM TOTAL
5365451	Cisco Digital Network Architecture Essentials - Term License (3 years) - 48 Mfg Part #: C9200L-DNA-E-48-3Y Contract #: SOURCEWELL RFP 081419 TECH CAT	1 1 0	\$794.97	\$794.97

ISO 9001 and ISO 14001 Certified  
CDW DIRECT  
FEIN 36-4530079

Subtotal	\$3,512.69
Shipping	\$0.00
Tax	\$291.55
Invoice Amount	\$3,804.24

AMOUNT DUE PAID



City of Union Gap  
 PO Box 3008  
 Union Gap, WA 98903  
 (509)248-0432  
 www.ci.union-gap.wa.us

2024

**PURCHASE ORDER**

US BANK CARDMEMBER SVC  
 CORPORATE PAYMENT SYSTEMS  
 PO BOX 790428  
 ST LOUIS, MO 63179

<b>Total</b>	<b>\$ 1,616.21</b>
<b>Memo:</b>	WIRELESS NETWORK EQUIPMENT FOR LIBRARY/COMMUNITY CENTER
No:	00050378
Vendor:	00007676
Received:	01/10/2024
By:	Gloria
Due:	01/22/2024

**Invoices**

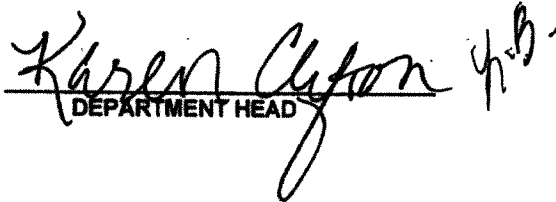
Invoice	Description	Amount	PO
9642-NV79910	WIRELESS NETWORK EQUIP/TERM LICENSE FOR LIBRARY/COMMUNITY CEI	1,616.21	

**Payment Distribution**

Account	Description	Job	Contract	Available	Amount	Use Tax
111 - 594 10 41 43	LIBRARY/COMM CENTER-PROF SE			-808.10	808.10	No
111 - 594 10 41 50	YAK COUNTY ARPA-PROF SERVICE			-808.11	808.11	No

Approved-By:

  
 CITY MANAGER

  
 DEPARTMENT HEAD



Invoice#: NV79910

US Bank CC# 96042 <sup>2021</sup>

Due

2/2/2024

Invoice Amount

\$1,616.21

Invoice Date

1/4/2024

Payment Terms

Visa #96042

Customer #

7324067

Order #

1CCP0Y9 ✓

Order Date

11/3/2023

PO #

LIBRARY/CC-WIRELESS  
NTWK EQUIP

Account Manager

Danny Higgins

312-547-2616

dannhig@cdwg.com

Need help? Email Us

[credit@cdw.com](mailto:credit@cdw.com)

### How to Pay

#### Electronic (ACH)

The Northern Trust  
50 S. LaSalle St.  
Chicago, IL 60675

Routing No.: 071000152

Account Name: CDW

GOVERNMENT LLC

Account No. 91057

E-mail Remittance To:

[gachremittance@cdw.com](mailto:gachremittance@cdw.com)

#### By Mail (Check)

CDW Government  
75 Remittance Dr., Suite 1515  
Chicago, IL 60675-1515

### Shipped to

CITY OF UNION GAP  
102 W AHTANUM RD

UNION GAP, WA, 98903-1806

Attention to

KAREN CLIFTON

Via

Drop Ship Ground

### Billed to

CITY OF UNION GAP  
CITY OF UNION G

PO BOX 3008

UNION GAP, WA, 98903-0008  
509-248-0432

CDW PART #	DESCRIPTION	QUANTITY ORD / SHP / B.O	ITEM PRICE	ITEM TOTAL
5583205	Cisco Catalyst 9120AXI - wireless access point - 802.15.4, Bluetooth, 802.11 Mfg Part #: C9120AXI-B Contract #: WASHINGTON CISCO NASPO VALUEPO Serial# (1)	1 1 0	\$1,320.72	\$1,320.72
4951620	Cisco Digital Network Architecture Essentials - Term License (3 Years) Mfg Part #: AIR-DNA-E-3Y Contract #: WASHINGTON CISCO NASPO VALUEPO	1 1 0	\$173.00	\$173.00

CDW PART #	DESCRIPTION	QUANTITY ORD / SHP / B.O	ITEM PRICE	ITEM TOTAL
ISO 9001 and ISO 14001 Certified CDW DIRECT FEIN 36-4530079			Subtotal	\$1,493.72
			Shipping	\$0.00
			Tax	\$122.49
			Invoice Amount	\$1,616.21 ✓
			AMOUNT DUE	PAID



## City Council Communication

**Meeting Date:** January 13, 2025  
**From:** Sharon Bounds, City Manager  
**Topic/Issue:** Resolution – Recurring Facility Use Agreement

---

**SYNOPSIS:** Friends of the UG Library & Community Center requested to use the Community Center for recurring uses. The attached agreement outlines the requirements for their proposed usage.

**RECOMMENDATION:** Approve the Resolution that authorizes the City Manager to sign the Recurring Facility Use Agreement with Friends of the Union Gap Library & Community Center for use of the Union Gap Community Center.

**LEGAL REVIEW:** The City Attorney has reviewed this.

**FINANCIAL REVIEW:**

**BACKGROUND INFORMATION:** This was discussed at a prior meeting. The Friends group was encouraged to meet with staff to work on a proposed agreement and that agreement is attached.

**ADDITIONAL OPTIONS:** N/A

**ATTACHMENTS:** Resolution  
Recurring Facility Use Agreement

**CITY OF UNION GAP, WASHINGTON  
RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION** authorizing the City Manager to sign a Recurring Facility Use Agreement with Friends of the Union Gap Library & Community Center 501c3.

**WHEREAS**, Friends of the Union Gap Library & Community Center 501c3 recently requested recurring use of the new Community Center; and,

**WHEREAS**, at the direction of City Council, the City Manager and staff met with representatives from the Friends of the Union Gap Library & Community Center 501c3 and drafted an agreement for recurring use for them to use the Union Gap Community Center, and,

**WHEREAS**, the City Council has determined that it is the best interest of the city to authorize the City Manager to sign the agreement.

**NOW, THEREFORE, BE IT RESOLVED BY THE UNION GAP CITY COUNCIL AS FOLLOWS:**

The City Manager is authorized to sign the Recurring Facility Use Agreement with Friends of the Union Gap Library & Community Center 501c3 for recurring use of the Union Gap Community Center as attached herein.

**PASSED** this 13<sup>th</sup> day of January, 2025.

\_\_\_\_\_  
John Hodkinson, City Mayor

ATTEST:

APPROVAL AS TO FORM:

\_\_\_\_\_  
Lynette Bisconer, City Clerk

\_\_\_\_\_  
Jessica Foltz, City Attorney

**RECURRING FACILITY USE AGREEMENT FOR THE UNION GAP COMMUNITY  
CENTER  
Friends of the Union Gap Library & Community Center 501c3**

This Agreement is made and entered into by and between the **CITY OF UNION GAP**, hereinafter referred to as “**City**,” a political subdivision of the State of Washington, and Friends of the Union Gap Library & Community Center 501c3, a Washington State nonprofit corporation, hereinafter referred to as “**Sponsor**.”

WITNESSETH:

WHEREAS, the City permits civic organizations or public entities to conduct non-profit, civic, community, cultural, or educational activities at the Union Gap Community Center (hereinafter “Community Center”); and

WHEREAS, the Sponsor has made, and intends to continue to make, contributions to the Library and Community Center Building in the form of donations for furniture and other amenities and in working to obtain grant funding for the design and improvements to the building (collectively the “Sponsor’s Contributions”);

WHEREAS, the Sponsor has applied to the City for the right to conduct recurring meetings and/or events using portions of the Community Center; and

WHEREAS, this activity is presented by the Sponsor for the benefit of the general public and is consistent with the intended use of the Community Center;

NOW, THEREFORE, in consideration of the covenants and agreements herein contained and the terms and conditions hereof, the parties agree as follows:

**SECTION 1. TERMS, RENEWAL AND TERMINATION**

**1.1 Term of Agreement/Permission to Conduct Event.** The term of this event will begin on the date signed by all parties and end on December 31, 2025. The City grants permission to the Sponsor to use, as detailed in Exhibit 2, which is attached and incorporated herein by reference, those portions of the Community Center as described in Exhibit 1 which is also attached hereto and incorporated herein by reference, as follows:

- (a) The portion(s) of the Community Center, labeled “Event Site” as outlined in Exhibit 1 may be used on the dates and times indicated in Exhibit 2. The center may be used by the Sponsor up to 4 days per month and as indicated on Exhibit 2.
- (b) The City’s permission to conduct the event is conditioned upon the Sponsor complying with all of the terms and conditions contained within this Agreement and upon availability of the Community Center. Although all efforts will be made to avoid it, the City reserves the right to reschedule use of the facility or transfer an event to another available City facility under this Agreement if the Community Center is needed by the City on one of the dates/times in this Agreement.

## 1.2 List of Permitted Activities.

- (a) Event – A Meeting or Event, as further described in Exhibit 2, may be conducted within the leased area labeled “Event Site” (as shown in Exhibit 1), in accordance with all provisions of this Agreement.
- (b) Food – Food preparation, service, and consumption shall be permitted within the leased area labeled “Event Site” on Exhibit 1 in conformance with the provisions of the Yakima Health Department.
- (c) Tobacco/Drugs – Use of Tobacco and drugs on the premises is prohibited.
- (d) Alcohol – Use of Alcohol must be approved in writing by the City prior to each event. When approved, Alcohol service and consumption shall be permitted within the leased area labeled “Event Site” on Exhibit 1 in conformance with Sections 2.4 and 2.5 of this Agreement. The Sponsor shall ensure that they or the Alcohol vendor obtain the requisite liquor license(s) and permit(s) necessary to authorize possession of alcohol within the facility.
- (e) Parking – Non-exclusive parking is allowed within the parking lot adjacent to the Community Center.

## 1.3 Fees Due to City. For the event granted hereunder, the Sponsor shall make payment to the City as follows:

- (a) Fees – In special recognition of Sponsor’s Contributions, a reduced fee of five dollars (\$5.00) per use shall be paid by the Sponsor to the City at least five (5) business days prior to each use of the facility. In addition to this fee, the Sponsor must provide the \$150 security/cleaning deposit referenced below and required by Union Gap Municipal Code Section 10.80.020. This deposit must be paid to the City at least thirty (30) days prior to the earliest event listed in Exhibit 2.
- (b) Special Considerations – All aspects of approval and permitting for an event shall be completed a minimum of thirty (30) calendar days prior to the first day of the permitted event.
- (c) Security/Damage Deposit – The Sponsor shall deposit with the City a sum of \$150.00 as security to assure compliance with the terms of this Agreement and to cover any damages or necessary cleaning to Community Center property. The security deposit shall be paid to the City at least fifteen (15) calendar days prior to the start of the first event allowed under this Agreement. In the event there are no damages, violations of the terms and conditions of this Agreement, or remaining unpaid fees, the full amount shall be retained by the City for future events. If damages are assessed or violations are corrected by the City with costs involved, only the remaining amount of the deposit shall be retained and an amount equal to the cost used for cleaning will be remitted to the City to place on file for the Security/Damage making the deposit equal to \$150. In the event the cost of the damage and/or aforementioned City

corrections exceeds the Sponsor's \$150.00 deposit, the Sponsor shall pay the excess amount to the City within thirty (30) calendar days of notification by the City of the excess amount. The Sponsor's compliance with provisions of this article shall in no way alter, affect, modify or limit any of the covenants, conditions or provisions of Section 2.7 regarding Indemnification/Hold Harmless, or Insurance.

- (d) Cancellation Policy – Cancellation of an approved event by the Sponsor must be received in writing by the City as soon as possible after the Sponsor makes the decision to cancel the event.
- (e) Alterations/Changes – Any alterations or changes from what is expressly permitted within Sections 1.1 and 1.2 above may result in additional fees or charges to the Sponsor by the City. The City reserves the right to bill for, after the event, any fees that would have otherwise been payable had the alterations or changes been made known to the City prior to the execution of this Agreement. Any changes to this Agreement or to the Exhibits, must be agreed to in writing by the Sponsor and the City Manager.

**1.4 Termination.** All dates specified within this Agreement shall be strictly observed. Timely and full performance of all terms and conditions of this Agreement is of the essence. In the event the Sponsor fails to keep or perform any term or condition required herein to be kept or performed by it, the City shall have the right to promptly notify the Sponsor of such failure and request that the Sponsor take immediate action to correct such failure. If the Sponsor fails to take the appropriate corrective action in a reasonable period of time, the City may, at its option, take such action as is reasonably necessary to correct the failure and charge the cost thereof to the Sponsor, or declare this Agreement forfeited and resume possession of the premises.

## SECTION 2. STANDARD CONDITIONS

- 2.1 Anti-Discrimination.** The Sponsor shall not discriminate against any person or persons because of race, religion, color, sex, national origin, or any other protected class status in the conduct of its operation hereunder.
- 2.2 Assignment.** The Sponsor shall not assign this Agreement or any portion hereof without the prior written consent of the City.
- 2.3 Indemnification/Hold Harmless, Insurance.** The Sponsor shall defend, indemnify and hold the City, its officers, officials, employees, and volunteers harmless from any and all claims, injuries, damages, losses, or suits including attorney's fees, arising out of or in connection with the performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

The Sponsor shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the event hereunder by the Sponsor, its guests, agents, representatives, volunteers, or employees.

- (a) No Limitation. Sponsor's maintenance of insurance as required by the Agreement shall not be construed to limit the liability of the Sponsor to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.
- (b) Minimum Scope of Insurance. The Sponsor shall obtain insurance of the types described below and maintain them for the duration of the Agreement:
- i. Automobile Liability insurance covering all owned, non-owned, hired, and leased vehicles. Coverage shall be at least as broad as Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage. If the Sponsor will not be operating any owned, non-owned, hired, or leased vehicles during this event but will have volunteers operating personal vehicles, Sponsor shall ensure that all vehicles driven onto park property by volunteers have Automobile Liability insurance in accordance with RCW 46.30.020.
  - ii. Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, products-completed operations, contractual liability, participant liability, independent contractors, personal injury, and advertising injury. The City shall be named as an additional insured under the Sponsor's Commercial General Liability insurance policy using ISO Additional Insured-Managers or Lessors of Premises Form CG 20 11 or an endorsement providing at least as broad coverage.
  - iii. The Sponsor shall require all vendors and organizations contracted with to provide activities, services, or events not otherwise identified within this section to provide proof of General Liability Insurance coverage. The City is to be named as additional insured on all policies. Sponsor is solely responsible for verification of vendors' insurance and shall furnish proof of such insurance and required endorsement if requested by the City.
- (c) Minimum Amounts of Insurance. Sponsor shall maintain the following insurance limits:
- i. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of one million dollars (\$1,000,000) per accident if operating owned, non-owned, hired, and leased vehicles.
  - ii. Commercial General Liability insurance shall be written with limits no less than one million dollars (\$1,000,000) each occurrence and two million dollars (\$2,000,000) general aggregate.
  - iii. Sponsor shall require vendors or organizations contracted to provide activities, services, or events not otherwise identified within this section to provide Commercial General Liability insurance in an amount not less than one million dollars (\$1,000,000) per occurrence and two million dollars (\$2,000,000) general aggregate for any liability related to the event or activity, in addition to insurance that is specific to the vendors' services, e.g. products completed operation for food vendors, auto liability for food trucks, etc.
- (d) Other Insurance Provisions. All insurance policies are to contain, or be endorsed to contain, the provision that the Sponsor's insurance coverage shall be primary insurance as respect



the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of the Sponsor's insurance and shall not contribute with it.

If the Sponsor or vendors maintain higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Sponsor and/or vendors, irrespective of whether such limits maintained by the Sponsor or vendors are greater than those required by this contract or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Sponsor or vendors.

The above specified Commercial General Liability and Automobile Liability insurance requirements and limits may be satisfied through any combination of Commercial General Liability, Automobile Liability and Excess/Umbrella insurance that achieves the overall required limits. Excess or Umbrella Liability insurance shall be excess over and at least as broad in coverage as the Provider's Commercial General Liability and Automobile Liability insurance. The City shall be named as an additional insured on the Provider's Excess or Umbrella Liability insurance policy. The Excess or Umbrella insurance coverage will drop down when underlying policy aggregate limits are exhausted.

The Sponsor shall provide the City with written notice of any policy cancellation within two business days of their receipt of such notice.

- (e) Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.
- (f) Verification of Coverage. Sponsor shall furnish the City with original certificates of insurance and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Sponsor and all vendors before commencement of the initial event. Upon request by the City, the Sponsor shall furnish certified copies of all required insurance policies, including endorsements, required in this contract and evidence of required coverage for any vendors. Receipt by the City of copies of the Certificates of Insurance evidencing the foregoing insurance coverage obtained by the Sponsor, or as requested by the City, must occur no later than fifteen (15) calendar days prior to the event.

**2.4 Alcohol Provisions.** The consumption of alcoholic beverages is permitted within the Community Center in accordance with Section 1.2(d) of this Agreement and the conditions set forth below, if the Sponsor receives written approval from the City, secures and provides proof of Liquor Liability insurance, and has obtained a temporary license through the Washington State Liquor and Cannabis Board (WSLCB).

Special conditions which the Sponsor must adhere to in order to allow alcohol use:

- (a) Alcohol will only be served and consumed during the times listed in the written agreement given by the City, and can only be served and consumed within the leased areas labeled as "Event Site" as shown on Exhibit 1 of this Agreement.

- (b) All WSLCB rules must be followed and alcohol may only be served and consumed in accordance with the license or permit obtained for the event.
- (c) The vendor or company providing and serving the alcohol at the event must be licensed and provide and maintain liquor liability insurance as required in Section 2.7 of this Agreement. All servers must either be licensed or have a current Mandatory Alcohol Server Training Permit.
- (d) All attendees consuming alcohol must remain within the leased area while consuming their alcoholic beverage. No alcoholic beverages are allowed outside of the Event Site shown in Exhibit 1 of this Agreement.

Non-compliance of any of the above conditions or associated conditions required by the City and the WSLCB will be cause for immediate permit revocation and closure of the activity.

- 2.5 Laws, Licenses and Permits.** The Sponsor shall comply with all Federal, State and City laws and regulations with regard to licenses or permits to do business, and all other matters. The Sponsor shall further comply with standards and recommendations of the State and local health departments in all matters concerning health and sanitation.
- 2.6 Utilities.** The City shall provide water, light, power and all other existing utilities at no cost.
- 2.7 Public Disclosure.** The parties to this Agreement understand and acknowledge that the City is subject to the Public Records Act, RCW 42.56 et seq. The parties understand and acknowledge that if this agreement and/or documents or materials provided to the City under this agreement are responsive records to a public records request received by the City, said records will be disclosed and provided to the requester unless an exemption applies or an injunction is granted pursuant to RCW 42.56.540.

### SECTION 3. SPECIAL CONDITIONS

- 3.1** For each event, the areas of the Community Center as defined in Exhibit 1 may be closed by the Sponsor to the general public no earlier than one hour prior to the time listed in Exhibit 2 and ending one hour after the end time listed the same day.

The Sponsor may begin set-up for the event starting one hour prior to the start time of each listed event unless a longer time is authorized by the City Manager. Access to all elements of the Community Center must remain open to the public until the time and date set forth in paragraph one of Section 3.1. The provisions related to general liability found in Section 2.7 regarding Indemnification/Hold Harmless and Insurance shall become effective no later than the time and date allowed for the Sponsor to begin set-up and remain in force until all elements of the event have been removed and all facilities restored to their original condition. The Sponsor shall restore the premises to its original condition by one hour after the end time listed in Exhibit 2 for each event.

- 3.2** The City will review all signs, banners and other identifying postings to determine whether they are approved. The City retains approval authority for all signs, banners, and identifying postings.

3.3 Any notice or communication from one party to the other shall be mailed postage prepaid, addressed Sharon Bounds, City of Union Gap, PO Box 3008 Union Gap, WA 98903, and to Friends of the Union Gap Library & Community Center, PO Box 3132, Union Gap, WA 98903 or such other address as the parties may establish by written notice to each other.

**SECTION 4. MISCELLANEOUS PROVISIONS**

- 4.1 **Complete Agreement.** This Agreement represents and contains the entire understanding between the parties in connection with the events. The Agreement shall not be altered or varied except in writing signed by the parties. The parties acknowledge that no other oral or written collateral agreements, understandings, or representations exist outside of this document, with the exception of any documents expressly incorporated by reference in this Agreement. Any such prior agreements are specifically terminated.
- 4.2 **Governing Law and Forum Selection.** Unless otherwise controlled by federal law, the interpretation and enforcement of this Agreement shall be governed by the laws of the State of Washington. The parties agree that Yakima County is the appropriate venue for the filing of any civil action arising out of this Agreement.
- 4.3 **Severability.** It is understood and agreed that if any of the provisions of this Agreement are held to be invalid or unenforceable, the remaining provisions shall nevertheless continue to be valid and enforceable.

**FRIENDS OF THE UNION GAP LIBRARY  
AND COMMUNITY CENTER**

**CITY OF UNION GAP**

By: \_\_\_\_\_  
Mark Crouchet, Board Chairman

By: \_\_\_\_\_  
Sharon Bounds, City Manager

Approved as to form:

\_\_\_\_\_  
Jessica Foltz, City Attorney

Exhibit 1  
W. Ahtanum Road

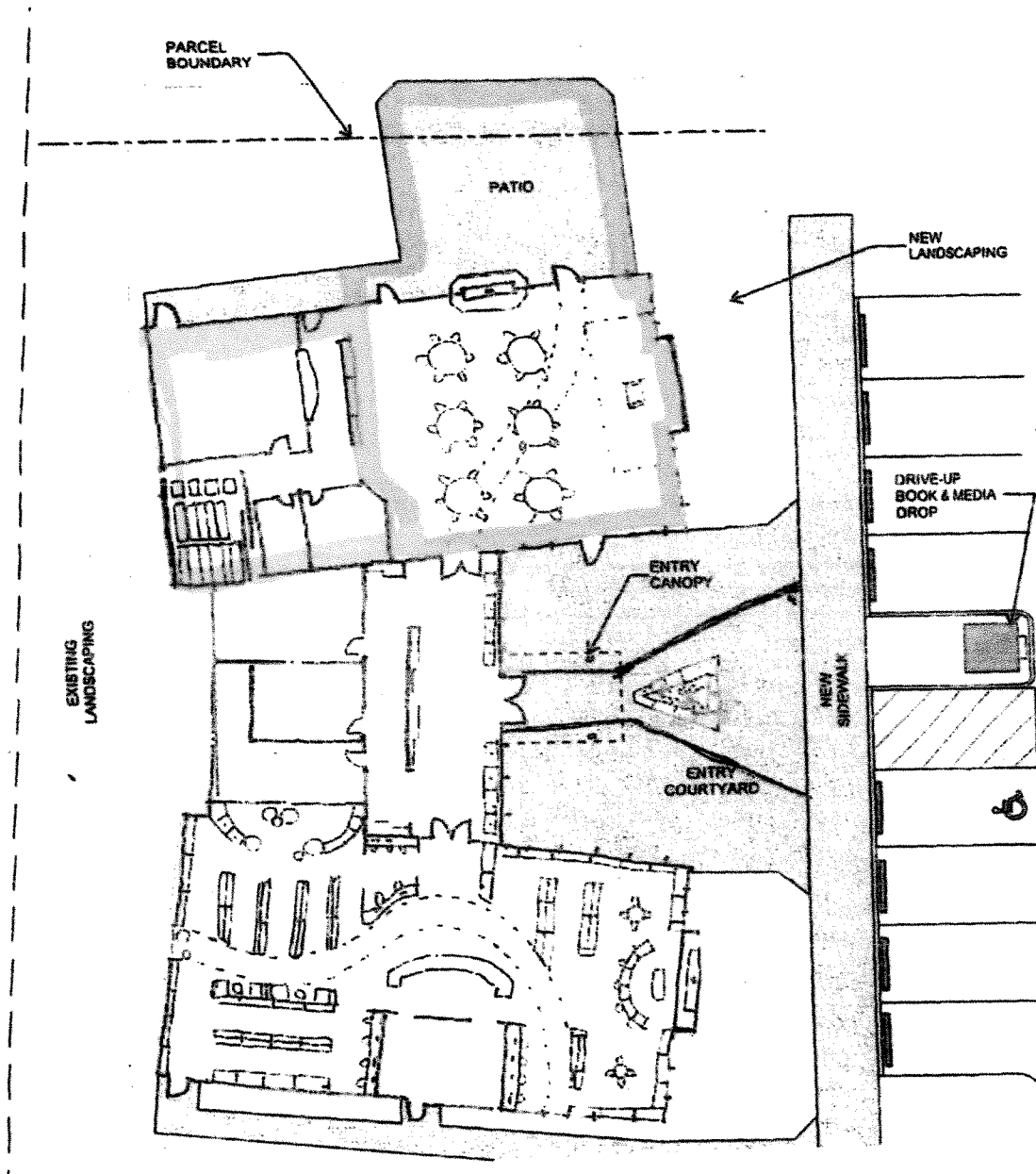


Exhibit 2

<u>MONTH</u>	<u>DATE</u>	<u>DAY</u>	<u>EVENT</u>	<u>TIME</u>	<u>LOCATION</u>	<u>NOTES</u>
12/2024	12	Thurs.	Board Meet	3:30 - 5:30 pm	C.C.	
January	9	Thurs.	Board Meet	3:30 - 5:30 pm	C.C.	
	16	Thurs.	Plan Meet-Feb. Book Sale & Mar. Comm. Meet	3:30-5 pm	C.C.	
February	13	Thurs.	Board Meet	3:30 - 5:30 pm	C.C.	
March	6	Thurs.	Plan Meet- USDA meeting April Dine 4 \$	3:30-5 pm	C.C.	
	13	Thurs.	Board Meet	3:30 - 5:30 pm	C.C.	
	20	Thurs.	USDA Comm. Meet	Evening	C.C.	
April	3	Thurs.	Plan Meet-May Dine 4\$ & Oct. Donor Dinner	3:30-5 pm	C.C.	
	10	Thurs.	Board Meet	3:30 - 5:30 pm	C.C.	
May	1	Thurs.	Plan Meet-June Dine 4 \$ & Thirsty Thursday	3:30-5 pm	C.C.	
	8	Thurs.	Board Meet	3:30 - 5:30 pm	C.C.	
June	5	Thurs.	Plan Meet-July Thirsty Thursday & Book Sale	3:30-5 pm	C.C.	
	12	Thurs.	Board Meet	3:30 - 5:30 pm	C.C.	
July	19	Thurs.	Thirsty Thursday	Afternoon	C.C.	Kitchen & Patio
	3	Thurs.	Plan Meet-August Thirsty Thursday & Donor Dinner	3:30-5 pm	C.C.	
	10	Thurs.	Board Meet	3:30 - 5:30 pm	C.C.	
	17	Thurs.	Thirsty Thursday	Afternoon	C.C.	Kitchen & Patio
	19	Sat.	Book Sale	All Day	C.C.	Patio
August	7	Thurs.	Plan Meet-Donor Dinner	3:30-5 pm	C.C.	
	14	Thurs.	Board Meet	3:30 - 5:30 pm	C.C.	
September	21	Thurs.	Thirsty Thursday	Afternoon	C.C.	Kitchen & Patio
	4	Thurs.	Plan Meet-Donor Dinner & Oct. Book Sale	3:30-5 pm	C.C.	
	11	Thurs.	Board Meet	3:30 - 5:30 pm	C.C.	
October	?	?	Donor Dinner	Evening	C.C.	Kitchen & Alcohol
	2	Thurs.	Plan Meet-November Dine 4 \$ & Donor Dinner	3:30-5 pm	C.C.	
	9	Thurs.	Board Meet	3:30 - 5:30 pm	C.C.	
November	6	Thurs.	Plan Meet- December Xmas Parade	3:30-5 pm	C.C.	
	13	Thurs.	Board Meet--Annual	3:30 - 5:30 pm	C.C.	
December	11	Thurs.	Board Meet	3:30 - 5:30 pm	C.C.	
	14	Sun.	Christmas Parade Decorate Unit	Afternoon	C.C.	



## City Council Communication

**Meeting Date:** January 13, 2025  
**From:** Sharon Bounds, City Manager  
**Topic/Issue:** Resolution – License Agreement with Central Washington Agricultural Museum

---

**SYNOPSIS:** City staff has been negotiating with the Central WA Ag Museum (CWAM) on an updated agreement. The agreement includes updated and pertinent information related to our relationship with CWAM and included necessary indemnification and liability info needed. The term of this agreement is for a five (5) year period.

**RECOMMENDATION:** Approve the Resolution approving a License Agreement between CWAM and City of Union Gap.

**LEGAL REVIEW:** The City Attorney has reviewed this.

**FINANCIAL REVIEW:**

**BACKGROUND INFORMATION:** The current agreement the city has with CWAM has expired and it is necessary to approve a new and revised agreement.

**ADDITIONAL OPTIONS:** N/A

**ATTACHMENTS:** Resolution  
License Agreement

**CITY OF UNION GAP, WASHINGTON  
RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION** authorizing the City Manager to sign a License Agreement between the Central Washington Agricultural Museum for operation of the Central Washington Agricultural Museum.

**WHEREAS**, the City of Union Gap owns certain real property located within the city limits currently used for park and recreation purposes and said real property is known as Fullbright Park; and,

**WHEREAS**, Central Washington Agricultural Museum has historically run the Central Washington Agricultural Museum and has requested the continued right to operate said museum using a portion of Fullbright Park; and,

**WHEREAS**, the City Council for the City of Union Gap has determined it to be in the best interest of the city to join into a License Agreement with Central Washington Agricultural Museum for the operation of the Central Washington Agricultural Museum.

**NOW, THEREFORE, BE IT RESOLVED BY THE UNION GAP CITY COUNCIL AS FOLLOWS:**

The City Manager is authorized to sign the License Agreement between the City of Union Gap and the Central Washington Agricultural Museum for the operation of the Central Washington Agricultural Museum herein attached as Attachment A.

**PASSED** this 13<sup>th</sup> day of January, 2025.

\_\_\_\_\_  
John Hodkinson, City Mayor

ATTEST:

APPROVAL AS TO FORM:

\_\_\_\_\_  
Lynette Bisconer, City Clerk

\_\_\_\_\_  
Jessica Foltz, City Attorney

# ATTACHMENT A



**LICENSE AGREEMENT  
BETWEEN  
THE CITY OF UNION GAP AND THE  
CENTRAL WASHINGTON AGRICULTURAL MUSEUM  
FOR OPERATION OF THE CENTRAL WASHINGTON AGRICULTURAL MUSEUM**

This Agreement is made and entered into by and between the CITY OF UNION GAP, hereinafter referred to as "CITY," a political subdivision of the State of Washington, and the Central Washington Agricultural Museum, a Washington State Non-Profit Corporation, hereinafter referred to as "CWAM", all which may sometimes be collectively referred to as the "Parties."

W I T N E S S E T H:

WHEREAS, the City of Union Gap owns certain real property located within the City limits, currently used for park and recreation purposes and said real property is known as Fullbright Park; and

WHEREAS, CWAM has applied to the City for the right to operate the Central Washington Agricultural Museum using a portion of Fullbright Park; and

WHEREAS, this activity is presented by CWAM for the enjoyment of the general public and will provide the maximum practical use of a portion of Fullbright Park; NOW, THEREFORE,

In consideration of the covenants and agreements herein contained and the terms and conditions hereof, the parties agree as follows:

**SECTION 1. TERMS, RENEWAL AND TERMINATION**

1.1 **Purpose of License Agreement.** The City hereby grants to CWAM a license to use the following described portion of Fullbright Park, hereinafter the "Premises", to operate the Central Washington Agricultural Museum, and more specifically to display antique farm equipment and other Museum related items:

That portion of Government Lots 9 and 14, Section 7, Township 12 North, Range 19 EMW described as follows:

Beginning at the Southeast corner of said Section 7; thence South 89° 42' 48" West along the South line of said Section 7, 1,200.0 feet; thence North 0°00' West, 1,155.0 feet to the true point of beginning; thence continuing North 0°00' West, 985.0 feet, more or less, to the centerline of Ahtanum Creek; thence Southeasterly along the centerline of Ahtanum Creek to a point 360.0 feet West of the East line of said Section 7; thence South 23° 25' West, 370.0 feet; thence North 69° 05' West, 290.0 feet; thence North 54° 20' West, 235.0 feet; thence South 57° 50' West, 190.0 feet; thence North 44° 00' West, 101.2 feet, more or less to the true point of beginning.

1.2 **Term.** The term of this Agreement shall commence on its date of execution by both parties and shall continue for a five (5) year period.

1.3 **Termination.** Timely and full performance of all terms and conditions of this Agreement is made the essence hereof. In the event CWAM fails to keep or perform any terms or conditions as required herein to be kept or performed by it, the City shall have the right to promptly notify CWAM of such failure and request that CWAM take immediate action to correct such failure. If CWAM fails to take the appropriate corrective action within a mutually agreed period of time, the City may, at its option, take such action as is reasonably necessary to correct the failure and charge the cost thereof to CWAM or declare this Agreement forfeited and resume possession of the premises.

CWAM reserves the right to cancel and terminate this Agreement by providing notice in writing to the City at least sixty (60) days in advance of the effective termination date. The City reserves the right to terminate this Agreement by providing notice in writing to CWAM at least sixty (60) days in advance of the effective termination date. The City reserves the right to provide less than sixty (60) days advance notice of termination in the event that CWAM has failed to correct a breach of this agreement as described above.

1.4 **Consideration.** Due to the substantial benefit provided to Union Gap residents from the operation of the museum, and due to CWAM offsetting costs to the City by maintaining certain areas of the park, no rental fees will be required under this agreement.

## SECTION 2. RESPONSIBILITIES

2.1 **Use.** CWAM shall use the Premises for operating of the Central Washington Agricultural Museum (hereinafter “museum”), and more specifically to display antique farm equipment and other museum related items. CWAM shall have the right to contract with other historical groups or museums for display of items and management of Museum so long as the only use of property is for display of museum and historical items. Any such contracts or agreements are at the sole discretion of CWAM as they have exclusive use of the premises under this Agreement and any contracts or agreements must require the contracting party to agree to all relevant terms of this Agreement. CWAM shall be responsible to maintain the display area in a safe and orderly condition. CWAM shall not operate or conduct any other business activity on the Premises unless specifically authorized to do so by the City and shall not use or permit the use of the licensed premises for any activity that violates laws or regulations governing the Premises or the museum.

2.2 **Special Events.** CWAM may not use the Premises for events outside of normal operations of the museum without following the park reservation requirements in Union Gap Municipal Code (UGMC) Chapter 10.08 or entering into a recurring use agreement with the City in advance.

2.3 **State Requirements.** The parties acknowledge that Fullbright Park was purchased by the City with State and Federal monies. CWAM agrees to comply fully with whatever

requirements may be mandated for park use by the Washington State Inter-Agency Committee for Outdoor Recreation.

2.4 **Structures.** CWAM shall be permitted to erect permanent structures upon the Premises but design and construction of all structures must be reviewed and approved by the City. The Museum must follow all UGMC requirements related to the structure and obtain all necessary permits. All buildings on the Premises, whether built by members, individuals, or groups, upon completion become the property of the City. If repairs to any structures are needed, they shall be completed at CWAM's expense and in accordance with all codes and permits.

CWAM understands that only the below-listed structures are insured against property damage by the City and accepts that all other structures and their contents are not insured and will not be replaced or paid for if damaged or destroyed.

- Agricultural Museum Administration Building
- Flagpole
- Benches
- 2 storage (Conex) containers
- Storage shed (Danner building)
- Letterpress Museum Building
- Main letterpress Building
- Horse/Buggy Building

2.5 **Acceptance.** CWAM accepts the Premises in the condition existing at the commencement of the term of this Agreement. CWAM warrants that it has inspected the concession premises and confirms that the premises are acceptable for CWAM's use. CWAM further represents and warrants that no representation, statement, or warranty, expressed or implied, has been made by or on behalf of the City as to the condition of the Premises.

2.6 **Restoration of Premises.** CWAM, at its own expense, is responsible for cleaning and restoring, the concession premises to its original condition, apart from any added permanent structures, to the satisfaction of the City, within thirty (30) days after the termination of the agreement.

2.7 **Emergency Services.** CWAM shall cooperate with the City's Police Department and the Fire Department in all matters concerning safety and emergency vehicles access and shall ensure emergency vehicle access to and from all portions of the Premises at all times.

2.8 **Indemnification/Hold Harmless.**

- (a) CWAM shall indemnify, defend and hold the City, its officers, agents and employees, harmless from and against any and all claims, losses, liability, demands, causes of actions, suits, judgments, or any portion thereof including but not limited to, attorney's fees, costs, and expenses incurred in connection therewith that arise out of CWAM's use under this Agreement.

- (b) In enforcing this obligation, CWAM shall also bear sole responsibility for all losses or damages arising from the operation of CWAM, including:
  - i. The condition, use, occupancy, repair or maintenance of the premises.
  - ii. CWAM's non-observance or non-performance of any law, ordinance or regulation applicable to CWAM or museum premises.
  - iii. Willful or negligent acts and omissions of CWAM.
  - iv. Costs incurred in obtaining possession of the concession premises after default by CWAM.
  - v. Costs incurred upon surrendering possession, either upon expiration or earlier termination of the term of the Agreement.
  - vi. Enforcement of any covenants in this Agreement. This includes, without limitation, any liability for injury to the persons or property of CWAM, its agents, officers, employees, or invitees.
  
- (c) With respect to the operation of the museum and use of the museum premises by CWAM, and as to claims against the City, its officers, agents and employees, CWAM expressly waives its immunity under Title 51 of the Revised Code of Washington, the Industrial Insurance Act, for injuries to its employees, members, or volunteers and agrees that the obligation to indemnify, defend, and hold harmless provided for herein extends to any claim brought by or on behalf of any employee, member, or volunteer of CWAM and includes any judgment, award or costs thereof, including attorneys' fees. This waiver is mutually negotiated by and between the City and CWAM.
  
- (d) CWAM, as a material part of the consideration to be tendered to City, waives all claims against City for damages to equipment used in CWAM operations and loss of business, in or upon or about the museum premises, and for injury to CWAM members, its agents, employees, volunteers, invitees or their persons in or about the concession premises or from any cause arising at any time, other than for City's sole negligence or willful misconduct.

2.9 **Insurance and Limits.** Prior to entering into the Premises, CWAM shall obtain insurance coverage, and otherwise satisfy the requirements of this Section as follows:

- (a) **Commercial General Liability.** CWAM shall maintain in full force and effect during the term of this Agreement commercial general liability ("CGL") insurance written on an occurrence basis. The CGL insurance shall provide insurance coverage for CWAM and the City, as an additional insured, for any and all claims for damages that may result from any act or omission on the part of CWAM or the museum pursuant to this Agreement, and any liability of the City which CWAM may have as a result of the hold harmless and indemnity agreement set forth in section 2.8. Such insurance shall be provided by an insurance company(s) licensed to do business in the State of Washington, rated no less than A, as shown in the most current issue of A.M. Best's Key Rating Guide, and under forms of policies satisfactory to City.

- (b) Auto Liability. Automobile Liability insurance covering all owned, non-owned, hired, and leased vehicles being operated on the property. Coverage shall be at least as broad as Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.
- (c) Limits. CWAM shall maintain the following insurance limits:
- i. Commercial General Liability insurance shall be written with limits no less than two million (\$2,000,000) per occurrence and two million (\$2,000,000) general aggregate.
  - ii. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1 million (\$1,000,000) per accident.
  - iii. The above specified Commercial General Liability and Automobile Liability insurance requirements and limits may be satisfied through any combination of Commercial General Liability, Automobile Liability and Excess/Umbrella insurance that achieves the overall required limits. Excess or Umbrella Liability insurance shall be excess over and at least as broad in coverage as the Provider's Commercial General Liability and Automobile Liability insurance. The City shall be named as an additional insured on the Provider's Excess or Umbrella Liability insurance policy. The Excess or Umbrella insurance coverage will drop down when underlying policy aggregate limits are exhausted.
  - iv. CWAM's insurance coverage shall be primary insurance for the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of CWAM's insurance and shall not contribute with it.
- (e) Endorsements. CWAM's CGL Policy shall name the City as an additional named insured under CWAM's Commercial General Liability insurance policy using ISO Additional Insured – Managers or Lessors of Premises Form CG 20 11 or an endorsement providing at least as broad coverage. Said policy shall include a provision prohibiting cancellation of said policy except upon (30) days prior written notice to the City.
- (f) Evidence. Prior to entering the concession premises CWAM shall provide the City a certified copy of all applicable insurance policies and additional insured endorsements required by this Agreement.

### SECTION 3. STANDARD CONDITIONS

- 3.1 Anti-Discrimination. CWAM shall not discriminate against any person or persons because of race, religion, color, disability, sex, sexual orientation, gender identity, national origin, or any other protected class status in the conduct of its operation hereunder.

- 3.2 **Assignment.** CWAM shall not assign this Agreement or any portion hereof without the prior written consent of the City.
- 3.3 **Park Closures.** CWAM waives any claim against the City for any losses suffered or allegedly suffered due to the closure of the park for any reason.
- 3.4 **Laws, Licenses and Permits.** CWAM shall comply with all federal, state and local laws and regulations with regard to construction, licenses or permits to do business and all other matters.
- 3.5 **Right of Entry.** The City may enter the Premises at any reasonable time upon providing reasonable notice to CWAM for the purposes of inspecting the Premises or performing any work which the City elects to undertake. In case of emergency, the City may enter the Premises at any time without notice to CWAM.

#### SECTION 4. MISCELLANEOUS PROVISIONS

- 4.1 **Complete Agreement.** This Agreement represents and contains the entire understanding between the Parties in connection with the license agreement for use of the Premises for the Central Washington Agricultural Museum. The Agreement shall not be altered or varied except in a writing signed by the City Manager and a member authorized to act on behalf of CWAM. The Parties acknowledge that no other oral or written collateral agreements, understandings, or representations exist outside of this document. Any such prior agreements are specifically terminated.
- 4.2 **Governing Law and Forum Selection.** Unless otherwise controlled by federal law, the interpretation and enforcement of this Agreement shall be governed by the laws of the State of Washington. The Parties agree that Yakima County is the appropriate venue for filing of any civil action arising out of this Agreement.
- 4.3 **Severability.** It is understood and agreed that if any of the provisions of this Agreement are held to be invalid or unenforceable, the remaining provisions shall nevertheless continue to be valid and enforceable.
- 4.4 **Public Disclosure.** The parties to this Agreement understand and acknowledge that the City is subject to the Public Records Act, RCW 42.56 et seq. If the City receives a public records request for this Agreement and/or for documents and/or materials provided to the City under this Agreement, generally such information will be a public record and must be disclosed to the public records requester.
- 4.5 **Notice.** Any notice or communication from one party to the other shall be mailed postage prepaid, addressed to the City Manager, 102 W. Ahtanum Road, PO Box 3008, Union Gap, WA 98903-0008 for the City and to the President of the Central Washington Agriculture Museum at 4508 Main Street, Union Gap, WA 98903 for CWAM, or such other address as the parties may establish by written notice to each other.

-----Signature Page to Follow -----

**CENTRAL WASHINGTON AGRICULTURAL MUSEUM      CITY OF UNION GAP**

By: \_\_\_\_\_

By: \_\_\_\_\_

Sharon Bounds  
City Manager

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Approved as to form:

\_\_\_\_\_  
Jessica Foltz, City Attorney

Date: \_\_\_\_\_

Attest:

\_\_\_\_\_  
Lynette Bisconer, City Clerk

Date: \_\_\_\_\_



## City Council Communication

**Meeting Date:** January 13, 2025

**From:** Sharon Bounds, City Manager

**Topic / Issue:** Resolution – Adopting a Legislative Agenda for 2025

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**SYNOPSIS:** The Association of Washington Cities (AWC) recently encouraged cities to adopt a legislative agenda for 2025. The city's priorities were drafted and put into Resolution form.

**RECOMMENDATION:** Approve Resolution adopting a 2025 Legislative Agenda

**LEGAL REVIEW:** Reviewed by the City Attorney

**FINANCIAL REVIEW:** N/A

**BACKGROUND INFORMATION:** A Legislative Agenda was drafted to include the 2025 Legislative priorities for the City of Union Gap.

**ADDITIONAL OPTIONS:**

**ATTACHMENTS:** Resolution  
2025 Legislative Agenda



**CITY OF UNION GAP, WASHINGTON  
RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION** adopting a 2025 Legislative Agenda for the City of Union Gap, Washington.

**WHEREAS**, Union Gap City Council established Council Values during a Council Retreat in 2024 which states "As a Council with community centered approach, Union Gap is committed to fiscal responsibility, transparency, and professionalism;" and,

**WHEREAS**, when considering fiscal sustainability the city recognizes the value of using the tools the legislature has provided; and,

**WHEREAS**, the Association of Washington Cities recently encouraged cities to adopt a legislative agenda that can be used as a tool in lobbying for specific city projects ; and,

**WHEREAS**, a Legislative Agenda was drafted to include the 2025 Legislative priorities for the City of Union Gap; and,

**WHEREAS**, the City Council has decided to adopt Legislative priorities for 2025

**NOW, THEREFORE, BE IT RESOLVED BY THE UNION GAP CITY COUNCIL AS FOLLOWS:**

The City Council for the City of Union Gap hereby adopts a 2025 Legislative Agenda attached herein as Exhibit A.

**PASSED** this 13<sup>th</sup> day of January, 2025.

\_\_\_\_\_  
John Hodkinson, City Mayor

ATTEST:

APPROVAL AS TO FORM:

\_\_\_\_\_  
Lynette Bisconer, City Clerk

\_\_\_\_\_  
Jessica Foltz, City Attorney

# EXHIBIT A



# CITY OF UNION GAP

## 2025 Legislative Agenda

**Council Values.** As a Council with a community centered approach, Union Gap is committed to *fiscal responsibility, transparency, and professionalism*. When considering fiscal sustainability, we recognize the value of using the tools the legislature has provided.

### LEGISLATIVE PRIORITIES

**Beltway Project.** The Regional Beltway Connector is a multi-phased corridor. Project components consist of 3 phases. Phase No. 1 completed in 2016 for 3.64M constructed a bridge crossing Wide Hollow Creek and extended Longfibre Road to undeveloped industrial property. Phase No. 3 completed in 2019 added ramps to the South Union Gap I-82/US97 Interchange in order to provide full access for RBC. This 27.5M Design-build project was funded through Connecting Washington state legislation. Phase No. 2 is split into two stages. Stage 2A of construction began in 2023 and was substantially complete in 2024 in the amount of \$6.6M. This leaves Phase 2 Stage 2B as the missing link to completion of the RBC connecting Phase 1 and Phase 3 projects. The final phase of the project includes constructing a bridge over the Burlington Northern Railroad track. The City has recently secured funding for the ROW phase of the final phase and is seeking approximately \$20M to complete the remaining construction.

**Main Street Project.** City of Union Gap formed a Task force in 2013 to set the visioning of the Main Street Project. The complete project includes improvements on Main Street from Valley Mall Boulevard to Interstate 82. Phase No. 1 of the project was completed for approximately 5M and that included the portion of Main Street from Valley Mall Blvd. to W. Ahtanum Street. Additional phases include the section of Main Street from W. Ahtanum Road to W. Pine Street then W. Pine Street to I-82. The city was recently notified that we received approximately 500k to complete design. The city will seek funds for construction in the amount of \$4M once the Beltway Project is complete.

**Extend & Improve Broadway.** The South Broadway area initially developed a residential subdivision with small lots in Yakima County. PCE concentrations exceeded federal drinking water standards, prompting the WSDOE to recommend the City of Union Gap annex the area and provide potable water service to impacted areas. The City of Union Gap has slowly expanded some of the water and sewer services to the area but estimates additional \$3.2M in water improvements are needed and an additional \$6,7M of sewer improvements are needed. The city will seek a total of just over \$9.8M to complete the project.

**The City of Union Gap supports the Association of Washington Cities Legislative Priorities list (as attached).**

# 2025 City Legislative Priorities

Cities and towns are home to 65% of Washington's residents, drive the state's economy, and provide the most accessible form of government. The success of our cities and towns depends on adequate resources and community-based decision-making to best meet the unique needs of our communities.

**Washington's 281 cities and towns ask the Legislature to partner with us and act on the following priorities:**



## Fiscal sustainability

Revise the arbitrary 1% property tax cap that has been in place for more than 20 years. Adopt a new cap tied to inflation and population growth factors, with a limit not to exceed 3%. This will allow local elected officials the option to adjust the local property tax rate to better serve our communities and keep up with the costs of providing basic services like police, fire, streets, and valued community amenities like parks.



## Behavioral health treatment capacity

Expand funding for grants to establish and support ongoing funding for local behavioral health crisis co-responder programs. Support additional training and certification, and workforce development for co-responders. Seek increased investments in community behavioral health treatment funding – both capital start-up and operational expenses. Support continued expansion of continuum of treatment capacity, from crisis stabilization to inpatient to outpatient and continued expansion of forensic behavioral health treatment capacity. Provide additional mental health support for students.



## Housing supply

Dedicate current funding and explore new funding options, such as the real estate transfer tax, to address needs across the housing continuum, including home ownership, senior, workforce, affordable, and permanent supportive housing. Ensure that funding availability extends to all communities with needs, including small and medium-sized cities and towns in both eastern and western Washington.



## Public safety

Provide more resources and tools to cities and towns to address public safety and criminal justice challenges. Help cities hire new officers by covering 100% of the cost of attending the Basic Law Enforcement Academy (BLEA), and continue to expand existing—and create new—regional BLEA academies. Increase support for public safety and the overall criminal justice system with additional funding for the Municipal Criminal Justice Assistance Account, as well as enhanced local funding tools like the public safety sales tax. Increase programs to reduce gun violence, juvenile crime, and provide more juvenile behavioral health treatment and correctional capacity. Continue to support our officers and other first responders with wellness and injury prevention programs.



## Infrastructure investment

Protect and expand direct and meaningful investments in traditional local infrastructure for needed expansion and ongoing operations and maintenance of aging systems, including expanded and reliable funding for the crucial Public Works Assistance Account. Support sustainable state transportation revenue that includes funding for local preservation, maintenance, and operations. Develop new fiscal tools to build infrastructure to support housing development and growth, including increased funding for the Connecting Housing and Infrastructure Program (CHIP). Expand cities' ability and flexibility to use the real estate excise tax (REET) for additional capital needs, including maintenance as well as to support affordable housing.

Contact:

Candice Bock  
Government Relations Director  
candiceb@awcnet.org

Association of Washington Cities · 1076 Franklin St SE, Olympia, WA 98501 · 1.800.562.8981 · wacities.org



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## City Council Communication

**Meeting Date:** January 13, 2025  
**From:** Jason Cavanaugh, Director of PW & Community Development  
**Topic/Issue:** Award of Bid – Regional Beltway Area Utility Extension Sewer Lift Station; HLA 22038A

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**SYNOPSIS:** On December 12, 2024 a bid opening was held in the City Council Chambers for the Regional Beltway Area Utility Extension; Sewer Lift Station (HLA 22038A) project.

Five (5) bids were received; with the low bid of \$997,408.16 being offered by CR Construction, LLC of North Bend, WA.

This low bid is approximately 5% (five percent) **below** the Engineer's Estimate of \$1,054,679.50. Documents have been reviewed and checked by HLA with a recommendation to award a construction contract to CR Construction, LLC of North Bend, WA.

**RECOMMENDATION:** Motion to accept the most qualified, lowest responsible bidder for the Regional Beltway Area Utility Extension; Sewer Lift Station – CR Construction, LLC of North Bend, WA in the amount of \$997,408.16.

**LEGAL REVIEW:** City Attorney has reviewed.

**FINANCIAL REVIEW:**

**BACKGROUND INFORMATION:** N/A

**ADDITIONAL OPTIONS:** N/A

**ATTACHMENTS:** 1. HLA Engineering and Land Surveying Inc. "*Recommendation of Award*" letter  
2. Bid Summary



December 12, 2024

City of Union Gap  
102 W Ahtanum Road  
Union Gap, WA 98903

Attn: Jason Cavanaugh, Public Works Director

Re: City of Union Gap  
Regional Beltway Area Utilities Extension – Sewer Lift Station  
HLA Project No.: 22038A-C  
Recommendation of Award

Dear Jason:

The bid opening for the above referenced project was held at the City of Union Gap at 10:00 a.m. on Thursday, December 12, 2024. A total of five (5) bids were received with the low bid of \$997,408.16, being offered by CR Construction, LLC, of North Bend, WA. This low bid is approximately five (5) percent below the Engineer's Estimate of \$1,054,679.50.

We have reviewed and checked the bid proposals of all bidders and recommend the City of Union Gap award a construction contract to CR Construction, LLC, in the amount of \$997,408.16. Please send us a copy of the City of Union Gap Council meeting minutes authorizing award of this project.

Enclosed please find the project Bid Summary for your review. Please advise if we may answer any questions or provide additional information.

Sincerely,

A handwritten signature in cursive script, appearing to read "Jacob R. Sevigny".

Jacob R. Sevigny, PE

JRS/dld

Enclosures

Copy: David Dominguez, Jo Linder, Gloria Waltman – City of Union Gap  
Taylor Denny – HLA Engineering and Land Surveying, Inc

**BID SUMMARY**

Owner: City of Union Gap  
 Project: Regional Beltway Area Utilities Extension - Sewer Lift Station  
 H/A Project No.: 22038A  
 Bid Opening Date: December 12, 2024

ITEM NO.	SCH.	DESCRIPTION	QTY.	UNIT	ENGINEER'S ESTIMATE		BIDDER NO. 1		BIDDER NO. 2		BIDDER NO. 3	
					UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1		Minor Change	1	FA	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
2		SPPC Plan	1	LS	\$ 2,500.00	\$ 2,500.00	\$ 500.00	\$ 500.00	\$ 1,200.00	\$ 1,200.00	\$ 970.00	\$ 970.00
3		Mobilization	1	LS	\$ 72,000.00	\$ 72,000.00	\$ 30,000.00	\$ 30,000.00	\$ 52,100.00	\$ 52,100.00	\$ 90,000.00	\$ 90,000.00
4		Project Temporary Traffic Control	1	LS	\$ 7,500.00	\$ 7,500.00	\$ 12,000.00	\$ 12,000.00	\$ 2,300.00	\$ 2,300.00	\$ 9,950.00	\$ 9,950.00
5		Clearing and Grubbing	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 6,500.00	\$ 6,500.00	\$ 4,500.00	\$ 4,500.00	\$ 8,800.00	\$ 8,800.00
6		Site Grading and Surfacing	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 2,500.00	\$ 2,500.00	\$ 4,900.00	\$ 4,900.00	\$ 14,000.00	\$ 14,000.00
7		Crushed Surfacing Base Course	150	TON	\$ 90.00	\$ 13,500.00	\$ 80.00	\$ 12,000.00	\$ 70.00	\$ 10,500.00	\$ 35.00	\$ 5,250.00
8		Replace Cement Concrete Panel	55	SY	\$ 100.00	\$ 5,500.00	\$ 155.00	\$ 8,525.00	\$ 136.00	\$ 7,480.00	\$ 126.00	\$ 6,930.00
9		HMA for Pavement Repair Cl. 1/2-Inch PG 64H-28	35	TON	\$ 200.00	\$ 7,000.00	\$ 250.00	\$ 8,750.00	\$ 318.00	\$ 11,130.00	\$ 380.00	\$ 13,300.00
10		96 In. Diam. Wetwell Manhole, In Place	1	EA	\$ 50,000.00	\$ 50,000.00	\$ 22,030.00	\$ 22,030.00	\$ 38,300.00	\$ 38,300.00	\$ 57,500.00	\$ 57,500.00
11		Doghhouse Manhole 48 In. Diam.	1	EA	\$ 5,000.00	\$ 5,000.00	\$ 9,091.00	\$ 9,091.00	\$ 6,497.15	\$ 6,497.15	\$ 8,500.00	\$ 8,500.00
12		Precast Concrete Vault	1	EA	\$ 15,000.00	\$ 15,000.00	\$ 19,210.00	\$ 19,210.00	\$ 12,838.00	\$ 12,838.00	\$ 20,500.00	\$ 20,500.00
13		Shoring or Extra Excavation	1,200	LF	\$ 2.00	\$ 2,400.00	\$ 3.00	\$ 3,600.00	\$ 2.00	\$ 2,400.00	\$ 2.00	\$ 2,400.00
14		Select Backfill, as Directed	140	CY	\$ 100.00	\$ 14,000.00	\$ 60.00	\$ 8,400.00	\$ 95.29	\$ 13,340.60	\$ 50.00	\$ 7,000.00
15		Gate Valve 6 In.	4	EA	\$ 2,250.00	\$ 9,000.00	\$ 2,765.00	\$ 11,060.00	\$ 2,114.16	\$ 8,456.64	\$ 2,300.00	\$ 9,200.00
16		Sewer Cleanout	2	EA	\$ 1,800.00	\$ 3,600.00	\$ 4,325.00	\$ 8,650.00	\$ 2,415.95	\$ 4,831.90	\$ 5,300.00	\$ 10,600.00
17		Trenchless Steel Casing Pipe 24 In. Diam. (Incl. Bore Pits)	165	LF	\$ 1,100.00	\$ 181,500.00	\$ 1,335.00	\$ 220,275.00	\$ 1,463.12	\$ 241,414.80	\$ 1,540.00	\$ 254,100.00
18		Casing Vent Assembly	2	EA	\$ 500.00	\$ 1,000.00	\$ 4,308.00	\$ 8,618.00	\$ 1,015.95	\$ 2,031.90	\$ 1,150.00	\$ 2,300.00
19		Submersible Sewer Pumps	1	LS	\$ 75,000.00	\$ 75,000.00	\$ 110,500.00	\$ 110,500.00	\$ 129,500.00	\$ 129,500.00	\$ 157,000.00	\$ 157,000.00
20		Site Piping, Valves, and Fittings, In Place	1	LS	\$ 30,000.00	\$ 30,000.00	\$ 38,260.00	\$ 38,260.00	\$ 36,200.00	\$ 36,200.00	\$ 45,000.00	\$ 45,000.00
21		Sewer Force Main and Fittings, 6 In. Diam.	1,350	LF	\$ 60.00	\$ 81,000.00	\$ 110.00	\$ 148,500.00	\$ 46.85	\$ 63,247.50	\$ 62.00	\$ 83,700.00
22		Spare Sewer Force Main and Fittings, 6 In. Diam.	350	LF	\$ 25.00	\$ 8,750.00	\$ 65.00	\$ 22,750.00	\$ 190.81	\$ 66,783.50	\$ 76.00	\$ 26,600.00
23		Dewatering	1	LS	\$ 80,000.00	\$ 80,000.00	\$ 5,000.00	\$ 5,000.00	\$ 36,704.65	\$ 36,704.65	\$ 138,500.00	\$ 138,500.00
24		Landscape Restoration	1	FA	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
25		Chain Link Security Fence	140	LF	\$ 175.00	\$ 24,500.00	\$ 62.00	\$ 8,680.00	\$ 80.45	\$ 11,263.00	\$ 70.00	\$ 9,800.00
26		Chain Link Security Gate	1	EA	\$ 3,500.00	\$ 3,500.00	\$ 1,550.00	\$ 1,550.00	\$ 5,000.00	\$ 5,000.00	\$ 1,600.00	\$ 1,600.00
27		Electrical and Control System Improvements, Complete	1	LS	\$ 250,000.00	\$ 250,000.00	\$ 167,370.00	\$ 167,370.00	\$ 205,000.00	\$ 205,000.00	\$ 145,000.00	\$ 145,000.00
28		Controlled Density Fill	50	CY	\$ 150.00	\$ 7,500.00	\$ 250.00	\$ 12,500.00	\$ 325.00	\$ 16,250.00	\$ 200.00	\$ 10,000.00
Bid Subtotal						\$ 974,750.00		\$ 921,819.00		\$ 1,009,169.64		\$ 723,614.00
8.2% Sales Tax						\$ 79,929.50		\$ 75,589.16		\$ 82,751.91		\$ 59,336.10
<b>BID TOTAL</b>						<b>\$ 1,054,679.50</b>		<b>\$ 997,408.16</b>		<b>\$ 1,091,921.55</b>		<b>\$ 782,947.10</b>
<b>BID TOTAL</b>						<b>\$ 1,054,679.50</b>		<b>\$ 997,408.16</b>		<b>\$ 1,091,921.55</b>		<b>\$ 1,248,087.00</b>

**BIDDER NO. 1**  
 CR Construction, LLC  
 45127 SE 140th St  
 North Bend, WA 98045

**BIDDER NO. 2**  
 Ascent Foundation and More LLC  
 106 N Peach Ave, Suite C  
 Cle Elum, WA 98922

**BIDDER NO. 3**  
 Interwest Construction, Inc.  
 609 North Hill Blvd  
 Burlington, WA 98233

**BID SUMMARY**

Owner: City of Union Gap  
 Project: Regional Beltway Area Utilities Extension - Sewer Lift Station  
 HLA Project No.: 22038A  
 Bid Opening Date: December 12, 2024

ITEM NO.	SCH.	DESCRIPTION	QTY.	UNIT	ENGINEER'S ESTIMATE	
					UNIT PRICE	AMOUNT

**ENGINEER'S REPORT**

Competitive bids were opened December 12, 2024. All bids have been reviewed by this office.  
 We recommend the contract be awarded to: CR Construction, LLC.

**Jacob R. Sevigny**  
 Project Engineer

Digitally signed by Jacob R. Sevigny  
 Date: 2024.12.12 15:18:56-08'00'

Date



\*Bid results can be found at: [hacivil.com](http://hacivil.com)

BIDDER NO. 1		BIDDER NO. 2		BIDDER NO. 3	
--------------	--	--------------	--	--------------	--

CR Construction, LLC  
 45127 SE 140th St  
 North Bend, WA 98045

Ascent Foundation and More LLC  
 106 N Peoh Ave, Suite C  
 Cle Elum, WA 98922

Interwest Construction, Inc.  
 609 North Hill Blvd  
 Burlington, WA 98233

UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
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**ADDITIONAL BID TOTALS**

**BIDDER**

**BID TOTAL**

DW Excavating, Inc						\$	1,288,781.02
Apollo, Inc							REJECT

\*Highlighted amounts have been corrected.





## City Council Communication

**Meeting Date:** January 13, 2025  
**From:** Jason Cavanaugh, Director of PW & Community Development  
**Topic/Issue:** Award of Bid – Sport Court Resurfacing; HLA 24012

---

**SYNOPSIS:** On December 12, 2024 a bid opening was held in the City Council Chambers for the Sport Court Resurfacing (HLA 24012) project.

Eight (8) bids were received; with the low bid of \$89,277.77 being offered by All Service Asphalt LLC of Kennewick, WA.

This low bid is approximately 9% (nine percent) **above** the Engineer's Estimate of \$82,184.93. Documents have been reviewed and checked by HLA with a recommendation to award a construction contract to All Service Asphalt LLC of Kennewick, WA.

**RECOMMENDATION:** Motion to accept the most qualified, lowest responsible bidder for the Sport Court Resurfacing – All Service Asphalt LLC of Kennewick, WA in the amount of \$89,277.77.

**LEGAL REVIEW:** City Attorney has reviewed.

**FINANCIAL REVIEW:**

**BACKGROUND INFORMATION:** N/A

**ADDITIONAL OPTIONS:** N/A

**ATTACHMENTS:** 1. HLA Engineering and Land Surveying Inc. "Recommendation of Award" letter  
2. Bid Summary



December 16, 2024

City of Union Gap  
102 W. Ahtanum Rd  
Union Gap, WA 98903

Attn: Jason Cavanaugh, Public Works Director

Re: City of Union Gap  
Sport Court Resurfacing  
HLA Project No.: 24012  
Recommendation of Award

Dear Mr. Cavanaugh:

The bid opening for the above referenced project was held at City Council Chambers at 10:00 a.m. on Thursday, December 12, 2024. A total of eight (8) bids were received with the low bid of \$89,277.77, being offered by All Service Asphalt LLC, of Kennewick, WA. This low bid is approximately nine (9%) percent above the Engineer's Estimate of \$82,184.93.

We have reviewed and checked the bid proposals of all bidders and recommend the City of Union Gap award a construction contract to All Service Asphalt LLC, in the amount of \$89,277.77. Please send us a copy of the City of Union Gap Council meeting minutes authorizing award of this project.

Enclosed please find the project Bid Summary for your review. Please advise if we may answer any questions or provide additional information.

Sincerely,

A handwritten signature in cursive script that reads "Jacob R. Sevigny".

Jacob R. Sevigny, PE

JRS/jdb

Enclosures

Copy: David Dominquez, Jo Linder, Gloria Waltman, City of Union Gap  
Angie Ringer, Taylor Denny, HLA

**BID SUMMARY**

Owner: City of Union Gap  
 Project: Sport Court Resurfacing  
 HLA Project No.: 24012  
 Bid Opening Date: December 12, 2024

**BIDDER NO. 1**  
 All Service Asphalt LLC  
 PO Box 6759  
 Kennewick, WA 99336

**BIDDER NO. 2**  
 Granite Construction  
 Company  
 80 Pond Road  
 Yakima, WA 98901

**BIDDER NO. 3**  
 Central Paving LLC  
 1410 W Dolarway Rd  
 Suite 301  
 Ellensburg, WA 98926

ITEM NO.	DESCRIPTION	QTY.	UNIT	ENGINEER'S ESTIMATE		BIDDER NO. 1		BIDDER NO. 2		BIDDER NO. 3	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Minor Change	Est.	FA	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
2	Mobilization	---	LS	\$ 6,106.50	\$ 6,106.50	\$ 20,000.00	\$ 20,000.00	\$ 8,000.00	\$ 8,000.00	\$ 7,500.00	\$ 7,500.00
3	Project Temporary Traffic Control	---	LS	\$ 2,000.00	\$ 2,000.00	\$ 2,250.00	\$ 2,250.00	\$ 2,000.00	\$ 2,000.00	\$ 5,000.00	\$ 5,000.00
4	Unclassified Excavation Incl. Haul	130	CY	\$ 110.00	\$ 14,300.00	15.38	\$ 1,999.40	\$ 155.00	\$ 20,150.00	\$ 195.60	\$ 25,428.00
5	Crushed Surfacing Top Course	30	TON	\$ 60.00	\$ 1,800.00	15.00	\$ 450.00	20.00	\$ 600.00	22.15	\$ 664.50
6	HMA Cl. 3/8-Inch PG 64H-28	270	TON	\$ 175.00	\$ 47,250.00	199.12	\$ 53,762.40	185.00	\$ 49,950.00	147.55	\$ 39,838.50
7	Pavement Markings	---	LS	\$ 2,000.00	\$ 2,000.00	\$ 1,550.00	\$ 1,550.00	\$ 4,299.00	\$ 4,299.00	\$ 7,800.00	\$ 7,800.00
Bid Subtotal					\$ 75,956.50		\$ 82,511.80		\$ 87,499.00		\$ 88,731.00
8.2% Sales Tax					\$ 6,228.43		\$ 6,765.97		\$ 7,174.92		\$ 7,275.94
<b>BID TOTAL</b>					\$ 82,184.93		\$ 89,277.77		\$ 94,673.92		\$ 96,006.94

**ENGINEER'S REPORT**

**ADDITIONAL BID TOTALS**

Competitive bids were opened December 12, 2024. All bids have been reviewed by this office.  
 We recommend the contract be awarded to: All Service Asphalt LLC.

Jacob R. Sevigny  
 Project Engineer

Digitally signed by Jacob R. Sevigny  
 Date: 2024.12.13 08:56:58-08'00'

Date



\*Bid results can be found at: hlacivil.com

\*Highlighted amounts have been corrected.

BIDDER		BID TOTAL
Interstate Concrete & Asphalt dba American Rock Products	\$	100,236.48
H&H Construction Solutions LLC	\$	101,648.49
Northwest Striping & Sealing LLC	Reject	
Dropset Grading & Excavation	Reject	
H&I Construction LLC	Reject	



## City Council Communication

**Meeting Date:** January 13, 2025  
**From:** Jason Cavanaugh, Director of Public Works and Community Development  
**Topic/Issue:** Resolution - Set Public Hearing – Proposed Amendments Regarding Zones 2-5 of the Airport Safety Overlay (ASO)

---

**SYNOPSIS:** A Public Hearing is required to consider oral, and written comments, regarding Zones 2-5 of the Airport Safety Overlay (ASO)

**RECOMMENDATION:** Approve a resolution setting a public hearing to address commercial and industrial development within Zones 2, 3, 4, and 5 of the Airport Safety Overlay (ASO), on January 27, 2025 at 6:00 p.m.

**LEGAL REVIEW:** The City Attorney has reviewed this resolution.

**FINANCIAL REVIEW:** N/A

**BACKGROUND INFORMATION:**

**ADDITIONAL OPTIONS:** N/A

**ATTACHMENTS:** 1. Resolution

**CITY OF UNION GAP, WASHINGTON  
RESOLUTION NO.**

A **RESOLUTION** setting a public hearing regarding the proposed amendments to the Union Gap Municipal Code.

**WHEREAS**, the hearing is to address commercial and industrial development within Zones 2, 3, 4, and 5 of the Airport Safety Overlay (ASO); and

**WHEREAS**, the changes are intended to make the development regulations consistent with the WSDOT Aviation Guide on Land Use Planning and with neighboring jurisdictions; and

**WHEREAS**, the amendments would allow for more commercial and industrial uses within these zones, but limit some other uses; and

**WHEREAS**, the City would like to set a Public Hearing, on January 27, 2025 at 6:00 p.m., before the City Council; and

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNION GAP, WASHINGTON, HEREBY RESOLVES as follows:**

A Public Hearing is hereby set on January 27, 2025 at 6:00 p.m., before the City Council, to address commercial and industrial development within Zones 2, 3, 4, and 5 of the Airport Safety Overlay (ASO).

**PASSED** this 13<sup>th</sup> day of January, 2025.

\_\_\_\_\_  
John Hodkinson, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Lynette Bisconer, City Clerk

\_\_\_\_\_  
Jessica Foltz, City Attorney

***NOTICE OF PUBLIC HEARING  
CITY OF UNION GAP, WASHINGTON***

NOTICE IS HEREBY GIVEN that on Monday, January 27, 2025, at 6:00 p.m., or as soon thereafter as possible, the Union Gap City Council will conduct a public hearing. The purpose of the hearing is to receive comments on the proposed amendment to the Union Gap Municipal Code to address commercial and industrial development within Zones 2, 3, 4, and 5 of the Airport Safety Overlay (ASO). The changes are intended to make the development regulations consistent with the WSDOT Aviation Guide on Land Use Planning, and with neighboring jurisdictions. The amendments would allow for more commercial and industrial uses within these zones, but limit some other uses.

The public hearing, on the proposed revisions, will be held in the Council Chambers, Union Gap Civic Campus, 102 West Ahtanum Road, Union Gap, Washington. All persons wishing to offer comment are encouraged to attend. Comments may also be submitted in writing to the City of Union Gap, P.O. Box 3008, Union Gap, WA 98903, until January 27, 2025 at 5:00 p.m. or by email at [Lynette.Bisconer@uniongapwa.gov](mailto:Lynette.Bisconer@uniongapwa.gov) until 5:00 p.m.

DATED this 13th day of January, 2025.

---

Lynette Bisconer, City Clerk



## City Council Communication

**Meeting Date:** January 13, 2025  
**From:** Jason Cavanaugh, Director of Public Works & Comm Dev  
**Topic/Issue:** Resolution – Purchase Agreement with Absolute Comfort Technology, LLC

---

**SYNOPSIS:** The heating system, at the Youth Activities Park Barn building, no longer serves the building well. The City would like to purchase and install four new Trane gas furnaces for this facility by entering into a purchase agreement with Absolute Comfort Technology, LLC.

The total cost for this project is \$27,950.00 (plus tax).

**RECOMMENDATION:** Approve a resolution authorizing the City Manager to sign a purchase agreement with Absolute Comfort Technology, LLC.

**LEGAL REVIEW:**

**FINANCIAL REVIEW:** N/A

**BACKGROUND INFORMATION:** N/A

**ADDITIONAL OPTIONS:** N/A

**ATTACHMENTS:** 1. Resolution  
2. Purchase Agreement with Absolute Comfort Technology, LLC

**CITY OF UNION GAP, WASHINGTON**  
**RESOLUTION NO. \_\_\_\_\_**

A **RESOLUTION** authorizing the purchase and installation of gas furnaces for the Youth Activities Park Barn Building.

**WHEREAS**, the Parks Department budgeted for the purchase and installation of four new Trane brand gas furnaces; and

**WHEREAS**, the City of Union Gap can purchase and install four new furnaces under an Agreement with Absolute Comfort Technology, LLC

**WHEREAS**, the City is requesting to enter into a purchase agreement with Absolute Comfort Technology, LLC;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNION GAP, WASHINGTON, HEREBY RESOLVES as follows:**

The City Manager authorizes the purchase of a new gas furnaces for the Youth Activities Barn for \$27,950.00 (plus tax) using the agreement with Absolute Comfort Technology, LLC.

**PASSED** this 13<sup>th</sup> day of January, 2025.

\_\_\_\_\_  
John Hodkinson, Mayor

ATTEST:

\_\_\_\_\_  
Lynette Bisconer, City Clerk

\_\_\_\_\_  
Jessica Foltz, City Attorney





1/6/2025

**Project: Union Gap (Barn)**

**Total Cost: \$27,950.00**

Job Details:

- Install four new Trane gas furnaces
- Custom ducting
- Venting
- Disposal of old units
- Prevailing wage paperwork
- Labor
- Complete start up to ensure system is working properly

Job Exclusions:

- Sales tax

Thanks,

*Jared Holwegner*

Jared Holwegner  
Absolute Comfort Technology, LLC  
Cell: 208-284-4828  
jared@actheatandair.com

\_\_\_\_\_  
Customer's Name

\_\_\_\_\_  
Customer's Signature

\_\_\_\_\_  
Date



## Terms & Conditions

### NOTICE TO CUSTOMER REGARDING LIEN RIGHT

This contractor is registered with the state of Washington, registration no. ABSOLCT894PU and has posted with the state a bond or deposit of \$12,000 for the purpose of satisfying claims against the contractor for breach of contract including negligent or improper work in the conduct of the contractor's business. The expiration date of this contractor's registration is October 10th. THIS BOND OR DEPOSIT MIGHT NOT BE SUFFICIENT TO COVER A CLAIM THAT MIGHT ARISE FROM THE WORK DONE UNDER YOUR CONTRACT. This bond or deposit is not for your exclusive use because it covers all work performed by this contractor. The bond or deposit is intended to pay valid claims up to \$12,000 that you and other customers, suppliers, subcontractors, or taxing authorities may have. FOR GREATER PROTECTION YOU THE CONTRACTOR TO PROVIDE YOU WITH ORIGINAL "LIEN RELEASE" DOCUMENTS FROM EACH SUPPLIER OR SUBCONTRACTOR AT YOUR PROJECT. The contractor is required to provide you with further information about lien release document if you request it. General information is also available from the state Department of Labor and Industries. ONE YEAR LIMITED WARRANTY Absolute Comfort Technology, LLC. ("ACT"), 106 W Mead Ave, Yakima, Washington 98902-3594 warrants to the original retail purchaser, all workmanship and materials provided by Absolute Comfort Technology to be free from defects for a period of one (1) year from date of purchase. Manufacturer's warranties more than those provided by Absolute Comfort Technology shall be enforceable only against the manufacturer. All warranty claims must be reported to Absolute Comfort Technology no later than 3 business days after discovery. Failure to timely report such claims shall release Absolute Comfort Technology of any liability for damages or repair. LIMITATIONS Except as expressly set forth herein, there are no other warranties of any kind, express or implied, including the WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. Absolute Comfort Technology liability is specifically limited to the cost of repair or replacement. Absolute Comfort Technology shall have the exclusive authority to elect which of these remedies shall be utilized. We shall in no event be liable for indirect, incidental, or consequential damages arising from our workmanship or products. This warranty does not apply to defects due directly, or indirectly, to misuse, abuse, negligence, accident, acts of God, repairs or alterations done outside our facilities, or other than by our employees, or to lack of maintenance. Some states do not allow the exclusion or limitation of incidental or consequential damages, so the above limitations may not apply to you. LEGAL DUTIES AND RIGHTS You must give Absolute Comfort Technology written notice, at the above address, of any defects within thirty (30) days of occurrence and, upon our request, make the defective product available to us. This warranty gives you specific legal rights and you may also have other rights which vary from state to state. In the event any provision of this agreement is deemed illegal or unenforceable, that provision shall be disregarded but the remainder of this agreement shall be given full force and effect. notwithstanding the unenforceable provision. ASBESTOS Absolute Comfort Technology does not engage in any work associated with the installation, removal or cleanup of asbestos or materials using asbestos or asbestos byproducts (collectively "asbestos"). If any aspect of work contracted for by Absolute Comfort Technology does or has the potential of bringing an employee of Absolute Comfort Technology into contact with asbestos, Absolute Comfort Technology may terminate any further work on the project. Absolute Comfort Technology will be entitled to payment for all work performed on the project prior to termination and for all material and equipment contracted for with the project owner or the owner's common law or statutory agent. If during Absolute Comfort Technology performance of any of its contractual obligations it discovers, uncovers, or disrupts asbestos, the project owner shall be solely liable for any asbestos cleanup or removal and shall indemnify and hold harmless Absolute Comfort Technology from any liability or damages resulting there from. Absolute Comfort Technology shall have no further responsibility for the completion of the contracted for project until such time as the asbestos has been properly removed in accordance with all applicable laws. MOLD Absolute Comfort Technology does not give any warranty against the presence of mold or mildew and specifically disclaims any warranty that its products or services will eliminate, stop the spread of or lessen the existence of mold or mildew. HOLD HARMLESS AND INDEMNIFICATION Undersigned does hereby agree to defend, indemnify, and hold harmless from any loss, damage, claim, or liability resulting from claims relating directly or indirectly to the presence of either asbestos, mold, or mildew at the subject work site. The undersigned shall hold harmless by immediate payment of all damages, costs, and expenses (including, without limitation, reasonable attorneys' fees, and litigation expenses), arising directly or indirectly out of or relating in any fashion to this agreement. PRIVACY POLICY Absolute Comfort Technology does not sell its customer's names and addresses to third parties. Absolute Comfort Technology respects the privacy of its customers and only discloses nonpublic personal information about its current or former customers as required by law or as needed for warranty or internal business purposes. THE UNDERSIGNED HEREBY ACKNOWLEDGES RECEIPT OF A COPY OF THE FOREGOING LIMITED WARRANTY AND ASBESTOS NOTICE AND THE OPPORTUNITY TO READ SAME THE UNDERSIGNED HEREBY ACKNOWLEDGE SPECIAL PROVISIONS Subcontractor must meet all requirements of RCW 39.04.350(1), Hardhats and Safety Vests to be worn always on job site. Safety Meetings to be conducted weekly including spill prevention/cleanup measures; copies to be provided to Absolute Comfort Technology, LLC. SCHEDULE OF VALUES Please provide Schedule of Values as soon as possible. Information must be provided in a timely manner for any State or Federal contract work. RCW 19.16.250 (21) Prohibited practices. (21) Collect or attempt to collect in addition to the principal amount of a claim any sum other than allowable interest, collection costs or handling fees expressly authorized by statute, and, in the case of suit, attorney's fees and taxable court costs. A licensee may collect or attempt to collect collection costs and fees, including contingent collection fees, as authorized by a written agreement or contract, between the licensee's client and the debtor, in the collection of a commercial claim. The amount charged to the debtor for collection services shall not exceed thirty-five percent of the commercial claim.

---

Absolute Comfort Technology 106 W. Mead Avenue, Yakima, WA 98902.

Phone: 509-388-2998 Web: [www.actheatandair.com](http://www.actheatandair.com) Contractor Registration: ABSOLCT894PU



## City Council Communication

**Meeting Date:** January 13, 2025

**From:** Gregory Cobb, Chief of Police

**Topic / Issue:** LEAD TF ILA

---

**SYNOPSIS:** The police department is a member of the Law Enforcement against Drugs Task Force (LEAD TF) a multi-agency task force established to investigate narcotics and gang crimes. The governing Inrerlocal agreement (ILA) has been changed to accommodate the creation of two funds to better manage Task force monies. Any changes to the ILA require the approval of each member's governing body.

**RECOMMENDATION:** Approve resolution authorizing the Chief of Police to sign an interlocal agreement with the LEAD TF.

**LEGAL REVIEW:** Reviewed by City Attorney

**FINANCIAL REVIEW:** N/A

**BACKGROUND INFORMATION:**

**ADDITIONAL OPTIONS:**

**ATTACHMENTS:** 1) Resolution 2) ILA

**CITY OF UNION GAP, WASHINGTON**  
**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION** authorizing the Chief of Police to sign an interlocal agreement with the LEAD Task Force.

**WHEREAS**, the police department is a member of the Law Enforcement against Drugs Task Force (LEAD TF), a multi-agency task force established to investigate narcotics and gang crimes;

**WHEREAS**, the governing interlocal agreement (ILA) has been changed to accommodate the creation of two funds to better manage TF monies; and

**WHEREAS**, Any changes to the ILA require the approval of each member's governing body;

**NOW, THEREFORE, BE IT RESOLVED BY THE UNION GAP CITY COUNCIL as follows:**

The Chief of Police is authorized to sign an interlocal agreement with the LEAD Task Force.

**PASSED** this 13th day of January, 2025.

\_\_\_\_\_  
John Hodkinson, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Lynette Bisconer, City Clerk

\_\_\_\_\_  
Jessica Foltz, City Attorney

**INTERLOCAL AGREEMENT**

For the Establishment of the

**YAKIMA COUNTY**

**LAW ENFORCEMENT AGAINST DRUGS**

**(L.E.A.D. Task Force)**

**NARCOTICS & GANG TASK FORCE**

**INTERLOCAL AGREEMENT**

**YAKIMA COUNTY LAW ENFORCEMENT AGAINST DRUGS (L.E.A.D. TF)**

**NARCOTICS CONTROL PROGRAM MULTIJURISDICTIONAL TASK FORCE**

**INTERLOCAL AGREEMENT**

**WHEREAS**, there is an existing inter-local agreement that has created the Yakima County L.E.A.D. Task Force for law enforcement operations against illegal narcotics and the trafficking of illegal drugs and gang related criminal activity in Washington State, Yakima County, the City of Grandview, the City of Sunnyside, and the City of Union Gap.

**WHEREAS**, the various governmental entities involved in the current Yakima County L.E.A.D. Task Force do desire to create a new operating agreement which shall replace and supersede all aspects of all, past and/or current operating agreement(s) in place, and,

**WHEREAS**, the high level of illegal sale and use of controlled substances and gang related criminal activity in Washington State, the County of Yakima and the Cities of Grandview, Sunnyside and Union Gap have had increasingly serious and adverse effects on the quality of life in the County and Cities and,

**WHEREAS**, the County and cities have, in recent years, found it necessary to devote even greater resources in fighting the problems caused by the illegal sale and use of controlled substances, and illegal activity caused through gang activities and,

**WHEREAS**, there is a clear and sufficient nexus between gang activity and the illegal sale and use of controlled substances, and,

**WHEREAS**, the continued operation of L.E.A.D. Task Force will provide improved law enforcement efficiency, will provide a formal organization to centralize supervision and enhance the efforts of the law enforcement agencies to combat controlled substance trafficking and illegal gang activity and,

**WHEREAS**, the continued operation of L.E.A.D. Task Force will reduce illegal drug trafficking and consumption in the State of Washington and within the boundaries of the consolidated service area of the participating jurisdictions, together with such other jurisdictions; and

**WHEREAS**, the continued operation and maintenance of L.E.A.D. Task Force will provide substantial public safety benefits to the citizens of the participating governmental jurisdictions and the public in general; and,

**WHEREAS**, Chapter 39.34 RCW provides that local jurisdictions may enter into cooperative agreements for their mutual advantage, and,

**WHEREAS**, the participating jurisdictions desire to expressly provide the powers held by L.E.A.D. under RCW 10.93:

**WHEREAS**, the L.E.A.D. Task Force has established working partnerships with the United States Drug Enforcement Agency (D.E.A.), the Bureau of Alcohol, Tobacco, Firearms and Explosives, Homeland Security Investigations, the Washington State Department of Commerce, the Washington State Gambling Commission, and the Washington State Patrol.

**NOW THEREFORE**, the parties hereto, through their respective legislative bodies, do hereby agree as follows:

#### **ARTICLE 1 AMENDMENT TO CURRENT INTERLOCAL AGREEMENT**

- 1.1 The undersigned parties hereby agree that this agreement shall have the legal force and effect of replacing in its entirety the current ILA operating agreement which established the Yakima County Law Enforcement Against Drugs (L.E.A.D.) Task Force. The parties agree that the following contract terms shall control that the current agreement and any modifications to it shall be replaced entirely by the following contents of this document.

## ARTICLE 2: DEFINITIONS:

- 2.1. **DEFINITIONS:** The words and phrases listed below, as used in this Contract, shall each have the following definitions:
- 2.1.1. “Agency” and “agencies” means the members of the L.E.A.D. Task Force, those being the Yakima County Sheriff’s Office, Yakima County Prosecuting Attorney’s Office, the Grandview Police Department, the Sunnyside Police Department, the Union Gap Police Department, the Washington State Patrol, and the Washington State Gambling Commission.
  - 2.1.2. “Executive Board” means the policy making body for the L.E.A.D. Task Force and shall consist of the Chiefs of Police of the Cities of Grandview, Sunnyside, Union Gap, the representative from the Washington State Patrol, the representative from the Washington State Gambling Commission, the Sheriff, and Prosecutor of Yakima County, or their respective designees.
  - 2.1.3. “Jurisdictions” means the Cities of Grandview, Sunnyside, Union Gap, and County of Yakima and State of Washington.
  - 2.1.4. “Drug Task Force” means a drug enforcement agency created by this agreement as that term is used in RCW 69.50.505.
  - 2.1.5. Fund 109, shall mean a fund created and held by the Yakima County Treasurer’s Office on behalf of L.E.A.D. Task Force which is administered by the Yakima County Sheriff’s Office for the purpose of receipt and disbursement of funds received from the Department of Justice Equitable Sharing Asset Forfeiture Program, receipt and disbursement of H.I.D.T.A. funds/grants, receipt and disbursement of Edward Bryne Memorial Justice Assistance Grant (Bryne/JAG grant), receipt and disbursement of drug forfeiture funds and court ordered contributions and any other grant that could benefit the efforts of the L.E.A.D. Task Force.
  - 2.1.6. “Fund 650” shall mean a fund created and held by the Yakima County Treasurer’s Office on behalf of L.E.A.D. Task Force which is administered by the Yakima County Sheriff’s Office to control all custodial funds seized from person(s) and are pending court disposition.
  - 2.1.7. “L.E.A.D. Task Force” shall mean the Yakima County Law Enforcement Against Drugs Task Force, comprised of all the undersigned members.
  - 2.1.8. “Task Force Operation” or “L.E.A.D. Task Force Operation” means any drug law enforcement activity in which an officer assigned to the Task Force takes an



active part. L.E.A.D. Task Force operations may also include controlled substance law enforcement activity in which the L.E.A.D. Task Force member's sole participation was to supply intelligence information to the arresting agency, or in which the L.E.A.D. Task Force provided follow-up support such as evidence processing, case preparation, warrant request, or follow-up investigation, if such intelligence or ancillary support is deemed substantial by the Executive Board. In its reviewing capacity, the Executive Board shall determine whether such intelligence or ancillary support in any given case has been substantial to make the activity a Task Force operation.

- 2.19. "Criminal Street Gang" means any ongoing organization, association, or group of three or more persons, whether formal or informal, having a common name or common identifying sign or symbol, having as one of its primary activities the commission of criminal acts, and whose members or associates individually or collectively engage in or have engaged in a pattern of criminal street gang activity. This definition does not apply to employees engaged in concerted activities for their mutual aid and protection, or to the activities of labor and bona fide nonprofit organizations or their members or agents.
- 2.20. "Criminal street gang associate or member" means any person who actively participates in any criminal street gang and who intentionally promotes, furthers, or assists in any criminal act by the criminal street gang.
- 2.21. "Criminal street gang-related offense" means any felony or misdemeanor offense, whether in this state or elsewhere, that is committed for the benefit of, at the direction of, or in association with any criminal street gang, or is committed with the intent to promote, further, or assist in any criminal street gang, or is committed with the intent to promote, further, or assist in any criminal conduct by the gang, or is committed for one or more of the following reasons:
- (A) To gain admission, prestige, or promotion within the gang:
  - (B) To increase or maintain the gang's size, membership, prestige, dominance, or control in any geographical area.
  - (C) To exact revenge or retribution for the gang or any member of the gang.
  - (D) To obstruct justice or intimidate or eliminate any witness against the gang or any member of the gang.
  - (E) To directly or indirectly cause any benefit, aggrandizement, gain, profit, or other advantage for the gang, its reputation, influence, or membership; or

(F) To provide the gang with any advantage in, or any control or dominance over any criminal market sector, including, but not limited to, manufacturing, delivering, or selling any controlled substance (chapter 69.50 RCW); arson (chapter 9A.48 RCW); trafficking in stolen property (chapter 9A.82 RCW); promoting prostitution (chapter 9A.88 RCW); human trafficking (RCW 9A.40.100); or promoting pornography (chapter 9.68 RCW).

### **ARTICLE 3: TASK FORCE PURPOSE & OPERATION:**

- 3.1. The purpose of this Agreement is to establish and maintain the existence of the Yakima County Law Enforcement Against Drugs (L.E.A.D.) Task Force, hereinafter referred to as L.E.A.D Task Force. L.E.A.D. Task Force is intended to be operated as a separate legal entity and shall operate independently of the governmental agencies which comprise the L.E.A.D. Task Force. L.E.A.D. Task Force shall provide undercover law enforcement investigative services for its' members, thereby benefiting them in terms of efficiency, economy, improved tools, improved coordination of data and/or improving the members' ability to better protect and serve the citizens of Yakima County and the incorporated areas of the City of Grandview, Sunnyside, and Union Gap, to combat violation of controlled substance laws within the member jurisdictions for their mutual advantage.
- 3.2. The undersigned participating jurisdictions that comprise L.E.A.D. Task Force shall authorize their respective representatives to execute all necessary documents to obtain grant funds available pursuant to the State and Local Law Enforcement Assistance Act for the purpose of establishing and maintaining the existence of a regional multijurisdictional narcotics task force.
- 3.3. Each participating jurisdiction adopts the following L.E.A.D. Task Force goals:
- Continue to attack the demand and supply sides of narcotics trafficking.
  - Continued enforcement efforts directed towards mid and upper-level dealers.
  - Continue to assist agencies within Yakima County with narcotics enforcement within their towns and cities if an agreement is reached to do so.
  - Continue to provide narcotics enforcement training to jurisdictions throughout Yakima County.
  - Continue to fight drug activity and gang activity.

3.4. The undersigned participating jurisdictions shall authorize representative from their respective jurisdictions to participate in the activities of the L.E.A.D. Task Force as agreed upon by majority vote of the L.E.A.D. Task Force Executive Board, which each participating jurisdiction shall have one (1) representative thereof in.

3.5. The undersigned participating jurisdictions shall authorize either its authorized representative from their respective law enforcement agencies of their respective jurisdictions, and the City of Union Gap shall authorize its' City Manager to enter into any required operating agreements, or future leases of real property, such as those pursuant to RCW 10.93 to enable these agencies to participate in multijurisdictional task forces.

The City of Union Gap understands that only authorized representative from their respective law enforcement agencies may attend and participate in votes of the L.E.A.D. Task Force Executive Committee and be privy to confidential law enforcement information. The City of Union Gap agrees to authorize a representative to attend L.E.A.D. Task Force Executive Meetings on behalf of the City of Union Gap.

3.6. The undersigned participating jurisdictions shall authorize either its authorized personnel from their respective law enforcement agencies of their respective jurisdictions, and the City of Union Gap shall authorize its' City Manager to execute any needed contract, including real property rental agreements to facilitate the operations of the L.E.A.D. Task Force in its operations.

3.7. Each jurisdiction shall pay all costs associated with its officers and equipment when assigned to the L.E.A.D. Task Force. The Washington State Patrol will contribute a supervisor and pay all related costs associated with its officer and equipment.

3.8. Each L.E.A.D. Task Force party shall act as independent contractors and not as employees of the L.E.A.D. Task Force or another party to this agreement. As such, they have no authority to bind other parties, nor control employees of other parties, contractors, or other entities.

- 3.9. Pursuant to RCW 10.93.040, personnel assigned to the L.E.A.D. Task Force shall be considered employees of the contributing agency which shall be solely and exclusively responsible for that employee. All rights, duties and obligations of the employer shall remain with the contributing agency. The personnel assigned by the contributing agencies shall continue under the employment of that agency for purposes of any losses, claims, damages, or liabilities arising out of or related to the services provided to the L.E.A.D. Task Force or the activities of the L.E.A.D. Task Force. Each agency agrees to hold harmless, defend, and indemnify the L.E.A.D. Task Force in any action arising from the negligence of the employees of that agency including all costs and defense including attorney's fees.
- 3.10. The parties agree that L.E.A.D. Task Force shall continue any other agreement that is currently in place with regards to funding of employees and/or positions with the various entities and/or independent contractors.
- 3.11. The L.E.A.D. Task Force shall continue to implement operations including:
- A. Development of intelligence.
  - B. Target Identification
  - C. Investigation
  - D. Arrest of Suspects
  - E. Successful Prosecution of Offenders, and
  - F. Asset Forfeiture/Disposition
- 3.12. The L.E.A.D. Task Force may also assist in investigations, arrest and prosecution and forfeiture of Criminal Street Gang activity as defined above in the definition sections 2.19 to 2.21 including any connected crime as identified above in sections 2.19 to 2.21. The respective jurisdictions recognize that there is a substantial and increasing nexus between illegal narcotics and criminal street gang activity and that the eradication of both will best serve the quality of life and safety of the citizens of their respective jurisdictions.
- 3.13. The undersigned jurisdictions hereby individually consent to the full exercise of peace officer powers within their respective jurisdictions by all properly certified or exempted officers engaged in any operation of the L.E.A.D. Task Force. Consent shall be valid during the tenure of the responsive undersigned individual.

- 3.14. The L.E.A.D. Task Force is intended to be treated as a separate legal entity for the purposes of litigation. However, the L.E.A.D. Task Force will be part of Yakima County with regards to annual financial audits, and accounting for receipts of local, state, and federal grant funding. Fund 109 will be established to account for the resources of the L.E.A.D. Task Force as described in section 2.15 and will be allocated their share of costs related to the annual audit, indirect allocations and direct service costs provided by the County.

#### **ARTICLE 4: DURATION:**

- 4.1. This agreement shall commence on the day and year it is executed and shall continue until written termination of the parties.

#### **ARTICLE 5: ADMINISTRATION:**

- 5.1. The parties agree that the Yakima County Sheriff's Office is the applicant jurisdiction. The Yakima County Sheriff's Office agrees to provide the necessary documentation to receive and expend grant funds. The Yakima County Sheriff's Office shall administer "Fund 109" and "Fund 650" in accordance with applicable laws, this Agreement and any other mutually agreed policies and procedures. "Fund 109" and "Fund 650" shall be administered by the L.E.A.D. Task Force Commander in accordance with the State Auditor's accounting standards for investigative funds and such other standards as the Executive Board may prescribe.
- 5.2. The Executive Board shall meet at least quarterly, but preferably monthly, if possible, provide policy and procedural guidance to the L.E.A.D. Task Force Commander, and supervise the use of "Fund 109" and "Fund 650." Each member of the Executive Board shall have an equal voice and vote in all L.E.A.D. Task Force matters.
- 5.3. The Executive Board shall appoint a L.E.A.D. Task Force Commander to supervise the daily operations of the L.E.A.D. Task Force according to this Agreement and Operating Rules of the L.E.A.D. Task Force.

- 5.4. The Executive Board shall have the authority to apply on behalf of the L.E.A.D. Task Force for all grant funds as may be available from federal, state, or private sources, for the furtherance of L.E.A.D. Task Force objectives.
- 5.5. The Yakima County Sheriff's Office, and Yakima County Treasurer's Office shall maintain two separate funds on behalf of L.E.A.D. Task Force, which shall be referred to as "Fund 109" and "Fund 650." The Yakima County Sheriff's Office shall provide a minimum of quarterly balance updates to the L.E.A.D. Task Force Executive Board and shall provide current fund balances upon request from the various members of L.E.A.D. Task Force.
- 5.6. The Yakima County Sheriff's Office shall be responsible for tracking County assets that are used for L.E.A.D. Task Force and shall be responsible for record keeping aspects of L.E.A.D. Task Force and for the administrative functions of L.E.A.D. Task Force. The Yakima County Sheriff's Office agrees to provide the Department of Commerce with the necessary documentation to receive grant funds.
- 5.7. The Executive Board shall be comprised of the Yakima County Prosecuting Attorney, the Yakima County Sheriff, the City of Grandview Chief of Police, the City of Sunnyside Chief of Police, the City of Union Gap Chief of Police, the Chief of the Washington State Patrol, and the Director of the Washington State Gambling Commission. The Task Force shall establish procedures for election of the chairperson position for the Executive Committee. The Task Force Executive Board may adopt bylaws providing for the appointment of alternates to attend Executive Board meetings in the absence of members. At such meetings the alternate shall have the same rights as the appointing members. Any action taken by the Task Force Executive Board under this agreement shall be based on a majority vote.
- 5.8. All L.E.A.D. Task Force contracts and agreements executed on behalf of Participating Jurisdictions under this agreement must first be approved on motion of the L.E.A.D. Task Force Executive Board. By executing this agreement, each Participating Jurisdiction agrees that, for purposes of administering the assets and resources available to the L.E.A.D. Task Force, Yakima County is hereby granted the authority to execute on behalf of the Participating Jurisdictions all agreements and contracts signed as approved by the L.E.A.D. Task Force Executive Board,

by and through its Chair, including but not limited to all contracts for professional services, and any real property lease necessary for the operation of the L.E.A.D. Task Force. Agreements and contracts that are executed in this manner shall have the same legal effect as if they were executed by each Participating Jurisdiction. No such agreement or contract may impose or waive liability with respect to a Participating Jurisdiction in a manner that is inconsistent with the indemnification provisions of Section 9 below.

- 5.9. Annual Budget: The L.E.A.D. Task Force Executive Board shall meet and establish the annual operating budget for the L.E.A.D. Task Force. Based upon the specific needs of the L.E.A.D. Task Force after adoption of the annual budget, the yearly operating budget may be amended by a majority vote of the membership of the Executive Board. The Fund 109 Annual Budget will be adopted by the L.E.A.D. Task Force not later than October 15th of each year so the budget may be included in the annual budget adoption of Yakima County. The Yakima County Sheriff will have authority to make minor adjustments in the annual budget to meet County budget requirements.

#### **ARTICLE 6: PROPERTY & EQUIPMENT:**

- 6.1. The Executive Board shall determine whether property seized and forfeited in a L.E.A.D. Task Force operation is to be retained for use by the L.E.A.D. Task Force or sold to generate cash for L.E.A.D. Task Force purposes. All cash proceeds from such sales of forfeited property shall be promptly deposited into "Fund 109", as shall all cash forfeited in a L.E.A.D. Task Force operation. All property retained for use by the L.E.A.D. Task Force will be inventoried using the most current Yakima County Asset policy and recorded as an asset of Fund 109.
- 6.2. All cash, property and proceeds from property forfeited pursuant to RCW 69.50.505/ RCW 9A.83.030 / RCW 10.105.010 by L.E.A.D. Task Force Operations shall be managed and disbursed only as provided in said RCW 69.50.505/ RCW 9A.83.030 / RCW 10.105.010. If any equipment is otherwise acquired by the L.E.A.D. Task Force, the parties agree to use the equipment only for such law enforcement purposes as are established by the Executive Board.
- 6.3. Upon dissolution of the L.E.A.D. Task Force, all property provided to the Task Force by the participating agencies and all forfeited property, other than money, remaining in the L.E.A.D. Task Force's possession shall be returned to the

respective contributing agencies. As discussed in Section 13 below, the withdrawal of one law enforcement entity under this agreement shall not trigger the provisions of Section 6, and the individual law enforcement entity shall not be entitled to any reimbursement for moneys collected and/or held in "Fund 109" and/or "Fund 650", and for any equipment donated to L.E.A.D. Task Force, and/or currently used in operations of L.E.A.D. Task Force the provisions of Section 13 shall control disposal of personal property of the withdrawing law enforcement agency.

- 6.4. Notwithstanding the termination of this Agreement and distribution of L.E.A.D. Task Force properties as herein described, such property and monies shall remain subject to the use restrictions of RCW 69.50.505(f) in the hands of each party until fully expended for the law enforcement purposes permitted in said RCW 69.50.505(f).

#### **SECTION 7: HANDLING OF FUNDS:**

- 7.1. "Fund 109" and "Fund 650" shall be held by the Yakima County Treasurer who will disburse the funds according to such standards and direction as the Executive Board shall provide. All interest earned on monies in the Funds shall be credited to the Fund and remain herein until disbursed according to this Agreement.
- 7.2. The L.E.A.D. Task Force Commander shall maintain a fund of ready cash so that day-to-day operational needs of the L.E.A.D. Task Force can be met. This shall be called the L.E.A.D. Task Force Operations Fund (part of Fund 109) and shall be limited to an amount of Seventy-Five Thousand Dollars (\$75,000.00) in reserves, or such other limit as the Executive Board shall permit. The Operations Fund may be kept and maintained at such location and in such manner as the L.E.A.D. Task Force Commander shall determine, subject to the Washington State Auditor's standards on impress, investigation funds and such other requirements as the Executive Board may establish.
- 7.3. In accordance with RCW 69.50.505 / RCW 9A.83.030 / RCW 10.105.010, cash proceeds from the sale of drug forfeiture property seized by L.E.A.D. Task Force shall be delivered to the Yakima County Treasurer together with deposit instructions indicating the respective state and local shares thereof according to RCW 69.50.505(h). The local share shall then be deposited in the L.E.A.D. Task Force Fund of the Yakima County Treasurer and accounted for separately as the



L.E.A.D. Task Force Fund. The State's share shall be remitted by the Treasurer to the State PSE account, as required by the statute, according to the figures supplied by the L.E.A.D. Task Force on the Treasurer's general deposit form. A copy of the Yakima County Treasurer's receipt and form for each such deposit, identifying the forfeiture case by name and/or number, shall be promptly provided to the L.E.A.D. Task Force Commander. For each forfeiture of \$5,000 or more in cash and/or proceeds, a record of all expenses of each participating agency shall be transmitted to the Executive Board and the Yakima County Prosecutor. Each expense record shall include all costs associated with the L.E.A.D. Task Force action giving rise to the case, including work by non-L.E.A.D. Task Force personnel.

- 7.4. To ensure compliance with this agreement, the parties agree that all forfeitures made pursuant to RCW 69.50.505 / RCW 9A.83.030 / RCW 10.105.010 by each party shall be made available upon a reasonable request for disclosure by the Executive Board.

#### **ARTICLE 8: NONDISCRIMINATION:**

- 8.1. Each party and their respective representatives and employees agree that they shall not discriminate against any person on the grounds of race, creed, color, religion, national origin, sex, sexual orientation, age, marital status, political affiliation or belief, or the presence of any sensory, mental or physical handicap in violation of the Washington State Law Against Discrimination (RCW Chapter 49.60) or the Americans with Disabilities Act (42 USC 12101 et seq). If any participating government violates this provision, L.E.A.D. Task Force may terminate this Agreement immediately and bar the respective participating government and/or employee from performing any services for L.E.A.D. Task Force in the future.

#### **ARTICLE 9: INDEMNIFICATION:**

- 9.1. Subject to Paragraph 9.2 below, each party to this Agreement agrees to indemnify and hold harmless the other member agencies and their elected officials, officers, employees, from any loss, claim, judgment, settlement of liability, including costs and attorneys' fees, arising out of and to the extent caused by the negligent acts or omissions of the indemnifying party. By mutual negotiation, each party hereby

waives, as respects to the LEAD Task Force and all other non-indemnifying parties only, any immunity that would otherwise be available against such claims under the Industrial Insurance provisions of Title 51 RCW. In the event a non-indemnifying member incurs any judgment, award, and/or cost arising therefrom including attorneys' fees to enforce the provisions of this Section, all such fees, expenses, and costs shall be recoverable from the indemnifying party.

- 9.2. Nothing herein shall require or be interpreted to cover or require indemnification or payment of any judgment against any individual or member agency/Party for intentionally wrongful conduct of any individual or for any judgment for punitive damages against any individual or member agency/Party. Payment of punitive damage awards shall be the sole responsibility of the individual who said judgment is rendered and/or his or her employer, should that employer elect to make said payment voluntarily and consistent with the requirements of Washington law.
- 9.3. Each member agency shall be responsible for selecting and retaining legal counsel for itself and or any employee of that agency which is named in a lawsuit alleging liability arising out of the operations of the LEAD Task Force. Each agency retaining counsel shall be responsible for payment of attorney's fees and costs incurred by that counsel. Should there be an agreement to share the costs of legal counsel, in lieu of the provisions above, such an agreement shall be in writing.
- 9.5. It is the intent of the undersigned participants that the L.E.A.D. Task Force be treated as a separate legal entity for the purposes of tort liability. Actions taken to bind the L.E.A.D. Task Force are intended to be by majority vote of the L.E.A.D. Task Force Executive Board and not that of any participating City Council or Manager, and/or Yakima County Board of County Commissioners.

#### **ARTICLE 10: EMPLOYEE & VEHICLE INSURANCE:**

- 10.1. Each agency shall only be responsible for the actions of its own employees and shall insure its own employees for false arrest, assault, and battery, false imprisonment or detention, malicious prosecution, libel, and/or slander, wrongful entry or eviction of other invasion of rights of private occupancy and/or wrongful

death, bodily injury, property damage, Section U.S.C. 1983 civil right litigation, and all claims for damages and civil claims against their respective employees.

- 10.2. Each party to this agreement also agrees to provide individual insurance coverage for vehicles owned and/or operated by the respective jurisdiction and used by their employees while participating in L.E.A.D. Task Force activities.

#### **ARTICLE 11: SUPPLY REPLACEMENT:**

- 11.1. The L.E.A.D. Task Force Commander through "Fund 109" will be responsible for supplying and/or replacing supplies needed and/or used by L.E.A.D. Task Force detectives. These supplies shall include food, vehicles, or any other supplies that are reasonably needed and approved by a quorum of the L.E.A.D. Task Force Executive Board to sustain the officers in their L.E.A.D. Task Force operations.
- 11.2. Each agency shall be responsible for any repairs, fuel, maintenance, and/or damages done to both their own assigned vehicles and L.E.A.D. Task Force pool vehicles being operated by L.E.A.D. Task Force detectives, as a result of participating in L.E.A.D. Task Force, and agrees to hold the other participating jurisdictions harmless for such damage.

#### **ARTICLE 12: MODIFICATION:**

- 12.1. The parties may amend, modify, and/or supplement this Agreement only by written agreement of the parties.

#### **ARTICLE 13: WITHDRAWAL FROM TASK FORCE:**

- 13.1. Any signatory Agency may withdraw from this agreement when a period of 60 (sixty) days has elapsed after notification is made by registered letter to the other Signatory Agencies' normal business address. Withdrawal or non-execution of this agreement by any one agency shall not affect the continued efficacy of the agreement with regard to the other Signatory Agencies.

13.2. The parties expressly agree that upon their withdrawal, or expulsion, from L.E.A.D. Task Force that they are not entitled to, nor will they receive any refund or reimbursement of costs for any amounts the member jurisdiction may have paid into L.E.A.D. Task Force “Fund 109 and/or Fund 650, including any reimbursement for grant money received during the fiscal year in question.

13.3. The parties further agree that any personal property and/or equipment that has been donated to L.E.A.D. Task Force for its operations by the respective agency shall be continued to be utilized to L.E.A.D. Task Force for its continued operations by the respective withdrawing entity, and that L.E.A.D. Task Force shall agree to return the equipment and/or personal property to the respective entity at the end of its useful economic life.

The parties further agree that any vehicles and/or equipment whose source of funds have been given by the L.E.A.D. Task Force to its member shall remit to the L.E.A.D. Task Force the vehicle, equipment, or the proceeds from its disposal at the end of its useful economic life.

#### **ARTICLE 14: DISPUTE RESOLUTION:**

14.1. Any controversy or dispute between the parties regarding the application or interpretation of this agreement is subject to resolution by the following procedures:

14.2. Initial review by the Executive Board to facilitate prompt resolution through agreement.

14.3. If the initial review does not achieve resolution, the Executive Board membership shall conduct a vote to resolve the disagreement, and if a majority vote is obtained by a quorum of the Executive Board, such vote shall be binding on the parties.

#### **ARTICLE 15: ENTIRE AGREEMENT:**

15.1. This document, including any Addendums attached hereto, encompasses the entire Agreement of the members. No understanding or amendment, addendum, or addition to this agreement shall be effective unless made in writing and

approved by a majority vote at a properly scheduled and noticed meeting of the Executive Board.

**ARTICLE 16: SEVERABILITY:**

- 16.1. The parties agree that if any term of this Agreement is held invalid by any court of competent jurisdiction, the remainder of the Agreement remains valid and in full force and effect.

**ARTICLE 17: LAW, VENUE, JURISDICTION:**

- 17.1. This Agreement shall be governed by the laws of the State of Washington. Any action, suit, or judicial proceeding for the enforcement of this Agreement shall be brought in the Superior Court for the State of Washington in Yakima County, Washington.

**ARTICLE 18: EXECUTION OF MULTIPLE ORIGINAL COUNTERPARTS:**

- 18.1. This agreement may be reproduced in any number of original counterparts. Each party needs to sign only one counterpart and when the signature pages are all assembled with one original counterpart, that compilation constitutes a fully executed and effective agreement among all the Participating Jurisdictions. In the event that fewer than all named parties execute this agreement, the agreement, once recorded as specified in Section 19 shall be effective as between the parties that have executed the agreement to the same extent as if no other parties had been named.

**SECTION 19: RECORDING:**

- 19.1. This Interlocal agreement will be recorded in compliance with RCW 39.34.040.

**YAKIMA COUNTY L.E.A.D.**

**TASK FORCE EXECUTIVE BOARD**

---

Robert Udell,  
Yakima County Sheriff

---

Joseph Brusic,  
Yakima County Prosecuting Attorney

---

Kal Fuller,  
Grandview Chief of Police

---

Rob Layman,  
Sunnyside Chief of Police

---

Greg Cobb, Chief of Police,  
City of Union Gap

---

John Batiste,  
Chief of Washington State Patrol

---

David Trujillo, Director  
Washington State Gambling Commission

Approved as to form:

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Deputy Prosecuting Attorney

# **CONSENT AGENDA**

**UNION GAP CITY COUNCIL REGULAR MEETING**  
**UNION GAP COUNCIL CHAMBERS**  
**Union Gap, Washington**  
**December 9, 2024, Regular Meeting**  
**MINUTES**

Call to Order Mayor Hodkinson called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.

Council Members Present Council Members Sewell, Wentz, Galloway, Schilling and Dailey were present.

Staff Present City Manager Bounds, City Attorney Foltz, Police Chief Cobb, Fire Chief Markham, Public Works & Community Development Director Cavanaugh, Civil Engineer Dominguez, and Finance & Administration Director Bisconer were present.

Audience Present See attached list.

Pledge of Allegiance Council Member Galloway led the pledge of allegiance.

Consent Agenda Motion by Council Member Wentz, second by Council Member Galloway to approve the consent agenda as follows:

Regular Council Meeting Minutes, dated November 25, 2024, as attached to the Agenda and maintained in electronic format

Claims Vouchers – EFT’s, and Voucher No’s 109494 through 109557 for December 9, 2024 in the amount of \$687, 922.94

Motion carried unanimously.

Recess To 10-Minute Closed Session At 6:02 p.m., Mayor Hodkinson adjourned to a 10-minute Closed Session for Labor Negotiations Pursuant to RCW 42.30.140(4)(b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress; the Council may be taking action. Council Members, City Manager Bounds, City Attorney Foltz and Police Chief Cobb attended.

Reconvened Meeting Mayor Hodkinson reconvened the regular meeting at 6:12 p.m.



*CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – December 9, 2024*

General Items

City Manager

Resolution No. – 24-93 – 2025 – 2027 Union Gap Police Officers Association – Bargaining Agreement

Motion by Council Member Schilling, second by Council Member Sewell to approve Resolution No. – 24-93 – authorizing the City Manager to sign the 2025 – 2027 Police Officer Association Agreement. Motion carried unanimously.

Resolution No. – 24-94 – 2025 – 2027 AFSCME Local 1122 Public Works – Bargaining Agreement

Motion by Council Member Wentz, second by Council Member Galloway to approve Resolution No. – 24-94 – authorizing the City Manager to sign the 2025 – 2027 AFSCME Public Works Bargaining Agreement. Motion carried unanimously.

Recurring Facility Use Agreement with Friends of the Union Gap Library & Community Center

City Manager Bounds and City Attorney Foltz gave a detailed overview of the proposed Recurring Facility Use Agreement with Friends of the Union Gap Library and Community Center. City Manager Bounds further stated the proposal is to use the Center at no charge with the exception of paying a security and cleaning deposit of \$150.00. After further discussion a motion was made by Council Member Wentz, second by Council Member Galloway requesting that City Manager Bounds and City Attorney Foltz work with the Library Committee to revise the agreement to reflect a \$5.00 per meeting fee and then bring the agreement proposal back to Council for review at the next scheduled meeting of January 13, 2025 – Ayes – Mayor Hodkinson, Council Member Sewell, Wentz, Galloway and Dailey. Nays – Council Member Schilling. Motion carried 5 to 1.

Motion by Council Member Wentz, second by Council Member Dailey to waive the meeting fee for the Friends of the Union Gap Library Meeting scheduled for December 12, 2024. Motion carried unanimously.

Cancellation of scheduled meetings

Motion by Council Member Wentz, second by Council Member Galloway to cancel all meetings through the rest of the year. City Manager Bounds asked for clarification that the motion would also include the first Study Session in January, 2025. Wentz confirmed that it would include the first Study Session in January. Motion carried unanimously.

*CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – December 9, 2024*

Finance & Administration

Ordinance No. – 3111 –  
2024 Year-End Budget  
Amendment

Finance & Administration Director Bisconer gave a detailed overview of proposed 2024 year-end budget amendments. Motion by Council Member Wentz, second by Council Member Galloway to approve Ordinance No. – 3111 – amending the 2024 budget, adjusting certain funds for unforeseen expenditures not included in the 2024 budget. Motion carried unanimously.

Police

Resolution No. – 24-95 –  
Sheltering Agreement –  
Yakima Humane Society

Police Chief Cobb gave a detailed overview of proposed Sheltering Agreement with Yakima Humane Society. Motion by Council Member Galloway, second by Council Member Sewell to approve Resolution No. – 24-95 – authorizing the City Manager to sign a Professional Services Agreement with the Yakima Humane Society, for animal sheltering. Motion carried unanimously.

City Manager

Council Member Selection  
Process and Interviews

City Manager Bounds stated the City recently advertised for vacant Council Position #5, and received four applications. City Manager Bounds further stated the interview and selection process will follow, and explained the process that needed to be applied. Interviews of applicants Carol Fredrickson; Debra Upton-Fretel; and David Matson were then held.

Recess To 5-Minute  
Executive Session

At 7:02 p.m., Mayor Hodkinson adjourned to a 5-minute Executive Session to evaluate the qualifications of a candidate for appointment to elective office, per RCW 42.30.110 (h); and the Council may be taking action after the Executive Session. Council Members, City Manager Bounds and City Attorney Jessica Foltz attended.

Reconvened Meeting

Mayor Hodkinson reconvened the regular meeting at 7:07 p.m.

Selection of Council Member

Motion by Council Member Galloway, second by Council Member Schilling to appoint Carol Fredrickson to Council Position #5. Motion carried unanimously.

Committee Reports

None.

Items from the Audience

None.

*CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – December 9, 2024*

<u>City Manager Report</u>	None.
<u>Communications/Questions/ Comments</u>	None.
<u>Development of Next Agenda</u>	Oath of Office for Council Member Fredrickson.
<u>Adjournment of Meeting</u>	Mayor Hodkinson adjourned the regular meeting at 7:10 p.m.

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Sharon Bounds, City Manager

ATTEST:

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Lynette Bisconer, City Clerk





## City Council Communication

**Meeting Date:** January 13, 2025  
**From:** Lynette Bisconer, Director of Finance and Administration  
**Topic/Issue:** Claim Vouchers – December 23, 2024

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**SYNOPSIS:** Claim Vouchers Dated December 23, 2024

**RECOMMENDATION:** Request Council to approve EFTs and Voucher Nos. 109565 through 109650 in the amount of \$413,832.14.

**LEGAL REVIEW:** N/A

**FINANCIAL REVIEW:** N/A

**BACKGROUND INFORMATION:** N/A

**ADDITIONAL OPTIONS:** N/A

**ATTACHMENTS:** 1. Claim Voucher Register  
2. Detailed Claim Voucher Register

# WARRANT/CHECK REGISTER

CITY OF UNION GAP

Time: 14:03:43 Date: 12/18/2024

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
7508	12/06/2024	Claims	2	EFT	US BANK - CHECKING	32.00	INVESTMENT MAINTENANCE FEE - 11/2024
7584	12/15/2024	Claims	2	EFT	US BANK - CHECKING	147.86	ANALYSIS FEE - 11/2024
7599	12/17/2024	Claims	2	EFT	WA STATE DEPT OF REVENUE	22,673.39	EXCISE TAX - 11/2024
7629	12/23/2024	Claims	2	EFT	CENTURY LINK - LD	44.08	LONG DISTANCE - 12/2024
7630	12/23/2024	Claims	2	EFT	CENTURY LINK	783.28	CIVIC CENTER TRUNK SVC - 11/2024; PUBLIC WORKS - 11/2024
7631	12/23/2024	Claims	2	EFT	OFFICE DEPOT-CITY HALL	478.35	INK HP 910XL 4PK COMBO; PUSH PINS & PAPER CLIPS; PUSH PINS 50 PK; BOOKCASE; CALENDAR 48X72, NAVY FOR SEWER DEPT; MANILA ENVELOPES & BLACK TONER
7632	12/23/2024	Claims	2	EFT	OFFICE DEPOT-PD	196.64	INDEX TAB DIVIDERS & 2 WHITE BINDERS; COPY PAPERS; PINK FILE FOLDERS, BLACK SHARPIES, & POST IT NOTES
7633	12/23/2024	Claims	2	EFT	SPECTRUM ENTERPRISE	327.63	CIVIC CENTER TV SERVICE - 11/2024; LIBRARY & COMMUNITY CENTER TV SERVICE - 12/2024
7634	12/23/2024	Claims	2	EFT	US BANK CARDMEMBER SVC	4,538.01	MICROSOFT OFC 2021; TED ROBERTSON AWARDS BANQUET - JH; 2025 CALENDARS & RUBBER BANDS; WAPRO MEMBERSHIP - 12/01/2024-11/30/2025; ANNUAL CHAMBER HOLIDAY PARTY - SB,J./S.H,SD; PURCHASE/CANCELLATION OF UN
7507	12/09/2024	Claims	2	109565	MEDSTAR CABULANCE, INC.	70,825.92	DIAL A RIDE/FIXED ROUTE - 11/2024
7635	12/23/2024	Claims	2	109566	ABSOLUTE COMFORT TECHNOLOGY LLC	259.68	W.O. #51629- BARN HEAT SERVICE CALL
7636	12/23/2024	Claims	2	109567	ADVANCED TRAVEL EXP. FUND	332.53	REIMBURSE# 1202- TASER INSTRUCTOR COURSE - 12/3/2024 - 12/4/2024 - KIRKLAND, WA - P. SANDERS; REIMBURSE # 1200 - AWC WA CELI - 10/17/24 - 10/18/24 - TRI CITIES, WA - S. SCHILLING
7637	12/23/2024	Claims	2	109568	AM TEST, INC.	125.00	WASTE WATER SAMPLING - METALS ANALYSIS - LIBERTY BOTTLES - SAMPLE # A24K0360-01
7638	12/23/2024	Claims	2	109569	AMAZON CAPITAL SERVICES, INC	41.20	PILOT G2 PREMIUM GEL ROLLER PENS & SCREEN PROTECTOR FOR IPHONE SE 3/2 3PK
7639	12/23/2024	Claims	2	109570	ANATEK LABS, INC.	780.00	COLIFORM BACTERIA SAMPLING; ION PREP & NITRATE BY HACH
7640	12/23/2024	Claims	2	109571	AT&T MOBILITY	270.66	PD MODEMS - 11/2024
7641	12/23/2024	Claims	2	109572	ATLAS STAFFING INC	1,928.12	SEASONAL PARKS - WEEK WORKED - 11/23/2024 - T. CARLS & R. RAMIREZ
7642	12/23/2024	Claims	2	109573	BRUCKNER TRUCK SALES, INC.	473.47	LUBE/OIL/FILTER & TIRE MAINTENANCE

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7643	12/23/2024	Claims	2	109574	CASCADE NATURAL GAS CORP	3,231.71	CIVIC CAMPUS - 11/2024; FIRE DEPT - 11/2024 & PD ANNEX BLDG - 11/2024; LIBRARY & COMMUNITY CENTER - 11/2024; 4401 1/2 MAIN STREET - 11/2024 & 4401 MAIN STREET #2 - 11/2024
7644	12/23/2024	Claims	2	109575	CASCADE VALLEY LUBE	63.83	FULL SERVICE - VEH # 1020
7645	12/23/2024	Claims	2	109576	CENTRAL VALLEY COATINGS & BLASTING	119.67	WATER PIPES BK62
7646	12/23/2024	Claims	2	109577	CENTRAL WASHINGTON AGRICULTURAL MUSEUM	5,500.00	GENERAL MGR SVC - 11/2024 - P. STRATER & C. REESE
7647	12/23/2024	Claims	2	109578	CENTRAL WASHINGTON FAIR ASSOC.	11,000.00	SFP SALES & MARKETING EXPENSES - 2024; SFP SALES/MARKETING - 12/2024
7648	12/23/2024	Claims	2	109579	CHRISTENSEN, INC.	2,358.17	PD FUEL - 12/01/2024 - 12/15/2024
7649	12/23/2024	Claims	2	109580	CI INFORMATION MANAGEMENT	206.50	PD SHRED SERVICE - 11/2024; CITY HALL SHRED SERVICE - 11/2024
7650	12/23/2024	Claims	2	109581	CINTAS CORP #605	76.16	CIVIC CENTER & PD MAT SERVICE - 12/13/2024
7651	12/23/2024	Claims	2	109582	CITY OF YAKIMA	73,265.43	TRANSIT ADVERTISING - 2024 SUMMER/FALL BUS BOOK; WHOLESALE SEWER 3 PARTY AGREEMENT - 11/2024
7652	12/23/2024	Claims	2	109583	CLASSIC CAR WASH	65.00	PD CAR WASHES - 11/2024
7653	12/23/2024	Claims	2	109584	COPIERS NORTHWEST	178.11	PD COPIERS LEASE - 11/2024
7654	12/23/2024	Claims	2	109585	CORE & MAIN LP	3,190.55	SETTERS/HYD REP/SDL
7655	12/23/2024	Claims	2	109586	COUNTRY FARM AND GARDEN	173.24	100LT C9 LED WM REEL & 25LT LED BLUE LIGHTS
7656	12/23/2024	Claims	2	109587	CROWN UTILITIES	1,052.04	WATER DEPOSIT REFUND - UB ACCT # 15164 - 1206 AHTANUM RIDGE DRIVE
7657	12/23/2024	Claims	2	109588	DAY WIRELESS	3,344.57	BATTERIES & ANTENNA
7658	12/23/2024	Claims	2	109589	ELITE OVERHEAD DOORS LLC	169.33	PW SHOP DOOR REPAIR
7659	12/23/2024	Claims	2	109590	ELITE TOWING & RECOVERY LLC	52.80	TIRE CHANGE - 11/29/2024 - VEH# 22
7660	12/23/2024	Claims	2	109591	EMBROIDERY NORTHWEST	150.43	SHIRTS & SWEATSHIRT W/ EMBROIDERY
7661	12/23/2024	Claims	2	109592	TRAVIS FISCUS	175.99	2024 SAFETY BOOT REIMBURSEMENT - T. FISCUS
7662	12/23/2024	Claims	2	109593	FRANK'S POINT S	2,318.77	NEW TIRES - VEH # TRUCK 1010; NEW TIRES & SPIN & BALANCE - VEH # 1012; PASS FLAT OFF - STREETS; NEW TIRES & SPIN BALANCE - VEH # 1010
7663	12/23/2024	Claims	2	109594	GENE WEINMANN CONSULTING	90.69	CDBG COORDINATOR & POSTAGE - 12/2024
7664	12/23/2024	Claims	2	109595	NAOMI GORDON	68.00	WATER DEPOSIT REFUND - UB ACCT # 9105 - 2107 LANDON AVE UNIT #2
7665	12/23/2024	Claims	2	109596	GRANT J HUNT COMPANY	16,000.00	DESIGN & MARKETING - 09/2024; DESIGN & MARKETING - 10/2024, 11/2024 & 12/2024
7666	12/23/2024	Claims	2	109597	GREATER YAKIMA CHAMBER OF COMMERCE	2,500.00	BIG FOOT CONVENTION 2024 SPONSORSHIP

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7667	12/23/2024	Claims	2	109598	HLA ENGINEERING & LAND SURVEYING INC	32,237.20	PROFESSIONAL ENGINEER SERVICES - 11/2024
7668	12/23/2024	Claims	2	109599	HYUNDAI OF YAKIMA	902.07	LUBE/OIL/FILTER, TIRE ROTATION, & WIPERS - VEH # 221; LUBE/OIL/FILTER & TIRE ROTATION - VEH# 222; LUBE/OIL/FILTER, TIRE ROTATION, & CHECK FILTERS - VEH # 220; LUBE/OIL/FILTER - VEH # 9
7669	12/23/2024	Claims	2	109600	INTERSTATE BATTERIES OF COLUMBIA VALLEY	20.52	BATTERY - SLA1005 FOR LIFT STATION 3
7670	12/23/2024	Claims	2	109601	IRONCLAD COMPANY	930.75	PLOW BITS FOR STREETS
7671	12/23/2024	Claims	2	109602	JOHN DEERE FINANCIAL	269.41	MEN BOOT CLSC BLK 13 & MENS INSULATED BIBS
7672	12/23/2024	Claims	2	109603	SAUL JURADO	500.00	CLEANING/DAMAGE DEPOSIT REFUND - ACTIVITIES BLDG RENTAL 11/30/2024
7673	12/23/2024	Claims	2	109604	KAZCADE ENGRAVING & TROPHIES	335.42	2024 OLD TOWN LIGHTED CHRISTMAS PARADE THROPHIES
7674	12/23/2024	Claims	2	109605	KELLEY CREATE	80.23	CONTRACT BASE FEE - 12/14/2024-01/13/2025
7675	12/23/2024	Claims	2	109606	KITTITAS & YAKIMA VALLEY UC	250.00	WORK RELATED EXAMS - 11/19/2024 - C. BUNTING & 11/12/2024 - T. FISCUS
7676	12/23/2024	Claims	2	109607	LAW OFFICES OF MARGITA DORNAY	19,500.00	PROSECUTING ATTORNEY - 12/2024
7677	12/23/2024	Claims	2	109608	LIGHTNING GRAPHICS	272.39	BUILDING INSPECTION CALL FORMS
7678	12/23/2024	Claims	2	109609	ERIK MICHEL	86.64	PW CUSTOM HATS
7679	12/23/2024	Claims	2	109610	OFFICE SOLUTIONS NORTHWEST	125.65	POST-IT MARKERS, HIGHLIGHTERS, INDEX DIVIDERS, FILE EXPANSION, & LETTER FILE WALLETS
7680	12/23/2024	Claims	2	109611	ONE CALL CONCEPTS INC	18.72	UTILITY LOCATES - 11/2024
7681	12/23/2024	Claims	2	109612	PACIFIC POWER	24,886.69	FIRE DEPT - 12/2024 & PD ANNEX BLDG - 12/2024; CIVIC CAMPUS - 12/2024; LIBRARY/COMMUNITY CENTER - 11/2024; STREET LIGHTS/BOOSTER PUMPS - 11/2024; TRAFFIC LIGHTS - 11/2024; AREA LIGHTS - 11/2024 & WELL
7682	12/23/2024	Claims	2	109613	PEOPLE FOR PEOPLE	2,400.00	SENIOR NUTRITION TEMPORARY SITE MANAGER - 11/2024
7683	12/23/2024	Claims	2	109614	PETTY CASH (CK ACCT)	140.00	OXFORD SUITES FOR YVCOG GENERAL MEMBERSHIP MEETING - JH, JG, JS, & JC
7684	12/23/2024	Claims	2	109615	PETTY CASH	8.63	MISC RECEIPTS - 12/2024
7685	12/23/2024	Claims	2	109616	REPUBLIC PUBLISHING CO	258.20	NOTICE OF PUBLIC HEARING 11/25/2024 - FINAL BUDGET; SUMMARY OF ORDINANCES PASSED - NO. 3110



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7686	12/23/2024	Claims	2	109617	RH2 ENGINEERING, INC.	1,944.11	MAIN ST PEDESTRIAN CROSSING - PROJ# 0230195 - SVCS THROUGH 11/27/24; MAIN ST PEDESTRIAN CROSSING - PROJ #0240032 - SVCS THROUGH 11/24/24
7687	12/23/2024	Claims	2	109618	ALICE ROGERS	208.07	OVERPAYMENT REFUND - UB ACCT # 2196 - 4110 2ND STREET
7688	12/23/2024	Claims	2	109619	ROSA M SALAZAR	89.03	OVERPAYMENT REFUND - UB ACCT # 14956 - 105 SPRING AVENUE
7689	12/23/2024	Claims	2	109620	EPIFANIO SANCHEZ	106.92	OVERPAYMENT REFUND - UB ACCT # 13510 - 3406 1ST STREET
7690	12/23/2024	Claims	2	109621	SEAWESTERN INC	238.18	PICKHEAD - YELLOW FIBERGLASS HANDLE - #8 HEAD; D HANDLE NUPLA & BOND KIT HK-147
7691	12/23/2024	Claims	2	109622	SHUEL'S LUMBER CO.	593.53	4X4-12FT PRE TREATED POSTS; 4X8 - 1 1/8 CDX PLYWOOD
7692	12/23/2024	Claims	2	109623	SIRCHIE ACQUISITION COMPANY, LLC	612.75	RED BARRIER TAPE 8RL-CASE; PARTICULATE PREFILTER 12 PK; KRAFT PAPER ROLL & PAPER LINERS
7693	12/23/2024	Claims	2	109624	SMARSH, INC.	3,779.67	PROFESSIONAL ARCHIEVE & PROFESSIONAL SUPPORT - 11/06/2024-11/05/2024
7694	12/23/2024	Claims	2	109625	SYSTEMS WEST CO.	500.00	CLEANING/DAMAGE DEPOSIT REFUND - ACTIVITIES BLDG RENTAL 12/07/2024
7695	12/23/2024	Claims	2	109626	THE REAL YELLOW PAGES	213.92	PARK AD - WHITE & YELLOW PAGES - 12/2024
7696	12/23/2024	Claims	2	109627	TRAFFIC SAFETY SUPPLY CO INC	17,886.33	24" WHITE PREMARK - PREMARK, WHITE, VIZIGRIP 24" X 3 15/PK
7697	12/23/2024	Claims	2	109628	U.S. CELLULAR	904.15	PD PHONE SERVICE - 11/2024
7698	12/23/2024	Claims	2	109629	U.S. LINEN & UNIFORM	936.44	PW UNIFORM SERVICE - 11/2024
7699	12/23/2024	Claims	2	109630	UNITED STATES POSTAL SERVICE	232.00	PD P.O. BOX #3228 RENEWAL
7700	12/23/2024	Claims	2	109631	UNITED STATES POSTMASTER	1,013.31	UB POSTAGE - 12/2024
7701	12/23/2024	Claims	2	109632	UPS	92.86	PD SHIPPING - 11/2024
7702	12/23/2024	Claims	2	109633	VALLEY SEPTIC SERVICE	370.00	FULLBRIGHT & AHTANUM YOUTH PARK TOILET RENTAL - 10/28/24 - 11/27/24
7703	12/23/2024	Claims	2	109634	VIC'S AUTO & SUPPLY UNION GAP - PW	30.05	22' WIPER BLADES FOR LOADER; RAIN 2X1 CLEANER - VEH #1028
7704	12/23/2024	Claims	2	109635	WA ASSN OF SHERIFFS &	400.00	FULL CONFERENCE REGISTRATION MEMBERSHIP - C. COBB
7705	12/23/2024	Claims	2	109636	WA STATE DEPT OF LICENSING	39.00	CPLS - NOVEMBER 2024
7706	12/23/2024	Claims	2	109637	WA STATE PATROL	39.75	BACKGROUND CHECKS - 09/2024; BACKGROUND CHECKS - 11/2024
7707	12/23/2024	Claims	2	109638	WA STATE TREASURER	19,398.90	CJRS - 10/2024; CJRS - 11/2024
7708	12/23/2024	Claims	2	109639	WELLS FARGO VENDOR FIN SERV	965.52	KYOCERA TASKALFA 6054CI LEASE - 12/2024
7709	12/23/2024	Claims	2	109640	YAKIMA CO DEPT OF CORRECTIONS	38,621.80	INMATE HOUSING & MEDICAL - 11/2024
7710	12/23/2024	Claims	2	109641	YAKIMA CO PUBLIC SERVICES	2,923.35	GRAVEL ROAD SURFACE STABILIZATION - LABOR, SUPPLIES, & EQUIPMENT - 07/2024

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7711	12/23/2024	Claims	2	109642	YAKIMA CO PUBLIC SERVICES	2,690.20	YARD WASTE & GARBAGE DISPOSAL - 11/04/24 - 11/26/24 - 59.37 TONS
7712	12/23/2024	Claims	2	109643	YAKIMA CO TREAS PROSECUTING	131.34	CVC - 10/2024
7713	12/23/2024	Claims	2	109644	YAKIMA CO TREAS PROSECUTING	104.43	CVC - 11/2024
7714	12/23/2024	Claims	2	109645	YAKIMA COOPERATIVE ASSN	843.95	BULK PROPANE - 291.2000 GALLONS - ACTIVITIES BLDG; PD FUEL - 11/26/2024 - 19.1860 GALLONS - 436; PD FUEL - 11/19/24 - 10.3440 GALLONS; PD FUEL - 11/26/24 - 13.9750 GALLONS
7715	12/23/2024	Claims	2	109646	YAKIMA ECO, LLC	293.29	OVERPAYMENT REFUND - UB ACCT # 8503 - 1250 W ALDER STREET
7716	12/23/2024	Claims	2	109647	YAKIMA ECO, LLC	244.86	OVERPAYMENT REFUND - UB ACCT # 11205 - 1200 W ALDER STREET
7717	12/23/2024	Claims	2	109648	YAKIMA VALLEY CONFERENCE	3,702.00	LAND USE PLANNING & GIS/MAPPING SERVICES - 11/2024
7718	12/23/2024	Claims	2	109649	YAKIMA WASTE SYSTEMS INC	705.03	WASTE SERVICE - 11/2024
7719	12/23/2024	Claims	2	109650	YORKS PEST CONTROL, LLC	146.07	GENERAL PEST CONTROL - CIVIC CENTER - 12/10/2024

001 Current Expense Fund	96,174.44	
101 Street Fund	35,598.08	
107 Lodging Tax Fund	23,500.00	
108 Tourism Promotion Area Fund	11,500.00	
123 Criminal Justice Fund	3,344.57	
128 Transit System Fund	71,669.84	
130 Community Policing Fund	241.78	
132 Events & ActivitiesFund	335.42	
170 Housing Rehabilitation Fund	90.69	
306 Park Development Reserve Fund	708.25	
320 City Hall Equipment Reserve Fund	398.60	
324 Infrastructure Reserve Fund	1,944.11	
401 Water Fund	24,619.62	
402 Garbage Fund	11,390.02	
403 Sewer Fund	80,755.05	
404 Water Improvement Reserve	1,236.13	
405 Sewer Improvement Reserve	28,867.82	
414 Water Deposits	1,120.04	
630 General State/County-Shared Rev Fund	488.32	
633 Crime Victims Comp Cnty Share	235.77	
640 Court Revenue Fund	18,949.58	
650 YVCRU Fund	664.01	
	413,832.14	Claims: 413,832.14

# WARRANT/CHECK REGISTER

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<b>7508</b>	<b>12/06/2024</b>	<b>Claims</b>	<b>2</b>	<b>EFT</b>	<b>US BANK - CHECKING</b>	<b>32.00</b>	<b>INVESTMENT MAINTENANCE FEE - 11/2024</b>
			001 - 514 23 49 00 - MISCELLANEOUS			32.00	
<b>7584</b>	<b>12/15/2024</b>	<b>Claims</b>	<b>2</b>	<b>EFT</b>	<b>US BANK - CHECKING</b>	<b>147.86</b>	<b>ANALYSIS FEE - 11/2024</b>
			001 - 514 23 49 00 - MISCELLANEOUS			147.86	
<b>7599</b>	<b>12/17/2024</b>	<b>Claims</b>	<b>2</b>	<b>EFT</b>	<b>WA STATE DEPT OF REVENUE</b>	<b>22,673.39</b>	<b>EXCISE TAX - 11/2024</b>
			001 - 511 60 49 10 - EXTERNAL TAXES			488.95	
			001 - 514 30 49 00 - MISCELLANEOUS			9.00	
			001 - 524 20 49 01 - EXTERNAL TAXES-BUILDING			167.54	
			401 - 534 50 49 01 - EXTERNAL TAXES			7,545.41	
			403 - 535 50 49 02 - EXTERNAL TAXES			5,318.82	
			402 - 537 50 49 01 - EXTERNAL TAXES			9,050.01	
			001 - 576 80 49 02 - EXTERNAL TAXES			93.66	
<b>7629</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>EFT</b>	<b>CENTURY LINK - LD</b>	<b>44.08</b>	<b>LONG DISTANCE - 12/2024</b>
			001 - 513 10 47 00 - CIVIC CAMPUS UTILITIES - EXEC			2.22	
			001 - 514 23 47 00 - CIVIC CAMPUS UTILITIES-FINAN			3.10	
			001 - 514 30 47 00 - CIVIC CAMPUS UTILITIES - CLER			2.79	
			001 - 515 31 47 00 - CIVIC CAMPUS UTILITIES-LEGAL			1.35	
			001 - 521 50 47 00 - PD FACILITIES CIVIC CAMP UTIL			28.22	
			001 - 524 10 47 01 - CIVIC CAMPUS UTILITY-BUILDIN			1.42	
			401 - 534 50 47 01 - CIVIC CAMPUS UTILITIES-WATEI			1.29	
			403 - 535 50 47 01 - CIVIC CAMPUS UTILITIES-SEWEI			0.94	
			402 - 537 50 47 01 - CIVIC CAMPUS UTILITES - GARB			0.10	
			101 - 542 30 47 01 - CIVIC CAMPUS UTILITIES-STREE			0.18	
			101 - 543 30 47 01 - CIVIC CAMPUS UTILITIES-STREE			0.47	
			128 - 547 10 47 01 - CIVIC CAMPUS UTILITIES-TRAN!			0.40	
			001 - 558 60 47 01 - CIVIC CAMPUS UTILITIES-PLAN!			1.23	
			001 - 576 80 47 01 - CIVIC CAMPUS U TILITIES-PARK!			0.37	
<b>7630</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>EFT</b>	<b>CENTURY LINK</b>	<b>783.28</b>	<b>CIVIC CENTER TRUNK SVC - 11/2024; PUBLIC WORKS - 11/2024</b>
			001 - 513 10 47 00 - CIVIC CAMPUS UTILITIES - EXEC			30.85	
			001 - 514 23 47 00 - CIVIC CAMPUS UTILITIES-FINAN			43.03	
			001 - 514 30 47 00 - CIVIC CAMPUS UTILITIES - CLER			38.69	
			001 - 515 31 47 00 - CIVIC CAMPUS UTILITIES-LEGAL			18.72	
			001 - 521 50 47 00 - PD FACILITIES CIVIC CAMP UTIL			391.80	
			001 - 524 10 47 01 - CIVIC CAMPUS UTILITY-BUILDIN			19.76	
			401 - 534 50 42 00 - COMMUNICATION			42.82	
			401 - 534 50 47 01 - CIVIC CAMPUS UTILITIES-WATEI			17.92	
			403 - 535 50 42 00 - COMMUNICATION			42.82	
			403 - 535 50 47 01 - CIVIC CAMPUS UTILITIES-SEWEI			13.05	
			402 - 537 50 42 00 - COMMUNICATION			42.82	
			402 - 537 50 47 01 - CIVIC CAMPUS UTILITES - GARB			1.36	
			101 - 542 30 47 01 - CIVIC CAMPUS UTILITIES-STREE			2.46	
			101 - 543 30 42 00 - COMMUNICATION			42.82	
			101 - 543 30 47 01 - CIVIC CAMPUS UTILITIES-STREE			6.58	
			128 - 547 10 47 01 - CIVIC CAMPUS UTILITIES-TRAN!			5.51	
			001 - 558 60 47 01 - CIVIC CAMPUS UTILITIES-PLAN!			17.14	
			001 - 576 80 47 01 - CIVIC CAMPUS U TILITIES-PARK!			5.13	
<b>7631</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>EFT</b>	<b>OFFICE DEPOT-CITY HALL</b>	<b>478.35</b>	<b>INK HP 910XL 4PK COMBO; PUSH PINS &amp; PAPER CLIPS; PUSH PINS 50 PK; BOOKCASE; CALENDAR 48X72, NAVY FOR SEWER DEPT; MANILA ENVELOPES &amp; BLACK TONER</b>
			001 - 513 10 31 00 - SUPPLIES			49.60	
			001 - 514 30 31 00 - SUPPLIES			49.61	
			001 - 524 20 31 00 - SUPPLIES-BUILDING			34.76	
			401 - 534 50 31 00 - SUPPLIES			2.93	
			401 - 534 50 31 00 - SUPPLIES			0.99	
			401 - 534 50 31 00 - SUPPLIES			45.01	

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			403 - 535 50 31 00 - SUPPLIES			2.93	
			403 - 535 50 31 00 - SUPPLIES			0.99	
			403 - 535 50 31 00 - SUPPLIES			45.01	
			403 - 535 50 31 00 - SUPPLIES			64.91	
			402 - 537 50 31 00 - SUPPLIES			2.93	
			402 - 537 50 31 00 - SUPPLIES			0.99	
			402 - 537 50 31 00 - SUPPLIES			45.01	
			101 - 542 30 31 00 - SUPPLIES			2.93	
			101 - 542 30 31 00 - SUPPLIES			0.99	
			101 - 542 30 31 00 - SUPPLIES			45.01	
			001 - 558 60 31 00 - SUPPLIES			34.77	
			001 - 576 80 31 00 - SUPPLIES			2.96	
			001 - 576 80 31 00 - SUPPLIES			1.01	
			001 - 576 80 31 00 - SUPPLIES			45.01	
<b>7632</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>EFT</b>	<b>OFFICE DEPOT-PD</b>	<b>196.64</b>	<b>INDEX TAB DIVIDERS &amp; 2 WHITE BINDERS; COPY PAPERS; PINK FILE FOLDERS, BLACK SHARPIES, &amp; POST IT NOTES</b>
			001 - 521 10 31 01 - PD CLERICAL SUPPLIES			107.31	
			001 - 521 10 31 01 - PD CLERICAL SUPPLIES			36.49	
			001 - 521 80 31 00 - PD EVIDENCE SUPPLIES			52.84	
<b>7633</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>EFT</b>	<b>SPECTRUM ENTERPRISE</b>	<b>327.63</b>	<b>CIVIC CENTER TV SERVICE - 11/2024; LIBRARY &amp; COMMUNITY CENTER TV SERVICE - 12/2024</b>
			001 - 513 10 47 00 - CIVIC CAMPUS UTILITIES - EXEC			7.31	
			001 - 514 23 47 00 - CIVIC CAMPUS UTILITIES-FINAN			10.19	
			001 - 514 30 47 00 - CIVIC CAMPUS UTILITIES - CLER			9.17	
			001 - 515 31 47 00 - CIVIC CAMPUS UTILITIES-LEGAL			4.44	
			001 - 521 50 47 00 - PD FACILITIES CIVIC CAMP UTIL			92.82	
			001 - 524 10 47 01 - CIVIC CAMPUS UTILITY-BUILDIN			4.68	
			401 - 534 50 47 01 - CIVIC CAMPUS UTILITIES-WATEI			4.25	
			403 - 535 50 47 01 - CIVIC CAMPUS UTILITIES-SEWEI			3.09	
			402 - 537 50 47 01 - CIVIC CAMPUS UTILITES - GARB			0.32	
			101 - 542 30 47 01 - CIVIC CAMPUS UTILITIES-STREE			0.58	
			101 - 543 30 47 01 - CIVIC CAMPUS UTILITIES-STREE			1.56	
			128 - 547 10 47 01 - CIVIC CAMPUS UTILITIES-TRAN:			1.31	
			001 - 558 60 47 01 - CIVIC CAMPUS UTILITIES-PLAN:			4.06	
			001 - 572 50 47 00 - UTILITIES - LIBRARY			91.32	
			001 - 575 50 47 01 - UTILITIES - COMMUNITY CENTE			91.32	
			001 - 576 80 47 01 - CIVIC CAMPUS UTILITIES-PARK:			1.21	
<b>7634</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>EFT</b>	<b>US BANK CARDMEMBER SVC</b>	<b>4,538.01</b>	<b>MICROSOFT OFC 2021; TED ROBERTSON AWARDS BANQUET - JH; 2025 CALENDARS &amp; RUBBER BANDS; WAPRO MEMBERSHIP - 12/01/2024-11/30/2025; ANNUAL CHAMBER HOLIDAY PARTY - SB,J./S.H,SD; PURCHASE/CANCELLATION OF UN</b>
			001 - 511 60 49 00 - MISCELLANEOUS			180.00	
			001 - 511 60 49 00 - MISCELLANEOUS			45.00	
			001 - 513 10 31 00 - SUPPLIES			173.99	
			001 - 513 10 31 00 - SUPPLIES			46.29	
			001 - 513 10 49 01 - MISCELLANEOUS			15.00	
			001 - 514 23 31 00 - SUPPLIES			13.25	
			001 - 514 30 31 00 - SUPPLIES			13.25	
			001 - 514 30 49 00 - MISCELLANEOUS			25.00	
			001 - 517 91 31 00 - SUPPLIES			383.75	
			001 - 521 10 43 00 - PD ADMIN TRAVEL			421.41	
			001 - 521 22 31 00 - PATROL SUPPLIES			175.00	
			001 - 521 22 31 00 - PATROL SUPPLIES			-175.00	
			001 - 521 22 31 00 - PATROL SUPPLIES			272.26	
			001 - 521 22 31 00 - PATROL SUPPLIES			451.52	

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			001 - 521 22 31 00 - PATROL SUPPLIES			168.84	
			001 - 521 22 31 00 - PATROL SUPPLIES			155.80	
			001 - 521 22 31 00 - PATROL SUPPLIES			-19.48	
			001 - 521 22 31 00 - PATROL SUPPLIES			1,206.46	
			001 - 521 40 43 00 - PD TRAINING TRAVEL			140.74	
			001 - 521 50 31 00 - PD FACILITIES SUPPLIES			83.27	
			001 - 521 80 31 00 - PD EVIDENCE SUPPLIES			5.82	
			001 - 524 20 49 00 - MISCELLANEOUS-BUILDING			62.50	
			001 - 524 60 31 00 - CODE ENFORCEMENT SUPPLIES			20.85	
			001 - 554 30 31 00 - SUPPLIES - ANIMAL CONTROL			20.85	
			001 - 558 60 49 00 - MISCELLANEOUS			62.50	
			650 - 589 30 41 00 - OPERATIONS - PROFESSIONAL :			113.34	
			650 - 589 30 48 00 - OPERATIONS - REPAIRS & MAIN			29.66	
			650 - 589 30 49 01 - TRAINING - MISCELLANEOUS			47.54	
			320 - 594 14 64 00 - COMPUTERS & EQUIPMENT			398.60	
<b>7507</b>	<b>12/09/2024</b>	<b>Claims</b>	<b>2</b>	<b>109565</b>	<b>MEDSTAR CABULANCE, INC.</b>	<b>70,825.92</b>	<b>DIAL A RIDE/FIXED ROUTE - 11/2024</b>
					128 - 547 10 49 00 - TRANSIT SERVICE PAYMENT	70,825.92	
<b>7635</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109566</b>	<b>ABSOLUTE COMFORT TECHNOLOGY LLC</b>	<b>259.68</b>	<b>W.O. #51629- BARN HEAT SERVICE CALL</b>
					001 - 576 80 48 00 - REPAIRS & MAINTENANCE	259.68	
<b>7636</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109567</b>	<b>ADVANCED TRAVEL EXP. FUND</b>	<b>332.53</b>	<b>REIMBURSE# 1202- TASER INSTRUCTOR COURSE - 12/3/2024 - 12/4/2024 - KIRKLAND, WA - P. SANDERS; REIMBURSE # 1200 - AWC WA CELI - 10/17/24 - 10/18/24 - TRI CITIES, WA - S. SCHILLING</b>
					001 - 511 60 43 00 - TRAVEL	194.28	
					001 - 521 40 43 00 - PD TRAINING TRAVEL	138.25	
<b>7637</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109568</b>	<b>AM TEST, INC.</b>	<b>125.00</b>	<b>WASTE WATER SAMPLING - METALS ANALYSIS - LIBERTY BOTTLES - SAMPLE # A24K0360-01</b>
					403 - 535 50 41 00 - PROFESSIONAL SERVICES	125.00	
<b>7638</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109569</b>	<b>AMAZON CAPITAL SERVICES, INC</b>	<b>41.20</b>	<b>PILOT G2 PREMIUM GEL ROLLER PENS &amp; SCREEN PROTECTOR FOR IPHONE SE 3/2 3PK</b>
					401 - 534 50 31 00 - SUPPLIES	6.03	
					403 - 535 50 31 00 - SUPPLIES	6.03	
					403 - 535 50 31 00 - SUPPLIES	11.06	
					402 - 537 50 31 00 - SUPPLIES	6.03	
					101 - 542 30 31 00 - SUPPLIES	6.02	
					001 - 576 80 31 00 - SUPPLIES	6.03	
<b>7639</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109570</b>	<b>ANATEK LABS, INC.</b>	<b>780.00</b>	<b>COLIFORM BACTERIA SAMPLING; ION PREP &amp; NITRATE BY HACH</b>
					401 - 534 50 41 00 - PROFESSIONAL SERVICES	780.00	
<b>7640</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109571</b>	<b>AT&amp;T MOBILITY</b>	<b>270.66</b>	<b>PD MODEMS - 11/2024</b>
					001 - 521 10 42 00 - PD ADMIN COMMUNICATIONS	270.66	
<b>7641</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109572</b>	<b>ATLAS STAFFING INC</b>	<b>1,928.12</b>	<b>SEASONAL PARKS - WEEK WORKED - 11/23/2024 - T. CARLS &amp; R. RAMIREZ</b>
					001 - 576 80 41 00 - PROFESSIONAL SERVICES-ATLA	1,928.12	
<b>7642</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109573</b>	<b>BRUCKNER TRUCK SALES, INC.</b>	<b>473.47</b>	<b>LUBE/OIL/FILTER &amp; TIRE MAINTENANCE</b>
					650 - 589 30 48 00 - OPERATIONS - REPAIRS & MAIN	473.47	

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7643	12/23/2024	Claims	2	109574	CASCADE NATURAL GAS CORP	3,231.71	CIVIC CAMPUS - 11/2024; FIRE DEPT - 11/2024 & PD ANNEX BLDG - 11/2024; LIBRARY & COMMUNITY CENTER - 11/2024; 4401 1/2 MAIN STREET - 11/2024 & 4401 MAIN STREET #2 - 11/2024
					001 - 513 10 47 00 - CIVIC CAMPUS UTILITIES - EXEC	53.92	
					001 - 514 23 47 00 - CIVIC CAMPUS UTILITIES-FINAN	75.22	
					001 - 514 30 47 00 - CIVIC CAMPUS UTILITIES - CLER	67.64	
					001 - 515 31 47 00 - CIVIC CAMPUS UTILITIES-LEGAL	32.73	
					001 - 521 50 47 00 - PD FACILITIES CIVIC CAMP UTIL	684.88	
					001 - 521 50 47 00 - PD FACILITIES CIVIC CAMP UTIL	33.99	
					001 - 522 50 47 00 - FD FACILITIES - UTILITIES	556.28	
					001 - 524 10 47 01 - CIVIC CAMPUS UTILITY-BUILDIN	34.54	
					401 - 534 50 47 01 - CIVIC CAMPUS UTILITIES-WATEI	31.32	
					403 - 535 50 47 00 - UTILITIES	343.09	
					403 - 535 50 47 01 - CIVIC CAMPUS UTILITIES-SEWEI	22.79	
					402 - 537 50 47 00 - UTILITIES	965.03	
					402 - 537 50 47 01 - CIVIC CAMPUS UTILITES - GARB	2.38	
					101 - 542 30 47 01 - CIVIC CAMPUS UTILITIES-STREE	4.31	
					101 - 543 30 47 01 - CIVIC CAMPUS UTILITIES-STREE	11.50	
					128 - 547 10 47 01 - CIVIC CAMPUS UTILITIES-TRAN	9.63	
					001 - 558 60 47 01 - CIVIC CAMPUS UTILITIES-PLANI	29.96	
					001 - 571 22 47 00 - UTILITIES - LIBRARY & COMMUI	263.54	
					001 - 576 80 47 01 - CIVIC CAMPUS UTILITIES-PARK	8.96	
7644	12/23/2024	Claims	2	109575	CASCADE VALLEY LUBE	63.83	FULL SERVICE - VEH # 1020
					401 - 534 50 48 00 - REPAIRS & MAINTENANCE	25.53	
					403 - 535 50 48 00 - REPAIRS & MAINTENANCE	9.57	
					101 - 542 30 48 00 - REPAIRS & MAINTENANCE	9.57	
					101 - 542 66 48 00 - REPAIRS & MAINTENANCE	3.19	
					101 - 542 67 48 00 - REPAIRS & MAINTENANCE	3.19	
					101 - 542 70 48 00 - REPAIRS & MAINTENANCE	9.56	
					128 - 547 10 48 00 - REPAIRS & MAINTENANCE	3.22	
7645	12/23/2024	Claims	2	109576	CENTRAL VALLEY COATINGS & BLASTING	119.67	WATER PIPES BK62
					001 - 522 50 48 00 - FD FACILITIES - REPAIRS & MAI	119.67	
7646	12/23/2024	Claims	2	109577	CENTRAL WASHINGTON AGRICULTURAL MUSEUM	5,500.00	GENERAL MGR SVC - 11/2024 - P. STRATER & C. REESE
					107 - 571 10 41 00 - PROF SVCS-AG MUSEUM	5,500.00	
7647	12/23/2024	Claims	2	109578	CENTRAL WASHINGTON FAIR ASSOC.	11,000.00	SFP SALES & MARKETING EXPENSES - 2024; SFP SALES/MARKETING - 12/2024
					107 - 557 30 41 02 - STATE FAIR PARK	2,000.00	
					108 - 557 30 44 11 - ADVERTISING-STATE FAIR PARK	9,000.00	
7648	12/23/2024	Claims	2	109579	CHRISTENSEN, INC.	2,358.17	PD FUEL - 12/01/2024 - 12/15/2024
					001 - 521 10 32 00 - PD ADMIN FUEL	401.38	
					001 - 521 21 32 00 - INVESTIGATION FUEL	60.52	
					001 - 521 22 32 00 - PATROL FUEL	1,830.34	
					001 - 524 60 32 00 - CODE ENFORCEMENT FUEL	32.96	
					001 - 554 30 32 00 - FUEL - ANIMAL CONTROL	32.97	
7649	12/23/2024	Claims	2	109580	CI INFORMATION MANAGEMENT	206.50	PD SHRED SERVICE - 11/2024; CITY HALL SHRED SERVICE - 11/2024
					001 - 511 60 41 01 - PROFESSIONAL SERVICES	17.43	
					001 - 513 10 41 01 - PROFESSIONAL SERVICES	17.43	
					001 - 514 23 41 00 - PROFESSIONAL SERVICES	17.43	
					001 - 514 30 41 00 - PROFESSIONAL SERVICES	17.43	

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			001 - 521 50 41 00		PD FACILITIES PROFESSIONAL S	102.10	
			001 - 524 20 41 00		PROFESSIONAL SERVICES-BUILT	8.72	
			401 - 534 50 41 00		PROFESSIONAL SERVICES	3.49	
			403 - 535 50 41 00		PROFESSIONAL SERVICES	3.49	
			402 - 537 50 41 00		PROFESSIONAL SERVICES	3.49	
			101 - 542 30 41 00		PROFESSIONAL SERVICES	3.49	
			001 - 558 60 41 00		PROFESSIONAL SERVICES	8.72	
			001 - 576 80 41 03		PROFESSIONAL SERVICES	3.28	
<b>7650</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109581</b>	<b>CINTAS CORP #605</b>		<b>76.16</b> CIVIC CENTER & PD MAT SERVICE - 12/13/2024
			001 - 513 10 48 01		CIVIC CAMPUS MAINTENANCE-	3.84	
			001 - 514 23 48 01		CIVIC CAMPUS MAINTENANCE-	5.35	
			001 - 514 30 48 01		CIVIC CAMPUS MAINTENANCE-	4.82	
			001 - 515 31 48 00		CIVIC CAMPUS MAINTENANCE-	2.33	
			001 - 521 50 48 01		PD FACILITIES CIVIC CAMPUS M	48.76	
			001 - 524 20 48 01		CIVIC CAMPUS MAINTENANCE-	2.46	
			401 - 534 50 48 01		CIVIC CAMPUS MAINTENANCE-	2.23	
			403 - 535 50 48 01		CIVIC CAMPUS MAINTENANCE-	1.61	
			402 - 537 50 48 01		CIVIC CAMPUS MAINTENANCE-	0.17	
			101 - 542 30 48 01		CIVIC CAMPUS MAINTENANCE-	0.31	
			101 - 543 30 48 01		CIVIC CAMPUS MAINTENANCE-	0.82	
			128 - 547 10 48 01		CIVIC CAMPUS MAINTENANCE-	0.69	
			001 - 558 60 48 01		CIVIC CAMPUS MAINTENANCE-	2.13	
			001 - 576 80 48 01		CIVIC CAMPUS MAINTENANCE	0.64	
<b>7651</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109582</b>	<b>CITY OF YAKIMA</b>		<b>73,265.43</b> TRANSIT ADVERTISING - 2024 SUMMER/FALL BUS BOOK; WHOLESALE SEWER 3 PARTY AGREEMENT - 11/2024
			403 - 535 50 41 03		INTERGOVERNMENTAL PROFES:	72,653.18	
			128 - 547 10 44 00		ADVERTISING	612.25	
<b>7652</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109583</b>	<b>CLASSIC CAR WASH</b>		<b>65.00</b> PD CAR WASHES - 11/2024
			001 - 521 22 48 00		PATROL REPAIRS & MAINT	65.00	
<b>7653</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109584</b>	<b>COPIERS NORTHWEST</b>		<b>178.11</b> PD COPIERS LEASE - 11/2024
			001 - 521 10 45 00		PD ADMIN RENTALS & LEASES	178.11	
<b>7654</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109585</b>	<b>CORE &amp; MAIN LP</b>		<b>3,190.55</b> SETTERS/HYD REP/SDL
			401 - 534 50 31 00		SUPPLIES	3,190.55	
<b>7655</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109586</b>	<b>COUNTRY FARM AND GARDEN</b>		<b>173.24</b> 100LT C9 LED WM REEL & 25LT LED BLUE LIGHTS
			101 - 542 30 31 00		SUPPLIES	173.24	
<b>7656</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109587</b>	<b>CROWN UTILITIES</b>		<b>1,052.04</b> WATER DEPOSIT REFUND - UB ACCT # 15164 - 1206 AHTANUM RIDGE DRIVE
			414 - 582 10 04 14		DEPOSIT REFUND	1,052.04	Refund Utility Deposit
<b>7657</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109588</b>	<b>DAY WIRELESS</b>		<b>3,344.57</b> BATTERIES & ANTENNA
			123 - 521 22 21 23		CJ UNIFORMS & EQUIP	3,344.57	
<b>7658</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109589</b>	<b>ELITE OVERHEAD DOORS LLC</b>		<b>169.33</b> PW SHOP DOOR REPAIR
			401 - 534 50 48 00		REPAIRS & MAINTENANCE	33.87	
			403 - 535 50 48 00		REPAIRS & MAINTENANCE	33.87	
			402 - 537 50 48 00		REPAIRS & MAINTENANCE	33.87	
			101 - 542 30 48 00		REPAIRS & MAINTENANCE	33.87	
			001 - 576 80 48 00		REPAIRS & MAINTENANCE	33.85	
<b>7659</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109590</b>	<b>ELITE TOWING &amp; RECOVERY</b>		<b>52.80</b> TIRE CHANGE - 11/29/2024 - VEH# 22
			001 - 521 22 48 00		PATROL REPAIRS & MAINT	52.80	
<b>7660</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109591</b>	<b>EMBROIDERY NORTHWEST</b>		<b>150.43</b> SHIRTS & SWEATSHIRT W/ EMBROIDERY

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			401 - 534 50 21 00		UNIFORMS & EQUIPMENT	30.09	
			403 - 535 50 21 00		UNIFORMS & EQUIPMENT	30.09	
			402 - 537 50 21 00		UNIFORMS & EQUIPMENT	30.09	
			101 - 542 30 21 00		UNIFORMS & EQUIPMENT	30.07	
			001 - 576 80 21 00		UNIFORMS & EQUIPMENT	30.09	
<b>7661</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109592</b>	<b>TRAVIS FISCUS</b>	<b>175.99</b>	<b>2024 SAFETY BOOT REIMBURSEMENT - T. FISCUS</b>
			401 - 534 50 21 00		UNIFORMS & EQUIPMENT	58.66	
			403 - 535 50 21 00		UNIFORMS & EQUIPMENT	58.67	
			101 - 542 30 21 00		UNIFORMS & EQUIPMENT	58.66	
<b>7662</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109593</b>	<b>FRANK'S POINT S</b>	<b>2,318.77</b>	<b>NEW TIRES - VEH # TRUCK 1010; NEW TIRES &amp; SPIN &amp; BALANCE - VEH # 1012; PASS FLAT OFF - STREETS; NEW TIRES &amp; SPIN BALANCE - VEH # 1010</b>
			401 - 534 50 48 00		REPAIRS & MAINTENANCE	405.75	
			403 - 535 50 48 00		REPAIRS & MAINTENANCE	152.16	
			101 - 542 30 48 00		REPAIRS & MAINTENANCE	257.63	
			101 - 542 30 48 00		REPAIRS & MAINTENANCE	152.16	
			101 - 542 30 48 00		REPAIRS & MAINTENANCE	16.23	
			101 - 542 30 48 00		REPAIRS & MAINTENANCE	128.82	
			101 - 542 66 48 00		REPAIRS & MAINTENANCE	257.63	
			101 - 542 66 48 00		REPAIRS & MAINTENANCE	50.72	
			101 - 542 66 48 00		REPAIRS & MAINTENANCE	128.82	
			101 - 542 67 48 00		REPAIRS & MAINTENANCE	50.72	
			101 - 542 70 48 00		REPAIRS & MAINTENANCE	257.64	
			101 - 542 70 48 00		REPAIRS & MAINTENANCE	152.16	
			101 - 542 70 48 00		REPAIRS & MAINTENANCE	128.81	
			128 - 547 10 48 00		REPAIRS & MAINTENANCE	50.70	
			001 - 576 80 48 00		REPAIRS & MAINTENANCE	85.88	
			001 - 576 80 48 00		REPAIRS & MAINTENANCE	42.94	
<b>7663</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109594</b>	<b>GENE WEINMANN CONSULTING</b>	<b>90.69</b>	<b>CDBG COORDINATOR &amp; POSTAGE - 12/2024</b>
			170 - 559 30 31 00		SUPPLIES	0.69	
			170 - 559 30 41 01		PROFESSIONAL SERVICES - HOL	90.00	
<b>7664</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109595</b>	<b>NAOMI GORDON</b>	<b>68.00</b>	<b>WATER DEPOSIT REFUND - UB ACCT # 9105 - 2107 LONDON AVE UNIT #2</b>
			414 - 582 10 04 14		DEPOSIT REFUND	68.00	Refund Utility Deposit
<b>7665</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109596</b>	<b>GRANT J HUNT COMPANY</b>	<b>16,000.00</b>	<b>DESIGN &amp; MARKETING - 09/2024; DESIGN &amp; MARKETING - 10/2024, 11/2024 &amp; 12/2024</b>
			107 - 557 30 41 01		PROF SERVICES-GRANT J HUNT	4,000.00	
			107 - 557 30 41 01		PROF SERVICES-GRANT J HUNT	12,000.00	
<b>7666</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109597</b>	<b>GREATER YAKIMA CHAMBER OF COMMERCE</b>	<b>2,500.00</b>	<b>BIG FOOT CONVENTION 2024 SPONSORSHIP</b>
			108 - 557 30 44 22		ADVERTISING - CHAMBER OF C	2,500.00	
<b>7667</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109598</b>	<b>HLA ENGINEERING &amp; LAND SURVEYING INC</b>	<b>32,237.20</b>	<b>PROFESSIONAL ENGINEER SERVICES - 11/2024</b>
			401 - 534 50 41 00		PROFESSIONAL SERVICES	712.50	
			404 - 534 50 49 49		MISCELLANEOUS-WATER RIGHT	1,236.13	
			403 - 535 50 41 00		PROFESSIONAL SERVICES	712.50	
			306 - 576 80 41 36		RCO GRANT - PROFESSIONAL S	708.25	
			405 - 594 35 41 54		BELTWAY SEWER EXT LIFT STATI	688.40	
			405 - 594 38 64 53		N RUDKIN RD STORMWATER IN	28,179.42	



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<b>7668</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109599</b>	<b>HYUNDAI OF YAKIMA</b>	<b>902.07</b>	<b>LUBE/OIL/FILTER, TIRE ROTATION, &amp; WIPERS - VEH # 221; LUBE/OIL/FILTER &amp; TIRE ROTATION - VEH# 222; LUBE/OIL/FILTER, TIRE ROTATION, &amp; CHECK FILTERS - VEH # 220; LUBE/OIL/FILTER - VEH # 9</b>
					001 - 521 22 48 00 - PATROL REPAIRS & MAINT	124.50	
					001 - 521 22 48 00 - PATROL REPAIRS & MAINT	60.11	
					001 - 521 22 48 00 - PATROL REPAIRS & MAINT	677.35	
					001 - 521 22 48 00 - PATROL REPAIRS & MAINT	40.11	
<b>7669</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109600</b>	<b>INTERSTATE BATTERIES OF COLUMBIA VALLEY</b>	<b>20.52</b>	<b>BATTERY - SLA1005 FOR LIFT STATION 3</b>
					403 - 535 50 48 00 - REPAIRS & MAINTENANCE	20.52	
<b>7670</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109601</b>	<b>IRONCLAD COMPANY</b>	<b>930.75</b>	<b>PLOW BITS FOR STREETS</b>
					101 - 542 30 31 00 - SUPPLIES	930.75	
<b>7671</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109602</b>	<b>JOHN DEERE FINANCIAL</b>	<b>269.41</b>	<b>MEN BOOT CLSC BLK 13 &amp; MENS INSULATED BIBS</b>
					401 - 534 50 21 00 - UNIFORMS & EQUIPMENT	19.49	
					401 - 534 50 21 00 - UNIFORMS & EQUIPMENT	50.82	
					403 - 535 50 21 00 - UNIFORMS & EQUIPMENT	19.49	
					402 - 537 50 21 00 - UNIFORMS & EQUIPMENT	19.49	
					101 - 542 30 21 00 - UNIFORMS & EQUIPMENT	19.49	
					101 - 542 30 21 00 - UNIFORMS & EQUIPMENT	50.82	
					128 - 547 10 21 00 - UNIFORMS & EQUIPMENT	19.49	
					001 - 576 80 21 00 - UNIFORMS & EQUIPMENT	19.50	
					001 - 576 80 21 00 - UNIFORMS & EQUIPMENT	50.82	
<b>7672</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109603</b>	<b>SAUL JURADO</b>	<b>500.00</b>	<b>CLEANING/DAMAGE DEPOSIT REFUND - ACTIVITIES BLDG RENTAL 11/30/2024</b>
					001 - 582 10 00 03 - PARK DEPOSIT REFUND	500.00	
<b>7673</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109604</b>	<b>KAZCADE ENGRAVING &amp; TROPHIES</b>	<b>335.42</b>	<b>2024 OLD TOWN LIGHTED CHRISTMAS PARADE THROPHIES</b>
					132 - 573 94 31 32 - HOLIDAY PARADE SUPPLIES	335.42	
<b>7674</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109605</b>	<b>KELLEY CREATE</b>	<b>80.23</b>	<b>CONTRACT BASE FEE - 12/14/2024-01/13/2025</b>
					001 - 514 23 48 00 - REPAIRS & MAINTENANCE	40.12	
					001 - 514 30 48 00 - REPAIRS & MAINTENANCE	40.11	
<b>7675</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109606</b>	<b>KITTITAS &amp; YAKIMA VALLEY UC</b>	<b>250.00</b>	<b>WORK RELATED EXAMS - 11/19/2024 - C. BUNTING &amp; 11/12/2024 - T. FISCUS</b>
					401 - 534 50 41 00 - PROFESSIONAL SERVICES	125.00	
					401 - 534 50 41 00 - PROFESSIONAL SERVICES	31.25	
					403 - 535 50 41 00 - PROFESSIONAL SERVICES	31.25	
					402 - 537 50 41 00 - PROFESSIONAL SERVICES	31.25	
					101 - 542 30 41 00 - PROFESSIONAL SERVICES	31.25	
<b>7676</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109607</b>	<b>LAW OFFICES OF MARGITA DORNAY</b>	<b>19,500.00</b>	<b>PROSECUTING ATTORNEY - 12/2024</b>
					001 - 515 31 41 02 - LEGAL SERVICES - PROS. ATTNY	19,500.00	
<b>7677</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109608</b>	<b>LIGHTNING GRAPHICS</b>	<b>272.39</b>	<b>BUILDING INSPECTION CALL FORMS</b>
					001 - 524 20 31 00 - SUPPLIES-BUILDING	272.39	
<b>7678</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109609</b>	<b>ERIK MICHEL</b>	<b>86.64</b>	<b>PW CUSTOM HATS</b>
					401 - 534 50 21 00 - UNIFORMS & EQUIPMENT	17.33	
					403 - 535 50 21 00 - UNIFORMS & EQUIPMENT	17.33	
					402 - 537 50 21 00 - UNIFORMS & EQUIPMENT	17.33	
					101 - 542 30 31 00 - SUPPLIES	17.33	

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			001 - 576 80 21 00 -		UNIFORMS & EQUIPMENT	17.32	
<b>7679</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109610</b>	<b>OFFICE SOLUTIONS NORTHWEST</b>	<b>125.65</b>	<b>POST-IT MARKERS, HIGHLIGHTERS, INDEX DIVIDERS, FILE EXPANSION, &amp; LETTER FILE WALLETS</b>
			001 - 514 23 31 00 -		SUPPLIES	62.83	
			001 - 514 30 31 00 -		SUPPLIES	62.82	
<b>7680</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109611</b>	<b>ONE CALL CONCEPTS INC</b>	<b>18.72</b>	<b>UTILITY LOCATES - 11/2024</b>
			401 - 534 50 41 00 -		PROFESSIONAL SERVICES	9.36	
			403 - 535 50 41 00 -		PROFESSIONAL SERVICES	9.36	
<b>7681</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109612</b>	<b>PACIFIC POWER</b>	<b>24,886.69</b>	<b>FIRE DEPT - 12/2024 &amp; PD ANNEX BLDG - 12/2024; CIVIC CAMPUS - 12/2024; LIBRARY/COMMUNITY CENTER - 11/2024; STREET LIGHTS/BOOSTER PUMPS - 11/2024; TRAFFIC LIGHTS - 11/2024; AREA LIGHTS - 11/2024 &amp; WELL</b>
			001 - 513 10 47 00 -		CIVIC CAMPUS UTILITIES - EXEC	99.38	
			001 - 514 23 47 00 -		CIVIC CAMPUS UTILITIES-FINAN	138.62	
			001 - 514 30 47 00 -		CIVIC CAMPUS UTILITIES - CLER	124.65	
			001 - 515 31 47 00 -		CIVIC CAMPUS UTILITIES-LEGAL	60.31	
			001 - 521 50 47 00 -		PD FACILITIES CIVIC CAMP UTIL	65.61	
			001 - 521 50 47 00 -		PD FACILITIES CIVIC CAMP UTIL	1,262.17	
			001 - 522 50 47 00 -		FD FACILITIES - UTILITIES	503.86	
			001 - 524 10 47 01 -		CIVIC CAMPUS UTILITY-BUILDIN	63.65	
			401 - 534 50 47 00 -		UTILITIES	315.75	
			401 - 534 50 47 00 -		UTILITIES	9,470.00	
			401 - 534 50 47 01 -		CIVIC CAMPUS UTILITIES-WATEI	57.73	
			403 - 535 50 47 00 -		UTILITIES	290.45	
			403 - 535 50 47 01 -		CIVIC CAMPUS UTILITIES-SEWEI	42.00	
			402 - 537 50 47 01 -		CIVIC CAMPUS UTILITES - GARB	4.39	
			101 - 542 30 47 01 -		CIVIC CAMPUS UTILITIES-STREE	7.94	
			101 - 542 63 47 00 -		UTILITIES	7,869.30	
			101 - 542 64 47 00 -		UTILITIES	479.21	
			101 - 543 30 47 01 -		CIVIC CAMPUS UTILITIES-STREE	21.20	
			128 - 547 10 47 01 -		CIVIC CAMPUS UTILITIES-TRAN:	17.75	
			001 - 558 60 47 01 -		CIVIC CAMPUS UTILITIES-PLANI	55.21	
			001 - 572 50 47 00 -		UTILITIES - LIBRARY	743.72	
			001 - 575 50 47 01 -		UTILITIES - COMMUNITY CENTE	743.72	
			001 - 576 80 47 00 -		UTILITIES	2,433.55	
			001 - 576 80 47 01 -		CIVIC CAMPUS U TILITIES-PARK:	16.52	
<b>7682</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109613</b>	<b>PEOPLE FOR PEOPLE</b>	<b>2,400.00</b>	<b>SENIOR NUTRITION TEMPORARY SITE MANAGER - 11/2024</b>
			001 - 571 21 41 00 -		PROF SERVICES - PEOPLE FOR P	2,400.00	
<b>7683</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109614</b>	<b>PETTY CASH (CK ACCT)</b>	<b>140.00</b>	<b>OXFORD SUITES FOR YVCOG GENERAL MEMBERSHIP MEETING - JH, JG, JS, &amp; JC</b>
			001 - 511 60 49 00 -		MISCELLANEOUS	105.00	
			401 - 534 50 49 00 -		MISCELLANEOUS	11.67	
			403 - 535 50 49 00 -		MISCELLANEOUS	11.67	
			402 - 537 50 49 00 -		MISCELLANEOUS	11.66	
<b>7684</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109615</b>	<b>PETTY CASH</b>	<b>8.63</b>	<b>MISC RECEIPTS - 12/2024</b>
			001 - 511 60 31 01 -		SUPPLIES	8.63	
<b>7685</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109616</b>	<b>REPUBLIC PUBLISHING CO</b>	<b>258.20</b>	<b>NOTICE OF PUBLIC HEARING 11/25/2024 - FINAL BUDGET; SUMMARY OF ORDINANCES PASSED - NO. 3110</b>
			001 - 511 60 44 00 -		OFFICIAL PUBLICATIONS	64.40	
			001 - 511 60 44 01 -		ADVERTISING	193.80	

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7686	12/23/2024	Claims	2	109617	RH2 ENGINEERING, INC.	1,944.11	MAIN ST PEDESTRIAN CROSSING - PROJ# 0230195 - SVCS THROUGH 11/27/24; MAIN ST PEDESTRIAN CROSSING - PROJ #0240032 - SVCS THROUGH 11/24/24
					324 - 595 10 41 32 - MAIN ST REVIT PEDESTRIAN CR	350.33	
					324 - 595 10 41 32 - MAIN ST REVIT PEDESTRIAN CR	1,593.78	
7687	12/23/2024	Claims	2	109618	ALICE ROGERS	208.07	OVERPAYMENT REFUND - UB ACCT # 2196 - 4110 2ND STREET
					401 - 582 10 04 01 - 210-10) WATER REFUNDS	208.07	
7688	12/23/2024	Claims	2	109619	ROSA M SALAZAR	89.03	OVERPAYMENT REFUND - UB ACCT # 14956 - 105 SPRING AVENUE
					401 - 582 10 04 01 - 210-10) WATER REFUNDS	89.03	
7689	12/23/2024	Claims	2	109620	EPIFANIO SANCHEZ	106.92	OVERPAYMENT REFUND - UB ACCT # 13510 - 3406 1ST STREET
					401 - 582 10 04 01 - 210-10) WATER REFUNDS	106.92	
7690	12/23/2024	Claims	2	109621	SEAWESTERN INC	238.18	PICKHEAD - YELLOW FIBERGLASS HANDLE - #8 HEAD; D HANDLE NUPLA & BOND KIT HK-147
					001 - 522 50 35 00 - FD FACILITIES - SMALL TOOLS 8	151.91	
					001 - 522 50 35 00 - FD FACILITIES - SMALL TOOLS 8	86.27	
7691	12/23/2024	Claims	2	109622	SHUEL'S LUMBER CO.	593.53	4X4-12FT PRE TREATED POSTS; 4X8 - 1 1/8 CDX PLYWOOD
					401 - 534 50 31 00 - SUPPLIES	77.09	
					403 - 535 50 31 00 - SUPPLIES	77.09	
					101 - 542 30 31 00 - SUPPLIES	362.25	
					101 - 542 30 31 00 - SUPPLIES	77.10	
7692	12/23/2024	Claims	2	109623	SIRCHIE ACQUISITION COMPANY, LLC	612.75	RED BARRIER TAPE 8RL-CASE; PARTICULATE PREFILTER 12 PK; KRAFT PAPER ROLL & PAPER LINERS
					001 - 521 22 31 00 - PATROL SUPPLIES	93.98	
					001 - 521 80 31 00 - PD EVIDENCE SUPPLIES	285.27	
					001 - 521 80 31 00 - PD EVIDENCE SUPPLIES	233.50	
7693	12/23/2024	Claims	2	109624	SMARSH, INC.	3,779.67	PROFESSIONAL ARCHIEVE & PROFESSIONAL SUPPORT - 11/06/2024-11/05/2024
					001 - 521 10 41 01 - PD CLERICAL IT PROFESSIONAL	3,048.43	
					001 - 521 10 49 00 - PD ADMIN MISCELLANEOUS	731.24	
7694	12/23/2024	Claims	2	109625	SYSTEMS WEST CO.	500.00	CLEANING/DAMAGE DEPOSIT REFUND - ACTIVITIES BLDG RENTAL 12/07/2024
					001 - 582 10 00 03 - PARK DEPOSIT REFUND	500.00	
7695	12/23/2024	Claims	2	109626	THE REAL YELLOW PAGES	213.92	PARK AD - WHITE & YELLOW PAGES - 12/2024
					001 - 576 80 44 00 - ADVERTISING	213.92	
7696	12/23/2024	Claims	2	109627	TRAFFIC SAFETY SUPPLY CO INC	17,886.33	24" WHITE PREMARK - PREMARK, WHITE, VIZIGRIP 24" X 3 15/PK
					101 - 542 64 31 00 - SUPPLIES	17,886.33	
7697	12/23/2024	Claims	2	109628	U.S. CELLULAR	904.15	PD PHONE SERVICE - 11/2024
					001 - 521 10 42 00 - PD ADMIN COMMUNICATIONS	904.15	
7698	12/23/2024	Claims	2	109629	U.S. LINEN & UNIFORM	936.44	PW UNIFORM SERVICE - 11/2024
					401 - 534 50 21 00 - UNIFORMS & EQUIPMENT	196.66	
					403 - 535 50 21 00 - UNIFORMS & EQUIPMENT	196.68	
					402 - 537 50 21 00 - UNIFORMS & EQUIPMENT	65.56	

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			101 - 542 30 21 00		UNIFORMS & EQUIPMENT	196.68	
			128 - 547 10 21 00		UNIFORMS & EQUIPMENT	121.66	
			001 - 576 80 21 00		UNIFORMS & EQUIPMENT	159.20	
<b>7699</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109630</b>	<b>UNITED STATES POSTAL SERVICE</b>	<b>232.00</b>	<b>PD P.O. BOX #3228 RENEWAL</b>
			001 - 521 10 42 00		PD ADMIN COMMUNICATIONS	232.00	
<b>7700</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109631</b>	<b>UNITED STATES POSTMASTER</b>	<b>1,013.31</b>	<b>UB POSTAGE - 12/2024</b>
			401 - 534 50 42 00		COMMUNICATION	337.77	
			403 - 535 50 42 00		COMMUNICATION	337.77	
			402 - 537 50 42 00		COMMUNICATION	337.77	
<b>7701</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109632</b>	<b>UPS</b>	<b>92.86</b>	<b>PD SHIPPING - 11/2024</b>
			001 - 521 10 42 00		PD ADMIN COMMUNICATIONS	92.86	
<b>7702</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109633</b>	<b>VALLEY SEPTIC SERVICE</b>	<b>370.00</b>	<b>FULLBRIGHT &amp; AHTANUM YOUTH PARK TOILET RENTAL - 10/28/24 - 11/27/24</b>
			001 - 576 80 45 00		OPERATING RENTALS & LEASES	370.00	
<b>7703</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109634</b>	<b>VIC'S AUTO &amp; SUPPLY UNION GAP - PW</b>	<b>30.05</b>	<b>22' WIPER BLADES FOR LOADER; RAIN 2X1 CLEANER - VEH #1028</b>
			403 - 535 50 31 00		SUPPLIES	16.22	
			403 - 535 50 31 00		SUPPLIES	13.83	
<b>7704</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109635</b>	<b>WA ASSN OF SHERIFFS &amp;</b>	<b>400.00</b>	<b>FULL CONFERENCE REGISTRATION MEMBERSHIP - C. COBB</b>
			001 - 521 40 49 00		PD TRAINING MISCELLANEOUS	400.00	
<b>7705</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109636</b>	<b>WA STATE DEPT OF LICENSING</b>	<b>39.00</b>	<b>CPLS - NOVEMBER 2024</b>
			630 - 589 30 02 01		WEAPONS PERMIT STATE SHAR	39.00	
<b>7706</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109637</b>	<b>WA STATE PATROL</b>	<b>39.75</b>	<b>BACKGROUND CHECKS - 09/2024; BACKGROUND CHECKS - 11/2024</b>
			001 - 521 10 41 00		PD ADMIN PROFESSIONAL SER'	13.25	
			001 - 521 10 41 00		PD ADMIN PROFESSIONAL SER'	26.50	
<b>7707</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109638</b>	<b>WA STATE TREASURER</b>	<b>19,398.90</b>	<b>CJRS - 10/2024; CJRS - 11/2024</b>
			640 - 586 00 09 01		SCH ZONE SAFETY ST SHARE	413.44	
			640 - 586 00 09 01		SCH ZONE SAFETY ST SHARE	544.51	
			640 - 586 00 19 01		DIST DRIVING PREVENTION	2.23	
			640 - 586 00 26 01		DOL TECH SUPPORT	354.01	
			640 - 586 00 26 01		DOL TECH SUPPORT	240.70	
			630 - 589 30 01 01		STATE BUILDING CODE FEE	230.32	
			630 - 589 30 01 01		STATE BUILDING CODE FEE	219.00	
			640 - 589 30 04 01		PSEA 1 STATE SHARE	4,066.18	
			640 - 589 30 04 01		PSEA 1 STATE SHARE	3,057.77	
			640 - 589 30 05 01		PSEA 2 STATE SHARE	3,079.67	
			640 - 589 30 05 01		PSEA 2 STATE SHARE	1,845.36	
			640 - 589 30 06 01		PSEA 3 STATE SHARE	45.20	
			640 - 589 30 06 01		PSEA 3 STATE SHARE	25.19	
			640 - 589 30 07 01		CRIME LAB/BREATH ST SHARE	75.40	
			640 - 589 30 07 01		CRIME LAB/BREATH ST SHARE	274.27	
			640 - 589 30 08 01		JIS STATE SHARE	1,665.13	
			640 - 589 30 08 01		JIS STATE SHARE	1,127.32	
			640 - 589 30 09 01		ST GEN FUND 93 - WA AUTO TI	648.90	
			640 - 589 30 09 01		ST GEN FUND 93 - WA AUTO TI	419.43	
			640 - 589 30 10 01		TRAUMA CARE STATE SHARE	647.11	
			640 - 589 30 10 01		TRAUMA CARE STATE SHARE	417.76	
<b>7708</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109639</b>	<b>WELLS FARGO VENDOR FIN SERV</b>	<b>965.52</b>	<b>KYOCERA TASKALFA 6054CI LEASE - 12/2024</b>
			001 - 591 11 70 09		SBITA TECH LEASE - LEGISLATIV	7.69	

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			001 - 591 13 70 09 - SBITA TECH LEASE - EXECUTIVE			19.46	
			001 - 591 14 70 09 - SBITA TECH LEASE - FINANCE			465.37	
			001 - 591 14 77 09 - SBITA TECH LEASE - CLERK			179.25	
			001 - 591 17 70 09 - SBITA TECH LEASE - WELLNESS			0.05	
			001 - 591 21 70 09 - SBITA TECH LEASE - POLICE ADI			14.00	
			130 - 591 30 70 09 - SBITA TECH LEASE - COMMUNI			241.78	
			401 - 591 34 70 01 - SBITA TECH LEASE - WATER			12.61	
			402 - 591 37 70 09 - SBITA TECH LEASE - GARBAGE			12.61	
			403 - 591 50 70 04 - SBITA TECH LEASE - SEWER			12.61	
			001 - 591 76 70 09 - SBITA TECH LEASE - PARKS			0.09	
<b>7709</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109640</b>	<b>YAKIMA CO DEPT OF CORRECTIONS</b>	<b>38,621.80</b>	<b>INMATE HOUSING &amp; MEDICAL - 11/2024</b>
			001 - 523 20 41 04 - DETENTION & CORRECTION CC			37,817.53	
			001 - 523 20 41 07 - DETENTION & CORRECTION-MI			804.27	
<b>7710</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109641</b>	<b>YAKIMA CO PUBLIC SERVICES</b>	<b>2,923.35</b>	<b>GRAVEL ROAD SURFACE STABILIZATION - LABOR, SUPPLIES, &amp; EQUIPMENT - 07/2024</b>
			101 - 542 70 41 00 - PROFESSIONAL SERVICES			2,923.35	
<b>7711</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109642</b>	<b>YAKIMA CO PUBLIC SERVICES</b>	<b>2,690.20</b>	<b>YARD WASTE &amp; GARBAGE DISPOSAL - 11/04/24 - 11/26/24 - 59.37 TONS</b>
			101 - 542 30 49 00 - MISCELLANEOUS			2,690.20	
<b>7712</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109643</b>	<b>YAKIMA CO TREAS PROSECUTING</b>	<b>131.34</b>	<b>CVC - 10/2024</b>
			633 - 586 00 00 00 - CRIME VICTIMS COMP CNTY SH			131.34	
<b>7713</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109644</b>	<b>YAKIMA CO TREAS PROSECUTING</b>	<b>104.43</b>	<b>CVC - 11/2024</b>
			633 - 586 00 00 00 - CRIME VICTIMS COMP CNTY SH			104.43	
<b>7714</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109645</b>	<b>YAKIMA COOPERATIVE ASSN</b>	<b>843.95</b>	<b>BULK PROPANE - 291.2000 GALLONS - ACTIVITIES BLDG; PD FUEL - 11/26/2024 - 19.1860 GALLONS - 436; PD FUEL - 11/19/24 - 10.3440 GALLONS; PD FUEL - 11/26/24 - 13.9750 GALLONS</b>
			001 - 521 21 32 00 - INVESTIGATION FUEL			74.81	
			001 - 521 22 32 00 - PATROL FUEL			54.49	
			001 - 521 22 32 00 - PATROL FUEL			37.23	
			001 - 576 80 32 00 - FUEL			677.42	
<b>7715</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109646</b>	<b>YAKIMA ECO, LLC</b>	<b>293.29</b>	<b>OVERPAYMENT REFUND - UB ACCT # 8503 - 1250 W ALDER STREET</b>
			401 - 582 10 04 01 - 210-10) WATER REFUNDS			293.29	
<b>7716</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109647</b>	<b>YAKIMA ECO, LLC</b>	<b>244.86</b>	<b>OVERPAYMENT REFUND - UB ACCT # 11205 - 1200 W ALDER STREET</b>
			401 - 582 10 04 01 - 210-10) WATER REFUNDS			244.86	
<b>7717</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109648</b>	<b>YAKIMA VALLEY CONFERENCE</b>	<b>3,702.00</b>	<b>LAND USE PLANNING &amp; GIS/MAPPING SERVICES - 11/2024</b>
			001 - 558 60 41 01 - INTERGOVERNMENTAL PROFES			3,702.00	
<b>7718</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109649</b>	<b>YAKIMA WASTE SYSTEMS INC</b>	<b>705.03</b>	<b>WASTE SERVICE - 11/2024</b>
			402 - 537 60 49 00 - CONTRACTED SERVICES			705.03	
<b>7719</b>	<b>12/23/2024</b>	<b>Claims</b>	<b>2</b>	<b>109650</b>	<b>YORKS PEST CONTROL, LLC</b>	<b>146.07</b>	<b>GENERAL PEST CONTROL - CIVIC CENTER - 12/10/2024</b>
			001 - 513 10 48 01 - CIVIC CAMPUS MAINTENANCE-			7.36	
			001 - 514 23 48 01 - CIVIC CAMPUS MAINTENANCE-			10.27	
			001 - 514 30 48 01 - CIVIC CAMPUS MAINTENANCE-			9.24	
			001 - 515 31 48 00 - CIVIC CAMPUS MAINTENANCE-			4.47	
			001 - 521 50 48 01 - PD FACILITIES CIVIC CAMPUS M			93.51	

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		001 - 524 20 48 01 - CIVIC CAMPUS MAINTENANCE-				4.72	
		401 - 534 50 48 01 - CIVIC CAMPUS MAINTENANCE-				4.28	
		403 - 535 50 48 01 - CIVIC CAMPUS MAINTENANCE-				3.11	
		402 - 537 50 48 01 - CIVIC CAMPUS MAINTENANCE-				0.33	
		101 - 542 30 48 01 - CIVIC CAMPUS MAINTENANCE-				0.59	
		101 - 543 30 48 01 - CIVIC CAMPUS MAINTENANCE-				1.57	
		128 - 547 10 48 01 - CIVIC CAMPUS MAINTENANCE-				1.31	
		001 - 558 60 48 01 - CIVIC CAMPUS MAINTENANCE-				4.09	
		001 - 576 80 48 01 - CIVIC CAMPUS MAINTENANCE				1.22	
<hr/>							
		001 Current Expense Fund				96,174.44	
		101 Street Fund				35,598.08	
		107 Lodging Tax Fund				23,500.00	
		108 Tourism Promotion Area Fund				11,500.00	
		123 Criminal Justice Fund				3,344.57	
		128 Transit System Fund				71,669.84	
		130 Community Policing Fund				241.78	
		132 Events & ActivitiesFund				335.42	
		170 Housing Rehabilitation Fund				90.69	
		306 Park Development Reserve Fund				708.25	
		320 City Hall Equipment Reserve Fund				398.60	
		324 Infrastructure Reserve Fund				1,944.11	
		401 Water Fund				24,619.62	
		402 Garbage Fund				11,390.02	
		403 Sewer Fund				80,755.05	
		404 Water Improvement Reserve				1,236.13	
		405 Sewer Improvement Reserve				28,867.82	
		414 Water Deposits				1,120.04	
		630 General State/County-Shared Rev Fund				488.32	
		633 Crime Victims Comp Cnty Share				235.77	
		640 Court Revenue Fund				18,949.58	
		650 YVCRU Fund				664.01	
						413,832.14	Claims:
						413,832.14	413,832.14



## City Council Communication

**Meeting Date:** January 13, 2025  
**From:** Lynette Bisconer, Director of Finance and Administration  
**Topic/Issue:** Claim Vouchers – December 31, 2024

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**SYNOPSIS:** Claim Vouchers Dated December 31, 2024

**RECOMMENDATION:** Request Council to approve EFTs and Voucher Nos. 109652 through 109715 in the amount of \$311,541.50.

**LEGAL REVIEW:** N/A

**FINANCIAL REVIEW:** N/A

**BACKGROUND INFORMATION:** N/A

**ADDITIONAL OPTIONS:** N/A

**ATTACHMENTS:** 1. Claim Voucher Register  
2. Detailed Claim Voucher Register

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7871	12/31/2024	Claims	2	EFT	XPRESS BILL PAY	1,295.19	ONLINE PAYMENTS FEE - 12/2024
7874	12/31/2024	Claims	2	EFT	PATHPOINT MERCHANT SERVICES LLC	2.50	ONLINE PAYMENTS FEE - 12/2024
7875	12/31/2024	Claims	2	EFT	CENTURY LINK	1,288.32	FIRE DEPT - 12/2024; SENIOR CENTER - 12/2024; CIVIC CENTER PHONE & FAX LINE - 12/2024; PUBLIC WORKS - 12/2024; CIVIC CENTER TRUNK SVC - 12/2024
7876	12/31/2024	Claims	2	EFT	OFFICE DEPOT-CITY HALL	164.88	ENERGIZER BATTERIES AAA; PENS FELT TIP 10PK; USB DRIVE 256GB & 64 GB DUAL FLASH DRIVES
7877	12/31/2024	Claims	2	EFT	OFFICE DEPOT-PD	65.33	PAPER CLIPS, RETRACTABLE GEL PENS, & POST IT STICKY NOTES
7878	12/31/2024	Claims	2	EFT	US BANK CARDMEMBER SVC	673.54	GUN SCRUBBER SINGLE PURPOSE GUN CLEANER SPRAYS; SMALL IRIIDIUM SIM TEL # RENTALS - YVCRU; SPARKLING WATER, TRAIL MIX, GRANOLA BARS, K-CUPS, CUPS, CHIPS, & MOTO RADIO; PRETZLES, GATORADES, RICE CRISPIES
7879	12/31/2024	Claims	2	EFT	VERIZON WIRELESS - CH #742100945-0001	488.67	CITY HALL SERVICES - 12/2024
7880	12/31/2024	Claims	2	EFT	VERIZON WIRELESS - PD2#672326319	801.91	PD MODEMS - 12/2024
7881	12/31/2024	Claims	2	EFT	VERIZON WIRELESS - PW #542075407	423.19	PW & BLDG/PLANNING CELL SERVICE - 12/2024
7882	12/31/2024	Claims	2	109652	ABSOLUTE COMFORT TECHNOLOGY LLC	1,434.85	QUARTERLY WINTER 2024 MAINTENANCE
7883	12/31/2024	Claims	2	109653	AM TEST, INC.	25.00	WASTE WATER SAMPLING - COPPER - SAMPLE # A24L0293-01
7884	12/31/2024	Claims	2	109654	AMAZON CAPITAL SERVICES, INC	730.79	2025 12X15" LARGE WALL CALENDAR & 2025 DESK PADS 22X17"; TRACTION CLEATS FOR SNOW & ICE; YAKTRAX PRO TRACTION CLEATS - LARGE BLACK - 6 PAIRS; YAKTRAX PRO TRACTION CLEATS - SMALL BLACK; TIRE PRESSURE G
7885	12/31/2024	Claims	2	109655	ANATEK LABS, INC.	280.00	COLIFORM BACTERIA SAMPLING - SM 9223B
7886	12/31/2024	Claims	2	109656	AT&T MOBILITY	270.66	PD MODEMS - 12/2024
7887	12/31/2024	Claims	2	109657	AWESOME GRASS	1,080.60	WATER DEPOSIT REFUND - UB ACCT # 15217 - 1206 AHTANUM RIDGE DRIVE
7888	12/31/2024	Claims	2	109658	BASIN DISPOSAL OF YAKIMA, LLC	118,450.13	GARBAGE/RECYCLING SERVICE - 12/2024
7889	12/31/2024	Claims	2	109659	CANON FINACIAL SERVICES	241.94	PD COPIER - 12/2024
7890	12/31/2024	Claims	2	109660	ADRIANA CEJA	120.76	OVERPAYMENT REFUND - UB ACCT # 3167 - 2710 4TH STREET
7891	12/31/2024	Claims	2	109661	CENTRAL WASHINGTON AGRICULTURAL MUSEUM	7,454.36	AG MUSEUM UTILITIES - 11/2024; GENERAL MGR SVC- 12/2024 - P. STRATER & C. REESE
7892	12/31/2024	Claims	2	109662	CENTRAL WASHINGTON FAIR ASSOC.	500.00	SFP SALES/MARKETING -12/2024 - SHORT PAID
7893	12/31/2024	Claims	2	109663	CHRISTENSEN, INC.	1,959.25	PD FUEL - 12/16/2024 - 12/21/2024



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7894	12/31/2024	Claims	2	109664	CI INFORMATION MANAGEMENT	206.50	PD SHRED SERVICE - 12/2024; CITY HALL SHRED SERVICE - 12/2024
7895	12/31/2024	Claims	2	109665	CARMEN CISNEROS	122.99	OVERPAYMENT REFUND - UB ACCT # 14600 - 408 W. AHTANUM ROAD
7896	12/31/2024	Claims	2	109666	COLEMAN OIL COMPANY	3,715.90	YVCRU FUEL - 12/2024; PW FUEL/CED FUEL - 12/2024
7897	12/31/2024	Claims	2	109667	D&G CLEANING LLC	5,280.20	ACTIVITIES BLDG CLEANING SERVICE - 12/2024; CIVIC CENTER CLEANING SERVICE - 12/2024 & COMMUNITY CENTER CLEANING SERVICE - 12/2024
7898	12/31/2024	Claims	2	109668	ENGRAVINGS UNLIMITED INC	22.20	NAME PANEL - J. BROST
7899	12/31/2024	Claims	2	109669	EVERGREEN SERVICES	227.22	CIVIC CENTER LAWN SERVICE - 12/2024
7900	12/31/2024	Claims	2	109670	GRANT J HUNT COMPANY	389.57	WOODBBOX & MAILCHIMP SUBSCRIPTION -12/2024 & TOURISM EXPENSES - HAUNTED OCTOBER
7901	12/31/2024	Claims	2	109671	HYUNDAI OF YAKIMA	787.05	LUBE/OIL/FILTER, & REPLACE DOOR CHECKER STRAP DRIVER SIDE - VEH # 122; LUBE/OIL/FILTER, & TIRE ROTATION - VEH # 119
7902	12/31/2024	Claims	2	109672	INLAND ASPHALT COMPANY	633.18	1910 - COLD MIX MC - 4.66 TONS - 12/19/2024
7903	12/31/2024	Claims	2	109673	INTERSTATE BATTERIES OF COLUMBIA VALLEY	75.76	0118NOCO004- CAMERA VAN #1028
7904	12/31/2024	Claims	2	109674	JUB ENGINEERS INC	59,590.88	AHTANUM RD PEDESTRIAN RAILROAD CROSSING - PROJ # 07-23-089 - 11/03/24 - 11/30/24; UNION GAP SHOP BRIDGE #2 REPLACEMENT - PROJ #07-24-044 - 11/3/24 - 11/30/24; S. 10TH AVE BRIDGE
7905	12/31/2024	Claims	2	109675	LAW OFFICES OF DANIEL POLAGE	8,000.00	PUBLIC DEFENDER SERVICE - 12/2024
7906	12/31/2024	Claims	2	109676	LOWES COMPANY INC	375.22	12OZ YELLOW SPRAY PAINT & 50LB CONCRETE MIX; 3 WIRE ADAPTER & LED 75CT CHRISTMAS LIGHTS FOR THE ROUNDABOUT TREE; 12 OZ RUST BLACK SPRAY PAINT; GE 40WATT WHITE LIGHT BULB; RAGS, LAUNDRY DETERGENT, 9V B
7907	12/31/2024	Claims	2	109677	LOWES COMPANY INC	40.11	8" 5- TURN COIL BURNER
7908	12/31/2024	Claims	2	109678	MBI CONSTRUCTION SERVICE INC.	674.39	COU/FIRE DEPT #96 - 11/06/24 SERVICE CALL FOR REPAIRS
7909	12/31/2024	Claims	2	109679	MBI SYSTEMS, INC.	1,995.24	CLERKS WORK STATION MODIFICATIONS
7910	12/31/2024	Claims	2	109680	MENKE JACKSON BEYER LLP	648.30	GENERAL LEGAL SVC & PHOTO COPY CHARGE
7911	12/31/2024	Claims	2	109681	MINUTEMAN PRESS	399.91	COLOR LOGO ENVELOPES - JOB #109928; UB STATEMENTS - 12/2024
7912	12/31/2024	Claims	2	109682	N C MACHINERY CO	3,731.92	TROUBLESHOOT ELECTRONIC MON SYS/PANEL - BORTON FRUIT
7913	12/31/2024	Claims	2	109683	ROBERT R NORTHCOTT	175.00	PUBLIC DEFENDER

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7914	12/31/2024	Claims	2	109684	OFFICE SOLUTIONS NORTHWEST	792.75	FYI UB STAMP & UB STATEMENT PAPER; COPY PAPER, FLAGS, POSTED STAMP, COPY STAMP, 952XL YELLOW INK CARTRIDGE, & FILE WALLET; COPY PAPER, LETTER EXPANSION FOLDERS, & LEGAL COPY PAPER; POST IT NOTES, ADHE
7915	12/31/2024	Claims	2	109685	ONE CALL CONCEPTS INC	17.55	UTILITY LOCATES - 12/2024
7916	12/31/2024	Claims	2	109686	PACIFIC POWER	2,819.66	LIFT STATION - 12/2024
7917	12/31/2024	Claims	2	109687	PROCOM, LLC	128.00	DOT PRE-EMPLOYMENT ALCOHOL & DRUG SCREENING - C. PERDOMO
7918	12/31/2024	Claims	2	109688	REPUBLIC PUBLISHING CO	2,128.10	2025 CITY HALL DAILY SUBSCRIPTION RENEWAL; NOTICE OF CITY COUNCIL VACANCY - POSITION 5; ADVERTISEMENT FOR BIDS - CONSTRUCTION OF THE SPORT COURT RESURFACING; ADVERTISEMENT FOR BIDS -
7919	12/31/2024	Claims	2	109689	RH2 ENGINEERING, INC.	750.20	MAIN ST PEDESTRIAN CROSSING - PROJ #0240032 - SVCS THROUGH 12/31/24
7920	12/31/2024	Claims	2	109690	RIO FOLTZ PLLC	8,500.00	CITY ATTORNEY - 12/2024
7921	12/31/2024	Claims	2	109691	RWC INTERNATIONAL, LTD.	9,814.56	#2006 - PARTS & LABOR REPAIRS
7922	12/31/2024	Claims	2	109692	SIRCHIE ACQUISITION COMPANY, LLC	112.00	EVIDENCE BOX GUN/25
7923	12/31/2024	Claims	2	109693	DON C. SMITH	5,883.64	LEOFF 1 RETIREE - MASSAGE THERAPY - 04/30/2024, 05/02/2024,07/09/24, & 07/11/24; LEOFF 1 RETIREE - MASSAGE THERAPY - 08/06/24, 08/08/24,08/20/24,08/22/24, 08/27/24, & 08/29/24; LEOFF 1 RETIREE - MASSA
7924	12/31/2024	Claims	2	109694	SOZO SPORTS OF CENTRAL WA	25,000.00	LTAC REIMBURSEMENT FOR 2024
7925	12/31/2024	Claims	2	109695	THRYV, INC.	116.64	MARKETING CENTER PRO - DIGITAL PARK AD - 12/21/2024-01/21/2025
7926	12/31/2024	Claims	2	109696	TTC CONSTRUCTION	1,029.30	WATER DEPOSIT REFUND - UB ACCT# 14671
7927	12/31/2024	Claims	2	109697	ULINE	47.07	52 LB HARDWARE BAGS 250/BD
7928	12/31/2024	Claims	2	109698	UNION GAP WATER FUND & SEWER	3,062.87	FIRE DEPT - 12/2024; CIVIC CAMPUS - 12/2024; LIBRARY & COMMUNITY CENTER - 12/2024; PARKS - 12/2024 & CITY SHOP - 12/2024
7929	12/31/2024	Claims	2	109699	UNION PACIFIC RAILROAD COMPANY	1,312.57	ENG SVCS FOR PROPOSED SIDEWALK INSTALL - AHTANUM RD - CONTRACT # WO74803
7930	12/31/2024	Claims	2	109700	UNUM LIFE INSURANCE	164.40	LEOFF 1 LONG TERM CARE - 01/2025
7931	12/31/2024	Claims	2	109701	UPS	34.63	PD SHIPPING - 12/2024
7932	12/31/2024	Claims	2	109702	VALLEY FORD SALES	70.12	LUBE/OIL/ FILTER, & MULTI POINT INSPECTION - VEH # 1031
7933	12/31/2024	Claims	2	109703	VALLEY SEPTIC SERVICE	350.00	FULLBRIGHT & AHTANUM YOUTH PARK TOILET RENTAL - 11/28/24 - 12/27/24

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7934	12/31/2024	Claims	2	109704	VIC'S AUTO & SUPPLY UNION GAP - PW	8.10	REAR TURN BULB - VEH # 1012
7935	12/31/2024	Claims	2	109705	WA STATE PATROL	79.50	BACKGROUND CHECKS - 12/2024
7936	12/31/2024	Claims	2	109706	BARRY M WOODARD	19,225.00	PUBLIC DEFENDER - 12/2024; PUBLIC DEFENDER INTERPRETING SVC - 12/02/2024 & 12/16/2024
7937	12/31/2024	Claims	2	109707	YAKIMA CO AUDITOR	18.00	UTILITY LIEN RELEASE RECORDING 11/07/2024 - UB ACCT # 8091 - 2210 S 5TH AVENUE
7938	12/31/2024	Claims	2	109708	YAKIMA CO PUBLIC SERVICES	1,764.74	YAKIMA REGIONAL LOCAL GOV STORMWATER PROJECT - BILL #1 07/01/2024 - 12/31/24
7939	12/31/2024	Claims	2	109709	YAKIMA CO PUBLIC SERVICES	261.80	YARD WASTE & GARBAGE DISPOSAL - 12/02/24 - 5.08 TONS & 12/03/24 - 0.87 TONS
7940	12/31/2024	Claims	2	109710	YAKIMA COOPERATIVE ASSN	740.12	BULK PROPANE - 311.5000 GALLONS - ACTIVITIES BLDG
7941	12/31/2024	Claims	2	109711	YAKIMA HUMANE SOCIETY	880.00	ANIMAL CONTROL INTAKE SERVICES - 12/2024
7942	12/31/2024	Claims	2	109712	YAKIMA PRINTING COMPANY	32.46	BUSINESS CARDS - SANTUCCI
7943	12/31/2024	Claims	2	109713	YAKIMA REG.CLEAN AIR AUTHORITY	796.75	SUPPLEMENTAL INCOME PRO RATA SHARE FEE - 4TH QTR 2024
7944	12/31/2024	Claims	2	109714	YAKIMA VALLEY TOURISM	508.70	FACEBOOK ADVERTISEMENT - HARVEST FUN, BURGER TRAIL & DOMAIN RENEWALS
7945	12/31/2024	Claims	2	109715	YORKS PEST CONTROL, LLC	248.86	GENERAL PEST CONTROL - LIBRARY & COMMUNITY CENTER - 12/13/2024

001 Current Expense Fund	67,927.42	
101 Street Fund	8,197.84	
107 Lodging Tax Fund	30,698.73	
108 Tourism Promotion Area Fund	3,153.90	
128 Transit System Fund	681.63	
305 Regional Beltway Connector Fund	22,762.12	
306 Park Development Reserve Fund	369.60	
321 Street Development Reserve Fund	38,141.33	
324 Infrastructure Reserve Fund	750.20	
401 Water Fund	7,506.64	
402 Garbage Fund	119,072.35	
403 Sewer Fund	9,024.53	
405 Sewer Improvement Reserve	397.60	
414 Water Deposits	2,109.90	
650 YVCRU Fund	747.71	
	311,541.50	Claims: 311,541.50

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<b>7871</b>	<b>12/31/2024</b>	<b>Claims</b>	<b>2</b>	<b>EFT</b>	<b>XPRESS BILL PAY</b>	<b>1,295.19</b>	<b>ONLINE PAYMENTS FEE - 12/2024</b>
					001 - 524 20 49 00 - MISCELLANEOUS-BUILDING	215.87	
					401 - 534 50 49 00 - MISCELLANEOUS	215.87	
					403 - 535 50 49 00 - MISCELLANEOUS	215.87	
					402 - 537 50 49 00 - MISCELLANEOUS	215.87	
					001 - 558 60 49 00 - MISCELLANEOUS	215.87	
					001 - 576 80 49 00 - MISCELLANEOUS	215.84	
<b>7874</b>	<b>12/31/2024</b>	<b>Claims</b>	<b>2</b>	<b>EFT</b>	<b>PATHPOINT MERCHANT SERVICES LLC</b>	<b>2.50</b>	<b>ONLINE PAYMENTS FEE - 12/2024</b>
					401 - 534 50 49 00 - MISCELLANEOUS	0.83	
					403 - 535 50 49 00 - MISCELLANEOUS	0.83	
					402 - 537 50 49 00 - MISCELLANEOUS	0.84	
<b>7875</b>	<b>12/31/2024</b>	<b>Claims</b>	<b>2</b>	<b>EFT</b>	<b>CENTURY LINK</b>	<b>1,288.32</b>	<b>FIRE DEPT - 12/2024; SENIOR CENTER - 12/2024; CIVIC CENTER PHONE &amp; FAX LINE - 12/2024; PUBLIC WORKS - 12/2024; CIVIC CENTER TRUNK SVC - 12/2024</b>
					001 - 513 10 47 00 - CIVIC CAMPUS UTILITIES - EXEC	17.57	
					001 - 513 10 47 00 - CIVIC CAMPUS UTILITIES - EXEC	30.85	
					001 - 514 23 47 00 - CIVIC CAMPUS UTILITIES-FINAN	24.51	
					001 - 514 23 47 00 - CIVIC CAMPUS UTILITIES-FINAN	43.03	
					001 - 514 30 47 00 - CIVIC CAMPUS UTILITIES - CLER	22.04	
					001 - 514 30 47 00 - CIVIC CAMPUS UTILITIES - CLER	38.69	
					001 - 515 31 47 00 - CIVIC CAMPUS UTILITIES-LEGAL	10.66	
					001 - 515 31 47 00 - CIVIC CAMPUS UTILITIES-LEGAL	18.72	
					001 - 521 50 47 00 - PD FACILITIES CIVIC CAMP UTIL	223.17	
					001 - 521 50 47 00 - PD FACILITIES CIVIC CAMP UTIL	391.80	
					001 - 522 10 42 00 - COMMUNICATION	78.01	
					001 - 524 10 47 01 - CIVIC CAMPUS UTILITY-BUILDIN	11.25	
					001 - 524 10 47 01 - CIVIC CAMPUS UTILITY-BUILDIN	19.76	
					401 - 534 50 42 00 - COMMUNICATION	42.82	
					401 - 534 50 47 01 - CIVIC CAMPUS UTILITIES-WATEI	10.21	
					401 - 534 50 47 01 - CIVIC CAMPUS UTILITIES-WATEI	17.92	
					403 - 535 50 42 00 - COMMUNICATION	42.82	
					403 - 535 50 47 01 - CIVIC CAMPUS UTILITIES-SEWEI	7.43	
					403 - 535 50 47 01 - CIVIC CAMPUS UTILITIES-SEWEI	13.05	
					402 - 537 50 42 00 - COMMUNICATION	42.82	
					402 - 537 50 47 01 - CIVIC CAMPUS UTILITES - GARB	0.78	
					402 - 537 50 47 01 - CIVIC CAMPUS UTILITES - GARB	1.36	
					101 - 542 30 47 01 - CIVIC CAMPUS UTILITIES-STREE	1.40	
					101 - 542 30 47 01 - CIVIC CAMPUS UTILITIES-STREE	2.46	
					101 - 543 30 42 00 - COMMUNICATION	42.82	
					101 - 543 30 47 01 - CIVIC CAMPUS UTILITIES-STREE	3.75	
					101 - 543 30 47 01 - CIVIC CAMPUS UTILITIES-STREE	6.58	
					128 - 547 10 47 01 - CIVIC CAMPUS UTILITIES-TRAN:	3.14	
					128 - 547 10 47 01 - CIVIC CAMPUS UTILITIES-TRAN:	5.51	
					001 - 558 60 47 01 - CIVIC CAMPUS UTILITIES-PLANI	9.76	
					001 - 558 60 47 01 - CIVIC CAMPUS UTILITIES-PLANI	17.14	
					001 - 571 21 42 00 - COMMUNICATION	78.44	
					001 - 576 80 47 01 - CIVIC CAMPUS UTILITIES-PARK	2.92	
					001 - 576 80 47 01 - CIVIC CAMPUS UTILITIES-PARK	5.13	
<b>7876</b>	<b>12/31/2024</b>	<b>Claims</b>	<b>2</b>	<b>EFT</b>	<b>OFFICE DEPOT-CITY HALL</b>	<b>164.88</b>	<b>ENERGIZER BATTERIES AAA; PENS FELT TIP 10PK; USB DRIVE 256GB &amp; 64 GB DUAL FLASH DRIVES</b>
					001 - 513 10 31 00 - SUPPLIES	4.13	
					001 - 513 10 31 00 - SUPPLIES	6.60	
					001 - 514 23 31 00 - SUPPLIES	4.13	
					001 - 514 30 31 00 - SUPPLIES	4.13	
					001 - 514 30 31 00 - SUPPLIES	6.59	
					001 - 524 20 31 00 - SUPPLIES-BUILDING	4.13	
					401 - 534 50 31 00 - SUPPLIES	4.13	
					401 - 534 50 31 00 - SUPPLIES	15.14	

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			403 - 535 50 31 00		SUPPLIES	4.13	
			403 - 535 50 31 00		SUPPLIES	34.72	
			403 - 535 50 31 00		SUPPLIES	15.14	
			402 - 537 50 31 00		SUPPLIES	4.13	
			402 - 537 50 31 00		SUPPLIES	15.14	
			101 - 542 30 31 00		SUPPLIES	4.13	
			101 - 542 30 31 00		SUPPLIES	15.14	
			001 - 558 60 31 00		SUPPLIES	4.13	
			001 - 576 80 31 00		SUPPLIES	4.08	
			001 - 576 80 31 00		SUPPLIES	15.16	
<b>7877</b>	<b>12/31/2024</b>	<b>Claims</b>	<b>2</b>	<b>EFT</b>	<b>OFFICE DEPOT-PD</b>	<b>65.33</b>	<b>PAPER CLIPS, RETRACTABLE GEL PENS, &amp; POST IT STICKY NOTES</b>
			001 - 521 10 31 01		PD CLERICAL SUPPLIES	19.65	
			001 - 521 22 31 00		PATROL SUPPLIES	45.68	
<b>7878</b>	<b>12/31/2024</b>	<b>Claims</b>	<b>2</b>	<b>EFT</b>	<b>US BANK CARDMEMBER SVC</b>	<b>673.54</b>	<b>GUN SCRUBBER SINGLE PURPOSE GUN CLEANER SPRAYS; SMALL IRIIDIUM SIM TEL # RENTALS - YVCRU; SPARKLING WATER, TRAIL MIX, GRANOLA BARS, K-CUPS, CUPS, CHIPS, &amp; MOTO RADIO; PRETZLES, GATORADES, RICE CRISPIES</b>
			001 - 521 22 31 00		PATROL SUPPLIES	92.98	
			650 - 589 30 31 00		OPERATIONS - SUPPLIES	376.51	
			650 - 589 30 41 00		OPERATIONS - PROFESSIONAL :	147.38	
			650 - 589 30 41 00		OPERATIONS - PROFESSIONAL :	56.67	
<b>7879</b>	<b>12/31/2024</b>	<b>Claims</b>	<b>2</b>	<b>EFT</b>	<b>VERIZON WIRELESS - CH #742100945-0001</b>	<b>488.67</b>	<b>CITY HALL SERVICES - 12/2024</b>
			001 - 511 60 42 01		COMMUNICATION	332.22	
			001 - 513 10 42 01		COMMUNICATION	52.15	
			001 - 514 23 42 00		COMMUNICATIONS	26.07	
			001 - 514 30 42 00		COMMUNICATIONS	26.08	
			401 - 534 50 42 00		COMMUNICATION	52.15	
<b>7880</b>	<b>12/31/2024</b>	<b>Claims</b>	<b>2</b>	<b>EFT</b>	<b>VERIZON WIRELESS - PD2#672326319</b>	<b>801.91</b>	<b>PD MODEMS - 12/2024</b>
			001 - 521 10 42 00		PD ADMIN COMMUNICATIONS	801.91	
<b>7881</b>	<b>12/31/2024</b>	<b>Claims</b>	<b>2</b>	<b>EFT</b>	<b>VERIZON WIRELESS - PW #542075407</b>	<b>423.19</b>	<b>PW &amp; BLDG/PLANNING CELL SERVICE - 12/2024</b>
			001 - 524 20 42 00		COMMUNICATION-BUILDING	8.45	
			401 - 534 50 42 00		COMMUNICATION	81.26	
			403 - 535 50 42 00		COMMUNICATION	81.26	
			402 - 537 50 42 00		COMMUNICATION	81.26	
			101 - 542 30 42 00		COMMUNICATIONS	81.26	
			001 - 558 60 42 00		COMMUNICATION	8.45	
			001 - 576 80 42 00		COMMUNICATION	81.25	
<b>7882</b>	<b>12/31/2024</b>	<b>Claims</b>	<b>2</b>	<b>109652</b>	<b>ABSOLUTE COMFORT TECHNOLOGY LLC</b>	<b>1,434.85</b>	<b>QUARTERLY WINTER 2024 MAINTENANCE</b>
			001 - 513 10 48 01		CIVIC CAMPUS MAINTENANCE-	72.33	
			001 - 514 23 48 01		CIVIC CAMPUS MAINTENANCE-	100.89	
			001 - 514 30 48 01		CIVIC CAMPUS MAINTENANCE-	90.72	
			001 - 515 31 48 00		CIVIC CAMPUS MAINTENANCE-	43.89	
			001 - 521 50 48 01		PD FACILITIES CIVIC CAMPUS M	918.59	
			001 - 524 20 48 01		CIVIC CAMPUS MAINTENANCE-	46.33	
			401 - 534 50 48 01		CIVIC CAMPUS MAINTENANCE-	42.01	
			403 - 535 50 48 01		CIVIC CAMPUS MAINTENANCE-	30.56	
			402 - 537 50 48 01		CIVIC CAMPUS MAINTENANCE-	3.20	
			101 - 542 30 48 01		CIVIC CAMPUS MAINTENANCE-	5.78	
			101 - 543 30 48 01		CIVIC CAMPUS MAINTENANCE-	15.43	
			128 - 547 10 48 01		CIVIC CAMPUS MAINTENANCE-	12.92	

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			001 - 558 60 48 01 - CIVIC CAMPUS MAINTENANCE-			40.18	
			001 - 576 80 48 01 - CIVIC CAMPUS MAINTENANCE			12.02	
<b>7883</b>	<b>12/31/2024</b>	<b>Claims</b>	<b>2</b>	<b>109653</b>	<b>AM TEST, INC.</b>	<b>25.00</b>	<b>WASTE WATER SAMPLING - COPPER - SAMPLE # A24L0293-01</b>
			403 - 535 50 41 00 - PROFESSIONAL SERVICES			25.00	
<b>7884</b>	<b>12/31/2024</b>	<b>Claims</b>	<b>2</b>	<b>109654</b>	<b>AMAZON CAPITAL SERVICES, INC</b>	<b>730.79</b>	<b>2025 12X15" LARGE WALL CALENDAR &amp; 2025 DESK PADS 22X17"; TRACTION CLEATS FOR SNOW &amp; ICE; YAKTRAX PRO TRACTION CLEATS - LARGE BLACK - 6 PAIRS; YAKTRAX PRO TRACTION CLEATS - SMALL BLACK; TIRE PRESSURE G</b>
			001 - 521 10 31 00 - PD ADMIN SUPPLIES			36.78	
			001 - 521 10 31 00 - PD ADMIN SUPPLIES			39.48	
			001 - 521 10 31 00 - PD ADMIN SUPPLIES			26.45	
			001 - 521 10 31 01 - PD CLERICAL SUPPLIES			9.45	
			001 - 521 10 31 01 - PD CLERICAL SUPPLIES			35.05	
			001 - 521 22 31 00 - PATROL SUPPLIES			406.62	
			001 - 521 22 31 00 - PATROL SUPPLIES			90.30	
			001 - 521 22 31 00 - PATROL SUPPLIES			52.60	
			001 - 521 22 31 00 - PATROL SUPPLIES			34.06	
<b>7885</b>	<b>12/31/2024</b>	<b>Claims</b>	<b>2</b>	<b>109655</b>	<b>ANATEK LABS, INC.</b>	<b>280.00</b>	<b>COLIFORM BACTERIA SAMPLING - SM 9223B</b>
			401 - 534 50 41 00 - PROFESSIONAL SERVICES			280.00	
<b>7886</b>	<b>12/31/2024</b>	<b>Claims</b>	<b>2</b>	<b>109656</b>	<b>AT&amp;T MOBILITY</b>	<b>270.66</b>	<b>PD MODEMS - 12/2024</b>
			001 - 521 10 42 00 - PD ADMIN COMMUNICATIONS			270.66	
<b>7887</b>	<b>12/31/2024</b>	<b>Claims</b>	<b>2</b>	<b>109657</b>	<b>AWESOME GRASS</b>	<b>1,080.60</b>	<b>WATER DEPOSIT REFUND - UB ACCT # 15217 - 1206 AHTANUM RIDGE DRIVE</b>
			414 - 582 10 04 14 - DEPOSIT REFUND			1,080.60	Refund Utility Deposit
<b>7888</b>	<b>12/31/2024</b>	<b>Claims</b>	<b>2</b>	<b>109658</b>	<b>BASIN DISPOSAL OF YAKIMA, LLC</b>	<b>118,450.13</b>	<b>GARBAGE/RECYCLING SERVICE - 12/2024</b>
			402 - 537 60 49 00 - CONTRACTED SERVICES			118,450.13	
<b>7889</b>	<b>12/31/2024</b>	<b>Claims</b>	<b>2</b>	<b>109659</b>	<b>CANON FINACIAL SERVICES</b>	<b>241.94</b>	<b>PD COPIER - 12/2024</b>
			001 - 591 21 71 09 - SBITA TECH LEASE - POLICE CLE			241.94	
<b>7890</b>	<b>12/31/2024</b>	<b>Claims</b>	<b>2</b>	<b>109660</b>	<b>ADRIANA CEJA</b>	<b>120.76</b>	<b>OVERPAYMENT REFUND - UB ACCT # 3167 - 2710 4TH STREET</b>
			401 - 582 10 04 01 - 210-10) WATER REFUNDS			120.76	
<b>7891</b>	<b>12/31/2024</b>	<b>Claims</b>	<b>2</b>	<b>109661</b>	<b>CENTRAL WASHINGTON AGRICULTURAL MUSEUM</b>	<b>7,454.36</b>	<b>AG MUSEUM UTILITIES - 11/2024; GENERAL MGR SVC- 12/2024 - P. STRATER &amp; C. REESE</b>
			107 - 571 00 47 00 - UTILITIES-AG MUSEUM			1,954.36	
			107 - 571 10 41 00 - PROF SVCS-AG MUSEUM			5,500.00	
<b>7892</b>	<b>12/31/2024</b>	<b>Claims</b>	<b>2</b>	<b>109662</b>	<b>CENTRAL WASHINGTON FAIR ASSOC.</b>	<b>500.00</b>	<b>SFP SALES/MARKETING - 12/2024 - SHORT PAID</b>
			107 - 557 30 41 02 - STATE FAIR PARK			500.00	
<b>7893</b>	<b>12/31/2024</b>	<b>Claims</b>	<b>2</b>	<b>109663</b>	<b>CHRISTENSEN, INC.</b>	<b>1,959.25</b>	<b>PD FUEL - 12/16/2024 - 12/21/2024</b>
			001 - 521 10 32 00 - PD ADMIN FUEL			329.55	
			001 - 521 21 32 00 - INVESTIGATION FUEL			125.55	
			001 - 521 22 32 00 - PATROL FUEL			1,366.62	
			001 - 524 60 32 00 - CODE ENFORCEMENT FUEL			68.76	
			001 - 554 30 32 00 - FUEL - ANIMAL CONTROL			68.77	

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<b>7894</b>	<b>12/31/2024</b>	<b>Claims</b>	<b>2</b>	<b>109664</b>	<b>CI INFORMATION MANAGEMENT</b>	<b>206.50</b>	<b>PD SHRED SERVICE - 12/2024; CITY HALL SHRED SERVICE - 12/2024</b>
		001 - 511 60 41 01 - PROFESSIONAL SERVICES				17.43	
		001 - 513 10 41 01 - PROFESSIONAL SERVICES				17.43	
		001 - 514 23 41 00 - PROFESSIONAL SERVICES				17.43	
		001 - 514 30 41 00 - PROFESSIONAL SERVICES				17.43	
		001 - 521 50 41 00 - PD FACILITIES PROFESSIONAL S				102.10	
		001 - 524 20 41 00 - PROFESSIONAL SERVICES-BUILT				8.72	
		401 - 534 50 41 00 - PROFESSIONAL SERVICES				3.49	
		403 - 535 50 41 00 - PROFESSIONAL SERVICES				3.49	
		402 - 537 50 41 00 - PROFESSIONAL SERVICES				3.49	
		101 - 542 30 41 00 - PROFESSIONAL SERVICES				3.49	
		001 - 558 60 41 00 - PROFESSIONAL SERVICES				8.72	
		001 - 576 80 41 03 - PROFESSIONAL SERVICES				3.28	
<b>7895</b>	<b>12/31/2024</b>	<b>Claims</b>	<b>2</b>	<b>109665</b>	<b>CARMEN CISNEROS</b>	<b>122.99</b>	<b>OVERPAYMENT REFUND - UB ACCT # 14600 - 408 W. AHTANUM ROAD</b>
		401 - 582 10 04 01 - 210-10) WATER REFUNDS				122.99	
<b>7896</b>	<b>12/31/2024</b>	<b>Claims</b>	<b>2</b>	<b>109666</b>	<b>COLEMAN OIL COMPANY</b>	<b>3,715.90</b>	<b>YVCRU FUEL - 12/2024; PW FUEL/CED FUEL - 12/2024</b>
		001 - 524 20 32 00 - FUEL-BUILDING				11.54	
		001 - 524 20 32 00 - FUEL-BUILDING				123.24	
		001 - 524 20 32 00 - FUEL-BUILDING				-0.07	
		001 - 524 20 32 00 - FUEL-BUILDING				-0.37	
		403 - 531 30 32 00 - STORMWATER FUEL				114.99	
		403 - 531 30 32 00 - STORMWATER FUEL				-0.62	
		401 - 534 50 32 00 - FUEL				899.96	
		401 - 534 50 32 00 - FUEL				-5.18	
		401 - 534 50 32 00 - FUEL				11.54	
		401 - 534 50 32 00 - FUEL				-0.07	
		403 - 535 50 32 00 - FUEL				1,046.90	
		403 - 535 50 32 00 - FUEL				-5.97	
		403 - 535 50 32 00 - FUEL				11.54	
		403 - 535 50 32 00 - FUEL				-0.07	
		402 - 537 50 32 00 - FUEL				72.43	
		402 - 537 50 32 00 - FUEL				-0.43	
		101 - 542 30 32 00 - FUEL				414.54	
		101 - 542 30 32 00 - FUEL				-2.41	
		101 - 542 30 32 00 - FUEL				11.57	
		101 - 542 30 32 00 - FUEL				-0.06	
		101 - 542 66 32 00 - FUEL				215.53	
		101 - 542 66 32 00 - FUEL				-1.22	
		101 - 542 67 32 00 - FUEL				49.48	
		101 - 542 67 32 00 - FUEL				-0.30	
		101 - 542 70 32 00 - FUEL				251.40	
		101 - 542 70 32 00 - FUEL				-1.48	
		128 - 547 10 32 00 - FUEL CONSUMED				114.38	
		128 - 547 10 32 00 - FUEL CONSUMED				-0.65	
		001 - 558 60 32 00 - FUEL				11.54	
		001 - 558 60 32 00 - FUEL				-0.07	
		001 - 558 60 32 00 - FUEL				-0.37	
		001 - 576 80 32 00 - FUEL				208.68	
		001 - 576 80 32 00 - FUEL				-1.17	
		650 - 589 30 32 00 - OPERATIONS - FUEL				167.15	
<b>7897</b>	<b>12/31/2024</b>	<b>Claims</b>	<b>2</b>	<b>109667</b>	<b>D&amp;G CLEANING LLC</b>	<b>5,280.20</b>	<b>ACTIVITIES BLDG CLEANING SERVICE - 12/2024; CIVIC CENTER CLEANING SERVICE - 12/2024 &amp; COMMUNITY CENTER CLEANING SERVICE - 12/2024</b>
		001 - 513 10 41 02 - CIVIC CAMPUS JANITORIAL				234.81	
		001 - 514 23 41 03 - CIVIC CAMPUS JANITORIAL-FIN				327.53	
		001 - 514 30 41 02 - CIVIC CAMPUS JANITORIAL - CL				294.52	

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			001 - 515 31 41 05		- CIVIC CAMPUS JANITORIAL -LEC	142.50	
			001 - 521 50 41 01		- PD FACILITIES CIVIC CAMPUS JA	2,982.19	
			001 - 524 20 41 02		- CIVIC CAMPUS JANITORIAL-BUI	150.40	
			401 - 534 50 41 03		- CIVIC CAMPUS JANITORIAL-WA	136.40	
			403 - 535 50 41 04		- CIVIC CAMPUS JANITORIAL-SEV	99.21	
			402 - 537 50 41 03		- CIVIC CAMPUS JANITORIAL-GAI	10.38	
			101 - 542 30 41 03		- CIVIC CAMPUS JANITORIAL-STF	18.75	
			101 - 543 30 41 02		- CIVIC CAMPUS JANITORIAL-STF	50.09	
			128 - 547 10 41 03		- CIVIC CAMPUS JANITORIAL-TR/	41.93	
			001 - 558 60 41 02		- CIVIC CAMPUS JANITORIAL-PLA	130.46	
			001 - 576 80 41 01		- PROF SVC- WHITE GLOVE CLEAI	250.00	
			001 - 576 80 41 01		- PROF SVC- WHITE GLOVE CLEAI	372.00	
			001 - 576 80 41 02		- CIVIC CAMPUS JANITORIAL-PAF	39.03	
<b>7898</b>	<b>12/31/2024</b>	<b>Claims</b>	<b>2</b>	<b>109668</b>	<b>ENGRAVINGS UNLIMITED INC</b>		<b>22.20</b> NAME PANEL - J. BROST
			001 - 521 10 31 00		- PD ADMIN SUPPLIES	22.20	
<b>7899</b>	<b>12/31/2024</b>	<b>Claims</b>	<b>2</b>	<b>109669</b>	<b>EVERGREEN SERVICES</b>		<b>227.22</b> CIVIC CENTER LAWN SERVICE - 12/2024
			001 - 513 10 48 01		- CIVIC CAMPUS MAINTENANCE-	11.45	
			001 - 514 23 48 01		- CIVIC CAMPUS MAINTENANCE-	15.98	
			001 - 514 30 48 01		- CIVIC CAMPUS MAINTENANCE-	14.37	
			001 - 515 31 48 00		- CIVIC CAMPUS MAINTENANCE-	6.95	
			001 - 521 50 48 01		- PD FACILITIES CIVIC CAMPUS M	145.47	
			001 - 524 20 48 01		- CIVIC CAMPUS MAINTENANCE-	7.34	
			401 - 534 50 48 01		- CIVIC CAMPUS MAINTENANCE-	6.65	
			403 - 535 50 48 01		- CIVIC CAMPUS MAINTENANCE-	4.84	
			402 - 537 50 48 01		- CIVIC CAMPUS MAINTENANCE-	0.51	
			101 - 542 30 48 01		- CIVIC CAMPUS MAINTENANCE-	0.91	
			101 - 543 30 48 01		- CIVIC CAMPUS MAINTENANCE-	2.44	
			128 - 547 10 48 01		- CIVIC CAMPUS MAINTENANCE-	2.05	
			001 - 558 60 48 01		- CIVIC CAMPUS MAINTENANCE-	6.36	
			001 - 576 80 48 01		- CIVIC CAMPUS MAINTENANCE	1.90	
<b>7900</b>	<b>12/31/2024</b>	<b>Claims</b>	<b>2</b>	<b>109670</b>	<b>GRANT J HUNT COMPANY</b>		<b>389.57</b> WOODBOX & MAILCHIMP SUBSCRIPTION -12/2024 & TOURISM EXPENSES - HAUNTED OCTOBER
			107 - 557 30 31 01		- SUPPLIES-GRANT J HUNT	244.37	
			108 - 557 30 44 10		- ADVERTISING-GRANT J HUNT	145.20	
<b>7901</b>	<b>12/31/2024</b>	<b>Claims</b>	<b>2</b>	<b>109671</b>	<b>HYUNDAI OF YAKIMA</b>		<b>787.05</b> LUBE/OIL/FILTER, & REPLACE DOOR CHECKER STRAP DRIVER SIDE - VEH # 122; LUBE/OIL/FILTER, & TIRE ROTATION - VEH # 119
			001 - 521 22 48 00		- PATROL REPAIRS & MAINT	246.54	
			001 - 521 22 48 00		- PATROL REPAIRS & MAINT	540.51	
<b>7902</b>	<b>12/31/2024</b>	<b>Claims</b>	<b>2</b>	<b>109672</b>	<b>INLAND ASPHALT COMPANY</b>		<b>633.18</b> 1910 - COLD MIX MC - 4.66 TONS - 12/19/2024
			101 - 542 30 31 00		- SUPPLIES	633.18	
<b>7903</b>	<b>12/31/2024</b>	<b>Claims</b>	<b>2</b>	<b>109673</b>	<b>INTERSTATE BATTERIES OF COLUMBIA VALLEY</b>		<b>75.76</b> 0118NOCO004- CAMERA VAN
			403 - 535 50 48 00		- REPAIRS & MAINTENANCE	75.76	
<b>7904</b>	<b>12/31/2024</b>	<b>Claims</b>	<b>2</b>	<b>109674</b>	<b>JUB ENGINEERS INC</b>		<b>59,590.88</b> AHTANUM RD PEDESTRIAN RAILROAD CROSSING - PROJ # 07-23-089 - 11/03/24 - 11/30/24; UNION GAP SHOP BRIDGE #2 REPLACEMENT - PROJ #07-24-044 - 11/3/24 - 11/30/24; S. 10TH AVE BRIDGE REPLACEMENT PROJECT -;
			305 - 595 10 41 26		- REGIONAL BELTWAY-PE	14,757.37	
			305 - 595 10 41 26		- REGIONAL BELTWAY-PE	8,004.75	
			321 - 595 10 41 48		- SHOP BRIDGE-PE	18,182.95	
			321 - 595 10 41 56		- AHTANUM RD PEDESTRIAN CRC	7,199.98	
			321 - 595 20 63 44		- S 10TH AVENUE BRIDGE - ROW	11,445.83	



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7905	12/31/2024	Claims	2	109675	LAW OFFICES OF DANIEL POLAGE	8,000.00	PUBLIC DEFENDER SERVICE - 12/2024
					001 - 515 91 41 03 - LEGAL SERVICES-PUBLIC DEFEN	8,000.00	
7906	12/31/2024	Claims	2	109676	LOWES COMPANY INC	375.22	12OZ YELLOW SPRAY PAINT & 50LB CONCRETE MIX; 3 WIRE ADAPTER & LED 75CT CHRISTMAS LIGHTS FOR THE ROUNDABOUT TREE; 12 OZ RUST BLACK SPRAY PAINT; GE 40WATT WHITE LIGHT BULB; RAGS, LAUNDRY DETERGENT, 9V B
					001 - 513 10 31 00 - SUPPLIES	0.92	
					001 - 514 23 31 00 - SUPPLIES	0.92	
					001 - 514 30 31 00 - SUPPLIES	0.92	
					001 - 524 20 31 00 - SUPPLIES-BUILDING	0.92	
					401 - 534 50 31 00 - SUPPLIES	0.92	
					403 - 535 50 31 00 - SUPPLIES	0.92	
					403 - 535 50 31 00 - SUPPLIES	144.10	
					402 - 537 50 31 00 - SUPPLIES	0.92	
					101 - 542 30 31 00 - SUPPLIES	5.56	
					101 - 542 30 31 00 - SUPPLIES	133.70	
					101 - 542 30 31 00 - SUPPLIES	7.18	
					101 - 542 30 31 00 - SUPPLIES	0.92	
					001 - 558 60 31 00 - SUPPLIES	0.92	
					001 - 576 80 31 00 - SUPPLIES	38.53	
					001 - 576 80 31 00 - SUPPLIES	36.91	
					001 - 576 80 31 00 - SUPPLIES	0.96	
7907	12/31/2024	Claims	2	109677	LOWES COMPANY INC	40.11	8" 5- TURN COIL BURNER
					001 - 522 50 35 00 - FD FACILITIES - SMALL TOOLS 8	40.11	
7908	12/31/2024	Claims	2	109678	MBI CONSTRUCTION SERVICE INC.	674.39	COU/FIRE DEPT #96 - 11/06/24 SERVICE CALL FOR REPAIRS
					001 - 522 50 48 00 - FD FACILITIES - REPAIRS & MAII	674.39	
7909	12/31/2024	Claims	2	109679	MBI SYSTEMS, INC.	1,995.24	CLERKS WORK STATION MODIFICATIONS
					001 - 594 14 64 14 - MACHINERY & EQUIP-FIN/ADMV	1,995.24	
7910	12/31/2024	Claims	2	109680	MENKE JACKSON BEYER LLP	648.30	GENERAL LEGAL SVC & PHOTO COPY CHARGE
					001 - 515 41 41 00 - EXTERNAL LEGAL SERVICES	648.30	
7911	12/31/2024	Claims	2	109681	MINUTEMAN PRESS	399.91	COLOR LOGO ENVELOPES - JOB #109928; UB STATEMENTS -
					001 - 514 30 31 00 - SUPPLIES	207.94	
					401 - 534 50 41 00 - PROFESSIONAL SERVICES	63.99	
					403 - 535 50 41 00 - PROFESSIONAL SERVICES	63.99	
					402 - 537 50 41 00 - PROFESSIONAL SERVICES	63.99	
7912	12/31/2024	Claims	2	109682	N C MACHINERY CO	3,731.92	TROUBLESHOOT ELECTRONIC MON SYS/PANEL - BORTON FRUIT
					401 - 534 50 48 00 - REPAIRS & MAINTENANCE	3,731.92	
7913	12/31/2024	Claims	2	109683	ROBERT R NORTHCOTT	175.00	PUBLIC DEFENDER
					001 - 515 91 41 03 - LEGAL SERVICES-PUBLIC DEFEN	175.00	
7914	12/31/2024	Claims	2	109684	OFFICE SOLUTIONS NORTHWEST	792.75	FYI UB STAMP & UB STATEMENT PAPER; COPY PAPER, FLAGS, POSTED STAMP, COPY STAMP, 952XL YELLOW INK CARTRIDGE, & FILE WALLET; COPY PAPER, LETTER EXPANSION FOLDERS, & LEGAL COPY PAPER; POST IT NOTES, ADHE
					001 - 511 60 31 01 - SUPPLIES	0.49	

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			001 - 511 60 31 01		- SUPPLIES	2.29	
			001 - 513 10 31 00		- SUPPLIES	1.05	
			001 - 513 10 31 00		- SUPPLIES	4.90	
			001 - 514 23 31 00		- SUPPLIES	10.45	
			001 - 514 23 31 00		- SUPPLIES	90.97	
			001 - 514 23 31 00		- SUPPLIES	37.95	
			001 - 514 23 31 00		- SUPPLIES	48.68	
			001 - 514 23 31 00		- SUPPLIES	19.71	
			001 - 514 30 31 00		- SUPPLIES	23.70	
			001 - 514 30 31 00		- SUPPLIES	90.97	
			001 - 514 30 31 00		- SUPPLIES	110.40	
			001 - 514 30 31 00		- SUPPLIES	19.72	
			001 - 521 10 31 00		- PD ADMIN SUPPLIES	0.75	
			001 - 521 10 31 00		- PD ADMIN SUPPLIES	3.51	
			001 - 524 20 31 00		- SUPPLIES-BUILDING	11.99	
			001 - 524 20 31 00		- SUPPLIES-BUILDING	55.87	
			401 - 534 50 31 00		- SUPPLIES	45.89	
			401 - 534 50 31 00		- SUPPLIES	0.71	
			401 - 534 50 31 00		- SUPPLIES	3.30	
			401 - 534 50 31 00		- SUPPLIES	36.05	
			403 - 535 50 31 00		- SUPPLIES	45.89	
			403 - 535 50 31 00		- SUPPLIES	0.85	
			403 - 535 50 31 00		- SUPPLIES	3.98	
			403 - 535 50 31 00		- SUPPLIES	36.05	
			402 - 537 50 31 00		- SUPPLIES	45.90	
			402 - 537 50 31 00		- SUPPLIES	0.71	
			402 - 537 50 31 00		- SUPPLIES	3.30	
			402 - 537 50 31 00		- SUPPLIES	36.05	
			001 - 576 80 31 00		- SUPPLIES	0.12	
			001 - 576 80 31 00		- SUPPLIES	0.55	
<b>7915</b>	<b>12/31/2024</b>	<b>Claims</b>	<b>2</b>	<b>109685</b>	<b>ONE CALL CONCEPTS INC</b>	<b>17.55</b>	<b>UTILITY LOCATES - 12/2024</b>
					401 - 534 50 41 00 - PROFESSIONAL SERVICES	8.76	
					403 - 535 50 41 00 - PROFESSIONAL SERVICES	8.79	
<b>7916</b>	<b>12/31/2024</b>	<b>Claims</b>	<b>2</b>	<b>109686</b>	<b>PACIFIC POWER</b>	<b>2,819.66</b>	<b>LIFT STATION - 12/2024</b>
					403 - 535 50 47 00 - UTILITIES	2,819.66	
<b>7917</b>	<b>12/31/2024</b>	<b>Claims</b>	<b>2</b>	<b>109687</b>	<b>PROCOM, LLC</b>	<b>128.00</b>	<b>DOT PRE-EMPLOYMENT ALCOHOL &amp; DRUG SCREENING - C. PERDOMO</b>
					401 - 534 50 41 00 - PROFESSIONAL SERVICES	42.66	
					403 - 535 50 41 00 - PROFESSIONAL SERVICES	42.66	
					101 - 542 30 41 00 - PROFESSIONAL SERVICES	42.68	
<b>7918</b>	<b>12/31/2024</b>	<b>Claims</b>	<b>2</b>	<b>109688</b>	<b>REPUBLIC PUBLISHING CO</b>	<b>2,128.10</b>	<b>2025 CITY HALL DAILY SUBSCRIPTION RENEWAL; NOTICE OF CITY COUNCIL VACANCY - POSITION 5; ADVERTISEMENT FOR BIDS - CONSTRUCTION OF THE SPORT COURT RESURFACING; ADVERTISEMENT FOR BIDS - CONST OF REGIONAL</b>
					001 - 511 60 42 01 - COMMUNICATION	288.60	
					001 - 511 60 44 00 - OFFICIAL PUBLICATIONS	64.40	
					001 - 511 60 44 01 - ADVERTISING	362.10	
					001 - 511 60 49 00 - MISCELLANEOUS	480.60	
					001 - 558 60 44 00 - ADVERTISING	165.20	
					405 - 594 35 65 42 - S BROADWAY AREA SE EXT (GSI	397.60	
					306 - 594 76 62 01 - IMPROVEMENTS-RCO-YP	369.60	
<b>7919</b>	<b>12/31/2024</b>	<b>Claims</b>	<b>2</b>	<b>109689</b>	<b>RH2 ENGINEERING, INC.</b>	<b>750.20</b>	<b>MAIN ST PEDESTRIAN CROSSING - PROJ #0240032 - SVCS THROUGH 12/31/24</b>
					324 - 595 10 41 32 - MAIN ST REVIT PEDESTRIAN CR	750.20	
<b>7920</b>	<b>12/31/2024</b>	<b>Claims</b>	<b>2</b>	<b>109690</b>	<b>RIO FOLTZ PLLC</b>	<b>8,500.00</b>	<b>CITY ATTORNEY - 12/2024</b>
					001 - 515 31 41 01 - LEGAL SERVICES-CIVIL - CITY AT	8,500.00	

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<b>7921</b>	<b>12/31/2024</b>	<b>Claims</b>	<b>2</b>	<b>109691</b>	<b>RWC INTERNATIONAL, LTD.</b>	<b>9,814.56</b>	<b>#2006 - PARTS &amp; LABOR REPAIRS</b>
					401 - 534 50 48 00 - REPAIRS & MAINTENANCE	1,472.18	
					403 - 535 50 48 00 - REPAIRS & MAINTENANCE	1,472.18	
					101 - 542 66 48 00 - REPAIRS & MAINTENANCE	4,907.28	
					101 - 542 70 48 00 - REPAIRS & MAINTENANCE	981.46	
					128 - 547 10 48 00 - REPAIRS & MAINTENANCE	490.73	
					001 - 576 80 48 00 - REPAIRS & MAINTENANCE	490.73	
<b>7922</b>	<b>12/31/2024</b>	<b>Claims</b>	<b>2</b>	<b>109692</b>	<b>SIRCHIE ACQUISITION COMPANY, LLC</b>	<b>112.00</b>	<b>EVIDENCE BOX GUN/25</b>
					001 - 521 22 31 00 - PATROL SUPPLIES	112.00	
<b>7923</b>	<b>12/31/2024</b>	<b>Claims</b>	<b>2</b>	<b>109693</b>	<b>DON C. SMITH</b>	<b>5,883.64</b>	<b>LEOFF 1 RETIREE - MASSAGE THERAPY - 04/30/2024, 05/02/2024,07/09/24, &amp; 07/11/24; LEOFF 1 RETIREE - MASSAGE THERAPY - 08/06/24, 08/08/24,08/20/24,08/22/24, 08/27/24, &amp; 08/29/24; LEOFF 1 RETIREE - MASSA</b>
					001 - 521 10 22 00 - LEOFF 1 BENEFITS	520.00	
					001 - 521 10 22 00 - LEOFF 1 BENEFITS	780.00	
					001 - 521 10 22 00 - LEOFF 1 BENEFITS	780.00	
					001 - 521 10 22 00 - LEOFF 1 BENEFITS	1,300.00	
					001 - 521 10 22 00 - LEOFF 1 BENEFITS	910.00	
					001 - 521 10 22 00 - LEOFF 1 BENEFITS	1,593.64	
<b>7924</b>	<b>12/31/2024</b>	<b>Claims</b>	<b>2</b>	<b>109694</b>	<b>SOZO SPORTS OF CENTRAL WA</b>	<b>25,000.00</b>	<b>LTAC REIMBURSEMENT FOR 2024</b>
					107 - 557 30 31 02 - SUPPLIES-SOZO SPORTS	5,000.00	
					107 - 557 30 41 11 - PROF SERVICES-SOZO SPORTS	17,500.00	
					108 - 557 30 44 12 - ADVERTISING-SOZO SPORTS	2,500.00	
<b>7925</b>	<b>12/31/2024</b>	<b>Claims</b>	<b>2</b>	<b>109695</b>	<b>THRYV, INC.</b>	<b>116.64</b>	<b>MARKETING CENTER PRO - DIGITAL PARK AD - 12/21/2024-01/21/2025</b>
					001 - 576 80 44 00 - ADVERTISING	116.64	
<b>7926</b>	<b>12/31/2024</b>	<b>Claims</b>	<b>2</b>	<b>109696</b>	<b>TTC CONSTRUCTION</b>	<b>1,029.30</b>	<b>WATER DEPOSIT REFUND - UB ACCT# 14671</b>
					414 - 582 10 04 14 - DEPOSIT REFUND	1,029.30	Refund Utility Deposit
<b>7927</b>	<b>12/31/2024</b>	<b>Claims</b>	<b>2</b>	<b>109697</b>	<b>ULINE</b>	<b>47.07</b>	<b>52 LB HARDWARE BAGS 250/BD</b>
					001 - 521 80 31 00 - PD EVIDENCE SUPPLIES	47.07	
<b>7928</b>	<b>12/31/2024</b>	<b>Claims</b>	<b>2</b>	<b>109698</b>	<b>UNION GAP WATER FUND &amp; SEWER</b>	<b>3,062.87</b>	<b>FIRE DEPT - 12/2024; CIVIC CAMPUS - 12/2024; LIBRARY &amp; COMMUNITY CENTER - 12/2024; PARKS - 12/2024 &amp; CITY SHOP - 12/2024</b>
					001 - 513 10 47 00 - CIVIC CAMPUS UTILITIES - EXEC	35.49	
					001 - 514 23 47 00 - CIVIC CAMPUS UTILITIES-FINAN	49.50	
					001 - 514 30 47 00 - CIVIC CAMPUS UTILITIES - CLER	44.51	
					001 - 515 31 47 00 - CIVIC CAMPUS UTILITIES-LEGAL	21.54	
					001 - 521 50 47 00 - PD FACILITIES CIVIC CAMP UTIL	450.68	
					001 - 522 50 47 00 - FD FACILITIES - UTILITIES	302.76	
					001 - 524 10 47 01 - CIVIC CAMPUS UTILITY-BUILDIN	22.73	
					401 - 534 50 47 01 - CIVIC CAMPUS UTILITIES-WATE	20.61	
					403 - 535 50 47 00 - UTILITIES	765.41	
					403 - 535 50 47 01 - CIVIC CAMPUS UTILITIES-SEWE	14.98	
					402 - 537 50 47 01 - CIVIC CAMPUS UTILITES - GARB	1.57	
					101 - 542 30 47 01 - CIVIC CAMPUS UTILITIES-STREE	2.83	
					101 - 543 30 47 01 - CIVIC CAMPUS UTILITIES-STREE	7.57	
					128 - 547 10 47 01 - CIVIC CAMPUS UTILITIES-TRAN	6.34	
					001 - 558 60 47 01 - CIVIC CAMPUS UTILITIES-PLANI	19.72	
					001 - 571 22 47 00 - UTILITIES - LIBRARY & COMMU	141.31	
					001 - 575 50 47 01 - UTILITIES - COMMUNITY CENTE	141.30	
					001 - 576 80 47 00 - UTILITIES	1,008.12	

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			001 - 576 80 47 01		CIVIC CAMPUS UTILITIES-PARK	5.90	
7929	12/31/2024	Claims	2	109699	UNION PACIFIC RAILROAD COMPANY	1,312.57	ENG SVCS FOR PROPOSED SIDEWALK INSTALL - AHTANUM RD - CONTRACT # WO74803
			321 - 595 10 41 56		AHTANUM RD PEDESTRIAN CRK	1,312.57	
7930	12/31/2024	Claims	2	109700	UNUM LIFE INSURANCE	164.40	LEOFF 1 LONG TERM CARE -
			001 - 521 10 22 00		LEOFF 1 BENEFITS	164.40	
7931	12/31/2024	Claims	2	109701	UPS	34.63	PD SHIPPING - 12/2024
			001 - 521 10 42 00		PD ADMIN COMMUNICATIONS	34.63	
7932	12/31/2024	Claims	2	109702	VALLEY FORD SALES	70.12	LUBE/OIL/ FILTER, & MULTI POINT INSPECTION - VEH # 1031
			403 - 531 30 48 00		STORMWATER REPAIRS & MAINT	4.21	
			401 - 534 50 48 00		REPAIRS & MAINTENANCE	17.53	
			403 - 535 50 48 00		REPAIRS & MAINTENANCE	14.02	
			101 - 542 30 48 00		REPAIRS & MAINTENANCE	10.52	
			101 - 542 66 48 00		REPAIRS & MAINTENANCE	3.51	
			101 - 542 70 48 00		REPAIRS & MAINTENANCE	4.91	
			128 - 547 10 48 00		REPAIRS & MAINTENANCE	4.90	
			001 - 576 80 48 00		REPAIRS & MAINTENANCE	10.52	
7933	12/31/2024	Claims	2	109703	VALLEY SEPTIC SERVICE	350.00	FULLBRIGHT & AHTANUM YOUTH PARK TOILET RENTAL - 11/28/24 - 12/27/24
			001 - 576 80 45 00		OPERATING RENTALS & LEASES	350.00	
7934	12/31/2024	Claims	2	109704	VIC'S AUTO & SUPPLY UNION GAP - PW	8.10	REAR TURN BULB - VEH # 1012
			401 - 534 50 31 00		SUPPLIES	3.24	
			403 - 535 50 31 00		SUPPLIES	1.22	
			101 - 542 30 31 00		SUPPLIES	1.22	
			101 - 542 66 31 00		SUPPLIES	0.41	
			101 - 542 67 31 00		SUPPLIES	0.41	
			101 - 542 70 31 00		SUPPLIES	1.22	
			128 - 547 10 31 00		OFFICE & OPERATING SUPPLIES	0.38	
7935	12/31/2024	Claims	2	109705	WA STATE PATROL	79.50	BACKGROUND CHECKS - 12/2024
			001 - 521 10 41 00		PD ADMIN PROFESSIONAL SER	79.50	
7936	12/31/2024	Claims	2	109706	BARRY M WOODARD	19,225.00	PUBLIC DEFENDER - 12/2024; PUBLIC DEFENDER INTERPRETING SVC - 12/02/2024 & 12/16/2024
			001 - 515 91 41 03		LEGAL SERVICES-PUBLIC DEFEN	19,000.00	
			001 - 517 91 41 00		PROFESSIONAL SERVICES	225.00	
7937	12/31/2024	Claims	2	109707	YAKIMA CO AUDITOR	18.00	UTILITY LIEN RELEASE RECORDING 11/07/2024 - UB ACCT # 8091 - 2210 S 5TH AVENUE
			402 - 537 50 49 00		MISCELLANEOUS	18.00	
7938	12/31/2024	Claims	2	109708	YAKIMA CO PUBLIC SERVICES	1,764.74	YAKIMA REGIONAL LOCAL GOV STORMWATER PROJECT - BILL #1 07/01/2024 - 12/31/24
			403 - 535 50 41 03		INTERGOVERNMENTAL PROFES	1,764.74	
7939	12/31/2024	Claims	2	109709	YAKIMA CO PUBLIC SERVICES	261.80	YARD WASTE & GARBAGE DISPOSAL - 12/02/24 - 5.08 TONS & 12/03/24 - 0.87 TONS
			101 - 542 30 49 00		MISCELLANEOUS	261.80	
7940	12/31/2024	Claims	2	109710	YAKIMA COOPERATIVE ASSN	740.12	BULK PROPANE - 311.5000 GALLONS - ACTIVITIES BLDG
			001 - 576 80 32 00		FUEL	740.12	
7941	12/31/2024	Claims	2	109711	YAKIMA HUMANE SOCIETY	880.00	ANIMAL CONTROL INTAKE SERVICES - 12/2024

# WARRANT/CHECK REGISTER

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			001 - 554 30 41 00 - PROF SERVICES-ANIMAL CONTI			880.00	
<b>7942</b>	<b>12/31/2024</b>	<b>Claims</b>	<b>2</b>	<b>109712</b>	<b>YAKIMA PRINTING COMPANY LLC</b>	<b>32.46</b>	<b>BUSINESS CARDS - SANTUCCI</b>
			001 - 521 22 31 00 - PATROL SUPPLIES			32.46	
<b>7943</b>	<b>12/31/2024</b>	<b>Claims</b>	<b>2</b>	<b>109713</b>	<b>YAKIMA REG.CLEAN AIR AUTHORITY</b>	<b>796.75</b>	<b>SUPPLEMENTAL INCOME PRO RATA SHARE FEE - 4TH QTR 2024</b>
			001 - 553 70 49 00 - POLLUTION CONTROL			796.75	
<b>7944</b>	<b>12/31/2024</b>	<b>Claims</b>	<b>2</b>	<b>109714</b>	<b>YAKIMA VALLEY TOURISM</b>	<b>508.70</b>	<b>FACEBOOK ADVERTISEMENT - HARVEST FUN, BURGER TRAIL &amp; DOMAIN RENEWALS</b>
			108 - 557 30 44 08 - ADVERTISING-YAK VALLEY TOU			508.70	
<b>7945</b>	<b>12/31/2024</b>	<b>Claims</b>	<b>2</b>	<b>109715</b>	<b>YORKS PEST CONTROL, LLC</b>	<b>248.86</b>	<b>GENERAL PEST CONTROL - LIBRARY &amp; COMMUNITY CENTER - 12/13/2024</b>
			001 - 572 50 48 00 - REPAIRS & MAINTENANCE			124.43	
			001 - 575 50 48 01 - REPAIRS & MAINT - COMM CTF			124.43	

001 Current Expense Fund	67,927.42	
101 Street Fund	8,197.84	
107 Lodging Tax Fund	30,698.73	
108 Tourism Promotion Area Fund	3,153.90	
128 Transit System Fund	681.63	
305 Regional Beltway Connector Fund	22,762.12	
306 Park Development Reserve Fund	369.60	
321 Street Development Reserve Fund	38,141.33	
324 Infrastructure Reserve Fund	750.20	
401 Water Fund	7,506.64	
402 Garbage Fund	119,072.35	
403 Sewer Fund	9,024.53	
405 Sewer Improvement Reserve	397.60	
414 Water Deposits	2,109.90	
650 YVCRU Fund	747.71	
	311,541.50	Claims: 311,541.50



## City Council Communication

**Meeting Date:** January 13, 2025  
**From:** Lynette Bisconer, Director of Finance and Administration  
**Topic/Issue:** Payroll Vouchers – November, 2024

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**SYNOPSIS:** Payroll Vouchers for the month of November, 2024

**RECOMMENDATION:** Request Council to approve EFTs and Voucher Nos. 109558 through 109564 in the amount of \$523,907.90

**LEGAL REVIEW:** N/A

**FINANCIAL REVIEW:** N/A

**BACKGROUND INFORMATION:** N/A

**ADDITIONAL OPTIONS:** N/A

**ATTACHMENTS:** Payroll Voucher Register

# WARRANT/CHECK REGISTER

CITY OF UNION GAP

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
7421	12/10/2024	Payroll	2	EFT	JESUS ULISES ADAME RANGEL	3,670.22	November 2024 Payroll
7422	12/10/2024	Payroll	2	EFT	LYNETTE BISCONER	6,818.66	November 2024 Payroll
7423	12/10/2024	Payroll	2	EFT	RYAN LYNN BONSEN	6,422.02	November 2024 Payroll
7424	12/10/2024	Payroll	2	EFT	SHARON ROSE BOUNDS	7,960.47	November 2024 Payroll
7425	12/10/2024	Payroll	2	EFT	JABAN RAY BROWNELL	6,470.47	November 2024 Payroll
7426	12/10/2024	Payroll	2	EFT	ANTHONY THOMAS BRYANT	3,426.83	November 2024 Payroll
7427	12/10/2024	Payroll	2	EFT	CRAIG GERALD BUNTING	6,263.87	November 2024 Payroll
7428	12/10/2024	Payroll	2	EFT	JASON GRIFFITH CAVANAUGH	7,427.81	November 2024 Payroll
7429	12/10/2024	Payroll	2	EFT	NEREDIHT ESMERALDA CHAVEZ	3,474.27	November 2024 Payroll
7430	12/10/2024	Payroll	2	EFT	GREGORY SCOTT COBB	7,130.95	November 2024 Payroll
7431	12/10/2024	Payroll	2	EFT	BRENT EDWARD CORT	3,576.61	November 2024 Payroll
7432	12/10/2024	Payroll	2	EFT	ELAINA CROW	2,841.68	November 2024 Payroll
7433	12/10/2024	Payroll	2	EFT	CHRIS DAHL	4,447.39	November 2024 Payroll
7434	12/10/2024	Payroll	2	EFT	SANDY L DAILEY	505.64	November 2024 Payroll
7435	12/10/2024	Payroll	2	EFT	DAVID DOMINGUEZ	7,092.15	November 2024 Payroll
7436	12/10/2024	Payroll	2	EFT	DYLAN CONNER EAGY	5,499.19	November 2024 Payroll
7437	12/10/2024	Payroll	2	EFT	TRAVIS FISCUS	6,183.27	November 2024 Payroll
7438	12/10/2024	Payroll	2	EFT	CHRISTOPHER JAMES FIX	5,258.26	November 2024 Payroll
7439	12/10/2024	Payroll	2	EFT	JACK L GALLOWAY	540.64	November 2024 Payroll
7440	12/10/2024	Payroll	2	EFT	BANEZA GONZALEZ NUNEZ	4,683.36	November 2024 Payroll
7441	12/10/2024	Payroll	2	EFT	ALEXIS GONZALEZ-GUZMAN	4,160.98	November 2024 Payroll
7442	12/10/2024	Payroll	2	EFT	AMANDA MAE GRAHAM	2,628.73	November 2024 Payroll
7443	12/10/2024	Payroll	2	EFT	JOHN P HODKINSON JR	540.64	November 2024 Payroll
7444	12/10/2024	Payroll	2	EFT	AMBER MARIE HOYT	4,040.16	November 2024 Payroll
7445	12/10/2024	Payroll	2	EFT	STEPHANIE LYNN HUBERT	3,888.84	November 2024 Payroll
7446	12/10/2024	Payroll	2	EFT	RUDY MICHAEL JIMENEZ	4,196.20	November 2024 Payroll
7447	12/10/2024	Payroll	2	EFT	CHAD MICHAEL JOHNSON	3,855.50	November 2024 Payroll
7448	12/10/2024	Payroll	2	EFT	ALBA LUCINA LEVESQUE	6,450.53	November 2024 Payroll
7449	12/10/2024	Payroll	2	EFT	JO LINDER	4,678.49	November 2024 Payroll
7450	12/10/2024	Payroll	2	EFT	TERESA LOPEZ	4,852.62	November 2024 Payroll
7451	12/10/2024	Payroll	2	EFT	LAURIE ANN MARTINEZ	3,293.17	November 2024 Payroll
7452	12/10/2024	Payroll	2	EFT	VALENTINA MARTINEZ	3,311.58	November 2024 Payroll
7453	12/10/2024	Payroll	2	EFT	HOWARD LESLIE MASON	3,533.20	November 2024 Payroll
7454	12/10/2024	Payroll	2	EFT	STACEY JAMES MCKINLEY	4,512.95	November 2024 Payroll
7455	12/10/2024	Payroll	2	EFT	KYLAR MCPHERSON	5,334.73	November 2024 Payroll
7456	12/10/2024	Payroll	2	EFT	ROBERT WARREN MCRAE	4,070.26	November 2024 Payroll
7457	12/10/2024	Payroll	2	EFT	MICHAEL RAY NORTH	5,174.21	November 2024 Payroll
7458	12/10/2024	Payroll	2	EFT	SERGIO ESCARENO OCHOA	4,738.98	November 2024 Payroll
7459	12/10/2024	Payroll	2	EFT	CARLOS JAVIER PERDOMO	3,338.96	November 2024 Payroll
7460	12/10/2024	Payroll	2	EFT	REBECCA REGINA PINA	3,368.49	November 2024 Payroll
7461	12/10/2024	Payroll	2	EFT	PAUL KIM SANDERS	5,934.21	November 2024 Payroll
7462	12/10/2024	Payroll	2	EFT	CURTIS JOSEPH SANTUCCI	8,210.30	November 2024 Payroll
7463	12/10/2024	Payroll	2	EFT	JULIE SCHILLING	505.48	November 2024 Payroll
7464	12/10/2024	Payroll	2	EFT	GREGORY A SEWELL	540.64	November 2024 Payroll
7465	12/10/2024	Payroll	2	EFT	KEVIN MIKELL SIGLER	3,343.57	November 2024 Payroll
7466	12/10/2024	Payroll	2	EFT	SEAN C SNYDER	4,651.32	November 2024 Payroll
7467	12/10/2024	Payroll	2	EFT	RYAN JAMES THERKELSEN	2,850.07	November 2024 Payroll
7468	12/10/2024	Payroll	2	EFT	AMANDA LEE TOWLE	4,666.31	November 2024 Payroll
7469	12/10/2024	Payroll	2	EFT	ERIC BRANDON TURLEY	7,319.68	November 2024 Payroll
7470	12/10/2024	Payroll	2	EFT	JENNY VANEZZA VALLE	3,695.66	November 2024 Payroll
7471	12/10/2024	Payroll	2	EFT	CHAD VANOVER	5,138.13	November 2024 Payroll
7472	12/10/2024	Payroll	2	EFT	GLORIA ANN WALTMAN	4,225.62	November 2024 Payroll
7473	12/10/2024	Payroll	2	EFT	TERRYL D WAY	7,209.78	November 2024 Payroll
7474	12/10/2024	Payroll	2	EFT	ROGER E WENTZ	495.48	November 2024 Payroll

## WARRANT/CHECK REGISTER

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7487	12/09/2024	Payroll	2	EFT	AFLAC	150.16	Pay Cycle(s) 12/10/2024 To 12/10/2024 - AFLAC; Pay Cycle(s) 12/10/2024 To 12/10/2024 - AFLAC Pre Tax
7488	12/09/2024	Payroll	2	EFT	AWC EMPLOYEE BENEFIT TRUST	104,929.38	LEOFF 1 RETIREE MEDICAL BENEFITS - 11/2024; Pay Cycle(s) 12/10/2024 To 12/10/2024 - Medical
7489	12/09/2024	Payroll	2	EFT	INTERNAL REVENUE SERVICE	90,679.34	941 Deposit for Pay Cycle(s) 12/01/2024 - 12/31/2024
7490	12/09/2024	Payroll	2	EFT	MISSION SQUARE RETIREMENT #302189 ROTH	6,120.40	Pay Cycle(s) 12/10/2024 To 12/10/2024 - ROTH - Catch-up; Pay Cycle(s) 12/10/2024 To 12/10/2024 - 457 ROTH
7491	12/09/2024	Payroll	2	EFT	MISSION SQUARE RETIREMENT #302189	15,228.17	Pay Cycle(s) 12/10/2024 To 12/10/2024 - Retirement Trust
7492	12/09/2024	Payroll	2	EFT	WA STATE DEPT OF SOCIAL	1,363.15	Pay Cycle(s) 12/10/2024 To 12/10/2024 - WSDCS
7493	12/09/2024	Payroll	2	EFT	WA STATE EMPLOYMENT SECURITY DEPT- LTC	1,062.35	Pay Cycle(s) 12/10/2024 To 12/10/2024 - LTC
7494	12/09/2024	Payroll	2	EFT	WA STATE EMPLOYMENT SECURITY DEPT-PFML	2,728.42	Pay Cycle(s) 12/10/2024 To 12/10/2024 - WPFML
7495	12/09/2024	Payroll	2	EFT	WA STATE LAW ENFORCEMENT	22,236.27	Pay Cycle(s) 12/10/2024 To 12/10/2024 - LEOFF II - B040
7496	12/09/2024	Payroll	2	EFT	WA STATE PUBLIC EMPLOYEES	30,333.00	Pay Cycle(s) 12/10/2024 To 12/10/2024 - PERS II - 5591; Pay Cycle(s) 12/10/2024 To 12/10/2024 - PERS III - 5591
7497	12/09/2024	Payroll	2	EFT	WESTERN CONFERENCE OF	5,869.38	Pay Cycle(s) 12/10/2024 To 12/10/2024 - Teamster's Pension #414793; Pay Cycle(s) 12/10/2024 To 12/10/2024 - Teamster's Pension #415517
7498	12/09/2024	Payroll	2	109558	EMPLOYEE FUND	262.00	Pay Cycle(s) 12/10/2024 To 12/10/2024 - Employee Fund
7499	12/09/2024	Payroll	2	109559	TEAMSTERS LOCAL 760	976.00	Pay Cycle(s) 12/10/2024 To 12/10/2024 - Teamsters Dues
7500	12/09/2024	Payroll	2	109560	UNION GAP POLICE OFFICERS ASSN	1,500.00	Pay Cycle(s) 12/10/2024 To 12/10/2024 - UGPOA Dues
7501	12/09/2024	Payroll	2	109561	USABLE LIFE	83.52	Pay Cycle(s) 12/10/2024 To 12/10/2024 - USABLE Life
7502	12/09/2024	Payroll	2	109562	WA STATE COUNCIL OF CNTY	763.63	Pay Cycle(s) 12/10/2024 To 12/10/2024 - AFCSME Dues
7503	12/09/2024	Payroll	2	109563	WA STATE COUNCIL OF	187.50	Pay Cycle(s) 12/10/2024 To 12/10/2024 - WSCOPO Dues
7504	12/09/2024	Payroll	2	109564	WESTERN STATES POLICE MEDICAL TRUST	986.00	Pay Cycle(s) 12/10/2024 To 12/10/2024 - WSPMT
001 Current Expense Fund						391,887.78	
101 Street Fund						41,952.90	
128 Transit System Fund						8,292.67	
401 Water Fund						52,265.63	
402 Garbage Fund						988.60	
403 Sewer Fund						28,520.32	







## City Council Communication

**Meeting Date:** January 13, 2025  
**From:** Lynette Bisconer, Director of Finance and Administration  
**Topic/Issue:** Payroll Vouchers – December, 2024

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**SYNOPSIS:** Payroll Vouchers for the month of December, 2024

**RECOMMENDATION:** Request Council to approve EFTs and Voucher Nos. 109716 through 109722 in the amount of \$544,861.42

**LEGAL REVIEW:** N/A

**FINANCIAL REVIEW:** N/A

**BACKGROUND INFORMATION:** N/A

**ADDITIONAL OPTIONS:** N/A

**ATTACHMENTS:** Payroll Voucher Register

# WARRANT/CHECK REGISTER

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
7946	12/31/2024	Payroll	2	EFT	JESUS ULISES ADAME RANGEL	3,788.31	December 2024 Payroll
7947	12/31/2024	Payroll	2	EFT	LYNETTE BISCONER	6,815.03	December 2024 Payroll
7948	12/31/2024	Payroll	2	EFT	RYAN LYNN BONSEN	6,339.28	December 2024 Payroll
7949	12/31/2024	Payroll	2	EFT	SHARON ROSE BOUNDS	7,958.24	December 2024 Payroll
7950	12/31/2024	Payroll	2	EFT	JABAN RAY BROWNELL	5,741.42	December 2024 Payroll
7951	12/31/2024	Payroll	2	EFT	ANTHONY THOMAS BRYANT	3,609.80	December 2024 Payroll
7952	12/31/2024	Payroll	2	EFT	CRAIG GERALD BUNTING	4,464.62	December 2024 Payroll
7953	12/31/2024	Payroll	2	EFT	JASON GRIFFITH CAVANAUGH	7,406.34	December 2024 Payroll
7954	12/31/2024	Payroll	2	EFT	NEREDIHT ESMERALDA CHAVEZ	3,408.51	December 2024 Payroll
7955	12/31/2024	Payroll	2	EFT	GREGORY SCOTT COBB	7,118.81	December 2024 Payroll
7956	12/31/2024	Payroll	2	EFT	BRENT EDWARD CORT	3,382.54	December 2024 Payroll
7957	12/31/2024	Payroll	2	EFT	ELAINA CROW	2,736.22	December 2024 Payroll
7958	12/31/2024	Payroll	2	EFT	CHRIS DAHL	4,742.93	December 2024 Payroll
7959	12/31/2024	Payroll	2	EFT	SANDY L DAILEY	505.64	December 2024 Payroll
7960	12/31/2024	Payroll	2	EFT	DAVID DOMINGUEZ	7,078.18	December 2024 Payroll
7961	12/31/2024	Payroll	2	EFT	DYLAN CONNER EAGY	4,704.92	December 2024 Payroll
7962	12/31/2024	Payroll	2	EFT	TRAVIS FISCUS	4,422.65	December 2024 Payroll
7963	12/31/2024	Payroll	2	EFT	CHRISTOPHER JAMES FIX	5,249.76	December 2024 Payroll
7964	12/31/2024	Payroll	2	EFT	JACK L GALLOWAY	540.64	December 2024 Payroll
7965	12/31/2024	Payroll	2	EFT	BANEZA GONZALEZ NUNEZ	4,112.66	December 2024 Payroll
7966	12/31/2024	Payroll	2	EFT	ALEXIS GONZALEZ-GUZMAN	4,158.14	December 2024 Payroll
7967	12/31/2024	Payroll	2	EFT	AMANDA MAE GRAHAM	2,610.96	December 2024 Payroll
7968	12/31/2024	Payroll	2	EFT	JOHN P HODKINSON JR	540.64	December 2024 Payroll
7969	12/31/2024	Payroll	2	EFT	AMBER MARIE HOYT	4,065.37	December 2024 Payroll
7970	12/31/2024	Payroll	2	EFT	STEPHANIE LYNN HUBERT	3,882.69	December 2024 Payroll
7971	12/31/2024	Payroll	2	EFT	RUDY MICHAEL JIMENEZ	4,045.31	December 2024 Payroll
7972	12/31/2024	Payroll	2	EFT	CHAD MICHAEL JOHNSON	3,820.47	December 2024 Payroll
7973	12/31/2024	Payroll	2	EFT	ALBA LUCINA LEVESQUE	5,622.20	December 2024 Payroll
7974	12/31/2024	Payroll	2	EFT	JO LINDER	3,824.25	December 2024 Payroll
7975	12/31/2024	Payroll	2	EFT	TERESA LOPEZ	4,879.35	December 2024 Payroll
7976	12/31/2024	Payroll	2	EFT	LAURIE ANN MARTINEZ	3,252.11	December 2024 Payroll
7977	12/31/2024	Payroll	2	EFT	VALENTINA MARTINEZ	3,288.16	December 2024 Payroll
7978	12/31/2024	Payroll	2	EFT	HOWARD LESLIE MASON	3,529.22	December 2024 Payroll
7979	12/31/2024	Payroll	2	EFT	STACEY JAMES MCKINLEY	4,520.61	December 2024 Payroll
7980	12/31/2024	Payroll	2	EFT	KYLAR MCPHERSON	4,368.94	December 2024 Payroll
7981	12/31/2024	Payroll	2	EFT	ROBERT WARREN MCRAE	4,256.97	December 2024 Payroll
7982	12/31/2024	Payroll	2	EFT	MICHAEL RAY NORTH	4,547.59	December 2024 Payroll
7983	12/31/2024	Payroll	2	EFT	SERGIO ESCARENO OCHOA	4,563.35	December 2024 Payroll
7984	12/31/2024	Payroll	2	EFT	CARLOS JAVIER PERDOMO	3,335.61	December 2024 Payroll
7985	12/31/2024	Payroll	2	EFT	REBECCA REGINA PINA	3,434.43	December 2024 Payroll
7986	12/31/2024	Payroll	2	EFT	PAUL KIM SANDERS	5,383.30	December 2024 Payroll
7987	12/31/2024	Payroll	2	EFT	CURTIS JOSEPH SANTUCCI	5,813.83	December 2024 Payroll
7988	12/31/2024	Payroll	2	EFT	JULIE SCHILLING	505.48	December 2024 Payroll
7989	12/31/2024	Payroll	2	EFT	GREGORY A SEWELL	540.64	December 2024 Payroll
7990	12/31/2024	Payroll	2	EFT	KEVIN MIKELL SIGLER	3,306.14	December 2024 Payroll
7991	12/31/2024	Payroll	2	EFT	SEAN C SNYDER	4,434.01	December 2024 Payroll
7992	12/31/2024	Payroll	2	EFT	RYAN JAMES THERKELSEN	2,847.47	December 2024 Payroll
7993	12/31/2024	Payroll	2	EFT	AMANDA LEE TOWLE	4,737.34	December 2024 Payroll
7994	12/31/2024	Payroll	2	EFT	ERIC BRANDON TURLEY	5,653.84	December 2024 Payroll
7995	12/31/2024	Payroll	2	EFT	JENNY VANEZZA VALLE	3,618.59	December 2024 Payroll
7996	12/31/2024	Payroll	2	EFT	CHAD VANOVER	4,509.77	December 2024 Payroll
7997	12/31/2024	Payroll	2	EFT	GLORIA ANN WALTMAN	4,732.64	December 2024 Payroll
7998	12/31/2024	Payroll	2	EFT	TERRYL D WAY	5,562.82	December 2024 Payroll
7999	12/31/2024	Payroll	2	EFT	ROGER E WENTZ	609.96	December 2024 Payroll

# WARRANT/CHECK REGISTER

CITY OF UNION GAP

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
8000	12/31/2024	Payroll	2	EFT	AFLAC	150.16	Pay Cycle(s) 12/11/2024 To 12/31/2024 - AFLAC; Pay Cycle(s) 12/11/2024 To 12/31/2024 - AFLAC Pre Tax
8001	12/31/2024	Payroll	2	EFT	AWC EMPLOYEE BENEFIT TRUST	111,241.28	Pay Cycle(s) 12/11/2024 To 12/31/2024 - Medical
8002	12/31/2024	Payroll	2	EFT	INTERNAL REVENUE SERVICE	82,856.32	941 Deposit for Pay Cycle(s) 12/11/2024 - 12/31/2024
8003	12/31/2024	Payroll	2	EFT	MISSION SQUARE RETIREMENT #302189 ROTH	6,234.20	Pay Cycle(s) 12/11/2024 To 12/31/2024 - ROTH - Catch-up; Pay Cycle(s) 12/11/2024 To 12/31/2024 - 457 ROTH
8004	12/31/2024	Payroll	2	EFT	MISSION SQUARE RETIREMENT #302189	14,223.90	Pay Cycle(s) 12/11/2024 To 12/31/2024 - Retirement Trust
8005	12/31/2024	Payroll	2	EFT	WA STATE DEPT OF L&I	41,118.65	4TH Quarter L&I: 10/01/2024 - 12/31/2024
8006	12/31/2024	Payroll	2	EFT	WA STATE DEPT OF SOCIAL	1,363.15	Pay Cycle(s) 12/11/2024 To 12/31/2024 - WSDCS
8007	12/31/2024	Payroll	2	EFT	WA STATE EMPLOYMENT SECURITY DEPT- LTC	1,000.32	Pay Cycle(s) 12/11/2024 To 12/31/2024 - LTC
8008	12/31/2024	Payroll	2	EFT	WA STATE EMPLOYMENT SECURITY DEPT-PFML	2,546.92	Pay Cycle(s) 12/11/2024 To 12/31/2024 - WPFML
8009	12/31/2024	Payroll	2	EFT	WA STATE LAW ENFORCEMENT	19,665.12	Pay Cycle(s) 12/11/2024 To 12/31/2024 - LEOFF II - B040
8010	12/31/2024	Payroll	2	EFT	WA STATE PUBLIC EMPLOYEES	29,442.62	Pay Cycle(s) 12/11/2024 To 12/31/2024 - PERS II - 5591; Pay Cycle(s) 12/11/2024 To 12/31/2024 - PERS III - 5591
8011	12/31/2024	Payroll	2	EFT	WESTERN CONFERENCE OF	5,629.67	Pay Cycle(s) 12/11/2024 To 12/31/2024 - Teamster's Pension #414793; Pay Cycle(s) 12/11/2024 To 12/31/2024 - Teamster's Pension #415517
8019	12/31/2024	Payroll	2	EFT	AWC EMPLOYEE BENEFIT TRUST	1,712.20	LEOFF 1 RETIREE MEDICAL BENEFITS - 12/2024
8012	12/31/2024	Payroll	2	109716	EMPLOYEE FUND	262.00	Pay Cycle(s) 12/11/2024 To 12/31/2024 - Employee Fund
8013	12/31/2024	Payroll	2	109717	TEAMSTERS LOCAL 760	976.00	Pay Cycle(s) 12/11/2024 To 12/31/2024 - Teamsters Dues
8014	12/31/2024	Payroll	2	109718	UNION GAP POLICE OFFICERS ASSN	1,500.00	Pay Cycle(s) 12/11/2024 To 12/31/2024 - UGPOA Dues
8015	12/31/2024	Payroll	2	109719	USABLE LIFE	73.08	Pay Cycle(s) 12/11/2024 To 12/31/2024 - USable Life
8016	12/31/2024	Payroll	2	109720	WA STATE COUNCIL OF CNTY	763.63	Pay Cycle(s) 12/11/2024 To 12/31/2024 - AFCSME Dues
8017	12/31/2024	Payroll	2	109721	WA STATE COUNCIL OF	187.50	Pay Cycle(s) 12/11/2024 To 12/31/2024 - WSCOPO Dues
8018	12/31/2024	Payroll	2	109722	WESTERN STATES POLICE MEDICAL TRUST	986.00	Pay Cycle(s) 12/11/2024 To 12/31/2024 - WSPMT

001 Current Expense Fund	404,212.27
101 Street Fund	43,372.10
128 Transit System Fund	7,614.24
132 Events & ActivitiesFund	294.47
401 Water Fund	53,323.83
402 Garbage Fund	999.54

# WARRANT/CHECK REGISTER

CITY OF UNION GAP

Time: 13:30:06 Date: 01/09/2025

12/11/2024 To: 12/31/2024

Page: 3

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
		403 Sewer Fund				<u>35,044.97</u>	
						544,861.42	Payroll: 544,861.42



## City Council Communication

**Meeting Date:** January 13, 2025  
**From:** Lynette Bisconer, Director of Finance and Administration  
**Topic/Issue:** Petty Cash Vouchers – December, 2024

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**SYNOPSIS:** Petty Cash Vouchers for December, 2024

**RECOMMENDATION:** Request Council to approve Voucher No. 1937, in the amount of \$140.00 for the month of December, 2024.

**LEGAL REVIEW:** N/A

**FINANCIAL REVIEW:** N/A

**BACKGROUND INFORMATION:** N/A

**ADDITIONAL OPTIONS:** N/A

**ATTACHMENTS:** Petty Cash Voucher Register

# WARRANT/CHECK REGISTER

CITY OF UNION GAP

Time: 08:23:30 Date: 01/02/2025

12/01/2024 To: 12/31/2024

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
7572	12/09/2024	Claims	637	1937	OXFORD SUITES YAKIMA	140.00	YVCOG MEETING - JH; JG; JS & JC
			637 Petty Cash Fund			140.00	
			* Transaction Has Mixed Revenue And Expense Accounts			140.00	Claims: 140.00



## City Council Communication

**Meeting Date:** January 13, 2025  
**From:** Lynette Bisconer, Director of Finance and Administration  
**Topic/Issue:** Advance Travel Vouchers – December, 2024

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**SYNOPSIS:** Advance Travel Vouchers for the month of December, 2024

**RECOMMENDATION:** Request Council to approve Check No. 1333 in the amount of \$138.25.

**LEGAL REVIEW:** N/A

**FINANCIAL REVIEW:** N/A

**BACKGROUND INFORMATION:** N/A

**ADDITIONAL OPTIONS:** N/A

**ATTACHMENTS:** Advance Travel Voucher Register



# WARRANT/CHECK REGISTER

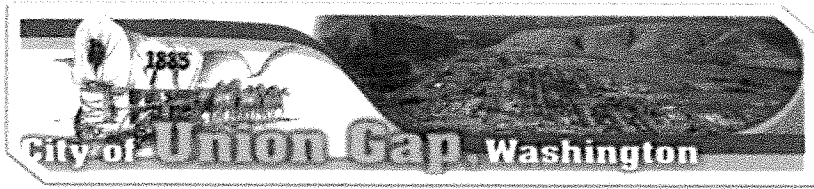
CITY OF UNION GAP

Time: 09:51:33 Date: 01/02/2025

12/01/2024 To: 12/31/2024

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
7369	12/02/2024	Claims	638	1333	PAUL KIM SANDERS	138.25	ATR #1202
			638 Advance Travel Fund			138.25	
			* Transaction Has Mixed Revenue And Expense Accounts			138.25	Claims: 138.25



## City Council Communication

**Meeting Date:** January 13, 2025  
**From:** Lynette Bisconer, Director of Finance and Administration  
**Topic/Issue:** USDA Voucher – January 2025

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**SYNOPSIS:** USDA Voucher for the month of January 2025

**RECOMMENDATION:** Request Council to approve an EFT in the amount of \$114,307.00.

**LEGAL REVIEW:** N/A

**FINANCIAL REVIEW:** N/A

**BACKGROUND INFORMATION:** N/A

**ADDITIONAL OPTIONS:** N/A

**ATTACHMENTS:** USDA Voucher Register

# WARRANT/CHECK REGISTER

CITY OF UNION GAP

Time: 09:12:52 Date: 01/03/2025

01/01/2025 To: 01/31/2025

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
18	01/08/2025	Claims	50	EFT	USDA LOAN	114,307.00	CIVIC CENTER CAMPUS - 1ST QTR 2025
		001 Current Expense Fund				68,962.70	
		101 Street Fund				1,689.32	
		123 Criminal Justice Fund				36,589.76	
		128 Transit System Fund				1,028.98	
		401 Water Fund				3,347.05	
		402 Garbage Fund				254.70	
		403 Sewer Fund				2,434.49	
						<hr/>	
						114,307.00	Claims: 114,307.00